

File No. 190638

Committee Item No. 13

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date June 19, 2019

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong

Date June 14, 2019

Completed by: Linda Wong

Date _____

1 [Accept and Expend Grant - Friends of San Francisco Public Library - Annual Grant Award,
2 FY2019-2020 - Up to \$807,820 of In-Kind Gifts, Services, and Cash Monies]

3 **Resolution authorizing the San Francisco Public Library to accept and expend a grant**
4 **in the amount of up to \$807,820 of in-kind gifts, services, and cash monies from the**
5 **Friends of the San Francisco Public Library for direct support for a variety of public**
6 **programs and services in FY2019-2020.**

7
8 WHEREAS, The Friends of the San Francisco Public Library (Friends) is a non-profit
9 organization that advocates, fundraises, and provides critical support for the San Francisco
10 Public Library and related literary and educational programs; and

11 WHEREAS, The Public Library submits proposals annually to the Friends for public
12 programs and services; and

13 WHEREAS, The types of programs and services supported by these grants include
14 Youth Programs, Adult Programs, Collections, Public Relations, Staff Development, and
15 Innovation Programs; and

16 WHEREAS, Highlights of the upcoming FY2019-2020 program year support include
17 Grants to Branches, program support for Summer Stride, the Public Library's summer learning
18 initiative, and Connected Community programming; and

19 WHEREAS, The Department proposes to maximize use of available grant funds on
20 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

21 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in
22 the grant budget; and, be it

23 FURTHER RESOLVED, That the Public Library is authorized to accept and expend up
24 to \$807,820 of in-kind gifts, services, and cash monies awarded by the Friends of San
25 Francisco Public Library to support Library programs and services and related literary and

1 educational programs in FY2019-2020.

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Recommended:

Michael Lambert

Department Head

Approved: Way Cole

for Mayor

Approved: [Signature]

Controller

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend of in-kind gifts, services and cash grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Friends of the San Francisco Public Library Annual Grant Award, FY 20

2. Department: Public Library

3. Contact Person: Christine Murdoch Telephone: 557-4246

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: Up to \$807,820 of in-kind gifts, services and cash monies.

6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: Friends of the San Francisco Public Library
b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: The Friends of the San Francisco Public Library (Friends) is a non-profit organization that advocates, fundraises, and provides critical support for the San Francisco Public Library and related literary and educational programs. This grant allows the Library to provide direct support for a variety of public programs and services. The types of programs and services supported by these grants include: Youth Programs, Adult Programs, Collections, Staff Development, Public Relations, and Innovation Programs.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2019 End-Date: June 30, 2020

10a. Amount budgeted for contractual services: \$0

- b. Will contractual services be put out to bid?
- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
- d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs? Yes No

- b1. If yes, how much? \$
- b2. How was the amount calculated?
- c1. If no, why are indirect costs not included?
 Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? There is not an indirect cost plan and we do not have an estimate of what these costs would be.

12. Any other significant grant requirements or comments:

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Tom Fortin
(Name)

Chief of Main
(Title)

Date Reviewed: 4.24.19

Tom Fortin
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Michael Lambert
(Name)

City Librarian
(Title)

Date Reviewed: 4.26.19

Michael Lambert
(Signature Required)

April 25, 2019

Michael Lambert
City Librarian
San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102

Dear Michael Lambert,

On behalf of our Board of Directors, I am pleased to inform you that Friends of the San Francisco Public Library has approved funding for the request you submitted for Fiscal Year 2019-2020.

A total of \$807,820 in direct funding is provided by Friends for programs that we have traditionally supported in the past, along with new initiatives, discretionary funding for staff development, grants for branch libraries and innovation programs throughout the system.

We are pleased to approve funding for the following program areas: Grants to Branches (\$110,316); Main Library Programs, including all Affinity Centers (\$230,195); Children and Youth Services (\$154,000); Public Affairs & Community Partnerships, including *One City One Book* (\$63,970); Community Programs & Exhibitions (\$76,000); Literacy & Learning (\$39,000); Strategic Initiatives (\$30,000); Professional Development (\$49,000); and all other programs (\$55,339). The full detail of allocations to programs funded from unrestricted and restricted funds is attached.

