



**INTER-OFFICE MEMORANDUM**

November 8, 2018

TO: The Honorable Vince Courtney,  
 President, San Francisco Public Utilities Commission

FROM: Harlan L. Kelly, Jr., SFPUC General Manager 

SUBJECT: Declaration of Emergency: Repair Oceanside Treatment Plant Ventilation Ducts

---

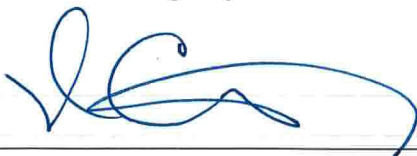
In accordance with Chapter 6, Section 6.60 of the Administrative Code of the City and County of San Francisco, I am declaring an emergency on behalf of the San Francisco Public Utilities Commission.

On November 3, 2018, the SFPUC Wastewater Enterprise discovered a collapsed section of ventilation ducting that supplies fresh air to the primary sedimentation building at the Oceanside Treatment Plant. This failure creates two life safety risks for staff carrying out essential operations and maintenance activity in these spaces. First, there is no reliable fresh air supply to this process space where hazardous sewage gasses are generated. Second, there are similar sections of overhead ducting and hangar supports in adjacent facility spaces that are the same age (1993-94 installation) and may be at similar risk of collapse. Immediate action is required to mitigate potential risk of damage to life, health and/or property due to the breakdown or imminent breakdown of equipment and/or structures necessitating immediate emergency repair.

This request for emergency declaration is to enable the Wastewater Enterprise to hire a consultant and contractor to demolish and remove the collapsed duct sections, replace the ducting and ancillary components related to the Primary Sedimentation ventilation system, inspect similar ventilation system equipment suspended from the ceiling in adjacent spaces at the Oceanside Plant, provide recommendations for repairs or retrofits to ensure the integrity of the supports, and complete the retrofit of new supports. This work is beyond the capabilities of City forces. The estimated cost for the work is not anticipated to exceed \$3,000,000.

I am therefore declaring the existence of an emergency. I trust that this meets with your concurrence and approval.

CONCUR AND APPROVE:



Vince Courtney, President  
 San Francisco Public Utilities Commission

cc: A. Caen            K. How  
 F. Vietor          E. Sandler  
 A. Moran          M. Carlin  
 I. Kwon            G. Norby

**London N. Breed**  
 Mayor

**Vince Courtney**  
 President

**Ann Moller Caen**  
 Vice President

**Francesca Vietor**  
 Commissioner

**Anson Moran**  
 Commissioner

**Ike Kwon**  
 Commissioner

**Harlan L. Kelly, Jr.**  
 General Manager

