

1 [Purchaser's authority to permit informal solicitation of certain contracts for purchase of goods  
2 or services and to set aside contracts for small local businesses]

3 **Ordinance amending Administrative Code section 21.5 to allow Purchaser to permit**  
4 **informal solicitation for contracts for commodities and services up to \$100,000 and for**  
5 **those contracts utilizing federal grant funds where authorized and to update**  
6 **Purchaser's authority to set aside contracts for local small businesses.**

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8 NOTE: Additions are *single-underline italics Times New Roman*;  
9 deletions are *strike-through italics Times New Roman*.  
Board amendment additions are double-underlined;  
Board amendment deletions are ~~strike-through normal~~.

10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. The San Francisco Administrative Code is hereby amended by amending  
12 Section 21.5, to read as follows:

13 Sec. 21.5 **OTHER PURCHASES.**

14 Notwithstanding any other provision of this Chapter, procurement of the following shall  
15 be made in accordance with the Purchaser's regulations:

16 (a) Commodities or services where the total amount of the purchase does not exceed  
17 ~~\$50,000~~100,000.

18 (b) Commodities or services available only from a sole source.

19 (c) Perishable foods.

20 (d) Proprietary articles.  
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1 (e) Contracts involving a pilot project with a term not to exceed two years; provided,  
2 however, that any further procurement beyond the pilot project phase shall be subject to all  
3 applicable competitive procurement requirements.

4 (f) Contracts set aside for competitive award to Micro-LBEs in accordance with Chapter  
5 14B.7(K) of the Administrative Code. ~~The Purchaser may designate a particular Solicitation as a small~~

6 (g) Commodities or Services purchased with federal grant funds, when an informal solicitation is  
7 consistent with Federal contracting requirements. Federal grant funds include federal monies  
8 awarded to the City through the state or other governmental entities. This subsection does not  
9 cover Commodities or Services identified by the grant as an administrative or management  
10 cost or expense.  
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12 APPROVED AS TO FORM:  
13 DENNIS J. HERRERA, City Attorney

14 By: \_\_\_\_\_  
15 Linda M. Ross  
16 Deputy City Attorney