FILE NO: 190803

Petitions and Communications received from July 15, 2019, through July 22, 2019, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on July 30, 2019.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From the Office of the Mayor, pursuant to Charter, Section 3.100(18), making the following appointment to the Civil Service Commission: Copy: Each Supervisor. (1)

Jacqueline Minor - term ending June 30, 2023

From the Office of the Controller, City Services Auditor, submitting its report, titled "The Airport Complied With Solicitation Procedures for Concession Leases but Can Better Track Small and Local Business Participation." Copy: Each Supervisor. (2)

From the Office of the Controller, submitting its proposal for new Permit Center Service known, for now, as Construction Consulting. Copy: Each Supervisor. (3)

From the Public Utilities Commission, submitting four Administrative Code, Chapter 12B, Waiver Requests. Copy: Each Supervisor. (4)

From the Clerk of the Board of Supervisors, pursuant to Sunshine Ordinance, Section 67.24(e), submitting a report on the sole source contracts received for FY2018-2019. Copy: Each Supervisor. (5)

From Judge Quentin Kopp, regarding the proposed Charter Amendment to establish the Commission on Homelessness. Copy: Each Supervisor. (6)

From Aaron Goodman, submitting comments for the Land Use and Transportation Committee, regarding climate concerns. Copy: Each Supervisor. (7)

From Christine Harris, regarding plastic debris in San Francisco. Copy: Each Supervisor. (8)

From Mir Ali, regarding the streets of San Francisco. Copy: Each Supervisor. (9)

From Raphael Braschoss, regarding proposed cuts to the police patrol budget. Copy: Each Supervisor. (10)

From Rob Mitchell, regarding the homeless problem in Potrero Hill. Copy: Each Supervisor. (11)

From Donna Williams, regarding needles behind the bus stop on McAllister Street. Copy: Each Supervisor. (12)

From concerned citizens, regarding proposed Resolution for Interim Zoning Controls. 3 letters. File No. 190689. Copy: Each Supervisor. (13)

From Allen Jones, regarding the closing of SF Juvenile Justice Center. Copy: Each Supervisor. (14)

From Peter Warfield, Library Users Association, regarding San Francisco Public Library Fines and Fees. File No. 190631. Copy: Each Supervisor. (15)

From Shannon Getty, regarding a tentative map approval for 2146-2150 Union Street. File No. 190698. Copy: Each Supervisor. (16)

From Suzanna Bailey, regarding RV camp for the homeless at Balboa BART Station. File No. 190812. Copy: Each Supervisor. (17)

From Brent Turner, regarding Senator Ron Wyden's statement regarding election systems. Copy: Each Supervisor. (18)

From David Lee, regarding reusable bags. Copy: Each Supervisor. (19)

From Linda Behlu, regarding increased services from the Civic Center Community Benefit District. Copy: Each Supervisor. (20)

From concerned citizen, regarding SFMTA and a new bike station located at Webster and Greenwich Streets. Copy: Each Supervisor. (21)

From Kathleen M. Wells, submitting the Authoritative American Citizenship Executive Order. Copy: Each Supervisor. (22)

From: Mchugh, Eileen (BOS)

BOS-Supervisors; BOS-Legislative Aides; Calvillo, Angela (BOS); Somera, Alisa (BOS); Ronen, Hillary; Young, Victor (BOS); BOS Legislation, (BOS); GIVNER, JON (CAT); Karunaratne, Kanishka (MYR) To:

TIME SENSITIVE: Mayoral Appointment, Charter 3.100(18) Subject:

Date: Friday, July 19, 2019 4:22:00 PM Attachments: Clerk"s Memo 7.19.19.pdf Mayoral Appointment 7.19.19.pdf

Hello,

The Office of the Mayor submitted the attached complete appointment package, pursuant to Charter Section 3.100(18). Please see the attached memo from the Clerk of the Board for more information and instructions.

Thank you,

Eileen McHugh **Executive Assistant Board of Supervisors** 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102-4689

Phone: (415) 554-7703 | Fax: (415) 554-5163 eileen.e.mchugh@sfgov.org www.sfbos.org

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

Date:

July 19, 2019

To:

Members, Board of Supervisors

From:

Angela Calvillo, Clerk of the Board

Subject:

Mayoral Appointment

On July 19, 2019, the Mayor submitted the following complete appointment package, pursuant to Charter, Section 3.100(18):

• Jacqueline Minor - Civil Service Commission - term ending June 30, 2023

This appointment is effective immediately unless rejected by a two-thirds vote of the Board of Supervisors. Pursuant to Board Rule 2.18.3, a Supervisor may request a hearing on a Mayoral appointment by notifying the Clerk in writing.

Upon receipt of such notice, the Clerk shall refer the appointment to the Rules Committee so that the Board may consider the appointment and act within 30 days of the appointment as provided in Charter, Section 3.100(18).

If you are interested in holding a hearing on this matter please inform me in writing by 12:00 p.m. on July 24, 2019.

*Please note: Due to the impending summer Legislative Recess, the last regularly scheduled Rules Committee Meeting will be July 29, 2019. Items heard at that meeting would require a request to the Rules Chair to send the item as a Committee Report to the July 30, 2019, last regularly scheduled Board Meeting. The memo requesting a Committee Report should be to the Clerk of the Board no later than 11:00 am on Thursday July 25, 2019.

(Attachments)

c: Hillary Ronen, Rules Committee Chair Alisa Somera - Legislative Deputy Jon Givner - Deputy City Attorney Kanishka Cheng - Mayor's Director of Commission Affairs

Office of the Mayor san Francisco



LONDON N. BREED MAYOR

Notice of Appointment

July 19, 2019

San Francisco Board of Supervisors City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Honorable Board of Supervisors:

Pursuant to Charter Section 3.100(18), of the City and County of San Francisco, I make the following appointment:

Jacqueline Minor to the Civil Service Commission to fulfill the term last held by Scott Heldfond ending June 30, 2023.

I am confident that Ms. Minor will serve our community well. Attached are her qualifications to serve, which demonstrate how her appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

Should you have any question about this appointment, please contact my Director of Commission Affairs, Kanishka Karunaratne Cheng, at 415.554.6696

Sincerely,

London N. Breed

Mayor, City and County of San Francisco

RECEIVED
BOARD OF SUPERVISOR
SAN FRANCISCO
7019 JUL 19 AM 10: 33

From: Reports, Controller (CON)

To: Calvillo, Angela (BOS); Mchugh, Eileen (BOS); BOS-Legislative Aides; BOS-Supervisors; Elsbernd, Sean (MYR);

Sun, Selina (MYR); Kirkpatrick, Kelly (MYR); Cretan, Jeff (MYR); Kittler, Sophia (MYR); alubos@sftc.org; pkilkenny@sftc.org; Campbell, Severin (BUD); Newman, Debra (BUD); Rose, Harvey (BUD); Docs, SF (LIB); CON-EVERYONE; Ivar Satero (AIR); Leo Fermin (AIR); Cheryl Nashir (AIR); Emylene Aspilla (AIR); Wallace Tang

(AIR); Shane Balanon (AIR); Jynda@secteam.com

Subject: Issued: The Airport Complied With Solicitation Procedures for Concession Leases but Can Better Track Small and

Local Business Participation

Date: Thursday, July 18, 2019 1:50:56 PM

The Office of the Controller's City Services Auditor (CSA) today issued a report on its audit of the competitive solicitation process the Airport Commission (Airport) uses to select tenants for food and beverage and retail concession leases at San Francisco International Airport (SFO). The audit found that the Airport properly administered the solicitation process in accordance with city policy and procedures and granted concession leases in accordance with departmental policies for food and beverage and retail concession leases. However, the Airport can better track small and local business participation data in concession leasing processes by continuing recently implemented efforts.

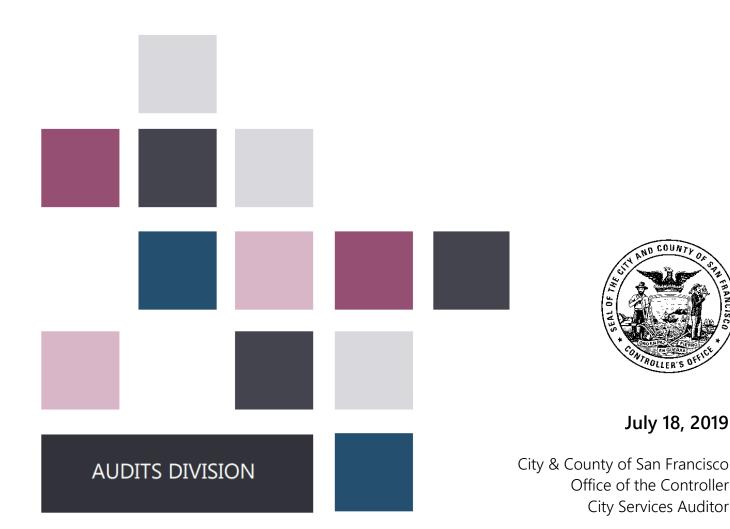
To view the report, please visit our website at: http://openbook.sfgov.org/webreports/details3.aspx?id=2733

This is a send-only e-mail address. For questions about the report, please contact Chief Audit Executive Tonia Lediju at tonia.lediju@sfgov.org or 415-554-5393 or the CSA Audits Division at 415-554-7469.

Follow us on Twitter @SFController.

The Airport Complied With Solicitation Procedures for Concession Leases but Can Better Track Small and Local Business Participation

Airport Commission



About the Audits Division

The City Services Auditor (CSA) was created in the Office of the Controller through an amendment to the Charter of the City and County of San Francisco (City) that was approved by voters in November 2003. Within CSA, the Audits Division ensures the City's financial integrity and promotes efficient, effective, and accountable government by:

- Conducting performance audits of city departments, contractors, and functions to assess efficiency and effectiveness of service delivery and business processes.
- Investigating reports received through its whistleblower hotline of fraud, waste, and abuse of city resources.
- Providing actionable recommendations to city leaders to promote and enhance accountability and improve the overall performance and efficiency of city government.

Team:

Nicole Kelley, Lead Audit Manager Winnie Woo, Senior Auditor

Consultant:

Sjoberg Evashenk Consulting, Inc.

For more information please contact:

Tonia Lediju, PhD Chief Audit Executive Office of the Controller City and County of San Francisco (415) 554-5393



http://www.sfcontroller.org



(2) @sfcontroller



in https://www.linkedin.com/company/sfaudits/

Audit Authority

CSA conducted this audit under the authority of the San Francisco Charter, Section 3.105 and Appendix F, which requires that CSA conduct periodic, comprehensive financial and performance audits of city departments, services, and activities.

Statement of Auditing Standards

This performance audit was conducted in accordance with generally accepted government auditing standards. These standards require planning and performing the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for the findings and conclusions based on the audit objectives. CSA believes that the evidence obtained provides a reasonable basis for the findings and conclusions based on the audit objectives.



OFFICE OF THE CONTROLLER

CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield Controller

Todd Rydstrom
Deputy Controller

July 18, 2019

San Francisco Airport Commission San Francisco International Airport P.O. Box 8097 San Francisco, CA 94128-8097 Mr. Ivar Satero, Airport Director San Francisco International Airport P.O. Box 8097 San Francisco, CA 94128-8097

Dear Commission President, Commissioners, and Mr. Satero:

The Office of the Controller (Controller), City Services Auditor (CSA), presents its audit report of the competitive solicitation process the Airport Commission (Airport) uses to select tenants for food and beverage and retail concession leases at San Francisco International Airport (SFO). The audit had as its objectives to determine whether the Airport's solicitation process complied with the procurement policies and procedures of the City and County of San Francisco (City) and whether the Airport granted concession leases in accordance with its policies.

The audit concluded that the Airport properly administered the solicitation process in accordance with city policy and procedures and granted concession leases in accordance with departmental policies for food and beverage and retail concession leases. However, the Airport can better track small and local business participation data in concession leasing processes by continuing recently implemented efforts.

The report includes six recommendations for the Airport to improve tracking of small and local business participation data and to clarify existing leasing policies to improve transparency. The Airport's response is attached. CSA will work with the department to follow up every six months on the status of the open recommendations made in this report.

CSA appreciates the assistance and cooperation of all staff involved in this audit. For questions about the report, please contact me at tonia.lediju@sfgov.org or 415-554-5393 or CSA at 415-554-7469.

Respectfully,

Tonia Lediju, PhD Chief Audit Executive

cc: Board of Supervisors
Budget Analyst
Civil Grand Jury
Citizens Audit Review Board
City Attorney
Mayor
Public Library

City and County of San Francisco

Office of the Controller – City Services Auditor

Airport Commission:

San Francisco International Airport Complied With Solicitation Procedures for Concession Leases but Can Better Track Small and Local Business Participation

June 2019



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Report Highlights



PURPOSE

Sjoberg Evashenk Consulting, Inc. (SEC) was engaged by the City and County of San Francisco (City) City Services Auditor (CSA) to audit the competitive solicitation process for food and beverage and retail concession leases at San Francisco International Airport (SFO). The objective of the audit was to determine whether the solicitation process complies with the City's procurement policies and procedures and whether concession leases are granted in accordance with Airport Commission policies.

KEY RESULTS

The Airport's competitive solicitation process for food and beverage and retail concession leasing complies with internal policies, Airport Commission policy, and the San Francisco Administrative Code. The audit determined that the Airport's Revenue Development and Management unit (RDM) adhered to its own guidelines for developing a request for proposal (RFP), ensured that staff met key milestones described in each RFP, confirmed that proposers sufficiently met minimum qualifications, ensured proposal evaluation panelists had experience and expertise relevant to the RFP, and ensured scores were accurately reported to the Airport Commission for determining lease awards.

Further, the Airport demonstrated its desire to increase small and local business participation in the concession leasing process by establishing airport-wide strategic initiatives, goals, and objectives and implementing programs to encourage local participation. However, the audit found that the non-local business share of concession leases, concession locations, and gross sales between 2008 and 2018 increased while the local business share of these indicators decreased slightly. Contributing factors may include perceived barriers to participation related to financial requirements, the federal restrictions on granting preferential points in the concession solicitation process, and the significant expense associated with concession operations at a large international airport. Also, the Airport can better track small and local business participation in its concession leasing processes by continuing recently implement efforts.

The audit also found that the Airport complied with its policies to extend concession leases and to limit the number of leases concession operators may hold. However, the Airport lacks a formal policy on when lease holdovers may be used.

KEY RECOMMENDATIONS

The audit report offers six recommendations, including these key recommendations:

- Adopt a formal departmental policy that defines small and local businesses, including specific geographic areas, and identify businesses that participate in all aspects of the Airport's concession leasing processes that meet the definitions.
- Continue recent efforts to track and measure small business and local business participation and outcomes in concession leasing against established goals and develop metrics to measure the success of programs and efforts aimed at increasing participation. Regularly report progress to the Airport Commission.
- Develop policies and procedures on the usage of holdover provisions in concessions leases, detailing when it is appropriate to exercise the option, the term of holdover, and approval requirements.

AUDIT AUTHORITY

This audit was conducted under the authority of the Charter of the City and County of San Francisco (City), Section 3.105 and Appendix F, which requires the City Services Auditor (CSA) to conduct periodic, comprehensive financial and performance audits of city departments, services and activities. In addition, the Airport requested this audit to ensure that its solicitation process complies with departmental and City policies and laws. CSA engaged Sjoberg Evashenk Consulting, Inc., (SEC) to conduct the audit.

BACKGROUND

The Airport Commission (Airport) oversees and makes policy for San Francisco International Airport (SFO). The Airport is an enterprise department of the City. The Airport director manages SFO's day-to-day operations. As a section of the Business and Finance division, the Revenue Development and Management unit (RDM) manages the use and leasing activities of concessionaires and related businesses on SFO property and is the primary contact with concession tenants. RDM develops, implements, and administers proposals for use, bid packages, leases, permits, and other documents related to concession property rental.

San Francisco Administrative Code Section 2A.173 requires that concessionaires at SFO be selected through a competitive solicitation and selection process. According to the Airport, its standard practice is to issue requests for proposal (RFPs) to select tenants for retail and food and beverage concessions. The Airport has an established concession program to continually seek new concessions to maximize goods and services available to passengers. SFO's concessions provide patrons with food, beverage and retail offerings, as well as passenger services such as rental cars, banking, and luggage carts.

SCOPE AND METHODOLOGY

The objective of the audit was to determine whether the Airport's competitive solicitation process for its food and beverage and retail concession leasing complies with the City's procurement policies and procedures and whether the Airport grants concession leases in accordance with departmental policies. Specifically, the audit determined whether the Airport's competitive solicitation process:

- Complies with City policies, procedures, and requirements.
- Adheres to the competitive solicitation process as published in its RFPs.
- Provides for the appropriate level of transparency.

¹ This report uses "the Airport" to mean the city department, not just the Airport Commission itself.

² Enterprise departments operate business-type activities and are self-supporting, in whole or part, such that their customer service charges and operating revenues cover the costs associated with providing their respective functions. At the City & County of San Francisco, the Airport, the Port, the Public Utilities Commission, the Municipal Transportation Agency, San Francisco General Hospital, and Laguna Honda Hospital are all referred to as enterprise departments.

- Provides fairness and a level playing field for all proposers.
- Ensures lease extensions and holdover provisions are appropriately justified.
- Complies with Airport Commission policies limiting the number of leases per owner.
- Has increased the number of individual food and beverage business owners since the Airport ended the master operator approach to leasing.

The audit reviewed food and beverage and retail concession leasing activity in 2008 and 2018 and competitive solicitations conducted in 2015 through 2017. The audit did not assess the appropriateness of the criteria or requirements in the competitive leasing solicitations, including the minimum qualifications that proposers must meet.

To meet the audit's objectives, SEC performed the following audit steps:

- Interviewed key Airport management and staff involved in conducting and overseeing the competitive solicitation process; reviewed applicable policies, procedures, codes and regulations related to developing and conducting the competitive solicitation process.
- Reviewed the Airport's goals and objectives related to concession leasing and analyzed concession leasing statistics in 2008 and 2018 to determine if local business participation increased.
- Identified potential barriers to small and local business participation in the competitive solicitation process; reviewed the universe of formal complaints regarding the competitive solicitation process submitted since 2008.
- Compared applicable policies, procedures, codes and regulations to established Airport competitive solicitation process guidelines, to processes published in RFPs, and to staff activities and proposer documentation.
- Reviewed proposal evaluation panelists' qualifications, the panelist selection process and validated proposal scores submitted by panelists.
- Analyzed RFP proposer diversity and RFP award diversity, outreach activities to potential proposers, and the Airport's use and average duration of lease extensions.
- Distributed a survey to prior RFP participants and interested parties to gather feedback on the Airport's competitive solicitation process.

We conducted this audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on the audit objectives. We believe that the evidence obtained provides a reasonable basis for the findings and conclusions based on the audit objectives.

FINDINGS AND RECOMMENDATIONS

Finding 1. The Airport complied with internal and city policies, procedures, and law for concession leasing solicitations.

The Airport properly administered the solicitation process in accordance with internal policies, Airport Commission policy, and San Francisco Administrative Code for the food and beverage and retail concession leasing RFPs issued between 2015 and 2017. For the five RFPs analyzed (out of 21), detailed in Exhibit 1, the Airport maintained adequate documentation to demonstrate that it complied with internal and city solicitation procedures. Specifically, the audit found that Revenue Development and Management (RDM) adhered to internal guidelines for developing an RFP, ensured that RDM staff met key milestones described in each RFP, confirmed that proposers sufficiently met minimum qualifications prior to advancing in the solicitation process, ensured proposal evaluation panelists had experience and expertise relevant to the RFP and properly submitted panelists scores to the Airport Commission for determining lease award.

Exhibit 1: RFPs Selected for Review

Description of RFP	Number of Leases Included in RFP	Lease Award Date
Terminal 3 Specialty Retail Stores	1	April 7, 2015
Terminal 3 Retail Marketplace	1	October 4, 2016
Terminal 3 Boarding Area F & Terminal 1 Boarding Area C Food and Beverage	8 (reviewed lease #1)	December 6, 2016
International Terminal Newsstand & Specialty Retail	5 (reviewed lease #5)	September 5, 2017
International Terminal A Coffee	1	October 17, 2017

Furthermore, we conducted a survey of individuals and businesses listed on the Airport's master list of parties interested in RFPs concerning leases at SFO and found that more than 90 percent of survey respondents indicated that the Airport's competitive solicitation processes for concession leases were appropriately administered. For example, respondents overwhelmingly indicated that information conferences provided clear information regarding solicitation requirements and fully addressed their questions.

Finding 2. Although the Airport set goals to increase participation of small and local businesses in its concession leasing, local businesses' share of concession leases, locations, and gross sales declined slightly in the last decade.

In addition to evaluating whether the Airport's competitive solicitation processes for concession leasing were consistent with City procedures and requirements, the audit was also tasked with determining if the processes ensured fairness and a level playing field for all participants. As described in Finding 1, the Airport complied with the City's policies, procedures, and requirements, however, fully assessing a level playing field requires the consideration of benefits derived from the processes, including the distribution of awards by type of participant. As such, the audit analyzed the distribution of concession leases and locations held by local and non-local businesses, the amount of gross sales generated by concession operators, and efforts by the Airport to identify and address potential disparities in participation rates.

The audit found that the Airport demonstrated its desire to increase small and local business participation in the concession leasing process through establishing airport-wide strategic initiatives, goals, and objectives and implementing efforts to encourage local participation, including establishing a Pop-Up retail program and promoting joint ventures and partnerships. However, the Airport had not consistently tracked and measured its progress toward meeting participation goals. Even with the focused attention to increase participation, the audit found that non-local business share of concession leases, concession locations, and gross sales increased over the last ten years while local business share decreased. Contributing factors may include perceived barriers to participation related to financial requirements, the federal government's restrictions on granting preferential points, and the significant expense often associated with concession operations at a large international airport.

The Airport Did Not Consistently Track Small Business Participation Until Late 2016, Limiting the Audit Analysis to Only Local Business Participation

The Airport's 2017-2021 five-year strategic plan describes objectives to achieve increased small and local business participation, specifically an airport wide goal of 40 percent for small business and a 40 percent goal of local San Francisco themes and concepts or local business participation specific to concession leasing. The Airport's Small Business and Workforce Services Office (SBWS), which promotes local and small business participation in concession leases and contracts, has recently developed definitions to classify businesses at SFO as local or small, as appropriate, and has instituted strategies to track components of their participation in the concession leasing process. The definitions include a mix of location and business size criteria:

- San Francisco Local Business Enterprise (LBE)—local businesses with a primary place of business in San Francisco as certified by the City's Contract Monitoring Division.
- San Francisco Small Business—small businesses that have a local, state, or federal small business designation and have a registered office/business license in San Francisco.
- Local Small Business—small businesses that have a local, state, or federal small business designation and have a registered office/business license in the nine Bay Area counties.

- Small Business—small businesses that have a local, state, or federal small business designation.
- Airport Concession Disadvantaged Business Enterprise (ACDBE)—small businesses certified by the California United Certification Program.

The audit found that the Airport did not consistently track data necessary to fully assess its small business participation in active concession leasing to assess the Airport's progress toward participation goals—SBWS only recently begun tracking participation data, starting with leases awarded in late 2016. The Airport recently issued a solicitation for a business diversity tracking system and indicated that it is close to finalizing a vendor.