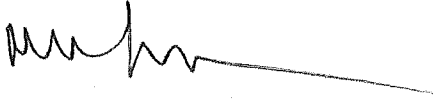
As in past years, we look forward to receiving an estimate of the amount you plan to use and the timeline for expenditures when you are able to develop it. Please recall that we are asking for quarterly estimates for use of these funds to enable us to calculate our cash flow needs.

Funds granted for this cycle will become available at the beginning of the new fiscal year, beginning July 1, 2019. We appreciate the assessment and reporting done by you and your staff during the course of the past year to measure and reflect the impact of the funding, both on the library and the community which it serves. This information helps Friends seek additional funding of these programs and also gives our Board and donors a clear and compelling picture of the effects of their generosity.

We look forward to Friends being acknowledged on all materials developed through our funding, as well as at programs in the libraries, and to continue to receive any evaluations or other measures of the programs. This information will help us make the case to funders that libraries are a sound investment of their philanthropic dollars.

Thank you for this opportunity to support San Francisco Public Library—the City’s greatest public asset. We look forward to an exciting year!

Best regards,

A handwritten signature in black ink, appearing to read 'Marie Ciepiela', with a long horizontal line extending to the right.

Marie Ciepiela
Executive Director
(415) 477-5220
marie.ciepiela@friendssfpl.org

Cc: David Stringer Calvert, Chair of the Board of Directors

| FY 2019-2020 Accept & Expend for the San Francisco Public Library | | | | |
|---|-----------------|------------------|------------------|--|
| Fund/Activity | Unrestricted | Restricted | Total | Description |
| Branch Programs | | | | |
| Grants to Branches - All ages | \$15,000 | \$37,716 | \$52,716 | Annual open houses and cultural celebrations at every neighborhood branch (27 locations) |
| Grants to Branches - Youth | \$34,000 | \$0 | \$34,000 | Children and youth programs, including teen book & writing clubs, homework tutoring, SAT preparation, resume design, coding clubs, chess & board games, movies, Lego playtimes, craft lessons, and authors/performers at story times |
| Grants to Branches - Adults | \$23,600 | \$0 | \$23,600 | Adult/family programming, including yoga; dance; meditation; Tai Chi; cooking classes; author talks; book clubs; movies; and teen tech assistants for computer instruction |
| subtotal | \$72,600 | \$37,716 | \$110,316 | |
| Main Library Programs | | | | |
| Grants for programs at Main library | \$22,500 | \$1,000 | \$23,500 | Programs that highlight the Main Library's resources and celebrate the community through its diverse Affinity Centers. Programming also includes computer and technology classes; personal, vocational and small business skill-building classes; access to technology; and literary and cultural events |
| Effie Lee Morris Lecturer | \$5,000 | \$0 | \$5,000 | Annual lecture honoring an author for lifetime achievement in children/youth literature at the Koret Auditorium |
| San Francisco History Center | \$0 | \$13,000 | \$13,000 | For special acquisitions to the History Center, including "Portola Shades," a new acquisition of materials about the ethnic development of the Portola District |
| Phyllis Wattis Endowment for the Main | \$0 | \$50,000 | \$50,000 | Equipment for "Memory Lab" in the Digi Center; furniture for Filipino American Center; furniture for the Fulton Room for Transitional Age Youth (TAY) programs; "pop-up" programs in the Atrium to complement Civic Bridge/Adobe project, Civic Center Commons partnership and outdoor exhibition with the Exploratorium |
| Main Social Services Outreach | \$0 | \$4,000 | \$4,000 | Program support for TAY and youth at risk of homelessness to utilize programs offered throughout the Main |
| African American Center | \$0 | \$11,500 | \$11,500 | Special exhibitions and literary programs associated with collection and African American History Month |
| James C. Hormel LBGTQIA Center | \$0 | \$115,000 | \$115,000 | The Hormel Fellowship; monthly literary programs; digitization of film archives; acquisition of special collections; Radar Productions, Show us Your Spines and Sprightly programs; exhibitions; and participation in the Pride parade |
| Wallace Stegner Center (Environment) | \$0 | \$4,695 | \$4,695 | Supplies for environmental education activities |
| Talking Books & Braille Center | \$0 | \$3,500 | \$3,500 | Purchase special collections and equipment |
| subtotal | \$27,500 | \$202,695 | \$230,195 | |

