

File No. 190585

Committee Item No. 12

Board Item No. 19

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: June 20, 2019

Board of Supervisors Meeting:

Date: July 9, 2019

Cmte Board

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

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| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Referral FYI - May 29, 2019 |

Prepared by: John Carroll

Date: June 14, 2019

Prepared by: John Carroll

Date: June 21, 2019

1 [Setting the Budget and Legislative Analyst Services Audit Plan - FY2019-2020]

2
3 **Motion directing the Budget and Legislative Analyst to (1) conduct four performance**
4 **audits in FY2019-2020 of (i) the effectiveness of the City departments' pre-**
5 **apprenticeship and workforce development and community benefits programs; (ii) the**
6 **administration by the Department of Homelessness and Supportive Housing of**
7 **homeless services; (iii) the policies and procedures of the Mayor's Office of Housing**
8 **and Community Development for the acquisition of sites for the development or**
9 **preservation of affordable housing; and (iv) Public Works' street resurfacing program**
10 **and street tree maintenance program; and (2) removing from the FY2018-2019 audit**
11 **work plan the performance audit of the City's workforce development programs for**
12 **low-income, homeless, and formerly homeless adults.**

13
14 WHEREAS, It is the policy of the Board of Supervisors that each program of the City
15 and County of San Francisco be the subject of a performance audit at least once every eight
16 years; and

17 WHEREAS, The function of regular performance audits is to ensure that City
18 departments and agencies make prudent and efficient use of City resources and also
19 effectively perform the functions assigned to them by the Charter and applicable laws; and

20 WHEREAS, The Board of Supervisors previously adopted motions directing the Budget
21 and Legislative Analyst to conduct performance audits in FY2018-2019 of the (1) trends in
22 Muni ridership and revenues, and the effectiveness of the San Francisco Municipal
23 Transportation Agency in managing traffic congestion and the impact of congestion on Muni,
24 (2) the Office of Economic and Workforce Development's planning for large-scale
25 development and capital projects to address the economic impacts of the projects on

1 surrounding businesses, and (3) the San Francisco Housing Authority's reported financial
2 shortfall and prospective analysis of the City's potential assumption of all responsibilities for
3 the Housing Authority's essential functions, which are scheduled to be completed in FY2018-
4 2019; and (4) the effectiveness of the City's workforce development programs for low-income,
5 homeless, and formerly homeless adults, which would be removed from FY2018-2019 audit
6 work plan; now, therefore, be it;

7 MOVED, That the Budget and Legislative Analyst is hereby directed to conduct a
8 performance audit in FY2019-2020 of the effectiveness of the City departments' workforce
9 development programs and pre-apprenticeship programs, including CityBuild Academy,
10 TechSF, and the automotive pre-apprenticeship program, in preparing the target populations
11 to qualify for and obtain employment, and of all Community Benefits Programs operated by
12 enterprise departments such as the Public Utilities Commission, Municipal Transportation
13 Agency, San Francisco Airport, Department of the Environment, and Port of San Francisco;
14 and, be it

15 FURTHER MOVED, That the Budget and Legislative Analyst is hereby directed to
16 conduct a performance audit in FY2019-2020 of the administration of homeless services
17 programs by the Department of Homelessness and Supportive Housing since the creation of
18 the Department in 2016; and, be it

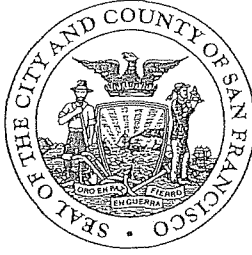
19 FURTHER MOVED, That the Budget and Legislative Analyst is hereby directed to
20 conduct a performance audit in FY2019-2020 of the Mayor's Office of Housing and
21 Community Development policies and selection process and criteria for the acquisition,
22 development, and preservation of affordable housing; and, be it

23 FURTHER MOVED, That the Budget and Legislative Analyst is hereby directed to
24 conduct a performance audit in FY2019-2020 of Public Works' street resurfacing program and
25 StreetTreeSF street tree and sidewalk maintenance program; and, be it

1 FURTHER MOVED, That the performance audit of the City's workforce development
2 programs for low-income, homeless, and formerly homeless adults, previously approved by
3 the Board of Supervisors in the Budget and Legislative Analyst's FY2018-2019 audit plan is
4 removed.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Harvey Rose, Budget Analyst
Joaquín Torres, Director, Office of Economic and Workforce Development
Jeff Kositsky, Director, Department of Homelessness and Supportive Housing
Kate Hartley, Director, Mayor's Office of Housing and Community Development
Mohammed Nuru, Director, Public Works

FROM: John Carroll, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: May 29, 2019

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Mar on May 21, 2019:

File No. 190585

Motion directing the Budget and Legislative Analyst to (1) conduct four performance audits in FY2019-2020 of (i) the effectiveness of the City departments' pre-apprenticeship and workforce development and community benefits programs; (ii) the administration by the Department of Homelessness and Supportive Housing of homeless services; (iii) the policies and procedures of the Mayor's Office of Housing and Community Development for the acquisition of sites for the development or preservation of affordable housing; and (iv) Public Works' street resurfacing program and street tree maintenance program; and (2) removing from the FY2018-2019 audit work plan the performance audit of the City's workforce development programs for low-income, homeless, and formerly homeless adults.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Debra Newman, Office of the Budget and Legislative Analyst
Severin Campbell, Office of the Budget and Legislative Analyst
Gabriela Loeza, Office of the Budget and Legislative Analyst
Ken Rich, Office of Economic and Workforce Development
J'Wel Vaughan, Office of Economic and Workforce Development
Lisa Pagan, Office of Economic and Workforce Development
Dylan Schneider, Department of Homelessness and Supportive Housing
Abigail Stewart-Khan, Department of Homelessness and Supportive Housing
Eugene Flannery, Mayor's Office of Housing and Community Development
Amy Chan, Mayor's Office of Housing and Community Development
David Steinberg, Public Works
Jeremy Spitz, Public Works
Jennifer Blot, Public Works

Introduction Form

By a Member of the Board of Supervisors or Mayor

BOARD OF SUPERVISORS
SAN FRANCISCO
2019 MAR Time stamp PM 2:24
or meeting date *AK*

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Mar; Brown, Yee


Subject:

Setting the Budget and Legislative Analyst Services Audit Plan – Mayor’s Office of Housing and Community Development, Department of Homelessness and Supportive Housing, Pre-Apprenticeship Programs, Public Works – FY 2019-20

The text is listed:

Motion directing the Budget and Legislative Analyst to (1) conduct four performance audits in FY 2019-20 of (i) the effectiveness of the City departments’ pre-apprenticeship and workforce development and community benefits programs; (ii) the administration by the Department of Homelessness and Supportive Housing of homeless services; (iii) the policies and procedures of the Mayor’s Office of Housing and Community Development for the acquisition of sites for the development or preservation of affordable housing; and (iv) Public Works’ street resurfacing program and street tree maintenance program; and (2) removing from the FY 2018-19 audit work plan the performance audit of the City’s workforce development programs for low-income, homeless, and formerly homeless adults.

Signature of Sponsoring Supervisor:



For Clerk's Use Only