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Committee Item No.	_1	
Board Item No.		

## **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Comm: Pul	<u>olic Safety &amp; Neighborhood Servic</u>	es l	Date:	January 23, 2019
Board of Sup	pervisors Meeting:	I	Date:	
Cmte Board  Cmte B	Dervisors Meeting:  d  Motion Resolution Ordinance Legislative Digest Budget and Legislative Analyst Youth Commission Report Introduction Form Department/Agency Cover Lette MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Commission	Report	Date:	
=	Award Letter Application			
	Public Correspondence			
OTHER	Click the text below for a direct	link to	the do	ocument:
	SFPD ALU Review and recomm	ended o	condition	ons
	- January 16, 2019			
	Protest Letters Planning Approval - April 9, 2018	3		
	PC or N Request Letter - March		}	
	ABC License Query - March 8, 2			
Prepared by:	John Carroll John Carroll	Date: Date:	Janua	ary 18, 2019

## Carroll, John (BOS)

From:

Carroll, John (BOS)

Sent:

Thursday, January 17, 2019 9:09 AM

To:

'Angulo, Sunny (sunny.angulo@sfgov.org)'; Hepner, Lee (BOS); Yan, Calvin (BOS);

'ikevlin@reubenlaw.com'; Mundy, Erin (BOS); (carolyn.goossen@sfgov.org)

Cc:

'Antonia E. Toomey'; CPC.Referrals; Powell, Georgia (CPC); Gordon, Nelly (POL); George,

Gigi (POL); Adina, Seema (CPC); Gebb, Justin@ABC; Meyer, Rose @ABC

Subject:

RE: Liquor License PC or N Referral - 500 Pine Street - CVS Pharmacy

Categories:

180281

Good morning,

The Police Department has completed their review of the subject public convenience or necessity request, and has forwarded their recommendation for approval with conditions. For your convenience, I have their review available from the link below:

Police Department Response - January 16, 2019

I invite you to review the entire matter on our <u>Legislative Research Center</u> by following the link below:

Board of Supervisors File No. 180281

This request for findings of public convenience or necessity may be heard at a future regular meeting of the Public Safety and Neighborhood Services Committee.

Thanks for the review.

John Carroll
Assistant Clerk
Board of Supervisors
San Francisco City Hall, Room 244
San Francisco, CA 94102
(415) 554-4445



Click here to complete a Board of Supervisors Customer Service Satisfaction form.

The Legislative Research Center provides 24-hour access to Board of Supervisors legislation and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy. SPQSF

From: Carroll, John (BOS)

Sent: Wednesday, April 11, 2018 4:03 PM

To: Gordon, Nelly (POL) <nelly.gordon@sfgov.org>; George, Gigi (POL) <gigi.george@sfgov.org>

Cc: Lambright, Koledon (BOS) <koledon.lambright@sfgov.org>; 'Angulo, Sunny (sunny.angulo@sfgov.org)' <sunny.angulo@sfgov.org>; Hepner, Lee (BOS) <lee.hepner@sfgov.org>; Yan, Calvin (BOS) <calvin.yan@sfgov.org>; 'jkevlin@reubenlaw.com' <jkevlin@reubenlaw.com>; 'Antonia E. Toomey' <atoomey@reubenlaw.com>; CPC.Referrals <CPC.Referrals@sfgov.org>; Powell, Georgia (CPC) <georgia.powell@sfgov.org>
Subject: Liquor License PC or N Referral - 500 Pine Street - CVS Pharmacy

Good afternoon,

The Planning Department has completed their review of the subject application, and has forwarded their recommendation for approval. For you convenience, I have their review available from the link below:

#### Planning Dept. Response - Received April 9, 2018

After receiving review from both each of the Planning and Police Departments, the Public Safety and Neighborhood Services Committee may hear and consider public convenience or necessity findings for the application, to be forwarded to the California Department of Alcoholic Beverage Control for their consideration in the license matter.

I invite you to review the entire matter on our <u>Legislative Research Center</u> by following the link below:

## Board of Supervisors File No. 180281

Thanks for the review.

John Carroll
Assistant Clerk
Board of Supervisors
San Francisco City Hall, Room 244
San Francisco, CA 94102
(415) 554-4445



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# San Francisco Police Department ABC Liaison Unit



Alcoholic Beverage License -Public Convenience or Necessity Recommendation

To:

The San Francisco Board of Supervisors' Committee on Public Safety

and Neighborhood Services

Supervisor Rafeal Mandelman Supervisor Hillary Ronen Supervisor Aaron Peskin

From:

Lieutenant Georgia Sawyer

Officer in Charge

ABC Liaison Unit (ALU) 415-553-9550

Date:

January 16, 2019

Subject:

P.C.N. Investigation Regarding:

Garfield Beach CVS LLC, Longs Drug Stores

California, LLC

DBA: CVS Pharmacy #10492

500 Pine Street

San Francisco, CA. 94108

John Kevlin (415) 567-9000

John Kevlin on behalf of CVS Pharmacy # 10492 has filed an application with the California Department of Alcoholic Beverage Control seeking a Type 21 (Off–Sale Beer, Wine and Distilled Spirit) License located at 500 Pine Street (located between Kearny Street and Grant St)

Hours of Operation:

7:00 am to 10:00 pm - 7 days a week

## Digest:

CVS Pharmacy is a convenience store which will be located at 500 Pine Street in San Francisco Central District. CVS Pharmacy has several stores throughout San Francisco that have active alcohol license. If approved, this license will allow CVS Pharmacy to sell off-sale Beer, Wine and Distilled Spirit.

## Letters of Protest

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## Letters of Support

0

## **Police Calls for Service:**

From February 2017 to February 2018

8 call for service

## Police Reports:

From February 2017 to February 2018

### 0 police report

## San Francisco Plot Information:

This premise is located in Plot: 160

A High Crime is defined as 59 or more police reports in a plot for the year of 2017.

This plot had 142 police reports for 2017, which is 83 more than the Citywide "High Crime" average

## **State Census Tract Information:**

This premise is located in Census Tract: 117.00

Population for this tract is: 1,783

On-sale license authorized by census tract: 6 Active on-sale licenses: 116 with 0 pending

Off-sale licenses authorized by census tract: 1 Active off-sale licenses: 16 with 1 pending

## Departmental Recommendation:

Points of consideration: 4

No opposition from Central Station

Applicant premise is located in a "High Crime" area.