FY 2019-2020 Accept & Expend for the San Francisco Public Library

| Fund/Activity | Unrestricted | Restricted | Total | Description |
|--|---------------------|-------------------|------------------|---|
| Children & Youth Services - Community Programs and Partnerships | | | | |
| General Systemwide Youth Programming | \$37,205 | \$12,795 | \$50,000 | STEM learning resources; Drag Queen Story Hour; Big SF Playdates; author visits and programs for youth in custody; Scholar Card enrollment promotion; mobile outreach; Early Literacy Buffet; and artist/performers for partnerships with SFMOMA, CJM Exploratorium, Asian Art Museum and Bay Area Discovery Museum |
| Summer Stride Reading Programming | \$93,250 | \$6,750 | \$100,000 | Program reading awards; bags; STEM and youth leader internship program; materials; print program |
| Dia de los ninos, dia de los libros | \$0 | \$4,000 | \$4,000 | Artist/performers and food for annual outdoor children and literacy event in the Mission District |
| subtotal | \$130,455 | \$23,545 | \$154,000 | |
| Public Affairs - Community Program and Partnerships | | | | |
| Community Relations/Promotions & Marketing | \$42,470 | \$12,500 | \$54,970 | Support for advertising and marketing of Library programs; CPP-Public Affairs special projects such as Night of Ideas and other citywide events; Discovery & Go free museum passes |
| Friends' Initiative: At the Library | \$9,000 | \$0 | \$9,000 | Support production of Library monthly newspaper |
| subtotal | \$51,470 | \$12,500 | \$63,970 | |
| Community Programs & Exhibitions | | | | |
| Connected Community (Exhibitions & Adult Programming) | \$46,000 | \$0 | \$46,000 | 50 exhibitions; authors/performers; program supplies and program material production for system-wide themes (i.e. HerStory, More than a Month African American History Month, Latino Heritage Month) |
| Volunteer Services Recognition Event | \$5,000 | \$0 | \$5,000 | Food and supplies for volunteer appreciation |
| Friends' Initiative: One City, One Book | \$12,975 | \$12,025 | \$25,000 | Supplies, print materials, authors talks and events throughout the fall for patrons to read and engage around a selected book |
| subtotal | \$63,975 | \$12,025 | \$76,000 | |
| Literacy & Learning | \$0 | \$39,000 | \$39,000 | One-on-one reading tutoring for adults, and additional adult literacy programs at the Bridge at the Main, Veteran Service Center and the branches |
| Strategic Initiatives | \$30,000 | \$0 | \$30,000 | Professional services to update the Library's strategic plan and advance the Connected Community concept; SFPL representation at industry conferences; and resources for department head to expand on strategic priorities |
| Professional Development | \$49,000 | \$0 | \$49,000 | Additional training and attendance for SFPL staff at specialized trainings and conferences; staff appreciation and recognition |
| Collection Development Discretionary Fund | \$2,500 | \$0 | \$2,500 | Procure books from smaller, local publishers |
| Wiley Innovation Fund | \$0 | \$8,400 | \$8,400 | Grants for Librarians to conduct research, attend training and conferences, and develop pilot programs for cutting edge library services that keep SFPL an industry leader and might be scaled if successful (i.e. Bibliobistro and Citizen Science Bioblitzes) |
| Library Service & Technology Act Grants | \$0 | \$4,250 | \$4,250 | Digitizing, preserving and creating access services to historic San Francisco audiovisual recordings |
| Special Collections | \$0 | \$15,000 | \$15,000 | Allows Friends to buy collections from small, specialized publishers who do not regularly conduct business with the city |
| Dannenberg Fund | \$0 | \$15,000 | \$15,000 | Acquisition of German and Italian circulating materials |
| Deaf Services | \$0 | \$400 | \$400 | Purchase of supplies and equipment |
| Latino/Hispanic Interest Collections & Programs | \$0 | \$2,500 | \$2,500 | Special community programming in the Latino/Hispanic Center & International Center |

