

File No. 190573

Committee Item No. _____

Board Item No. 2

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight
Board of Supervisors Meeting:

Date: June 20, 2019
Date: July 16, 2019

Cmte Board

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- MOU
- Grant Information Form
- Grant Budget
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- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
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OTHER

- _____
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- _____
- _____
- Referral FYI - May 28, 2019

Prepared by: John Carroll
Prepared by: John Carroll

Date: June 14, 2019
Date: June 21, 2019

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

GOVERNMENT AUDIT AND OVERSIGHT COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Gordon Mar, Chair
Government Audit and Oversight Committee

FROM: John Carroll, Assistant Clerk

DATE: June 21, 2019

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**
Tuesday, June 25, 2019

The following file should be presented as a COMMITTEE REPORT at the regular Board meeting, Tuesday, June 25, 2019. This ordinance was acted upon at the regular Government Audit and Oversight Committee meeting on Thursday, June 20, 2019, at 10:00 a.m., by the votes indicated.

Item No. 51 File No. 190573

Ordinance amending the Administrative Code to establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; requiring the Mayor's Office of Housing and Community Development and the Department of Public Health ("DPH") to establish policies and procedures to issue loans from the Fund; and authorizing DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

Vote: Supervisor Gordon Mar - Aye
Supervisor Vallie Brown - Aye
Supervisor Aaron Peskin - Aye

RECOMMENDED AS AMENDED AS A COMMITTEE REPORT

Vote: Supervisor Gordon Mar - Aye
Supervisor Vallie Brown - Aye
Supervisor Aaron Peskin - Aye

Cc: Board of Supervisors
Angela Calvillo, Clerk of the Board
Alisa Somera, Legislative Deputy
Jon Givner, Deputy City Attorney

1 [Administrative Code - Cooperative Living Opportunities for Mental Health Loan Fund and
2 Program]

3 Ordinance amending the Administrative Code to establish the Cooperative Living
4 Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities
5 for Mental Health Program to finance the acquisition of residential properties to be
6 operated as communal housing for people with chronic mental illness and/or
7 substance use disorders; requiring the Mayor’s Office of Housing and Community
8 Development and the Department of Public Health (“DPH”) to establish policies and
9 procedures to issue loans from the Fund; and authorizing DPH to place eligible clients
10 in properties financed by the Fund, and to provide oversight and monitoring of such
11 properties.

12 NOTE: Unchanged Code text and uncodified text are in plain Arial font.
13 Additions to Codes are in *single-underline italics Times New Roman font*.
14 Deletions to Codes are in *strikethrough italics Times New Roman font*.
15 Board amendment additions are in double-underlined Arial font.
16 Board amendment deletions are in ~~strikethrough Arial font~~.
17 Asterisks (* * * *) indicate the omission of unchanged Code
18 subsections or parts of tables.

18 Be it ordained by the People of the City and County of San Francisco:

19
20 Section 1. Article XIII of Chapter 10 of the Administrative Code is hereby amended by
21 adding Section 10.100-49.5, to read as follows:

22
23 SEC. 10.100-49.5. COOPERATIVE LIVING OPPORTUNITIES FOR MENTAL HEALTH
24 LOAN FUND.

1 (a) Establishment of Fund. The Cooperative Living Opportunities for Mental Health Loan
2 Fund (the "Fund") is established as a category eight fund to receive any monies appropriated or
3 donated for the purpose of expanding opportunities for people with chronic mental illness and/or
4 substance use disorders to live in communal, non-institutional, neighborhood-based, household settings
5 with 24-7 on call individual and household case management services ("Cooperative Living").

6 (b) Use of Fund. The Fund shall be used exclusively for the purpose of providing long-term
7 loans to nonprofit organizations to acquire, rehabilitate, and maintain residential housing under the
8 Cooperative Living Opportunities for Mental Health Program ("Program"), as set forth in Chapter
9 117 of the Administrative Code.

10 (c) Exceptions to Fund Category. The Director of the Mayor's Office on Housing and
11 Community Development ("MOHCD") shall approve all expenditures from the Fund.

