

April 25, 2019

Michael Lambert  
City Librarian  
San Francisco Public Library  
100 Larkin Street  
San Francisco, CA 94102

Dear Michael Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the request you submitted for Fiscal Year 2019-2020.

A total of \$807,820 in direct funding is provided by Friends for programs that we have traditionally supported in the past, along with new initiatives, discretionary funding for staff development, grants for branch libraries and innovation programs throughout the system.

We are pleased to approve funding for the following programs areas: Grants to Branches (\$110,316); Main Library Programs, including all Affinity Centers (\$230,195); Children and Youth Services (\$154,000); Public Affairs & Community Partnerships, including *One City One Book* (\$63,970); Community Programs & Exhibitions (\$76,000); Literacy & Learning (\$39,000); Strategic Initiatives (\$30,000); Professional Development (\$49,000); and all other programs (\$55,339). The full detail of allocations to programs funded from unrestricted and restricted funds is attached.

As in past years, we look forward to receiving an estimate of the amount you plan to use and the timeline for expenditures when you are able to develop it. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted for this cycle will become available at the beginning of the new fiscal year, beginning July 1, 2019. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect the impact of the funding, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding, as well as at programs in the libraries, and to continue to receive any evaluations or other measures of the programs. This information will help us make the case to funders that libraries are a sound investment of their philanthropic dollars.

Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public asset. We look forward to an exciting year!

Best regards,

A handwritten signature in blue ink, consisting of several loops and a long horizontal tail extending to the right.

Marie Ciepiela  
Executive Director  
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Cc: David Stringer Calvert, Chair of the Board of Directors