File No	190283	Committee Item No Board Item No
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Committee:	Budget & Finance Sub-Co	
Board of Su	pervisors Meeting	Date
Cmte Boar	Motion Resolution Ordinance Legislative Digest Budget and Legislative A Youth Commission Report Introduction Form Department/Agency Cover MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Command Letter Application Public Correspondence	rt er Letter and/or Report
OTHER	(Use back side if addition	nal space is needed)

Date March 28 2019

Date_

Completed by: Linda Wong
Completed by: Linda Wong

[Grant Agreement and Subsequent Amendments - Retroactive - Meals on Wheels of San Francisco - Nutrition Programs Services - Not to Exceed \$26,227,568]

Resolution retroactively approving a grant agreement, authorizing the Executive Director of the Human Services Agency to execute a grant agreement between the City and County of San Francisco, by and through its Human Services Agency, and the non-profit Meals on Wheels of San Francisco for the provision of Nutrition Programs services to older adults and adults with disabilities for the period of July 1, 2017, through June 30, 2020, in an amount not to exceed \$21,600,737; retroactively approving Amendment No. 1 to increase the grant agreement amount by \$709,688 for a total not to exceed amount of \$22,310,425; retroactively approving Amendment No. 2 to increase the grant agreement amount by \$826,393 for a total not to exceed amount of \$23,136,818; and retroactively approving Amendment No. 3 to increase the agreement amount by \$3,090,750 for a total not to exceed amount of \$26,227,568, each amendment with no change to the length of term through June 30, 2020.

WHEREAS, The City and County of San Francisco, by and through its Human Services Agency, wishes to administer the Nutrition Programs services to increase availability and accessibility of meal services to eligible residents in underserved areas within the City and County of San Francisco; and

WHEREAS, Meals on Wheels of San Francisco will assist program participants in maintaining their independence, quality of life, self-sufficiency and developing a sense of Self-esteem and self-reliance; and

WHEREAS, Meals on Wheels of San Francisco will develop and maintain nutrition policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by Title 22 Regulations, CDA, and OOA Policies to ensure the provision of

quality meals and sound nutrition information enabling consumers to reduce incidences of chronic diseases and maintain independent living; and

WHEREAS, Meals on Wheels of San Francisco was selected through RFP #715 issued in January 2017; and

WHEREAS, Meals on Wheels of San Francisco entered into a grant agreement with the City and County of San Francisco on July 1, 2017 for a total not to exceed amount of \$21,600,737; and

WHEREAS, The Aging and Adult Services Commission approved this certification of the Meals on Wheels of San Francisco grant agreement at its meeting of June 7, 2017; and

WHEREAS, Meals on Wheels amended the grant agreement, Amendment No. 1, with the City and County of San Francisco, effective on and after July 1, 2017 to increase the grant agreement amount by \$709,688, for a revised not to exceed amount of \$22,310,425 to expand the Nutrition Program services; and

WHEREAS, The Aging and Adult Services Commission approved this certification of the Meals on Wheels of San Francisco Amendment No. 1 at its meeting of October 4, 2017; and

WHEREAS, Meals on Wheels amended the grant agreement, Amendment No. 2, with the City and County of San Francisco, effective on and after June 1, 2018 to increase the grant agreement amount by \$826,393, for a revised not to exceed amount of \$23,136,818 to fund cost of doing business adjustments and to expand the Nutrition Program services; and

WHEREAS, The Aging and Adult Services Commission approved the cost of doing business adjustment of the Meals on Wheels of San Francisco Amendment No. 2 at its meeting of November 1, 2017; and

WHEREAS, Meals on Wheels amended the grant agreement, Amendment No. 3, with the City and County of San Francisco, effective on and after January 1, 2019 to increase the

grant agreement amount by \$3,090,750 for a revised not to exceed amount of \$26,227,568 to expand the Nutrition Program services; and

WHEREAS, The Aging and Adult Services Commission approved this certification of the Meals on Wheels of San Francisco Amendment No. 3 at its meeting of December 5, 2018; now; therefore, be it

RESOLVED, That the Board of Supervisors hereby retroactively authorizes the original grant agreement between the City and County of San Francisco and Meals and Wheels of San Francisco to provide Nutrition Program services to older adults and adults with disabilities during the period of July 1, 2017, to June 30, 2020, for a total not to exceed amount of \$21,600,737; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby retroactively authorizes Amendment No. 1 to the grant agreement increasing the total not to exceed amount to \$22,310,425 to expand the Nutrition Program services; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby retroactively authorizes Amendment No. 2 to the grant agreement increasing the total not to exceed amount of \$23,136,818 to fund cost of doing business and to expand Nutrition Program services; and, be it

FURTHER RESOLVED, That the Board of Supervisors hereby retroactively authorizes Amendment No. 3 to the grant agreement increasing the total not to exceed amount of \$26,227,568 to expand the Nutrition Program services; and, be it

FURTHER RESOLVED, That within thirty (30) days of the modification being fully executed by all parties, the Human Services Agency shall provide the final grant agreement to the Clerk of the Board for inclusion into the official file.

APPROVED:

Trent Rhorer

Executive Director, Human Services Agency

Human Services Agency

Item 5	Department:
File 19-0283	Human Services Agency (HSA)

EXECUTIVE SUMMARY

Legislative Objectives

The proposed resolution (1) retroactively approves a grant agreement, between the Human Services Agency ("HSA"), and the non-profit Meals on Wheels of San Francisco for the provision of nutrition programs services to older adults and adults with disabilities for the period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$21,600,737; (2) retroactively approves Amendment No. 1 to increase the agreement to a total not to exceed amount of \$22,310,425; (3) retroactively approves Amendment No. 2 to increase the agreement to a total not to exceed amount of \$23,136,818; and (4) retroactively approves Amendment No. 3 to increase the agreement to a total not to exceed amount of \$26,227,568.

Key Points

- The Human Services Agency (HSA) administers nutrition services programs to eligible residents in underserved areas within the City and County of San Francisco. In January 2017, HSA issued a request for proposals for seven separate services within nutrition services. Meals on Wheels San Francisco submitted proposals for three service categories: Home-Delivered Meals and Nutrition Compliance, Home-Delivered Meals, and Emergency Home-Delivered Meals.
- In June 2017, the Aging and Adult Services Commission approved the original agreement with Meals and Wheels San Francisco for a three year period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$21,600,737. The agreement was subsequently amended three times, increasing the total not to exceed amount to \$26,227,568.

Fiscal Impact

• HSA paid Meals on Wheels San Francisco the full contract amount of \$7,492,051 in FY 2017-18, and as of February 1, 2019, HSA has paid Meals on Wheels San Francisco \$4,564,545, or approximately 55.3 percent of the FY 2018-19 contract amount of \$8,258,684. Approximately 68 percent of the funding comes from General Funds, and approximately 32 percent comes from federal funding.

Policy Consideration

• The Human Services Agency did not obtain Board of Supervisors approval for the original agreement in June 2017. Subsequent to Board of Supervisors retroactive approval of the grant agreement with Tenderloin Housing Clinic in January 2019 (File 18-1224), the HSA Executive Director directed staff to undertake a review of approvals on all of HSA's existing contracts and grants. As part of this effort, staff found that the subject grant between HSA and Meals on Wheels had not been submitted in 2017 as required by the City Charter.

Recommendation

Approve the proposed resolution.

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of \$10 million or more, or (3) requires a modification of more than \$500,000 is subject to Board of Supervisors approval.

BACKGROUND

The Human Services Agency (HSA) administers nutrition services programs to increase availability and accessibility of meal services to eligible residents in underserved areas within the City and County of San Francisco. In January 2017, HSA issued a request for proposals for seven separate services within nutrition services:

- 1. Congregate Meals- Elderly Nutrition Program
- 2. Congregate Meals- Choosing Healthy Appetizing Meal Plan Solutions for Seniors
- 3. Congregate Meals- Adults with Disabilities
- 4. Home-Delivered Meals- Elderly Nutrition Program
- 5. Home-Delivered Meals- Adults with Disabilities
- 6. Emergency Home-Delivered Meals
- 7. Home-Delivered Groceries

Respondents were able to propose programs within one or more of the seven service areas. In February 2017, HSA received proposals from 18 unique agencies. Meals on Wheels San Francisco submitted proposals for three service categories: Home-Delivered Meals and Nutrition Compliance (Elderly Nutrition), Home-Delivered Meals (Adults with Disabilities), and Emergency Home-Delivered Meals. A panel of seven experience professionals within the nutrition field, including five nutritionists, an intake supervisor from HSA, and a child nutrition coordinator from the Department of Children, Youth and their Families. The proposals were scored based on organizational capacity, service design and program approach, and fiscal capacity, with the maximum score being 100, as shown in Table 1 below.

Table 1: Proposals and Scores

Home-Delivered	d Meals	- Elderly	/ Nutrition	program
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HOHICE	chivered ividais Electry Natitation program	
Rank	Proposer	Score
1	Meals on Wheels	91.5
2	On Lok Day Services	91.3
3	Self Help for the Elderly	88.3
4	Jewish Family and Children's Services	87.3
5	Centro Latino de San Francisco	84.3
6	Kimochi, Inc.	82.1
7	Candice Tang	82.0
8	Russian American Community Services	74.6
Home-E	Delivered Meals- Adults with Disabilities	
Rank	Proposer	Score
1	Institute on Aging	90.6
2	Meals on Wheels	90.0
3	Self Help for the Elderly	89.6
4	Candice Tang	83.3
5	Project Open Hand	81.8
Emerge	ncy Home Delivered Meals	
Rank	Proposer	Score
1	Meals on Wheels	91.0

According to Ms. Elizabeth Leone, Senior Contracts Manager for the HSA, all vendors were awarded contracts, but not necessarily in every service area of their submitted proposal. Applicants to the request for proposals were required to demonstrate three years of experience providing nutrition services to a low-income population and serving the senior or adults with disabilities population. Any proposal that scored less than 60 points was disqualified automatically.

On June 7, 2017, the Aging and Adult Services Commission ("Commission") approved the original agreement with Meals and Wheels San Francisco for a three year period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$21,600,737. The contract awarded grants to Meals on Wheels San Francisco for three service categories.

On October 4, 2017, the Commission approved Amendment No. 1 to increase the grant agreement by \$709,688 for a total not to exceed amount of \$22,310,425, just three months after the initial contract commenced. According to Ms. Leone, the San Francisco Food Security Task Force presented an updated needs assessment report to the Board of Supervisors in June 2017, around the time that the contract with Meals on Wheels was approved by the Commission and had been routed for final signature. As a result of the Task Force's recommendations, the Board of Supervisors provided HSA with additional ongoing and one-time-only funding for the period of July 1, 2017 through June 30, 2018. The nutrition agreements were amended to reflect this additional funding and Board priorities.

On November 1, 2017, the Commission approved Amendment No. 2, which provided for a cost of doing business adjustment and additional one-time only addback funds appropriated by the Board of Supervisors, increasing the total not to exceed amount by \$826,393 for a new total amount of \$23,136,818.

On December 5, 2018, the Commission approved Amendment No. 3 to increase the agreement amount by \$3,090,750 for a total not to exceed amount of \$26,227,568. According to Ms. Leone, the grant was amended a third time because the finalized addback and one-time-funding in 2017 exceeded the available contingency for the two Home-Delivered Meals programs over their not to exceed amounts.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution (1) retroactively approves a grant agreement, between the Human Services Agency ("HSA"), and the non-profit Meals on Wheels of San Francisco for the provision of nutrition programs services to older adults and adults with disabilities for the period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$21,600,737; (2) retroactively approves Amendment No. 1 to increase the grant agreement amount by \$709,688 for a total not to exceed amount of \$22,310,425; (3) retroactively approves Amendment No. 2 to increase the grant agreement amount by \$826,393 for a total not to exceed amount of \$23,136,818; and (4) retroactively approves Amendment No. 3 to increase the grant agreement amount by \$3,090,750 for a total not to exceed amount of \$26,227,568. The contract end date of June 30, 2020 would not change.

Retroactive Approval of the Agreement

The Human Services Agency did not obtain Board of Supervisors approval for the original agreement in June 2017. In January 2019, the Board of Supervisors retroactively approved another grant agreement between the Tenderloin Housing Clinic and the Department of Homelessness and Supportive Housing, which had been implemented by HSA in 2014 without obtaining Board of Supervisors approval and transferred to the Department of Homeless and Supportive Housing in 2016 (File 18-1224). Subsequent to Board of Supervisors retroactive approval of the grant agreement with Tenderloin Housing Clinic, the HSA Executive Director directed staff to undertake a review of approvals on all of HSA's existing contracts and grants. As part of this effort, staff found that the subject grant between HSA and Meals on Wheels had not been submitted in 2017 as required by the City Charter.

According to Ms. Leone, HSA has taken steps to ensure that agreements over \$10 million are submitted for Board of Supervisors approval in accordance with City Charter requirements. Some of these steps include (a) requiring the Director of Contracts to approve any contract, grant or modification; (b) ensuring concurrent approval process of the Board of Supervisors and Commission; and (c) noting the need for Board approval in the HSA Contract Division's automated workflow system.

According to Ms. Leone, the Tenderloin Housing Clinic and Meals on Wheels are the only two grant agreements that needed retroactive approval.

FISCAL IMPACT

The proposed resolution would retroactively approve the grant between HSA and the non-profit Meals on Wheels San Francisco, and all three grant amendments, for a total grant amount of \$26,277,568 for the period of July 1, 2017 through June 30, 2020. The \$26,277,568 will fund three programs administered by Meals on Wheels San Francisco: Home-Delivered Meals and Nutrition Compliance (Elderly Nutrition), Home-Delivered Meals (Adults with Disabilities), and Emergency Home-Delivered Meals. The budget for each of these programs by fiscal year is shown in Table 1 below.

FY 17 - 18 FY 18 - 19 FY 19 - 20 Contingency* **Program** Total Home-Delivered Meals and Nutrition \$6,794,463 \$6,237,755 \$6,671,895 \$1,970,411 \$21,674,524 Compliance (Elderly Nutrition) Home-Delivered 1,096,796 1,303,133 1,303,133 370,306 4,073,368 Meals (Adults with Disabilities) Emergency Home-157,500 161.088 161.088 \$0 479.676 **Delivered Meals** \$7,492,051 **Term Total** \$8,258,684 \$8,136,116 \$2,340,717 \$26,227,568

Table 1: Proposed Spending Budget for Nutrition Services Grant

HSA paid Meals on Wheels San Francisco the full contract amount of \$7,492,051 in FY 2017-18, and as of February 1, 2019, HSA has paid Meals on Wheels San Francisco \$4,564,545, or approximately 55.3 percent of the FY 2018-19 contract amount of \$8,258,684. According to Ms. Leone, approximately 68 percent of the funding comes from General Funds, and approximately 32 percent comes from federal funding.

POLICY CONSIDERATION

As noted above, HSA did not submit the original grant agreement with Meals on Wheels San Francisco to the Board of Supervisors for approval, as required by Charter 9.118(b). According to Ms. Leone and as noted above, HSA has made changes to the contract tracking systems, internal approval forms and review processes to address the issue.

HSA monitors its nonprofit providers both programmatically and for fiscal and contract compliance. The Contracts staff visits each vendor once a year. The results of FY 2018-19 monitoring are not yet available at this time. Meals on Wheels has either met or exceeded their outcome objectives in all programs for FY 2017-18.

RECOMMENDATION

Approve the proposed resolution

^{*}The contingency must be approved by the Human Services Commission, which normally approves a ten percent contingency. The Commission did not approve contingency for the Emergency Home-Delivered Meals program.

CITY AND COUNTY OF SAN FRANCISCO

THIRD AMENDMENT TO THE GRANT BETWEEN THE CITY AND COUNTY OF SAN FRANCISCO AND MEALS ON WHEELS OF SAN FRANCISCO

THIS AMENDMENT (this "Amendment") is made as of 1st day of January, 2019, in San Francisco, California, by and between Meals on Wheels of San Francisco, 1375 Fairfax Avenue, San Francisco, CA 94124, hereinafter referred to as "Grantee", and the City and County of San Francisco,

RECITALS

WHEREAS, City and Grantee have entered into the Agreement (as defined below); and

WHEREAS, City and Grantee desire to modify the Agreement on the terms and conditions set forth herein to increase the grant amount and add additional service units to the Home-Delivered Meals for the Elderly Nutrition Program (ENP) and the Adult with Disability (AWD) program, and add a HIPAA Business Associates Agreement (BAA), and,

WHEREAS, Grantee represents and warrants that it is qualified to perform the services required by City as set forth under this Grant and Modification Agreement;

NOW, THEREFORE, Grantee and the City agree as follows:

- 1. **Definitions**. The following definitions shall apply to this Amendment:
 - a. Agreement. The term "Agreement" shall mean the Agreement dated July 1,2017 between Grantee and City.
 - b. Contract Monitoring Division. Effective July 28, 2012, with the exception of Sections 14B.9(D) and 14B.17(F), all of the duties and functions of the Human Rights Commission under Chapter 14B of the Administrative Code (LBE Ordinance) were transferred to the City Administrator, Contract Monitoring Division ("CMD"). Wherever "Human Rights Commission" or "HRC" appears in the Agreement in reference to Chapter 14B of the Administrative Code or its implementing Rules and Regulations, it shall be construed to mean "Contract Monitoring Division" or "CMD" respectively.
 - **c. Other Terms**. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.
- 2. Modifications to the Agreement. The Agreement is hereby modified as follows:

a. Article 5.1 <u>Maximum Amount of Grant Funds</u> of the Agreement currently reads as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Twenty-Two Million</u>, Six Hundred Ten Thousand, Eight Hundred and Thirty-Three <u>Dollars (\$22,610,833)</u> for the period <u>from July 1, 2017 to June 30, 2020</u>, plus any contingent amount authorized by City and certified as available by the Controller.

Contingent amount: Up to <u>Five Hundred Twenty-Five Thousand</u>, <u>Nine Hundred and Eight-Five Dollars (\$525,985)</u> for the period from <u>July 1, 2019 to June 30, 2020 (Y3) may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.</u>

The maximum amount of Grant Funds disbursed hereunder shall not exceed **Twenty-Three Million, One Hundred Thirty-Six Thousand, Eight Hundred and Eighteen Dollars (\$23,136,818)** for the period from **July 1, 2017 to June 30, 2020 (Y1-Y3)**.

Such section is hereby replaced in its entirety to read as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Twenty-Three Million</u>, <u>Eight Hundred Eighty-Six Thousand</u>, <u>Eight Hundred and Fifty-One Dollars (\$23,886,851)</u> for the period <u>from July 1, 2017 to June 30, 2020</u>, <u>plus any contingent amount authorized by City and certified as available by the Controller</u>.

Contingent amount: Up to Two Million, Three Hundred Forty Thousand, Seven Hundred and Seventeen Dollars (\$2,340,717) for the period from July 1, 2019 to June 30, 2020 (Y3) may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed **Twenty-Six Million, Two Hundred Twenty-Seven Thousand, Five Hundred and Sixty-Eight Dollars (\$26,227,568)** for the period from **July 1, 2017 to June 30, 2020 (Y1-Y3)**.

Grantee understands that, of the maximum dollar disbursement listed in Section 5.1 of this Agreement, the amount shown as the Contingent Amount may not to be used in Program Budgets attached to this Agreement as Appendix B, and is not available to Grantee without a revision to the Program Budgets of Appendix B specifically approved by Grant Agreement Administrator. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee

agrees to fully comply with these laws, regulations, and policies/procedures.

b. Appendix A. Appendix A-1, of the agreement describes the services to be provided.

Such section is hereby replaced in its entirety by Appendix A-7, Services to be Provided: Elderly Nutrition Program (ENP), Home-Delivered Meals, pp. 1-8.

c. Appendix A. Appendix A-4, of the agreement describes the services to be provided.

Such section is hereby replaced in its entirety by Appendix A-8, Services to be Provided: Home-Delivered Meals for Adults with Disabilities (HDM-AWD), pp. 1-8.

d. Appendix B. Appendix B-5, Calculation of Charges, pp. 1-6 of the Agreement displays the original total amount of \$16,986,236.

Such section is hereby replaced in its entirety by Appendix B-7a, Calculation of Charges, pp. 1-4, which displays the budget as herein modified.

e. Appendix B. Appendix B-2, Calculation of Charges, pp. 1-9 of the Agreement displays the original total amount of \$1,752,900.

Such section is hereby replaced in its entirety by Appendix B-7b, Calculation of Charges, pp. 1-10, which displays the budget as herein modified.

f. Appendix B. Appendix B-6, Calculation of Charges, pp. 1-5 of the Agreement displays the original total amount of \$3,318,253.

Such section is hereby replaced in its entirety by Appendix B-8, Calculation of Charges, pp. 1-3, which displays the budget as herein modified.

g. Appendix H. Appendix H, HIPAA Business Associate Agreement.

Appendix H is hereby added in its entirety, which describes requirements with respect to the use and disclosure of Protected Health Information (PHI) which are contained in this Agreement.

- **h. 17.6 Entire agreement**. Section 17.6 is hereby replaced in its entirety to read as follows:
 - 17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The

following appendices are attached to and a part of this Agreement:

Services to be Provided: Emergency HDM Appendix A, Services to be Provided: ENP HDM Appendix A-7, Appendix A-8, Services to be Provided: HDM-AWD Appendix B, Budget: Emergency HDM Budget: ENP HDM Appendix B-7a, Appendix B-7b, Budget: ENP HDM Nutrition Compliance Appendix B-8, Budget: HDM-AWD Appendix C, Method of Payment Interests in Other City Grants Appendix D, Appendix E, Permitted Subgrantees Appendix F, Federal Award Information Appendix G, Federal Requirement for Subrecipients Appendix H, HIPAA Business Associate Agreement

- 3. Effective Date. Each of the modifications set forth in Section 2 shall be effective on and after January 1, 2019.
- 4. Legal Effect. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

GRANTEE

Recommended by:

MEALS ON WHEELS OF SAN FRANCISCO

Trent Rhorer

Date

Executive Director

Human Services Agency

Ashley McCumber

CEO

1375 Fairfax Avenue San Francisco, CA 94124

(415) 920-1111

Approved as to Form:

City vendor number: 0000015426

Federal Employer ID number: 94-1741155

DUNS Number: 071866057

David Ries

Date

Deputy City Attorney

Appendix A-7 – Services to be Provided Meals on Wheels of San Francisco

Elderly Nutrition Program (ENP), Home-Delivered Meals Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist older homebound individuals living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee Meals on Wheels of San Francisco

ADL Activities of Daily Living: the basic tasks of everyday life including eating,

bathing, dressing, toileting, transferring in and out bed / chair, and walking

CARBON Contracts Administration, Reporting and Billing On-line system

CA-GetCare A web-based application that provides specific functionalities for contracted

agencies to use to perform consumer intake/assessment/enrollment, record

service units, run reports, etc.

CDA California Department of Aging

CRFC California Retail Food Code establishes uniform health and sanitation

standards for retail food facilities for regulation by the State Department of Public Health, and requires local health agencies to enforce these provisions.

DAAS Department of Adult and Aging Services

Disability A condition attributable to mental or physical impairment, or a combination of

mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment.

ENP Elderly Nutrition Program (ENP), a program which provides nutrition

services, as authorized by the Older Americans Act of 1965, as amended, and

which shall be provided in accordance with Title 22 regulations.

Elderly Nutrition Program (ENP) Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Frail

An individual determined to be functionally impaired in one or both of the following areas: (a) unable to perform two or more activities of daily living (such as bathing, toileting, dressing, eating, and transferring) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) due to a cognitive or other mental impairment, requires substantial supervision because the individual behaves in a manner that poses a serious health or safety hazard to the individuals or others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points, monitoring and documenting practices and taking corrective actions when failure to meet critical limits is detected.

Home-Delivered Meals (HDM) Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, shopping for personal items, medication management, managing money, using the telephone, doing heavy housework, doing light housework, and transportation ability (transportation ability refers to the individual's ability to make use of available transportation without assistance).

Low-Income

For ENP programs, at or below 100% of federal poverty level. This is only to be used by consumers to self- identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the DRI for all calculated nutrients.

(c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses, about options and methods for improving their nutritional status, performed by a Registered Dietitian in accordance with Sections 2585 and 2586, Business and Professions Code.

Nutrition Education Providing nutrition program consumers current facts and information which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. Nutrition education plan and services shall be approved by a Registered Dietitian. The nutrition education provided shall be based on the needs of the consumers as determined by the annual consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented.

Nutrition Screening The completion of a nutrition screening checklist by eligible consumers to determine if they are at nutrition risk. A nutrition screening checklist is a federal public information collection requirement in the National Aging Program Information System (NAPIS), found in the Federal Register, Volume 59, No. 188, September 29, 1994.

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Office on the Aging

Older Adult

Person who is 60 years or older, used interchangeably with Senior.

Registered
Dietitian (RD) –
Registered
Dietitian
Nutritionist

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

Senior

(RDN)

Person who is 60 years or older, used interchangeably with Older Adult.

SOGI

Sexual Orientation and Gender Identity; *Ordinance No. 159-16* amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (*Chapter 104, Sections 104.1 through 104.9*).

LGBTQ+

An acronym/term used to refer to persons who self-identify as non-heterosexual and/or whose gender identity does not correspond to their birth sex. This includes, but is not limited to, lesbian, gay, bisexual, transgender, genderqueer, and gender non-binary.

Title 22 Regulations Refers to Barclay's official California Code of Regulations. Title 22 Social Security, Division 1.8. California Department of Aging. Chapter 4 (1) Title III Programs – program and service provider requirements. Article 5. Title III C-Elderly Nutrition Program.

http://www.aging.ca.gov/ProgramsProviders/AAA/Nutrition/Code_of_Regulat

ions/

III. Target Population

The target population is resident of San Francisco County, age 60 and older. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are LGBTQ+.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria:

• A senior, age 60 or above, who is frail and homebound by reason of illness, disability, isolation, lack of support network and has no safe, healthy alternative for meals.

- Spouse or domestic partner of an eligible senior regardless of age or condition, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- An individual with a disability who resides at home with the eligible senior, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- Priority shall be given to the eligible senior.

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by Title 22 Regulations, CDA, and OOA Policies and include nutrition education methods for HDM consumers. The HDM program policy and procedures shall also include initial, annual, and quarterly reassessment guidelines. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of ENP meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the CDA and OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Conduct annual in-home comprehensive assessment and quarterly reassessments of each consumer to evaluate the consumer's eligibility for enrollment in the HDM program. The assessment shall be conducted according to the OOA Policy Memoranda. At least one quarterly assessment per year must be completed in the home of the consumer.
 - 4. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.
 - 5. A nutrition screening using the "Determine Your Health" checklist is conducted annually for each consumer and documented in CA-GetCare within one month of obtaining the consumer's nutrition risk screening.
 - 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.

7. Service units:

Table A	FY 17-18	FY 18-19	FY 19-20
#Unduplicated Consumers	3,450	3,534	3,534
#Meals	1,543,244	1,581,419	1,581,419

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.
- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant.
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.
- C. Grantee will provide nutrition compliance units as indicated in Appendix B.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.
- E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC, CDA nutrition service standards, and DAAS policies. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

- A. Grantee will enter into CA-GetCare the consumer data obtained from consumers using the HDM intake form, which includes the annual Nutrition Risk Screening, the loneliness screening, and the food security questions for all enrolled consumers by the due date as specified by OOA policy and in accordance to OOA Nutrition program guidelines.
- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.
- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Ella Lee Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Ella Lee@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

Appendix A-8 – Services to be Provided Meals on Wheels of San Francisco

Home-Delivered Meals for Adults with Disabilities (HDM-AWD) Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist adults with disabilities living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee

Meals on Wheels of San Francisco

ADL

Activities of Daily Living: the basic tasks of everyday life including eating, bathing, dressing, toileting, and transferring (i.e., getting in

and out of a bed or chair).

AWD

Person 18-59 years of age living with a disability.

CARBON

Contracts Administration Reporting and Billing On-line system

CA-GetCare

A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CRFC

California Retail Food Code establishes uniform health and sanitation standards for retail food facilities for regulation by the State Department of Public Health, and requires local health agencies

to enforce these provisions.

DAAS

Department of Aging and Adult Services

Disability

A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment.

Frail

An individual determined to be functionally impaired in one or both of the following areas: (a) unable to perform two or more activities of daily living (such as bathing, toileting, dressing, eating, and transferring) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) due to a cognitive or other mental impairment, requires substantial supervision because the individual behaves in a manner that poses a serious health or safety hazard to the individuals or others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points

Home-Delivered Meals (HDM)

Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter. Home Delivered Meals are provided to consumers who have substantial mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and counseling. This service requires quarterly reevaluation of the HDM consumer by the grantee and an annual comprehensive assessment by a DAAS approved service provider.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone

LGBTQ+

An acronym/term used to refer to persons who self-identify as non-heterosexual and/or whose gender identity does not correspond to their birth sex. This includes, but is not limited to, lesbian, gay, bisexual, transgender, genderqueer, and gender non-binary.

Low-Income

At or below 300% of federal poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements

Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of medical nutrition therapy counseling and referral to other appropriate service to consumers who are receiving special diets, or who are screened to be at high nutrition risk by DETERMINE Your Nutritional Health tool. This service is provided by a Registered Dietitian.

Nutrition Education

The service provider dietitian, consulting dietitian or OOA Nutritionist shall approve the nutrition education plans, and materials. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. The nutrition education provided shall be based on the needs of the consumers as determined by the annual consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented. One set of materials is defined as one nutrition education unit provided to one consumer.

OOA

Office on the Aging

Registered Dietitian (RD) – Registered Dietitian Nutritionist (RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity; *Ordinance No. 159-16* amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (*Chapter 104, Sections 104.1 through 104.9*).

III. Target Population

The target population is residents of San Francisco County, between the ages of 18-59 who have a disability as defined in Section II, Definitions. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are LGBTQ+.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria: A consumer, between the age of 18-59 who has *substantial* mental and/or physical impairments and lack a support network or resources that result in no safe, healthy alternative for meals. Substantial impairments include one or more of the following:

- Self-Care: ADL and IADL, especially grocery shopping and meal preparation and that the consumer lacks the ability to obtain safe, healthy meals.
- Capacity for independent living and self-direction
- Cognitive functioning and emotional adjustment

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by the most recent California Retail Food Code and OOA Policies and include nutrition education for HDM consumers. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of AWD meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Documenting, tracking and reporting consumers' condition changes to citywide HDM Assessment contractor that would affect the consumer's eligibility to continue receiving HDM services.
 - 4. Meet with the citywide HDM-AWD assessment contractor at least on a quarterly basis to review services, utilization, and condition change documentation. Grantee must also establish a policy & procedure to communicate with the HDM-AWD assessment provider, as needed, to discuss any issues that may arise pertaining to the HDM-AWD consumer or the service provided.
 - 5. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.
 - 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.

7. Service units:

Table A	FY 17-18	FY 18-19	FY 19-20
#Unduplicated Consumers	490	557	557
#Meals	240,525	279,043	279,043

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation

monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.

- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant.
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.

VII. Outcome Objectives

A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.

- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.
- E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC and DAAS policies and nutrition standards. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

- A. Grantee will enter into CA-GetCare any updates in the consumer's demographic data obtained from consumers when conducting a quarterly assessment or any other time a consumer may provide new information.
- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.

- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.
- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Ella Lee Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Ella.Lee@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

BUDGET FORMS

Appendix B-7a, pg. 1 Document Date: 11/14/2018

HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES

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7/1/17 to 6/30/18 \$1,456,225 \$4,115,022 \$5,571,247 \$67,600 \$5,638,847 \$1,187,873 \$2,577,351	7/1/18 to 6/30/19 \$1,476,994 \$4,196,700 \$5,673,694 \$5,673,694	Modification \$42,104 \$119,638 \$161,742 \$51,000	\$1,519,098 \$4,316,338 \$5,835,436 \$51,000	\$1,476,994 \$4,196,700	\$42,104 \$119,638	revised \$1,519,098 \$4,316,338	7/1/17 to 6/30/20 \$4,494,422 \$12,747,697	1
\$1,456,225 \$4,115,022 \$5,571,247 \$67,600 \$5,638,847 \$1,187,873 \$2,577,351	\$1,476,994 \$4,196,700 \$5,673,694 \$5,673,694	\$42,104 \$119,638 \$161,742 \$51,000	\$1,519,098 \$4,316,338 \$5,835,436 \$51,000	\$1,476,994 \$4,196,700	\$42,104 \$119,638	\$1,519,098 \$4,316,338	\$4,494,422 \$12,747,697	1
\$4,115,022 \$5,571,247 \$67,600 \$5,638,847 \$1,187,873 \$2,677,351	\$4,196,700 \$5,673,694 \$5,673,694	\$119,638 \$161,742 \$51,000	\$4,316,338 \$5,835,436 \$51,000	\$4,196,700	\$119,638	\$4,316,338	\$12,747,697	1
\$4,115,022 \$5,571,247 \$67,600 \$5,638,847 \$1,187,873 \$2,677,351	\$4,196,700 \$5,673,694 \$5,673,694	\$119,638 \$161,742 \$51,000	\$4,316,338 \$5,835,436 \$51,000	\$4,196,700	\$119,638	\$4,316,338	\$12,747,697	1
\$5,571,247 \$67,600 \$5,638,847 \$1,187,873 \$2,677,361	\$5,673,694 \$5,673,694	\$161,742 \$51,000	\$5,835,436 \$51,000					\$2.73
\$67,600 \$5,638,847 \$1,187,873 \$2,577,351	\$5,673,694	\$51,000	\$51,000	\$5,673,694	\$161,742	\$5,835,436	\$17,242,119	
\$5,638,847 \$1,187,873 \$2,577,351							1	\$3.69
\$5,638,847 \$1,187,873 \$2,577,351								
\$5,638,847 \$1,187,873 \$2,577,351				1				
\$1,187,873 \$2,577,351		\$212,742	\$5 886 426				\$118,600	\$0.03
\$2,577,351	\$1 187 873		\$0,000,430	\$5,673,694	\$161,742	\$5,835,436	\$17,360,719	\$3.72
\$2,577,351	\$1 187 873							
\$2,577,351	\$1 187 873							
	Ψ1,107,070	\$77,425	\$1,265,298	\$1,187,873	\$77,425	\$1,265,298	\$3,718,469	\$0.80
\$765,386	\$2,577,351	\$73,475	\$2,650,826	\$2,577,351	\$73,475	\$2,650,826	\$7,879,003	\$1.68
	\$765,386	\$22,363	\$787,749	\$765,386	\$22,363	\$787,749	\$2,340,884	\$0.50
\$4,530,610	\$4,530,610	\$173,263	\$4,703,873	\$4,530,610	\$173,263	\$4,703,873	\$13,938,356	\$2.97
	1000							
\$10,169,457	\$10,204,304	\$386,005	\$10,590,309	\$10,204,304	\$335,005	\$10,539,309	\$31,299,075	\$6.70
	***************************************			<u> </u>				į
\$3,621,326	, \$3,606,424	(\$56,448)	\$3,549,976					
\$525,465	\$700,621	\$140,250	\$840,871		\$140,250			ļ
\$253,312	\$195,505	(\$74,126)	\$121,379	\$195,505	(\$74,126)			ļ
\$1,171,144	\$1,171,144	\$152,066		\$1,171,144	\$152,066	\$1,323,210		Į.
\$67,600		\$51,000	\$51,000	 			\$118,600	ł
\$5 638 847	\$5 673 604	\$212.742	\$5 886 / 36	\$5.673.694	\$161.742	\$5 835 436	\$17 360 719	1
		Ψ212,7-12			Ψ101,712			1
							······································	1
φσ.σγ	ψο.σσ		φσ.σσ	φο.σσ		φσ.σσ	Q 0.55	
\$238 979	\$238 979	\$6.784	\$245.763	\$238 979	\$6.784	\$245.763	\$730,506	\$0.16
					***************************************			\$2.23
				·				\$0.59
40,0,100	4010,100	400,000	4000,000	\$3.5,155	400,000		7-11-11-1	
\$4.520.640	E4 E20 C10	£472.003	¢4.702.872	#4 F20 C10	6472.262	£4.702.972	\$42,020,256	ļ
		\$173,203			\$173,203			
Ψ2.34	Ψ2.90		φ2.51	Ψ2.90		φ2.31	Ψ2,30	
\$10,169,457	\$10,204,304		\$10.590.309	\$10,204,304		\$10,539,309	\$31,299,075	
\$6.59	\$6.64		\$6.70			\$6.66	\$6.65	1
								1
	Phone No.: 415-34	3-1270 D	ate: 11/14/18	*				
								1
		Date:	, , , , , , , , , , , , , , , , ,					1
	\$525,465 \$253,312 \$1,171,144 \$67,600 \$5,638,847 \$3.61 \$3.61 \$3.418,195 \$873,436 \$4,530,610 \$2.94	\$525,465 \$700,621 \$253,312 \$195,505 \$1,171,144 \$1,171,144 \$67,600 \$5,638,847 \$5,673,694 \$3.61 \$3.69 \$3.61 \$3.69 \$3.61 \$3.69 \$3.418,195 \$3,418,195 \$873,436 \$873,436 \$4,530,610 \$4,530,610 \$2.94 \$2.95 \$10,169,457 \$10,204,304 \$6.59 \$6.64	\$525,465 \$700,621 \$140,250 \$253,312 \$195,505 (\$74,126) \$1,171,144 \$11,771,144 \$152,066 \$67,600 \$51,000 \$56,638,847 \$5,673,694 \$212,742 \$3.61 \$3.69 \$3.61 \$3.69 \$3.61 \$3.69 \$3.418,195 \$109,548 \$873,436 \$873,436 \$56,930 \$44,530,610 \$4,530,610 \$2.94 \$2.95 \$10,204,304 \$6.59 \$6.64	\$525,465 \$700,621 \$140,250 \$840,871 \$253,312 \$195,505 (\$74,126) \$121,379 \$1,171,144 \$1,171,144 \$152,066 \$1,323,210 \$67,600 \$51,000 \$51,000 \$51,000 \$5,638,847 \$5,673,694 \$212,742 \$5,886,436 \$3.67 \$3.69 \$3.60 \$3.69 \$3.60 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.	\$525,465 \$700,621 \$140,250 \$840,871 \$700,621 \$253,312 \$195,505 (\$74,126) \$121,379 \$195,505 \$1,171,144 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$67,600 \$51,000 \$51,000 \$51,000 \$55,673,694 \$3.61 \$3.69 \$3.60 \$3.6	\$525,465 \$700,621 \$140,250 \$840,871 \$700,621 \$140,250 \$253,312 \$195,505 (\$74,126) \$121,379 \$195,505 (\$74,126) \$1,171,144 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$67,600 \$51,000 \$5	\$525,465 \$700,621 \$140,250 \$840,871 \$700,621 \$140,250 \$840,871 \$253,312 \$195,505 (\$74,126) \$121,379 \$195,505 (\$74,126) \$121,379 \$1,171,144 \$1,171,144 \$1,52,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$1,	\$525,465 \$700,621 \$140,250 \$840,871 \$700,621 \$140,250 \$840,871 \$2,207,207 \$253,312 \$195,505 (\$74,126) \$121,379 \$195,505 (\$74,126) \$121,379 \$496,070 \$1,171,144 \$1,171,144 \$152,066 \$1,323,210 \$1,171,144 \$152,066 \$1,323,210 \$3,817,564 \$67,600 \$51,000 \$51,000 \$51,000 \$11,171,144 \$152,066 \$1,323,210 \$3,817,564 \$118,600 \$121,379 \$3.61 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.66 \$3,369 \$3.66 \$3,369 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.69 \$3.60 \$3.418,195 \$3,418,195 \$10,9548 \$3,527,743 \$3,418,195 \$10,473,681 \$873,436 \$873,436 \$56,930 \$930,366 \$2,734,169 \$4,530,610 \$4,530,610 \$4,530,610 \$173,263 \$4,703,873 \$4,530,610 \$173,263 \$4,703,873 \$13,938,356 \$2.94 \$2.95 \$3.99 \$3.09 \$3.09 \$3.09 \$3.299 \$3

Grantee's Name: Meals on Wheels San Francisco

Program: ENP HDM

Salaries & Benefits Detail

H.S.A-DAAS	Agency	Totals	For DAAS	6 Nutrition				DAAS F	rogram			
	Annual Fuli	Total %	% Nutr Prog	Adjusted	7/1/17 to	7/1/18 to			7/1/19 to			7/1/17 to
POSITION TITLE and NAME	TimeSalary for FTE	FTE	(b)	Nutr FTE	6/30/18	6/30/19	Modification	Revised	6/30/20	Modification	revised	6/30/20
Drivers (33)	\$38,399	3300%	48%	15.99	\$588,650	\$597,045	\$17,020	\$614,065	\$597,045	\$17,020	\$614,065	\$1,816,780
Programs Mgr, Mark Liddle	\$76,982	100%		0.50	\$37,250	\$37,781	\$1,077	\$38,858	\$37,781	\$1,077	\$38,858	\$114,966
Ops Mgr, Gustavo Lopez	\$84,100	100%	50%	0.50	\$40,694	\$41,275	\$1,177	\$42,452	\$41,275	\$1,177	\$42,452	\$125,598
Wait List Mgr, Crystal Booth	\$66,851	100%	50%	0.50	\$32,349	\$32,810	\$935	\$33,745	\$32,810	\$935	\$33,745	\$99,839
Office Mgr, Harviann Brantley	\$61,285	100%	40%	0.40	\$23,427	\$23,761	\$677	\$24,438	\$23,761	\$677	\$24,438	\$72,303
Support Lead, Philip Duarte	\$47,286	100%	50%	0.50	\$22,881	\$23,208	\$662	\$23,870	\$23,208	\$662	\$23,870	\$70,621
Support Lead, Ivoga Suesue	\$61,902	100%	50%	0.50	\$29,954	\$30,381	\$866	\$31,247	\$30,381	\$866	\$31,247	\$92,448
Chief Prog Off, David Linnell	\$152,831	100%	45%	0.45	\$66,554	\$67,503	\$1,924	\$69,427	\$67,503	\$1,924	\$69,427	\$205,408
Chief Gov Off, Anne Quaintance	\$148,303	100%	37%	0.37	\$53,106	\$53,863	\$1,535	\$55,398	\$53,863	\$1,535	\$55,398	\$163,902
Fleet & Facilities Dir, John Sheehan	\$89,435	100%	30%	0.30	\$25,533	\$25,897	\$738	\$26,635	\$25,897	\$738	\$26,635	\$78,803
Maintenance, Derek Cook	\$47,852	100%	30%	0.30	\$13,661	\$13,856	\$395	\$14,251	\$13,856	\$395	\$14,251	\$42,163
Volunteer Mgr, Kathleen Stirling	\$67,925	100%	42%	0.42	\$27,390	\$27,781	\$792	\$28,573	\$27,781	\$792	\$28,573	\$84,536
Volunteer Mgr, TBD	\$67,925	100%	42%	0.42	\$27,390	\$27,781	\$792	\$28,573	\$27,781	\$792	\$28,573	\$84,536
Volunteer Director, Meredith Terrell	\$96,227	100%	42%	0.42	\$38,803	\$39,356	\$1,122	\$40,478	\$39,356	\$1,122	\$40,478	\$119,759
HR Manager, Ronald Ayotte	\$84,906	100%	23%	0.23	\$18,490	\$18,754	\$535	\$19,289	\$18,754	\$535	\$19,289	\$57,068
HR Associate, David C Smith	\$47,095	100%	23%	0.23	\$10,256	\$10,402	\$297	\$10,699	\$10,402	\$297	\$10,699	\$31,654
Communications Director, Karl Robill			8%	0.08	\$9,450	\$9,585	\$273	\$9,858	\$9,585	\$273	\$9,858	\$29,165
Digital Marketing Manager, Kate Cod		1		0.08	\$4,916	\$4,987	\$142	\$5,129	\$4,987	\$142	\$5,129	\$15,173
CEO, Ashley McCumber	\$212,175	1	·									
TOTALS	\$ 1,649,403	5100%	670%	22.21	\$1,070,754	\$1,086,025	\$30,959	\$1,116,984	\$1,086,025	\$30,959	\$1,116,984	\$3,304,723
<u> </u>												
FRINGE BENEFIT RATE	36.0%		3. Sept. 1									
EMPLOYEE FRINGE BENEFITS	\$ 593,785				\$385,471	\$390,969	\$11,145	\$402,114	\$390,969	\$11,145	\$402,114	\$1,189,699
		Telephone State Control of	1									
TOTAL DAAS SALARIES &											ļ	
BENEFITS	\$ 2,243,188		L		\$1,456,225	\$1,476,994	\$42,104	\$1,519,098	\$1,476,994	\$42,104	\$1,519,098	\$4,494,422
									·			
Non - DAAS	Agency	Totals	For DA	AS Meal				1				
	Annual Full	ĺ										
	TimeSalary for		% Nutr Prog	Adjusted	7/1/17 to	7/1/18 to			7/1/19 to			7/1/17 to
POSITION TITLE and NAME	TimeSalary for FTE	FTE (a)	(b)	Nutr FTE	6/30/18	6/30/19	Modification	Revised	6/30/20	Modification	revised	6/30/20
Drivers (33)	TimeSalary for FTE \$ 38,399	FTE (a) 3300%	(b) 38%	Nutr FTE 12.57	6/30/18 \$469,320	6/30/19 \$469,320	\$45,411	\$514,731	6/30/20 \$469,320	\$45,411	\$514,731	6/30/20 \$1,498,783
Drivers (33) Programs Mgr, Mark Liddle	TimeSalary for FTE \$ 38,399 \$ 76,982	FTE (a) 3300% 100%	(b) 38% 33%	Nutr FTE 12.57 0.33	6/30/18 \$469,320 \$24,728	6/30/19 \$469,320 \$24,728	\$45,411 \$705	\$514,731 \$25,433	6/30/20 \$469,320 \$24,728	\$45,411 \$705	\$514,731 \$25,433	6/30/20 \$1,498,783 \$75,594
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100	FTE (a) 3300% 100% 100%	(b) 38% 33% 33%	Nutr FTE 12.57 0.33 0.33	6/30/18 \$469,320 \$24,728 \$27,014	6/30/19 \$469,320 \$24,728 \$27,014	\$45,411 \$705 \$770	\$514,731 \$25,433 \$27,784	6/30/20 \$469,320 \$24,728 \$27,014	\$45,411 \$705 \$770	\$514,731 \$25,433 \$27,784	6/30/20 \$1,498,783 \$75,594 \$82,582
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851	FTE (a) 3300% 100% 100% 100%	(b) 38% 33% 33% 33%	Nutr FTE 12.57 0.33 0.33 0.33	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473	\$45,411 \$705 \$770 \$612	\$514,731 \$25,433 \$27,784 \$22,085	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473	\$45,411 \$705 \$770 \$612	\$514,731 \$25,433 \$27,784 \$22,085	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285	FTE (a) 3300% 100% 100% 100% 100%	(b) 38% 33% 33% 33% 26%	Nutr FTE 12.57 0.33 0.33 0.33 0.26	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552	\$45,411 \$705 \$770 \$612 \$443	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552	\$45,411 \$705 \$770 \$612 \$443	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286	FTE (a) 3300% 100% 100% 100% 100% 100%	(b) 38% 33% 33% 33% 26% 33%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189	\$45,411 \$705 \$770 \$612 \$443 \$433	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189	\$45,411 \$705 \$770 \$612 \$443 \$433	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902	FTE (a) 3300% 100% 100% 100% 100% 100% 100%	(b) 38% 33% 33% 26% 33% 33%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.33	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 33% 26% 33% 33% 30%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.33 0.30	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 33% 33% 26% 24%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.33 0.33 0.30 0.30	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 152,931 \$ 148,303 \$ 89,435	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 33% 26% 33% 30% 24% 19%	Nutr FTE	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$335,252 \$16,949	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$335,252 \$16,949	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005	\$514,731 \$25,433 \$27,784 \$22,085 \$15,985 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$335,252 \$16,949	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005	\$514,731 \$25,433 \$27,784 \$22,085 \$15,952 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 33% 26% 33% 33% 40% 19% 19%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.30 0.30 0.24 0.19	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852 \$ 67,925	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 33% 24% 19% 19% 28%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.30 0.30 0.24 0.19 0.19 0.28	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 33% 24% 19% 28% 28%	Nutr FTE 12.57 0.33 0.33 0.33 0.26 0.33 0.30 0.20 0.19 0.19 0.19 0.28	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$227,725 \$55,582
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 152,831 \$ 148,303 \$ 39,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 339% 33% 24% 199% 28% 28%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$118,182	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$453 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$136,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,652 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 33% 26% 339% 30% 30% 244% 19% 28% 28% 28%	Nutr FTE 12.57 0.33 0.33 0.36 0.26 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.28	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$18,182 \$25,757	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$12,624	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 10	(b) 38% 33% 33% 26% 339% 30% 24% 19% 28% 28% 28% 15%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$18,182 \$18,182 \$25,757 \$12,274	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$12,624 \$7,002	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Romald Ayotte HR Associate, David C Smith Communications Director, Karl Robill	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 33% 33% 30% 24% 19% 28% 28% 155% 5%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.30 0.24 0.19 0.28 0.28 0.28 0.28 0.15 0.15 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$194	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452	6/30/20 \$1,498,783 \$75,594 \$82,582 \$66,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 33% 33% 30% 24% 19% 28% 28% 15% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.15 0.15 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$118,182 \$25,757 \$12,274 \$6,808 \$6,273	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$194 \$179	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$7,002 \$6,452 \$3,357	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 130,189	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,74 \$6,808 \$6,273 \$3,264 \$84,087	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$2,397	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$136,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.15 0.15 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$118,182 \$25,757 \$12,274 \$6,808 \$6,273	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$194 \$179	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$7,002 \$6,452 \$3,357	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fieet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,652 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,74 \$6,808 \$6,273 \$3,264 \$84,087	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$2,397	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$136,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fieet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,652 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,74 \$6,808 \$6,273 \$3,264 \$84,087	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$2,397	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$136,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fieet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 11649,403 \$ 593,785	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,257 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$33,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 61,902 \$ 152,831 \$ 148,303 \$ 89,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,7014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linneil Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 11649,403 \$ 593,785	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,257 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$33,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fieet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 212,175 \$ 1,649,403 \$ 593,785	FTE (a) 3300% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,080 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169
Drivers (33) Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linneil Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheehan Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Terrell HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Robill Digital Marketing Manager, Kate Cod CEQ, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL DAAS & Non-DAAS	TimeSalary for FTE \$ 38,399 \$ 76,982 \$ 84,100 \$ 66,851 \$ 61,285 \$ 47,286 \$ 61,902 \$ 152,831 \$ 148,303 \$ 99,435 \$ 47,852 \$ 67,925 \$ 67,925 \$ 96,227 \$ 84,906 \$ 47,095 \$ 130,189 \$ 67,735 \$ 11649,403 \$ 593,785	FTE (a) 3300% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100% 100%	(b) 38% 33% 33% 26% 339% 33% 30% 244% 199% 19% 28% 28% 155% 55% 55%	Nutr FTE 12.57 0.33 0.33 0.26 0.33 0.33 0.30 0.24 0.19 0.19 0.28 0.28 0.28 0.15 0.15 0.05 0.05	6/30/18 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	6/30/19 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,259 \$1,005 \$483 \$259 \$518 \$518 \$734 \$350 \$194 \$179 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$3,357 \$86,484 \$930,366	6/30/20 \$469,320 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$873,436	\$45,411 \$705 \$770 \$612 \$443 \$433 \$567 \$1,257 \$1,005 \$483 \$259 \$518 \$518 \$518 \$734 \$350 \$179 \$93 \$93 \$2,397 \$56,930	\$514,731 \$25,433 \$27,784 \$22,085 \$15,995 \$15,622 \$20,450 \$45,439 \$36,257 \$17,432 \$9,328 \$18,700 \$18,700 \$26,491 \$12,624 \$7,002 \$6,452 \$33,357 \$86,484 \$930,366	6/30/20 \$1,498,783 \$75,594 \$82,582 \$65,643 \$47,542 \$46,433 \$60,783 \$135,058 \$107,766 \$51,813 \$27,725 \$55,582 \$78,739 \$37,522 \$20,812 \$19,177 \$9,978 \$257,055 \$2,734,169

Grantee's Name: Meals on Wheels San Francisco Program: ENP HDM

Operating Expense Detail

Annual #Meals Contracted:	1,543,244	1,537,586	43,833	1,581,419	1,537,586	.43,833	1,581,419	4,706,081
	7/1/17 to 6/30/18	7/1/18 to 6/30/19	Modification	Revised	7/1/19 to 6/30/20	Modification	revised	7/1/17 to 6/30/2
H.S.A-DAAS								
EXPENDITURE CATEGORY								
Rental of Property								
Utilities(Elec, Water, Gas, Phone, Scavenger)		·····						
Office Supplies, Postage								
Building Maintenance Supplies and Repair								
TOOD COSTS								
FOOD COSTS								
Raw Food per meal \$ -								
Cong Food Svc Supplies per meal \$ -								
HDM Food Svc Supplies per meal \$ -	A	0.4.400.700	*****	******	44400 700	2440.000		040.747.0
Catered Meals per meal \$ 2.73	\$4,115,022	\$4,196,700	\$119,638	\$4,316,338	\$4,196,700	\$119,638	\$4,316,338	\$12,747,6
CONCULTANT (December 1994)								
CONSULTANT (Descriptive Title)								
Registered Dietitian								
OTHER COOTS								
OTHER COSTS:								
nsurance								
Staff Training & Travel							·	
Rental of Equipment								
Small equipment & Supplies							··	
Delivery Cost								
Kitchen Costs						-		
ees, dues, advertising		·					·	
Outside Services								
Grant, Volunteer and Client Costs								
Other Operating .								
undraising	,,,,							
TOTAL DAAS OPERATING EXPENSE	\$4,115,022	\$4,196,700	\$119,638	\$4,316,338	\$4,196,700	\$119,638	\$4,316,338	\$12,747,6
Non-DAAS								
EXPENDITURE CATEGORY				:				
Rental of Property								
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$32,193	\$32,193	\$918	\$33,111	\$32,193	\$918	\$33,111	\$98,4
Office Supplies, Postage	\$24,197	\$24,197	\$690	\$24,887	\$24,197	\$690	\$24,887	\$73,9
Building Maintenance Supplies and Repair	\$46,291	\$46,291	\$1,320	\$47,611	\$46,291	\$1,320	\$47,611	\$141,5
Saliding Mankonanios Cappilos and Kopak	ψ+0,201	ψ 1 0,231	Ψ1,020	\$47,011	040,231	<u> </u>	ψ47, 011	\$111,0
FOOD COSTS								
Raw Food per meal \$ -								
	ΦΕΛΕ 4.40	\$E4E440	64E E 44	\$ 500.000	\$E45 440	\$4E E #4	\$500.000	\$1,666.5
Catered Meals per meal \$ 0.35	\$545,142	\$545,142	\$15,541	\$560,683	\$545,142	\$15,541	\$560,683	\$1,666,5
CONCLETANT (Decembring Title)								
CONSULTANT (Descriptive Title)								
Registered Dietitian	***************************************		-					
OTHER COSTS:								
OTHER COSTS:								
nsurance	\$35,350	\$35,350	\$1,008	\$36,358	\$35,350	\$1,008	\$36,358	\$108,0
Staff Training & Travel	\$26,564	\$26,564	\$757	\$27,321	\$26,564	\$757	\$27,321	\$81,2
Rental of Equipment								
Small equipment & Supplies	\$17,885	\$17,885	\$510	\$18,395	\$17,885	\$510	\$18,395	\$54,6
Delivery Cost	\$269,430	\$269,430	\$7,681	\$277,111	\$269,430	\$7,681	\$277,111	\$823,6
Kitchen Costs	\$140,181	\$140,181	\$3,996	\$144,177	\$140,181	\$3,996	\$144,177	\$428,5
Fees, dues, advertising	\$18,937	\$18,937	\$540	\$19,477	\$18,937	\$540	\$19,477	\$57,8
Outside Services	\$65,228	\$65,228	\$1,859	\$67,087	\$65,228	\$1,859	\$67,087	\$199,4
Grant, Volunteer and Client Costs	\$171,099	\$171,099	\$4,878	\$175,977	\$171,099	\$4,878	\$175,977	\$523,0
Other Operating	\$56,336	\$56,336	\$1,606	\$57,942	\$56,336	\$1,606	\$57,942	\$172,2
Fundraising	\$1,128,518	\$1,128,518	\$32,171	\$1,160,689	\$1,128,518	\$32,171	\$1,160,689	\$3,449,8
TOTAL Non-DAAS OPERATING EXPENSE	\$2,577,351	\$2,577,351	\$73,475	\$2,650,826	\$2,577,351	\$73,475	\$2,650,826	\$7,879,0
	,,,,	7=,217,007	<u> </u>	12,000,000	7=,317,337	+10,110	7=,000,020	,,,,,,, <u>,,,</u>
TOTAL DAAS & Non-DAAS OPERATING EXPENSE	\$6,692,373	\$6,774,051	\$193,113	\$6,967,164	\$6,774,051	\$193,113	\$6,967,164	\$20,626,7

Grantee's Name: Meals on Wheels San Francisco Appendix B-7a, Page 4

Program: ENP HDM

Capital Expenditure Detail (Equipment and Remodeling Cost)

			1						174474 0/00/0
H.S.A-D		7/1/17 to 6/30/18	7/1/18 to 6/30/19	Modification	Revised	7/1/19 to 6/30/20	Modification	revised	7/1/17 to 6/30/2
No.	ITEM/DESCRIPTION								
1	Refrigerated Delivery Van	\$50,900							\$50,90
1	Refrigerator Conversion	\$13,700							\$13,70
30	Insulated Deliver Bags	\$3,000							\$3,00
	Vehicle			\$51,000	\$51,000				\$51,00
	· · · · · · · · · · · · · · · · · · ·								
TOTAL COST	DAAS-OOA EQUIPMENT & REMODELING	\$67,600		\$51,000	\$51,000				\$118,60
Non-DA	AS								
No.	ITEM/DESCRIPTION								
	NON DAAS-OOA EQUIPMENT & ELING COST	,						,	
	DAAS & NON-DAAS CAPITAL DITURE	\$67,600		\$51,000	\$51,000				\$118,60
	ent and Remodeling Cost) Form Rev. 12/22/16								

Appendix 8-7b, Page 1 Document Date: 11/15/18

HUMAN SERVICES AGENCY BUDGET SUMMARY BY PROGRAM

Term July 1, 2017 to June 30, 2020

Check One)	New	Renewal		ModificationX
modification,	Effective	Date of Mod.	7/1/18	No. of Mod. 1

Contractor Name: Meals on Wheels San Francisco

If modification, Effective Date of Mod. 7/1	/18 No. of	Mod. 1												
Program: Nutrition Compliance for ENF	P-HDM	REVENUE Cos	t Allocation		REVENUE Cost	Allocation:				REVENUE Cost	Allocation:			<u> </u>
Budget Reference Page No.(s)	Year 1	H.S.AD.A.A.S	Non H.S.A D.A.A.S	Year 2 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Year 3 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Program Term	7/1/17-6/30/18	THOUSE DIFFERED	D.A.A.O	7/1/18-6/30/19	Dadger	Modification	, totisca	71.0.71 27910	7/1/19-6/30/20	Duoger	- Micamedian	7.07.004		7/1/17 to 6/30/20
Expenditures	711117-0/30/18		 	7/1/10-0/30/13	 	ļ			1/11/19-0/30/20					PARTY TO GOODES
Nutrition Education			 				 							
Salaries & Benefits	\$15,844	\$559	\$15,285	\$114,123	\$572	\$3,441	\$4,013	\$110,110	\$114,123	\$572	\$3,441	\$4,013	\$110,110	\$8,585
Operating Expense	\$15,544	\$559	\$15,265	\$114,123	\$5/2	\$3,441	\$4,013	\$110,110	\$114,120	\$572	\$3,441	34,013	\$110,110	\$6,565
Subtotal Direct	\$15,844	\$559	A17.007	\$114,123	\$572	\$3,441	A + 0 + 0	2110.110	\$114,123	\$572	\$3,441	\$4,013	\$110,110	\$8,585
Indirect Percentage			\$15,285			\$3,441	\$4,013	\$110,110	\$114,123 9.9%	9,9%	\$3,441	9,9%	9,9%	
	9.9%			9,9%	9.9%	40.10	9.9%				4040		\$10,952	
indirect Expense	\$1,576	\$56	\$1,520	\$11,351	\$57	\$342	\$399	\$10,952	\$11,351	\$67	\$342	\$399		\$854
Total Nutrition Education	\$17,420	\$615	\$16,805	\$125,474	\$629	\$3,783	\$4,412	\$121,062	\$125,474	\$629	\$3,783	\$4,412	\$121,062	\$9,439
Nutrition Counseling														
Salaries & Benefits	\$158,436	\$58,159	\$100,277	\$162,395	\$59,614	\$0	\$59,614	\$102,781	\$162,395	\$59,614	\$0	\$59,614	\$102,781	\$177,387
Operating Expense	\$40,258	\$9,151	\$31,107	\$41,265	\$9,380	\$0		\$31,885	\$41,265	\$9,380	\$0	\$9,380	\$31,885	
Subtotal Direct	\$198,694	\$67,310	\$131,384	\$203,660	\$68,994	\$0	\$68,994	\$134,666	\$203,660	\$68,994	\$0	\$68,994	\$134,666	
Indirect Percentage	9.9%		9.9%	9.9%	9.9%		9,9%	9.9%	9.9%			9.9%	9,9%	
Indirect Expense	\$19,763	\$6,695	\$13,068	\$20,256	\$6,862	\$0	\$6,862	\$13,394	\$20,256	\$6,862	\$0	\$6,862	\$13,394	\$20,419
Total Nutrition Counseling	\$218,457	\$74,005	\$144,452	\$223,916	\$75,856	\$0	\$75,856	\$148,060	\$223,916	\$75,856	\$0	\$75,856	\$148,060	\$225,717
HACCP Kitchen Monitoring	ļ				<u> </u>									
Salaries & Benefits	\$63,375	\$839	\$62,536	\$64,958	\$858	\$0	\$858	\$64,100	\$64,958	\$858	\$0	\$858	\$64,100	\$2,555
Operating Expense				Í					Ĺ			L		
Subtotal Direct	\$63,375	\$839	\$62,536	\$64,958	\$858	\$0	\$858	\$64,100	\$64,958	\$858	\$0	. \$858	\$64,100	\$2,555
Indirect Percentage	9.9%	9.9%	9.9%	9.9%	9.9%		9.9%	9.9%	9.9%	9.9%		9.9%	9,9%	5
Indirect Expense	\$6,303	\$83	\$6,220	\$6,461	\$85	\$0	\$85	\$6,376	\$6,461	\$85	\$0	\$85	\$6,376	\$253
Total HACCP Kitchen Monitoring	\$69,678	\$922	\$68,756	\$71,419	\$943	\$0	\$943	\$70,478	\$71,419	\$943	\$0	\$943	\$70,476	\$2,808
Site/Route Monitoring														
Salaries & Benefits	\$15,844	\$3,357	\$12,487	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$10,235
Operating Expense														
Subtotal Direct	\$15,844	\$3,357	\$12,487	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$10,235
Indirect Percentage	9,9%	9,9%	9.9%	9,9%	9.9%		9.9%	9.9%	9,9%			9.9%	9.9%	
Indirect Expense	\$1,576	\$334	\$1,242	\$1,615	\$342	\$0	\$342	\$1,273	\$1,615	\$342	\$0	\$342	\$1,273	\$1,018
Total Site/Route Monitoring	\$17,420	\$3,691	\$13,729	\$17,852	\$3,781	\$0		\$14,071	\$17,852	\$3,781	so.	\$3,781	\$14,071	\$11,253
Menu Planning	417,720	70,001	4.10,723	711,002	40,101	30	70,101	714011	417,002	99,191		40,101	4,4,01,1	7.11,155
Salaries & Benefits	\$63,376	\$931	\$62,445	\$64,958	\$953	\$0	\$953	\$64,005	\$64,958	\$953	\$0	\$953	\$64,005	\$2,837
Operating Expense	303,376	9901	\$02,445	\$04,850	\$900	30	\$900	\$04,005	\$04,930	\$953	30	\$900	\$04,000	\$2,537
Subtotal Direct	\$63,376	\$931	\$62,445	\$64,958	\$953	\$0	\$953	\$64,005	\$64,958	\$953	\$0	\$953	\$64,005	\$2,837
Indirect Percentage	9,9%		9.9%		9,9%	30	9.9%		\$64,958 9,9%	9,9%	. \$0	9,9%	9.9%	
Indirect Expense	\$6,304			\$6,461		ļ					***		\$6,366	
Total Menu Planning		\$93	\$6,211		\$95	\$0		\$6,366	\$6,461	\$95	\$0	\$95		
	\$69,680	\$1,024	\$68,656	\$71,419	\$1,048	\$0	\$1,048	\$70,371	\$71,419	\$1,048	\$0	\$1,048	\$70,371	\$3,120
HDM Assessments	-													ļ
Salaries & Benefits	\$1,045,420	\$405,226	\$640,194	\$1,315,755	\$415,363	\$226,865	\$642,228	\$673,527	\$1,255,563	\$415,363	\$170,950	\$586,313	\$669,250	\$1,633,767
Operating Expense	\$174,371	\$66,505	\$107,866	\$276,347	\$68,167	\$37,231	\$105,398	\$170,949	\$252,287	\$68,167	\$28,052	\$96,219	\$156,068	
Subtotal Direct	\$1,219,791	\$471,731	\$748,060	\$1,592,102	\$483,530	\$264,096	\$747,626	\$844,476	\$1,507,850	\$483,530	\$199,002	\$682,532	\$825,318	
Indirect Percentage	9.9%		9.9%	9.9%	9,9%		9,9%	9,9%	9.9%			9.9%	9.9%	
Indirect Expense	\$121,324	\$46,920	\$74,404	\$158,355	\$48,093	\$26,268	\$74,361	\$83,994	\$149,976	\$48,093	\$19,794	\$67,887	\$82,089	
Total HDM Assessments	\$1,341,115	\$518,651	\$822,464	\$1,750,457	\$531,623	\$290,364	\$821,987	\$928,470	\$1,657,826	\$531,623	\$218,796	\$750,419	\$907,407	\$2,091,057
Other Nutrition Compliance				ļ	ļ		ļ				1			
Salaries & Benefits	 	ļ	<u> </u>						1					1
Operating Expense	\$118,903	\$0	\$118,903	\$118,903	\$0	\$0		\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	
Subtotal Direct	\$118,903	\$0	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$0
Indirect Percentage														\$0
Indirect Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Other Nutrition Compliance	\$118,903	\$0	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$0
GRAND Total Expenditures	\$1,852,673	\$598,908	\$1,253,765	\$2,379,440	\$613,880	\$294,147	\$908,027	\$1,471,413	\$2,286,809	\$613,880	\$222,579	\$836,459	\$1,450,350	
HSA Revenues	\$598,908			\$908,027					\$836,459					\$0
				1	1			1			1			\$0
			1	1	1	l	1	1					1	\$0
TOTAL HSA REVENUES	\$598,908			\$908,027				1	\$836,459					\$0
Other Non-H.S.ADAAS Revenues	\$1,253,765	1	1	\$1,471,413	1		t	1	\$1,450,350	1				\$0
	7,,255,100		1	***********					\$1,300,000			l		\$0

\$1,450,350

16,40 #REF! #REF!

Telephone No.: 415-343-1270 Prepared by: Patrick Schmalz
HSA-CO Review Signature:
HSA #1

\$1,471,413

TOTAL OTHER REVENUES

Full Time Equivalent (FTE)

\$0 \$0

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 2 Document Date: 11/15/18

Nutrition Education Salaries & Benefits Detail

TERM:

July 1, 2017 to June 30, 2020																		
					7/1/17-6/30/18			7/1/18-6/30/19					7/1/19-6/30/20	Y				
	Agency	Totals	For HSA	Program	or HSA Program	REVENUE Cost	Allocation:	For HSA Program	REVENUE Cost	Allocation:			or HSA Progran	REVENUE Cos	Allocation:			Total Revenue
POSITION TITLE	Annual Full TimeSalary for FTE	Total % FTE	% FTE	Adjusted FTE	Year 1	H.S.AD.A.A.S	Non H.S.A D.A.A.S	Year 2 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non-	Year 3 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Director of Nutrition	\$94.823	100%	37%	0.37	\$4.860	\$172	\$4,688	\$35,009	\$176	\$1,061	\$1,237	\$33,772	\$35.009	\$176	\$1.061	\$1,237	\$33,772	\$2,646
Registered Dietician	\$62,488	100%	37%	0.37	\$3,203	\$113	\$3,090	\$23,075	\$116	\$699	\$815	\$22,260	\$23.075	\$116	\$699	\$815	\$22,260	\$1,743
Registered Dietician	\$62,369	100%	37%	0.37	\$3,196	\$113	\$3,083	\$23,025	\$116	\$699	\$815	\$22,210	\$23,025	\$116	\$699	\$815	\$22,210	\$1,743
Chief Program Officer	\$139,725	2%	37%	0.01	\$107	\$4	\$103	\$773	\$4	\$24	\$28	\$745	\$773	\$4	\$24	\$28	\$745	\$60
Chief Government Officer	\$135,585	1%	37%	0.00	\$52	\$2	\$50	\$373	\$2	\$12	\$14	\$359	\$373	\$2	\$12	\$14	\$359	\$30
Chief Executive Officer	\$212,175	1%	37%	0.00	\$61		\$61	\$436		\$0	\$0	\$436	\$436	\$0	\$0	\$0	\$436	\$r
Facility Director	\$81,765	2%	37%	0.01	\$63	\$2	\$61	\$450	\$2	\$12	\$14	\$436	\$450	\$2	\$12	\$14	\$436	\$
Maintenance Worker	\$43,748	2%	36%	0,01	\$34	\$1	\$33	\$239	\$1	\$6	\$7	\$232	\$239	\$1	\$6	\$7	\$232	\$1
HR Manager	\$77,625	1%	37%	0.00	\$22	\$1	\$21	\$162	\$1	\$6	\$7	\$155	\$162	\$1	\$6	\$7	\$155	\$15
Communications Director	\$119,025	1%	37%	0.00	\$34	\$1	\$33	\$246	\$1	\$6	\$7	\$239	\$246	\$1	\$6	\$7	\$239	\$15
Digital Marketing Manager	\$61,926	1%	36%	0.00	\$18	\$1	\$17	\$127	\$1	\$6	\$7	\$120	\$127	\$1	\$6	\$7	\$120	\$15
				0.00										1				. \$0
				0.00														\$0
				0.00														\$0
				0.00														\$0
				0.00														\$0
TOTALS	\$1,091,254	307%	404%	0,00 1,13	\$11,650	\$410	\$11,240	\$83,915	\$420	\$2,531	\$2,951	\$80,964	\$83,915	\$420	\$2,531	\$2,951	\$80,964	\$6,312
FRINGE BENEFIT RATE	36%																	
EMPLOYEE FRINGE BENEFITS	\$392,840				\$4,194	\$149	\$4,045	\$30,208	\$152	\$910	\$1,062	\$29,146	\$30,208	\$152	\$910	\$1,062	\$29,146	\$2,273
TOTAL SALARIES & BENEFITS	\$1,484,094				\$15,844	\$559	\$15,285	\$114,123	\$572	\$3,441	\$4,013	\$110,110	\$114,123	\$572	\$3,441	\$4,013	\$110,110	\$8,585
H.S.A Program x3yrs HSA #2	#REF!																	#REF

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 3 Document Date: 11/15/18

Nutrition Counseling Salaries & Benefits Detail

TERM: July 1, 2017 to June 30, 2020

July 1, 2017 to June 30, 2020	<u>4.3</u>				7/1/17-6/30/18			7/1/18-6/30/19	ì				7/1/19-6/30/20					
	Agency	/ Totals	For HSA			REVENUE Cost		or HSA Program	REVENUE Cost	Allocation			or HSA Program	REVENUE Cost	Allocation:			Total Revenue
POSITION TITLE	Annual Full TimeSalary for FTE	Total % FTE	% FTE	Adjusted FTE		H.S.AD.A.A.S	Non H.S.A	Year 2 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non-	Year 3 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Director of Nutrition	\$94,823	100%	53%	0.53	\$48,596	\$17,932	\$30,664	\$49,812	\$18,381	\$0	\$18,381	\$31,431	\$49,812	\$18,381	\$0	\$18,381	\$31,431	\$54,694
Registered Dietician	\$62,488	100%	53%	0.53	\$32,025	\$11,817	\$20,208	\$32,826	\$12,113	\$0	\$12,113	\$20,713	\$32,826	\$12,113	\$0	\$12,113	\$20,713	\$36,043
Registered Dietician	\$62,369	100%	53%	0.53	\$31,964	\$11,795	\$20,169	\$32,763	\$12,090	\$0	\$12,090	\$20,673	\$32,763	\$12,090	\$0	\$12,090	\$20,673	\$35,975
Chief Program Officer	\$139,725	2%	53%	0.01	\$1,074	\$397	\$677	\$1,101	\$407	\$0	\$407	\$694	\$1,101	\$407	\$0	\$407	\$694	\$1,211
Chief Government Officer	\$135,585	1%	53%	0.00	\$521	\$193	\$328	\$534	\$197	\$0	\$197	\$337	\$534	\$197	\$0	\$197	\$337	\$587
Chief Executive Officer	\$212,175	1%	53%	0.00	\$609		\$609	\$624		\$0	\$0	\$624	\$624	\$0	\$0	\$0	\$624	50
Facility Director	\$81,765	2%	53%	0.01	\$629	\$232	\$397	\$644	\$238	\$0	\$238	\$406	\$644	\$238	\$0	\$238	\$406	\$7
Maintenance Worker	\$43,748	2%	53%	0.01	\$336	\$124	\$213	\$345	\$127	\$0	\$127	\$218	\$345	\$127	\$0	\$127	\$218	\$370
HR Manager	\$77,625	1%	52%	0.00	\$223	\$82	\$140	\$228	\$84	\$0	\$84	\$144	\$228	\$84	\$0	\$84	\$144	\$250
Communications Director	\$119,025	1%	53%	0.00	\$342	\$126	\$216	\$350	\$129	\$0	\$129	\$221	\$350	\$129	\$0	\$129	\$221	\$384
Digital Marketing Manager	\$61,926	1%	52%	0.00	\$178	\$66	\$112	\$182	\$68	\$0	\$68	\$114	\$182	\$68	\$0	\$68	\$114	\$202
				0.00														\$0
		.,		0.00														\$0
				0.00														\$0
				0.00														\$0
				0.00		***************************************											<u> </u>	\$0
				0.00														\$0
TOTALS	\$1,091,254	307%	578%	1.62	\$116,497	\$42,764	\$73,733	\$119,409	\$43,834	\$0	\$43,834	\$75,575	\$119,409	\$43,834	\$0	\$43,834	\$75,575	\$130,432
FRINGE BENEFIT RATE	36%																	
EMPLOYEE FRINGE BENEFITS	\$392,840				\$41,939	\$15,395	\$26,544	\$42,986	\$15,780	\$0	\$15,780	\$27,206	\$42,986	\$15,780	\$0	\$15,780	\$27,206	\$46,955
	-																	
TOTAL SALARIES & BENEFITS	\$1,484,094				\$158,436	\$58,159	\$100,277	\$162,395	\$59,614	\$0	\$59,614	\$102,781	\$162,395	\$59,614	\$0	\$59,614	\$102,781	\$177,387
HSA #4															·			#REF!

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 4 Document Date: 11/15/18

Nutrition Counseling Operating Expense Detail

TERM:

July 1, 2017 to June 30, 2020

	Year 1	Revenue Cost Alloc	-v	Year 2 Revised	D O				Year 3 Revised					I
	rear i	Revenue Cost Alloc		rear 2 Revised	Revenue Cost Alloc	ation			Year 3 Revised	Revenue Cost Alloc	ation			1
EXPENDITURE CATEGORY	7/1/17-6/30/18	H.S.AD.A.A.S	Non H.S.A D.A.A.S	7/1/18-6/30/19	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	7/1/19-6/30/20	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Rental of Property	171111 0/00/10	11,034034.40	0.7.7.0	\$0	Daaget	\$D	\$0	\$0	\$0	\$0	\$0	S0	\$0	\$0
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$2,600	\$532	\$2,068	\$2,665	\$545	\$0	\$545	\$2,120	\$2,665	\$545	\$0	\$545	\$2,120	\$1,622
Office Supplies, Postage	\$1,955	\$400	\$1,555	\$2,004	\$410	\$0	\$410	\$1,594	\$2,004	\$410	\$0	\$410	\$1,594	\$1,220
Building Maintenance Supplies and Repair	\$3,739	\$765	\$2,974	\$3,833	\$784	\$0	\$784	\$3,049	\$3,833	\$784	\$0	\$784	\$3,049	\$2,333
Printing and Reproduction		4755	<u> </u>	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
insurance	\$2,856	\$583	\$2,272	\$2,927	\$598	\$0	\$598	\$2,329	\$2,927	\$598	\$0	\$598	\$2,329	\$1,779
Staff Training	\$659	\$134	\$525	\$676	\$138	\$0	\$138	\$538	\$676	\$138	\$0	\$138	\$538	\$410
Staff Travel	\$1,487	\$304	\$1,183	\$1,524	\$312	\$0	\$312	\$1,212	\$1,524	\$312	\$0	\$312	\$1,212	50-1
Small Equipment (under \$5,000/item)	\$1,444	\$295	\$1,149	\$1,481	\$303	\$0	\$303	\$1,178	\$1,481	\$303	\$0	\$303	\$1,178	
Rental of Equipment				\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
SUBCONTRACTORS (Descriptive Title)														1
a				\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b				\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c				\$0	***************************************	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d				\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
е				\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						·	***************************************							
OTHER						\$0			1 .					
Outside Services	\$5,269	\$1,077	\$4,191	\$5,400	\$1,104	\$0	\$1,104	\$4,296	\$5,400	\$1,104	\$0	\$1,104	\$4,296	\$3,285
Grant, Volunteer and Client Costs	\$13,821	\$2,825	\$10,996	\$14,167	\$2,896	\$0	\$2,896	\$11,271	\$14,167	\$2,896	\$0	\$2,896	\$11,271	\$8,617
Telephone	\$1,275	\$260	\$1,015	\$1,307	\$267	\$0	\$267	\$1,040	\$1,307	\$267	\$0	\$267	\$1,040	\$794
Fees, Dues, Advertising	\$1,529	\$313	\$1,217	\$1,567	\$320	\$0	\$320	\$1,247	\$1,567	\$320	\$0	\$320	\$1,247	\$953
Other Operating Costs	\$3,624	\$1,663	\$1,962	\$3,714	\$1,703	\$0	\$1,703	\$2,011	\$3,714	\$1,703	\$0	\$1,703	\$2,011	\$5,069
TOTAL OPERATING EXPENSE	\$40,258	\$9,151	\$31,107	\$41,265	\$9,380	\$0	\$9,380	\$31,885	\$41,265	\$9,380	\$0	\$9,380	\$31,885	\$0 \$27,911
TOTAL OPERATING EXPENSE x3yrs	\$122,790	40,101	351,107	u	\$5,500	Ψ0	. 93,300	301,000	U 441,200	\$3,000		\$5,566	931,003	927,511
HSA #5	U \$122,750													#REF!

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 5 Document Date; 11/15/18

HACCP Kitchen Monitoring Salaries & Benefits Detail

TERM

July 1, 2017 to June 30, 2020

July 1, 2017 to June 30, 2020	<u></u>																	
					7/1/17-6/30/18			7/1/18-6/30/19					7/1/19-6/30/20					
1	Agency	y Totals	For HSA	Program	or HSA Program	REVENUE Cost	Allocation:	For HSA Program	REVENUE Cost	Altocation:			For HSA Program	REVENUE Cost	Allocation:			Total Revenue
	Annual Full TimeSalary	Total %		Adjusted			Non H.S.A		H.S.ADAAS			Revised Non-		H.S.ADAAS			Revised Non-	
POSITION TITLE	for FTE	FTE	% FTE	FTE	Year 1	H.S.AD.A.A.S		Year 2 Revised	Budget	Modification	Revised		Year 3 Revised	Budget	Modification	Revised	H.S.ADAAS	Total H.S.A.
Director of Nutrition	\$94,823	100%	21%	0.21	\$19,439	\$259	\$19,180	\$19,925	\$265	\$0	\$265	\$19,660	\$19,925	\$265	\$0	\$265	\$19,660	\$789
Registered Dietician	\$62,488	100%	21%	0.21	\$12,810	\$170	\$12,640	\$13,130	\$174	\$0	\$174	\$12,956	\$13,130	\$174	\$0	\$174	\$12,956	\$518
Registered Dietician	\$62,369	100%	21%	0.21	\$12,786	\$170	\$12,616	\$13,105	\$174	\$0	\$174	\$12,931	\$13,105	\$174	\$0	\$174	\$12,931	\$518
Chief Program Officer	\$139,725	2%	21%	0.00	\$430	\$6	\$424	\$440	\$6	\$0	\$6	\$434	\$440	\$6	\$0	\$6	\$434	\$18
Chief Government Officer	\$135,585	1%	21%	0.00	\$208	\$3	\$205	\$214	\$3	\$0	\$3	\$211	\$214	\$3	\$0	\$3	\$211	\$9
Chief Executive Officer	\$212,175	1%	21%	0.00	\$244		\$244	\$250		\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$250	sr
Facility Director	\$81,765	2%	21%	0.00	\$251	\$3	\$248	\$258	\$3	\$0	\$3	\$255	\$258	\$3	\$0	. \$3	\$255	L
Maintenance Worker	\$43,748	2%	21%	0.00	\$135	\$2	\$133	\$138	* \$2	\$0	\$2	\$136	\$138	\$2	\$0	\$2	\$136	- \$\c
HR Manager	\$77,625	1%	21%	0.00	\$89	\$1	\$88	\$91	\$1	\$0	\$1	\$90	\$91	\$1	\$0	\$1	\$90	\$3
Communications Director	\$119,025	1%	21%	0.00	\$137	\$2	\$135	\$140	. \$2	\$0	\$2	\$138	\$140	\$2	\$0	\$2	\$138	\$6
Digital Marketing Manager	\$61,926	1%	21%	0.00	\$71	\$1	\$70	\$73	\$1	\$0	\$1	\$72	\$73	\$1	\$0	\$1	\$72	\$3
				0.00														\$0
				0.00														\$0
				0.00										_				\$0
				0.00														\$0
				0.00													,	\$0
				0.00														\$0
TOTALS	\$1,091,254	3.07	231%	0.65	\$46,600	\$617	\$45,983	\$47,764	\$631	\$0	\$631	\$47,133	\$47,764	\$631	\$0	\$631	\$47,133	\$1,879
		_																4
FRINGE BENEFIT RATE	36%]																L
EMPLOYEE FRINGE BENEFITS	\$392,840		The state of		\$16,775	\$222	\$16,553	\$17,194	\$227	\$0	\$227	\$16,967	\$17,194	\$227	\$0	\$227	\$16,967	\$676
			· ·															
TOTAL SALARIES & BENEFITS	\$1,484,094				\$63,375	\$839	\$62,536	\$64,958	\$858	\$0	\$858	\$64,100	\$64,958	\$858	\$0	\$858	\$64,100	\$2,555
H.S.A Program x3yrs	#REF!																	

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 6 Document Date: 11/15/18

Site or Route Monitoring Salaries & Benefits Detail

TERM: July 1, 2017 to June 30, 2020

July 1, 2017 to June 30, 2020					(4004 1000	ž		7/1/18-6/30/19	9				7/1/19-6/30/20					
	Agency	Totals	For HSA	Program	7/1/17-6/30/18	REVENUE Cost	Attocation		REVENUE Cost	Altoration			or HSA Progran	REVENUE Cost	Allocation			Total Revenue
	Annual Full TimeSalary	Total %		Adjusted			Non H.S.A		H.S.ADAAS			Revised Non-		H.S.ADAAS		<u> </u>	Revised Non-	
POSITION TITLE	for FTE	FTE	% FTE	FTE	Year 1	H.S.AD.A.A.S	D.A.A.S	Year 2 Revised	Budget	Modification	Revised	H.S.ADAAS	Year 3 Revised	Budget	Modification	Revised	H.S.ADAAS	Total H.S.A.
Director of Nutrition	\$94,823	100%	5%	0.05	\$4,860	\$1,035	\$3,825	\$4,981	\$1,061	\$0	\$1,061	\$3,920	\$4,981	\$1,061	\$0	\$1,061	\$3,920	\$3,157
Registered Dietician	\$62,488	100%	5%	0.05		\$682	\$2,520	\$3,283	\$699	\$0	\$699	\$2,584	\$3,283	\$699	\$0	\$699	\$2,584	\$2,080
Registered Dietician	\$62,369	100%	5%	0.05	\$3,196	\$680	\$2,516	\$3,276	\$697	\$0	\$697	\$2,579	\$3,276	\$697	\$0	\$697	\$2,579	\$2,074
Chief Program Officer	\$139,725	2%	5%	0.00	\$107	\$23	\$85	\$110	\$23	\$0	\$23	\$87	\$110	\$23	\$0	\$23	\$87	\$69
Chief Government Officer	\$135,585	1%	5%	0.00	\$52	\$11	\$41	\$53	\$12	\$0	\$12	\$41	\$53	\$12	\$0	\$12	\$41	\$35
Chief Executive Officer	\$212,175	1%	5%	0.00	\$61		\$61	\$62		\$0	\$0	\$62	\$62	\$0	\$0	\$0	\$62	\$5
Facility Director	\$81,765	2%	5%	0.00	\$63	\$13	\$49	\$64	\$14	\$0	\$14	\$50	\$64	\$14	\$0	\$14	\$50	
Maintenance Worker	\$43,748	2%	5%	0.00	\$34	\$7	\$26	\$34	\$7	\$0	. \$7	\$27	\$34	\$7	\$0	\$7	\$27	\$2,
HR Manager	\$77,625	1%	5%	0.00	\$22	\$5	\$17	\$23	\$5	\$0	\$5	\$18	\$23	\$5	\$0	\$5	\$18	\$15
Communications Director	\$119,025	1%	5%	0,00	\$34	\$7	\$27	\$35	\$7	\$0	\$7	\$28	\$35	\$7	\$0	\$7	\$28	\$21
Digital Marketing Manager	\$61,926	1%	5%	0.00	\$18	\$4	\$14	\$18	\$4	\$0	\$4	\$14	\$18	\$4	\$0	\$4	\$14	\$12
				0.00														\$0
				0.00														. \$0
				0.00														\$0
				0.00														\$0
				0.00														\$0
				0.00														\$0
TOTALS	\$1,091,254	307%	58%	0.16	\$11,650	\$2,468	\$9,182	\$11,939	\$2,529	\$0	\$2,529	\$9,410	\$11,939	\$2,529	\$0	\$2,529	\$9,410	\$7,526
				.,,,														
FRINGE BENEFIT RATE	36%																	
EMPLOYEE FRINGE BENEFITS	\$392,840				\$4,194	\$889	\$3,305	\$4,298	\$910	\$0	\$910	\$3,388	\$4,298	\$910	\$0	\$910	\$3,388	\$2,709
TOTAL SALARIES & BENEFITS	\$1,484,094				\$15,844	\$3,357	\$12,487	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$16,237	\$3,439	\$0	\$3,439	\$12,798	\$10,235
HAS Program x3yrs HSA #8	#REF!																	#REF!

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 7 Document Date: 11/15/18

Menu Planning Salaries & Benefits Detail

TERM:

July 1 2017 to June 30 2020

Agency Totals	% FTE % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	Adjusted FTE % 0.21 % 0.21 % 0.24 % 0.00 % 0.00 % 0.00	\$19,439 \$12,810 \$12,786 \$430 \$208	H.S.AD.A.A.S \$287 \$189 \$189 \$6 \$3	Non H.S.A	7/1/18-6/30/19 For HSA Program Year 2 Revised \$19,925 \$13,130 \$13,105	H.S.ADAAS Budget \$294 \$194	Modification \$0	Revised \$294	Revised Non-	7/1/19-6/30/20 For HSA Program Year 3 Revised \$19,925	REVENUE Cost H.S.ADAAS Budget \$294	Allocation: Modification \$0	Revised \$294	Revised Non- H.S.ADAAS \$19.631	Total Revenue
Annual Full TimeSalary FTE	% FTE % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	Adjusted FTE % 0.21 % 0.21 % 0.24 % 0.00 % 0.00 % 0.00	Year 1 \$19,439 \$12,810 \$12,786 \$430 \$208	H.S.AD.A.A.S \$287 \$189 \$189 \$6	Non H.S.A D.A.A.S \$19,152 \$12,621 \$12,597	Year 2 Revised \$19,925 \$13,130	H.S.ADAAS Budget \$294	Modification \$0		Revised Non- H.S.ADAAS	Year 3 Revised	H.S.ADAAS Budget	Modification		Revised Non- H.S.ADAAS	
POSITION TITLE	% 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	FTE % 0.21 % 0.21 % 0.21 % 0.00 % 0.00 % 0.00	\$19,439 \$12,810 \$12,786 \$430 \$208	\$287 \$189 \$189 \$6	D.A.A.S \$19,152 \$12,621 \$12,597	\$19,925 \$13,130	Budget \$294	\$0		H.S.ADAAS		Budget			H.S.ADAAS	Total H.S.A.
POSITION TITLE for FTE FTE	% 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	FTE % 0.21 % 0.21 % 0.21 % 0.00 % 0.00 % 0.00	\$19,439 \$12,810 \$12,786 \$430 \$208	\$287 \$189 \$189 \$6	D.A.A.S \$19,152 \$12,621 \$12,597	\$19,925 \$13,130	Budget \$294	\$0		H.S.ADAAS		Budget			H.S.ADAAS	Total H.S.A.
Director of Nutrition \$94,823 1009 Registered Dietician \$62,488 1009 Registered Dietician \$62,369 1009 Chief Program Officer \$139,725 29 Chief Government Officer \$135,585 19 Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	% 0.21 % 0.21 % 0.21 % 0.00 % 0.00 % 0.00	\$19,439 \$12,810 \$12,786 \$430 \$208	\$287 \$189 \$189 \$6	\$19,152 \$12,621 \$12,597	\$19,925 \$13,130	\$294	\$0								Total H.S.A.
Registered Dietician \$52,488 1003 Registered Dietician \$62,369 1009 Chief Program Officer \$139,725 29 Chief Government Officer \$135,585 19 Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 HR Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	% 0.21 % 0.21 % 0.00 % 0.00 % 0.00	\$12,810 \$12,786 \$430 \$208	\$189 \$189 \$6	\$12,621 \$12,597	\$13,130			\$294	\$19,631 I	1 \$19.925 [\$294	SO I	\$294		
Registered Dietician \$62,369 100% Chief Program Officer \$139,725 29 Chief Government Officer \$135,585 19 Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 Maintenance Worker \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21% % 21% % 21% % 21% % 21% % 21%	% 0.21 % 0.00 % 0.00 % 0.00	\$12,786 \$430 \$208	\$189 \$6	\$12,597		\$194 (\$875
Chief Program Officer \$139,725 29 Chief Government Officer \$135,585 19 Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 HR Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21% % 21% % 21% % 21%	% 0.00 % 0.00 % 0.00	\$430 \$208	\$6		II \$12.10E		\$0	\$194	\$12,936	\$13,130	\$194	\$0	\$194	\$12,936	\$577
Chief Government Officer \$135,585 19 Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 MR Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21% % 21%	% 0.00 % 0.00	\$208		6424		\$194	\$0	\$194	\$12,911	\$13,105	\$194	\$0	\$194	\$12,911	\$577
Chief Executive Officer \$212,175 19 Facility Director \$81,765 29 Maintenance Worker \$43,748 29 HR Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21% % 21%	% 0.00		¢3		\$440	\$6	\$0	\$6	\$434	\$440	\$6	\$0	\$6	\$434	\$18
Facility Director \$81,765 29 Maintenance Worker \$43,748 29 HR Manager \$77,625 19 Communications Director \$119,025 19	% 21% % 21%		\$244	Ψ0	\$205	\$214	\$3	\$0	\$3	\$211	\$214	\$3	\$0	\$3	\$211	\$9
Maintenance Worker \$43,748 29 HR Manager \$77,625 19 Communications Director \$119,025 19	% 21%	% 0.00			\$244	\$250		\$0	\$0	\$250	\$250	\$0	\$0	\$0	\$250	sr
HR Manager \$77,625 19 Communications Director \$119,025 19			\$251	\$4	\$247	\$258	\$4	\$0	\$4	\$254	\$258	\$4	\$0	\$4	\$254	\$
Communications Director \$119,025 19	219/	% 0.00	\$135	\$2	\$133	\$138	\$2	\$0	\$2	\$136	\$138	\$2	\$0	\$2	\$136	\$u\$u_
	70 Z 170	% 0.00	\$89	\$1	\$88	\$91	\$1	\$0	\$1	\$90	\$91	\$1	\$0	\$1	\$90	\$3
Digital Marketing Manager \$61,926 19	% 21%	% 0.00	\$137	\$2	\$135	. \$140	\$2	\$0	\$2	\$138	\$140	\$2	\$0	\$2	\$138	\$6
	% 21%	% 0.00	\$71	\$1	\$70	\$73	\$1	\$0	\$1	\$72	\$73	\$1	\$0	\$1	\$72	\$3
		0.00					}									\$0
		0.00														\$0
		0.00						2000000								\$0
		0.00														\$0
		0.00					-									\$0
		0.00														\$0
TOTALS \$1,091,254 3079	% 231%	% 0.65	\$46,600	\$684	\$45,916	\$47,764	\$701	\$0	\$701	\$47,063	\$47,764	\$701	\$0	\$701	\$47,063	\$2,086
FRINGE BENEFIT RATE 36%																İ
EMPLOYEE FRINGE BENEFITS \$392,840			\$16,776	\$247	\$16,529	\$17,194	\$252	\$0	\$252	\$16,942	\$17,194	\$252	\$0	\$252	\$16,942	\$751
TOTAL SALARIES & BENEFITS \$1,484,094			\$63,376	\$931	\$62,445	\$64,958	\$953	\$0	\$953	\$64,005	\$64,958	\$953	\$0	\$953	\$64,005	\$2,837
H.S.A Program x3yrs #REF!																#REF

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 8 Document Date: 11/15/18

Annual & Quarterly HDM Intake and Assessment Salaries & Benefits Detail

TERM: July 1, 2017 to June 30, 2020

July 1, 2017 to June 30, 2020	<u>-</u>			ĺ	7/1/17-6/30/18			7/1/18-6/30/19					7/1/19-6/30/20					
	Agency	Totals	For HSA	Program	or HSA Program	REVENUE Cost	Allocation:	For HSA Prograi	REVENUE Cost	Allocation:			or HSA Program	REVENUE Cost	Allocation:			Total Revenue
POSITION TITLE	Annual Full TimeSalary for FTE	Total % FTE	% FTE	Adjusted FTE	Year 1	H.S.AD.A.A.S	Non H.S.A D.A.A.S	Year 2 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Year 3 Revised	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Director of Social Workers	\$109,138	100%	100%	1.00	\$106,475	\$41,559	\$64,916	\$109,138	\$42,600		\$42,600	\$66,538	\$109,138	\$42,600		\$42,600	\$66,538	\$126,759
Social Worker	\$51,108	100%	100%	1.00	\$49,861	\$19,462	\$30,399	\$51,108	\$19,948		\$19,948	\$31,160	\$51,108	\$19,948		\$19,948	\$31,160	\$59,358
Social Worker	\$56,545	100%	100%	1.00	\$55,166	\$21,532	\$33,634	\$56,545	\$22,071		\$22,071	\$34,474	\$56,545	\$22,071		\$22,071	\$34,474	\$65,674
Social Worker	\$51,108	100%	100%	1.00	\$49,861	\$19,462	\$30,399	\$51,108	\$19,948		\$19,948	\$31,160	\$51,108	\$19,948		\$19,948	\$31,160	\$59,358
Social Worker	\$56,545	100%	100%	1.00	\$55,166	\$21,532	\$33,634	\$56,545	\$22,071		\$22,071	\$34,474	\$56,545	\$22,071		\$22,071	\$34,474	\$65,674
Social Worker	\$57,130	100%	100%	1.00	\$55,737	\$21,755	\$33,982	\$57,130	\$22,300		\$22,300	\$34,830	\$57,130	\$22,300		\$22,300	\$34,830	\$66,377
Social Worker	\$53,282	100%	100%	1.00	\$51,983	\$20,290	\$31,693	\$53,282	\$20,797		\$20,797	\$32,485	\$53,282	\$20,797		\$20,797	\$32,485	\$61
Social Worker	\$54,370	100%	100%	1.00	\$53,044	\$20,703	\$32,341	\$54,370	\$21,221		\$21,221	\$33,149	\$54,370	\$21,221		\$21,221	\$33,149	\$63,1
Social Worker	\$57,632	100%	100%	1.00	\$56,227	\$21,946	\$34,281	\$57,632	\$22,495		\$22,495	\$35,137	\$57,632	\$22,495		\$22,495	\$35,137	\$66,936
Social Worker	\$70,681	100%	100%	1.00	\$68,957	\$26,915	\$42,042	\$70,681	\$27,588		\$27,588	\$43,093	\$70,681	\$27,588		\$27,588	\$43,093	\$82,091
Social Worker	\$50,516	100%	100%	1.00	\$49,284	\$19,236	\$30,048	\$50,516	\$19,717		\$19,717	\$30,799	\$50,516	\$19,717		\$19,717	\$30,799	\$58,670
Social Worker	\$31,379	100%	100%	1.00	\$30,614	\$11,949	\$18,665	\$31,379	\$12,248		\$12,248	\$19,131	\$31,379	\$12,248		\$12,248	\$19,131	\$36,445
Social Worker	\$53,663	100%	100%	1.00	\$52,354	\$20,435	\$31,919	\$53,663	\$20,948		\$20,948	\$32,715	\$53,663	\$20,948		\$20,948	\$32,715	\$62,331
Social Worker	\$50,000	100%	100%	1.00				\$50,000		\$50,000	\$50,000	\$0	\$50,000	\$0	\$50,000	\$50,000	\$0	\$100,000
Social Worker	\$50,000	100%	100%	1.00				\$50,000		\$50,000	\$50,000	\$0	\$50,000	\$0	\$50,000	\$50,000	\$0	\$100,000
Social Worker	\$50,000	100%	100%	1.00				\$50,000		\$50,000	\$50,000	\$0	\$20,980	\$0	\$20,980	\$20,980	\$0	\$70,980
Social Worker	\$10,552	100%	100%	1.00				\$10,552		\$10,552	\$10,552	\$0						\$10,552
Chief Program Officer	\$139,725	11%	100%	0.11	\$9,309	\$3,633	\$5,676	\$14,754	\$3,724	\$2,034	\$5,758	\$8,996	\$13,469	\$3,724	\$1,533	\$5,257	\$8,212	\$14,648
Chief Government Officer	\$135,585	5%	100%	0.05	\$4,517	\$1,763	\$2,754	\$7,159	\$1,807	\$987	\$2,794	\$4,365	\$6,536	\$1,807	\$744	\$2,551	\$3,985	\$7,108
Chief Executive Officer	\$212,175	4%	100%	0.04	\$5,306		\$5,306	\$8,410		\$0	\$0	\$8,410	\$7,678	\$0	\$0	\$0	\$7,678	\$0
Facility Director	\$81,765	11%	100%	0.11	\$5,448	\$2,126	\$3,322	\$8,634	\$2,179	\$1,190	\$3,369	\$5,265	\$7,882	\$2,179	\$897	\$3,076	\$4,806	\$8,571
Maintenance Worker	\$43,748	11%	100%	0.11	\$2,915	\$1,137	\$1,778	\$4,620	\$1,166	\$637	\$1,803	\$2,817	\$4,218	\$1,166	\$480	\$1,646	\$2,572	\$4,586
HR Manager	\$77,625	4%	100%	0.04	\$1,941	\$758	\$1,183	\$3,077	\$777	\$424	\$1,201	\$1,876	\$2,809	\$777	\$319	\$1,096	\$1,713	\$3,055
Communications Director	\$119,025	4%	100%	0.04	\$2,977	\$1,162	\$1,815	\$4,717	\$1,191	\$651	\$1,842	\$2,875	\$4,306	\$1,191	\$491	\$1,682	\$2,624	\$4,686
Digital Marketing Manager	\$61,926	4%	100%	0.04	\$1,549	\$605	\$944	\$2,454	\$620	\$339	\$959	\$1,495	\$2,240	\$620	\$256	\$876	\$1,364	\$2,440
				0.00														\$0
TOTALS	\$1.785,223	1753%	2500%	17.53	\$768,691	\$297,960	\$470,731	\$967,474	\$305,416	\$166,814	\$472,230	\$495,244	\$923,215	\$305,416	\$125,700	\$431,116	\$492,099	\$1,201,306
FRINGE BENEFIT RATE	36%																	
EMPLOYEE FRINGE BENEFITS	\$642,662				\$276,729	\$107,266	\$169,463	\$348,281	\$109,947	\$60,051	\$169,998	\$178,283	\$332,348	\$109,947	\$45,250	\$155,197	\$177,151	\$432,461
TOTAL SALARIES & BENEFITS	\$2,427,885				\$1,045,420	\$405,226	\$640,194	\$1,315,755	\$415,363	\$226,865	\$642,228	\$673,527	\$1,255,563	\$415,363	\$170,950	\$586,313	\$669,250	\$1,63?
H.S.A Program x3yrs HSA #12	#REF!																	#REF
																		#REF

Meals on Wheels Sa	an Francisco
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Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 9 Document Date: 11/15/18

HDM Assessment Operating Expense Detail

TERM:

HSA #13

July 1, 2017 to June 30, 2020

	Year 1	Revenue Cost Alloca		Year 2 Revised	Reveneu Cost Alloca	ation			Year 3 Revised					
EXPENDITURE CATEGORY	7/1/17-6/30/18	H.S.AD.A.A.S	Non H.Ş.A D.A.A.S	7/1/18-6/30/19	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	7/1/19-6/30/20	H.S.ADAAS Budget	Modification	Revised	Revised Non- H.S.ADAAS	Total H.S.A.
Rental of Property	171111-0100110	11.0.7.70.7.7.0		\$0	Dauget	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$11,269	\$4,357	\$6,912	\$17,860	\$4,466	\$2,439	\$6,905	\$10,955	\$16,305	\$4,466	\$1,838	\$6,304	\$10,001	\$17,566
Office Supplies. Postage	\$8,470	\$3,275	\$5,195	\$13,422	\$3,357	\$1,834	\$5,191	\$8,231	\$12,253	\$3,357	\$1,382	\$4,739	\$7,514	\$13,205
Building Maintenance Supplies and Repair	\$16,203	\$6,266	\$9,937	\$25,679	\$6,422	\$3,508	\$9,930	\$15,749	\$23,443	\$6,422	\$2,643	\$9,065	\$14,378	\$25,261
Printing and Reproduction				- \$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$12,373	\$4,785	\$7,588	\$19,609	\$4,904	\$2,678	\$7,582	\$12,026	\$17,902	\$4,904	\$2,018	\$6,922	\$10,980	\$19,289
Staff Training	\$6,444	\$2,492	\$3,952	\$10,213	\$2,554	\$1,395	\$3,949	\$6,264	\$9,324	\$2,554	\$1,051	\$3,605	\$5,719	\$10,046
Staff Travel	\$2,854	\$1,104	\$1,750	\$4,523	\$1,132	\$618	\$1,750	\$2,773	\$4,130	\$1,132	\$466	\$1,598	\$2,532	\$4
Small Equipment (under \$5,000/item)	\$6,261	\$2,421	\$3,840	\$9,922	\$2,482	\$1,356	\$3,838	\$6,084	\$9,058	\$2,482	\$1,022	\$3,504	\$5,554	\$9
Rental of Equipment				\$0		\$0	\$0	\$0	\$0	\$0		\$0	\$0	I
SUBCONTRACTORS (Descriptive Title) a				\$0									Wagner, and the same of the sa	***************************************
b				\$0		\$0	\$0_	\$0_		\$0	\$0	\$0_	\$0_	\$0
C				\$0		\$0	\$0			\$0	\$0	\$0_		\$0
d	ļ			\$0		\$0	\$0		<u></u>	\$0	\$0	\$0	\$0_	\$0
le				\$0		\$0	\$0	\$0_		\$0	\$0	\$0_	\$0	\$0
OTHER														
Outside Services	\$22,832	\$8,829	\$14,003	\$36,185	\$9,050	\$4,943	\$13,993	\$22,193	\$33,036	\$9,050	\$3,725	\$12,775	\$20,261	\$35,597
Grant, Volunteer and Client Costs	\$59,890	\$23,159	\$36,731	\$94,916	\$23,738	\$12,965	\$36,703	\$58,212	\$86,652	\$23,738	\$9,769	\$33,507	\$53,145	\$93,369
Telephone	\$5,524	\$2,136	\$3,388	\$8,754	\$2,190	\$1,196	\$3,386	\$5,369	\$7,993	\$2,190	\$901	\$3,091	\$4,902	\$8,613
Fees, Dues, Advertising	\$6,629	\$2,564	\$4,065	\$10,505	\$2,628	\$1,435	\$4,063	\$6,442	\$9,590	\$2,628	\$1,081	\$3,709	\$5,881	\$10,336
Other Operating Costs	\$15,622	\$5,117	\$10,505	\$24,759	\$5,244	\$2,864	\$8,108	\$16,651	\$22,601	\$5,244	\$2,156	\$7,400	\$15,201	\$20,625
TOTAL OPERATING EXPENSE TOTAL OPERATING EXPENSE x3yrs	\$174,371 \$531,824	\$66,505	\$107,866	\$276,347	\$68,167	\$37,231	\$105,398	\$170,949	\$252,287	\$68,167	\$28,052	\$96,219	\$156,068	\$268,122

Program: Nutrition Compliance for ENP-HDM

Appendix B-7b, Page 10 Document Date: 11/15/18

#REF!