FY 2019-2020 Accept & Expend for the San Francisco Public Library

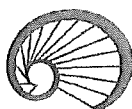
| Fund/Activity | Unrestricted | Restricted | Total | Description |
|---|---------------------|----------------------|----------------------|--|
| Learning Differences | \$0 | \$3,106 | \$3,106 | Tutoring and support programs for children |
| Automation/AV | \$0 | \$1,000 | \$1,000 | Equipment |
| Special Activities & Maintenance | \$0 | \$3,183 | \$3,183 | Equipment and services as needed |
| TOTAL FUNDING REQUEST | <i>\$427,500</i> | <i>\$ 380,320.00</i> | <i>\$ 807,820.00</i> | |

Friends of SFPL
Donor Restricted FY 20 Detail

| Descriptions | PROPOSED BUDGET FY 20 |
|--|-----------------------------|
| DONOR RESTRICTED FUNDS: | |
| Youth Services | \$ 12,795 |
| Dia De los Ninos/Dia De los Libros | \$ 4,000 |
| Summer Reading | \$ 6,750 |
| Literacy & Learning | \$ 39,000 |
| Wiley Innovation Fund | \$ 8,400 |
| Subtotal Donor Restricted Funds | \$ 70,945 |
| Branch | |
| Gabriel Sharing Fund | \$ 31 |
| Dolorous Knight's Fund for Excelsior | \$ 7,400 |
| Bayview Branch | \$ 7,000 |
| Bernal Heights | \$ 500 |
| Chinatown Branch | \$ 1,500 |
| Eureka Valley Branch | \$ 800 |
| Glen Park | \$ 700 |
| Golden Gate Branch | \$ 600 |
| Ingleside Endowment | \$ 6,100 |
| Marina Branch | \$ 500 |
| Merced Branch | \$ 1,500 |
| Mission Branch | \$ 300 |
| Mission Bay Branch | \$ 1,000 |
| Noe Valley Branch | \$ 1,000 |
| North Beach Branch | \$ 1,500 |
| Ocean View Branch | \$ 1,200 |
| Park Branch | \$ 300 |
| Parkside Branch | \$ 150 |
| Portola Branch | \$ 351 |
| Potrero Branch | \$ 1,000 |
| Presidio Branch | \$ 900 |
| Richmond Branch | \$ 250 |
| Sunset Branch | \$ 1,000 |
| Visitacion Valley Branch | \$ 50 |
| West Portal Branch | \$ 500 |
| Western Addition Branch | \$ 1,584 |
| Subtotal Branch | \$ 37,716 |
| Main | |
| Main | \$ 1,000 |
| Phyllis Wattis Endowment | \$ 50,000 |
| Main Social Services Outreach | \$ 4,000 |
| History Center - Harrison Calligraphy | \$ 1,000 |
| SF History Room | \$ 12,000 |
| Special Collections - LSTA grant | \$ 4,250 |
| Special Collections | \$ 15,000 |
| Dannenberg Collection | \$ 15,000 |
| Subtotal Main | \$ 102,250 |
| Public Affairs Special Programing | |
| Community Relations Film | \$ 2,500 |
| Special Projects - General | \$ 10,000 |
| One City One Book | \$ 12,025 |
| Subtotal Public Affairs Special Programming | \$ 24,525 |
| Library Centers & Special Programs | |
| African American Center | \$ 11,500 |
| Deaf Services | \$ 400 |
| James C. Hormel Center | \$ 115,000 |
| Latino/Hispanic Interest Collections & Programming | \$ 2,500 |
| Talking Books and Braille Center (TB&BC) | \$ 3,000 |
| TB&BC Friends for Life | \$ 500 |
| Wallace Stegner Center | \$ 1,500 |
| Environmental Programming | \$ 3,195 |
| Learning Differences | \$ 3,106 |
| Automation/AV | \$ 1,000 |
| Special Activities | \$ 1,983 |
| Operations & Maintenance | \$ 1,200 |
| Subtotal Library Centers & Special Programs | \$ 144,884 |
| TOTAL DONOR RESTRICTED FUNDS | \$ 380,320 |

