1 lie No. 101001	Board Item No.
·	RD OF SUPERVISORS KET CONTENTS LIST
Committee: Rules Committee	Date November 28, 2018
Board of Supervisors Meeting	Date <u>/2//8//8</u>
Cmte Board  Motion Resolution	
Ordinance    Continuation	
Memorandum of Under Grant Information For Grant Budget Subcontract Budget Contract/Agreement Form 126 - Ethics Cor	erstanding (MOU) m
Award Letter Application Form 700 Vacancy Notice Information Sheet Public Corresponden	ce
OTHER (Use back side if add	tional space is needed)
Charter Ame	nd men I
Completed by: Victor Young Completed by:	



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

# **RULES COMMITTEE**

# SAN FRANCISCO BOARD OF SUPERVISORS

TO:

Supervisor Ahsha Safai, Chair

Rules Committee

FROM:

Victor Young, Assistant Clerk 2

DATE:

December 4, 2018

SUBJECT:

COMMITTEE REPORT, BOARD MEETING

Tuesday, December 4, 2018

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, December 4, 2018. This item was acted upon at the Rules Committee Meeting on Monday, December 3, 2018, at 10:00 a.m., by the votes indicated.

Item No. 24

File No. 181001

## Charter Amendment - Free City College Fund

Charter Amendment (Second Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

## REFERRED WITHOUT RECOMMENDATION AS A COMMITTEE REPORT

Vote: Supervisor Ahsha Safai - Aye

Supervisor Norman Yee - Excused Supervisor Catherine Stefani - Aye Supervisor Rafael Mandelman - Aye

c: Board of Supervisors
Angela Calvillo, Clerk of the Board
Alisa Somera, Legislative Deputy Director
Jon Givner, Deputy City Attorney

## AMENDED IN BOARD 12/4/2018 (THIRD DRAFT)

FILE NO. 181001

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Describing and setting forth a proposal to the voters at an election to be held on November 5, 2019, to amend the Charter of the City and County of San Francisco to establish the Free City College Fund to defray certain costs of City College students, and to require annual

appropriations in designated amounts to the Fund.

[Charter Amendment - Free City College Fund]

Section 1. The Board of Supervisors hereby submits to the qualified voters of the City and County, at an election to be held on November 5, 2019, a proposal to amend the Charter of the City and County by adding Section 16.130, to read as follows:

NOTE:

Unchanged Charter text and uncodified text are in plain font. Additions are <u>single-underline italics Times New Roman font</u>. Deletions are <u>strike-through italies Times New Roman font</u>. Asterisks (\* \* \* \*) indicate the omission of unchanged Charter subsections.

# SEC. 16.130. FREE CITY COLLEGE FUND.

(a) Establishment of Fund. There is hereby established in the City treasury the Free City College Fund ("Fund"), to be administered by the Department of Children, Youth, and Their Families ("DCYF"), or any successor agency. Monies in the Fund shall be expended by the City acting through DCYF, subject to the budgetary and fiscal provisions of the Charter, to provide assistance to San Francisco residents enrolled in City College of San Francisco ("City College").

(b) Annual Baseline Contributions to the Fund. The City shall make an annual baseline contribution to the Fund for each fiscal year, beginning with fiscal year 2020-2021 and ending with fiscal year 2030-2031. The annual baseline contributions to the Fund for fiscal years 2020-2021 through 2022-2023 are as follows:

For fiscal year 2020-2021, the City shall make an annual baseline contribution to the Fund in the amount of \$15 million.

For fiscal year 2021-2022, the City shall make an annual baseline contribution to the Fund in the amount of \$15.7 million.

For fiscal year 2022-2023, the City shall make an annual baseline contribution to the Fund in the amount of \$16.4 million.