Other Nutrition Compliance Operating Expense Detail

TERM:

HSA #15

July 1, 2017 to June 30, 2020

	Year 1	Revenue Cost Alloca	ition	Year 2 Revised	Revenue Cost Alloca	ation			Year 3 Revised					
			Non H.S.A		H.S.ADAAS			Revised Non-		H.S.ADAAS			Revised Non-	
Expenditure Category	7/1/17-6/30/18	H.S.AD.A.A.S	D.A.A.S	7/1/18-6/30/19	Budget	Modification	Revised	H.S.ADAAS	7/1/19-6/30/20	Budget	Modification	Revised	H.S.ADAAS	Total H.S.A.
Rental of Property				\$0	-\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities(Elec, Water, Gas, Phone, Scavenger)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	. \$0	\$0
Office Supplies, Postage				\$0		\$0	\$0	\$0	\$0_		\$0	\$0_	\$0	\$0
Building Maintenance Supplies and Repair				\$0	\$0	\$0_	\$0	\$0_	\$0	\$0	. \$0	\$0	\$0_	\$0
Printing and Reproduction				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0_	\$0	\$0
Insurance				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$0
Staff Training				\$0	\$0	\$0	\$0	\$0_	\$0	\$0	. \$0	\$0	\$0	\$0
Staff Travel				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Small Equipment (under \$5,000/item)				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Rental of Equipment				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
SUBCONTRACTORS (Descriptive Title)									1					
a				\$0	\$0	\$0	\$0	\$0_	\$0	\$0	\$0	\$0	\$0	\$0
b				. \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d				\$0	\$0	\$0	\$0	\$0_	\$0	\$0	\$0	\$0	\$0	\$0
e				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER	 													
Fundraising Expense Nutrition	\$15,945	\$0_	\$15,945	\$15,945	\$0	\$0	\$0	\$15,945	\$15,945	\$0	\$0	\$0_	\$15,945	\$0
Fundraising Expense Assessments	\$102,958	\$0	\$102,958	\$102,958	\$0	\$0	\$0	\$102,958	\$102,958	\$0	\$0	\$0_	\$102,958	\$0
x				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
w				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
v				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING EXPENSE	\$118,903	\$0_	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$118,903	\$0	\$0	\$0	\$118,903	\$0
TOTAL OPERATING EXPENSE x3yrs	\$356,709													Į.

BUDGET FORMS

HSA #1

Appendix B-8, pg. 1

Document Date: 11/12/2018

HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES
BUDGET PROPOSAL FORMS

 Grantee's Name: Meals on Wheels San Francisco
 Grant Term

 (Check One) New ☐ Renewal ____ Modification __X__
 Renewal ____ Modification __X__

 Effective Date of Mod: 7/1/18 No. of Mod: 1
 7/1/17 to 6/30/20

 Program: AWD Home Delivered Meals
 240,525
 237,843
 41,200
 279,043
 237,843
 41,200
 279,043
 7/1/19 to 6/30/20
 Modification
 Revised
 7/1/19 to 6/30/20
 Modification
 Revised
 7/1/19 to 6/30/20

Program: AWD Home Delivered Meals	3		<u></u>					I	е
Annual #Meals Contracted	240,525	237,843	41,200	279,043	237,843	41,200	279,043	798,611	1
Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	Modification	Revised	7/1/19 to 6/30/20	Modification	Revised	7/1/17 to 6/30/20	1
DAAS Expenditures			····						
Salaries & Benefits	\$281,469	\$283,318	\$49,077	\$332,395	\$283,318	\$49,077	\$332,395	\$946,259	\$1.19
Operating Expense	\$815,327	\$827,411	\$143,327	\$970,738	\$827,411	\$143,327	\$970,738	\$2,756,803	\$3.48
Subtotal	\$1,096,796	\$1,110,729	\$192,404	\$1,303,133	\$1,110,729	\$192,404	\$1,303,133	\$3,703,062	\$4.67
Indirect Percentage (max 10%)					,	· · · · · · · · · · · · · · · · · · ·			
Gen.Guidance regarding indirect									
Capital Expenditure									
TOTAL DAAS EXPENDITURES	\$1,096,796	\$1,110,729	\$192,404	\$1,303,133	\$1,110,729	\$192,404	\$1,303,133	\$3,703,062	\$4.67
7									
Non-DAAS Expenditures									
Salaries & Benefits	\$184,752	\$136,779	\$23,693	\$160,472	\$136,779	\$23,693	\$160,472	\$505,696	\$0.58
Operating Expense	\$265,125	\$266,776	\$46,212	\$312,988	\$266,776	\$46,212	\$312,988	\$891,101	\$1.12
Indirect Expense	\$119,332	\$119,534	\$20,806	\$140,340	\$119,534	\$20,806	\$140,340	\$400,012	\$0.50
Capital Expenditure									
TOTAL Non-DAAS EXPENDITURES	\$569,209	\$523,089	\$90,711	\$613,800	\$523,089	\$90,711	\$613,800	\$1,796,809	\$2.20
TOTAL DAAS & Non-DAAS									
EXPENDITURES	\$1,666,005	\$1,633,818	\$283,115	\$1,916,933	\$1,633,818	\$283,115	\$1,916,933	\$5,499,871	\$6.87
HSA-DAAS Revenues									***************************************
Meals	\$1,096,796	\$1,110,729	\$192,404	\$1,303,133	\$1,110,729	\$192,404	\$1,303,133	\$3,703,062	1
									1
									1
									1
]
TOTAL HSA-DAAS REVENUES	\$1,096,796	\$1,110,729	\$192,404	\$1,303,133	\$1,110,729	\$192,404	\$1,303,133	\$3,703,062	1
PER MEAL COST, HSA-DAAS	\$4.56	\$4.67	-	\$4.67	\$4.67		\$4.67	\$4.64	1
Per MEAL & COMPLIANCE COST	\$4.56	\$4.67		\$4.67	\$4.67		\$4.67	\$4.64	1
Non-DAAS Revenues							<u> </u>		and the contract of
Project Income									
Agency Cash - Fundraising	\$433,362	\$422,516	\$73,290	\$495,806	\$422,516	\$73,290	\$495,806	\$1,424,974	\$1.78
Agency In-Kind Volunteer	\$135,847	\$100,573	\$17,421	\$117,994	\$100,573	\$17,421	\$117,994	\$371,835	
Nutrition Compliance Revenues									1
				***************************************					<u> </u>
TOTAL NON HSA-DAAS REVENUES	\$569,209	\$523,089	\$90,711	\$613,800	\$523,089	\$90,711	\$613,800	\$1,796,809	<u> </u>
PER MEAL COST, NON HSA-DAAS	\$2.37	\$2.20		\$2,20	\$2.20	7 17 7 .	\$2.20	\$2.25	
					'				
TOTAL REVENUES	\$1,666,005	\$1,633,818		\$1,916,933	\$1,633,818		\$1,916,933	\$5,499,871	
PER MEAL COST, TOTAL	\$6.93	\$6.87		\$6.87	\$6.87		\$6.87	\$6.89	1
Full Time Equivalent (FTE)	1	75.07		45.07	\$3.07		ψ0.07	\$5,00	1 .
Prepared by: Patrick Schmalz	In a company of the c				Phone No.: 415-34	3-1270	Date:	11/12/2018	1
HSA-CO Review Signature:						- :-!-	Date:		1

Form Rev. 12/22/16

Appendix B-8, page 2 Document Date: 11/12/2018

Salaries & Benefits Detail

Programs Mgr, Mark Liddle \$76,982 100% 11% 0.11 \$7,201 \$7,248 \$1,256 \$8,504 \$7,248 \$1,256 Ops Mgr, Gustavo Lopez \$84,100 100% 11% 0.11 \$7,866 \$7,918 \$1,372 \$9,290 \$7,918 \$1,372 Wait List Mgr, Crystal Booth \$66,851 100% 11% 0.11 \$6,252 \$6,294 \$1,090 \$7,384 \$6,294 \$1,090 Office Mgr, Harviann Brantley \$61,285 100% 9% 0.09 \$4,526 \$4,556 \$789 \$5,345 \$4,556 \$789 Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,828 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 0.01 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 </th <th>4,363 \$382,505 8,504 \$24,209 9,290 \$26,446 7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801</th>	4,363 \$382,505 8,504 \$24,209 9,290 \$26,446 7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
POSITION TITLE and NAME FTE FTE (b) Nutr FTE 6/30/18 6/30/19 Modification Revised Revi	ed 6/30/20 4,363 \$382,505 8,504 \$24,209 9,290 \$26,446 7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Programs Mgr, Mark Liddle \$76,982 100% 11% 0.11 \$7,201 \$7,248 \$1,256 \$8,504 \$7,248 \$1,256 Ops Mgr, Gustavo Lopez \$84,100 100% 11% 0.11 \$7,866 \$7,918 \$1,372 \$9,290 \$7,918 \$1,372 Wait List Mgr, Crystal Booth \$66,851 100% 11% 0.11 \$6,252 \$6,294 \$1,090 \$7,384 \$6,294 \$1,090 Office Mgr, Harviann Brantley \$61,285 100% 9% 0.09 \$4,526 \$4,556 \$789 \$5,345 \$4,556 \$789 Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,828 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$94,355 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	8,504 \$24,209 9,290 \$26,446 7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Ops Mgr, Gustavo Lopez \$84,100 100% 11% 0.11 \$7,866 \$7,918 \$1,372 \$9,290 \$7,918 \$1,372 Wait List Mgr, Crystal Booth \$66,851 100% 11% 0.11 \$6,252 \$6,294 \$1,090 \$7,384 \$6,294 \$1,090 Office Mgr, Harviann Brantley \$61,285 100% 9% 0.09 \$4,526 \$4,556 \$789 \$5,345 \$4,556 \$789 Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,828 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 \$1,618 \$12,842 \$2,242 \$1,694 \$2,242 \$1,694 \$2,242 \$1,694 \$2,242 \$2,242 \$1,694	9,290 \$26,446 7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Wait List Mgr, Crystal Booth \$66,851 100% 11% 0.11 \$6,252 \$6,294 \$1,090 \$7,384 \$6,294 \$1,090 Office Mgr, Harviann Brantley \$61,285 100% 9% 0.09 \$4,526 \$4,556 \$789 \$5,345 \$4,556 \$789 Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,828 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 \$1,644 \$1,789 \$12,194 \$2,242 \$1,644 \$1,789 \$12,194 \$2,242 \$1,844 \$1,942 \$2,242 \$1,844 \$1,942 \$2,242 \$1,844 \$1,949 \$2,242 \$1,844 \$1,2942 \$2,242 \$1,844 \$1,2942 \$2,242	7,384 \$21,020 5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,668 6,253 \$17,801 6,253 \$17,801
Office Mgr, Harviann Brantley \$61,285 100% 9% 0.09 \$4,526 \$4,556 \$789 \$5,345 \$4,556 \$789 Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,628 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$	5,345 \$15,216 5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Support Lead, Philip Duarte \$47,286 100% 11% 0.11 \$4,424 \$4,453 \$771 \$5,224 \$4,453 \$771 Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,628 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 <t< td=""><td>5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801</td></t<>	5,224 \$14,872 6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Support Lead, Ivoga Suesue \$61,902 100% 11% 0.11 \$5,790 \$5,828 \$1,010 \$6,838 \$5,828 \$1,010 Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$49,63 \$860 \$5,823 \$49,63 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 </td <td>6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801</td>	6,838 \$19,466 5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Chief Prog Off, David Linnell \$152,831 100% 10% 0.10 \$12,857 \$12,942 \$2,242 \$15,184 \$12,942 \$2,242 Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,550 \$1,308 \$8,858 \$7,550 \$	5,184 \$43,225 2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Chief Gov Off, Anne Quaintance \$148,303 100% 8% 0.08 \$10,263 \$10,330 \$1,789 \$12,119 \$10,330 \$1,789 Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600	2,119 \$34,501 5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Fleet & Facilities Dir, John Sheehan \$89,435 100% 7% 0.07 \$4,931 \$4,963 \$860 \$5,823 \$4,963 \$860 Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$66,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$	5,823 \$16,577 3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Maintenance, Derek Cook \$47,852 100% 7% 0.07 \$2,638 \$2,655 \$460 \$3,115 \$2,655 \$460 Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	3,115 \$8,868 6,253 \$17,801 6,253 \$17,801
Volunteer Mgr, Kathleen Stirling \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	6,253 \$17,801 6,253 \$17,801
Volunteer Mgr, TBD \$67,925 100% 9% 0.09 \$5,295 \$5,330 \$923 \$6,253 \$5,330 \$923 Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	6,253 \$17,801
Volunteer Director, Meredith Terrell \$96,227 100% 9% 0.09 \$7,500 \$7,550 \$1,308 \$8,858 \$7,550 \$1,308 HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	
HR Manager, Ronald Ayotte \$84,906 100% 5% 0.05 \$3,576 \$3,600 \$624 \$4,224 \$3,600 \$624 HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	8,858 \$25,216
HR Associate, David C Smith \$47,095 100% 5% 0.05 \$1,983 \$1,997 \$346 \$2,343 \$1,997 \$346	4,224 \$12,024
	2,343 \$6,669
Communications Director, Karl Robiii \$130,189 100% 2% 0.02 \$1,833 \$1,844 \$319 \$2,163 \$1,844 \$319	2,163 \$6,159
Digital Marketing Manager, Kate Cod \$67,735 100% 2% 0.02 \$952 \$959 \$166 \$1,125 \$959 \$166	1,125 \$3,202
CEO, Ashley McCumber \$212,175 100%	
	4,408 \$695,777
FRINGE BENEFIT RATE 36.0%	
EMPLOYEE FRINGE BENEFITS \$ 1,036,142 \$74,508 \$74,996 \$12,991 \$87,987 \$74,996 \$12,991	7,987 \$250,482
TOTAL DAAS SALARIES &	
BENEFITS \$ 3,914,314 \$281,469 \$283,318 \$49,077 \$332,395 \$283,318 \$49,077 \$	2,395 \$946,259
Non - DAAS Agency Totals For DAAS Meal TC	AL TOTAL
Annual Full	1 1
TimeSalary for Total % % Nutr Prog Adjusted 7/1/17 to 7/1/18 to 7/1/19 to 7/1/19 to	7/1/17 to
POSITION TITLE and NAME FTE FTE (a) (b) Nutr FTE 6/30/18 6/30/19 Modification Revised 6/30/20 Modification Re	
	4,871 \$220,602
	2,908 \$8,279 3,177 \$9,045
Ops Mgr, Gustavo Lopez \$ 84,100 100% 4% 0.04 \$2,691 \$2,708 \$469 \$3,177 \$2,708 \$469 Wait List Mgr, Crystal Booth \$ 66,851 100% 4% 0.04 \$2,139 \$2,153 \$373 \$2,526 \$2,153 \$373	2,526 \$7,191
Office Mgr, Harviann Brantley \$ 61,285 100% 3% 0.03 \$1,549 \$1,559 \$270 \$1,829 \$1,559 \$270	1,829 \$5,207
Support Lead, Philip Duarte \$ 47,286 100% 4% 0.04 \$1,512 \$1,523 \$264 \$1,787 \$1,523 \$264	1,787 \$5,086
Support Lead, Ivoga Suesue \$ 61,902 100% 4% 0.04 \$1,979 \$1,993 \$345 \$2,338 \$1,993 \$345	2,338 \$6,655
Chief Prog Off, David Linnell \$ 152,831 100% 3% 0.03 \$4,399 \$4,427 \$767 \$5,194 \$4,427 \$767	5,194 \$14,787
T17571 T1751 T1751 V17671 V17671 V17671	4,146 \$11,803
Chief Gov Off, Anne Quaintance \$ 148,303 100% 3% 0.03 \$3,511 \$3,534 \$612 \$4,146 \$3,534 \$612	1,992 \$5,672
	1,000
	1,065 \$3,033
Fleet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294	
Fieet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157	1,065 \$3,033
Fleet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316	1,065 \$3,033 2,138 \$6,086
Fieet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Director, Meredith Terreil \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR Manager, Ronald Ayotte \$ 84,906 100% 2% 0.02 \$1,223 \$1,231 \$213 \$1,444 \$1,231 \$213	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086
Fieet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Director, Meredith Terrell \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR Manager, Ronald Ayotte \$ 84,906 100% 2% 0.02 \$1,223 \$1,231 \$213 \$1,444 \$1,231 \$213 HR Associate, David C Smith \$ 47,095 100% 2% 0.02 \$678 \$682 \$118 \$800 \$682 \$118	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624
Fieet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, Keralich Terrell \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR M Manager, Ronald Ayotte \$ 84,906 100% 2% 0.02 \$1,223 \$1,231 \$2,13 \$1,444 \$1,231 \$213 <	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104
Fieet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$416 Volunteer Director, Merdith Terrell \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278
Fleet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Director, Mercleith Terreil \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR Manager, Ronald Ayotte \$ 84,906 100% 2% 0.02 \$1,223 \$1,231 \$2,131 \$1,444 \$1,231 \$2,13	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,098 5,488 \$44,091
Fleet & Facilities Dir, John Sheehan \$ 89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$ 47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$ 67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Director, Mercleith Terreil \$ 96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR Manager, Ronald Ayotte \$ 84,906 100% 2% 0.02 \$1,223 \$1,231 \$2,131 \$1,444 \$1,231 \$2,13	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096
Fleet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,098 5,488 \$44,091
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$1008 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$1,065 \$157 \$15	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,098 5,488 \$44,091
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 Volunteer Mgr, Kathleen Stirling \$67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Mgr, TBD \$67,925 100% 3% 0.03 \$1,810 \$1,822 \$316 \$2,138 \$1,822 \$316 Volunteer Director, Meredith Terrell \$96,227 100% 3% 0.03 \$2,566 \$2,582 \$447 \$3,029 \$2,582 \$447 HR Manager, Ronald Ayotte \$84,906 100% 2% 0.02 \$1,223 \$1,231 \$213 \$1,444 \$1,231 \$213 HR Associate, David C Smith \$47,095 100% 2% 0.02 \$678 \$682 \$118 \$800 \$682 \$118 Communications Director, Karl Robill \$130,189 100% 1% 0.01 \$626 \$630 \$109 \$739 \$630 \$109 Digital Marketing Manager, Kate Cod \$67,735 100% 7% 0.07 \$13,115 \$13,201 \$2,287 \$15,488 \$13,201 \$2,287 TOTAL NON-DAAS \$2,878,172 \$100% 69% 0.87 \$135,848 \$100,573 \$17,421 \$117,994 \$100,573 \$17,421 \$180,000 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478 \$36,206 \$66,272 \$42,478	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$908 \$157 \$1,065 \$1	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$294 \$41,992 \$1,698 \$157 \$41,065 \$908 \$157 \$41,065 \$908 \$157 \$41,065 \$1,005 \$1,0	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294 Maintenance, Derek Cook \$47,852 100% 2% 0.02 \$903 \$908 \$157 \$1,065 \$908 \$157 \$1005 \$908 \$157 \$1005 \$908 \$157 \$1005 \$908 \$157 \$1005 \$	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836
Fieet & Facilities Dir, John Sheehan \$89,435 100% 2% 0.02 \$1,688 \$1,698 \$294 \$1,992 \$1,698 \$294	1,065 \$3,033 2,138 \$6,086 2,138 \$6,086 3,029 \$8,624 1,444 \$4,111 \$800 \$2,278 \$739 \$2,104 \$385 \$1,096 5,488 \$44,091 7,994 \$371,836

Appendix B-8, page 3 Document Date: 11/12/2018

Operating Expense Detail

Annual #Meals Contracted:	240,525	237,843	41,200	\$279,043	237,843	41,200	\$279,043	\$798,611
Term:	7/1/17 to 6/30/18	7/1/18 to 6/30/19	Modification	Revised	7/1/19 to 6/30/20	Modification	Revised	7/1/17 to 6/30/20
H.S.A-DAAS								
EXPENDITURE CATEGORY				-				
Rental of Property								
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$17,643	\$8,935	\$10,483	\$19,418	\$8,935	\$10,483	\$19,418	\$56,479
Office Supplies, Postage	\$8,191	\$6,718	\$7,882	\$14,600	\$6,718	\$7,882	\$14,600	\$37,391
Building Maintenance Supplies and Repair	\$12,602	\$12,850	\$15,076	\$27,926	\$12,850	\$15,076	\$27,926	\$68,454
FOOD COSTS								
FOOD COSTS		1						
Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ -							,	
HDM Food Svc Supplies per meal \$ -			***************************************					
Catered Meals per meal \$ 3.01	\$709,497	\$730,189	\$109,886	\$840,075	\$730,189	\$109,886	\$840,075	\$2,389,647
Satored Media	Ψ100,401	Ψ/00,100	Ψ100,000	\$040,070	ψ/ CO, 100	4100,000	** 131213	
CONSULTANT (Descriptive Title)					······································			
Registered Dietitian					***************************************			
OTHER COSTS:	1	1						
Insurance	\$5,047	\$5,146		\$5,146	\$5,146		\$5,146	\$15,339
Staff Training & Travel	\$3,793	\$3,868		\$3,868	\$3,868		\$3,868	\$11,529
Rental of Equipment								
Small equipment & Supplies	\$2,554	\$2,604		\$2,604	\$2,604		\$2,604	\$7,762
Delivery Cost	\$38,472	\$39,228		\$39,228	\$39,228		\$39,228	\$116,928
Kitchen Costs	\$17,528	\$17,873		\$17,873	\$17,873		\$17,873	\$53,274
Fees, dues, advertising								
Outside Services								
Grant, Volunteer and Client Costs								
Other Operating								
Fundraising								
TOTAL DAAS OPERATING EXPENSE	\$815,327	\$827,411	\$143,327	\$970,738	\$827,411	\$143,327	\$970,738	\$2,756,803
Non-DAAS								
EXPENDITURE CATEGORY								
Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger)	<u> </u>	<u> </u>						
Office Supplies, Postage	<u> </u>	 						
Building Maintenance Supplies and Repair	 		***************************************				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
building Maintenance Supplies and Nepan								
FOOD COSTS								
Raw Food per meal \$ -								
Cong Food Svc Supplies per meal \$ -								
HDM Food Svc Supplies per meal \$ -								
Catered Meals per meal								
CONSULTANT (Descriptive Title)								
Registered Dietitian								
OTHER COSTS:					*			
Insurance								
Staff Training & Travel								
Rental of Equipment								
Small equipment & Supplies								
Delivery Cost								
Kitchen Costs	\$2,719	\$2,736	\$474	\$3,210	\$2,736	\$474	\$3,210	\$9,139
Fees, dues, advertising	\$2,952	\$2,970	\$514	\$3,484	\$2,970	\$514	\$3,484	\$9,920
Outside Services	\$10,170	\$10,233	\$1,773	\$12,006	\$10,233	\$1,773	\$12,006 \$31,400	\$34,182 \$89,655
Grant, Volunteer and Client Costs	\$26,675	\$26,841	\$4,649	\$31,490	\$26,841	\$4,649	\$31,490 \$10,143	\$89,655 \$28,877
Other Operating Fundraising	\$8,591	\$8,645 \$215,351	\$1,498	\$10,143 \$252,655	\$8,645 \$215,351	\$1,498 \$37,304	\$10,143 \$252,655	\$28,877 \$719,328
TOTAL Non-DAAS OPERATING EXPENSE	\$214,018 \$265,125		\$37,304 \$ 46,212	\$252,655 \$312,988	\$215,351	\$ 46,212	\$252,655	\$891,101
TO THE NOTIFICAND OF ENATING EXPENSE	\$200,125	φ200,770	Ψ 40,212	9312,300	9200,770	Ψ 40,212	4912,700	\$001,101
TOTAL DAAS & Non-DAAS OPERATING EXPENSE	\$1,080,452	\$1,094,187	\$189,539	\$1,283,726	\$1,094,187	\$189,539	\$1,283,726	\$3,647,904
1 1 1 2 3 4 10 4 11 5 1 4 10 OF ENVIRONDE TO ENGLE	47,000,702	\$ 7,000,107	\$ 100,000	¥ 1,200,120	\$ 1,554,107	\$,00,000	Ţ.,aco,1 &c	1 4-10-11-10-1

City and County of San Francisco Business Associate Agreement

This Business Associate Agreement ("BAA") supplements and is made a part of the agreement by and between the City and County of San Francisco, the Covered Entity ("CE"), and Meals on Wheels of San Francisco ("Contractor"), the Business Associate ("BA"), dated July 1, 2017 ("Agreement")]. To the extent that the terms of the Agreement are inconsistent with the terms of this BAA, the terms of this BAA shall control.

RECITALS

- A. CE, by and through the Department of Aging and Adult Services (DAAS), wishes to disclose certain information to BA pursuant to the terms of the Agreement, some of which may constitute Protected Health Information ("PHI") (defined below).
- B. For purposes of the Agreement and this BAA, CE requires Contractor, even if Contractor is also a covered entity under HIPAA, to comply with the terms and conditions of this BAA as a BA of CE.
- C. CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Agreement in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated there under by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws, including, but not limited to, California Civil Code §§ 56, et seq., California Health and Safety Code § 1280.15, California Civil Code §§ 1798, et seq., California Welfare & Institutions Code §§5328, et seq., and the regulations promulgated there under (the "California Regulations").
- D. As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into an agreement containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(a) and (e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and contained in this BAA.
- E. BA enters into agreements with CE that require the CE to disclose certain identifiable health information to BA. The parties desire to enter into this BAA to permit BA to have access to such information and comply with the BA requirements of HIPAA, the HITECH Act, and the corresponding Regulations.

In consideration of the mutual promises below and the exchange of information pursuant to this BAA, the parties agree as follows:

1. Definitions.

a. Breach means the unauthorized acquisition, access, use, or disclosure of PHI that compromises the security or privacy of such information, except where an unauthorized person to whom such information is disclosed would not reasonably have been able to retain such

information, and shall have the meaning given to such term under the HITECH Act and HIPAA Regulations [42 U.S.C. Section 17921 and 45 C.F.R. Section 164.402], as well as California Civil Code Sections 1798.29 and 1798.82.

- **b. Breach Notification Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Part 164, Subpart D.
- c. Business Associate is a person or entity that performs certain functions or activities that involve the use or disclosure of protected health information received from a covered entity, but other than in the capacity of a member of the workforce of such covered entity or arrangement, and shall have the meaning given to such term under the Privacy Rule, the Security Rule, and the HITECH Act, including, but not limited to, 42 U.S.C. Section 17938 and 45 C.F.R. Section 160.103.
- **d.** Covered Entity means a health plan, a health care clearinghouse, or a health care provider who transmits any information in electronic form in connection with a transaction covered under HIPAA Regulations, and shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to, 45 C.F.R. Section 160.103.
- e. Data Aggregation means the combining of Protected Information by the BA with the Protected Information received by the BA in its capacity as a BA of another CE, to permit data analyses that relate to the health care operations of the respective covered entities, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- **f. Designated Record Set** means a group of records maintained by or for a CE, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- g. Electronic Protected Health Information means Protected Health Information that is maintained in or transmitted by electronic media and shall have the meaning given to such term under HIPAA and the HIPAA Regulations, including, but not limited to, 45 C.F.R. Section 160.103. For the purposes of this BAA, Electronic PHI includes all computerized data, as defined in California Civil Code Sections 1798.29 and 1798.82.
- h. Electronic Health Record means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff, and shall have the meaning given to such term under the HITECH Act, including, but not limited to, 42 U.S.C. Section 17921.
- i. Health Care Operations shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.
- **j. Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and E.
- **k.** Protected Health Information or PHI means any information, including electronic PHI, whether oral or recorded in any form or medium: (i) that relates to the past,

present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Sections 160.103 and 164.501. For the purposes of this BAA, PHI includes all medical information and health insurance information as defined in California Civil Code Sections 56.05 and 1798.82.

- **I.** Protected Information shall mean PHI provided by CE to BA or created, maintained, received or transmitted by BA on CE's behalf.
- **m.** Security Incident means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system, and shall have the meaning given to such term under the Security Rule, including, but not limited to, 45 C.F.R. Section 164.304.
- **n. Security Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and C.
- **o.** Unsecured PHI means PHI that is not secured by a technology standard that renders PHI unusable, unreadable, or indecipherable to unauthorized individuals and is developed or endorsed by a standards developing organization that is accredited by the American National Standards Institute, and shall have the meaning given to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to, 42 U.S.C. Section 17932(h) and 45 C.F.R. Section 164.402.

2. Obligations of Business Associate.

- a. User Training. The BA shall provide, and shall ensure that BA subcontractors provide, training on PHI privacy and security, including HIPAA and HITECH and its regulations, to each employee or agent that will access, use or disclose Protected Information, upon hire and/or prior to accessing, using or disclosing Protected Information for the first time, and at least annually thereafter during the term of the Agreement. BA shall maintain, and shall ensure that BA subcontractors maintain, records indicating the name of each employee or agent and date on which the PHI privacy and security trainings were completed. BA shall retain, and ensure that BA subcontractors retain, such records for a period of seven years after the Agreement terminates and shall make all such records available to CE within 15 calendar days of a written request by CE.
- **b. Permitted Uses.** BA may use, access, and/or disclose Protected Information only for the purpose of performing BA's obligations for, or on behalf of, the City and as permitted or required under the Agreement and BAA, or as required by law. Further, BA shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use Protected Information as necessary (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes relating to the Health Care Operations of CE [45 C.F.R. Sections 164.502, 164.504(e)(2). and 164.504(e)(4)(i)].

- c. Permitted Disclosures. BA shall disclose Protected Information only for the purpose of performing BA's obligations for, or on behalf of, the City and as permitted or required under the Agreement and BAA, or as required by law. BA shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so disclosed by CE. However, BA may disclose Protected Information as necessary (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes relating to the Health Care Operations of CE. If BA discloses Protected Information to a third party, BA must obtain, prior to making any such disclosure, (i) reasonable written assurances from such third party that such Protected Information will be held confidential as provided pursuant to this BAA and used or disclosed only as required by law or for the purposes for which it was disclosed to such third party, and (ii) a written agreement from such third party to immediately notify BA of any breaches, security incidents, or unauthorized uses or disclosures of the Protected Information in accordance with paragraph 2 (n) of this BAA, to the extent it has obtained knowledge of such occurrences [42 U.S.C. Section 17932; 45 C.F.R. Section 164.504(e)]. BA may disclose PHI to a BA that is a subcontractor and may allow the subcontractor to create, receive, maintain, or transmit Protected Information on its behalf, if the BA obtains satisfactory assurances, in accordance with 45 C.F.R. Section 164.504(e)(1), that the subcontractor will appropriately safeguard the information [45 C.F.R. Section 164.502(e)(1)(ii)].
- d. Prohibited Uses and Disclosures. BA shall not use or disclose Protected Information other than as permitted or required by the Agreement and BAA, or as required by law. BA shall not use or disclose Protected Information for fundraising or marketing purposes. BA shall not disclose Protected Information to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the Protected Information solely relates [42 U.S.C. Section 17935(a) and 45 C.F.R. Section 164.522(a)(1)(vi)]. BA shall not directly or indirectly receive remuneration in exchange for Protected Information, except with the prior written consent of CE and as permitted by the HITECH Act, 42 U.S.C. Section 17935(d)(2), and the HIPAA regulations, 45 C.F.R. Section 164.502(a)(5)(ii); however, this prohibition shall not affect payment by CE to BA for services provided pursuant to the Agreement.
- e. Appropriate Safeguards. BA shall take the appropriate security measures to protect the confidentiality, integrity and availability of PHI that it creates, receives, maintains, or transmits on behalf of the CE, and shall prevent any use or disclosure of PHI other than as permitted by the Agreement or this BAA, including, but not limited to, administrative, physical and technical safeguards in accordance with the Security Rule, including, but not limited to, 45 C.F.R. Sections 164.306, 164.308, 164.310, 164.312, 164.314 164.316, and 164.504(e)(2)(ii)(B). BA shall comply with the policies and procedures and documentation requirements of the Security Rule, including, but not limited to, 45 C.F.R. Section 164.316, and 42 U.S.C. Section 17931. BA is responsible for any civil penalties assessed due to an audit or investigation of BA, in accordance with 42 U.S.C. Section 17934(c).
- **f.** Business Associate's Subcontractors and Agents. BA shall ensure that any agents and subcontractors that create, receive, maintain or transmit Protected Information on behalf of BA, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI and implement the safeguards required by paragraph 2.f. above with respect

to Electronic PHI [45 C.F.R. Section 164.504(e)(2) through (e)(5); 45 C.F.R. Section 164.308(b)]. BA shall mitigate the effects of any such violation.

- g. Accounting of Disclosures. Within ten (10) calendar days of a request by CE for an accounting of disclosures of Protected Information or upon any disclosure of Protected Information for which CE is required to account to an individual, BA and its agents and subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and the HITECH Act, including but not limited to 42 U.S.C. Section 17935 (c), as determined by CE. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents and subcontractors for at least six (6) years prior to the request. However, accounting of disclosures from an Electronic Health Record for treatment, payment or health care operations purposes are required to be collected and maintained for only three (3) years prior to the request, and only to the extent that BA maintains an Electronic Health Record. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure [45 C.F.R. 164.528(b)(2)]. If an individual or an individual's representative submits a request for an accounting directly to BA or its agents or subcontractors, BA shall forward the request to CE in writing within five (5) calendar days.
- h. Access to Protected Information. BA shall make Protected Information maintained by BA or its agents or subcontractors in Designated Record Sets available to CE for inspection and copying within (5) days of request by CE to enable CE to fulfill its obligations under state law [Health and Safety Code Section 123110] and the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.524 [45 C.F.R. Section 164.504(e)(2)(ii)(E)]. If BA maintains Protected Information in electronic format, BA shall provide such information in electronic format as necessary to enable CE to fulfill its obligations under the HITECH Act and HIPAA Regulations, including, but not limited to, 42 U.S.C. Section 17935(e) and 45 C.F.R. 164.524.
- i. Amendment of Protected Information. Within ten (10) days of a request by CE for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, BA and its agents and subcontractors shall make such Protected Information available to CE for amendment and incorporate any such amendment or other documentation to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R Section 164.526. If an individual requests an amendment of Protected Information directly from BA or its agents or subcontractors, BA must notify CE in writing within five (5) days of the request and of any approval or denial of amendment of Protected Information maintained by BA or its agents or subcontractors [45 C.F.R. Section 164.504(e)(2)(ii)(F)].
- **j.** Governmental Access to Records. BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the

Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with HIPAA [45 C.F.R. Section 164.504(e)(2)(ii)(I)]. BA shall provide CE a copy of any Protected Information and other documents and records that BA provides to the Secretary concurrently with providing such Protected Information to the Secretary.

- **k. Minimum Necessary.** BA, its agents and subcontractors shall request, use and disclose only the minimum amount of Protected Information necessary to accomplish the intended purpose of such use, disclosure, or request. [42 U.S.C. Section 17935(b); 45 C.F.R. Section 164.514(d)]. BA understands and agrees that the definition of "minimum necessary" is in flux and shall keep itself informed of guidance issued by the Secretary with respect to what constitutes "minimum necessary" to accomplish the intended purpose in accordance with HIPAA and HIPAA Regulations.
- l. Data Ownership. BA acknowledges that BA has no ownership rights with respect to the Protected Information.
- m. Notification of Breach. BA shall notify CE within 5 calendar days of any breach of Protected Information; any use or disclosure of Protected Information not permitted by the BAA; any Security Incident (except as otherwise provided below) related to Protected Information, and any use or disclosure of data in violation of any applicable federal or state laws by BA or its agents or subcontractors. The notification shall include, to the extent possible, the identification of each individual whose unsecured Protected Information has been, or is reasonably believed by the BA to have been, accessed, acquired, used, or disclosed, as well as any other available information that CE is required to include in notification to the individual, the media, the Secretary, and any other entity under the Breach Notification Rule and any other applicable state or federal laws, including, but not limited, to 45 C.F.R. Section 164.404 through 45 C.F.R. Section 164.408, at the time of the notification required by this paragraph or promptly thereafter as information becomes available. BA shall take (i) prompt corrective action to cure any deficiencies and (ii) any action pertaining to unauthorized uses or disclosures required by applicable federal and state laws. [42 U.S.C. Section 17921; 42 U.S.C. Section 17932; 45 C.F.R. 164.410; 45 C.F.R. Section 164.504(e)(2)(ii)(C); 45 C.F.R. Section 164.308(b)]

Notifications to CE shall be made to:

San Francisco Human Services Agency

Privacy Office: <u>HSAPrivacyOffice@sfgov.org</u>

Information Security Office: <u>HSA.IT.Information.Security@sfgov.org</u>

n. Breach Pattern or Practice by Business Associate's Subcontractors and Agents. Pursuant to 42 U.S.C. Section 17934(b) and 45 C.F.R. Section 164.504(e)(1)(iii), if the BA knows of a pattern of activity or practice of a subcontractor or agent that constitutes a material breach or violation of the subcontractor or agent's obligations under the Agreement or this BAA, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the contractual arrangement with its subcontractor or agent, if feasible. BA shall provide written notice to CE of any pattern of activity or practice of a

subcontractor or agent that BA believes constitutes a material breach or violation of the subcontractor or agent's obligations under the Contract or this BAA within five (5) calendar days of discovery and shall meet with CE to discuss and attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.

3. Termination.

- a. Material Breach. A breach by BA of any provision of this BAA, as determined by CE, shall constitute a material breach of the Agreement and this BAA and shall provide grounds for immediate termination of the Agreement and this BAA, any provision in the Agreement to the contrary notwithstanding. [45 C.F.R. Section 164.504(e)(2)(iii).]
- **b.** Judicial or Administrative Proceedings. CE may terminate the Agreement and this BAA, effective immediately, if (i) BA is named as defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.
- c. Effect of Termination. Upon termination of the Agreement and this BAA for any reason, BA shall, at the option of CE, return or destroy all Protected Information that BA and its agents and subcontractors still maintain in any form, and shall retain no copies of such Protected Information. If return or destruction is not feasible, as determined by CE, BA shall continue to extend the protections and satisfy the obligations of Section 2 of this BAA to such information, and limit further use and disclosure of such PHI to those purposes that make the return or destruction of the information infeasible [45 C.F.R. Section 164.504(e)(2)(ii)(J)]. If CE elects destruction of the PHI, BA shall certify in writing to CE that such PHI has been destroyed in accordance with the Secretary's guidance regarding proper destruction of PHI.
- **d.** Civil and Criminal Penalties. BA understands and agrees that it is subject to civil or criminal penalties applicable to BA for unauthorized use, access or disclosure or Protected Information in accordance with the HIPAA Regulations and the HITECH Act including, but not limited to, 42 U.S.C. 17934 (c).
- e. Disclaimer. CE makes no warranty or representation that compliance by BA with this BAA, HIPAA, the HITECH Act, or the HIPAA Regulations or corresponding California law provisions will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

4. Amendment to Comply with Law.

The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Agreement or this BAA may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the HIPAA regulations and other applicable state or federal laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory written assurance from BA that BA will adequately safeguard all Protected

Information. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this BAA embodying written assurances consistent with the updated standards and requirements of HIPAA, the HITECH Act, the HIPAA regulations or other applicable state or federal laws. CE may terminate the Agreement upon thirty (30) days written notice in the event (i) BA does not promptly enter into negotiations to amend the Agreement or this BAA when requested by CE pursuant to this section or (ii) BA does not enter into an amendment to the Agreement or this BAA providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

5. Reimbursement for Fines or Penalties.

In the event that CE pays a fine to a state or federal regulatory agency, and/or is assessed civil penalties or damages through private rights of action, based on an impermissible use or disclosure of PHI by BA or its subcontractors or agents, then BA shall reimburse CE in the amount of such fine or penalties or damages within thirty (30) calendar days from City's written notice to BA of such fines, penalties or damages.

CITY AND COUNTY OF SAN FRANCISCO

GRANT AGREEMENT

between

CITY AND COUNTY OF SAN FRANCISCO

and

Meals on Wheels of San Francisco

THIS GRANT AGREEMENT (this "Agreement") is made this 1st day of July, 2017, in the City and County of San Francisco, State of California, by and between Meals on Wheels of San Francisco, 1375 Fairfax Avenue, San Francisco, CA 94124 ("Grantee") and the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation ("City") acting by and through the Agency (as hereinafter defined),

WITNESSETH:

WHEREAS, Grantee has submitted to the Agency the Application Documents (as hereinafter defined), for the purpose of funding the matters set forth in the Grant Plan (as hereinafter defined) and summarized briefly as follows:

To provide Elderly Nutrition Program (ENP) Home-Delivered Meals, Emergency Home-Delivered Meals and Adults with Disabilities (AWD) Home-Delivered Meals; and

WHEREAS, the Grant is funded with Federal dollars, CFDA #93.778, 93.045, and 93.053; and

WHEREAS, City desires to provide such a grant on the terms and conditions set forth herein:

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained in this Agreement and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

ARTICLE 1 DEFINITIONS

- 1.1 Specific Terms. Unless the context otherwise requires, the following capitalized terms (whether singular or plural) shall have the meanings set forth below:
- (a) "ADA" shall mean the Americans with Disabilities Act (including all rules and regulations thereunder) and all other applicable federal, state and local disability rights legislation, as the same may be amended, modified or supplemented from time to time.
 - (b) "Agency" shall mean Human Services Agency or Department of Human Services
- (c) "Application Documents" shall mean collectively: (i) the grant application submitted by Grantee, including all exhibits, schedules, appendices and attachments thereto; (ii) all documents, correspondence and other written materials submitted in respect of such grant application; and (iii) all amendments, modifications or supplements to any of the foregoing approved in writing by City.

- (d) "Budget" shall mean either the budget attached hereto as part of Appendix B, B1, B2 and B3, if any, or the budget included in the Application Documents, to the extent expressly approved by the Agency.
 - (e) "Charter" shall mean the Charter of City.
 - (f) "Controller" shall mean the Controller of City.
 - (g) "Eligible Expenses" shall have the meaning set forth in Appendix A, A1 and A2.
 - (h) "Event of Default" shall have the meaning set forth in Section 11.1.
- (i) "Fiscal Quarter" shall mean each period of three (3) calendar months commencing on July 1, October 1, January 1 and April 1, respectively.
- (j) "Fiscal Year" shall mean each period of twelve (12) calendar months commencing on July 1 and ending on June 30 during all or any portion of which this Agreement is in effect.
 - (k) "Funding Request" shall have the meaning set forth in Section 5.3(a).
- (l) "Grant Funds" shall mean any and all funds allocated or disbursed to Grantee under this Agreement.
- (m) "Grant Plan" shall have the meaning set forth in Appendices A, A1, A2, B, B1, B2 and, B3.

shall mean the plans, performances, events, exhibitions, acquisitions or other activities or matter described in the Application documents; <u>provided</u>, <u>however</u>, that in the event of any inconsistency in such description, the most recent of the conflicting documents shall govern.

- (n) "HRC" shall mean the Human Rights Commission of City, or, in light of legal changes in the governing structure, shall mean "CMD" or the Contract Monitoring Division of the City.
- (o) "Indemnified Parties" shall mean: (i) City, including the Agency and all commissions, departments, agencies and other subdivisions of City; (ii) City's elected officials, directors, officers, employees, agents, successors and assigns; and (iii) all persons or entities acting on behalf of any of the foregoing.
- (p) "Losses" shall mean any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, judgments, fees, expenses and costs of whatsoever kind and nature (including legal fees and expenses and costs of investigation, of prosecuting or defending any Loss described above) whether or not such Loss be founded or unfounded, of whatsoever kind and nature.
- (q) "Publication" shall mean any report, article, educational material, handbook, brochure, pamphlet, press release, public service announcement, web page, audio or visual material or other communication for public dissemination, which relates to all or any portion of the Grant Plan or is paid for in whole or in part using Grant Funds.
- (r) "Contractor" shall mean "Grantee" as certain City Contracting requirements also apply to Grants of the City of San Francisco.

- 1.2 Additional Terms. The terms "as directed," "as required" or "as permitted" and similar terms shall refer to the direction, requirement, or permission of the Agency. The terms "sufficient," "necessary" or "proper" and similar terms shall mean sufficient, necessary or proper in the sole judgment of the Agency. The terms "approval," "acceptable" or "satisfactory" or similar terms shall mean approved by, or acceptable to, or satisfactory to the Agency. The terms "include," "included" or "including" and similar terms shall be deemed to be followed by the words "without limitation". The use of the term "subcontractor" "successor" or "assign" herein refers only to a subcontractor ("subgrantee"), successor or assign expressly permitted under Article 13.
- 1.3 References to this Agreement. References to this Agreement include: (a) any and all appendices, exhibits, schedules, attachments hereto; (b) any and all statutes, ordinances, regulations or other documents expressly incorporated by reference herein; and (c) any and all amendments, modifications or supplements hereto made in accordance with Section 17.2. References to articles, sections, subsections or appendices refer to articles, sections or subsections of or appendices to this Agreement, unless otherwise expressly stated. Terms such as "hereunder," herein or "hereto" refer to this Agreement as a whole.

ARTICLE 2 APPROPRIATION AND CERTIFICATION OF GRANT FUNDS; LIMITATIONS ON CITY'S OBLIGATIONS

- **2.1 Risk of Non-Appropriation of Grant Funds.** This Agreement is subject to the budget and fiscal provisions of the Charter. City shall have no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. Grantee acknowledges that City budget decisions are subject to the discretion of its Mayor and Board of Supervisors. Grantee assumes all risk of possible non-appropriation or non-certification of funds, and such assumption is part of the consideration for this Agreement.
- Certification of Controller; Guaranteed Maximum Costs. No funds shall be available under this Agreement until prior written authorization certified by the Controller. In addition, as set forth in Section 21.10-1 of the San Francisco Administrative Code: City's obligations hereunder shall not at any time exceed the amount certified by the Controller for the purpose and period stated in such certification. Except as may be provided by City ordinances governing emergency conditions, City and its employees and officers are not authorized to request Grantee to perform services or to provide materials, equipment and supplies that would result in Grantee performing services or providing materials, equipment and supplies that are beyond the scope of the services, materials, equipment and supplies specified in this Agreement unless this Agreement is amended in writing and approved as required by law to authorize the additional services, materials, equipment or supplies. City is not required to pay Grantee for services, materials, equipment or supplies that are provided by Grantee which are beyond the scope of the services, materials, equipment and supplies agreed upon herein and which were not approved by a written amendment to this Agreement having been lawfully executed by City. City and its employees and officers are not authorized to offer or promise to Grantee additional funding for this Agreement which would exceed the maximum amount of funding provided for herein. Additional funding for this Agreement in excess of the maximum provided herein shall require lawful approval and certification by the Controller. City is not required to honor any offered or promised additional funding which exceeds the maximum provided in this Agreement which requires lawful approval and certification of the Controller when the lawful approval and certification by the Controller has not been obtained. The Controller is not authorized to make payments on any agreement for which funds have not been certified as available in the budget or by supplemental appropriation.
- 2.3 Automatic Termination for Nonappropriation of Funds. This Agreement shall automatically terminate, without penalty, liability or expense of any kind to City, at the end of any Fiscal Year if funds are not appropriated for the next succeeding Fiscal Year. If funds are appropriated for a portion of any

Fiscal Year, this Agreement shall terminate, without penalty, liability or expense of any kind to City, at the end of such portion of the Fiscal Year.

2.4 SUPERSEDURE OF CONFLICTING PROVISIONS. IN THE EVENT OF ANY CONFLICT BETWEEN ANY OF THE PROVISIONS OF THIS ARTICLE 2 AND ANY OTHER PROVISION OF THIS AGREEMENT, THE APPLICATION DOCUMENTS OR ANY OTHER DOCUMENT OR COMMUNICATION RELATING TO THIS AGREEMENT, THE TERMS OF THIS ARTICLE 2 SHALL GOVERN.

ARTICLE 3 TERM

- 3.1 Effective Date. This Agreement shall become effective when the Controller has certified to the availability of funds as set forth in Section 2.2 and the Agency has notified Grantee thereof in writing.
- 3.2 Duration of Term. The term of this Agreement shall commence on the later of (a) July 1, 2017 and (b) the effective date specified in Section 3.1. Such term shall end at 11:59 p.m. San Francisco time on) June 30, 2020.

Grant term can be extended at the sole discretion of the Agency for an additional one year, subject to the performance of the contractor and the availability of funding.

ARTICLE 4 IMPLEMENTATION OF GRANT PLAN

- 4.1 Implementation of Grant Plan; Cooperation with Monitoring. Grantee shall, in good faith and with diligence, implement the Grant Plan on the terms and conditions set forth in this Agreement and the Application Documents. Grantee shall not materially change the nature or scope of the Grant Plan during the term of this Agreement without the prior written consent of City. Grantee shall promptly comply with all standards, specifications and formats of City, as they may from time to time exist, related to evaluation, planning and monitoring of the Grant Plan and shall cooperate in good faith with City in any evaluation, planning or monitoring activities conducted or authorized by City.
- **4.2 Grantee's Personnel**. The Grant Plan shall be implemented only by competent personnel under the direction and supervision of Grantee.
- **4.3 Grantee's Board of Directors.** Grantee shall at all times be governed by a legally constituted and fiscally responsible board of directors. Such board of directors shall meet regularly and maintain appropriate membership, as established in Grantee's bylaws and other governing documents and shall adhere to applicable provisions of federal, state and local laws governing nonprofit corporations. Grantee's board of directors shall exercise such oversight responsibility with regard to this Agreement as is necessary to ensure full and prompt performance by Grantee of its obligations under this Agreement.

4.4 Publications and Work Product.

(a) Grantee understands and agrees that City has the right to review, approve, disapprove or conditionally approve, in its sole discretion, the work and property funded in whole or part with the Grant Funds, whether those elements are written, oral or in any other medium. Grantee has the burden of demonstrating to City that each element of work or property funded in whole or part with the Grant Funds is directly and integrally related to the Grant Plan as approved by City. City shall have the sole and final discretion to determine whether Grantee has met this burden.

- (b) Without limiting the obligations of Grantee set forth in subsection (a) above, Grantee shall submit to City for City's prior written approval any Publication, and Grantee shall not disseminate any such Publication unless and until it receives City's consent. In addition, Grantee shall submit to City for approval, if City so requests, any other program material or form that Grantee uses or proposes to use in furtherance of the Grant Plan, and Grantee shall promptly provide to City one copy of all such materials or forms within two (2) days following City's request. The City's approval of any material hereunder shall not be deemed an endorsement of, or agreement with, the contents of such material, and the City shall have no liability or responsibility for any such contents. The City reserves the right to disapprove any material covered by this section at any time, notwithstanding a prior approval by the City of such material. Grantee shall not charge for the use or distribution of any Publication funded all or in part with the Grant Funds, without first obtaining City's written consent, which City may give or withhold in its sole discretion.
- (c) Grantee shall distribute any Publication solely within San Francisco, unless City otherwise gives its prior written consent, which City may give or withhold in its sole discretion. In addition, Grantee shall furnish any services funded in whole or part with the Grant Funds under this Agreement solely within San Francisco, unless City otherwise gives its prior written consent, which City may give or withhold in its sole discretion.
- (d) City may disapprove any element of work or property funded in whole or part by the Grant Funds that City determines, in its sole discretion, has any of the following characteristics: is divisive or discriminatory; undermines the purpose of the Grant Plan; discourages otherwise qualified potential employees or volunteers or any clients from participating in activities covered under the Grant Plan; undermines the effective delivery of services to clients of Grantee; hinders the achievement of any other purpose of City in making the Grant under this Agreement; or violates any other provision of this Agreement or applicable law. If City disapproves any element of the Grant Plan as implemented, or requires any change to it, Grantee shall immediately eliminate the disapproved portions and make the required changes. If City disapproves any materials, activities or services provided by third parties, Grantee shall immediately cease using the materials and terminate the activities or services and shall, at City's request, require that Grantee obtain the return of materials from recipients or deliver such materials to City or destroy them.
- (e) City has the right to monitor from time to time the administration by Grantee or any of its subcontractors of any programs or other work, including, without limitation, educational programs or trainings, funded in whole or part by the Grant Funds, to ensure that Grantee is performing such element of the Grant Plan, or causing such element of the Grant Plan to be performed, consistent with the terms and conditions of this Agreement.
- (f) Grantee shall acknowledge City's funding under this Agreement in all Publications. Such acknowledgment shall conspicuously state that the activities are sponsored in whole or in part through a grant from the Agency. Except as set forth in this Section, Grantee shall not use the name of the Agency or City (as a reference to the municipal corporation as opposed to location) in any Publication without prior written approval of City.

ARTICLE 5 USE AND DISBURSEMENT OF GRANT FUNDS

5.1 Maximum Amount of Grant funds.

The amount of the Grant Funds disbursed hereunder shall not exceed Nineteen Million, Six Hundred Thirty Seven Thousand, Thirty Four Dollars (\$19,637,034) for the period from July 1, 2017 to June 30, 2020, plus any contingent amount authorized by City and certified as available by the Controller.

Contingent amount: Up to One Million, Nine Hundred Sixty Three Thousand, Seven Hundred Three Dollars (\$1,963,703) for the period from July 1, 2019 to June 30, 2020 (Y3), may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Twenty One Million, Six Hundred Thousand, Seven Hundred Thirty Seven Dollars</u> (\$21,600,737) for the period from <u>July 1, 2017 to June 30, 2020 (Y1-Y3).</u>

Grantee understands that the maximum amount of Grant Funds disbursement identified above in Section 5.1 of this Agreement, includes the amount shown as the contingent amount and may not to be used in Program Budget(s) attached to this Agreement as Appendix B, and is not available to Grantee without a written revision to the Program Budgets of Appendix B approved by Agency. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee agrees to fully comply with these laws, regulations, and policies and procedures.

5.2 Use of Grant Funds. Grantee shall use the Grant Funds only for Eligible Expenses as set forth in Appendix A, Appendix B and defined as eligible expenses in 2 CFR Part 200 Subpart E, Cost Principles, if the source of funding for this program is Federal, and for no other purpose. Grantee shall expend the Grant Funds in accordance with the Budget, if any, and shall obtain the prior approval of City before transferring expenditures from one line item to another within the Budget.

5.3 Disbursement Procedures. Grant Funds shall be disbursed to Grantee as follows:

- (a) Grantee shall submit to the Agency, in the manner specified for notices pursuant to Article 15, a document (a "Funding Request") substantially in the form attached as Appendix C. Any Funding Request that is submitted and is not approved by the Agency shall be returned by the Agency to Grantee with a brief statement of the reason for the Agency's rejection of such Funding Request. If any such rejection relates only to a portion of Eligible Expenses itemized in such Funding Request, the Agency shall have no obligation to disburse any Grant Funds for any other Eligible Expenses itemized in such Funding Request unless and until Grantee submits a Funding Request that is in all respects acceptable to the Agency.
- (b) The Agency shall make all disbursements of Grant Funds pursuant to this Section by check payable to Grantee, sent via U.S. mail or by Automated Clearing House (ACH) payments authorized by the City Controller's Office in accordance with Article 15, unless the Agency otherwise agrees in writing, in its sole discretion. The Agency shall make disbursements of Grant Funds no more than once during each month for the term of the grant.

5.4 State or Federal Funds:

- (a) Disallowance. With respect to Grant Funds, if any, which are ultimately provided by the state or federal government, Grantee agrees that if Grantee claims or receives payment from City for an Eligible Expense, payment or reimbursement of which is later disallowed by the state or federal government, Grantee shall promptly refund the disallowed amount to City upon City's request. At its option, City may offset the amount disallowed from any payment due or to become due to Grantee under this Agreement or any other Agreement. Any such offset with respect to a portion of the disallowed amount shall not release Grantee from Grantee's obligation hereunder to refund the remainder of the disallowed amount.
- (b) Single Audit Requirements. Grantees that expend \$750,000 or more in a fiscal year that began after December 26, 2014 from any and all Federal awards shall have a single audit conducted in each of those fiscal years accordance with 2 CFR Part 200 Subpart F . Grantees that expend less than \$750,000 a year in Federal awards are exempt from the single audit requirements for that year, but records must be available for review or audit by appropriate officials of the Federal Agency, pass-through entity and General Accounting Office, and are still subject to other audit requirements as specified in 2 CFR Subpart F §200.501
- (c) Grant Terms. The funding for this agreement is provided in full or in part by a Federal or State grant to the City. As part of the terms of receiving the funds, the City is required to incorporate some of the terms into this Agreement and include certain reporting requirements. The incorporated terms and requirements may be found in Appendices X and Y. By executing this Agreement, Grantee certifies that Grantee is not suspended, debarred or otherwise excluded from participation in state or federal assistance programs. Grantee acknowledges that this certification of eligibility to receive state or federal funds is a material term of the Agreement.

ARTICLE 6 REPORTING REQUIREMENTS; AUDITS; PENALTIES FOR FALSE CLAIMS

- **6.1** Regular Reports. Grantee shall provide, in a prompt and timely manner, financial, operational and other reports, as requested by the Agency, in form and substance satisfactory to the Agency. Such reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages, to the maximum extent possible.
- **6.2** Organizational Documents. If requested by City, on or before the date of this Agreement, Grantee shall provide to City the names of its current officers and directors and certified copies of its Articles of Incorporation and Bylaws as well as satisfactory evidence of the valid nonprofit status described in Section 8.1.
- 6.3 Notification of Defaults or Changes in Circumstances. Grantee shall notify City immediately of (a) any Event of Default or event that, with the passage of time, would constitute an Event of Default; and (b) any change of circumstances that would cause any of the representations and warranties contained in Article 8 to be false or misleading at any time during the term of this Agreement.
- 6.4 Financial Statements. Within sixty (60) days following the end of each Fiscal Year, Grantee shall deliver to City an unaudited balance sheet and the related statement of income and cash flows for such Fiscal Year, all in reasonable detail acceptable to City, certified by an appropriate financial officer of Grantee as accurately presenting the financial position of Grantee. If requested by City, Grantee shall also deliver to City, no later than one hundred twenty (120) days following the end of any Fiscal Year, an audited balance sheet and the related statement of income and cash flows for such Fiscal Year, certified

by a reputable accounting firm as accurately presenting the financial position of Grantee, and in compliance with 2 CFR Part 200 Subpart F, as applicable.

- 6.5 Books and Records. Grantee shall establish and maintain accurate files and records of all aspects of the Grant Plan and the matters funded in whole or in part with Grant Funds during the term of this Agreement. Without limiting the scope of the foregoing, Grantee shall establish and maintain accurate financial books and accounting records relating to Eligible Expenses incurred and Grant Funds received and expended under this Agreement, together with all invoices, documents, payrolls, time records and other data related to the matters covered by this Agreement, whether funded in whole or in part with Grant Funds. Grantee shall maintain all of the files, records, books, invoices, documents, payrolls and other data required to be maintained under this Section in a readily accessible location and condition for a period of not less than five (5) years after final payment under this Agreement or until any final audit has been fully completed, whichever is later.
- 6.6 Inspection and Audit. Grantee shall make available to City, its employees and authorized representatives, and its Federal and State funders, during regular business hours all of the files, records, books, invoices, documents, payrolls and other data required to be established and maintained by Grantee under Section 6.5. Grantee shall permit City, its employees and authorized representatives to inspect, audit, examine and make excerpts and transcripts from any of the foregoing. The rights of City pursuant to this Section shall remain in effect so long as Grantee has the obligation to maintain such files, records, books, invoices, documents, payrolls and other data under this Article 6.
- 6.7 Submitting False Claims; Monetary Penalties. Any contractor, subcontractor or consultant who submits a false claim shall be liable to the City for the statutory penalties set forth in that section. A contractor, subcontractor or consultant will be deemed to have submitted a false claim to the City if the contractor, subcontractor or consultant: (a) knowingly presents or causes to be presented to an officer or employee of the City a false claim or request for payment or approval; (b) knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by the City; (c) conspires to defraud the City by getting a false claim allowed or paid by the City; (d) knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.
- 6.8 Ownership of Results. Any interest of Grantee or any subgrantee, in drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, or other documents or Publications prepared by Grantee or any subgrantee in connection with this Agreement or the implementation of the Grant Plan or the services to be performed under this Agreement, shall become the property of and be promptly transmitted to City. Notwithstanding the foregoing, Grantee may retain and use copies for reference and as documentation of its experience and capabilities.
- 6.9 Works for Hire. If, in connection with this Agreement or the implementation of the Grant Plan, Grantee or any subgrantee creates artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship or Publications, such creations shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in such creations shall be the property of City. If it is ever determined that any such creations are not works for hire under applicable law, Grantee hereby assigns all copyrights thereto to City, and agrees to provide any material, execute such documents and take such other actions as may be necessary or desirable to effect such assignment. With the prior written approval of City, Grantee may retain and use copies of such creations for reference and as documentation of its experience and capabilities. Grantee shall obtain all releases, assignments or other agreements from subgrantees or other

persons or entities implementing the Grant Plan to ensure that City obtains the rights set forth in this Article 6.

ARTICLE 7 TAXES

- 7.1 Grantee to Pay All Taxes. Grantee shall pay to the appropriate governmental authority, as and when due, any and all taxes, fees, assessments or other governmental charges, including possessory interest taxes and California sales and use taxes, levied upon or in connection with this Agreement, the Grant Plan, the Grant Funds or any of the activities contemplated by this Agreement.
- 7.2 Use of City Real Property. If at any time this Agreement entitles Grantee to the possession, occupancy or use of City real property for private gain, the following provisions shall apply:
- (a) Grantee, on behalf of itself and any subgrantees, successors and assigns, recognizes and understands that this Agreement may create a possessory interest subject to property taxation and Grantee, and any subgrantee, successor or assign, may be subject to the payment of such taxes.
- (b) Grantce, on behalf of itself and any subgrantees, successors and assigns, further recognizes and understands that any assignment permitted hereunder and any exercise of any option to renew or other extension of this Agreement may constitute a change in ownership for purposes of property taxation and therefore may result in a revaluation of any possessory interest created hereunder. Grantee shall report any assignment or other transfer of any interest in this Agreement or any renewal or extension thereof to the County Assessor within sixty (60) days after such assignment, transfer, renewal or extension.
- (c) Grantee shall provide such other information as may be requested by City to enable City to comply with any reporting requirements under applicable law with respect to possessory interests.
- 7.3. Earned Income Credit (EIC) Forms. Reserved

ARTICLE 8 REPRESENTATIONS AND WARRANTIES

Grantee represents and warrants each of the following as of the date of this Agreement and at all times throughout the term of this Agreement:

- 8.1 Organization; Authorization. Grantee is a nonprofit corporation, duly organized and validly existing and in good standing under the laws of the jurisdiction in which it was formed. Grantee has established and maintains valid nonprofit status under Section 501(c)(3) of the United States Internal Revenue Code of 1986, as amended, and all rules and regulations promulgated under such Section. Grantee has duly authorized by all necessary action the execution, delivery and performance of this Agreement. Grantee has duly executed and delivered this Agreement and this Agreement constitutes a legal, valid and binding obligation of Grantee, enforceable against Grantee in accordance with the terms hereof.
- **8.2** Location. Grantee's operations, offices and headquarters are located at the address for notices set forth in Section 15. All aspects of the Grant Plan will be implemented at the geographic location(s), if any, specified in the Grant Plan.
- **8.3** No Misstatements. No document furnished or to be furnished by Grantee to City or City in connection with the Application Documents, this Agreement, any Funding Request or any other

document relating to any of the foregoing, contains or will contain any untrue statement of material fact or omits or will omit a material fact necessary to make the statements contained therein not misleading, under the circumstances under which any such statement shall have been made.

8.4 Conflict of Interest.

- (a) Through its execution of this Agreement, Grantee acknowledges that it is familiar with the provision of Section 15.103 of the City's Charter, Article III, Chapter 2 of the City's Campaign and Governmental Conduct Code, and Section 87100 et seq. and Section 1090 et seq. of the Government Code of the State of California, and certifies that it does not know of any facts which constitutes a violation of said provisions and agrees that it will immediately notify the City if it becomes aware of any such fact during the term of this Agreement.
- (b) Not more than one member of an immediate family serves or will serve as an officer, director or employee of Grantee, without the prior written consent of City. For purposes of this subsection, "immediate family" shall include husband, wife, domestic partners, brothers, sisters, children and parents (both legal parents and step-parents).
- 8.5 No Other Agreements with City. Except as expressly itemized in Appendix D, neither Grantee nor any of Grantee's affiliates, officers, directors or employees has any interest, however remote, in any other agreement with City including any commission, department or other subdivision thereof).
- **8.6** Subcontracts. Except as may be permitted under Section 13.3, Grantee has not entered into any agreement, arrangement or understanding with any other person or entity pursuant to which such person or entity will implement or assist in implementing all or any portion of the Grant Plan.
- **8.7** Eligibility to Receive Federal Funds. By executing this Agreement, Grantee certifies that Grantee is not suspended, debarred or otherwise excluded from participation in federal assistance programs. Grantee acknowledges that this certification of eligibility to receive federal funds is a material term of the Agreement.

ARTICLE 9 INDEMNIFICATION AND GENERAL LIABILITY

9.1 Indemnification. Grantee shall indemnify, protect, defend and hold harmless each of the Indemnified Parties from and against any and all Losses arising from, in connection with or caused by: (a) a material breach of this Agreement by Grantee; (b) a material breach of any representation or warranty of Grantee contained in this Agreement; (c) any personal injury caused, directly or indirectly, by any act or omission of Grantee or its employees, subgrantees or agents; (d) any property damage caused, directly or indirectly by any act or omission of Grantee or its employees, subgrantees or agents; (e) the use, misuse or failure of any equipment or facility used by Grantee, or by any of its employees, subgrantees or agents, regardless of whether such equipment or facility is furnished, rented or loaned to Grantee by an Indemnified Party; (f) any tax, fee, assessment or other charge for which Grantee is responsible under Article 7; or (g) any infringement of patent rights, copyright, trade secret or any other proprietary right or trademark of any person or entity in consequence of the use by any Indemnified Party of any goods or services furnished to such Indemnified Party in connection with this Agreement. Grantee's obligations under the immediately preceding sentence shall apply to any Loss that is caused in whole or in part by the active or passive negligence of any Indemnified Party, but shall exclude any Loss caused solely by the willful misconduct of the Indemnified Party. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and City's costs of investigating any claims against the City.

- 9.2 Duty to Defend; Notice of Loss. Grantee acknowledges and agrees that its obligation to defend the Indemnified Parties under Section 9.1: (a) is an immediate obligation, independent of its other obligations hereunder; (b) applies to any Loss which actually or potentially falls within the scope of Section 9.1, regardless of whether the allegations asserted in connection with such Loss are or may be groundless, false or fraudulent; and (c) arises at the time the Loss is tendered to Grantee by the Indemnified Party and continues at all times thereafter. The Indemnified Party shall give Grantee prompt notice of any Loss under Section 9.1 and Grantee shall have the right to defend, settle and compromise any such Loss; provided, however, that the Indemnified Party shall have the right to retain its own counsel at the expense of Grantee if representation of such Indemnified Party by the counsel retained by Grantee would be inappropriate due to conflicts of interest between such Indemnified Party and Grantee. An Indemnified Party's failure to notify Grantee promptly of any Loss shall not relieve Grantee of any liability to such Indemnified Party pursuant to Section 9.1, unless such failure materially impairs Grantee's ability to defend such Loss. Grantee shall seek the Indemnified Party's prior written consent to settle or compromise any Loss if Grantee contends that such Indemnified Party shares in liability with respect thereto.
- 9.3 Incidental and Consequential Damages. Losses covered under this Article 9 shall include any and all incidental and consequential damages resulting in whole or in part from Grantee's acts or omissions. Nothing in this Agreement shall constitute a waiver or limitation of any rights that any Indemnified Party may have under applicable law with respect to such damages.
- 9.4 LIMITATION ON LIABILITY OF CITY. CITY'S OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE AGGREGATE AMOUNT OF GRANT FUNDS ACTUALLY DISBURSED HEREUNDER. NOTWITHSTANDING ANY OTHER PROVISION CONTAINED IN THIS AGREEMENT, THE APPLICATION DOCUMENTS OR ANY OTHER DOCUMENT OR COMMUNICATION RELATING TO THIS AGREEMENT, IN NO EVENT SHALL CITY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON GRANT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, THE GRANT FUNDS, THE GRANT PLAN OR ANY ACTIVITIES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

ARTICLE 10 INSURANCE

- 10.1 Types and Amounts of Coverage. Without limiting Grantee's liability pursuant to Article 9, Grantee shall maintain in force, during the full term of this Agreement, insurance in the following amounts and coverages:
- (a) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than one million dollars (\$1,000,000) each accident, injury, or illness.
- (b) Commercial General Liability Insurance with limits not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations; policy must include Abuse and Molestation coverage, and
 - (c) Commercial Automobile Liability Insurance with limits not less than one million dollars (\$1,000,000) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

- 10.2 Additional Requirements for General and Automobile Coverage. Commercial General Liability and Commercial Automobile Liability insurance policies shall:
 - (a) Name as additional insured City and its officers, agents and employees.
- (b) Provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought, except with respect to limits of liability.
- 10.3 Additional Requirements for All Policies. All policies shall be endorsed to provide at least thirty (30) days' advance written notice to City of cancellation of policy for any reason, nonrenewal or reduction in coverage and specific notice mailed to City's address for notices pursuant to Article 15.
- 10.4 Required Post-Expiration Coverage. Should any of the insurance required hereunder be provided under a claims-made form, Grantee shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three (3) years beyond the expiration or termination of this Agreement, to the effect that, should occurrences during the term hereof give rise to claims made after expiration or termination of the Agreement, such claims shall be covered by such claims-made policies.
- 10.5 General Annual Aggregate Limit/Inclusion of Claims Investigation or Legal Defense Costs. Should any of the insurance required hereunder be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.
- 10.6 Evidence of Insurance. Before commencing any operations under this Agreement, Grantee shall furnish to City certificates of insurance, and additional insured policy endorsements, in form and with insurers satisfactory to City, evidencing all coverages set forth above, and shall furnish complete copies of policies promptly upon City's request. Before commencing any operations under this Agreement, Grantee shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Failure to maintain insurance shall constitute a material breach of this Agreement.
- **10.7** Effect of Approval. Approval of any insurance by City shall not relieve or decrease the liability of Grantee hereunder.
- 10.8 Insurance for Subcontractors and Evidence of this Insurance. If a subcontractor will be used to complete any portion of this agreement, the grantee shall ensure that the subcontractor shall provide all necessary insurance and shall name the City and County of San Francisco, its officers, agents, and employees and the grantee listed as additional insureds.
- 10.9 Regarding Workers' Compensation, Contractor hereby agrees to waive subrogation which any insurer of Contractor may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.
- 10.10 Should any required insurance lapse during the term of this Agreement, requests for payments originating after such lapse shall not be processed until the City receives satisfactory evidence of

reinstated coverage as required by this Agreement, effective as of the lapse date. If insurance is not reinstated, the City may, at its sole option, terminate this Agreement effective on the date of such lapse of insurance.

ARTICLE 11 EVENTS OF DEFAULT AND REMEDIES

- 11.1 Events of Default. The occurrence of any one or more of the following events shall constitute an "Event of Default" under this Agreement:
- (a) False Statement. Any statement, representation or warranty contained in this Agreement, in the Application Documents, in any Funding Request or in any other document submitted to City under this Agreement is found by City to be false or misleading.
- (b) Failure to Provide Insurance. Grantee fails to provide or maintain in effect any policy of insurance required in Article 10.
- (c) Failure to Comply with Applicable Laws. Grantee fails to perform or breaches any of the terms or provisions of Article 16.
- (d) **Failure to Perform Other Covenants**. Grantee fails to perform or breaches any other agreement or covenant of this Agreement to be performed or observed by Grantee as and when performance or observance is due and such failure or breach continues for a period of ten (10) days after the date on which such performance or observance is due.
- (e) Cross Default. Grantee defaults under any other agreement between Grantee and City (after expiration of any grace period expressly stated in such agreement).
- (f) Voluntary Insolvency. Grantee (i) is generally not paying its debts as they become due, (ii) files, or consents by answer or otherwise to the filing against it of, a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction, (iii) makes an assignment for the benefit of its creditors, (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Grantee or of any substantial part of Grantee's property or (v) takes action for the purpose of any of the foregoing.
- (g) Involuntary Insolvency. Without consent by Grantee, a court or government authority enters an order, and such order is not vacated within ten (10) days, (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Grantee or with respect to any substantial part of Grantee's property, (ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Grantee.
- (h) Failure to Protect Private Information. Grantee discloses information it is required to protect under Section 12.1.

11.2 Termination for Convenience

a. City shall have the option, in its sole discretion, to terminate this Agreement, at any time during the term hereof, for convenience and without cause. City shall exercise this option by giving Grantee 30 day written notice of termination. The notice shall specify the date on which termination shall become effective.

- b. Upon receipt of the notice, Grantee shall commence and perform, with diligence, all actions necessary on the part of Grantee to effect the termination of this Agreement on the date specified by City and to minimize the liability of Grantee and City to third parties as a result of termination. All such actions shall be subject to the prior approval of City. Such actions shall include, without limitation:
- (1) Halting the performance of all services and other work under this Agreement on the date(s) and in the manner specified by City.
- (2) Not placing any further orders or subgrants for materials, services, equipment or other items.
 - (3) Terminating all existing orders and subgrants.
- (4) At City's direction, assigning to City any or all of Grantee's right, title, and interest under the orders and subgrants terminated. Upon such assignment, City shall have the right, in its sole discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants.
- (5) Subject to City's approval, settling all outstanding liabilities and all claims arising out of the termination of orders and subgrants.
- (6) Completing performance of any services or work that City designates to be completed prior to the date of termination specified by City.
- (7) Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Grantee and in which City has or may acquire an interest.
- c. Within 30 days after the specified termination date, Grantee shall submit to City an invoice, which shall set forth each of the following as a separate line item:
- (1) The reasonable cost to Grantee, without profit, for all services and other work City directed Grantee to perform prior to the specified termination date, for which services or work City has not already tendered payment. Reasonable costs may include a reasonable allowance for actual overhead, not to exceed a total of 10% of Grantee's direct costs for services or other work. Any overhead allowance shall be separately itemized. Grantee may also recover the reasonable cost of preparing the invoice.
- (2) A reasonable allowance for profit on the cost of the services and other work described in the immediately preceding subsection (1), provided that Grantee can establish, to the satisfaction of City, that Grantee would have made a profit had all services and other work under this Agreement been completed, and provided further, that the profit allowed shall in no event exceed 5% of such cost.
- (3) The reasonable cost to Grantee of handling material or equipment returned to the vendor, delivered to the City or otherwise disposed of as directed by the City.
- (4) A deduction for the cost of materials to be retained by Grantee, amounts realized from the sale of materials and not otherwise recovered by or credited to City, and any other appropriate credits to City against the cost of the services or other work.
- d. In no event shall City be liable for costs incurred by Grantee or any of its subgrantees after the termination date specified by City, except for those costs specifically enumerated and described in the immediately preceding subsection (c). Such non-recoverable costs include, but are not limited to,

anticipated profits on this Agreement, post-termination employee salaries, post-termination administrative expenses, post-termination overhead or unabsorbed overhead, attorneys' fees or other costs relating to the prosecution of a claim or lawsuit, prejudgment interest, or any other expense which is not reasonable or authorized under such subsection (c).

- e. In arriving at the amount due to Grantee under this Section, City may deduct: (1) all payments previously made by City for work or other services covered by Grantee's final invoice; (2) any claim which City may have against Grantee in connection with this Agreement; (3) any invoiced costs or expenses excluded pursuant to the immediately preceding subsection (d); and (4) in instances in which, in the opinion of the City, the cost of any service or other work performed under this Agreement is excessively high due to costs incurred to remedy or replace defective or rejected services or other work, the difference between the invoiced amount and City's estimate of the reasonable cost of performing the invoiced services or other work in compliance with the requirements of this Agreement.
 - f. City's payment obligation under this Section shall survive termination of this Agreement.
- 11.3 Remedies Upon Event of Default. Upon and during the continuance of an Event of Default, City may do any of the following, individually or in combination with any other remedy:
- (a) **Termination**. City may terminate this Agreement by giving a written termination notice to Grantee and, on the date specified in such notice, this Agreement shall terminate and all rights of Grantee hereunder shall be extinguished. In the event of such termination, Grantee will be paid for Eligible Expenses in any Funding Request that was submitted and approved by City prior to the date of termination specified in such notice.
- (b) Withholding of Grant Funds. City may withhold all or any portion of Grant Funds not yet disbursed hereunder, regardless of whether Grantee has previously submitted a Funding Request or whether City has approved the disbursement of the Grant Funds requested in any Funding Request. Any Grant Funds withheld pursuant to this Section and subsequently disbursed to Grantee after cure of applicable Events of Default shall be disbursed without interest.
- (c) Offset. City may offset against all or any portion of undisbursed Grant Funds hereunder or against any payments due to Grantee under any other agreement between Grantee and City the amount of any outstanding Loss incurred by any Indemnified Party, including any Loss incurred as a result of the Event of Default.
- (d) **Return of Grant Funds**. City may demand the immediate return of any previously disbursed Grant Funds that have been claimed or expended by Grantee in breach of the terms of this Agreement, together with interest thereon from the date of disbursement at the maximum rate permitted under applicable law.
- 11.4 Remedies Nonexclusive. Each of the remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available hereunder or under applicable laws, rules and regulations. The remedies contained herein are in addition to all other remedies available to City at law or in equity by statute or otherwise and the exercise of any such remedy shall not preclude or in any way be deemed to waive any other remedy.

ARTICLE 12 DISCLOSURE OF INFORMATION AND DOCUMENTS

12.1 Protection of Private Information.

- a. Personal Information. Contractor has read and agrees to the terms set forth in San Francisco Administrative Code Sections 12M.2, "Nondisclosure of Private Information," and 12M.3, "Enforcement" of Administrative Code Chapter 12M, "Protection of Private Information," which are incorporated herein as if fully set forth. Contractor agrees that any failure of Contractor to comply with the requirements of Section 12M.2 of this Chapter shall be a material breach of the Contract. In such an event, in addition to any other remedies available to it under equity or law, the City may terminate the Contract, bring a false claim action against the Contractor pursuant to Chapter 6 or Chapter 21 of the Administrative Code, or debar the Contractor.
- b. Protected Social Service and Personal Health Information. Contractor, all subgrantees, and all agents and employees of Contractor and any subgrantee shall comply with any and all privacy laws regarding social service recipient information and/or the transmission, storage and protection of all private health information disclosed to Contractor by City in the performance of this Agreement. Contractor agrees that any failure of Contactor to comply with the requirements of federal and/or state and/or local privacy laws shall be a material breach of the Contract. In the event that City pays a regulatory fine, and/or is assessed civil penalties or damages through private rights of action, based on an impermissible use or disclosure of protected social service or protected health information given to Contractor or its subgrantees or agents by City, Contractor shall indemnify City for the amount of such fine or penalties or damages, including costs of notification. In such an event, in addition to any other remedies available to it under equity or law, the City may terminate the Contract.
- c. Proprietary and Confidential Information of City. Grantee understands and acknowledges that, in the performance of this Agreement or in contemplation thereof, Grantee may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential information, the disclosure of which to third parties may be damaging to City. Grantee agrees that all information disclosed by City to Grantee shall be held in confidence and used only in the performance of this Agreement. Grantee shall exercise the same standard of care to protect such information as a reasonably prudent nonprofit entity would use to protect its own proprietary or confidential data.
- 12.2 Sunshine Ordinance. Grantee acknowledges and agrees that this Agreement and the Application Documents are subject to Section 67.24(e) of the San Francisco Administrative Code, which provides that grants, including this Agreement, grantee's bids, responses to Requests for Proposals (RFPs) and all other records of communications between City and persons or entities seeking grants, shall be open to inspection immediately after a grant has been awarded. Nothing in such Section 67.24(e) (as it exists on the date hereof) requires the disclosure of a private person's or organization's net worth or other proprietary financial data submitted for qualification for a grant or other benefit until and unless that person or organization is awarded the grant or benefit. All information provided by Grantee that is covered by such Section 67.24(e) (as it may be amended from time to time) will be made available to the public upon request.
- 12.3 Financial Projections. Pursuant to San Francisco Administrative Code Section 67.32, Grantee has on or before the date hereof provided to City financial projections, including profit and loss figures, for the Project. For the term of the Agreement, Grantee shall within one hundred twenty (120) days after the end of Grantee's fiscal year end provide to City annual financial statements for the Project certified by the Grantee as complete and accurate and audited by an independent accounting firm. The Grantee

acknowledges and agrees that the financial projections and audited financial statements shall be public records subject to disclosure upon request.

ARTICLE 13 ASSIGNMENTS AND SUBCONTRACTING

- 13.1 No Assignment by Grantee. Grantee shall not, either directly or indirectly, assign, transfer, hypothecate, subcontract or delegate all or any portion of this Agreement or any rights, duties or obligations of Grantee hereunder without the prior written consent of City. This Agreement shall not, nor shall any interest herein, be assignable as to the interest of Grantee involuntarily or by operation of law without the prior written consent of City. A change of ownership or control of Grantee or a sale or transfer of substantially all of the assets of Grantee shall be deemed an assignment for purposes of this Agreement.
- **13.2** Agreement Made in Violation of this Article. Any agreement made in violation of Section 13.1 shall confer no rights on any person or entity and shall automatically be null and void.
- 13.3 Subcontracting. If Appendix E lists any permitted subgrantees, then notwithstanding any other provision of this Agreement to the contrary, Grantee shall have the right to subcontract on the terms set forth in this Section. If Appendix E is blank or specifies that there are no permitted subgrantees then Grantee shall have no rights under this Section.
- (a) Limitations. In no event shall Grantee subcontract or delegate the whole of the Grant Plan. Grantee may subcontract with any of the permitted subgrantees set forth on Appendix E without the prior consent of City; provided, however, that Grantee shall not thereby be relieved from any liability or obligation under this Agreement and, as between City and Grantee, Grantee shall be responsible for the acts, defaults and omissions of any subgrantees or its agents or employees as fully as if they were the acts, defaults or omissions of Grantee. Grantee shall ensure that its subgrantees comply with all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. All references herein to duties and obligations of Grantee shall be deemed to pertain also to all subgrantees to the extent applicable. A default by any subcontractor shall be deemed to be an Event of Default hereunder. Nothing contained in this Agreement shall create any contractual relationship between any subgrantee and City.
- (b) **Terms of Subcontract**. Each subcontract shall be in form and substance acceptable to City and shall expressly provide that it may be assigned to City without the prior consent of the subgrantee. In addition, each subcontract shall incorporate all of the terms of this Agreement, insofar as they apply to the subcontracted portion of the Grant Plan. Without limiting the scope of the foregoing, each subcontract shall provide City, with respect to the subgrantee the audit and inspection rights set forth in Section 6.6. Upon the request of City, Grantee shall promptly furnish to City true and correct copies of each subcontract permitted hereunder.
- 13.4 Grantee Retains Responsibility. Grantee shall in all events remain liable for the performance by any assignee or subgrantee of all of the covenants terms and conditions contained in this Agreement.

ARTICLE 14 INDEPENDENT CONTRACTOR STATUS

- 14.1 Nature of Agreement. Grantee shall be deemed at all times to be an independent grantee and is solely responsible for the manner in which Grantee implements the Grant Plan and uses the Grant Funds. Grantee shall at all times remain solely liable for the acts and omissions of Grantee, its officers and directors, employees and agents. Nothing in this Agreement shall be construed as creating a partnership, joint venture, employment or agency relationship between City and Grantee.
- **14.2 Direction**. Any terms in this Agreement referring to direction or instruction from the Agency or City shall be construed as providing for direction as to policy and the result of Grantee's work only, and not as to the means by which such a result is obtained.

14.3 Consequences of Recharacterization.

- (a) Should City, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that Grantee is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Grantee which can be applied against this liability). City shall subsequently forward such amounts to the relevant taxing authority.
- (b) Should a relevant taxing authority determine a liability for past services performed by Grantee for City, upon notification of such fact by City, Grantee shall promptly remit such amount due or arrange with City to have the amount due withheld from future payments to Grantee under this Agreement (again, offsetting any amounts already paid by Grantee which can be applied as a credit against such liability).
- (c) A determination of employment status pursuant to either subsection (a) or (b) of this Section 14.3 shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Grantee shall not be considered an employee of City. Notwithstanding the foregoing, if any court, arbitrator, or administrative authority determine that Grantee is an employee for any other purpose, Grantee agrees to a reduction in City's financial liability hereunder such that the aggregate amount of Grant Funds under this Agreement does not exceed what would have been the amount of such Grant Funds had the court, arbitrator, or administrative authority had not determined that Grantee was an employee.

ARTICLE 15 NOTICES AND OTHER COMMUNICATIONS

15.1 Requirements. Unless otherwise specifically provided herein, all notices, consents, directions, approvals, instructions, requests and other communications hereunder shall be in writing, shall be addressed to the person and address set forth below and shall be (a) deposited in the U.S. mail, first class, certified with return receipt requested and with appropriate postage, (b) hand delivered or (c) sent via facsimile (if a facsimile number is provided below):

If to the Agency or City:

Human Services Agency

Office of Contract Management, G-000

P.O. Box 7988

San Francisco, CA 94120-7988 Facsimile No. 415-557-5679 If to Grantee:

MEALS ON WHEELS OF SAN FRANCISCO

1375 FAIRFAX AVENUE SAN FRANCISCO, CA 94124 Attn: ASHLEY MCCUMBER

amccumber@mowsf.org

15.2 Effective Date. All communications sent in accordance with Section 15.1 shall become effective on the date of receipt. Such date of receipt shall be determined by: (a) if mailed, the return receipt, completed by the U.S. postal service; (b) if sent via hand delivery, a receipt executed by a duly authorized agent of the party to whom the notice was sent; or (c) if sent via facsimile, the date of telephonic confirmation of receipt by a duly authorized agent of the party to whom the notice was sent or, if such confirmation is not reasonably practicable, the date indicated in the facsimile machine transmission report of the party giving such notice.

15.3 Change of Address. From time to time any party hereto may designate a new address for purposes of this Article 15 by notice to the other party.

ARTICLE 16 COMPLIANCE

- 16.1 Local Business Enterprise Utilization; Liquidated Damages. Reserved.
- 16.2 Nondiscrimination; Penalties.
- (a) Grantee Shall Not Discriminate. In the performance of this Agreement, Grantee agrees not to discriminate against any employee, City and County employee working with such grantee or subgrantee, applicant for employment with such grantee or subgrantee, or against any person seeking accommodations, advantages, facilities, privileges, services, or membership in all business, social, or other establishments or organizations, on the basis of the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, height, weight, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status), or association with members of such protected classes, or in retaliation for opposition to discrimination against such classes.
- (b) Subcontracts. Grantee shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 of the San Francisco Administrative Code and shall require all subgrantees to comply with such provisions. Grantee's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.
- (c) Non-Discrimination in Benefits. Grantee does not as of the date of this Agreement and will not during the term of this Agreement, in any of its operations in San Francisco or where the work is being performed for the City or elsewhere within the United States, discriminate in the provision of bereavement leave, family medical leave, health benefits, membership or membership discounts, moving expenses, pension and retirement benefits or travel benefits, as well as any benefits other than the benefits specified above, between employees with domestic partners and employees with spouses, and/or between the domestic partners and spouses of such employees, where the domestic partnership has been registered with a governmental entity pursuant to state or local law authorizing such registration, subject to the conditions set forth in Section 12B.2(b) of the San Francisco Administrative Code.

- (d) Condition to Grant Agreement. As a condition to this Agreement, Grantee shall execute the "Chapter 12B Declaration: Nondiscrimination in Grants and Benefits" form (Form CMD-12B-101) with supporting documentation and secure the approval of the form by the San Francisco Contract Monitoring Division.
- (e) Incorporation of Administrative Code Provisions by Reference. The provisions of Chapters 12B and 12C of the San Francisco Administrative Code are incorporated in this Section by reference and made a part of this Agreement as though fully set forth herein. Grantee shall comply fully with and be bound by all of the provisions that apply to this Agreement under such Chapters of the Administrative Code, including the remedies provided in such Chapters. Without limiting the foregoing, Grantee understands that pursuant to Sections 12B.2(h) and 12C.3(g) of the San Francisco Administrative Code, a penalty of fifty dollars (\$50) for each person for each calendar day during which such person was discriminated against in violation of the provisions of this Agreement may be assessed against Grantee and/or deducted from any payments due Grantee.
- 16.3 MacBride Principles--Northern Ireland. Pursuant to San Francisco Administrative Code Section 12F.5, City urges companies doing business in Northern Ireland to move towards resolving employment inequities, and encourages such companies to abide by the MacBride Principles. City urges San Francisco companies to do business with corporations that abide by the MacBride Principles. By signing below, the person executing this agreement on behalf of Grantee acknowledges and agrees that he or she has read and understood this section
- 16.4 Tropical Hardwood and Virgin Redwood Ban. Pursuant to § 804(b) of the San Francisco Environment Code, City urges all grantees not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood wood product, virgin redwood or virgin redwood wood product.
- 16.5 Drug-Free Workplace Policy. Grantee acknowledges that pursuant to the Federal Drug-Free Workplace Act of 1989, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on City premises. Grantee and its employees, agents or assigns shall comply with all terms and provisions of such Act and the rules and regulations promulgated thereunder.
- 16.6 Resource Conservation; Liquidated Damages. Chapter 5 of the San Francisco Environment Code (Resource Conservation) is incorporated herein by reference. Failure by Grantee to comply with any of the applicable requirements of Chapter 5 will be deemed a material breach of contract. If Grantee fails to comply in good faith with any of the provisions of Chapter 5, Grantee shall be liable for liquidated damages in an amount equal to Grantee's net profit under this Agreement, or five percent (5%) of the total contract amount, whichever is greater. Grantee acknowledges and agrees that the liquidated damages assessed shall be payable to City upon demand and may be offset against any monies due to Grantee from any contract with City.
- 16.7 Compliance with ADA. Grantee acknowledges that, pursuant to the Americans with Disabilities Act (ADA), programs, services and other activities provided by a public entity to the public, whether directly or through a grantee, must be accessible to the disabled public. Grantee shall provide the services specified in this Agreement in a manner that complies with the ADA and any and all other applicable federal, state and local disability rights legislation. Grantee agrees not to discriminate against disabled persons in the provision of services, benefits or activities provided under this Agreement and further agrees that any violation of this prohibition on the part of Grantee, its employees, agents or assigns will constitute a material breach of this Agreement.

Chapter 21-100 Nondiscrimination in State and Federally Assisted Programs require that Grantees administer their program(s) in a nondiscriminatory manner and in compliance with civil rights obligations

and to accommodate non-English-speaking or limited-English-proficient individuals and individuals with disabilities or impairments. At a minimum, grantees must provide the following:

- Procedures for informing clients of their civil rights under Chapter 21-100;
- Policies and procedures for handling complaints filed with or against a Grantee;
- Policies and procedures that ensure Grantees accommodate individuals with hearing impairments, visual impairments and other disabilities;
- Policies and procedures that ensure that Grantees provide appropriate language services, including a breakdown of bilingual/interpreter staff and a description of how written information is communicated to non-English speaking clients; and
- Policies and procedures for ensuring that Grantee staff are adequately trained in the requirements of Chapter 21 under California Department of Social Services standards.

16.8. Requiring Minimum Compensation for Covered Employees

- a. Contractor agrees to comply fully with and be bound by all of the provisions of the Minimum Compensation Ordinance (MCO), as set forth in San Francisco Administrative Code Chapter 12P (Chapter 12P), including the remedies provided, and implementing guidelines and rules. The provisions of Sections 12P.5 and 12P.5.1 of Chapter 12P are incorporated herein by reference and made a part of this Agreement as though fully set forth. The text of the MCO is available on the web at www.sfgov.org/olse/mco. A partial listing of some of Contractor's obligations under the MCO is set forth in this Section. Contractor is required to comply with all the provisions of the MCO, irrespective of the listing of obligations in this Section.
- b. The MCO requires Contractor to pay Contractor's employees a minimum hourly gross compensation wage rate and to provide minimum compensated and uncompensated time off. The minimum wage rate may change from year to year and Contractor is obligated to keep informed of the then-current requirements. Any subcontract entered into by Contractor shall require the subcontractor to comply with the requirements of the MCO and shall contain contractual obligations substantially the same as those set forth in this Section. It is Contractor's obligation to ensure that any subcontractors of any tier under this Agreement comply with the requirements of the MCO. If any subcontractor under this Agreement fails to comply, City may pursue any of the remedies set forth in this Section against Contractor.
- c. Contractor shall not take adverse action or otherwise discriminate against an employee or other person for the exercise or attempted exercise of rights under the MCO. Such actions, if taken within 90 days of the exercise or attempted exercise of such rights, will be rebuttably presumed to be retaliation prohibited by the MCO.
- d. Contractor shall maintain employee and payroll records as required by the MCO. If Contractor fails to do so, it shall be presumed that the Contractor paid no more than the minimum wage required under State law.
- e. The City is authorized to inspect Contractor's job sites and conduct interviews with employees and conduct audits of Contractor
- f. Contractor's commitment to provide the Minimum Compensation is a material element of the City's consideration for this Agreement. The City in its sole discretion shall determine whether such a breach has occurred. The City and the public will suffer actual damage that will be impractical or extremely difficult to determine if the Contractor fails to comply with these requirements. Contractor agrees that the sums set forth in Section 12P.6.1 of the MCO as liquidated damages are not a penalty, but are reasonable estimates of the loss that the City and the public will incur for Contractor's noncompliance.