Applicant premise is located in a "High Concentration" area.

7 - Protest.

0 - Support

## ALU Recommendation: Approval with following conditions:

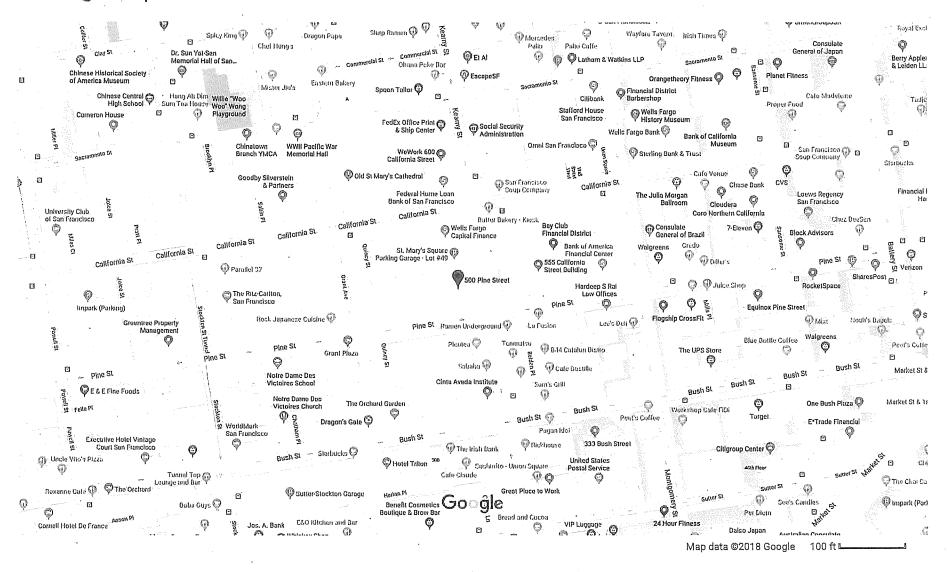
#### Conditions for Type 21 Off Sale Beer, Wine and Distilled Spirit

- 1. Sales of alcoholic beverages shall be permitted between the hours of 7:00 am to 10:00 pm each day of the week.
- 2. No distilled spirtits shall be sold in bottles or containers smaller than 600 ml.
- 3. Petitioners (s) shall actively monitor the area under their control in an effort to prevent the loitering of persons on any property adjacent to the licensed premises as depicted on the most recently certified ABC-253.
- 4. The following alcoholic beverages shall not be sold in quantities of fewer than three (3) individual containers per sale:
  - a. Beer, including malt beverages and malt liquor products, in containers of 40 oz or less;
  - b. Pre-mixed wine products commonly known as "wine coolers";
  - c. Pre mixed distilled spirits -based cocktails.
- 5. No wine shall be sold with an alcohol content of greater than 15% by volume.

It should be noted that the applicant has agreed to the above listed conditions.

End

## Google Maps 500 Pine St



500 Pine St - Google Maps Page 1 of 2

## Gogle Maps 500 Pine St

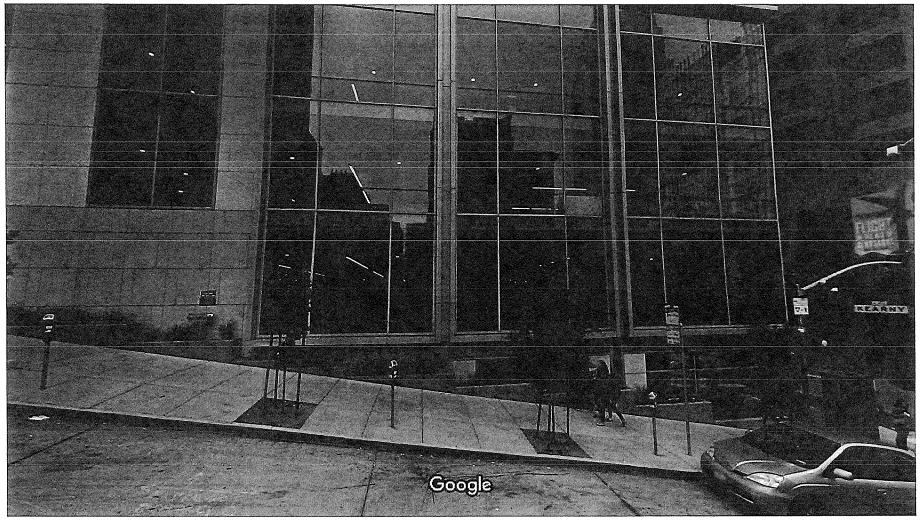


Image capture: Oct 2017 © 2018 Google

To:

Mr. Justin Gebb

Director, Department of Alcoholic Beverage Control

33 New Montgomery Street, Suite 1230

San Francisco, CA 94105

From:

APR 06 2018

Alcoholic Beverage Control

Office of Legal Services

RE:

Protest of CVS License Issuance, 500 Pine Street

Dear Director Gebb,

Please accept this letter as my protest of the Issuance of a Type 21 license to Garfield Beach CVS LLC, proposed at 500 Pine Street. I live in the immediate neighborhood and know all too well the damage these convenience stores selling liquor have caused. There are already enough liquor stores in this part of town.

I will outline again my reasons for being so staunchly opposed to allowing CVS to sell alcohol anywhere in this neighborhood.

Pursuant to Section 23958 of the Business and Professions Code, the ABC's issuance of this license would result in, and add to, the undue concentration of licenses in my neighborhood and District. There is already an over-concentration of liquor stores from high-end (Scottish Import Company) to non-so high-end (Financial District Fine Wines). And so many in-between.

ABC Reporting data shows that the Census Tract #0117.00, which contains the proposed CVS location currently demonstrates the existence of an undue concentration of licenses as defined by Section 23958.4 of the Business and Professions Code. If the ABC's own data is showing an undue concentration, then it surely must deny this applicants license application.

The proposed premises is located in a crime reporting district that has a 20% greater number of reported crimes, as defined in subdivision © of Section 23958.4 of the Business and Professions Code, than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency. This is a high-crime area, so please in add to the

APR 05 2018

Dept of Alcoholic deverage Control Sau Francisco viti

potential for more crimes by permitting a CVS store to sell alcohol in this already troubled section of the City.