Because sufficient information was not available to analyze small business participation in concession leasing processes, the analysis in Finding 2 largely focuses on local business participation. The City generally defines San Francisco local businesses as businesses located within San Francisco's 47 square miles. However, according to the Airport, SFO not only serves San Francisco residents and visitors but residents of and visitors to all of the nine Bay Area counties. For the purpose of this audit local business is defined as those with a primary business address within nine Bay Area Counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma. This definition of local business considers businesses within 101 cities across 7,000 square miles. Non-local businesses would be considered any business located outside of the nine Bay Area counties.

The following analysis includes a comparison of businesses with active food and beverage and retail concession leases in 2008 and 2018³.

The Airport Met Its Goal of Local Business Participation for Concession Leases and Locations but the Local Business Share Decreased as Concession Leases and Locations Increased

While the Airport does not track data to measure progress toward meeting its small business participation goals in concession leasing, the audit found that the Airport met its goal related to local business participation with 59 percent of concession leases and 42 percent of concession locations held and operated by Bay Area businesses in 2018.

However, the audit also found that as the number of leases and locations increased over the last decade, local business share of participation decreased. Specifically, as shown in Exhibits 2 and 3, leasing data indicates that the number of active concession leases and locations at SFO increased between 2008 and 2018: leases increased 10 percent, from 80 to 88, and locations increased 14.5 percent, from 144 to 165.

³ Active leases held by majority owners in January 2008 and April 2018.

Exhibit 2: Active Concession Leases in 2008 and 2018 Increase of Non-Local Business Participation

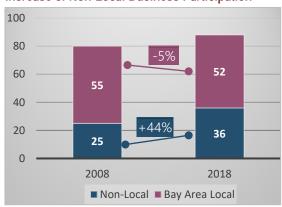
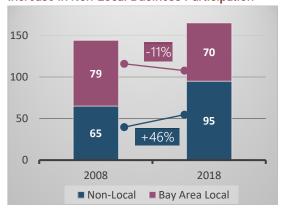


Exhibit 3: Concession Locations in 2008 and 2018 Increase in Non-Local Business Participation



As concession leasing activity at SFO increased between 2008 and 2018, non-local businesses increased their percentage share of leases by 44 percent and the local businesses decreased its share of leases by 5 percent, as shown in Exhibit 2. Similarly, non-local businesses increased their percentage share of locations by 46 percent and local businesses decreased its share of locations by 11 percent, as shown in Exhibit 3.

Further, non-local businesses also had increases in gross sales generated by concession operations. Specifically, Bay Area local businesses with active leases in 2008 held 69 percent of concession leases and 55 percent of leased locations while generating 59 percent of the corresponding total gross concession sales, including sales attributed to local businesses with local joint venture partnerships and sub-lease arrangements with non-local leaseholders. A decade later in 2018, Bay Area local businesses held a smaller percentage share of concession leases and locations than in 2008 (59 percent and 42 percent, respectively) and their percentage share of total gross concession sales fell by 10 percent to 49 percent while non-local business percentage share of concession sales increased by 10 percent.

Participants Perceive Financial Requirements and Restrictions on Providing Local Preferential Points as Barriers to Concession Leasing Opportunities

During the audit, we were informed of perceived barriers to participation related to financial requirements and the federal government's restrictions on granting preferential points to local businesses. Our review of RFP responses for concession leases awarded between 2015 and 2017 found that non-San Francisco local businesses submitted the vast majority of the responses to the concession RFPs when compared to San Francisco businesses and, correspondingly, won most of the leasing

Exhibit 4: 2015 -2017 RFP Proposals Submitted and Leases Awarded



opportunities in each of the three years. However, we noted that including Bay Area RFP proposals in the local proposals totals revealed that Bay Area local business proposals and lease awards were about the same as non-local businesses, as shown in Exhibit 4.

Financial Barriers May Hinder Local Business Participation

Concession leases require proposers to agree to standard requirements to be considered for the concession opportunity, including paying at least the Minimum Annual Guarantee (MAG) as rent, committing a minimum investment, and demonstrating past achievement of minimum sales volume. The Airport established these requirements to ensure concession operators can successfully provide the required services.

According to the Airport the reason why San Francisco's local businesses are underrepresented in the concession proposals submitted to the Airport may relate to the perception that the financial requirements in the Airport's RFPs hinder participation. Responses to the survey of individuals and businesses listed on the Airport's master list of parties interested in Airport RFPs also indicate that the financial requirements may discourage some parties from submitting proposals for concession leases. Specifically, 37 percent of respondents believe the financial requirements are challenging, including the initial investment, MAG, and minimum sales requirements. A review of the MAGs of active leaseholders in 2008 and 2018 found that the average MAG increased significantly over the last decade—from \$658,500 in 2008 to \$807,600 in 2018, an increase of \$149,100 (23 percent). In response to concerns raised by potential proposers regarding MAGs, the Airport has, at times, adjusted MAGs downward. For example, in 2016, the MAG for RFP Terminal 3 Marketplace Retail Lease #16-0256 was reduced from \$1,500,000 to \$1,350,000 annually. However, even with the reduction in MAG, the award winner was a non-local business located outside of the Bay Area.

According to the Airport, it is expensive for businesses to operate at an international airport, so national businesses often have an advantage because they can more easily handle the large capital expenditure and staffing demands that some concession leasing opportunities require. For example, tenant build-out costs can be \$800 to \$1,100 per square foot or higher, depending on the store's footprint. Also, concessionaires at SFO are required to be open 16 hours a day, 365 days a week, and pay the minimum hourly wage dictated by the City's Minimum Compensation Ordinance, which has historically been, on average, \$1.86 higher than the minimum wage in the City's Minimum Wage Ordinance. Further, all employees working at SFO must pass Transportation Security Administration (TSA) background checks that often take several weeks, increasing staffing costs.

Restrictions on Offering Preferential Points in the RFP Process May Discourage Local Business Participation

In addition to the perception of financial barriers, some Airport staff and survey respondents commented that the lack of local business preference points in the Airport's concession solicitation processes may also discourage these businesses from participating in the process. However, the Airport is not allowed to grant preferences to any local business for concession leasing due to federal restrictions preventing assigning preference points to local businesses in concession lease solicitations based on location. Specifically, Parts 23 and 26 of the Code of Federal Regulations (CFR) 49 requires the Airport to comply with the Airport

Concession Disadvantaged Business Enterprises (ACDBE) regulations, which prohibit the Airport from administering preferences, quotas, and set-asides based on geographical area or based on race and gender. However, according to the Airport, although it cannot provide preference points to local businesses, there are outreach efforts to encourage the participation of both small and local businesses, including access to concessions seminars offered by the SBWS.

Although federal regulations prevent the Airport from providing preferential assistance to local businesses during concession leasing solicitations, neither federal rules nor Chapter 14B of San Francisco's Administrative Code prevent the Airport from providing assistance to small businesses, such as providing preferential points as incentive to participation. According to the Airport, providing a small business preference has been considered by the airport over the years, and some recent opportunities have been released as small business set-asides. While the Airport cannot provide a local business preference due to federal restrictions, the Airport should consider the feasibility of establishing a robust small business participation preference program in the concession leasing competitive solicitation process.

The Airport Has Implemented Certain Efforts to Encourage Small and Local Business Participation

In 2014, RDM developed a five-year Pop-Up Retail Program for one-year concession lease opportunities directed specifically at small businesses that earn no more than \$2,000,000 in annual gross sales. The program is designed to provide greater access to concession lease opportunities and minimize the financial barriers to concession lease participation many local and small businesses face by reducing permit fees and lowering concession buildout costs. The Airport's ultimate goal with the program is to have participants leverage their "hands-on" experience of operating a small concession location under a one-year Pop-Up Retail Program concession lease and utilize it as a springboard to obtain larger, multiyear leases. Between 2015 and 2017, four concession solicitations were associated with the Pop-Up Retail Program, of which two were awarded to small businesses located in San Francisco and two were located in cities within the broader Bay Area. According to RDM management, the Pop-Up Retail Program assisted a recent program participant, RAKH Inc., in obtaining a retail concession lease at SFO by helping the business gain confidence that the initial capital investment concerns are outweighed by the ultimate sales revenue that can be achieved. In the spring of 2019, the Airport plans to request authorization from the Airport Commission to renew the program, with a few changes based on participant feedback, including extending the program lease term from one year to two years, or to make the program permanent.

Additionally, RDM and SBWS have incorporated a variety of programs and activities directed at promoting small and local business participation in concession lease opportunities. RDM and SBWS conducts ongoing outreach to local community organizations, chambers of commerce, and businesses to disseminate information on the RFP process and upcoming concession opportunities. RDM also created a portal on the Airport's website where interested businesses may sign up to receive notices of upcoming business opportunities. Like RDM, the SBWS Office conducts outreach through a variety of events it conducts throughout the year, including workshops on access to capital and pathways to entry for small businesses and informational conferences on upcoming concession opportunities.

Further, over the last several years, SBWS has promoted joint ventures and partnerships between large concession companies and small, local businesses to provide smaller entities with additional opportunities for entry into concession operator leases at SFO. The purpose of joint partnerships is to provide local, small businesses with concession operations experience through a leveraged relationship with larger, established businesses to share the financial costs and risks. While SBWS only recently began tracking joint venture and partnership data, the Airport indicated that approximately 14 percent of current active leases are joint ventures where the primary leaseholder, typically a larger concessionaire, has partnered with a smaller and/or local business.

Recommendations

The Airport should:

- 1. Revisit goals established in the recent strategic plans and determine reasonable small and local business participation goals that can be achieved given the limitations within which the Airport must operate to comply with federal laws.
- 2. Adopt a formal policy that defines small and local businesses, including specific geographic areas, and identify businesses that participate in all aspects of the Airport's concession leasing processes (e.g., proposals, lease awards, etc.) that meet the definitions.
- 3. Continue recent efforts to track and measure small business and local business participation and outcomes in concession leasing against established goals and develop metrics to measure the success of programs and efforts aimed at increasing participation, including the Pop Up program, outreach, etc. Regularly report progress to the Airport Commission. Airport should consider using the City's financial system to record and track tenant diversity for lease contracts.
- 4. Continue to determine the feasibility of establishing small business participation preference in the concession leasing competitive solicitation process.

Finding 3. The Airport complied with required policies to extend concession leases, but must develop written policies on usage of the holdover lease provision.

Based on our review of lease agreements, the Airport appropriately exercised its options to lease extension in accordance with lease terms. As allowed by lease provisions, the Airport uses holdover provisions to extend leases, but the audit found that the Airport does not have a written policy to guide the use of the holdover arrangement for its concession lease agreements.

Retail and food and beverage concession lease agreements may include options periods provisions, generally one to five years to the original lease term. Concession leases expire once formal extension options have been exhausted and the lease must be put back out for competitive award. Also, concession lease agreements at SFO allow for expired leases to automatically continue via "holdover" provision (month-to-month tenancy) until a new lease is awarded.

To determine the frequency of the Airport's use of holdover option, the audit analyzed lease expiration data on active concession leases in 2008 and 2018 and found that use of holdover increased between 2008 and 2018. Specifically, 4 (5 percent) of 80 businesses operated under the holdover provision in 2008 and 13 (15 percent) of 88 businesses operated under the holdover provision in 2018, as shown in Exhibit 5.

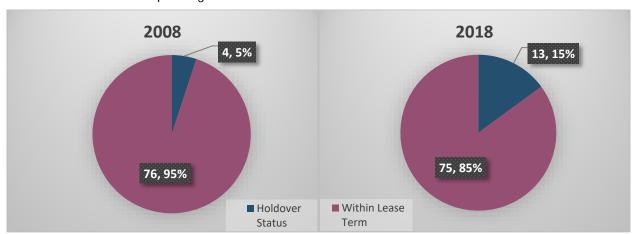


Exhibit 5: Leaseholders Operating Under a Holdover Period

For most of the leases operating under the holdover provisions, Airport management stated the reason was to keep businesses operational, particularly related to construction as terminal construction activities do not always align with existing lease expirations dates. Although these explanations appear reasonable, Airport management could not identify the reason why one of the leases operated under the holdover provision in 2008 and indicated that it may have been an oversight.

The concession lease agreements do allow the Airport to continue leases on holdover status, but the Airport does not have guidelines or policies and procedures to ensure that lease holdovers are permitted for only appropriate and justifiable purposes, term duration, and only when approved by management at SFO or the Airport Commission itself. The lack of a formal policy may create a perception that expired concession leases are extended inappropriately via month-to-month arrangements when leasing opportunities should be made available to new qualified businesses through a competitive solicitation process. Further, because one of the Airport goals is to increase concession lease programs to increase small and local business participation, it is important that lease terms are justified and monitored to ensure opportunities are made available when possible, especially when non-local businesses have had longer lease terms than local leaseholders as discussed in the next section.

Recommendation

5. The Airport should develop policies and procedures on the usage of holdover provisions in the concessions leases, detailing when it is appropriate to exercise the option, term of holdover, and approval requirements to ensure lease holdovers are permitted for only appropriate and justifiable purposes.

Finding 4. Efforts to limit the number of concession leases may not promote operator diversity as intended.

Airport management indicated that it has been a priority to increase the number of unique food and beverage and retail business owners at SFO to avoid the consolidation of concession leases and locations by a small group of businesses and to encourage more ownership diversity. However, we found that the Airport's efforts to limit the number of concession leases per business owner may not promote operator diversity as desired.

The Airport Complies with Airport Commission's Lease Limit Policy, But Bundling Locations within Leases Decreases Opportunities for Operator Diversity

In 2010, the Airport Commission implemented a policy to limit the number of concession leases that any one individual or entity may hold at any one time; currently, the policy limits business owners to eight leases. The audit did not find any violation of the Airport Commission's policy where leaseholders had more than eight leases for the 2018 leaseholders.

However, we found that the Airport allows multiple concession locations and offerings within a single lease (bundling), such as one lease involving the operation of a variety of concession retail store locations. Specifically, we found that in 2018, there were 27 active leases that included multiple locations within a single lease—one leaseholder had 10 concession locations across three leases and a leaseholder for duty free concessions had 26 locations associated with a single lease, which appears to bypass the Airport Commission's desire to limit leases and increase concession operator diversity. According to the Airport, leases are only bundled "to make business deals work," such as pairing poor locations with high-performing locations.

Further, when reviewing concession solicitation activity trends across 15 RFPs over the last three years, which included 41 leases, we noted that one lease award for duty free retail included twelve locations. According to Airport management, federal regulations require duty-free concessionaires to maintain a bonded warehouse to store retail goods. Because SFO has limited warehouse space to comply with federal regulations, RDM bundled all duty-free retail locations within one lease for which a single bonded warehouse space on SFO premises is needed. According to the Airport, having one lease for duty-free operations is a frequent approach by international airports in the US.

Although the Airport complied with the Commission's lease limit policy and its justification for bundling appear reasonable for its business purpose, the Airport's practice of bundling locations decreases available lease locations, which results in decreased operator diversity opportunities. To meet the Airport's 40 percent goal of local San Francisco themes and concepts or local business participation specific to concession leasing, the Airport should consider exploring other airport's leasing methodologies to determine if the bundling practice is the most appropriate way lease locations while trying to promote diversity.

Insufficient Data Exists to Determine if Leasing Activities Over the Last Decade Increased Unique Operator Diversity

In the early 2000s, the Airport used a master lease agreement model with concession management companies to manage and oversee concession activities at SFO. Individual concession operators leased food and beverage and/or retail concession spaces from a master concession leaseholder instead of holding a lease directly with the Airport. According to the Airport, the master lease model was no longer used by 2004 for any concession leases in favor of maximizing local ownership and the number of individual owners Additionally, the Airport believed the master leaseholder also held a significant number of the total available concession leases for themselves rather than subleasing these leases to multiple businesses. As such, the Airport began managing and overseeing concession activities, and started executing leases directly with concession businesses to limit consolidation of leases and increase leaseholder diversity.

Although we attempted to assess whether moving from the master tenant model to direct leasing successfully increased operator diversity as intended, we were unable to perform a comparative analysis because the Airport was unable to provide sufficient leasing data related to the time period when the master tenant model was fully employed. Although we were unable to determine whether the change of a new leasing approach successfully increased operator diversity, we noted that over the last ten years, the number of individual concession leaseholders did not significantly change. Specifically, of the 80 active food and beverage and retail leases in 2008, 52 (or 65 percent) were unique businesses, and in 2018, 56 (or 64 percent) individual businesses held the 88 active food and beverage and retail leases. However, according to the Airport, the operator diversity increased significantly in fiscal year 2004-05 when the model shifted from one master lease to many individual leases, but as mentioned earlier the Airport did not have the data for us to make the assessment.

Recommendation

6. The Airport should revisit the Airport Commission's policy limiting the number of leases and consider proposing policy changes that may include limitations on the number of locations that leaseholders may operate. This will help ensure the policy is aligned to promote the desired operator diversity to minimize the concentration of lease ownership among a limited number of operators and to promote operator diversity.

APPENDIX: DEPARTMENT RESPONSE



San Francisco International Airport

July 9, 2019

Tonia Lediju Chief Audit Executive City Services Auditor Division Office of the Controller City and County of San Francisco 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Subject: Airport Concession Leases Solicitation Process Audit

Dear Ms. Lediju:

Attached is the Airport's completed Audit Recommendation & Response Form regarding the audit follow-up of Airport Concession Leases Solicitation Process.

If you have any questions, please feel free to call us at (650) 821-2850 (Wallace) or (650) 821-4500 (Cheryl).

Very truly yours,

Wallace Tang, IAP, PA, CGMA

Airport Controller

Cheryl Nashir

Director

Revenue Development & Management

cc: Ivar C. Satero

Jeff Littlefield

Leo Fermin

Emylene Aspilla

Ben Rossenfield - Controller's Office

Todd Rydstrom - Controller's Office

Mark dela Rosa - CSA

Winnie Woo - CSA

Attachment

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED LARRY MAZZOLA LINDA S. CRAYTON

VICE PRESIDENT

ELEANOR JOHNS RICHARD J. GUGGENHIME

AIRPORT DIRECTOR

Post Office Box 8097 San Francisco, California 94128 Tel 650.821.5000 Fax 650.821.5005 www.flysfo.com

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RECOMMENDATIONS AND RESPONSES

For each recommendation, the responsible agency should indicate in the column labeled *Agency Response* whether it concurs, does not concur, or partially concurs and provide a brief explanation. If it concurs with the recommendation, it should indicate the expected implementation date and implementation plan. If the responsible agency does not concur or partially concurs, it should provide an explanation and an alternate plan of action to address the identified issue.

	Recommendation	Agency Response	CSA Use Only Status Determination*
Th	The Airport should:		
1.	Revisit goals established in the recent strategic plans and determine reasonable small and local business participation goals that can be achieved given the limitations within which the Airport must operate to comply with federal laws.	☑ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will analyze its experience re-leasing the bulk of the concessions program over the last three years and the current composition of concessions' tenant ownership. A report will be prepared by year's end for the Airport Commission which either validates the current small and local business participation goals or informs the Airport Commission of modifications to those goals.	☑ Open☐ Closed☐ Contested
2.	Adopt a formal policy that defines small and local businesses, including specific geographic areas, and identify businesses that participate in all aspects of the Airport's concession leasing processes (e.g., proposals, lease awards, etc.) that meet the definitions.	☐ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will inform the Airport Commission of the small and local business definitions established by federal, state, and local government entities and their applicability to Airport contracting. Airport staff will formalize its definition of "local" versus small business as it relates to describing participation in all aspects of concession leasing processes.	☑ Open ☐ Closed ☐ Contested

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^{*} Status Determination based on audit team's review of the agency's response and proposed corrective action.

	Recommendation	Agency Response	CSA Use Only Status Determination*
3.	Continue recent efforts to track and measure small business and local business participation and outcomes in concession leasing against established goals and develop metrics to measure the success of programs and efforts aimed at increasing participation, including the Pop Up program, outreach, etc. Regularly report progress to the Airport Commission. Airport should consider using the City's financial system to record and track tenant diversity for lease contracts.	☑ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will continue tracking and measuring small and local business participation in concessions leasing and share the results with the Airport Commission on a regular basis. The Airport will consider leveraging the City's financial system as it finalizes the implementation of business diversity software designed specifically for tracking compliance with 49 CFR Part 23 (ACDBE) and 49 CFR Part 26 (DBE).	☑ Open☐ Closed☐ Contested
4.	Continue to determine the feasibility of establishing small business participation preference in the concession leasing competitive solicitation process.	☐ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will strive to include Small Business Set Aside opportunities in each redevelopment program.	☑ Open☐ Closed☐ Contested
5.	Develop policies and procedures on the usage of holdover provisions in the concessions leases, detailing when it is appropriate to exercise the option, term of holdover, and approval requirements to ensure lease holdovers are permitted for only appropriate and justifiable purposes.	☑ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will formalize its holdover practice in a Standard Operating Procedure document written for use by Revenue Development & Management staff. Additionally, the Airport Commission will be updated in writing on the Airport's practice with holdovers.	☑ Open ☐ Closed ☐ Contested
6.	Revisit the Airport Commission's policy limiting the number of leases and consider proposing policy changes that may include limitations on the number of locations that leaseholders may operate. This will help ensure the policy is aligned to promote the desired operator diversity to minimize the concentration of lease ownership among a limited number of operators and to promote operator diversity.	☑ Concur ☐ Do Not Concur ☐ Partially Concur Airport staff will analyze its experience re-leasing the bulk of the concessions program over the last three years and the current composition of concessions' tenant ownership. A report will be prepared by year's end for the Airport Commission which either validates the current policy limiting ownership in concessions leases or seeks approval for a modification to that policy.	☑ Open ☐ Closed ☐ Contested

SJOBERG*EVASHENK

^{*} Status Determination based on audit team's review of the agency's response and proposed corrective action.

From: Reports, Controller (CON)

To: Calvillo, Angela (BOS); Mchugh, Eileen (BOS); BOS-Legislative Aides; BOS-Supervisors; Elsbernd, Sean (MYR);

Fay, Abigail (MYR); Bruss, Andrea (MYR); Philhour, Marjan (MYR); Power, Andres (MYR); Kirkpatrick, Kelly (MYR); Valdez, Marie (MYR); Cretan, Jeff (MYR); Lynch, Andy (MYR); Karunaratne, Kanishka (MYR);

alubos@sftc.org; pkilkenny@sftc.org; Rose, Harvey (BUD); Goncher, Dan (BUD); Campbell, Severin (BUD); Docs,

SF (LIB); CON-EVERYONE; MYR-ALL Department Heads; CON-Finance Officers

Cc:Whitehouse, Melissa (ADM); Kelly, Naomi (ADM); Bukowski, Kenneth (ADM); Rosenfield, Ben (CON); Stevenson,
Peg (CON); Hui, Tom (DBI); Madison, Taras (DBI); DeCossio, Dan (FIR); Nuru, Mohammed (DPW); Thomas,

John (DPW); Cushing, Stephanie (DPH); Gerull, Linda (TIS); Bishop, Carrie (ADM); Shah, Tajel; True, Judson (DPW); Hallisey, Jeremy (ECN); Dawson, Julia (DPW); DiSanto, Thomas (CPC); Narges, Iran (ADM); Villareal-Mayer, Rebecca (ADM); Wallner, Mori (ADM); Chui, Samuel (DPW); Groat, Julia (DPW); Pohl, Heather (PUC); Pruitt, Tyrone (FIR); Rahaim, John (CPC); Cisneros, Jose (TTX); Byrne, Peter (CPC); Herrera, Patty (DBI); Oropeza, Edgar (CPC); Watty, Elizabeth (CPC); Yu, Cyril (DBI); Pruitt, Tyrone (FIR); Harold, Kathy (FIR); Tse,

Mary (FIR); Vizcarra, Marge (PUC); Tang, Eleanor (DPW); Fosdahl, Patrick (DPH)

Subject: Issued: Proposal for new Permit Center service known for now as Construction Consulting

Date: Wednesday, July 17, 2019 2:53:10 PM

The City and County of San Francisco is in the process of constructing a new office building at 49 South Van Ness Avenue that will include a "one-stop shop" on the second floor for construction, special events, and business permitting. The new Permit Center will bring permitting departments together under one roof and allow for a multitude of improvements to the permitting experience for both staff and customers alike.