The procedures governing the assessment of liquidated damages shall be those set forth in Section 12P.6.2 of Chapter 12P.

- g. Contractor understands and agrees that if it fails to comply with the requirements of the MCO, the City shall have the right to pursue any rights or remedies available under Chapter 12P (including liquidated damages), under the terms of the grant, and under applicable law. If, within 30 days after receiving written notice of a breach of this Agreement for violating the MCO, Contractor fails to cure such breach or, if such breach cannot reasonably be cured within such period of 30 days, Contractor fails to commence efforts to cure within such period, or thereafter fails diligently to pursue such cure to completion, the City shall have the right to pursue any rights or remedies available under applicable law, including those set forth in Section 12P.6(c) of Chapter 12P. Each of these remedies shall be exercisable individually or in combination with any other rights or remedies available to the City.
- h. Contractor represents and warrants that it is not an entity that was set up, or is being used, for the purpose of evading the intent of the MCO.
- i. If Contractor is exempt from the MCO when this Agreement is executed because the cumulative amount of agreements with this department for the fiscal year is less than \$25,000, but Contractor later enters into an agreement or agreements that cause contractor to exceed that amount in a fiscal year, Contractor shall thereafter be required to comply with the MCO under this Agreement. This obligation arises on the effective date of the agreement that causes the cumulative amount of agreements between the Contractor and this department to exceed \$25,000 in the fiscal year.
- 16.9 Limitations on Contributions. Through execution of this Agreement, Contractor acknowledges that it is familiar with section 1.126 of the City's Campaign and Governmental Conduct Code, which prohibits any person who grants with the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, or for a grant, loan or loan guarantee, from making any campaign contribution to (1) an individual holding a City elective office if the grant must be approved by the individual, a board on which that individual serves, or a board on which an appointee of that individual serves, (2) a candidate for the office held by such individual, or (3) a committee controlled by such individual, at any time from the commencement of negotiations for the grant until the later of either the termination of negotiations for such grant or six months after the date the grant is approved. Contractor acknowledges that the foregoing restriction applies only if the grant or a combination or series of grants approved by the same individual or board in a fiscal year have a total anticipated or actual value of \$50,000 or more. Contractor further acknowledges that the prohibition on contributions applies to each prospective party to the grant; each member of Contractor's board of directors; Contractor's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 20 percent in Contractor; any subcontractor listed in the bid or grant; and any committee that is sponsored or controlled by Contractor. Additionally, Contractor acknowledges that Contractor must inform each of the persons described in the preceding sentence of the prohibitions contained in Section 1.126. Contractor further agrees to provide to City the names of each person, entity or committee described above.

16.10 First Source Hiring Program.

- a. Incorporation of Administrative Code Provisions by Reference. The provisions of Chapter 83 of the San Francisco Administrative Code are incorporated in this Section by reference and made a part of this Agreement as though fully set forth herein. Contractor shall comply fully with, and be bound by, all of the provisions that apply to this Agreement under such Chapter, including but not limited to the remedies provided therein. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 83.
- b. First Source Hiring Agreement. As an essential term of, and consideration for, any grant or property grant with the City, not exempted by the FSHA, the Contractor shall enter into a first source hiring agreement ("agreement") with the City, on or before the effective date of the

grant or property grant. Contractors shall also enter into an agreement with the City for any other work that it performs in the City. Such agreement shall:

- (1) Set appropriate hiring and retention goals for entry level positions. The employer shall agree to achieve these hiring and retention goals, or, if unable to achieve these goals, to establish good faith efforts as to its attempts to do so, as set forth in the agreement. The agreement shall take into consideration the employer's participation in existing job training, referral and/or brokerage programs. Within the discretion of the FSHA, subject to appropriate modifications, participation in such programs maybe certified as meeting the requirements of this Chapter. Failure either to achieve the specified goal, or to establish good faith efforts will constitute noncompliance and will subject the employer to the provisions of Section 83.10 of this Chapter.
- (2) Set first source interviewing, recruitment and hiring requirements, which will provide the San Francisco Workforce Development System with the first opportunity to provide qualified economically disadvantaged individuals for consideration for employment for entry level positions. Employers shall consider all applications of qualified economically disadvantaged individuals referred by the System for employment; provided however, if the employer utilizes nondiscriminatory screening criteria, the employer shall have the sole discretion to interview and/or hire individuals referred or certified by the San Francisco Workforce Development System as being qualified economically disadvantaged individuals. The duration of the first source interviewing requirement shall be determined by the FSHA and shall be set forth in each agreement, but shall not exceed 10 days. During that period, the employer may publicize the entry level positions in accordance with the agreement. A need for urgent or temporary hires must be evaluated, and appropriate provisions for such a situation must be made in the agreement.
- (3) Set appropriate requirements for providing notification of available entry level positions to the San Francisco Workforce Development System so that the System may train and refer an adequate pool of qualified economically disadvantaged individuals to participating employers. Notification should include such information as employment needs by occupational title, skills, and/or experience required, the hours required, wage scale and duration of employment, identification of entry level and training positions, identification of English language proficiency requirements, or absence thereof, and the projected schedule and procedures for hiring for each occupation. Employers should provide both long-term job need projections and notice before initiating the interviewing and hiring process. These notification requirements will take into consideration any need to protect the employer's proprietary information.
- (4) Set appropriate record keeping and monitoring requirements. The First Source Hiring Administration shall develop easy-to-use forms and record keeping requirements for documenting compliance with the agreement. To the greatest extent possible, these requirements shall utilize the employer's existing record keeping systems, be nonduplicative, and facilitate a coordinated flow of information and referrals.
- (5) Establish guidelines for employer good faith efforts to comply with the first source hiring requirements of this Chapter. The FSHA will work with City departments to develop employer good faith effort requirements appropriate to the types of grants and property grants handled by each department. Employers shall appoint a liaison for dealing with the development and implementation of the employer's agreement. In the event that the FSHA finds that the employer under a City grant or property grant has taken actions primarily for the purpose of circumventing the requirements of this Chapter, that employer shall be subject to the sanctions set forth in Section 83.10 of this Chapter.
 - (6) Set the term of the requirements.

- (7) Set appropriate enforcement and sanctioning standards consistent with this Chapter.
- (8) Set forth the City's obligations to develop training programs, job applicant referrals, technical assistance, and information systems that assist the employer in complying with this Chapter.
- (9) Require the developer to include notice of the requirements of this Chapter in leases, subleases, and other occupancy grants.
- **c. Hiring Decisions.** Contractor shall make the final determination of whether an Economically Disadvantaged Individual referred by the System is "qualified" for the position.
- d. Exceptions. Upon application by Employer, the First Source Hiring Administration may grant an exception to any or all of the requirements of Chapter 83 in any situation where it concludes that compliance with this Chapter would cause economic hardship.

e. Liquidated Damages. Contractor agrees:

- (1) To be liable to the City for liquidated damages as provided in this section;
- (2) To be subject to the procedures governing enforcement of breaches of grants based on violations of grant provisions required by this Chapter as set forth in this section;
- (3) That the Contractor's commitment to comply with this Chapter is a material element of the City's consideration for this grant; that the failure of the Contractor to comply with the grant provisions required by this Chapter will cause harm to the City and the public which is significant and substantial but extremely difficult to quantity; that the harm to the City includes not only the financial cost of funding public assistance programs but also the insidious but impossible to quantify harm that this community and its families suffer as a result of unemployment; and that the assessment of liquidated damages of up to \$5,000 for every notice of a new hire for an entry level position improperly withheld by the Contractor from the first source hiring process, as determined by the FSHA during its first investigation of a Contractor, does not exceed a fair estimate of the financial and other damages that the City suffers as a result of the Contractor's failure to comply with its first source referral contractual obligations.
- (4) That the continued failure by a Contractor to comply with its first source referral contractual obligations will cause further significant and substantial harm to the City and the public, and that a second assessment of liquidated damages of up to \$10,000 for each entry level position improperly withheld from the FSHA, from the time of the conclusion of the first investigation forward, does not exceed the financial and other damages that the City suffers as a result of the Contractor's continued failure to comply with its first source referral contractual obligations;
- (5) That in addition to the cost of investigating alleged violations under this Section, the computation of liquidated damages for purposes of this section is based on the following data:
- A. The average length of stay on public assistance in San Francisco's County Adult Assistance Program is approximately 41 months at an average monthly grant of \$348 per month, totaling approximately \$14,379; and

B. In 2004, the retention rate of adults placed in employment programs funded under the Workforce Investment Act for at least the first six months of employment was 84.4%. Since qualified individuals under the First Source program face far fewer barriers to employment than their counterparts in programs funded by the Workforce Investment Act, it is reasonable to conclude that the average length of employment for an individual whom the First Source Program refers to an employer and who is hired in an entry level position is at least one year;

therefore, liquidated damages that total \$5,000 for first violations and \$10,000 for subsequent violations as determined by FSHA constitute a fair, reasonable, and conservative attempt to quantify the harm caused to the City by the failure of a Contractor to comply with its first source referral contractual obligations.

(6) That the failure of Contractors to comply with this Chapter, except property Contractors, may be subject to the debarment and monetary penalties set forth in Sections 6.80 et seq. of the San Francisco Administrative Code, as well as any other remedies available under the grant or at law; and

Violation of the requirements of Chapter 83 is subject to an assessment of liquidated damages in the amount of \$5,000 for every new hire for an Entry Level Position improperly withheld from the first source hiring process. The assessment of liquidated damages and the evaluation of any defenses or mitigating factors shall be made by the FSHA.

- **f. Subcontracts.** Any subcontract entered into by Contractor shall require the subcontractor to comply with the requirements of Chapter 83 and shall contain contractual obligations substantially the same as those set forth in this Section.
- 16.11 Prohibition on Political Activity with City Funds. In accordance with S. F. Administrative Code Chapter 12.G, no funds appropriated by the City and County of San Francisco for this Agreement may be expended for organizing, creating, funding, participating in, supporting, or attempting to influence any political campaign for a candidate or for a ballot measure (collectively, "Political Activity"). The terms of San Francisco Administrative Code Chapter 12.G are incorporated herein by this reference. Accordingly, an employee working in any position funded under this Agreement shall not engage in any Political Activity during the work hours funded hereunder, nor shall any equipment or resource funded by this Agreement be used for any Political Activity. In the event Grantee, or any staff member in association with Grantee, engages in any Political Activity, then (i) Grantee shall keep and maintain appropriate records to evidence compliance with this section, and (ii) Grantee shall have the burden to prove that no funding from this Agreement has been used for such Political Activity. Grantee agrees to cooperate with any audit by the City or its designee in order to ensure compliance with this section. In the event Grantee violates the provisions of this section, the City may, in addition to any other rights or remedies available hereunder, (i) terminate this Agreement and any other agreements between Grantee and City, (ii) prohibit Grantee from bidding on or receiving any new City grant for a period of two (2) years, and (iii) obtain reimbursement of all funds previously disbursed to Grantee under this Agreement.
- 16.12 Preservative-treated Wood Containing Arsenic. Grantee may not purchase preservative-treated wood products containing arsenic in the performance of this Agreement unless an exemption from the requirements of Chapter 13 of the San Francisco Environment Code is obtained from the Department of the Environment under Section 1304 of the Code. The term "preservative-treated wood containing arsenic" shall mean wood treated with a preservative that contains arsenic, elemental arsenic, or an arsenic copper combination, including, but not limited to, chromated copper arsenate preservative, ammoniacal copper zinc arsenate preservative, or ammoniacal copper arsenate preservative. Grantee may purchase preservative-treated wood products on the list of environmentally preferable alternatives prepared and adopted by the Department of the Environment. This provision does not preclude Grantee

from purchasing preservative-treated wood containing arsenic for saltwater immersion. The term "saltwater immersion" shall mean a pressure-treated wood that is used for construction purposes or facilities that are partially or totally immersed in saltwater.

- 16.13 Supervision of Minors. Grantee, and any subgrantees, shall comply with California Penal Code section 11105.3 and request from the Department of Justice records of all convictions or any arrest pending adjudication involving the offenses specified in Welfare and Institution Code section 15660(a) of any person who applies for employment or volunteer position with Grantee, or any subgrantee, in which he or she would have supervisory or disciplinary power over a minor under his or her care. If Grantee, or any subgrantee, is providing services at a City park, playground, recreational center or beach (separately and collectively, "Recreational Site"), Grantee shall not hire, and shall prevent its subgrantees from hiring, any person for employment or volunteer position to provide those services if that person has been convicted of any offense that was listed in former Penal Code section 11105.3 (h)(1) or 11105.3(h)(3). If Grantee, or any of its subgrantees, hires an employee or volunteer to provide services to minors at any location other than a Recreational Site, and that employee or volunteer has been convicted of an offense specified in Penal Code section 11105.3(c), then Grantee shall comply, and cause its subgrantees to comply with that section and provide written notice to the parents or guardians of any minor who will be supervised or disciplined by the employee or volunteer not less than ten (10) days prior to the day the employee or volunteer begins his or her duties or tasks. Grantee shall provide, or cause its subgrantees to provide City with a copy of any such notice at the same time that it provides notice to any parent or guardian. Grantee shall expressly require any of its subgrantees with supervisory or disciplinary power over a minor to comply with this section of the Agreement as a condition of its grant with the subgrantee. Grantee acknowledges and agrees that failure by Grantee or any of its subgrantees to comply with any provision of this section of the Agreement shall constitute an Event of Default.
- 16.14 Public Access to Meetings and Records. If the Grantee receives a cumulative total per year of at least \$250,000 in City funds or City-administered funds and is a non-profit organization as defined in Chapter 12L of the San Francisco Administrative Code, the Grantee shall comply with and be bound by all the applicable provisions of that Chapter. By executing this Agreement, the Grantee agrees to open its meetings and records to the public in the manner set forth in Sections 12L.4 and 12L.5 of the Administrative Code. The Grantee further agrees to make good-faith efforts to promote community membership on its Board of Directors in the manner set forth in Section 12L.6 of the Administrative Code. The Grantee acknowledges that its material failure to comply with any of the provisions of this paragraph shall constitute a material breach of this Agreement. The Grantee further acknowledges that such material breach of the Agreement shall be grounds for the City to terminate and/or not renew the Agreement, partially or in its entirety.

16.15 Consideration of Criminal History in Hiring and Employment Decisions.

- (a) Contractor agrees to comply fully with and be bound by all of the provisions of Chapter 12T "City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions," of the San Francisco Administrative Code (Chapter 12T), including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth herein. The text of the Chapter 12T is available on the web at www.sfgov.org/olse/fco. A partial listing of some of Contractor's obligations under Chapter 12T is set forth in this Section. Contractor is required to comply with all of the applicable provisions of 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.
- (b) The requirements of Chapter 12T shall only apply to a Contractor's or Subcontractor's operations to the extent those operations are in furtherance of the performance of this Agreement, shall

apply only to applicants and employees who would be or are performing work in furtherance of this Agreement, shall apply only when the physical location of the employment or prospective employment of an individual is wholly or substantially within the City of San Francisco, and shall not apply when the application in a particular context would conflict with federal or state law or with a requirement of a government agency implementing federal or state law.

- (c) Contractor shall incorporate by reference in all subcontracts the provisions of Chapter 12T, and shall require all subcontractors to comply with such provisions. Contractor's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.
- (d) Contractor or Subcontractor shall not inquire about, require disclosure of, or if such information is received base an Adverse Action on an applicant's or potential applicant for employment, or employee's: (1) Arrest not leading to a Conviction, unless the Arrest is undergoing an active pending criminal investigation or trial that has not yet been resolved; (2) participation in or completion of a diversion or a deferral of judgment program; (3) a Conviction that has been judicially dismissed, expunged, voided, invalidated, or otherwise rendered inoperative; (4) a Conviction or any other adjudication in the juvenile justice system; (5) a Conviction that is more than seven years old, from the date of sentencing; or (6) information pertaining to an offense other than a felony or misdemeanor, such as an infraction.
- (e) Contractor or Subcontractor shall not inquire about or require applicants, potential applicants for employment, or employees to disclose on any employment application the facts or details of any conviction history, unresolved arrest, or any matter identified in subsection 32(d), above. Contractor or Subcontractor shall not require such disclosure or make such inquiry until either after the first live interview with the person, or after a conditional offer of employment.
- (f) Contractor or Subcontractor shall state in all solicitations or advertisements for employees that are reasonably likely to reach persons who are reasonably likely to seek employment to be performed under this Agreement, that the Contractor or Subcontractor will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of Chapter 12T.
- (g) Contractor and Subcontractors shall post the notice prepared by the Office of Labor Standards Enforcement (OLSE), available on OLSE's website, in a conspicuous place at every workplace, job site, or other location under the Contractor or Subcontractor's control at which work is being done or will be done in furtherance of the performance of this Agreement. The notice shall be posted in English, Spanish, Chinese, and any language spoken by at least 5% of the employees at the workplace, job site, or other location at which it is posted.
- (h) Contractor understands and agrees that if it fails to comply with the requirements of Chapter 12T, the City shall have the right to pursue any rights or remedies available under Chapter 12T, including but not limited to, a penalty of \$50 for a second violation and \$100 for a subsequent violation for each employee, applicant or other person as to whom a violation occurred or continued, termination or suspension in whole or in part of this Agreement.
- 16.16 Food Service Waste Reduction Requirements. Effective June 1, 2007, Grantee agrees to comply fully with and be bound by all of the provisions of the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including the remedies provided, and implementing guidelines and rules. The provisions of Chapter 16 are incorporated herein by reference and made a part of this Agreement as though fully set forth. This provision is a material term of this Agreement. By entering into this Agreement, Grantee agrees that if it breaches this provision, City will suffer actual damages that will be impractical or extremely difficult to determine; further, Grantee agrees that the sum of one hundred dollars (\$100) liquidated damages for the first breach, two hundred dollars (\$200)

liquidated damages for the second breach in the same year, and five hundred dollars (\$500) liquidated damages for subsequent breaches in the same year is reasonable estimate of the damage that City will incur based on the violation, established in light of the circumstances existing at the time this Agreement was made. Such amount shall not be considered a penalty, but rather agreed monetary damages sustained by City because of Grantee's failure to comply with this provision.

16.17 Sugar-Sweetened Beverage Prohibition. Contractor agrees that it will not sell, provide, or otherwise distribute Sugar-Sweetened Beverages, as defined by San Francisco Administrative Code Chapter 101, as part of its performance of this Agreement.

16.18 Slavery Era Disclosure. Reserved

16.19 Compliance with Other Laws. Without limiting the scope of any of the preceding sections of this Article 16, Grantee shall keep itself fully informed of City's Charter, codes, ordinances and regulations and all state, and federal laws, rules and regulations affecting the performance of this Agreement and shall at all times comply with such Charter codes, ordinances, and regulations rules and laws.

16.20 Services Provided by Attorneys. Any services to be provided by a law firm or attorney must be reviewed and approved in writing in advance by the City Attorney. No invoices for services provided by law firms or attorneys, including, without limitation, as subgrantees of Grantee, will be paid unless the provider received advance written approval from the City Attorney.

16.21 Compliance with California Department on Aging. If grant is in excess of \$100,000 in California Department of Aging Funding, grantee is required to complete and submit of Standard Form LLL, "Disclosure Form to Report Lobbying", Form LLL to be found at: http://www.adp.ca.gov/NNA/files/Documents1X.doc

Section 16.22 Additional Requirements for Federally-Funded Awards

- 1) The Grantee shall establish a Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS) number as a universal identifier as per 2 CFR Part 25.
- 2) The Grant Agreement is subject to 2 CFR Part 175, Award Term for Trafficking in Persons. Federal funding under this Grant Agreement may be terminated without penalty if the Grantee
 - a. Engages in severe forms of trafficking in persons during the period of time that the award is in effect:
 - b. Procures a commercial sex act during the period of time that the award is in effect; or
 - c. Uses forced labor in the performance of the award or sub-awards under the award.

ARTICLE 17 MISCELLANEOUS

17.1 No Waiver. No waiver by the Agency or City of any default or breach of this Agreement shall be implied from any failure by the Agency or City to take action on account of such default if such default persists or is repeated. No express waiver by the Agency or City shall affect any default other than the default specified in the waiver and shall be operative only for the time and to the extent therein stated. Waivers by City or the Agency of any covenant, term or condition contained herein shall not be construed

as a waiver of any subsequent breach of the same covenant, term or condition. The consent or approval by the Agency or City of any action requiring further consent or approval shall not be deemed to waive or render unnecessary the consent or approval to or of any subsequent similar act.

- 17.2 Modification. This Agreement may not be modified, nor may compliance with any of its terms be waived, except by written instrument executed and approved in the same manner as this Agreement.
- 17.3 Administrative Remedy for Agreement Interpretation. Should any question arise as to the meaning or intent of this Agreement, the question shall, prior to any other action or resort to any other legal remedy, be referred to the director or president, as the case may be, of the Agency who shall decide the true meaning and intent of the Agreement. Such decision shall be final and conclusive.
- 17.4 Governing Law; Venue. The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California, without regard to its conflict of laws principles. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.
- 17.5 Headings. All article and section headings and captions contained in this Agreement are for reference only and shall not be considered in construing this Agreement.
- 17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided – Emergency HDM

Appendix A1, Services to be Provided - ENP HDM

Appendix A2, Services to be Provided – HDM AWD

Appendix B, Budget - Emergency HDM

Appendix B1, Budget – ENP HDM

Appendix B2, Budget - ENP HDM Nutrition Compliance

Appendix B3, Budget - HDM AWD

Appendix C, Method of Payment

Appendix D, Interests in Other City Grants

Appendix E, Permitted Subgrantees

Appendix F, Federal Award Information

Appendix G, Federal Requirements for Subrecipients

- 17.7 Certified Resolution of Signatory Authority. Upon request of City, Grantee shall deliver to City a copy of the corporate resolution(s) authorizing the execution, delivery and performance of this Agreement, certified as true, accurate and complete by the secretary or assistant secretary of Grantee.
- 17.8 Severability. Should the application of any provision of this Agreement to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (a) the validity of other provisions of this Agreement shall not be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the parties and shall be reformed without further action by the parties to the extent necessary to make such provision valid and enforceable.
- 17.9 Successors; No Third-Party Beneficiaries. Subject to the terms of Article 13, the terms of this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their successors and assigns. Nothing in this Agreement, whether express or implied, shall be construed to give any person or entity (other than the parties hereto and their respective successors and assigns and, in the case of

Article 9, the Indemnified Parties) any legal or equitable right, remedy or claim under or in respect of this Agreement or any covenants, conditions or provisions contained herein.

17.10 Survival of Terms. The obligations of Grantee and the terms of the following provisions of this Agreement shall survive and continue following expiration or termination of this Agreement:

Section 6.4	Financial Statements.	Article 12	Disclosure of Information and
Section 6.5	Books and Records.		Documents
Section 6.6	Inspection and Audit.	Section 13.4	Grantee Retains
Section 6.7	Submitting False Claims;		Responsibility.
	Monetary Penalties	Section 14.3	Consequences of
Section 6.8	Ownership of Results.		Recharacterization.
Article 7	Taxes	This Article 17	Miscellaneous
Article 9	Indemnification and General		
	Liability		
Section 10.4	Required Post-Expiration		
	Coverage.		

- 17.11 Further Assurances. From and after the date of this Agreement, Grantee agrees to do such things, perform such acts, and make, execute, acknowledge and deliver such documents as may be reasonably necessary or proper and usual to complete the transactions contemplated by this Agreement and to carry out the purpose of this Agreement in accordance with this Agreement.
- 17.12 Dispute Resolution Procedure. The following Dispute Resolution Procedure provides a process to resolve any disputes or concerns relating to the administration of an awarded professional services grant or grant between the City and County of San Francisco and nonprofit health and human services grantees. Grantees and City staff should first attempt to come to resolution informally through discussion and negotiation with the designated contact person in the department. If informal discussion has failed to resolve the problem, grantees and departments should employ the following steps:
- Step 1 The grantee will submit a written statement of the concern or dispute addressed to the Grant/Program Manager who oversees the agreement in question. The writing should describe the nature of the concern or dispute, i.e., program, reporting, monitoring, budget, compliance or other concern. The Grant/Program Manager will investigate the concern with the appropriate department staff that are involved with the nonprofit agency's program, and will either convene a meeting with the grantee or provide a written response to the grantee within 10 working days.
- Step 2 Should the dispute or concern remain unresolved after the completion of Step 1, the grantee may request review by the Division or Department Head who supervises the Grant/Program Manager. This request shall be in writing and should describe why the concern is still unresolved and propose a solution that is satisfactory to the grantee. The Division or Department Head will consult with other Department and City staff as appropriate, and will provide a written determination of the resolution to the dispute or concern within 10 working days.
- Step 3 Should Steps 1 and 2 above not result in a determination of mutual agreement, the grantee may forward the dispute to the Executive Director of the Department or their designee. This dispute shall be in writing and describe both the nature of the dispute or concern and why the steps taken to date are not satisfactory to the grantee. The Department will respond in writing within 10 working days.

In addition to the above process, grantees have an additional forum available only for disputes that concern implementation of the thirteen policies and procedures recommended by the Nonprofit Granting Task Force and adopted by the Board of Supervisors. These recommendations are designed to improve

and streamline granting, invoicing and monitoring procedures. For more information about the Task Force's recommendations, see the June 2003 report at http://www.sfgov.org/site/npgrantingtf index.asp?id=1270.

- 17.13 Cooperative Drafting. This Agreement has been drafted through a cooperative effort of both parties, and both parties have had an opportunity to have the Agreement reviewed and revised by legal counsel. No party shall be considered the drafter of this Agreement, and no presumption or rule that an ambiguity shall be construed against the party drafting the clause shall apply to the interpretation or enforcement of this Agreement.
- 17.14 Services During a City-Declared Emergency. In case of an emergency that affects the San Francisco Bay Area, Grantee will make a good faith effort to continue to provide services to the Department's clients on a priority basis. Contactor shall provide fair prices for services that may not be covered under the awarded grant but are necessary as a direct result of the City-declared emergency. Grantee will document the expenses incurred and submit a prompt request for payment to the Department.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first specified herein.

CITY	GRANTEE:	
HUMAN SERVICES AGENCY By:	By signing this Agreement, I certify that I comply with the requirements of the Minimum Compensation Ordinance, which entitle Covered Employees to certain minimum hourly wages and compensated and uncompensated time off.	
Trent Rhorer Executive Director Human Services Agency Date 8/24/17	I have read and understood paragraph 16.3, the City's statement urging companies doing busines in Northern Ireland to move towards resolving employment inequities, encouraging compliance with the MacBride Principles, and urging San Francisco companies to do business with corporations that abide by the MacBride Principles.	
	MEALS ON WHEELS OF SAN FRANCISCO By:	
Approved as to Form:	Title: Executive Director	
Dennis J. Herrera City Attorney	Address: 1375 Fairfax Avenue City, State ZIP: San Francisco, CA 94124	
By: Anne Pearson Date Deputy City Attorney Tres	Phone:415-920-1111 Federal Tax ID #:94-1741155 City Vendor Number:12183 DUNS Number: 07-186-6057	

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first specified herein.

CITY	GRANTEE:		
HUMAN SERVICES AGENCY By:	By signing this Agreement, I certify that I comply with the requirements of the Minimum Compensation Ordinance, which entitle Covered Employees to certain minimum hourly wages and compensated and uncompensated time off.		
Trent Rhorer Executive Director Human Services Agency	I have read and understood paragraph 16.3, the City's statement urging companies doing business in Northern Ireland to move towards resolving employment inequities, encouraging compliance with the MacBride Principles, and urging San Francisco companies to do business with corporations that abide by the MacBride Principles. MEALS ON WHEELS OF SAN FRANCISCO		
	By: DATE Print Name: Ashley McCumber		
Approved as to Form:	Title: Executive Director		
Dennis J. Herrera City Attorney	Address: 1375 Fairfax Avenue		
	City, State ZIP: San Francisco, CA 94124		
By: 3 8/21/17	Phone: 415-920-1111		
Anne Pearson Date Date	Federal Tax ID #: 94-1741155		
Deputy City Attorney 4183	City Vendor Number: 12183		
	DUNS Number: 07-186-6057		

Appendix A2 – Services to be Provided Meals on Wheels of San Francisco Home-Delivered Meals for Adults with Disabilities (HDM-AWD) Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist adults with disabilities living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee Meals on Wheels of San Francisco

ADL Activities of Daily Living: the basic tasks of everyday life including eating,

bathing, dressing, toileting, and transferring (i.e., getting in and out of a

bed or chair).

AWD Adults with Disabilities are adults age 18-59 with disability.

CARBON Human Service Agency's Contracts Administration Reporting and Billing

On-line (CARBON) system

CA-GetCare A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CRFC California Retail Food Code establishes uniform health and sanitation

standards for retail food facilities for regulation by the State Department of

Public Health, and requires local health agencies to enforce these

provisions.

DAAS Department of Adult and Aging Services

Disability A condition attributable to mental or physical impairment, or a

combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and

emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points

Home-Delivered Meals (HDM)

Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter. Home Delivered Meals are provided to consumers who have substantial mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and counseling. This service requires quarterly reevaluation of the HDM consumer by the grantee and an annual comprehensive assessment by a DAAS approved service provider.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone

Low-Income

200% of poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of medical nutrition therapy counseling and referral to other appropriate service to consumers who are receiving special diets, or who are screened to be at high nutrition risk by DETERMINE Your Nutritional Health tool. This service is provided by a Registered Dietitian.

Nutrition Education

The service provider dietitian, consulting dietitian or OOA Nutritionist shall approve the nutrition education plans, and materials. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. The nutrition education provided shall be based on the needs of the consumers as determined by annual the consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented. One set of materials is defined as one nutrition education unit provided to one consumer.

OOA

Office on the Aging

Registered
Dietitian (RD) –
Registered
Dietitian
Nutritionist
(RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity, a result of *Ordinance No. 159-16* which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve *(Chapter 104, Sections 104.1 through 104.9)*.

III. Target Population

The target population is residents of San Francisco County, between the ages of 18-59 who have a disability as defined in Section II, Definitions.. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are lesbian/gay/bisexual/transgender.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria: A consumer, between the age of 18-59 who has *substantial* mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. Substantial impairments include one or more of the following:

- Self-Care: ADL and IADL, especially grocery shopping and meal preparation and that the consumers lacks the ability to obtain safe, healthy meals.
- Capacity for independent living and self-direction
- Cognitive functioning and emotional adjustment

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by the most recent California Retail Food Code and OOA Policies and include nutrition education for HDM consumers. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of AWD meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Documenting, tracking and reporting consumers' condition changes to citywide HDM Assessment contractor that would affect the consumer's eligibility to continue receiving HDM services.
 - 4. Meet with the citywide HDM-AWD assessment contractor at least on a quarterly basis to review services, utilization, and condition change documentation. Grantee must also establish a policy & procedure to communicate with the HDM-AWD assessment provider, as needed, to discuss any issues that may arise pertaining to the HDM-AWD consumer or the service provided.
 - 5. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.
 - 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.
 - 7. Service units:

Table A	FY 2017-18	FY 2018-19	FY 2019-20	Total 3-years
#Unduplicated Consumers	368	368	368	1,104
#Meals	172,777	172,777	172,777	518,331

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring

- at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.
- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant. https://www.aging.ca.gov/docs/Resources/SecurityAwarenessTrng.pps
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.
- C. Grantee will provide nutrition compliance units as indicated in Appendix B.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.

E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC and DAAS policies and nutrition standards. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

- A. Grantee will enter into CA-GetCare any updates in the consumer's demographic data obtained from consumers when conducting a quarterly assessment or any other time a consumer may provide new information.
- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.

- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir.Shaikh@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

Appendix A - Services to be Provided

Meals on Wheels of San Francisco

Emergency Home-Delivered Meals Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist frail homebound seniors and adults with disabilities with critical or emergency needs living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee

Meals on Wheels of San Francisco (MOWSF)

ADL

Activities of Daily Living: the basic tasks of everyday life including eating, bathing, dressing, toileting, and transferring (i.e.,

getting in and out of a bed or chair).

AWD

Adult with Disability age 18 to 59

CA-GetCare

A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CARBON

Human Service Agency's Contracts Administration Reporting and

Billing On-line (CARBON) system

CRFC

California Retail Food Code establishes uniform health and sanitation standards for retail food facilities for regulation by the State Department of Public Health, and requires local health agencies to enforce these provisions.

DAAS

Department of Adult and Aging Services

Disability

A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

Emergency Home-Delivered Meals Emergency Home-delivered meals are provided to eligible homebound individuals with a critical or emergency need and approved by DAAS Integrated Intake staff to meet the emergency eligibility requirements. An individual may be homebound by reason of illness, incapacitating disability, isolation, and lack of support network and have no safe, healthy alternative for meals. Home-delivered meal service consists of the procurement, preparation, service and delivery of meals. Meals are provided within 2-5 days of referral.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points, monitoring and documenting practices and taking corrective actions when failure to meet critical limits is detected.

HSA

Human Services Agency of the City and County of San Francisco

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone.

Low-Income

At or below 200 % of federal poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements

Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses, about options and methods for improving their nutritional status, performed by a Registered Dietitian in accordance with Sections 2585 and 2586, Business and Professions Code.

Nutrition Education

Providing nutrition program consumers current facts and information which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. The nutrition education for congregate sites is defined as demonstrations, audiovisual presentations, lectures, or small group discussions. Nutrition education plan and services shall be approved by a Registered Dietitian. Dietetic students, interns, or technicians may provide nutrition education under the close supervision of a RD. Nutrition educations services shall be based on the needs of the consumers as determined by annual consumer satisfaction survey and/or results from DETERMINE Your. Nutritional Health tool. The nutrition education activities shall be provided on quarterly basis and documented.

OOA

Office on the Aging

Registered Dietitian (RD) – Registered Dietitian Nutritionist (RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

Senior

An individual age 60 or above

SOGI

Sexual Orientation and Gender Identity, a result of Ordinance No. 159-16 which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9).

Transitional Care

Short-term (4 to 6 weeks) Coaching and Care Coordination services focused on consumers discharged from an acute hospital

III. Target Population

The target population is residents of City and County of San Francisco, age 18 and above, with critical or emergency need and who are frail and homebound by reason of illness, disability, isolation, lack of support network, have no safe and healthy alternative for meals, and approved by DAAS Integrated Intake staff to qualify for Emergency HDM or Transitional Care (TC) homedelivered meals.

IV. Services to be Provided

- A. Provide home-delivered meal services, which include:
 Provide Western American-style meals as regular or modified, hot, chilled or frozen meals seven days a week, at 2-meals per consumer a day. The type of meal provided will be based on assessment of the consumer's needs. Service provision:
 - 1. Meal service shall be provided within 5 days from DAAS emergency meals referrals or within 48 hours from DAAS Transitional Care referrals.
 - 2. A total of <u>36,364</u> meals will be provided annually.
 - 3. Emergency meals will not exceed 60 days per participant.
- B. Ensure Central kitchen (or caterer kitchen) and the home-delivered meal routes meet the Standards described in the most current California Retail Food Code (CRFC).
- C. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees all the safety and sanitation components of the program. A safety and sanitation monitoring must be conducted on site and documented at least quarterly at each production kitchen by a RD.
- D. The Grantee will comply with the City's food service waste reduction ordinance (File#06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- E. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- F. For TC referrals from DAAS Intake staff to MOWSF, the following procedure will be followed:
 - a. DAAS Integrated Intake will provide the estimated date and time of the patient's discharge from a hospital. MOWSF will expedite delivery of two meals per day to the patient's home, at the earliest possible time after client returns home, or prior to his or her discharge, if someone is available at home to receive the home delivered meals. For referrals made by 12 noon, delivery will begin the next day. Service start date shall be within 48 hours after the estimated date and time of the patient's discharge from a hospital.

- b. Driver will ring doorbell/knock at the client's residence. If the client (or someone on their behalf) is home, the driver will give the meals directly to them. If the client is not at home, the meals will not be left and a delivery may be rescheduled. If the patient requests assistance, the driver will bring the meals inside and/or put the meals in the refrigerator or freezer (if applicable and per request). If the client (or someone on their behalf) does not answer the door, MOWSF will provide a courtesy call to the client. If the client does not answer the call, MOWSF will contact DAAS Integrated Intake staff to report outcome. DAAS Integrated Intake staff will provide a safety follow-up and determine if MOWSF will deliver the following day.
- G. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA and share relevant information with their staff and volunteers.
- H. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- I. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant. https://www.aging.ca.gov/docs/Resources/SecurityAwarenessTrng.pps

V. Outcome Objective

A. Meals will be delivered to eligible clients within 2-5 days of referral.

VI. Monitoring Activities

- A. Emergency Home-Delivered Meal Program Monitoring: Program monitoring will include review of kitchen facility and home-delivered meal route in accordance with CRFC, maintenance of service unit logs, back up documentation for the units of service and all reporting, progress of service and outcome objectives, agency and organization policies and procedures relating to emergency home-delivered meal program operation, current organizational chart in the food service department, grievance policies and procedures, employee resume and credentials, job description, and whether progress notes are maintained according to the Emergency Home-Delivered Meals standards.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

VII. Reporting Requirements

- A. Grantee will enter into CA-GetCare service start date and all the units of service in the Service Recording Tool by the 5th working day of the month for the preceding month.
- B. Grantee will provide a monthly report of number of meals served as described in Section IV Services to be Provided. Grantee will include the CAGetCare Variance Report with the total number of meals provided in CARBON database by the 15th of the following month.

- C. Grantee will enter the annual Outcome Objective metrics in the CARBON database by the 15th of the month following the end of the program year.
 - The percentage of participants surveyed that have indicated excellent or good in rating the quality of meals they received.
 - The percentage of participants surveyed that have indicated excellent or good in rating the service delivery by staff and/or volunteers.
 - The percentage of participants surveyed who indicated that they benefited from participating in the nutrition program by improving their food security or overall health.
- D. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31st each grant year. This report must be submitted into the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- E. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- F. Grantee will provide other reports as requested. Apart from the on-line reporting via CaGetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir.Shaikh@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

Appendix A1 – Services to be Provided Meals on Wheels of San Francisco Elderly Nutrition Program (ENP), Home-Delivered Meals Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist older homebound individuals living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

П. **Definitions-**

Grantee

Meals on Wheels of San Francisco

ADL

Activities of Daily Living: the basic tasks of everyday life including eating,

bathing, dressing, toileting, and transferring (i.e., getting in and out of a

bed or chair).

CARBON

Human Service Agency's Contracts Administration Reporting and Billing

On-line (CARBON) system

CA-GetCare

A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CDA

California Department of Aging

CRFC

California Retail Food Code establishes uniform health and sanitation standards for retail food facilities for regulation by the State Department of

Public Health, and requires local health agencies to enforce these

provisions.

DAAS

Department of Adult and Aging Services

Disability

A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and

emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessivecompulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

ENP

Elderly Nutrition Program (ENP), a program which provides nutrition services, as authorized by the Older Americans Act of 1965, as amended, and which shall be provided in accordance with Title 22 regulations.

Elderly Nutrition Program (ENP) Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points, monitoring and documenting practices and taking corrective actions when failure to meet critical limits is detected.

Home-Delivered Meals (HDM) Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone

Low-Income

At or below 100% of federal poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the DRI for all calculated nutrients.

ENP-HDM -MOW FY 07-16 to 06-20 Rev. 5/22/17 (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses, about options and methods for improving their nutritional status, performed by a Registered Dietitian in accordance with Sections 2585 and 2586, Business and Professions Code.

Nutrition Education Providing nutrition program consumers current facts and information which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. Nutrition education plan and services shall be approved by a Registered Dietitian. The nutrition education provided shall be based on the needs of the consumers as determined by annual the consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented.

Nutrition Screening The completion of a nutrition screening checklist by eligible consumers to determine if they are at nutrition risk. A nutrition screening checklist is a federal public information collection requirement in the National Aging Program Information System (NAPIS), found in the Federal Register, Volume 59, No. 188, September 29, 1994.

OOA

Office on the Aging

Registered
Dietitian (RD) –
Registered
Dietitian
Nutritionist
(RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity, a result of *Ordinance No. 159-16* which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (*Chapter 104, Sections 104.1 through 104.9*).

Title 22 Regulations Refers to Barclay's official California Code of Regulations. Title 22 Social Security, Division 1.8. California Department of Aging. Chapter 4 (1) Title III Programs – program and service provider requirements. Article 5. Title III C- Elderly Nutrition Program. http://www.aging.ca.gov/ProgramsProviders/AAA/Nutrition/Code of Regula tions/

III. Target Population

The target population is resident of San Francisco County, age 60 and older. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are lesbian/gay/bisexual/transgender.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria:

- A senior, age 60 or above, who is frail and homebound by reason of illness, disability, isolation, lack of support network and has no safe, healthy alternative for meals.
- Spouse or domestic partner of an eligible senior regardless of age or condition, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- An individual with a disability who resides at home with the eligible senior, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- Priority shall be given to the eligible senior.

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by Title 22 Regulations, CDA, and OOA Policies and include nutrition education methods for HDM consumers. The HDM program policy and procedures shall also include initial, annual, and quarterly reassessment guidelines. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of ENP meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the CDA and OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Conduct annual in-home comprehensive assessment and quarterly reassessments of each consumer to evaluate the consumer's eligibility for enrollment in the HDM program. The assessment shall be conducted according to the OOA Policy Memoranda. At least one quarterly assessment per year must be completed in the home of the consumer.
 - 4. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.

ENP-HDM -MOW FY 07-16 to 06-20 Rev, 5/22/17

- 5. A nutrition screening using the "Determine Your Health" checklist is conducted annually for each consumer and documented in CA-GetCare within one month of obtaining the consumer's nutrition risk screening.
- 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.
- 7. Service units:

Table A	FY 2017-18	FY 2018-19	FY 2019-20	Total 3-years
#Unduplicated Consumers	3,200	3,200	3,200	9,600
#Meals	1,434,393	1,434,393	1,434,393	4,303,179

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.
- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant. https://www.aging.ca.gov/docs/Resources/SecurityAwarenessTrng.pps
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.
- C. Grantee will provide nutrition compliance units as indicated in Appendix B.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.
- E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC, CDA nutrition service standards, and DAAS policies. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

A. Grantee will enter into CA-GetCare the consumer data obtained from consumers using the HDM intake form, which includes the annual Nutrition Risk Screening, the loneliness screening, and the food security questions for all enrolled consumers by the due date as specified by OOA policy and in accordance to OOA Nutrition program guidelines.

- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.
- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir.Shaikh@sfgov.org

Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 <u>Sarah.Chan@sfgov.org</u>

D I	E	F
	Appendix B, pg. 1	
Document Date:	5/10/2017	
F AGING AND ADULT	SERVICES	•
L FORMS		
	Grant Term	
	714 14 77 A- C(00)00	
· II	7/1/17 to 6/30/20	4
	TOTAL	Average cost/meal
364 36 364		
7/1/10 10 0/00/20	77177 (0 0,00,20	
243 \$27.243	\$111 720	64.00
		\$1.02 \$2.83
		\$3.85
		
000 \$140,000		\$3.85
		\$0.71
		\$1.45
904 517,904	φυ ວ ,091	\$0.49
E4C	\$289,639	\$2.66
546 \$96,546	\$209,039	\$2.00
.546 \$236,546	\$709,639	
.546 \$236,546		
546 \$236,546	\$709,639	
.546 \$236,546	\$709,639	
546 \$236,546	\$709,639	
546 \$236,546	\$709,639	
546 \$236,546	\$709,639	
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\$236,546 \$000 \$140,000 \$000 \$140,000 \$3.85 \$3.85 \$3.85 \$3.85	\$709,639 \$420,000 \$420,000 \$3,85 \$3,85	\$6.50 \$2.14
\$236,546 \$000 \$140,000 \$000 \$140,000 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$18,881	\$709,639 \$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644	\$6.50 \$2.14
\$236,546 \$000 \$140,000 \$000 \$140,000 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639	\$6.50 \$2.14
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\$236,546 \$000 \$140,000 \$000 \$140,000 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639	\$6.50 \$2.14
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\$236,546 \$236,546 \$000 \$140,000 \$140,000 \$3.85 \$3.85 \$3.85 \$3.85 \$3.85 \$4.65 \$77,665 \$3,881 \$18,881 \$546 \$96,546 \$2.66 \$2.66 \$2.66 \$2.66	\$709,639 \$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639 \$2.66 \$709,639 \$6.50 Date: 5/10/17	\$6.50 \$2.14
	Document Date: OF AGING AND ADULTAL FORMS 36,364 7/1/19 to 6/30/20 243 37,243 757 \$102,757 ,000 \$140,000 \$140,000 678 \$25,678 ,904 \$52,904 ,964 \$17,964	Document Date: 5/10/2017 OF AGING AND ADULT SERVICES AL FORMS Grant Term 7/1/17 to 6/30/20 TOTAL 364 36,364 109,092 7/1/19 to 6/30/20 7/1/17 to 6/30/20 243 \$37,243 \$111,729 3757 \$102,757 \$308,271 3000 \$140,000 \$420,000 3000 \$140,000 \$420,000 3000 \$140,000 \$420,000

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1	Grantee's Name: Meals on Whe							Appendix B, pa	ge 2
2	Program Name:		_					Date:	5/10/17
3	HDM-Emergency								
5			Calari		iefits Detai	: 1			TOTAL
H			Salarie	es & ber	ients Deta	II			TOTAL
	H.S.A-DAAS	Agency Tot	ale	For DAA	S Nutrition	7/1/17 to 6/20/19	חצותפום הי פוצונול	7/1/19 to 6/30/20	7/1/147 to 6/30/20
\dashv	11.0.7. 27.70	Agency ju	ais	FULDAA	5 Nutrition	77.17.17 10 0/30/10	11 11 10 10 0/30/19	171119 10 0/30/20	77 17 10 0/30/20
		Annual Full						,	
		TimeSalary for	Total	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
-	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
		See Driver Tab				\$15,055	\$15,055	\$15,055	\$45,166
11	Programs Mgr, Mark Liddle	\$70,380	100%	1%	1%	\$953	\$953	\$953	\$2,858
12 13	Ops Mgr, Gustavo Lopez	\$76,888	100%	1%	1%	\$1,041	\$1,041	\$1,041	\$3,122
14	Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	\$61,118 \$56,030	100%	1% 1%	1% 1%	\$827	\$827	\$827	\$2,482
15	Support Lead, Philip Duarte	\$43,231	100% 100%	1%	1%	\$601 \$585	\$601 \$585	\$601 \$585	\$1,802 \$1,755
16	Support Lead, I voga Suesue	\$56,594	100%	1%	1%	\$766	\$766	\$766	\$2,298
17	Chief Prog Off, David Linnell	\$139,725	100%	1%	1%	\$1,699	\$1,699	\$1,699	\$5,098
18	Chief Gov Off, Anne Quaintance	\$135,585	100%	1%	1%	\$1,356	\$1,356	\$1,356	\$4,069
19	Fleet & Facilities Dir, John Shee	\$81,765	100%	1%	1%	\$652	\$652	\$652	\$1,957
20	Maintenance, Derek Cook	\$43,748	100%	1%	1%	\$349	\$349	\$349	\$1,047
21	Volunteer Mgr, Kathleen Stirling		100%	1%	1%	\$702	\$702	\$702	\$2,107
22	Volunteer Mgr, TBD	\$62,100	100%	1%	1%	\$702	\$702	\$702	\$2,107
23	Volunteer Director, Meredith Te		100%	1%	1%	\$995	\$995	\$995	\$2,985
24	HR Manager, Ronald Ayotte	\$77,625	100%	1%	1%	\$472	\$472	\$472	\$1,416
25	HR Associate, David C Smith	\$43,056	100%	1%	1%	\$262	\$262	\$262	\$785
26	Communications Director, Karl	\$119,025	100%	0%	0%	\$241	\$241	\$241	\$724
27	Digital Marketing Manager, Kate		100% 100%	0%	0%	\$126	\$126	\$126	\$377
20	CEO, Ashley McCumber	\$212,175	100%		26	3			
29	TOTALS	\$ 1,491,045	1800%	17%	17%	\$27,385	\$27,385	\$27,385	\$82,155
30				renterer in the second	CHEVANIA PROJECT CO			,	
31	FRINGE BENEFIT RATE	36.0%				ł			
	EMPLOYEE EDINOE BENEFITO								
32	EMPLOYEE FRINGE BENEFITS	\$ 536,776	9			\$9,858	\$9,858	\$9,858	\$29,574
33									
	TOTAL DAAS SALARIES &		100						,
35	BENEFITS	\$ 2,027,821				\$37,243	\$37,243	\$37,243	\$111,729
37	,				ĺ				
38	Non - DAAS	Agency To	tals: 💯	, For DA	AS Meal				TOTAL
		Annual Full				Si di			
		TimeSalary for	Total %		Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
40	Drivers	See Driver Tab				\$10,380	\$10,380	\$10,380	\$31,141
41	Programs Mgr, Mark Liddle	\$ 70,380	. 100%	1%	1%	\$504	\$504	\$504	\$1,513
42	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	1%	1%	\$551	\$551	\$551	\$1,653
43	Wait List Mgr, Crystal Booth	\$ 61,118	100%	1%	1%	\$438	\$438	\$438	\$1,314
44	Office Mgr, Harviann Brantley	\$ 56,030	100%	 	i	2	\$318	\$318	\$954
45	Support Lead, Philip Duarte	\$ 43,231	100%	1%	1%	451	\$310	\$310	\$929
46	Support Lead, Ivoga Suesue	\$ 56,594	100%	1%	13	\$406	\$406	\$406	\$1,217
47	Chief Prog Off, David Linnell	\$ 139,725	100%		3		\$900	\$900	\$2,699
48	Chief Gov Off, Anne Quaintance		100%	 	1%		\$300 \$718	\$718	\$2,099
						37.1			
49	Fleet & Facilities Dir, John Shee		100%	 		62.	· \$345	\$345	\$1,036
50	Maintenance, Derek Cook	\$ 43,748	100%		 	62	\$185	\$185	\$554
51	Volunteer Mgr, Kathleen Stirling		100%	1	 	\$372	\$372	\$372	. \$1,116
52	Volunteer Mgr, TBD	\$ 62,100	100%	1%		\$372	\$372	\$372	\$1,116
53	Volunteer Director, Meredith Te	\$ 87,975	100%	1%	1%	\$527	\$527	\$527	\$1,581
54	HR Manager, Ronald Ayotte	\$ 77,625	100%	0%	0%	\$250	\$250	\$250	\$750
55	HR Associate, David C Smith	\$ 43,056	100%	0%	0%	\$139	\$139	\$139	\$416

	A		В	С	D	E	F	Ģ	Н		J
56	Communications Director, Karl	\$	119,025	100%	0%	0%		\$128	\$128	\$128	\$383
57	Digital Marketing Manager, Kate	\$	61,926	100%	0%	0%		\$66	\$66	\$66	\$199
58	CEO, Ashley McCumber	\$	212,175	100%	1%	1%		\$1,973	\$1,973	\$1,973	\$5,920
59	TOTAL NON-DAAS	\$	1,491,045	1800%	10%	10%		\$18,881	\$18,881	\$18,881	\$56,644
61	FRINGE BENEFIT RATE		36.0%								
	EMPLOYEE FRINGE BENEFITS	\$	536,776					\$6,797	\$6,797	\$6,797	\$20,392
90-								·			
1 1	TOTAL Non-DAAS SALARIES & BENEFITS	\$	2,027,822					\$25,678	\$25,678	\$25,678	\$77,035
	TOTAL DAAS & Non-DAAS SALARIES & BENEFITS	\$	4,055,643					\$62,922	\$62,922	\$62,922	\$188,765
68	HSA #2	Forn	n Rev. 12/22/1					00777			

									% Nutr Prog	Adjusted Nutr		DAAS	Non DAAS	i i	
HDM-Emergency								Total % FTE	(b)	FTE	DAAS %	5alary	%	Non Daas	
LNAME	FNAME	HRS-YR	FTE	Dept	Salary	FRINGE	Comp				59.2%		40.8%		
Birch	Stephanie	2,080	1.00	Driver	\$32,197			100%	2.1%	2.1%	1.2%	5394	0.8%	\$272	
Chen	Daniel	2,080	1.00	Driver	\$53,263			100%	2.1%	2.1%	1.2%	5 75653	0.8%	\$450	
Dearaujo	Cleunir	2,080	1.00	Driver	\$32,298			100%	2.1%	2.1%	1.2%	\$896	0.8%	\$273	
Fleming	James	1,248	1.00	Driver	\$32,601			100%	2.1%	2.1%	1.2%	\$399	0.8%	\$275	
Gardner	Preston	2,080	1.00	Driver	\$35,083			100%	2.1%	2.1%	1.2%	\$430	0.8%	\$296	
Gomez .	Francisco	2,080	1.00	Driver	\$37,007			100%	2.1%	2.1%	1.2%	\$453	0.8%	3313	
Harrington	Gerald	2,080	1.00	Driver	\$35,731			100%	2.1%	2.1%	1.2%	\$438	0.8%	\$302	
Hernandez	Waskar	2,080	1.00	Driver	\$32,855			100%	2.1%	2.1%	1.2%	\$403	0.8%	+ S278	
Huang	Xing	2,080	1.00	Driver	\$35,896			100%	2.1%	2.1%	1.2%	\$440	0.8%	\$303	
Ishida	Philip	2,080	1.00	Driver	\$34,211			100%	2.1%	2.1%	1.2%	\$419	0.8%	\$289	
Kelley	Sheila	2,080	1.00	Driver	\$33,853			100%	2.1%	2.1%	1.2%	144.7 \$415	0.8%	\$1, \$286	
Kwong	Raymond	2,080	1.00	Driver	\$37,489			100%	2.1%	2.1%	1.2%	\$459	0.8%	\$317	
Lee	Karmari	2,080	1.00	Driver	\$38,598			100%	2.1%	2.1%	1.2%	\$473	0.8%	\$326	
Letuane	Fou	2,080	1.00	Driver	\$31,286			100%	2.1%	2.1%	1.2%	##C\$383	0.8%	\$ \$264	
Maher	Antoinette	2,080	1.00	Driver	\$46,351			100%	2.1%	2.1%	1.2%	\$568	0.8%	15 0 \$392	
Maldonado	Michael	2,080	1.00	Driver	\$38,250			100%	2.1%	2.1%	1.2%	5469	0.8%	\$823	
Marcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	2.1%	2.1%	1.2%	\$488	0.8%	\$337	
Mejia	Felipe Ernest	2,080	1.00	Driver	\$34,918			100%	2.1%	2.1%	1.2%	5428	0.8%	S295	
Pomele	Alafale	2,080	1.00	Driver	\$46,769			100%	2.1%	2.1%	1.2%	\$573	0.8%	\$395	
Price ·	Bianca	2,080	1.00	Driver	\$35,235			100%	2.1%	2.1%	1.2%	\$432	0.8%	\$298	
Sandoval	Adrian	2,080	1.00	Driver	\$36,952			100%	2.1%	2.1%	1.2%	\$453	0.8%	\$312	
Sarmiento	Gemma	2,080	1.00	Driver	\$43,082			100%	2.1%	2.1%	1.2%	5528	0.8%	F# \$864	
Sefo	Viena	2,080	1.00	Driver	\$49,226			100%	2.1%	2.1%	1.2%	\$603	0.8%	\$416	
Torres	Martha	2,080	1.00	Driver	\$37,620			100%	2.1%	2.1%	1.2%	\$461	0.8%	\$318	
Torres	Rigoberto	2,080	1.00	Driver	\$43,731			100%	2.1%	2.1%	1.2%	\$536	0.8%	\$369	
Vega	Rene	1,664	1.00	Driver	\$37,041			100%	2.1%	2.1%	1.2%	\$454	0.8%	5313	
Yee	Roland	2,080	1.00	Driver	\$46,340			100%	2.1%	2.1%	1.2%	\$568	0.8%	\$391	
Zitsman	Mark	2,080	1.00	Driver	\$37,439			100%	2.1%	2.1%	1.2%	\$459	0.8%	4 531.6	
Open: 11/1 Emp List, MOWSF Bdgt,	CCSF Bdgt	2,080	1.00	Driver	\$38,399			100%	- 2.1%	2.1%	1.2%	\$470	0.8%	5324	
Open: 11/1 Emp List, MOWSF Bdgt		2,080	1.00	Driver	\$38,399			100%	2.1%	2.1%	1.2%	# \$470	0.8%	\$324	
Open: 11/1/16 Emp List		2,080	1.00	Driver	\$38,399	***************************************		100%	2.1%	2.1%	1.2%	\$470	0.8%	\$324	
New in 17/18		2,080	1.00	Driver	\$38,399			100%	2.1%	2.1%	1.2%	\$470	0.8%	\$324	
Total Original Approved Budget	2040 1950	可可能對於	32.00	Maria Line	\$1,228,769	area gara	Towns A	PARTITION OF		2000年1900年		\$\$15,055		\$10,380	\$25,436

	A B C L	D I E	F	G	Н
1	Grantee's Name: Meals on Wheels	<u> </u>	<u> </u>		Appendix B, page 3
	Program Name:				5/10/17
3	HDM-Emergency			Date	1,000,000
4		perating Expense	Detail		
7	LLOADAAO An LLUGANA (L SECRETARIO CON CONTRACTOR	leaver an one	Licentes an an analysis and	2024
	H.S.A-DAAS Annual #Meals Contracte	A CONTROL OF THE CONT	36,364	36,364	TOTAL
		m: 7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
9	Rental of Property				
10	Utilities(Elec, Water, Gas, Phone, Scavenger)				
11	Office Supplies, Postage				
12	Building Maintenance Supplies and Repair				
13	FOOD COSTS				
14	Raw Food per meal \$ -				
15	Cong Food Svc Supplies per meal \$ -				
	HDM Food Svc Supplies per meal \$ -				
	Catered Meals per meal \$ 2.93	\$102,757	\$102,757	\$102,757	\$308,271
	•			1 - 1 - 1 - 1	
	CONSULTANT/SUBCONTRACTOR Descriptive Title	1			
	Registered Dietitian				
20					
21	OTHER COSTS:				
22	Insurance				
23	Staff Training & Travel				
	Rental of Equipment				
	Small equipment & Supplies				
	Delivery Cost	··		,	
	Kitchen Costs				
	Fees, dues, advertising				
	Outside Services				
-	Grant, Volunteer and Client Costs				
	Other Operating				
31	Other Operating				
22	Fundraising		İ		
	,				
33	TOTAL DAAS OPERATING EXPENSE	\$102,757	\$102,757	\$102,757	\$308,271
33 35	TOTAL DAAS OPERATING EXPENSE Non-DAAS	\$102,757	\$102,757	\$102,757	\$308,271 TOTAL
33 35	TOTAL DAAS OPERATING EXPENSE	\$102,757	\$102,757	\$102,757	
33 35 36	TOTAL DAAS OPERATING EXPENSE Non-DAAS	\$102,757	\$102,757	\$102,757	
33 35 36 37	TOTAL DAAS OPERATING EXPENSE Non-DAAS Expenditure Category	\$102,757 \$757	\$102,757 ***********************************	\$102,757 \$757	
33 35 36 37 38	TOTAL DAAS OPERATING EXPENSE Non-DAAS Expenditure Category Rental of Property				TOTAL
33 35 36 37 38 39	TOTAL DAAS OPERATING EXPENSE Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage	\$757 \$569	\$757 \$569	\$757 \$569	\$2,271 \$1,707
33 35 36 37 38 39 40	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair	\$757	\$757	\$757	**TOTAL
33 35 36 37 38 39 40 41	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS	\$757 \$569	\$757 \$569	\$757 \$569	\$2,271 \$1,707
33 35 36 37 38 39 40 41 42	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ -	\$757 \$569	\$757 \$569	\$757 \$569	\$2,271 \$1,707
33 35 36 37 38 39 40 41 42 43	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ -	\$757 \$569	\$757 \$569	\$757 \$569	\$2,271 \$1,707
33 35 36 37 38 39 40 41 42 43 44	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ -	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$2,271 \$1,707 \$3,264
33 35 36 37 38 39 40 41 42 43 44 45	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93	\$757 \$569	\$757 \$569	\$757 \$569	\$2,271 \$1,707
33 35 36 37 38 39 40 41 42 43 44 45	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$2,271 \$1,707 \$3,264
33 35 36 37 38 39 40 41 42 43 44 45 46 47	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$2,271 \$1,707 \$3,264
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$757 \$569 \$1,088	\$2,271 \$1,707 \$3,264
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian	\$757 \$569 \$1,088	\$757 \$569 \$1,088 \$3,826	\$757 \$569 \$1,088 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance	\$757 \$569 \$1,088 \$3,826	\$757 \$569 \$1,088 \$3,826	\$757 \$569 \$1,088 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel	\$757 \$569 \$1,088	\$757 \$569 \$1,088 \$3,826	\$757 \$569 \$1,088 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment	\$757 \$569 \$1,088 \$3,826 \$831 \$624	\$757 \$569 \$1,088 \$3,826	\$757 \$569 \$1,088 \$3,826 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479 \$2,493 \$1,872
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel	\$757 \$569 \$1,088 \$3,826 \$831 \$624	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420	\$757 \$569 \$1,088 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost	\$757 \$569 \$1,088 \$3,826 \$831 \$624	\$757 \$569 \$1,088 \$3,826 \$831 \$624	\$757 \$569 \$1,088 \$3,826 \$3,826	\$2,271 \$1,707 \$3,264 \$11,479 \$2,493 \$1,872
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - Catered Meals per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies	\$757 \$569 \$1,088 \$3,826 \$831 \$624	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420	\$757 \$569 \$1,088 \$3,826 \$3,826 \$831 \$624 \$420	\$2,271 \$1,707 \$3,264 \$11,479 \$11,479 \$2,493 \$1,872 \$1,260
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420 \$6,334 \$3,295 \$445	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420 \$6,334 \$3,295 \$445	\$757 \$569 \$1,088 \$3,826 \$3,826 \$831 \$624 \$420 \$6,334	\$2,271 \$1,707 \$3,264 \$11,479 \$11,479 \$2,493 \$1,872 \$1,260 \$19,002
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420 \$6,334 \$3,295	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420 \$6,334 \$3,295 \$445	\$757 \$569 \$1,088 \$3,826 \$3,826 \$420 \$6,334 \$3,295	\$2,271 \$1,707 \$3,264 \$11,479 \$11,479 \$2,493 \$1,872 \$1,260 \$19,002 \$9,885
33 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57	Non-DAAS Expenditure Category Rental of Property Utilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Building Maintenance Supplies and Repair FOOD COSTS Raw Food per meal \$ - Cong Food Svc Supplies per meal \$ - HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs Fees, dues, advertising	\$757 \$569 \$1,088 \$3,826 \$831 \$624 \$420 \$6,334 \$3,295 \$445	\$757 \$569 \$1,088 \$3,826 \$3,826 \$420 \$6,334 \$3,295 \$445 \$1,533	\$757 \$569 \$1,088 \$3,826 \$3,826 \$420 \$6,334 \$3,295 \$445	\$2,271 \$1,707 \$3,264 \$11,479 \$11,479 \$2,493 \$1,872 \$1,260 \$19,002 \$9,885 \$1,335

****	Α	В	С	D	E	F	G	Н
	Fundraising				\$27,795	\$27,795	\$27,795	\$83,385
	TOTAL Non-DAAS OPER	ATING EXP	ENSE		\$52,904	\$ 52,904.48	\$52,904	\$158,713
64	TOTAL DAAS & Non-DAA	S OPERATIN	NG EXPENS	SE	\$155,661	\$155,661	\$155,661	\$466,984
69	HSA #3	Form Rev. 12	/22/16					

	A				E	F
***************************************	A	В	C	D		r
1	BUDGET FORMS				Appendix B1, pg. 1	
2				Document Date:	5/10/2017	
3	HUMAN SERVICES AG	ENCY - DEPAI	RTMENT OF A	GING AND ADUL	T SERVICES	
4		BUDGET	PROPOSAL FO	ORMS		
5	Grantee's Name: Meals on Wheels San	Eranalaaa			Grant Term	
	2 5 5 6 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6	and the transfer of the second			Orani Tenni	
6	(Check One) New Renewal	_ Modification _				
7	Effective Date of Mod:	lo. of Mod:			7/1/17 to 6/30/20	
	Program: Enter 1 Prog ONLY (e.g. Cong-ENP,					Average
	HDM-ENP, Cong-AWD, or HDM-AWD)	HDM-ENP			TOTAL	cost/meal
9	Annual #Meals Contracted	1,434,393	1,434,393	1,434,393	4,303,179	
	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20	
\vdash		771177 10 0700710	771710 10 0700710	171710100700720	77 17 17 10 0/00/20	
	DAAS Expenditures			-		
	Salaries & Benefits	\$1,350,363	\$1,350,363	\$1,350,363	\$4,051,089	\$0.94
	Operating Expense	\$3,698,701	\$3,698,701	\$3,698,701	\$11,096,103	\$2.58
-	Subtotal	\$5,049,064	\$5,049,064	\$5,049,064	\$15,147,192	\$3.52
15	Indirect Percentage (max 10%)		·			
	Indirect Cost (Line 15 X Line 14, check		•			
	Gen.Guidance regarding indirect exclusion)					
17	Capital Expenditure					
	TOTAL DAAS EXPENDITURES	\$5,049,064	\$5,049,064	\$5,049,064	\$15,147,192	\$3.52
19				建设计划设置的		
20	Non-DAAS Expenditures			•		
21	Salaries & Benefits	\$1,131,922	\$1,131,922	\$1,131,922	\$3,395,765	\$0.79
22	Operating Expense	\$2,389,987	\$2,389,987	\$2,389,987	\$7,169,960	\$1.67
	Indirect Expense	\$709,746	\$709,746	\$709,746	\$2,129,239	\$0.49
24	Capital Expenditure					
25	TOTAL Non-DAAS EXPENDITURES	\$4,231,655	\$4,231,655	\$4,231,655	\$12,694,964	\$2.95
					,	
	TOTAL DAAS & Non-DAAS					
	TOTAL DAAS & Non-DAAS EXPENDITURES	\$9,280,719	\$9,280,719	\$9,280,719	\$27,842,156	\$6.47
27 28	EXPENDITURES	\$9,280,719	\$9,280,719		\$27,842,156	\$6.47
27 28	•	\$9,280,719	\$9,280,719			\$6.47
27 20 29	EXPENDITURES	\$9,280,719 \$3,126,078	\$3,126,078	\$3,126,078	\$9,378,234	\$6.47
27 28 29 30 31	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds	\$3,126,078 \$1,669,807	\$3,126,078 \$1,669,807	\$3,126,078 \$1,669,807	\$9,378,234 \$5,009,421	\$6.47
27 28 29 30 31 32	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds	\$3,126,078	\$3,126,078	\$3,126,078 \$1,669,807	\$9,378,234 \$5,009,421	\$6.47
27 28 29 30 31 32 33	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds	\$3,126,078 \$1,669,807 \$253,179	\$3,126,078 \$1,669,807 \$253,179	\$3,126,078 \$1,669,807 \$253,179	\$9,378,234 \$5,009,421 \$759,537	\$6.47
27 28 29 30 31 32 33	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds	\$3,126,078 \$1,669,807 \$253,179	\$3,126,078 \$1,669,807	\$3,126,078 \$1,669,807	\$9,378,234 \$5,009,421	\$6.47
27 28 29 30 31 32 33 34	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds	\$3,126,078 \$1,669,807 \$253,179	\$3,126,078 \$1,669,807 \$253,179	\$3,126,078 \$1,669,807 \$253,179	\$9,378,234 \$5,009,421 \$759,537	\$6.47
27 28 29 30 31 32 33 34 35	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092	\$6.47
27 28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092	\$6.47
27 28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092	\$6.47
27 28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092	\$6.47
27 28 29 30 31 32 33 34 35 36 37	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is recompliance) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93	
27 28 29 30 31 32 33 34 35 36 37 38	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93	\$0.15
27 28 29 30 31 32 33 34 35 36 37 38 39	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2:76 \$3.93 222,000 \$5,100,345 \$832,295	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2:76 \$3.93 \$666,000 \$15,301,036 \$2,496,886	\$0.15
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is refered to the compliance) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is refered to the compliance) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456 \$5,14 \$39,033,548	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2.76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2.76 \$3.93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456 \$5,14 \$39,033,548	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL Full Time Equivalent (FTE)	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$13,011,184 \$9.07	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$7,377,819 \$13,011,184 \$9.07	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456 \$5,14 \$39,033,548 \$9.07	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 50	EXPENDITURES HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL Full Time Equivalent (FTE) Prepared by: Patrick Schmalz	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5.14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5,14 \$13,011,184 \$9.07	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456 \$5,14 \$39,033,548 \$9,07	\$0.15 \$3.56
27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 50 51	HSA-DAAS Revenues Meals, Local Funds Meals: Federal funds Meals: State funds Nutrition Compliance (if your agency is r TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL Full Time Equivalent (FTE)	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3.93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$5.14 \$13,011,184	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$13,011,184 \$9.07	\$3,126,078 \$1,669,807 \$253,179 \$584,300 \$5,633,364 \$2,76 \$3,93 222,000 \$5,100,345 \$832,295 \$1,223,178 \$7,377,819 \$7,377,819 \$13,011,184 \$9.07	\$9,378,234 \$5,009,421 \$759,537 \$1,752,900 \$16,900,092 \$2,76 \$3,93 \$666,000 \$15,301,036 \$2,496,886 \$3,669,534 \$22,133,456 \$5,14 \$39,033,548 \$9,07	\$0.15 \$3.56

	A	В	С	D	E F	G	Н	i	J
1	Grantee's Name: Meals on Whe	els San Franci	sco		<u> </u>			Appendix B1, p	page 2
2	Program Name:	,						Date:	5/10/17
	HDM-ENP								
5			Salari	as & Bar	nefits Detai	il			TOTAL
	•		Salain	es or Dei	ients Detai	11		•	TOTAL
8	H.S.A-DAAS	Agency To	tals	For DAA	S Nutrition	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
- <u>-</u>		7 901.03 10		101010	O (value)		Transcate Greense	771110 10 0100720	TYTITY TO GICCIZE
		Annual Full	٠						
	•	TimeSalary for	Total	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary	Salary .	Salary
	Drivers	See Driver Tab			l l	\$545,857	\$545,857	\$545,857	\$1,637,570
11	Programs Mgr, Mark Liddle	\$70,380	100%	49%	49%	\$34,542	\$34,542	\$34,542	\$103,627
12	Ops Mgr, Gustavo Lopez	\$76,888	100%	49%	49%	\$37,736	\$37,736	\$37,736	\$113,209
14	Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	\$61,118	100%	49%	49% 39%	\$29,997	\$29,997	\$29,997	\$89,990
15	Support Lead, Philip Duarte	\$56,030 \$43,231	100% 100%	39% 49%	49%	\$21,724 \$21,218	\$21,724 \$21,218	\$21,724 \$21,218	\$65,172
16	Support Lead, I mile Buarte Support Lead, Ivoga Suesue	\$56,594	100%	49%	49%	\$27,776	\$27,776	\$27,776	\$63,653 \$83,329
17	Chief Prog Off, David Linnell	\$139,725	100%	44%	44%	\$61,716	\$61,716	\$61,716	\$185,147
18	Chief Gov Off, Anne Quaintance	\$135,585	100%	36%	36%	\$49,245	\$49,245	\$49,245	\$147,734
19	Fleet & Facilities Dir, John Shee	\$81,765	100%	29%	29%	\$23,677	\$23,677	\$23,677	\$71,031
20	Maintenance, Derek Cook	\$43,748	100%	29%	29%	\$12,668	\$12,668	\$12,668	\$38,005
21	Volunteer Mgr, Kathleen Stirling	\$62,100	100%	41%	41%	\$25,399	\$25,399	\$25,399	\$76,197
22	Volunteer Mgr, TBD	\$62,100	100%	41%	41%	. \$25,399	\$25,399	\$25,399	\$76,197
23	Volunteer Director, Meredith Te		100%	41%	41%	\$35,982	\$35,982	\$35,982	\$107,945
24	HR Manager, Ronald Ayotte	\$77,625	100%	22%	22%	\$17,146	\$17,146	\$17,146	\$51,437
25	HR Associate, David C Smith	\$43,056		22%	22%	\$9,510	\$9,510	\$9,510	\$28,530
26	Communications Director, Karl	\$119,025		7%	7%	\$8,763	\$8,763	\$8,763	\$26,290
27	Digital Marketing Manager, Kate CEO, Ashley McCumber	\$61,926 \$212,175		7%	7%	\$4,559	\$4,559	\$4,559	\$13,678
20	CEO, Ashley McCumber	\$212,175	100%						
29	TOTALS	\$ 1,491,045	1800%	604%	604%	\$992,914	\$992,914	\$992,914	\$2,978,742
30					Minumantener sector is				Y
31	FRINGE BENEFIT RATE	36.0%							
	EMPLOYEE EDINOE DEVICEITO			dia di		·			
32	EMPLOYEE FRINGE BENEFITS	\$ 536,776				\$357,449	\$357,449	\$357,449	\$1,072,347
33 34									
	TOTAL DAAS SALARIES &								
35	BENEFITS	\$ 2,027,822				\$1,350,363	\$1,350,363	\$1,350,363	\$4,051,089
31				Section 1					
38	Non - DAAS	Agency To	tals -	For DA	AS Meal			,	TOTAL
		Annual Full							
		TimeSalary for	Total %	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
40	Drivers	See Driver Tab				\$457,556	\$457,556	\$457,556	\$1,372,669
41	Programs Mgr, Mark Liddle	\$ 70,380	100%	33%	33%	\$22,930	\$22,930	\$22,930	\$68,790
42	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	33%	33%	\$25,050	\$25,050	\$25,050	\$75,150
43	Wait List Mgr, Crystal Booth	\$ 61,118	100%	33%	33%	\$19,912	\$19,912	\$19,912	\$59,737
44	Office Mgr, Harviann Brantley	\$ 56,030	100%	 	3	\$14,421	\$14,421	\$14,421	\$43,262
45	Support Lead, Philip Duarte	\$ 43,231	100%			\$14,085	\$14,085	\$14,085	\$42,254
46	Support Lead, Ivoga Suesue	\$ 56,594	100%		3	\$18,438	\$18,438	\$18,438	\$55,315
47	Chief Prog Off, David Linnell	\$ 139,725	 			\$10,430		1	
			100%		-		\$40,968	\$40,968	\$122,904
48	Chief Gov Off, Anne Quaintance		100%		6	\$32,689	\$32,689	\$32,689	\$98,068
49	Fleet & Facilities Dir, John Shee		100%	 	1	\$15,717	\$15,717	\$15,717	\$47,152
50	Maintenance, Derek Cook	\$ 43,748	100%	19%	120	\$8,410	\$8,410	\$8,410	\$25,229
51	Volunteer Mgr, Kathleen Stirling	\$ 62,100	100%	27%		\$16,860	\$16,860	\$16,860	\$50,581
52	Volunteer Mgr, TBD	\$ 62,100	100%	27%	27%	\$16,860	\$16,860	\$16,860	\$50,581
53	Volunteer Director, Meredith Te	\$ 87,975	100%	27%	27%	\$23,885	\$23,885	\$23,885	\$71,656
54	HR Manager, Ronald Ayotte	\$ 77,625	100%	15%	15%	\$11,382	\$11,382	\$11,382	\$34,145
55		\$ 43,056	100%	 	é	\$6,313	\$6,313		\$18,939
					<u></u>	ika			

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56	Communications Director, Karl	\$	119,025	100%	5%	5%		\$5,817	\$5,817	\$5,817	\$17,452
57	Digital Marketing Manager, Kate	\$	61,926	100%	. 5%	5%		\$3,027	\$3,027	\$3,027	\$9,080
58	CEO, Ashley McCumber	\$	212,175	100%	37%	37%		\$77,974	\$77,974	\$77,974	\$233,923
59	TOTAL NON-DAAS	\$	1,491,045	1800%	438%	438%		\$832,295	\$832,295	\$832,295	\$2,496,886
	FRINGE BENEFIT RATE		36.0%		•					•	
62	EMPLOYEE FRINGE BENEFITS	\$	536,776				2	\$299,626	\$299,626	\$299,626	\$898,879
95											
65 66	TOTAL Non-DAAS SALARIES & BENEFITS	\$	2,027,822					\$1,131,922	\$1,131,922	\$1,131,922	\$3,395,765
	TOTAL DAAS & Non-DAAS SALARIES & BENEFITS HSA #2	\$ Forn	4,055,644 n Rev. 12/22/1	6		1	では	\$2,482,284	\$2,482,284	\$2,482,284	\$7,446,854

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					,									
<u> </u>			T			T	1	1			SADAAS			
HDM-ENP	,	The second second					Total % FTE	% Nutr Prog	Adjusted Nutr	DAAS %	Budgeted Salany	Non DAAS	Non Daas	
LNAME	FNAME	HRS-YR	FTE Dep	t Salary	FRINGE	Comp	70			54.4%		45.6%		
	Stephanie	2,080	1.00 Driv		-	1	100%	81.7%	81.7%	44.4%	.07 S14:303	37.2%	\$11,989	
	Daniel	2,080	1.00 Driv				100%	81.7%		44.4%	\$23,661	37.2%		
	Cleunir	2,080	1.00 Driv				100%	81.7%		44.4%	\$14,348	37.2%		
Fleming	James	1,248	1.00 Driv			1	100%	81.7%		44.4%	\$14,482	37.2%	The same of the sa	*
	Preston	2,080	1.00 Driv				100%	81.7%		44.4%	A-515,585	37.2%		
Gomez	Francisco	2,080	1.00 Driv	er \$37,007			100%	81.7%	81.7%	44.4%	\$16,440	37.2%	\$18,780	····
Harrington	Gerald	2,080	1.00 Driv	er \$35,731			100%	81.7%	81.7%	44.4%	\$15,873	37.2%	\$13,305	
Hernandez	Waskar	2,080	1.00 Driv	er \$32,855			100%	81.7%	81.7%	44.4%	\$14,595	37.2%		
Huang	Xing	2,080	1.00 Driv	er \$35,896			100%	81.7%	81.7%	44.4%	-15 \$15,946	37.2%	\$13,367	
Ishida	Philip	2,080	1.00 Driv	er \$34,211			100%	81.7%	81.7%	44.4%	\$15,198	37.2%	-\$12,739	
Kelley	Sheila	2,080	1.00 Driv				100%	81.7%	81.7%	44.4%	\$15,039	37.2%	\$12,606	~~~~
Kwong	Raymond	2,080	1.00 Driv	er \$37,489			100%	81.7%	81.7%	44.4%	\$16,654	37.2%		
Lee	Karmari	2,080	1.00 Driv	er \$38,598			100%	81.7%	81.7%	44.4%	\$17,146	37.2%	514,379	
Letuane	Fou	2,080	1.00 Driv	er \$31,286			100%	81.7%	81.7%	44.4%	\$13,898	37.2%	\$11,650	
Maher	Antoinette	2,080	1.00 Driv	er \$46,351			100%	81.7%	81.7%	44.4%	\$20,590	37.2%	\$17,260	
Maldonado	Michael	2,080	1.00 Drive				100%	81.7%	81.7%	44.4%	\$ \$16,992	37.2%	\$14,243	
Marcos Aragon	Noel	2,080	1.00 Driv				100%	81.7%	81.7%	44.4%	\$17,703	37.2%	\$14,839	
	Felipe Ernest	2,080	1.00 Driv				100%	81.7%	81.7%	44.4%	\$15,511	37.2%	\$13,002	
	Alafale	2,080	1.00 Drive				100%	81.7%	81.7%	44,4%	\$\$20,776	37.2%	\$12,415	
Price	Bianca	2,080	1.00 Drive	er \$35,235			100%	81.7%	81.7%	44.4%	\$15,652	37.2%	\$18,120	
Sandoval	Adrian	2,080	1.00 Driv	er \$36,952			100%	81.7%	81.7%	44.4%	\$16,415	37.2%	-\$13,76D	
Sarmiento	Gemma	2,080	1.00 Drive	er \$43,082			100%	81.7%	81.7%	44.4%	\$19,138	37.2%	\$16,042	
Sefo	Viena	2,080	1.00 Drive	er \$49,226			100%	81.7%	81.7%	44.4%	\$21,868	37.2%	\$18,330	
Torres	Martha	2,080	1.00 Drive	er \$37,620			100%	81.7%	81.7%	44.4%	\$16,712	37.2%	\$14,009	
Torres	Rigoberto	2,080	1.00 Drive	er \$43,731			100%	81.7%	81.7%	44.4%	\$19,427	37.2%	\$16,284	
Vega	Rene	1,664	1.00 Drive	er \$37,041	}		100%	81.7%	81.7%	44.4%	\$16,455	37.2%	\$13,793	
Yee	Roland	2,080	1.00 Drive				100%	81.7%	81.7%	44.4%	\$20,986	37.2%	\$17,256	
Zitsman	Mark	2,080	1.00 Drive	er \$37,439			100%	81.7%	81.7%	44.4%	\$16,631	37.2%	\$13,941	
Open: 11/1 Emp List, MOWSF Bdgt,	, CCSF Bdgt	2,080	1.00 Drive	er \$38,399			100%	81.7%	81.7%	44.4%	\$17,098	37.2%	\$14,299	
Open: 11/1 Emp List, MOWSF Bdgt		2,080	1.00 Drive	er \$38,399	-		100%	81.7%	81.7%	44.4%	X+ \$17,058	37.2%	S14,299	***************************************
Open: 11/1/16 Emp List		2,080	1.00 Drive	er \$38,399			100%	81.7%	81.7%	44.4%	\$17,058	37.2%	\$14,299	
New in 17/18		2,080	1.00 Drive				100%	81.7%	81.7%	44.4%	Tenant management from the	37.2%	:4'\$14,299	
					<u> </u>						10000000			
Total Original Approved Budget 🐃	A-1-14-15-15-1	THE STREET STREET	32.00	\$1,228.769	Service Country	11441	BEST MANY STATES	3-7-6 mm	College College	Production and	×\$545.857	A STATE OF STATE	\$457,556	\$1,003,413

	A B C D	E	F	G	н 1
1	Grantee's Name: Meals on Wheels	<u> </u>			Appendix B1, page
	Program Name:			Date:	5/10/17
3	HDM-ENP				
4	Ope	rating Expense	Detail		
7	H.S.A-DAAS Annual #Meals Contracted:	1.434.393	1,434,393	1,434,393	TOTAL
_		7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
	Rental of Property				
	Utilities(Elec, Water, Gas, Phone, Scavenger)				
	'				
	Office Supplies, Postage				
	Building Maintenance Supplies and Repair				
	FOOD COSTS				·
	Raw Food per meal \$ -				
	Cong Food Svc Supplies per meal \$ -				
	HDM Food Svc Supplies per meal \$ -			40.000.001	
17	Catered Meals per meal \$ 2.93	\$3,698,701	\$3,698,701	\$3,698,701	\$11,096,103
18	CONSULTANT/SUBCONTRACTOR Descriptive Title				
19	Registered Dietitian				
20					
	OTHER COSTS:		<u> </u>	·	
	Insurance		<u> </u>		
_	Staff Training & Travel				
	Rental of Equipment				
	Small equipment & Supplies				<u> </u>
	Delivery Cost				
	Kitchen Costs				
	Fees, dues, advertising				
_	Outside Services				
	Grant, Volunteer and Client Costs				
	Other Operating				
32	Fundraising				
33	TOTAL DAAS OPERATING EXPENSE	\$3,698,701	\$3,698,701	\$3,698,701	\$11,096,103
35	Non-DAAS				TOTAL
36	Expenditure Category	ı	11	11	
37	Rental of Property				
38	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$29,853	\$29,853	\$29,853	\$89,559
39	Office Supplies, Postage	\$22,438	\$22,438	\$22,438	\$67,314
	Building Maintenance Supplies and Repair	\$42,926	\$42,926	\$42,926	\$128,778
	FOOD COSTS		, ,	+,	
	Raw Food per meal \$ -				
	Cong Food Svc Supplies per meal \$ -	•			
	HDM Food Svc Supplies per meal \$ -			<u> </u>	
	Catered Meals per meal \$ 2.93	\$505,512	\$505,512	\$505,512	\$1,516,535
		Ψ000,012	\$500,012	\$000,012	+ 1,010,000
	CONSULTANT/SUBCONTRACTOR Descriptive Title		· ·		
-	Registered Dietitian		}	 	
48			IL	IL	1
<u> </u>	OTHER COSTS:	600 700	000 700	622.722	£00.240
	Insurance	\$32,780	\$32,780	\$32,780	\$98,340
	Staff Training & Travel	\$24,633	\$24,633	\$24,633	\$73,899
	Rental of Equipment	A40 = 0 =	010.55	0/0 ====	#40.755
_	Small equipment & Supplies	\$16,585	\$16,585	\$16,585	\$49,755
	Delivery Cost	\$249,843	\$249,843	\$249,843	\$749,529
_	Kitchen Costs	\$129,990	\$129,990	\$129,990	\$389,970
	Fees, dues, advertising	\$17,560	\$17,560	\$17,560	\$52,680
	Outside Services	\$60,486	{	\$60,486	\$181,458
	Grant, Volunteer and Client Costs	\$158,661	\$158,661	\$158,661	\$475,983
59	Other Operating	\$52,241	\$52,241	\$52,241	\$156,723

	Α	В	С	D	E	F	G .	Н
60	Fundraising				\$1,046,479	\$1,046,479	\$1,046,479	\$3,139,437
62	TOTAL Non-DAAS OPER	RATING EXP	ENSE		\$2,389,987	2,389,986.62	\$2,389,987	\$7,169,960
64	TOTAL DAAS & Non-DAA	S OPERATI	NG EXPENS	E	\$6,088,688	\$6,088,688	\$6,088,688	\$18,266,063
· 69	HSA #3	Form Rev. 12	/22/16					, "

C G Appendix B2, Page 1 2 Document Date: 5/10/17 3 **HUMAN SERVICES AGENCY BUDGET SUMMARY** BY PROGRAM 4 5 Contractor Name: Term Meals on Wheels San Francisco 6 July 1, 2017 to June 30, 2020 7 (Check One) Renewal Modification New В If modification, Effective Date of Mod. Program: Nutrition Compliance No, of Mod. **REVENUE Cost REVENUE Cost REVENUE Cost** for ENP- Indicate HDM or 9 Congregate Allocation: Allocation: Allocation: Non-HSA Non-HSA Year 3 Year 1 H.S.A.-DAAS H.S.A.-DAAS **Total Revenue** 10 Budget Reference Page No.(s) DAAS DAAS DAAS 7/1/17-6/30/18 7/1/18-6/30/19 7/1/17 to 6/30/20 11 Program Term 7/1/19-6/30/20 12 Expenditures 13 **Nutrition Education** Salaries & Benefits \$15.457 \$545 \$14,912 \$15,457 \$545 \$14,912 \$15,457 \$545 \$14,912 \$46,372 14 15 Operating Expense \$15,457 \$545 \$15,457 \$545 \$14,912 16 Subtotal Direct \$14,912 \$14,912 \$15,457 \$545 \$46,372 17 Indirect Percentage 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% \$1.537 \$1,483 \$4.612 18 Indirect Expense \$1,537 \$54 \$1,483 \$1.537 \$54 \$1,483 \$54 \$16,995 19 Total Nutrition Education \$16,995 \$600 \$16,395 \$16,995 \$600 \$16,395 \$600 \$16,395 \$50,984 20 Nutrition Counseling 21 Salaries & Benefits \$154,572 \$56,741 \$97,831 \$154,572 \$56,741 \$97,831 \$154,572 \$56,741 \$97,831 \$463,715 \$117,831 \$8,928 22 Operating Expense \$39,277 \$8,928 \$30.349 \$39,277 \$8,928 \$30,349 \$39,277 \$30,349 Subtotal Direct \$193,849 \$65,669 \$128,180 \$193,849 \$65,669 \$128,180 \$193,849 \$65,669 \$128,180 \$581,546 23 24 Indirect Percentage 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% \$12,749 \$6,532 \$57,842 \$19,281 \$6.532 \$19,281 \$12,749 \$19,281 \$6.532 \$12,749 25 Indirect Expense \$639,389 26 Total Nutrition Counseling \$213,130 \$72,200 \$140,929 \$213,130 \$72,200 \$140,929 \$213,130 \$72.200 \$140.929 27 HACCP Kitchen Monitoring \$61,829 \$61,010 \$185,486 28 Salaries & Benefits \$61,829 \$819 \$61,010 \$61.829 \$819 \$61,010 \$819 29 Operating Expense 30 Subtotal Direct \$61.829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$185,486 31 Indirect Percentage 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% Indirect Expense \$6,150 \$81 \$6,068 \$6,150 \$81 \$6,068 \$6,150 \$81 \$6,068 \$18,449 \$203,935 33 Total HACCP Kitchen Monitoring \$67,078 \$67,978 \$900 \$67,078 \$67,978 \$900 \$67,078 \$67,978 \$90D 34 Site/Route Monitoring 35 Salaries & Benefits \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$46,372 36 Operating Expense 37 Subtotal Direct \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$46,372 38 Indirect Percentage 9,9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% Indirect Expense \$1,537 \$1,537 \$326 \$1,537 \$326 \$1,212 \$4,612 39 \$326 \$1,212 \$1,212 40 Total Site/Route Monitoring \$16,995 \$3,600 \$13,395 \$16,995 \$3,600 \$13,395 \$16,995 \$3,600 \$13,395 \$50,984 41 Menu Planning 42 Salaries & Benefits \$61,829 \$910 \$60,919 \$61,829 \$910 \$60,919 \$61,829 \$910 \$60,919 \$185,486 43 Operating Expense 44 \$61.829 \$910 \$61,829 \$910 \$60,919 \$61.829 \$910 \$60,919 \$185,486 Subtotal Direct \$60,919 45 Indirect Percentage 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% \$6,150 \$6,059 \$6,150 \$6,059 \$18,449 46 Indirect Expense \$6,150 \$90 \$6.059 \$90 \$90 47 Total Menu Planning 🚃 \$67,978 \$1,000 \$66,978 \$67,978 \$1,000 \$66,978 \$67,978 \$1,000 \$66,978 \$203,935 48 **HDM Assessments** \$1,019,921 \$3,059,763 \$624,578 \$1,019,921 \$395,342 \$624,578 \$1,019,921 \$395,342 \$624,578 49 Salaries & Benefits \$395.342 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 50 Operating Expense 51 Subtotal Direct \$1,190,037 \$460,225 \$729,811 \$1,190,037 \$460,225 \$729.811 \$1,190,037 \$460,225 \$729,811 \$3,570,111 9.9% 9.9% 52 Indirect Percentage 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% 9.9% \$355,087 53 \$118,362 \$45,774 \$72,588 \$118,362 \$45,774 \$72,588 \$118,362 \$45,774 \$72,588 Indirect Expense 54 Total HDM Assessments \$1,308,399 \$506,000 \$802,399 \$1,308,399 \$506,000 \$802,399 \$1,308,399 \$506,000 \$802,399 \$3,925,197 55 Other Nutrition Compliance 56 Salaries & Benefits 57 Operating Expense 58 Subtotal Direct 59 Indirect Percentage 60 Indirect Expense Total Other Nutrition Compilance 61 62 **GRAND Total Expenditures** \$1,791,934 \$584,300 \$1,207,633 \$1,791,934 \$584,300 \$1,207,633 \$1,791,934 \$584,300 \$1,207,633 \$5,074,424 63 **HSA Revenues** \$584,300 \$584,300 \$584,300 \$1,752,900 64 65 g with the \$584,300 34 TOTAL HSA REVENUES. \$584,300 \$584,300 \$1,752,900 \$1,207,633 \$1,207,633 67 Other Non-H.S.A.-DAAS Revenues \$1,207,633 \$3,622,900 W. Kar 医抗生物学 68 69 70 \$1,207,633 71 TOTAL OTHER REVENUES \$1,207,633 \$1,207,633 \$3,622,900 72 16,40 16,40 Full Time Equivalent (FTE) Date 5/10/17 74 Prepared by: Patrick Schmalz Telephone No.: 415-343-1270 75 HSA-CO Review Signature: Document Date: 5/1 76 **HSA #1**

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2														Document D	ate: 5/10/17
4	Program: Nutrition Compliance for ENP-In	idicate HDM or	r Congrega	te						٠					
5	(Same as Line 9 on HSA #1)														Į
7					Mutrit	ion Educat	tion Salaries	& Renefi	ts Detail						ŀ
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9 10	July 1, 2017 to June 30, 2020					7/1//7-6/30/18	!		7/4/18-6/30/19			7/17/19-6/30/20	ĺ	7/	7/17/24a 6/30/
				- 10	Survice Live	For HSA	REVENU		For HSA		UE Cost	For HSA	REVEN	UE Cost	Total
11		Agency Annual Full	otais	FOT HSA	Program:	Program	Alloca	lion	Program :	Alloc	ation:	Program	Alloc	ation:	Revenue
		TimeSalary	Total %	0/ ====	Adjusted	Budgeted		Non-HSA-	Budgeted	H.S.A	Non-HSA-	Budgeted	H.S.A	Non-HSA-	
12	POSITION TITLE	for FTE	FTE	% FTE	FTE		H.S.ADAAS	DAAS	Salary	DAAS	DAAS	Salary	DAAS	DAAS	
	Director of Nutrition	\$94,823	100%	5%	5%	\$4,741	\$168	\$4,573	\$4,741	\$168	\$4,573	\$4,741	\$168	\$4,573	\$14,223
	Registered Dietician	\$62,488	100%	5%	5%	\$3,124	\$111	\$3,014	\$3,124	\$111	\$3,014	\$3,124	\$111	\$3,014	\$9,373
	Registered Dietician	\$62,369	100%	5%	5%	\$3,118	\$111	\$3,008	\$3,118	\$111	\$3,008	\$3,118	\$111	\$3,008	\$9,355
16	Chief Program Officer	\$139,725	2%	5%	0%	\$105	\$4	\$101	\$105	\$4	\$101	\$105	\$4	\$101	\$314
17	Chief Government Officer	\$135,585	1%	5%	0%	\$51	\$2	\$49	\$51	\$2	\$49	\$51	\$2	\$49	\$153
18	Chief Executive Officer	\$212,175	1%	5%	0%	\$59		\$59	\$59		\$59	\$59		\$59	\$178
19	Facility Director	\$81,765	2%	5%	0%	\$61	\$2	\$59	\$61	\$2	\$59	\$61	\$2	\$59	\$184
20	Maintenance Worker	\$43,748	2%	5%	0%	\$33	\$1	\$32	\$33	\$1	\$32	\$33	\$1	\$32	\$98
21	HR Manager	\$77,625	1%	5%	0%	\$22	\$1	\$21	\$22	\$1	\$21	\$22	\$1	\$21	\$65
22	Communications Director	\$119,025	1%	5%	0%	\$33	\$1	\$32	\$33	\$1	\$32	\$33	\$1	\$32	\$100
23	Digital Marketing Manager	\$61,926	1%	5%	0%	\$17	\$1	, \$16	\$17	\$1	\$16	\$17	\$1	\$16	\$52
24															
25															
26															
27															
28	· · · · · · · · · · · · · · · · · · ·														
29															
30 31	TOTALS	\$1,091,254	307%	55%	. 15%	\$11,366	\$401	\$10,965	\$11,366	\$401	\$10,965	\$11,366	\$401	\$10,965	\$34,097
31 32	FRINGE BENEFIT RATE	36%													
33	EMPLOYEE FRINGE BENEFITS	\$392,851				\$4,092	\$144	\$3,947	\$4,092	\$144	\$3,947	\$4,092	\$144	\$3,947	\$12,275
34 35			Charles Barrier Ba	4000-1150018											
	TOTAL SALARIES & BENEFITS	\$1,484,105				\$15,457	\$545	\$14,912	\$15,457	\$545	\$14,912	\$15,457	\$545	\$14,912	\$46,372
	TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$46.372					· · · · · · · · · · · · · · · · · · ·			استن ابيسس		·			
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3
4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate
5 (Same as Line 9 on HSA #1)
6
7

Nutrition Counseling Salaries & Benefits Detail

9	July 1, 2017 to June 30, 2020	<u> </u>			-					_			_		
10 11						7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			1/17 to 6/30/2
11		- Agency 1	Totals 💮	Pro	gram	Program	REVENUE C	ost Allocation:	- Program	REVENUE C	ost Allocation:	Program -	REVENUE C	ost Allocation.	Revenue
12	POSITION TITLE	Annual Full TimeSalary for FTE	Total % FTE	% FTE	Adjuste d FTE	Budgeted Salary	H.S.ADAAS	Non-HSA- DAAS	Budgeted Salary	H.S.ADAAS	Non-HSA- DAAS	Budgeted Salary	H.S.ADAAS	Non-HSA- DAAS	
13	Director of Nutrition	\$94,823	100%	50%	50%	\$47,411	\$17,495	\$29,916	\$47,411	\$17,495	\$29,916	\$47,411	\$17,495	\$29,916	\$142,234
14	Registered Dietician	\$62,488	100%	50%	50%	\$31,244	\$11,529	\$19,715	\$31,244	\$11,529	\$19,715	\$31,244	\$11,529	\$19,715	\$93,732
15	Registered Dietician	\$62,369	100%	50%	50%	\$31,185	\$11,507	\$19,677	\$31,185	\$11,507	\$19,677	\$31,185	\$11,507	\$19,677	\$93,554
16	Chief Program Officer	\$139,725	2%	50%	1%	\$1,048	\$387	\$661	\$1,048	\$387	. \$661	\$1,048	\$387	\$661	\$3,144
17	Chief Government Officer	\$135,585	1%	50%	0%	\$508	\$188	\$320	\$508	\$188	\$320	\$508	\$188	\$320	\$1,525
18	Chief Executive Officer	\$212,175	1%	50%	0%	\$594		\$594	\$594		\$594	\$594		\$594	\$1,782
19	Facility Director	\$81,765	2%	50%	1%	\$613	\$226	\$387	\$613	\$226	, \$387	\$613	\$226	\$387	\$1,840
20	Maintenance Worker	\$43,748	2%	50%	1%	\$328	\$121	\$207	\$328	\$121	\$207	\$328	\$121	\$207	\$984
21	HR Manager	\$77,625	1%	50%	0%	\$217	\$80	\$137	\$217	\$80	\$137	\$217	\$80	\$137	\$652
22	Communications Director	\$119,025	1%	50%	0%	\$333	\$123	\$211	\$333	\$123	\$211	\$333	\$123	\$211	\$1,000
23	Digital Marketing Manager	\$61,926	1%	50%	0%	\$173	\$64	\$109	\$173	\$64	\$109	\$173	· \$64	\$109	\$520
24								· -							
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28								,				`			
29															
30 31	TOTALS	\$1,091,254	307%	550%	154%	\$113,656	\$41,721	\$71,935	\$113,656	\$41,721	\$71,935	\$113,656	\$41,721	\$71,935	\$340,967
	FRINGE BENEFIT RATE	36%	Linemaria i surretita Nasa	and the of Strike and Manager California	allows this transfer section 2015								· · · · · · · · · · · · · · · · · · ·		
	EMPLOYEE FRINGE BENEFITS	\$392,851				\$40,916	\$15,020	\$25,897	\$40,916	\$15,020	\$25,897	\$40,916	\$15,020	\$25,897	\$122,748
34 35			,	,											
36	TOTAL SALARIES & BENEFITS	\$1,484,105				\$154,572	\$56,741	\$97,831	\$154,572	\$56,741	\$97,831	\$154,572	\$56,741	\$97,831	\$463,715
37	HSA #4													Documer	t Date: 5/10/17