Additionally, the ABC has the authority to deny an application for a license where the issuance would tend to create or aggravate a law enforcement problem. This section of Kearny and Pine Streets is a high-crime area. Many of the crimes are caused by victims of alcohol abuse. The addition of another onpremise and off-premise alcohol sales vendor such as CVS is highly likely to further aggravate the crimes in the neighborhood. Let's not take that chance. Please deny this application in order to protect the public welfare.

Additionally, there is a formerly homeless veterans home located at 250 Kearny Street, just over a block away from this proposed CVS. Obviously, this is not a good idea, to offer low cost alcohol to former vets whom often suffer from PTSD and alcoholism.

Please consider my ongoing concerns and deny this applicants license applications for this location.

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Dept of Alccholic Beverage Control

Mr. Justin Gebb

Director, Department of Alcoholic Beverage Control

33 New Montgomery Street, Suite 1230

San Francisco, CA 94105

March 23, 2018

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APR 06 2019

Alcoholic Beverage Control
Office of Legal Services

RE: Protest of CVS License Issuance, 500 Pine Street

Dear Mr. Gebb,

A Type 21 license to Garfield Beach CVS LLC, has applied to place a Type 21 ABC Off-Sale License at their proposed at 500 Pine Street CVS Pharmacy. I live in the immediate neighborhood at the 250 Kearny Street Veterans Home. As a member of this community, I strongly oppose the issuance of this license.

Just last month our community successfully convinced the San Francisco Board Of Supervisors to deny an application for at Type 21 License by Bevmo, which had been proposed at 150 Kearny St, just two blocks from this proposed CVS location at Kearny and Pine.

According to Section 23958 of the Business and Professions Code, the ABC's issuance of this license would result in, and add to, the undue concentration of licenses in my neighborhood and in this Supervisorial District. There is already an over-concentration of liquor stores in this neighborhood. In fact, there are 24 Active Off-Sale Licenses in this Census Tract (0117.00) (Report Attached).

The proposed CVS location currently indicates the existence of an over concentration of licenses as defined by Section 23958.4 of the Business and Professions Code. If the ABC's own data is showing an undue concentration, then it must deny this applicants license application.

The proposed premises is located in a crime reporting district that has a 20% greater number of reported crimes, as defined in subdivision © of Section 23958.4 of the Business and Professions Code, than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency. This is a high-crime area. Adding an off-sale option has the potential for even more crimes by permitting a CVS store to sell alcohol in this already troubled section of the City.

The Department of Alcohol and Beverage Control has the ultimate authority to deny an application for a license where the issuance would tend to create or aggravate a law enforcement problem. This section of Kearny and Pine Streets is a high-crime area. Many of the crimes are caused by 对键面s of alcohol

APR 0.5 2018

abuse. The addition of another on-premise and off-premise alcohol sales vendor such as CVS is highly likely to further aggravate the crimes in the neighborhood. Please deny this application in order to protect the public welfare.

At the formerly homeless veterans home located at 250 Kearny Street, where I live, many of my neighbors suffer from alcohol addiction. Our home is just ONE BLOCK away from this proposed CVS. What a terrible proposal, to offer low cost alcohol to former vets whom often suffer from PTSD and long term alcoholism.

Please consider my protest and deny this applicants license applications for this location. I will be standing by to participate in any licensing or Board of Supervisor Hearings pertaining to this application.

Sincerely, Kevin Chement 250 Kearny S.F. CA. 94108 405 Kevin Chenevert

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APR 05 2018

## To Department of A.B.C:

My Name is David Huang. I'm strongly againf the application for the type 21 license Transfer at 500 Pine Street in SF. There are at least

7 IT 9 NOT Stores in our near by neighborhood. Another one in our neighborhood would affract more homeless people to slay here on the sidewalk day and night. That will cause more problems to the public. Such as public safety and nuisance. More crime and drawkenness. For these peasons, I wrote you to disapprove the above proposed new liquor sales.

Thank You!

Sincerely,

DAVID HUANG

612 Kearny St.

SF CA 94108

PH.

(415) 613-8281

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Dept of Alcoholic Beverage Control
Sen Francisco

To:

Mr. Justin Gebb

Director, Department of Alcoholic Beverage Control

Protest of CVS License Issuance, 500 Pine Street

33 New Montgomery Street, Suite 1230

San Francisco, CA 94105

From:

RE:



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APR 05 2018

Dept of Alcoholic Beverage Control

Dear Director Gebb,

Please accept this letter as my protest of the issuance of a Type 21 license to Garfield Beach CVS LLC, proposed at 500 Pine Street. I live in the immediate neighborhood and know all too well the damage these convenience stores selling liquor have caused. There are already enough liquor stores in this part of town.

I will outline again my reasons for being so staunchly opposed to allowing CVS to sell alcohol anywhere in this neighborhood.

Pursuant to Section 23958 of the Business and Professions Code, the ABC's issuance of this license would result in, and add to, the undue concentration of licenses in my neighborhood and District. There is already an over-concentration of liquor stores from high-end (Scottish Import Company) to non-so high-end (Financial District Fine Wines). And so many in-between.

ABC Reporting data shows that the Census Tract #0117.00, which contains the proposed CVS location currently demonstrates the existence of an undue concentration of licenses as defined by Section 23958.4 of the Business and Professions Code. If the ABC's own data is showing an undue concentration, then it surely must deny this applicants license application.

The proposed premises is located in a crime reporting district that has a 20% greater number of reported crimes, as defined in subdivision © of Section 23958.4 of the Business and Professions Code, than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency. This is a high-crime area, so please, do not add to the

potential for more crimes by permitting a CVS store to sell alcohol in this already troubled section of the City.

Additionally, the ABC has the authority to deny an application for a license where the issuance would tend to create or aggravate a law enforcement problem. This section of Kearny and Pine Streets is a high-crime area. Many of the crimes are caused by victims of alcohol abuse. The addition of another onpremise and off-premise alcohol sales vendor such as CVS is highly likely to further aggravate the crimes in the neighborhood. Let's not take that chance. Please deny this application in order to protect the public welfare.

Additionally, there is a formerly homeless veterans home located at 250 Kearny Street, just over a block away from this proposed CVS. Obviously, this is not a good idea, to offer low cost alcohol to former vets whom often suffer from PTSD and alcoholism.

Please consider my ongoing concerns and deny this applicants license applications for this location.