The City Administrator's Permit Center Team and permitting departments have discussed the possibility of a new service (known for now as "Construction Consulting") to be provided at the new Permit Center. The service would provide staff to answer customer questions and guide customers through City requirements related to construction projects. The Permit Center Director asked the City Performance Unit of the Controller's Office to work with the Department of Building Inspection, Planning Department, Fire Department, Public Works, and the Public Utilities Commission and develop the proposal for this new service. This proposal seeks to answer the following questions:

- 1. **Problem Statement**: What problem(s) could this new service help solve?
- 2. **Scope of Work**: What kinds of customers could this service target and what kinds of projects or common questions would it apply to?
- 3. **Staffing**: Which departments should staff this service at the new 49 South Van Ness Permit Center? At what times?
- 4. **Other Considerations**: What other questions are departments interested in addressing before this service is implemented?

To view the full proposal, please visit our website at: http://openbook.sfgov.org/webreports/details3.aspx?id=2730

This is a send-only email address.

For questions about the memorandum, please contact Sarah Small (sarah.small@sfgov.org)

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OFFICE OF THE CONTROLLER CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield Controller Todd Rydstrom Deputy Controller

MEMORANDUM

TO: Melissa Whitehouse, Permit Center Director

FROM: Sarah Small, City Performance, Office of the Controller

Jessie Rubin, City Performance, Office of the Controller Peg Stevenson, City Performance, Office of the Controller

DATE: July 17, 2019

SUBJECT: Proposal for new Permit Center service known for now as Construction

Consulting

INTRODUCTION

Currently, applying for a permit with the City and County of San Francisco can be a difficult process. The City's permitting departments are located in more than 13 different places throughout the City, and a customer may be required to visit and interact with several of them to receive any given permit. In addition, the steps which residents are expected to take to receive a permit are often considered confusing or opaque.

To address the issues noted above, the City is in the process of constructing a new office building at 49 South Van Ness Avenue that will include a "one-stop shop" on the second floor for construction, special events, and business permitting. The new Permit Center will bring permitting departments together under one roof and allow for a multitude of improvements to the permitting experience for both staff and customers alike.

The City Administrator's Permit Center Team and permitting departments have discussed the possibility of a new service (known for now as "Construction Consulting") to be provided at the new Permit Center. The service would provide staff to answer customer questions and guide customers through City requirements related to construction projects. The Permit Center Director asked City Performance to work with the Department of Building Inspection (DBI), Planning Department (CPC), Fire Department

¹ There is concern among departments about referring to this service as "consulting," as staff have been directed to not offer design suggestions to customers – rather, staff is instructed to only explain what the code says. City Performance refers to the new service as Construction Consulting throughout this memo for ease of reference, but a suitable name for the service requires consideration.

(FIR), Public Works (DPW), and the Public Utilities Commission (PUC) and develop the proposal for this new service.² This proposal seeks to answer the following questions:

- 1) **Problem Statement**: What problem(s) could this new service help solve?
- 2) **Scope of Work**: What kinds of customers could this service target and what kinds of projects or common questions would it apply to?
- 3) **Staffing**: Which departments should staff this service at the new 49 South Van Ness Permit Center? At what times?
- 4) Other Considerations: What other questions are departments interested in addressing before this service is implemented?

1. PROBLEM STATEMENT

City Performance interviewed representatives from DBI, CPC, FIR, DPW, and PUC about the problems that the proposed new service could help solve. Their responses are summarized as follows:

Members of the public who are unfamiliar with the City permitting process are frequently overwhelmed and have many general questions (e.g., which departments to see, timeline, required materials, potential cost, and whether the project is permissible). The lack of centralized information and the complexity of the routing process leads to the customer receiving incomplete or inconsistent information. They may discover departmental requirements late in the process that add unanticipated cost and time to their projects. Customers may receive conflicting information and need to visit scattered locations and queue multiple times to reconcile differences.

City staff are negatively impacted by the customer confusion. It is difficult and draining to manage frustrated customers. Customers with general questions also take up a lot of staff time, which causes customers farther down the queue to wait longer for over-the-counter approvals.

A new interdepartmental collaboration at 1660 Mission has already begun to alleviate some of these issues. Departments are working together closely to streamline the permitting processes associated with Accessory Dwelling Units (ADUs) in San Francisco and have successfully eliminated the ADU application backlog. A service like Construction Consulting could build off the ADU example and learn how to use staff collaboration to improve customer service. Departments agree that Construction Consulting should aim to make representatives from relevant departments available at the beginning of the customer journey to walk customers through each department's permitting process in a coordinated, clear, and consistent fashion, and make them fully aware of all requirements that may add time and cost to their project.

² See Appendix A on page 7 for the names of departmental representatives that City Performance worked with on this proposal.

2. SCOPE OF WORK

TYPE OF QUESTIONS

City Performance facilitated an interdepartmental conversation among representatives from DBI, CPC, FIR, DPW, and PUC to understand the types of projects Construction Consulting should address. The results of that facilitated conversation are discussed below:

Staff found that Construction Consulting should be focused on answering general, entry-level questions that speak to common areas of customer confusion. The top specific areas of customer confusion that departments would like to address are detailed in Appendix B on page 8. Overall, the service should provide information on which permits are required for the project in question, each department's requirements, the process by which permit applications would be routed and reviewed by departments, how long the customer should expect review to take, and how much the customer should expect to pay in fees to each department (or how fees would eventually be determined). By answering these questions at the beginning of a customer's project, departments can mitigate the occurrence of project delays and costs.

Staff strongly suggested that the questions customers ask of Customer Consulting <u>should not</u> require plan review. Construction Consulting services should not overlap with existing services that involve plan review (such as plan check and pre-application meetings).

TYPE OF CUSTOMERS

City Performance asked representatives from DBI, CPC, FIR, DPW, and PUC about the types of customers that Construction Consulting should serve. These customers are typically small business owners, single-family homeowners, or professionals (such as architects and contractors) interested in executing smaller projects.

Departments suggested that the service should be designed for customers with small, straightforward projects for the following reasons:

- These customers most often pose general, process-oriented questions that staff should be able to answer confidently.
- These customers often need assistance *before* intake or plan check (unlike experienced expeditors, developers, consultants, and other construction professionals on large projects who already make use of plan check and pre-application meetings).
- Customers with small, straightforward projects may be so confused by the permitting process
 that they decide to hire construction professionals to usher a project through the City's process
 on their behalf. The cost of hiring such professionals should not be necessary for small,
 straightforward projects. Construction Consulting should aid such customers, lower barriers to
 entry and create a more equitable system.

3. STAFFING

City Performance asked representatives from DBI, CPC, FIR, DPW, and PUC which departments should ideally staff Construction Consulting at the new 49 South Van Ness Permit Center. Departments suggested that:

- Representatives from at least CPC, DBI, FIR, PUC, DPW should be made available to help customers face-to-face and on demand.
- Construction Consulting services should be made available during all of the Permit Center's hours of operation, maximizing customer access and requiring no previous knowledge of the service.
- Having all relevant staff present would prevent sending customers to multiple locations and to multiple staff.
- Staff can reconcile differing perspectives and misunderstandings on the spot rather than leaving the customer to interpret inconsistent information.
- Staff will see fewer frustrated repeat-customers when all staff can answer questions at once and consistently.

4. OTHER CONSIDERATIONS

City Performance presented the information provided in the previous sections of this memo to the Permit Center's Executive Committee³ on June 6, 2019. Members of the committee indicated in their feedback that they appreciated the potential benefits of Construction Consulting in theory; however, they also asked several questions that would have to be addressed before deciding whether to implement the new service. Those questions are included below, along with several additional logistical considerations that staff identified should be addressed to implement Construction Consulting successfully.

PILOT:

• Will Construction Consulting be tested as a pilot service before the new 49 South Van Ness Permit Center opens its doors? How should that pilot be staffed? Is there adequate space at 1660 Mission to offer this new service as a pilot?

STAFFING:

- Which specific employees should staff Construction Consulting and how should they be scheduled? What level and type of expertise is required?
- How will Construction Consulting employees work on other tasks effectively and what will they be expected to do when they are not serving customers?
- Are CPC, DBI, FIR, PUC, and DPW the only departments that should staff Construction Consulting?

³ The Permit Center's Executive Committee is comprised of City leadership and department heads from the City Administrator's Office, Controller's Office, DBI, CPC, FIR, DPW, PUC, Department of Public Health, Mayor's Office, Treasurer & Tax Collector, and Department of Technology.

- How should customers be referred to other departments that do not directly staff Construction Consulting?
- How should staff be trained and kept up to date? How should staff guidelines be developed (including defining the boundary between information and advice)? How can we implement lessons learned?

HOURS:

• Given that customers may have many more questions for some departments than others, will all relevant departments need to staff Construction Consulting during all of the 49 South Van Ness Permit Center's hours of operation?

SERVICE:

- What additional parameters should be set to control the scope of work? Time limit on how long Construction Consulting staff are expected to spend with each customer? Limit physical size of lot/property?
- What types of questions should front desk staff be expected to answer instead of Construction Consulting staff (e.g., if a customer has questions about a Notice of Violation, could front desk staff simply call the inspector behind the notice and connect customer with that inspector directly?).
- How to ensure that Construction Consulting does not duplicate what is already done in plan check or pre-application meetings? How will other staff currently providing general information be impacted?
- To ensure consistency in service delivery, how can we create clear, accurate documentation on what to tell the customer? Should that documentation reflect all relevant departmental requirements?
- How should the service include additional relevant departments (e.g. Department of Public Health⁴ and Municipal Transportation Agency)?
- How can we communicate to the public that this service exists and maximize its impact?
- How can we manage customer expectations (e.g., This service is an overview of the process, but follow-up may be required throughout the process and estimates of time/cost may change)?

Cellular Antennas

⁴ The Department of Public Health (DPH) does not have full-time plan check staff. DPH does have pre-construction plan check responsibilities in the following areas:

Cannabis

[•] Food Facilities/Laundry/Pet Facilities

[•] Hazardous Materials (Underground Storage Tanks/Labs/etc.)

[•] Hunters Point Shipyard Redevelopment

[•] Hazardous Site Clean-up (site mitigation and Maher Ordinance)

Massage and Body Art

[•] Water Program (Pools, Hot Tubs, Water Reuse)

- Who should manage dissatisfied customers and how? Could service include helping to problem-solve conflicting information provided by departments on project feasibility?
- Who should customers contact with follow-up questions?
- What will be the supervisorial and funding structure?
- Could we allow customers to book general blocks of time for appointments to meter out demand over the course of the day and mitigate the need to wait in long lines?
- What should the service's official name be? Construction Consulting or another name? Staff suggested: "Construction Service Center" and "Customer Service Center"

TECHNOLOGY:

- How does Construction Consulting overlap with efforts to bring more information and services online?
- How can technology support:
 - o Referrals
 - o Data on types and frequency of customer questions
 - o Knowledge base for staff to use to inform customers
 - o Documentation for customer (i.e., possibly a record of conversation, a customized roadmap of department requirements, further materials)
 - o Appointments

Appendix A

Department Staff Involved in Developing Proposal	
CPC	Liz Watty
	Edgar Oropeza
	Marcelle Boudreaux
DBI	Cyril Yu
DPH	Patrick Fosdahl ⁵
DPW	Bernie Tse
	Eleanor Tang
FIR	Tyrone Pruitt
	Mary Tse
	Katherine Harold
	Kjell Harshman
PUC	Marge Vizcarra
	Polly Crocker
	Fan Lau

⁵ DPH did not participate in meetings described in this memo; Patrick Fosdahl was consulted for his input after City Performance finished interviews and meetings with staff from other departments.

Appendix B

Appendix B	
Topic	Question Details
Small Lots and 1-3	"How deep/high can I build on the lot? What realistically will CPC support? I'm thinking
Unit Buildings	about buying a property, what's my development potential?"
	Change of use and change of occupancy requirements (e.g., a small business owner
	looking to sign a lease commonly asks, "Can the space I am interested in be used to
	operate my type of business? If not, what would I need to do to make it allowable for me
	to operate?")
	Horizontal and vertical addition requirements
Time	"How long will it take for the City to process my permit application(s)?" (Departments can
	currently estimate how long it will take each of them to finish their review, but the
	customer is often confused about how long it will take for all departments combined to
	finish. Construction Consulting offers an opportunity for departments to provide the
	customer with a holistic estimate.)
Cost	"How much will it cost me to get my project fully permitted with the City?" (Departments
	can currently estimate how much they will individually charge in permitting fees or how
	they will determine appropriate charges at a later date, but the customer is often confused
	about how much the project will cost in City fees overall. Construction Consulting offers an
	opportunity for departments to provide the customer with a holistic estimate.)
Windows	"What permitting is required for replacing a window in my building?" (This line of
	questioning often overlaps with historic preservation requirements given the age of many
	City buildings. Windows are very expensive to replace, and people sometimes buy them
	before knowing all the code requirements.)
Early Notice of	"What will all departments that are reviewing my permit application require of me?"
Various Department	(Departments that receive permit applications later in the routing process (e.g., DPW and
Requirements	PUC) often find that customers are not aware of or prepared to meet their requirements.
	Providing consistent and clear information up front to customers on all City requirements
	would mitigate this type of avoidable frustration.)
	Example: Customer asks if FIR will need to review project proposal. If so, customer asks
	about FIR regulations and plan requirements. FIR staff can walk customer through these
	regulations and requirements.
	Example: Customer asks DPW what permits are required. Customers are commonly
	unaware of DPW requirements associated with trees and excavation.
	Example: Customer asks what PUC requires. Staff supply and explain PUC checklist and
	highlight guidance that will avoid need for expensive alterations later (e.g. submeters).
Questions that Apply	Some questions may require input from multiple departments.
to More than One	Example: Questions about fire sprinklers are largely handled by FIR, but PUC may also
Department	need to answer related questions about water capacity.
	These to another related questions about water capacity.
	Example: PUC is largely responsible for questions related to sewers, but if the system in
	question crosses the street then DPW may need to provide input.

From: <u>Clark, Michael L</u>

 To:
 WaiverRequest, CMD (ADM)

 Cc:
 Board of Supervisors, (BOS)

 Subject:
 FY2020 PUC Contract Waiver Requests

 Date:
 Wednesday, June 19, 2019 5:02:21 PM

 Attachments:
 CMD Waiver 201 East Bay MUD 1000014318.pdf

CMD Waiver 201 NRG 1000014327.pdf CMD Waiver 201 RE SFCITY1 1000014445.pdf CMD Waiver 201 WREGIS 1000014446.pdf

Attached please find four 201 waiver request forms attached. BOS is copied for waivers being requested as bulk purchasing agreements of utilities by the PUC:

- 1000014318 East Bay MUD (bulk purchase)
- 1000014327 NRG (bulk purchase)
- 1000014445 RE SFCITY1 (bulk purchase)
- 1000014446 WREGIS (sole source)

Waivers are requested for PeopleSoft contracts starting July 1, 2019, so time is of the essence. Please let me know if you need anything else or have any questions in order to approve the waivers.

Michael Clark
Budget & Procurement Manager, Power Enterprise
San Francisco Public Utilities Commission
525 Golden Gate Ave., 7th Floor
San Francisco, CA 94102
MLClark@sfwater.org
415-554-3166



525 Golden Gate Avenue, 7th Floor San Francisco, CA 94102 T 415.554.3155 F 415.554.3161 TTY 415.554.3488

DATE:

June 14, 2019

TO:

Contract Monitoring Division

FROM:

Barbara Hale, Assistant General Manager, Power Enterprise,

San Francisco Public Utilities Commission

SUBJECT:

Chapter 12B Waiver Request - East Bay Municipal Utilities

District

A waiver of Chapter 12B is requested for the purchase of water at Treasure Island from the East Bay Municipal Utilities District (East Bay MUD), vendor ID #21020. The bulk purchase of water on behalf of the San Francisco Public Utilities Commission is exempt from Chapter 12B requirements as outlined in Admin Code SEC. 12B.5-1(f).

London N. Breed Mayor

Ann Moller Caen President

Francesca Vietor

Vice President

Anson Moran Commissioner

Sophie Maxwell Commissioner

> Tim Paulson Commissioner

Harlan L. Kelly, Jr. General Manager





CITY AND COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION

FOR CMD USE ONLY

S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14B WAIVER REQUEST FORM (CMD-201)

Department Head Signature: Name of Department: SFPUC Department Address: 525 GOLDEN GATE AVE, SAN FRANCISCO, C Contact Person: MICHAEL CLARK Phone Number: 415-554-3166 E-mail: MLClark@sfw Section 2. Contractor Information (all fields must be completed) Contractor Name: EAST BAY MUNICIPAL UTILITIES DISTRICT Bidder/Supplier No.: 0000021020 Contractor Address: 375 11TH STREET, OAKLAND, CA 94607 Contact Person: CHANDRA JOHANNESSON, MGR ENV COMPLIANCE Contractor 3. Transaction Information (all fields must be completed)	Francisco, CA 94102 or ov.org File Hale, AGM IC Power A 94102
Department Head Signature: Name of Department: Department Address: 525 GOLDEN GATE AVE, SAN FRANCISCO, Contact Person: MICHAEL CLARK Phone Number: 415-554-3166 Section 2. Contractor Information (all fields must be completed) Contractor Name: EAST BAY MUNICIPAL UTILITIES DISTRICT Bidder/Supplier No.: 0000021020 Contractor Address: 375 11TH STREET, OAKLAND, CA 94607 Contact Person: CHANDRA JOHANNESSON, MGR ENV COMPLIANCE Contractor 3. Transaction Information (all fields must be completed)	ater.org ater.org
Contract/Transaction Number: 1000014318 Contract/Transaction Start Date: 7/1/2019 Contract/Transaction Start Date: Contract/Transaction Start Date: 7/1/2019	all that apply) Is will still be in force even when a 14B Waiver Type A or B is granted. List on the other side of this form for instructions)
F. Sham/Shell Entity (Required) Cop G. Subcontracting Goals H. Local Business Enterprise (LBE) Note: For contracts in exce	of waiver request sent to Board of Supervisors on: ss of \$5 million; see Admin. Code §14B.7(J)(2)
CMD ACTION - For CM	D/HRC Use Only
12B Waiver Granted: 12B Waiver Denied: Reason for Action:	14B Waiver Granted: 14B Waiver Denied:
CMD or HRC Staff:	

CHECK LIST

The City contracting department must complete each of the steps below before submitting this form:

- ✓ Attempt to get the contractor to comply with Administrative Code Chapter 12B requirements (Applies to Chapter 12B waiver requests only)
- ✓ Include a letter of justification explaining:
 - · The purpose of the contract
 - Why the contract fits the type of waiver being requested (for example, why it is a sole source)
 - Your department's efforts to get the contractor to comply (for Chapter 12B waivers)

(The OCA waiver form/justification may not be used in place of the CMD waiver form and justification)

- ✓ Fill in all of the fields in Sections 1-3
- ✓ Indicate in Section 4 the Administrative Code Chapter(s) to be waived
- ✓ Indicate in Section 5 which waiver type is being requested
- ✓ For waiver types D, E and F submit a copy of this form to the Clerk of the Board of Supervisors and indicate the date this was done in the field provided on the form

ADDITIONAL INFORMATION

- **Contract Duration**: Contracts entered into pursuant to a Chapter 12B waiver should be constructed for the shortest reasonable duration so that future contracts may be awarded to a Chapter 12B-compliant contractor.
- Waiver Type B (Emergency): A copy of the formal Declaration of Emergency or letter from the department Commission or Board must be submitted with the Form 201. Administrative Code §6.60 or §21.15 must be specified.
- Chapter 14B Sole Source, Emergency and LBE Waivers: Only the bid discounts and departmental good faith outreach efforts requirements of Chapter 14B may be waived. All other provisions of this Chapter will still be in force even if this type of waiver has been granted.
- Chapter 14B Subcontracting Waivers: Only the subcontracting goals may be waived. All other provisions of this Chapter will still be in force even if this type of waiver has been granted.
- Waiver Types D, E and F: These waiver types have additional requirements:
 - 1. The contracting department must notify the Board of Supervisor's that it has requested a waiver of this type.
 - Departments exercising waiver authority under one of these provisions must appear before a Board of Supervisors committee and report on their use of such waiver authority.
- **Modifications** to waived transactions, including increasing the dollar amount, extending the term, and expanding the scope must have CMD and/or HRC approval prior to the expiration date on the previously approved waiver form.
 - Send waiver requests to: Contract Monitoring Division, 30 Van Ness Avenue, Suite 200, San Francisco, CA 94102 or cmd.waiverrequest@sfgov.org
 - ➤ Additional copies of this form and the <u>Quick Reference Guide to Waivers of Chapter 12B and 14B</u> are available at the Documents Center on the CCSF intranet at: http://intranet/
 - For further assistance, contact the Contract Monitoring Division at 415-581-2310
 - * For internal use only. Amendments to this form that are not authorized by CMD/HRC render it invalid * CMD-201 (September 2017)



525 Golden Gate Avenue, 7th Floor San Francisco, CA 94102 T 415.554.3155 F 415.554.3161 TTY 415.554.3488

DATE:

June 14, 2019

TO:

Contract Monitoring Division

FROM:

Barbara Hale, Assistant General Manager, Power Enterprise,

San Francisco Public Utilities Commission

SUBJECT:

Chapter 12B Waiver Request - NRG Energy Center LLC

A waiver of Chapter 12B is requested for the purchase of steam from NRG Energy Center LLC (NRG), vendor ID #14074. Power makes bulk purchases of steam from NRG on behalf of the San Francisco Public Utilities Commission. This type of purchase is exempt from Chapter 12B requirements as outlined in Admin Code SEC. 12B.5-1(f).