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2										Docum	ent Date: 5/10/17
3	Program: Nutrition Compliance for ENP- Indicat	e HDM or Congr	enate								
5	(Same as Line 9 on HSA #1)	e ribir or oongr	cgate							-	-
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9											
10											
11		Year 1	. REVENUE Co	st Allocation:	Year 2	REVENUE Co	ost Allocation:	Year 3	REVENUE Co	ost Allocation:	TOTAL REVENU
1				Non-HSA-			Non-HSA-			Non-HSA-	4
12	Expenditure Category	7/1/17-6/30/18	H.S.ADAAS	DAAS	7/1/48-6/30/49	H.S.ADAAS	DAAS	7/1/19-6/30/20	H.S.ADAAS	DAAS	7/1/17 to 6/30/20
13	Rental of Property	ļ			ļ						
14	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$2,537	\$519	\$2,018	\$2,537	\$519	\$2,018	\$2,537	\$519	\$2,018	\$7,611
15	Office Supplies, Postage	\$1,907	\$390	\$1,517	\$1,907	\$390	\$1,517	\$1,907	\$390	\$1,517	\$5,721
16	Building Maintenance Supplies and Repair	\$3,648	\$746	\$2,902	\$3,648	\$746	\$2,902	\$3,648	\$746	\$2,902	\$10,944
17	Printing and Reproduction										
18	Insurance	\$2,786	\$569	\$2,217	\$2,786	\$569	\$2,217	\$2,786	\$569	\$2,217	\$8,358
19	Staff Training	\$643	\$131	\$512	\$643	\$131	\$512	\$643	\$131	\$512	\$1,929
20	Staff Travel	\$1,451	\$297	\$1,154	\$1,451	\$297	\$1,154	\$1,451	\$297	\$1,154	\$4,353
21	Small Equipment (under \$5,000/item)	\$1,409	\$288	\$1,121	\$1,409	\$288_	\$1,121	\$1,409	\$288	\$1,121	\$4,227
22	Rental of Equipment .									<u> </u>	
23											
24	SUBCONTRACTORS Descriptive Title						*		•	•	
25			<u>.</u>								
26											
27				- 							
28		 			<u> </u>			ļ			
29		 						 	· · · · · · · · · · · · · · · · · · ·		
	OTHER		` <u>_</u>					*			
31	Outside Services	\$5,140	\$1,051	\$4,089	\$5,140	\$1,051	\$4,089	\$5,140	\$1,051	\$4,089	\$15,420
	Grant, Volunteer and Client Costs Telephone	\$13,484 \$1,244	\$2,756 \$254	\$10,728 \$990	\$13,484 \$1,244	\$2,756 \$254	\$10,728 \$990	\$13,484 \$1,244	\$2,756 \$254	\$10,728 \$990	\$40,452 \$3,732
	Fees, Dues, Advertising	\$1,492	\$305	\$1,187	\$1,492	\$254 \$305	\$1,187	\$1,492	\$305	\$1,187	\$4,476
	Other Operating Costs	\$3,536	\$1,622	\$1,914	\$3,536	\$1,622	\$1,914	\$3,536	\$1,622	\$1,914	\$10,608
36		J				7.1,5		1		<u> </u>	
	TOTAL OPERATING EXPENSE	\$39,277	\$8,928	\$30,349	\$39,277	\$8,928	\$30,349	\$39,277	\$8,928	\$30,349	\$117,831
38	TOTAL OPERATING EXPENSE x3yrs	\$117,831		•							
39	HSA #5									Docur	nent Date: 5/10/17

Appendix R2, Pe Document Date: 5 Appendix R2, Pe Document Date: 5 Appendix R2, Pe Document Date: 5 Appendix R2, Pe Document Date: 5 Appendix R2, Pe Document Date: 5 HACCP Kitchen Monitoring Salaries & Benefits Detail Appendix R2, Pe Document Date: 5 HACCP Kitchen Monitoring Salaries & Benefits Detail HACCP Kitchen Monitoring Salaries & Benefits Detail HACCP Kitchen Monitoring Salaries & Benefits Detail Appendix R2, Pe Document Date: 5 HACCP Kitchen Monitoring Salaries & Benefits Detail arketing Manager HACCP Kitchen Monitoring Salaries & Benefits Detail Marketing Manager HACCP Kitchen Monitorin		A	В	С	D	E		G	Н		l 1	К	<u> </u>	М	N	0
Program: Nutrition Compilance for ENP- Indicate HDM or Congregate	1		<u> </u>				<u> </u>		11	L	l		<u> </u>	1 101		
Program: Nutration Compliance for ENP- Indicate HDM or Congregate	2															
Second S	3				_											
April Apri			ENP- Indicate	HDM or	Congreg	jate										
Texas Texa		(Same as time 9 on HSA #1)														
Strick Control Contr							HACCP KI	tchen Monit	oring Salarie	es & Benefits	Detail					
Trigology Trig	8	TERM:	ii.													
1		July 1, 2017 to June 30, 2020	<u> </u>				arms electrological engages of the strong of the		,			-	n.N.Swiserree Trade Control Court for			energenen auf Mennen beschiede (1911). de Menne
Annual Full TimeSalary Total % For FTE of FTE Salary Non-HSA- DAAS Salary H.S.ADAAS DAAS Salary DAAS Salary DAAS DAAS DAAS DAAS DAAS DAAS DAAS DAA			FORESIGNA	· ralameted	John Com			Anewews.	Control of the Contro	The second secon	BEVENUE O					
TimeSalary Total % for FTE F	11		Agency I	otais	Prog	ram	Erogram	**************************************	ost Allocation:	Program	REVENUE	ost Allocation:	- Program	REVENUE	ost Allocation:	Revenue
POSITION TITLE TimeSalary Total % for FTE FTE Salary Non-HSA DAAS Salary H.S.ADAAS DAAS	J													,		
TimeSalary Total % for FTE FTE FTE FTE Salary H.S.ADAAS DAAS DAAS Salary H.S.ADAAS DAAS DAA	- 1					. 1										
12 POSITION TITLE for FTE FTE % FTE G FTE Salary H.S.ADAAS DAAS Salary H.S.ADAAS DAAS Salary DAAS DA			1													
13 Director of Nutrition \$94.823 100% 20% 20% \$18,965 \$252 \$18,712 \$18,965 \$252 \$18,712 \$38,965 \$252 \$12,395 \$312,392 \$312,	12	DOSITION TITLE	1		% ETE			Hev DVVe			H S A -DAAS			la e	1 1	
14 Registered Dietician			 	1										J		\$56,894
15 Registered Dietician \$62,369 100% 20% \$12,474 \$166 \$12,308 \$12,474 \$166 \$12,308 \$31 16 Chief Program Officer \$139,725 2% 20% 0% \$419 \$6 \$413 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$6 \$419 \$419 \$419 \$6 \$419 \$419 \$419 \$6 \$419 \$419 \$419 \$419 \$419 \$419 \$419 \$419			 			 					<u> </u>					
16 Chief Program Officer																\$37,493
17 Chief Government Officer \$135,685 1% 20% 0% \$203 \$3 \$200 \$203 \$3 \$200 \$203 \$3 \$200 \$18 Chief Executive Officer \$212,175 1% 20% 0% \$238			 			 										\$37,421
18 Chief Executive Officer	$\overline{}$	· · · · · · · · · · · · · · · · · · ·		1												\$1,258
19 Facility Director \$81,765 2% 20% 0% \$245 \$3 \$242 \$245 \$3 \$242 \$245 \$3 \$242 \$245 \$3 \$242 \$245 \$2 \$3 \$242 \$245 \$3 \$245 \$245 \$3 \$242 \$245 \$245 \$245 \$245 \$245 \$245 \$245			1	1				\$3			\$3			\$3		\$610
20 Maintenance Worker \$43,748 2% 20% 0% \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$32 \$129 \$129 \$131 \$320 \$129 \$131 \$32 \$129 \$131 \$129 \$131 \$129 \$131 \$129 \$129 \$131 \$129 \$131 \$129 \$129 \$131 \$129 \$131 \$129 \$129 \$131 \$129 \$129 \$131 \$129 \$129 \$131 \$129 \$129 \$129 \$129 \$129 \$129 \$129 \$12	18	Chief Executive Officer	\$212,175			0%	\$238						\$238			\$713
21 HR Manager \$77,625 1% 20% 0% \$67 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$86 \$87 \$1 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$131	19	Facility Director	\$81,765	2%	20%	0%	\$245	\$3	\$242	\$245	\$3_	\$242	\$245	\$3	\$242	\$736
22 Communications Director \$119,025 1% 20% 0% \$133 \$2 \$131 \$133 \$2 \$131 \$133 \$2 \$131 \$23 Digital Marketing Manager \$61,926 1% 20% 0% \$69 \$1 \$68 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10	20	Maintenance Worker	\$43,748	2%	20%	0%	\$131	\$2	\$129	\$131	\$2	\$129	\$131	\$2	\$129	\$394
23 Digital Marketing Manager \$61,926 1% 20% 0% \$69 \$1 \$68 \$69 \$1 \$68 \$69 \$1 \$68 \$24 \$25 \$25 \$26 \$27 \$28 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29	21	HR Manager	\$77,625	1%	20%	0%	\$87	\$1	\$86	\$87	\$1	\$86	\$87	\$1	\$86	\$261
24	22	Communications Director	\$119,025	1%	20%	0%	\$133	\$2	\$131	\$133	\$2	\$131	\$133	\$2	\$131	\$400
25 26 27 28 29 29 20 20 20 20 20 20	23	Digital Marketing Manager	\$61,926	1%	20%	0%	\$69	\$1	\$68	\$69	\$1	\$68	\$69	\$1	\$68	\$208
26	24	-														
27	25															
28																
29 30 TOTALS \$1,091,254 3.07 220% 61% \$45,462 \$602 \$44,860 \$45,462 \$602 \$44,860 \$45,462 \$602 \$44,860 \$136 \$31 \$32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$45 \$392,851 \$35 \$36																
30 TOTALS \$1,091,254 3.07 220% 61% \$45,462 \$602 \$44,860 \$45,462 \$602 \$44,860 \$136 31 SEMPLOYEE FRINGE BENEFITS \$392,851 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$45 36 TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS for														·		
31 32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$48 \$35 \$36 TOTAL SALARIES & BENEFITS \$1,484,105 \$61,829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$185 \$100 \$185 \$100 \$185 \$100		TOTALS	C1 001 254	2.07	2200/	610/	£45.460	#600	#44.960	645 460	\$600	644.960	£45.460	600	£44.960	\$136,387
32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$45 34 35 36 TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS FOR TOTAL SALA		TOTALS	\$1,091,254	3.07	220%	61%	\$45,462	\$502	\$44,860	\$45,462	\$602	\$44,860	\$45,462	\$002	\$44,860	\$130,387
34 35 36 TOTAL SALARIES & BENEFITS \$1,484,105 \$5 \$61,829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$185 \$100 \$100 \$185 \$100		FRINGE BENEFIT RATE	36%	L												
35 36 TOTAL SALARIES & BENEFITS \$1,484,105 \$61,829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$185 TOTAL SALARIES & BENEFITS for		EMPLOYEE FRINGE BENEFITS	\$392,851				\$16,366	\$217	\$16,150	\$16,366	\$217	\$16,150	\$16,366	\$217	\$16,150	\$49,099
36 TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS For \$61,829 \$819 \$61,010 \$61,829 \$819 \$61,010 \$185	34															
TOTAL SALARIES & BENEFITS for	_	•														
	36	TOTAL SALARIES & BENEFITS	\$1,484,105				\$61,829	\$819	\$61,010	\$61,829	\$819	\$61,010	\$61,829	\$819	\$61,010	\$185,486
	37		\$185,486													
38 HSA #6 Document Date: 5	_		\$100,400							L		i		L	Docume	nt Date: 5/10/17

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1 2	·														ix B2, Page 6 t Date: 5/10/17
3														Document	. Date: 5/10/17
4	Program: Nutrition Compliance for	r ENP- Indicate	HDM or	Congre	gate			•							
5	(Same as Line 9 on HSA #1)														
6									•						
7					Si	te or Route	Monitorir	ng Salaries	& Benefits	s Detail					1
8	TERM:														
10	July 1, 2017 to June 30, 2020	•				7/1/17-6/30/1	.		7/1/18-6/30/4	h		7/1/19-6/30/2	h	7	A Maria de Caración de Caración de Caración de Caración de Caración de Caración de Caración de Caración de Car
11		Acana T	446		0.072575ee	or HSA Program			or HSA Program			or HSA Program			M/17, to 6/30/
 ' '	·	Agency To Annual Full	Jiais	For HSA	Adjust	or HSA Program	REVENUE C	ost Allocation:	or HSA Program	REVENUE C	ost Allocation:	or HSA Program	REVENUE C	ost Allocation:	Total Revenue
1		TimeSalary	Total] .	ed	Budgeted	H.S.A	Non-HSA-	Budgeted	H.S.A	Non-HSA-	Budgeted	H.S.A	Non-HSA-	
12	POSITION TITLE	for FTE		% FTE		Salary	DAAS	DAAS	Salary	DAAS	DAAS	Salary	DAAS	DAAS	1
13	Director of Nutrition	\$94,823	100%	5%	5%	\$4,741	\$1,009	\$3,732	\$4,741	\$1,009	\$3,732	\$4,741	\$1,009	\$3,732	\$14,223
14	Registered Dietician	\$62,488	100%	5%	5%	\$3,124	\$666	\$2,459	\$3,124	\$666	\$2,459	\$3,124	\$666	\$2,459	\$9,373
15	Registered Dietician	\$62,369	100%	5%	5%	\$3,118	\$664	\$2,455	\$3,118	\$664	\$2,455	\$3,118	\$664	\$2,455	\$9,355
16	Chief Program Officer	\$139,725	2%	5%	0%	\$105	\$22	\$83	\$105	\$22	\$83	\$105	\$22	\$83	\$314
17	Chief Government Officer	\$135,585	1%	5%	0%	\$51	.\$11	\$40	\$51	\$11	\$40	\$51	\$11	\$40	\$153
18	Chief Executive Officer	\$212,175	1%	5%	0%	\$59		\$59	\$59		\$59	\$59		\$59	\$178
19	Facility Director	\$81,765	2%	5%	0%	\$61	\$13	\$48	\$61	\$13	\$48	\$61	\$13	\$48	\$184
	Maintenance Worker	\$43,748	2%	5%	0%	\$33	\$7	\$26	\$33	\$7	\$26	\$33	\$7	\$26	\$98
21	HR Manager	\$77,625	1%	5%	0%	\$22	\$5	\$17	\$22	\$5	\$17	\$22	\$5	\$17	\$65
22	Communications Director	\$119,025	1%	5%	0%	\$33	· \$7	\$26	\$33	\$7	\$26	\$33	\$7	\$26	\$100
23	Digital Marketing Manager	\$61,926	1%	5%	0%	\$17	\$4	\$13	\$17	\$4	\$13	\$17	\$4	\$13	\$52
24														,	
25															
26								<u>, </u>							
27															
28															
29															
30	TOTALS	\$1,091,254	307%	55%	15%	\$11,366	\$2,408	\$8,958	\$11,366	\$2,408	\$8,958	\$11,366	\$2,408	\$8,958	\$34,097
	FRINGE BENEFIT RATE	36%													
33 33	EMPLOYEE FRINGE BENEFITS	\$392,851				\$4,092	\$867	\$3,225	\$4,092	\$867	\$3,225	\$4,092	\$867	\$3,225	\$12,275
	TOTAL OALADIEO A DELICE		Bestelijke sydnoten					0.10.10.1		20.05:1	010.155	245-45-	20.05	0.10.15	0.10.0=0
36	TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS for	\$1,484,105				\$15,457	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$46,372
37	HAS Program x3yrs	\$46,372													, ,
	HSA #8													Documer	nt Date: 5/10/17

G М O Α D N Appendix B2, Page 7 2 Document Date: 5/10/17 3 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate 5 (Same as Line 9 on HSA #1) 6 7 Menu Planning Salaries & Benefits Detail 8 TERM. 9 July 1, 2017 to June 30, 2020 7/1/17-6/30/18 7/1/18-6/30/19 7/1/19-6/30/20 7/11/17 to 6/30/20 10 For HSA Programb, HSA Program REVENUE Cost Allocation by HSA Program REVENUE Cost Allocation HSA Program REVENUE Cost Allocation 11 Total Revenue Annual Full Non-HSA-TimeSalary Total % Adjuste Budgeted H.S.A.-Non-HSA-Budgeted H.S.A.-Non-HSA-Budgeted DAAS DAAS H.S.A.-DAAS DAAS for FTE FTE % FTE d FTE DAAS DAAS Salary Salary POSITION TITLE Salary 100% 20% 20% \$280 \$18,684 \$18,965 \$280 \$18,684 \$18,965 \$280 \$18,684 \$56,894 13 \$94,823 \$18,965 Director of Nutrition 14 Registered Dietician 100% 20% 20% \$12,498 \$185 \$12,313 \$12,498 \$185 \$12,313 \$12,498 \$185 \$12,313 \$37,493 \$62,488 15 Registered Dietician 20% 20% \$12,474 \$185 \$12,289 \$12,474 \$185 \$12,289 \$12,474 \$185 \$12,289 \$37,421 \$62,369 100% \$6 \$413 \$1,258 20% \$419 \$6 \$413 \$419 16 Chief Program Officer \$139,725 2% 0% \$419 \$6 \$413 17 Chief Government Officer \$135,585 1% 20% 0% \$203 \$3 \$200 \$203 \$3 \$200 \$203 \$3 \$200 \$610 \$238 \$713 20% \$238 \$238 Chief Executive Officer \$212,175 1% 0% \$238 \$238 \$238 19 Facility Director \$81,765 2% 20% 0% \$245 \$4 \$241 \$245 \$4 \$241 \$245 \$4 \$241 \$736 2% 20% \$2 \$2 \$129 \$131 \$2 \$129 \$394 20 Maintenance Worker \$43,748 0% \$131 \$129 \$131 21 HR Manager \$1 \$86 \$87 \$1 \$86 \$77,625 1% 20% 0% \$87 \$1 \$86 \$87 \$261 \$2 0% \$2 \$2 Communications Director \$119,025 1% 20% \$133 \$131 \$133 \$131 \$133 \$131 \$400 1% 20% 0% \$69 \$1 \$68 \$69 \$1 \$68 \$69 \$1 \$68 \$208 Digital Marketing Manager \$61,926 24 25 26 27 28 29 **TOTALS** 61% \$44,793 \$45,462 \$669 \$44,793 \$136,387 307% 220% \$45,462 \$669 \$44,793 \$45,462 \$669 30 \$1,091,254 31 32 FRINGE BENEFIT RATE 36% \$241 \$16,126 \$241 \$16,126 \$49,099 \$241 \$16,126 \$16,366 EMPLOYEE FRINGE BENEFITS \$392,85 \$16,366 \$16,366 34 35 \$910 \$60,919 \$910 36 TOTAL SALARIES & BENEFITS \$1,484,105 \$61,829 \$910 \$60,919 \$61,829 \$61,829 \$60,919 \$185,486 TOTAL SALARIES & BENEFITS for

Document Date: 5/10/17

\$185,486

37 H.S.A Program x3yrs

38 HSA #10

Appendix B2, Page 8 2
3
4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate
5 (Same as Line 9 on HSA #1) Document Date: 5/10/17

6

Annual & Quarterly HDM Intake and Assessment Salaries & Benefits Detail

9 July 1, 2017 to June 30, 2020

10	0217.117.1017.1010.0017.202.03					7/1/17-6/30/18			7/1/18-6/30/19-			7/1/19-6/30/20			7/1/17 to 6/30/20
11		Agency To	otals	For HSA	Program	For HSA Program	REVENUE C	ost Allocation:	For HSA Program	REVENUE C	ost Allocation:	For HSA Program	REVENUE C	ost Allocation:	Total Revenue
12	POSITION TITLE	Annual Full TimeSalary for FTE	Total % FTE	% FTE	Adjuste d FTE	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	
13	Director of Social Workers	\$103,879	100%	100%	100%	\$103,879	\$40,546	\$63,333	\$103,879	\$40,546	\$63,333	\$103,879	\$40,546	\$63,333	\$311,638
14	Social Worker	\$48,645	100%	100%	100%	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$145,936
15	Social Worker	\$53,820	100%	100%	100%	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$161,460
16	Social Worker	\$48,645	100%	100%	100%	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$145,936
17	Social Worker	\$53,820	100%	100%	100%	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$161,460
18	Social Worker	\$54,377	100%	100%	100%	\$54,377	\$21,225	\$33,153	\$54,377	\$21,225	\$33,153	\$54,377	\$21,225	\$33,153	\$163,132
19	Social Worker	\$50,715	100%	100%	100%	\$50,715	\$19,795	\$30,920	\$50,715	\$19,795	\$30,920	\$50,715	\$19,795	\$30,920	\$152,145
20	Social Worker	\$51,750	100%	100%	100%	\$51,750	\$20,198	\$31,552	\$51,750	\$20,198	\$31,552	\$51,750	\$20,198	\$31,552	\$155,250
21	Social Worker	\$54,855	100%	100%	100%	\$54,855	\$21,411	\$33,444	\$54,855	\$21,411	\$33,444	\$54,855	\$21,411	\$33,444	\$164,566
22	Social Worker	\$67,275	100%	100%	100%	\$67,275	\$26,258	\$41,017	\$67,275	\$26,258	\$41,017	\$67,275	\$26,258	\$41,017	\$201,825
23	Social Worker	\$48,081	100%	100%	100%	\$48,081	\$18,767	\$29,315	\$48,081	\$18,767	\$29,315	\$48,081	\$18,767	\$29,315	\$144,244
24	Social Worker	\$29,867	100%	100%	100%	\$29,867	\$11,657	\$18,210	\$29,867	\$11,657	\$18,210	\$29,867	\$11,657	\$18,210	\$89,602
25	Social Worker	\$51,077	100%	100%	100%	\$51,077	\$19,937	\$31,141	\$51,077	\$19,937	\$31,141	\$51,077	\$19,937	\$31,141	\$153,232
26	Chief Program Officer	\$139,725	7%	100%	7%	\$9,082	\$3,544	\$5,538	\$9,082	\$3,544	\$5,538	\$9,082	\$3,544	\$5,538	\$27,246
27	Chief Government Officer	\$135,585	3%	100%	3%	\$4,407	\$1,720	\$2,687	\$4,407	\$1,720	\$2,687	\$4,407	\$1,720	\$2,687	\$13,220
28	Chief Executive Officer	\$212,175	2%	100%	2%	\$5,177		\$5,177	\$5,177		\$5,177	\$5,177		\$5,177	
29	Facility Director	\$81,765	7%	100%	7%	\$5,315	\$2 <u>,</u> 074	\$3,240	\$5,315	\$2,074	\$3,240	\$5,315	\$2,074	\$3,240	
30	Maintenance Worker	\$43,748	7%	100%	7%	\$2,844	\$1,110	\$1,734	\$2,844	\$1,110	\$1,734	\$2,844	\$1,110	\$1,734	
31	HR Manager	\$77,625	2%	100%	2%	\$1,894	\$739	\$1,155	\$1,894	\$739	\$1,155	\$1,894	\$739	\$1,155	
32	Communications Director	\$119,025	2%	100%	2%	\$2,904	\$1,134	\$1,770	\$2,904	\$1,134	\$1,770	\$2,904	\$1,134	\$1,770	
33	Digital Marketing Manager	\$61,926	2%	100%	2%	\$1,511	\$590	\$921	\$1,511	\$590	\$921	\$1,511	\$590	\$921	\$4,533
34															
35	TOTALS	\$1,588,382	1333%	2100%	1333%	\$749,942	\$290,693	\$459,249	\$749,942	\$290,693	\$459,249	\$749,942	\$290,693	\$459,249	\$2,249,825
36 37	FRINGE BENEFIT RATE	36%													1
	EMPLOYEE FRINGE BENEFIT	\$571,818				\$269,979	\$104,649	\$165,330	\$269,979	\$104,649	\$165,330	\$269,979	\$104,649	\$165,330	\$809,937
39 40					1										
	TOTAL SALARIES & BENEFIT	\$2,160,200				\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$3,059,763
42	TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$3,059,763													
43	HSA #12													Doc	ument Date: 5/10/17

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1											endix B2, Page 9				
3										Docur	nent Date: 5/10/17				
4	Program: Nutrition Compliance for ENP- Inc	dicate HDM or Co	nareaste								•				
5	(Same as Line 9 on HSA #1)	INCIDE FIELD OF CO.	ngregate												
6	,														
7			•	HDM Assessı	ment Operati	ng Expense D	Detail				[
8															
9	TERM:														
10	July 1, 2017 to June 30, 2020														
11 12			REVENUE Co	ct Allogotions	Year 2	REVENUE Co	not Allogation:	Year 3	REVENUE Co	est Allegation:	TOTALIREVENUE				
14		l earl	. KEVENUE CO	Non-HSA-	I cal 2	H.S.A	Non-HSA-	lean S	. KEVENUE CC	Non-HSA-					
13	Expenditure Category	7/1/17-6/30/18	H,S.ADAAS	DAAS	7/1/18-6/30/19	DAAS	DAAS	7/1/19-6/30/20	H.S.ADAAS	DAAS	7/1/17 to 6/30/20				
14	Rental of Property														
15	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$10,994	\$4,251	\$6,743	\$10,994	\$4,251	\$6,743	\$10,994	\$4,251	\$6,743	\$32,982				
16	Office Supplies, Postage	\$8,263	\$3,195	\$5,068	\$8,263	\$3,195	\$5,068	\$8,263	\$3,195	\$5,068	\$24,789				
17	Building Maintenance Supplies and Repair	\$15,808	\$6,113	\$9,695	\$15,808	\$6,113	\$9,695	\$15,808	\$6,113	\$9,695	\$47,424				
18	Printing and Reproduction														
19	Printing and Reproduction \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$36,213														
20	Insurance \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$36,213 \$ Staff Training \$6,287 \$2,431 \$3,856 \$6,287 \$2,431 \$3,856 \$6,287 \$2,431 \$3,856 \$18,861														
21	Insurance \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$12,071 \$4,668 \$7,403 \$36,213 Staff Training \$6,287 \$2,431 \$3,856 \$6,287 \$2,431 \$3,856 \$6,287 \$2,431 \$3,856 \$1,077 <														
22	Staff Travel \$2,784 \$1,077 \$1,707 \$2,784 \$1,077 \$1,707 \$2,784 \$1,077 \$2,784 \$1,077 \$1,707 \$2,784 \$1,077 \$1,707 \$8,352 Small Equipment (under \$5,000/item) \$6,108 \$2,362 \$3,746 \$6,108 \$2,362 \$3,746 \$18,324														
23	Rental of Equipment														
24		1 1						1 1			1				
25	SUBCONTRACTORS Descriptive Title	1 1						. 1							
26	a														
27					II										
28															
29															
30		 			 										
_	OTHER				 			1 1			1				
	Outside Services	\$22,275	\$8,614	\$13,661	\$22,275	\$8,614	\$13,661	\$22,275	\$8,614	<u>\$13,661</u>	\$66,825				
	Grant, Volunteer and Client Costs	\$58,429	\$22,594	\$35,835	\$58,429	\$22,594	\$35,835	\$58,429	\$22,594	\$35,835	\$175,287				
	Telephone	\$5,389	\$2,084	\$3,305	\$5,389	\$2,084	\$3,305	\$5,389	\$2,084	\$3,305	\$16,167				
	Fees, Dues, Advertising	\$6,467	\$2,501	\$3,966	\$6,467	\$2,501	\$3,966	\$6,467	\$2,501	\$3,966	\$19,401				
	Other Operating Costs	\$15,241	\$4,993	\$10,248	\$15,241	\$4,993	\$10,248	\$15,241.	\$4,993	\$10,248	\$45,723				
37			***	a (in aa-		404.00-	2405.055	0.70.4:-	004.000		0540.513				
38	TOTAL OPERATING EXPENSE TOTAL OPERATING EXPENSE x3yrs	\$170,116 \$510,348	\$64,883	\$105,233	\$170,116	\$64,883	\$105,233	\$170,116	\$64,883_	\$105,233	\$510,348				
40	TOTAL OPERATING EXPENSE XSYIS	\$510,546													
	HSA #13									Docu	ment Date: 5/10/17				

BUDGET FORMS		A	В	C	D	E	F
Document Date: SF/02617 SP/02617 SP/	1						
HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES BUDGET PROPOSAL FORMS Grant Term	2				Document Date:		
BUDGET PROPOSAL FORMS			CNOV DEDA				
Grant Term		HUMAN SERVICES AG				I SERVICES	
Check One New Renewal Modification No. of Mod: 7/1/17 to 6/30/20	4		BUDGET	PROPOSAL FO	PRMS		
Feffective Date of Mod:	5	Grantee's Name: Meals on Wheels San	Francisco			Grant Term	
Feffective Date of Mod:	6	(Check One) New Renewal	Modification				
Program Earl Prog ONE/Eg. Cong-ENP. HDM-AW/D		,					<u> </u>
B HOM-RWD	7		lo. of Mod:			7/1/17 to 6/30/20	
3 Annual #Meals Contracted 172,777 172,777 172,777 518,331 10 Program Term 7/1/17 to 16/30/18 7/1/18 to 6/30/19 7/1/19 to 6/30/20 7/1/17 to 6/50/20 11 DAAS Expenditures 570,597 570,597 570,597 570,597 51,711,791 to 5/50/20 12 Salaries & Benefits \$201,717 \$201,717 \$201,717 \$605,151 \$1,17 13 Operating Expense \$570,597 \$570,597 \$570,597 \$1,711,791 \$3.30 15 Indirect Cost (line 15 x line 14, check 16 Gan-Guidence regarding Indirect exclusion) 17 17 17 17 17 17 17 16 Capital Expenditure 18 TOTAL DAAS EXPENDITURES \$772,314 \$772,314 \$772,314 \$2,316,942 \$4.47 17 Value 18 Value 18 Value 19			LIDAA AMAD		,	TOTAL	
10 DAAS Expenditures	8		HDIVI-AVVD			TOTAL	cosvmeai
DAAS Expenditures	9	Annual #Meals Contracted	172,777	172,777	172,777	518,331	
12 Salarias & Benefits \$201,717 \$201,717 \$201,717 \$301,515 \$1.77 \$30 Operating Expense \$570,597 \$570,597 \$570,597 \$570,597 \$1,711,791 \$3.30 \$14 \$100 \$150 \$14 \$150	10	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20	
12 Salarias & Benefits \$201,717 \$201,717 \$201,717 \$301,515 \$1.77 \$30 Operating Expense \$570,597 \$570,597 \$570,597 \$570,597 \$1,711,791 \$3.30 \$14 \$100 \$150 \$14 \$150	11	DAAS Expenditures		·			
13 Operating Expense \$570,597 \$570,597 \$4,711,791 \$3.30			\$201 717	\$201 717	\$201.717	\$605.151	¢1 17
14 Subtotal \$772,314 \$772,314 \$772,314 \$2,316,942 \$4.47 \$16 Indirect Percentage (max 10%) Indirect Cost (Line 15 X Line 14, check 16 Gan. Guidence regarding indirect exclusion)							
Indirect Percentage (max 10%) Indirect Cost (Line 14, check Gen Guidance regarding inforcet acclusion)	_						
Indirect Cost (Line 1s X Line 14, check Sem Guidance regarding indirect exclusion)			ψ/, <u>μ</u> , σ, τ	Ψι,Σ,σιι	4772,011	<u> </u>	- *
16 Gen Guldance regarding indirect exclusion	10	<u> </u>					
17 Capital Expenditure	16						
18 TOTAL DAAS EXPENDITURES \$772,314 \$772,314 \$772,314 \$2,316,942 \$4.47 19							f
19 20 Non-DAAS Expenditures 21 Salaries & Benefits \$97,389 \$97,389 \$97,389 \$50,585 \$1.00			\$772 314	\$772 314	\$772 214	\$2 346 042	\$4.47
20 Non-DAAS Expenditures S97,389 S97,389 \$292,166 S0.58 21 Salaries & Benefits \$97,389 \$97,389 \$292,166 S0.58 22 Operating Expense \$189,945 \$189,945 \$589,835 \$1.10 23 Indirect Expense \$85,523 \$85,523 \$256,568 \$0.49 24 Capital Expenditure \$85,523 \$85,523 \$85,523 \$256,568 \$0.49 25 TOTAL Non-DAAS EXPENDITURES \$372,856 \$372,856 \$372,856 \$1,118,569 26 TOTAL Non-DAAS EXPENDITURES \$1,145,170 \$1,145,170 \$3,435,510 27 TOTAL DAAS & Non-DAAS \$1,145,170 \$1,145,170 \$3,435,510 28 HSA-DAAS Revenues \$1,145,170 \$1,145,170 \$3,435,510 30 Meals Mea			\$112,314	ψ112,31 4	\$112,314	Ψ2,310,342	
Salaries & Benefits	 				vices in the presentation of the second	***************************************	
22 Operating Expense \$189,945 \$189,945 \$189,945 \$569,835 \$1.10						I	
23 Indirect Expense \$85,523 \$85,523 \$256,568 \$0.49	$\overline{}$						
24 Capital Expenditure 25 TOTAL Non-DAAS EXPENDITURES \$372,856 \$372,856 \$372,856 \$31,118,569 \$2.16	-						
25 TOTAL Non-DAAS EXPENDITURES \$372,856 \$372,856 \$372,856 \$1,118,569 \$2.16			\$85,523	\$85,523	\$85,523	\$256,568	\$0.49
TOTAL DAAS & Non-DAAS 27 EXPENDITURES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,510 \$6.63 28 HSA-DAAS Revenues 30 Meals							
TOTAL DAAS & Non-DAAS 27 EXPENDITURES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,510 \$6.63 29 HSA-DAAS Revenues 30 Meals Nutrition Compliance (if your agency is 1 requesting funds) 32 1 requesting funds) 33		TOTAL Non-DAAS EXPENDITURES	\$372,856	THE RESIDENCE OF THE PARTY OF T	CONTRACTOR OF THE PROPERTY OF	\$1,118,569	\$2.16
27 EXPENDITURES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,510 \$6.63 28 HSA-DAAS Revenues 30 Meals \$772,314 \$772,314 \$772,314 \$2,316,941 31 requesting funds) 32 33	1 20						
29 HSA-DAAS Revenues \$772,314 \$772,314 \$2,316,941 \$172,314 \$2,316,941 \$172,314 \$2,316,941 \$172,314 \$2,316,941 \$172,314	-	TOTAL DAAS & Non-DAAS				T	
29 HSA-DAAS Revenues \$772,314 \$772,314 \$2,316,941			\$1 145 170	¢1 1/5 170	\$1.145.170	\$3 435 540	¢c e3
Nutrition Compliance (if your agency is requesting funds) 32 33 34 35 TOTAL HSA-DAAS REVENUES \$772,314 \$772,314 \$772,314 \$2,316,941 36 PER MEAL COST, HSA-DAAS \$4.47	27	EXPENDITURES				\$3,435,510	\$6.63
Nutrition Compliance (if your agency is requesting funds) 32 33 34 35 TOTAL HSA-DAAS REVENUES \$772,314 \$772,314 \$772,314 \$2,316,941 36 PER MEAL COST, HSA-DAAS \$4.47	27	EXPENDITURES				\$3,435,510	\$6.63
31 requesting funds 32 33 34 35 TOTAL HSA-DAAS REVENUES \$772,314 \$772,314 \$772,314 \$2,316,941 36 PER MEAL COST, HSA-DAAS \$4.47 \$	27 28 29	EXPENDITURES HSA-DAAS Revenues					\$6.63
32 33 34 35 TOTAL HSA-DAAS REVENUES \$772,314 \$772,314 \$772,314 \$2,316,941 36 PER MEAL COST, HSA-DAAS \$4.47 \$	27 28 29	EXPENDITURES HSA-DAAS Revenues Meals					\$6.63
34	27 28 29 30	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is					\$6.63
35 TOTAL HSA-DAAS REVENUES \$772,314 \$772,314 \$2,316,941 36 PER MEAL COST, HSA-DAAS \$4.47 \$4.47 \$4.47 \$4.47 37 Per MEAL & COMPLIANCE COST \$4.47 \$4.47 \$4.47 \$4.47 38 Non-DAAS Revenues 39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is					\$6.63
36 PER MEAL COST, HSA-DAAS \$4.47 \$4.47 \$4.47 \$4.47 37 Per MEAL & COMPLIANCE COST \$4.47 \$4.47 \$4.47 \$4.47 38 Non-DAAS Revenues 39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 \$372,856 \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Date: 5/10/17 51 HSA-CO Review Signature: Date: 5/10/17	27 28 29 30 31 32	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is					\$6.63
36 PER MEAL COST, HSA-DAAS \$4.47 \$4.47 \$4.47 \$4.47 37 Per MEAL & COMPLIANCE COST \$4.47 \$4.47 \$4.47 \$4.47 38 Non-DAAS Revenues 39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 \$372,856 \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17	27 28 29 30 31 32 33	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is					\$6.63
37 Per MEAL & COMPLIANCE COST \$4.47 \$4	27 28 29 30 31 32 33 34	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds)	\$772,314	\$772,314	\$772,314	\$2,316,941	\$6.63
38 Non-DAAS Revenues 39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 \$2.16 \$46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6	27 28 29 30 31 32 33 34 35	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES	\$772,314 \$772,314	\$772,314 \$772,314	\$772,314 \$772,314	\$2,316,941 \$2,316,941	\$6.63
39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43	27 28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$2,316,941 \$2,316,941 \$4.47	\$6.63
39 Project Income 40 Agency Cash - Fundraising \$301,247 \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43	27 28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$2,316,941 \$2,316,941 \$4.47	\$6.63
40 Agency Cash - Fundraising \$301,247 \$301,247 \$301,247 \$903,741 \$1.74 41 Agency In-Kind Volunteer \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$2,316,941 \$2,316,941 \$4.47	\$6.63
41 Agency In-Kind Volunteer \$71,609 \$71,609 \$214,828 \$0.41 42 Nutrition Compliance Revenues 43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 29 30 31 32 33 34 35 36 37	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$772,314 \$772,314 \$4.47	\$2,316,941 \$2,316,941 \$4.47	\$6.63
42 Nutrition Compliance Revenues 43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 29 30 31 32 33 34 35 36 37 38	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income	\$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$2,316,941 \$2,316,941 \$4.47 \$4.47	
43 44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4:47	\$2,316,941 \$2,316,941 \$4.47 \$4.47	\$1.74
44 TOTAL NON HSA-DAAS REVENUES \$372,856 \$372,856 \$1,118,569 45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4:47	\$2,316,941 \$2,316,941 \$4.47 \$4.47	\$1.74
45 PER MEAL COST, NON HSA-DAAS \$2.16 \$2.16 \$2.16 46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Date: 5/10/17 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47	\$772,314 \$772,314 \$772,314 \$4.47 \$4:47	\$2,316,941 \$2,316,941 \$4.47 \$4.47	\$1.74
46 TOTAL REVENUES \$1,145,170 \$1,145,170 \$3,435,509 47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 40 41 42 43	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828	\$1.74
47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date: 5/10/17	27 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569	\$1.74
47 PER MEAL COST, TOTAL \$6.63 \$6.63 \$6.63 48 Full Time Equivalent (FTE) 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date: 5/10/17	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569	\$1.74
48 Full Time Equivalent (FTE) 50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16	\$1.74
50 Prepared by: Patrick Schmalz Phone No.: 415-343-1270 Date: 5/10/17 51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2,16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16 \$3,435,509	\$1.74
51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2,16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16 \$3,435,509	\$1.74
51 HSA-CO Review Signature: Date:	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2,16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16 \$3,435,509	\$1.74
	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL Full Time Equivalent (FTE)	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170 \$6.63	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170 \$6.63	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16 \$3,435,509 \$6.63	\$1.74
	27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 50	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL Full Time Equivalent (FTE) Prepared by: Patrick Schmalz	\$772,314 \$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170 \$6.63	\$772,314 \$772,314 \$4.47 \$4.47 \$301,247 \$71,609 \$372,856 \$2.16 \$1,145,170 \$6.63	\$2,316,941 \$2,316,941 \$4.47 \$4.47 \$903,741 \$214,828 \$1,118,569 \$2.16 \$3,435,509 \$6.63	\$1.74 \$0.41

	A	В	С	D	E F	G	Н		J
1	Grantee's Name: Meals on Whe	els San Franci						Appendix B3, p	
	Program Name:							Date:	5/10/17
	HDM-AWD								
5			Salarie	s & Bar	efits Detail				TOTAL
F			Jaiani	53 W Dei	ients Detail				IOIAL
8	H.S.A-DAAS	Agency To	als	For DAA	S Nutrition	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
		, igolioy i e		, TOI D/V	o realition		17,117,010,000,10	3,7,11,5,10,0,0,0,0,0	TO STORYER
		Annual Full							
		TimeSalary for	Total	% Nutr	Adjusted 2	Budgeted	Budgeted	Budgeted	Budgeted
_	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
$\overline{}$		See Driver Tab				\$81,542	\$81,542	\$81,542	\$244,627
11	Programs Mgr, Mark Liddle	\$70,380	100%	7%	7%	\$5,160	\$5,160	\$5,160	\$15,481
12	Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth	\$76,888 \$61,118	100% 100%	7% 7%	7% 🖟	\$5,637 \$4,484	\$5,637	\$5,637	\$16,912
14	Office Mgr, Harviann Brantley	\$56,030	100%	6%	7% §	\$4,481 \$3,244	\$4,481 \$3,244	\$4,481 \$3,244	\$13,444 \$9,732
15	Support Lead, Philip Duarte	\$43,231	100%	7%	7%	\$3,244	\$3,244	\$3,244	\$9,732
16	Support Lead, Ivoga Suesue	\$56,594	100%	7%	7%	\$4,150	\$4,150	\$4,150	\$12,449
17	Chief Prog Off, David Linnell	\$139,725	100%	7%	7%	\$9,214	\$9,214	\$9,214	\$27,642
18	Chief Gov Off, Anne Quaintance	\$135,585	100%	5%	5%	\$7,355	\$7,355	\$7,355	\$22,065
19	Fleet & Facilities Dir, John Shee	\$81,765	100%	4%	4% 🗿	\$3,534	\$3,534	\$3,534	\$10,601
20	Maintenance, Derek Cook	\$43,748	100%	4%	. 4%	\$1,891	\$1,891	\$1,891	\$5,672
21	Volunteer Mgr, Kathleen Stirling	\$62,100	100%	6%	6%	\$3,794	\$3,794	\$3,794	\$11,383
22	Volunteer Mgr, TBD	\$62,100	100%	6%	6%	\$3,794	\$3,794	\$3,794	\$11,383
23	Volunteer Director, Meredith Te	\$87,975	100%	6%	6%	\$5,375	\$5,375	\$5,375	\$16,126
24	HR Manager, Ronald Ayotte	\$77,625	100%	3%	3%	\$2,562	\$2,562	\$2,562	\$7,687
25 26	HR Associate, David C Smith Communications Director, Karl	\$43,056 \$119,025		3%	3% 1%	\$1,421	\$1,421	\$1,421	. \$4,264
27	Digital Marketing Manager, Kate			1% 1%	1%	\$1,313 \$683	\$1,313 \$683	\$1,313 \$683	\$3,938 \$2,049
28	CEO, Ashley McCumber	\$212,175	100%	1 70	1 70 8	\$003	\$003	\$003	\$2,049
29	TOTALS	\$ 1,491,045	1800%	90%	90%	\$148,321	\$148,321	\$148,321	\$444,963
30	FRINGE BENEFIT RATE	26.00/		DIFERENCE.	es construit			<u> </u>	
31	FRINGE BENEFIT RATE	36.0%							
32	EMPLOYEE FRINGE BENEFITS	\$ 536,776				\$53,396	\$53,396	\$53,396	\$160,188
33	Lim 10 I LE I I MITOL BENEFITO	Ψ 000,770				ψου,ουσ	μοο,σοσ	II 400,000 I	ψ100,100
34			North Williams	SOURCE COM				11	
	TOTAL DAAS SALARIES &								
35	BENEFITS	\$ 2,027,822				\$201,717	\$201,717	\$201,717	\$605,151
37	1		A filozofornia de constanti	province and a				11	
38	Non - DAAS	Agency To	tals	For DA	AS Meal				TOTAL
		Annual Full							
20	DOCITION TITLE and MANE	TimeSalary for	Total %	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
-	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
	Drivers	See Driver Tab			第	\$39,369	\$39,369	\$39,369	\$118,106
41	Programs Mgr, Mark Liddle	\$ 70,380	100%	3%	1	\$1,765	\$1,765		\$5,295
42	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	3%	3%	\$1,928	\$1,928	\$1,928	\$5,785
43	Wait List Mgr, Crystal Booth	\$ 61,118	100%	3%	3%	\$1,533	\$1,533	\$1,533	\$4,598
44	Office Mgr, Harviann Brantley	\$ 56,030	100%	2%	2%	\$1,110	\$1,110	\$1,110	\$3,329
45	Support Lead, Philip Duarte	\$ 43,231	100%	3%	3%	\$1,084	\$1,084	\$1,084	\$3,253
46	Support Lead, Ivoga Suesue	\$ 56,594	100%	3%	3%	\$1,419	\$1,419	\$1,419	\$4,258
47	Chief Prog Off, David Linnell	\$ 139,725	100%	2%	190	\$3,152	\$3,152		\$9,455
48	Chief Gov Off, Anne Quaintance		100%	2%	Linds:	\$2,516	\$2,516	\$2,516	\$7,547
49	Fleet & Facilities Dir, John Shee		100%	1%	46	\$1,209	\$1,209	1	\$3,626
50	Maintenance, Derek Cook	\$ 43,748	100%	1%	846	\$647	\$647	\$647	\$1,940
					de				
51	Volunteer Mgr, Kathleen Stirling		100%	2%		\$1,298	\$1,298	\$1,298	\$3,894
52	Volunteer Mgr, TBD	\$ 62,100	100%	2%		\$1,298	\$1,298	1	\$3,894
53	Volunteer Director, Meredith Te		100%	2%	120	\$1,839	\$1,839	\$1,839	\$5,516
54	HR Manager, Ronald Ayotte	\$ 77,625	100%	1%	- 3	\$876	\$876		\$2,629
55	HR Associate, David C Smith	\$ 43,056	100%	1%	1%	\$486	\$486	\$486	\$1,458

	Α		В	С	D	E	F	G	Н	ì	J
56	Communications Director, Karl	\$	119,025	100%	0%	0%		\$449	\$449	\$449	\$1,347
57	Digital Marketing Manager, Kate	\$	61,926	100%	0%	0%		\$234	\$234	\$234	\$701
58	CEO, Ashley McCumber	\$	212,175	100%	4%	4%		\$9,399	\$9,399	\$9,399	\$28,198
59	TOTAL NON-DAAS	\$	1,491,045	1800%	35%	35%		\$71 <u>,</u> 609	\$71,609	\$71,609	\$214,828
61	FRINGE BENEFIT RATE		36.0%						,		
	EMPLOYEE FRINGE BENEFITS	\$	536,776					\$25,779	\$25,779	\$25,779	\$77,338
9					•						
	TOTAL Non-DAAS SALARIES &										
65	BENEFITS	\$	2,027,822					\$97,389	\$97,389	\$97,389	\$292,166
100	TOTAL DAAS & Non-DAAS								1		
67	SALARIES & BENEFITS	\$	4,055,644					\$299,105	\$299,105	\$299,105	\$897,317
68	HSA #2	Forn	n Rev. 12/22/1	6							

f	1	T		1	T 1							_ DAAS	l k	TO CASCION SOLVE	
	}				-				% Nutr Eiron	Adjusted Nutr		Budgeted	Non DAAS		
HDM-AWD								Total % FTE	. (b)	FTE	DAAS %	: Salary	%	Non Daas	
LNAME	FNAME	HRS-YR	FTE	Dept	Salary	FRINGE	Comp				67.4%		32.6%		
Birch	Stephanie	2,080	1.00	Driver	\$32,197			100%	9.8%	9.8%	6.6%	52,137	3.2%	- \$1,032	
Chen	Daniel	2,080	1.00	Driver	\$53,263			100%	9.8%	9.8%	6.6%	- 683,585	. 3.2%	\$1,707	
Dearaujo	Cleunir	2,080	1.00	Driver	\$32,298			100%	9.8%	9.8%	6.6%	52(143)	3.2%	C+\$3,035	
Fleming	James	1,248	1.00	Driver	\$32,601			100%	9.8%	9.8%	6.6%	\$2,163	3.2%	51,045	
Gardner	Preston	2,080	1.00	Driver	\$35,083			100%	9.8%	9.8%	6.6%	\$2,328	3.2%	\$1,124	
Gomez	Francisco	2,080	1.00	Driver	\$37,007			100%	9.8%	9.8%	6.6%	\$2,456	3.2%	251,486	
Harrington	Gerald	2,080	1.00	Driver	\$35,731			100%	9.8%	9.8%	6.6%	-0 -52,371	3.2%	\$1,145	
Hernandez	Waskar	2,080	1.00	Driver	\$32,855			100%	9.8%	9.8%	6.6%	\$2,180	3.2%	- \$1,053	
Huang	Xing	2,080	1.00	Driver	\$35,896			100%	9.8%	9.8%	6.6%	\$2,382	3.2%	\$1,150	
Ishida	Philip	2,080	1.00	Driver	\$34,211			100%	9.8%	9.8%	6.6%	\$2,270	3.2%	\$1,096	
Kelley	Sheila	2,080	1.00	Driver	\$33,853			100%	9.8%	9.8%	6.6%	\$2,247	3.2%	\$1,085	
Kwong	Raymond	2,080	1.00	Driver	\$37,489			100%	9.8%	9.8%	6.6%	\$2,488	3.2%	\$1,201	
Lee	Karmari	2,080	1.00	Driver	\$38,598			100%	9.8%	9.8%	6.6%	\$2,561	3.2%	\$17237	
Letuane	Fou	2,080	1.00	Driver	\$31,286			100%	9.8%	9.8%	6.6%	\$ \$2,076	3.2%	\$1,002	
Maher	Antoinette	2,080	1.00	Driver	\$46,351			100%	9.8%	9.8%	6.6%	\$9,076	3.2%	\$1,485	
Maldonado	Michael	2,080	1.00	Driver	\$38,250			100%	9.8%	9.8%	6.6%	52,538	3.2%	\$1,225	
Marcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	9.8%	9.8%	6.6%	52,644	3.2%	S1,277	
Mejia	Felipe Ernest	2,080	1.00	Driver	\$34,918			100%	9.8%	9.8%	6.6%	\$2,317	3.2%	\$1,119	
Pomele	Alafaie	2,080	1.00	Driver	\$46,769			100%	9.8%	9.8%	6.6%	53,204	3.2%	\$1,498	
Price	Bianca	2,080	1.00	Driver	\$35,235			100%	9.8%	9.8%	6.6%	\$2,338	3.2%	\$1,129	
Sandoval	Adrian	2,080	1.00	Driver	\$36,952			100%	9.8%	9.8%	6.6%	\$2,452	3.2%	\$1,184	
Sarmiento	Gemma	2,080	1.00	Driver	\$43,082			100%	9.8%	9.8%	6.6%	52,859	3.2%	\$1,380	
Sefo	Viena	2,080	1.00	Driver	\$49,226			100%	9.8%	9.8%	6.6%	\$3,267	3.2%	\$1,577	
Torres	Martha	2,080	1.00	Driver	\$37,620			100%	9.8%	9.8%	6.6%	\$2,497	3.2%	\$1,205	
Torres	Rigoberto	2,080	1.00	Driver	\$43,731			100%	9.8%	9.8%	6.6%	52,902	3.2%	51,401	
Vega	Rene	1,664	1.00	Driver	\$37,041			100%	9.8%	9.8%	6.6%	\$2,458	3.2%	\$1,187	
Yee .	Roland	2,080	1.00	Driver	\$46,340			100%	9.8%	9.8%	6.6%	\$3,075	3.2%	\$1,485	
Zitsman	Mark	2,080	1.00	Driver	\$37,439			100%	9.8%	9.8%	6.6%	\$2,484	3.2%	\$1,199	•
Open: 11/1 Emp List, MOWSF Bdgt,	, CCSF Bdgt	2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230	
Open: 11/1 Emp List, MOWSF Bdgt		2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230)	
Open: 11/1/16 Emp List	-	2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	52,548	3.2%	\$1,230	
New in 17/18		2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230	
Total Original Approved Budget			32.00	建物制度	\$1,228,769	40.5	14. DE 17.05	建筑的	新春春	STATE OF SERVICE		\$81,542		\$1,539,369	\$120,911

	A B C D	l E	F	G	Н
1	Grantee's Name: Meals on Wheels	J	L		Appendix B3, page
2	Program Name:			Date:	1 A 14 A 14 A 14 A 14 A 14 A 14 A 14 A
3	HDM-AWD				
4	Ope	erating Expense	Detail		
7	H.S.A-DAAS Annual #Meals Contracted:	172.777	172.777	172,777	TOTAL
8		7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
9	Rental of Property				
10	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$2.506	\$2.506	\$2.506	¢40.700
	1	\$3,596	\$3,596	\$3,596	\$10,788
11	Office Supplies, Postage	\$2,703	\$2,703	\$2,703	\$8,109
	Building Maintenance Supplies and Repair	\$5,171	\$5,171	\$5,171	\$15,513
13	FOOD COSTS				j
	Raw Food per meal \$ -				
-	Cong Food Svc Supplies per meal \$ -				
	HDM Food Svc Supplies per meal \$ -				
17	Catered Meals per meal \$ 2.93	\$506,410	\$506,410	\$506,410	\$1,519,230
18	CONSULTANT/SUBCONTRACTOR Descriptive Title		,		
19	Registered Dietitian	1			
20					
21	OTHER COSTS:			·	
22	OTHER COSTS:	60.040	#2.04B	#2.040	644.044
	Insurance	\$3,948	\$3,948	\$3,948	\$11,844
23	Staff Training & Travel	\$2,967	\$2,967	\$2,967	\$8,901
24	Rental of Equipment			24.000	
25	Small equipment & Supplies	\$1,998	\$1,998	\$1,998	\$5,994
26	Delivery Cost	\$30,094	\$30,094	\$30,094	\$90,282
27	Kitchen Costs	\$13,710	\$13,710	\$13,710	\$41,130
28	Fees, dues, advertising				
29	Outside Services				
30	Grant, Volunteer and Client Costs				
31	Other Operating				
.32	Fundraising				
33	TOTAL DAAS OPERATING EXPENSE	\$570,597	\$570,597	\$570,597	\$1,711,791
35	Non-DAAS				, TOTAL
36	Expenditure Category				
37	Rental of Property				
38	Utilities(Elec, Water, Gas, Phone, Scavenger)				
39	Office Supplies, Postage				
	Building Maintenance Supplies and Repair				
——	FOOD COSTS				
	Raw Food per meal \$ -				
_	Cong Food Svc Supplies per meal \$ -				
	HDM Food Svc Supplies per meal \$ -				
	· 				
	CONSULTANT/SUBCONTRACTOR Descriptive Title	-			
	Registered Dietitian				
48					
_	OTHER COSTS:		<u> </u>	<u> </u>	T
	Insurance		 		<u> </u>
	Staff Training & Travel			·	
	Rental of Equipment				
	Small equipment & Supplies	·			<u> </u>
	Delivery Cost				
	Kitchen Costs	\$1,948	\$1,948	\$1,948	\$5,844
	Fees, dues, advertising	\$2,115	\$2,115	\$2,115	\$6,345
	Outside Services	\$7,286	\$7,286	\$7,286	\$21,858
	Grant, Volunteer and Client Costs	\$19,111	\$19,111	\$19,111	\$57,333
1 59	Other Operating	\$6,155	\$6,155	\$6,155	\$18,465

	Α	В	C	D	E	F	G	Н	
60	Fundraising			_	\$153,330	\$153,330	\$153,330	\$459,990	
	TOTAL Non-DAAS OPER	ATING EXPI	ENSE		\$189,945	\$ 189,945.00	\$189,945	\$569,835	
64	TOTAL DAAS & Non-DAA	S OPERATIN	IG EXPEN	SE	\$760,542	\$760,542	\$760,542	\$2,281,626	
69	HSA #3	Form Rev. 12	/22/16						

Appendix C - Method of Payment

- I. In accordance with Section 5 of the Grant Agreement, payments shall be made for actual costs incurred and reported for each month. Under no circumstances shall payment exceed the amount set forth in Section 5 Compensation of the Agreement.
- II. Grantee will submit all bills, invoices and related documentation in the format specified by SFHSA within 15 days after the month of service to SFHSA's web-based Contracts Administration, Reporting, and Billing Online (CARBON) System at: https://contracts.sfhsa.org
 - Grantee may submit bills, invoices and related documentation in the format specified by SFHSA via paper or email only upon special permission by their assigned Contract Manager.
- III. Grantee must sign up to receive payments electronically via Automated Clearing House (ACH). Remittance information will be provided through Paymode-X. Additional information and sign up is available at: http://www.sfgov.org/ach
- IV. The Executive Director or CFO must submit a letter of authorization designating specific users who will have access to CARBON to electronically submit and sign for invoices, budget revision requests, program reports, and view other information that is in CARBON.
 - A. Submittal of the invoice by designated authorized personnel with proper login credentials constitutes an electronic signature and certification of the invoice.
 - B. Authorized personnel with CARBON login credentials shall not share or internally reassign logins.
 - C. Grantee shall notify SFHSA Contract Manager immediately regarding any need for the restriction or termination of a previously authorized CARBON login.
- V. Invoices shall include actual expenditures incurred during the month, unless otherwise specified.
 - A. The invoice supplied shall include the total dollar amount claimed for the month.
 - B. There shall be no variance from the line item budget submitted which adversely affects program performance as contained in the Grantee's proposal and specified in the grant.
 - C. The invoice shall show by line item:
 - 1. Budgeted amount (per approved grant budget or modification)
 - 2. Expenses for invoice period
 - 3. Expenses year-to-date
 - 4. % of budget expended
 - 5. Remaining balance
 - 6. Adjustments, including advance payment recovery
 - 7. Program income when specified in the grant agreement.
 - D. Personnel expenditures will show same line item categories by position detail. Detail will show name of employee, position name, %FTE and budgeted salary.
 - E. With written approval from SFHSA Program/Contract Manager, Grantee may adjust items within the existing budget of the grant in accordance with SFHSA Office of Contract Management Policy for Budget Line Item Revisions.
 - F. Supporting Documentation, except as discussed below need not be submitted with the invoice. However, Grantee must keep and make available as requested such supporting documentation for all expenditures for which reimbursement is requested for all costs so claimed. All charges incurred shall be due and payable only after services have been

rendered, except as stated otherwise. Supporting documentation must be uploaded into CARBON and submitted along with the invoice.

- Documentation should be submitted with the invoice for all payroll expenses paid to budgeted personnel for the period covered by the invoice. Payroll information can be from a payroll service or a payroll ledger from the Grantee's accounting system
- For any and all non-recurring expenditures (e.g. equipment purchases/capital upgrades and building repair and upgrades) and/or items that exceed \$5,000, Grantee shall supply back-up documentation in the form of a paid invoice(s).
- Indirect costs shall not be applied to non-reoccurring expenses.
- All subcontracted services must be documented by submission of the subcontractor's paid invoice, regardless of dollar amount.
- If this grant agreement contains any Pass-Through funding requiring specific expense documentation from the source agency, Federal, State, Private or other then the following documentation shall also be included with each invoice submission:

unding Agency: Medi-Cal, DHHS and DHHS
FDA or other Identification #: 93.778 (Medi-Cal), 93.045 (DHHS) and 93.053
OHHS)
•
•
•

- VI. Following SFHSA verification of submitted Invoice with required documentation of incurred expenses via CARBON, SFHSA will authorize payment within 10 business days after receipt of the invoice.
- VII. Within 45 days after the end of the grant period, Grantee shall submit a final report reflecting actual expenditures, which will be supported by the Grantee's accounting records. If a refund is due SFHSA, it will be submitted with the final report.
- VIII. Advances or prepayments are allowable in order to meet the Grantee cash flow needs in certain unique circumstances. The Agency, at its sole discretion, shall make available to the Grantee upon written request an advance amount not to exceed two (2) months or 1/6th of the total annualized grant award, or as mutually agreed upon. The advanced sum shall be deducted from the Grantee's monthly invoices at an equal rate each month that will enable repayment by the tenth month of the fiscal year. For a twelve-month grant the rate of repayment of the advance will be 1/10th per month from July to April. Requests for advance payment will be granted on a case-by-case basis and are not intended to be a regular "automatic" procedure. Approval will be a consensus of Program and Contract Staff.

Once the grant is certified, the Grantee, prior to distribution of any advanced payment, must fulfill the following conditions:

- 1. All contractual compliance requirements must be current, i.e., reports submitted and approved, corrective actions resolved, business tax and insurance certificates in place, prompt and fully documented billings.
- 2. The Grantee shall submit a written request with a narrative justification that fully describes the unique circumstances to the Program Manager and Contract Manager for review and approval.
- 3. Final invoice from the preceding fiscal year must be received prior to advance distribution.
- IX. <u>Timely Submission of Reports</u> If reports/documents are required, Grantee shall submit these reports prior to submitting invoices. Failure to submit required reports/documents in CARBON by specified deadlines may result in withholding of grant payments.
- X. <u>Timely and Complete Submission of Time Study</u>- Failure to submit required time study by specified deadlines may result in withholding of grant payments.

Appendix D-Interests In Other City Grants

**Subgrantees must also list their interests in other City contracts

City Department or Commission	Date of Grant	Amount of Grant
SF Dept of Homelessness and Supportive	9/1/17-6.30.20	\$3,942,000
Housing		
	· · · · · · · · · · · · · · · · · · ·	

Appendix E-Permitted Subcontractors

NONE

Updated: 1/18/2017 Still need to update Service categories Subvention amount methodology: Rounded F1/516 SEFA amounts Except used FY1617 Allocations for 93.556, 93.645, and 93.674

CONTRACT MANAGERS: Filter for the Dept, Program, and Service. Go to Insert, Header & Footer to fill in the Appendix Letter. Print this Appendix. Also print out the appendices indicated in column D.

									C Header & Podter to this in the Appendix Lette						
Dept	Prog	Subrecipient or Subcontractor		Service	CFDA	CFDA Title	Other Name, II any		Known (end anticipated) Federal Prime Award Numbers and Award periods	Known Federal Award Date	Uniform Guidance Effective Date	Pass-Through Agency (from Federal to CCSF), if applicable	Known (and anticipated) Pass-Through Award Identifying Information and Award periods	Federal award amount, Actual (and Anticipated) to CCSF*	Research & Notes on discontinued lines Development Award?
DAAS	00A	Subrecipient	X, Y1 Fed funding amt in App B (Commission)	ENP HDM Meals (Meals on Wheels)	93,045	Special Programs for the Aging - Title III, Part C - Nutrition Services		Department of Health and Human Services	15AACAT3HD for 101/2014 - 9/30/2015 16AACAT3HD for 101/2015 - 9/30/2015 17AACAT3HD for 101/2015 - 9/30/2017 18AACAT3HD for 101/2017 - 9/30/2018 19AACAT3HD for 10/1/2018 - 9/30/2019 20AACAT3HD for 101/2019 - 9/30/2020	10/20/2015 for period 10/1/2015 - 9/30/2016	7/1/2015		AP-1516-06 for 7/1/2015 - 6/30/2016 AP-1617-06 for 7/1/2016 - 6/30/2017 AP-1718-06 for 7/1/2017 - 6/30/2018 AP-1819-06 for 7/1/2018 - 6/30/2019 AP-1920-06 for 7/1/2019 - 6/30/2020	\$518,137 for 7/1/2015 - 6/30/2016 \$575,389 for 7/1/2016 - 6/30/2017 Anticipating similar amount In future years	
DAAS	OOA ·	Subrecipient		ENP HDM Meals (Meals on Wheels)	93.053	Nutrition Services Incentive Program		Department of Health and Human Services	15AACANSIP for 101/2014 - 9/30/2015 16AACANSIP for 101/2015 - 9/30/2016 17AACANSIP for 101/2016 - 9/30/2017 18AACANSIP for 101/2017 - 9/30/2018 19AACANSIP for 101/2018 - 9/30/2019 20AACANSIP for 101/2019 - 9/30/2020	10/28/2015 for period 10/1/2015 - 9/30/2016	7/1/2015	Califonia Department of Aging	AP-1516-06 for 7/1/2015 - 6/30/2016 AP-1617-06 for 7/1/2016 - 6/30/2017 AP-1718-06 for 7/1/2017 - 6/30/2018 AP-1819-06 for 7/1/2018 - 6/30/2019 AP-1920-06 for 7/1/2019 - 6/30/2020	\$1,037,732 for 7/1/2015- 6/30/2016 \$1,160,264 for 7/1/2016- 6/30/2017 Anticipating similar amount in future years	
DAAS	00A ,	Subrecipient		Nutrition Compliance / Assessment	93.778	Medical Assistance Program	Medi-Cal	Department of Health and Human Services	Not available at this lime	Not available at this time	Assumed to be 1/1/2015	California Department of Health Care Services	N/A: Annual subvention funding	Anticipating estimated \$69,000,000 annually	No

Federal award amounts are calculated per the following methodologies:
 1) Grant awards: actual award amounts
 2) Subvention funding (in order of preference): CY CDSS Fiscal Allocation letter, PY SEFA, PY SAQ. Note which used above in row 3.

Appendix G

Federal Requirements: Provisions for All Federal Funds Subawards and Matching Funds to Federal Funds

I. Definitions

These are Federal definitions that come from Federal Uniform Guidance, 2 CFR Part 200, and are in addition to and may vary from definitions provided in the City's Grant Agreement, Grant Amendment, and Professional Services Agreement documents.

- A. City means the City and County of San Francisco.
- **B.** Subaward means an award provided by a pass-through entity (e.g. the City) to a Subrecipient for the Subrecipient to carry out all or part of a Federal award. It does not include payments to an individual that is a beneficiary of a Federal program (2 CFR §200.92). Characteristics of Subawards, as opposed to Subcontracts, include but are not limited to that a Subrecipient
 - i. Has programmatic decision-making responsibility within the Scope of Services of the agreement
 - ii. May determine client eligibility for the federal program
 - iii. In accordance with its agreement, uses the Federal funds to carry out all or part of Federal a program, as opposed to providing goods or services to help the City administer the Federal program.
 - iv. See 2 CFR §200.330 for more guidance.
- C. Third Party Subaward means a Subaward at any tier entered into by a Subrecipient, financed in whole or in part with Federal assistance originally derived from the Federal awarding agency.
- **D.** Contract and/or Subcontract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award (2 CFR §200.22). Characteristics of Subcontracts, as opposed to Subawards, include but are not limited that to a Subcontractor
 - i. Has little or no programmatic decision-making responsibility in how it carries out the purpose of the Contract
 - ii. Does not determine client eligibility for the federal program
 - iii. Provides goods or services that are ancillary to the operation of the Federal program and/or that help the City administer the Federal program.
 - iv. See 2 CFR §200.330 for more guidance.
- E. Third Party Subcontract means a Subcontract at any tier entered into by Contractor or Subcontractor, financed in whole or in part with Federal assistance originally derived from the Federal awarding agency.

II. Federal Changes

A. Subrecipient shall at all times comply with all applicable regulations, policies, procedures and Federal awarding agency directives, including without limitation those listed directly or by reference in the Master Agreement between the City and the Federal awarding agency or in the Grant Program Guidelines, as they may be amended or promulgated from time to time during the term of this Agreement. Subrecipient's failure to so comply shall constitute a material breach of this agreement.

III. Requirements for Pass-Through Entities (2 CFR §200.331)

- **A.** For any Third Party Subawards that the Subrecipient enters into in the course of carrying out this agreement the Subrecipient shall include
 - i. Federal award information as specified in 2 CFR §200.331(a)(1) to the best of its knowledge.
 - ii. Requirements imposed by the Federal awarding agency, the City, or itself in order to meet its own responsibility to the City under this Subaward.
 - iii. An approved federally recognized indirect cost rate negotiated between the Subrecipient and the Federal Government or. If no such rate exists, either a rate negotiated between the Subrecipient and its Third Party Subrecipients, or a de minimis indirect cost rate as defined in §200.414 Indirect (F&A) costs, paragraph (f);
 - iv. A requirement that the Third Party Subrecipient permit the Subrecipient, the City, higher level funders, and auditors to have access to the Subrecipient's records and financial statements as necessary for the Subrecipient to meet the requirements of this part; and
 - v. Appropriate terms and conditions concerning closeout of the Subaward.
- **B.** For any Third Party Subawards that the Subrecipient enters into in the course of carrying out this agreement, the Subrecipient agrees to
 - Evaluate each Third Party Subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the Subaward for purposes of determining the appropriate Subrecipient monitoring described in paragraphs (iii) of this section,
 - ii. Consider imposing specific Subaward conditions upon a Third Party Subrecipient if appropriate as described in 2 CFR §200.207 Specific conditions.
 - iii. Monitor the activities of the Third Party Subrecipient as necessary to ensure that the Subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the Subaward; and that Subaward performance goals are achieved. See 2 CFR §200.331(d) and (e) for specific requirements.

- iv. Verify that every Third Party Subrecipient is audited as required by 2 CFR §200 Subpart F—Audit Requirements of this part when it is expected that the Subrecipient's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in 2 CFR §200.501 Audit requirements.
- v. Consider whether the results of the Third Party Subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.
- vi. Consider taking enforcement action against noncompliant Third Party Subrecipients as described in 2 CFR §200.338 Remedies for noncompliance of this part and in program regulations.

IV. Procurement Compliance (2 CFR §200.318 through .326)

- A. Subrecipient agrees to comply with the procurement standards set forth in 2 CFR § 200.318 through § 200.326. This includes but is not limited to the following
- **B.** General procurement standards, including using its documented procurement procedures which reflect all applicable laws, regulations, and standards; maintaining oversight of contractors; maintaining written standards of conflict covering conflicts of interest and organizational conflicts of interest; avoiding acquisition of duplicative items; awarding contracts only to responsible contractors possessing the ability perform the terms and conditions of the proposed procurement successfully; and maintaining records sufficient to detail the history of procurements.
- C. Providing full and open competition as per 2 CFR § 200.319
- **D.** Complying with standards of the five methods of procurement described in 2 CFR § 200.320: micro-purchases, small purchases, sealed bids (formal advertising), competitive proposals, and non-competitive (sole source) proposals.

V. Cost Principles Compliance (2 CFR §200 Subpart E)

- A. Subrecipient agrees to comply with the Cost Principle specified in 2 CFR § 200 Subpart E for all costs that are allowable and included in this agreement with the City. This includes but is not limited to compliance with the following
- **B.** §200.430 Compensation personal services, including §200.430(i) regarding Standards for Documentation for Personnel Expense. Charges to Federal awards for salaries and wages must be based on records that accurately reflect the actual work performed. The requirements for these records include but are not limited to that they
 - i. Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
 - ii. Be incoporated into the official records of the Subrecipient;
 - iii. Reasonably reflect the total activity for which the employee is compensated by the Subrecipient, not exceeding 100% of compensated activities;

- iv. Encompass both federally assisted and all other activities compensated by the Subrecipient on an integrated basis, but may include the use of subsidiary records as defined in the Subrecipient's written policy;
- v. Comply with the established accounting policies and practices of the Subrecipient;
- vi. Support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and non-Federal award; an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.
- vii. Budget estimates alone do not qualify as support for charges to Federal awards, but may be used for interim accounting purposes in certain conditions (see §200.430(i)(1)(viii)).
- viii. In accordance with Department of Labor regulations implementing the Fair Labor Standards Act (FLSA) (29 CFR part 516), charges for the salaries and wages of nonexempt employees, in addition to the supporting documentation described in this section, must also be supported by records indicating the total number of hours worked each day.
- ix. Salaries and wages of employees used in meeting cost sharing or matching requirements on Federal awards must be supported in the same manner as salaries and wages claimed for reimbursement from Federal awards.
- x. A Subrecipient whose the records may not meet the standards described in this section shall use personnel activity reports (also known as time studies), prescribed certifications for employees working 100% on the same Federal program, or equivalent documentation as supporting documentation.
- VI. Equal Employment Opportunity Compliance (applicable to all construction agreements awarded in excess of \$10,000 by grantees and their contractors or subgrantees; 2 CFR §200 Appendix II(c))

 Subrecipient agrees to comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Part 60).
- VII. Davis-Bacon Act Compliance (applicable to construction agreements in excess of \$2,000 awarded by grantees and subgrantees when required by Federal grant program legislation; 2 CFR §200 Appendix II(d))

 Subrecipient agrees to comply with the Davis-Bacon Act (40 U.S.C. 3141-3418) as supplemented by Department of Labor regulations (29 CFR Part 5).
- VIII. Copeland Anti-Kickback Act Compliance (applicable to construction agreements in excess of \$2,000 awarded by grantees and subgrantees when required by Federal grant program legislation; 2 CFR §200 Appendix II(d))

Subrecipient agrees to comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145) as supplemented in Department of Labor regulations (29 CFR Part 3).

- IX. Contract Work Hours and Safety Standards (applicable to all agreements awarded by grantees and subgrantees in excess of \$100,000, which involve the employment of mechanics or laborers; 2 CFR §200 Appendix II(e))
 - A. Compliance: Subrecipient agrees that it shall comply with Sections 3702 and 3704 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708) as supplemented by Department of Labor regulations (29 CFR Part 5), which are incorporated herein.
 - **B. Overtime:** No Subrecipient contracting for any part of the work under this Agreement which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
 - C. Violation; liability for unpaid wages; liquidated damages: In the event of any violation of the provisions of Paragraph B, the Subrecipient and any Subcontractor responsible therefore shall be liable to any affected employee for his unpaid wages. In additions, such Contractor and Subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic employed in violation of the provisions of paragraph B in the sum of \$10 for each calendar day on which such employee was required or permitted to be employed on such work in excess of eight hours or in excess of his standard workweek of forty hours without payment of the overtime wages required by paragraph B.
 - D. Withholding for unpaid wages and liquidated damages: The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Subrecipient or Subcontractor under any such Contract or any other Federal Contract with the same Prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same Prime Contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set for in paragraph C of this section.
 - X. Notice of Requirements Pertaining to Intangible Property, Copyrights, Inventions, and Freedom of Information Act Requests (2 CFR §200 Appendix II(f) and 2 CFR §200.315)

- A. Title to intangible property (see 2 CFR §200.59 Intangible property) acquired under a Federal award vests upon acquisition in the Subrecipient unless otherwise detailed elsewhere in this agreement. The Subrecipient must use that property for the originally-authorized purpose, and must not encumber the property without approval of the Federal awarding agency. When no longer needed for the originally authorized purpose, disposition of the intangible property must occur in accordance with the provisions in 2 CFR §200.313 Equipment paragraph (e).
- **B.** The Subrecipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under a Federal award. The Federal awarding agency reserves a royalty-free, nonexclusive and irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so.
- C. The Subrecipient is subject to applicable regulations governing patents and inventions, including government-wide regulations issued by the Department of Commerce at 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Awards, Contracts and Cooperative Agreements."
- **D.** The Federal Government has the right to obtain, reproduce, publish, or otherwise use the data produced under a Federal award; and authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.
- E. The Subrecipient shall comply with Freedom of Information Act (FOIA) requests passed down from the Federal government to the City.

XI. Debarment and Suspension (applicable to all contracts and subcontracts; 2 CFR §200 Appendix II(h))

- A. Subrecipient represents and warrants that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, "Debarment and Suspension." Subrecipient agrees that neither Subrecipient nor any of its Third Party Subrecipients or Subcontractors shall enter into any third party Subawards or Subcontracts for any of the work under this Agreement with a third party who is debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689. 2 CFR §180.220.
- **B.** Subrecipient and Third Party Subrecipients and Subcontractors can meet this requirement with lower level entities by requiring they sign a certification to its effect and by checking those entities' status at the System for Award Management (SAM) at www.sam.gov under Search Records on a regular, but at least annual, basis.
- XII. Byrd Anti-Lobbying Certification (applicable for Subawards or Subcontracts in excess of \$100,000; 2 CFR \$200 Appendix II(i) and by inclusion, 45 CFR Part 93)
 - A. Subrecipient hereby certifies, to the best of his or her knowledge and belief, that

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the person signing this agreement, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal award or contract, the making of any Federal grant or contract, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit, with its offer, OMB Standard Form LLL, "Disclosure of Lobbying Actitivities," in accordance with its instructions.
- iii. The person signing this agreement shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loan, and cooperative agreements) and require that all recipients of such awards in excess of \$100,000 shall certify and disclose accordingly.
- **B.** This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is imposed by section 1352, title 31, U.S. Code. Any person making an expenditure prohibited under this provision or who fails to file or amend the disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XIII. Single Audit Requirements

Subrecipient shall comply in all respects with 2 CFR §200 Subpart F – Audit Requirements. The Federal expenditures spent under this agreement shall be counted toward the \$750,000 threshold of Federal award expenditures for a Single Audit.

XIV. Incorporation of Uniform Administrative Requirements and Exceptions from Federal Awarding Agencies

A. The preceding provisions include, in part, certain standard terms and conditions required by the Federal awarding agency, whether or not expressly set forth in the preceding agreement provisions. All provisions required by the Federal awarding agency, as set forth in 2 CFR Part 200, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all of the Federal awarding agency's mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. Subrecipient shall not perform any act, fail

- to perform any act, or refuse to comply with any City requests that would cause City to be in violation of the Federal awarding agency's terms and conditions.
- **B.** Further, all provisions of each Federal Awarding Agency's incorporation of the Uniform Guidance are also hereby incorporated as reference.
 - i. US Health and Human Services: 45 CFR Part 75 (includes some exceptions and additions)
 - ii. US Department of Housing and Urban Development: (no exceptions or additions)
 - iii. US Department of Education: (no exceptions).
 - iv. US Department of Agriculture: 2 CFR Part 400

XV. Inclusion of Federal Requirements in Third Party Subawards and Subcontracts

Subrecipient agrees to include all of the above clauses in each Third Party Subaward and Subcontract (Subcontracts shall exclude Requirements for Pass-Through Entities) financed in whole or in part with Federal assistance provided by the Federal awarding agency, unless the third party agreements do not meet the dollar thresholds indicated.

CITY AND COUNTY OF SAN FRANCISCO

FIRST AMENDMENT TO THE GRANT BETWEEN THE CITY AND COUNTY OF SAN FRANCISCO AND MEALS ON WHEELS OF SAN FRANCISCO

THIS AMENDMENT (this "Amendment") is made as of October 4, 2017, in San Francisco, California, by and between Meals on Wheels of San Francisco, 1375 Fairfax Ave., San Francisco, CA 94124 hereinafter referred to as "Grantee", and the City and County of San Francisco,

RECITALS

WHEREAS, City and Grantee have entered into the Agreement (as defined below); and

WHEREAS, City and Grantee desire to modify the Agreement on the terms and conditions set forth herein to increase the contract amount by \$645,171 for Home-Delivered Meals for Adults with Disabilities, and,

WHEREAS, Grantee represents and warrants that it is qualified to perform the services required by City as set forth under this Grant and Modification Agreement;

NOW, THEREFORE, Grantee and the City agree as follows:

- 1. **Definitions**. The following definitions shall apply to this Amendment:
- a. Agreement. The term "Agreement" shall mean the Agreement dated July1, 2017 between Grantee and City.
- b. Contract Monitoring Division. Contract Monitoring Division. Effective July 28, 2012, with the exception of Sections 14B.9(D) and 14B.17(F), all of the duties and functions of the Human Rights Commission under Chapter 14B of the Administrative Code (LBE Ordinance) were transferred to the City Administrator, Contract Monitoring Division ("CMD"). Wherever "Human Rights Commission" or "HRC" appears in the Agreement in reference to Chapter 14B of the Administrative Code or its implementing Rules and Regulations, it shall be construed to mean "Contract Monitoring Division" or "CMD" respectively.
- **c. Other Terms**. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.
- 2. Modifications to the Agreement. The Agreement is hereby modified as follows:
 - (a) Article 5.1 Maximum Amount of Grant Funds of the Agreement currently reads as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Nineteen</u> <u>Million, Six Hundred Thirty Seven Thousand, Thirty Four Dollars (\$19,637,034)</u> for the period from <u>July 1, 2017 to June 30, 2020, plus any contingent amount authorized by City and certified as available by the Controller.</u>

Contingent amount: Up to One Million, Nine Hundred Sixty Three Thousand, Seven Hundred Three Dollars (\$1,963,703) for the period from July 1, 2019 to June 30, 2020 (Y3), may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Twenty</u> <u>One Million, Six Hundred Thousand, Seven Hundred Thirty Seven Dollars</u> (\$21,600,737) for the period from July 1, 2017 to June 30, 2020 (Y1-Y3).

Such section is hereby replaced in its entirety to read as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Twenty</u> <u>Million, Two Hundred Eighty Two Thousand, Two Hundred Five Dollars</u> (\$20,282,205) for the period from <u>July 1, 2017 to June 30, 2020, plus any contingent amount authorized by City and certified as available by the Controller.</u>

Contingent amount: Up to Two Million, Twenty Eight Thousand, Two Hundred Twenty dollars (\$2,028,220) for the period from July 1, 2019 - June 30, 2020, may be available, in the City's sole discretion as a contingency but only subject to written authorization by the City and if monies are certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Twenty</u> <u>Two Million, Three Hundred Ten Thousand, Four Hundred Twenty Five</u> <u>Dollars (\$22,310,425)</u> for the period from July 1, 2017 to June 30, 2020.

Grantee understands that, of the maximum dollar disbursement listed in Section 5.1 of this Agreement, the amount shown as the Contingent Amount may not to be used in Program Budgets attached to this Agreement as Appendix B, and is not available to Grantee without a revision to the Program Budgets of Appendix B specifically approved by Grant Agreement Administrator. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

(b) Appendix A. Appendix A2, of the agreement describes the services to be provided.

Such section is hereby amended in its entirety to include **Appendix A3**, pp. 1-7, attached to this Modification Agreement, which displays the additional services to be provided under this Modification Agreement.

(c) Appendix B. Appendix B3, Calculation of Charges, pp. 1-3 of the Agreement displays the original total amount of \$2,316,942.

Such section is hereby replaced in its entirety by **Appendix B4**, Calculation of Charges, pp.1-3, which displays the budget as herein modified \$2,962,113.

(d) 17.6 Entire agreement section 17.6 is hereby replaced in its entirety to read as follows:

17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided – Emergency HDM

Appendix A1, Services to be Provided – ENP HDM

Appendix A3, Services to be Provided - HDM AWD @ A4

Appendix B, Budget – Emergency HDM

Appendix B1, Budget – ENP HDM & B5

Appendix B2, Budget – ENP HDM Nutrition Compliance

Appendix B4, Budget – HDM AWD & &

Appendix C, Method of Payment

Appendix D, Interests in Other City Grants

Appendix E, Permitted Subgrantees

Appendix F, Federal Award Information

Appendix G, Federal Requirements for Subrecipients

- 3. Effective Date. Each of the modifications set forth in Section 2 shall be effective on and after July 1, 2017
- 4. Legal Effect. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

Recommended by:

Trent Rhorer Executive Director

By:

Human Services Agency

Approved as to Form:

Anne-Pearson-

Deputy City Attorney

GRANTEE

MEALS ON WHEELS OF SAN

FRANCISÇO

Print Name: Ashley McCumber

Title: CEO

Address: 1375 Fairfax Avenue

City, State ZIP: San Francisco, CA 94124

Phone: (415) 920-1111

City vendor number: 12183

Federal Employer ID number: 94-1741155

DUNS Number: 07-186-6057

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

Recommended by:

Trent Khorer

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City vendor number: 12183

Federal Employer ID number: 94-1741155

DUNS Number: 07-186-6057

By:

Anne-Pearson

Deputy City Attorney

Appendix A – Services to be Provided

Meals on Wheels of San Francisco

Emergency Home-Delivered Meals Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist frail homebound seniors and adults with disabilities with critical or emergency needs living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee

Meals on Wheels of San Francisco (MOWSF)

ADL

Activities of Daily Living: the basic tasks of everyday life including eating, bathing, dressing, toileting, and transferring (i.e.,

getting in and out of a bed or chair).

AWD

Adult with Disability age 18 to 59

CA-GetCare

A web-based application that provides specific functionalities for contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CARBON 1

Human Service Agency's Contracts Administration Reporting and

Billing On-line (CARBON) system

CRFC

California Retail Food Code establishes uniform health and sanitation standards for retail food facilities for regulation by the State Department of Public Health, and requires local health agencies to enforce these provisions.

DAAS

Department of Adult and Aging Services

Disability

A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

Emergency Home-Delivered Meals Emergency Home-delivered meals are provided to eligible homebound individuals with a critical or emergency need and approved by DAAS Integrated Intake staff to meet the emergency eligibility requirements. An individual may be homebound by reason of illness, incapacitating disability, isolation, and lack of support network and have no safe, healthy alternative for meals. Home-delivered meal service consists of the procurement, preparation, service and delivery of meals. Meals are provided within 2-5 days of referral.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points, monitoring and documenting practices and taking corrective actions when failure to meet critical limits is detected.

HSA

Human Services Agency of the City and County of San Francisco

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone.

Low-Income

At or below 200 % of federal poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements

Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by

MOW- ER – HDM FY 7/1/17 to 6.30,20 Rev. 5/25/2017 the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses, about options and methods for improving their nutritional status, performed by a Registered Dietitian in accordance with Sections 2585 and 2586, Business and Professions Code.

Nutrition Education

Providing nutrition program consumers current facts and information which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. The nutrition education for congregate sites is defined as demonstrations, audiovisual presentations, lectures, or small group discussions. Nutrition education plan and services shall be approved by a Registered Dietitian. Dietetic students, interns, or technicians may provide nutrition education under the close supervision of a RD. Nutrition educations services shall be based on the needs of the consumers as determined by annual consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. The nutrition education activities shall be provided on quarterly basis and documented.

OOA

Office on the Aging

Registered Dietitian (RD) – Registered Dietitian Nutritionist (RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

Senior

An individual age 60 or above

SOGI

Sexual Orientation and Gender Identity, a result of Ordinance No. 159-16 which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9).

Transitional Care

Short-term (4 to 6 weeks) Coaching and Care Coordination services focused on consumers discharged from an acute hospital

III. Target Population

The target population is residents of City and County of San Francisco, age 18 and above, with critical or emergency need and who are frail and homebound by reason of illness, disability, isolation, lack of support network, have no safe and healthy alternative for meals, and approved by DAAS Integrated Intake staff to qualify for Emergency HDM or Transitional Care (TC) homedelivered meals.

IV. Services to be Provided

- A. Provide home-delivered meal services, which include:
 Provide Western -American-style meals as regular or modified, hot, chilled or frozen
 meals seven days a week, at 2-meals per consumer a day. The type of meal provided will
 be based on assessment of the consumer's needs. Service provision:
 - 1. Meal service shall be provided within 5 days from DAAS emergency meals referrals or within 48 hours from DAAS Transitional Care referrals.
 - 2. A total of 36,364 meals will be provided annually.
 - 3. Emergency meals will not exceed 60 days per participant.
- B. Ensure Central kitchen (or caterer kitchen) and the home-delivered meal routes meet the Standards described in the most current California Retail Food Code (CRFC).
- C. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees all the safety and sanitation components of the program. A safety and sanitation monitoring must be conducted on site and documented at least quarterly at each production kitchen by a RD.
- D. The Grantee will comply with the City's food service waste reduction ordinance (File#06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- E. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- F. For TC referrals from DAAS Intake staff to MOWSF, the following procedure will be followed:
 - a. DAAS Integrated Intake will provide the estimated date and time of the patient's discharge from a hospital. MOWSF will expedite delivery of two meals per day to the patient's home, at the earliest possible time after client returns home, or prior to his or her discharge, if someone is available at home to receive the home delivered meals. For referrals made by 12 noon, delivery will begin the next day. Service start date shall be within 48 hours after the estimated date and time of the patient's discharge from a hospital.

- b. Driver will ring doorbell/knock at the client's residence. If the client (or someone on their behalf) is home, the driver will give the meals directly to them. If the client is not at home, the meals will not be left and a delivery may be rescheduled. If the patient requests assistance, the driver will bring the meals inside and/or put the meals in the refrigerator or freezer (if applicable and per request). If the client (or someone on their behalf) does not answer the door, MOWSF will provide a courtesy call to the client. If the client does not answer the call, MOWSF will contact DAAS Integrated Intake staff to report outcome. DAAS Integrated Intake staff will provide a safety follow-up and determine if MOWSF will deliver the following day.
- G. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA and share relevant information with their staff and volunteers.
- H. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- I. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant. https://www.aging.ca.gov/docs/Resources/SecurityAwarenessTrng.pps

V. Outcome Objective

A. Meals will be delivered to eligible clients within 2-5 days of referral.

VI. Monitoring Activities

- A. Emergency Home-Delivered Meal Program Monitoring: Program monitoring will include review of kitchen facility and home-delivered meal route in accordance with CRFC, maintenance of service unit logs, back up documentation for the units of service and all reporting, progress of service and outcome objectives, agency and organization policies and procedures relating to emergency home-delivered meal program operation, current organizational chart in the food service department, grievance policies and procedures, employee resume and credentials, job description, and whether progress notes are maintained according to the Emergency Home-Delivered Meals standards.
- B. <u>Fiscal Compliance and Contract Monitoring</u>: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

VII. Reporting Requirements

- A. Grantee will enter into CA-GetCare service start date and all the units of service in the Service Recording Tool by the 5th working day of the month for the preceding month.
- B. Grantee will provide a monthly report of number of meals served as described in Section IV Services to be Provided. Grantee will include the CAGetCare Variance Report with the total number of meals provided in CARBON database by the 15th of the following month.

MOW- ER - HDM FY 7/1/17 to 6.30.20 Rev. 5/25/2017

- C. Grantee will enter the annual Outcome Objective metrics in the CARBON database by the 15th of the month following the end of the program year.
 - The percentage of participants surveyed that have indicated excellent or good in rating the quality of meals they received.
 - The percentage of participants surveyed that have indicated excellent or good in rating the service delivery by staff and/or volunteers.
 - The percentage of participants surveyed who indicated that they benefited from participating in the nutrition program by improving their food security or overall health.
- D. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31st each grant year. This report must be submitted into the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- E. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- F. Grantee will provide other reports as requested. Apart from the on-line reporting via CaGetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir Shaikh@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 <u>Sarah.Chan@sfgov.org</u>

Appendix A1 – Services to be Provided Meals on Wheels of San Francisco Elderly Nutrition Program (ENP), Home-Delivered Meals Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist older homebound individuals living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee Meals on Wheels of San Francisco

ADL Activities of Daily Living: the basic tasks of everyday life including eating,

bathing, dressing, toileting, and transferring (i.e., getting in and out of a

bed or chair).

CARBON Human Service Agency's Contracts Administration Reporting and Billing

On-line (CARBON) system

CA-GetCare A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CDA California Department of Aging

CRFC California Retail Food Code establishes uniform health and sanitation

standards for retail food facilities for regulation by the State Department of

Public Health, and requires local health agencies to enforce these

provisions.

DAAS Department of Adult and Aging Services

Disability A condition attributable to mental or physical impairment, or a

combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and

emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

ENP

Elderly Nutrition Program (ENP), a program which provides nutrition services, as authorized by the Older Americans Act of 1965, as amended, and which shall be provided in accordance with Title 22 regulations.

Elderly Nutrition Program (ENP) Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points, monitoring and documenting practices and taking corrective actions when failure to meet critical limits is detected.

Home-Delivered Meals (HDM)

Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone

Low-Income

At or below 100% of federal poverty level. This is only to be used by consumers to self- identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the DRI for all calculated nutrients.

(c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of individualized advice and guidance to individuals who are at nutritional risk because of their health or nutritional history, dietary intake, medications use, or chronic illnesses, about options and methods for improving their nutritional status, performed by a Registered Dietitian in accordance with Sections 2585 and 2586, Business and Professions Code.

Nutrition Education Providing nutrition program consumers current facts and information which will promote improved food selection, eating habits, nutrition, health promotion, and disease prevention practices. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. Nutrition education plan and services shall be approved by a Registered Dietitian. The nutrition education provided shall be based on the needs of the consumers as determined by annual the consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented.

Nutrition Screening The completion of a nutrition screening checklist by eligible consumers to determine if they are at nutrition risk. A nutrition screening checklist is a federal public information collection requirement in the National Aging Program Information System (NAPIS), found in the Federal Register, Volume 59, No. 188, September 29, 1994.

OOA

Office on the Aging

Registered
Dietitian (RD) –
Registered
Dietitian
Nutritionist
(RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity, a result of *Ordinance No. 159-16* which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (*Chapter 104, Sections 104.1 through 104.9*).

Title 22 Regulations Refers to Barclay's official California Code of Regulations. Title 22 Social Security, Division 1.8. California Department of Aging. Chapter 4 (1) Title III Programs – program and service provider requirements. Article 5. Title III C- Elderly Nutrition Program.

http://www.aging.ca.gov/ProgramsProviders/AAA/Nutrition/Code_of_Regula tions/

III. Target Population

The target population is resident of San Francisco County, age 60 and older. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are lesbian/gay/bisexual/transgender.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria:

- A senior, age 60 or above, who is frail and homebound by reason of illness, disability, isolation, lack of support network and has no safe, healthy alternative for meals.
- Spouse or domestic partner of an eligible senior regardless of age or condition, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- An individual with a disability who resides at home with the eligible senior, if an assessment by the HDM provider's social worker or assessment staff concludes that it is in the best interest of the eligible senior.
- Priority shall be given to the eligible senior.

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by Title 22 Regulations, CDA, and OOA Policies and include nutrition education methods for HDM consumers. The HDM program policy and procedures shall also include initial, annual, and quarterly reassessment guidelines. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of ENP meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the CDA and OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Conduct annual in-home comprehensive assessment and quarterly reassessments of each consumer to evaluate the consumer's eligibility for enrollment in the HDM program. The assessment shall be conducted according to the OOA Policy Memoranda. At least one quarterly assessment per year must be completed in the home of the consumer.
 - 4. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.

- 5. A nutrition screening using the "Determine Your Health" checklist is conducted annually for each consumer and documented in CA-GetCare within one month of obtaining the consumer's nutrition risk screening.
- 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.
- 7. Service units:

Table A	FY 2017-18	FY 2018-19	FY 2019-20	Total 3-years		
#Unduplicated Consumers	3,200	3,200	3,200	9,600		
#Meals	1,434,393	1,434,393	1,434,393	4,303,179		

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.
- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant.

 https://www.aging.ca.gov/docs/Resources/SecurityAwarenessTrng.pps
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.
- C. Grantee will provide nutrition compliance units as indicated in Appendix B.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.
- E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC, CDA nutrition service standards, and DAAS policies. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. <u>Fiscal Compliance and Contract Monitoring</u>: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

A. Grantee will enter into CA-GetCare the consumer data obtained from consumers using the HDM intake form, which includes the annual Nutrition Risk Screening, the loneliness screening, and the food security questions for all enrolled consumers by the due date as specified by OOA policy and in accordance to OOA Nutrition program guidelines.

- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.
- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir.Shaikh@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

Appendix A3 – Services to be Provided Meals on Wheels of San Francisco Home-Delivered Meals for Adults with Disabilities (HDM-AWD) Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist adults with disabilities living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions-

Grantee

Meals on Wheels of San Francisco

ADL

Activities of Daily Living: the basic tasks of everyday life including eating, bathing, dressing, toileting, and transferring (i.e., getting in and out of a

bed or chair).

AWD

Adults with Disabilities are adults age 18-59 with disability.

CARBON

Human Service Agency's Contracts Administration Reporting and Billing

On-line (CARBON) system

CA-GetCare

A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CRFC

California Retail Food Code establishes uniform health and sanitation standards for retail food facilities for regulation by the State Department of Public Health, and requires local health agencies to enforce these

provisions.

DAAS

Department of Aging and Adult Services

Disability

A condition attributable to mental or physical impairment, or a combination of mental and physical impairments including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment.

Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points

Home-Delivered Meals (HDM)

Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter. Home Delivered Meals are provided to consumers who have substantial mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and counseling. This service requires quarterly reevaluation of the HDM consumer by the grantee and an annual comprehensive assessment by a DAAS approved service provider.

IADL

Instrumental Activities of Daily Living: activities related to independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone

Low-Income

200% of poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling

Provision of medical nutrition therapy counseling and referral to other appropriate service to consumers who are receiving special diets, or who are screened to be at high nutrition risk by DETERMINE Your Nutritional Health tool. This service is provided by a Registered Dietitian.

Nutrition Education

The service provider dietitian, consulting dietitian or OOA Nutritionist shall approve the nutrition education plans, and materials. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. The nutrition education provided shall be based on the needs of the consumers as determined by annual the consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented. One set of materials is defined as one nutrition education unit provided to one consumer.

OOA

Office on the Aging

Registered
Dietitian (RD) –
Registered
Dietitian
Nutritionist
(RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity, a result of *Ordinance No. 159-16* which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve *(Chapter 104, Sections 104.1 through 104.9)*.

III. Target Population

The target population is residents of San Francisco County, between the ages of 18-59 who have a disability as defined in Section II, Definitions.. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are lesbian/gay/bisexual/transgender.

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria: A consumer, between the age of 18-59 who has *substantial* mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. Substantial impairments include one or more of the following:

AWD-HDM MOW FY 07-17 to 06-20 Rev. 09/13/17

- Self-Care: ADL and IADL, especially grocery shopping and meal preparation and that the consumers lacks the ability to obtain safe, healthy meals.
- Capacity for independent living and self-direction
- Cognitive functioning and emotional adjustment

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by the most recent California Retail Food Code and OOA Policies and include nutrition education for HDM consumers. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of AWD meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Documenting, tracking and reporting consumers' condition changes to citywide HDM Assessment contractor that would affect the consumer's eligibility to continue receiving HDM services.
 - 4. Meet with the citywide HDM-AWD assessment contractor at least on a quarterly basis to review services, utilization, and condition change documentation.. Grantee must also establish a policy & procedure to communicate with the HDM-AWD assessment provider, as needed, to discuss any issues that may arise pertaining to the HDM-AWD consumer or the service provided.
 - 5. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.
 - 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.
 - 7. Service units:

Table A	FY 2017-18	FY 2018-19	FY 2019-20	Total 3-years
#Unduplicated Consumers	471	471	471	1,413
#Meals	220,888	220,888	220,888	662,664

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and

documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.

- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.
- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant.
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.

E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

- A. Nutrition Program Monitoring: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC and DAAS policies and nutrition standards. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.
- B. <u>Fiscal Compliance and Contract Monitoring</u>: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

- A. Grantee will enter into CA-GetCare any updates in the consumer's demographic data obtained from consumers when conducting a quarterly assessment or any other time a consumer may provide new information.
- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be required at other points in the fiscal year if necessary to meet state requirements.
- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.

- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10^{th} .
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Tahir Shaikh Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Tahir.Shaikh@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah.Chan@sfgov.org

1	Α	B.	C	D	E .	F
1 2	BUDGET FORMS			Document Date:	Appendix B, pg. 1 5/10/2017	
3	HUMAN SERVICES AG	ENCY DEDA	DTMENT OF A			
4	TIOMAN SERVICES AS		PROPOSAL FO		I SERVICES	
5	Grantee's Name: Meals on Wheels Sar	rigida, capanistica palas en en conocio			Grant Term	
6	(Check One) New Renewal	to a bread while man is a con-				
7	-	 No. of Mod:			7/1/17 to 6/30/20	
	Program: Enter 1 Prog ONLY (e.g. Cong-ENP,	HDM-	•			Average
	HDM-ENP, Cong-AWD, or HDM-AWD)	Emergency			TOTAL	cost/meal
	Annual #Meals Contracted	36,364	36,364	36,364	109,092	•
	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20	
	DAAS Expenditures	007.040	007.040	0.7.040	0444 700	
12	Salaries & Benefits Operating Expense	\$37,243 \$102,757	\$37,243 \$102,757	\$37,243 \$102,757	\$111,729 \$308,271	\$1.02
14	Subtotal	\$140,000	\$140,000	\$140,000	\$420,000	\$2.83 \$3.85
	Indirect Percentage (max 10%)	ψ140,000	ψ 140,000	ψ1 4 0,000	ψ420,000	\$3.00
13	Indirect Cost (Line 15 X Line 14, check	<u> </u>	·			
16	Gen.Guidance regarding indirect exclusion)					
17	Capital Expenditure					
	TOTAL DAAS EXPENDITURES	\$140,000	\$140,000	\$140,000	\$420,000	\$3.85
19	and the second s		, r	an description	,	1
	Non-DAAS Expenditures					
	Salaries & Benefits	\$25,678	\$25,678	\$25,678	\$77,035	\$0.71
22	Operating Expense	\$52,904	\$52,904	\$52,904	\$158,713	\$1.45
23	Indirect Expense Capital Expenditure	\$17,964	\$17,964	\$17,964	\$53,891	\$0.49
	TOTAL Non-DAAS EXPENDITURES	\$96,546	COC EAC	¢oc sac	\$200 620	*0.00
26	TOTAL NOIFDAAS EXPENDITURES	φ90,540	\$96,546	\$96,546	\$289,639	\$2.66 !
	TOTAL DAMA O LICE DAMA					
	TOTAL DAAS & Non-DAAS	<u> </u>	,			
27	EXPENDITURES	\$236,546	\$236,546	\$236,546	\$709,639	\$6.50
20	EXPENDITURES	\$236,546	\$236,546	\$236,546	\$709,639	\$6.50
28 29	EXPENDITURES HSA-DAAS Revenues		1	THE FOR CASE	\\\\\\\\\\ \\	\$6.50
28 29	EXPENDITURES HSA-DAAS Revenues Meals	\$236,546 \$140,000	\$236,546 \$140,000	\$236,546 \$140,000	\$709,639 \$420,000	\$6.50
20 29 30	EXPENDITURES HSA-DAAS Revenues		1	THE FOR CASE	\\\\\\\\\\ \\	\$6.50
29 30 31 32	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is		1	THE FOR CASE	\\\\\\\\\\ \\	\$6.50
30 31 32 33	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is		1	THE FOR CASE	\\\\\\\\\\ \\	\$6.50
30 31 32 33 34	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds)	\$140,000	\$140,000	\$140,000	\$420,000	\$6.50
28 29 30 31 32 33 34 35	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES	\$140,000 \$140,000	\$140,000 \$140,000	\$140,000 \$140,000	\$420,000 \$420,000	\$6.50
28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$420,000 \$420,000 \$3.85	\$6.50
28 29 30 31 32 33 34 35 36	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES	\$140,000 \$140,000	\$140,000 \$140,000	\$140,000 \$140,000	\$420,000 \$420,000	\$6.50
30 31 32 33 34 35 36 37	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Pér MEAL & COMPLIANCE COST.	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$420,000 \$420,000 \$3.85	\$6.50
28 29 30 31 32 33 34 35 36 37	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Pér MEAL & COMPLIANCE COST. Non-DAAS Revenues	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$420,000 \$420,000 \$3.85	\$6.50
30 31 32 33 34 35 36 37 38 39	EXPENDITURES HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Pér MEAL & COMPLIANCE COST.	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85	\$420,000 \$420,000 \$3.85	\$6.50 \$2.14
30 31 32 33 34 35 36 37 38 39 40 41	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer	\$140,000 \$140,000 \$3.85	\$140,000 \$140,000 \$3.85 \$3.85	\$140,000 \$140,000 \$3.85 \$3.85	\$420,000 \$420,000 \$3.85 \$3.85	
30 31 32 33 34 35 36 37 38 39 40 41 42	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising	\$140,000 \$140,000 \$3.85 \$3.85	\$140,000 \$140,000 \$3.85 \$3.85	\$140,000 \$140,000 \$3.85 \$3.85	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996	\$2.14
30 31 32 33 34 35 36 37 38 39 40 41 42 43	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644	\$2.14
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546	\$140,000 \$140,000 \$3.85 \$3.85 \$18,881 \$96,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639	\$2.14
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644	\$2.14
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639 \$2.66 \$709,639	\$2.14 \$0.52
30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639 \$2.66 \$709,639	\$2.14 \$0.52
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639 \$2.66 \$709,639	\$2.14 \$0.52
29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	HSA-DAAS Revenues Meals Nutrition Compliance (if your agency is requesting funds) TOTAL HSA-DAAS REVENUES PER MEAL COST, HSA-DAAS Per MEAL & COMPLIANCE COST. Non-DAAS Revenues Project Income Agency Cash - Fundraising Agency In-Kind Volunteer Nutrition Compliance Revenues TOTAL NON HSA-DAAS REVENUES PER MEAL COST, NON HSA-DAAS TOTAL REVENUES PER MEAL COST, TOTAL	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$140,000 \$140,000 \$3.85 \$77,665 \$18,881 \$96,546 \$2.66 \$236,546	\$420,000 \$420,000 \$3.85 \$3.85 \$232,996 \$56,644 \$289,639 \$2.66 \$709,639	\$2.14 \$0.52

	Α .	В	С	D	ΕI	Fl G	Н	l I	J			
1	Grantee's Name: Meals on Whe					<u> </u>		Appendix B, pa				
2	Program Name:	olo carri ranor			Date:	5/10/17						
3	The No. 200 Control of the Control o											
4												
5	Salaries & Benefits Detail TOTA											
8	H.S.A-DAAS	Agency To	als	For DAA	S Nutrition	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20			
		Annual Full										
		TimeSalary for	Total	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted			
9	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary			
	Drivers	See Driver Tab	4000/	40/	40/	\$15,055	\$15,055	\$15,055	\$45,166			
11	Programs Mgr, Mark Liddle	\$70,380	100%	1%	1%	\$953	\$953	\$953	\$2,858			
13	Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth	\$76,888 \$61,118	100% 100%	1% 1%	1% 1%	\$1,041	\$1,041	\$1,041	\$3,122			
14	Office Mgr, Harviann Brantley	\$56,030	100%	1%	1%	\$827	\$827 \$601	\$827	\$2,482			
15	Support Lead, Philip Duarte	\$43,231	100%	1%	1%	\$601 \$585	\$585	\$601 \$585	\$1,802 \$1,755			
16	Support Lead, I voga Suesue	\$56,594	100%	1%	1%	\$766	\$766	\$766	\$1,755			
17	Chief Prog Off, David Linnell	\$139,725	100%	1%	1%	\$1,699	\$1,699	\$1,699	\$5,098			
18	Chief Gov Off, Anne Quaintance	\$135,585	100%	1%	1%	\$1,356	\$1,356	\$1,356	\$4,069			
19	Fleet & Facilities Dir, John Shee	\$81,765	100%	1%	1%	\$652	\$652	\$652	\$1,957			
20	Maintenance, Derek Cook	\$43,748	100%	1%	1%	\$349	\$349	\$349	\$1,047			
21	Volunteer Mgr, Kathleen Stirling	\$62,100	100%	1%	1%	\$702	\$702	\$702	\$2,107			
22	Volunteer Mgr, TBD	\$62,100	100%	1%	1%	\$702	\$702	\$702	\$2,107			
23	Volunteer Director, Meredith Te	\$87,975	100%	1%	1%	\$995	\$995	\$995	\$2,985			
24	HR Manager, Ronald Ayotte	\$77,625	100%	1%	1%	\$472	\$472	\$472	\$1,416			
25	HR Associate, David C Smith	\$43,056	100%	1%	1%	\$262	\$262	\$262	\$785			
26	Communications Director, Karl	\$119,025	100%	0%	0%	\$241	\$241	\$241	\$724			
27	Digital Marketing Manager, Kate	\$61,926	100%	0%	0%	\$126	\$126	\$126	\$377			
28	CEO, Ashley McCumber	\$212,175	100%				1	,				
00			100001	470/	4=0/							
29 30	TOTALS	\$ 1,491,045	1800%	17%	17%	\$27,385	\$27,385	\$27,385	\$82,155			
	FRINGE BENEFIT RATE	36.0%	iv .				1	· · · · · · · · · · · · · · · · · · ·				
31	RINGE BENEFIT RATE	36.0%	ar			ł <u>. </u>						
32	EMPLOYEE FRINGE BENEFITS	e 526.776		1.		\$0.050	00.050	00.050	000 574			
33	EMPLOTEE PRINGE BENEFITS	\$ 536,776	1			\$9,858	\$9,858	\$9,858	\$29,574			
33			_									
	TOTAL DAAS SALARIES &						-		,			
	BENEFITS	\$ 2,027,821				\$37,243	\$37,243	\$37,243	\$111,729			
37												
38	Non - DAAS	Ageney To	als	FoliDA	AS Meat.				TOTAL			
	, .	Annual Full	ed in Saure Single	one measure than a	Control to Mark 1							
	·	TimeSalary for	Total %	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted			
39	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary			
40	Drivers	See Driver Tab				\$10,380	\$10,380	\$10,380	\$31,141			
41	Programs Mgr, Mark Liddle	\$ 70,380	. 100%	1%	1%	\$504	\$504	\$504	\$1,513			
42	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	1%	1%	\$551	\$551	\$551	\$1,653			
43					1%	341						
	Wait List Mgr, Crystal Booth	\$ 61,118	100%	1%		\$438	\$438	\$438	\$1,314			
44	Office Mgr, Harviann Brantley	\$ 56,030	100%	1%	1%	\$318	· \$318	\$318	\$954			
45	Support Lead, Philip Duarte	\$ 43,231	100%	1%	1%	\$310	\$310	\$310	\$929			
46	Support Lead, Ivoga Suesue	\$ 56,594	100%	1%	1%	\$406	\$406	\$406	\$1,217			
47	Chief Prog Off, David Linnell	\$ 139,725	100%	1%	1%	\$900	\$900	\$900	\$2,699			
48	Chief Gov Off, Anne Quaintance	\$ 135,585	100%	1%	1%	\$718	\$718	\$718	\$2,154			
49	Fleet & Facilities Dir, John Shee		100%	0%	0%	\$345	\$345	\$345	\$1,036			
50	Maintenance, Derek Cook	\$ 43,748	100%	0%	0%	\$185	\$185	\$185	\$554			
51	Volunteer Mgr, Kathleen Stirling			1%	1%	\$372	\$372	\$372	\$1,116			
			100%									
52	Volunteer Mgr, TBD	\$ 62,100	100%	1%		\$372	\$372	\$372	\$1,116			
53	Volunteer Director, Meredith Te		100%	1%	1%	\$527	\$527	\$527	\$1,581			
54	HR Manager, Ronald Ayotte	\$ 77,625	100%	. 0%	0%	\$250	\$250	\$250	\$750			
55	HR Associate, David C Smith	\$ 43,056	100%	0%	0%	\$139	\$139	\$139	\$416			

	A		В	C	D	E	F	Ģ	Н	l	J
56	Communications Director, Karl	\$	119,025	100%	0%	0%		\$128	\$128	\$128	\$383
57	Digital Marketing Manager, Kate	\$	61,926	100%	0%	0%		· \$66	\$66	\$66	\$199
58	CEO, Ashley McCumber	\$	212,175	100%	1%	1%		\$1,973	\$1,973	\$1,973	\$5,920
59	TOTAL NON-DAAS	\$	1,491,045	1800%	10%	10%		\$18,881	\$18,881	\$18,881	\$56,644
61	FRINGE BENEFIT RATE		36.0%	!							·
	EMPLOYEE FRINGE BENEFITS	6					-	\$6.707 l	ec 707 l	\$6,797	\$20,392
ण	EMPLOTEE FRINGE BENEFITS	Ф	536,776					\$6,797	\$6,797	\$6,797	\$20,392
	TOTAL Non-DAAS SALARIES &								<u> </u>		
65	BENEFITS	\$	2,027,822					\$25,678	\$25,678	\$25,678	\$77,035
99											
	TOTAL DAAS & Non-DAAS										
67	SALARIES & BENEFITS	\$	4,055,643					\$62,922	\$62,922	\$62,922	\$188,765
68	HSA #2	Forn	n Rev. 12/22/1	6 .							

										•				
			•											
			1].		<u> </u>	T				Type (S		
					-		٠	Total % FTE		Adjusted Nutr		SURPRISE.	Non DAAS	
DM-Emergency				<u> </u>	l			Iotal % FIE	(b)	FTE	DAAS %	44B		ylote idjerie
NAME	FNAME	HRS-YR		Dept	Salary	FRINGE	Comp				59.2%		40.8%	
	Stephanie	2,080		Driver	\$32,197		· · · · · ·	100%	2.1%	2.1%	1.2%	3,006	0.8%	
~ ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Daniel	2,080		Driver	\$53,263		ļ	100%	2.1%	2.1%	1.2%	9.00 9.00	0.8%	375
earaujo .	Cleunir	2,080		Driver	\$32,298	· · · · · · · · · · · · · · · · · · ·		100%	2.1%	2.1%	1.2%	建铁	0.8%	\$ 75 E
	James	1,248		Driver	\$32,601		<u> </u>	100%	2.1%	2.1%	1.2%	ege k	0.8%	
	Preston	2,080		Driver	\$35,083	·····		100%	2.1%	2.1%	1.2%	辧	0.8%	71.20F
omez	Francisco	2,080		Driver	\$37,007			100%	2.1%	2.1%	1.2%	9,000	0.8%	52/65
	Gerald	2,080		Driver	\$35,731			100%	2.1%	2.1%	1.2%	34.00	0.8%	3479
ernandez	Waskar	2,080		Driver	\$32,855			100%	2.1%	2.1%	1.2%	340	0.8%	· 4/4
	Xing	2,080	 	Driver	\$35,896			100%	2.1%	2.1%	1.2%	3,645	0.8%	\$100°
	Philip	2,080	f	Driver	\$34,211	•		100%	2.1%	2.1%	1.2%	- SEE	0.8%	કોકાં
elley	Sheila	2,080		Driver	\$33,853			100%	2.1%	2.1%	1.2%	3466	0.8%	19(28)
wong	Raymond	2,080		Driver	\$37,489			100%	2.1%	2.1%	1.2%	1966	0.8%	
ee	Karmari	2,080		Driver	\$38,598			100%	2.1%	2.1%	1.2%	54/5	0.8%	\$P\$15
etuane	Fou	2,080	1.00	Driver	\$31,286			100%	2.1%	2.1%	1.2%	9888	0.8%	44.
laher	Antoinette	2,080	1.00	Driver	\$46,351			100%	2.1%	2.1%	1.2%	美藤	0.8%	39.85 39.85
1aldonado	Michael	2,080	1.00	Driver	\$38,250			100%	2.1%	2.1%	1.2%	. Offe	0.8%	
larcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	2.1%	2.1%	1.2%	5.695	0.8%	44.5
lejia	Felipe Ernest		1.00	Driver	\$34,918			100%	2.1%	2.1%	1.2%		0.8%	3./20c
omele	Alafale	2,080	. 1.00	Driver	\$46,769			100%	2.1%	2.1%	1.2%		0.8%	10.00
rice	Bianca	2,080	1.00	Driver	\$35,235			100%	2.1%	2.1%	1.2%	36	0.8%	s-(8)s-
andoval	Adrian	2,080	1.00	Driver	\$36,952			100%	2.1%	2.1%	1.2%	::458	0.8%	54692
armiento ·	Gemma	2,080	1.00	Driver	\$43,082			100%	2.1%	2.1%	1.2%	\$5.95	0.8%	2.450 2.450
efo	Viena	2,080	1.00	Driver	\$49,226			100%	2.1%	2.1%	1.2%	256	0.8%	27.446
orres	Martha	2,080	1.00	Driver	\$37,620			100%	2.1%	2.1%	1.2%	9.46	0.8%	1864
orres	Rigoberto	2,080	1.00	Driver	\$43,731			100%	2.1%	2.1%	1.2%	569E	0.8%	4 5666
·	Rene	1,664	1.00	Driver	\$37,041			100%	2.1%	2.1%	1.2%	3664	0.8%	
~ ~	Roland	2,080	1.00	Driver	\$46,340			100%	2.1%	2.1%	1.2%	577	0.8%	1939.1
	Mark	2,080		Driver	\$37,439			100%	2.1%	2.1%	1.2%	37130	0.8%	
pen: 11/1 Emp List, MOWSF Bdgt,		2,080		Driver	\$38,399			100%	2.1%	2.1%	1.2%	10740	0.8%	1534
pen: 11/1 Emp List, MOWSF Bdgt		2,080		Driver	\$38,399			100%	2.1%	2.1%	1.2%	9970	0.8%	200
pen: 11/1/16 Emp List		2,080		Driver	\$38,399			100%	2.1%	2.1%	1.2%	in.	0.8%	
ew in 17/18		2,080		Driver	\$38,399			100%	2.1%	2.1%	1,2%	- 10 m	0.8%	6-59
					1 - 725,233								0,070	
otal Criginal Approved Budget 19			32.00		\$1,728,769							SUMB	i l	\$10(480)
	NAME OF TAXABLE PARTY.	CONTRACTOR OF THE PARTY OF THE	at State of the second state of the		a politica de la proposición de la companya de la c						COURSE PRESENT			***************************************

	I A I	В	Гс	ΤD	T	E	l F	G	Н І
1	Grantee's Name: Meals			LL	<u> </u>		1	<u> </u>	Appendix B, page 3
2	Program Name:							Date:	5/10/17
3	HDM-Emergency								7,230
4				Ope	rating E	xpense	Detail	•	
7	H.S.A-DAAS	Annual #N	leals Contr	acted:	36	364	36 364	36,364	TOTAL
	Expenditure Category					6/30/18		7/1/19 to 6/30/20	7/1/17 to 6/30/20
9	Rental of Property				1 45 11 10 10 10	- 100-20-20-2	TO CONTROL PROPERTY.		7,7,7,10 0.00,120
		C							
	Utilities(Elec, Water, Gas, F	rnone, Scar	venger)						
	Office Supplies, Postage								
	Building Maintenance Supp	lies and Re	pair						
	FOOD COSTS								
	Raw Food	per meal	\$ -	_					
	Cong Food Svc Supplies	per meal	\$ -						
16	HDM Food Svc Supplies	per meal	<u>\$ -</u>	_					
17	Catered Meals	per meal	\$ 2.93	_	\$1	02,757	\$102,757	\$102,757	\$308,271
18	CONSULTANT/SUBCONTF	RACTOR D	escriptive T	itle					
_	Registered Dietitian						•		
20		***************************************		-	New York				
				_			L	I	
	OTHER COSTS:			• .b				· · · · · · · · · · · · · · · · · · ·	
22	Insurance								
	Staff Training & Travel			-	•				
	Rental of Equipment								
	Small equipment & Supplies	5				_			
	Delivery Cost	·		_			<u> </u>		
	Kitchen Costs		·	_					
	Fees, dues, advertising		-	_					
	Outside Services			_					
	Grant, Volunteer and Client	Costs		_					
	Other Operating								
32	Fundraising								
33	TOTAL DAAS OPERATING	EXPENS			\$*	102,757	\$102,757	\$102,757	\$308,271
35	Non-DAAS								TOTAL
36	Expenditure Category								
37	Rental of Property								
38	Utilities(Elec, Water, Gas, F	hone, Scav	/enger)			\$757	\$757	.\$757	\$2,271
39	Office Supplies, Postage					\$569	\$569	\$569	\$1,707
40	Building Maintenance Supp	lies and Re	pair		·	\$1,088	\$1,088	\$1,088	\$3,264
	FOOD COSTS		•			, .,		7.,	
	Raw Food	per meal	\$.·-	٠					
	Cong Food Svc Supplies	per meal							
	HDM Food Svc Supplies	per meal						· ·	
	Catered Meals	per meal		-		\$3,826	\$3,826	\$3,826	\$11,479
						+-10-0	Ψ0,020	\$5,525	+ ,,,,,,
	CONSULTANT/SUBCONTE	KACTOR D	escriptive T	itle					
47 48	Registered Dietitian			_		<u> </u>	<u> </u>		
	OTHER COSTS:						I	<u> </u>	L
	Insurance			-		\$831	\$831	\$831	\$2,493
	Staff Training & Travel					\$624	\$624	\$624	\$1,872
	Rental of Equipment				·	Ψυζή	, 4024	φ024	Ψ1,012
	Small equipment & Supplies	2		-		\$420	\$420	\$420	\$1,260-
	Delivery Cost	<u> </u>		-		\$6,334	\$6,334	\$6,334	\$19,002
	Kitchen Costs			_		\$3,295	\$3,295	\$3,295	\$9,885
	Fees, dues, advertising			-		\$445	\$3,293 \$445	\$3,295 \$445	\$1,335
57	Outside Services			-		\$1,533	\$1,533	\$1,533	\$4,599
	Grant, Volunteer and Client	Costs		-		\$4,022	\$4,022	\$4,022	\$12,066
	Other Operating	20010				\$1,365	\$1,365	\$1,365	\$4,095
	1a					+ .,000	u #1,000	u .,000	T .,,,,,,,

	A	В	C	ם	E	F	G	Н
60	Fundraising				\$27,795	\$27,795	\$27,795	\$83,385
	TOTAL Non-DAAS OPER	ATING EXP	ENSE		\$52,904	\$ 52,904.48	\$52,904	\$158,713
64	TOTAL DAAS & Non-DAA	S OPERATIN	IG EXPENS	E	\$155,661	\$155,661	\$155,661	\$466,984
69	HSA #3	Form Rev. 12	22/16					

	A	В .	С	D	I E	F
1	BUDGET FORMS	<u> </u>		<u> </u>	Appendix B1, pg. 1	
2	2020211011110			Document Date:	5/10/2017	i
3	HUMAN SERVICES AG	ENCV DEDA	DTMENT OF A		Section 1	
4	HOWAN SERVICES AG		PROPOSAL FO		I SEIVAIGES	
	graphic to the control of the contro	neksiyeri Manikar Sugriya		OKING		
	Grantee's Name: Meals on Wheels San	The start and the start at		•	Grant Term	
6	(Check One) New Renewal	_ Modification _	 _	•	,	
7	Effective Date of Mod:	lo. of Mod:			7/1/17 to 6/30/20	
	Program: Enter 1 Prog ONLY (e.g. Cong-ENP,					Average .
8	HDM-ENP, Cong-AWD, or HDM-AWD)	HDM-ENP			TOTAL	cost/meal
9	Annual #Meals Contracted	1,434,393	1,434,393	1,434,393	4,303,179	
10	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20	
11	DAAS Expenditures					
	Salaries & Benefits	\$1,350,363	\$1,350,363	\$1,350,363	\$4,051,089	\$0.94
	Operating Expense	\$3,698,701	\$3,698,701	\$3,698,701	\$11,096,103	\$2.58
	Subtotal	\$5,049,064	\$5,049,064	\$5,049,064	\$15,147,192	\$3.52
15	Indirect Percentage (max 10%)	-			·	
	Indirect Cost (Line 15 X Line 14, check					
	Gen.Guidance regarding indirect exclusion)					
	Capital Expenditure					
18 19	TOTAL DAAS EXPENDITURES	\$5,049,064	\$5,049,064	\$5,049,064	\$15,147,192	\$3.52
_	Non-DAAS Expenditures		1	T	n	
	Salaries & Benefits	\$1,131,922	\$1,131,922	\$1,131,922	\$3,395,765	\$0.79
	Operating Expense	\$2,389,987 \$709,746	\$2,389,987 \$709,746	\$2,389,987 \$709,746	\$7,169,960 \$2,129,239	\$1.67
	Indirect Expense Capital Expenditure	\$709,740	\$709,740	\$709,746	\$2,129,239	\$0.49
	TOTAL Non-DAAS EXPENDITURES	\$4,231,655	\$4,231,655	\$4,231,655	\$12,694,964	\$2.95
26	TOTAL NON-DAAS EXPENDITURES	\$4,231,033	44,251,655	J \$4,231,655	W \$12,034,304	\$2.95
	TOTAL DAAS & Non-DAAS			· ·		
1 1	EXPENDITURES	\$9,280,719	\$9,280,719	\$9,280,719	\$27,842,156	\$6.47
20	HSA-DAAS Revenues					
-				· · · · · · · · · · · · · · · · · · ·		
-	Meals, Local Funds	\$3,126,078	\$3,126,078	\$3,126,078	\$9,378,234	
	Meals: Federal funds Meals: State funds	\$1,669,807 \$253,179	\$1,669,807 \$253,179	\$1,669,807 \$253,179	\$5,009,421 \$759,537	
33	Medis. State funds	φ200,179	φ203,179	φ203,179	\$109,001	
	Nutrition Compliance (if your agency is r	\$584,300	\$584,300	\$584,300	\$1,752,900	
	TOTAL HSA-DAAS REVENUES	\$5,633,364	\$5,633,364	\$5,633,364	\$16,900,092	
	PER MEAL COST, HSA-DAAS	\$2.76	\$2.76	\$2.76	\$2.76	
	for the determinant of the design of the design of the control of	St. Many May 10, 19, 5 Department stops of	and a remainder the very distance of the second	SECRETARIO DE PROPER A LA MARCA A COMPANA DE COMPAÑO DE	with the expression of the control o	
37	Per MEAL & COMPLIANCE COST	\$3.93	\$3,93	\$3,93	\$3.93	·
38	Non-DAAS Revenues		•			
	Project Income	222,000	222,000	222,000	\$666,000	\$0.15
40	Agency Cash - Fundraising	\$5,100,345	\$5,100,345	\$5,100,345	\$15,301,036	\$3.56
	Agency In-Kind Volunteer	\$832,295	\$832,295			\$0.58
	Nutrition Compliance Revenues	\$1,223,178	\$1,223,178	\$1,223,178	\$3,669,534	
43	 	A.	A- A	Am	***************************************	
	TOTAL NON HSA-DAAS REVENUES	\$7,377,819	\$7,377,819	\$7,377,819	\$22,133,456	
45	PER MEAL COST, NON HSA-DAAS	\$5.14	\$5.14	\$5.14	\$5.14	
46	TOTAL REVENUES	\$13,011,184	\$13,011,184	\$13,011,184	\$39,033,548	
	PER MEAL COST, TOTAL	\$9.07	\$9.07			
+-	IT EN WEAL COST, TOTAL	J 99.07	η φ υ .υ/1	μ φυ.U7	J 55.07	
48	Full Time Equivalent (FTE)					
50	Prepared by: Patrick Schmalz		Phone No.: 415-3	343-1270	Date: 5/10/17	
	HSA-CO Review Signature:	Form Rev. 12/22/16		Date:		
	1	, C, III 100, 122210		······································	· · · · · · · · · · · · · · · · · · ·	I

	A	В	С	D	E li	F G	Н	<u>r </u>	J
1	Grantee's Name: Meals on Whe		I	T - D			<u> </u>	Appendix B1, j	
2	Program Name:	oun runo.						Date:	5/10/17
3	HDM-ENP								÷
5			0-1	0 D.		**			TOT41
	·		Salari	es & Bei	nefits Deta	ES .		•	TOTAL
8	H.S.A-DAAS	Agency To	tale	T-S-DAA	C Nistrition	TIME to Clanks	Trume to electro	7/1/19 to 6/30/20	THUT IS CHOOSE
-	II.O.A-DAAG	Agency To	lais	FOLDAA	S Nutrition	5//1/// 10:0/3U/10	11.119 10 91901.19	77 17 19 10 0730/20	77.17.10 6/30/20
	:	Annual Full							
1		TimeSalary for	Total	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary .	Salary	Salary
	Drivers	See Driver Tab				\$545,857	\$545,857	\$545,857	\$1,637,570
11	Programs Mgr, Mark Liddle	\$70,380		49%	49%	\$34,542	\$34,542	\$34,542	\$103,627
12	Ops Mgr, Gustavo Lopez	\$76,888		49%	49%	\$37,736	\$37,736	\$37,736	\$113,209
13	Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	\$61,118 \$56,030		49% 39%	49% 39%	\$29,997	\$29,997	\$29,997	\$89,990
15	Support Lead, Philip Duarte	\$43,231	100%	49%	49%	\$21,724 \$21,218	\$21,724 \$21,218	\$21,724 \$21,218	\$65,172 \$63,653
16	Support Lead, I voga Suesue	\$56,594	100%	49%	49%	\$27,776	\$27,776	\$27,776	\$83,329
17	Chief Prog Off, David Linnell	\$139,725	100%	44%	44%	\$61,716	\$61,716	\$61,716	\$185,147
18	Chief Gov Off, Anne Quaintance	\$135,585	100%	36%	36%	\$49,245	\$49,245	\$49,245	\$147,734
19	Fleet & Facilities Dir, John Shee	\$81,765	100%	29%	. 29%	\$23,677	\$23,677	\$23,677	\$71,031
20	Maintenance, Derek Cook	. \$43,748	100%	29%	29%	\$12,668	\$12,668	\$12,668	\$38,005
21	Volunteer Mgr, Kathleen Stirling	\$62,100	100%	41%	41%	\$25,399	\$25,399	\$25,399	\$76,197
22	Volunteer Mgr, TBD	\$62,100	100%	41%	41%	\$25,399	\$25,399	\$25,399	\$76,197
23	Volunteer Director, Meredith Te		100%	41%	41%	\$35,982	\$35,982	\$35,982	\$107,945
25	HR Manager, Ronald Ayotte HR Associate, David C Smith	\$77,625 \$43,056	100%	22% 22%	22% 22%	\$17,146 \$9,510	\$17,146 \$9,510	\$17,146 \$9,510	\$51,437
26	Communications Director, Karl	\$119,025	100%	7%	7%	\$8,763	\$8,763	\$8,763	\$28,530 \$26,290
27	Digital Marketing Manager, Kate	\$61,926	100%	7%	7%	\$4,559	\$4,559	\$4,559	\$13,678
28	CEO, Ashley McCumber	\$212,175	100%		, , ,	ψ 1,000	ψ 1,000	V 1,000	\$10,070
				00.40/	00.404	·			
30	TOTALS	\$ 1,491,045	1800%	604%	604%	\$992,914	\$992,914	\$992,914	\$2,978,742
	FRINGE BENEFIT RATE	36.0%			,	1		· · ·	
ان	7.11102 321127 11 19112	00.070		1-1-1-1	F				
32	EMPLOYEE FRINGE BENEFITS	\$ 536,776			1 . 1	\$357,449	\$357,449	\$357,449	\$1,072,347
33	·			and the second second second second				<u> </u>	
. 04	TOTAL BAAS SALABIES S						1	ı	II
35	TOTAL DAAS SALARIES & BENEFITS	\$ 2,027,822	1.0			¢4 350 363	\$4.250.262	\$1,350,363	\$4.054.000
3	DEREITIO	\$ 2,021,622		, ,	Ì	\$1,350,363	\$1,350,363	\$ 1,350,363	\$4,051,089
	Non - DAAS	Agency To	He .	e a e a a	ne Meet				TOTAL
-00	Non - Broke	Annual Full	GIO STESS		g)281/1525179	3 .			TOTAL
İ	·	TimeSalary for	Total %	% Nutr	Adjusted	Budgeted	Budgeted	Budgeted	Budgeted
39	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary
40	Drivers	See Driver Tab				\$457,556	\$457,556	\$457,556	\$1,372,669
41	Programs Mgr, Mark Liddle	\$ 70,380	100%	33%	33%	\$22,930	\$22,930	\$22,930	\$68,790
42	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	33%	33%	\$25,050	\$25,050	\$25,050	\$75,150
43	Wait List Mgr, Crystal Booth	\$ 61,118	100%	33%	33%	\$19,912	\$19,912	\$19,912	\$59,737
44	Office Mgr, Harviann Brantley	\$ 56,030	100%	26%	26%	\$14,421	\$14,421	\$14,421	\$43,262
45	Support Lead, Philip Duarte	\$ 43,231	100%	33%	33%	\$14,085	\$14,085	\$14,085	\$43,262
46	Support Lead, Ivoga Suesue			33%	33%				
47			100%			\$18,438	\$18,438	\$18,438	\$55,315
	Chief Prog Off, David Linnell	\$ 139,725	100%	29%	29%	\$40,968	\$40,968	\$40,968	\$122,904
48	Chief Gov Off, Anne Quaintanc		100%	24%	24%	\$32,689	\$32,689	\$32,689	\$98,068
49	Fleet & Facilities Dir, John Shee		100%	19%	19%	\$15,717	\$15,717	\$15,717	\$47,152
50	Maintenance, Derek Cook	\$ 43,748	100%	19%	19%	\$8,410	\$8,410	\$8,410	\$25,229
51	Volunteer Mgr, Kathleen Stirling		100%		27%	\$16,860	\$16,860	\$16,860	\$50,581
52	Volunteer Mgr, TBD	\$ 62,100	100%		27%	\$16,860	\$16,860	\$16,860	\$50,581
53	Volunteer Director, Meredith Te	\$ 87,975	100%	27%	27%	\$23,885	\$23,885	\$23,885	\$71,656
54	HR Manager, Ronald Ayotte	\$ 77,625	100%	15%	15%	\$11,382	\$11,382	\$11,382	\$34,145
55	HR Associate, David C Smith	\$. 43,056	100%	15%	15%	\$6,313	\$6,313	\$6,313	\$18,939

	Α .		В	C	D	Е	F G	H		J
56	Communications Director, Karl	\$	119,025	100%	5%	5%	\$5,817	\$5,817	\$5,817	\$17,452
57	Digital Marketing Manager, Kate	\$	61,926	100%	. 5%	5%	\$3,027	\$3,027	\$3,027	\$9,080
58	CEO, Ashley McCumber	\$	212,175	100%	37%	37%	\$77,974	\$77,974	\$77,974	\$233,923
59	TOTAL NON-DAAS	\$	1,491,045	1800%	438%	438%	\$832,295	\$832,295	\$832,295	\$2,496,886
	FRINGE BENEFIT RATE		36.0%	1	•				•	
	EMPLOYEE FRINGE BENEFITS	\$	536,776				\$299,626	\$299,626	\$299,626	\$898,879
9	-									
65 65	TOTAL Non-DAAS SALARIES & BENEFITS	\$	2,027,822				\$1,131,922	\$1,131,922	\$1,131,922	\$3,395,765
	TOTAL DAAS & Non-DAAS SALARIES & BENEFITS HSA #2	\$ Form	4,055,644 n Rev. 12/22/1	6			\$2,482,284	\$2,482,284	. \$2,482,284	\$7,446,854

												OFFICE CO			,
								Total % FTE		Adjusted Nutr FTE	544574	Budgereru	Non DAAS		
IDM-ENP		UDC VD		B4	F-1	FRINGE	Comp	Total % FTE	(b) ·	FIE	DAAS %	390	%	Ren Stein	
	FNAME	HRS-YR		Dept	Salary	FRINGE	Comp				54.4%		45.6%	4	
	Stephanie	2,080		Driver	\$32,197			100%	81.7%	81.7%	44.4%	Securities.	37.2%	Perulubak	
	Daniel	2,080		Driver	\$53,263			100%	81.7%	81.7%	44.4%	Secretary.	37.2%	5.00	
	Cleunir	2,080	<u> </u>	Driver	\$32,298			100%	81.7%	81.7%	44.4%	34.49	37.2%	34.24	.
	James	1,248	4	Driver	\$32,601			100%	81.7%	81.7%	44.4%	14-117	37.2%	2180,1240	
	Preston	2,080		Driver	\$35,083			100%	81.7%	81.7%	44.4%	10 PM	37.2%	31(3)(3)	
	Francisco	2,080		Driver	\$37,007			100%	81.7%	81.7%	44.4%	sur mit	37.2%	1941 (4)	
1-1,0	Gerald	2,080		Driver	\$35,731			100%	81.7%	81.7%	44.4%	- 25 86	37.2%	2.00.2001	
	Waskar	2,080		Driver	\$32,855			100%	81.7%	81.7%	44.4%	30.693 6 8	37.2%	14.5	
	Xing	2,080		Driver	\$35,896			100%	81.7%	81.7%	44.4%	4 5 5 6	37.2%	Sec. 3	
Ishida	Philip	2,080		Driver	\$34,211			100%	81.7%	81.7%	44.4%	57.5 (4)	37.2%	314, 49	
Kelley	Sheila	2,080	1.00	Driver	\$33,853			100%	81.7%	81.7%	44.4%	: (5)0E4	37.2%	\$ pt 55 \$	
Kwong	Raymond	2,080	1.00	Driver	\$37,489			100%	81.7%	81.7%	44.4%	1,600	37.2%	1.2 340	
Lee	Karmari	2,080	1.00	Driver	\$38,598			100%	81.7%	81.7%	44.4%	9 9 9 6 1	37.2%	Section 5	
Letuane	Fou	2,080	1.00	Driver	\$31,286			100%	81.7%	81.7%	44.4%	3 (36)	37.2%	Sales in	
Maher	Antoinette	2,080	1.00	Driver	\$46,351			100%	81.7%	81.7%	44.4%	\$20,500	37.2%		
Maldonado	Michael	2,080	1.00	Driver	\$38,250			100%	81.7%	81.7%	44.4%	5 (5.3)	37.2%	0.000	
Marcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	81.7%	81.7%	44.4%	5 77/6	37.2%	10.13	
	Felipe Ernest	2,080	1.00	Driver	\$34,918			100%	81.7%	81.7%	44.4%	335	37.2%	367 739	
	Alafale	2,080	1.00	Driver	\$46,769			100%	81.7%	81.7%	44.4%	800	37.2%		
	Bianca	2,080		Driver	\$35,235			100%	81.7%	81.7%	44.4%	5.465	37.2%	Section 16	
Sandoval	Adrian	2,080	1.00	Driver	\$36,952			100%	81.7%	81.7%	44.4%	1660	37.2%	6 E ()	
	Gemma	2,080		Driver	\$43,082			100%	81.7%	81.7%	44.4%	10.0 (4)	37.2%	20.00	
	Viena	2,080		Driver	\$49,226			100%	81.7%	81.7%	44.4%	100	37.2%	\$524,2830	
	Martha	2,080		Driver	\$37,620			100%	81.7%	81.7%	44.4%	1015	37.2%	Nation Call	
	Rigoberto	2,080		Driver	\$43,731			100%	81.7%	81.7%	44.4%	-10,15	37.2%	7.832	
	Rene	1,664		Driver	\$37,041			100%	81.7%	81.7%	44.4%	5.050	37.2%	4.1	
	Roland	2,080		Driver	\$46,340			100%	81.7%	81.7%	44.4%	400,481	37.2%		
	Mark	2,080		Driver	\$37,439			100%	81.7%	81.7%	44.4%	- 51	37.2%		
Open: 11/1 Emp List, MOWSF Bdgt,		2,080		Driver	\$38,399			100%	81.7%	81.7%	44.4%	1058	37.2%	South Total	ļ
Open: 11/1 Emp List, MOWSF Bdgt	CCSI DUEL	2,080		Driver	\$38,399	•		100%	81.7%	81.7%	44.4%	WEST	37.2%	51	
Open: 11/1/16 Emp List		2,080		Driver	\$38,399			100%	81.7%	81.7%	44.4%	3.7.05	37.2%		
New in 17/18		2,080		Driver	\$38,399			100%	81.7%	81.7%	44.4%			70.00	
AEM IU 11/19	· ·	2,080	1.00	Dilvei	665,955			100%	81./%	81.7%	44.4%	51.056	37.2%	7	
oral Original Approved Budget	78.00	S-701	125m	Studiers	50,728769			/				Suit de la		- 191-1-191	\$1,003

	A B C D	T E	F	G	—————————————————————————————————————
1	Grantee's Name: Meals on Wheels	L E	<u> </u>		Appendix B1, page
2	Program Name:			Date:	5/10/17
3	HDM-ENP				
4	Оре	erating Expense	Detail		
7	H.S.A-DAAS Annual #Meals Contracted:	1,434,393	1,434,393	1,434,393	TOTAL
8	1	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/17 to 6/30/20
9	Rental of Property		- A - C		
	Utilities(Elec, Water, Gas, Phone, Scavenger)				
	•				
11	Office Supplies, Postage				
	Building Maintenance Supplies and Repair				<u> </u>
	FOOD COSTS	·	j		·
	Raw Food per meal \$ -				
-	Cong Food Svc Supplies per meal \$ -	· · · · · · · · · · · · · · · · · · ·			<u> </u>
	HDM Food Svc Supplies per meal \$ - Catered Meals per meal \$ 2.93	\$2 600 704	¢2 609 704	\$2,609,701	\$11,096,103
	Catered Meals per meal \$ 2.93	\$3,698,701	\$3,698,701	\$3,698,701	\$11,090,103
18	CONSULTANT/SUBCONTRACTOR Descriptive Title		n i) .	,
19	Registered Dietitian		·		
20					L
21	OTHER COSTS:				
22	Insurance		·		
23	Staff Training & Travel				
24	Rental of Equipment				
25	Small equipment & Supplies				
26	Delivery Cost		-		
27	Kitchen Costs				
28	Fees, dues, advertising				
29	Outside Services				
30	Grant, Volunteer and Client Costs				
31	Other Operating		·		
32	Fundraising				
33	TOTAL DAAS OPERATING EXPENSE	\$3,698,701	\$3,698,701	\$3,698,701	\$11,096,103
35	Non-DAAS	40,000,1.01	1 40,000,	1	TOTAL
	Expenditure Category				TOTAL
	Rental of Property			1 1	
	1	\$20.952	620.953	\$29,853	\$90.550
	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$29,853	\$29,853		\$89,559
39	Office Supplies, Postage	\$22,438	\$22,438	\$22,438	\$67,314
	Building Maintenance Supplies and Repair	\$42,926	\$42,926	\$42,926	\$128,778
	FOOD COSTS			ļ	
	Raw Food per meal \$ -			 	}
43	Cong Food Svc Supplies per meal \$ -			-	ļ
	HDM Food Svc Supplies per meal \$ -	0505 540	6505.540	6505 540	\$4.540.505
45	Catered Meals per meal \$ 2.93	\$505,512	\$505,512	\$505,512	\$1,516,535
	CONSULTANT/SUBCONTRACTOR Descriptive Title			·	
47	Registered Dietitian				<u> </u>
48			<u> </u>	ll	
	OTHER COSTS:	000 700	200 700	000 =0=1	000.040
	Insurance	\$32,780	\$32,780	\$32,780	\$98,340
51	Staff Training & Travel	\$24,633	\$24,633	\$24,633	\$73,899
52	Rental of Equipment	040.70-	 		640.75
53	Small equipment & Supplies	\$16,585	\$16,585	\$16,585	\$49,755
	Delivery Cost	\$249,843	\$249,843	\$249,843	\$749,529
		\$129,990	\$129,990	\$129,990	\$389,970
	Fees, dues, advertising	\$17,560	\$17,560	\$17,560	\$52,680
57	Outside Services	\$60,486	\$60,486	\$60,486	\$181,458
1	I				
	Grant, Volunteer and Client Costs Other Operating	\$158,661 \$52,241	\$158,661 \$52,241	\$158,661 \$52,241	\$475,983 \$156,723

	Α	В	С	D	E	F	G .	Н
	Fundraising				\$1,046,479	\$1,046,479	\$1,046,479	\$3,139,437
	TOTAL Non-DAAS OPER	ATING EXP	ENSE		\$2,389,987	\$ 2,389,986.62	\$2,389,987	\$7,169,960
64	TOTAL DAAS & Non-DAA	S OPERATIN	NG EXPEN	SE .	\$6,088,688	\$6,088,688	\$6,088,688	\$18,266,063
· 69	HSA #3	Form Rev. 12	/22/16					•

1	A	В	С	D Appendix B2	E , Page 1	F	G	Н		J J	К
2				Document D	ale, 5/10/17			IAD) (
3	.			IUMAN SEI	RVICES AGI BY PRO		GET SUMIV	IARY			
5	Contractor Name: Meals on Wheels S		kits (Box House					Term to June 30, 20	.00		
7	(Check One) New Renewa		ication				July 1, 2017	to June 30, 20	20		
8	If modification, Effective Date of Mod	d. No. o	f Mod.								
9	Program: Nutrition Compliance for ENP- Indicate HDM or Congregate		REVENUE C			REVENUE C			REVENUE C		
_	Budget Reference Page No.(s)	Years	H.S.ADAAS	Non-HSA- DAAS	Year 2/	H.S.ADAAS	Non-HSA- DAAS	Years	H.S.ADAAS	Non-HSA- DAAS	Total Revenue
12	Program Term Expenditures	7/1/17-6/30/18			7/1/18-6/30/19			7/1/19-6/30/20			7/1/17 to 6/30/20
13 14	Nutrition Education Salaries & Benefits	\$15,457	\$545	\$14,912	\$15,457	\$545	\$14,912	\$15,457	\$545	\$14,912	\$46,372
15	Operating Expense										
16 17	Subtotal Direct Indirect Percentage	\$15,457 9.9%	\$545 9.9%	\$14,912 9.9%	\$15,457 9.9%	\$545 9.9%	\$14,912 9.9%	\$15,457 9.9%	\$545 9.9%	\$14,912 9.9%	\$46,372
18	Indirect Expense	\$1,537	\$54	\$1,483	\$1,537	\$54	\$1,483	\$1,537	\$54	\$1,483	\$4,612
19 20	Total Nutrition Education Nutrition Counseling	\$16,995	\$600	\$16,395	\$16,995	\$600°	\$16,395	\$16,995	\$600	\$16,395	\$50,984
21	Salaries & Benefits	\$154,572	\$56,741	\$97,831	\$154,572	\$56,741	\$97,831	\$154,572	\$56,741	\$97,831	\$463,715 \$117,831
22	Operating Expense Subtotal Direct	\$39,277 \$193,849	\$8,928 \$65,669	\$30,349 \$128,180	\$39,277 \$193,849	\$8,928 \$65,669	\$30,349 \$128,180	\$39,277 \$193,849	\$8,928 \$65,669	\$30,349 \$128,180	\$117,831 \$581,546
24	Indirect Percentage	9.9%	9.9% \$6.532	9.9% \$12,749	9.9%	9.9%	9.9% \$12,749	9.9%	9.9% \$6,532	9.9% \$12,749	\$57,842
25 26	indirect Expense Total Nutrition Counseling ≪≛≪	\$19,281 \$213,130	\$6,532 \$ 72,200	\$12,749 £\$140,929	\$19,281 \$ 213,130	\$6,532 \$72,200	\$12,749 \$140,929	\$19,281 \$213,130	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	\$12,749	\$57,842
27 28	HACCP Kitchen Monitoring Salaries & Benefits	\$61,829	\$819	\$61,010	\$61.829	\$819	\$61,010	\$61.829	\$819	\$61,010	\$185,486
29	Operating Expense										
30	Subtotal Direct Indirect Percentage	\$61,829 9.9%	\$819 9.9%	\$61,010 9.9%	\$61,829 9.9%	\$819 9.9%	\$61,010 9.9%	\$61,829 9.9%	\$819 9.9%	\$61,010 9.9%	\$185,486
32	Indirect Expense	\$6,150	\$81	\$6,068	\$6,150	\$81	\$6,068	\$6,150	\$81	\$6,068	\$18,449
33	Total HACCP Kitchen Monitoring Site/Route Monitoring	\$67,978	\$900	\$67,078	\$67,978	\$900	\$67,078	\$67,978	\$900	\$67,078	\$203,935
35	Salaries & Benefits	\$15,457	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$46,372
36 37	Operating Expense Subtotal Direct	\$45 A57	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$15,457	\$3,274	\$12,183	\$46,372
38	Indirect Percentage	\$15,457 9.9%	9.9%	9.9%	9.9%	9.9%	9.9%	9.9%	9.9%	9.9%	\$40,57Z
39 40	Indirect Expense Total Site/Route Monitoring	\$1,537 \$18,995	\$326 \$3,600	\$1,212 \$13,395	\$1,537 \$16,995	\$326 \$3,600	\$1,212 \$13,395	\$1,537 \$16,995	\$326 \$3,600	\$1,212 \$13,395	\$4,612 \$50,984
41	Menu Planning										
42	Salaries & Benefits Operating Expense	\$61,829	. \$910	\$60,919	\$61,829	\$910	\$60,919	· \$61,829	\$910	\$60,919	\$185,486
44	Subtotal Direct	\$61,829	\$910	\$60,919	\$61,829	\$910	\$60,919	\$61,829	\$910	\$60,919	\$185,486
45 46	Indirect Percentage Indirect Expense	9.9% \$6,150	9.9% \$90	9.9% \$6,059	9.9% \$6,150	9.9% \$90	9,9% \$6,059	9.9% \$6,150	9.9%	9.9% \$6,059	\$18,449
47	Total Menu Planning				The state of the second st	A company of the second		The second second	\$1,000		
49	HDM Assessments Salaries & Benefits	\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$3,059,763
50	Operating Expense	\$170,116	\$64,883	\$105,233	\$170,116	\$64,883	\$105,233	\$170,116	\$64,883	\$105,233	\$510,348
51 52	Subtotal Direct Indirect Percentage	\$1,190,037 9.9%	\$460,225 9.9%	\$729,811 9.9%	\$1,190,037 9.9%	\$460,225 9.9%	\$729,811 9.9%	\$1,190,037 9.9%	\$460,225 9.9%	\$729,811 9.9%	\$3,570,111
53	Indirect Expense	\$118,362 \$1,308,399	\$45,774	\$72,588 \$ 802,399	\$118,362 \$1,308,399	\$45,774 \$506,000	\$72,588 \$802,399	\$118,362 \$1,308,399	\$45,774 \$506,000	\$72,588 \$802,399	\$355,087 \$3,925,197
54 55	Other Nutrition Compliance	- \$110001088	\$508,000		ี ช เ^วกอ∖วลล์	ono'ang	PS-AONT'2A8	4+'90'9A8	φουσ,υ υ ψ	- 400° 788	40,940,18/
56	Salaries & Benefits										
57 58	Operating Expense Subtotal Direct	ļ	·								
59	Indirect Percentage										
60	Indirect Expense Total Other Nutrition Compilance									i de la companya de l	
62	GRAND Total Expenditures	\$1,791,934	\$584,300	\$1,207,633	\$1,791,934	THE RESERVE OF STREET	\$1,207,633	\$1,791,934	\$584,300	\$1,207,633	\$5,074,424
63 64	HSA Revenues	\$584,300			\$584,300			\$584,300	12.5		\$1,752,900
65							2			10 15 E	
	TOTAL HSA REVENUES. 2000		4 Jan 1981		\$584,300		1978 3 (C)	\$584,300			\$1,752,900
67 68	Other Non-H.S.ADAAS Revenues	\$1,207,633		1000	\$1,207,633		が表現を は は は は に に に に に に に に に に に に に	\$1,207,633	374, 32 37 (24)	763 S. O	\$3,622,900
69				State of		建筑					
70	TOTAL OTHER REVENUES	e4-207 620°		1945 1-254 37 1-4-1-4	\$1,207,635		1 3 4 0 b c	\$1,207,633	3 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1	100 to 10	\$3,622,900
	Full Time Equivalent (FTE)	16.40		NE TABLE TRACE	16.40			16.40			WANTED RUN
	Prepared by: Patrick Schmal		Telephone M	l o.: 415-343-1	41	11	I	10.40	Ц	<u></u>	Date 5/10/17
	HSA-CO Review Signature:	<u>-</u>	, cicphone 14	u - 10-340-1,	<u>., v</u>	·					-at-0710711
	HSA #1			-							Document Date: 5/1
-	Appendix B2 MOWSF DAAS Pr	ogram Budget N	Jutr Complian	a Template	V17-20 5-10-1	7 11 AM SC	visy: Buildnet S	umman/			1 of 1

В С D G Н М Appendix B2, Page 2 2 Document Date: 5/10/17 3 4 Program Nutrition Compliance for ENR-indicate HDM or Congregate 5 (Same as Line 9 on HSA #1) 6 **Nutrition Education Salaries & Benefits Detail** 8 9 July 1, 2017 to June 30, 2020 10 FOLHSA NO REVENUE COST REVENUE Cost FOR HSA REVENUE COST For HSA Program 11 Agency Totals Allocation Annual Full TimeSalary Total % Non-HSA-Non-HSA-H.S.A.-Adjusted Budgeted Budgeted H.S.A.-Budgeted Non-HSA-12 for FTE FTE % FTE FTE DAAS DAAS DAAS **POSITION TITLE** Salary H.S.A.-DAAS DAAS Salary DAAS Salary 13 Director of Nutrition \$94,823 100% 5% \$168 \$4,573 \$14,223 \$4,741 \$168 \$4,573 \$4,741 \$168 \$4,573 \$4,741 Registered Dietician \$62,488 100% 5% 5% \$3,124 \$111 \$3.014 \$3,124 \$111 \$3,014 \$3,124 \$111 \$3,014 \$9,373 15 Registered Dietician 100% 5% 5% \$3,118 \$3,118 \$62,369 \$111 \$3,008 \$3,118 \$111 \$3,008 \$111 \$3,008 \$9,355 16 Chief Program Officer \$139,725 5% 0% \$105 \$4 \$101 \$105 \$4 \$101 \$105 \$4 \$101 \$314 17 Chief Government Officer \$135,585 1% 5% 0% \$51 \$2 \$49 \$51 \$2 \$49 \$51 \$2 \$49 \$153 18 Chief Executive Officer 1% 5% \$212,175 0% \$59 \$59 \$59 \$59 \$59 \$59 \$178 19 Facility Director \$81,765 2% 5% \$2 \$2 \$2 \$59 \$184 0% \$61 \$59 \$61 \$59 \$61 20 Maintenance Worker \$43,748 2% 5% 0% \$33 \$1 \$32 \$33 \$1 \$32 \$33 \$1 \$32 \$98 21 HR Manager \$77,625 1% 5% 0% \$22 \$1 \$21 \$22 \$1 \$21 \$22 \$1 \$21 \$65 22 Communications Director \$119,025 1% 5% \$33 \$1 \$32 \$1 \$32 \$100 0% \$32 \$33 \$1 \$33 Digital Marketing Manager \$61,926 1% \$17 \$1 \$16 \$52 5% 0% \$1 \$16 \$17 \$1 \$16 \$17 24 25 26 27 28 29 30 TOTALS \$10,965 \$1,091,254 307% 55% 15% \$11,366 \$401 \$10,965 \$11,366 \$401 \$10,965 \$11,366 \$401 \$34,097 31 32 FRINGE BENEFIT RATE 36% EMPLOYEE FRINGE BENEFITS \$144 33 \$392,851 \$4,092 \$144 \$3,947 \$4,092 \$144 \$3,947 \$4,092 \$3,947 \$12,275 34 35 TOTAL SALARIES & BENEFITS \$1,484,105 \$15,457 \$545 \$14,912 \$15,457 \$545 \$14,912 \$15,457 \$545 \$14,912 \$46,372 TOTAL SALARIES & BENEFITS for H.S.A 37 Program x3yrs \$46,372

38 HSA #2

Document Date: 5/10/17

В \overline{c} D E G М Appendix B2, Page 3 2 Document Date: 5/10/17 4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate 5 (Same as Line 9 on HSA #1) 6 **Nutrition Counseling Salaries & Benefits Detail** 8 TERM July 1, 2017 to June 30, 2020 10 11 Agency Totals - Program Providities REVENUE Cost Allocation. Riogram & REVENUE Cost Allocation: Program REVENUE Cost Allocation. Revenue Annual Full TimeSalary | Total % Adjuste Budgeted Non-HSA-Budgeted Non-HSA-Budgeted Non-HSA-POSITION TITLE for FTE H.S.A.-DAAS H.S.A.-DAAS H.S.A.-DAAS 12 FTE % FTE d FTE Salary DAAS Salary DAAS Salary DAAS 13 Director of Nutrition \$94,823 100% 50% 50% \$47,411 \$17,495 \$29,916 \$47,411 \$17,495 \$29,916 \$47,411 \$17,495 \$29,916 \$142,234 \$19,715 14 Registered Dietician \$62,488 100% 50% 50% \$19,715 \$93,732 \$31,244 \$11,529 \$19,715 \$31,244 \$11,529 \$31,244 \$11,529 15 Registered Dietician \$62,369 100% 50% 50% \$11,507 \$11,507 \$19,677 \$11,507 \$19,677 \$93,554 \$31,185 \$19,677 \$31,185 \$31,185 16 Chief Program Officer 50% 1% \$387 \$139,725 2% \$1,048 \$387 \$661 \$1.048 \$661 \$1,048 \$387 \$661 \$3,144 17 Chief Government Officer \$135,585 1% 50% 0% \$508 \$188 \$320 \$508 \$188 \$320 \$508 \$188 \$320 \$1,525 18 Chief Executive Officer \$212,175 1% 50% 0% \$594 \$594 \$594 \$594 \$594 \$594 \$1,782 1% 19 Facility Director \$81,765 2% 50% \$613 \$226 \$387 \$613 \$226 \$387 \$613 \$226 \$387 \$1,840 20 Maintenance Worker \$43,748 2% 50% 1% \$207 \$207 \$328 \$207 \$328 \$121 \$328 \$121 \$121 \$984 21 HR Manager \$77,625 1% 50% 0% \$217 \$80 \$137 \$217 \$80 \$137 \$217 \$80 \$137 \$652 22 Communications Director \$119,025 1% 50% 0% \$333 \$123 \$211 \$333 \$123 \$211 \$333 \$123 \$211 \$1,000 23 Digital Marketing Manager \$61,926 1% 50% 0% \$173 \$64 \$109 \$173 \$64 \$109 \$173 \$64 \$109 \$520 24 25 26 27 28 29 30 **TOTALS** \$1,091,254 307% 550% 154% \$113,656 \$41,721 \$71,935 \$113,656 \$41,721 \$71,935 \$113,656 \$41,721 \$71,935 \$340,967 31 32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$40,916 \$15,020 \$25,897 \$40,916 \$15,020 \$25,897 \$40,916 \$15,020 \$25,897 \$122,748 34 35

\$154,572

\$56,741

\$97,831

\$154,572

\$56,741

\$97,831

\$154,572

\$56,741

\$97,831

TOTAL SALARIES & BENEFITS \$1,484,105

37 HSA #4

\$463,715

Document Date: 5/10/17

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1	, , , , , , , , , , , , , , , , , , ,	<u> </u>	1U		<u> </u>	71 15	-1 10 11	<u> </u>			endix B2, Page 4
2						•					ent Date: 5/10/17
3	Day and Market Control of State of Stat		1								
4 5	Program: Nutrition Compliance for ENP- Indica (Same as Line 9 on HSA #1)	te HDM or Congr	egate								
6	(Carrie as Line 3 on Flor #1)									•	
7	,		N.	itrition Couns	eling Operati	ing Expense D	Detail '		•		
8	TERM:										
10	July 1, 2017 to June 30, 2020		•	•	· ·						
11		Xear	. REVENUE Co	st Allocation:	Vear2	REVENUE Co	ost Allocation:	Years	REVENUE Co	ost Allocation:	TOTAL REVENU
				Non-HSA-			Non-HSA-			Non-HSA-	
12	Expenditure Category	Abobs - magnetic	H.S.ADAAS	DAAS	Three specials	H.S.ADAAS	DAAS	70.749.606070	H.S.ADAAS	DAAS	71107 6 6 3020
13	Rental of Property										
14	Utilities(Elec, Water, Gas, Phone, Scavenger)	\$2,537	\$519	\$2,018	\$2,537	\$519	\$2,018	\$2,537	\$519	\$2,018	\$7,611
15	Office Supplies, Postage	\$1,907	\$390	\$1,517	\$1,907	\$390	\$1,517	\$1,907	\$390	\$1,517	\$5,721
16	Building Maintenance Supplies and Repair	\$3,648	\$746	\$2,902	\$3,648	\$746	\$2,902	\$3,648	\$746	\$2,902	\$10,944
17	Printing and Reproduction										
18	Insurance ·	\$2,786	\$569	\$2,217	\$2,786	\$569	\$2,217	\$2,786	\$569	\$2,217	\$8,358
19	Staff Training	\$643	\$131	\$512	\$643	\$131	\$512	\$643	\$131	\$512	\$1,929
20	Staff Travel	\$1,451	\$297	\$1,154	\$1,451	\$297	\$1,154	\$1,451	\$297	\$1,154	.\$4,353
21	Small Equipment (under \$5,000/item)	\$1,409	\$288	\$1,121	\$1,409	\$288	\$1,121	\$1,409	\$288	\$1,121	\$4,227
22	Rental of Equipment									<u>. </u>	
23						-					
24	SUBCONTRACTORS Descriptive Title							1			
25								1			
26								 	· · · · · ·		
27	С										
28	d				•						
29	e										
30	OTHER				I			1			
31	Outside Services	\$5,140	\$1,051	\$4,089	\$5,140	\$1,051	\$4,089	\$5,140	\$1,051	\$4,089	\$15,420
32	Grant, Volunteer and Client Costs	\$13,484	\$2,756	\$10,728	\$13,484	\$2,756	\$10,728	\$13,484	\$2,756	\$10,728	\$40,452
	Telephone	\$1,244	\$254	\$990	\$1,244	\$254	\$990	\$1,244	\$254	\$990	\$3,732
34	Fees, Dues, Advertising	\$1,492	\$305	\$1,187	\$1,492	\$305	\$1,187	\$1,492	\$305	\$1,187	\$4,476
35		\$3,536	\$1,622	\$1,914	\$3,536	\$1,622	\$1,914	\$3,536	\$1,622	\$1,914	\$10,608
36											N.
37	TOTAL OPERATING EXPENSE	\$39,277	\$8,928	\$30,349	\$39,277	\$8,928	\$30,349	\$39,277	\$8,928	\$30,349	\$117,831
38	TOTAL OPERATING EXPENSE x3yrs	\$117,831	•								
39	HSA #5									Docu	ment Date: 5/10/17

С D Ε Α В G M Appendix B2, Page 5 2 Document Date: 5/10/17 3 4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1) 6 7 **HACCP Kitchen Monitoring Salaries & Benefits Detail** 8 TERM: 9 July:1,:2017 to June:30,:2020: ---11119-8730120 11 Agency Totals Program EXProgramme REVENUE Cost Allocation Program REVENUE Cost Allocation Revenue Annual Full TimeSalary Total % Adjuste Budgeted Non-HSA-Budgeted Non-HSA-Budgeted H.S.A.-Non-HSA-POSITION TITLE for FTE FTE d FTE DAAS % FTE Salary H.S.A.-DAAS DAAS Salary H.S.A.-DAAS DAAS Salary DAAS 13 Director of Nutrition \$252 \$94,823 100% 20% 20% \$18,965 \$18,712 \$252 \$18,965 \$252 \$18,712 \$18.965 \$18,712 \$56.894 14 Registered Dietician \$62,488 100% 20% 20% \$12,498 \$166 \$12,332 \$12,498 \$166 \$12,332 \$12,498 \$166 \$12,332 \$37,493 15 Registered Dietician \$62,369 100% 20% 20% \$12,474 \$166 \$12,308 \$12,474 \$166 \$12,474 \$166 \$12,308 \$37,421 \$12,308 16 Chief Program Officer \$139,725 2% 20% 0% \$1,258 \$419 \$6 \$413 \$419 \$6 \$413 \$419 \$6 \$413 17 Chief Government Officer \$135,585 \$3 1% 20% 0% \$203 \$3 \$200 \$203 \$200 \$203 \$3 \$200 \$610 18 Chief Executive Officer \$212,175 20% 1% 0% \$238 \$238 \$238 \$238 \$238 \$238 \$713 19 Facility Director \$245 \$81,765 2% 20% 0% \$245 \$3 \$242 \$3 \$242 \$245 \$3 \$242 \$736 20 Maintenance Worker \$43,748 2% 20% 0% \$131 \$2 \$129 \$131 \$2 \$129 \$131 \$2 \$129 \$394 21 HR Manager \$77,625 1% 20% 0% \$87 \$1 \$87 \$1 \$87 \$1 \$86 \$261 \$86 \$86 22 Communications Director \$119,025 1% 20% 0% \$2 \$400 \$133 \$2 \$131 \$133 \$131 \$133 \$2 \$131 23 Digital Marketing Manager 1% \$61,926 20% 0% \$69 \$1 \$68 \$69 \$1 \$68 \$69 \$1 \$68 \$208 24 25 26 27 28 29 30 TOTALS \$1,091,254 3.07 220% 61% \$45,462 \$602 \$44,860 \$45,462 \$602 \$44,860 \$45,462 \$602 \$44,860 \$136,387 31 32 FRINGE BENEFIT RATE 36% EMPLOYEE FRINGE BENEFITS \$392,851 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$16,366 \$217 \$16,150 \$49,099 34 35

\$61,829

\$819

\$61,010

\$61,829

\$819

\$61,010

\$61,829

TOTAL SALARIES & BENEFITS

TOTAL SALARIES & BENEFITS for

37 H.S.A Program x3yrs

38 HSA #6

\$1,484,105

\$185,486

\$185,486

Document Date: 5/10/17

\$819

\$61,010

A B C D E F G H I J K L M N O CAPPEN A PAGE 10																
Program: Nutrition Compliance for ENP- Indicate HDM or Congregate Site or Route Monitoring Salaries & Benefits Detail		A	В	С	D	E	F	G	Н	l	J	К	L	М	N	
Site or Route Monitoring Salaries & Benefits Detail Site or Route Monitoring Salaries & Salaries Salaries Monitoring	2															
Site or Route Monitoring Salaries & Benefits Detail TERM:			r ENP- Indicate	HDM or	Congre	gate										
B TERMS G GUYS ZOTZ (10 Sune (30): 2020) Total Agency Totals Total For File File Sund (10 Sune (10		(Came as Enc 3 on Hon #1)	•													
1 1 1 1 1 1 1 1 1 1						Si	te or Route	Monitorir	ng Salaries	& Benefits	Detail					l
10	-		!										•			Ĵ
AgencyTotals		July 4, 2017 to June 30, 2020	-	*		-	and the state of	1		ana signis	.		HIDG REINTH	'n	7/	1017 to 6/200
Annual Full TimeSalary Total for FTE win FTE Salary for FTE Salary DAAS DAAS DAAS DAAS DAAS DAAS DAAS DAA			Agency To	tals:	For HSA				er all restines of	ar III S Differen	, Bevenier					
12 POSITION TITLE for FTE % FTE \$FTE Salary DAAS DAAS Salary	广			STORING STORING	FR CHELLION							A STATE OF THE STA		Direct Administration of the Control		
13 Director of Nutrition \$94,823 100% 5% 5% \$4,741 \$1,009 \$3,732 \$4,741	ì	•				ed										
14 Registered Dietician \$62,488 100% 5% 5% 5% \$3,124 \$666 \$2,459 \$3,124 \$666 \$2,459 \$3,124 \$666 \$2,459 \$3,124 \$666 \$2,459 \$3,118 \$564 \$2,455 \$3,118 \$3,114 \$3,11	_														 	
15 Registered Dietician	_															
16 Chief Program Officer \$139,725 2% 5% 0% \$105 \$22 \$83 \$105 \$22 \$83 \$314 17 Chief Government Officer \$135,585 1% 5% 0% \$51 \$11 \$40 \$51 \$11 \$40 \$51 \$11 \$40 \$153 18 Chief Executive Officer \$212,175 1% 5% 0% \$59 \$59 \$59 \$59 \$59 \$178 19 Facility Director \$81,765 2% 5% 0% \$61 \$13 \$48 \$		 		1												
17 Chief Government Officer \$135,585 1% 5% 0% \$51 \$11 \$40 \$51 \$11 \$40 \$51 \$11 \$40 \$153 \$18 Chief Executive Officer \$212,175 1% 5% 0% \$59 \$59 \$59 \$59 \$59 \$59 \$59 \$59 \$59 \$178 \$19 Facility Director \$81,765 2% 5% 0% \$61 \$13 \$48 \$61 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14 \$14							\$3,118								 	
18 Chief Executive Officer \$212,175 1% 5% 0% \$59 \$59 \$59 \$59 \$59 \$59 \$178 19 Facility Director \$81,765 2% 5% 0% \$61 \$13 \$48 \$61 \$13 \$48 \$61 \$13 \$48 \$13 \$48 \$184 20 Maintenance Worker \$43,748 2% 5% 0% \$33 \$7 \$26 \$33 \$7 \$26 \$33 \$7 \$26 \$38 21 HR Manager \$77,625 1% 5% 0% \$32 \$55 \$17 \$22 \$5 \$17 \$22 \$5 \$17 \$22 \$5 \$17 \$22 22 Communications Director \$119,025 1% 5% 0% \$33 \$7 \$26 \$33 \$7 \$33 \$7 \$33 \$7 \$33 \$7 \$33 \$7 \$34 \$33 \$37 \$34 \$33 \$37 \$34 \$33 \$37 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34 \$34	16	Chief Program Officer	\$139,725			0%	\$105	\$22	\$83	\$105	\$22	\$83	\$105	\$22	\$83	
19 Facility Director \$81,765 2% 5% 0% \$61 \$13 \$48 \$61 \$13 \$48 \$61 \$13 \$48 \$61 \$13 \$48 \$184 \$20 Maintenance Worker \$43,748 2% 5% 0% \$33 \$7 \$26 \$33 \$7 \$26 \$33 \$7 \$26 \$38 \$21 HR Manager \$77,625 1% 5% 0% \$22 \$5 \$17 \$22 \$17 \$17 \$	17	Chief Government Officer	\$135,585	1%	5%	0%	\$51	.\$11	\$40	\$51	\$11	\$40	\$51	\$11	 	\$153
20 Maintenance Worker \$43,748 2% 5% 0% \$33 \$7 \$26 \$33 \$7 \$26 \$33 \$7 \$26 \$98 \$21 HR Manager \$77,625 1% 5% 0% \$22 \$5 \$17 \$22 \$5 \$17 \$22 \$5 \$17 \$65 \$22 \$5 \$17 \$22 \$17 \$17 \$17 \$17 \$17 \$17 \$17 \$17 \$17 \$17	18	Chief Executive Officer	\$212,175	1%	5%	0%	\$59		\$59	\$59		\$59	\$59		\$59	\$1.78
21 HR Manager \$77,625 1% 5% 0% \$22 \$5 \$17 \$22 \$5 \$17 \$22 \$5 \$17 \$65 \$22 \$5 \$17 \$65 \$22 \$5 \$17 \$65 \$22 \$5 \$17 \$22 \$17 \$22 \$17 \$21 \$21 \$21 \$21 \$21 \$21 \$21 \$21 \$21 \$21	19	Facility Director	\$81,765	2%	5%	0%	\$61	\$13	\$48	\$61	\$13	\$48	\$61	\$13	\$48	\$184
22 Communications Director \$119,025 1% 5% 0% \$33 \$7 \$26 \$33 \$7 \$26 \$33 \$7 \$26 \$100 23 Digital Marketing Manager \$61,926 1% 5% 0% \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10 \$10	20	Maintenance Worker	\$43,748	2%	5%	0%	\$33	\$7	\$26	\$33	\$7	\$26	\$33	\$7	\$26	\$98
23 Digital Marketing Manager \$61,926 1% 5% 0% \$17 \$4 \$13 \$17 \$4 \$13 \$17 \$4 \$13 \$52 \$24 \$25 \$26 \$26 \$27 \$27 \$28 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29 \$29	21	HR Manager	\$77,625	1%	5%	0%	\$22	\$5	\$17	\$22	\$5	\$17	\$22	\$5	\$17	\$65
24	22	Communications Director	\$119,025	1%	5%	0%	\$33	. \$7	\$26	\$33	\$7	\$26	\$33	\$7	\$26	\$100
25	23	Digital Marketing Manager	\$61,926	1%	5%	0%	\$17	\$4	\$13	\$17	\$4	\$13	\$17	\$4	\$13	\$52
26	24									·	-					
27	25															
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30 TOTALS \$1,091,254 307% 55% 15% \$11,366 \$2,408 \$8,958 \$11,366 \$1,409 \$11,409 \$																
31 32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$4,092 \$867 \$3,225 \$4,092 \$4,0															22.050	001.007
32 FRINGE BENEFIT RATE 36% 33 EMPLOYEE FRINGE BENEFITS \$392,851 \$4,092 \$867 \$3,225 \$4,092 \$867 \$3,225 \$4,092 \$867 \$3,225 \$4,092 \$867 \$3,225 \$12,275 \$36 TOTAL SALARIES & BENEFITS \$1,484,105 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$46,372 \$10 TOTAL SALARIES & BENEFITS for HAS Program x3yrs \$46,372		TOTALS	\$1,091,254	307%	55%	15%	\$11,366	\$2,408	\$8,958	\$11,366	\$2,408	\$8,958	\$11,366	\$2,408	\$8,958	\$34,097
33 EMPLOYEE FRINGE BENEFITS \$392,851 \$4,092 \$867 \$3,225 \$4,092 \$867 \$3,225 \$4,092 \$867 \$3,225 \$12,275 \$36 TOTAL SALARIES & BENEFITS \$1,484,105 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$12,183 \$12,183 \$15,457 \$12,183 \$12,183 \$12,183 \$15,457 \$12,183		FRINGE BENEFIT RATE	36%]						,						
36 TOTAL SALARIES & BENEFITS \$1,484,105 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$15,457 \$3,274 \$12,183 \$46,372 \$37 HAS Program x3yrs \$46,372		4					\$4,092	\$867	\$3,225	\$4,092	\$867	\$3,225	\$4,092	\$867	\$3,225	\$12,275
TOTAL SALARIES & BENEFITS for 37 HAS Program x3yrs \$46,372			64 404 405				C45 457	. 60 074	640.400	C1E 1E7	60.074	640 400	C15 457	E2 274	\$12.192	\$46.372
37 HAS Program x3yrs \$46,372	36	4	1 \$1,484,105			: - : - :	\$15,457	\$3,2 <i>1</i> 4	\$12,183	\$15,45/	\$3,274	\$12,183	\$10,457	⊅3,∠14	J \$12,103	Φ40,372
		HAS Program x3yrs	\$46,372											L		

Document Date: 5/10/17

38 HSA #8

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3															Document Date: 5/10/17
	Program: Nutrition Compliance for (Same as Line 9 on HSA #1)	or ENP- Indic	ate HDN	l or Cong	regate					*					
6	1								•						
7					٠	N	lenu Plani	ning Salarie	es & Benefit	s Detail		•			
8								J				•	•		
10	July 1, 2017 to June 30, 2020				. (alestre et et et		1	7777886830110	•		77 H 9-6 2012 (TATAN DEBUT
11]	Agency	otals	For HSA	Program	or Sacricin	REVENUEC	ost Allocation	or In Saverogea	REVENUEIC	st Allocation	or HSA Progra	REVENUE C	ost Allocation.	Total Revenue
		Annual Full			·										
	2005017515	TimeSalary			Adjuste	Budgeted	H.S.A	Non-HSA-	Budgeted	H.S.A	Non-HSA-	Budgeted		Non-HSA-	
12	1	for FTE	FTE	% FTE	d FTE	Salary	DAAS	DAAS	Salary	DAAS	DAAS		H.S.ADAAS		
	Director of Nutrition	\$94,823		20%	20%	\$18,965	\$280	\$18,684	\$18,965	\$280	\$18,684	\$18,965	\$280	\$18,684	\$56,894
-	Registered Dietician	\$62,488		20%	20%	\$12,498	\$185	\$12,313	\$12,498	\$185	\$12,313	\$12,498	\$185	\$12,313	\$37,493
	Registered Dietician	\$62,369	l	20%	20%	\$12,474	\$185	\$12,289	\$12,474	\$185	\$12,289	\$12,474	\$185	\$12,289	\$37,421
16	Chief Program Officer	\$139,725	2%	20%	0%	\$419	\$6	\$413	· \$419	\$6	\$413	\$419	\$6_	\$413	\$1,258
17	Chief Government Officer	\$135,585	1%	20%	0%	\$203	\$3	\$200	\$203	\$3	\$200	\$203	\$3	\$200	\$610
18	Chief Executive Officer	\$212,175	1%	20%	0%	\$238		\$238	\$238		\$238	\$238		\$238	\$713
19	Facility Director	\$81,765	2%	20%	0%	\$245	\$4	\$241	\$245	\$4	\$241	\$245	\$4_	\$241	\$736
20	Maintenance Worker	\$43,748	2%	20%	- 0%	\$131	\$2	\$129	\$131	\$2	\$129	\$131	\$2	\$129	\$394
21	HR Manager	\$77,625	1%	20%	0%	\$87	\$1	\$86	\$87	\$1	\$86	\$87	\$1	\$86	\$261
22	Communications Director	\$119,025	1%	20%	0%	\$133	\$2	\$131	\$133	\$2	\$131	\$133	\$2	\$131	\$400
23	Digital Marketing Manager	\$61,926	1%	20%	0%	\$69	\$1	\$68	\$69.	\$1	\$68	\$69	\$1	\$68	\$208
24															
25			·								,				
26															
27															
28															
29															
30		\$1,091,254	307%	220%	61%	\$45,462	\$669	\$44,793	\$45,462	\$669	\$44,793	\$45,462	\$669	\$44,793	\$136,387
31 32	FRINGE BENEFIT RATE	36%]								-				
33	1				-	\$16,366	\$241	\$16,126	\$16,366	\$241	\$16,126	\$16,366	\$241	\$16,126	\$49,099
34	1	. 4002,001					Ψ£-71	Ψ.O.,120	4.0,000	ΨΕΤΙ	ψ.J,,20	+ + + + + + + + + + + + + + + + + + + 	¥2-71	, 4.5,,25	7,0,000
35	1				r.										
36	TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS for					\$61,829	\$910	\$60,919	\$61,829	\$910	\$60,919	\$61,829	\$910	\$60,919	\$185,486
37	H.S.A Program x3yrs	\$185,486							<u> </u>				<u></u> _		

Document Date: 5/10/17

38 HSA #10

A B C D E F G H I J K L M N O
Appendix B2, Page 8
Document Date: 5/10/17

4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

5 (Same as Line 9 on HSA #1)

Annual & Quarterly HDM Intake and Assessment Salaries & Benefits Detail

	July 1, 2017 to June 30, 2020						•						,		
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		Agency To Annual Full	(alS) lik	FOI HOA	Program	1-003-03-510-01-01	N - 2 - 1 - 1 - 2 - 2 - 2 - 2 - 2 - 2 - 2	ascendus don.		Dienament	OSUMINICA MONE	Common succession		raturilos atrats	Local Deserving
12	POSITION TITLE	TimeSalary for FTE	Total % FTE	% FTE	Adjuste d FTE	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	Budgeted Salary	H.S.A DAAS	Non-HSA- DAAS	
13	Director of Social Workers	\$103,879	100%	100%	100%	\$103,879	\$40,546	\$63,333	\$103,879	\$40,546	\$63,333	\$103,879	\$40,546	\$63,333	\$311,638
14	Social Worker	\$48,645	100%	100%	100%	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$145,936
15	Social Worker	\$53,820	100%	100%	100%	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$161,460
16	Social Worker	\$48,645	100%	100%	100%	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$48,645	\$18,987	\$29,658	\$145,936
17	Social Worker	\$53,820	100%	100%	100%	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$53,820	\$21,007	\$32,813	\$161,460
18	Social Worker	\$54,377	100%	100%	100%	\$54,377	\$21,225	\$33,153	\$54,377	\$21,225	\$33,153	\$54,377	\$21,225	\$33,153	\$163,132
19	Social Worker	\$50,715	100%	100%	100%	\$50,715	\$19,795	\$30,920	\$50,715	\$19,795	\$30,920	\$50,715	\$19,795	\$30,920	\$152,145
20	Social Worker	\$51,750	100%	100%	100%	\$51,750	\$20,198	\$31,552	\$51,750	\$20,198	\$31,552	\$51,750	\$20,198	\$31,552	\$155,250
21	Social Worker	\$54,855	100%	100%	100%	\$54,855	\$21,411	\$33,444	\$54,855	\$21,411	\$33,444	\$54,855	\$21,411	\$33,444	\$164,566
22	Social Worker	\$67,275	100%	100%	100%	\$67,275	\$26,258	\$41,017	\$67,275	\$26,258	\$41,017	\$67,275	\$26,258	\$41,017	. \$201,825
23	Social Worker	\$48,081	100%	100%	100%	\$48,081	\$18,767	\$29,315	\$48,081	\$18,767	\$29,315	\$48,081	\$18,767	\$29,315	\$144,244
24	Social Worker	\$29,867	100%	100%	100%	\$29,867	\$11,657	\$18,210	\$29,867	\$11,657	\$18,210	\$29,867	\$11,657	\$18,210	\$89,602
25	Social Worker	\$51,077	100%	100%	100%	\$51,077	\$19,937	\$31,141	\$51,077	\$19,937	\$31,141	\$51,077	\$19,937	\$31,141	\$153,232
26	Chief Program Officer	\$139,725	7%	100%	7%	\$9,082	\$3,544	\$5,538	\$9,082	\$3,544	\$5,538	\$9,082	\$3,544	\$5,538	\$27,246
27	Chief Government Officer	\$135,585	3%	100%	3%	\$4,407	\$1,720	\$2,687	\$4,407	\$1,720	\$2,687	\$4,407	\$1,720	\$2,687	\$13,220
28	Chief Executive Officer	\$212,175	2%	100%	2%	\$5,177		\$5,177	\$5,177		\$5 <u>,</u> 177	\$5,177		\$5,177	
29	Facility Director	\$81,765	7%	100%	7%	\$5,315	\$2,074	\$3,240	\$5,315	\$2,074	\$3,240	\$5,315	\$2,074	\$3,240	
30	Maintenance Worker	\$43,748	7%	100%	7%	\$2,844	\$1,110	\$1,734	\$2,844	\$1,110	\$1,734	\$2,844	\$1,110	\$1,734	
31	HR Manager	\$77,625	2%	100%	2%	\$1,894	\$739	\$1,155	\$1,894	\$739	\$1,155	\$1,894	\$739	\$1,155	
32	Communications Director	\$119,025	2%	100%	. 2%	\$2,904	\$1,134	\$1,770	\$2,904	\$1,134	\$1,770	\$2,904	\$1,134	\$1,770	
33	Digital Marketing Manager	\$61,926	2%	100%	2%	\$1,511	\$590	\$921	\$1,511	\$590	\$921	\$1,511	\$590	\$921	\$4,533
34															
35 36	TOTALS	\$1,588,382	1333%	2100%	1333%	\$749,942	\$290,693	\$459,249	\$749,942	\$290,693	\$459,249	* \$749,942	\$290,693	\$459,249	\$2,249,825
37	FRINGE BENEFIT RATE	36%													
38	EMPLOYEE FRINGE BENEFIT	\$571,818				\$269,979	\$104,649	\$165,330	\$269,979	\$104,649	\$165,330	\$269,979	\$104,649	\$165,330	\$809,937
39 40															
41	TOTAL SALARIES & BENEFIT	\$2,160,200				\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$1,019,921	\$395,342	\$624,578	\$3,059,763
42	TOTAL SALARIES & BENEFITS for H.S.A Program x3yrs	\$3,059,763					<u></u>								
43	HSA #12							· · · · · · · · · · · · · · · · · · ·						Doc	cument Date: 5/10/17

Appendix I2/ Page 9 Document Date: \$10177 3 3 4 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate 5 6 Some as Line 9 on HSA #1) HDM Assessment Operating Expense Detail 0 10 FERSE 10 John 2017/10/John 2017/10/J	_	A	в с	DI E	IFI G	THI I	J K	ц м Г	N 0	P Q II	₹ S	7 - 7
Document Date: \$1/10/17 Program: Nutrition Compliance for ENP- Indicate HDM or Congregate Same as Line 9 on HSA #1) HDM Assessment Operating Expense Detail			31	151	<u> </u>	1:11	<u> </u>	<u> </u>	<u> </u>	<u> </u>		
Program: Nutrition Compliance for ENP- Indicate HDM or Congregate Same Survey of HDM Assessment Operating Expense Detail	2											
April												
Stream		Program: Nutrition Compliance for ENP- Ind	licate HDM or C	ongregate								
TERM FERM		(Same as Line 9 on HSA #1)										
TERM 10 Style 267, 50 Step 20,0		·		•	LIDRA Acces	amant Onarati	na Evnanaa	Dotoil				
Separation Sep		·			LIDIM Y2262	Smem Operau	ng Expense	Detail				•
10		TERM										
REVENUE Cost Allocation: Non-HSA- Non-HS												
13 Expenditure Category 14 Rental of Property 15 Utilities(Elec, Water, Gas, Phone, Scavenger) 15 Utilities(Elec, Water, Gas, Phone, Scavenger) 15 Utilities(Elec, Water, Gas, Phone, Scavenger) 16 Office Supplies, Postage 17 Building Maintenance Supplies and Repair 17 Building Maintenance Supplies and Repair 18 Printing and Reproduction 18 Printing and Reproduction 19 Insurance 12 Staff Travel 18 Staff Travel					,							
13 Expenditure Category 14 Rental of Property 15 Unities(Elec, Water, Gas, Phone, Scavenger) 19,994 \$4,251 \$6,743 \$10,994 \$4,251 \$56,743 \$10,994 \$4,251 \$56,743 \$310,994 \$4,251 \$56,743 \$32,982 \$16 Office Supplies, Postage \$3,263 \$3,195 \$5,068 \$8,263 \$3,195 \$5,068 \$8,263 \$3,195 \$5,068 \$8,263 \$3,195 \$5,068 \$8,273 \$24,794 \$18 Uniting eligible, Postage \$15,008 \$6,113 \$9,695 \$15,008 \$8,113 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008 \$9,695 \$15,008	12		Freign fr	REVENUE (Year 2		Cost Allocation:	Year's	REVENUE C	ost Allocation:	TOTAL REVENIE
14 Rental of Property 15 Utilities (Elec, Water, Gas, Phone, Scavenger) 17 Building Maintenance Supplies and Repair 18 Printing and Reproduction 19 Insurance 19 Insuran												
15 Utilities(Elec, Water, Gas, Phone, Scavenger) \$10,994 \$4,251 \$6,743 \$10,994 \$4,251 \$5,085 \$5,085 \$3,195 \$5,086 \$3,283 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$5,086 \$3,195 \$3,085 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,195 \$3,085 \$3,207 \$3,195 \$3,085 \$3,195 \$3,195 \$3,085 \$3,195 \$3,195 \$3,085 \$3,195			77 (1 (1 (1 (a) (1 (b) (a)	H.S.ADAAS	DAAS	_ 766618 BISBAR	DAAS	DAAS	Bane aspen	H.S.ADAAS	DAAS	16087110 61802
Continue Supplies Postage	-	1 ' '	ļ	l	·	-						
Sullding Maintenance Supplies and Repair \$15,808 \$6,113 \$9,695 \$15,808 \$6,113 \$9,695 \$47,424				n ———		-						
18		1	1			_						
19 Insurance			\$15,808	\$6,113	\$9,695	\$15,808	\$6,113	\$9,695	\$15,808	\$6,113	\$9,695	\$47,424
Staff Training S6,287 \$2,431 \$3,856 \$6,287 \$2,431 \$3,856 \$18,861		1	ļ	 								
Staff Travel \$2,784 \$1,077 \$1,707 \$2,784 \$1,077 \$1,707 \$2,784 \$1,077 \$1,707 \$8,352		1										
22 Small Equipment (under \$5,000/item) \$6,108 \$2,362 \$3,746 \$6,108 \$2,362 \$3,746 \$56,108 \$2,362 \$3,746 \$518,324 \$24 \$25 SUBCONTRACTORS Descriptive Title 28 c 29 d 30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$35 Ges. Dues, Advertising \$5,489 \$46,487 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$37 Gos Front Costs \$1,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,243 \$4,993 \$10,248 \$45,723 \$510,348 \$45,723 \$510,348 \$45,723 \$510,348 \$45,723 \$510,348 \$45,723 \$510,348 \$45,723 \$510,348 \$100,40		•		1								
23 Rental of Equipment 24 SUBCONTRACTORS Descriptive Title 25 SUBCONTRACTORS Descriptive Title 26 a 27 b 28 c 29 d 31 OTHER 32 Outside Services 33 Grant, Volunteer and Client Costs 35 Fales, Dues, Advertising 36 State Stat	_		\$2,784	\$1,077	\$1,707	\$2,784	\$1,077		\$2,784	. \$1,077		
24 25 SUBCONTRACTORS Descriptive Title 26 a	22	Small Equipment (under \$5,000/item)	\$6,108	\$2,362	\$3,746	\$6,108	\$2,362	\$3,746	\$6,108	\$2,362	\$3,746	\$18,324
25 SUBCONTRACTORS Descriptive Title 26 a a a a a a a a a		Rental of Equipment	<u> </u>	J	<u> </u>	_						
26 a 27 b 28 c 29 d 30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$3 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,67 \$3,966 \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$60,467 \$2,501 \$3,966 \$19,401 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$10,2	24		1 ·	· ·		.]						1
27 b 28 c 29 d 30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$3 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$34 Telephone \$\$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 \$35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 \$37 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348	25	SUBCONTRACTORS Descriptive Title				. 1						1
28 c 29 d 30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 \$35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 \$37 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 \$39 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348						_						
29 d 30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 37 38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348		<u> </u>	L									
30 e 31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 \$35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 \$37 \$37 \$38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 \$39 TOTAL OPERATING EXPENSE \$310,348			<u> </u>	Í								
31 OTHER 32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 \$35 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 \$34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 \$35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 \$36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 \$37 \$38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 \$405,233 \$				J		_						
32 Outside Services \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$22,275 \$8,614 \$13,661 \$66,825 33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$10,248 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993 \$4,993						_						
33 Grant, Volunteer and Client Costs \$58,429 \$22,594 \$35,835 \$58,429 \$22,594 \$35,835 \$175,287 34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 37 38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348		1				· .				,		
34 Telephone \$5,389 \$2,084 \$3,305 \$5,389 \$2,084 \$3,305 \$16,167 35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 38 TOTAL OPERATING EXPENSE 39 TOTAL OPERATING EXPENSE 40 \$105,233 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348	_				\$13,661	\$22,275			\$22,275			
35 Fees, Dues, Advertising \$6,467 \$2,501 \$3,966 \$6,467 \$2,501 \$3,966 \$19,401 36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 37 38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348	_			\$22,594	\$35,835	\$58,429	\$22,594	\$35,835	\$58,429	\$22,594	\$35,835	\$175,287
36 Other Operating Costs \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$15,241 \$4,993 \$10,248 \$45,723 \$37 \$10,748 \$10,	_		\$5,389	\$2,084	\$3,305	\$5,389	\$2,084	\$3,305	\$5,389	\$2,084	\$3,305	\$16,167
37 38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 39 TOTAL OPERATING EXPENSE x3yrs \$510,348			\$6,467	\$2,501	\$3,966	\$6,467	\$2,501	\$3,966	\$6,467	\$2,501	\$3,966	\$19,401
38 TOTAL OPERATING EXPENSE \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$170,116 \$64,883 \$105,233 \$510,348 \$40 \$510,348		Other Operating Costs	\$15,241	\$4,993	\$10,248	\$15,241	\$4,993	\$10,248	\$15,241.	\$4,993	\$10,248	\$45,723
39 TOTAL OPERATING EXPENSE x3yrs \$510,348		,					•	-				
40				\$64,883	\$105,233	\$170,116	\$64,883	\$105,233	\$170,116	\$64,883	\$105,233	\$510,348
		TOTAL OPERATING EXPENSE x3yrs	\$510,348	Ш								1
		 HSA #13						-			Don	ıment Date: 5/10/17