Sincerely,

Noe Mannaa Boo Kearny Str. San Francisco Of 9

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Dept of Alcoholic Aeverage Control Star Francisco

## PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION

- Refer to Form ABC-510, Information Regarding ABC License Application and Protests (Rev. April 2010), before completing and submitting your protest. The ABC-510 is located at www.abc.ca.gov and in each district office.
- Please print legibly or type. Incomplete and/or illegible information will cause the protest to be rejected.
- You will be notified by letter whether or not your your protest is accepted.
- If the Department recommends licensure, you will be afforded the opportunity to request a hearing on your protest.
- If a hearing is scheduled as to whether or not a license should be granted, you or your authorized representative will need to attend the hearing to testify and/or present evidence to support your protest, or your protest will be deemed abandoned.
- All protests submitted to the ABC are public records and are open to inspection pursuant to the California Public

<ul> <li>Records Act (CPRA). (Gov. Code sec. 6254 et seq.)</li> <li>A copy of all valid and verified protests (ABC-510-A) and Protestant's/Complainant's Declaration (All provided to the applicant as part of the licensing process.</li> </ul>	BC-128) wi	ll be
I-hereby protest the Issuance of a license under the Alcoholic Beverage Control Act to:		ter tant
Garfield Beach CUS LL COBA CUS Pharmacy #10	492	
For premises at:		
500 Pine Street, San Francisco, LA 9408 (Exact address of proposed premises)		<del></del>
on the grounds that:  1) the application for license(s) Type 21 where issues would result in or add to an undue concentration of licenses Section 23958	,	Control
2) where there presently exists an undue concentration of licenses as defined by Section 23958.4	RECEIVED	Severage
3) where the proposed premises are located in a high crime reporting district Section 23958.4 (c)	RECI	
therefore issuance of license(s) would be contrary to public welfare and morals and submit that these licenses be denied.		
Check here If additional	sheets attache	ed
I, John Nulty, declare under penalty of perjury:		
<ul> <li>(1) That I am the Protestant herein;</li> <li>(2) That I have read the above protest and know the contents thereof; and</li> <li>(3) That the same is true of my own knowledge except as to those matters which are therein stated on infand belief, and as to those matters I believe to be true.</li> </ul>	formation	•
TELEPHONE MINAGER (Online	nal & non-public)	
SIGNED AT (City and Slote)  DATE SIGNED  DATE SIGNED		***************************************
PROTESTANT'S ADDRESS   Full additioss - Stroat name & number, Unit or Apt. No., City, State, & Zip Code)	8	
ABC-610-A (Rev. April 2010)	had had	

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## Page 2.

Points of consideration: Open Spaces: Rooftop Park at 500 Pine, which is connected to St. Mary's Square, contains planted areas, seating and open plazas. Behind the lot is St. Mary's Park with kiosk green toilet. Both sides of the corner building of 500 Pine Street are the entrances and exists on Pine and Kearny to the St. Mary's Square Parking Garage and parking lots. Schools: Ecole Notre Dame Des Victoires and Academy of Arts University.

Issuance of the license to the premises would add an undue concentration of licenses; licensing the premises aggravates an already existing police problems in a high-crime area; and the premises is within 500 feet of open space.

I do not know what the security plan for the new store is nor do I know which exits will be used by the public.

Because of the above concerns the following conditions must be applied.

Sales, service and consumption of alcoholic beverages shall be permitted only between the hours of 8AM and 10PM daily.

No more than 5% of the square footage of the premises will be used for the display of alcoholic beverages.

No malt beverages shall be sold with an alcoholic content greater than 5.7% by volume.

The sale of single beer or malt beverage in quantities of 16 oz., 22 oz., 32 oz., 40 oz., or similar size containers is prohibited.

No beer or malt beverage, wine cooler or beer cooler shall be sold in quantities of less than manufacturer pre-packaged multi-unit quantities of four (4) or more.

No wine shall be sold with an alcoholic content greater than 15% by volume except for wine which has been aged two years or more and maintained in a corked bottle.

Loitering (loitering is defined as "to stand idly about; linger aimlessly without lawful business") is prohibited on any sidewalk or property adjacent to the licensed premises under control of the licensee.

The licensee shall utilized electronic surveillance and recording equipment that is able to view all exit and entrance points of the exterior of the premises. The electronic surveillance/recording shall be operational at all times that the premises open to the public. Said electronic recording shall be maintained and kept for minimum of seven (7) days, and shall be made available to Law Enforcement on demand.

Promote a transparent storefront that welcomes customers inside with products and services on display, discourage crime with more "eyes on the street," reduced energy consumption with use of natural light, and enhances the curb appeal and value of the store and the entire neighborhood.

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Le distance .

John nully

## PROTEST AGAINST ALCOHOLIC BEVERAGE LICENSE APPLICATION

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provided to the applicant as part of the licensing		manto books and historical will be
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Garfield Beach CUS LLC For premises at:	(Name(s) of Applicant(s))	/ 歩10492
500 Pine Street, San Fra	ncisco (A 94108 act addrass of proposed premisés)	
on the grounds that:  1) the application for license(end to an undue concentration)	s) Type 21 where Issues v n of licenses Section 239	vould result in or 58
2) where there presently exist defined by Section 23958.4	s an undue concentration	n of licenses as
3) where the proposed premis district Section 23958.4 (c)	ses are located in a high o	crime reporting
therefore issuance of license morals and submit that these	(s) would be contrary to p licenses be denied.	oublic welfare and
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PROTESTANT'S SIGNATURE  Ban Francisco, California SIGNED AT (City and Signat)		TELEPHONE NUMBER (Optional & non-public)
SIGNED AT (City and State)  P. D. VO × Y D & Y6, San Francis  PROTESTANT'S ADDRESS (Full address - Street name & number, Unit or Apt. No.,)	SCHOOL PERSON	DATE SIGNED  RECEIVED
ABC-610-A (Rev. April 2010)	MAR 1 5 2018	MAR 1.2 2018

Alcoholic Beverage Control Apprina Lana Tana Taminas

## Page 2.

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To:

Mr. Justin Gebb

Director, Department of Alcoholic Beverage Control

33 New Montgomery Street, Suite 1230

San Francisco, CA 94105

From:



RE:

Protest of CVS License Issuance, 500 Pine Street

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APR 05 2018

Dept of Alcoholic Beverage Control - San Francisco

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potential for more crimes by permitting a CVS store to sell alcohol in this already troubled section of the City.