London N. Breed Mayor

Ann Moller Caen

President

Francesca Vietor

Vice President

Anson Moran

Commissioner

Sophie Maxwell Commissioner

Tim Paulson

Commissioner

Harlan L. Kelly, Jr. General Manager





614419

CITY AND COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION

FOR CMD USE ONLY

Request Number:

S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14B
WAIVER REQUEST FORM

(CMD-201)
completed waiver requests to:

Send completed w CMD, 30 Van Ness Avenue, Suite cmd.waiverrequ	200, San Francisco, CA 94102 or
Department Head Signature: Name of Department: SFPUC Section 1. CCSF Department Information (all fields must be co	Serbara Hale, AGM SFPUC Po(perpoldur
Department Address: 525 GOLDEN GATE AVE, 7TH FL, SAN F	RANCISCO, CA 94102
Contact Person: MICHAEL CLARK	
Phone Number: 415-554-3166 E-mail: MLCark	@sfwater.org
4.57 4.75	See a
Section 2. Contractor Information (<u>all</u> fields must be completed Contractor Name: NRG ENERGY CENTER SAN FRANCISCO L	
Bidder/Supplier No.: 0000014074	Contractor Tax ID: 0922610
Contractor Address: DEPT CH 14402, PALATINE, IL 60055-4402	
Contact Person: N/A	Contact Phone No.: N/A
Section 3. Transaction Information (all fields must be complete	
Date Waiver Request Submitted: 6/13/2019	Dollar Amount of Contract: \$ \$6,250,000.00 Contract Name: PURCHASE OF STEAM
Contract/Transaction Number: 1000014327	
Contract/Transaction Start Date: 7/1/2019	Contract/Transaction End Date: 6/30/2022
Chapter 12B Chapter 14B Note: Employment and LBE subcontracting requirements. Section 5. Waiver Type (a justification must be attached; see 0)	irements will still be in force even when a 14B Waiver Type A or B is granted.
A. Sole Source	Treck List on the other side of this form for instructions)
 B. Emergency (pursuant to Administrative Code §6.60 or § C. Public Entity 	21.15)
D. No Potential Contractors Comply (Require	ed) Copy of waiver request sent to Board of Supervisors on:
	ed) Copy of waiver request sent to Board of Supervisors on: 6/19/19
F. Sham/Shell Entity (Require	
G. Subcontracting Goals	
A STATE OF S	in excess of \$5 million; see Admin. Code §14B.7(J)(2)
	1 - 4/2 - 12/4
CMD ACTION - F	or CMD/HRC Use Only
12B Waiver Granted:	14B Waiver Granted:
12B Waiver Denied:	14B Waiver Denied:
Reason for Action:	
CMD LIDO CI-#	D.J.
CMD or HRC Staff:	
CMD or HRC Director.	Date:



525 Golden Gate Avenue, 7th Floor San Francisco, CA 94102 T 415.554.3155 F 415.554.3161 TTY 415.554.3488

DATE:

June 14, 2019

TO:

Contract Monitoring Division

FROM:

Barbara Hale, Assistant General Manager, Power Enterprise,

San Francisco Public Utilities Commission

SUBJECT:

Chapter 12B Waiver Request - RE SFCITY1 LP

A waiver of Chapter 12B is requested for the purchase of energy from RE SFCITY1 LP, vendor ID #12441. The Board of Supervisors passed ordinance 81-09 requiring contract with this vendor. Moreover, the bulk purchase of energy on behalf of the San Francisco Public Utilities Commission is exempt from Chapter 12B requirements as outlined in Admin Code SEC. 12B.5-1(f).

London N. Breed

Ann Moller Caen President

Francesca Vietor

Vice President

Anson Moran

Commissioner

Sophie Maxwell Commissioner

Tim Paulson

Commissioner

Harlan L. Kelly, Jr. General Manager





CITY AND COUNTY OF SAN FRANCISCO CONTRACT MONITORING DIVISION

FOR CMD USE ONLY

S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14B WAIVER REQUEST FORM

CHID-201	Request Number.
Send completed waive CMD, 30 Van Ness Avenue, Suite 200, cmd.waiverrequest@	, San Francisco, CA 94102 or
Department Head Signature.	SFPUC Power
Name of Department: SFPUC	
Department Address: 525 GOLDEN GATE AVE, 7TH FL, SAN FRA	NCISCO, CA 94102
Contact Person: MICHAEL CLARK	
Phone Number: 415-554-3166 E-mail: MLClark@s	sfwater.org
Section 2. Contractor Information (all fields must be completed) Contractor Name: RE SFCITY1 LP	
	Contractor Tax ID: 0442164
Contractor Address: 550 SOUTH TRYON ST, CHARLOTTE, NC 282	202 UNITED STATES
Contact Person: RICHARD BURNS	Contact Phone No.: RICHARD.BURNS@RECURRENTENERGY.COM
Section 3. Transaction Information (all fields must be completed)	Dollar Amount of Contract: \$_\$60,218,619.00
Contract/Transaction Number: 1000014445	Contract Name: PURCHASE OF PHOTOVOLTAIC POWER
	Contract/Transaction End Date: 6/30/2022
Section 5. Waiver Type (a justification must be attached; see Checomology A. Sole Source B. Emergency (pursuant to Administrative Code §6.60 or §21.70) C. Public Entity D. No Potential Contractors Comply	Copy of waiver request sent to Board of Supervisors on: Copy of waiver request sent to Board of Supervisors on: 6/19/19
H. Local Business Enterprise (LBE) Note: For contracts in ex	xcess of \$5 million; see Admin. Code §14B.7(J)(2)
CMD ACTION - For C	MD/HRC Use Only
12B Waiver Granted: 12B Waiver Denied: Reason for Action:	14B Waiver Granted: 14B Waiver Denied:
CMD or HRC Staff:	Date:
CMD or HRC Director.	Date:



525 Golden Gate Avenue, 7th Floor San Francisco, CA 94102 T 415.554.3155

F 415.554.3161

DATE:

June 14, 2019

TO:

Contract Monitoring Division

FROM:

Barbara Hale, Assistant General Manager, Power Enterprise,

San Francisco Public Utilities Commission

SUBJECT:

Chapter 12B Waiver Request - WREGIS

A sole source waiver is requested consistent with Ordinance 240-11 for regulatory and reporting services provided by the Western Renewable Energy Generation Information System (WREGIS), vendor ID #8039. WREGIS is an independent renewable energy tracking system. State law requires the use of WREGIS to track and report on the California Energy Commission's Renewables Portfolio Standard procurement. In Ordinance 240-11, Section 2(a):

The Board of Supervisors hereby waives the requirement of Section 21 of the Administrative Code that requires competitive procurement for City contracts. This waiver is reasonable because WREGIS is the only entity that certifies renewable energy credits recognized for purposes of complying with California laws mandating the use of renewable energy.

London N. Breed Mayor

Ann Moller Caen President

Francesca Vietor Vice President

> Anson Moran Commissioner

Sophie Maxwell Commissioner

> Tim Paulson Commissioner

Harlan L. Kelly, Jr. General Manager





CITY AND COUNTY OF SAN FRANCISCO **CONTRACT MONITORING DIVISION**

FOR CMD USE ONLY

Request Number:

F. ADMINISTRATIVE CODE CHAPTERS 12B and 14B WAIVER REQUEST FORM (CMD-201)

CMD, 30 Van Ness Ave	ompleted waiver requests to: enue, Suite 200, San Francisco, CA 94102 or waiverrequest@sfgov.org
Section 1. CCSF Department Information (all fields must be department Head Signature:	st be completed) 6/14/19 SFPUC Power
Name of Department: SFPUC	l V
Department Address: 525 GOLDEN GATE AVE, 7TH FL	, SAN FRANCISCO, CA 94102
Contact Person: MICHAEL CLARK	
Phone Number. 415-554-3166 E-mail:	MLClark@sfwater.org
Section 2. Contractor Information (all fields must be co Contractor Name: WREGIS	empleted)
Bidder/Supplier No.: 0000008039	Contractor Tax ID: N/A
Contractor Address: 155 N 400 W #200, SALT LAKE CITY	Y, UT 84103
Contact Person: N/A	Contact Phone No.: 888-225-4213
Section 3. Transaction Information (all fields must be c	
Date Waiver Request Submitted: 6/13/19	Dollar Amount of Contract: \$ 1,000,000
Contract/Transaction Number. 1000014446	Contract Name: FEES FOR ENERGY TRACKING - CLP
Contract/Transaction Start Date: 7/1/19	Contract/Transaction End Date: 06/30/2022
Section 4. Administrative Code Chapter to be Waived (Chapter 12B Chapter 14B Note: Employment and LBE subcontract	The second of th
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source	cting requirements will still be in force even when a 14B Waiver Type A or B is granted.
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached)	cting requirements will still be in force even when a 14B Waiver Type A or B is granted.
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity	cting requirements will still be in force even when a 14B Waiver Type A or B is granted.
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60) C. Public Entity D. No Potential Contractors Comply	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. Ed; see Check List on the other side of this form for instructions) 6.60 or §21.15)
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. ed; see Check List on the other side of this form for instructions) 6.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on:
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. Ed; see Check List on the other side of this form for instructions) 6.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on:
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Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply	citing requirements will still be in force even when a 14B Waiver Type A or B is granted. Ed; see Check List on the other side of this form for instructions) 6.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on:
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply E. Government Bulk Purchasing Arrangement F. Sham/Shell Entity G. Subcontracting Goals H. Local Business Enterprise (LBE) Note: For contracting Complex C	citing requirements will still be in force even when a 14B Waiver Type A or B is granted. Ad; see Check List on the other side of this form for instructions) 6.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: ontracts in excess of \$5 million; see Admin. Code §14B.7(J)(2) 10N – For CMD/HRC Use Only 14B Waiver Granted:
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply	citing requirements will still be in force even when a 14B Waiver Type A or B is granted. Ad; see Check List on the other side of this form for instructions) 6.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: ontracts in excess of \$5 million; see Admin. Code §14B.7(J)(2)
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply E. Government Bulk Purchasing Arrangement F. Sham/Shell Entity G. Subcontracting Goals H. Local Business Enterprise (LBE) Note: For contracting Complex C	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side of this form for instructions) Index see Check List on the other side
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60 C. Public Entity D. No Potential Contractors Comply	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. ad; see Check List on the other side of this form for instructions) 5.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: ontracts in excess of \$5 million; see Admin. Code §14B.7(J)(2) ION – For CMD/HRC Use Only 14B Waiver Granted: 14B Waiver Denied:
Chapter 12B Chapter 14B Note: Employment and LBE subcontract Section 5. Waiver Type (a justification must be attached) A. Sole Source B. Emergency (pursuant to Administrative Code §60) C. Public Entity D. No Potential Contractors Comply E. Government Bulk Purchasing Arrangement F. Sham/Shell Entity G. Subcontracting Goals H. Local Business Enterprise (LBE) Note: For contracting Complete Subcontracting Complete Subcontra	cting requirements will still be in force even when a 14B Waiver Type A or B is granted. ad; see Check List on the other side of this form for instructions) 5.60 or §21.15) (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: (Required) Copy of waiver request sent to Board of Supervisors on: ontracts in excess of \$5 million; see Admin. Code §14B.7(J)(2) ION – For CMD/HRC Use Only 14B Waiver Granted: 14B Waiver Denied:

From: Mchugh, Eileen (BOS)

To: BOS-Supervisors; BOS-Legislative Aides Cc: Calvillo, Angela (BOS); Rosenfield, Ben (CON)

Subject: Report on Sole Source Contracts Date: Wednesday, July 24, 2019 6:05:56 PM Attachments:

Clerk"s Sole Source Memo.pdf

Clerk"s Report.pdf

Hello,

Attached is the Clerk of the Board's report on the sole source contracts received for FY 2018-19.

Thank you,

Eileen McHugh **Executive Assistant Board of Supervisors** 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102-4689

Phone: (415) 554-7703 | Fax: (415) 554-5163 eileen.e.mchugh@sfgov.org| www.sfbos.org

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

Date:

July 24, 2019

To:

Members, Board of Supervisors

From:

Angela Calvillo, Clerk of the Board

Subject:

Sole Source Contracts

Sunshine Ordinance Section 67.24(e) requires each City department provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year.

Attached is the Clerk of the Board's report on the sole source contracts received for Fiscal Year 2018-2019, pursuant to Sunshine Ordinance Section 67.24(e).

C: Ben Rosenfield, Controller

Report from City Departments Sole Source Contracts - Fiscal Year 2018-2019

Departments that Responded	Date Received
Adult Probation	6/4/2019
Animal Care and Control	6/11/2019
Arts Commission	6/13/2019
Assessor-Recorder	5/13/2019
Board of Supervisors	6/14/2019
Building Inspection	6/14/2019
Child Support Services	7/31/2018
Children and Families First	6/14/2019
City Administrator	6/12/2019
City Attorney's Office	6/5/2019
Civil Service Commission	7/5/2019
Controller's Office	6/13/2019
District Attorney's Office	5/14/2019
Elections	6/26/2019
Emergency Management	5/22/2019
Environment	5/20/2019
Ethics	5/22/2019
Fire Department	6/14/2019
Human Resources	5/29/2019
Human Rights	5/21/2019
Human Services Agency	5/28/2019
Juvenile Probation Department	6/13/2019
Law Library	5/13/2019
Mayor's Office of Disability	5/22/2019
Mayor's Office of Housing and Community Development	5/13/2019
Port	6/28/2019
Public Defenders Office	6/26/2019
Public Health, Department of	6/14/2019
Public Library	6/12/2019
Public Works	5/24/2019
Recreation and Park	6/13/2019
Residential Rent Stabilization and Arbitration Board	6/14/2019
SF International Airport	6/12/2019
Status of Women	6/26/2019
SFMTA	6/6/2019
Treasurer and Tax Collector	6/14/2019
Technology	6/11/2019
War Memorial and Performing Arts Center	5/15/2019

City and County of San Francisco



Karen L. Fletcher Chief Adult Probation Officer

Protecting the Community, Serving Justice and Changing Lives

Date: June 4, 2019

To: Ms. Angela Calvillo, Clerk of the Board

Through: Karen L. Fletcher, Chief Adult Probation Officer From: Elisa Baeza, Senior Administrative Analyst

Re: Adult Probation Department Sole Source Contracts for Fiscal Year 2018-19

In compliance with Sunshine Ordinance Section 67.24 (e), the Adult Probation Department (ADP) is reporting that in FY 2014-15 the department worked with the Office of Contract Administration, Contracts Monitoring Division, Civil Service Commission, Department of Human Resources, City Attorney's Office, and Local 21, for approval to enter into one (1) sole source contract.

ADP did not enter into any sole source contract in FY2018-19.

Existing Sole Source Waivers and Contracts Granted that were granted in prior years include:

1) **Vendor:** Goodwill Industries (Clothing Vouchers for ADP clients)

	Date of Approval	Term	Amount
Original Sole Source	08/24/2017	N/A Commodity Purchase Contract	\$180,000
		Current PO Amount:	60,000

2) Vendor: Fieldware (Client Supervision Management System and Hosting Services)

	Date of Approval	Term	Amount
Original Sole Source	04/05/2018	N/A Other Contract Type	\$330,000
		Current PO Amount:	\$54,188

Should you have any questions please contact me at 415-553-1691

From: Alberto, Justine Eileen (ADM) To: Board of Supervisors, (BOS) Cc: Bingham, Anne (ADM)

Subject: FY18-19 Sole Source Contracts for SFACC Date: Tuesday, June 11, 2019 10:28:11 AM

Attachments: image001.png

image002.png image003.png

Hello,

Please see the San Francisco Animal Care and Control's (SFACC) Sole Source Vendor POs below.

Vendor	PO	Amounts
H L P Inc (Chameleon)	SFGOV-0000166261	\$4,687.20
The Fille (Chaineleon)	SFGOV-0000262490	\$9,374.40
Hobart Service	SFGOV-0000197230	\$2,570.00
Radiation Detection	SFGOV-0000225983	\$470.00
State Humane Association of CA	SFGOV-0000208893	\$550.00
	SFGOV-0000290583	\$900.00
	SFGOV-0000300153	\$4,875.00
Johnson Controls	SFGOV-0000205707	\$3,302.00
(previously known as Tyco Integrated Security		
LLC)		
Yggdrasil Urban Wildlife Rescue	SFGOV-0000197245	\$9,600.00
	SFGOV-0000317181	\$9,600.00

Warm Regards, Justine

Justine Alberto

San Francisco Animal Care and Control

1200 15th Street | San Francisco, CA 94103 Shelter (415) 554-6364 | Direct (415) 554-9410

Emergency Dispatch: (415) 554-9400

Connect with **SFACC**







SF Arts Commission Sole Source Contracts for FY18-19

Requisition/ Contract ID	Purchase Order ID	Supplier Name	Supplier Number	Purchasing Authority	Fiscal Year	Total Encumbe Amount	ered	Total Paid	Balance	Reason
Requisition ID: 1 0000070471	0000218926	Gallery Systems - Digitial Arts & Science	0000019746	21.30	FY18-19	\$ 4,895	.00	\$ (4,895.00		SF Admin Code Sec.21.30. Software Licenses, Support, Escrow, Finance, and Equipment Maintenance Agreements.
Requisition ID: 0000105531	0000304962	Gallery Systems - Digitial Arts & Science	0000019746	21.30	FY18-19	\$ 1,555	.00	\$ (1,555.00) \$ -	SF Admin Code Sec.21.30. Software Licenses, Support, Escrow, Finance, and Equipment Maintenance Agreements.
Contract ID: 1000011891	0000249501	San Franciso Travel Association	0000011503	PROFSERV-BID	FY18-19	\$ 247,000	.00	\$ (247,000.00) \$ -	OCA approved a sole source waiver for hosting the World Cities Culture Summit in SF. Pursuant to the terms of the host agreement, only SF Travel and the SF Arts Commission (as dues paying members of the World Cities Culture Forum) may represent/sponsor the summit. The contract was primarily funded from mulitple grants and gifts.

krq-6/13/19

CARMEN CHU ASSESSOR-RECORDER



SAN FRANCISCO OFFICE OF THE ASSESSOR-RECORDER

MEMORANDUM

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Rachel Cukierman - Deputy Director, Administration and Finance

Date: May 13, 2019

Subject: Sole Source Contracts for Fiscal Year 2018-2019

During Fiscal Year 2018-19, the Office of the Assessor-Recorder (ASR) entered into one (1) new sole source agreement with Carahsoft, and renewed one (1) a sole source agreement with Easy Access, Inc. ASR has a total of five (5) contracts under Sole Source Waiver authority as follows:

Supplier	Contract Description	Start	End	
		Date	Date	
BMI Imaging Systems, Inc. (SAAS)	Hosting & Digital ReeL, SSN Truncation 1980-1999 (Digitization of Mircrofilm reels)	4/1/2013	6/30/2022	
SouthTech Systems	CRiiS - Software License/ Maintenance (Recorder System Access)	7/1/2011	6/30/2020	
Constructive Resolution Associates (CRA) - Peter Daly	Creating Residential Real Property Cost Manuals	10/1/2015	6/30/2022	
Carahsoft	SAAS - Salesforce platform for new Property Assessment Solution	11/1/2018	10/31/2030	
Easy Acces, Inc.	License and maintenance for EZ-CAM/RE/PP Property Tax Data Base System & E-filing module	1/1/2019	12/31/2023	

BOARD of SUPERVISORS



City Hall Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689 Tel. No. 554-5184 Fax No. 554-5163 TDD/TTY No. 544-5227

MEMORANDUM

Date:

June 14, 2019

To:

Board of Supervisors

From:

Angela Calvillo, Clerk of the Board

Subject:

Sole Source Contracts for Fiscal Year 2018-19

Pursuant to Administrative Code Section 67.24(e)(3)(iii), at the end of each fiscal year, each City department is required to provide to the Board of Supervisors a list of all sole source contracts entered into during the past fiscal year.

The Board of Supervisors/Office of the Clerk of the Board did not enter into any sole source contracts during Fiscal Year 2018-19.



MEMORANDUM

DATE:

June 14, 2019

TO:

Angela Calvillo, Clerk of the Board of Supervisors

FROM:

Tom C. Hui, S.E., C.B.O.

MDirector

SUBJECT:

Sole Source Contracts for Fiscal Year 2018-2019

Per your request, please see below for Fiscal Year 2018-2019 Sole Source Contracts.

Supplier	Term	FY18 Amount	Reason
			Sole supplier providing this particular software license and
Oracle America	E		maintenance (per Admin Code
Inc.	8/1/17 - 7/31/18	\$ 94,585.49	1.0
110.		Ψ σ 1,σσσ. 1σ	Sole supplier providing this
			particular software license and
Oracle America			maintenance (per Admin Code
Inc.	8/1/18 - 7/31/19	\$ 97,423.06	21.30)

If you have any questions, please contact Taras Madison at (415) 558-6239 or via email at taras.madison@sfgov.org.

cc: Taras Madison, Deputy Director of Administration Services, DBI

SOLE SOURCE CONTRACTS Department of Child Support Services

FISCAL YEAR 2018-2019

EMAILED

DATE	VENDOR	PURCHASE ORDER	PURCHASE ORDER AMOUNT			
5/21/2018	E-OSCAR	SFGOV-0000203362	350.00			
5/18/2018	THOMSON REUTERS	SFGOV-0000203371	3,944.76			
6/19/2018	REGENTS UNIV OF CALIF/SF	SFGOV-0000197639	7,000.00			
	UNITED STATES POSTAL SERVICE	SINGLE PAYMENT	235.00	700457		
1/28/2019 NATIONAL CHILD SUPPORT ENFORCEMENT ASSOCIATION		SSOCIATION SINGLE PAYMENT		690825		
A STATE OF THE PARTY OF THE PAR	OFFICE OF SHERIFF, FREMONT COUNTY	SINGLE PAYMENT	47.84	708880		
2/11/2019	SACRAMENTO COUNTY SHERIFF'S DEPARTMENT	SINGLE PAYMENT	40.00	708515		
3/1/2019	UNITED STATES POSTAL SERVICE	SINGLE PAYMENT	710.00	737930		
4/24/2019	UNITED STATES POSTAL SERVICE	SINGLE PAYMENT	1,510.00	803567		
4/30/2019	OFFICE OF SHERIFF, FREMONT COUNTY	SINGLE PAYMENT	47.84	811429		
6/7/2019	NATIONAL CHILD SUPPORT ENFORCEMENT ASSOCIATION	SINGLE PAYMENT	500.00	866802		

 From:
 Drain, Kahala (CFC)

 To:
 Board of Supervisors, (BOS)

 Cc:
 Zighera, Theresa (CFC)

Subject: FW: Response Required - Sole Source Contracts Memo

Date: Thursday, June 13, 2019 9:17:16 AM

Attachments: Sole Source Contracts.pdf

Greetings!

Per the Sunshine Ordinance requiring at the end of each fiscal year City Departments provide the BOS with a list of sole source contracts entered into during the past fiscal year.

Please see below the department of Children and Families First Commission Sole Source Contract list:

City Span Technologies Inc.

