

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

December 14, 2018

Brandon Ponce, Jennifer Kopczynski, Alexander W. Thompson, Marcia E. Herman,
Susan Foslien, Jack Kaus, Patrick Richards, John M. Burns, and Douglas Engmann
California-Locust Block Neighbor's Group Association
3550 California Street, Apt. 9
San Francisco, CA 94118

Rachel Lewis
California-Locust Block Neighbor's Group Association
433 Locust Street
San Francisco, CA 94118

**Subject: File Nos. 181233 and 181237 - Appeals of CEQA Categorical
Determination of Exemption and Conditional Use Authorization -
3637-3657 Sacramento Street Project**

Dear Mr. Ponce, Ms. Kopczynski, Mr. Thompson, Ms. Herman, Ms. Foslien, Mr. Kaus, Mr.
Richards, Mr. Burns, Mr. Engmann, and Ms. Lewis:

The Office of the Clerk of the Board is in receipt of a memorandum dated December 12,
2018, from the Planning Department regarding their determination on the timely filing of
appeal of the CEQA Categorical Determination of Exemption for the proposed project at
3637-3657 Sacramento Street.

The Planning Department has determined that the appeal was filed in a timely manner
(copy attached).

The City and County Surveyor has informed the Board of Supervisors in a letter received
December 13, 2018, (copy attached), that the signatures represented with your appeal filing
on December 7, 2018, have been checked pursuant to the Planning Code, and represent
owners of more than 20% of the property involved and are sufficient for an appeal.

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Pursuant to Administrative Code, Section 31.16, and Planning Code, Section 308.1, a hearing date has been scheduled for **Tuesday, January 15, 2019, at 3:00 p.m.**, at the Board of Supervisors meeting to be held in City Hall, 1 Dr. Carlton B. Goodlett Place, Legislative Chamber, Room 250, San Francisco, CA 94102.

Please provide to the Clerk's Office by noon:

20 days prior to the hearing: names and addresses of interested parties to be notified of the hearing, in spreadsheet format; and


11 days prior to the hearing: any documentation which you may want available to the Board members prior to the hearing.

For the above, the Clerk's office requests one electronic file (sent to bos.legislation@sfgov.org) and two copies of the documentation for distribution.

NOTE: If electronic versions of the documentation are not available, please submit 18 hard copies of the materials to the Clerk's Office for distribution. If you are unable to make the deadlines prescribed above, it is your responsibility to ensure that all parties receive copies of the materials.

If you have any questions, please feel free to contact Legislative Clerks Brent Jalipa at (415) 554 7712, Lisa Lew at (415) 554-7718, or Jocelyn Wong at (415) 554-7702.

Very truly yours,


Angela Calvillo
Clerk of the Board

- c: Jon Givner, Deputy City Attorney
Kate Stacy, Deputy City Attorney
Kristen Jensen, Deputy City Attorney
Corey Teague, Zoning Administrator, Planning Department
Scott Sanchez, Acting Deputy Zoning Administrator, Planning Department
Lisa Gibson, Environmental Review Officer, Planning Department
Devyani Jain, Deputy Environmental Review Officer, Planning Department
Joy Navarette, Environmental Planning, Planning Department
Laura Lynch, Environmental Planning, Planning Department
AnMarie Rodgers, Director of Citywide Planning, Planning Department
Dan Sider, Director of Executive Programs, Planning Department
Aaron Starr, Manager of Legislative Affairs, Planning Department
Lana Wong, Staff Contact, Planning Department
Mary Woods, Staff Contact, Planning Department
Don Lewis, Staff Contact, Planning Department
Jonas Ionin, Director of Commission Affairs, Planning Commission
Julie Rosenberg, Executive Director, Board of Appeals
Gary Cantara, Legal Assistant, Board of Appeals
Alec Longaway, Staff Contact, Board of Appeals