



OFFICE OF THE CITY ADMINISTRATOR



London M. Breed Mayor
Naomi M. Kelly, City Administrator

MEMORANDUM

To: Clerk of the Board of Supervisors

From: Bill Barnes
Senior Advisor, Office of the City Administrator

Re: Legislative Introduction
Official Advertising Contract

CC: Alaric Degrafinried
Purchaser and Director, Office Contract Administration

Date: May 6, 2019

Attached, please find a resolution authorizing OCA to enter into a contract for official advertising with the San Francisco Print Media Company.

Please contact Florence Kyaun of OCA at 415-554-6263 or Florence.Kyaun@sfgov.org with any questions.

We respectfully request that this matter be immediately scheduled in the Budget and Finance Sub-Committee to ensure a contract is in place for official advertising at the beginning of the next fiscal year.