Kindly,

Kahala Drain

415-934-4849

From: Mchugh, Eileen (BOS)

Sent: Friday, May 10, 2019 8:01 PM **To:** MYR-ALL Department Heads

Cc: MYR-All Department Head Assistant

Subject: Response Required - Sole Source Contracts Memo

Dear Department Heads:

Please see the attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Regards,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163

eileen.e.mchugh@sfgov.org| www.sfbos.org

ADM FY18-19 Sole Source Contract Report to Board of Supervisors - June 30, 2019

		Agreement	Contract	,				
Section Description	Supplier Name	Number	Reference	PSC #	Agreement Description	Start Date	End Date	Amount
ADM 311 Customer								
Service Ctr	VERINT AMERICAS INC	1000002069	BPAD16000031	PSC#49312-15/16	ADM3C:CRM UPGRADE	6/10/2016	6/30/2019	1,420,000.00
ADM 311 Customer								
Service Ctr	VERINT AMERICAS INC	1000002069	BPAD16000031	PSC#49312-15/16	ADM3C:CRM UPGRADE	6/10/2016	6/30/2020	1,420,000.00
ADM Medical								
Examiner	NMS LABS INC	1000002285	BPCM17000003		Medical Examiner Lab Services	6/1/2017	11/30/2022	1,250,000.00
ADM Fleet								
Management	PACIFIC GAS & ELECTRIC CO	1000003453	BPPR17000038		CNG FUEL	7/1/2016	8/31/2021	180,000.00
REG Elections	D F M ASSOCIATES	1000003564	BPRG11000001			6/1/2011	6/1/2020	2,017,131.50
	RUNBECK ELECTION				SOFTWARE LIC & MAINT &			
REG Elections	SERVICES INC	1000003566	BPRG14000003		SUPPORT	8/5/2014	8/5/2019	238,127.00
ADM 311 Customer								
Service Ctr	GRANICUS INC	1000010218		PSC# 37308-17/18	ADM3C-SAAS	5/23/2018	3/31/2021	79,200.00
ADM Fleet	GCS ENVIRONMENTAL							
Management	EQUIPMENT SERVICES INC	1000011156	BPPR17000022		TYMCO SWEEPER OEM PARTS	7/24/2018	6/30/2019	400,000.00
ADM Real Estate								
Division	Proyecto, LLC	1000012486			ADMRE-706 Mission St F Study	12/20/2018	12/19/2020	30,000.00
ADM Animal Care And			BPAN17000004,					
Control	THE SAN FRANCISCO SPCA	1000012697	1000008003	PSC 35616-15/16	Spay/Neuter Services	7/1/2018	6/30/2019	700,000.00
	CANON SOLUTIONS		BPAD17000014/		REPRO EQUIPMENT			
ADM ReproMail	AMERICA INC	1000012827	1000002074		MAINTENANCE	11/1/2018	10/31/2020	85,352.88
ADM Medical								
Examiner	A B SCIEX LLC	1000013514			Med and Lab Equip Maintenance	3/1/2019	2/28/2022	850,000.00

Name of Firm	Scope of Service Contract End Date		Maximum Amount
Anderson & Kreiger	Professional Legal Services	rofessional Legal Services June 30, 2020	
Asian Neighborhood Design (AND)	Professional Consultant Services	November 15, 2019	\$ 10,000.00
Bergman & Allderdice	Professional Legal Services	Conclusion of the matter	Not to exceed \$50,000
Best, Best & Krieger	Professional Legal Services	June 30, 2020	\$ 150,000
Brattle Group	Professional Expert Services	June 30, 2020	\$ 450,000
Dannis Woliver Kelley	Professional Legal Services	January 1, 2020	Expected to exceed \$50,000
Delta Consulting Group	Professional Legal Services	April 8, 2021	\$ 95,000.00
Ellison Schneider Harris & Donlan LLP	Professional Legal Services	June 30, 2021	\$ 200,000.00
Environmental Science Associates	Professional Expert Services	January 1, 2020	\$ 80,000
Flynn Resource Consultants Inc.	Professional Expert Services	October 31, 2023	\$ 6,500,000.00
Gordon-Creed, Kelley, Holl & Sugerman LLP	Professional Legal Services	March 31, 2021	\$ 500,000.00
Greene Radovsky Maloney Share & Hennigh LLP	Professional Legal Services	June 1, 2020	\$ 440,000.00
Hanson Bridgett	Professional Legal Services	June 30, 2022	\$ 85,000
Hunton Andrews Kurth LLP (Formerly Hunton & Williams)	Professional Legal Services	June 30, 2020	\$ 1,200,000.00
Keker & Van Nest	Professional Legal Services	Conclusion of the matter	Expected to exceed \$50,000
Kutak Rock LLP	Professional Legal Services	June 30, 2020	\$ 50,000.00
LexisNexis, a division of RELX Inc. or LN	Electronic Library Services	December 31, 2020	\$ 184,728.00
Mark Resolve, Inc.	Professional Expert Services	October 4, 2019	\$ 180,000.00

Name of Firm	Scope of Service	Contract End Date	Maximum Amount
McBain Associates	Professional Expert Services	December 31, 2020	\$ 800,000.00
McKool Smith	Professional Legal Services	January 26, 2021	\$ 350,000
Meyers Nave	Professional Legal Services	December 31, 2019	\$ 500,000.00
NewFields Companies LLC	Professional Expert Services	November 4, 2019	\$ 461,979.00
One Legal LLC	Litigation Support Services	ongoing	Not to exceed \$100,000
Onsager, Fletcher, Johnson, LLC	Professional Legal Services	October 31, 2022	\$ 75,000
Parton & Sell	Professional Legal Services	June 30, 2021	\$ 200,000
Renne Public Law Group	Professional Legal Services	February 29, 2020	\$ 800,000.00
Law Offices of Janet Carroll Richardson	Professional Legal Services	December 31, 2019	\$ 150,000.00
RNA Consulting, Inc.	Professional Expert Services	Conclusion of the matter	\$ 40,000.00
Stephen Q. Rowell, Esq.	Professional Legal Services	October 31, 2019	\$ 50,000.00
Sanli Pastore & Hill	Professional Expert Services	Conclusion of the matter	Not expected to exceed \$50K
SC Consulting Associates, Inc.	Professional Legal Services	Conclusion of the matter	\$ 27,680
Schaller Consulting	Professional Expert Services	Conclusion of the matter	\$ 10,000.00
Sher Edling LLP and Altshuler Berzon LLP	Professional Legal Services	Conclusion of the matter	\$ -
Shute Mihaly & Weinberger	Professional Legal Services	December 31, 2019	\$ 975,000.00
Sloan Sakai Yeung & Wong LLP	Professional Legal Services	December 31, 2019	\$ 450,000.00

City Attorney's Office Sole Source Contracts FY 18-19

Name of Firm	Scope of Service	Contract End Date	Maximum Amount
Spiegel & McDiarmid LLP	Professional Legal Services	October 31, 2023	\$ 3,500,000.00
Thomson Reuters	Electronic Library Serives	June 30, 2019	\$ 33,057
Thomson Reuters	Print Library Services	June 30, 2022	\$ 458,724
Weinstein & Numbers	Professional Legal Services	February 1, 2022	\$ 350,000.00
Wendel Rosen Black and Dean	Professional Legal Services	Conclusion of the matter	\$ 25,000
West Environmental Services & Technology	Professional Expert Services	Conclusion of the matter	\$ 85,000
West Publishing Corporation (Thomson Reuters)	Electronic Library Services	March 31, 2022	\$ 1,224,012



CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED MAYOR

Date:

July 5, 2019

ELIZABETH SALVESON PRESIDENT

> KATE FAVETTI VICE PRESIDENT

DOUGLAS S. CHAN COMMISSIONER

F. X. CROWLEY COMMISSIONER

To:

Angela Calvillo

Clerk of the Board

Board of Supervisors

From:

Michael L. Brown

Executive Officer

Subject:

Sole Source Contracts

MICHAEL L. BROWN EXECUTIVE OFFICER In compliance with Sunshine Ordinance Section 67.24(e), the Civil Service Commission did not enter into any Sole Source Contracts in Fiscal Year 2018-19.



OFFICE OF THE CONTROLLER

CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield Controller Todd Rydstrom Deputy Controller

MEMORANDUM

TO:

Clerk of the Board of Supervisors

FROM:

Todd Rydstrom, Deputy Controller

DATE:

6/13/2019

SUBJECT:

Sole Source Contract Reporting Requirement for FY 2018-19

In accordance with Sunshine Ordinance Section 67.24 (e), the Controller's Office is submitting a list of all sole source contracts, entered into during FY 2018-19, along with all existing sole source contracts as requested in the Clerk of the Board's May 10, 2019 memorandum. For FY 2018-19, the Controller's Office added one new sole source contract, InFlight Corporation.

The following contracts are sole source contracts in accordance with San Francisco Administrative Code, Section 21.5. Other Purchases (b) Commodities or services available only from a sole source:

	Supplier Name	Service	Agreement Number	Contract Start Date	Contract End Date	Amount
1	Cheiron Inc.	GASB 45 Valuation Services	1000002292	4/30/2012	6/30/2021	\$571,000
2	DocuLynx Inc.	Historical Payroll Reports	1000002293	9/1/2012	8/31/2019	\$390,000
3	FIS Avantgard LLC	PayNet Exchange - Emergency Check Printing	1000002296	4/15/2013	4/14/2019	\$83,300
4	The Martinet Group LLC	Disaster Recovery	1000008244	10/18/2013	7/31/2018	\$45,000

The following contracts are sole source contracts in accordance with San Francisco Administrative Code, Section 21.30 Software Licenses, Support, Escrow, Finance, and Equipment Maintenance Agreements:

	Supplier Name	Service	Agreement Number	Contract Start Date	Contract End Date	Amount
1	Cogsdale Corporation	FAMIS Systems Maintenance	1000002286	12/31/2006	12/31/2019	\$1,849,392
2	Hostbridge Technology	Software Maintenance Agreement	1000002287	3/2/2009	3/1/2019	\$173,000
3	InFlight Corporation	PeopleSoft Supplier Portal	1000012930	12/14/2018	11/30/2021	\$839,463
4	JobAps Inc.	Online HR Services & Job Apps	1000003511	11/27/2006	11/26/2021	\$3,174,445
5	Oracle America, Inc.	Oracle Applications PeopleSoft HCM	1000003513	11/16/2007	4/22/2021	\$14,287,737
6	Oracle America, Inc.	Database – Technical and Maintenance Services	1000003512	11/28/2007	11/29/2022	\$12,211,194
7	Smart ERP Solutions Inc	PeopleSoft Integration Software & Solutions	1000008267	2/1/2013	2/29/2020	\$1,788,165
8	TALX Corporation	Online Payroll Services	1000002298	7/1/2013	9/30/2019	\$399,180

Count - Sole Source Contracts, 21.5 (b)	4
Count - Sole Source Contracts, 21.30	8
Total Count – Sole Source Contracts	12

Amount - Sole Source Contracts, 21.5 (b)	\$1,089,300
Amount- Sole Source Contracts, 21.30	\$34,722,577
Total Amount – Sole Source Contracts	\$35,811,877

Please contact Joyce Kimotsuki at (415) 554-6562 or joyce.kimotsuki@sfgov.org if you have questions.



George Gascón District Attorney

May 14, 2019

Angela Calvillo, Clerk of the Board Board of Supervisors 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco 94102-4689

(sent via email: board.of.supervisors@sfgov.org)

Dear Ms. Calvillo:

The District Attorney's Office is providing the Clerk of the Board of Supervisors with this memorandum in compliance with Sunshine Ordinance Section 67.24(e) which requires that at the end of each fiscal year each City Department provides the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year. If you have any questions please feel free to contact me at (415) 553-1895.

Sole Source Contracts for District Attorney's Office -- Fiscal Year FY2018-2019

Term	Supplier	Amount	Reason
04/01/19-	Microbiz	\$256,229.09	Procure hardware &
03/31/24	Security Co. Inc.		installation services,
	800		maintenance of the
			newly acquired &
			existing equipment, and
			software maintenance
			of the existing licensed
			Honeywell Prowatch
	1		System

Sincerely,

Eugene Clendinen

Chief Administrative and Financial Officer

From: Arntz, John (REG)

To: Mchugh, Eileen (BOS)

Cc: Burgos, Sandro (REG); Kuzina, Nataliya

Subject: RE: TIME SENSITIVE - Sole Source Reminder

Date: Wednesday, June 26, 2019 2:06:16 PM

Hi, Eileen,

The Department of Elections did not enter into any sole source contracts during the FY18/19.

Thanks,

-John.

John Arntz, Director
San Francisco Department of Elections
1 Dr. Carlton B. Goodlett Place
City Hall, Room 48
San Francisco, CA 94102
(415) 554-4375
sfelections.org





Follow the San Francisco Department of Elections on Facebook and Twitter!

Your feedback is important to us! Please take our <u>Customer Service Survey</u>

From: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>

Sent: Wednesday, June 26, 2019 1:06 PM

To: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>

Subject: TIME SENSITIVE - Sole Source Reminder

Hello,

Friendly reminder to please submit your Sole Source contracts.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-7703 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org



Department of Emergency Management

1011 Turk Street, San Francisco, CA 94102 Phone: (415) 558-3800 Fax: (415) 558-3843



London Breed Mayor Mary Ellen Carroll Executive Director

MEMORANDUM

TO:

Angela Calvillo

Clerk of the Board

Board of Supervisors

FROM:

Mary Ellen Carroll

Executive Director

Department of Emergency Management

DATE:

May 22, 2019

RE:

Sole Source Contracts for Fiscal Year 2018-2019

This memo addresses the Department of Emergency Management's (DEM) Sole Source Contracts for FY 2018-2019. In accordance with Sunshine Ordinance Section 67.24(e), we are providing the Board of Supervisors with a list of all sole source contracts entered into during this past fiscal year along with existing sole source contracts. The list of applicable contracts is as follows:

	New FY 2018-2019 Sole Source Contracts						
Doc ref. #	Authority	Vendor Name	Amount	Contract Purpose			
1000011799	PROFSERV- NOS	San Francisco Fleet Week Association	\$300,000	2018 SF Fleet Week Activities.			
		Existing Pri	or Fiscal Yea	r Sole Source Contracts			
Doc ref. #	Authority	Vendor Name	Amount	Contract Purpose			
1000002407	21.30	Athena Advanced Networks, Inc.	\$200,352.00	Hardware maintenance 5-year agreement, 10/01/15 to 9/30/20. Specialized maintenance and monitoring of proprietary CAD system.			
1000002412	21.30	Deccan International	\$83,439.00	3-year maintenance agreement, 10/01/16 to 9/30/19. Software to provide real time monitoring of SFFD emergency service coverage.			
1000012470	21.30	Nice Systems, Ltd.	\$706,402.00	5-year maintenance agreement, 9/30/18 to 6/30/23. Hardware and software maintenance for 911 voice logging recorder system.			
1000002392	21.30	Priority Dispatch, Inc.	\$675,000.00	10-year maintenance agreement, 7/01/11 to 6/30/21. Maintenance and backup card sets for 911 call taking medical protocol software.			
1000002393	PROFSERV- NOS	Tiburon, Inc.	\$5,247,152.00	CAD Implementation and maintenance, 6/29/12 to 11/30/19. System upgrade agreement and 7-year software maintenance agreement.			
1000002408	PROFSERV- NOS	Xybix	\$435,200.00	5-year maintenance agreement, 6/01/16 to 6/30/21. Maintenance and replacement parts for 9-1-1 dispatch center consoles.			

If you have any questions regarding this information, please feel free to contact my Deputy Director of Administration and Support, William Lee, at 415-558-3866.

Thank you.

CC:

William Lee, DEM Deputy Director of Administration and Support

Eileen McHugh

From: Salem, Joseph (ENV)

To: Mchugh, Eileen (BOS)

Cc: Raphael, Deborah (ENV): Kass, Jennifer (ENV)

Subject: RE: Response Required - Sole Source Contracts Memo

Date: Monday, May 20, 2019 11:29:05 AM

Attachments: <u>image001.png</u>

Hi Eileen,

Per the memo you provided, I am reporting that the Department of the Environment did not enter into any Sole Source Contracts in the current fiscal year (FY 2018-19). The department has one open Sole Source Contact, listed below.

Contract ID: 1000003604 Vendor: ChargePoint Amount: \$378,000

Term: 05/01/2015 - 06/30/2020

Please let me know if you need any further information or would like it in a different format.

Thank you,

Joe Salem

Program Manager, Finance and Administration

San Francisco Department of the Environment 1455 Market Street, 12th Floor, San Francisco, CA 94103 Joseph.Salem@sfgov.org T: (415) 355-3721



SFEnvironment.org Facebook | Twitter Newsletter

Please consider the environment before printing this email.

From: Pelham, Leeann (ETH)

To: Board of Supervisors, (BOS)

Subject: Sole Source Contracts for FY2018-19 Response Date: Wednesday, May 22, 2019 8:03:54 AM

Dear Ms. Calvillo,

This is in response to your May 10, 2019 memo to Department Heads and Persons Responsible for Sole Source Contracts requesting departmental information by June 14, 2019.

The Ethics Commission did not enter into any new Sole Source contracts in 2018-2019.

The Ethics Commission has one existing sole source contract:

Agreement Date: 9/22/2017 Contractor: Netfile, Inc. Term: 9/22/2017-6/30/2020

Contract Amount Not to Exceed: \$1,374,750

Please feel free to contact me or Director of Technology Services Steven Massey at (415) 252-3100 with any questions.

Thank you.

LeeAnn Pelham
Executive Director
San Francisco Ethics Commission

JEANINE NICHOLSON CHIEF OF DEPARTMENT



SAN FRANCISCO FIRE DEPARTMENT CITY AND COUNTY OF SAN FRANCISCO

June 14, 2019

Angela Calvillo Clerk of the Board Board of Supervisors Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

Dear Ms. Calvillo:

As required by Sunshine Ordinance Section 67.24(e), the San Francisco Fire Department is providing the following information on its sole source contracts from FY18-19:

Term	Vendor	Amount	Reason
3 years	Kidde Fire	\$95,000	Only vendor qualified to perform maintenance
*	Trainers, Inc.		and repair of Department's Fire Simulator.
5 years	The Regents of the University of California	\$1,750,000	Contract covers Medical Director positions for the Fire Department and the Department of Emergency Management. Contract is with UCSF so that the medical directors are also emergency room physicians at SF General Hospital.
5 years	Zoll Medical Corp	\$350,000	On-site services and preventative maintenance of Department defibrillators

Sincerely,

Jeanine R. Nicholson Chief of Department From: <u>Brusaca, Christina</u>

To: Board of Supervisors, (BOS)
Cc: DHRContracts, DHR (HRD)
Subject: Sole Source Contracts_HRD

Date: Wednesday, May 29, 2019 9:09:53 AM

Attachments: <u>image001.png</u>

Good morning,

The Department of Human Resources entered into one sole source agreement in FY2018/2019.

Contractor Name, Description of Services, Total Cost, Duration

Everfi, Internet-based harassment prevention training services, \$24,000, 4/15/19-4/14/2020

Please let me know if you need any further information.

Christina



Connecting People with Purpose

Christina Brusaca Senior Administrative Analyst

Department of Human Resources One South Van Ness Ave., 4th Floor San Francisco, CA 94103 415-557-4829

Website: www.sfdhr.org

 From:
 Liang, Jun (HRC)

 To:
 Mchugh, Eileen (BOS)

 Cc:
 Davis, Sheryl (HRC)

Subject: RE: Response Required - Sole Source Contracts Memo

Date: Tuesday, May 21, 2019 8:09:44 AM

Morning Eileen,

HRC did not enter any sole source contracts for this fiscal year. Please let me know if you have any questions.

Best regards,
Jun Liang
Management Assistant
San Francisco Human Rights Commission
25 Van Ness Ave, 8th Floor, San Francisco, CA 94102

Phone: 415-252-2522 Fax: 415-431-5764

From: Davis, Sheryl (HRC)

Sent: Sunday, May 19, 2019 6:04 PM **To:** Liang, Jun (HRC) < jun.liang@sfgov.org>

Subject: Fw: Response Required - Sole Source Contracts Memo

From: Mchugh, Eileen (BOS)

Sent: Friday, May 10, 2019 8:01 PM **To:** MYR-ALL Department Heads

Cc: MYR-All Department Head Assistant

Subject: Response Required - Sole Source Contracts Memo

Dear Department Heads:

Please see the attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Regards,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