Additionally, the ABC has the authority to deny an application for a license where the issuance would tend to create or aggravate a law enforcement problem. This section of Kearny and Pine Streets is a high-crime area. Many of the crimes are caused by victims of alcohol abuse. The addition of another onpremise and off-premise alcohol sales vendor such as CVS is highly likely to further aggravate the crimes in the neighborhood. Let's not take that chance. Please deny this application in order to protect the public welfare.

Additionally, there is a formerly homeless veterans home located at 250 Kearny Street, just over a block away from this proposed CVS. Obviously, this is not a good idea, to offer low cost alcohol to former vets whom often suffer from PTSD and alcoholism.

Please consider my ongoing concerns and deny this applicants license applications for this location.

Sincerely,

11 Belden Pl #511 Sun Prancisio CA 94104 David TSUNG

APR 05 2018

## Carroll, John (BOS)

From:

Carroll, John (BOS)

Sent:

Wednesday, October 31, 2018 12:23 PM

To:

'No CVS'

Cc:

Mandelman, Rafael (BOS); Mundy, Erin (BOS); Ronen, Hillary; Goossen, Carolyn (BOS);

Peskin, Aaron (BOS); Angulo, Sunny (BOS); Gordon, Nelly (POL)

Subject:

RE: Opposition Letters Re: CVS Type 21 Liquor License, 500 Pine at Kearny St

Categories:

180281

Thank you for your message.

I have updated the file to include these letters.

I invite you to review the entire matter on our Legislative Research Center by following the link below:

#### Board of Supervisors File No. 180281

# John Carroll Assistant Clerk Board of Supervisors San Francisco City Hall, Room 244 San Francisco, CA 94102 (415)554-4445



Click here to complete a Board of Supervisors Customer Service Satisfaction form.

The Legislative Research Center provides 24-hour access to Board of Supervisors legislation and archived matters since August 1998.

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From: No CVS [mailto:nocvsbooze@gmail.com] Sent: Tuesday, October 30, 2018 1:15 PM

To: Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Mundy, Erin (BOS) <erin.mundy@sfgov.org>; Ronen, Hillary <nillary.ronen@sfgov.org>; Goossen, Carolyn (BOS) <carolyn.goossen@sfgov.org>; Peskin, Aaron (BOS) <aron.peskin@sfgov.org>; Angulo, Sunny (BOS) <sunny.angulo@sfgov.org>; Carroll, John (BOS)

<john.carroll@sfgov.org>

Subject: Opposition Letters Re: CVS Type 21 Liquor License, 500 Pine at Kearny St

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors and Legislative Aides, attached are some of our neighborhood letters of opposition to the proposed Type 21 Liquor License proposed at 500 Pine. We would appreciate having these opposition letters

included as part of Hearing.	the PCN Hearing ar	nd look forward to	making our points in	person at the Cor	nmittee
ittearing.					
			·		

Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

Dear Supervisors Mandelman, Ronen and Peskin,

Please accept this letter as my protest against the application by Garfield Beach CVS LLC., for a Type 21 Alcoholic Beverage Control license proposed at 500 Pine Street, San Francisco. My home is located adjacent to this proposed convenience store location. My opposition to allowing this large discount convenience store to open here and sell alcohol is because I am convinced that it would cause further deterioration to the nature of the Downtown San Francisco work environment. This area is noted for its high crime and homelessness issues. The public convenience is already well served. We do not need yet another liquor seller in this part of town.

Recently, 7-Eleven, another large discount retail chain, was permitted to open a few blocks away on Kearny Street at Market, and a second 7-Eleven operates on Sutter Street at Kearny selling alcohol. Both of these chain outlets have become magnets of crime and socially unacceptable behavior by the many homeless people whom panhandle at their entrances, or camp on the adjacent sidewalks and alleyways. In addition, these chain stores have caused the quiet enjoyment of the neighborhood to be damaged due to the massive amount of trash which builds up in front of their stores. No attempt is made by these chain stores to clean their sidewalks. Another large chain liquor store called Bevmo was recently denied its application by the San Francisco Board of Supervisors. Bevmo had applied for the same Type 21 license, and proposed it just three blocks away from this proposed CVS location. The denial of that Bevmo license are the same reasons why this CVS liquor license should be denied.

Many of the unfortunate homeless people, my neighbors, whom frequent these liquor stores, or loiter outside them, suffer from drug addiction, alcohol abuse and PTSD. These are contributing factors to the high instances of crime on Kearny Street. Allowing CVS to open in this area, with its vast offerings of cheap alcohol and wine, will further cause the deterioration of this area.

I look forward to making these points in person at any future PCN hearing in your chambers.

Respectfully,

Luis & Cano MOO 300 KEARNY S.T SFO 94108

List cono Mes

## Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

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Respectfully,

Louis Lopez

Jonis Jopey 250 Kearney # 429 5F CA 94108

Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

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I look forward to making these points in person at any future PCN hearing in your chambers.

Respectfully,

Michael S. Hughes
250 Kenny ST #429
San Francow Car 94108

1

## Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

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Respectfully,

Moe Mannaa 300 kauny street ST, EA, 94108

## Public Safety & Neighborhood Services Committee

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Respectfully,

POWL PERD 250 KEDRAY ST #311 SF CA, 94108

## Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

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Respectfully,

Davio Tsung

Q 11 Belden PC #511

SAN Francisco CA 94104

## Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

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Respectfully,

RONNIE WARSEIL 250 KERRY & FEOY S. F. CA. 94108 Lamie Warley

Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

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Supervisors, please consider my opposition to this liquor license. There would be no convenience served, and there is certainly no necessity for yet another liquor license in my neighborhood.

I look forward to making these points in person at any future PCN hearing in your chambers.

Respectfully,

Kevin CHENEVERT 250 KEARNY ST # 405 94/08 SAN FRANCISCO CA.