- (c) Adjustments to the Baseline Contributions for FY 2023-2024 through FY 2030-2031. Each year in fiscal years 2023-2024 through 2030-2031, the Controller shall adjust the baseline contribution by the percentage increase or decrease in aggregate City discretionary revenues based on calculations consistent from year to year.
- (d) Projected Budget Deficits. Notwithstanding the provisions of subsection (b), the City, acting through the Board of Supervisors, may freeze the City's annual contribution to the Fund at the prior year's level for any fiscal year between and including fiscal year 2021-2022 through fiscal year 2029-2030 when the City's projected budget deficit for the upcoming fiscal year exceeds \$200 million, adjusted annually beginning with fiscal year 2020-2021 by the percentage increase or decrease in aggregate City discretionary revenues, as determined by the Controller, based on calculations consistent from year to year. The Controller shall calculate the City's projected budget deficit at the time of the Joint Report or Update to the Five Year Financial Plan prepared jointly by the Controller, the Mayor's Budget Director, and the Board of Supervisors' Budget Analyst.
- (e) Aggregate City Discretionary Revenues. In determining aggregate City discretionary revenues under this Section 16.130, the Controller shall include only revenues received by the City that are unrestricted and may be used at the option of the Mayor and the Board of Supervisors for any lawful City purpose.

- (f) Additional Contributions. Notwithstanding subsections (b) and (c), the City may contribute more to the Fund than the annual baseline amounts required under subsections (b) and (c), but those increases shall not alter or affect the amounts of the City's required annual baseline contributions for subsequent fiscal years.
- (g) Unspent and Uncommitted Funds. The Controller shall maintain the Fund separate and apart from all other City funds. Any amount in the Fund unspent or uncommitted at the end of the fiscal year shall be carried forward to the next fiscal year and, subject to the budgetary and fiscal limitations of this Charter, shall be appropriated then or thereafter for the services and purposes specified in this Section 16.130, unless otherwise limited by subsection (h) below.
- (h) Free City College Reserve. Any amount in the Fund in excess of the amount expended in any fiscal year shall constitute the Free City College Reserve ("Reserve"). The total amount in the Reserve may not exceed 20% of that fiscal year's annual baseline contribution. Any funds in excess of the 20% limit shall be returned to the General Fund.
- (i) Eligible Uses. The City shall use monies from the Fund only to benefit eligible students who are San Francisco residents enrolled in City College or to administer the Fund, as follows:
- (1) Full-Time California Promise Grant Eligible Students: San Francisco
  residents eligible for a California Promise Grant who attend City College on a full-time basis,
  and who are receiving state or federal financial aid, may receive a stipend of up to \$500 per
  semester that may be used for books, college fees other than enrollment fees, supplies, and
  transportation costs related to their enrollment at City College. For purposes of this subsection
  (i)(1), "full-time basis" means enrollment in 12 or more credit units per semester. For purposes
  of this subsection (i)(1), and subsections (i)(2) and (i)(3), a California Promise Grant means a
  grant established by Part 40.2 (commencing with Section 67430) of Division 5 of Title 3 of the

1	monies from the Fund to benefit any or all students enrolled at City College by defraying any	
2	costs related to their enrollment in City College.	
3	(3) By June 30, 2025, and by no later than June 30 each fiscal year thereafter,	
4	the Board of Supervisors may, by resolution adopted by a two-thirds majority of the Board,	
5	adjust contributions to the Fund for the upcoming fiscal year if (A) the amount in the Reserve is	
6	20% of that year's annual baseline contribution and (B) the Board of Supervisors finds that City	
7	College has sufficient resources to fund the stipends set forth in subsections (i)(1) and (i)(2) and,	
8	as applicable, the adjusted stipend amounts under subsection (i)(4), and to pay all enrollment	
9	fees for San Francisco residents who are ineligible for a California Promise Grant.	
10	(k) Report. In fiscal year 2024-2025, the Controller shall produce and file with the	
11	Board of Supervisors, a report on the Fund.	
12	(1) Sunset. The provisions of Section 16.130 shall expire at the end of Fiscal Year 2030-	
13	2031, at which time all unexpended and uncommitted funds shall revert to the General Fund.	
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15 16	APPROVED AS TO FORM: DENNIS J. HERRERA, City Attorney	
17	By: 22 C	
18	JANA CLARK Deputy City Attorney	
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# **REVISED LEGISLATIVE DIGEST**

(Third Draft, 12/4/2018)

[Charter Amendment - Free City College Fund]

Describing and setting forth a proposal to the voters at an election to be held on November 5, 2019, to amend the Charter of the City and County of San Francisco to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund.