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| Wallace Stegner Center (Environment) | \$0 | \$4,695 | \$4,695 | Supplies for environmental education activities |
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| FY 2019-2020 Accept & Expend for the San Francisco Public Library | | | | |
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| Public Affairs - Community Program and Partnerships | | | | |
| Community Relations/Promotions & Marketing | \$42,470 | \$12,500 | \$54,970 | Support for advertising and marketing of Library programs; CPP-Public Affairs special projects such as Night of Ideas and other citywide events; Discovery & Go free museum passes |
| Friends' Initiative: At the Library | \$9,000 | \$0 | \$9,000 | Support production of Library monthly newspaper |
| subtotal | \$51,470 | \$12,500 | \$63,970 | |
| Community Programs & Exhibitions | | | | |
| Connected Community (Exhibitions & Adult Programming) | \$46,000 | \$0 | \$46,000 | 50 exhibitions; authors/performers; program supplies and program material production for system-wide themes (i.e. HerStory, More than a Month African American History Month, Latino Heritage Month) |
| Volunteer Services Recognition Event | \$5,000 | \$0 | \$5,000 | Food and supplies for volunteer appreciation |
| Friends' Initiative: One City, One Book | \$12,975 | \$12,025 | \$25,000 | Supplies, print materials, authors talks and events throughout the fall for patrons to read and engage around a selected book |
| subtotal | \$63,975 | \$12,025 | \$76,000 | |
| Literacy & Learning | \$0 | \$39,000 | \$39,000 | One-on-one reading tutoring for adults, and additional adult literacy programs at the Bridge at the Main, Veteran Service Center and the branches |
| Strategic Initiatives | \$30,000 | \$0 | \$30,000 | Professional services to update the Library's strategic plan and advance the Connected Community concept; SFPL representation at industry conferences; and resources for department head to expand on strategic priorities |
| Professional Development | \$49,000 | \$0 | \$49,000 | Additional training and attendance for SFPL staff at specialized trainings and conferences; staff appreciation and recognition |
| Collection Development Discretionary Fund | \$2,500 | \$0 | \$2,500 | Procure books from smaller, local publishers |
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| Special Collections | \$0 | \$15,000 | \$15,000 | Allows Friends to buy collections from small, specialized publishers who do not regularly conduct business with the city |
| Dannenberg Fund | \$0 | \$15,000 | \$15,000 | Acquisition of German and Italian circulating materials |
| Deaf Services | \$0 | \$400 | \$400 | Purchase of supplies and equipment |
| Latino/Hispanic Interest Collections & Programs | \$0 | \$2,500 | \$2,500 | Special community programming in the Latino/Hispanic Center & International Center |
| Learning Differences | \$0 | \$3,106 | \$3,106 | Tutoring and support programs for children |
| Automation/AV | \$0 | \$1,000 | \$1,000 | Equipment |
| Special Activities & Maintenance | \$0 | \$3,183 | \$3,183 | Equipment and services as needed |
| TOTAL FUNDING REQUEST | \$427,500 | \$380,320 | \$807,820 | |



San Francisco Public Library

April 26, 2019

Marie Ciepiela
Executive Director
Friends of the San Francisco Public Library
710 Van Ness Avenue
San Francisco, CA 94102

Dear Marie,

Thank you for your invitation to submit the San Francisco Public Library's grant proposal for Fiscal Year 2019/20. The Library's grant request has been developed to support the Library's Strategic Priorities:

- Premier Urban Library
- Literacy & Learning
- Youth Engagement
- Digital Strategies
- Partnerships for Excellence
- Organizational Excellence

The request allows for enrichment of services in categories such as children and youth services, enhanced community outreach, innovative programming and support for staff development. The grants to branches will support open house events and anniversary celebrations to honor each neighborhood's unique character. The FY 20 grant request will allow the Library to advance SFPL's vision for fostering shared experiences for a more connected community.

The Library is extremely grateful that the Friends Board has approved a gift of \$807,820 for the upcoming fiscal year. With such robust support, San Francisco Public Library is poised for another tremendous year of meeting our world class city's needs for vibrant library programs and services.

Sincerely,

Michael Lambert
City Librarian

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Maureen Singleton, SFPL Finance Office

DATE: April 30, 2019

SUBJECT: Accept and Expend Resolution for SFPL Grant

GRANT TITLE: Friends of the San Francisco Public Library – Annual Grant Award

Attached please find the original and 4 copies of each of the following:

Proposed grant resolution; original signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget

Grant application

Grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Christine Murdoch

Phone: 557-4246

Interoffice Mail Address: Public Library #41

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Kelly Kirkpatrick, Mayor's Budget Director
Date: May 31, 2019
Re: Mayor's FY 2019-20 and FY 2020-21 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year 2019-20 and Fiscal Year 2020-21.