#### Public Safety & Neighborhood Services Committee

1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

October 1, 2018

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Respectfully,

MICHAEL A. JACKSON 250 KEARNY # 220 5F, 9, 94108

michael deh

#### Carroll, John (BOS)

From:

Carroll, John (BOS)

Sent:

Wednesday, April 11, 2018 4:03 PM

To:

Gordon, Nelly (POL); George, Gigi (POL)

Cc:

Lambright, Koledon (BOS); 'Angulo, Sunny (sunny.angulo@sfgov.org)'; Hepner, Lee (BOS);

Yan, Calvin (BOS); 'jkevlin@reubenlaw.com'; 'Antonia E. Toomey'; CPC.Referrals; Powell,

Georgia (CPC)

Subject:

Liquor License PC or N Referral - 500 Pine Street - CVS Pharmacy

Categories:

180281

Good afternoon,

The Planning Department has completed their review of the subject application, and has forwarded their recommendation for approval. For you convenience, I have their review available from the link below:

Planning Dept. Response - Received April 9, 2018

After receiving review from both each of the Planning and Police Departments, the Public Safety and Neighborhood Services Committee may hear and consider public convenience or necessity findings for the application, to be forwarded to the California Department of Alcoholic Beverage Control for their consideration in the license matter.

I invite you to review the entire matter on our Legislative Research Center by following the link below:

Board of Supervisors File No. 180281

Thanks for the review.

John Carroll
Assistant Clerk
Board of Supervisors
San Francisco City Hall, Room 244
San Francisco, CA 94102
(415) 554-4445



Click <u>here</u> to complete a Board of Supervisors Customer Service Satisfaction form.

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# LIQUOR LICENSE PUBLIC CONVENIENCE OR NECESSITY REFERRAL



The state of the s						
TO:	Planning Department BOS File No. 1802 Georgia Powell					
• • •		415) 558-6371	Block/lot: 0258/04.			
TO:	Police Depar Inspector Ne Phone No. (4		Block/lot: 0258/04. Zorus: C-3-0 Bund: WE Record #2018.			
DATE:	March 23, 20	018	1 6012 4 2018-			
PLEASE EM	IAIL YOUR R and Neighbo	nse in four to six weeks for ESPONSE BY: May 4, 2 orhood Services Committed oll@sfgov.org - Phone	ee Clerk.			
Applicant na	ame:	Garfield Beach CVS, LL	.C			
Business na	ame:	CVS Pharmacy No. 10	492			
Application	address:	500 Mission Street San Francisco, CA 941	08			
Applicant co	ontact info:	C-3-O Downtown Office Northeast Planning Qua John Kevlin Reuben, Junius & Rose	, LLP			
		One Bush Street, Suite San Francisco, CA 941 415-567-9000 jkevlin@reubenlaw.com	04			
PLANNIN	IG REVIE	W: 🔀 Approval	☐ Denial			
Planning Red Planning Sta	cord No. ff Contact:	2018-004124MI	x + 2016-003371 Mis			
Please	e print review	comments on a trailing p	age.			
POLICE F	REVIEW:	Approval	☐ Denial			
Please provid	de review con	nments in a trailing repor	<b>t</b> .			

#### Carroll, John (BOS)

From:

Carroll, John (BOS)

Sent:

Friday, March 23, 2018 10:48 AM

To:

CPC.Referrals; Gordon, Nelly (POL); Powell, Georgia (CPC)

Cc:

Lambright, Koledon (BOS); 'Gebb, Justin@ABC'; 'Meyer, Rose @ABC'; 'Angulo, Sunny

(sunny.angulo@sfgov.org)'; Hepner, Lee (BOS); Yan, Calvin (BOS); 'jkevlin@reubenlaw.com';

'Antonia E. Toomey'

Subject:

Liquor License PC or N Referral - 500 Pine Street - CVS Pharmacy

Categories:

180281

Good morning,

The office of the Clerk of the Board has received a letter requesting public convenience or necessity findings for a liquor license transfer. This matter is being referred to you for response via the following linked document:

Referral Letter - Planning and Police Departments

I invite you to review the entire matter on our <u>Legislative Research Center</u> by following the link below:

Board of Supervisors File No. 180281

After receiving review from the Planning and Police Departments, the Public Safety and Neighborhood Services Committee may hear and consider public convenience or necessity findings for the application, to be forwarded to the California Department of Alcoholic Beverage Control for consideration in the license matter.

I request the Planning Department's response before May 4, 2018. Please confirm receipt of this message.

Thanks for the review.

John Carroll
Assistant Clerk
Board of Supervisors
San Francisco City Hall, Room 244
San Francisco, CA 94102
(415)554-4445 - Direct | (415)554-5163 - Fax
john.carroll@sfgov.org | bos.legislation@sfgov.org



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## LIQUOR LICENSE PUBLIC CONVENIENCE OR NECESSITY REFERRAL

TO: Planning Der Georgia Pow Phone No. (4				<b>BOS File No.</b> 180281	
TO: Police Department Properties Phone No. (4)					
DATE:	March 23, 20	018			
PLEASE E	<b>MAIL YOUR R</b> by and Neighbo		May 4, 201 Committee		
Applicant n	ıame:	Garfield Beach	CVS, LLC		
Business n	ame:	CVS Pharmacy No. 10492			
Application address:		500 Pine Street San Francisco, CA 94108			
		Assessor's Parc C-3-O Downtow Northeast Plann	n Office	o. 0258, Lot Nos. 041-042 ant	
Applicant contact info:		John Kevlin Reuben, Junius & Rose, LLP One Bush Street, Suite 600 San Francisco, CA 94104 415-567-9000 jkevlin@reubenlaw.com			
PLANNII	NG REVIE	<b>N</b> :	oval	☐ Denial	
Planning Re Planning Sta					
Pleas	e print review	comments on a t	railing pag	e.	
POLICE	REVIEW:	☐ Appr	oval	☐ Denial	
Please provi	ide review con	nments in a trailin	a report		

## REUBEN, JUNIUS & ROSE, LLP

2010 HAR 21 AH 11:17

John Kevlin jkevlin@reubenlaw.com



March 21, 2018

#### Delivered via Messenger

Ms. Angela Calvillo Clerk of the Board San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Re: Liquor License "PCN" Request – 500 Pine Street – CVS

**Our File No.: 7970.38B** 

Dear Ms. Calvillo:

At the request of Mr. Kevlin, enclosed please find the letter, which serves as the application for a "public convenience and necessity" resolution from the San Francisco Board of Supervisors for the above-referenced project.

Also enclosed is the information provided by the California Department of Alcoholic Beverage Control regarding the application for the liquor license transfer related to this project.

Should you have any questions, please do not hesitate to contact Mr. Kevlin at (415) 567-9000.