## **Existing Law**

In 2016, by ordinance, the City established the San Francisco City College Financial Assistance Fund as a category four fund to provide financial assistance to students at City College of San Francisco ("City College"). The ordinance further provided that the Department of Children, Youth, and Their Families ("DCYF") would administer the fund and use monies in the fund to make grants to reimburse City College for enrollment fees and other education-related financial support for students.

## Amendments to Current Law

The proposal is a Charter amendment that establishes the Free City College Fund ("Fund"), to be administered by DCYF. The proposal would require that the Controller maintain the Fund separate and apart from all other City funds and carry forward to the next fiscal year any amount in the Fund unspent or uncommitted at the end of the fiscal year. The proposal would require that monies in the Fund be used by the City to benefit San Francisco residents enrolled in City College by providing funds for student stipends to cover education costs, subject to certain defined conditions, and to cover the City's costs related to administering the Fund.

The proposal would require that beginning in fiscal year 2020-2021 the City annually appropriate a "baseline amount" to the Fund as follows:

For fiscal year 2020-2021 - \$15 million.

For fiscal year 2021-2022 - \$15.7 million.

For fiscal year 2022-2023 - \$16.4 million.

The proposal would require that for fiscal years 2023-2024 through 2030-2031, the Controller would adjust the baseline contribution by the percentage increase or decrease in aggregate City discretionary revenues.

The proposal would allow the City to suspend growth in the baseline for any year in which the Controller, projected a budget deficit of \$200 million or more. The proposal would allow the City to contribute more to the Fund than the annual baseline amounts required, without affecting the City's required baseline contribution.

The proposal would require that any amount in the Fund over what is spent in any fiscal year be kept in the Free City College Reserve ("Reserve"). But the total amount in the Reserve would not be allowed to exceed 20% of the next year's annual baseline contribution. Any amount over the 20% limit would be returned to the General Fund.

The proposal would allow the Board to adjust the student stipend amounts by a majority vote and would allow the Board, by a two-thirds majority vote, to expand the eligible uses of the Fund to benefit any or all students enrolled at City College by defraying any costs related to their enrollment in City College.

Finally, the proposal would require the Controller to produce and file with the Board a report on the Fund, in fiscal year 2027-28.

## Background

This third draft of the proposal would permit the Board of Supervisors to, by resolution adopted by a two-thirds majority of the Board, adjust contributions to the Fund for the upcoming fiscal year if (A) the amount in the Reserve is 20% of that year's annual baseline contribution and (B) the Board of Supervisors finds that City College has sufficient resources to fund the program. This proposal also would change the date on which the Controller's report was due to fiscal year 2024-25.

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# **OFFICE OF THE CONTROLLER**

## CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield Controller Todd Rydstrom

Deputy Controller

Ms. Angela Calvillo Clerk of the Board of Supervisors 1 Dr. Carlton B. Goodlett Place Room 244 San Francisco, CA 94102-4689

November 27, 2018

RE: File 181001 - Charter amendment creating a Free City College Fund

Dear Ms. Calvillo,

Should the proposed charter amendment be approved by the voters, in my opinion, it would have a significant impact on the cost of government. The amendment would create an annual baseline funding requirement to cover education costs for City College of San Francisco students of \$15.0 million in fiscal year (FY) 2020-21 with the required amount increasing over time. In FY 2017-18, the City expended approximately \$6.0 million for this program.