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1	BUDGET FORMS	В	ا ت	U	E	<u> </u>	G	н			K I		Appendix B4, pg. 1
3 4	HUMAN SERVICES AG		RTMENT OF A		LT SERVICES						•	Document Date:	9/15/2017
5	Grantee's Name: Meals on Whee	els San											Grant Term
6	(Check One) New Rene	ewal Mod	dification										1
7	Effective Date of Mod:	No. of M	od:										7/1/17 to 6/30/20
В	(e.g. Cong-ENP, HDM-ENP.	HDM-AWD		TOTAL			TOTAL			TOTAL		İ	TOTAL
9	Annual #Meals Contracted	172,777	48,111	220,888	172,777	48,111	220.888	172,777	48,111	220,888	518,331	144,333	662,664
	Program Term	17/18 Original	17/18 Add Bac	17/18 Total	18/19 Original	18/19 Add Back	18/19 Total	19/20 Original	19/20 Add Back	19/20 Total	17/18-19/20 Original	17/18-19/20 Add Back	17/18-19/20 Total
	DAAS Expenditures												
	Salaries & Benefits Operating Expense	\$201,717 \$570,597	\$56,172 \$158,885	\$257,889 \$729,482	\$201,717 \$570,597	\$56,172	\$257,889	\$201,717	\$56,172	\$257,889	\$605,150 \$1,711,791	\$168,516 \$476,655	\$773,667 \$2,188,446
	Subtotal	\$772,314	\$215,057	\$987,371	\$772,314	\$158,885 \$215,057	\$729,482 \$987,371	\$570,597 \$772,314	\$158,885 \$215,057	\$729,482 \$987,371	\$2,316,941	\$645,171	\$2,168,446
15	Indirect Percentage (max 10%)	4.12,011	42.10,001	4501,011	9172,017	V 210,007	4507,071	V112,014	\$210,007		ΨΑ,ΟΙΟ,ΟΥΤ	00,0,17,1	¥2,502,110
Г	Indirect Cost (Line 15 X Line 14,												
١	check Gen.Guldance regarding												
15	indirect exclusion) Capital Expenditure								ļ				
	TOTAL DAAS EXPENDITURES	\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$2,316,941	\$645,171	\$2,962,113
18		ig (Contact)	A STATE OF THE STATE OF		appropriate propriet	Charles ar being	What is a first the state of the		Carteson At Markey	100000000000000000000000000000000000000	ever a construction of the second	Andreas Street Control Control Street	Harmon and Harmon Street, British Street, Brit
20		\$97,389	\$27,117	\$124,506	\$97,389	807.447	6404 500	*07.000	607.447	0404 500	\$292,166	\$81,351	\$373,517
22		\$189,945	\$27,117	\$124,506	\$169,945	\$27,117 \$52,892	\$124,506 \$242,837	\$97,389 \$189,945	\$27,117 \$52,892	\$124,506 \$242,837	\$292,166 \$569,835	\$81,351 \$158,676	\$728,511
	Indirect Expense	\$85,523	\$23,814	\$109,337	\$85,523	\$23,814	\$109,337	\$85.523	\$23,814	\$109,337	\$256,568	\$71,443	\$328,011
	Capital Expenditure												
25 26		\$372,856	\$103,824	\$476,680	\$372,856	\$103,824	\$476,680	\$372,856	\$103,824	\$476,680	\$1,118,569	\$311,471	\$1,430,039
	TOTAL DAGS & NON-DAGS			I	Frequent And Control Street	I	CONTRACTOR DESCRIPTION OF THE PARTY OF THE P	SAS CONTRACTOR OF THE PARTY		AND PROPERTY OF THE PARTY.	223 4 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	70.00 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	30.54.2.2.2.2.2.2.3.3.46.3.5.2.2.3.2.3.2.3.2.3.2.3.2.2.3.2.2.3.2
27	EXPENDITURES	\$1,145,170	\$318,881	\$1,464,050	\$1,145,170	\$318,881	\$1,464,050	\$1,145,170	\$318,881	\$1,464,050	\$3,435,509	\$956,642	\$4,392,152
29	HSA-DAAS Revenues												
30	Meals	\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$2,316,941	\$645,171	\$2,962,112
1	Nutrition Compliance (If your	J	j .	l .	j	j		1					1 1
32	agency is requesting funds)												
33						 							
34													
35		\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$772,314	\$215,057	\$987,371	\$2,316,941	\$645,171	\$2,962,112
36	PER MEAL COST; HSA-DAAS Per MEAL & COMPLIANCE COS	\$4.47	\$4.47	\$4,47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47 \$4.47
$\overline{}$		\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4,47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47	\$4.47
	Non-DAAS Revenues												
39	Project Income Agency Cash - Fundralsing	\$301,247	\$83,885	\$385,131	\$301,247	\$83,885	\$385,131	\$301,247	\$83,885	\$385,131	\$903,741	\$251,654	\$1,155,394
41	Agency In-Kind Volunteer	\$71,609	\$19,939	\$91,548	\$71,609	\$19,939	\$91,548	\$71,609	\$19,939	\$91,548	\$214,828	\$59,817	\$274,645
42	Nutrition Compliance Revenues	 		ļ									
44	TOTAL NON HSA-DAAS REVE	\$372,856	\$103,824	\$476,680	\$372,856	\$103,824	\$476,680	\$372,856	\$103,824	\$476,680	\$1,118,569	\$311,471	\$1,430,039
45			\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16	\$2.16
46	TOTAL REVENUES	\$1,145,170	\$318,881	\$1,464,050	\$1,145,170	\$318,881	\$1,464,050	\$1,145,170	\$318,881	\$1,464,050	\$3,435,509	\$956,642	\$4,392,151
47		\$6.63		\$6.63						\$6,63	\$6.63	\$6.63	
46	Full Time Equivalent (FTE)		1			1			1 .				
	Prepared by: Patrick Schmalz		Phone No.: 4	15_343_1270	Date: 9/15/17			h		•	L	Luneu	1
1	HSA-CO Review Signature:		110., 4	Date:		1							
32	HSA+CO Review Signature:	Form Rev. 12	/22/16	Date		+							

t l	i	В	С	D	E F	G.	. Н			к		м	— . ` ~	0	P	0 1	R
7	Grantee's Name: Meals on Whe			الكا								191		U		Appendix B4, page 2	
2	Program Name:		-,54.00													Date:	9/15/17
	HDM-AWD																
5			Salaria	ar & Dan	efits Detail												TOTAL
-			O A SALL	as a Ben	enta Detan												IOIAL
8	H.S.A-DAAS	Agency Tol	tals .	For DAA:	S Nutrition	17/18 Original	17/18 Add Back	17/18 Total	18/19 Original	18/19 Add Back	18/19 Total	19/20 Orlginal	19/20 Add Back	19/20 Total	17/18-19/20 Original	17/15-19/20 Add Back	17/18-19/20 Total
		, , ,			á				THE TO GRADULE		10.10 10.2	(GIZO OTIME)	10.207.22.000	10120 70121	TITLE TOTAL CHINGHIA	7777070700	1110 1010 1111
		Annual Fuil			1								į.		i		. 1
١.		TimeSalary for	Total		Adjusted 2	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted			
	POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE	Salary	Salary	Salary	Salary	Salary	Salary	Salary	Salary	Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
10		See Driver Tab \$70,380	100%	7%	7%	\$81,542 \$5,160	\$22,706 \$1,437	\$104,248 \$6,597	\$81,542	\$22,706	\$104,248	\$81,542	\$22,706	\$104,248	\$244,627	\$68,118 \$4,311	\$312,745 \$19,792
12	Ops Mgr, Gustavo Lopez	\$76,888	100%	7%	7%	\$5,637	\$1,437	\$7,207	\$5,160 \$5,637	\$1,437 \$1,570	\$6,597 \$7,207	\$5,160 \$5,637	\$1,437 \$1,570	\$6,597 \$7,207	\$15,481 \$16,912	\$4,311	\$21,622
13	Wait List Mgr, Crystal Booth	\$61,118		7%	7%	\$4,481	\$1,248	\$5,729	\$4,481	\$1,248	\$5,729	\$4,481	\$1,248	\$5,729	\$13,444	\$3,744	\$17,188
14	Office Mgr, Harviann Brantley	\$56,030	100%	6%	6%	\$3,244	\$903	\$4,147	\$3,244	\$903	\$4,147	\$3,244	\$903	\$4,147	\$9,732	\$2,709	\$12,441
15	Support Lead, Philip Duarte	\$43,231	100%	7%	7%	\$3,170	\$883	\$4,053	\$3,170	\$883	\$4,053	\$3,170	\$883	\$4,053	\$9,509	\$2,649	\$12,158
16	Support Lead, Ivoga Suesue	\$56,594	100%	7%	7%	\$4,150	\$1,155	\$5,305	\$4,150	\$1,155	\$5,305	\$4,150	\$1,155	\$5,305	\$12,449	\$3,465	\$15,914
17		\$139,725	100%	7%	7%	\$9,214	\$2,566	\$11,780	\$9,214	\$2,566	\$11,780	\$9,214	\$2,586	\$11,780	\$27,642	\$7,698	\$35,340
18		\$135,585	100%	5%	5%	\$7,355	\$2,048	\$9,403	\$7,355	\$2,048	\$9,403	\$7,355	\$2,048	\$9,403	\$22,065	\$6,144	\$28,209
19 20		\$81,765		4%	4%	\$3,534	\$984	\$4,518	\$3,534	\$984	\$4,518	\$3,534	\$984	\$4,518	\$10,601	\$2,952	\$13,553 \$7,250
21	Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling	\$43,748 \$62,100	100%	4% 6%		\$1,891 \$3,794	\$526 \$1,057	\$2,417 \$4,851	\$1,891 \$3,794	\$526 \$1,057	\$2,417 \$4,851	\$1,891 \$3,794	\$526 \$1,057	\$2,417 \$4,851	\$5,672 \$11,383	\$1,578 \$3,171	\$7,250 \$14,554
22	Volunteer Mgr, TBD	\$62,100	100%	6%		\$3,794	\$1,057	\$4,851	\$3,794	\$1,057	\$4,851	\$3,794	\$1,057	\$4,851	\$11,383	\$3,171	\$14,554
23	Volunteer Director, Meredith Te	\$87,975	100%	6%		\$5,375	\$1,497	\$6,872	\$5,375	\$1,497	\$6,872	\$5,375	\$1,497	\$6,872	\$16,126	\$4,491	\$20,617
24	HR Manager, Ronald Ayotte	\$77,625	100%	3%		\$2,562	\$714	\$3,276	\$2,562	\$714	\$3,276	\$2,562	\$714	\$3,276	\$7,687	\$2,142	\$9,829
25	HR Associate, David C Smith	\$43,056	100%	3%	3%	\$1,421	\$396	\$1,817	\$1,421	\$396	\$1,817	\$1,421	\$396	\$1,817	\$4,264	\$1,188	\$5,452
26		\$119,025		1%		\$1,313	\$366	\$1,679	\$1,313	\$366	\$1,679	\$1,313	\$366	\$1,679	\$3,938	\$1,098	\$5,036
27		\$61,926		1%	1%	\$683	\$190	\$873	\$683	\$190	\$873	\$683	\$190	\$873	\$2,049	\$570	\$2,619
28	CEO, Ashley McCumber	\$212,175	100%														
29	TOTALS	\$ 1,491,045	1800%	90%	90%	\$148,321	\$41,303	\$189,624	\$148,321	\$41,303	\$189,624	\$148,321	\$41,303	\$189,624	\$444,963	\$123,909	\$568,872
30																,	
31	FRINGE BENEFIT RATE	36:0%	TOP		3550 P												
	L		100 E	疆點	188				ĺ		ł						\$204,795
32		\$ 536,776	E SERVE	tores.		\$53,396	\$14,869	\$68,265	\$53,396	\$14,869	\$68,265	\$53,396	\$14,869	\$68,265	\$160,188	\$44,607	\$204,795
33 54	1					1			İ								
	TOTAL DAAS SALARIES &			12.59%	4.00												
35	BENEFITS	\$ 2,027,622	2	1	30	\$201,717	\$56,172	\$257,889	\$201,717	\$56,172	\$257,889	\$201,717	\$56,172	\$257,889	\$605,161	\$168,616	\$773,667
57	4																
	4	Construction of the Constr				ļ	1				,						
38	Non - DAAS	Agency To	ntals .	For DA	AS Meal			TOTAL			TOTAL			TOTAL			TOTAL
36	Non - DAAS	Annual Full						TOTAL			TOTAL	Budadad	B	TOTAL			
		Annual Full TimeSalary for	Total %	% Nutr	Adjusted	Budgeted	Budgeted	TOTAL Budgeted	Budgeted	Budgeted	TOTAL Budgeted	Budgeted Salary	Budgeted Salary	TOTAL Budgeted	Budgeted Salary	Budgeted Salary	TOTAL
39	POSITION TITLE and NAME	Annual Full TimeSalary for FTE	Total %	% Nutr		Salary	Salary	TOTAL Budgeted Salary	Salary	Budgeted Salary	TOTAL Budgeted Salary	Salary	Salary	TOTAL Budgeted Salary	Budgeted Salary	Budgeted Salary	TOTAL Budgeled Salary
39 40	POSITION TITLE and NAME Drivers	Annual Full TimeSalary for FTE See Driver Tab	Total % FTE (a)	% Nutr Prog (b)	Adjusted Nutr FTE	\$39,369	Salary \$10,962	TOTAL Budgeted Salary \$50,331	Salary \$39,369	Budgeted Salary \$10,952	TOTAL Budgeted Salary \$50,331	Salary \$39,369	Salary \$10,962	TOTAL Budgeted Salary \$50,331	\$118,106	\$32,886	TOTAL Budgeted Safary \$150,992
39 40 41	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380	Total % FTE (a)	% Nutr Prog (b)	Adjusted Nutr FTE	Salary \$39,369 \$1,765	\$10,962 \$491	TOTAL Budgeted Salary \$50,331 \$2,256	\$39,369 \$1,765	Budgeted Salary \$10,952 \$491	TOTAL Budgeted Salary \$50,331 \$2,256	\$39,369 \$1,765	\$10,962 \$491	TOTAL Budgeted Salary \$50,331 \$2,256	\$118,106 \$5,295	\$32,886 \$1,473	TOTAL Budgeled Salary \$150,992 \$6,768
39 40 41 42	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888	Total % FTE (a) 100%	% Notr Prog (b) 3%	Adjusted Nutr FTE 3%	\$39,369 \$1,765 \$1,926	\$10,962 \$491 \$537	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465	\$39,369 \$1,765 \$1,928	Budgeted Salary \$10,962 \$491 \$537	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465	\$39,369 \$1,765 \$1,928	\$10,962 \$491 \$537	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465	\$118,106 \$5,295 \$5,785	\$32,886 \$1,473 \$1,611	TOTAL Budgeled Salary \$150,992 \$6,768 \$7,398
39 40 41 42 43	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118	Total % FTE (a) 100% 100%	% Nutr Prog (b) 3% 3% 3%	Adjusted Nutr FTE 3% 3% 3%	\$39,369 \$1,765 \$1,928 \$1,533	\$10,962 \$491 \$537 \$427	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960	\$39,369 \$1,765 \$1,928 \$1,533	Budgeted Salary \$10,962 \$491 \$537 \$427	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960	\$39,369 \$1,765 \$1,928 \$1,533	\$10,962 \$491 \$537 \$427	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960	\$118,106 \$5,295 \$5,785 \$4,598	\$32,886 \$1,473 \$1,611 \$1,281	TOTAL Budgeted Salary \$150,992 \$6,768 \$7,396 \$5,679
39 40 41 42 43 44	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030	Total % FTE (a) 100% 100% 100%	% Notr Prog (b) 3% 3% 3%	Adjusted Nutr FTE 3% 3% 3% 3% 2%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110	\$10,962 \$491 \$537 \$427 \$309	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110	\$10,962 \$491 \$537 \$427 \$309	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329	\$32,886 \$1,473 \$1,611 \$1,261 \$927	TOTAL Budgeted Salary \$150,992 \$6,768 \$7,396 \$5,879 \$4,256
39 40 41 42 43 44 45	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 81,118 \$ 56,030 \$ 43,231	Total % FTE (a) 100% 100% 100% 100% 100%	% Nutr Prog (b) 3% 3% 3% 2% 5 2%	Adjusted Nutr FTE 3% 3% 3% 3% 2% 3%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084	\$10,962 \$491 \$537 \$427 \$309	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084	Budgeted Salary \$10,962 \$491 \$537 \$427 \$309	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$906	TOTAL Budgeted Salary \$150,992 \$6,768 \$7,396 \$5,879 \$4,256 \$4,159
39 40 41 42 43 44 45 46	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duart Support Lead, Ivoga Suesue	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,116 \$ 56,030 \$ 43,231 \$ 56,594	Total % FTE (a) 100% 100% 100% 100% 100% 100%	% Nutr Prog (b) 3% 3% 3% 5 2% 6 3% 6 3%	Adjusted Nutr FTE 3% 3% 3% 3% 2% 3% 3%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,455 \$1,960 \$1,419 \$1,396 \$1,814	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$302	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,814	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419	\$ajary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,814	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253 \$4,258	\$32,886 \$1,473 \$1,611 \$1,261 \$927 \$906 \$1,185	TOTAL Budgated Salary \$160,992 \$6,766 \$7,396 \$5,679 \$4,256 \$4,159 \$5,443
39 40 41 42 43 44 45 46 47	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnel	Annual Full Time Salary for FTE See Driver Tab \$ 70.380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725	Total % FYE (a) 100% 100% 100% 100% 100% 100% 100%	% Nutr Prog (b) 3% 3% 3% 2% 3% 3%	Adjusted Nutr FTE 3% 3% 3% 3% 2% 3% 3% 3%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,366 \$1,814 \$4,030	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$978	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,814 \$4,030	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152	\$ajary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,814 \$4,030	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253 \$4,258 \$9,455	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$306 \$1,185	TOTAL Budgeted Safary \$150,992 \$6,768 \$7,396 \$5,879 \$4,256 \$4,159 \$5,443 \$12,089
39 40 41 42 43 44 45 46 47 48	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 2% 33% 33% 2% 2%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 3% 2% 3%	\$alary \$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516	\$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,396 \$1,814 \$4,030 \$3,217	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$976	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,884 \$4,030 \$3,217	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,814 \$4,030 \$3,217	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,263 \$4,258 \$9,455 \$7,547	\$32,886 \$1,473 \$1,611 \$1,261 \$927 \$906 \$1,185 \$2,634 \$2,103	TOTAL Budgated Salary \$160,992 \$6,768 \$7,996 \$5,879 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650
39 40 41 42 43 44 45 46 47	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 2% 3% 3% 3% 2% 2%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 3% 2% 3%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152	\$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,396 \$1,814 \$4,030 \$3,217 \$1,546	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$976 \$701	Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,614 \$4,030 \$3,217 \$1,546	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$876 \$701	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,455 \$1,960 \$1,419 \$1,396 \$1,814 \$4,030 \$3,217 \$1,546	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253 \$4,258 \$9,455 \$7,547	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$906 \$1,185 \$2,634 \$2,103 \$1,011	TOTAL Budgeled Salary \$160,992 \$6,768 \$7,396 \$5,879 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637
39 40 41 42 43 44 45 46 47 48	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Qualntanc Fieet & Facilities Dir, John She	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 2% 3% 3% 2% 2% 2%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 3% 2% 2% 2%	\$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,419 \$3,152 \$2,516 \$1,209	\$10,962 \$491 \$537 \$427 \$309 \$302 \$995 \$878 \$701	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,396 \$1,814 \$4,030 \$3,217	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$976	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,884 \$4,030 \$3,217	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$827	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$906 \$1,185 \$2,634 \$2,103 \$1,011 \$540	TOTAL Budgated Safary. \$160,992 \$6,768 \$7,396 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480
39 40 41 42 43 44 45 46 47 48 49	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harvlann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cook	Annual Full TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 81,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 5 2% 6 3% 6 2% 6 1% 6 1%	Adjusted Nutr FTE 3% 3% 3% 3% 3% 3% 2% 3% 2% 3% 1% 1%	Salary \$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647	\$aiary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,396 \$1,814 \$4,030 \$3,217 \$1,546	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$976 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,559	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$678 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,286 \$2,465 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$827 \$1,639	\$118,106 \$5,295 \$5,785 \$4,698 \$3,329 \$3,253 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940	\$32,886 \$1,473 \$1,611 \$1,261 \$927 \$906 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,083	TOTAL Budgelod Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480
39 40 41 42 43 44 45 46 47 48 49	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Qualntant Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirlin	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 76.888 \$ 61,116 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 5 2% 6 3% 6 2% 6 1% 6 1%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 3% 2% 3% 3% 1% 1% 1%	Salary \$39,369 \$1,765 \$1,926 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647	\$aiary \$10,962 \$491 \$537 \$427 \$309 \$395 \$878 \$701 \$337 \$180 \$395	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$827	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$876 \$701 \$337	TOTAL Budgeted Salary \$2,256 \$2,465 \$1,896 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$827	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,950 \$1,190 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$527 \$1,559 \$1,659	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,253 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,834	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$906 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,083 \$1,083	TOTAL Budgaled Salary \$160,992 \$5,768 \$7,896 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977
39 40 41 42 43 44 45 46 47 48 49 50	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait, List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, Anne Quaintant Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kalhieen Stirlin Volunteer Mgr, Kalhieen Stirlin	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 81,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 5 2% 6 3% 6 2% 6 1% 6 1% 6 2%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 2% 2% 11% 11% 11%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,533 \$1,110 \$1,419 \$3,162 \$1,209 \$647 \$1,288 \$1,288	\$aiary \$10,962 \$491 \$491 \$537 \$427 \$309 \$309 \$302 \$395 \$878 \$701 \$337 \$180 \$361 \$361 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,366 \$1,814 \$4,030 \$3,217 \$1,546 \$927 \$1,556 \$1,659	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$2,516 \$1,209 \$647 \$1,298	Budgeted Salary \$10,952 \$491 \$537 \$427 \$309 \$302 \$395 \$976 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,559	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$678 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,286 \$2,465 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$827 \$1,639	\$118,106 \$5,295 \$5,785 \$4,698 \$3,329 \$3,253 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940	\$32,886 \$1,473 \$1,811 \$1,281 \$927 \$500 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,033 \$1,033 \$1,033	TOTAL Budgsted Safary. \$160,992 \$6,766 \$7,396 \$5,678 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977
39 40 41 42 43 44 45 46 47 48 49 50 51 52	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chiel Prog Off, David Linnell Chief Gov Off, Anne Quaintant Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Director, Meredith T	Annual Full TimeSalary for FTE See Driver Tab \$ 70.380 \$ 81,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 5 2% 6 3% 6 2% 6 1% 6 1% 6 2% 6 2% 6 2%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 2% 2% 1% 1% 19% 2% 2% 2%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,533 \$1,110 \$1,084 \$3,162 \$3,152 \$5,2,516 \$1,209 \$54,209 \$51,209 \$1,208 \$1,208 \$1,208	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701 \$337 \$180 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,950 \$1,419 \$1,386 \$4,030 \$3,217 \$1,556 \$1,659 \$1,659 \$1,659 \$2,350 \$2,350 \$3,350	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,288 \$1,298	Budgeted Salary \$10,952 \$491 \$537 \$302 \$302 \$302 \$370 \$370 \$370 \$387 \$387 \$387 \$387 \$387 \$387 \$387 \$387	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,439 \$1,386 \$51,814 \$4,030 \$3,217 \$1,546 \$927 \$1,659 \$1,659	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298 \$1,298 \$1,298	\$alary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$678 \$701 \$337 \$180 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,950 \$1,190 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$527 \$1,559 \$1,659	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$4,288 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,510 \$5,510	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$300 \$1,185 \$2,694 \$2,103 \$1,011 \$540 \$1,033 \$1,033 \$1,033	TOTAL Budgated Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,361
399 400 411 422 433 444 455 466 477 488 499 500 511 522 533 544	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Ivoga Sussus Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fiest & Facilitides Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Director, Meredith T. HR Manager, Ronald Ayotte	Annual Full Time Salary for FTE See Driver Tab \$ 70,380 \$ 76,880 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,994 \$ 139,725 \$ 135,585 \$ 11,765 \$ 62,100 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 3% 2% 5 2% 6 1% 6 2% 6 2% 6 2% 6 2%	Adjusted Nutr FTE 3% 3% 3% 3% 3% 2% 2% 1% 1% 5% 2% 5 2% 5 2% 5 2% 5 2%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,533 \$1,110 \$1,084 \$3,162 \$3,152 \$5,2,516 \$1,209 \$54,209 \$51,209 \$1,208 \$1,208 \$1,208	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701 \$337 \$180 \$361 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,031 \$4,030 \$3,237 \$1,546 \$1,546 \$1,646 \$1,646 \$1,646 \$1,646 \$1,646 \$1,646 \$1,646 \$1,646	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,452 \$2,516 \$1,209 \$647 \$1,299 \$1,299 \$1,298 \$1,298 \$1,298	Budgeted Salary \$10,862 \$491 \$537 \$427 \$309 \$302 \$395 \$876 \$701 \$337 \$180	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,960 \$1,419 \$4,030 \$3,217 \$1,546 \$827 \$1,659 \$1,659 \$1,659 \$1,659 \$2,351	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298 \$1,298 \$1,298	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$876 \$701 \$337 \$180 \$361 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,465 \$1,950 \$1,419 \$4,030 \$3,247 \$1,659 \$1,659 \$2,655 \$1,659	\$118.106 \$5,295 \$5,785 \$4,596 \$3,329 \$3,259 \$4,288 \$9,455 \$7,547 \$3,826 \$3,894 \$3,894 \$3,894	\$32,886 \$1,473 \$1,811 \$1,281 \$927 \$500 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,033 \$1,033 \$1,033	TOTAL Budgsted Safary. \$160,992 \$6,766 \$7,396 \$5,678 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977
39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 65	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, Anne Quaintant Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, Ronald Ayotte HR Manager, Ronald Ayotte HR Manager, Ronald Ayotte HR Mesociate, David C Smith	Annual Full TimeSalary for FTE See Driver Tab 5 70,380 5 70,800 5 76,800 5 5 43,231 5 56,030 5 135,985 5 135,985 5 135,985 5 135,985 5 5 5 5,70,800 5 62,100 5 77,925 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 5 4 43,050 5 77,925 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 3% 3% 5 2% 6 2% 6 1% 6 2% 6 2% 6 1 1%	Adjusted Nutr FTE 3% 1 3% 3% 3% 3% 3% 2% 1 15% 12% 22% 22% 1 12% 22% 1 15% 12% 1 15% 12% 1 15% 1	Salary \$39,369 \$1,765 \$1,926 \$1,533 \$1,104 \$1,044 \$1,419 \$51,209 \$1,209 \$1,209 \$1,288 \$1,288 \$1,288 \$1,288	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$701 \$337 \$1800 \$361 \$5512 \$244	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,030 \$3,2177 \$1,568 \$927 \$1,659 \$1,659 \$1,659 \$1,659 \$5,351 \$5,351 \$5,351 \$5,351 \$5,351	\$alary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298 \$1,298 \$1,298	Budgeted Salary \$10,952 \$491 \$427 \$300 \$300 \$395 \$701 \$351 \$701 \$351 \$351 \$351 \$351 \$351 \$351 \$351 \$35	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,814 \$1,814 \$1,546 \$2,455 \$1,566 \$1,659 \$1,659 \$1,659 \$1,659 \$1,659 \$1,659	\$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$647 \$1,298 \$1,298 \$1,298	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$878 \$701 \$337 \$180 \$361 \$361	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,190 \$1,188 \$1,184 \$4,000 \$3,247 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,516 \$2,629 \$1,458	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$300 \$1,185 \$2,694 \$2,103 \$1,011 \$540 \$1,033 \$1,033 \$1,033	TOTAL Budgated Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,361
39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintans Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD HR Associate, David C Smith HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kar	Annual Full TimeSalary for Fire See Driver Tab See See See See See See See See See Se	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 5 2% 5 2% 6 2% 6 2% 6 2% 6 2% 6 2% 6 2% 6 2% 6	Adjusted Nutr FTE 3% 3% 3% 3% 3% 3% 3% 4% 3% 5% 2% 5% 2% 5% 1% 5% 2% 5% 1% 5% 1% 6% 6% 6% 6% 6% 6% 6% 6% 6% 6% 6% 6% 6%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,110 \$3,162 \$5,1419 \$3,152 \$5,166 \$1,209 \$51,288 \$51,288 \$51,288 \$51,898 \$51,898 \$51,898 \$5449	Salary Sa	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,950 \$1,419 \$1,386 \$4,030 \$3,217 \$1,556 \$1,659 \$2,455 \$1,659 \$2,351 \$1,120 \$57,74	Salary \$39,369 \$1,765 \$1,928 \$1,928 \$1,533 \$1,110 \$1,080 \$1,1419 \$3,152 \$1,129 \$1,299 \$1,299 \$1,298 \$1,298 \$1,839 \$1,839 \$1,839 \$4489 \$4489	Budgeted Salary \$10,962 \$491 \$337 \$427 \$309 \$302 \$701 \$37 \$180 \$351 \$351 \$351 \$351 \$351 \$351 \$351 \$351	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,950 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,569 \$1,659 \$2,351 \$1,120 \$51,420 \$51,659 \$2,351	Salary \$39,369 \$1,765 \$1,928 \$1,533 \$1,110 \$1,084 \$1,419 \$3,152 \$2,516 \$1,209 \$547 \$1,288 \$1,839 \$1,839 \$486 \$4486	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$395 \$876 \$701 \$337 \$180 \$361 \$361 \$512	TOTAL Budgeted Salary \$50,331 \$2,266 \$1,960 \$1,419 \$1,814 \$4,030 \$3,247 \$1,546 \$927 \$1,549 \$1,549 \$1,549 \$1,540	\$118,106 \$5,295 \$5,785 \$4,598 \$3,329 \$3,253 \$4,228 \$9,455 \$7,547 \$3,826 \$3,834 \$3,834 \$5,510 \$2,629 \$1,459	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$506 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,083 \$1,083 \$1,083 \$1,083 \$1,083 \$1,083 \$1,586	TOTAL Budgeled Salary \$160,992 \$6,768 \$7,396 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,361 \$1,869
399 400 41 422 433 444 455 466 477 488 50 51 52 53 54 55 56 56 57	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Qualntanc Fleet & Facilitides Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Director, Meredith T HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kar Digital Marketing Manager, Ka	Annual Full TimeSalary for FTE See Driver Tab FTE See Driver Tab S 70,389 S 76,889 S 65,030 S 56,030 S 56,030 S 56,030 S 56,030 S 56,030 S 56,030 S 57,050 S 70,750 S 70,750 S 77,755 S 77,755 S 77,755 S 77,755 S 119,025	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 5 2% 5 2% 6 1% 6 1% 6 2% 6 2% 6 1% 6 1% 6 1% 6 1% 6 0%	Adjusted Nutr FTE 3% 3% 3% 2% 3% 2% 2% 196 196 196 296 196 296 196 296 196 196 196 196 196 196 196 196 196 1	Salary \$39,369 \$1,765 \$1,926 \$1,765 \$1,926 \$1,110 \$1,084 \$1,419 \$3,185 \$3,185 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,809 \$	Salary \$10,962 \$491 \$537 \$427 \$309 \$302 \$305 \$701 \$337 \$1800 \$387 \$361 \$361 \$361 \$361 \$361 \$361 \$362 \$362 \$363 \$363 \$363 \$364 \$365 \$365 \$365 \$365 \$365 \$365 \$365 \$365	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,031 \$4,030 \$3,217 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$2,551	Salary \$39,369 \$1,765 \$1,765 \$1,928 \$1,933 \$1,191 \$1,191 \$1,191 \$1,191 \$1,191 \$1,299 \$1,299 \$1,299 \$1,299 \$1,299 \$486 \$4,299 \$486 \$4484 \$4244	Budgeted Salary \$10,952 \$491 \$427 \$309 \$300 \$305 \$701 \$351 \$701 \$351 \$351 \$351 \$351 \$351 \$351 \$351 \$35	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,386 \$1,814 \$4,030 \$3,217 \$1,546 \$1,656 \$1,659 \$1,659 \$1,659 \$1,659 \$1,659 \$1,659 \$2,2351 \$1,120	\$393,360 \$1,765 \$1,928 \$1,533 \$1,110 \$1,110 \$1,110 \$1,419 \$2,516 \$1,209	Salary \$10,962 \$4911 \$537 \$427 \$300 \$300 \$300 \$300 \$300 \$300 \$300 \$30	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,1419 \$4,030 \$3,217 \$1,546 \$1,566 \$1,659 \$1,659 \$1,659 \$1,659 \$1,659 \$2,351	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$4,288 \$4,428 \$1,547 \$3,626 \$1,940 \$3,894 \$5,516 \$2,629 \$1,448 \$1,458	\$32,886 \$1,473 \$1,811 \$1,281 \$927 \$500 \$1,185 \$2,634 \$2,103 \$1,011 \$540 \$1,033 \$1,033 \$1,536 \$722 \$405 \$372 \$405 \$372	TOTAL Budgsted Safary. \$150,992 \$6,766 \$7,396 \$5,678 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,381 \$1,863 \$1,722
399 400 411 422 433 444 455 466 477 488 499 500 511 522 533 545 555 555 555 555 555	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harvlann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, Anne Quaintant Fieet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, Ronald Ayotte HR Associate, David C Smith Communications Director, Kar Digital Marketins Director, Kar Digital Marketins Director, Kar CEO, Ashley McCumber	Annual Full TimeSalary for FTE See Driver Tab 5 70,389 5 70,389 5 76,880 5 5 60,300 5 5 43,231 5 56,594 5 135,585 5 43,231 5 5 62,100 5 62,100 5 62,100 5 77,625 5 77	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 5 3% 6 2% 6 1% 6 2% 6 1 1% 6 1 1% 6 0 1% 6 0 1% 6 0 1% 6 0 1%	Adjusted Nutr FTE 3%6 3%6 3%6 2%6 3%6 2%6 2%6 15%6 2%6 15%6 15%6 19%6 19%6 19%6 19%6 19%6 19%6 19%6 19	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,110 \$1,084 \$1,419 \$3,152 \$52,516 \$51,209 \$51,209 \$51,208 \$1,839 \$1,839 \$1,839 \$449 \$53,462 \$52,516	Salary \$10,962 \$491 \$5307 \$427 \$4309 \$3000	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,814 \$4,030 \$3,217 \$1,569 \$1,589 \$1,589 \$1,589 \$2,351 \$1,590 \$2,351 \$5,245	Salary \$39,369 \$39,369 \$1,765 \$1,928 \$1,928 \$1,170 \$1,084 \$1,170 \$2,084 \$3,152 \$2,516 \$1,209 \$1,200	Budgeted Salary \$10,852 \$491 \$537 \$427 \$309 \$302 \$395 \$701 \$310 \$512 \$512 \$512 \$512 \$512 \$512 \$512 \$512	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,388 \$1,1419 \$4,030 \$1,51,659 \$1,659 \$1,659 \$1,557 \$1,557 \$1,557 \$1,557	Salary \$59,369 \$1,765 \$1,928 \$1,765 \$1,928 \$1,153 \$1,110 \$1,084 \$3,152 \$2,516 \$1,289	Salary \$10,962 t \$10,962 t \$494 t \$537 t \$427 t \$309 t \$300 t \$701 t \$386 t \$536 t \$536 t \$536 t \$5512 t \$552 t \$5	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$4,030 \$3,217 \$1,564 \$4,030 \$51,659 \$1,659 \$2,351 \$1,120 \$51,159	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,824 \$3,834 \$3,834 \$5,516 \$2,629 \$1,449 \$1,447 \$1,347 \$1,447	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$906 \$1,185 \$2,034 \$1,011 \$540 \$1,033 \$1,035 \$1,536	TOTAL Budgaled Salary \$160,992 \$5,768 \$7,896 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,3,811 \$1,653 \$1,722 \$896 \$36,049
399 400 411 422 433 44 45 466 51 52 55 55 55 55 55 55	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harvlann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, Anne Qualntant Fieet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, Kethleen Stirlin Volunteer Mgr, Ronald Ayotte HR Associate, David C Smith Communications Director, Kari Digital Marketing Manager, Ka CEO, Ashley McCumber TOTAL NON-DAAS	Annual Full TimeSalary for Exemples 1	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 5 3% 6 2% 6 1% 6 2% 6 1 1% 6 1 1% 6 0 1% 6 0 1% 6 0 1% 6 0 1%	Adjusted Nutr FTE 3%6 3%6 3%6 2%6 3%6 2%6 2%6 15%6 2%6 15%6 15%6 19%6 19%6 19%6 19%6 19%6 19%6 19%6 19	Salary \$39,369 \$1,765 \$1,926 \$1,753 \$1,044 \$1,044 \$1,419 \$1,419 \$1,209 \$	Salary \$10,962 \$491 \$5307 \$427 \$4309 \$3000	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,814 \$4,030 \$3,217 \$1,569 \$1,589 \$1,589 \$1,589 \$2,351 \$1,590 \$2,351 \$5,245	Salary \$39,369 \$1,765 \$1,765 \$1,928 \$1,933 \$1,191 \$1,191 \$1,191 \$1,191 \$1,191 \$1,299 \$1,299 \$1,299 \$1,299 \$1,299 \$486 \$4,299 \$486 \$4484 \$4244	Budgeted Salary \$10,852 \$491 \$337 \$427 \$309 \$302 \$395 \$701 \$337 \$180 \$351 \$351 \$351 \$351 \$351 \$351 \$351 \$351	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,388 \$1,814 \$4,030 \$3,217 \$1,586 \$1,589 \$1,659 \$1,659 \$1,659 \$2,351 \$574 \$574	Salary \$59,369 \$1,765 \$1,928 \$1,765 \$1,928 \$1,153 \$1,110 \$1,084 \$3,152 \$2,516 \$1,289	Salary \$10,962 t \$10,962 t \$494 t \$537 t \$427 t \$309 t \$300 t \$701 t \$386 t \$536 t \$536 t \$536 t \$5512 t \$552 t \$5	TOTAL Budgeted Salary \$50,331 \$2,256 \$2,456 \$1,950 \$1,419 \$1,814 \$4,030 \$3,247 \$1,554 \$1,555 \$1,659 \$2,351 \$1,120 \$574 \$574 \$229	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,824 \$3,834 \$3,834 \$5,516 \$2,629 \$1,449 \$1,447 \$1,347 \$1,447	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$906 \$1,185 \$2,034 \$1,011 \$540 \$1,033 \$1,035 \$1,536	TOTAL Budgaled Salary \$160,992 \$5,768 \$7,896 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,3,811 \$1,653 \$1,722 \$896 \$36,049
399 400 411 422 433 444 455 505 515 522 555 555 555 66	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Noga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Qualntanc Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Director, Meredith T HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kart Digital Marketing Manager, Ka CEC, Ashley McCumber T TOTAL NON-DAAS RRINGE BENEFIT RATE	Annual Full TimeSalary for FTE See Driver Tab 5 70:380 \$ 76:888 \$ 11:18 \$ 56:030 \$ 35:580 \$ 135:585 \$ 139:725 \$ 139:725 \$ 139:725 \$ 139:725 \$ 127:7625 \$ 143:41 \$ 56:100 \$ 62:100 \$ 62:100 \$ 63:100 \$ 63:100 \$ 135:855 \$ 143:45 \$ 14	Total % FFE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) . 3% . 3% . 3% . 2% . 3% . 2% . 3% . 1 3% . 2 2% . 1 1% . 1 1% . 6 2 2% . 6 1 1% . 6 1 1% . 6 1 1% . 6 6	Adjusted Nutr FTE 3%6 3%6 2%6 3%6 1%6 1%6 2%6 1 1%6 2%6 1 1%6 2 2%6 1 1%6 5 2%6 5 1 1%6 6 0 0%6 6 0 35%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,419 \$3,182 \$3,182 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809	Salary \$10,962 \$491 \$537 \$427 \$390 \$395 \$395 \$395 \$397 \$390 \$397 \$397 \$397 \$397 \$397 \$397 \$397 \$397	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,031 \$4,032 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,120 \$52,120 \$52,120 \$52,120 \$52,120 \$52,120 \$53,12	Salary \$39,369 \$1,765 \$1,765 \$1,928 \$1,933 \$1,191 \$1,191 \$1,191 \$1,191 \$1,191 \$1,299 \$	Budgeted Salary \$10,952 \$491 \$427 \$309 \$305 \$305 \$305 \$305 \$305 \$305 \$301 \$301 \$301 \$301 \$301 \$301 \$5112 \$2244 \$135 \$125 \$22,617 \$19,939	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,348 \$4,030 \$3,217 \$1,546 \$1,656 \$1,659 \$1,659 \$1,659 \$1,120 \$52,135 \$1,120 \$52,135 \$1,120 \$51,206 \$91,548	\$alary \$39,360 \$1,765 \$1,928 \$1,533 \$1,110 \$1,100 \$1,100 \$1,100 \$1,100 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,100	Salary \$10,962 \$491 \$537 \$427 \$5300 \$3000	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,388 \$1,814 \$4,030 \$32,217 \$1,546 \$52,351 \$1,620 \$1,639 \$1,539 \$1,530 \$1,540 \$1,540	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,510 \$1,459 \$1,459 \$1,459 \$1,459 \$2,629 \$2,189 \$2,14,828	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$300 \$1,185 \$2,694 \$2,103 \$1,011 \$540 \$1,083 \$1,083 \$1,083 \$1,573 \$405 \$375 \$1,585 \$1,5	Budgelod Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$4,977 \$4,977 \$7,052 \$3,361 \$1,863 \$1,1722 \$9,960 \$36,049 \$274,645
399 400 411 422 433 44 455 466 477 488 499 500 511 522 533 544 555 555 555 555 555 666	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Noga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Qualntanc Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Director, Meredith T HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kart Digital Marketing Manager, Ka CEC, Ashley McCumber T TOTAL NON-DAAS RRINGE BENEFIT RATE	Annual Full TimeSalary for Exemples 1	Total % FFE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) . 3% . 3% . 3% . 2% . 3% . 2% . 3% . 1 3% . 2 2% . 1 1% . 1 1% . 6 2 2% . 6 1 1% . 6 1 1% . 6 1 1% . 6 6	Adjusted Nutr FTE 3%6 3%6 2%6 3%6 1%6 1%6 2%6 1 1%6 2%6 1 1%6 2 2%6 1 1%6 5 2%6 5 1 1%6 6 0 0%6 6 0 35%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,110 \$1,084 \$1,419 \$3,152 \$52,516 \$51,209 \$51,209 \$51,208 \$1,839 \$1,839 \$1,839 \$449 \$53,462 \$52,516	Salary \$10,962 \$491 \$537 \$427 \$390 \$395 \$395 \$395 \$397 \$390 \$397 \$397 \$397 \$397 \$397 \$397 \$397 \$397	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,031 \$4,032 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,120 \$52,120 \$52,120 \$52,120 \$52,120 \$52,120 \$53,12	Salary \$39,369 \$39,369 \$1,765 \$1,928 \$1,928 \$1,170 \$1,084 \$1,170 \$1,084 \$3,152 \$2,516 \$1,209 \$1,200	Budgeted Salary \$10,952 \$491 \$427 \$309 \$300 \$300 \$301 \$301 \$301 \$301 \$301 \$301	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,348 \$4,030 \$3,217 \$1,546 \$1,656 \$1,659 \$1,659 \$1,659 \$1,120 \$52,135 \$1,120 \$52,135 \$1,120 \$51,206 \$91,548	\$alary \$39,360 \$1,765 \$1,928 \$1,533 \$1,110 \$1,100 \$1,100 \$1,100 \$1,100 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,100	Salary \$10,962 \$491 \$537 \$427 \$5300 \$3000	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,199 \$1,388 \$1,814 \$4,030 \$3,217 \$1,546 \$1,546 \$1,659 \$1,659 \$1,659 \$1,659 \$1,2351 \$1,120 \$52,247 \$2,351 \$1,20,164 \$4,030	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,824 \$3,834 \$3,834 \$5,516 \$2,629 \$1,449 \$1,447 \$1,347 \$1,447	\$32,886 \$1,473 \$1,611 \$1,281 \$927 \$300 \$1,185 \$2,694 \$2,103 \$1,011 \$540 \$1,083 \$1,083 \$1,083 \$1,573 \$405 \$375 \$1,585 \$1,5	TOTAL Budgated Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,361 \$1,863 \$1,722 \$996 \$36,049 \$274,645
399 400 411 422 433 444 455 468 499 50 511 522 555 556 556 556 556	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Phillip Duarte Support Lead, Phillip Duarte Support Lead, Noga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintane Fiest & Facilitides Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD Communications Director, Meredith T: HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kar Digital Marketing Manager, Ka CEO, Ashley McCumber J TOTAL NON-DASA FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	Annual Full TimeSalary for FTE See Driver Tab 5 70:380 \$ 76:888 \$ 11:18 \$ 56:030 \$ 35:580 \$ 135:585 \$ 139:725 \$ 139:725 \$ 139:725 \$ 139:725 \$ 127:7625 \$ 143:41 \$ 56:100 \$ 62:100 \$ 62:100 \$ 63:100 \$ 63:100 \$ 135:855 \$ 143:45 \$ 14	Total % FFE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) . 3% . 3% . 3% . 2% . 3% . 2% . 3% . 1 3% . 2 2% . 1 1% . 1 1% . 6 2 2% . 6 1 1% . 6 1 1% . 6 1 1% . 6 6	Adjusted Nutr FTE 3%6 3%6 2%6 3%6 1%6 1%6 2%6 1 1%6 2%6 1 1%6 2 2%6 1 1%6 5 2%6 5 1 1%6 6 0 0%6 6 0 35%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,419 \$3,182 \$3,182 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809	Salary \$10,962 \$491 \$537 \$427 \$390 \$395 \$395 \$395 \$397 \$390 \$397 \$397 \$397 \$397 \$397 \$397 \$397 \$397	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,388 \$1,814 \$4,031 \$4,032 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,546 \$1,120 \$52,120 \$52,120 \$52,120 \$52,120 \$52,120 \$53,12	Salary \$39,369 \$1,765 \$1,765 \$1,928 \$1,933 \$1,191 \$1,191 \$1,191 \$1,191 \$1,191 \$1,299 \$	Budgeted Salary \$10,952 \$491 \$427 \$309 \$305 \$305 \$305 \$305 \$305 \$305 \$301 \$301 \$301 \$301 \$301 \$301 \$5112 \$2244 \$135 \$125 \$22,617 \$19,939	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,348 \$4,030 \$3,217 \$1,546 \$1,656 \$1,659 \$1,659 \$1,659 \$1,120 \$52,135 \$1,120 \$52,135 \$1,120 \$51,206 \$91,548	\$alary \$39,360 \$1,765 \$1,928 \$1,533 \$1,110 \$1,100 \$1,100 \$1,100 \$1,100 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,110 \$1,100	Salary \$10,9621 \$10,9621 \$494 \$537 \$427 \$309 \$300 \$300 \$370 \$427 \$427 \$427 \$427 \$427 \$427 \$427 \$427	TOTAL Budgeted Salary \$50,331 \$2,266 \$1,960 \$1,419 \$1,814 \$4,030 \$32,477 \$1,659 \$1,050 \$2,351 \$1,050 \$2,351 \$574 \$1,2016 \$31,2016 \$31,2016 \$31,2016 \$31,548	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,510 \$2,629 \$1,458 \$1,347 \$2,629 \$1,458 \$1,474 \$2,729 \$2,145	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$50,66 \$1,185 \$2,2634 \$1,013 \$1,011 \$540 \$1,083 \$1,083 \$1,586 \$7322 \$405 \$375 \$15,861	Budgeled Salary \$160,992 \$5,768 \$7,996 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,381 \$1,853 \$1,722 \$896 \$36,049 \$274,645
39 40 411 42 433 444 45 50 51 52 53 54 66 66 66	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Ivoga Sussus Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fiest & Facilitides Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD Tolan London Stirlin Lommunications Director, Kart Digital Marketing Manager, Ka CEC, Ashley McCumber J TOTAL NOH-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	Annual Full TimeSalary for FTE See Driver Tab 5 70:380 \$ 76:888 \$ 11:18 \$ 56:030 \$ 35:580 \$ 135:585 \$ 139:725 \$ 139:725 \$ 139:725 \$ 139:725 \$ 127:7625 \$ 143:41 \$ 56:100 \$ 62:100 \$ 62:100 \$ 63:100 \$ 63:100 \$ 135:855 \$ 143:45 \$ 14	Total % FFE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) . 3% . 3% . 3% . 2% . 3% . 2% . 3% . 1 3% . 2 2% . 1 1% . 1 1% . 6 2 2% . 6 1 1% . 6 1 1% . 6 1 1% . 6 6	Adjusted Nutr FTE 3%6 3%6 2%6 3%6 1%6 1%6 2%6 1 1%6 2%6 1 1%6 2 2%6 1 1%6 5 2%6 5 1 1%6 6 0 0%6 6 0 35%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,110 \$1,084 \$1,419 \$3,182 \$3,182 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,209 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809 \$1,809	Salary \$10,962 \$491 \$597 \$492 \$491 \$597 \$492 \$390 \$390 \$390 \$390 \$390 \$390 \$390 \$390	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,814 \$4,030 \$3,217 \$1,546 \$927 \$1,155 \$1,659 \$2,351 \$574 \$574 \$597 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559	Salary \$39,369 \$1,765 \$1,765 \$1,928 \$1,933 \$1,191 \$1,191 \$1,191 \$1,191 \$1,191 \$1,299 \$	Budgeted Salary \$10,952 \$491 \$427 \$309 \$305 \$305 \$305 \$305 \$305 \$305 \$301 \$301 \$301 \$301 \$301 \$301 \$5112 \$2244 \$135 \$125 \$22,617 \$19,939	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,348 \$4,030 \$3,217 \$1,546 \$1,656 \$1,659 \$1,659 \$1,659 \$1,120 \$52,135 \$1,120 \$52,135 \$1,120 \$51,206 \$91,548	Salary \$59,369 \$1,765 \$1,928 \$1,765 \$1,928 \$1,133 \$1,110 \$1,084 \$1,110 \$2,516 \$3,152 \$2,516 \$1,299 \$	Salary \$10,962 \$491 \$537 \$427 \$5300 \$3000	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,388 \$1,814 \$4,030 \$32,217 \$1,546 \$52,351 \$1,620 \$1,639 \$1,539 \$1,530 \$1,540 \$1,540	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,510 \$2,629 \$1,458 \$1,347 \$2,629 \$1,458 \$1,474 \$2,729 \$2,145	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$50,66 \$1,185 \$2,2634 \$1,013 \$1,011 \$540 \$1,083 \$1,083 \$1,586 \$7322 \$405 \$375 \$15,861	Budgelod Safary \$160,992 \$5,679 \$5,679 \$4,256 \$4,159 \$5,443 \$12,089 \$9,650 \$4,637 \$4,977 \$4,977 \$7,052 \$3,361 \$1,863 \$1,1722 \$9,960 \$36,049 \$274,645
39 40 41 42 433 44 455 50 51 52 55 55 55 55 55 55 55 55 55 55 55 55	POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Philip Duarte Support Lead, Ivoga Sussus Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fiest & Facilitides Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathieen Stirlin Volunteer Mgr, TBD Volunteer Mgr, TBD Volunteer Mgr, TBD Tolan London Stirlin Lommunications Director, Kart Digital Marketing Manager, Ka CEC, Ashley McCumber J TOTAL NOH-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	Annual Full TimeSalary for FTE See Driver Tab See Control Table 1, 76,880 \$ 77,880 \$ 11,116 \$ 56,030 \$ 543,231 \$ 56,030 \$ 135,985 \$ 135,	Total % FFE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Preg (b) 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Adjusted Nutr FTE 3%6 3%6 2%6 3%6 1%6 1%6 2%6 1 1%6 2%6 1 1%6 2 2%6 1 1%6 5 2%6 5 1 1%6 6 0 0%6 6 0 35%	Salary \$39,369 \$1,765 \$1,926 \$1,926 \$1,130 \$1,110 \$1,084 \$1,419 \$3,152 \$52,516 \$1,209 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200 \$51,200	Salary \$10,962 \$491 \$597 \$492 \$491 \$597 \$492 \$390 \$390 \$390 \$390 \$390 \$390 \$390 \$390	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,960 \$1,419 \$1,814 \$4,030 \$3,217 \$1,546 \$927 \$1,155 \$1,659 \$2,351 \$574 \$574 \$597 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559 \$51,559	Salary \$39,369 \$1,765 \$1,928 \$1,928 \$1,175 \$1,928 \$1,173 \$1,171 \$1,084 \$1,149 \$3,152 \$2,516 \$1,298 \$1,298 \$1,298 \$1,298 \$1,298 \$1,298 \$1,298 \$2,449 \$	Budgeted Salary \$10,852 \$491 \$309 \$309 \$300 \$300 \$300 \$300 \$300 \$300	TOTAL Budgeted Salary \$50,331 \$2,256 \$1,980 \$1,419 \$1,388 \$1,814 \$4,020 \$3,217 \$1,568 \$927 \$1,080 \$1,1090 \$2,351 \$1,548 \$1,201 \$51,201 \$52,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$574 \$2,351 \$31,548	Salary \$59,369 \$1,765 \$1,928 \$1,765 \$1,928 \$1,133 \$1,110 \$1,084 \$1,110 \$2,516 \$3,152 \$2,516 \$1,299 \$	Salary \$10,9621 \$10,9621 \$494 \$537 \$427 \$309 \$300 \$300 \$370 \$427 \$427 \$427 \$427 \$427 \$427 \$427 \$427	TOTAL Budgeted Salary \$50,331 \$2,266 \$1,960 \$1,419 \$1,814 \$4,030 \$32,477 \$1,659 \$1,050 \$2,351 \$1,050 \$2,351 \$574 \$1,2016 \$31,2016 \$31,2016 \$31,2016 \$31,548	\$118,106 \$5,285 \$5,785 \$4,598 \$3,329 \$3,239 \$4,258 \$9,455 \$7,547 \$3,626 \$1,940 \$3,894 \$5,510 \$2,629 \$1,458 \$1,347 \$2,629 \$1,458 \$1,474 \$2,729 \$2,144,828	\$32,886 \$1,473 \$1,611 \$12,81 \$927 \$50,66 \$1,185 \$2,2634 \$1,013 \$1,011 \$540 \$1,083 \$1,083 \$1,586 \$7322 \$405 \$375 \$15,861	Budgeled Salary \$160,992 \$5,768 \$7,996 \$5,879 \$4,256 \$4,159 \$5,443 \$112,089 \$9,650 \$4,637 \$2,480 \$4,977 \$4,977 \$7,052 \$3,381 \$1,853 \$1,722 \$896 \$36,049 \$274,645

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2	Program Name: Mean	s on Wheels San Francisco), Franciski Sigisto										Date:	
$\frac{2}{3}$													Date.	9,13/17
4		Op.	erating Expense	Detaîl										
F	1	A	170 777	40 111	TOTAL	172,777	48,111	TOTAL	172,777	48,111	TOTAL	518,331	144,333	TOTAL
7	4	Annual #Meals Contracted		48,111 17/18 Add Back	17/18 Total		18/19 Add Back	18/19 Total	19/20 Original	19/20 Add Back	19/20 Total			TOTAL 17/18-19/20 Total
8	Expenditure Category	Term	17/18 Original	17710 Add Back %	17/18 Total	18/19 Original	10/19 Aug pack	10/19 (00)	19/20 Original	15/20 Add Back*	19/20 (Ota)	17/18-19/20 Original	-17/10-19/20 AUG BACK.	17/18-19/20 Total
9	1			ļ					 					
10	Utilities(Elec, Water, Gas,	Phone, Scavenger)	\$3,596	\$1,001	\$4,597	\$3,596	\$1,001	\$4,597	\$3,596	\$1,001	\$4,597	\$10,788	\$3,003	\$13,791
11	Office Supplies, Postage		\$2,703	\$753	\$3,456	\$2,703	\$753	\$3,456	\$2,703	\$753	\$3,456	\$8,109	\$2,259	\$10,368
	Building Maintenance Supp	plies and Repair	\$5,171	\$1,440	\$6,611	\$5,171	\$1,440	\$6,611	\$5,171	\$1,440	\$6,611	\$15,513	\$4,320	\$19,833
_	FOOD COSTS													
_	Raw Food	per meal _\$ -												
	Cong Food Svc Supplies	per meal \$ -							<u> </u>		ļ			
	HDM Food Svc Supplies	per meal _\$												
17	Catered Meals	per meal \$ 2.93	\$506,410	\$141,014	\$647,424	\$506,410	\$141,014	\$647,424	\$506,410	\$141,014	\$647,424	\$1,519,230	\$423,042	\$1,942,272
18	CONSULTANT/SUBCONT	RACTOR Descriptive Title		1			Ï		1				,	ĺ
19														
20														
				u	·	[<u> </u>		····			·	
100	OTHER COSTS:		\$3,948	\$1,099	\$5,047	\$3,948	\$1,099	\$5,047	\$3,948	\$1,099	\$5,047	\$11,844	\$3,297	\$15,141
22			\$3,948	\$1,099 \$826	\$5,047	\$3,948 \$2,967	\$1,099 \$826	\$5,047 \$3,793	\$3,948	\$1,099	\$5,047	\$11,844 \$8,901	\$3,297 \$2,478	\$15,141 \$11,379
_	Staff Training & Travel		\$2,907	\$820	\$3,793	\$2,967	\$826	\$3,793	\$2,907	\$820	\$3,793	\$0,901	\$2,478	\$11,379
	Rental of Equipment		\$1,998	\$556	\$2,554	\$1,998	\$556	\$2,554	\$1,998	\$556	\$2,554	\$5,994	\$1,668	\$7,662
	Small equipment & Supplie	es				\$30,094	\$8,378	\$38,472	\$30,094	\$8,378	\$38,472	\$90,282		
27	Delivery Cost		\$30,094 \$13,710	\$8,378 \$3,818	\$38,472 \$17,528	\$13,710	\$3,818	\$17,528	\$13,710	\$3,818	\$17,528	\$41,130	\$25,134 \$11,454	\$115,416 \$52,584
	Kitchen Costs		\$13,710	\$3,010	\$17,520	\$13,710	\$3,010	\$17,520	\$10,710	43,010	\$17,520	\$41,130	\$11,454	\$52,564
_	Fees, dues, advertising			J						<u> </u>			<u> </u>	
	Outside Services Grant, Volunteer and Client	t Costs												
	Other Operating	Costs												
_	Fundraising			ļ										
	TOTAL DAAS OPERATIN	G EXPENSE	\$570,597	\$158,885	\$729,482	\$570,597	\$158,885	\$729,482	\$570,597	\$158,885	\$729,482	\$1,711,791	\$476,655	\$2,188,446
_	Non-DAAS				TOTAL			TOTAL	ł		TOTAL			TOTAL
_			1	1 1		1								
37	Rental of Property													
38	Utilities(Elec, Water, Gas, I	Phone, Scavenger)												
39	Office Supplies, Postage													
40	Building Maintenance Supp	olies and Repair												
41	FOOD COSTS													
42	Raw Food	per meal _\$												
43	Cong Food Svc Supplies	per meal \$ -												
14	HDM Food Svc Supplies	per meal \$ -												
45	Catered Meals	per meal \$ 2.93				-								
46	CONSULTANT/SUBCONT	RACTOR Descriptive Title												

48	Registered Dietitian						H							
	OTHER COSTS:													
49	OTHER COSTS:													
49 50	OTHER COSTS:													-
49 50 51 52	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment													·
49 50 51 52	OTHER COSTS: Insurance Staff Training & Travel	15												
50 51 52 53 54	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost	S												
50 51 52 53 54	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie	is .	\$1,948	\$542	\$2,490	\$1,948	\$542	\$2,490	\$1,948	\$542	\$2,490	\$5,844	\$1,626	\$7,470
49 50 51 52 53 54 55	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost	S S	\$1,948 \$2,115	\$542 \$589	\$2,430 \$2,734	\$1,948 \$2,115	\$542 \$589	\$2,490 \$2,704	\$1,948 \$2,115	\$542 \$589	\$2,490 \$2,704	\$5,844 \$6,345	\$1,626 \$1,767	\$7,470 \$8,112
50 51 52 53 54 55 56	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs	IS .												
49 50 51 52 53 54 55 56 57	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs Fees, dues, advertising		\$2,115	\$589	\$2,704	\$2,115	\$589	\$2,704	\$2,115	\$589	\$2,704	\$6,345	\$1,767	\$8,112
49 50 51 52 53 54 55 56 57 58 59	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Other Operating		\$2,115 \$7,286	\$589 \$2,029	\$2,704 \$9,315	\$2,115 \$7,286	\$589 \$2,029	\$2,704 \$9,315	\$2,115 \$7,286 \$19,111 \$6,155	\$589 \$2,029	\$2,704 \$9,315	\$6,345 \$21,858	\$1,767 \$6,087	\$8,112 \$27,945
49 50 51 52 53 54 55 56 57 58 59	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client		\$2,115 \$7,286 \$19,111	\$589 \$2,029 \$5,322	\$2,704 \$9,315 \$24,433	\$2,115 \$7,286 \$19,111	\$589 \$2,029 \$5,322	\$2,704 \$9,315 \$24,433	\$2,115 \$7,286 \$19,111	\$589 \$2,029 \$5,322	\$2,704 \$9,315 \$24,433	\$6,345 \$21,858 \$57,333	\$1,767 \$6,087 \$15,966	\$8,112 \$27,945 \$73,299
49 50 51 52 53 54 55 56 57 58 59 60	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Other Operating Fundraising	Costs	\$2,115 \$7,286 \$19,111 \$6,155	\$589 \$2,029 \$5,322 \$1,714	\$2,704 \$9,315 \$24,433 \$7,869	\$2,115 \$7,286 \$19,111 \$6,155	\$589 \$2,029 \$5,322 \$1,714	\$2,704 \$9,315 \$24,433 \$7,869	\$2,115 \$7,286 \$19,111 \$6,155	\$589 \$2,029 \$5,322 \$1,714 \$42,696	\$2,704 \$9,315 \$24,433 . \$7,869	\$6,345 \$21,858 \$57,333 \$18,465	\$1,767 \$6,087 \$15,966 \$5,142 \$128,088	\$8,112 \$27,945 \$73,299 \$23,607
50 51 52 53 54 55 56 57 58 59 60 62	OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplie Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Other Operating	Costs ATING EXPENSE	\$2,115 \$7,286 \$19,111 \$6,155 \$153,330	\$589 \$2,029 \$5,322 \$1,714 \$42,696	\$2,704 \$9,315 \$24,433 \$7,869 \$196,026	\$2,115 \$7,286 \$19,111 \$6,155 \$153,330	\$589 \$2,029 \$5,322 \$1,714 \$42,696	\$2,704 \$9,315 \$24,433 \$7,869 \$196,026	\$2,115 \$7,286 \$19,111 \$6,155 \$153,330	\$589 \$2,029 \$5,322 \$1,714 \$42,696	\$2,704 \$9,315 \$24,433 \$7,869 \$196,026	\$6,345 \$21,858 \$57,333 \$18,465 \$459,990	\$1,767 \$6,087 \$15,966 \$5,142 \$128,088	\$8,112 \$27,945 \$73,299 \$23,607 \$588,078

CITY AND COUNTY OF SAN FRANCISCO

SECOND AMENDMENT TO THE GRANT BETWEEN THE CITY AND COUNTY OF SAN FRANCISCO AND MEALS ON WHEELS OF SAN FRANCISCO

THIS AMENDMENT (this "Amendment") is made as of June 1, 2017, in San Francisco, California, by and between MEALS ON WHEELS OF SAN FRANCISCO, 1375 FAIRFAX AVENUE, SAN FRANCISCO, CA 94124, hereinafter referred to as "Grantee", and the City and County of San Francisco,

RECITALS

WHEREAS, City and Grantee have entered into the Agreement (as defined below); and

WHEREAS, City and Grantee desire to modify the Agreement on the terms and conditions set forth herein to increase the service units and increase the grant amount by for the Home Delivered Meal grant and,

WHEREAS, Grantee represents and warrants that it is qualified to perform the services required by City as set forth under this Grant and Modification Agreement;

NOW, THEREFORE, Grantee and the City agree as follows:

- 1. **Definitions**. The following definitions shall apply to this Amendment:
- a. Agreement. The term "Agreement" shall mean the Agreement dated July 1, 2017 between Grantee and City.

First amendment,

dated October 4, 2017

- b. Contract Monitoring Division. Contract Monitoring Division. Effective July 28, 2012, with the exception of Sections 14B.9(D) and 14B.17(F), all of the duties and functions of the Human Rights Commission under Chapter 14B of the Administrative Code (LBE Ordinance) were transferred to the City Administrator, Contract Monitoring Division ("CMD"). Wherever "Human Rights Commission" or "HRC" appears in the Agreement in reference to Chapter 14B of the Administrative Code or its implementing Rules and Regulations, it shall be construed to mean "Contract Monitoring Division" or "CMD" respectively.
- **c. Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.

- 2. Modifications to the Agreement. The Agreement is hereby modified as follows:
 - **a.** Article 5.1. Maximum Amount of Grant Funds of the Agreement currently reads as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Twenty</u> <u>Million, Two Hundred Eighty-Two Thousand, Two Hundred and Five dollars</u> (\$20,282,205) for the period from <u>July 1, 2017 to June 30, 2020, plus any contingent amount authorized by City and certified as available by the Controller.</u>

Contingent amount: Up to <u>Two Million</u>, <u>Twenty-Eight Thousand</u>, <u>Two Hundred and Twenty dollars (\$2,028,220)</u> for the period from <u>July 1, 2019 to June 30, 2020 (Y3)</u>, <u>may be available</u>, in the City's sole discretion, as a contingency subject to authorization by the City and certified as available by the Controller.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Twenty-Two Million</u>, <u>Three Hundred Ten Thousand</u>, <u>Four Hundred and Twenty-Five dollars (\$22,310,425)</u> for the period from <u>July 1, 2017 to June 30, 2020 (Y1-Y3)</u>.

Such section is hereby replaced in its entirety to read as follows:

The amount of the Grant Funds disbursed hereunder shall not exceed <u>Twenty-Two</u> <u>Million, Six Hundred Ten Thousand, Eight Hundred and Thirty-Three dollars</u> (\$22,610,833) for the period from <u>July 1, 2017 to June 30, 2020, plus any contingent amount authorized by City and certified as available by the Controller.</u>

Contingent amount: Up to <u>Five Hundred Twenty-Five Thousand</u>, <u>Nine Hundred and Eighty-Five dollars (\$525,985)</u> for the period from <u>July 1, 2019 to June 30</u>, <u>2020 (Y3)</u>, <u>may be available</u>, in the <u>City's sole discretion</u>, as a contingency <u>subject to authorization by the City and certified as available by the Controller</u>.

The maximum amount of Grant Funds disbursed hereunder shall not exceed <u>Twenty</u> <u>Three Million</u>, <u>One Hundred Thirty-Six Thousand</u>, <u>Eight Hundred and Eighteen</u> <u>Dollars (\$23,136,818)</u> for the period from <u>July 1, 2017 to June 30, 2020 (Y1-Y3)</u>.

Grantee understands that, of the maximum dollar disbursement listed in Section 5.1 of this Agreement, the amount shown as the Contingent Amount may not to be used in Program Budgets attached to this Agreement as Appendix B, and is not available to Grantee without a revision to the Program Budgets of Appendix B specifically approved by Grant Agreement Administrator. Grantee further understands that no payment of any portion of this contingency amount will be made unless and until such funds are certified as available by Controller. Grantee agrees to fully comply with these laws, regulations, and policies/procedures.

b. Appendix A3. Appendix A3, of the agreement describes the services to be provided.

Such section is hereby amended in its entirety to include **Appendix A4**, pp. 1-9, attached to this Modification Agreement, which displays the additional services to be provided under this Modification Agreement.

c. Appendix B1. Appendix B1, Calculation of Charges, pp.1-6 of the Agreement displays the original total amount of \$15,147,192.

Such section is hereby replaced in its entirety by **Appendix B5**, Calculation of Charges, pp. 1-6, which displays the budget as herein modified.

d. Appendix B4. Appendix B4, Calculation of Charges, pp.1-3 of the Agreement displays the original total amount of \$2,962,113.

Such section is hereby replaced in its entirety by **Appendix B6**, Calculation of Charges, pp. 1-5, which displays the budget as herein modified.

- e. Article 17.6. Entire agreement section 17.6 is hereby replaced in its entirety to read as follows:
 - 17.6 Entire Agreement. This Agreement and the Application Documents set forth the entire Agreement between the parties, and supersede all other oral or written provisions. If there is any conflict between the terms of this Agreement and the Application Documents, the terms of this Agreement shall govern. The following appendices are attached to and a part of this Agreement:

Appendix A, Services to be Provided – Emergency HDM Appendix A1, Services to be Provided – ENP HDM, including ENP HDM Nutrition Compliance

Appendix A4, Services to be Provided – AWD HDM

Appendix B, Budget – Emergency HDM

Appendix B2, Budget – ENP HDM Nutrition Compliance

Appendix B5, Budget – ENP HDM

Appendix B6, Budget – AWD HDM

Appendix C, Method of Payment

Appendix D. Interests in Other City Grants

Appendix E, Permitted Subgrantees

Appendix F, Federal Award Information

Appendix G, Federal Requirements for Subrecipients

- 3. Effective Date. Each of the modifications set forth in Section 2 shall be effective on and after June 1, 2018.
- 4. Legal Effect. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

Recommended by:

Trent RhorerExecutive Director

Human Services Agency

GRANTEE

MEALS ON WHEELS SAN FRANCISCO

Ashley McCumber

CEO

1375 Fairfax Avenue San Francisco, CA 94124 (415) 920-1111

City vendor number: 12183

Federal Employer ID number: 94-1741155

DUNS Number: 07-186-6057

Approved as to Form:

By: David Ries

Deputy City Attorney

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

CITY

Recommended by:

Trent Rhorer
Executive Director
Human Services Agency

Approved as to Form:

By: David Ries

Deputy City Attorney

GRANTEE

MEALS ON WHEELS SAN FRANCISCO

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1375 Fairfax Avenue San Francisco, CA 94124

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Appendix A4 – Services to be Provided

MEALS ON WHEELS OF SAN FRANCISCO

Home-Delivered Meals for Adults with Disabilities (HDM-AWD) Effective July 1, 2017-June 30, 2020

I. Purpose

The purpose of this grant is to assist adults with disabilities living in San Francisco and identified by Grantee as its target population to live independently, by promoting better health through improved nutrition, and reduced isolation through accessible and appropriate meals services.

II. Definitions

Grantee Meals on Wheels of San Francisco

ADL Activities of Daily Living: the basic tasks of everyday life including

eating, bathing, dressing, toileting, and transferring (i.e., getting in

and out of a bed or chair).

AWD Adults with Disabilities are adults age 18-59 with disability.

CARBON Human Service Agency's Contracts Administration Reporting and

Billing On-line (CARBON) system

CA-GetCare A web-based application that provides specific functionalities for

contracted agencies to use to perform consumer

intake/assessment/enrollment, record service units, run reports, etc.

CRFC California Retail Food Code establishes uniform health and

sanitation standards for retail food facilities for regulation by the

State Department of Public Health, and requires local health

agencies to enforce these provisions.

DAAS Department of Aging and Adult Services

Disability A condition attributable to mental or physical impairment, or a

combination of mental and physical impairments including hearing

and visual impairments, that results in substantial functional

limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity for independent living, economic

self-sufficiency, cognitive functioning, and emotional adjustment.

App A4 - AWD-HDM MOW 17-20, MOD 2

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Physical disability or mobile limitation includes wheelchair users, cane or walker users, limited reach ranges, limited hand movement, etc. Chronic illness includes HIV, lung disorders, heart disease/stroke, immune system disorders, diabetes, neurological disorders, etc. Sensory disability includes deaf, hard of hearing, blind, low vision, Aphasia, stuttering, etc. Mental disability includes psychiatric disabilities, depression, anxiety, obsessive-compulsive disorder, phobias, schizophrenia, bi-polar disorder, borderline personality disorder, etc. Cognitive disability includes Down's syndrome, traumatic brain injury, learning disabilities, etc.

Frail

A functionally impaired individual who is either: (a) unable to perform at least two ADL (Activities of Daily Living), including bathing, toileting, dressing, feeding, breathing, transferring and mobility and associated tasks, or IADL (Instrumental Activities of Daily Living) without substantial human assistance, including verbal reminding, physical cueing or supervision; (b) having a cognitive or other mental impairment that requires substantial supervision because the older individual behaves in a manner that poses a serious health or safety hazard to the individual or to others.

HSA

Human Services Agency of the City and County of San Francisco

HACCP

Hazard Analysis of Critical Control Points. A prevention-based food safety system focusing on time and temperature control at different crucial food service system points.

Home-Delivered Meals (HDM) Home-delivered meals are provided to consumers who are frail and homebound by reason of illness, disability, isolation, lack of support network and have no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and nutrition counseling. This service requires an annual comprehensive assessment and quarterly re-evaluation of the HDM consumer. The HDM consumer must also have a home visit reassessment by their service providers at least every other quarter. Home Delivered Meals are provided to consumers who have substantial mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. HDM programs consist of the procurement, preparation, service and delivery of meals, as well as nutrition education and counseling. This service requires quarterly reevaluation of the HDM consumer by the grantee and an annual comprehensive assessment by a DAAS approved service provider.

IADL

Instrumental Activities of Daily Living: activities related to

independent living and include preparing meals, managing money, shopping for groceries or personal items, performing light or heavy housework, and using a telephone.

Low-Income

200% of poverty level. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program.

Menu Analysis

A detailed nutritional analysis approved by a registered dietitian: (a) When utilizing computerized menu analysis, meals shall be analyzed on a weekly basis for a minimum of 2 weeks of the 5-week cycle menu. (b) Each average meal (a weekly average) shall meet no less than one-third of the Dietary Reference Intakes (DRI) (c) At a minimum, values must be determined for calories, protein, fat, saturated fat, fiber, calcium, magnesium, sodium, potassium, vitamin A, vitamin C, vitamin D, and vitamin B12.

Menu Requirements Meals shall comply with the current Dietary Guidelines for Americans (DGA), published by the U.S. Department of Health and Human Services and the U.S. Department of Agriculture; and shall provide to each participating older individual: (a) A minimum of one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board, Institute of Medicine, National Academy of Sciences, if the grantee provides one meal per day; (b) At least two-thirds of the DRIs for the provision of 2 meals per day; (c) At least 100% of the DRIs if the grantee provides 3 meals per day; and (d) Fractions of meals or snacks may not be counted even when such snacks cumulatively equal one-third of the DRIs.

Minority

An ethnic person of color who is any of the following: a) Black – a person having origins in any of the Black racial groups of Africa, b) Hispanic – a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin regardless of race, c) Asian/Pacific Islander – a person whose origins are from India, Pakistan or Bangladesh, Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Territories of the Pacific including the Northern Marianas, d) American Indian/Alaskan Native – an American Indian, Eskimo, Aleut, or Native Hawaiian. Source: California Code of Regulation Sec. 7130.

Nutrition Counseling Provision of medical nutrition therapy counseling and referral to other appropriate service to consumers who are receiving special diets, or who are screened to be at high nutrition risk by DETERMINE Your Nutritional Health tool. This service is provided by a Registered Dietitian.

Nutrition Education

The service provider dietitian, consulting dietitian or OOA Nutritionist shall approve the nutrition education plans, and materials. The nutrition education for the HDM consumer may be written nutrition education material in a variety of forms, including but not limited to information sheets, brochures, and booklets. The nutrition education provided shall be based on the needs of the consumers as determined by annual the consumer satisfaction survey and/or results from DETERMINE Your Nutritional Health tool. Nutrition education shall be provided on a quarterly basis and documented. One set of materials is defined as one nutrition education unit provided to one consumer.

OOA

Office on the Aging

Registered
Dietitian (RD)

– Registered
Dietitian
Nutritionist
(RDN)

Registered Dietitian or Registered Dietitian Nutritionist. An individual who shall be both: 1) Qualified as specified in Sections 2585 and 2586, Business and Professions Code, and 2) Registered by the Commission on Dietetic Registration. A Registered Dietitian (R.D.) shall be covered by professional liability insurance either individually (if a consultant) or through Grantee.

SOGI

Sexual Orientation and Gender Identity, a result of Ordinance No. 159-16 which amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9).

III. Target Population

The target population is residents of San Francisco County, between the ages of 18-59 who have a disability as defined in Section II, Definitions.. OOA targets individuals who have the greatest economic and social need such as living on low-income, are minorities, possessing non- or limited-English skills, or are lesbian/gay/bisexual/transgender.

5. 主义公司等66. 图题第7

IV. Eligibility for Services

To participate in Home-Delivered Meals, the consumer must meet the following criteria: A consumer, between the age of 18-59 who has *substantial* mental and/or physical impairments and lack a support network or resources that result is no safe, healthy alternative for meals. Substantial impairments include one or more of the following:

• Self-Care: ADL and IADL, especially grocery shopping and meal preparation and

that the consumers lacks the ability to obtain safe, healthy meals.

- Capacity for independent living and self-direction
- Cognitive functioning and emotional adjustment

V. Services to be Provided

- A. Develop and maintain HDM program policies and procedures that are in compliance with and meet the nutrition and food service standards set forth by the most recent California Retail Food Code and OOA Policies and include nutrition education for HDM consumers. Policy and procedures shall ensure the provision of quality meals, adequate access to sound nutrition information enabling consumers to reduce incidence of chronic diseases and maintain independent living.
- B. Provide home-delivered meal services, which include:
 - 1. Enroll the number of unduplicated consumers annually as indicated in Table A, and in the various neighborhood and/or districts as indicated in the DAAS-OOA approved Site Chart.
 - 2. Provide the total number of AWD meals annually as indicated in Table A. The meals will be delivered to neighborhoods and/or districts as indicated on the DAAS-OOA approved Site Chart. Each meal shall meet the OOA menu requirements. Meals offered may be hot, chilled or frozen, regular or modified meals as approved by DAAS-OOA, and as determined appropriate for the population served.
 - 3. Documenting, tracking and reporting consumers' condition changes to citywide HDM Assessment contractor that would affect the consumer's eligibility to continue receiving HDM services.
 - 4. Meet with the citywide HDM-AWD assessment contractor at least on a quarterly basis to review services, utilization, and condition change documentation. Grantee must also establish a policy & procedure to communicate with the HDM-AWD assessment provider, as needed, to discuss any issues that may arise pertaining to the HDM-AWD consumer or the service provided.
 - 5. Provide at least one set of nutrition education material to consumers on a quarterly basis. The total units of nutrition education will be as indicated on the OOA approved Site Chart. The service units will be reported in CA-GetCare in the month that the service is provided.

- 6. A suggested donation per meal requested of each participant must be approved by the Grantee's Board of Directors and OOA in advance.
- 7. Service units:

Table A	FY 2017-18	FY 2018-19	FY 2019-20	Total 3-years
#Unduplicated Consumers	490	490	490	1,470
#Meals	240,525	237,843	237,843	716,211

- C. Ensure central kitchen (or caterer kitchen) and the home-delivered meal routes meet the standards described in the most recent California Retail Food Code (CRFC).
- D. Ensure a Registered Dietitian or an individual with a valid food safety certification oversees the safety and sanitation components of the program. A HACCP safety and sanitation monitoring for the production kitchen must be conducted on site and documented by a R.D. based on the number of monitoring approved in the Grantee's budget. Grantee with four or more delivery routes will conduct a HDM route monitoring at least once a month. In-service training to address any monitoring findings and/or to reinforce best practices will be scheduled and conducted in a timely manner to bring the program into compliance. The HACCP monitoring reports for the production kitchen and HDM routes shall be sent to OOA on a timely basis and no later than once per quarter.
- E. Ensure that the cycle menu and a nutrient analysis is approved by a Registered Dietitian and submitted to OOA for review approval in accordance to OOA's nutrition standards. Menu substitutions must be approved by a R.D. and documented.
- F. Conduct consumer satisfaction survey yearly for each funded program and provide results to OOA Nutritionist as defined by OOA policy memoranda. The survey tool will be provided by OOA.
- G. The Grantee will comply with the City's food service waste reduction ordinance (File #06094), and use reusable, biodegradable, compostable and/or recyclable food service supplies.
- H. Ensure adequate and culturally competent staffing (paid and/or volunteer) to administer the program and deliver quality services to meet the needs of the consumers and to meet all the nutrition program standards.
- I. The Grantee will attend the quarterly in-service training coordinated and provided by the OOA, and share the information with their staff and volunteers.
- J. The Grantee will be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules.

- K. The Grantee will complete the California Department of Aging (CDA) Security Awareness Training annually during the term of the grant.
- L. Grantee will develop and provide each consumer with a welcome packet that includes at minimum, the following information: the agency's meal delivery schedule, sample menu, donation policy and collection procedures, procedures to change meal delivery request, grievance policy, and how to request assistance, if needed.

VI. Service Objectives

- A. Grantee will serve the total number of unduplicated consumers as indicated in Table A in Section V.
- B. Grantee will provide the total number of meals as indicated in Table A, Section V.

VII. Outcome Objectives

- A. At least 85% of consumers will report being satisfied with the meal quality as defined as "Excellent or Good" in the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served at each congregate meal site.
- B. At least 75% of the consumers will report that the meal service helps maintain their independence based on the DAAS annual consumer satisfaction survey, with a minimum sample size of the Grantee's average number of meals served daily.
- C. At least 65% of consumers will report an increase in the consumption of fruits and vegetables as evidenced by a reported change from previous baseline data in the Nutrition Risk Screening Tool or other appropriate evaluation data.
- D. At least 65% of consumers with a high nutrition risk score as defined by the "Determine Your Nutritional Health" checklist will be connected to additional and appropriate resources.
- E. At least 65% of consumers that are identified as" lonely" as evidenced by the DAAS adopted loneliness screening tool will be connected to additional and appropriate resources.

VIII. Monitoring Activities

A. <u>Nutrition Program Monitoring</u>: Program monitoring will include review of kitchen facility and HDM routes in accordance with CRFC and DAAS policies

and nutrition standards. This includes project income policies, nutrition education policies, consumer eligibility and targeted mandates, documentation of the units of service and all reporting, and progress of service and outcome objectives; how consumer records are collected and maintained; consumer data entry on CA-GetCare; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards related to the nutrition program operation, current organizational chart in the nutrition service department, grievance policies and procedures, verification that hours of operation are reflected in most recent approved site chart; employee resume and credentials, job description, and whether progress notes are maintained according to the OOA Nutrition standards.

B. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

IX. Reporting Requirements

- A. Grantee will enter into CA-GetCare any updates in the consumer's demographic data obtained from consumers when conducting a quarterly assessment or any other time a consumer may provide new information.
- B. Grantee will enter into CA-GetCare all the consumer level service units in the Service Recording Tool and data for monthly service reporting by the 5th working day of the month for the preceding month.
- C. Grantee will provide a monthly report of number of meals served as described in Section VI, Service Objectives.
- D. Grantee will enter the following monthly metrics in the CARBON database by the 15th of the following month: Number of meals served and number of nutrition compliance units provided.
- E. Grantee will enter the annual Outcome Objective metrics identified in Section VII of this appendix A in the CARBON database by the 15th of the month following the end of the program year.
- F. Grantee shall issue a Fiscal Closeout Report at the end of the fiscal year. The report is due to HSA no later than July 31 (or as amended) each grant year. This report must be submitted to the CARBON system. Additional reports may be

required at other points in the fiscal year if necessary to meet state requirements.

- G. Grantee will develop and maintain its OOA approved Site Chart. The site chart may be updated with the approval of OOA. A copy of the updated Site Chart will be kept in OOA's contractor program.
- H. Grantee shall develop and deliver an annual summary report of SOGI data collected in the year as requested by HSA. The due date for submitting the annual summary report is July 10th.
- I. Grantee will provide other reports as requested. Apart from the on-line reporting via Ca-GetCare, and reports requested to be sent via e-mail to the Nutritionist and/or Contract Manager, Monthly and Annual Reports will be entered into CARBON system. For assistance with reporting requirements or submission of reports, contact:

Ella Lee Contracts Manager/HSA P.O. Box 7988 San Francisco, CA 94120 Ella.Lee@sfgov.org Sarah Chan Nutritionist/OOA 1650 Mission Street, 5th Floor San Francisco, CA 94103 Sarah Chan@sfgov.org

BUDGET FORMS			,			Appendix B5	
					Docume	ent Date: 6/1/2018	
HUMAN SERVICES AGENCY - DEPART	MENT OF AGING A	AND ADULT SERVI	CES				
BUDGET PROPOSAL FORMS							
Grantee's Name: Meals on Wheels San	Francisco				•	Grant Term	
(Check One) New Renewal	_ Modification _X_]	
Effective Date of Mod: 6/1/18	No. of Mod: 2					7/1/17 to 6/30/20	
Program: HDM (ENP)	HDM (ENP)		TOTAL:	TOTAL	TOTAL	TOTAL	e .
Annual #Meals Contracted	1,543,281	16. 5.4	1,543,281	1,537,586	1,537,586	4,618,453	
Program Term	17/18 as of 6/15/18	17/18 OTO	17/18 Total	18/19 Total	19/20 Total	17/18-19/20 Total	
DAAS Expenditures							
Salaries & Benefits	\$1,456,225		. \$1,456,225	\$1,476,994	\$1,476,994	\$4,410,214	\$0,94
Operating Expense	\$4,115,022		\$4,115,022	\$4,196,700	\$4,196,700	\$12,508,421	\$2.67
Subtotal	\$5,571,247		\$5,571,247	\$5,673,694	\$5,673,694	\$16,918,636	\$3,61
Indirect Percentage (max 10%)			·				
Gen.Guidance regarding indirect exclusion)						·	
Capital Expenditure		\$67,600	\$67,600			\$67,600	\$0.04
TOTAL DAAS EXPENDITURES	\$5,571,247	\$67,600	\$5,638,847	\$5,673,694	\$5,673,694	\$16,986,236	\$3.65
Non-DAAS Expenditures			·				<u></u>
Salaries & Benefits	· \$1,187,873		\$1,187,873	\$1,187,873	\$1,187,873	\$3,563,620	\$0.77
Operating Expense	\$2,577,351		\$2,577,351	\$2,577,351	\$2,577,351	\$7,732,053	\$1.67
Indirect Expense	\$765,386		\$765,386	· \$765,386	\$765,386	\$2,296,158	\$0.50
Capital Expenditure							
TOTAL Non-DAAS EXPENDITURES	\$4,530,610		\$4,530,610	\$4,530,610	\$4,530,610	\$13,591,831	\$2.94
TOTAL DAAS & Non-DAAS EXPENDITURES	\$10,101,858		\$10,169,458	\$10,204,304	\$10,204,304	\$30,578,067	\$6.59
	, , , , , , , , , , , , , , , , , , , 		φ10,100,400 Aug 3.7 15237691		V10,20-1,00-1	700,010,001	40.00
HSA-DAAS Revenues		(.) (.)	1 111 " Vot	MONTH OF THE PARTY OF THE PARTY.			
Meals, Local Funds	\$3,621,326	\$67,600	\$3,688,926	\$3,750,708	\$3,750,708	\$11,190,342	
Meals; Federal funds	\$1,696,609	Ψ07,10Φ	\$1,696,609	\$1,669,807	\$1,669,807	\$5,036,223	
Meals: State funds	\$253,312		· \$253,312	\$253,179	\$253,179	\$759,670	
Wears. State funds	ψ200,012		- Ψ203,012	Ψ200,173	Ψ230,170	φ, σο,σ,σ	
					<u> </u>		
TOTAL HSA-DAAS REVENUES	\$5,571,247	\$67,600	\$5,638,847	\$5,673,694	\$5,673,694	\$16,986,235	
PER MEAL COST HSA DAAS	\$3.61	, 407,000 	\$3.61	\$3.69	\$3.69	\$3.66	
Per MEAL & COMPLIANCE COST	\$3.61		\$3.61	\$3.69	\$3,69	\$3.66	
Non-DAAS Revenues		a para karang pang mengang menang berahan					
Project Income	\$238,979		\$238,979	\$238,979	\$238,979	\$716,938	.\$Ó.15
Agency Cash - Fundraising	\$3,418,195		\$3,418,195	\$3,418,195	\$3,418,195	\$10,254,584	\$2.21
Agency In-Kind Volunteer	\$873,436		\$873,436	\$873,436	\$873,436	\$2,620,309	\$0.57
i goney in runa venanoon	1		30,5,100				
TOTAL NON HSA-DAAS REVENUES	\$4,530,610		\$4,530,610	\$4,530,610	\$4,530,610	\$13,591,831	
PER MEAL COST, NON HSA-DAAS	\$2.94		\$2.94	\$2.95	o bojehoma odmiralnojarelja odmi	\$2.94	
TOTAL REVENUES	\$10,101,858	\$67,600	\$10,169,458	\$10,204,304	\$10,204,304	\$30,578,066	1
PER MEAL COST, TOTAL	\$6.55		\$6.55	a factorization	T	1	
Full Time Equivalent (FTE)			2000				}
Prepared by: Patrick Schmalz		Phone No.: 415-3	43-1270				}
HSA-CO Review Signature;			Date	- :			
HSA #1	Form Rev. 12/22/1	6		·			

Grantee's Name: Meals on Wheels San Francisco Appendix 85 Program Name: Document Date: 6/1/2018 HDM (ENP) Salaries & Benefits Detail TOTAL H.S.A-DAAS or DAAS Nutritid 17/18 as of 6/15/18 17/18 OTO Agency Totals 17/18 Total 18/19 Total 19/20 Total 17/18-19/20 Total TimeSalary Total d Nutr Prog POSITION TITLE and NAME for FTE % FTE (b) FTE Budgeled Salary **Budgeled Salary Budgeled Salary Budgeled Salary Budgeted Salary** Budgeted Salary Drivers See Driver Tab \$588,650 \$588,650 \$597,045 \$597,045 \$1,782,740 Programs Mgr, Mark Llddle \$70,380 100% 49% 49% \$37,250 \$37,250 \$37,781 \$37,781 \$112,812 Ops Mgr. Gustavo Lopez \$76,888 100% 499 49% \$40,694 \$40,694 \$41,275 \$41,275 \$123,243 Wall List Mgr, Crystal Booth \$61,118 100% 49% 49% \$32,349 \$32,349 \$32,810 \$32,810 \$97,969 Office Mgr. Harviann Brantley \$56,030 100% 39% 39% \$23,761 \$23,761 \$70,949 \$23,427 \$23,427 Support Lead, Philip Duarte \$43,231 100% 49% 49% \$22,881 \$22,881 \$23,208 \$23,208 \$69,296 Support Lead, Ivoga Suesue \$56,594 100% 49% 49% \$29,954 \$29,954 \$30,381 \$30,381 \$90,715 Chief Prog Off, David Linnell 44% \$139,725 100% 44% \$66,554 \$67,503 \$67,503 \$66,554 \$201,561 Chief Gov Off, Anne Quaintanc \$135,585 100% 36% 36% \$53,106 \$53,863 \$53,863 \$160,832 \$53,106 Fleet & Facilities Dir, John Shee \$81,765 100% 29% 29% \$25,533 38 6 B 3 1 \$25,533 \$25,897 \$25,897 \$77,328 7 11. \$13,661 Maintenance, Derek Cook \$43,748 100% 29% 29% \$13,661 \$13,856 \$13,856 \$41,373 والأوار والمناومة Volunteer Mgr, Kathleen Stirlin \$62,100 100% 41% 41% \$27,390 \$27,390 \$27,781 \$27,781 \$82,952 Volunteer Mgr, TBD 41% \$62,100 100% 41% \$27,390 \$27,390 \$27,781 \$27,781 \$82,952 Volunteer Director, Meredith To \$87,975 100% 41% 41% \$38,803 \$39,356 \$117.515 \$38,803 \$39,356 HR Manager, Ronald Ayotte \$77,625 100% 22% 22% \$18,490 \$18,754 \$55,998 \$18,490 \$18,754 HR Associate, David C Smith \$43,056 100% 22% 22% \$10,256 \$10,256 \$10,402 \$10,402 \$31,060 Communications Director, Karl \$119,025 100% 79 7% \$9,450 \$9,450 \$9,585 \$9,585 \$28,620 Digital Marketing Manager, Kale \$61,926 100% 7% 7% \$4,916 \$4,916 \$4,987 \$4,987 \$14,889 \$212,175 100% CEO, Ashley McCumber \$1,491,045 1800% 604% 604% \$1,070,754 \$1,070,754 \$1,086,025 \$1,086,025 \$3,242,805 FRINGE BENEFIT RATE 36.0% EMPLOYEE FRINGE BENEFITS \$536,776 \$385,471 \$385,471 \$390,969 \$390,969 \$1,167,410 TOTAL DAAS SALARIES & BENEFITS \$2,027,822 \$1,456,225 \$1,456,225 \$1,476,994 \$1,476,994 \$4,410,214 Agency Totals For DAAS Meal Non - DAAS TOTAL TOTAL TOTAL TOTAL Total % Nutr Annual Full TimeSalary % FTE Prog d Nutr POSITION TITLE and NAME for FTE (a) (b) FTE **Budgeted Salary** Budgeted Salary Budgeted Salary Budgeted Salary Budgeted Salary **Budgeted Salary** \$469,320 \$1,407,961 See Driver Tab \$469,320 \$469,320 \$469,320 Drivers 70,380 3% \$24,728 \$24,728 \$74,184 Programs Mgr, Mark Liddle 100% 3% \$24,728 \$24,728 Ops Mgr, Gustavo Lopez 76,888 100% 3% 3% \$27,014 \$27,014 \$27,014 \$27,014 \$B1,042 3% \$21,473 \$21,473 \$21,473 \$21,473 \$64,419 Wail List Mgr, Crystal Booth 61,118 100% 3% rice and a 56,030 100% 3% 3% \$15,552 \$15,552 \$15,552 \$15,552 \$46,656 Office Mgr. Harviann Brantley -3% - \$15,189 The conjunction 3% \$15,189 \$15,189 \$45,567 Support Lead, Philip Duarte 43,231 100% \$15,189 3% - :3% \$19,883 \$19:883 \$19,883 \$59,649 Support Lead, Ivoga Suesue 56,594 100% \$19,883 ade or and a mark Chief Prog Off, David Linnell 139,725 100% 3% 3% \$44,180 \$44,180 \$44,180 \$44,180 \$132,540 \$105,756 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$35,252 \$35,252 \$35,252 \$35,252 Fleet & Facililies Dir, John Shee \$ 81,765 100% 2% \$16,949 \$16,949 \$16,949 \$16,949 \$50,847 2% \$27,207 Maintenance, Derek Cook 43,748 100% 2% \$9,069 \$9,069 \$9,069 \$9,069 3% 3% \$18,182 \$18,182 \$18,182 \$18,182 \$54,546 Volunteer Mgr, Kathleen Stirling 62,100 100% 62,100 3% 3% \$18,182 \$18,182 \$18,182 \$18,182 \$54,546 Volunteer Mgr, TBD 100% \$77,271 Volunteer Director, Meredith Te 87,975 100% 3% 3% \$25,757 \$25,757 \$25,757 \$25,757 HR Manager, Ronald Ayotte 77,625 100% 1% 1% \$12,274 \$12,274 \$12,274 \$12,274 \$36,822 HR Associate, David C Smith 43,056 100% 1% 1% \$6,808 \$6,808 \$6,808 \$6,808 \$20,424 \$6,273 \$18,819 119,025 100% 0% 0% \$6,273 \$6,273 Communications Director, Karl \$6,273 \$3,264 \$9,792 Digital Marketing Manager, Kate 0% \$3,264 \$3,264 \$3,264 61,926 100% 0% CEO, Ashley McCumber 212,175 100% 6% 6% \$84,087 \$84,087 \$84,087 \$84,087 \$252,261 45% \$873,436 \$873,436 \$873,436 \$2,620,309 TOTAL NON-DAAS \$ 1,491,045 1800% 45% \$873,436 FRINGE BENEFIT RATE 36.0% EMPLOYEE FRINGE \$314,437 \$314,437 \$314,437 \$314,437 \$943,31 TOTAL Non-DAAS SALARIES \$1,187,873 & BENEFITS 2,027,822 \$1,187,873 \$1,187,873 \$1,187,873 \$3,563,620 \$ 4,055,644 TOTAL DAAS & Non-DAAS SALARIES & BENEFITS \$7,973,835 \$2,644,099 \$2,664,868

HSA #2

Form Rev. 12/22/16

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	1	1				s					12	DAAS		
HTMA (CAID)	}		1			4, 1		Total % FTE		Adjusted Nutr		Budgeted:	Non DAAS	
HDM (ENP)	FNAME	HRS-YR		Dept .		FRINGE	Comp	TOTAL TOTAL	· (b)	FTE	DAAS %	Salary		Non Daas
	Stephanie	2.080			Salary	FRINGE	Comp		00.404	55.10(44.4%	77.77
	Daniel	2,080		Driver Driver	\$32,197 \$53,263			100%	86.1% 86.1%	86.1%	47.9% 47.9%	\$15,424	38.2% 38.2%	
	Cleunir	2,080		Driver	\$33,263		ļ	100%	86.1%	86.1%	47.9%	% \$25,516 2 \$15,473	38.2%	\$20,344 20,4512,336
		1,248		Driver	\$32,298		 	100%	85.1%	86.1%			38.2%	
	James				\$35,083		·	100%		86.1%	47.9%	\$15,618		
	Preston	2,080		Driver			 	100%	86.1%	86.1%		\$16,807	38.2%	7.57
	Francisco			Driver Driver	\$37,007		 	100%	86.1%	85.1%	47.9%	8 /s \$17,729	38.2%	
	Gerald Waskar	2,080			\$35,731			100%	86.1%	86.1%	47.9%	\$17,117	38.2%	
		2,080		Driver	\$32,855		<u> </u>	100%		86.1%	. 47.9%	\$15,740	38.2%	
	Xing	2,080		Driver	\$35,896	[- 	 	100%		86.1%	47.9%	\$17/196	38.2%	
	Philip	2,080		Driver	\$34,211			100%		86.1%	47.9%	\$16,389	38.2%	12 4 4 4 1 1 1 2 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Shella .	2,080	+	Driver	\$33,853			100%		86.1%	47.9%	\$16,218		
	Raymond	2,080		Driver	\$37,489	<u> </u>	ļ	100%		86.1%	47.9%	\$17,960		Town Action 1
	Karmarl	2,080	1,00	Driver	\$38,598			100%		86.1%	47.9%	\$18,491	4	
	Fou	2,080			\$31,286			100%			47.9%	\$14,988		-
	Antoinette	2,080		Driver	\$46,351		ļ	100%		86.1%	47.9%	\$22,205		17.5 141.5 1 1 1 1 1 1 1 1 1
Maldonado	Michael	2,080	1,00	Driver	\$38,250		1	. 100%	86.1%	86.1%	47.9%	\$18,324		
	Noel	2,080	1,00	Driver	\$39,850		1	100%			47.9%	\$19,091		
	Felipe Ernest		1.00	Driver	\$34,918			100%	86.1%	86.1%	47.9%	\$16,728		
Pomele	Alafale	2,080	1,00	Driver	\$46,769			100%	86,1%	86.1%	47.9%	\$22,405		\$17,86
Price	Blanca	2,080	1,00	Driver	\$35,235	l		100%	86.1%	86.1%	47.9%	\$16,879		201 137
Sandoval .	Adrian .	2,080	1,00	Driver	\$36,952			100%	86,1%	86.1%	47.9%	\$17,702	38.29	6 \$14,11
Sarmiento	Gemma	2,080	1,00	Driver	\$43,082			100%	86.1%	86.1%	47.9%	\$20,639	38.29	\$16,45
Sefo	Vlena	2,080	1,00	Driver	\$49,226		T	1009	6 86.1%	86.1%	47.9%	\$23,587	38.29	
Torres	Martha	2,080	1.00	Driver	\$37,620		T	1009	6 86.1%	86.1%	47.9%	\$18,022	38.25	
Torres	Rigoberto	2,080	1,00	Driver	\$43,731		1	1009	6 86.1%	86.1%	47.9%	\$20,950	38.29	6 516,70
Vega	Rene	1,664	1,00	Driver	\$37,041		1	1009	6 86.1%	86.1%	47.9%	\$17,745	38.29	6 \$14,14
Yee	Roland	2,080	1.00	Driver	\$46,340		1	1009	6 86.1%	86.1%	47.9%	\$22,200	38.29	6 \$17,69
Zitsman	Mark .	2,080	1,00	Driver	\$37,439			1009	6 86.1%	86.1%	47.9%	\$17,935	38.25	\$14,29
Open: 11/1 Emp List, MOWSF Bdgt	t, CCSF Bdgt	2,080	1.00	Driver	\$38,399			1009	6 86.19	86.1%	47.9%	\$18,39	38.29	% \$14, 6 6
Open: 11/1 Emp List, MOWSF Bdgt		2,080	1.00	Driver	\$38,399		1	1009	6 86.19	86.1%	47.9%	\$18,39	38.29	\$14,65
Open: 11/1/16 Emp List	T	2,080		Driver	\$38,399		1 .	1009				\$18,39		The second second second second
New in 17/18		2,080		Driver	\$38,399			1009				Therefore & the control of the		Charles and Contractions
		1	1	·1-1. 5.			7,0100		1.1.1 2 2			H. 100 100 100 100 100 100 100 100 100 10		Was Allers
Total Original Approved Budget	NAC STREET, SALES OF	2800282F	32.00	777.5				Paramentara		A SAMPLING	A ELEVATION IN	\$588,65		\$469,32

Grantee's Name: Meals on Wheels San Francisco Appendix B5 Program Name: ment Date: 6/1/2018 HDM (ENP) Operating Expense Detail H.S.A-DAAS Annual #Meals Contracted; 1,543,281 \$1,543,281 \$1,537,586 \$1,537,586 \$4,618,453 Expenditure Category Term: 17/18 as of 6/15/18 17/18 OTO 17/18 Total 18/19 Total 19/20 Total 17/18-19/20 Total Rental of Property Jtilities(Elec, Water, Gas, Phone, Scavenger) Office Supplies, Postage Bullding Maintenance Supplies and Repair FOOD COSTS Raw Food Cong Food Svc Supplie per meal \$ HDM Food Svc Supplie per meal \$ Calered Meals \$4,115,022 per meal \$ 2.67 \$4,115,022 \$4,196,700 \$12,508,421 CONSULTANT/SUBCONTRACTOR Descriptive Title Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Costs Other Operating Fundralsing TOTAL DAAS OPERATING EXPENSE \$4,115,022 \$4,115,022 \$4,196,700 \$4,196,700 \$12,508,421 TOTAL Non-DAAS TOTAL TOTAL TOTAL Expenditure Calegory Rental of Property Utilliles(Elec, Water, Gas, Phone, Scavenger) \$32,193 \$32,193 \$32,193 Office Supplies, Postage \$24,197 \$24,197 \$24,197 \$24,197 \$72,591 \$46,291 Building Maintenance Supplies and Repair . ---\$46,291 \$46,291 \$46,291 \$138,873 FOOD COSTS Raw Food per meal \$ -Cong Food Svc Supplie per meal \$ -HDM Food Svc Supplie per meal \$ per meal \$ 0.35 \$545,142 \$545,142 \$545,142 \$545,142 \$1,635,426 CONSULTANT/SUBCONTRACTOR Descriptive Ti Registered Dietitian OTHER COSTS: \$35,350 \$35,350 \$35,350 \$35,350 \$108,050 Staff Training & Travel \$26,564 \$26,564 \$26,564 \$26,564 \$79,692 Rental of Equipment Småll equipment & Supplies \$17,885 \$17,885 \$17,885 \$17,885 \$53,655 Delivery Cost \$269,430 \$269,430 \$269,430 \$269,430 \$808,290 \$140,181 Kilchen Costs \$140,181 \$140,181 \$140,181 \$420,543 \$18,937 \$18,937 \$18,937 \$18,937 \$56,811 Fees, dues, advertising \$65,228 \$65,228 \$65,228 \$65,228 \$195,684 Outside Services Grant, Volunteer and Client Costs \$171,099 \$171,099 \$171,099 \$171,099 \$513,297 \$56,336 \$56,336 \$56,336 \$56,336 \$169,008 Fundraising \$1,128,518 \$1,128,518 \$1,128,518 \$1,128,518 \$3,385,554 TOTAL Non-DAAS OPERATING EXPENSE \$2,577,351 \$2,577,351 \$2,577,351 \$2,577,351 \$7,732,053 TOTAL DAAS & Non-DAAS OPERATING EXPENS \$6,692,373 \$6,692,373 \$6,774,051 \$6,774,051 \$20,240,474 124 je<u>.</u> 4.4 HSA #3 Form Rev. 12/22/16

Grantee's Name:	Meals on Wheels San Francisco	,	Appendix B5
Program Name:	•		Document Date: 6/1/2018
HDM (EKID)	•		•

Capital Expenditure Detail (Equipment and Remodeling Cost)

	1		,,				,
H.S.A-E	DAAS	17/18 as of 6/15/18	17/18 OTO	17/18 Total	18/19 Total	18/20 Total	18/20 Total
·No.	ITEM/DESCRIPTION						
1	Refrigerated Delivery Van		\$50,900	\$50,900	,		\$50,900
1	Refrigerator Conversion		\$13,700	\$13,700	,		\$13,700
. 30	Insurlated Delivery Bags		\$3,000	\$3,000			\$3,00
			·	·			
				·			,
		المعالم والأرشاري	To the River and the appropriate the	و با داراً العباض	·		
		1985 100 - 1			٠.		·
TOTAL	DAAS-OOA EQUIPMENT & REMODELING CO		\$67,600	\$67,600	·		\$67,60
Non-D	AAS						
No.	ITEM/DESCRIPTION	<u> </u>					<u> </u>
	:						
							<u> </u>
		·	·				
TOTAL	L NON DAAS-OOA EQUIPMENT & REMODELII						
	,		F				<u>}</u>
TOTAL	L DAAS & NON-DAAS CAPITAL EXPENDITUR	4	\$67,600	\$67,600			\$67,60

(Équipment and Remodeling Cost).