In addition to the Annual Appropriation Ordinance, Annual Salary Ordinance, and Mayor's Proposed FY 2019-20 and FY 2020-21 Budget Book, the following items are included in the Mayor's submission:


- The budget for the Office of Community Investment and Infrastructure for FY 2019-20
- 18 separate pieces of legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another. See letter for more details.
- An Interim Exception letter
- A letter addressing funding levels for nonprofit corporations or public entities for the coming two fiscal years

If you have any questions, please contact me at (415) 554-6125.

Sincerely,


Kelly Kirkpatrick
Mayor's Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

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BOARD OF SUPERVISORS
SAN FRANCISCO
2019 MAY 31 AM 11:07
BY 

| DEPT | Budget & Finance Committee Calendar Date | Description or Title of Legislation | Type of Legislation |
|---------------|--|---|---------------------|
| CON | 12-Jun | Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling | Ordinance |
| CON | 12-Jun | Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2019 | Resolution |
| CON | 12-Jun | Proposition J Contract Certification Specified Contracted- Out Services Previously Approved | Resolution |
| CON | 12-Jun | Ordinance Authorizing Refunding Certificates of Participation, Series 2019-R1 (Multiple Capital Improvement Projects) - Not to Exceed \$160,000,000 | Ordinance |
| OCII | 12-Jun | Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2019-20 Interim budget | Resolution |
| OCII | 12-Jun | Office of Community Investment and Infrastructure, operating as Successor Agency to the San Francisco Redevelopment Agency, Fiscal Year 2019-20 Budget - Bond Issuance Not to Exceed \$40,714,400 | Resolution |
| PUC, PRT, AIR | 12-Jun | Appropriating \$12,218,229 in the San Francisco Public Utilities Commission, and De- Appropriation and Re-Appropriation - Expenditures of \$2,431,505 in the Port Commission and Airport Commission - FY2019-2020 | Ordinance |
| CON | 13-Jun | Appropriation - City and County of San Francisco Refunding Certificates of Participation of \$160,000,000 and Deappropriating \$16,500,000 - FY 2019-20 | Ordinance |
| DPW | 13-Jun | Accept and Expend Grants - State Transportation Development Act, Article 2 - Pedestrian and Bicycle Projects - \$972,338 | Resolution |
| FIR | 13-Jun | Fire Code - SFFD Fee Amendment | Ordinance |
| REC | 13-Jun | Park Code - Marina Guest Docking Fees | Ordinance |
| REC | 13-Jun | Park Code - Non-Resident Fees at Certain Specialty Attractions | Ordinance |
| REC | 13-Jun | Park Code - Temporary Surcharge at Japanese Tea Garden | Ordinance |
| CPC | 14-Jun | Resolution to Apply for, Accept, and Expend \$625,000 in California SB 2 Planning Grant Program funds | Resolution |
| DPH | 14-Jun | Accept and Expend Grants - Recurring State Grant Funds - Department of Public Health - FY2019-2020 | Resolution |
| HOM | 14-Jun | Homelessness and Supportive Housing Fund - FYs 2019-20 and 2020-21 Expenditure Plans | Resolution |
| LIB | 14-Jun | Accept and Expend Grant - Friends of San Francisco Public Library - Annual Grant Award, 2019-20 - Up to \$807,820 of In-kind Gifts, Services and Cash Monies | Resolution |
| LIB | 14-Jun | Administrative Code - Eliminating Fines for Overdue Library Materials | Ordinance |

OFFICE OF THE MAYOR
SAN FRANCISCO



LONDON N. BREED
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sophia Kittler
RE: Accept and Expend Grant - Friends of San Francisco Public Library -
Annual Grant Award, FY 2019-2020 - Up to \$807,820 of In-Kind Gifts,
Services, and Cash Monies
DATE: May 31, 2019

Sk

Resolution authorizing the San Francisco Public Library to accept and expend a grant in the amount of up to \$807,820 of in-kind gifts, services, and cash monies from the Friends of the San Francisco Public Library for direct support for a variety of public programs and services in FY 2019-2020.

Should you have any questions, please contact Sophia Kittler at 415-554-6153.

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2019 MAY 31 AM 11:06
BY *[Signature]*