12 (d) Administration of Fund. MOHCD shall administer a loan program under the Fund, and
13 in such capacity shall: (1) service loan agreements; (2) receive payments for, and maintain current
14 accounts of, principal, interest, and fees relating to the loan agreements, and redeposit them into the
15 Fund; and, (3) allocate funds for administration associated with the operation of the Fund, such funds
16 being limited to interest earnings generated by loans, collection of fees, and the proceeds of
17 investments of unexpended cash balances from the fund. MOHCD shall report annually to the
18 Board of Supervisors on the current status of the Fund, the amounts approved for disbursement, and
19 the number and types of new Cooperative Living units established during the preceding fiscal
20 year and maintained.

21
22 Section 2. The Administrative Code is hereby amended by adding Chapter 117,
23 consisting of Sections 117.1, 117.2, 117.3, and 117.4, to read as follows:

24 ///

25 ///

1 CHAPTER 117: COOPERATIVE LIVING OPPORTUNITIES

2 FOR MENTAL HEALTH PROGRAM

3
4 SEC 117.1. DEFINITIONS.

5 For purposes of this Chapter 117, the following terms shall have the following meanings:

6 "Board" means the Board of Supervisors.

7 "Borrower" means a recipient of a Loan.

8 "City" means the City and County of San Francisco.

9 "Cooperative Living" means communal, non-institutional, neighborhood-based, household
10 settings with 24-7 on call individual and household case management services for Eligible Persons.

11 "Contractor" means a nonprofit organization that enters into a contract or grant
12 agreement with the Department of Public Health to provide services to Eligible Persons in
13 housing operated under the Cooperative Living Opportunities for Mental Health Program.

14 "Declaration of Restrictions" means an agreement to be executed by the Borrower and
15 recorded against Property as a condition to the receipt of a Loan that restricts the use of the Property.

16 "DPH" means the Department of Public Health.

17 "DPH Director" means the Director of Health, or the Director's designee.

18 "Eligible Person" means a person with chronic mental illness and/or a substance use disorder
19 who has been assessed and determined by DPH to be able to live independently and safely in
20 Cooperative Living and to be able to participate in maintaining a cooperative household, as
21 determined by DPH, who is exiting or has exited a transitional residential treatment program
22 or an acute diversion unit.

23 "Fund" means the Cooperative Living Opportunities for Mental Health Loan Fund
24 administered by MOHCD under Administrative Code Chapter 10.100-49.5.

25 ///

1 "Loan" means a loan of funds made under the Program, including the modification,
2 refinancing, or restructuring of a loan, with a term of 10 years or longer.

3 "MOHCD" means the Mayor's Office of Housing and Community Development, or any
4 successor agency.

5 "MOHCD Director" means the Director of MOHCD, or the MOHCD Director's designee.

6 "Program" means the Cooperative Living Opportunities for Mental Health Program for the
7 acquisition and rehabilitation operation of single-family homes, multi-family residential buildings,
8 and/or residential units for Cooperative Living.

9 "Program Regulations" means policies, procedures, rules, guidelines, manuals or regulations
10 published by the Directors and designed to implement the Program.

11 "Property" means any real property used and restricted for Cooperative Living and used to
12 secure a Loan.

13
14 **SEC. 117.1. ESTABLISHMENT OF THE PROGRAM.**

15 (a) MOHCD and DPH shall establish and operate a Cooperative Living Opportunities for
16 Mental Health Program designed to provide financing in the form of long-term loans to and contracts
17 with nonprofit organizations for the purpose of acquiring, retaining, and operating an economical and
18 stable stock of multi-family buildings and/or single-family homes to create cooperative living
19 opportunities for people with chronic mental illness and/or substance abuse disorders.

20 (b) DPH shall determine client eligibility and authorize client placement in Cooperative Living
21 units. Subject to the requirements of Article 21 of the Administrative Code, or any competitive
22 procurement requirements applicable to grant agreements, DPH shall enter into new contracts
23 or grants, or expand existing contracts or grants, with nonprofit housing providers provide
24 funding to support the operation of Cooperative Living opportunities, and associated services, through
25 state programs, City funding, and/or other sources, as available.

1 (c) MOHCD shall provide loan administration and portfolio asset management for the
2
3 Program.

4
5 **SEC. 117.2. ELIGIBLE SITES, PROGRAM MANAGEMENT, AND REGULATIONS.**

6 (a) Eligible Sites. MOHCD shall make Loans to qualified nonprofit organizations for the
7 purpose of acquiring residential units or buildings as Cooperative Living consistent with the Program
8 Regulations. Eligible properties for acquisition may include any single-family home, multifamily
9 residential building, or other residential unit suitable for Cooperative Living; provided, however, that
10 such property shall not be occupied by renters or be the subject of evictions under Administrative Code
11 37.9(a)(8) or 37.9(a)(10), except for acquisition of units currently master leased by nonprofit
12 organizations where the acquisition would preserve current occupancy by Eligible Persons. MOHCD
13 and DPH shall establish minimum requirements for site eligibility to ensure that sites are suitable
14 for operation as Cooperative Living and financially feasible, including, but not limited to: (1)
15 minimum number of units or bedrooms per site, (2) bathroom ratio per Eligible Person; (3)
16 conformity with Planning Code requirements applicable to the site; (4) readiness for
17 occupancy after a specific period of time if rehabilitation is needed, and (5) minimum
18 standards for any rehabilitation.

19 (b) Program Management. The MOHCD Director shall be responsible for the operation and
20 management of the loans provided under the Program. The MOHCD Director may appoint agents and
21 consultants to assist with the administration of loans under the Program, provided that any such
22 appointment is consistent with the civil service provisions of the Charter.

23 (c) Program Regulations. The MOHCD Director and DPH Director shall jointly publish
24 from time to time Program Regulations as appropriate to implement the Program, consistent with
25 applicable law and this Chapter 117. The MOHCD Director and DPH Director shall publish all

1 Program Regulations on MOHCD's DPH's website and in such additional places as the DPH Director
2 deems appropriate, and shall provide copies or electronic links on request. The Program Regulations
3 shall address matters such as Program and Fund administration, public and competitive processes to
4 apply for Loans, compliance with applicable laws and regulations, appraisal of the Property,
5 affordability restrictions for the longest possible term, eligible uses of Funds, underwriting criteria,
6 transaction processing, documentation, compliance monitoring, and enforcement. At a minimum, the
7 Program Regulations shall include, but are not limited to: (1) experienced property management to
8 provide operating and maintenance, rent collection, lease enforcement, financial management and
9 reporting; (2) a harm reduction policy specifying that participation in substance abuse treatment
10 is not a requirement of placement or residence in the housing; (3) procedures for lease violation
11 and termination; and (4) limits on rent, which shall not exceed 30% of an Eligible Person's income.

12
13 **SEC. 117.3. LOAN TERMS.**

14 (a) Loan Term and Repayment. The MOHCD Director shall prepare Loan documents
15 consistent with the Program Regulations. So long as the applicable Property continues to be used for
16 Cooperative Living, the Loan documents may allow payment from net cash flow, defer some or all
17 payments during the term, and allow for debt forgiveness at the end of the term, all as determined by
18 the MOHCD Director.

19 (b) Security for Loans. The MOHCD Director may require Loans made under this Chapter
20 117 to be secured by a deed of trust and other security instruments for the benefit of the City consistent
21 with Program Regulations. The MOHCD Director may record and subordinate deeds of trust and
22 other security instruments as needed or appropriate to achieve and preserve Cooperative Living.

23 (c) Declaration of Restrictions. Any Loan shall be subject to a Declaration of Restrictions
24 with the longest possible term as determined by the MOHCD Director, including, but not limited to
25 terms of 55 years or longer or for the life of the applicable building or unit. MOHCD shall not

1 subordinate a Declaration of Restrictions to any third party financing instrument, except to the extent
2 required by federal or state funding sources or financing for the acquisition of Cooperative Living.

3 (d) Combining Loans. Subject to any applicable requirements of a funding source, MOHCD
4 may issue one or more Loans, in any combination, that the MOHCD Director deems appropriate to
5 fund acquisitions for Cooperative Living. A Borrower shall comply with the requirements of each
6 applicable funding source, which shall be included in the Loan documents.

7 (e) Purchase Option. To ensure long-term affordability, MOHCD may require Borrowers to
8 execute and record against the Property an agreement that provides the City an option to purchase the
9 Property at a restricted value.

10 (f) Compliance with Transaction Documents and Applicable Laws. Each Loan agreement
11 shall require Borrowers to comply with applicable laws and regulations, including federal, state, and
12 City regulations and Program Regulations. In addition, MOHCD shall work with the Controller, the
13 City Attorney, and non-City funding sources to monitor compliance with all Loan agreements, Program
14 Regulations, and applicable laws.

15
16 **SEC. 117.4. ADMINISTRATION OF LOANS AND GRANTS.**

17 (a) Agreements. MOHCD shall prepare standard form Loan agreements, which will be
18 subject to negotiation as deemed appropriate by the MOHCD Director.

19 (b) Funding Disbursement. MOHCD shall be responsible for approving the disbursement of
20 Loan proceeds and monitoring the performance of Borrowers under this Chapter 117 and enforcing the
21 applicable agreements. MOHCD shall establish commercially reasonable protocols to oversee the use
22 and expenditure of Loan proceeds.

23 (c) Loan Servicing. MOHCD shall collect revenues due and owing under Loans, maintain
24 records of all such revenues, and maintain annual statements of such accounts. Loan repayments shall
25 be deposited into the applicable Fund in accordance with Program Regulations, and the Director

1 shall work with the Controller to apply revenues toward repayment of bonds as and when
2 required.

3 (d) Fees for Services. MOHCD may charge reasonable fees, including Loan origination and
4 monitoring fees, and such other necessary fees of consultants and agents retained to administer the
5 Program. MOHCD shall include a statement of the fees in the Program Regulations for the Program.

6 (e) Refinance and Loan Workouts. To preserve and maintain any Cooperative Housing, the
7 Director is authorized to refinance, restructure, modify, or extend the term of any Loan and any related
8 agreements, provided that a new Declaration of Restrictions is recorded against the Property.

9 (f) Monitoring and Enforcement.

10 (1) DPH shall monitor Contractor compliance with Program Regulations related
11 to delivery of services and enrollment of tenants who meet eligibility criteria. DPH shall
12 establish annual reporting requirements for Contractors and shall report annually to the Board
13 of Supervisors on the number and types of Cooperative Living units established and
14 maintained under the Program. DPH may take such actions as may be reasonably necessary
15 to enforce the terms of any contracts or grants entered into with Contractors for the delivery of
16 services to Eligible Persons as part of the Program.

17 (2) MOHCD may take such actions as may be reasonably necessary to enforce
18 Loan requirements and collect on any security, including the foreclosure of any deed of trust,
19 possession of rents and other revenues, or the demand and collection under any guaranty or
20 other security instrument.

21 MOHCD shall monitor compliance with Loan agreements, Declarations of Restrictions,
22 and any other related documents. DPH shall monitor compliance with Program Regulations
23 related to Eligible Persons. A Borrower shall submit to MOHCD and DPH an annual
24 monitoring report that includes, but is not limited to, an evaluation of the outcomes of the
25 Borrower's tenants, including but not limited to the tenants' length of residency in a Program

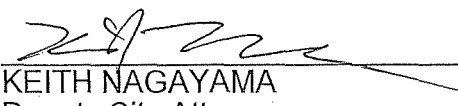
1 site and the rate of tenant hospitalization. MOHCD or DPH, as applicable, may take such
2 actions as are reasonably necessary to enforce such agreements and documents and collect
3 on any security, including the foreclosure of any deed of trust, possession of rents and other
4 revenues, or the demand and collection under any guaranty or other security instrument.

5 (3) MOHCD may also take action to protect its security or its interest in a Property,
6 including curing a default under a senior loan or acquiring property at a tax sale, foreclosure, through
7 a deed in lieu of foreclosure, or through a judicial process. The Board authorizes and delegates to the
8 MOHCD Director, following consultation by the MOHCD Director with the DPH Director, the
9 Director of Property, and the City Attorney, the right to accept a deed or other security or interest in
10 property as part of any remedy or as may be needed to preserve any Cooperative Housing.

11
12 Section 3. Effective Date. This ordinance shall become effective 30 days after
13 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
14 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
15 of Supervisors overrides the Mayor's veto of the ordinance.

16
17 APPROVED AS TO FORM:
18 DENNIS J. HERRERA, City Attorney

19
20 By:


21 KEITH NAGAYAMA
22 Deputy City Attorney

23 n:\vegana\as2019\1900558\01375213.docx
24
25

REVISED LEGISLATIVE DIGEST
(Amended in Board, 7/9/2019)

[Administrative Code - Cooperative Living Opportunities for Mental Health Loan Fund and Program]

Ordinance amending the Administrative Code to establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; requiring the Mayor's Office of Housing and Community Development and the Department of Public Health ("DPH") to establish policies and procedures to issue loans from the Fund; and authorizing DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.

