

1 [Contract Amendment - Budget and Legislative Analyst Services - Not to Exceed
2 \$17,906,114]

3 **Resolution authorizing the Clerk of the Board to amend the Budget and Legislative**
4 **Analyst Services contract to enact a 3.2% cost-of-living adjustment (COLA) effective**
5 **July 1, 2019, and to exercise a final option to extend the term for two years through**
6 **December 31, 2021, increasing the total contract amount by \$5,016,694 including the**
7 **estimated future COLA for a total amount not to exceed \$17,906,114 for the period of**
8 **January 1, 2014, through December 31, 2021.**

9
10 WHEREAS, Under Charter, Section 2.117, the Board of Supervisors shall appoint and
11 may remove a Budget Analyst and such appointment shall be made solely on the basis of
12 qualifications by education, training and experience for the position to be filled; and

13 WHEREAS, Through a Request for Proposal (RFP) issued on May 24, 2013, the City
14 and County of San Francisco (City) selected Budget and Legislative Analyst, Joint Venture
15 and the Agreement was made for the term from January 1, 2014, to December 31, 2017, with
16 two options to extend the term for additional two years each; and

17 WHEREAS, The contract for Budget and Legislative Analyst Services allows the
18 contractor to request a cost-of-living adjustment (COLA) to their billing rates at least 60 days
19 in advance of each January 1 anniversary date of the contract; and

20 WHEREAS, The Budget Analyst Joint Venture submitted a request for a 3.2% COLA to
21 their contract, to be effectuated as of July 1, 2019; and

22 WHEREAS, The current term of the contract is from January 1, 2014 to December 31,
23 2019 with one final option to renew the contract for an additional two-year term from
24 January 1, 2020, through December 31, 2021; and

25

1 WHEREAS, Charter, Section 9.118(b) "Contract and Lease Limitations" requires the
2 Board of Supervisors to approve any contract estimated to exceed \$10,000,000 in anticipated
3 expenditure or amendments exceeding \$500,000 by resolution; now, therefore, be it

4 RESOLVED, That the Board of Supervisors enacts a 3.2% COLA to the contract
5 effective July 1, 2019, resulting in a new base contract amount of \$2,363,745, an increase of
6 \$73,294 in FY2019-2020 and; be it

7 RESOLVED, That the Board of Supervisors hereby authorizes the Clerk of the Board to
8 extend the term of the agreement from January 1, 2020, through December 31, 2021,
9 increasing the total contract amount by \$5,016,694, including the estimated future COLA of
10 3.2% each subsequent year, not to exceed \$17,906,114 for the period of January 1, 2014,
11 through December 31, 2021; and, be it

12 FURTHER RESOLVED, That the Board of Supervisors directs the Clerk of the Board
13 to take all necessary administrative actions to amend the contract accordingly and to include
14 the cost of the contract associated with this Amendment in the Department of the Board of
15 Supervisors' FY2019-2020 and FY2020-2021 proposed budget.