HSA #4 Form Rev. 12/22/16

Program Name:

HDM (ENP)

Appendix B5

Document Date: 6/1/2018

Indirect Cost Detail

Salaries and Benefits								
		17/18 as of 6/15/18		17/18 OTO	17/18 Total	18/19 Total	19/20 Total	17/18-19/20 Total
	İ			1.				
Position Title	FTE	SALARIES	FTE	SALARIES	Total	Total	Total	Total
Office Mgr. Harviann Brantley	0.15	\$8,526			\$8,526	\$8,526	. \$8,526	\$25,578
Chief Gov Off, Anne Quaintance	0.14	\$19,637		-	\$19,637	\$19,637	\$19,637	\$58,911
Fleet & Facilities Dir, John Sheehan	0,23	\$18,358			\$18,358	\$18,358	\$1B,35B	\$55,074
Maintenance, Derek Cook	0.23	· \$9,822			\$9,822	\$9,822	\$9,822	\$29,466
Volunteer Mgr, Kathleen Stirling	0.12	\$7,494			\$7,494	\$7,494	\$7,494	\$22,482
Volunteer Mgr, TBD	0.12	\$7,494			\$7,494	\$7,494	. \$7,494	\$22,482
Volunteer Director, Meredith Terrell	0.12	\$10,616			\$10,616	\$10,616	\$10,616 ·	\$31,848
HR Manager, Ronald Ayotte	0.37	\$28,109			\$28,109	\$28,109	\$28,109	\$84,327
HR Associate, David C Smith	0.37	\$15,591 [°]	•		\$15,591	\$15,591	· \$15,591	\$46,773
CEO, Ashley McCumber	0.37	\$76,834			\$76,834	\$76,834	\$76,834	\$230,502
CFO, Patrick Schmalz	0.72	\$101,211			\$101.211	\$101,211	\$101,211	\$303,633
IT, David Smith	0.72	\$96,038			\$96,038	\$96,038	\$96,038	\$288,114
Sr. Accountant, TBD	0.72	\$58,477			\$58,477	\$58,477	\$58,477	\$175,431
Sr Accountant, Xlachong (Grace) Tu	0.72	\$61,476			\$61,476	\$61,476	\$61,476	\$184,428
Finance Clerk, Tina Ming Xu	0.43	\$13,578		-	\$13,578	· \$13,578	\$13,578	\$40,734
						1:		
Total	5.51	\$533,261	13	mark to the same	\$533,261	\$533,261	\$533,261	\$1,599,783
EMPLOYEE FRINGE BENEFITS	36%	\$191,974	36%		\$191,974	\$191,974	- \$191,974	\$575,922
TOTAL SALARIES & BENEFITS		\$725,235			\$725,235	\$725,235	\$725,235	\$2,175,705
		•						
2. Operating Cost			٠		• .]		Ì
Expenditure Category								
Supplies, Travel, Fees and Other		\$19,849	<u> </u>		\$19,849	\$19,849	\$19,849	\$59,547
Building Costs		\$5,756			\$5,756	\$5,756	\$5,756	\$17,268
Outside Services		\$8,111	<u> </u>		\$8,111	\$8,111	\$8,111	\$24,333
Utilities		\$2,039	<u> </u>		. \$2,039	\$2,039	\$2,039	\$6,117
Insurance		\$4,396			\$4,396	\$4,396	\$4,396	\$13,188
			<u> </u>					
TOTAL OPERATING COST]	\$40,151			\$40,151	\$40,151	\$40,151	\$120,453
TOTAL INDIRECT COST								
(Salaries & Benefits + Operating Cost)		\$765,386			\$765,386	\$765,386	\$765,386	\$2,296,158
HSA# 5 Form R	ev. 12/22	2/16						L

BUDGET FORMS Appendix B6 6/1/2018 HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES **BUDGET PROPOSAL FORMS** Grantee's Name: Meals on Wheels San Francisco Grant Term (Check One) New Renewal Modification __X_ Effective Date of Mod: 6/1/18 No. of Mod: 2 7/1/17 to 6/30/20 Myeray Program: HDM-AWD HDM-AWD TOTAL TOTAL TOTAL TOTAL Annual #Meals Contracted 237,433 3,091 240,525 237,843 237,843 716,211 Program Term 17/18 @ 2/18/18 17/18 OTO 17/18-19/20 Total 17/18 Total 18/19 Total 19/20 Total DAAS Expenditures Salaries & Benefits \$277,855 \$3,615 \$281,470 \$283,317 \$283,317 \$848,103 \$1.17 Operating Expense \$804,844 \$10,483 \$815,327 \$827,412 \$827,412 \$2,470,151 \$3,39 Subtotal \$1,082,699 \$14,097 \$1,096,796 \$1,110,729 \$3,318,253 \$1,110,729 \$4.56 Indirect Percentage (max 10%) Indirect Cost (Line 15 X Line 14, check Gen Guldance regarding Indirect exclusion) Capital Expenditure TOTAL DAAS EXPENDITURES \$3,318,253 \$1,082,699 \$14,097 \$1,096,796 \$1,110,729 \$1,110,729 \$4.56 Non-DAAS Expenditures Salaries & Benefits \$182,376 \$2,376 \$136,780 \$136,780 \$0.77 \$184,752 \$458,313 A- hil ق في ان Operating Expense \$261,633 \$3,492 \$265,125 \$266,776 \$266,776 \$798,677 \$1.10 Indirect Expense \$117,800 \$1,532 -\$419₇332 \$119,535 \$119,535 \$358,401 \$0.50 Capital Expenditure TOTAL Non-DAAS EXPENDITURES \$561,809 \$7,400 \$569,209 \$523,091 \$523,091 \$1,615,391 \$2.37 TOTAL DAAS & Non-DAAS EXPENDITURES \$1,644,508 \$21,497 \$1,666,005 \$1,633,820 \$1,633,820 \$4,933,644 \$6.93 HSA-DAAS Revenues Meals \$1,082,699 \$14,097 \$1,096,796 \$1,110,729 \$1,110,729 \$3,318,253 TOTAL HSA-DAAS REVENUES \$1,082,699 \$14,097 \$1,096,796 \$1,110,729 \$1,110,729 \$3,318,253 \$4,56 \$4.63 \$4.67 \$4.67 \$4.56 Permeal & Compliance Cost Non-DAAS Revenues Project Income \$5,653 \$422,518 \$422,518 \$1,278,398 \$1,80. \$427,709 \$433,362 Agency Cash - Fundraising ---- \$1,747 \$135.847 \$0.56 \$100,573 \$336,993 Agency In-Kind Volunteer \$134,100 \$100,573 æ, · 10 14 Nutrition Compliance Revenues \$523,091 \$523,091 \$1,615,391 TOTAL NON HSA-DAAS REVENUES \$7,400 \$569,209 \$561,809 \$2.20 \$2.26 \$2.20 \$2.37 \$2.39 PER MEAL COST, NON HSA TOTAL REVENUES \$1,644,508 \$21,497 \$1,666,005 \$1,633,820 \$1,633,820 \$4,933,644 PER MEAL COST, TOTAL \$6,93 \$6.95 \$6,93 \$6,87 \$6,87 \$6.89 Full Time Equivalent (FTE) Phone No.: 415-343-1270 Date: 6/15/2018 Prepared by: Patrick Schmalz HSA-CO Review Signature: Date: Form Rev. 12/22/16 HSA #1

DWA-MOH

Appendix B6 6/1/2018

Salaries & Benefits Detail

· 						•				
H.S.A-DAAS	Agency Tol	lals	or DAAS	Nutritio	17/18 @ 2/18/18	17/18 OTO	17/18 Total	18/19 Total	19/20 Total	17/18-19/20 Total
POSITION TITLE and NAME	Annual Full TimeSalary for FTE	Total % FTE	% Nutr Prog (b)	Adjuste d Nutr FTE	Budgeted Salary	Budgeted Salary	Budgeled Salary	Budgeled Salary	Budgeled Salary	Budgeled Salary
Drivers 8	See Driver Tab			- 1	\$112,317	\$1,462	\$113,779	\$114,525	\$114,525	\$342,829
Programs Mgr, Mark Liddle	\$70,380	100%	9%	9%	\$7,108	\$93	\$7,201	\$7,248	\$7,248	\$21,697
Ops Mgr, Gustavo Lopez	\$76,888	100%	9%	9%	\$7,765	\$101	\$7,866	\$7,918	\$7,918	\$23,702
Walt List Mgr, Crystal Booth	\$61,118	100%	9%	9%	\$6,172	\$80	\$6,252	\$6,294	\$6,294	\$18,840
Office Mgr, Harvlann Brantley	\$56,030	100%	7%	7%	\$4,468	\$58-	\$4,526	- \$4,556	\$4,656	\$13,638
Support Lead, Philip Duarte	\$43,231	100%	9%	. : 9%	\$4,367	\$57	\$4,424	. * \$4,453	\$4,453	\$13,330
Support Lead, Ivoga Suesue	\$56,594	100%	9%	9%	\$5,7.16	**************************************	\$5,790	\$5,828	\$5,82B	\$17,446
Chief Prog Off, David Linnell	\$139,725	100%	8%	8%	\$12,692	\$165	\$12,857	\$12,942	\$12,942	\$38,741
Chief Goy Off, Anne Quaintance	\$135,585	100%	7%	7%	\$10,131	\$132	\$10,263	\$10,330	\$10,330	\$30,923
Fleet & Facilities Dir, John Shed	\$81,765	100%	6%	6%	\$4,868	\$63	\$4,931	\$4,963	\$4,963	\$14,857
Maintenance, Derek Cook	\$43,748	100%	6%	6%	\$2,604	\$34	\$2,638	\$2,655	\$2,655	\$7,948
Volunteer Mgr, Kathleen Stirling	\$62,100	100%	8%	B%	\$5,227	\$68	\$5,295	\$5,330	\$5,330	\$15,955
Volunteer Mgr, TBD	\$62,100	100%	8%	8%	\$5,227	\$68	\$5,295	\$5,330	\$5,330	\$15,955
Volunteer Director, Meredith Te	\$87,975		8%	- 8%	\$7,404	\$96	\$7,500	\$7,550	\$7,550	\$22,600
HR Manager, Ronald Ayotte	\$77,625		4%	4%	\$3,530	\$46	\$3,576	\$3,600	\$3,600	\$10,776
HR Associate, David C Smlth	\$43,056	1	4%	4%	\$1,958	\$25	\$1,983	\$1,997	\$1,997	\$5,977
Communications Director, Karl	\$119,025	1	1%	1%	\$1,809	\$24	\$1,833	\$1,844	\$1,844	\$5,521
Digital Marketing Manager, Kate	\$61,926	1	1%	1%	\$941	\$12	\$953	\$959	\$959	\$2,871
CEO, Ashley McCumber	\$212,175					 	 		<u> </u>	
TOTALS	\$ 1,491,045	1800%	115%	115%	\$204,305	\$2,658	\$206,963	\$208,322	\$208,322	\$623,607
		Entertain .	Linnyakhkoa	Menencana.	53			l		
FRINGE BENEFIT RATE	36,0%				·		1			
EMPLOYEE FRINGE BENEFITS	\$ 536,776				\$73,550	\$957	\$74,507	\$74,996	\$74,996	\$224,498
TOTAL DAAS SALARIES &			3.4							
BENEFITS	\$ 2,027,822	145 MA	Interview Co.	022 S 100 K	\$277,855	\$3,615	\$281,470	\$283,318	\$283,318	\$848,105
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Non Door	SEPTEMBER OF THE	nere e	12044	S S W. M.	N	1	TOTAL	TOTAL	TOTAL	TOTAL
Non - DAAS	Agenoy T	T		AS Meal			TOTAL	TOTAL	TOTAL	TOTAL
Non - DAAS	Annual Full	Total	% Nutr	Adjuste			TOTAL	TOTAL	TOTAL	TOTAL
Non - DAAS POSITION TITLE and NAME		T	% Nutr	Adjuste d Nulr FTE	Budgeted Salary	Budgeted Salary	TOTAL Budgeled Salary			
	Annual Full TimeSalary	Total % FTE (a)	% Nutr	Adjuste d Nuir	Budgeled Salary	Budgeted Salary	Budgeled Salary	Budgeled Salary	Budgeted Salary	Budgeted Salary
POSITION TITLE and NAME	Annual Full TimeSalary for FTE	Total % FTE (a)	% Nutr Prog (b)	Adjuste d Nulr FTE	Budgeted Salary \$89,692	\$1,168	Budgeted Salary	Budgeled Salary	Budgeted Salary \$55,293	Budgeted Salary \$201,446
POSITION TITLE and NAME	Annual Full TimeSalary for FTE See Driver To	Total % FTE (a)	% Nutr Prog (b)	Adjuste d Nulr FTE	Budgeled Salary	\$1,168	Budgeted Salary \$90,850 \$2,463	Budgeled Salary	Budgeted Salary \$55,293 \$2,479	Budgeted Salary \$201,446 \$7,421
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle	Annual Full TimeSalary for FTE See Driver To \$ 70,380	Total % FTE (a) ab 100%	% Nutr Prog (b) 	Adjuste d Nutr FTE 3%	Budgeted Salary \$99,692 \$2,431	\$1,168 \$32 \$35	Budgeted Salary \$90,850 \$2,463 \$2,691	Budgeted Salary \$55,293 \$2,479	Budgeted Salary \$55,293 \$2,479	\$201,446 \$7,421 \$8,107
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez	Annual Full TimeSalary for FTE See Driver To \$ 70,360 \$ 76,888	Total % FTE (a) ab 100% 100%	% Nutr Prog (b) 3% 3%	Adjuste d Nulr FTE 3% 3% 3%	Budgeted Salary \$89,692 \$2,431 \$2,656	\$1,168 \$32 \$35 \$35	\$90,850 \$2,463 \$2,463 \$2,139	Budgeted Salary \$55,293 \$2,479 \$2,708	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth	Annual Full TimeSalary for FTE See Driver Ti \$ 70,360 \$ 76,888 \$ 61,118	Total % FTE (a) ab 100% 100%	% Nutr Prog (b) 3% 3%	Adjuste d Nuir- FTE 3% 3% 3%	Budgeted Salary 589,692 \$2,431 \$2,656	\$1,168 \$32 \$35 \$27 \$20	Budgeted Salary \$90,850 \$2,453 \$2,691 \$2,139 \$1,549	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559	\$55,293 \$55,293 \$2,479 \$2,708 \$2,153 \$1,559	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harvlann Brantley	Annual Full TimeSalary for FTE See Driver Tr \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030	Total % FTE (a) ab 100% 100% 100% 100%	% Nutr Prog (b) 	Adjuste d Nulr-FTE 3% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$1, \$89,692 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,964	\$1,168 \$32 \$35 \$27 \$20 \$19	\$90,850 \$2,453 \$2,691 \$2,139 \$1,549	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harvlann Brantley Support Lead, Philip Duarte	Annual Full TimeSalary for FTE See Driver Ti \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231	Total % FTE (a) ab 100% 100% 100% 100% 100% 100%	% Nutr Prog (b) 	Adjuste d Nulr-FTE 3% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$1, \$89,692 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,964	\$1,158 \$32 \$35 \$27 \$20 \$19	\$90,850 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 3%	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$89,662 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342	\$1,168 \$32 \$35 \$27 \$20 \$19 \$25	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$89,662 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466	\$1,168 \$32 \$35 \$27 \$20 \$19 \$26 \$57	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 3% 3% 2% 2%	Adjuste d Nutre FTE 3% 3% 3% 3% 3% 3% 3% 3% 2%	Budgeted Salary \$89,662 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$1,666	\$1,168 \$32 \$32 \$20 \$19 \$20 \$19 \$25 \$25 \$26 \$27 \$28 \$28 \$28 \$28 \$28 \$28 \$28 \$28	\$90,850 \$2,453 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 10	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 3% 2% 2%	Adjuste d Nutre FTE 3% 3% 3% 3% 3% 3% 3% 2% 2%	Budgeted Salary \$9,652 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$1,666 \$891	\$1,168 \$32 \$35 \$27 \$20 \$19 \$45 \$55 \$57 \$45 \$22 \$12	\$90,850 \$2,453 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$902	\$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,584
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 5 3% 5 3% 5 2% 6 2% 6 3%	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$9,650 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$891 \$1,767	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$22 \$12 \$22	\$90,850 \$2,453 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$902 \$1,810	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 3% 3% 3% 3% 5 3% 5 2% 5 2% 6 2% 6 3%	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3%	Budgeted Salary \$ 589,652 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 1,954 \$ 3,466 \$ 31,656 \$ 8891 \$ 1,787 \$ 1,787	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$22 \$12 \$22	\$90,850 \$2,453 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$2,565
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutri Prog (b) 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 2% 2% 2% 3 3% 3 3% 5 1%	Budgeted Salary \$9,650 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$891 \$1,767 \$1,767 \$1,767	\$1,168 \$32 \$35 \$27 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$22 \$32 \$33	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$1,810 \$1,810	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$2,582 \$1,231	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$1,822 \$1,822 \$1,823	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$2,719 \$5,454 \$2,719 \$3,685
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975	Total % FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b) 3% 3% 3% 2% 22% 22% 33% 33% 23% 23% 24% 24% 33% 34% 24% 25% 25% 26% 26% 26% 26% 26% 26% 26% 26% 26% 26	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 296 296 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3	Budgeted Salary \$9,650 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$891 \$1,767 \$1,767 \$1,767	\$1,168 \$32 \$35 \$27 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$22 \$12 \$23 \$23 \$23 \$33	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$2,582 \$1,231	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$1,822 \$1,822 \$1,823	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,454 \$5,454 \$5,454 \$5,454 \$5,454
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 130,556	Total (a) ab 100% FTE (a) 100% FTE (b) 100%	% Nutr Prog (b) 3% 3% 3% 3% 2% 2% 33% 34% 22% 33% 34% 34% 34% 34% 34% 34% 34% 34% 34	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 296 296 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3 1% 5 11%	Budgeted Salary \$9,652 \$2,431 \$2,656 \$2,112 \$1,529 \$1,493 \$1,954 \$4,342 \$3,466 \$891 \$1,787 \$1,787 \$1,787 \$2,532 \$1,207	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$23 \$33 \$16 \$59	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$2,582 \$1,231 \$682	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,582 \$1,231 \$682	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$2,719 \$5,454 \$2,719 \$3,685 \$2,730 \$3,685
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 139,056 \$ 119,025	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutri Prog (b)	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 296 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3	Budgeted Salary	\$1,168 \$32 \$35 \$27 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$22 \$12 \$23 \$23 \$33 \$16 \$59	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$2,582 \$1,231 \$682 \$632	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,582 \$1,231 \$682 \$682	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 136,585 \$ 119,025 \$ 43,056 \$ 119,025 \$ 212,175	Total (a) Total (b) Total (c) Total	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 296 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3 3% 3	Budgeted Salary	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$23 \$33 \$16 \$59 \$58	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$1,223 \$676 \$1,223 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,233 \$1,23	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$2,582 \$1,231 \$662 \$630 \$326	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,562 \$1,231 \$662 \$630 \$322 \$13,20	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,454 \$2,719 \$5,454 \$2,719 \$3,685 \$2,7042 \$1,886 \$982
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarle Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 139,056 \$ 119,025 \$ 61,926	Total (a) Total (b) Total (c) Total	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 31,666 \$ 8891 \$ 1,787 \$ 1,787 \$ 1,207 \$ 6666 \$ 5618 \$ 322 \$ \$12,946	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$23 \$33 \$16 \$59 \$58	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$1,223 \$676 \$1,223 \$1,223 \$1,223 \$1,310 \$1,223 \$1,310 \$1,31	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$2,582 \$1,231 \$662 \$630 \$326	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,562 \$1,231 \$662 \$630 \$322 \$13,20	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,454 \$2,719 \$5,454 \$1,730 \$3,685 \$2,042 \$1,886 \$982
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddie Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kat Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 136,585 \$ 119,025 \$ 43,056 \$ 119,025 \$ 212,175	Total (a) Total (b) Total (c) Total	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 31,666 \$ 8891 \$ 1,787 \$ 1,787 \$ 1,207 \$ 6666 \$ 5618 \$ 322 \$ \$12,946	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$23 \$33 \$16 \$59 \$58	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$1,223 \$676 \$1,223 \$1,223 \$1,223 \$1,310 \$1,223 \$1,310 \$1,31	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$2,582 \$1,231 \$662 \$630 \$326	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,582 \$1,231 \$662 \$630 \$322 \$13,20	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,454 \$2,719 \$5,454 \$1,730 \$3,685 \$2,042 \$1,886 \$982
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 136,585 \$ 119,025 \$ 43,056 \$ 119,025 \$ 212,175	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 31,666 \$ 8891 \$ 1,787 \$ 1,787 \$ 1,207 \$ 6666 \$ 5618 \$ 322 \$ \$12,946	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$23 \$33 \$16 \$59 \$58	\$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$1,223 \$676 \$1,223 \$1,223 \$1,223 \$1,310 \$1,223 \$1,310 \$1,31	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$2,582 \$1,231 \$662 \$632 \$326	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$906 \$1,822 \$1,822 \$2,582 \$1,231 \$662 \$630 \$322 \$13,20	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,679 \$5,084 \$2,719 \$5,454 \$5,454 \$2,719 \$5,454 \$1,730 \$3,685 \$2,042 \$1,886 \$982
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddie Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kat Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS	Annual Full TimeSalary for FTE See Driver Ti \$ 70,860 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,976 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 31,666 \$ 8891 \$ 1,787 \$ 1,787 \$ 1,207 \$ 6666 \$ 5618 \$ 322 \$ \$12,946	\$1,168 \$32 \$32 \$32 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$23 \$33 \$16 \$9 \$45 \$1747	Budgeted Salary \$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$2,586 \$1,223 \$678 \$626 \$33,26 \$13,115 \$135,847	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$1,823 \$1,822 \$5,623 \$1,320 \$13,201 \$100,573	Budgeted Salary \$55,293 \$2,479 \$2,708 \$1,559 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$908 \$1,822 \$1,822 \$1,822 \$1,823 \$682 \$630 \$3328 \$13,20 \$100,575	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,657 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$5,454 \$5,454 \$7,730 \$3,685 \$2,042 \$1,886 \$982 \$3,9,617 \$336,993
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddie Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE	Annual Full TimeSalary for FTE See Driver T: \$ 70,360 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,595 \$ 81,765 \$ 81,766 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 43,055 \$ 119,025 \$ 41,045 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% 100% 100% 100% 100% 100% 100% 100	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeled Salary \$ 599,662 \$ 2,431 \$ 2,666 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 8891 \$ 1,767 \$ 2,533 \$ 1,207 \$ 8665 \$ 322 \$ 12,946 \$ 134,100	\$1,168 \$32 \$32 \$32 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$23 \$33 \$16 \$9 \$45 \$1747	Budgeted Salary \$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$2,586 \$1,223 \$678 \$626 \$33,26 \$13,115 \$135,847	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$1,823 \$1,822 \$5,623 \$1,320 \$13,201 \$100,573	Budgeted Salary \$55,293 \$2,479 \$2,708 \$1,559 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,696 \$908 \$1,822 \$1,822 \$1,822 \$1,823 \$682 \$630 \$3328 \$13,20 \$100,575	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,658 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$5,454 \$5,454 \$7,730 \$3,685 \$2,2042 \$1,886 \$982 \$39,617 \$336,993
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES	Annual Full TimeSalary for FTE See Driver T. \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 43,056 \$ 119,025 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulf- FTE 3% 3% 3% 3% 3% 3% 2% 2% 3 3% 3 3% 3 3%	Budgeled Salary \$ 589,692 \$ 2,431 \$ 2,656 \$ 52,112 \$ 1,529 \$ 1,493 \$ 4,342 \$ 3,466 \$ \$1,767 \$ 1,767 \$ 52,533 \$ 1,254 \$ 34,342 \$ 3,466 \$ \$ 1,767 \$ 1,767 \$ 52,533 \$ 1,2946 \$ \$ 134,100	\$1,168 \$32 \$355 \$27 \$20 \$19 \$557 \$45 \$22 \$12 \$23 \$23 \$23 \$23 \$23 \$24 \$25 \$25 \$25 \$25 \$27 \$26 \$27 \$27 \$27 \$27 \$28 \$28 \$28 \$29 \$29 \$20 \$20 \$20 \$20 \$20 \$20 \$20 \$20 \$20 \$20	Budgeted Salary \$90,860 \$2,463 \$2,463 \$2,519 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,2566 \$1,223 \$676 \$3 \$626 \$1,331 \$1,316 \$	Budgeted Salary	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,996 \$906 \$1,822 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,906 \$1,822 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$5,454 \$7,730 \$3,685 \$2,042 \$1,886 \$39,817 \$336,993
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddie Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kattleen Stirling Volunteer Mgr, Kattleen Stirling Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Kat Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	Annual Full TimeSalary for FTE See Driver Tr. \$ 70,980 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 136,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,976 \$ 77,625 \$ 43,056 \$ 119,025 \$ 212,175 \$ 1,491,045 \$ 536,776	Total % FTE (a) ab 100% FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutrition (b) (c) (c) (d) (d) (d) (d) (d) (d) (d) (d) (d) (d	Adjuste d Nulr FTE 3% 3% 3% 3% 3% 2% 2% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 8891 \$ 1,767 \$ 1,767 \$ 2,533 \$ 11,207 \$ 5666 \$ 5618 \$ 3322 \$ 134,100	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$33 \$16 \$59 \$51 \$45 \$51 \$59 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51	Budgeted Salary	Budgeted Salary	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,996 \$906 \$1,822 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,906 \$1,822 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$5,454 \$7,730 \$3,685 \$2,042 \$1,886 \$39,817 \$336,993
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Walt List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES	Annual Full TimeSalary for FTE See Driver T. \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 43,056 \$ 119,025 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b)	Adjuste d Nulr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 5 3% 3% 5 1% 5 1% 5 1% 5 1% 5 1% 5 1%	Budgeled Salary \$ 589,662 \$ 2,431 \$ 2,666 \$ 2,112 \$ 1,529 \$ 1,493 \$ 4,342 \$ 3,466 \$ 8991 \$ 1,787 \$ 1,787 \$ 2,533 \$ 1,207 \$ 8662 \$ \$ 322 \$ 12,946 \$ 134,100 \$ 48,276	\$1,168 \$32 \$35 \$27 \$20 \$19 \$55 \$57 \$45 \$22 \$12 \$23 \$33 \$16 \$59 \$51 \$45 \$51 \$59 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51 \$51	Budgeted Salary \$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,549 \$3,511 \$1,688 \$903 \$1,810 \$2,596 \$1,810 \$1,223 \$678 \$1,326 \$1,3116 \$1,326 \$1,326 \$1,3116 \$1,316 \$	Budgeted Salary \$55,293 \$2,479 \$2,708 \$21,53 \$1,559 \$1,523 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,996 \$906 \$1,822 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,906 \$1,822 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,257 \$5,084 \$2,719 \$5,454 \$2,719 \$3,685 \$2,042 \$1,886 \$39,617 \$33,617 \$33,617 \$33,617
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, Kathleen Stirling Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	Annual Full TimeSalary for FTE See Driver T. \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 43,056 \$ 119,025 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b)	Adjuste d Nulr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 5 3% 3% 5 1% 5 1% 5 1% 5 1% 5 1% 5 1%	Budgeled Salary	\$1,168 \$22 \$22 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$23 \$33 \$16 \$9 \$149 \$25 \$22 \$12 \$23 \$33 \$16 \$24 \$25 \$25 \$25 \$25 \$26 \$27 \$27 \$27 \$28 \$28 \$28 \$28 \$28 \$28 \$28 \$28 \$28 \$28	Budgeted Salary	Budgeted Salary \$55,293 \$2,479 \$2,708 \$21,53 \$1,559 \$1,523 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,996 \$906 \$1,822 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,696 \$1,822 \$1,823 \$1,906 \$1,822 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$1,823 \$1,906 \$	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,667 \$4,558 \$5,965 \$13,253 \$10,257 \$5,084 \$2,719 \$5,454 \$2,719 \$3,685 \$2,042 \$1,886 \$39,617 \$33,617 \$33,617 \$33,617
POSITION TITLE and NAME Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wall List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John She Maintenance, Derek Cock Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Mgr, TBD HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES	Annual Full TimeSalary for FTE See Driver T. \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 77,625 \$ 43,056 \$ 119,025 \$ 212,175 \$ 1,491,045	Total % FTE (a) ab 100% FTE (a) 100% 100% 100% 100% 100% 100% 100% 100	% Nutr Prog (b)	Adjuste d Nulr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 5 3% 3% 5 1% 5 1% 5 1% 5 1% 5 1% 5 1%	Budgeted Salary \$ 589,662 \$ 2,431 \$ 2,656 \$ 2,112 \$ 1,529 \$ 1,493 \$ 3,466 \$ 8891 \$ 1,767 \$ 1,767 \$ 2,533 \$ 11,207 \$ 5666 \$ 5618 \$ 3322 \$ 134,100	\$1,168 \$32 \$35 \$27 \$20 \$19 \$25 \$57 \$45 \$22 \$12 \$23 \$23 \$23 \$33 \$16 \$9 \$44 \$168 \$1747	Budgeted Salary \$90,860 \$2,463 \$2,691 \$2,139 \$1,549 \$1,512 \$1,979 \$4,399 \$3,511 \$1,688 \$903 \$1,810 \$1,810 \$2,586 \$3,263 \$1,810 \$1,3115 \$135,847	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,993 \$4,427 \$3,534 \$1,698 \$908 \$1,822 \$1,822 \$1,822 \$1,231 \$682 \$513,201 \$100,573	Budgeted Salary \$55,293 \$2,479 \$2,708 \$2,153 \$1,559 \$1,523 \$1,696 \$9082 \$1,696 \$1,696 \$1,696 \$1,696 \$1,696 \$1,696 \$1,822 \$1,622 \$1,623 \$1,623 \$1,620 \$136,775	Budgeted Salary \$201,446 \$7,421 \$8,107 \$6,445 \$4,657 \$4,558 \$5,985 \$13,253 \$10,579 \$5,084 \$2,719 \$5,454 \$5,454 \$7,730 \$3,685 \$2,2,042 \$1,886 \$982 \$3,95,17 \$3,36,993

					(*) - ** - ** 		i i i i i i i i i i i i i i i i i i i	:						
HDM AMD								Total % FTE		Adjusted Nutr	DAA5 %	DAAS Budgeted	Non DAAS %	
HDM-AWD . LNAME	FNAME	HRS-YR	FTE	D	r-1	FRINGE	Comp	10tai % FIE	(b)	FTE	55,6%	Salary	44,4%	Non Daas
Birch		2,080		Dept Driver	Salary	FRINGE	comp	1000/	16.4%	16.4%		\$2,943	7.3%	\$2,350
	Stephanle Danlel	2,080		Driver	\$32,197 \$53,263			100%	16.4%	16.4%	9.1% 9.1%	\$4,869	7.3%	\$2,350 \$3,888
	Cleunir	2,080		Driver	\$33,263			100%	16.4%		9.1%	\$4,869	7.3%	\$3,886 \$2,358
Fleming	James	1,248		Driver	\$32,601			100%	16.4%		9.1%	\$2,932	7.3%	\$2,330
	Preston	2,080	4	Driver	\$35,083			100%	16.4%		9.1%	\$3,207	7.3%	\$2,561
	Francisco	2,080		Driver	\$33,083		····	100%	16,4%		9.1%	\$3,207	7.3%	\$2,701
Harrington	Gerald	2,080		Driver ·	\$35,731			100%	16.4%		9,1%	\$3,266	7.3%	
	Waskar	2,080		Driver .	\$32,855	<u> </u>		100%	16.4%		9.1%	\$3,003	7.3%	
	Xing	2,080		Driver	\$35,896			100%	16.4%		9,1%	53,003 53,281	7.3%	
	Philip	2,080		Driver	\$35,898				16.4%		9.1%	\$3,127	7,3%	1
	Shella	2,080		Driver .		l		100%	16.4%			\$3,127	7,3%	1
			·		\$33,853	ļI		100%					7.3%	
Kwong	Raymond	2,080		Driver	\$37,489	ļ <u>-</u>		100%	16,4%					the state of the s
Lee .	Karmari	2,080		Driver	\$38,598	li		100%	16.4%				7,3%	
Letuane	Fou	2,080		Driver	\$31,286		<u> </u>	100%					4	
Maher	Antoinette	2,080		Driver	\$46,351			100%					7.3%	
Maldonado	Michael	2,080		Driver	\$38,250			100%						
Marcos Aragon	Noel	2,080		Driver	\$39,850	ļ		100%						
Mejia	Felipe Ernes	 		Driver	\$34,918			100%						AATTE III III III III
Pomele	Alafale	2,080		Driver	\$46,769			100%						
Price	Bianca	2,080		Driver	\$35,235			1009						12.00
Sandoval	Adrian	2,080		Driver	\$36,952			1009						
Sarmiento	Gemma	2,080		Driver	\$43,082	-J		1009						14344
Sefo	Viena	2,080		Driver ·	\$49,226			1009						
Torres	Martha	2,080		Driver	\$37,620			1009						
Torres	Rigoberto	2,080		Driver	\$43,733			1009				21. 2. 10. 21. 21. 21. 21.		
Vega	Rene	1,664		Driver	\$37,041	1 11 11 11 11		1009	6 15.49	6 16.4%	9.1%			1,000,000,000,000,000,000
Yee	Roland	2,080		Driver	\$46;340		1	1009				- Bridge and Asset to The Control of the Control		
Zitsman	Mark	2,080	1.00	Driver	\$37,439			1009	6 . 16.49	6 16.49	6 9.19			
Open: 11/1 Emp List, MOWSF Bdg	t, CCSF Bdgt	2,080	1.00	Driver	\$38,399)		1009						
Open: 11/1 Emp List, MOWSF Bdg	t	2,080	1.0	Driver	\$38,399	oj		1009	6 16.49	6 16.49				12.000
Open: 11/1/16 Emp List		2,080		Driver	\$38,399)		1009	6 16.49	16.49				
New in 17/18		2,080	1.0	Driver	\$38,399	9		1009	6 16.49	16.49	6 9.19	6 33,510	7.39	6 × 2 \$2,80
			7	1		1						网络图形		ALCOHOL:
Total Original Approved Budget	NEDGRAGOWY AND	100 M 100 M 100 M	a te at n	N SHAMES SAN	1 CF 272 7C		Address Standberk com	ALMERICA PROFILE	1742/06/06/06	FASTIME COMME	BASE POSSESSES	\$112,31	A STATE OF THE PARTY OF THE PAR	\$89,69

Program Name:

HDM-AWD

Operating Expense Detail

Appendix B6

6/1/2018

10 5 D 1 5 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1						
I.S.A-DAAS unual #Meals Contracted:	237,433	3,091	240,525	237,843	237,843	716,211
77	17/18 @ 2/18/18	17/18 OTO	17/18 Total	18/19 Total	19/20 Total	17/18-19/20 Tota
	<u> , (1844)</u>					
Itilities(Elec, Water, Gas, Phone, Scavenger)	\$8,763	\$8,880	\$17,643	\$8,935	\$8,935	\$35,513
Office Supplies, Postage	\$6,588	\$1,603	\$8,191	\$6,718	\$6,718	\$21,627
Building Maintenance Supplies and Repair	\$12,602		\$12,602	\$12,850	\$12,850	\$38,302
FOOD COSTS			,			
Raw Food per meal _\$				i		!
Cong Food Svc Supplie permeal \$ -	<u> </u>					
HDM Food Svc Supplie per meal \$ -					<u> </u>	
Catered Meals per meal \$ 2.95	\$709,497		\$709,497	\$730,191	\$730,191	\$2,169,879
CONSULTANT/SUBCONTRACTOR Descriptive Tit	le .					<u> </u>
Registered Dietitian			<u> </u>			
			·	· ·		
OTHER COSTS:		!				
nsurance	\$5,047		\$5,047	\$5,146	\$5,146	\$15,33
Staff Training & Travel	\$3,793		\$3,793	\$3,868	\$3,868	\$11,52
Rental of Equipment						
Small equipment & Supplies	\$2,554		\$2,554	\$2,604	\$2,604	\$7,76
Delivery Cost	\$38,472		\$38,472	\$39,228	\$39,228	\$116,92
Kitchen Costs	\$17,528		\$17,52B	\$17,873	· \$17,873	\$53,27
Fees, dues, advertising			7			
Outside Services		-				
Grant, Volunteer and Client Costs						J
Other Operating						·
Fundraising		1. A'7,0 p. 4.1		411.31		
TOTAL DAAS OPERATING EXPENSE	\$804,844	\$10,483	\$815,327	\$827,413	\$827,413	\$2,470,15
	- 1		ļ	· · · · · · · · · · · · · · · · · · ·		1
Non DAAR		12 11 20 880	TOTAL	TOTAL	TOTAL	TOTAL
Non-DAAS			TOTAL .	TOTAL	IOIAL	TOTAL
Expenditure Category	ľ	1.	1		l	
Rental of Property		·	-	<u> </u>	 	
Utilities(Elec, Water, Gas, Phone, Scavenger)			ļ			
Office Supplies, Postage	· ·				ļ	
Building Maintenance Supplies and Repair			11 -			
FOOD COSTS	ł	1 .	<u> </u>		<u> </u>	<u> </u>
	1	•		·		
Raw Food per meal \$					·	
Raw Food per meal \$ - Cong Food Svc Supplie per meal \$ -						
Cong Food Svc Supplie per meal \$ -						
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ -	itle					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ -	itle					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T	itle					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive TRegistered Dietitian	itle					
Cong Foed Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive TRegistered Dietitian	ttle					
Cong Foed Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive TRegistered Dietitian OTHER COSTS:	ttle					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dictitian OTHER COSTS: Insurance Staff Training & Travel	ttle					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment	tite					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies	tite					
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost						
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs	\$2,683	\$96		\$2,736	\$2,736	\$ \$8,1
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs Fees, dues, advertising	\$2,683	\$39	\$2,952	\$2,736 \$2,970	\$2,736 \$2,970	\$8,1 0 \$8,8
Cong Food Svo Supplie per meal \$ - HDM Food Svo Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive TREGISTERED DESCRIPTION OF THE ROSTS: Insurance Staff Training & Travel Rental of Equipment & Supplies Delivery Cost Klichen Costs Fees, dues, advertising Outside Services	\$2,683 \$2,913 \$40,036		\$2,952 \$10,170	\$2,736 \$2,970 \$10,233	\$2,736 \$2,970 \$10,233	\$ \$8,1 5 \$8,8 6 \$30,6
Cong Food Svo Supplie per meal \$ - HDM Food Svo Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive TREGISTERED DESCRIPTION OF THE ROSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Klichen Costs Fees, dues, advertising	\$2,683 \$2,913 \$10,036 \$26,324	\$39 \$134 \$351	\$2,952 \$10,470 \$26,675	\$2,736 \$2,970	\$2,736 \$2,970 \$10,233 \$26,84	\$ \$8,1 0 \$8,8 3 \$30,6 1 \$80,3
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services	\$2,683 \$2,913 \$40,036	\$39 \$134	\$2,952 \$10,470 \$26,675	\$2,736 \$2,970 \$10,233	\$2,736 \$2,970 \$10,233 \$26,84	\$8,1 0 \$8,8 3 \$30,6 1 \$80,3
Cong Food Svo Supplie per meal \$ - HDM Food Svo Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Klichen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Costs	\$2,683 \$2,913 \$10,036 \$26,324	\$39 \$134 \$351	\$2,952 \$10,470 \$26,675 \$8,591	\$2,736 \$2,970 \$10,233 \$26,841	\$2,736 \$2,970 \$10,233 \$26,84 \$8,641	\$ \$8,1 0 \$8,8 3 \$30,6 1 \$80,3
Cong Food Svo Supplie per meal \$ - HDM Food Svo Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Klichen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Costs Other Operating	\$2,683 \$2,913 \$10,036 \$26,324 \$8,478	\$39 \$134 \$351 \$113	\$2,952 \$10,470 \$26,675 \$8,591	\$2,736 \$2,970 \$10,233 \$26,841 \$8,645	\$2,736 \$2,970 \$10,233 \$26,84 \$8,641	\$ \$8,1 0 \$8,8 3 \$30,6 1 \$80,3 5 \$25,8
Cong Food Svo Supplie per meal \$ - HDM Food Svo Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Klichen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Costs Other Operating	\$2,683 \$2,913 \$10,036 \$26,324 \$8,478	\$39 \$104 \$351 \$112 \$2,815	\$2,952 \$10,470 \$26,675 \$8,591 \$214,018	\$2,736 \$2,970 \$10,233 \$26,841 \$8,645	\$2,736 \$2,970 \$10,233 \$26,841 \$8,645 \$215,35	\$ \$8,1 \$8,8 \$ \$30,6 \$ \$80,3 5 \$25,6 \$ \$644,7
Cong Food Svc Supplie per meal \$ - HDM Food Svc Supplie per meal \$ - Catered Meals per meal \$ - CONSULTANT/SUBCONTRACTOR Descriptive T Registered Dietitian OTHER COSTS: Insurance Staff Training & Travel Rental of Equipment Small equipment & Supplies Delivery Cost Kitchen Costs Fees, dues, advertising Outside Services Grant, Volunteer and Client Costs Other Operating Fundraising	\$2,683 \$2,913 \$10,036 \$26,324 \$8,478 \$211,199	\$39 \$104 \$351 \$112 \$2,815	\$2,952 \$10,470 \$26,675 \$8,591 \$214,018	\$2,736 \$2,970 \$10,233 \$26,841 \$8,645 \$215,351	\$2,736 \$2,970 \$10,233 \$26,841 \$8,645 \$215,35	\$ \$8,1 \$8,8 \$ \$30,6 \$ \$80,3 5 \$25,6 \$ \$644,7

Program Name: HDM-AWD

Appendix B6 6/1/2018

Indirect Cost Detail

1. Salaries and Benefits							,	
		17/18 @ 2/18/18	١.	17/18 OTO	. 17/18 Total	18/19 Total	19/20 Total	17/18-19/20 Total
					. ·		·	
Position Title	FTE	SALARIES	FTE	SALARIES	Total	Total	Total	Total
Office Mgr, Harviann Brantley	0.02	.\$1,312	0:00		\$1,329	\$1,338	\$1,338	\$4,005
Chief Gov Off, Anne Quaintance	0.02	-\$3,025	-0.00	\$39	\$3,064	\$3,084	\$3,084	\$9,232
Fleet & Facilities Dir, John Sheehan	0.03	\$2,826	0.00	\$37	\$2,863	\$2,882	\$2,882	\$8,627
Maintenance, Derek Cook	0.03	\$1,513	0.00	\$20	\$1,533	\$1,543	\$1,543	\$4,619
Volunteer Mgr, Kathleen Stirling	0.01	\$1,154	0.00	\$15	\$1,169	\$1,177	\$1,177	\$3,523
Volunteer Mgr, TBD	0.01	\$1,154	0.00	\$15	\$1,169	\$1,177	\$1,177	\$3,523
Volunteer Director, Meredith Terrell	0.01	\$1,637	0.00	\$21	\$1,658	\$1,669	\$1,669	\$4,996
HR Manager, Ronald Ayotte	0.04	\$4,330	0.00	\$56	\$4,386	\$4,415	\$4,415	\$13, <u>2</u> 16
HR Associate, David C Smith	0.04	\$2,403	0.00	\$31	\$2,434	\$2,450	\$2,450	\$7,334
CEO, Ashley McCumber	0,04	\$11,836	0.00	\$154	\$11,990	\$12,069	\$12,069	\$36,128
CFO, Patrick Schmalz	0.09	\$15,571	0,00	\$203	\$15,77 4	\$15,877.	\$15,877	\$47,528
IT, David Smith	0.09	\$14,774	0,00	\$192	\$14,966	\$15,064	\$15,064	\$45,094
Sr. Accountant, TBD	0.09	\$8,996	0.00	\$117	\$9,113	. \$9,173	\$9,173	\$27,459
Sr Accountant, Xiaohong (Grace) Tu	0.09	\$9,457	0.00	. \$123	\$9,580	\$9,643	\$9,643	\$28,866
Finance Clerk, Tina Ming Xu	0.05	\$2,087	0.00	\$27	\$2,114	\$2,128	\$2,128	\$6 <u>,3</u> 70
Total	0.64	\$82,075	0.01	\$1,067	\$83,142	\$83,688	\$83,689	\$250,520
EMPLOYEE FRINGE BENEFITS	36%	\$29,547	36%	\$384	\$29,931	\$29,547	\$29,547	\$89,024
TOTAL SALARIES & BENEFITS		\$111,622		\$1,451	. \$113,073	\$113,235	\$113,236	\$339,544
1			48°	ii.		·		
2. Operating Cost		يلي ۽	E.	Lagran III Bu	(*. (**********************************			
Expenditure Category		. \$0.035	roco	4.5	Life of Course	1 4 2 2		<u> </u>
Supplies, Travel, Fees and Other		\$3,053		\$40	\$3,093	\$3,113	\$3,113	\$9,319
Building Costs		\$886		\$12	\$898	\$903	\$903	\$2,704
Outside Services	<u> </u>	\$1,248	· .	\$16	\$1,264	\$1,273	\$1,273	\$3,810
Utilities		\$314		. \$4	\$318	\$320	\$320	\$958
Insurance		\$677		7,\$19	\$686	\$690	\$690	\$2,066
,			<u> </u>		<u> </u>			
			<u> </u>					
TOTAL OPERATING COST		\$6,178		\$81	\$6,259	\$6,299	\$6,299	\$18,857
TOTAL INDIRECT COST								
(Salaries & Benefits + Operating Cost)		\$117,800		\$1,532	\$119,332	\$119,534	\$119,535	\$358,402
HSA# 5 . Form Rev.	12/22/16					<u> </u>	J	<u> </u>

BUDGET FORMS				Meal Budget before Modifications	OTO % of CODB/Abac	17/18 Cost \$5,049,064	17/18 Cost/Meal \$3.52	17/18 Meals 1,434,393	17/18 to 18/19 Me: Per Tahir 1/5/18		Document Date:	Appendix B, pg. 1 2/8/2018	
HUMAN SERVICES AGENCY - I BUDGET PROPOSAL FOR		OF AGING AND	ADULT SERVI	CODB (Tahir 1/5/18) Add Back Meals (Linda 1/26/18)		\$126,227 · \$369,021	\$0.0 <u>3</u> \$3.61	102,279	Per This File bec	1.8388% ause of OTO in 17/18			
Grantee's Name; Weals on Wheels Sar	n Francisco			Add Back OTO Meals (Linda 1/26/18	5,1340%	\$26,802	\$3.61	7,428		· · · · · · · · · · · · · · · · · · ·	<u> </u>	Grant Term	1
(Check One) New Renewal	Modification	x		Modified Budget including Cap/OTO	***************************************	\$5,571,114	\$3.61	1,544,100					
Effective Date of Mod: 2/1/18	No. of Mod: 1			meeting supply		7010111111			1			7/1/17 to 6/30/20	
Program: Enter 1 Prog ONLY (e.g. Cong-ENP,	The second second		T				 -	1	T	r		771717 10 0730720	Average
HDM-ENP, Cong-AWD, or HDM-AWD)	HDM (ENP)		TOTAL	<u> </u>		TOTAL			TOTAL			TOTAL	cost/meal
Annual #Meals Contracted	1,434,393	109,707	1,543,281	1,434,393	102,279	1,537,586	1,434,393	102,279	1,537,586	4,303,180	314,264	4,618,453	
Program Term	17/18 Original	17/18 CODB/ABack	17/18 Total	18/19 Orlginal	18/19 CODB/ABack	18/19 Total	19/20 Original	19/20 CODB/ABack	19/20 Total	17/18-19/20 Original	17/18-19/20 CODB/ABack	17/18-19/20 Total	
DAAS Expenditures													
Salaries & Benefits	\$1,350,363	\$105,862	\$1,456,225	\$1,350,363	\$126,631	\$1,476,994	\$1,350,363	\$126,631	\$1,476,994	\$4,051,089	\$359,125	\$4,410,214	\$0.94
Operating Expense	\$3,698,701	\$416,321	\$4,115,022	\$3,698,701	\$497,999	\$4,196,700	\$3,698,701	\$497,999	\$4,196,700	\$11,096,103	\$1,412,318	\$12,508,421	\$2.67
Subtotal	\$5,049,064	\$522,183	\$5,571;247	\$5,049,064	\$624,630	\$5,673,694	\$5,049,064	\$624,630	\$5,673,694	\$15,147,192	\$1,771,443	\$16,918,636	\$3,61
Indirect Percentage (max 10%)			1										
Indirect Cost (Line 15 X Line 14, check Gen.Guidance regarding indirect exclusion)					-		*						
Capital Expenditure	 -	 	 		 							 	
TOTAL DAAS EXPENDITURES	\$5,049,064	\$522,183	\$5,571,247	\$5.049.064	\$624,630	\$5,673,694	\$5,049,064	\$624,630	\$5,673,694	\$15,147,192	\$1,771,443	\$16,918,636	\$3,61
							Carro (1960)						55050505
Non-DAAS Expenditures													
Salaries & Benefits	\$1,131,920	\$88,737	\$1,220,657	\$1,131,920	\$88,737	\$1,220,657	\$1,131,920	\$88,737	\$1,220,657	\$3,395,760	\$266,212	\$3,661,971	\$0,79
Operating Expense	\$2,389,987	\$187,364	\$2,577,351	\$2,389,987	\$187,364	\$2,577,351	\$2,389,987	\$187,364	\$2,577,351	\$7,169,961	\$562,092	\$7,732,053	\$1.67
Indirect Expense Capital Expenditure	\$709,742	\$55,643	\$765,386	\$709,742	\$55,643	\$765,386	\$709,742	\$55,643	\$765,386	\$2,129,227	\$166,930	\$2,296,158	\$0.50
TOTAL Non-DAAS EXPENDITURES	\$4,231,649	\$331,745	\$4,563,394	\$4,231,649	\$331,745	\$4,563,394	\$4,231,649	\$331,745	\$4,563,394	\$12,694,948	\$995,234	\$13,690,182	\$2.96
TOTAL DAAS & Non-DAAS	good North		l					r estinospo uengisenason I	**********				**************************************
EXPENDITURES	\$9,280,713	\$853,928	\$10,134,642	\$9,280,713	\$956,375	7\$10,237,088	\$9,280,713	\$956,375	\$10,237,088	\$27,842,140	\$2,766,678	\$30,608,818	\$6.57
HSA-DAAS Revenues	43												i
Meals, Local Funds	\$3,126,078	\$495,248	\$3,621,326	\$3,126,078	\$624,630	\$3,750,708	\$3,126,078	\$624,630	\$3,750,708	\$9,378,234	\$1,744,508	\$11,122,742	
Meals: Federal funds	\$1,669,807	\$26,802	\$1,696,609	\$1,669,807			\$1,669,807			\$5,009,421			
Meals: State funds	\$253,179	\$133	\$253,312	\$253,179		\$253,179	\$253,179		\$253,179	\$759,537	1	\$759,537	
											4 4 5	-	
TOTAL UPA DATE DESCRIPTION		4500 400		25 242 204		05 070 504	65.040.004	********	65.673.604	#45 447 400	64.746.000	#4C 004 700	
TOTAL HSA-DAAS REVENUES	\$5,049,064	\$522,183	\$5,571,247	\$5,049,064	\$624,630	\$5,673,694	\$5,049,064	\$624,630	\$5,673,694	\$15,147,192	\$1,744,508	\$16,891,700	
PER MEAL COST, HSA-DAAS	\$2.36	\$4.52	\$2.51	\$2,36	\$5,11	\$3.69	\$2.36	\$6.11	\$3.69	\$2.36	\$5.55	\$3.66	
Per MEAL & COMPLIANCE COST	\$3.52	\$4.76	\$3.61	\$3,52	\$6.11	\$3.69	\$3.52	\$6.11	\$3.69	\$3.52	\$5.55	\$3.66	
Non-DAAS Revenues												1	
Project Income	222,000	16,979	\$238,979	222,000	15,830	\$237,830	222,000	15,830	\$237,830	714,639	.48,638	\$763,277	\$0.15
Agency Cash - Fundraising	\$3,177,355	\$249,517	\$3,426,873	\$3,177,355	\$250,667	\$3,428,023	\$3,177,355	\$250,667	\$3,428,023	\$9,483,428	\$750,852	\$10,234,279	\$2.22
Agency In-Kind Volunteer	\$832,294	\$65,248	\$897,542	\$832,294	\$65,248	\$897,542	\$832,294	\$65,248	\$897,542	\$2,496,882	\$195,744	\$2,692,626	\$0.58
													
TOTAL NON HSA-DAAS REVENUES	\$4,231,649	\$331,745	\$4,563,394	\$4,231,649	\$331,745	\$4,563,394	\$4,231,649	\$331,745	\$4,563,394	\$12,694,948	\$995,234	\$13,690,182	
PER MEAL COST, NON HSA-DAAS	\$2.95	\$3.02	\$2.96	\$2.95	\$3.24	\$2.97	\$2.95	\$3.24	\$2.97	\$2.95	\$3.17	\$2.96	
TOTAL REVENUES	\$9,280,713	\$853.928	\$10,134,642	\$9,280,713	\$956,375	- \$10,237,088	\$9,280,713	\$956,375	\$10,237,088	\$27,842,140	\$2,739,743	\$30,581,883	
PER MEAL COST, TOTAL	\$6,47	\$7.78	\$6.57	\$6.47	\$9.35	\$6.66	\$6.47		\$6.66	\$6.47	\$8.72	\$6.62	
Full Time Equivalent (FTE)													
Prepared by: Patrick Schmalz		Phone No.: 415-34	3-1270	Date: 2/8/18									
HSA-CO Review Signature:			Date:										
	Form Rev. 12/22/16		Date:										

Grantee's Name: Meals on Wheels San Francisco Program Name: HDM (ENP)

Salaries & Benefits Detail

H.S.A-DAAS [Agency Tot	als.	For DAA	S Nutrition		17/18 Original	17/18 CODB/ABack	17/18 Total
	Annual Full		100		Š			-
	TimeSalary for	Total	% Nutr	Adjusted		Budgeted		Budgeted
POSITION TITLE and NAME	FTE	% FTE	Prog (b)	Nutr FTE		Salary	Budgeted Salary	Salary
	See Driver Tab					\$545,857	\$42,793	\$588,650
Programs Mgr, Mark Liddle	\$70,380	100%	49%	49%		\$34,542	\$2,708	\$37,250
Ops Mgr, Gustavo Lopez	\$76,888	100%	49%	49%	12	\$37,736	\$2,958	\$40,694
Wait List Mgr, Crystal Booth	\$61,118	100%	49%	49%	1888	\$29,997	\$2,352	\$32,349
Office Mgr, Harviann Brantley	\$56,030	100%	39%	39%		\$21,724	\$1,703	\$23,427
Support Lead, Philip Duarte	\$43,231	100%	49%	49%		\$21,218	\$1,663	\$22,881
Support Lead, Ivoga Suesue	\$56,594	100%	49%	49%	122	\$27,776	\$2,178	\$29,954
Chief Prog Off, David Linnell	\$139,725	100%	44%	44%		\$61,716	\$4,838	\$66,554
Chief Gov Off, Anne Quaintanc	\$135,585	100%	36%	36%		\$49,245	\$3,861	\$53,106
Fleet & Facilities Dir, John Shee	\$81,765	100%	29%	29%		\$23,677	\$1,856	\$25,533
Maintenance, Derek Cook	\$43,748	100%	29%	29%		\$12,668	\$993	\$13,661
Volunteer Mgr, Kathleen Stirling	\$62,100	100%	41%	41%		\$25,399	\$1,991	\$27,390
Volunteer Mgr, TBD	\$62,100	100%	41%	41%		\$25,399	\$1,991	\$27,390
Volunteer Director, Meredith Te	\$87,975	100%	41%	41%		\$35,982	\$2,821	\$38,803
HR Manager, Ronald Ayotte	\$77,625	100%	22%	22%		\$17,146	\$1,344	\$18,490
HR Associate, David C Smith	\$43,056	100%	22%	22%		\$9,510	\$746	\$10,256
Communications Director, Karl	\$119,025	100%	7%	7%		\$8,763	\$687	\$9,450
Digital Marketing Manager, Kate	\$61,926	100%	7%	7%		\$4,559	\$357	\$4,916
CEO, Ashley McCumber	\$212,175	100%						
TOTALS	\$ 1,491,045	1800%	604%	604%		\$992,914	\$77,840	\$1,070,754
		Established medical		Market Section	1000		,	
FRINGE BENEFIT RATE	36.0%			2007 JOS	l			
					Į.	er gran		
EMPLOYEE FRINGE BENEFITS	\$ 536,776				Ļ	17 3357,449	\$28,022	\$385,471
							•	
TOTAL DAAS SALARIES &					i	1		
BENEFITS	\$ 2,027,822	1.01				\$1,350,363	\$105,862	\$1,456,225
DENETITO	\$ 2,021,022	1		I a real section of		41,000,000	\$100,002	ψ1,400,223
Non - DAAS		1040000	L FILES	A (A 1) = 2) =				TOTAL
NOII - DAAS	Agency To	tais	, For DA	AS Meal	12			TOTAL
					1892			
	Annual Full		0, 1,			Pudgeted		Rudgeted
POSITION TITLE and NAME	TimeSalary for	Total %	% Nutr	Adjusted		Budgeted Salary	Budgeted Salary	Budgeted Salary
POSITION TITLE and NAME	TimeSalary for FTE	Total % FTE (a)	% Nutr Prog (b)	Adjusted Nutr FTE		Salary	Budgeted Salary	Salary
Drivers	TimeSalary for FTE See Driver Tab	FTE (a)	Prog (b)	Nutr FTE		Salary \$457,556	\$35,870	Salary \$493,426
Drivers Programs Mgr, Mark Liddle	TimeSalary for FTE See Driver Tab \$ 70,380	FTE (a)	Prog (b)	Nutr FTE	200	Salary \$457,556 \$22,930	\$35,870 \$1,798	Salary \$493,426 \$24,728
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888	FTE (a)	9 Prog (b) 3% 3%	3% 3%	SILE SERVICE	\$457,556 \$457,930 \$25,050	\$35,870 \$1,798 \$1,964	\$493,426 \$24,728 \$27,014
Drivers Programs Mgr, Mark Liddle	TimeSalary for FTE See Driver Tab \$ 70,380	FTE (a)	Prog (b)	3% 3%	SILE SERVICE	Salary \$457,556 \$22,930	\$35,870 \$1,798	Salary \$493,426 \$24,728
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888	100%	9 Prog (b) 3% 3%	3% 3% 3%		\$457,556 \$457,930 \$25,050	\$35,870 \$1,798 \$1,964	\$493,426 \$24,728 \$27,014
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth	TimeSalary for FTE See Driver Tab 70,380 76,888 61,118	100% 100% 100%	970g (b) 3% 3% 3%	3% 3% 3% 3% 3%		\$457,556 \$22,930 \$25,050 \$19,912 \$14,421	\$35,870 \$1,798 \$1,964 \$1,561	Salary \$493,426 \$24,728 \$27,014 \$21,473
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231	100% 100% 100% 100% 100%	970g (b) 3% 3% 3% 3% 3%	3% 3% 3% 3% 3% 3%		\$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104	\$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594	100% 100% 100% 100% 100% 100%	970g (b) 3% 3% 3% 3% 3% 3% 3%	3% 3% 3% 3% 3% 3% 3%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445	\$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725	100% 100% 100% 100% 100% 100% 100%	9709 (b) 3% 3% 3% 3% 3% 3% 3% 3%	3% 3% 3% 3% 3% 3% 3% 3%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585	100% 100% 100% 100% 100% 100% 100%	9 Prog (b) 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	3% 3% 3% 3% 3% 3% 3% 3% 2%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765	100% 100% 100% 100% 100% 100% 100%	9 Prog (b) 3 % 3 % 3 % 3 % 3 % 3 % 3 % 2 %	3% 3% 3% 3% 3% 3% 3% 2% 2%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748	100% 100% 100% 100% 100% 100% 100%	9 Prog (b) 3% 3% 3% 3% 3% 3% 3% 2%	3% 3% 3% 3% 3% 3% 3% 2% 2%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748	100% 100% 100% 100% 100% 100% 100% 100%	9 Prog (b) 3 % 3 % 3 % 3 % 3 % 3 % 3 % 2 %	3% 3% 3% 3% 3% 3% 2% 2%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748	100% 100% 100% 100% 100% 100% 100% 100%	9 Prog (b) 3 % 3 % 3 % 3 % 3 % 3 % 2 % 2 % 2 %	3% 3% 3% 3% 3% 3% 2% 2% 2% 3%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3%	3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3%		\$alary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3% 3% 3%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3% 3% 3% 3%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3% 1%	Nutr FTE 3% 3% 3% 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$16,860 \$23,885 \$11,382	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,872 \$892	Salary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 1% 1%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$16,860 \$23,885 \$11,382	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,872 \$892 \$495	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 1% 1% 1%	3% 3% 3% 3% 3% 3% 3% 3% 3% 1% 1%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$16,860 \$23,885 \$11,382 \$6,313	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 1% 1% 1%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 2% 3% 1% 1%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817	\$35,870 \$1,798 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,872 \$892 \$495	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 2% 1% 1% 0% 0%	3% 3% 3% 3% 3% 3% 3% 3% 3% 1% 1% 0%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$16,860 \$23,885 \$11,382 \$6,313	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495 \$456 \$237	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$12,274 \$6,808 \$6,273 \$3,264
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926 \$ 61,926 \$ 212,175	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$11,382 \$6,313 \$5,817 \$3,027	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495 \$456 \$237	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817 \$3,027 \$77,974 \$832,294	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495 \$456 \$237 \$6,113 \$65,248	Salary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$897,542
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$11,382 \$6,313 \$5,817 \$3,027	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495 \$456 \$237	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817 \$3,027 \$77,974 \$832,294	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$892 \$495 \$456 \$237 \$6,113 \$65,248	\$alary \$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$897,542
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS & Non-DAAS	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045 \$ 536,776 \$ 2,027,822	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,438 \$40,968 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817 \$3,027 \$77,974 \$832,294	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$495 \$495 \$456 \$237 \$6,113 \$65,248	\$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$897,542
Drivers Programs Mgr, Mark Liddle Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintanc Fleet & Facilities Dir, John Shee Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kat CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	TimeSalary for FTE See Driver Tab \$ 70,380 \$ 76,888 \$ 61,118 \$ 56,030 \$ 43,231 \$ 56,594 \$ 139,725 \$ 135,585 \$ 81,765 \$ 43,748 \$ 62,100 \$ 62,100 \$ 87,975 \$ 77,625 \$ 43,056 \$ 119,025 \$ 61,926 \$ 212,175 \$ 1,491,045 \$ 36,0% \$ 536,776	100% 100% 100% 100% 100% 100% 100% 100%	Prog (b) 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%	Nutr FTE 3% 3% 3% 3% 3% 3% 2% 2% 1% 1% 0% 6%		Salary \$457,556 \$22,930 \$25,050 \$19,912 \$14,421 \$14,085 \$18,498 \$32,689 \$15,717 \$8,410 \$16,860 \$23,885 \$11,382 \$6,313 \$5,817 \$87,974 \$832,294	\$35,870 \$1,798 \$1,964 \$1,964 \$1,561 \$1,131 \$1,104 \$1,445 \$3,212 \$2,563 \$1,232 \$659 \$1,322 \$1,322 \$1,872 \$495 \$495 \$456 \$237 \$6,113 \$65,248	\$493,426 \$24,728 \$27,014 \$21,473 \$15,552 \$15,189 \$19,883 \$44,180 \$35,252 \$16,949 \$9,069 \$18,182 \$25,757 \$12,274 \$6,808 \$6,273 \$3,264 \$84,087 \$897,542

Program Name: HDM (ENP)

Operating Expense Detail

H.S.A-DAAS Annual #Meals Contract	ed: 1,434,393	109,707	TOTAL
Expenditure Category Ter	rm: 17/18 Original	17/18 CODB/ABack	17/18 Total
Rental of Property			
Utilities(Elec, Water, Gas, Phone, Scavenger)			!
Office Supplies, Postage			
Building Maintenance Supplies and Repair			
FOOD COSTS			
Raw Food per meal \$ -			
Cong Food Svc Supplies per meal \$ -		\$1.0 may 1.00 m	·
HDM Food Svc Supplies per meal \$ -		100000000000000000000000000000000000000	1
Catered Meals per meal \$ 2.87	\$3,698,701	\$416,321	\$4,115,022
CONSULTANT/SUBCONTRACTOR Descriptive Title)		
Registered Dietitian			
OTHER COSTS:			
Insurance			
Staff Training & Travel			
Rental of Equipment			
Small equipment & Supplies			
Delivery Cost			
Kitchen Costs			
Fees, dues, advertising			
Outside Services			
Grant, Volunteer and Client Costs			
Other Operating			, , , , , , , , , , , , , , , , , , , ,
Fundraising			
TOTAL DAAS OPERATING EXPENSE	\$3,698,701	\$416,321	\$4,115,022
Non-DAAS			TOTAL
Expenditure Category	(S. Marking approximation of Street, and Confession	ıtı	
Rental of Property			
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$29,853	\$2,340	\$32,193
Office Supplies, Postage	\$22,438	\$1,759	\$24,197
Building Maintenance Supplies and Repair	\$42,926	\$3,365	\$46,291
FOOD COSTS			
Raw Food per meal \$ -			
Cong Food Svc Supplies per meal \$ -			
HDM Food Svc Supplies per meal \$ -			
Catered Meals per meal \$ 2.87	\$505,512	\$39,630	\$545,142
CONSULTANT/SUBCONTRACTOR Descriptive Title			
Registered Dietitian			
OTHER COSTS:	***************************************		
OTHER COSTS:	\$32,780	\$2,570	\$35,350
Insurance Staff Training & Travel	\$24,633	\$1,931	\$26,564
Rental of Equipment	Ψ24,003	ψ1,551	\$20,004
Small equipment & Supplies	\$16,585	\$1,300	\$17,885
Delivery Cost	\$249,843	\$19,587	\$269,430
Kitchen Costs	\$129,990	1	\$140,181
Fees, dues, advertising	\$17,560	\$1,377	\$18,937
Outside Services	\$60,486	\$4,742	\$65,228
Grant, Volunteer and Client Costs	\$158,661		\$171,099
	\$52,241		\$56,336
Other Operating			1
Fundraising	\$1,046,479	\$82,039	\$1,128,518
	\$1,046,479 \$2,389,987		
Fundraising	\$2,389,987		\$1,128,518 \$2,577,351 \$6,692,373

Grantee's Name: Meals on Wheels San Francisco Appendix B, Page Program Name: Document Date: 2/8/18 HDM (ENP) Capital Expenditure Detail (Equipment and Remodeling Cost) H.S.A-DAAS 17/18 Original 17/18 CODB/ABack 17/18 Total No. ITEM/DESCRIPTION Vehicle TOTAL DAAS-OOA EQUIPMENT & REMODELING COST Non-DAAS ITEM/DESCRIPTION No. TOTAL NON DAAS-OOA EQUIPMENT & REMODELING COST **TOTAL DAAS & NON-DAAS CAPITAL EXPENDITURE** (Equipment and Remodeling Cost) HSA #4 Form Rev. 12/22/16

Allocation Methodology: (If you have multiple programs, describe how you allocate among shared program costs. Indicate DAAS and non-DAAS-OOA funding above.

NOTE: Green highlighted cells have formulas that link data to Budget Summary page

Equipment is defined as \$5000 or more a unit

NOTE: Cells with formulas are protected to avoid accidental changes. To unprotect, go to Toolbar, "Review", select "Unprotect

Program Name: HDM (ENP)

Indirect Cost Detail

1. Salaries and Benefits

The Galaries and Borrond				11	I
	+71k, 1	17/18 Original	ı	17/18 CODB/ABack	17/18 Total
Position Title	FTE	SALARIES	FTE	SALARIES	Total
Office Mgr, Harviann Brantley	0.14	\$7,906	0.01	\$620	\$8,526
Chief Gov Off, Anne Quaintance	0,13	\$18,209	0.01	\$1,428	\$19,637
Fleet & Facilities Dir, John Sheehan	0.21	\$17,023	0.02	\$1,335	\$18,358
Maintenance, Derek Cook	0.21	\$9,108	0.02	\$714	\$9,822
Volunteer Mgr, Kathleen Stirling	0.11	\$6,949	0.01	\$545	\$7,494
Volunteer Mgr, TBD	0.11	\$6,949	0.01	\$545	\$7,494
Volunteer Director, Meredith Terrell	0,11	\$9,844	0.01	\$772	\$10,616
HR Manager, Ronald Ayotte	0.34	\$26,066	0.03	\$2,043	\$28,109
HR Associate, David C Smith	0.34	\$14,458	0.03	\$1,133	\$15,591
CEO, Ashley McCumber	0.34	\$71,248	0.03	\$5,586	\$76,834
CFO, Patrick Schmalz	0.67	\$93,853	0.05	\$7,358	\$101,211
IT, David Smith	0.67	\$89,056	0.05	\$6,982	\$96,038
Sr. Accountant, TBD	0.67	\$54,226	0.05	\$4,251	\$58,477
Sr Accountant, Xiaohong (Grace) Tu	0.67	**************************************	0.05	\$4,469	\$61,476
Finance Clerk, Tina Ming Xu	0.40	\$12,591	0.03	\$987	\$13,578
Total	5.12	\$494,493	0.39	\$38,768	\$533,261
EMPLOYEE FRINGE BENEFITS	36%	\$178,017	36%	\$13,956	\$191,974
TOTAL SALARIES & BENEFITS		\$672,510		\$52,724	\$725,235

2. Operating Cost

Expenditure Category

Supplies, Travel, Fees and Other	\$18,406	\$1,443	\$19,849
Building Costs	\$5,338	\$418	\$5,756
Outside Services	\$7,521	\$590	\$8,111
Utilities	\$1,891	\$148	\$2,039
Insurance	\$4,076	\$320	\$4,396
	6.12 (6AG)		
TOTAL OPERATING COST	\$37,232	\$2,919	\$40,151
TOTAL INDIDECT COCT	92.12.37 J. 177.1		
TOTAL INDIRECT COST		<u> </u>	
(Salaries & Benefits + Operating Cost)	\$709,742	\$55,643	\$765,386
HSA# 5 Form R	Rev. 12/22/16		

BUDGET FORMS					Budget before Mod	17/18 Cost \$987,371	17/18 Cosl/Meal \$4.47	17/18 Meals 220,888	17/18 to 16/19 Incre Per Tahir 1/5/18		Document Date:	Appendix B, pg. 1 2/8/2018	
HUMAN SERVICES AGENCY - D BUDGET PROPOSAL FORM		OF AGING AND	ADULT SERVIC	ES	CODB (Tahir 1/5/18) Add Back (Linda 1/26/18)	\$19,308 \$76,020	\$0.09 \$4.56	16.681	Per This File	2.5889%			
Grantee's Name: Megty on Wheels San I	rancisco				Mod Bdgt	\$1,082,699	\$4,56	237.569				Grant Term	1
(Check One) New Renewal	Modification	x_			jane sage	*******	• 1100	201,000				41-111	1
Effective Date of Mod: 2/1/18	No. of Mod: 1											7/1/17 to 6/30/20	
Program: Enter 1 Prog ONLY (e.g. Cong-ENP, HDM-ENP, Cong-AWD, or HDM-AWD)	HDM-AWD		TOTAL			TOTAL			TOTAL			TOTAL	Average
Annual #Meals Contracted	220,888	15,681	237,569	220,888	16,681	237,569	220,888	16,681	237,569	662,665	50,042	712,707	1
Program Term	17/18 @ 9/1/17	17/18 CODB/ABack	17/18 Total	18/19 @ 9/1/17	18/19 CODB/ABack	18/19 Total	19/20 @ 9/1/17	19/20 CODB/ABack	19/20 Total	17/18-19/20 @ 9/1/17	17/18-19/20 CODB/ABack	17/18-19/20 Total	L
DAAS Expenditures													
Salaries & Benefits	\$257,889	\$19,966	\$277,855	\$257,889	\$25,428	\$283,317	\$257,889	\$25,428	\$283,317	\$773,666	\$70,823	\$844,489	51 17
Operating Expense	\$729,482	\$75,362	\$804,844	\$729,482		\$827,412	\$729,482	\$97,930	\$827,412	\$2,188,446	\$271,222	\$2,459,668	\$3 39
Subtotal	\$987,371	\$95,328	\$1,082,699	\$987,371	\$123,359	\$1,110,729	\$987,371	\$123,359	\$1,110,729	\$2,962,112	\$342,045	\$3,304,157	\$4 56
Indirect Percentage (max 10%)													I
Indirect Cost (Line 15 X Line 14, check Gen Guidance regalding indirect exclusion)							~						
Capital Expenditure		1			ļ			ļ	l				ļ —
TOTAL DAAS EXPENDITURES	\$987,371	\$95,328	\$1,082,699	\$987,371	\$123,369	\$1,110,729	\$987,371	\$123,369	\$1,110,729	\$2,962,112	\$342,045	\$3,304,157	\$4.56
	DC/4741901-20094001	310000000000000000000000000000000000000		<u> </u>		Secretaring Services	SACON AND THE SEA	ALL SECTION SERVICES	SP-0-KEEP TEEPS	regarde and companyon with	TOTAL TRACE STREET, COMPANY		455 (A115)
Non-DAAS Expenditures													
Salaries & Benefits	\$124,506	\$9,637	\$134,143	\$124,506		\$136,780	\$124,506	\$12,274	\$136,780	\$373,517	\$34,185	\$407,702	\$0.56
Operating Expense	\$242,837	\$18,796	\$261,633	\$242,837	\$23,939	\$266,776	\$242,837	\$23,939	\$266,776	\$728,511 \$328,009	\$66,675 \$28,861	\$795,186 \$356,870	\$1.10
Indirect Expense Capital Expenditure	\$109,336	\$8,464	\$117,800	\$109,336	\$10,198	\$119,535	\$109,336	\$10,198	\$119,535	\$320,009	\$28,001	\$330,870	50 50
TOTAL Non-DAAS EXPENDITURES	\$476,679	\$36,897	\$513,676	\$476,679	\$46,412	\$523,091	\$476,679	\$46,412	\$523,091	\$1,430,037	\$129,720	\$1,559,768	\$2,16
Elegarization (COMPANIES COMPANIES C	Call Lances and Const	A 10 10 10 10 10 10 10 10 10 10 10 10 10	411-42-54-54-54-54-54-54-54-54-54-54-54-54-54-	A CONTRACTOR OF THE	SHARE CARRIED BOOK ASSESSED.	RESPONDED IN	\$2.855200 \$2550 pp 9400 p	CONFIDENCE STREET	20,480 0758124 C	green security and a		ar judiciej ni 2004. jihan	110000
TOTAL DAAS & Non-DAAS EXPENDITURES	\$1,464,060	\$132,226	\$1,596,274	\$1,464,050	\$169,771	\$1,633,820	\$1,464,060	\$169,771	\$1,633,820	\$4,392,149	\$471,766	\$4,863,916	\$5.72
HSA-DAAS Revenues	00.00 <u>26.00 (00.00</u> 0.00)		Commence	The second second second		STREET, STATE	BASES CONTRACTOR AND ADDRESS OF THE PARTY OF		1,200,000,000,000,000,000,000				1
	r ————				1							I	1
Meals	\$987,371	\$95,328	\$1,082,699	\$987,371	\$123,359	\$1,110,729	\$987,371	\$123,359	\$1,110,729	\$2,962,112	\$342,045	\$3,304,157	4
Nutrition Compliance (if your agency is requesting funds)					ļ								1
													1
TOTAL HSA-DAAS REVENUES	\$987,371	\$95,328	\$1,082,699	\$987,371	\$123,369	\$1,110,729	\$987,371	\$123,369	\$1,110,729	\$2,962,112	\$342,045	\$3,304,157	1
PER MEAL COST, HSA-DAAS	\$4.47	\$5.71	\$4.56	\$4.47	\$7.40	\$4.68	\$4.47	\$7.40	\$4.68	\$4.47	\$6.84	\$4.64	1
Per MEAL & COMPLIANCE COST	\$4,47	\$5,7.1	\$4.58	\$4.47	\$7,40	\$4.68	\$4.47	\$7.40	\$4.68	\$4.47	\$6.84	\$4.64]
Non-DAAS Revenues				***)]
Project Income													
Agency Cash - Fundraising	\$385,131	\$29,811	\$414,941	\$385,131		\$422,518	\$385,131	\$37,387	\$422,518	\$1,155,392	\$104,584	\$1,259,977	
Agency In-Kind Volunteer	\$91,548	\$7,086	\$98,634	\$91,548	\$9,025	\$100,573	\$91,548	\$9,025	\$100,573	\$274,645	\$25,136	\$299,781	\$0.42
Nutrition Compliance Revenues					 	-				 	 	 	+
TOTAL NON HSA-DAAS REVENUES	\$476,679	\$36,897	\$613,576	\$476,679	\$45,412	\$623,091	\$476,679	\$46,412	\$623,091	\$1,430,037	\$129,720	\$1,559,768	
PER MEAL COST, NON HSA-DAAS	\$2,16	\$2,21	\$2.16	\$2.16	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	\$2.20	\$2.16	\$2,78	\$2.20	\$2.16	\$2,59	\$2.19	.]
TOTAL REVENUES	\$1,464,050	\$132,225	\$1,596,274	\$1,464,050	\$169,771	\$1,633,820	\$1,464,050	\$169,7/1	\$1,633,820	\$4,392,149	\$471,766	\$4,863,915	1
PER MEAL COST, TOTAL	\$6.63	\$7,93	\$6.72	\$6,6			\$6.63	\$10.18	\$6.88	\$6,63	\$9.43	1)	2
Full Time Equivalent (FTE)		Ĭ	7411.5	7.0	1	1							1
Prepared by: Patrick Schmalz		Phone No.: 415-343	, 1-1270	Date: 2/8/18		-			•			-	
					7								1
HSA-CO Review Signature: HSA #1	Form Rev. 12/22/15		Date:										l .

tion awd Feb 2018 Program Name: HDM-AWD

Salaries & Benefits Detail

Chief Gov Off, Anne Quaintanco \$135,585 100% 7% 7% 88,403 \$728 \$10,191	H.S.A-DAAS	Agency To	tals	For DAA	S Nutrition	1	17/18 @ 9/1/17	17/18 CODB/ABack	17/18 Total	
Drivers	1									
Post			Tatal				.			
Divers	DOCITION TITLE and NAME	•					- 1	Budgeted Salany	· · ·	
Programs Mgr, Mark Liddle	Process		70 FIE	Plog (b)	NULLETE					
Ops Mgr, Gustavo Lopez			100%	9%	9%					
Wast List Mgr, Crystal Booth						¥:				
Office Mgr, Harviann Brantley										
Support Lead, Philip Duarle										
Chief Groy Off, David Linnel										
Chief Gov Off, Anne Quaintanco	Support Lead, Ivoga Suesue	\$56,594	100%	9%	9%		\$5,305	\$411	\$5,716	
Fleet & Facilities Dir. John Shee \$81,765 100% 6% 6% 6% 8% \$4,518 \$330 \$4,888 \$34,851 \$376 \$2,804 \$2,004 \$2,		\$139,725	100%	8%	8%		\$11,780	\$912	\$12,692	
Maintenance, Derek Cook	Chief Gov Off, Anne Quaintance	\$135,585	100%	7%	7%		\$9,403	\$728	\$10,131	
Volunteer Mgr, Kathleen Stirling			100%	6%	6%		\$4,518	\$350	\$4,868	
Volunteer Mgr, TBD		\$43 <u>,</u> 748	100%	6%			\$2,417	\$187	\$2,604	
Volunter Director, Meredith Te \$87,975 100% 8% 8% \$8,972 \$522 \$7,404 \$7,755 \$254 \$35,200 \$17,404 \$1,877 \$3141 \$31,958 \$19,006 \$17,005 \$100% \$4% 4% \$1,877 \$141 \$1,958 \$1300 \$1,800 \$1,902 \$100% \$1% \$1,679 \$1300 \$1,800 \$1,902 \$100% \$1% \$1,679 \$1300 \$1,800 \$1,000				8%			\$4,851	\$376	\$5,227	
HR Manager, Ronald Ayotte HR Manager, Ronald Ayotte HR Associate, David C Smith \$43,065 100% 4% 4% \$3,276 \$254 \$3,500 \$1,500							\$4,851	\$376	\$5,227	
HR Associate David C Smith S43,056 100% 4% 4% 51,817 5141 51,956 Communications Director, Karl 5119,025 100% 1% 1% 51,679 5130 51,809 Digital Markeling Manager, Kate \$61,926 100% 1% 1% 5873 \$68 \$941 CEO, Ashley McCumber \$212,175 100% 1% 1% 5873 \$68 \$941 TOTALS \$1,491,045 800% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE \$60,976 \$130 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFITS \$636,776 \$100% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFITS \$636,776 \$100% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFITS \$636,776 \$100% 115% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFITS \$636,776 \$100% 10									\$7,404	
Communications Director, Karl \$119,025 100% 11% 11% \$16,79 \$130 \$1,809 Digital Marketing Manager, Kat \$51,926 100% 11% 11% \$873 \$88 \$941 CEO, Ashley McCumber \$212,175 100% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE 36,0% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE 36,0% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE 36,0% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE 36,0% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFIT RATE 36,0% 115% 115% \$189,624 \$14,881 \$204,305 FRINGE BENEFITS \$2,027,822 \$257,889 \$19,966 \$277,859 FRINGE BENEFIT RATE 36,0% 115% 11										
Digital Marketing Manager, Kate \$81,926 100% 11% 11% \$873 \$88 \$941				·····	-			<u> </u>		
CEO, Ashley McCumber \$212,175 100%										
TOTALS \$ 1,491,045 1800% 115% 115% \$189,624 \$14,681 \$204,305 \$14,681 \$14,				1%	1%		\$8/3	\$68	\$941	
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$ 536,779 \$ 588,265 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	CEO, Ashley McCumber	\$212,175	100%							
EMPLOYEE FRINGE BENEFITS \$ 536,776 \$ 868,265 \$52,255 \$73,550	TOTALS	\$ 1,491,045	1800%	115%	115%		\$189,624	\$14,681	\$204,305	
EMPLOYEE FRINGE BENEFITS \$ 536,776 \$ 868,265 \$52,255 \$73,550			THE LICENSE AND ADDRESS OF		19002770000000000	1				
TOTAL DAAS SALARIES & \$ 2,027,822 \$ \$ \$257,889 \$ \$19,966 \$ \$277,855	FRINGE BENEFIT RATE	36.0%				l				
TOTAL DAAS SALARIES & \$ 2,027,822 \$ \$ \$257,889 \$ \$19,966 \$ \$277,855		l								
Non - DAAS	EMPLOYEE FRINGE BENEFITS	\$ 536,776				L	\$68,265	\$5,285	\$73,550	
Non - DAAS										
Non - DAAS	TOTAL DAAS SALARIES &				1400	Π				
Annual Full TimeSalary for FTE FTE FTE (a) Prog (b) Nutr FTE Salary Salar		\$ 2,027,822					\$257,889	\$19,966	\$277,855	
Annual Full TimeSalary for FTE FTE FTE (a) Prog (b) Nutr FTE Salary Salar										
Annual Full TimeSalary for FTE Total % Nutr Adjusted Salary Salary	Non - DAAS	Agency To	tals	For DA	AS Meal				TOTAL	
Drivers]					
Drivers		TimeSalary for	Total %	% Nutr	Adjusted		Budgeted		Budgeted	
Programs Mgr, Mark Liddle	POSITION TITLE and NAME	FTE	FTE (a)	Prog (b)	Nutr FTE		Salary	Budgeted Salary	Salary	
Ops Mgr, Gustavo Lopez \$ 76,888 100% 3% 3% \$2,465 \$191 \$2,666 Wait List Mgr, Crystal Booth \$ 61,118 100% 3% 3% \$1,960 \$152 \$2,112 Office Mgr, Harviann Brantley \$ 56,030 100% 3% 3% \$1,419 \$110 \$1,529 Support Lead, Philip Duarte \$ 43,231 100% 3% 3% \$1,386 \$107 \$1,493 Support Lead, Ivoga Suesue \$ 56,594 100% 3% 3% \$1,344 \$140 \$1,956 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 136,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shed \$ 81,765 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% 3% \$1,659 \$128 \$1,787 Volunteer Direc	Drivers	See Driver Tab					\$50,331	\$3,896	\$54,227	
Wait List Mgr, Crystal Booth \$ 61,118 100% 3% 9% \$1,960 \$152 \$2,112 Office Mgr, Harviann Brantley \$ 56,030 100% 3% 3% \$1,419 \$110 \$1,529 Support Lead, Philip Duarte \$ 43,231 100% 3% 3% \$1,386 \$107 \$1,493 Support Lead, Ivoga Suesue \$ 56,694 100% 3% 3% \$1,814 \$140 \$1,954 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shee \$ 81,765 100% 2% 2% \$1,546 \$120 \$1,666 Maintenance, Derek Cook \$ 43,748 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% 3% \$1,659 \$128 \$1,787 Volunteer Dire	Programs Mgr, Mark Liddle	\$ 70,380	100%	3%	3%		\$2,256	\$175	\$2,431	
Office Mgr, Harviann Brantley \$ 56,030 100% 3% \$1,419 \$110 \$1,529 Support Lead, Philip Duarte \$ 43,231 100% 3% 3% \$1,386 \$107 \$1,493 Support Lead, Ivoga Suesue \$ 56,594 100% 3% 3% \$1,814 \$140 \$1,954 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shee \$ 81,765 100% 2% 2% \$1,546 \$120 \$1,666 Maintenance, Derek Cook \$ 43,748 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% \$1,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100% 3% \$3,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100%	Ops Mgr, Gustavo Lopez	\$ 76,888	100%	3%	3%		\$2,465	\$191	\$2,656	
Office Mgr, Harviann Brantley \$ 56,030 100% 3% \$1,419 \$110 \$1,529 Support Lead, Philip Duarte \$ 43,231 100% 3% 3% \$1,386 \$107 \$1,493 Support Lead, Ivoga Suesue \$ 56,594 100% 3% 3% \$1,814 \$140 \$1,954 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shee \$ 81,765 100% 2% 2% \$1,546 \$120 \$1,666 Maintenance, Derek Cook \$ 43,748 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% \$1,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100% 3% \$3,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100%	Wait List Mgr. Crystal Booth	\$ 61,118	100%	3%	3%		\$1,960	\$152	\$2,112	
Support Lead, Philip Duarte \$ 43,231 100% 3% \$1,386 \$107 \$1,493 Support Lead, Ivoga Suesue \$ 56,594 100% 3% 3% \$1,814 \$140 \$1,954 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shee \$ 81,765 100% 2% 2% \$1,546 \$120 \$1,666 Maintenance, Derek Cook \$ 43,748 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% \$1,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100% 3% \$1,659 \$128 \$1,787 Volunteer Director, Meredith Te \$ 87,975 100% 3% \$2,351 \$182 \$2,551 HR Manager, Ronald Ayotte \$ 77,625 100% 1%						100				
Support Lead, Ivoga Suesue \$ 56,594 100% 3% 3% \$1,814 \$140 \$1,954 Chief Prog Off, David Linnell \$ 139,725 100% 3% 3% \$4,030 \$312 \$4,342 Chief Gov Off, Anne Quaintance \$ 135,585 100% 2% 2% \$3,217 \$249 \$3,466 Fleet & Facilities Dir, John Shee \$ 81,765 100% 2% 2% \$1,546 \$120 \$1,666 Maintenance, Derek Cook \$ 43,748 100% 2% 2% \$827 \$64 \$891 Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% \$1,659 \$128 \$1,787 Volunteer Mgr, TBD \$ 62,100 100% 3% 3% \$1,659 \$128 \$1,787 Volunteer Director, Meredith Te \$ 87,975 100% 3% 3% \$2,351 \$182 \$2,533 HR Manager, Ronald Ayotte \$ 77,625 100% 1% 1% \$1,120 \$87 \$1,207 HR Associate, David C Smith					 	100		[
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Volunteer Mgr, Kathleen Stirling \$ 62,100 100% 3% \$ 1,659 \$ 128 \$ 1,787 Volunteer Mgr, TBD \$ 62,100 100% 3% 3% \$ 1,659 \$ 128 \$ 1,787 Volunteer Director, Meredith Te \$ 87,975 100% 3% 3% \$ 2,351 \$ 182 \$ 2,533 HR Manager, Ronald Ayotte \$ 77,625 100% 1% 1% \$ 1,120 \$ 87 \$ 1,207 HR Associate, David C Smith \$ 43,056 100% 1% 1% \$ 621 \$ 48 \$ 669 Communications Director, Karl \$ 119,025 100% 0% 0% \$ 574 \$ 44 \$ 618 Digital Marketing Manager, Kate \$ 61,926 100% 0% 0% \$ 299 \$ 23 \$ 322 CEO, Ashley McCumber \$ 212,175 100% 6% 6% \$ 12,016 \$ 930 \$ 12,946 TOTAL NON-DAAS \$ 1,491,045 1800% 45% 45% \$ 91,548 \$ 7,086 \$ 99,637 \$ 335,508										

HDM-AWD								Total % FTE	% Nutr Prog (b)	Adjusted Nutr FTE	DAAS %	DAAS Budgeted Salary	Non DAAS %	Non Daas
LNAME	FNAME	HRS-YR		Dept	Salary	FRINGE	Comp				67.4%	(34(P))4(3/A)	32.6%	
Birch	Stephanie	2,080		Driver	\$32,197			100%	9.8%	9.8%	6.6%	\$2,137	3.2%	\$1,032
	Daniel	2,080		Driver	\$53,263			100%	9.8%	9.8%	6.6%	\$3,535	3.2%	\$1,707
	Cleunir	2,080		Driver	\$32,298			100%	9.8%	9.8%	6.6%	\$2,143	3.2%	\$1,035
Fleming	James	1,248		Driver	\$32,601			100%	9.8%	9.8%	6.6%	\$2,163	3.2%	\$1,045
Gardner	Preston	2,080	1.00	Driver	\$35,083			100%	9.8%	9.8%	6.6%	\$2,328	3.2%	\$1,124
Gomez	Francisco	2,080	1.00	Driver	\$37,007			100%	9.8%	9.8%	6.6%	\$2,456	3.2%	\$1,186
Harrington	Gerald	2,080	1.00	Driver	\$35,731			100%	9.8%	9.8%	6.6%	\$2,371	3.2%	\$1,145
Hernandez	Waskar	2,080	1.00	Driver	\$32,855			100%	9.8%	9.8%	6.6%	\$2,180	3.2%	\$1,053
Huang	Xing	2,080	1.00	Driver	\$35,896			100%	9.8%	9.8%	6.6%	\$2,382	3.2%	\$1,150
Ishida	Philip	2,080	1,00	Driver	\$34,211			100%	9.8%	9.8%	6.6%	\$2,270	3.2%	\$1,096
Kelley	Sheila	2,080	1.00	Driver	\$33,853			100%	9.8%	9.8%	6.6%	\$2,247	3.2%	\$1,085
Kwong	Raymond	2,080	1.00	Driver	\$37,489			100%	9.8%	9.8%	6.6%	\$2,488	3.2%	\$1,201
Lee	Karmari	2,080	1.00	Driver	\$38,598			100%	9.8%	9.8%	6.6%	\$2,561	3.2%	\$1,237
Letuane	Fou	2,080	1.00	Driver	\$31,286		Ī	100%	9.8%	9.8%	6.6%	\$2,076	3.2%	\$1,002
Maher	Antoinette	2,080	1.00	Driver	\$46,351			100%	9.8%	9.8%	6.6%	\$3,076	3.2%	\$1,485
Maidonado	Michael	2,080	1.00	Driver	\$38,250			100%	9.8%	9.8%	6.6%	\$2,538	3.2%	\$1,225
Marcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	9.8%	9.8%	6.6%	\$2,644	3.2%	\$1,277
Mejla	Felipe Ernes	2,080	1.00	Driver	\$34,918			100%	9.8%	9.8%	6.6%	\$2,317	3.2%	\$1,119
Pomele	Alafale	2,080	1.00	Driver	\$46,769			100%	9.8%	9.8%	6.6%	\$3,104	3.2%	\$1,498
Price	Bianca	2,080	1.00	Driver	\$35,235			100%	9.8%	9.8%	6.6%	\$2,338	3.2%	\$1,129
Sandoval	Adrian	2,080	1,00	Driver	\$36,952			100%	9.8%	9.8%	6.6%	\$2,452	3,2%	\$1,184
Sarmiento	Gemma	2,080	1.00	Driver	\$43,082			100%	9.8%	9.8%	6.6%	\$2,859	3.2%	\$1,380
Sefo	Viena	2,080	1.00	Driver	\$49,226			100%	9.8%	9.8%	6.6%	\$3,267	3.2%	\$1,577
Torres	Martha	2,080	1,00	Driver	\$37,620			100%	9.8%	9.8%	6.6%	\$2,497	3.2%	\$1,205
Torres	Rigoberto	2,080	1.00	Driver	\$43,731			100%	9.8%	9.8%	6.6%	\$2,902	3.2%	\$1,401
Vega	Rene	1,664	1.00	Driver	\$37,041			100%	9.8%	9.8%	6,5%	\$2,458	3.2%	\$1,187
Yee	Roland	2,080	1.00	Driver	\$46,340			100%	9.8%	9.8%	6.6%	\$3,075	3.2%	\$1,485
Zitsman	Mark	2,080	1.00	Driver	\$37,439			100%	9.8%	9.8%	6.6%	\$2,484	3.2%	\$1,199
Open: 11/1 Emp List, MOWSF Bdgt	, CCSF Bdgt	2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230
Open: 11/1 Emp List, MOWSF Bdgt	t	2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230
Open: 11/1/16 Emp List	I	2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230
New in 17/18		2,080	1.00	Driver	\$38,399			100%	9.8%	9.8%	6.6%	\$2,548	3.2%	\$1,230
											-	24/2002		See Every
Total Original Approved Budget	12 P 447 941		32.00	De com	\$1,228,769	Saidte Care	SERVING SAN	Angles (2011)	NY STEEL	7.000		\$81,542	FACUATION .	\$39,369

\$120,911



Grantee's Name: Meals on Wheels San Francisco Program Name:

HDM-AWD

Operating Expense Detail

H.S.A-DAAS Annual #Meals Contracted:	220,888	16,681	TOTAL
Expenditure Category Term:	17/18 @ 9/1/17	17/18 CODB/ABack	17/18 Total
Rental of Property			
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$4,597	\$4,166	\$8,763
Office Supplies, Postage	\$3,456	\$3,132	\$6,588
Building Maintenance Supplies and Repair FOOD COSTS	\$6,611	\$5,991	\$12,602
Raw Food per meal \$ -			
Cong Food Svc Supplies per meal \$ -			
HDM Food Svc Supplies per meal \$ -			
Catered Meals per meal \$ 3.21	\$647,424	\$62,073	\$709,497
CONSULTANT/SUBCONTRACTOR Descriptive Title			
Registered Dietitian			·
OTHER COSTS:		<u> </u>	
Insurance	\$5,047		\$5,047
Staff Training & Travel	\$3,793		\$3,793
Rental of Equipment			
Small equipment & Supplies	\$2,554		\$2,554
Delivery Cost	\$38,472		\$38,472
Kitchen Costs	\$17,528		\$17,528
Fees, dues, advertising			
Outside Services			
Grant, Volunteer and Client Costs			
Other Operating			
Fundraising			
TOTAL DAAS OPERATING EXPENSE	\$729,482	\$75,362	\$804,844
Non-DAAS		<u> </u>	TOTAL
Expenditure Category			TOTAL
Rental of Property			****
Utilities(Elec, Water, Gas, Phone, Scavenger)			
Office Supplies, Postage		· · · · · · · · · · · · · · · · · · ·	
Building Maintenance Supplies and Repair			
FOOD COSTS			
-			
Catered Meals per meal \$ 3.21			
CONSULTANT/SUBCONTRACTOR Descriptive Title			
Registered Dietitian			
OTHER COSTS:			
Insurance			
Staff Training & Travel			
Rental of Equipment			
Small equipment & Supplies			
Delivery Cost			
Kitchen Costs	\$2,490	\$193	\$2,683
Fees, dues, advertising	\$2,704	\$209	\$2,913
Outside Services	\$9,315	\$721	\$10,036
Grant, Volunteer and Client Costs	\$24,433	\$1,891	\$26,324
Other Operating	\$7,869	\$609	\$8,478
Fundraising	\$196,026	\$15,173	\$211,199
TOTAL Non-DAAS OPERATING EXPENSE	\$242,837	\$ 18,796.00	\$261,633
TOTAL DAAS & Non-DAAS OPERATING EXPENSE	\$972,319	\$94,158	\$1,066,477

Program Name: HDM-AWD

Indirect Cost Detail

1. Salaries and Benefits

1. Salaries and Deficitis		17/18 @ 9/1/17		17/18 CODB/ABack	17/18 Total
Position Title	FTE	SALARIES	FTE	SALARIES	Total
Office Mgr, Harviann Brantley	0.02	\$1,218	0.00	\$94	\$1,312
Chief Gov Off, Anne Quaintance	0.02	\$2,808	0.00	\$217	\$3,025
Fleet & Facilities Dir, John Sheehan	0.03	\$2,623	0.00	\$203	\$2,826
Maintenance, Derek Cook	0.03	\$1,404	0.00	\$109	\$1,513
Volunteer Mgr, Kathleen Stirling	0.01	\$1,071	0.00	\$83	\$1,154
Volunteer Mgr, TBD	0.01	\$1,071	0.00	\$83	\$1,154
Volunteer Director, Meredith Terrell	0.01	\$1,519	0.00	\$118	\$1,637
HR Manager, Ronald Ayotte	0.04	\$4,019	0.00	\$311	\$4,330
HR Associate, David C Smith	0.04	\$2,230	0.00	\$173	\$2,403
CEO, Ashley McCumber	0.04	\$10,986	0.00	\$850	\$11,836
CFO, Patrick Schmalz	0.08	\$14,452	0.01	\$1,119	\$15,571
IT, David Smith	0.08	\$13,713	0.01	\$1,061	\$14,774
Sr. Accountant, TBD	0.08	\$8,350	0.01	\$646	\$8,996
Sr Accountant, Xiaohong (Grace) Tu	0.08	\$8,778	0.01	\$679	\$9,457
Finance Clerk, Tina Ming Xu	0.05	\$1,937	0.00	\$150	\$2,087
Total	0.62	\$76,179	0.05	\$5,896	\$82,075
EMPLOYEE FRINGE BENEFITS	36%	\$27,424	36%	\$2,123	\$29,547
TOTAL SALARIES & BENEFITS		\$103,603		\$8,019	\$111,622

2. Operating Cost

Expenditure Category

Supplies, Travel, Fees and Other	\$2,834	\$219	\$3,053
Building Costs	\$822	\$64	\$886
Outside Services	\$1,158	\$90	\$1,248
Utilities	\$291	\$23	\$314
Insurance	\$628	\$49	\$677
		· .	
TOTAL OPERATING COST	\$5,733	\$445	\$6,178
TOTAL INDIRECT COST			
(Salaries & Benefits + Operating Cost)	\$109,336	\$8,464	\$117,800
HSA# 5 Form Rev. 12/2:	2/16		

