

AMENDMENT OF THE WHOLE
7/30/03

FILE NO. 031238

ORDINANCE NO.

1 [Establishing a Department of Human Services Care Fund.]

2

3 **Ordinance amending the San Francisco Administrative Code by adding Section 10.100-**
4 **77, to establish a Department of Human Services Care Fund, defining terms, identifying**
5 **revenues, restricting permissible uses, providing for verification and adjustment of**
6 **appropriations, and limiting expenditures in excess of the fund cap.**

7

Note: Additions are *single-underline italics Times New Roman*;
8 deletions are *strikethrough italics Times New Roman*.
Board amendment additions are double underlined.
9 Board amendment deletions are ~~strikethrough normal~~.

8

9

10 Be it ordained by the People of the City and County of San Francisco:

11

12 Section 1. The City has proposed reducing direct cash assistance payments to
13 homeless individuals and providing in-kind benefits -- such as meals, housing, and other
14 services -- directly. In order to track expenditures for this purpose and match them with
15 reductions in direct cash assistance, the Board of Supervisors desires to create a special
16 fund, including the amounts to be taken from direct cash assistance payments, and to use that
17 fund as the specific source of funding for these new services.

18

19 Section 2. The San Francisco Administrative Code is hereby amended by adding
20 Section 10.100-77, to read as follows:

21 **SEC. 10.100-77. HUMAN SERVICES CARE FUND.**

22 *(a) Establishment of Fund. The Department of Human Services Care Fund is established as a*
23 *category eight fund to receive, and account for the expenditure of, savings realized through the*
24 *implementation of Proposition N, or any other legislation that provides in-kind benefits in lieu of a full*
25 *cash grant.*

1 (b) Definitions. For purposes of this Ordinance:

2 The term “baseline figure” shall mean the number of homeless persons in each CAAP program
3 (GA, PAES, CALM, or SSIP), out of a total of 3,000 individuals, estimated as of May 1, 2002.

4 The term “CAAP” shall mean the County Adult Assistance Program, consisting of the General
5 Assistance (GA) Program (Article VII of Chapter 20 of the Administrative Code), the Personal Assisted
6 Employment Services (PAES) Program (Article IX of Chapter 20 of the Administrative Code), the Cash
7 Assistance Linked to Medi-Cal (CALM) Program (Article X of Chapter 20 of the Administrative Code),
8 and the Supplemental Security Income Pending (SSIP) Program (Article XI of Chapter 20 of the
9 Administrative Code).

10 The term “Commission” shall mean the San Francisco Human Services Commission.

11 The terms “Department of Human Services” or “the Department” shall mean the San
12 Francisco Department of Human Services.

13 The term “homeless” shall mean applicants or recipients in CAAP who identify themselves as
14 homeless.

15 The term “Proposition N” shall mean Proposition N, or the “Care Not Cash Initiative,” as
16 adopted by the voters at the November 2002 San Francisco general municipal election.

17 (c) Revenues. The Fund shall include the following revenues:

18 Category One: Each year, the Commission shall, as part of its budget, estimate the number of
19 homeless individuals it expects will participate in each of the separate CAAP programs (GA, PAES,
20 CALM, and SSIP) during the upcoming fiscal year. If those numbers are less than the baseline figures,
21 the City shall credit the Fund with the full amount of the average annual maximum cash grant for each
22 program, multiplied by the difference between the baseline figure and the estimated number of
23 homeless participants in each program for the upcoming fiscal year.

24 Category Two: Each year, the Commission shall, as part of its budget, estimate the number of
25 homeless individuals in each of the separate CAAP programs (GA, PAES, CALM, and SSIP) the

1 Commission expects will be provided in-kind benefits in lieu of a full cash grant for the upcoming
2 fiscal year. The City shall credit the Fund with the difference between the average annual maximum
3 cash grant for each program and the average annual special allowance or other residual cash
4 payment provided by the City, multiplied by the estimated number of homeless individuals in the
5 program that the Commission expects will be provided in-kind benefits in lieu of a full cash grant
6 during the year. .

7 Fund revenues may also include any other monies donated or appropriated to the Fund.

8 (d) Uses of the Fund. The Fund shall be used by the Department to provide: (1) housing,
9 utilities, and meals, as defined in Proposition N; (2) drug and alcohol treatment; (3) mental health
10 care; and, (4) job training, for homeless CAAP recipients whose monthly cash payments have been
11 reduced. In providing these services, the Department may use monies in the Fund to pay for master
12 lease contracts for SRO hotels, expanded shelter operation contracts, meal contracts, and other
13 agreements to provide in-kind benefits. Nothing in this section shall be construed to prevent the City or
14 the Department from providing the same services to other classes of recipients from other funding
15 sources.

16 To the extent that the Department has met its obligations to provide the basic in-kind benefits
17 listed above, it may also use money in the Fund to pay for job training, SSI advocacy, rental/move-in
18 assistance, and any other services the Department deems necessary or appropriate to help move CAAP
19 recipients in the City's shelter system into permanent housing or self-sufficiency.

20 The Department may not use any other portion of its overall budget for the direct costs of new
21 care associated with the implementation of Proposition N, or any other legislation that provides in-kind
22 benefits in lieu of a full cash grant; provided, however, that the Department may continue to use any
23 other source of funds to provide the same level of such services to homeless CAAP recipients as it
24 already provided, without any reduction in cash assistance, before June 30, 2003 for Proposition N, or
25 before the effective date for any other legislation covered by this ordinance. The Department may only

1 use monies within the Fund for the provision of new care required to implement Proposition N, or any
2 other legislation that provides in-kind benefits in lieu of a full cash grant.

3 (e) **Certification.** The Human Services Commission shall conduct a public hearing or hearings
4 and adopt findings prior to submitting the annual estimates required under subsection (c).

5 No later than 30 days after the end of each quarter, the Department of Human Services
6 shall report the Human Services Commission shall conduct a hearing on whether the its
7 estimates under subsection (c) were accurate for that quarter. The Controller shall review that
8 report, and the Human Services Commission shall conduct a hearing and transmit its findings to
9 the Board of Supervisors. The Board may hold additional hearings and may adjust any appropriations
10 to the Fund; provided, however, that the Board may choose to reconcile the amounts in the Fund at the
11 end of the fiscal year.

12 (f) **Fund Limits.** The Controller shall alert the Department of Human Services, the Board of
13 Supervisors, and the Mayor any time the revenues received by the Fund for any fiscal year exceed
14 \$11.9 million. The Department may only expend monies from the Fund in excess of the \$11.9 million
15 amount in any fiscal year by appropriation ordinance.

16 At the same time that the Department submits any such proposed appropriation ordinance in
17 excess of the \$11.9 million cap, it must also submit to the Board of Supervisors a plan explaining how
18 the Department intends to spend the money. The plan must include, at a minimum, estimates of the
19 amounts to be spent for various purposes, as well as an explanation of who is to benefit from these

20 / / /
21 / / /
22 / / /
23 / / /
24 / / /
25 / / /

1 expenditures, how many people will benefit, and how the proposed benefits will be provided. The
2 Board shall approve the plan by resolution before adopting the appropriation ordinance.

3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: _____
THOMAS J. OWEN
Deputy City Attorney