



San Francisco Ethics Commission

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Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING Original	DATE OF ORIGINAL FILING (for amendment only)
AMENDMENT DESCRIPTION – Explain reason for amendment	

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD Treasurer	NAME OF CITY ELECTIVE OFFICER José Cisneros
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3. FILER'S CONTACT

NAME OF FILER'S CONTACT Vicky D Young	TELEPHONE NUMBER 415-554-7870
FULL DEPARTMENT NAME Office of the Treasurer & Tax Collector	EMAIL vicky.d.young@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT Amanda Fried	DEPARTMENT CONTACT TELEPHONE NUMBER 415-554-0889
FULL DEPARTMENT NAME Office of the Treasurer & Tax Collector	DEPARTMENT CONTACT EMAIL amanda.fried@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR The workers Lab	TELEPHONE NUMBER 562-257-8165
STREET ADDRESS (including City, State and Zip Code) 1111 Broadway, Floor 3, Oakland, CA 94607	EMAIL info@theworkerslab.com

6. CONTRACT		
DATE THE CONTRACT WAS APPROVED 11/30/2018	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable)
NATURE OF THE CONTRACT (Please describe) <p>The Office of Financial Empowerment received a grant of \$150,000 from The workers Fund to support development of a workers fund—a cash benefit that private sector workers at SFO can access when they have a financial emergency—in partnership with SFO.</p> <p>The specific nature of the grant agreement with the workers fund is to use the grant of \$150,000 to pay for a consultant to develop and document the business model for the workers Fund. This would include modeling funding scenarios for tenant employers and SFO; documenting the funds' governance; assessing the necessity for a new legal entity to manage the Fund; and creating policies and procedures that ensure funds are administered fairly and disbursed swiftly. The grant will also support the development of a technology application to manage the Fund at scale, including employer contributions, distribution and employee access.</p>		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input checked="" type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Brandenburg	Margot	Board of Directors
2	Fuller	Ian	Board of Directors
3	Murphy	Sean	Board of Directors
4	Vega-Marquis	Luz	Board of Directors
5	Yoon	Haeyoung	Board of Directors
6	Gupta	Sarita	Board of Directors
7	Fink	Anna	Board of Directors
8	Klein	Matt	Board of Directors
9	Mirani	Nidhi	Board of Directors
10	Quinteros	Guillermo	Board of Directors
11	Rojas	Carmen	CEO
12	Haro	Adrian	CFO
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9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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9. AFFILIATES AND SUBCONTRACTORS

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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>DocuSigned by:  0481EF0594E541B... José Cisneros</p>	<p>DATE SIGNED</p> <p>01-18-2019 16:42:29 PST</p>
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