The proposed amendment would establish the Free City College Fund in the Charter. A fund was previously established by ordinance in the City's Administrative Code for these purposes in 2016. The fund would provide stipends for San Francisco residents enrolled in City College to cover class fees, books and other education costs, subject to eligibility conditions. The fund would also cover the City's costs to administer the fund through the Department of Children, Youth and Families.

The fund amount would be set at \$15.0 million in FY 2020-21, \$15.7 million in FY 2021-22 and \$16.4 million in FY 2022-23. For the subsequent ten-year period to FY 2030-31, the budget would be adjusted by the aggregate change in the City's overall discretionary revenues. The City would be able to suspend the required budget increases in any year in which a general fund deficit of \$200 million or more was forecast. The fund would sunset at the end of FY 2030-31.

The proposed amendment is not in compliance with a non-binding, voter-adopted city policy regarding set-asides. The policy seeks to limit set-asides which reduce general fund dollars that could otherwise be allocated by the Mayor and the Board of Supervisors in the annual budget process.

Sincerely

Controller

Note: This analysis reflects our understanding of the proposal as of the date shown. At times further information is provided to us which may result in revisions being made to this analysis before

the final Controller's statement appears in the Voter Information



City Hall

1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Kiely Hosmon, Director Youth Commission

FROM: 141

· Angela Calvillo, Clerk of the Board

DATE:

October 22, 2018

SUBJECT:

REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following proposed legislation which is being referred to the Youth Commission as per Charter, Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

Please return this cover sheet with the Commission's response to Alisa Somera,

RESPONSE FROM YOUTH COMMISSION

Date: November 20, 2018

No Comment

X Recommendation Attached

Chairperson, Youth Commission

1819-RBM-07

Youth Commission City Hall ~ Room 345 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4532



(415) 554-6446 (415) 554-6140 FAX www.sfgov.org/youth\_commission

# YOUTH COMMISSION MEMORANDUM

TO:

Alisa Somera, Legislative Deputy Director, Rules Committee

FROM:

Youth Commission

DATE:

Tuesday, November 20, 2018

RE:

Referral response to BOS File No. 180001 - [Charter Amendment - Free City

College Fund]

At our **Monday, November 19, 2018, meeting**, the Youth Commission voted unanimously to support the following motion:

To support BOS File No. 180001 - [Charter Amendment - Free City College Fund]

Youth Commissioners thank the Board of Supervisors for their attention to this issue. If you have any questions, please contact our office at (415) 554-6446, or your Youth Commissioner.

Bahlam Vigil, Chair Adopted on November 19, 2018 2018-2019 San Francisco Youth Commission



City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

October 22, 2018

File No. 181001

Lisa Gibson Environmental Review Officer Planning Department 1650 Mission Street, Suite 400 San Francisco, CA 94103

Dear Ms. Gibson:

On October 16, 2018, Supervisor Kim introduced legislation for the following proposed Charter Amendment for the November 5, 2019, Election:

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

By: Alisa Somera, Legislative Deputy Director Rules Committee

Attachment

c: Joy Navarrete, Environmental Planner Laura Lynch, Environmental Planner Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it would not result in a direct or indirect physical change in the environment.

Joy Navarrete

Oblication Navarrete

Oblication Navarrete

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Oblication Navarrete

out=Environmental Planning,
email=joy.navarrete@sfgov.org, c=



City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

October 22, 2018

File No. 181001

Lisa Gibson
Environmental Review Officer
Planning Department
1650 Mission Street, Suite 400
San Francisco, CA 94103

Dear Ms. Gibson:

On October 16, 2018, Supervisor Kim introduced legislation for the following proposed Charter Amendment for the November 5, 2019, Election:

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

This legislation is being transmitted to you for environmental review.

Angela Calvillo, Clerk of the Board

By: Alisa Somera, Legislative Deputy Director

**Rules Committee** 

Attachment-

c: Joy Navarrete, Environmental Planner Laura Lynch, Environmental Planner



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Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Ben Rosenfield, City Controller, Office of the Controller

FROM:

Alisa Somera, Legislative Deputy Director, Rules Committee

**Board of Supervisors** 

DATE:

October 22, 2018

SUBJECT:

CHARTER AMENDMENT INTRODUCED

November 5, 2019 Election

The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 5, 2019, Election, introduced by Supervisor Kim on October 16, 2018. This matter is being referred to you in accordance with Rules of Order 2.22.4.

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

Please review and prepare a financial analysis of the proposed measure prior to the first Rules Committee hearing.

If you have any questions or concerns, please call me at (415) 554-7711 or email: <a href="mailto:alisa.somera@sfgov.org">alisa.somera@sfgov.org</a>. To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Todd Rydstrom, Deputy City Controller
 Peg Stevenson, City Performance Director
 Natasha Mihal, City Services Auditor



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TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Kanishka Karunaratne, Liaison to the Board of Supervisors, Mayor's Office

Jon Givner, Deputy City Attorney, Office of the City Attorney

John Arntz, Director, Department of Elections

LeeAnn Pelham, Executive Director, Ethics Commission

Naomi Kelly, City Administrator, Office of the City Administrator

Maria Su, Director, Department of Children, Youth and Their Families

FROM: "

Alisa Somera, Legislative Deputy Director, Rules Committee

Board of Supervisors

DATE:

October 22, 2018

SUBJECT:

CHARTER AMENDMENT INTRODUCED

November 5, 2019 Election

The Board of Supervisors' Rules Committee has received the following Charter Amendment for the November 5, 2019, Election, introduced by Supervisor Kim on October 16, 2018. This matter is being referred to you in accordance with Rules of Order 2.22.4.

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

Please review and submit any reports or comments you wish to be included with the legislative file.

If you have any questions or concerns, please call me at (415) 554-7711 or email: <a href="mailto:alisa.somera@sfgov.org">alisa.somera@sfgov.org</a>. To submit documentation, please forward to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Andres Power, Mayor's Office
Mawuli Tugbenyoh, Mayor's Office
Rebecca Peacock, Mayor's Office
Patrick Ford, Ethics Commission
Lynn Khaw, Office of the City Administrator
Lihmeei Leu, Office of the City Administrator



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TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Kiely Hosmon, Director Youth Commission

FROM: 🎢

Angela Calvillo, Clerk of the Board

DATE:

October 22, 2018

SUBJECT: REFERRAL FROM BOARD OF SUPERVISORS

The Board of Supervisors has received the following proposed legislation which is being referred to the Youth Commission as per Charter, Section 4.124 for comment and recommendation. The Commission may provide any response it deems appropriate within 12 days from the date of this referral.

File No. 181001

Charter Amendment (First Draft) to establish the Free City College Fund to defray certain costs of City College students, and to require annual appropriations in designated amounts to the Fund; at an election to be held on November 5, 2019.

Chairperson, Youth Commission

Print Form

# **Introduction Form**

By a Member of the Board of Supervisors or Mayor

BOAR SA	RECEIVED. DOF SUPERVISORS IN FRAGREISCO
2019 d	Time stamp. or meeting date: 17

I hereby submit the following item for introduction (select only one): 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment), 2. Request for next printed agenda Without Reference to Committee. 3. Request for hearing on a subject matter at Committee. 4. Request for letter beginning: "Supervisor inquiries" 5. City Attorney Request. 6. Call File No. from Committee. 7. Budget Analyst request (attached written motion). 8. Substitute Legislation File No. 9. Reactivate File No. 10. Topic submitted for Mayoral Appearance before the BOS on Please check the appropriate boxes. The proposed legislation should be forwarded to the following: **Small Business Commission** ☐ Youth Commission Ethics Commission Planning Commission Building Inspection Commission Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form. Sponsor(s): Kim; Mandelman Subject: Charter Amendment - Free City College Fund The text is listed: Attached

For Clerk's Use Only

Signature of Sponsoring Supervisor: