

1 [Planning Code - HOME SF Project Authorization]

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3 **Ordinance amending the Planning Code to require additional findings for HOME-SF**  
4 **project authorizations; extending the application deadline for projects eligible for the**  
5 **HOME-SF temporary provisions; amending the fee for Affordable Housing Bonus**  
6 **Program projects; affirming the Planning Department’s determination under the**  
7 **California Environmental Quality Act; making findings of public necessity,**  
8 **convenience, and welfare under Planning Code, Section 302; and making findings of**  
9 **consistency with the General Plan, and the eight priority policies of Planning Code,**  
10 **Section 101.1.**

11 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
12 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
13 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
14 **Board amendment additions** are in double-underlined Arial font.  
15 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
16 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
17 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19 Section 1.

20 (a) The Planning Department has determined that the actions contemplated in this  
21 ordinance comply with the California Environmental Quality Act (California Public Resources  
22 Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of  
23 Supervisors in File No. 181046 and is incorporated herein by reference. The Board affirms  
24 this determination.

25 (b) On December 6, 2018, the Planning Commission, in Resolution No. 20349,  
adopted findings that the actions contemplated in this ordinance are consistent, on balance,

1 with the City’s General Plan and eight priority policies of Planning Code Section 101.1. The  
2 Board adopts these findings as its own. A copy of said Resolution is on file with the Clerk of  
3 the Board of Supervisors in File No. 181046, and is incorporated herein by reference.

4 (c) Pursuant to Planning Code Section 302, this Board of Supervisors finds that this  
5 ordinance will serve the public necessity, convenience, and welfare for the reasons set forth in  
6 Planning Commission Resolution No. 20349, and incorporates such reasons by this reference  
7 thereto. A copy of said resolution is on file with the Clerk of the Board of Supervisors in File  
8 No. 181046.

9  
10 Section 2. The Planning Code is hereby amended by revising Section 206.3, to read  
11 as follows:

12 **Section 206.3 HOUSING OPPORTUNITIES MEAN EQUITY – SAN FRANCISCO**  
13 **PROGRAM**

14 \* \* \* \*

15 (e) Implementation.

16 (1) Application. An application to participate in the HOME-SF Program shall be  
17 submitted with the first application for approval of a Housing Project and processed  
18 concurrently with all other applications required for the Housing Project. The application shall  
19 be submitted on a form prescribed by the City and shall include at least the following  
20 information:

21 (A) A full plan set, including a site plan, elevations, sections, and floor  
22 plans, showing total number of units, number of and location of HOME-SF Units; and a draft  
23 Regulatory Agreement;

24 (B) The requested development bonuses and/or zoning modifications  
25 from those listed in subsection (d).

1 (C) A list of all on-site family friendly amenities. Family friendly amenities  
2 shall include, but are not limited to, dedicated cargo bicycle parking, dedicated stroller  
3 storage, open space and yards designed for use by children.

4 (D) Documentation that the applicant has provided written notification to  
5 all existing commercial or residential tenants that the applicant intends to develop the property  
6 pursuant to this section 206.3 and has provided any existing commercial tenants with a copy  
7 of the Office of Economic and Workforce Development's Guide to Small Business Retention  
8 and Relocation Support. Any affected commercial tenants shall be given priority processing  
9 similar to the Department's Community Business Priority Processing Program, as adopted by  
10 the Planning Commission on February 12, 2015, under Resolution Number 19323, to support  
11 relocation of such business in concert with access to relevant local business support  
12 programs.

13 (2) Procedures Manual. The Planning Department and MOHCD shall amend  
14 the Procedures Manual, authorized in Section 415, to include policies and procedures for the  
15 implementation, including monitoring and enforcement, of HOME-SF Units. As an amendment  
16 to the Procedures Manual, such policies and procedures are subject to review and approval  
17 by the Planning Commission under Section 415. Amendments to the Procedures Manual shall  
18 include a requirement that project sponsors in specified areas complete a market survey of  
19 the area before marketing HOME-SF Units.

20 (3) Notice and Hearing. HOME-SF Projects shall comply with Section 306 for  
21 review and approval.

22 (4) Controls. HOME-SF Projects shall be governed by the procedures and  
23 timelines in Section 328. A HOME-SF Project shall be exempt from any other discretionary  
24 approval process by the Planning Commission, including but not limited to a conditional use  
25 authorization, unless that conditional use authorization requirement or other discretionary approval

1 process was adopted by the voters of San Francisco. If a HOME-SF Project would otherwise require a  
2 conditional use authorization due to the type of use or use size, or to provide parking in excess of  
3 what is principally permitted, then the Planning Commission shall make any findings or comply with  
4 any criteria required by such conditional use in its HOME-SF authorization under Section 328.

5 (5) Regulatory Agreements. Recipients of development bonuses under this  
6 Section 206.3 shall enter into a Regulatory Agreement with the City, as follows.

7 (A) The terms of the agreement shall be acceptable in form and content  
8 to the Planning Director, the Director of MOHCD, and the City Attorney. The Planning Director  
9 shall have the authority to execute such agreements.

10 (B) Following execution of the agreement by all parties, the completed  
11 Regulatory Agreement, or memorandum thereof, shall be recorded and the conditions filed  
12 and recorded on the Housing Project.

13 (C) The approval and recordation of the Regulatory Agreement shall  
14 take place prior to the issuance of the First Construction Document. The Regulatory  
15 Agreement shall be binding to all future owners and successors in interest.

16 (D) The Regulatory Agreement shall be consistent with the guidelines of  
17 the City's Inclusionary Housing Program and shall include at a minimum the following:

18 (i) The total number of dwelling units approved for the Housing  
19 Project, including the number of HOME-SF Units or other restricted units;

20 (ii) A description of the household income group to be  
21 accommodated by the HOME-SF Units, and the standards for determining the corresponding  
22 Affordable Rent or Affordable Sales Price. If required by the Procedures Manual, the project  
23 sponsor must commit to completing a market survey of the area before marketing HOME-SF  
24 Units;

- (iii) The location, dwelling unit sizes (in square feet), and number of bedrooms of the HOME-SF Units;
- (iv) Term of use restrictions for the life of the project;
- (v) A schedule for completion and occupancy of HOME-SF Units;
- (vi) A description of any Concession, Incentive, waiver, or modification, if any, being provided by the City;
- (vii) A description of remedies for breach of the agreement (the City may identify tenants or qualified purchasers as third party beneficiaries under the agreement); and
- (viii) Other provisions to ensure implementation and compliance with this Section.

\* \* \* \*

(f) **Temporary provisions ~~for projects with complete Environmental Evaluation Applications submitted prior to January 1, 2020.~~** To facilitate the construction of HOME-SF projects, and based on information from the inclusionary housing study prepared for the Divisadero and Fillmore Neighborhood Commercial Transit District, in Board of Supervisors File No. 151258, and the Office of the Controller’s Inclusionary Housing Working Group final report (February 2016), the HOME-SF program shall include development incentives as specified in this subsection (f) based on the amount and level of affordability provided in this subsection (f). ~~projects with complete Environmental Evaluation Applications submitted through December 31, 2019.~~ For any development project that has submitted a complete development application ~~Environmental Evaluation Application~~ prior to January 1, 2020, subsections (c)(1) and (d)(1), (d)(2), and (d)(3) shall not apply, and the provisions in this subsection (f) shall apply. For any development project that submits a complete development application ~~Environmental Evaluation Application~~ on or after January 1, 2020, this subsection

1 (f) shall ~~not~~ apply until such time as it may be amended based on the Triennial Economic  
2 Feasibility Analysis established in Section 415.10., and such projects shall comply with  
3 subsections (c)(1), (d)(1), (d)(2), and (d)(3).  
4

5 Section 3. The Planning Code is hereby amended by revising Section 328, to read as  
6 follows:

7 **SECTION 328. HOME-SF PROJECT AUTHORIZATION**

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9 \* \* \* \*

10 (g) ***Other Required Findings.** Pursuant to Section 206.3(e)(4), a HOME-SF Project shall be*  
11 *exempt from any other discretionary approval process by the Planning Commission, including but not*  
12 *limited to a conditional use authorization, unless that conditional use authorization requirement or*  
13 *other discretionary approval process was adopted by the voters of San Francisco. If a HOME-SF*  
14 *Project would otherwise require a conditional use authorization due to the type of use or use size, then*  
15 *the Planning Commission shall make any findings or comply with any criteria required by such*  
16 *conditional use requirement. If a HOME-SF Project would otherwise require a conditional use*  
17 *authorization to provide parking in excess of what is principally permitted, the Planning*  
18 *Commission shall make the findings required by Section 151.1(f) as part of the Section 328*  
19 *HOME-SF Project Authorization. *If a HOME-SF Project otherwise requires a conditional use**  
20 *authorization due only to (1) a specific land use, (2) use size limit, or (3) requirement adopted by the*  
21 *voters, then the Planning Commission shall make all findings and consider all criteria required by this*  
22 *Code for such use or use size as part of this HOME-SF Project Authorization.*

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1 Section 4. The Planning Code is hereby amended by revising Section 350, to read as  
2 follows:

3 **SECTION 350. FEES**

4 \* \* \* \*

5 (b) **Base Fees.** The base fee to be charged and collected by the Department for each  
6 class of application, permit, filing request, activity, or service processed or performed by the  
7 Department are stated in Section 4 of Ordinance No. 149-16, available in Board of  
8 Supervisors File No. 160632 and on the website of the Board of Supervisors. The base fees  
9 stated in Section 4 of that ordinance are the fees in effect as of the date of introduction of the  
10 ordinance. If the Board of Supervisors adopts a new base fee, or modifies or deletes an existing base  
11 fee, the new or modified fee shall be included on the Planning Department Fee Schedule together with  
12 the applicable ordinance number.

13  
14 Section 5. This section is uncodified.

15 The Planning Department Fee Schedule for Affordable Housing Bonus Program  
16 Projects shall be revised to read as follows:

17 ~~(e) 100%~~ Affordable Housing Bonus Program (Section 206). This fee shall not apply to  
18 projects approved under Section 206.4 or 206.6. Projects approved under 206.6 shall comply with the  
19 Fee Schedule for Planning Department review covered under other sections of the Fee Schedule. For  
20 example, if a project seeking review under Section 206.6 needs a Conditional Use authorization, the  
21 project would pay the fee required for review of a Conditional Use authorization. ~~The initial fee~~  
22 amount is not to exceed 50% of the construction cost. A \$120 surcharge shall be added to the fees  
23 for a conditional use or planned unit development to compensate the City for the costs of  
24 appeals to the Board of Supervisors for Analyzed State Density Bonus Projects under Planning  
25 Code Section 206.5.

Estimated Construction Cost	Initial Fee
<i>No construction cost, excluding extension of hours</i>	<i>\$1,012.00</i>
<i>No construction cost, extension of hours</i>	<i>\$724.00</i>
<i>Wireless Telecommunications Services (WTS)</i>	<i>\$5,061.00</i>
\$1.00 to \$9,999.00	\$724.00
\$10,000.00 to \$999,999.00	\$724.00 plus 0.328% of cost over \$10,000.00
\$1,000,000.00 to \$4,999,999.00	\$4,033.00 plus 0.391% of cost over \$1,000,000.00
\$5,000,000.00 to \$9,999,999.00	\$19,986.00 plus 0.328% of cost over \$5,000,000.00
\$10,000,000.00 to \$19,999,999.00	\$36,701.00 plus 0.171% of cost over \$10,000,000.00
\$20,000,000.00 or more	\$54,120.00

Section 6. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

Section 7. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment



1 additions, and Board amendment deletions in accordance with the "Note" that appears under  
2 the official title of the ordinance.

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4 APPROVED AS TO FORM:  
5 DENNIS J. HERRERA, City Attorney

6 By: AUDREY WILLIAMS PEARSON  
7 Deputy City Attorney

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