Yr 1 to Yr 2 Yr 2 to Yr 3 Cost Cost Increase Increase

Mesk on Wheek San Emedsoo Nutrition Compliance/Quality Assurance Services: NOTES: Cells with formulas are protected to avoid accidental changes. To unprotect, go to Raview' then "Unprotect sheet." No password needed,

ter service units for 1 Hz year, as appropriate & n required for your pr

Nutr Compliance Feb 2018

Appendix B, Page 1 Document Date: 1/31/18

HUMAN SERVICES AGENCY BUDGET SUMMARY BY PROGRAM

Contractor Name: Term Meals on Wheels San Francisco July 1, 2017 to June 30, 2020 (Check One) New Renewal ____ Modification _X_ If modification, Effective Date of Mod. 2/1/18 No. of Mod. for ENP-Indicate HDM or REVENUE Cost Allocation: rightal CODB Modified Original Non- CODB Modified Non-N.S.A.-DAAS Modification H.S.A.-DAAS Modification H.S.A.-DAAS REVENUE Cost Allocation:
Original CODB
H.S.A.- Modification Congregate REVENUE Cost Allocation:
Omninal CODB | Modified | Original Non- CODB | Modified Modified Original Non CODB Modified Original Year CODB Modified H.S.A.- HSA-DAAS Modification Non-H.S.A.- 3 Medification Year 3 riginal Year CODS
2 Modification Original Total H.S.A.- Modification H.S.A.- HSA-DAAS Modification Non-H.S.A.-Budget Reference Page No.(s) Modification Revenue Program Term Expenditures 7/1/18-6/30/19 7/1/19-6/30/2 7/1/17 to 6/30/20 Nutrition Education \$15,457 \$386 \$15,844 \$545 514 \$559 \$14,912 \$14,912 \$15,457 **\$**783 \$16,240 \$545 528 \$573 \$14,912 \$14,912 \$15,457 \$783 \$16.240 \$545 \$28 5573 514 912 5755 \$15.667 \$46.372 Operating Expense \$14,912 \$15,667 \$46,372 \$783 \$16,240 \$755 Subtotal Direct \$15,457 \$386 \$15.844 \$545 \$14 \$559 \$14,912 \$14,912 \$15,457 \$783 \$16,240 \$545 \$28 \$573 \$14,912 \$14,912 \$15,457 \$545 \$28 \$573 Indirect Percentage 9,9% \$1,453 9,9% 9.9% \$1,483 9.9% \$1,537 \$4,612 \$1,576 \$1,483 Indirect Expense Total Nutrition Education \$16,995 \$425 \$17,419 \$15 \$616 \$16,395 \$16,398 \$16,995 \$860 \$17,855 \$600 \$30 \$630 \$16,395 \$16,395 \$16,995 \$860 \$17,855 \$600 \$30 \$630 \$16,395 \$830 \$17,225 \$50,984 \$2,872 \$102,784 \$154,572 \$162,397 \$59,613 \$97,831 \$4,953 \$102,784 \$463,715 Salaries & Benefits \$154,572 \$3,864 \$158,436 \$56,741 \$1,419 \$58,159 \$97,831 \$2,446 \$100,277 \$154,572 \$7,825 \$162,397 \$59,613 \$97,831 \$7,825 \$2,872 Operating Expense \$39,277 \$982 \$40,259 \$198,695 \$8,928 \$223 \$1,643 \$9,151 \$30,349 \$759 \$31,108 \$39,277 \$1,988 \$41,265 \$8,928 \$452 \$9,380 \$30,349 \$1,536 \$31,885 \$39,277 \$1,988 \$41,265 \$8,928 \$452 \$9,380 \$30,349 \$1,536 \$31,885 \$117,831 \$3,324 \$68,993 \$128,180 Subtotal Direct Indirect Percentage \$9,814 \$203,652 9.9% \$4,846 \$9.814 5203,662 \$6,489 \$134,669 \$193,849 \$65,669 \$68,993 \$128,180 \$6.489 | \$134.669 \$581,546 9.9% \$6,862 \$12,749 9.99 9,9 9.9% 9.9 9.9% 9,9% 9.9% 9.9% 9.99 \$976 \$20,257 Indirect Expense \$19,261 \$19,763 \$6,695 \$12,749 \$319 \$13,068 \$19,281 \$976 \$20,257 \$6,532 \$331 \$6,862 \$12,749 \$645 \$13,395 \$19,281 \$6,532 \$331 Total Nutrition Counseling HACCP Kitchen Monitoring \$213,130 \$5,328 \$218,458 \$72,200 \$1,805 \$74,005 \$140,929 \$3,523 \$144,453 \$213,130 \$10,790 \$223,919 \$72,200 \$3,655 \$75,855 \$140,929 \$7,136 \$148,064 \$213,130 \$10,790 \$223,919 \$72,200 \$3,655 \$75,855 \$140,929 \$7,135 \$148,064 \$639,389 \$1,546 \$1,525 \$819 \$41 \$61,010 \$3,089 \$64,099 \$61,829 \$3,130 \$64,959 \$819 \$860 \$61,010 \$3,089 \$64,099 \$185,486 \$61,829 \$63,374 \$61,829 \$3,130 \$64,959 \$860 \$41 Salaries & Bonefits \$819 \$20 \$839 \$61,010 \$62,535 Operating Expense
Subtotal Direct
Indirect Percentage \$63,374 5819 \$639 \$61,010 \$62,535 \$61,829 53,130 \$64,959 \$819 \$860 \$61,010 \$3,089 \$64,099 \$61,829 \$3,130 \$64,959 \$819 \$860 \$61,010 \$3,089 \$64,099 \$185,486 9,9% 9.9% 9,9% 9,9% 9.9% 9,9% 9,9% 9.9% 9.9% 9.9% 9,9% 9.9% 9.9% 9.9% 9.9% 9.9% \$307 \$6,375 \$5,461 \$6,37 \$18,44 Indirect Expense \$6,150 \$154 \$6,303 \$81 \$83 \$6,068 \$152 \$6,22 \$6,150 \$311 \$6,461 \$81 \$86 \$6,068 \$307 56,150 5311 Total HACCP Kitchen Monitoring \$67,978 \$1,700 \$69,678 \$900 \$23 \$923 \$67,078 \$1,677 \$68,755 \$67,978 \$3,441 \$71,420 \$900 \$46 \$946 \$67,078 \$3,396 \$70,474 \$67,978 \$3,441 \$71,420 \$900 \$46 \$946 \$67,078 \$3,396 \$70,474 \$203,931 Site/Route Monitoring \$12,182 \$15,457 \$16,240 \$3,441 \$12,182 5617 512,799 \$46,372 \$15,457 5386 \$15,844 \$3,275 \$82 \$3,357 \$12,182 \$305 \$12,487 \$15,457 \$783 \$16,240 \$3,275 \$166 \$3,441 \$617 \$12,799 \$783 \$3,275 \$166 Operating Expense \$15,844 \$15,457 \$16,240 \$3,275 \$166 \$12,182 \$617 \$12,799 \$15,457 5783 \$16,240 53,275 \$3,441 \$12,182 \$46,372 \$15,457 \$386 \$3,275 \$3,357 \$12,182 \$305 \$12,487 \$783 \$3,441 \$166 Subtotal Direct \$82 9.9% \$1,212 \$13,394 9,9% \$1,537 9.9% \$16 9,9% \$61 9.9% \$16 \$182 indirect Percentage 9.9 9.9% \$326 9.9% \$1,537 ::: \$16,995 9,9% 9,9% \$1,242 \$13,728 \$1,615 \$17,855 \$326 \$3,601 \$342 \$3,783 \$1,212 \$13,394 \$4,612 \$50,984 \$334 Indirect Expense \$14,072 Total Site/Route Monitoring \$3,601 \$182 \$678 \$14,072 \$860 \$16,995 \$425 \$17,419 \$3,601 .: \$90 \$3,691 \$13,394 \$335 \$16,995 \$860 \$3,783 Menu Planning \$61,829 \$1,546 \$63,374 \$910 \$933 \$60,919 \$1,523 \$51,829 \$3,130 \$64,959 \$910 \$46 \$956 \$60,919 \$3,084 \$64,003 \$61,829 \$3,130 \$64,959 \$910 \$46 5956 \$60,919 \$3.084 \$64,003 \$185,486 \$62,447 Operating Expense \$185,486 5910 \$956 \$60,919 \$3,084 \$64,003 Subtotal Direct \$61,829 \$1,546 \$63,374 \$910 \$23 \$933 \$60,919 \$1,523 \$62,442 \$61,829 \$3,130 \$64,959 \$910 \$46 \$956 \$60,919 \$3,084 \$64,003 \$61,829 \$3,130 \$64,959 \$46 Indirect Percentage 9.99 9.9% \$151 9,9% 9.9% 9.9% 9.9% 9.99 9.9% 9.9% 9.9% \$6,303 \$6,461 \$71,420 \$18,449 Indirect Expense \$311 \$3,441 \$5 \$51 \$5 \$51 \$203,935 \$1,000 \$67,978 \$1,000 \$1,000 \$1,051 \$66,978 \$70,369 Total Menu Planning \$67,978 \$1,700 \$69,678 \$25 \$1,025 \$66,978 \$1,675 \$68,653 \$3,441. \$71,420 \$1,051 \$66,978 53,391 570,369 \$67,978 \$3,391 HDM Assessment \$1,019,921 \$15,615 \$51,633 \$1,071,554 \$395,342 \$20,014 \$415,357 \$624,578 \$31,619 \$656,197 51,019,921 \$51,633 \$1.071.554 \$395,342 \$20,014 \$3,284 \$415,357 \$624,576 \$105,233 531.619 \$656,197 \$3,059,763 Salaries & Benefits \$25,499 \$1,045,420 \$395,342 \$405,226 \$624,578 \$640,193 \$1,019,921 \$64,883 \$3,284 \$68,16 Operating Expense \$170,116 \$4,253 \$174,369 \$64,883 \$1,622 \$66,505 \$105,233 \$2,631 \$107,864 \$170,116 \$8,612 \$178,728 \$54,883 \$68,167 \$105,233 \$5,327 \$110,560 \$170,116 \$8,612 \$178,728 \$1,190,037 529 757 \$1,219,788 \$460,225 \$11,506 \$471,731 \$729,811 \$18,246 \$748,057 \$1,190,037 \$60,245 \$1,250,282 \$460 225 \$23,298 \$483,524 \$729,811 \$36,946 \$766,758 \$1,190,037 \$60,245 \$1,250,282 \$460,225 \$23,298 \$483,524 \$729,811 \$36,946 \$766,758 \$3,570,111 9,9% 9,9% 52,317 \$48,092 \$72,586 \$25,616 \$531,616 \$802,399 Indirect Percentage 9.9% \$45,774 9.9% \$72,588 9.9% \$3,675 9.9% \$76,263 \$118,362 9,9% \$5,992 9.9% \$3,675 9.9% \$118,362 9.9% \$45,774 9,9% \$72,588 9.9% \$1,815 9,9% \$118,362 9.9% \$5,992 \$124,354 \$66,237 \$1,374,636 9.9% \$2,317 \$25,616 \$355,067 \$3,925,197 \$5,992 \$124,354 \$45,774 \$56,237 \$1,374,636 \$506,000 \$121,321 \$46,919 \$74,403 \$48,092 \$2,959 Indirect Expense \$843,020 \$40,621 Total HDM Assessments \$1,308,399 \$32,711 \$1.341.110 \$506,000 ...\$12,650 \$802.389 \$20.061 \$822,460 \$1,308,399 \$506,000 \$531,516 | \$802,399 | \$40,621 | \$843,020 | \$1,308,399 | Salaries & Benefits \$2,900 \$118,903 Operating Exponse \$116,003 \$2,900 \$118,903 \$116,003 \$116,003 \$2,900 \$118,903 \$116 003 \$2,900 \$118,903 \$116,003 \$2,900 \$118 903 \$116,003 \$2,900 \$118,903 \$348,009 \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$348,009 Subtotal Direct Indirect Percentage \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$115,003 \$2,900 \$118,903 Indirect Expense Total Other Nutrition Compliano \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$116,003 - \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$116,003 \$2,900 \$118,903 \$348,009 \$5,422,433 GRAND Total Expenditures \$1,807,479 \$45,188 \$1,852,666 \$584,301 \$14,608 \$598,908 \$1,223,178 \$30,171 \$1,253,347 \$1,607,479 \$88,530 \$1,896,008 \$584,301 \$29,580 \$613,880 \$1,223,178 \$58,121 \$1,281,297 \$1,807,479 \$88,530 \$1,896,008 \$584,301 \$29,580 \$613,880 \$1,223,178 \$58,950 \$1,282,127 \$1,752,902 HSA Revenues \$584,301 \$14,608 \$598,908 \$584,301 \$29,580 \$613,880 \$584,301 \$29,580 \$613,880 \$1,752,902 TOTAL HSA REVENUES \$584,301 \$14,608 \$598,908 5584 301 529 580 \$613.880 \$584.201 \$29.580 \$613.880 \$3,669,533 Other Non-H.S.A.-DAAS Revenue: \$1,223,178 \$30,171 \$1,253,347 \$1,223,178 \$58,121 \$1,281,297 \$1,223,178 \$58,950 | \$1,282,127 \$1,223,178 \$58,950 \$1,282,127 \$3,669,633 TOTAL OTHER REVENUES \$1,223,178 \$30 171 51 253 347 \$1 223 178 \$68 121 \$1,281,297 Full Time Equivalent (FTE) 16.40 16.40 16,40 Date 1/31/18 Prepared by: Patrick Schmab Telephone No.: 415-343-1270 HSA-CO Review Signature

H5A #1

case from Modified 17/18
| Modified 17/18 | S598,908
| Modified 18/19 | S613,880
| Modified 18/19 | S613,880
| M. Increase | 2,49594, ease from onginal Original \$584,300 Tahlr 1/5/18 \$598,508 % Increase 2,5001%

Program: Nutrition Compliance for ENP-Indicate HDM or Congregate (Same as Line 9 on HSA #1)

TERM:	91												Nutrition	n Education	Salaries 8	Benefits [Detail															
July 1, 2017 to June 30, 2020	L.C				7/1/17-8/30/18	er Austrat State (A	i nimetatan	71						:2/ii/18.8/30/19	on two constraints	משייתיי מענו							771/19/ 8/20 970	omateurosast	an elektrik	:					7	MPET to 1
	AgencyT	otala	Ed: US	A Program	For HSA	3.37		37.7	PEVENTIE (Cost Allocation:		24 N. F. C.	475	For HSA Program	Augin Care		- Care -	DEVENIS	ood Allocation	e (#1994)	745,FE)	(Level)	For HSA Program			3 1 1 1 T 1 T 1	DEVENSE C	out Allocation.		1-47-174 F	SY 3	Tota
	Annual Full TimeSalary	Total %		Adjusted	Original Budgeted	CODB	Modified Budgeled	Original	cope	Modified H S A -	Original Non-HSA-	CCDB Modification	Modified Non-HSA-	Original Budgeted	CCCB	Modified Budgeted	Original HSA-	CODB	Modified HSA-	Original Non-HSA-	CODB	Modified Non-HSA	Original Budgeted	CODB	Modified Budgeted	Original H.S.A	CODB	Modified H.S.A.	Original Non		Modified Nan-HSA-	
POSITION TITLE Director of Nutration	for FTE	FTE 100%	% FTE	FTE	Salary	Modification \$119		H.S.ADAAS	Modification S4	DAAS	DAAS			Salary	Modification	Salary	DAAS S168	Modification	DA/S \$176	DAAS	Modification \$232	DAAS	Salary	Modification 5240		DAAS	Modification			Modification	DAAS	Origi
Registered Dietician	\$94,823 \$62,488			2%	\$4,741 \$3,124	\$119 \$78		\$168 \$111	54	\$172 \$113		\$114 \$75		\$4,741 \$3,124	\$240 \$158	\$4,981 \$3,283	\$168		\$1/6 \$116	54,573	5232 5153	1	\$4,741 \$3,124	5240 5158		\$168	58		\$4,573 \$3,014	\$232	\$4,805	
	\$62,369		1	5%			1-27-22					575 575		\$3,124 \$3,118	\$158			36	5116	\$3,014 \$3,008	\$153 \$152		\$3,124 \$3,116	-		5111				5153	53,166	\$9,3
legistered Dieticlan		100%		3%	\$3,118	578	\$3,196		53							\$3,276	5111	50			\$152	\$3,160		\$158	1	\$111	\$6	S116	\$3,008	\$152	\$3,150	59,3
hiel Program Officer	\$139,725	2%	5%	0%	\$105	53	\$107	S4	50	S4	5101	S 3	\$103	\$105	55	\$110	54	50	S4	5101	55	\$106	\$105	S5	\$110	\$4	\$0	54	5101	\$5	\$106	
hief Government Officer	\$135,585	1%	5%	0%	S51	S1	\$52	\$2	50	52	\$49	S1	\$50	551	53	\$53	\$2	50	52	\$49	\$2	\$51	S51	S3	553	S2	50	52	\$49	S2	551	S1
Chief Executive Officer	5212,175	196	5%	0%	\$59	51	561				\$59	S1	\$61	559		562		<u> </u>		S59	53	562	559	53	\$62				\$59	S3	S62	S1
actify Director	\$81,765	2%	5%	0%	551	52	563	\$2	so	52	559	\$1	\$61	561	53	\$64	S2	so		\$59		\$62	\$61	53	\$64	52	so	S2	\$59	53	\$62	51
amenance Worker	\$43,748	2%	5%	0.4	533	S1	S34	51	50	51	\$32	S1	\$33	\$33	S2	\$34	\$1	so	\$1	\$32	\$2	\$33	S33	\$2	534	51	SD	51	\$32	\$2	\$33	s
R Manager	\$77,625	1%	5%	0%	522	St	S22	51	50	51	S21	S 1	521	\$22	51	S23	S1	so	51	521	51	\$22	S22	51	523	51	so	S1	\$21	S1	\$22	5
ommunications Director	\$119,025	1%	5%	0%	533	\$1	534	\$1	\$0	51	532	51	\$33	533	\$2	535	S1	so	51	532	52	\$34	\$33	52	\$35	\$1	so	\$1	\$32	52	\$34	S1
Agital Markeling Manager	\$61,926	1%	5%	.0%	\$17	30	518	S1	\$0	\$1	\$16	S0	\$17	\$17	S1	518	S1	so		\$16	S1_	517	517	S1	\$18	S1	so	\$1	\$16	S1	\$17	S
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TOTALS	\$1,091,254	307%	55%	15%	\$11,366	\$284	\$11,656	\$401	\$10	\$411	\$10,965			\$11,366	5575	511,941	\$401	520	\$421	\$10,965			511,366	5575	511,941	5401	\$20	5421	S10,965	\$555	\$11,520	\$34,0
RINGE BENEFIT RATE	36%				l									1							l											-
MPLOYEE FRINGE BENEFITS	\$392,851			(100 K)	54 092	\$102	54 194	\$144	54	\$148	53 947	~		\$4,092	\$207	\$4 299	5344	57	5152	\$3.947	1		54,092	\$207	\$4,299	\$144	57	\$152	\$3.947	\$200	54.147	\$12.2
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OTAL SALARIES & BENEFITS	\$1,484,105	la sa sa s	12/62	40074	\$15,457	5386	515 844	5545	514	5450	514.912			\$15,457	5783	\$16,240	\$545	\$28	5573	514.912	l		\$15.457	\$783	\$16,240	\$545	\$28	\$573	\$14,912	\$755	515,667	546.33
OTAL SALARIES & BENEFITS for H.S.A.	\$46,372	11.00	2000	7.5	1		. 515,544	3343		1 3335	V.13,012			<u></u>	3/03	4.0,240	3340	1	1	314,812			9.9.50	, 3,00	2.0,240	3343	920	33131	<u> </u>		5.5,007 (
-10 ₃ 12m 35yrs -15A #2	340,372	2000 1514 044	2000 100 100 100 100 100 100 100 100 100		4																										Document C	
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17/18 Increase from original Original \$584,300 Tahir 1/5/18 \$598,908 % Increase 2,5001%

Nutrition Counseling Salaries & Benefits Detail

TERM: July 1, 2017 to June 30, 2020															-																
3014 1, 2011 10 3016 30, 2020				7hh7-630h	8 3 3 4 5								7/1/18-8/30/19									77179-8730720	restigations.	Louise Care							AAT to 6/30
	Agency	Totals	For HSA		10 17 10 10 10	W	F 5.8 - 9 -	REVENUE CO			99/sec 45	64 (14 (14 (14 (14 (14 (14 (14 (14 (14 (1	Program		t det of the but		REVENUE CO		er a company	, , , , , , , , , , , , , , , , , , , ,	1,32,000	Program	0.000000	are objective.		REVENUE C	ast Allocation:	1395	2000		Ravanue
	Annual Fut TimeSalary	Total %	Adjus		CODB	Modified Budgeted	Original H S A -	CODB	Modified H.S.A.	Original Non-	CODB	Modified Non	Onginal Budgeted	CODB	Modified Budgeled	Original H.S.A.+	CODB	Modified H,S A -	Ongraal Non-		Modified Non		CODB	Modified Budgeted	Onginal H S A -	CODB	Modified H S A -	Original Non-	CODB	Modified Non	1
POSITION TITLE	for FTE	FIE	% FTE d FT		Modification	Salary	DAAS	Modification	DAAS	HSA-DAAS			Salary	Medification	Salary	DAAS	Modification	DAAS		Modification			Modification	Salary	DAAS	Modification	DAAS		Modification	HSA-DAAS	Onginal
Director of Nutration	\$94,823	100%	50% 50	% S47,411	51,185	\$46,597	\$17,495	\$437	S17,933	529,916	5748	530,864	\$47,411	\$2,400	549,812	\$17,495	\$886	\$18,381	529,916	51,514	\$31,430	547,411	\$2,400	549,812	\$17,495	S886	518,381	\$29,916	\$1,514	531,430	\$142,234
Registered Dietician	562,488	100%	50% 50	% S31,244	\$781	532,025	\$11,529	\$288	S11,817	\$19,715	\$493	\$20,208	\$31,244	\$1,582	\$32,826	\$11,529	S584	\$12,113	\$19,715	5998	520,713	\$31,244	S1,582	\$32,826	\$11,529	5584	512,113	\$19,715	\$998	\$20,713	593,732
Registered Dietician	\$62,369	100%	50% 50	% \$31,185	\$780	\$31,964	\$11,507	S288	511,795	\$19,677	5492	520,169	\$31,185	S1 579	532,763	\$11,507	\$583	512,090	\$.19,577	5996	520,574	\$31,185	\$1,579	\$32,763	\$11,507	5583	\$12,090	\$19,677	\$996	S20,574	\$93,554
Chief Program Officer	\$139,725	2%	50% 1	\$1,048	526	\$1,074	\$357	\$10	\$397	\$661	517	\$677	\$1,048	553	\$1,101	\$387	\$20	\$407	\$661	\$33	\$694	\$1,048	\$53	\$1,101	\$367	S20	\$407	5661	\$33	\$594	53,144
Chief Government Officer	\$135,585	1%	50% 0	% 550B	\$13	5521	\$188	\$5	\$193	\$320	S.R.	5378	\$50B	526	5534	\$188	810	\$197	\$320	S16	\$337	5508	S26	\$534	\$188	. S10	\$197	\$320	S15	5337	\$1 525
Chief Executive Officer	\$212,175	194	50% 0	s594	\$15					\$594	515		\$594	\$30	\$624				\$594	\$30	\$624	\$594	S30	5624	7.122		1	5594	530		51,782
Facility Director	\$81.765	2%	50% 1	% S613			\$225	56	\$232	5387	\$10	\$397	5613	\$31	5644	\$226	511	\$238	S387	\$20	\$407	\$613	531	\$644	5226	\$11	\$238	5387	\$20	5407	\$1,840
Maintenance Worker	\$43,748	1			58		S121	62	5124	5207	\$5	5213	5328	S17		\$121	56	\$127	5207	511	5218	\$328	S17 I	5345	5121	56	5127	\$207	S11		\$984
HR Manager	\$77 625	1%	50% 0	5217	\$5		\$80	52	582	\$137	53	\$140	\$217	S11	5228	SBD	54	\$84	\$137	57	. 5144	\$217	\$11	\$228	\$80	SA	584	\$137	S7	5144	\$652
Communications Director	5119.025	1%	50% 0	5333	7		\$123	57	\$126	5211	\$5	\$216	5333	\$17	5350	\$123		\$129	5211	511	\$221	\$333	\$17	\$350	5123		\$129	5211	S11		51,000
Digital Marketing Manager	561,926	1	50% 0	\$ 5173		5178	\$64	52	See	\$109	53	5112	5173	50	5182	564	82	\$68	5109	32	\$115	\$173	92	\$182	554	53	568	5109	56	\$115	
Organi marketing manager	301,320	1	-001-0	7		3170	304		360	3,08		7116	31/2		3,102	405			3.03	*-	9110	3//3			304		300	3103		3113	3,520
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TOTALS	S1 091 254	30754	550% 154	% S113,656	52,841	S116,497	S41,721	\$1,043	542,764	\$71,935	51,798	573 733	S113,656	\$5,754	\$119,410	541,721	\$2,112	543,833	\$71,935	53 642	\$75,576	\$113,656	\$5,754	\$119,410	S41 721	52 112	\$43,833	S71,935	\$3,642	\$75,576	S340,967
FRINGE BENEFIT RATE	36%	l										,							,												
EMPLOYEE FRINGE BENEFI	ITS \$392.851	124.3	700	\$40,916	\$1,023	\$41,939	\$15,020	\$376	\$15,395	\$25,897	\$647	\$26,544	540,916	\$2 071	\$42,987	\$15,020	\$760	\$15,780	525,897	\$1,311	\$27,208	S40,916	\$2,071	S42,987	515 020	5760	\$15,780	\$25,897	\$1,311	527,208	\$122,748
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TOTAL SALARIES & BENEFI	TS 51 484 105	3000	71 A 40 C	5154.577	\$3.854	5158 436	\$56,741	\$1,419	\$58,159	S97 831	\$2,446	\$100 277	\$154.572	57 825	\$162.397	556,741	\$2.872	\$59,613	\$97,831	54 953	5102 784 1	\$154.572	\$7,825	\$162.397	\$56.741	\$2 872	\$59 613	597.831	\$4,953	\$102,784	5463,715
HSa #4		التحضييي		-,04,012	25,004					-21,001	-1,4-0			-1.949			,072	22,010		- 1,500									- 2500.1		nt Date: 1/31/18

Program Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

Nutrition Counseling Operating Expense Detail

	Nutrition Counseling Operating Expense Detail	
TERM: July 1, 2017 to June 30, 2020		
	Year's REVENUE Cost Allocation Year's REVENUE Cost Allocation Year's REVENUE Cost Allocation	TOTAL REVENU
Expenditure Category	Object Front CODE Modified Organia Name CODE Modified Organia Name CODE Modified Organia Name CODE Modified Organia Name CODE Modified Organia Name CODE Modified Organia Name CODE Modified Name Code Name Code	Ingrinal Non- CODB Modified Non Chighel 7/1/17
Rental of Property		
Utilities(Elec., Water, Gas, Phone, Scavenger)	\$2,537 \$83 \$2,650 \$519 \$13 \$552 \$2,018 \$50 \$2,068 \$2,537 \$128 \$2,665 \$519 \$76 \$5.45 \$2,018 \$102 \$2,120 \$2,537 \$128 \$2,665 \$519 \$76 \$5.45	\$2,018 \$102 \$2,120 \$7,511
Office Supplies, Postage		\$1,517 \$77 \$1,594 \$5,721
Building Maintenance Supplies and Repair		
•	\$2,649 \$91 \$2,179 \$746 \$19 \$165 \$2,902 \$73 \$2,915 \$3,649 \$185 \$3,003 \$746 \$39 \$754 \$2,902 \$147 \$3,649 \$3,649 \$5185 \$3,803 \$746 \$508 \$754	\$2,902 \$147 \$3,049 \$10,944
Printing and Reproduction		
insurance	52,785 570 52,856 5569 514 5583 52,217 555 52,212 52,785 5141 52,927 5569 529 5598 52,217 5112 52,329 52,786 5141 52,927 5569 529 5598	52.217 S112 S2.329 S8.358
Staff Training	\$643 \$16 \$559 \$131 \$3 \$134 \$512 \$13 \$525 \$643 \$33 \$576 \$121 \$7 \$138 \$512 \$76 \$338 \$643 \$33 \$476 \$131 \$7 \$138	\$512 \$26 \$538 \$1,929
Staff Travel	\$1,451 \$35 \$1,487 \$197 \$7 \$304 \$1,154 \$29 \$1,180 \$1,451 \$73 \$1,524 \$297 \$15 \$312 \$1,154 \$58 \$1212 \$1,451 \$73 \$1,524 \$297 \$15 \$312	\$1,154 S58 \$1,212 \$4,353
Small Equipment (under \$5,000/tem)	51,409 S35 \$1,444 \$288 \$7 \$785 \$1,121 \$78 \$1,169 \$71 \$1,450 \$288 \$15 \$300 \$1,121 \$57 \$1,178 \$1,490 \$71 \$1,450 \$288 \$15 \$300	\$1,121 S57 S1,178 S4,227
Rental of Equipment		
SUBCONTRACTORS Descriptive Title		1 1
<u>a</u>		
6		
d		
e		
OTHER		1 1
Outside Services	55,140 5129 55,269 51,051 526 51,077 54,089 5102 54,191 55,140 5260 55,400 51,051 553 51,104 54,089 5207 54,296 55,140 5260 55,400 51,051 553 51,104	\$4,089 \$207 \$4,296 \$15,420
Grant, Volunteer and Client Costs		S10,728 S543 S11,271 S40,452
Telephone Fees, Dues, Advertising	\$1,244 \$31 \$1,275 \$254 \$5 \$260 \$990 \$25 \$1015 \$1244 \$63 \$13,207 \$254 \$513 \$267 \$990 \$50 \$1,040 \$61,244 \$63 \$1,307 \$254 \$13 \$267 \$990 \$50 \$1,040 \$1,244 \$60 \$1,307 \$254 \$13 \$267 \$1,445 \$10,445	\$990 \$50 \$1,040 \$3,732 \$1,187 \$60 \$1,247 \$4,476
Other Operating Costs		\$1,914 \$97 \$2,011 \$10,608
TOTAL OPERATING EXPENSE	\$39,277 \$382 \$40,259 \$8,978 \$223 \$9,151 \$30,349 \$7,59 \$31,108 \$39,277 \$1,988 \$41,765 \$8,928 \$452 \$9,380 \$30,349 \$1,536 \$31,885 \$39,277 \$1,988 \$41,265 \$8,928 \$452 \$9,380	530,349 \$1,536 \$31,885 \$117,831
TOTAL OPERATING EXPENSE KByrs	\$117.831 \$4.959 \$122.790	
HSA #5		Document Date: 1/31/16

Appendix B, Page 6 Document Date 1/31/18

Program Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

ease from original
Original \$584,300
Tahir 1/5/18 \$598,908
% Increase 2 5001%

HACCP Kitchen Monitoring Salaries & Benefits Detail

Figure Transferry Total No. Figure Total No. Figure Total No. Figure Total No. Figure	TERM: July 1, 2017 to June 30, 2020																																
## PACH Fall	354 1, 2017 10 3510 20. 2020				tinn	17-6/30/18	風機を対し	ATTENT.							7/1/18-8/30/19	FEDERAL SEC	38 <u>483</u> 54436										1						
POSITION TITING Interference I	<u> </u>	Agendy T	stats	For HSA	ш. Р	rocram		and they	1,7429.04	REVENUE C	ost Allocation:	10 10 20 20	\$4.50 miles	100	Program		1,41,51,114	gray Operation	REVENUE CO	st Allocation:	PARKENTS.	(A = 85°a)	21 4 4 4 1 1 1 1 2 2 4	Program	2.5 (9.12)	\$100 MONEY	12.1	REVENUE O	Cost Allocation	S. 1000			Revenue
Detail of Members SAARZ3 100% 200% 200% 518,085 5494 519,090 5202 586 5190 518,085 5300 519,025 5222 513 5285 518,072 5494 519,085 5300 519,025 5222 513 5285 518,072 5494 531,085 5300 519,025 5222 513 5285 518,072 5494 531,085 5300 519,025 5222 518,000 5224 5222 522	1.	TimeSalary			ste Bu	udgeted	CODB Modification	Budgeled				Original Non- HSA-DAAS			Budgeled	CODB Modification	Budgeted	HS.A	CODB Modification	HSA-	Onginal Non- HSA-DAAS	CODB Modification	Modified Non HSA-DAAS	Sudgeted	CODB Modification	Budgeted	H.S.A.	CODB Modification	H.S.A	Onginal Non- HSA-DAAS	CODB Modification		Onginal
Separate Delecies 562,488 0.0% 20% 20% 524,488 5312 512,288 512,288 548,577 512,288 518,089 530,512,512 518,089 518,	Director of Nutntion	594,823	100%	20% 2			5474	\$19.439	\$252	\$6	\$259	\$18,712	\$468	\$19,180	\$18,965	5960	519.925	\$252	S13	5265	\$18,712	5947	\$19,660	\$18,965	\$960	\$19,925	S252	S13	5265	\$18,712	5947	\$19,660	\$55,894
Register Disease \$82,385 100% 20% 20% \$12,474 \$312 \$12,726 \$156 \$4 \$170 \$12,208 \$32,856 \$12,474 \$591 \$13,105 \$166 \$8 \$176 \$12,207 \$12,008 \$13,205 \$12,008 \$18,00		\$62,488	100%	20% 2			\$312		\$166	54		\$12,332		\$12,640	\$12,498			\$166	\$8	\$174	\$12,332	5624	\$12,956	512,498	5633	\$13,130	\$166	58	S174	512,332	5624	\$12,956	\$37,493
Chef Depart Officer \$139,755 24 20% 0% \$419 \$10 \$400 \$56 \$50 \$56 \$413 \$510 \$420 \$549 \$51 \$540 \$56 \$50 \$55 \$543 \$521 \$540 \$56 \$50 \$55 \$543 \$521 \$540 \$56 \$50 \$55 \$543 \$521 \$540 \$56 \$50 \$55 \$543 \$521 \$540 \$56 \$50 \$55 \$540 \$56 \$50 \$55 \$540 \$56 \$55 \$540 \$56 \$55 \$540 \$56 \$55 \$540 \$56 \$56 \$540 \$56 \$56 \$540 \$56 \$56 \$540 \$56 \$56 \$540 \$56			100%	20% 2	0%	512,474	5312	512,786	\$156	54	\$170	\$12,308	\$308	512,616	\$12,474	5631	\$13,105	5166	58	5174	\$12,308	\$623	512,931	\$12,474	5631	\$13,105	\$166	58	\$174	\$12,308	\$623	\$12,931	537,421
Chef Executer Officer \$12,956 184 20% 0% \$220 55 \$309 \$3 \$50 \$3 \$500 \$5 \$520 \$500 \$510 \$520 \$510 \$520 \$510 \$520 \$510 \$520 \$510 \$520 \$510 \$520 \$510 \$520 \$510 \$520 \$520 \$510 \$520 \$5	Chief Program Officer	\$139,725	2%	20%	0%	5419	\$10	\$430	\$6	50	56	\$413	\$10		S419	521	5440	\$6	50	\$6	5413	\$21	\$434	5419	\$21	\$440	56	so	56	5413	521	5434	\$1,258
Facility Operator S81,765 245 200 09 5246 58 5251 53 50 53 5242 56 5248 5248 5248 5248 5248 5248 5248 5248		\$135,585	1%	20%	0%	5203		\$208	53	so	\$3	S200	\$5	\$205	\$203	510	\$214	53	SO.	_53	\$200	510	\$211	\$203	S10	5214	\$3	SD	53	\$200	510	5211	\$610
Maintance Worker S43,746 24 204 074 513 53 5135 52 50 52 5120 53 5131 53 5132 53 533 52 50 52 5120 53 5132 533	Chief Executive Officer	\$212,175	1%	20%	0%	5238		S244				5238	·	5244	\$238	. S12	5250				\$238	\$12	S250	\$238	512	5250				\$238	S12	5250	\$713
HR Manager 577,625 1% 20% 0% 587 32 586 51 50 51 586 52 588 587 54 551 51 50 51 586 54 590 526 Communications Director 511,0025 1% 20% 0% 5133 53 5137 52 50 57 5131 53 5135 5133 57 5140 52 50 57 518 518 5133 57 5140 52 50 57 518 518 510 518 518 518 518 518 518 518 518 518 518	Facility Director	\$81,765	2%	20%	0%	5245	56	S251	\$3	50	\$3	\$242	56	\$248	S245	512	5258	\$3	S0	53	5242	512	\$255	\$245	\$12	\$258	S3	so	\$3	\$242	512	\$255	\$736
Communications Directory 5119,025 154 20% 0% 5133 33 5137 52 50 52 5131 53 5135 57 5140 52 50 52 5131 53 5132 540 540	Maintenance Worker	543,748	2%	20%	0%	\$131	53	S135	S2_	50	\$2	5129	\$3	5132	\$131	\$7	5138	52	SO		\$129	\$7	\$136	5131	57	\$138	\$2	SO.	52	5129	57	\$135	5394
Digital Manager Set 1,505 194 20% 098 569 32 571 51 50 51 568 52 570 560 54 572 510 560 52 570 560 54 572 510 560 51 560 51 560 52 570 560 54 572 520 547,641 5502 530 510 544,650 51,721 545,652 51,307 546,650 52,271 547,131 545,652 51,307 544,650 51,722 540,660 540,66	HR Manager	S77,625	1%	20%	0%	587	S2	589	\$1	so	51	\$86	52	\$88	S87	54	\$91	\$1	SO	51	382	54	590	\$87	\$4	591	51	\$0	\$1	SES	54	590	\$261
TOTALS \$1,091,254 307 120% 61% \$46,569 \$507 \$51,377 \$46,599 \$5072 \$15 \$5677 \$44,860 \$51,122 \$46,982 \$45,462 \$52,302 \$47,764 \$5002 \$380 \$51,22 \$46,860 \$52,271 \$47,331 \$45,462 \$52,302 \$47,764 \$5602 \$380 \$5832 \$44,860 \$52,271 \$47,331 \$336,37 \$46,569 \$3918 \$47,481 \$48,482 \$	Communications Director	\$119,025	1%:	20%	0%	S133	S3	\$137	52		S2	5131		5135	\$133	57	5140	S2	so	52	5131	S7	5138	\$133	\$7	\$140	S2	so	52	\$131	57	5138	5400
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,	Digital Marketing Manager	\$61,926	1%	20%	0%	569	\$2	571	S1	.50	S1	\$68	S2	\$70	S69		\$73	S1	50	51	868	53	\$72	\$59	Ş4	573	51	50	51	568		572	\$208
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,						I																			Ĺ								
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,					-																			L									
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,										ļ															 								
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,				-	-+-																				f			 					
FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS \$192,851 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$816 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,150 \$818 \$16,967 \$16,366 \$829 \$17,195 \$217 \$11 \$12.00 \$16,000 \$16,				_	_														-														
EMPLOYEE FRANCE BENEFITS \$192,851 57 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,100 \$816 \$16,967 \$16,366 \$828 \$17,195 \$217 \$11 \$2275 \$16,150 \$818 \$16,967 \$49,06	TOTALS :	\$1,091,254	3 07 2	20% 6	1%	\$45,462	\$1,137	\$46,599	\$602	\$15	S617	\$44,860	\$1,122	545,982	\$45,462	\$2,302	547,764	\$602	S30	5832	544,860	52,271	\$47,131	545,462	52,302	547,764	\$602	530	5632	\$44,860	\$2,271	\$47,131	\$135,3*
EMPLOYEE FRANCE BENEFITS \$192,851 57 516,366 \$409 \$16,776 \$217 \$5 \$222 \$16,150 \$404 \$16,563 \$16,366 \$829 \$17,195 \$217 \$11 \$228 \$16,100 \$816 \$16,967 \$16,366 \$828 \$17,195 \$217 \$11 \$2275 \$16,150 \$818 \$16,967 \$49,06	EDINICE DENEET DATE	269			- [- (ſ	- 1										ſ							ĺ	
			54.0	AC 5.63	::l	S16 366	5409	\$16,776	\$217	\$5	S222	\$16,150	5404	\$16,553	\$16,366	5829	\$17,195	\$217	S11	5228	\$16,150	\$818	\$16,967	\$15,366	\$829	517,195	\$217	S11	5225	\$16,150	\$815	\$16 957	549,01
TOTAL CHI ADDICE DENDETTE \$1,000.000 \$50,0					7																												
	TOTAL SALARIES & BENEFITS	\$1,484,105	(200 kg	906 ara		561.829	\$1,546	\$63.374	\$819	520	5839	561.010	\$1,525	\$62,535	S61,829	\$3,130	\$64,959	\$819	541	\$850	\$61,010	\$3,089	564.099	\$51,829	53,130	\$64,959	5819	S41	S860	\$61 010	53.089	\$84.099	S185.486
TOTAL SALARIES & BENEFITS for	TOTAL SALARIES & BENEFITS for				32	- CAU., UAS	5.340]	200,012	3013	320 1	3000	201,010	41,020		301,029	-2,100 1	794,555	30.10		-90,50		30,000			-0,700		3013						
M S A Program Cyn 18 S A 88 Document Date: 100		\$185,486			22									1										L	<u> </u>								et Date: 1/1/11

Appendix B, Page 8 Occurrent Date: 1/31/18

| 17/18 Increase from original | 18/19 Increase from Modified 17/18 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not Increase from 19/19 | 18/20 does not

Program: Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

Site or Route Monitoring Salaries & Benefits Detail

FERM: July 1, 2017 to June 30, 2020	-			17	/1/17-6/30/18	ED FEET MEDINES	25949505.6							7/1/18-6/30/19	s coverse con	Syrejakster							7/1/19-6/30/2	no-12200000	12X (15X 93X 93X						7	/h/17 to 6
	- Agency To	tats	For HSA P		or HSA Program				REVENUE	Cost Allocation;			12 - 122	For HSA Program			1 (1)	REVENUE CO	of Altocation.	7 7 T. 35	1,110		For HSA Progras		3 - 3 - 7 - 7	1/31 Payers	REVENUE C	ost Allocation.				Total R
	Annual Full TimeSalary	Total		djust	Original Budgeted	CODB	Modified Budgeted	Original H.S.A	CODB	Modified H.S.A.	Original Non-HSA-	CODE	Modified Non-HSA-	Original Budgeted	CODB	Modified Budgeted	Original H.S.A	CODB	Modified H.S.A	Original Non-HSA-	CODB	Modified	Original Budgeted	CODB	Modified Budgeted	Original H.S.A	CODB		Original Non-HSA-		Modified Non-HSA-	
POSITION TITLE		% FTE	FTE		Salary	Modification	Salary	DAAS	Modification	DAAS	DAAS	Modification	DAAS		Modification		DAAS	Modification	DAAS	DAAS	Modification	DAAS		Modification		DAAS	Modification	DAAS		Modification		Orlo
rector of Nutrition	\$94,823	100%	5%	5%	\$4,741	\$119	\$4,860	\$1,009	\$25	\$1,035	\$3,732		\$3,825	54,741	\$240	\$4,981	\$1,009	5 51	\$1,061	\$3,732	\$189	\$3,921	\$4,741	\$240	\$4,981	\$1,009	\$51	\$1,061	\$3,732	\$189	\$3,921	51
gistered Dietician	\$62,488	100%	5%	5%	\$3,124	\$78	\$3,203	\$666	\$17	\$682	\$2,459	\$61	\$2,520	\$3,124	\$158	\$3,283	\$666	\$34	\$699	\$2,459	\$124	\$2,583	\$3,124	\$158		\$666	\$34	2699	\$2,459	5124		-
gistered Dieticlan	\$62,369	100%	5%	5%	\$3,118	\$78	\$3,196	\$564	\$17	\$680	\$2,455	\$61	\$2,516	\$3,118	\$ 158	\$3,276	\$664	\$34	\$697	\$2,455	\$124	\$2,579	\$3,118	\$158	\$3,276	\$664	\$34	\$697	\$2,455	5124	\$2,579	
ief Program Officer	\$139,725	2%	5%	0%	\$105	\$3	\$107	522	51	\$23	\$ 83	\$2	\$85	\$105	\$5	\$110	\$22	\$1	\$23	\$83	S4	\$87	\$105	\$5	\$110	\$22	\$1	\$23	\$83	\$4	\$87	
iel Government Officer	\$135,585	1%	5%	0%	\$51	\$1	\$52	\$11	\$0	\$11	\$40	\$1	\$41	\$51	\$3	\$53	\$11	51.	\$12	\$40	\$2	\$42	\$51	53	\$53	\$11	S1	512	\$40	\$2	\$42	
ilef Executive Officer	\$212,175	1%	5%	0%	\$59	51	\$61				\$59	- \$1	\$61	\$59	\$3	\$62				\$59	\$3	562	\$59	\$3	\$62				\$59	\$3	\$62	
cility Director	\$81,765	2%	5%	0%	\$61	\$2	\$63	\$13	50	513	\$48	\$1	\$49	\$61		\$64	\$13	\$1	\$14	\$48	52	\$51	\$61	5 3	\$64	\$13	S 1	\$14	\$48	\$2	5 51	
intenance Worker	\$43,748	2%	5%	0%	\$33	51	\$34	\$7	50	57	\$26	\$1	\$26	\$33	52	\$34	57	50	57	\$26	\$1	\$27	\$33	52	\$34	\$7	50	57	\$26	51	\$27	_
R Manager	\$77,625	1%	5%	0%	\$22	51	\$22	. 55	\$0	\$5	\$17	\$0	\$17	\$22	\$1	\$23	S 5	\$0	\$5	· \$17		\$18	\$22	51	\$23	\$5	50	\$5	\$17	5 1	\$18	ــــــــــــــــــــــــــــــــــــــ
ommunications Director	\$119,025	1%	5%	0%	\$33	\$1	\$34	57	\$0	57	\$26	51	\$27	533	\$2	\$35	57	50	57	\$26	51	\$26	\$33	\$2	\$35	\$7	\$0	\$7	\$26	51	\$28	
gital Marketing Manager	\$61,926	1%	5%	0%	\$17	50	\$18	54	50	\$4	\$13	\$0	\$14	\$17	51	\$18	\$4	\$ 0	54	\$13	51	\$14	5 17	\$1	\$18	\$4	\$0	54	\$13	S1	514	
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OTALS	\$1,091,254	307%	55%	15%	\$11.366	\$284	\$11,650	\$2,408	560	\$2,468	\$8,958	\$224	\$9,182	\$11,366	\$575	\$11,941	\$2,408	\$122	\$2,530	\$8,958	\$453	\$9,411	\$11,366	\$575	\$11,941	\$2,408	\$122	\$2,530	\$8,958	\$453	\$9,411	\$3
]																										j
INGE BENEFIT RATE	36%	0245	NEW YORK	incus!		_	T																	\$207	\$4.299	\$867	\$44	\$911	\$3,725	4400	\$3,388	<u> </u>
PLOYEE FRINGE BENEFITS	\$392,851	executed?	2220117	100 T	\$4,092	\$102	\$4,194	\$867	\$22	\$889	\$3,225	\$81	\$3,305	\$4,092	\$207	\$4,299	\$867	\$44	\$911	\$3,225	\$163	\$3,388	\$4,092	\$207	34,299	3867	344	3911	33,225	a 163 (*2,365	16
TAL SALARIES & BENEFITS	\$1,484,105	25(4:08)	407.0	1200	\$15,457	\$386	\$15,844	\$3,275	\$82	\$3,357	\$12,182	\$305	\$12,487	\$15,457	\$783	\$16,240	\$3,275	\$166	\$3,441	\$12,182	\$617	\$12,799	\$15,457	\$783	\$16,240	\$3,275	\$166	\$3,441	\$12,182	\$617	\$12,799	54
TAL SALARIES & BENEFITS for		100		0.00																												í –
S Program x3yrs A #8	\$46,372	1200000	BECH LASSES	2000011		<u> </u>								ئـــــــــــــــــــــــــــــــــــــ										L							Document	t Date

Appendix B. Pa

Program: Nutrition Compliance for ENP+ Indicate HDM or Congregate (Same as Line 9 on HSA #1)

HSA #10

Menu Planning Salaries & Benefits Detail July 1, 2017 to June 30, 2020 7/1/18-6/30/19 Britis-trinit 77/19-6/30/20 771/17 16 6/30/2 Agency Totals :: For HSA Progra HSA Program REVENUE Cost Allocation REVENUE Cost Allocation Original Budgeted Salary Modified Budgeted Salary Original H.S.A.-DAAS Modified H.S.A.-DAAS Ongmai Budgeted Salary Modified H S A.-CODE CODE CODE CODB CODB CODB CODE TimeSalary Total % Adjuste for FTE FTE % FTE d FTE HSA-DAAS Modelication DAAS HSA-DAAS DAAS POSITION TITLE Modification Modification 594,823 100% 20% 20% 5960 S19,925 \$280 S294 S18,684 5945 519,630 \$18,965 S960 S19,925 \$280 S294 518,684 \$19,630 \$56,894 518,965 \$19,439 S287 S18,684 \$467 \$19,151 \$18,965 514 Director of Nutrition 5474 \$280 57 __S14 \$185 \$12,313 \$12,936 537,493 Registered Dietician \$62,488 100% 20% 20% \$12,498 5312 512,810 \$185 55 5189 \$12,313 S306 S12 621 \$12,498 \$633 513,130 _S185 59 5194 \$12.313 \$623 \$12,936 \$12,498 5633 513.130 \$9 S194 5623 Registered Dietician 562,369 100% 20% 20% \$12,474 5312 \$12,786 5185 \$189 \$12,289 5307 512,596 \$12,474 \$631 \$13,105 5185 S9 \$194 \$12,289 5622 \$12,911 \$12,474 5631 \$13,105 \$185 59 5194 \$12,289 5522 \$12,911 537,421 \$139,725 2% 20% \$419 510 5413 \$10 \$423 5419 5440 5413 5434 \$419 \$440 \$413 5434 51,258 Chief Program Officer \$211 Chief Government Office \$135 585 1% 20% 5203 S208 so i 5200 520 5203 \$10 \$214 \$200 S10 \$211 \$203 510 \$214 so \$3 5200 S10 5610 Chief Executive Officer \$212,175 1% 20% \$238 5244 5238 \$244 5238 S12 \$250 5238 512 5250 \$238 512 5250 5238 512 \$250 5713 Facility Director 581,765 2% 20% \$245 S251 \$241 5247 S245 \$12 \$258 SO. \$241 S12 S253 \$245 S12 S258 SO 54 5241 S12 \$253 \$736 \$136 \$136 543,748 2% 20% 5131 \$135 \$2 \$129 5132 S131 57 \$138 52 50 \$2 \$129 \$131 \$138 \$0 \$129 5394 Maintenance Worker \$77,625 so \$86 \$90 591 **S1** \$86 590 \$261 1% 20% 0% Saz 52 589 51 50 586 588 \$67 \$91 _sa7 HR Manager Communications Director 5119,025 1% 20% 5133 \$137 SO S131 5135 5133 57 5140 \$2 50 52 \$131 57 \$138 5133 S140 \$0 \$2 \$131 5138 \$400 1% 20% S71 568 559 \$73 50 51 568 572 _569_ 573 \$72 5208 Digital Marketing Manager ######## 307% 220% 615 5 45, 463 \$703 \$44,793 TOTALS FRINGE BENEFIT RATE S253 S16,126 \$241 \$6 \$247 \$16,126 \$403 \$16,529 \$16,366 \$829 \$17,195 \$241 \$12 \$253 \$16,126 \$816 \$16,942 \$16,366 EMPLOYEE FRINGE BENEFITS S392 851 \$16,366 5409 516,776 nomenous . 523 5933 560,919 \$1,523 \$62,442 S3,130 S64,959 S910 S46 5956 \$60,919 \$3,084 \$64,003 561 829 53 130 \$64 959 5910 \$955 \$60.919 \$3.084 \$64.003 561,829 \$185,486 TOTAL SALABIES & SENERITS 561,829 \$1,546 \$63,374 \$910 \$185,485

17/18 increase from original Original Tahir 1/5/18 % increase

2544.300 | Workers from Modified 17/18 | 19/2/0 dress, sing increases from 18/19 | Modified 17/18 | S198.500 | Alexander 18/19 | S18.500 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/19 | Alexander 18/

Program, Autritori Complianos for ENP- indicate HDM or Congregate (Same as Line 9 on HSA #1)

Annual & Quarterly HDM Intake and Assessment Salaries & Benefits Detail

1000	2										Annual & L	Annuzi & Quarterly HDM intake and Assessment Salaries & Benefits Detail	ntake and Asse	ssment Salar	ries'& Beneli	is Detail													
JOS S SOUR SO SOUR SE SON			Thirt assette Towns	0	8 STATES							THE EGOTS [SACTORED OF	Spinister and Spinish						02028-8H77-1	A ROPE BY MADE		15					E	20039 at 711111
	Agency Tobals For His	SA Program Ft	For HSA Program For FSA Program	The second second second	Comment of the comment	100	REVENUECA	REVENUE Cost Aflocation;			-	For HSA Program			ű	SEVENIAE COST A	Alocation			For HSA Program	æ	100		REVENUE	Cost Allocation			г	Total Remanue
POSITION TITLE	Θ. μ	Adjuste		CODB Modification Br	Modified Budgeted Salary	Original H.S.A. DAAS	CODB	Modified H S A -	Onginal Non- HSA-DAAS	CODB P	Modified Non-HSA- DAAS Bu	Original Budgeted Salary	CODB Modification Bud	Modeled Budgeted Salary	Ongenal HSA. DAAS	CODB H	Modified H.S.A. Origin DAAS HSA.	Original Non- CODB HSA-DAAS Modification	Modified DASA Shon DASS		CODB	Modified Budgeted Salary	Original H.S.A	CODB	Modified H.S.A	Onginel Non-	CODB	Modified Non-HSA. DAAS	Ondinal
Director of Social Workers	\$103,679 100% 100%	100%		т. Т	5106,476	\$40,546	\$1014	Н	\$62,333	88		1		\$109.138	9	Ш		263,333	S3.206 S66,540	0	ш		Ш	-		Seguro	53,236	566,540	\$311,638
Social Worker	S48 645 100% 100%	2003	548,545	\$1,216	549,861	518,987	SA75	519.462	579 658	5741	230,400	S48 645	52.463	\$51 108	518,987	1965	519,948 5.	S 859 625	51,501 S31 160	548,645				1963	\$19,948	529,558	51,501	531,160	\$145,936
Social Worker	\$53.620 100% 100%	* 100%	553,620	51,346	\$55,166	521 007	\$252	521,532	532,813	2820	533,633	553,820	52,725	556 545	521,007	\$1,063		\$32,813	\$1,661 \$34,474	74 \$53,820	52,725	\$56.545	521,007	ľ	522 071	\$32.813	21.861	534,474	\$161,460
Social Worker	\$48,545 100% 100%	100%	\$48,645	51,216	\$49,861	\$18,967	5475	519,467	\$29,658	5741	230,400	\$48.645	52,463	551 108	\$18,987	1965			\$1.501 \$31,160				Ш			Ц	10515	531,160	5145,936
Social Worker	\$53,620 100% 100%	700X	553 820	\$1,348	\$55,166	521,007	\$255	521.532	\$32.813	2820	533,633	553,820	52,725	\$56.545	521,007	51,063	\$22,071	\$32,613	51 661 534 474		52,725	\$56,545	521,007	51,063	170,222	532,813	199'15	574.474	\$161.450
Social Worker	\$54.377 100% 100%	* *001	254.377	51,359	\$55,737	527,725	15331	\$21,755	\$33,153	\$282	535,587	254.377	52,753	021 728	\$21.22	\$1,074	S 252.238	\$ 65,625	\$1,678 \$34,831	31 554.377	52,753	257,130	32,122	51,074	\$22.239	533 153	51,678	S24.631	\$163 132
Social Worker	\$50.715, 100%, 100%,	3,003 3,003	\$50,715	51,269	\$51,963	\$19,795	\$495	570,280	\$30,920	S773	531,633	\$50,715	\$2,567	553,762	519,795	\$1,002	SZ0,797 ST	S20,920 S	\$1,565 \$32,486	\$17.055	52,567	553,787	52 519,795	\$1,002	520,797	S30.920	\$1,565	532,486	\$152,145
Social Worker	SS1,750 100% 100%	1003	551,750	51.294	\$53,044	520 198	\$505	\$20,703	231 552	5789	\$32,340	551,750	52,620	554.370	\$20.198	\$20.18	\$21.221	\$ 255.155	\$1,597 \$33,149	951,750	52,620	\$54,370	520 198	51,023	122 125	\$31,552	\$1,597	533,149	\$155,250
Social Worker	S54,855 100% 100%	1003	554 855	S1.371	556,227	521411	5535	521 945	533 444	8838	234,281	254,865	m'zs	\$57,632	521.411	\$1.084	SZ2,456	SZ3 444 S	\$1,693 \$35,138	38 855	52.777	\$57,632	32 521.411	\$1,084	\$22.485	\$33.444	\$1,693	SZ5 138	\$164 566
Social Worker	\$57,275, 100%, 100%	100%	\$57,275	23,682	\$69.957	826 258	\$656	526.915	\$41.017	\$1,025	542,042	\$57,275	53,406	570,681	526 258	\$1,379	\$ 885,728	541,017 5.	52,076 543,093	33 \$67,275	\$3,406		31 526,258	3 51,329	527,588	541,017	52,076	\$43,093	5201,825
Social Worker	\$48,061 100% 100%	100%	546.081	\$1,202	S48.784	518,767	\$469	519,236	516,623	\$733	\$30,048	548,081	22.634	315,022	518,767		519,717 52	\$ 315 \$	\$1.484 \$30,799	548,081	52,434	550,516		2950	519,717	\$29,315	51,484	S20 799	5144,244
Social Worker	\$29.867 100% 100%	%001 %	529 867	5747	\$30,614	\$11,657	1625	511,949	\$18 210	\$455	516,665	529,867	51515	521,379	231 657	Ц	512,246 51	518,210			,		79 511,657		\$12,248	518.210	22.65	519,132	589,602
Social Worker	SS1 077 100% 100%	W-001	251,077	51,277	\$52,354	519 937	298	570,435	531 141	8778	\$19.18	251,077	52,586	553,663	519,937	51,009	520 946 52	531,141 5	51,576 532,717	71 \$51.077	52,586	\$53,663	519,937	51009	520.946	235 141	51576	5717	\$153 232
Chief Program Officer	S139.725 774 100%	*	\$9,082	1225	\$9,309	53,544	589	52,633	55,538	\$138	35,676	29,082	5480	59,542	53.544	8178	53,724	85,538	5280 55,618	29,082	9575	59,542	12 S3 544	5173	\$5,724	\$5,538	\$280	\$5,818	\$27.246
Chief Government Officer	S135,585 3% 100%	7	54.407	5110	54.517	\$1,720	SA3	\$1.763	S2 587	292	22,754	20 407	8223	X 530	\$1.720	287	51,807	52,687	5136 52,823	54,407	8223	54,630	022 23	287	\$1,807	57,587	5136	52,823	213.220
Chef Executive Officer	ACO1 25 24 100%	ř.	11152	8215	36,306				25.177	8129	SS,306	55.177	2525	SEP*5S	1			25,177	SZ62 SS,439	771.22		\$5,439	65			55,177	2362	\$5,439	15,531
Facility Director	S81765 7% 100%	ž.	\$5,315	\$133	\$5,448	\$2,074	252	52,126	53,240	ŝ	122.03	\$5,315	6925	\$5,584	\$7.074	\$105	52,179	23,240	5164 53,404	55,315	5,569	\$5,584	\$2,074	2010	SZ 179	\$3,240	5164	20	\$15,944
Mantenance Worker	543,746 7% 100%	*	27, 844	172	52,315	51,110	828	\$1.137	\$1,734	243	21.777	\$2,844	2745	52,968	51,110	326	51,166	51,734	588 51,822	22 52 644	5144	\$2,986	51,110	956	51 166	\$57.13	183	\$1.622	188.83
HR Manager	\$77.625 274 100%	Ž.	51,894	à	\$1.941	\$738	518	8272	\$1.155	623	51.764	51,894	88	51,980	82.28	537	STTT	53, 155	556 51,213	3 51 694	596	51,990	5739	237	tres	\$1.155	Ħ	51,213	25.68
Communications Director	\$119.075 2% 100%	*	NO6,52	\$73	77872	51,134	825	51.162	51,770	3	\$1,815	\$2,904	5147	53.051	51.134	257	51 191 5	81.770	590 51,860	22,904	5147	150.63	51 134	252	\$1.191	51.770	955	\$1,860	58.71
Digital Marketing Manager	\$61.926 2% 100%	×	51511	803	51549	2590	515	\$605	1282	223	7755	51,511	97.5	\$1.587	2590	ŝ	0295	5351	\$47 5968	\$1511	978	\$1,587	2590	92	2820	1265	5	2368	24.533
		1		1						1		-	-		1		1	-									1		7
TOTALS	\$1.588.382 present appear	1333%	5749 942	\$18,749	\$769.691	\$280,693	57,268	136 /825	\$459.249	511.482	5470,730	5749 942	537,966	5787 907	2590 693	\$14,716	5305,405	\$459,249 52	S23,249 S482,498	98 5749,942	2 537,966	5787,907	07 \$290,693	3 \$14,716	\$305.409	\$455,249	\$25.528	5482,498	52,249,625
FRINGE BENEFIT RATE	36%													,					!							ļ			
EMPLOYEE FRINGE BENEFITS	5571,818		6269 625	86.750	\$275,729	\$104,649	57,616	\$107,266	\$165,330	54.133	\$169,463	8269 6328	\$13.668	5283 647	S104,649	\$ 352.28	\$109,947	\$165,330 \$8	58370 5173 699	5269373	\$13,668	5283,647	5104,649	\$5,296	\$109,947	\$165,330	58,370	\$173,699	5809,937
											1																		
TOTAL SALARIES & BENEFITS TOTAL SALARIES & BENEFITS for HISA	52,150,200	1	51 019 921	525 499	\$1,045,420	\$395,342	\$3,684	\$405,226	\$624,578	\$15,615	5640,193	51,019,921	\$55,633	\$1 071 554	5395,342	\$ \$10,002	S415,357 S62	S624,578 S31	\$31,619 \$656,197	51,019,921	551,633	\$1,071,554	\$395,342	\$20,014	5415,357	\$624,578	531,619	2626 197	\$3,059,763
Program s263 HSA#12	53,059,763																											Document	Document Date: 105018

Appendix B, Page 13

17/16 Increase from ongresi
Organia
SS84,300
Modified 17/16
SS98,908
SS14,800
SS14,800
SS14,800
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SS14,800
SS14,800
SS14,800
SS14,800

Program Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

HDM Assessment Operating Expense Detail

	and exchanging
TERM: July 1, 2017 to June	30 2020

Joh/1, 2017 to June 30, 2020 at a 11-32	Year 1 Original 71/77- 6/30/18	CODS Modification 7/	Modified	Original	REVENUE C	ast Allocation Modified H.S.A.	Original Non-	CODB	Modified Non HSA-DAAS	Year 2 Orginal 7/1/18 brachie	CODB Modification	Modified 7/1/16-8/30/18	Original H.S.A. DAAS	REVENUE C	Modified	Onginal Non- HSA-DAAS		Modified Non	Year 3 Original 7/1/19 8/20/20	CCDS Modification	Modified 771/19	Original	REVENUE Co CODS Modification H	Modified	Onginal Non- HSA-DAAS		Modified Non	TOTAL REVENUE Original 7/1117 to
Expenditure Category	O'SUFIG.	(vocestation : 11	in/agains	HSA-DAAS	Medialica	HSA	HSA-DAAS	MOGRICATION	HSA-DAAS	COURTS	Woodscanon	10/16-01/2018	H.S.AUAAS	MOGRICATION I	15 AUAAS	HSA-DAAS	Woolingaridi	MSA-DAAS	03420	" widouscenou "	6/30/20	HS.ADAAS	MOCALCATION P	SA-UNS	HOM-DAAS	Modelication	HSA-DAAS	6/30/20
Rental of Property																									S6 743			
Utilisies(Elec, Water, Gas, Phone, Scavenger)	\$10,994		S11,269	54,251	S106	S4,357	55,743	\$169		\$10,994	S557	\$11,551	\$4,251	5215	\$4.466	\$6,743	\$341	\$7,084	\$10,994	\$557	<u>\$11,551</u>	\$4,251	5215	S4,466		5341	\$7.084	532,982
Office Supplies, Postage	\$8,263	\$207	S8,470	\$3,195	\$80	\$3,275	\$5,068	\$127		58,263	\$418	\$8,681	\$3,195	\$162	\$3,357	\$5,068	\$257	\$5,325	\$8,263	\$418	58,681	\$3,195	S162	<u>\$3,357</u>	\$5,068	\$257	\$5,325	524,789
Building Maintenance Supplies and Repair	\$15,808	5395	S16,203	S5 113	\$153	55 266	S9 695	5242	\$9,937	\$15,808	\$800	\$16,608	55 113	\$309	\$6,422	59,695	5491	510,186	\$15,808	5800	\$16,608	\$6,113	\$309	56,422	59,695	\$491	\$10,186	\$47,424
Printing and Reproduction										 									<u> </u>									
Insurance	512,071		512,373	\$4,668	S117	\$4,785	57,403	\$185		512,071	5611	\$12,682	\$4,668	5236	54,904	\$7,403	\$375	\$7,778	512,071	\$611	512,682	\$4,66B	5236	\$4,904	S7,403	\$375	\$7,778	536,213
Staff Training	56,287	5157	56,444	\$2,431	561	\$2,492	\$3,856	S96		\$6,287	5318	\$8,605	\$2,431	\$123	\$2,554	S3,856	\$195	54,051	\$5,287	5318	56 605	52,431	5123	\$2,554	\$3,856	S195	S4 051	\$18,861
Staff Travel	\$2,784	\$70	52,854	\$1,077	\$27	\$1,104	\$1,707	\$43		52,784	S141	\$2,925	\$1,077	\$55	S1 132	\$1,707	\$86	\$1,793	\$2,784	S141	\$2,925	51,077	555	\$1,132	\$1,707	S86	\$1,793	\$8,352
Small Equipment (under \$5,000/stem)	\$6,108	\$153	\$6,251	\$2,362	\$59	\$2,421	53,745	594	S3,840	55,108	\$309	S6,417	S2,36Z	S120	\$2,482	\$3,746	\$190	\$3,936	\$6,108	5309	56,417	52,362	\$120	\$2,482	\$3,745	\$190	S3 936	\$18,324
Rental of Equipment										<u></u>									L									
SUBCONTRACTORS Descriptive Title a b c										-																		
																			Ĺ									
OTHER				_									_			-			l -									i
Outside Services	522,275	\$557	\$22,832	\$8,614	\$215	S8,829	513,661	\$342	\$14,003	522,275	\$1,128	\$23,403	58,614	S436	\$9,050	S13,661	\$692	S14,353	\$22,275	\$1,128	\$23,403	58,614	\$436	59,050	\$13,661	\$692	S14 353	\$65,825
Grani, Volunteer and Client Costs	\$58,429	S1,461	\$59,890	\$22,594	5565	\$23,159	\$35,835	\$896	\$36,731	\$58,429	\$2,958	\$61,387	\$22,594	\$1,144	\$23,738	\$35,835	\$1,814	537,649	\$58,429	\$2,958	\$61,387	522,594	\$1,144	523,738	\$35,835	\$1,814	537,649	\$175,267
Telephone	\$5,389	5135	\$5,524	52,084	552	\$2,136	\$3,305	583	\$3,386	\$5,389	\$273	\$5,662	\$2,084	\$106	\$2,190_	\$3,305	S167	\$3,472	\$5,389	5273	\$5,662	\$2,084	\$105	\$2,190	\$3,305	\$167	53,472	\$16,167
Fees, Dues, Advertising	\$6,467	S162	\$6,629	\$2,501	\$63	\$2,564	\$3,956	\$99	\$4,065	\$6,467	\$327	56,794	\$2,501	5127	52,628	\$3,966	\$201	\$4,167	\$6,457	\$327	56,794	\$2,501	\$127	\$2,628	\$3,956	\$201	S4 167	519,401
Other Operating Costs	\$15,241	\$381	\$15,622	\$4,993	S124	\$5,117	\$10,248	S256	\$10,504	\$15,241	\$771	\$16,012	54,993	5252	\$5,245	510,248	\$519	\$10,757	\$15,241	\$771	\$16,012	\$4,993	S252	\$5,245	510,248	\$519	510 767	\$45,723
TOTAL OPERATING EXPENSE TOTAL OPERATING EXPENSE X3yrs	\$170,116 \$510,345	\$4,253 \$21,476		\$64,883	\$1,822	\$66,505	\$105,233	\$2,631	\$107,864	\$170,116	\$8,612	\$178,728	\$64,883	\$3,284	\$68,167	\$105,233	\$5,327	\$110,560	\$170,116	\$8,612	\$178,728	564,683	\$3,284	568,167	\$105,233	\$5,327	\$110,560	\$510,34

17/16 Increase from original Original S584,300 Modified 17/18 S586,908 S584,300 Modified 17/18 S586,908

Program: Nutrition Compliance for ENP- Indicate HDM or Congregate (Same as Line 9 on HSA #1)

TERM: July 1: 2017 to Juine 30, 2020

July 1: 2017 to June 30, 2020																								1
Expenditure Category Rental of Property	Year 1 Original 7/1/17- 6/30/18	Modified CODS 76/71 Modification 6/39/18	Original CO H.S.ADAAS Models	Non-HSA- DAAS N	CODB Modifier		ial S- COE Nocilia	Modified 35 77.116- ston 6730/19	Onginal H S A - DAAS	CODB Modification	Modified H.S.A DAAS	Non-HSA- DAAS	CODB Modification	Modified Non- H S A DAAS	Year3 Original 77/79- 6/39/20	CODB Modification	Modified 7/1/19: 6/30/20	Original H.S.A DAAS	CODB Modification	Modified	Non-HSA- DAAS	CODB	dified Non H.S.A	OTAL REVENU Original 7/1/17 to 6/30/20
Utilities(Elec, Water, Gas, Phone, Scavenger)																								
Office Supplies, Postage Building Maintenance Supplies and Repair	lI			 											 	 								
Printing and Reproduction				 																				
Insurance Staff Transmo				 											 	 								
Staff Travel							=																	
Small Equipment (over \$500 but under \$5,000/nem) Rental of Equipment				 												<u> </u>							=	
SUBCONTRACTORS Description Title				 											}	 								
8				 												 							[
<u>b</u>	f			 																			f	
d				 																				
OTHER																								
Fundraising Expense Nutration Fundraising Expense Assessments	515,545 \$100,458	5389 \$15,934 52,512 \$102,970		 \$15,545 \$100,458	5389 515 52.512 5102			332 516,332 544 \$105,544						\$16,332 \$105,544	<u></u>	\$16,332 \$105,544						\$16,332 \$105,544 \$	516,332	\$15,545 \$100,458
x	3100 400	32,312 3102,970		3100,430	52,512 3192	370	310.	3109,044					3105,344	3100,044		3,03,544	3100,044					3100,0mm		3100,430
<u>*</u>	<u> </u>			 			+								<u> </u>		 -						 	
		1		 							-					\$121,876								
TOTAL OPERATING EXPENSE TOTAL OPERATING EXPENSE x3yrs	\$116,003 \$116,003	\$2,800 \$118,903 \$246 651 \$362,654		 \$116,003	\$2,900 \$118	.BG3	\$121	,876 \$121,876					\$121,876	\$121,875	L	3121,876	3141,878				,	\$121,876 S	121,8/6	\$116,003
HSA #15				 																			Docume	nt Date: 1/31/18

Other Nutrition Compliance Operating Expense Detail

16 of 16

BUDGET FORMS	GET FORMS IAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICES						17/18 Cosl/Meal \$3.85	17/18 Meals 36,364	17/16 to to 19 Incre Per Tahir 1/5/18	2,5003%	Document Date:	Appendix B, pg. 1 2/6/2018	
HUMAN SERVICES AGENCY - BUDGET PROPOSAL FOR		OF AGING AND	ADULT SERVIC	ES	CODB (Tahir 1/5/18) Add Back (Linda 1/26/18)	\$3,500 \$14,000	\$0,10 \$3,95	3,548	Per This File	2.2781%	J		
Grantee's Name: Megip un Wheels San	Francisco				Mod Bdgt	\$157,500	\$3.95	39,911				Grant Term	1
(Check One) New Renewal	_ Modification _X	_											
Effective Date of Mod: 2/1/18	No. of Mod: 1											7/1/17 to 6/30/20]
Program Enler 1 Prog ONLY (e.g. Cong-ENP. HDM-ENP, Cong-AWD, or HDM-AWD)	HDM-Emergency		TOTAL			TOTAL			TOTAL			TOTAL	Avera cost/n
Annual #Meals Contracted	36.364	3,548	39,911	36.364	3.548		36,364	3.548	39.911	109,091	10.643	119.734	1
Program Term	17/18 Original	17/18 CODB/ABack	17/18 Total	18/19 Original	18/19 CODB/ABack	18/19 Total	19/20 Original	19/20 CODB/ABack	19/20 Total	17/18-19/20 Original		17/18-19/20 Total	1
DAAS Expenditures	1									·			1
Salaries & Benefits	\$37,242	\$3,726	\$40,969	\$37,242	\$4,751	\$41,993	\$37,242	\$4,751	\$41,993	\$111,727	\$13,228	\$124,955	51
Operating Expense	\$102,757	\$13,774	\$116,531	\$102,757	\$16,338	\$119,095	\$102,757	\$16,338	\$119,095	\$308,271	\$46,449	\$354,720	
Subtotal	\$139,999	\$17,500	\$157,500	\$139,999	\$21,088	\$161,088	\$139,999	\$21,088	\$161,088	\$419,998	\$59,677	\$479,675	\$3
Indirect Percentage (max 10%)		<u> </u>										<u> </u>	1
Indirect Cost (Line 15 X Line 14, check Gen Guldance regarding indirect exclusion)	1 1				ľ		i	١.		ļ	<u>}</u>		
Capital Expenditure													\vdash
TOTAL DAAS EXPENDITURES	\$139,999	\$17,500	\$157,600	\$139,999	\$21,088	\$161,088	\$139,999	\$21,088	\$161,088	\$419,998	\$69,677	\$479,676	t3
	100					200 MARCH 1881							7830
Non-DAAS Expenditures	,											,	Ļ
Salaries & Benefits	\$25,680	\$2,570	\$28,250	\$25,680	\$3,277	\$28,956	\$25,680	\$3,277	\$28,956	\$77,039	\$9,124	\$86,162	
Operating Expense Indirect Expense	\$52,904 \$17,963	\$5,292 \$1,795	\$58,196	\$52,904	\$6,747	\$59,651	\$52,904	\$6,747	\$59,651	\$158,712	\$18,786	\$177,498	
Capital Expenditure	\$17,963	\$1,795	\$19,758	\$17,963	\$2,165	\$20,128	\$17,963	\$2,165	\$20,128	\$53,889	\$6,125	\$60,014	50
TOTAL Non-DAAS EXPENDITURES	\$96,647	\$9,667	\$105,204	\$95,547	\$12,189	\$108,736	\$96,647	\$12,189	\$108,736	\$289,640	\$34,035	\$323,675	\$2
TOTAL DAAS & Non-DAAS	Company (Appendix	AND CONTRACTOR AND AND AND AND AND AND AND AND AND AND	are a magazine di pasi al a		and the second of the second	120000000000000000000000000000000000000			Margaret esperances	1712UFF 11500 CA	CONTRACTOR CONTRACTOR		3.62
EXPENDITURES	\$236,546	\$27,158	\$263,704	\$236,646	\$33,277	\$269,823	\$236,546	\$33,277	\$269,823	\$709,637	\$93,713	\$803,360	16.
HSA-DAAS Revenues			201100000000000000000000000000000000000									G144	1
Meals	\$139,999	\$17,500	\$157,500	\$139,999	\$21,088	\$161,088	\$139,999	\$21,088	\$161,088	\$419,998	\$59.677	\$479,675	1
Nutrition Compliance (if your agency is				7.22-7-7			1,122,122		1.11		1		1
requesting funds)	┼{				 	ŀ			ļ		}	ļ	-
													-
TOTAL HSA-DAAS REVENUES	\$139,999	\$17,500	\$157,600	\$139,999	\$21,088	\$161,088	\$139,999	\$21,088	\$161,088	\$419,998	\$69,677	\$479,675	1
PER MEAL COST, HSA-DAAS	\$3.85	\$4.93	\$3.95	\$3.85	\$5.94	\$4.04	\$3.85	\$5.94	\$4.04	\$3.85	\$5.61	\$4.01	
Per MEAL & COMPLIANCE COST	\$3.85	\$4.93	\$3,95	\$3,85	\$5.94	\$4.04	\$3,85	35,94	\$4.04	\$3.85	\$5.61	\$4.01	_]
Non-DAAS Revenues													
Project income											I		二
Agency Cash - Fundraising	\$77,665	\$7,767	\$85,432	\$77,665	\$9,780	\$87,444	\$77,665	\$9,780	\$87,444	\$232,994	\$27,327	\$260,320	52
Agency In-Kind Volunteer Nutrition Compliance Revenues	\$18,682	\$1,890	\$20,772	\$18,882	\$2,409	\$21,291	\$18,882	\$2,409	\$21,291	\$56,646	\$6,709	\$63,355	\$0
													1
TOTAL NON HSA-DAAS REVENUES	\$96,647	\$9,667	\$106,204	\$96,647	\$12,189	\$108,736	\$96,547	\$12,189	\$108,736	\$289,640	\$34,035	\$323,676	~
PER MEAL COST, NON HSA-DAAS	\$2.66	\$2,72	\$2.66	\$2.66	13.44	\$2.72	\$2,66	\$3,44	\$2.72	\$2,66	\$3.20	52.70	٦.
TOTAL REVENUES	\$236,546	\$27,158	\$263,704	\$236,546		\$269,823	\$236,546	\$33,277	\$269,823	\$709,637	\$03,713	\$803,350	
PER MEAL COST, TOTAL	\$6.51	\$7.66	\$6,61	\$6,51	\$9,36	\$6.76	. \$6.51	\$9.38	\$6.76	\$6,51	\$8.81	\$6.7	4
Full Time Equivalent (FTE)	<u></u>	L	J	İ	ļ]	L	<u> </u>	1	L	<u> </u>	j	1
Prepared by: Patrick Schmatz		Phone No.: 415-343	3-1270	Date: 2/8/18	1						•		1
HSA-CO Review Signature;			Date:										İ
HSA #1	Form Rev. 12/22/16				1								

Energency HDM Feb 2018

Program Name: HDM-Emergency

Salaries & Benefits Detail

H.S.A-DAAS		Agency Tot	als	For DAA	S Nutrition		17/18 Original	17/18 CODB/ABack	17/18 Total
,									
		nnual Full eSalary for	Total	% Nutr	Adjusted		Budgeted		Budgeted
POSITION TITLE and NAME		FTE	% FTE	Prog (b)	Nutr FTE		Salary	Budgeted Salary	Salary
Drivers	See	Driver Tab					\$15,055	\$1,506	\$16,561
Programs Mgr, Mark Liddle	<u> </u>	\$70,380	100%	1%	1%		\$953	\$95	\$1,048
Ops Mgr, Gustavo Lopez Wait List Mgr, Crystal Booth	├	\$76,888	100%	1%	1% 1%		\$1,041	\$104	\$1,145
Office Mgr, Harviann Brantley		\$61,118 \$56,030	100% 100%	1% 1%	1%		\$827 \$601	\$83 \$60	\$910 \$661
Support Lead, Philip Duarte	 	\$43,231	100%	1%	1%		\$585	\$59	\$644
Support Lead, Ivoga Suesue		\$56,594	100%	1%	1%		\$766	\$77	\$843
Chief Prog Off, David Linnell		\$139,725	100%	1%	1%	1000	\$1,699	\$170	\$1,869
Chief Gov Off, Anne Quaintance		\$135,585	100%	1%	1%		\$1,356	\$136	\$1,492
Fleet & Facilities Dir, John Shee		\$81,765	100%	1%	1%		\$652	\$65	\$717
Maintenance, Derek Cook		\$43,748	100%	1%	- 1%		\$349	\$35	\$384
Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD	├	\$62,100 \$62,100	100% 100%	1% 1%	1% 1%		\$702 \$702	\$70 \$70	\$772 \$772
Volunteer Mgr, 188	 	\$87,975	100%	1%	1%		\$995	\$100	\$1,095
HR Manager, Ronald Ayotte	 	\$77,625	100%	1%	1%		\$472	\$47	\$519
HR Associate, David C Smith	 	\$43,056	100%	1%	1%		\$262	\$26	\$288
Communications Director, Karl		\$119,025	100%	0%	0%		\$241	. \$24	\$265
Digital Marketing Manager, Kate	<u> </u>	\$61,926	100%	0%	0%		\$126	\$13	\$139
CEO, Ashley McCumber	<u> </u>	\$212,175	100%						
TOTALS	\$	1,491,045	1800%	17%	17%		\$27,384	\$2,740	\$30,124
FRINGE BENEFIT RATE		36,0%							
EMPLOYEE FRINGE BENEFITS	\$	536,776					\$9,858	\$986	\$10,845
								4	
TOTAL DAAS SALARIES &	Γ								
BENEFITS	\$	2,027,822			9.1		\$37,242	\$3,726	\$40,969
Non - DAAS		Agency To	tals	For DA	AS Meal				TOTAL
	1	nnual Full							
DOO!T!O!!T!T!T	Tim	neSalary for	Total %	% Nutr	Adjusted		Budgeted	Dudantad Calant	Budgeted
POSITION TITLE and NAME	 	FTE	FTE (a)	Prog (b)	Nutr FTE	H	Salary	Budgeted Salary	Salary
Drivers	+	Driver Tab	·				\$10,380	\$1,038	\$11,418
Programs Mgr, Mark Liddle	\$						\$504		
Ops Mgr, Gustavo Lopez	+	70,380	100%	 	3%		BOST MILL MANUSCLER A	\$50	\$554
	\$	76,888	100%	3%	3%		\$551	\$55	\$554 \$606
Wait List Mgr, Crystal Booth	\$	76,888 61,118	100% 100%	3% 3%	3% 3%		\$438	\$55 \$44	\$554 \$606 \$482
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley	\$	76,888 61,118 56,030	100% 100% 100%	3% 3% 3%	3% 3% 3%	NAME OF	\$438 \$318	\$55 \$44 \$32	\$554 \$606 \$482 \$350
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte	\$ \$ \$	76,888 61,118 56,030 43,231	100% 100% 100% 100%	3% 3% 3% 3%	3% 3% 3% 3%		\$438 \$318 \$310	\$55 \$44 \$32 \$31	\$554 \$606 \$482 \$350 . \$341
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue	\$	76,888 61,118 56,030	100% 100% 100%	3% 3% 3% 3%	3% 3% 3%		\$438 \$318 \$310 \$406	\$55 \$44 \$32	\$554 \$606 \$482 \$350
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte	\$ \$ \$	76,888 61,118 56,030 43,231	100% 100% 100% 100%	3% 3% 3% 3% 3%	3% 3% 3% 3%		\$438 \$318 \$310	\$55 \$44 \$32 \$31	\$554 \$606 \$482 \$350 . \$341
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue	\$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594	100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 3%	3% 3% 3% 3% 3%		\$438 \$318 \$310 \$406	\$55 \$44 \$32 \$31 \$41	\$554 \$606 \$482 \$350 \$341 \$447
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell	\$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725	100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 3% 3% 2%	3% 3% 3% 3% 3% 3%		\$438 \$318 \$310 \$406 \$900	\$55 \$44 \$32 \$31 \$41 \$90	\$554 \$606 \$482 \$350 \$341 \$447 \$990
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance	\$ \$ \$ \$	76,888 61,118 - 56,030 43,231 56,594 139,725 135,585	100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 3% 3% 2%	3% 3% 3% 3% 3% 3% 2%		\$438 \$318 \$310 \$406 \$900 \$718	\$55 \$44 \$32 \$31 \$41 \$90 \$72	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Shee	\$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765	100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 3% 2% 2%	3% 3% 3% 3% 3% 3% 2%		\$438 \$318 \$310 \$406 \$900 \$718	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook	\$ \$ \$ \$	76,888 61,118 -56,030 43,231 -56,594 139,725 135,585 81,765 43,748	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 3% 2% 2% 2%	3% 3% 3% 3% 3% 3% 2% 2%		\$438 \$318 \$310 \$406 \$900 \$718 \$345	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Phillip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 -56,594 139,725 135,585 81,765 43,748 62,100	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2%	3% 3% 3% 3% 3% 3% 2% 2% 2%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3%	3% 3% 3% 3% 3% 2% 2% 2% 3%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$37	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 3% 3%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 31%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$37 \$53	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725 135,585 61,765 43,748 62,100 62,100 87,975 77,625 43,056	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$37 \$53 \$25	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$580 \$275 \$153
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 11% 0%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 1%		\$438 \$318 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128 \$66	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 11% 0%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 1%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$37 \$53 \$25 \$14	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$580 \$275 \$153 \$141
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128 \$66.	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045 36.0%	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$372 \$372 \$126 \$128 \$128 \$128 \$1882	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7 \$1,890	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73 \$2,170
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128 \$66.	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045 36.0%	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$372 \$372 \$126 \$128 \$128 \$128 \$1882	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7 \$1,890	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73 \$2,170
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 -56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045 36.0%	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$372 \$372 \$126 \$128 \$128 \$128 \$1882	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7 \$1,890	\$554 \$606 \$482 \$350 \$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73 \$2,170
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Te HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS TOTAL Non-DAAS SALARIES & BENEFITS	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045 36,0% 536,776	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128 \$66 \$1,973 \$18,882	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7 \$197 \$1,890	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73 \$2,170 \$20,772
Wait List Mgr, Crystal Booth Office Mgr, Harviann Brantley Support Lead, Philip Duarte Support Lead, Ivoga Suesue Chief Prog Off, David Linnell Chief Gov Off, Anne Quaintance Fleet & Facilities Dir, John Sheet Maintenance, Derek Cook Volunteer Mgr, Kathleen Stirling Volunteer Mgr, TBD Volunteer Director, Meredith Teth HR Manager, Ronald Ayotte HR Associate, David C Smith Communications Director, Karl Digital Marketing Manager, Kate CEO, Ashley McCumber TOTAL NON-DAAS FRINGE BENEFIT RATE EMPLOYEE FRINGE BENEFITS	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	76,888 61,118 56,030 43,231 56,594 139,725 135,585 81,765 43,748 62,100 62,100 87,975 77,625 43,056 119,025 61,926 212,175 1,491,045 36,0% 536,776	100% 100% 100% 100% 100% 100% 100% 100%	3% 3% 3% 3% 3% 2% 2% 2% 3% 3% 1% 0% 6%	3% 3% 3% 3% 3% 2% 2% 3% 3% 1% 0% 6%		\$438 \$318 \$310 \$406 \$900 \$718 \$345 \$185 \$372 \$372 \$527 \$250 \$139 \$128 \$66 \$1,973 \$18,882	\$55 \$44 \$32 \$31 \$41 \$90 \$72 \$35 \$19 \$37 \$53 \$25 \$14 \$13 \$7 \$1,890	\$554 \$606 \$482 \$350 .\$341 \$447 \$990 \$790 \$380 \$204 \$409 \$409 \$580 \$275 \$153 \$141 \$73 \$2,170 \$20,772

7 Emergency

HSA #2 Form Rev. 12/22/16
MOWSF REVISED Emergency DAAS CODB Add Back Bdgt FY17-20 2-8-18 11 AM.xlsx: Salary Detail

HDM-Emergency								Total % FTE	% Nutr Prog	Adjusted Nutr FTE	DAAS %	DAAS Budgeted Salary	Non DAAS %	Non Daas
LNAME	FNAME	HRS-YR		Dept	Salary	FRINGE	Comp				59.2%		40.8%	
	Stephanie	2,080		Driver	\$32,197			100%	9.8%	9.8%	5.8%	\$1,875	4.0%	\$1,293
Chen	Daniel	2,080		Driver	\$53,263			100%	9.8%	9.8%	5.8%	\$3,102	4.0%	\$2,139
	Cleunir	2,080		Driver	\$32,298			100%	9.8%	9.8%	5.8%	\$1,881	4.0%	\$1,297
Fleming	James	1,248		Driver	\$32,601			100%	9.8%	9.8%	5.8%	\$1,899	4.0%	\$1,309
	Preston	2,080		Driver	\$35,083			100%	9.8%	9.8%	5.8%	\$2,043	4.0%	\$1,409
Gomez	Francisco	2,080	1.00	Driver	\$37,007			100%	9.8%	9.8%	5.8%	\$2,155	4.0%	\$1,486
Harrington	Gerald	2,080	1.00	Driver	\$35,731			100%	9.8%	9.8%	5.8%	\$2,081	4,0%	\$1,435
Hernandez	Waskar	2,080	1.00	Driver	\$32,855			100%	9.8%	9.8%	5.8%	\$1,914	4.0%	\$1,319
Huang	Xing	2,080	1.00	Driver	\$35,896			100%	9.8%	9.8%	5.8%	\$2,091	4.0%	\$1,441
ishida	Philip	2,080	1.00	Driver	\$34,211			100%	9.8%	9.8%	5.8%	\$1,993	4.0%	
Kelley	Sheila	2,080	1.00	Driver	\$33,853			100%	9.8%	9.8%	5.8%	\$1,972	4.0%	\$1,359
Kwong	Raymond	2,080	1.00	Driver	\$37,489			100%	9.8%	9.8%	5.8%	\$2,183	4.0%	\$1,505
Lee	Karmari	2,080	1.00	Driver	\$38,598			100%	9.8%	9.8%	5.8%	\$2,248	4.0%	\$1,550
Letuane	Fou	2,080	1.00	Driver	\$31,286			100%	9.8%	9.8%	5.8%	\$1,822	4.0%	\$1,256
Maher	Antoinette	2,080	1.00	Driver	\$46,351			100%	9.8%	9.8%	5.8%	\$2,700	4.0%	\$1,861
Maldonado	Michael	2,080	1.00	Driver	\$38,250			100%	9.8%	9.8%	5.8%	\$2,228	4.0%	\$1,536
Marcos Aragon	Noel	2,080	1.00	Driver	\$39,850			100%	9.8%	9.8%	5.8%	\$2,321	4.0%	\$1,600
Mejla	Felipe Ernes	2,080	1.00	Driver	\$34,918			100%	9.8%	9.8%	5.8%	\$2,034	4.0%	\$1,402
Pomele	Alafale	2,080	1.00	Driver	\$46,769			100%	9.8%	9.8%	5.8%	\$2,724	4.0%	\$1,878
Price	Blanca	2,080	1.00	Driver	\$35,235			100%	9.8%	9.8%	5.8%	\$2,052	4.0%	\$1,415
Sandoval	Adrian	2,080	1.00	Driver	\$36,952			100%	9.8%	9.8%	5.8%	\$2,152	4.0%	\$1,484
Sarmiento	Gemma	2,080	1.00	Driver	\$43,082			100%	9.8%	9.8%	5,8%	\$2,509	4.0%	\$1,730
Sefo	Viena	2,080	1.00	Driver	\$49,226			100%	9.8%	9.8%	5.8%	\$2,867	4.0%	\$1,977
Torres	Martha	2,080	1.00	Driver	\$37,620			100%	9.8%	9.8%	5.8%	\$2,191	4.0%	\$1,511
Torres	Rigoberto	2,080	1.00	Driver	\$43,731			100%	9.8%	9.8%	5.8%	\$2,547	4.0%	\$1,756
Vega	Rene	1,664	1.00	Driver	\$37,041			100%	9,8%	9.8%	5.8%	\$2,157	4.0%	\$1,487
Yee	Roland	2,080	1.00	Driver	\$46,340			100%	9.8%	9.8%	5.8%		4.0%	\$1,861
Zitsman	Mark	2,080	1.00	Driver	\$37,439			100%	9.8%	9.8%	5.8%	\$2,181	4.0%	\$1,509
Open: 11/1 Emp List, MOWSF Bdg	. CCSF Bdgt	2,080		Driver	\$38,399			100%		9.8%	5.8%		4.0%	\$1,542
Open: 11/1 Emp List, MOWSF Bdg		2,080		Driver	\$38,399			100%		9.8%	5.8%	\$2,236		\$1,542
Open: 11/1/16 Emp List	[2,080		Driver	\$38,399		T	100%		9.8%	5.8%	\$2,236		\$1,542
New in 17/18		2,080	· 	Driver	\$38,399		t	100%		9.8%	5.8%			
			t	F	1			T	T			SE VIEW	1	10.5 % 15.7
Total Original Approved Budget		LP448181	32.00	SAN 1/4-325	\$1,228,769	a markadae	SAME NAME	Marketter	173 SAL 1472	945-70-88-51	A SECTION	\$71,567	-50.5%	\$49,344

\$120,911



Program Name: HDM-Emergency

Operating Expense Detail

H.S.A-DAAS Annual #Meals Contracted	36,364	3,548	TOTAL
Expenditure Category Term	J	17/18 CODB/ABack	17/18 Total
Rental of Property	<u> </u>		
Utilities(Elec, Water, Gas, Phone, Scavenger)			
Office Supplies, Postage			
Building Maintenance Supplies and Repair FOOD COSTS			
Raw Food per meal \$ -			
Cong Food Svc Supplies per meal \$ -			
HDM Food Svc Supplies per meal \$ -			
Catered Meals per meal \$ 3.20	\$102,757	\$13,774	\$116,531
	ψ.1,02,7.07::1	- 410,774	Ψ110,001
CONSULTANT/SUBCONTRACTOR Descriptive Title			
Registered Dietitian			
<u> </u>		LL	
OTHER COSTS:	iggesete wid		
Insurance			
Staff Training & Travel			
Rental of Equipment		<u> </u>	
Small equipment & Supplies			
Delivery Cost			
Kitchen Costs		<u> </u>	
Fees, dues, advertising	adden filmt to eithicht. August (1900, 1904)		
Outside Services			
Grant, Volunteer and Client Costs		-	
Other Operating		`	<u> </u>
Fundraising			
TOTAL DAAS OPERATING EXPENSE	\$102,757	\$13,774	\$116,531
Non-DAAS			TOTAL
Expenditure Category	Branch, Artes 1	1	
Rental of Property	3.7,14,15m237 3-321		
Utilities(Elec, Water, Gas, Phone, Scavenger)	\$757	\$76	\$833
Office Supplies, Postage	\$569	\$57	\$626
Building Maintenance Supplies and Repair	\$1,088	\$109	\$1,197
FOOD COSTS			
Raw Food per meal \$ -			
Cong Food Svc Supplies per meal \$ -	<u> 4. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.</u>		
HDM Food Svc Supplies per meal \$ -		<u></u>	
Catered Meals per meal \$ 3.20	\$3,826	\$383	\$4,209
CONSULTANT/SUBCONTRACTOR Descriptive Title			
Registered Dietitian			
OTHER COSTS:			
Insurance	\$831	\$83	\$914
Staff Training & Travel	\$624	\$62	\$686
Rental of Equipment			
Small equipment & Supplies	\$420	\$42	\$462
Delivery Cost	\$6,334	\$633	\$6,967
Kitchen Costs	\$3,295	\$330	\$3,625
Fees, dues, advertising	\$445	\$45	\$490
Outside Services	\$1,533	\$153	\$1,686
Grant, Volunteer and Client Costs	\$4,022	\$402	\$4,424
Other Operating	\$1,365	\$137	\$1,502
Fundraising	\$27,795	\$2,780	\$30,575
TOTAL Non-DAAS OPERATING EXPENSE	\$52,904	\$ 5,292.00	\$58,196
TOTAL DAAS & Non-DAAS OPERATING EXPENSE	\$155,661	\$19,066	\$174,727

Program Name: **HDM-Emergency**

Indirect Cost Detail

1. Salaries and Benefits

1. Galaries and Benefits		17/18 Original		17/18 CODB/ABack	17/18 Total
Position Title	FTE	SALARIES	FTE	SALARIES	Total
Office Mgr, Harviann Brantley	0.0036	\$202	0.0004	\$20	\$222
Chief Gov Off, Anne Quaintance	0.0034	\$461	0.0003	\$46	\$507
Fleet & Facilities Dir, John Sheehan	0.0053	\$433	0.0005	\$43	\$476
Maintenance, Derek Cook	0.0053	\$232	0.0005	\$23	\$255
Volunteer Mgr, Kathleen Stirling	0.0028	\$174	0.0003	\$17	\$191
Volunteer Mgr, TBD	0.0028	\$174	0.0003	\$17	\$191
Volunteer Director, Meredith Terrell	0.0028	\$246	0.0003	\$25	\$271
HR Manager, Ronald Ayotte	0.0085	\$660	0.0008	\$66	\$726
HR Associate, David C Smith	0.0085	\$366	0.0008	\$37	\$403
CEO, Ashley McCumber	0.0085	\$1,803	0.0008	\$180	\$1,983
CFO, Patrick Schmalz	0.0170	\$2,375	0.0017	\$238	\$2,613
IT, David Smith	0.0170	\$2,254	0.0017	\$225	\$2,479
Sr. Accountant, TBD	0.0170	\$1,372	0.0017	\$137	\$1,509
Sr Accountant, Xiaohong (Grace) Tu	0.0170	\$1,443	0.0017	\$144	\$1,587
Finance Clerk, Tina Ming Xu	0.0102	\$319	0.0010	\$32	\$351
Total	0.13	\$12,514	0.01	\$1,250	\$13,764
EMPLOYEE FRINGE BENEFITS	36%	\$4,505	36%	\$450	\$4,955
TOTAL SALARIES & BENEFITS		\$17,019		\$1,700	\$18,719

2. Operating Cost

Expenditure Category

Supplies, Travel, Fees and Other	\$467	\$47	\$514
Building Costs	\$135	\$14	\$149
Outside Services	\$191	\$19	\$210
Utilities	\$48	\$5	\$53
Insurance	\$103	\$10	\$113
	· .		
TOTAL OPERATING COST	\$944	\$95	\$1,039
TOTAL INDIRECT COST	·		
(Salaries & Benefits + Operating Cost)	\$17,963	\$1,795	\$19,758
HSA# 5 Form Rev. 1	2/22/16		

MOWSF REVISED Emergency DAAS CODB Add Back Bdgt FY17-20 2-8-18 11 AM.xlsx: Indirect Cost Detail

City and County of San Francisco



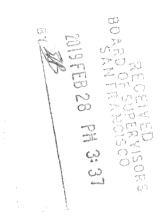
Human Services Agency

Department of Human Services
Department of Aging and Adult Services
Office of Early Care and Education

Trent Rhorer, Executive Director

February 26, 2019

Ms. Angela Calvillo
Clerk of the Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689



RE: Proposed Resolution for the grant agreement and amendments to Meals on Wheels of San Francisco for the provision of Nutrition Programs services to older adults and adults with disabilities

Dear Ms. Calvillo:

Enclosed for the Board of Supervisors' consideration and approval, please find a proposed Board Resolution requesting retroactive approval of the original grant with Meals on Wheels and three amendments for the provision of Nutrition Programs services to seniors and adults with disabilities.

Following the recent discovery of a grant (to Tenderloin Housing Clinic) that had not been submitted in 2014/15 for review and approval by the Board of Supervisors, I directed staff to undertake a comprehensive review of approvals on all of HSA's existing contracts/grants. As part of this effort, staff found that the present grant to Meals on Wheels of San Francisco had not been submitted as required in 2017. While this grant and associated amendments had been approved through the Aging and Adult Services Commission, it is clear, based on the dollar amount of the grant, they required approval by the Board of Supervisors.

The Aging and Adult Services Commission approved the original agreement with Meals on Wheels on June 7, 2017. The Commission approved Amendment No. 1 on October 4, 2017. The Commission approved the cost of doing business (CODB) adjustment in Amendment No. 2 on November 1, 2017. The remaining increase in Amendment No. 2 was within contingency. The Commission approved Amendment No. 3 on December 5, 2018.

HSA is cognizant that all contracts and grants with dollar values above \$10 million must be reviewed and approved by the Board of Supervisors. We have made changes in our tracking systems, internal

Ms. Angela Calvillo Page 2 February 26, 2019

approval forms and review processes to address this problem with regard to future contracts/grants and amendments to them.

Attached please find a copy of the proposed resolution. Please schedule this item for the earliest meeting possible and advise us of the date of introduction, as this is a time sensitive matter.

If you need additional information, please contact Elizabeth Leone, Senior Contract Manager at (415) 557-5727.

Thank you for your assistance.

Sincerely,

Trent Rhorer

Executive Director