Existing Law

The City and County of San Francisco (the "City") provides an extensive array of services to help individuals with chronic mental illness and/or substance use disorders, including a program for the master leasing of residential property to house such individuals with chronic mental illness and/or a substance use disorders. There is currently no legal requirement that the City fund or create a program for nonprofit organizations to acquire housing units for a cooperative living model to serve individuals with chronic mental illness and/or substance use disorders.

Amendments to Current Law

This ordinance would require the Department of Public Health ("DPH") and the Mayor's Office of Housing and Community Development ("MOHCD") to collaborate and develop a Cooperative Living Opportunities for Mental Health Program (the "Program") for the purpose of enabling qualified nonprofit organizations to acquire residential property that can provide communal, non-institutional, neighborhood-based, household settings with 24-7 on call individual and household case management services ("Cooperative Living"). Housing units providing Cooperative Living would be available to individuals with chronic mental illness and/or a substance use disorders, as determined by DPH, who are exiting or have exited a transitional residential treatment program or an acute diversion unit. Under the Program, (1) MOHCD would administer a loan program for qualified nonprofit organizations to acquire residential property suitable for Cooperative Living and oversee asset management, and (2) DPH would facilitate placement of individual in housing units for Cooperative Living, provide funding for services and operations, and establish outcomes. DPH and MOHCD would develop rules and/regulations for the Program and receipt of a loan by a qualified nonprofit

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
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June 18, 2019

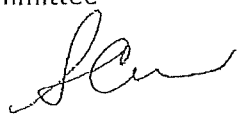
TO: Government Audit and Oversight Committee
FROM: Budget and Legislative Analyst 
SUBJECT: June 20, 2019 Government Audit and Oversight Committee Meeting

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organization. Nonprofit organizations receiving loans would provide annual reports to DPH and MOHCD regarding tenant outcomes and compliance with loan terms.

In addition, this ordinance would establish the Cooperative Living Opportunities for Mental Health Loan Fund (the "Fund") that would provide funding for the loans provided under the Program. The Fund would be a category eight fund, and expenditures of the Fund would be approved by the Director of MOHCD.

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<p>Item 13 File 19-0573</p>	<p>Department: Department of Public Health (DPH)</p>
<p>EXECUTIVE SUMMARY</p>	
<p style="text-align: center;">Legislative Objectives</p> <p>The proposed ordinance amends the Administrative Code to (1) establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; (2) require the Mayor’s Office of Housing and Community Development (MOHCD) and DPH to establish policies and procedures to issue loans from the Fund; and (3) authorize DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.</p> <p style="text-align: center;">Key Points</p> <ul style="list-style-type: none"> • Cooperative living involves communal, non-institutional, neighborhood-based, household settings with 24-7 on call individual and household case management services for persons with chronic mental illness and/or a substance use disorder who is exiting or has exited a transitional residential treatment program or an acute diversion unit. <p style="text-align: center;">Fiscal Impact</p> <ul style="list-style-type: none"> • The size of the fund, its sources of funding, and its associated portfolio are not yet known, so the costs for staff resources or consulting services that would be required to administer the fund cannot be estimated at this time. • Funding availability, whether through City funding or other sources, is not known at this time. Future General Fund support would be subject to Board of Supervisors appropriation approval. <p style="text-align: center;">Recommendation</p> <ul style="list-style-type: none"> • Approval of the proposed ordinance is a policy decision for the Board of Supervisors. 	

MANDATE STATEMENT

City Charter Section 9.105 states that amendments to the Annual Appropriations Ordinance, after the Controller certifies the availability of funds, are subject to Board of Supervisors approval by ordinance.

BACKGROUND

Cooperative living involves communal, non-institutional, neighborhood-based, household settings with 24-7 on call individual and household case management services for persons with chronic mental illness and/or a substance use disorder who is exiting or has exited a transitional residential treatment program or an acute diversion unit.

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance amends the Administrative Code to (1) establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; (2) require the Mayor's Office of Housing and Community Development (MOHCD) and DPH to establish policies and procedures to issue loans from the Fund; and (3) authorize DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.

FISCAL IMPACT**Mayor's Office of Housing and Community Development**

The Cooperative Living Opportunities for Mental Health Loan Fund would be used for providing long-term loans to nonprofit organizations to acquire and maintain residential housing under the Cooperative Living Opportunities for Mental Health Program. The fund would be administered by MOHCD, which would be responsible for loan and grant administration and portfolio asset management. Under the proposed ordinance, the MOHCD Director may appoint agents and consultants to assist with the administration of loans under the cooperative living program. MOHCD would also be responsible for reporting annually to the Board of Supervisors on the current status of the fund, the amounts approved for disbursement, and the number and types of cooperative living units established and maintained.

The size of the fund, its sources of funding, and its associated portfolio are not yet known, so the costs for MOHCD staff resources or consulting services that would be required to administer the fund cannot be estimated at this time.

Department of Public Health

Under the proposed ordinance, DPH would be responsible for providing funding to support the operation of cooperative living opportunities, and associated services, through state programs, City funding, and/or other sources, as available, as well as monitoring compliance with program

regulations related to eligible persons. Funding availability, whether through City funding or other sources, is not known at this time. Future General Fund support would be subject to Board of Supervisors appropriation approval.

Since the caseload of the proposed program is not known at this time, the number and types of full-time-equivalent (FTE) employees are not known and the cost of adding positions for establishment of the proposed fund and program cannot be estimated at this time.

RECOMMENDATION

Approval of the proposed ordinance is a policy decision for the Board of Supervisors.

President, District 7
BOARD of SUPERVISORS



Bo. 11, Ardes, COB,
Depts, Rules Clerk, GAO clerk,
Dep City Atty
City Hall

1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Tel. No. 554-6516
Fax No. 554-7674
TDD/TTY No. 544-6546

Norman Yee

PRESIDENTIAL ACTION

Date: 6/11/2019

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,
Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____
(Primary Sponsor)

Title.

Transferring (Board Rule No 3.3)

File No. 190573 Ronen
(Primary Sponsor)

Title. Administrative Code - Cooperative Living Opportunities for Mental Health Loan Fund and Program

From: Rules _____ Committee

To: Government Audit & Oversight _____ Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

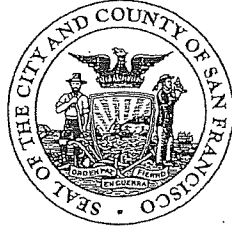
Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

Norman Yee, President
Board of Supervisors

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2019 JUN 12 PM 12:16

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Ben Rosenfield, City Controller, Office of the Controller
Kate Hartley, Director, Mayor's Office of Housing and Community
Development (MOHCD)
Helynna Brooke, Mental Health Board
Dr. Grant Colfax, Director, Department of Public Health

FROM: Victor Young, Assistant Clerk *Victor Young*
Rules Committee

DATE: May 28, 2019

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation on May 21, 2019:

File No. 190573

Ordinance amending the Administrative Code to establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; requiring the Mayor's Office of Housing and Community Development and the Department of Public Health ("DPH") to establish policies and procedures to issue loans from the Fund; and authorizing DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

c: Todd Rydstrom, Office of the Controller
Eugene Flannery, MOHCD
Amy Chan, MOHCD
Greg Wagner, Department of Public Health
Naveena Bobba, Department of Public Health
Sneha Patil, Department of Public Health

Print Form

Introduction Form

By a Member of the Board of Supervisors or Mayor

BOARD OF SUPERVISORS
 SAN FRANCISCO
 2019 APR 21 PM 2:29
 Time stamp
 or meeting date
 AK

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Topic submitted for Mayoral Appearance before the BOS on [redacted]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Ronen; Haney

Subject:

[Administrative Code - Cooperative Living Opportunities for Mental Health Loan Fund and Program]

The text is listed:

Ordinance amending the Administrative Code to establish the Cooperative Living Opportunities for Mental Health Loan Fund and the Cooperative Living Opportunities for Mental Health Program to finance the acquisition of residential properties to be operated as communal housing for people with chronic mental illness and/or substance use disorders; requiring the Mayor's Office of Housing and Community Development and the Department of Public Health ("DPH") to establish policies and procedures to issue loans from the Fund; and authorizing DPH to place eligible clients in properties financed by the Fund, and to provide oversight and monitoring of such properties.

Signature of Sponsoring Supervisor:



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