Very truly yours,

REUBEN, JUNIUS & ROSE, LLP

Michael Verity Legal Assistant

### REUBEN, JUNIUS & ROSE, LLP

March 9, 2018

Ms. Angela Calvillo Clerk of the Board San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Re: Liquor License "PCN" Request – 500 Pine Street – CVS

Our File No.: 7970.38B

Dear Ms. Calvillo:

Our office represents Boos Development West, LLC ("Boos"), the project sponsor of a new CVS retail store and pharmacy at 500 Pine Street (the "Project"). On January 3, 2018, Boos was issued a building permit for the Project. Subsequent building permits have been issued for tenant improvements to prepare the space for CVS's operation.

Boos now seeks a type-21 off-sale general license from the California Department of Alcohol Beverage Control ("ABC"). Boos has filed an application with ABC on behalf of CVS for a license transfer (current License No. 591492 enclosed). The license would be transferred from Papas Market located at 3699 17<sup>th</sup> Street, to the CVS store at 500 Pine Street. Due to the overconcentration of this type of ABC license in this census tract and the Project's location in a high crime reporting district, Boos must obtain a determination by the Board of Supervisors that the public convenience and necessity will be served by the issuance of this license for operations at 500 Pine Street.

The Project will establish a CVS retail store and pharmacy at 500 Pine Street, an existing building at the southeast corner of Pine and Kearny Streets. The CVS would occupy approximately 8,827 square feet of ground floor space. The CVS would sell over-the-counter drugs, beauty products and cosmetics, photo finishing, seasonal merchandise, greeting cards, and groceries (such as milk, bread and eggs). The proposed hours of operation are 7 a.m. to 10 p.m. daily.

The CVS will offer a wide variety of convenience goods in the neighborhood. Adding beer, wine and liquor to the offerings of this CVS store would serve the public convenience and necessity of the neighborhood by increasing the variety of goods offered at this location. Area workers, residents and tourists will have a new store that will provide a convenient, "one-stop" shopping experience.

Ms. Angela Calvillo March 9, 2018 Page 2

Adding alcohol to the offerings of this CVS store would also serve the public convenience and necessity by establishing an alcohol retailer that has vast experience with the sale of alcohol and is a responsible retailer with an effective training and corporate-wide management policy for controlling the sale of alcohol. CVS's employee training program, approved by the ABC, must be completed by all employees within 14 days of their hire and before they are permitted to operate the registers. CVS has a zero-tolerance policy—any employee knowingly or recklessly selling any age restricted product to a minor or to an adult purchasing product for a minor is subject to disciplinary action up to termination. Security cameras will be equipped throughout the store and particularly in the area of alcohol sales, which will be monitored by on-site store management, CVS regional and corporate operations, and can be made available to the San Francisco Police Department upon request. The interior store layout for the placement of alcohol products will be designed to allow employees and management to easily monitor activities visually. Further, all checkouts will be equipped with electronic scan detection systems to control the sale of age-restricted products and prompt cashiers to require proper identification before a sale is completed.

For the reasons outlined above, I respectfully request that this letter be forwarded to the Public Safety and Neighborhood Services Committee of the Board and that the Committee and the full Board of Supervisors make a determination under California Business & Professions Code §23958.4 that the public need or convenience would be served by the issuance of a type-21 off-sale general license to this CVS location.

Please contact me with any questions you have.

Very truly yours,

REUBEN, JUNIUS & ROSE, LLP

John Kevlin



#### California Department of Alcoholic Beverage Control License Query System Summary as of 03/08/2018

License Number: 591492 Primary Owner: CARPIELD BEACH CVS LLC ABG Office of Application: 24 - SAN FRANCISCO  Subsects Interest Control of County San Francisco  Soo Pinke ST So	License Information				
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MEMBER: LONGS DRUG STORES LLC  Licensee: GARFIELD BEACH CVS LLC  Company Information  OFFICER: CVS PHARMACY INC (MANAGING MEMBER)  OFFICER: CWS PHARMACY INC (MANAGING MEMBER)  OFFICER: CIMBRON, LINDA (SECRETARY/ASST SEC)  OFFICER: DESOUSA, KIMBERLY MARIE (SECRETARY/ASST SEC)  OFFICER: DESOUSA, KIMBERLY MARIE (SECRETARY/ASST SEC)  OFFICER: BEAULEU, SHEELAGH MARY (TREASURER)  OFFICER: DENALE, CAROL ANN (VICE PRESIDENT/TREASURER)  MEMBER: CVS PHARMACY INC  License Types  1) License Types: 21 - OFF-SALE GENERAL  License Type status: PENDING  Status Date: Expiration Date: Expiration Date:  Master: Y Duplicate: 0 Fee Code: P40  License Type was Transferred On: From: 21-348377  License Type was Transferred On: To:  Operating Restrictions  No Operating Restrictions found  Disciplinary Action  No Active Disciplinary Action found  Pleciplinary History  No Disciplinary History found  Holds					
Licensee: GARFIELD BEACH CVS LLC  Company Information  OFFICER: CVS PHARMACY INC (MANAGING MEMBER)  OFFICER: MOFFATT, THOMAS (PRESIDENT)  OFFICER: MOFFATT, THOMAS (PRESIDENT)  OFFICER: CIMBRON, LINDA (SECRETARY/ASST SEC)  OFFICER: DESOUSA, KIMBERLY MARIE (SECRETARY/ASST SEC)  OFFICER: BEAULIEU, SHEELAGH MARY (TREASURER)  OFFICER: BEAULIEU, SHEELAGH MARY (TREASURER)  OFFICER: DENALE, CAROL ANN (VICE PRESIDENT/TREASURER)  MEMBER: CVS PHARMACY INC  License Types  1) License Type Status: PENDING  Status Date: 28-FEB-2018 Term: 12 Month(s)  Original Issue Date: Expiration Date:  Master: Y Duplicate: 0 Fee Code: P40  License Type was Transferred On: From: 21-348377  License Type was Transferred On: To:  Operating Restrictions  No Operating Restrictions  No Operating Restrictions found  Disciplinary Action  No Active Disciplinary Action found  Disciplinary History  No Disciplinary History found	OFFICER: DENALE, C	AROL ANN (VICE PRESIDENT/TREASURER)			
Company Information  OFFICER: CVS PHARMACY INC (MANAGING MEMBER)  OFFICER: MOFFATT, THOMAS (PRESIDENT)  OFFICER: CIMBRON, LINDA (SECRETARY/ASST SEC)  OFFICER: DESOUSA, KIMBERLY MARIE (SECRETARY/ASST SEC)  OFFICER: LUKER, MELANIE (SECRETARY/ASST SEC)  OFFICER: DEAULIEU, SHEELAGH MARY (TREASURER)  OFFICER: DENALE, CAROL ANN (VICE PRESIDENT/TREASURER)  MEMBER: CVS PHARMACY INC  License Types  1) License Type:  1) License Type:  1) License Type:  21 - OFF-SALE GENERAL  License Type Status: PENDING  Status Date: 28-FEB-2018 Term: 12 Month(s)  Original Issue Date: Expiration Date:  Master: Y Duplicate: 0 Fee Code: P40  License Type was Transferred On: From: 21-348377  License Type was Transferred On: To:  Operating Restrictions  No Operating Restrictions found  Disciplinary Action  No Active Disciplinary Action found  Pisciplinary History  No Disciplinary History found  Holds	MEMBER: LONGS DR	UG STORES LLC			
OFFICER: CVS PHARMACY INC (MANAGING MEMBER) OFFICER: MOFFATT, THOMAS (PRESIDENT) OFFICER: OMBRON, LINDA (SECRETARY/ASST SEC) OFFICER: DESOUSA, KIMBERLY MARIE (SECRETARY/ASST SEC) OFFICER: LUKER, MELANIE (SECRETARY/ASST SEC) OFFICER: BEAULIEU, SHEELAGH MARY (TREASURER) OFFICER: DENALE, CAROL ANN (VICE PRESIDENT/TREASURER) MEMBER: CVS PHARMACY INC  License Types  1) License Types 11) License Type Status: PENDING Status Date: Expiration Date: Master: Y Duplicate: 0 Fee Code: P40 License Type was Transferred On: From: 21-348377 License Type was Transferred On: To:  Operating Restrictions found  Disciplinary Action . No Operating Restrictions found  Placepilmary History . No Disciplinary Action found  Holds	Licensee: GARFIELD BEACH	H CVS LLC			
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For a definition of codes, view our glossary.

CALIFORNIA BUSINESS ESCROW, 1748 MAIN ST ESCALON, CALIFORNIA 95320

Department of Alcoholic Beverage Control

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control

33 NEW MONTGOMERY STREET

**SUITE 1230** 

SAN FRANCISCO, CA 94105

(415) 356-6500

File Number: **591492** 

Receipt Number: 2484610

Geographical Code: 3800

Copies Mailed Date: February 28, 2018

Issued Date:

DISTRICT SERVING LOCATION:

SAN FRANCISCO

First Owner:

GARFIELD BEACH CVS LLC

Name of Business:

CVS PHARMACY #10492

Location of Business:

**500 PINE ST** 

SAN FRANCISCO, CA 94108

County:

SAN FRANCISCO

Is Premise inside city limits?

Yes

Census Tract 0117.00

Mailing Address:

1 CV

1 CVS DR

(If different from premises address)

MC #1160

...

WOONSCKET, RI 02895-6146

Type of license(s):

21

Transferor's license/name: 348377 / LEE, ELLIE YANG

Dropping Partner: Yes

No i

License Type	Transaction Type	Fee Type	<u>Master</u>	Dup	<u>Date</u>	<u>Fee</u>
21 - Off-Sale General	ANNUAL FEE	NA	Y	0	02/28/18	\$646.00
21 - Off-Sale General	PREMISE TO PREMISE TRANSFER	NA	Y	0	02/28/18	\$100.00
21 - Off-Sale General	PERSON-TO-PERSON TRANSFER	NA	Y	0	02/28/18	\$1,250.00
				···	Total	\$1,996.00

Have you ever been convicted of a felony? No

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No** 

Explain any "Yes" answer to the above questions on an attachment which shall be deemed part of this application.

Applicant agrees (a) that any manager employed in an on-sale licensed premises will have all the qualifications of a licensee, and (b) that he will not violate or cause or permit to be violated any of the provisions of the Alcoholic Beverage Control Act.

#### STATE OF CALIFORNIA

County of SAN FRANCISCO

Date: February 28, 2018

Under penalty of perjury, each person whose signature appears below, certifies and says: (1) He is an applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) that he has read the foregoing and knows the contents thereof and that each of the above statements therein made are true; (3) that no person other than the applicant or applicants has any direct or indirect interest in the applicant or applicant's business to be conducted under the license(s) for which this application is made; (4) that the transfer application or proposed transfer is not made to satisfy the payment of a loan or to fulfill an agreement entered into more than ninety (90) days preceding the day on which the transfer application is filed with the Department or to gain or establish a preference to or for any creditor or transferor or to defraud or injure any creditor of transferor; (5) that the transfer application may be withdrawn by either the applicant or the licensee with no resulting liability to the Department.

Effective July 1, 2012, Revenue and Taxation Code Section 7057, authorizes the State Board of Equalization and the Franchise Tax Board to share taxpayer information with Department of Alcoholic Beverage Control. The Department may suspend, revoke, and refuse to issue a license if the licensee; sname appears in the 500 largest tax delinquencies list. (Business and Professions Code Section 494.5.)

Applicant Name(s)

Applicant Signature(s)

See 211 Signature Page

GARFIELD BEACH CVS LLC

LONGS DRUG STORES CALIFORNIA LLC

Print Form

## **Introduction Form**

By a Member of the Board of Supervisors or the Mayor

I hereby submit the following item for introduction (select only one):  Time stamp or meeting date
1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
2. Request for next printed agenda Without Reference to Committee.
☐ 4. Request for letter beginning "Supervisor inquires"
☐ 5. City Attorney request.
6. Call File No. from Committee.
7. Budget Analyst request (attach written motion).
8. Substitute Legislation File No.
9. Reactivate File No.
10. Question(s) submitted for Mayoral Appearance before the BOS on
Please check the appropriate boxes. The proposed legislation should be forwarded to the following:  Small Business Commission  Youth Commission  Building Inspection Commission  Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.
Sponsor(s):
Clerk of the Board
Subject:
Liquor License Transfer - 500 Pine Street - CVS Pharmacy
The text is listed below or attached:
Hearing to consider that the transfer of a Type-21 off-sale general beer, wine, and distilled spirits liquor license to Garfield Beach CVS, LLC, doing business as CVS Pharmacy, located at 500 Pine Street (District 3), will serve the public convenience or necessity of the City and County of San Francisco.
Signature of Sponsoring Supervisor:
For Clerk's Use Only: