

File No. 181051

Committee Item No. 8  
Board Item No. 10

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date December 6, 2018

Board of Supervisors Meeting

Date January 15, 2019

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

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Completed by: Linda Wong Date November 30, 2018  
Completed by: Linda Wong Date January 3, 2019

1 [Accept and Expend In-Kind Gift - Apple Inc. - Mobile Devices - Office of the District  
2 Attorney - \$17,024]

3 **Resolution retroactively authorizing the Office of the District Attorney to accept and**  
4 **expend an in-kind gift estimated at \$17,024 from Apple, Inc., to further law**  
5 **enforcement strategies relating to retail theft as part of the District Attorney’s Crime**  
6 **Strategies Unit, for a term of September 20, 2018, through September 20, 2019.**

7  
8 WHEREAS, Property crime is a serious problem throughout the City and County of San  
9 Francisco, whether it is automobile burglary, residential burglary, street robbery, or organized  
10 retail theft; and

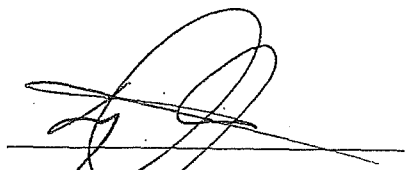
11 WHEREAS, The District Attorney’s Office is committed to combatting and prosecuting  
12 all aspects of property crime in San Francisco; and

13 WHEREAS, Apple has provided in-kind assistance by providing mobile devices valued  
14 at \$17,024 to assist the Crime Strategies Unit in combating property crime; now, therefore, be  
15 it

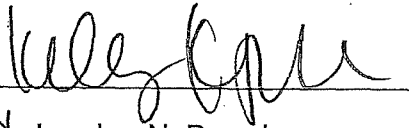
16 RESOLVED, That the Board of Supervisors approves the in-kind gift estimated at  
17 \$17,024 and authorizes the Office of the District Attorney to accept the mobile devices from  
18 Apple, Inc.

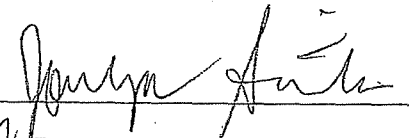
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Recommended:



Eugene Clendinen  
Chief Administrative & Financial Officer  
for George Gascón  
District Attorney

Approved:   
for London N. Breed  
Mayor

Approved:   
Ben Rosenfield  
Controller

File Number: \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **In-kind donation of devices**
2. Department: **Office of the District Attorney**
3. Contact Person: **Maria McKee** Telephone: **415-553-1189**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved.
5. Amount of Grant Funding Approved or Applied for: **\$17,024 (in-kind support)**
6. a. Matching Funds Required: **n/a**  
b. Source(s) of matching funds (if applicable): **n/a**
7. a. Grant Source Agency: **Apple, Inc.**  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **Mobile devices provided for law enforcement purposes.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: **9/20/2018**    End-Date: **9/20/2019**
10. a. Amount budgeted for contractual services: **n/a**  
b. Will contractual services be put out to bid? **n/a**  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **n/a**  
d. Is this likely to be a one-time or ongoing request for contracting out? **n/a**
11. a. Does the budget include indirect costs?  
 Yes                       No  
b. 1. If yes, how much? **n/a**  
b. 2. How was the amount calculated? **n/a**  
c. 1. If no, why are indirect costs not included? **n/a**  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain): **This is an in-kind support.**  
c. 2. If no indirect costs are included, what would have been the indirect costs? **If calculated at 10% of the estimated in-kind gift amount, the indirect cost for this program would have been \$1,702.**
12. Any other significant grant requirements or comments: **None**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

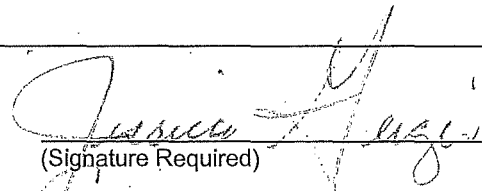
Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jessica Geiger  
(Name)

Facilities Manager  
(Title)

Date Reviewed: 10/11/18

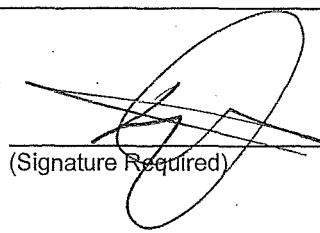
  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Eugene Clendinen  
(Name)

Chief Administrative & Financial Officer  
(Title)

Date Reviewed: 10/11/18

  
(Signature Required)



September 20, 2018

To whom it may concern:

This letter is to confirm that the following list of devices have been gifted to the San Francisco District Attorney's office for Law Enforcement purposes.

**10 phones - \$379/each total \$3790**  
**4 MBP - \$1909 /each total \$7636**  
**2 MB Air - \$1019/each total \$2038**  
**7 iPad Air - \$359/each total \$2513**  
**3 iPad mini -\$349/each total \$1047**

Apple does not expect items to be returned.

Sincerely,

David Seidler

Apple Loss Prevention

lossprevention@apple.com

Apple  
1 Infinite Loop, MS 301-3VG  
Cupertino, CA 95014  
T 408 996-1010  
F 408 996-0275  
www.apple.com

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Lorna Garrido, Grants and Contracts Manager  
**DATE:** October 11, 2018  
**SUBJECT:** Accept and Expend Resolution for In-kind Gift  
**GIFT TITLE:** In-kind Support for Law Enforcement Strategies

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Attached please find the original\* and 1 copy of each of the following:

- Proposed gift resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget – This in-kind gift does not have a budget portion
- Grant application.
- Gift award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:**

Please schedule at the earliest available date.

**Departmental representative to receive a copy of the adopted resolution:**

Name: Lorna Garrido

Phone: (415) 553-9258

Interoffice Mail Address: DAT, 850 Bryant Street, Room 322

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
 BOARD OF SUPERVISORS  
 SAN FRANCISCO  
 2010 SEP 01 PM 2:29  
 or meeting date AK  
 BY \_\_\_\_\_

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Topic submitted for Mayoral Appearance before the BOS on [redacted]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Sandra Lee Fewer

Subject:

Accept and Expand Resolution for In Kind Gift - Mobile Devices - Office of District Attorney - \$17,024

The text is listed:

Resolution retroactively authorizing the Office of the District Attorney to accept and expend an in-kind gift estimated at \$17,024 from Apple, Inc. to further law enforcement strategies relating to retail theft as part of the District Attorney's Crime Strategies Unit

Signature of Sponsoring Supervisor: Sandra Lee Fewer

For Clerk's Use Only