Human Services Agency

Agency	Contract	Departmen	Contract Start	Contract End Date	Total Not To	If Sole Source give reason	grant or contract
BRILLIANT CORNERS	Scattered Site Housing and Rental Subsid	DAAS	07/01/2018	06/30/2023	\$15,766,504	Site Ownership/control	contract
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDA	CCTA-BAA Child Welfare Staff Training	HSA	07/01/2014	06/30/2019	\$3,055,532	Entity identified by state as regional academy	contract
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDA	CCTA-BAA Gomez & PQCR	HSA	07/01/2014	06/30/2019	\$79,100	Entity identified by state as regional academy	contract
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDA	CCTA-BAA LCSW Group	HSA	07/01/2015	06/30/2019	\$68,468	Entity identified by state as regional academy	contract
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDA	CCTA-BAA Parenting for Permanency Coll	HSA	07/01/2014	06/30/2019	\$3,048,651	Entity identified by state as regional academy	contract
CAREACCESS OF THE SILICON VALLEY	REVA Renewal FY17-20	OECE	07/01/2017	06/30/2020	\$35,400	Sole Source-Software License Agreement	contract
CHAPIN HALL AT THE UNIVERSITY OF CHICAGO	Performance-Based Contracting Initiative	HSA	07/01/2017	06/30/2019	\$100,000	Goods or services are available from only one source	contract
CHAPIN HALL AT THE UNIVERSITY OF CHICAGO	Rapid Support & Housing for Families	HSA	10/01/2012	12/31/2018	\$791,642	Named Sub - recipients Federal grant	contract
CITYSPAN TECHNOLOGIES	CARBON Development	HSA	07/01/2018	06/30/2020	\$277,200	Sole Source-Software License Agreement	contract
EXCELLESOFT PARTNERS, LLC	Registration Enrollment Video Appointme	HSA	04/01/2019	06/30/2022	\$38,875	Item has design and/or performance features that are essential to the department, and no c	tcontract
EXEMPLAR HUMAN SERVICES, LLC	Consulting and Reporting Svcs for CalWO	HSA	11/01/2015	06/30/2021	\$1,290,000	Goods or services are available from only one source	contract
JUMP TECHNOLOGY SERVICES	APS Automated Client Tracking Sys. FY17-	DAAS	10/01/2017	06/30/2020	\$410,850	sole source- unique technology	contract
NATIONAL COUNCIL ON CRIME & DELINQUENCY	DAAS - Structured Decision Making Tool	DAAS	05/01/2015	06/30/2023	\$136,999	Sole Source-Software License Agreement	contract
NATIONAL COUNCIL ON CRIME & DELINQUENCY	FCS SafeMeasures Database Subscription	HSA	07/01/2016	06/30/2021	\$611,590	Sole Source-Software License Agreement	contract
PANORAMIC SOFTWARE INC	DAAS Licensing & Maintenance Services	DAAS	07/01/2014	06/30/2023	\$2,169,660	Sole Source-Software License Agreement	contract
PARENTS AS TEACHERS	Provide Home Visiting Parent Education 1	HSA	02/01/2019	06/30/2022	\$50,000	Procured through state process	contract
RTZ ASSOCIATES, INC.	SF-GETCARE	DAAS	07/01/2018	06/30/2020	\$2,192,312	Sole Source-Software License Agreement	contract
SOCIAL SOLUTIONS	CalWORKs HMIS	HSA	07/01/2014	06/30/2023	\$600,412	sole source- unique technology	contract
SOCIAL SOLUTIONS	P500 HMIS	HSA	07/01/2016	06/30/2023	\$600,000	sole source- unique technology	contract
STATE OF CALIFORNIA / DEPT OF REHABILITA	Vocational Rehabilitation Services 16-19 I	HSA	07/01/2016	06/30/2019	\$273,996	public entity source of rehab services	contract
UNIVERSITY OF CALIFORNIA, SAN FRANCISCO	SF Alzheimer's Disease Initiative (ADI-SSS	DAAS	06/01/2017	09/29/2019	\$116,627	Named Sub - recipients Federal grant	contract
WESTED	Cocoa Database 17-19	OECE	09/01/2017	06/30/2019	\$342,000	Sole Source-Software License Agreement	contract
HOMELESS PRENATAL PROGRAM	Homeless Prenatal Program-Bringing Fam	HSA	07/01/2018	06/30/2019	\$1,047,367	Named Sub - recipients Federal grant	grant
ALZHEIMER'S ASSOCIATION	SF Alzheimer's Disease Initiative (ADI-SSS	DAAS	10/01/2016	09/30/2019	\$489,881	Named Sub - recipients Federal grant	grant
AMERICAN RED CROSS - BAY AREA CHAPTER	Fiscal Intermediary Svc for Hotel Extensio	HSA	07/01/2018	06/30/2021	\$294,000	Goods or services are available from only one source	grant
CHILD AND FAMILY POLICY INSTITUTE OF CALIFOR	CalWORKs Strategic Initiative	HSA	09/01/2015	10/31/2019	\$1,798,612	CFPIC incorporated under the auspices of the County Welfare Directors Association(CWDA)	fgrant
EDGEWOOD CENTER FOR CHILDREN AND FAMILIE	` '	HSA	06/01/2015	06/30/2020		Site Ownership/control	grant
FAMILY SUPPORT SVCS	SafeCare Parenting Education	HSA	07/01/2016	06/30/2019		Copyrighted evidence based practice	grant
FAMILY SUPPORT SVCS	SafeCare Training for DPH Nurses	HSA	07/01/2016	06/30/2019		Copyrighted evidence based practice	grant
INSTITUTE ON AGING	Ü	DAAS	07/01/2019	06/30/2021	\$615,000	Pilot program - 2 year limit	grant
INSTITUTE ON AGING		DAAS	07/01/2018	06/30/2019		Goods or services are available from only one source	grant
MT ST JOSEPH-ST ELIZABETH	SafeCare Parenting Education	HSA	07/01/2016	06/30/2019		Copyrighted evidence based practice	grant
SAFE & SOUND	Child Advocacy Center (Ancillary Services	HSA	04/01/2015	03/31/2023		Official body designated by BOS as SF Child Abuse Council	grant
SAFE & SOUND	CSEC MDT Pilot Renewal 17-19	HSA	07/01/2017	06/30/2019	\$246,000	Official body designated by BOS as SF Child Abuse Council	grant
SAFE & SOUND	Mandated Reporter Training & Interventi	HSA	07/01/2017	06/30/2019	\$1,016,998	Official body designated by BOS as SF Child Abuse Council	grant
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT	Work Study Program- CalWORKS	HSA	07/01/2017	06/30/2020		Public agency program, sole source	grant
SAN FRANCISCO FOOD BANK	DAAS - Food Assistance Program	DAAS	07/01/2017	06/30/2022	\$10,480,104	Sole source - only food bank provider in SF	grant
SAN FRANCISCO FOOD BANK	DHS - Emergency Food Box (EFB) Renewa	HSA	07/01/2017	06/30/2022	\$281,829	Sole source - only food bank provider in SF	grant
	DHS - IFA / PFA Renewal 17-22	HSA	07/01/2017	06/30/2022		Sole source - only food bank provider in SF	grant
SAN FRANCISCO UNIFIED SCHOOL DISTRICT	Preschool for All (PFA) 16-21	OECE	07/01/2016	06/30/2021	\$17,718,012	Public agency, only source public school programming	grant
SELF HELP FOR THE ELDERLY		DAAS	07/01/2018	06/30/2023		Site control, state licensed facility	grant
SF IN-HOME SPPRTIV SVCS (IHSS) PUBL AUTH	IHSS IP Mode PA Admin, Health, Dental	DAAS	07/01/2016	06/30/2019	\$215,674,407	designated by BOS as official SF public authority	grant
SF IN-HOME SPPRTIV SVCS (IHSS) PUBL AUTH	Independent Provider (IP) Mode In-Home	DAAS	07/01/2019	06/30/2022	\$232,647,804	designated by BOS as official SF public authority	grant
STEPPINGSTONE	Adult Day Health Care - Enhanced Care Co	DAAS	07/01/2017	06/30/2022	\$2,911,360	Site control, state licensed facility	grant
THE ARC SAN FRANCISCO	SF Alzheimer's Disease Initiative (ADI-SSS	DAAS	10/01/2016	09/30/2019	\$176,147	Named Sub - recipients Federal grant	grant



JUVENILE PROBATION DEPARTMENT CITY AND COUNTY OF SAN FRANCISCO

375 WOODSIDE AVENUE San Francisco, Ca 94127



June 13, 2019

TO:

Clerk of the Board of Supervisors

City Hall, Room 244 ATTN: Eileen McHugh

FROM: Sandra Dalida

Deputy Director, Administrative Services

(415) 753-7817

RE:

Sole Source Contracts for FY 2018-2019

The Juvenile Probation Department (JPD) entered into the following sole source contracts during FY 2018-2019.

Supplier	Description
Automon	Case Management System Hosting and Ppplication
	Maintenance Services
Multi-Health Systems	Risk and Psychological Assessment Tools
Republic Services	Refuse Collection (Log Cabin Ranch)
Seneca	Crisis Support to Resource Families

Please let me know if any additional information is needed.

cc: Allen Nance, Chief Probation Officer Glenn DeLeon, Finance Director

From: Bell, Marcia (LLB)

To: Mchugh, Eileen (BOS)

Subject: RE: Response Required - Sole Source Contracts Memo

Date: Monday, May 13, 2019 11:23:25 AM

Attachments: image001.png

image002.png

The Law Library had no sole source contracts.

Thank you, Marcia

Marcia R. Bell | Director, San Francisco Law Library

1145 Market St., 4th Floor | San Francisco, CA 94103

(415)554-1792 (Direct) | marcia.bell@sfgov.org | www.sflawlibrary.org





From: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>

Sent: Friday, May 10, 2019 8:01 PM

To: MYR-ALL Department Heads < MYR-All.DepartmentHeads@sfgov.org>

Cc: MYR-All Department Head Assistant < MYR-All.DepartmentHeadAssistant@sfgov.org>

Subject: Response Required - Sole Source Contracts Memo

Dear Department Heads:

Please see the attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Regards,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689

Phone: (415) 554-7703 | Fax: (415) 554-5163 eileen.e.mchugh@sfgov.org | www.sfbos.org

 From:
 Bohn, Nicole (ADM)

 To:
 Board of Supervisors, (BOS)

 Cc:
 Johnston, Jennifer (ADM)

Subject: RE: Response Required - Sole Source Contracts Memo

Date: Monday, May 13, 2019 5:22:51 PM

Attachments: <u>image001.png</u>

Mayor's Office on Disability did not enter into any sole-source contracts for FY 18-19.

Nicole Bohn

Director

Mayor's Office on Disability 1155 Market Street 1st Floor

Direct: (415) 554-6785 **Office:** (415) 554-6789

E-mail: nicole.bohn@sfgov.org

Web: sfgov.org/mod



The Mayor's Office on Disability is a Scent-Free workplace. Please refrain from wearing any scented products when visiting our office. Thank you for helping us provide access to all people with disabilities.

From: Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>

Sent: Friday, May 10, 2019 8:01 PM

To: MYR-ALL Department Heads < MYR-All.DepartmentHeads@sfgov.org>

Cc: MYR-All Department Head Assistant < MYR-All.DepartmentHeadAssistant@sfgov.org>

Subject: Response Required - Sole Source Contracts Memo

Dear Department Heads:

Please see the attached memo regarding Sunshine Ordinance Section 67.24(e) reporting requirement of Sole Source Contracts.

Regards,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689

From: McCloskey, Benjamin (MYR)
To: Board of Supervisors, (BOS)

Cc: Catapang, Rally (MYR); Hartley, Kate (MYR); Mattias, Daniella (MYR); Pereira.Tully, Marisa (MYR)

Subject: MOHCD Soul Source reporting to BOS Date: Monday, May 13, 2019 11:22:14 AM

Hello,

MOHCD did not have any sole source contracts in FY18-19.

Thank you, Benjamin

Benjamin McCloskey
Deputy Director – Finance and Administration
Mayor's Office of Housing and Community Development
1 South Van Ness, 5th Floor
San Francisco, CA 94103

tel: 415.701.5575 fax: 415.701.5501 benjamin.mccloskey@sfgov.org



MEMORANDUM

Date:

June 28, 2019

To:

Angela Calvillo

Clerk of the Board

From:

Elaine Forbes
Executive Director

Port of San Francisco

Subject:

Sole Source Contracts for Fiscal Year 2018-19

SOLE SOURCE CONTRACTS

Sunshine Ordinance Section 67.24(e) requires that at the end of each fiscal year, each City Department provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year. The list shall be made available for inspection and copying. Below is the list of sole source contracts that the Port entered into for FY 2018-19:

Sole Source Agreements Executed in FY 2018-19									
Term	Vendor	Amount	Reason						
Thru 12/31/2019	Amadeus	\$42,240	Maintenance and support for proprietary PROPworks application						
06/01/2018 - 05/31/2019 Oracle		\$179,029	Maintenance and support for proprietary eBusiness suite application						
12/17/2018	DLT Solutions	\$52499.92	DLT holds the GSA Schedule for Autodesk Software products.						
TOTAL		\$221,479							

Please contact me or Boris Delepine of my staff at 274-0443 should you have any questions.



June 26, 2019

Board of Supervisors C/o Clerk of the Board City Hall, Room 244

RE: Sole Source Contract for FY 2018-2019

Dear Madam Clerk:

The Public Defender's office had following sole source contract for the fiscal year 2018/2019.

<u>Term</u>	<u>Vendor</u>	<u>Amount</u>	Reason
7/1/2018-6/30/2019	Chevron		No potential contractors comply
7/1/2018-6/30/2019	Xtech		Licensed and parented good

Please feel free to contact me at 553-1677 if you have any questions. Thank you.

Very truly yours,

Angela Auyong Office Manager

San Francisco Department of Public Health



Grant Colfax, MD Director of Health

MEMORANDUM

DATE: June 14, 2019

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Mario Moreno, Director

Office of Contracts Management and Compliance Business Office, Department of Public Health

RE: Sole Source Contracts for Fiscal Year 2018-19

Please find enclosed our annual list of sole source contracts for the 2018-19 fiscal year, as required under The Sunshine Ordinance [Sect. 67.24 E(3)]: "At the end of each fiscal year, each City department shall provide to the Board of Supervisors a list of all sole source contracts entered into during the past fiscal year."

If you have any questions, please contact me at (415) 554-2609.

Attachment

Cc: Grant Colfax, MD, Director of Health, Department of Public Health Greg Wagner, Chief Financial Officer, Department of Public Health Michelle Ruggels, Director, Business Office, Department of Public Health

	C	D	E	F	G	Н	I	J	K	L
1	Admin. Code Sect.	DPH Section	NP, FP, Gov	Contractor/Agency	Full Contract or Program within Contract	Justification	Description of Service	Start Date	End Date	Total Sole Source Amount
2 !				rancisco Administrative Code Chapter 21.5					1	
3	21.5	CHEP-HPS	Non-profit	Asian Pacific Islander Wellness Center	Full	Unique access and resources to address specific target population; contract ends 6/30/19	Health Education and Risk Reduction Services targeting API HIV Positive individuals	07/01/14	06/30/19	896,655
4	21.5	SFHN, LHH	Non-profit	Community Music Center San Francisco	Full	Proprietary design, data and performance features	Professional Services	08/01/18	06/30/22	78,587
5	21.5	SFHN	For Profit	Deliverex	Full	Maintain continuity while needs assessed in consideration of new Electronic Health Records system	Medical records storage	07/01/18	06/30/20	4,592,000
6	21.5	DPH	For-profit	Fiscal Experts Inc.	Full	Proprietary design, data and performance features	Professional Services	07/01/15	06/30/20	156,800
7	21.5	DPH	For-profit	Health Robotics Canada	Full	Proprietary design, data and performance features	Equipment Maintenance	11/01/15	10/31/24	97,800
8	21.5	СНЕР	Non-profit	Larkin Street Youth Center	Full	unique access and resources to address specific target population; contract ends 6/30/19	STD Evaluation, screening, testing, detox treatment for youth of color	01/01/16	12/31/19	220,201
9	21.5	DPH	For-profit	Moberg Research Inc.	Full	Proprietary design, data and performance features	Equipment Maintenance	12/01/17	02/28/22	150,000
10	21.5	DPH	For-profit	National Comprehensive Cancer Network	Full	Proprietary design, data and performance features	Software License & Maint	4/1/2018	03/31/27	143,765
11	21.5	DPH	For-profit	Netsmart Technologies	Full	Proprietary design, data and performance features	Professional Services	04/01/18	08/31/20	5,492,413
12	21.5	BHS	Non-profit	NICOS	Full	Meets requirements of 21.5	Chinese Community Problem Gambling Project	01/01/18	12/31/18	389,399
13	21.5	CHEP	Non-profit	Regents of the University of California - Los Angeles	Full	One-time project ending 6/30/20	CHIS Data Collection	10/01/18	06/30/20	1,052,000
14	21.5	СНЕР	Non-profit	Regents of the University of California -San Diego	Full	Pending RFP	NRT Support	12/01/18	06/30/20	100,000
15	21.5	CHEP	Non-profit	San Francisco AIDS Foundation	Full	Pending RFP	STD evaluation, screening, testing, detox treatment for men who have sex with men	01/01/16	12/31/19	430,348
16	21.5	SFHN, LHH	Non-profit	San Francisco Community Clinic Consortium	Full	Proprietary design, data and performance features	Professional Services	10/01/15	09/30/20	822,528
17	21.5	DPH	For-profit	Verathon	Full	Proprietary design, data and performance features	Equipment Maintenance	11/01/17	10/31/20	48,957
18	21.5	DPH	For-profit	Volcano Corporation	Full	Proprietary design, data and performance features	Equipment Maintenance	06/01/16	05/31/22	140,400
19	Sole Sour		oved under San F	rancisco Administrative Code Chapter 21.30			<u> </u>			
20	21.3	SFHN, ZSFG, LHH	For-profit	ADL	Full	Proprietary design, data and performance features	Software License & Maint	01/01/19	12/31/21	273,352
21	21.3	SFHN	For-profit	American Medical Association	Full	Proprietary design, data and performance features	Software License & Maint	3/31/2018	12/31/22	598,315
22	21.3	BHS	For-profit	Andrew J. Wong/AJW, Inc.	Full	Proprietary design, data and performance features	Shared Youth Database used by DPH, H SA, and Juvenile Probation	07/01/17	06/30/20	266,100
23	21.3	PH LAB	For-profit	BAT Technologies	Full	Proprietary design, data and performance features	Software License & Maint	07/01/13	06/30/21	59,287
24	21.3	SFHN, ZSFG	For-profit	Baxter Healthcare	Full	Proprietary design, data and performance features	Software License & Maint	08/01/16	07/31/21	138,857
25	21.3	SFHN, ZSFG	For-profit	Baxter Healthcare	Full	Proprietary design, data and performance features	Software License & Maint	03/01/16	03/01/21	500,000
26	21.3	SFHN	For-profit	Catalyst	Full	utilizes proprietary software to gather data, also used at ZSFG	Study and evaluation of the impact of nursing staff and scheduling on patient care at SFDPH jails	09/01/17	10/31/19	85,000
27	21.3	ZSFG	For-profit	Catalyst	Full	Proprietary design, data and performance features	continued system support for EVALISYS® Patient Classification System	04/01/15	12/31/19	99,000
28	21.3	SFHN, ZSFG	For-profit	Cerner Corporation	Full	Proprietary design, data and performance features	Software License & Maint	1/1/2018	12/31/22	886,701
29	21.3	Dept Wide	For-profit	Cerner Health Services Inc. (assigned from Siemens Medical Solutions USA)	Full	Proprietary design, data and performance features	Professional Services 07/01/1		06/30/20	87,478,859
30	21.3	SFHN, ZSFG, LHH	For-profit	Change Healthcare Technologies LLC	Full	Proprietary design, data and performance features	Software License & Maint 10/0:		10/30/20	683,588
31	21.3	SFHN, ZSFG, LHH	For-profit	Change Healthcare Technologies LLC	Full	Proprietary design, data and performance features	Software License & Maint 04/01/		03/31/24	746,441
32	21.3	SFHN, ZSFG, JHS	For-profit	Chudy Group LLC dba TCGRx	Full	Proprietary design, data and performance features	Equipment Maintenance	10/01/18	09/30/23	459,760

7/27/18 Page 1 of 5

	С	D	E	F	G	н	I	J	K	L
	Admin. Code Sect.	DPH Section	NP, FP, Gov	Contractor/Agency	Full Contract or Program within Contract	Justification	Description of Service	Start Date	End Date	Total Sole Source Amount
33	21.3	SFHN, CBHS, PC	For-profit	Claim Remedi	Full	Proprietary design, data and performance features	Professional Services	03/01/16	06/30/20	364,299
34	21.3	SFHN, ZSFG, LHH	For-profit	Collective Medical Technologies	Full	Proprietary design, data and performance features	Professional Services	11/14/16	12/31/21	199,563
35	21.3	PH LAB	For-profit	Common Cents Systems, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	01/01/18	12/31/20	261,380
36	21.3	PHP	For-profit	Consilience Software Inc.	Full	Proprietary design, data and performance features	Software License & Maint	12/04/15	12/03/19	1,277,314
37	21.3	Dept Wide	For-profit	Dataway	Full	Proprietary design, data and performance features	Professional Services	07/01/17	06/30/19	5,387,353
38	21.3	SFHN, HAH	For-profit	Delta HealthCare Technologies LLC	Full	Proprietary design, data and performance features	Software License & Maint	01/01/19	12/31/21	275,000
39	21.3	SFHN, ZSFG	For-profit	E&C Medical Intelligence DBA Perigen	Full	Proprietary design, data and performance features	Software License & Maint	09/01/11	08/30/21	2,100,000
40	21.3	SFHN	For-profit	eClinical Works	Full	Proprietary design, data and performance features	Software License & Maint	10/01/18	06/30/20	6,739,068
41	21.3	SFHN	For-profit	Estenda	Full	Proprietary design, data and performance features	Software License & Maint	01/01/18	12/31/22	498,803
42	21.3	SFHN, ZSFG	For-profit	Experian (F.K.A. Search America assigned via mod)	Full	Proprietary design, data and performance features	Professional Services	06/01/18	05/31/19	83,861
43	21.3	Dept Wide	For-profit	First Data Bank	Full	Proprietary design, data and performance features	Software License & Maint	4/1/2018	03/31/23	1,293,604
43	21.3	Dept Wide	For-profit	FirstWatch	Full	Proprietary design, data and performance features	Software License & Maint	09/01/18	08/31/23	77,885
45	21.3	SFHN, ZSFG	For-profit	Four Rivers Software Systems Inc.	Full	Proprietary design, data and performance features	Software License & Maint	08/01/15	07/31/20	150,000
46	21.3	SFHN	For-profit	Health Leads	Full	Proprietary design, data and performance features	Professional Services	06/01/18	05/31/23	323,680
47	21.3	Dept Wide	For-profit	Hyland Onbase	Full	Proprietary design, data and performance features	Software License & Maint	03/31/18	02/28/23	2,052,540
48	21.3	Dept Wide	For-profit	Hyland Onbase	Full	Proprietary design, data and performance features	Software License & Maint	03/31/18	02/28/23	4,309,530
49	21.3	Dept Wide	For-profit	Intelligent Medical Objects (IMO)	Full	Proprietary design, data and performance features	Software License & Maint	3/31/2018	07/31/22	389,085
50	21.3	Dept Wide	For-profit	Intelligent Medical Objects (IMO)	Full	Proprietary design, data and performance features	Software License & Maint	03/01/18	12/31/23	600,000
51	21.3	SFHN, ZSFG	For-profit	Intelligent Medical Objects (IMO)	Full	Proprietary design, data and performance features	Software License & Maint	4/10/2018	06/30/20	192,920
52	21.3	SFHN, CBHS	For-profit	JM Smith DBA QS1 (Integral Solutions)	Full	Proprietary design, data and performance features	Software License & Maint	09/01/17	08/31/20	88,698
53	21.3	SFHN, CBHS	For-profit	JM Smith DBA QS1 (Integral Solutions)	Full	Proprietary design, data and performance features	Software License & Maint	04/01/17	03/31/20	80,724
54	21.3	SFHN, LHH	For-profit	JM Smith DBA QS1 (Integral Solutions)	Full	Proprietary design, data and performance features	Software License & Maint	03/01/14	09/30/19	321,993
55	21.3	SFHN, ZSFG	For-profit	JM Smith DBA QS1 (Integral Solutions)	Full	Proprietary design, data and performance features	Software License & Maint	09/01/17	08/31/20	300,000
56	21.3	SFHN, ZSFG	For-profit	Kit Check	Full	Proprietary design, data and performance features	Professional Services	02/01/18	01/31/23	484,960
57	21.3	SFHN, JHS	For-profit	Legacy System Solutions	Full	Proprietary design, data and performance features	Software License & Maint	07/01/15	06/30/20	828,845
58	21.3	SFHN, ZSFG	For-profit	Mckesson	Full	Proprietary design, data and performance features	Software License & Maint	03/01/07	Perpetual	1,953,161
59	21.3	SFHN	For-profit	Medweb	Full	Proprietary design, data and performance features	Software License & Maint	01/01/17	12/31/19	534,639
60	21.3	SFHN	For-profit	Medweb	Full	Proprietary design, data and performance features	Software License & Maint	01/01/17	12/31/19	250,502

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	С	D	E	F	G	Н	I	J	K	L
1	Admin. Code Sect.	DPH Section	NP, FP, Gov	Contractor/Agency	Full Contract or Program within Contract	Justification	Description of Service	Start Date	End Date	Total Sole Source Amount
61	21.3	SFHN, ZSFG	For-profit	Microsystems, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	12/01/15	09/30/2020	132,700
62	21.3	SFHN, ZSFG	For-profit	Microsystems, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	12/01/15	Perpetual	194,660
63	21.3	SFHN, ZSFG	For-profit	Moberg Research Inc.	Full	Proprietary design, data and performance features	Software License & Maint	01/01/18	12/31/22	272,160
64	21.3	SFHN, ZSFG	For-profit	Moberg Research Inc.	Full	Proprietary design, data and performance features	Software License & Maint	01/01/18	12/31/22	145,600
65	21.3	Dept Wide	For-profit	National Decision Support Company	Full	Proprietary design, data and performance features	Software License & Maint	6/1/2018	05/31/27	796,824
66	21.3	SFHN, CBHS	For-profit	Netsmart New York, Inc	Full	Proprietary design, data and performance features	Software License & Maint	08/01/08	Perpetual	3,405,731
67	21.3	SFHN, ZSFG	For-profit	Netsmart Technologies	Full	Proprietary design, data and performance features	Software License & Maint	7/1/2018	06/30/21	8,781,482
68	21.3	SFHN, ZSFG, LHH	For-profit	Nuance Communications, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	05/01/18	04/30/24	600,000
69	21.3	SFHN, ZSFG, LHH	For-profit	Nuance Communications, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	07/01/10	06/30/20	3,407,591
70	21.3	SFHN, ZSFG, LHH	For-profit	Nuance Communications, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	09/15/15	06/30/20	5,105,957
70	21.3	PHD	For-profit	Orion	Full	Proprietary design, data and performance features	Software License & Maint	02/29/16	Perpetual	469,280
72	21.3	PHD	For-profit	Orion	Full	Proprietary design, data and performance features	Software License & Maint	02/29/16	07/31/22	473,984
72	21.3	SFHN, ZSFG	For-profit	Philips Healthcare	Full	Proprietary design, data and performance features	Software License & Maint	01/01/09	Perpetual	788,251
74	21.3	SFHN, LHH	For-profit	Quadramed Qunatim	Full	Proprietary design, data and performance features	Software License & Maint	06/01/10	06/30/19	2,055,242
75	21.3	SFHN, ZSFG	For-profit	Rubicon MD	Full	Proprietary design, data and performance features	Software License & Maint	01/01/17	12/31/19	179,200
76	21.3	SFHN, ZSFG	For-profit	Rubicon MD	Full	Proprietary design, data and performance features	Software License & Maint	01/01/17	12/31/19	112,000
77	21.3	SFHN, ZSFG	For-profit	Salar, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	7/1/2018	12/31/19	984,753
70	21.3	SFHN, ZSFG	For-profit	Salar, Inc.	Full	Proprietary design, data and performance features	Software License & Maint	7/1/2018	12/31/19	586,214
78 79	21.3	Dept Wide	For-profit	Smart Facility Software	Full	Proprietary design, data and performance features	Professional Services	07/01/16	06/30/21	150,000
80	21.3	Dept Wide	For-profit	SureScripts	Full	Proprietary design, data and performance features	Software License & Maint	8/20/18	08/19/27	2,669,744
01	21.3	SFHN, ZSFG	For-profit	Surgical Information System	Full	Proprietary design, data and performance features	Software License & Maint	07/01/17	06/30/20	1,514,397
81	21.3	SFHN, ZSFG	For-profit	Surgical Information System	Full	Proprietary design, data and performance features	Software License & Maint	07/01/17	06/30/20	1,919,143
82	21.3	SFHN, CSF	Non-profit	The Center to Promote Healthcare Access	Full	Proprietary design, data and performance features	Professional Services	07/01/17	06/30/21	1,960,053
83	21.3	SFHN	For-profit	DBA Social Interest Solutions The Sequoia Project	Full	Proprietary design, data and performance features	Software License & Maint	8/1/2018	07/31/27	328,160
84	21.3	SFHN	For-profit	Up-To-Date	Full	Proprietary design, data and performance features	Professional Services	3/1/2018	02/28/21	1,186,977
85 86	21.3	SFHN, ZSFG	For-profit	Wolters Kluwer Clinical Drug Info Inc (AKA Lexicomp)	Full	Proprietary design, data and performance features	Professional Services	02/15/18	02/14/23	183,664
87 88										
89										
90 91										

7/27/18 Page 3 of 5

	С	D	E	F	G	Н	I	J	K	L
1	Admin. Code Sect.	DPH Section	NP, FP, Gov	Contractor/Agency	Full Contract or Program within Contract	Justification	Description of Service	Start Date	End Date	Total Sole Source Amount
92				rancisco Administrative Code Chapter 21.42						
93	21.42	CHEP HPS	Non-profit	BAART Community Health Care	Full	Pending RFP	Men who have sex with men special project - HIV testing and linkages	07/01/18	06/30/23	222,880
94	21.42	BHS	Non-profit	Baker Places, HummingBird	Full	This contract was authorized under a sole source, pending completion of new solicitation effective 1/1/19	, , , , , ,		12/31/18	900,000
95	21.42	CHEP HPS	Non-profit	Bayview Hunters Point Foundation	Full	Pending RFP	HIV Testing in a Methadone Treatment Clinic	07/01/18	06/30/23	145,740
96	21.42	SFHN HHS	Non-profit	Catholic Charities	Full	Pending RFP	HIV Support Services Peter Claver Community	07/01/16	06/30/21	2,552,433
97	21.42	BHS	Non-profit	Center on Juvenile & Criminal Justice	Program within contract	Pending RFP	Community Options for Youth and Placement Diversion Reentry Programs (interim)	01/01/18	06/30/22	443,744
98	21.42	BHS	Non-profit	Community Youth Center	Program within contract	Pending RFP	Early Periodic Screening, Diagnosis, and Treatment (EPSDT) (interim)	01/01/18	12/31/18	1,110,408
99	21.42	BHS	Non-profit	Edgewood Children's Center	Program within contract	Pending RFP	Early Childhood Mental Health Consultation Initiative (ECMHCI)	01/01/18	12/31/18	1,396,801
100	21.42	BHS	Non-profit	Family Service Agency of San Francisco	Full	Time-Limited grant funding	Engagement specialists under grants for Promoting Recovery & Services for the prevention of Recidivism (PRSPR) and Law Enforcement Assisted Diversion (LEAD)	07/01/17	08/15/22	4,092,357
101	21.42	BHS	Non-profit	Harm Reduction Therapy Center	Program within contract	Short-term grant funding: Homeless Mentally III Outreach Treatment	Mobile Van and Engagement services to homeless	07/01/18	06/30/23	2,002,000
102	21.42	CHEP HPS	Non-profit	Health Right 360	Full	Pending RFP	HIV Testing in a Substance Use Treatment Clinic	07/01/18	06/30/23	237,585
103	21.42	BHS	Non-profit	HealthRIGHT 360 - Check Writing	Full	Pending completion of solicitation	Checkwriting services to support BHS services not conducive to individual contracts.	07/01/18	12/31/20	15,196,807
104	21.42	BHS	Non-profit	HealthRIGHT 360 (Combined AARS and Reg.)	Program within contract	One-time grant funding	Whole Person Care: Funding to assist in transition to Organized Delivery System/Drug MediCal system.	07/01/18	06/30/19	50,000
105	21.42	BHS	Non-profit	Huckleberry Youth Programs	Program within contract	Pending completion of solicitation 12/31/18	TAY Multi-Service Center and Primary Care programming	07/01/18	06/30/22	2,907,790
106	21.42	BHS	Non-profit	Justice and Diversity Center of the Bar Association of SF (formerly SF Bar Association - HAP)	Full	Pending completion of solicitation	Legal services to benefit homeless clients to get benefits	01/01/18	12/31/19	1,118,935
107	21.42	SFHN HHS	Non-profit	Larkin Street Youth Center	Full	unique access and resources to address specific target population; contract ends 6/30/19	HIV Specialty Medical Services to HIV Youth	07/01/18	06/30/19	439,766
108	21.42	SFHN HHS	Non-profit	Larkin Street Youth Center	Full	unique access and resources to address specific target population; contract ends 6/30/19	HIV Specialty Medical Services to HIV Youth	07/01/18	06/30/19	439,766
109	21.42	Primary Care	Non-profit	Lavender Youth Recreation & Information Center	Full	Contract transitioned to Human Services Agency	Agency Queer and Trans Youth Services		06/30/19	313,600
110	21.42	Primary Care	Non-profit	Mission Neighborhood Health Center	Full	Pending RFP	Dental Transformation Initiative Local Dental Pilot Project	07/01/18	12/31/20	241,920
111	21.42	CHEP HPS	Non-profit	Mission Neighborhood Health Center	Full	Pending RFP	Mission Center of Excellence Prevention with Positives	01/01/15	06/30/20	296,924
112	21.42	CHEP HPS	Non-profit	Native American Health Center	Full	Pending RFP	HIV Testing and Prevention with Positives for Native American MSM	07/01/15	06/30/20	555,064

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FY18-19 DPH Sole Source Usage_Sunshine Ordinace Report_6/14/19

	С	D	E	F	G	Н	I	J	K	L
	Admin.	DPH Section	NP, FP, Gov	Contractor/Agency	Full	Justification	Description of Service	Start	End	Total
	Code				Contract or			Date	Date	Sole
	Sect.				Program					Source
					within					Amount
1					Contract					
	21.42	SFHN HHS	Non-profit	Native American Health Center	Full	unique access and resources to address specific target	Native American HIV Center of Excellence	03/01/15	11/30/18	651,105
						population; contract ended 11/20/18				
113										
	21.42	SFHN HHS	Non-profit	Native American Health Center	Full	Pending development of sole source under Ch. 21.5	HIV Dental Services	03/01/15	02/29/20	326,260
114										
	21.42	BHS	Non-profit	NICOS	Full	unique access and resources to address specific target	prevent or reduce the negative of problem	07/01/18	06/30/19	388,568
115						population	gambling			
116	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	07/01/10	06/30/19	8,545,378
117	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	02/01/19	06/30/22	4,200,000
118	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	07/01/18	06/30/19	2,100,000
119	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	08/17/15	07/31/18	1,227,496
120	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	02/01/19	06/30/22	733,735
121	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	7/1/213	06/30/19	452,105
122	21.42	DPH	Non-profit	Regents of The University of California	Full	Pending RFP	Professional Services	07/01/12	06/30/19	67,449
	21.42	CHEP HPS	Non-profit	Regents of University of California San	Full	Pending RFP	STD, RAPID, Getting to Zero, YWC	01/01/17	06/30/20	1,468,338
123				Francisco - Positive Health Program			Intervention, Latino Disparities			
	21.42	BHS	Non-profit	Regents of University of California San	Full	Pending RFP	Child and Adolescent Gender Center -	07/01/17	06/30/19	650,000
				Francisco -Pediatric Endocrinology Dept			gender transition evaluation and services			
124										
125	21.42	CHEP HPS	Non-profit	San Francisco AIDS Foundation	Full	Pending RFP	Syringe Clean Up Project	05/01/18	06/30/19	868,667
	21.42	CHEP HPS	Non-profit	San Francisco AIDS Foundation	Full	Pending RFP	HIV Testing in a Substance Use Treatment	07/01/18	06/30/23	830,640
126							Setting			
	21.42	BHS	Non-profit	San Francisco Mental Health Education	Full	Pending completion of solicitation	Fiscal agent for San Francisco Mental	01/01/18	12/31/19	551,824
				Funds			Health Board; oversight of BHS services and			
							training to provide information on mental			
127							illness			
П	21.42	ADMN	Non-profit	San Francisco Public Health Foundation	Full	Pending RFP	Law enforcement assistant diversion San	07/01/17	08/15/20	765,927
			•				Francisco, Promoting recovery and servcies	, ,	, ,	,
							for prevention recidivism			
128										
	21.42	Primary Care	Gov't	San Francisco Unified School District	Full	Pending RFP	Dental Transformation Initiative Local	07/01/18	12/31/20	429,443
		•					Dental Pilot Project - Schoo Health Program	, ,	, ,	,
129							,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
130	21.42	DPH	Non-profit	SF Community Health Authority	Full	Healthy San Francisco	Professional Services	07/01/18	06/30/19	8,229,228
131	21.42	DPH	Non-profit	SF Community Health Authority	Full	Healthy San Francisco	Professional Services	07/01/18	06/30/19	3,552,821
132	21.42	DPH	Non-profit	SF Community Health Authority	Full	Healthy San Francisco	Professional Services	07/01/18	06/30/19	5,910,425
П	21.42	BHS	Non-profit	Special Services for Groups-OTTP	Program	Pending completion of solicitation 12/31/18	Intensive Supervision and Colinical (ISCS)	01/01/18	12/31/18	1,454,240
l l					within	5		- ,,	,,	,,0
133					contract					
	21.42	BHS	Non-profit	Superior Court of California	Full	unique collaboration among agencies serving people	Community Justice Center and Family	07/01/15	12/31/20	2,789,479
	-1.72	5.15	prone	Tagainer Country Country		with behavioral health problems in the criminal justice	Treatment Court	0.,01,15	12,01,20	2,705,475
134						system	Treatment court			
	21.42	BHS	Non-profit	UCSF Infant Parent Program	Program	Pending completion of solicitation 12/31/18	Early Childhood Mental Health	01/01/18	12/31/18	599,398
	21.72	5115	Mon-profit	ocs. mait arent rogiam	within	Tenang completion of solicitation 12/31/10	Consultation Initiative (ECMHCI)	01/01/10	12/31/10	333,336
135					contract		constitution initiative (ECIVITICI)			
133	21.42	BHS	Non-profit	Westside Community Mental Health	Program	Pending completion of solicitation 12/31/18	Ajani \$444,933 and IFSO ACT \$1,300,000	07/01/18	06/30/19	1,744,933
	21.42	כווט	Mon-profit	vvestside Community Wentar Health	within	in ename completion of solicitation 12/31/10	Ajani 9444,555 and it 50 ACT \$1,500,000	07/01/10	00/30/19	1,744,933
126										
130	21.42	CHEP HPS	Non profit	Wortside Community Montal Health Caster	contract	Donding PED	HIV Tosting in a Community Contor	07/01/18	06/20/22	260 720
127	21.42	CHEY HYS	Non-profit	Westside Community Mental Health Center	Full	Pending RFP	HIV Testing in a Community Center 07/01/18 0		06/30/23	369,720
13/	21 42	DLIC	Nonfit	VMCA Urban Conject (CVF and CUD)	Drogge	Danding completion of colicitation 12/21/10	ISCS	01/01/10	12/24/40	E02.040
l l	21.42	BHS	Non-profit	YMCA Urban Services-(CYF and SUD)	Program	Pending completion of solicitation 12/31/18	ISCS	01/01/18	12/31/18	583,810
					within					
138					contract		1			

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San Francisco Public Library

Contract Administration, Finance Division

100 Larkin Street, San Francisco, CA 94102-4733

Tel (415) 557-4209 - Fax (415) 437-4830

MEMORANDUM

June 12, 2019

TO:

Angela Calvillo, Clerk of the Board

FROM:

Shirley Yoshida, Acting Contracts Manager, SFPL Shuly Mahael Lambert, City Librarian Wulack Lambert

THROUGH:

SUBJECT:

Sole Source Contracts for Fiscal Year 2018-2019

San Francisco Public Library

Per your memorandum of May 10, 2019, please find attached a list of sole-source contracts entered into by the Library during, Fiscal Year 2018-2019, plus existing sole-source contracts.

If you have any questions, please feel free to call me at 415-557-4209, or email me at shirley.yoshida@sfpl.org.

cc:

Michael Lambert

Maureen Singleton

Attachment: List of Sole Source Contracts

SF Public Library 2018/19 Sole Source Agreements

Supplier	Service Description	Contract Amount	Begin Date	End Date	Contract ID
Transmission Books & MicroInfo	Prop 2 Online Content Database License	\$450,000.00	10/1/2015	9/30/2021	1000003113
ProQuest	Online Content Database License	\$744,806.78	12/1/2017	11/30/2020	1000008428
Info Group USA	Online Content Database License	\$421,509.00	1/1/2016	12/31/2021	1000003121
Scholastic/Grolier	Online Content Database License	\$368,787.00	1/1/2016	1/10/2022	1000003125
Baker & Taylor	Online Content Database License	\$8,087,000.00	1/1/2016	12/31/2021	1000003126
Bridgeall Libraries Limited	Online Content Database License	\$399,285.00	2/18/2013	2/17/2022	1000003096
Ebsco Subscription	Online Content Database License	\$514,299.00	7/1/2018	6/30/2021	1000009711
Mergent Inc.	Online Content Database License	\$465,285.00	5/1/2016	4/30/2022	1000003132
Dragonsource Inc	Prop2 Online Content Database License	\$120,000.00	6/1/2016	5/31/2022	1000003133
Bibliotheca	Prop 12 Equipment Maintenance security gates & self checks	\$1,380,920.95	7/1/2016	6/30/2019	1000003134
East View Info Services	Prop2 Online Content Database License	\$58,044.00	7/1/2016	6/30/2019	1000003136
Siemens Industry Inc.	Prop 12 Equipment Maintenance; Fire Alarm Main Library	\$222,528.00	7/1/2016	6/30/2019	1000003116
OCLC Online Computer Library	Online Content License	\$622,944.00	7/1/2016	6/30/2019	1000003137
Tractel-Swingstage Inc	Maintenance	\$76,515.00	12/1/2016	11/30/2019	1000003138
Pacific Coast Trane	HVAC Maintenance	\$655,141.00	12/1/2016	11/30/2019	1000003139
Innovative Interfaces	Software License & Maintenance	\$2,395,475.00	1/1/2013	12/31/2019	1000003095
Value Line	Prop 2 Online Content Database License	\$88,100.00	2/1/2015	1/31/2020	1000008772
Midwest Tape	Online Content Database License Hoopla	\$6,250,000.00	2/1/2014	1/31/2020	1000003102
Schneider Electric	Prop 12 Equipment Maintenance	\$766,874.00	3/1/2016	2/28/2020	1000003129
BiblioCommons	Prof Service & Software as Service	\$874,140.00	5/1/2014	4/30/2020	1000003103
NewsBank	Online Content Subscription	\$1,906,098.00	7/1/2014	6/30/2020	1000003106
Lyngsoe Systems	Equipment Maintenance Sorting System	\$130,878.00	7/1/2018	6/30/2020	1000009007
Cengage Learning	Online Content Database License (Gale)	\$317,519.00	7/1/2017	6/30/2020	1000003142
Siemens Industry Inc.	Testing	\$178,622.00	6/30/2015	6/30/2020	1000003114
Recorded Books Inc	Prop2 Online Content Database License	\$798,000.00	8/1/2014	7/31/2020	1000003104
Johnson Controls	Maintenance of Security System	\$298,632.00	9/1/2015	8/31/2020	1000003117
Kanopy LLC	Online Content Database	\$950,000.00	10/1/2017	9/30/2020	1000007480
Johnson Controls	Prop 12 Maintenance of York Chillers	\$233,502.00	12/1/2015	11/30/2020	1000003123
Keystone Systems, Inc.	Software License and Maintenance	\$91,182.00	1/1/2018	12/31/2020	1000008655
Cengage Learning	1 Prof Services; Online High School	\$647,735.00	4/30/2015	4/30/2021	1000003111
Overdrive, Inc.	Database; digital library materials	\$7,000,000.00	7/1/2018	6/30/2021	1000009712
Ebsco Subscription	Online Content Database License	\$900,000.00	4/1/2019	3/31/2022	1000012799
Califa Group	Online Content Database License	\$1,164,094.00	6/30/2016	6/30/2019	1000003135



London N. Breed Mayor

Mohammed Nuru

Director

San Francisco Public Works 1 Dr. Carlton B. Goodlett Pl. Room 348 San Francisco, CA 94102 tel 415-554-6920

sfpublicworks.org

facebook.com/sfpublicworks twitter.com/sfpublicworks twitter.com/mrcleansf Date:

5/23/2019

To:

Board of Supervisors

Attention Clerk of the Board

From:

Mohammed Nuru, Director

Subject:

Sole Source Contracts for Fiscal Year 2018/2019

Pursuant to Section 67.24(e) of the Sunshine Ordinance, the San Francisco Public Works has entered into the following sole source contracts:

Mul

Sole Source:

- 1. Continued construction support services of the Third Street Bridge Rehabilitation Project dated November 19, 2018 with TRC Engineers, Inc. to avoid interruption of service for \$1,300,000.00;
- Ongoing subscription of the Utility Excavation Coordination Software dated March 11, 2019 with Accela, Inc. for \$348,916.00

In addition and in conformance with the requirements of Administrative Code Section 8.16, the San Francisco Department of Public Works has submitted two copies of this report to the San Francisco Public Library.

ec: Julia Dawson, Deputy Director, Finance Management & Administration Alexander Burns, Contract Administration

FY18-19 Sole Source Log Recreation and Park Department

Description	Term	Vendor	Total \$	Reason
Golden Gate Park Band	1 year/renewal	Golden Gate Park Band	\$ 80,000.00	The Golden Gate Park Band has been playing free public concerts on Sundays in Golden Gate Park continuously since September of 1882. This contract is renewed annually.
Active Net Software License / Maintenance	2 year/renewal (Current Year 4)	The Active Network	\$ 100,000.00	Proprietary CLASS software for recreation programs. Modified: Additional licenses.
Geneva Car Barn	2 years (Current Year 3)	Aidlin Darling	\$ 837,863.00	Design Services for Geneva Car Barn project. (Modified)
900 Innes	4 years (Current Year 5) Modified for 2 years	Trust for Public Land	\$ 533,165.00	Site Analysis / Environmental Planning
SF Marina East Harbor Sediment Remediation	2 years (Current Year 3) Modified for 2 years	Leidos, Inc	\$ 1,868,903.00	Remediation engineering services at SF Marina East harbor (PG&E) (Modified)
Lifecycle Database	2 years (Current Year 2)	Accruent	\$ 1,514,000.00	Lifecycle assessment for Recreation and Park facilities in preparation for bond proposal.
Field Lighting Maintenance Warranty	1 year	Musco Lighting	\$ 141,807.00	Field light warranty maintenance.
Environmental Engineering Remediation Design	4 years	Anchor QEA	\$ 378,716.00	India Basin Remediation Design

CITY AND COUNTY OF SAN FRANCISCO

RESIDENTIAL RENT STABILIZATION AND ARBITRATION BOARD



LONDON N. BREED MAYOR

ROBERT A. COLLINS EXECUTIVE DIRECTOR

DATE:

June 14, 2019

TO:

Angela Calvillo, Clerk of the Board

FROM:

Robert A. Collins, Executive Director

SUBJECT:

Sole Source Contracts for Fiscal Year 2018-2019

Pursuant to Sunshine Ordinance Section 67.24(e), the department is providing the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year.

Term	Vendor	Amount	Reason
FY18-19	UC-CEB	\$1,000.00	Contract for the acquisition or use of periodicals, trade journals, newspapers online research services that are unavailable from another source.



San Francisco International Airport

June 12, 2019

Ms. Angela Calvillo Clerk of the Board of Supervisors City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Pursuant to San Francisco Administrative Code Section 67.24(e), attached is the Airport's annual report on sole source contracts for Fiscal Year 2018-2019. This list is composed of contracts and agreements that required sole source waivers from the City's Human Rights Commission (HRC), Contract Monitoring Division (CMD) and/or the Office of Contract Administration (OCA) up to June 1, 2019.

If you have any questions, please contact Cynthia Avakian of the Airport's Contracts Administration Unit at (650) 821-2014.

ery truly yours,

Ivar C/Satero Airport Director

Attachment

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
1	3/22/18	3/14/19	Airport Ground Transportation Assoc.	\$500.00	Membership
2	1/18/19	12/21/10	Airport Law Enforcement Agencies Network	£450.00	Manulandin
3	10/3/18		Airport Minority Advisory Council AMAC		Membership Membership
۴_	10/3/18	4/30/19	Airport Research & Development Foundation	\$7,300.00	
4	1/30/15	1/30/20	(ARDF)	\$2.500,000,00	Trip fee collection and clearinghouse services for commercial ground transportation
5	7/1/18	6/30/19	Alibris	\$3,000.00	
<u> </u>	771710	0/30/17	Allons	\$5,000.00	Educational Presentations (Courses, Seminars,
6	9/23/18	9/23/19	American Industrial Hygiene Assoc.	\$675.00	Conferences, Trainings)
_			American Institute of Certified Public		
7	8/1/18		Accountants (AICPA)		Membership
8 .		9/30/19	American Legal Publishing Corp.		Publications & Subscriptions
9	8/15/18	8/8/20	American Legal Publishing Corp.		Publications & Subscriptions
10	10/1/17	9/30/18	American Planning Association		Membership
11	4/1/18	3/31/19	American Planning Association		Membership
12	4/1/18	3/31/19	American Planning Association		Membership
13	7/1/18	6/30/19	American Planning Association		Membership
14	4/1/19	3/31/20	American Planning Association		Membership
15	4/1/19	3/31/20	American Planning Association		Membership
16		4/15/19	American Society of Civil Engineers (ASCE)		Membership
17	1/7/19	1/8/21	American Society of Civil Engineers (ASCE)	\$590.00	Membership
18	6/6/19	6/12/19	American Society of Safety Professionals	\$5,065,00	Educational Presentations (Courses, Seminars, Conferences, Trainings)
-	0,0,15	0/12/17	American Society of Safety Floressionals	ψ5,005.00	OCA Sole Source Waiver Request for Anderson
19	7/1/16	6/30/19	Anderson Audio Visual-East Bay LLC	\$49 085 00	Audio Visual, Vendor
20	1/1/18		APCO International Inc		Membership
	171710	12/31/10	A CO International Inc	Ψ120.00	Educational Presentations (Courses, Seminars,
21	8/6/18	8/8/18	APCO International Inc	\$420.00	Conferences, Trainings)
22	1/1/19		APCO International Inc		Membership
23	4/1/18		Association for Talent Development (ATD)		Membership
24	6/1/19	5/31/20	Association for Talent Development (ATD)		Membership
	0, 1, 1,	0.0	- neodianen idi Talem 20 velepinen (1112)		Educational Presentations (Courses, Seminars,
25	10/4/18	10/4/18	AWWA California-Nevada Section	\$590.00	Conferences, Trainings)
26			BART		BART Tickets for Interns
27	6/1/19	6/1/20	Bay Area Air Quality Management District		Government Fees, Fines, Licenses
28	6/1/19	6/1/20	Bay Area Air Quality Management District		Government Fees, Fines, Licenses
	0, 1, 1,		Bay Area Air Quality Management District	0100,000	
29	6/1/18	6/1/19	(BAAQMD)	\$5,000.00	Government Fees, Fines, Licenses
	0, 1, 10	0,1,15	Bay Area Air Quality Management District	\$5,000.00	
30	7/29/18	7/29/19	(BAAQMD)	\$105.771.00	Government Fees, Fines, Licenses
-		2	Bay Area Air Quality Management District	2.009.7.100	
31	1/2/19	12/1/19	(BAAQMD)	\$1,943.00	Other
32	9/26/18	6/30/19	Bay Area Clean Water Agencies		Government Fees, Fines, Licenses
	8/31/06		Bay Area Toll Authority		Government Fees, Fines, Licenses
34	11/25/18	11/24/23	Boys & Girls Clubs of North San Mateo County	\$3,900.00	Noise Monitoring Site Permits
35			Bureau of National Affairs		Publications & Subscriptions
36			Bureau of National Affairs (Bloomberg BNA)		Payent for periodical.
37	4/1/19	4/1/21	Bureau of National Affairs (Bloomberg BNA)	\$2,000.00	Publications & Subscriptions
38	12/22/16		Bureau of National Affairs (BNA)		Publications & Subscriptions
39	10/15/18		Burton's Fire, Inc.		Equipment, Maintenance, Repair, Parts
				/=====	

	TERM	TERM			
	START	END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
40	2/15/19	9/1/19	CA Dept of Industrial Relations	\$50,000.00	Government Fees, Fines, Licenses
41	2/15/19	3/13/20	CA Dept of Public Health	\$3,127.00	Government Fees, Fines, Licenses
42	2/22/19	12/31/19	CA Dept of Tax & Fee Admin (BOE)	\$4,604.00	Government Fees, Fines, Licenses
43	9/10/18	6/30/19	CA Dept. of Transportation	\$35,000.00	Government Fees, Fines, Licenses
44	9/1/17	6/30/22	CA Dept. of Transportation	\$205,000.00	Government Fees, Fines, Licenses
45	1/1/18	12/31/18	CA Society of Municipal Finance Officers	\$110.00	Membership
46	5/1/18	4/30/19	CalCPA Education Foundation	\$410.00	Membership
					Educational Presentations (Courses, Seminars,
47	6/1/18	7/1/19	CalCPA Education Foundation	\$4,990.00	Conferences, Trainings)
48	11/1/18	10/31/19	CalCPA Education Foundation	\$4,990.00	Training Class Coupons
49	1/1/19	12/31/19	Calif Society of Municipal Finance Ofcrs	\$110.00	Membership
50	5/7/19	5/7/19	California Chamber of Commerce	\$998.66	Publications & Subscriptions
			California Department of Forestry & Fire	-	·
51	5/1/19	5/1/20	Protection	\$135.00	Government Fees, Fines, Licenses
52	1/28/19	1/28/19	California Dept of Fish & Wildlife		Government Fees, Fines, Licenses
53	12/31/18	12/31/23	California Dept of Fish & Wildlife		Government Fees, Fines, Licenses
54	3/24/18	3/24/21	California Dept. of Public Health		Government Fees, Fines, Licenses
					Educational Presentation (Courses, Seminars,
55	10/2/18	10/2/18	California Park & Recreation Society	\$30.00	Conferences, Trainings)
56		8/31/19	California Travel Association		Membership
					Educational Presentations (Courses, Seminars,
57	11/13/18	11/13/18	California Water Environment Assoc.	\$210.00	Conferences, Trainings)
<u> </u>		1	Canadana Nave Zavadanen 1888		Educational Presentations (Courses, Seminars,
58	2/19/19	2/19/19	California Water Environment Assoc.	\$140.00	Conferences, Trainings)
	9/1/18	8/31/19	Center for Education & Employment Law		Publications & Subscriptions
60	7/1/18	6/30/23	City of Brisbane		Noise Monitoring Site Permits
61	11/9/18	6/30/19	City of Burlingame-Water/Sewer Fees		Government Fees, Fines, Licenses
62	7/1/18	6/30/23	City of Daly City		Noise Monitoring Site Permits
	6/1/19	5/31/29	City of Milbrae		Government Fees, Fines, Licenses
64	10/5/18	6/30/20	City of Millbrae		Government Fees, Fines, Licenses
65	7/1/18	6/30/23	City of Millbrae		Noise Monitoring Site Permits
66	11/1/18		City of Millbrae		Government Fees, Fines, Licenses
	7/1/18	6/30/23	City of Pacifica		Noise Monitoring Site Permits
68	7/1/18	6/30/23	City of San Bruno		Noise Monitoring Site Permits
69	7/1/18	6/30/19	City of South San Francisco		Government Fees, Fines, Licenses
70		9/30/19	City of South San Francisco		Government Fees, Fines, Licenses
				7 1,100,1000	Educational Presentation (Courses, Seminars,
71	12/13/18	12/14/18	CLE International	\$895.00	Conferences, Trainings)
72	10/31/17		Continuing Education of the Bar (CEB)		Publications & Subscriptions
73	7/9/18	7/8/19	Continuing Education of the Bar (CEB)		Publications & Subscriptions
74	7/1/18	6/30/19	County of San Mateo		Online Subscription Services
Ë		2.20.17		Ψ12,000.00	Educational Presentations (Courses, Seminars,
75	5/16/19	5/16/19	County of San Mateo / County of Gov't Center	\$450 00	Conferences, Trainings)
۳		15.15.17	Department of Homeland Security- Customs and	Ψ-150.00	Reimburseable Fee Agreement Program & CBP
76	11/1/14	10/31/19	Border Protection (CBP)	\$9 000 000 00	only contractor
77		9/24/19	Design-Build Institute of America		Membership
78	7/1/18	6/30/19	Diio LLC		Online Subscription Services
79	7/1/17	6/30/20	DLT Solutions		Online Subscription Services
	6/15/17	6/15/20	Engineering News Record		Online Subscription Services Online Subscription Services
٣	3, 10, 17	3. 13.20	Z. B. Westing I terms Record	φ30.00	Educational Presentations (Courses, Seminars,
81	5/11/19	5/11/19	Equality California	\$ 5 ለሰለ ለሰ	Conferences, Trainings)
	9/1/18	8/30/27	Federal Aviation Administration		Other
83	12/11/18	11/7/21	Federal Aviation Administration (FAA)	\$171,108.95	
<u> </u>	12/11/10	11///21	L ederal Aviation Administration (FAA)	\$1/1,100.93	Outer

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
84	12/1/18	12/31/19	Financial Acctg Stds/Govtl Acctg Stds Bd	\$265.00	Publications & Subscriptions
	12/1/15		Fitch Ratings Inc.		Municipal Bond Rating Subscription & Services
		8/20/21	Garratt-Callahan		Equipment, Maintenance, Repair, Parts
		2/29/20	GCR	\$78,600.00	Software/Hardware Maintenance Agreement
		8/31/19	GCR	\$1,275,000.00	Software/Hardware Maintenance Agreement
		2/29/20	GCR	\$20,000.00	Software/Hardware Maintenance Agreement
90	8/24/18	6/30/21	Golden State Emergency Vehicle Services	\$500,000.00	Equipment, Maintenance, Repair, Parts
		6/30/19	Hach Company	\$15,000.00	Equipment, Maintenance, Repair, Parts
92	7/1/18	6/30/26	Honeywell International	\$4,500,000.00	Software/Hardware Purchase or Upgrade
93	1/1/19	12/31/19	Hotel Council of San Francisco	\$1,500.00	Membership
94	9/18/18	9/18/21	HSQ Technology	\$60,000.00	Equipment, Maintenance, Repair, Parts
95	5/6/19	5/7/19	Human Capital Institute		Educational Presentations (Courses, Seminars, Conferences, Trainings)
96	5/6/19	5/7/19	Human Capital Institute	\$1,975.00	Educational Presentations (Courses, Seminars, Conferences, Trainings)
					Educational Presentations (Courses, Seminars,
97	5/6/19	5/7/19	Human Capital Institute		Conferences, Trainings)
98			IBM		Equipment, Maintenance, Repair, Parts
	1/1/17	12/31/19	IER, Inc.		Other (CUSS kiosks fabricate & install)
100	4/15/19	4/17/23	Impact Infrastructure	\$180,000.00	Software/Hardware Maintenance Agreement
101	5/1/18	4/30/19	Imperial College Projects Ltd.	\$100,000.00	Other
102	1/1/18	6/30/22	Intergraph Corp. dba Hexagon Safety & Infrastructure	\$6,000,000.00	Software/Hardware Purchase or Upgrade
103	9/30/18	10/4/18	International Association of Plumbing and Mechanical Officials (IAPMO)	. \$575.00	Educational Presentations (Courses, Seminars, Conferences, Trainings)
104	6/8/19	6/12/19	International Parking & Mobility Insti	\$849.00	Educational Presentations (Courses, Seminars, Conferences, Trainings)
105	2/4/18	2/3/19	Intl Assoc of Plumbing & Mech Officials	. \$85.00	Membership
106	2/4/19	2/3/20	Intl Assoc of Plumbing & Mech Officials	\$85.00	Membership
107	7/1/18	6/30/19	IPMA-HR	\$397.00	Membership
108	7/1/18	6/30/19	JB Systems dba Mainsaver	\$32,000.00	Software/Hardware Maintenance Agreement
109	7/1/18		JB Systems dba Mainsaver		Software/Hardware Purchase or Upgrade
110	6/2/19	6/30/19	Lawrenson Smith LLC dba Paul Jonathan Smith		Educational Presentations (Courses, Seminars, Conferences, Trainings)
111	4/11/17	4/10/20	McGraw-Hill Aviation Week & Space Technology	\$269.00	Publications & Subscriptions
			Moody's Investors Service Inc.		Municipal Bond Rating Subscription & Services
	1/1/18		National Emergency Number Association		Membership
	1/1/19		National Emergency Number Association		Membership
			National Fire Protection Association		Membership
	12/6/17		National Fire Protection Association (NFPA)		Membership
-	4/2/18		National Fire Protection Association (NFPA)		Membership
118	5/21/18	5/20/20	National Fire Protection Association (NFPA)	\$2,421.90	Publications & Subscriptions
			National Fire Protection Association (NFPA)		Educational Presentations (Courses, Seminars, Conferences, Trainings)
			National Society of Black Engineers		Conference
121	7/1/17	6/30/20	OAG Worldwide	\$165,000.00	Online Subscription Services
122	3/1/17	2/28/20	Oracle America	\$412,430.00	Software/Hardware Maintenance Agreement
123	4/27/18	6/15/19	Oracle America	\$71,298.05	Software/Hardware Maintenance Agreement
124	7/1/17	6/30/22	Passur Aerospace Inc.	\$1,107,742.14	Online Subscription Services
		10/2/19	Penton Media Inc.		Publications & Subscriptions

4 1	TERM	TERM			
	START	END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
126	7/1/18	6/30/19	Phoenix Agritech (Canada) Ltd.	\$11,240.13	Equipment, Maintenance, Repair, Parts
127	7/1/18	6/30/19	Pierce Manufacturing Inc.	\$6,300,000.00	Equipment, Maintenance, Repair, Parts
128	11/1/18	6/30/19	Pitney Bowes Inc	\$50,000.00	Postage and Postal Box Fees
					Educational Presentations (Courses, Seminars,
129	5/3/19	5/3/19	Port of Oakland	\$125.00	Conferences, Trainings)
	-				Funding agreement for Presidio Wetlands
130	4/1/12	4/1/20	Presidio Trust	\$7,500,000.00	Mitigation Project
131	9/19/18	9/19/18	Prop SF	\$1,400.00	Other
132	2/10/17	2/9/22	Quantum Secure	\$2,500,000.00	Software/Hardware Purchase or Upgrade
133	7/1/18	6/30/20	SAI	\$60,000.00	Software/Hardware Maintenance Agreement
					Educational Presentations (Courses, Seminars,
134	5/30/19	5/30/19	San Francisco Business Times	\$3,750.00	Conferences, Trainings)
135	6/17/19	12/31/19	San Francisco Estuary Institute	\$16,313.00	Government Fees, Fines, Licenses
136	7/27/16	12/31/18	San Francisco Estuary Institute	\$16,623.00	Government Fees, Fines, Licenses
137	4/4/19	4/4/19	San Mateo County	\$2,500.00	Other
138	8/10/18	8/10/18	San Mateo County	\$1,610.12	Government Fees, Fines, Licenses
139	9/10/18	6/30/19	San Mateo County	\$20,000.00	Government Fees, Fines, Licenses
140	10/1/18	10/2/19	San Mateo County	\$225,000.00	Government Fees, Fines, Licenses
141	2/1/19	12/31/19	San Mateo County	\$35,000.00	Government Fees, Fines, Licenses
142	7/1/18	6/30/23	San Mateo County	\$5,800,000.00	Child Care Facility
143	4/16/19	4/16/19	San Mateo County Environmental Health	\$65.00	Government Fees, Fines, Licenses
					Agreement with San Mateo County pay share of
	10/1/13	10/1/18	San Mateo County First Chance Program	\$40,000.00	cost for First Chance Program. Gov't Agency.
145	8/1/18	8/1/18	San Mateo County Labor Publishing	\$650.00	Publications & Subscriptions
146	7/1/18	6/30/23	San Mateo County Transit District (SamTrans)	\$1,000,000.00	Owl Bus Service
	6/11/10	4/20/10	San Mateo County/ Silicon Valley Convention &	****	<u></u>
	6/11/18	4/30/19	Visitors Bureau		Partnership dues
	1/18/19		San Mateo Cty Police Chief & SHF's Assn		Membership
	1/1/19		San Mateo Cty Police Chiefs & Shf's Assn		Membership
150	7/1/18	6/30/23	San Mateo Harbor District		Noise Monitoring Site Permits
151	11/1/16	10/31/21	San Mateo Mosquito and Vector Control District	\$150,000.00	Government Fees, Fines, Licenses
	0/10/10	0.00.4.0			Educational Presentations (Courses, Seminars,
		9/28/18	Santa Rosa Jr. College		Conferences, Trainings)
	12/1/14		Scheidt & Bachmann		PARCS Maintenance Service and Upgrade
	9/1/17	8/31/18	Schneider Electric		Software/Hardware Purchase or Upgrade
	2/15/18	6/30/21	Schneider Electric		Software/Hardware Maintenance Agreement
156	9/1/17	6/30/20	SF Bay Area Rapid Transit District	\$120,000.00	BART Tickets for Interns
l	4.0.10.10.10		SMC Planning & Building Div.		
	12/9/16	6/30/19	(Airport/Community Roundtable		Membership
158	3/1/19	2/29/20	Society for Human Resource Management	\$209.00	Membership
	5/00/10				Educational Presentations (Courses, Seminars,
159	6/23/19	6/26/19	Society for Human Resource Management	\$1,490.00	Conferences, Trainings)
160	1/1/19	12/31/19	Society for Human Resource Management (SHRM)	\$209.00	Membership
161	5/1/18 °	4/30/19	Society for Human Resources Management (SHRM)	\$209.00	Membership
162	7/1/18	6/30/19	Society for Human Resources Management (SHRM)	\$209.00	Membership
			Society for Human Resources Management		Educational Presentations (Courses, Seminars,
163	6/23/19	6/26/19	(SHRM)	\$1,490.00	Conferences, Trainings)

	TERM	TERM		<u> </u>	
ŀ	START	END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
164	7/14/18	7/13/19	SourceMedia		Publications & Subscriptions
165	7/1/18	6/30/23	SSF Unified School Distict		Noise Monitoring Site Permits
166	10/1/18	9/30/23	SSI Inc.		Software/Hardware Maintenance Agreement
<u> </u>				***************************************	ostivaro mara mananano mga omione
167	12/1/15	11/30/20	Standard & Poor's Rating Services	\$125,000.00	Municipal Bond Rating Subscription & Services
168	11/1/18	11/30/20	State of CA Department of Consumer Affairs	\$120.00	Membership
169	9/10/18	9/10/18	State of California Dept of Industrial Relations	\$300.00	Government Fees, Fines, Licenses
	1/1/19		State Water Resources Control Board	\$4,443.00	Government Fees, Fines, Licenses
	12/10/18		State Water Resources Control Board	\$15,000.00	Government Fees, Fines, Licenses
	12/14/18		State Water Resources Control Board	\$11,092.00	Government Fees, Fines, Licenses
	12/14/18	1	State Water Resources Control Board	\$2,286.00	Government Fees, Fines, Licenses
	12/14/18	6/30/19	State Water Resources Control Board	\$2,286.00	Government Fees, Fines, Licenses
		6/30/19	State Water Resources Control Board		Government Fees, Fines, Licenses
	2/8/19	6/30/19	State Water Resources Control Board	\$11,092.00	Government Fees, Fines, Licenses
		6/30/19	State Water Resources Control Board	\$185.00	Government Fees, Fines, Licenses
		4/16/19	State Water Resources Control Board		Government Fees, Fines, Licenses
	4/16/19		State Water Resources Control Board	\$778.00	Government Fees, Fines, Licenses
		2/19/19	Survey Monkey Inc	\$360.00	
			Survey Monkey Inc		Online Subscription Services
	4/1/18	3/31/19	The New York Times	\$910.00	Publications & Subscriptions
	4/22/19	3/28/20	The New York Times	\$1,179.83	Publications & Subscriptions
	3/27/17	12/31/22	Thresher Communications Productivity Inc.		Software/Hardware Purchase or Upgrade
		6/30/23	Town of Hillsborough		Noise Monitoring Site Permits
		6/30/19	Tractel Inc. Swingstage Div. West		Equipment, Maintenance, Repair, Parts
		9/15/20	Tradewind Scientific Company		Equipment, Maintenance, Repair, Parts
		12/1/19	U S Government Printing Office		Publications & Subscriptions
189	10/1/15	9/30/20	U.S. Drug Enforcement Administration	\$2,158,818.00	Lease
			U.S. Government- Federal Bureau of		
	1/4/16	1/3/21	Investigation		Lease Renewal
			U.S. Green Building Council		Membership
			U.S. Travel Association		Membership
193	2/27/19	12/31/19	U.S. Travel Association		Membership
		<u> </u>			Educational Presentations (courses, seminars,
194	7/9/18	7/13/18	UC Berkeley		conferences, trainings)
					Educational Presentations (Courses, Seminars,
195	7/9/18	7/13/18	UC Berkeley		Conferences, Trainings)
,,,	10/6/12	7/1/10	HO Destructive Court of Digital Court		Educational Presentation (Courses, Seminars,
196	10/6/18	7/1/19	UC Berkeley Center for Executive Education	\$95,000.00	Conferences, Trainings)
	7/0/10	7/12/10	HC December HC Deviledor	#2 200 00	Educational Presentations (Courses, Seminars,
197	7/9/18	7/13/18	UC Regents UC Berkeley	\$2,200.00	Conferences, Trainings)
,,,,	7/0/19	7/12/10	LIC December LIC Deviledor	#2 200 00	Educational Presentations (Courses, Seminars,
198	7/9/18	7/13/18	UC Regents UC Berkeley	\$2,200.00	Conferences, Trainings)
,,,,	1/20/10	2/1/10	LIC Paganta LIC Paghalau	\$ 505.00	Educational Presentations (Courses, Seminars,
		2/1/19 12/15/20	UC Regents UC Berkeley United Parcel Service (UPS)		Conferences, Trainings)
200	12/13/17	12/13/20	Officer Parcel Service (OPS)	\$100,000.00	Overnight Delivery Service 12B Sole Source Wavier Request for Space Permit
201	7 /11/16	6/30/21	United Service Organizations (USO)	ቂና ሰለ	4506 with the USO
		6/30/22	United Service Organizations (USO)		Grant Agreement for 24/7 operation
	10/9/18	10/8/19	United States Postal Service		Postage and Postal Box Fees
$\overline{}$		9/30/18	United States Postal Service		Postage and Postal Box Fees
_	10/9/18	10/8/19	United States Postal Service		Postage and Postal Box Fees
	.0, 2, 10	15.0.17	Similar States I Solat Set Vice	Ψ223.00	. 22.25 and 1 com: DOV 1 con

	TERM START	TERM END	VENDOR NAME	AMOUNT	REASON FOR WAIVER
206	7/9/18	7/13/18	University of California Berkeley		Educational Presentations (Courses, Seminars, Conferences, Trainings)
207	7/9/18	7/13/18	University of California Berkeley		Educational Presentations (Courses, Seminars, Conferences, Trainings)
208	11/30/17	12/3/18	US Government Printing Office	\$1,804.00	Publications & Subscriptions
209	9/1/15	10/24/20	Verint Security Intelligence Inc.	\$2,000,000.00	Software/Hardware Maintenance Agreement
210	10/1/14	10/31/18	Verint Video Solutions, Inc.		Proprietary Physical Security Information Manager (PMIS) Software System
211	4/1/12	3/30/20	VII Pac Shores Holdings, LLC	\$3,550,000.00	Wetland Credit Purchase Agreement
212	5/29/18	5/28/20	Wall Street Journal	\$980.59	Publications & Subscriptions
	7	TOTAL F	Y2018-2019 Sole Source Contracts		

From: <u>Larrick, Herschell (WOM)</u>
To: <u>Mchugh, Eileen (BOS)</u>

Subject: RE: TIME SENSITIVE - Sole Source Reminder Date: Wednesday, June 26, 2019 2:10:09 PM

For FY2018-2019 we had no Sole Source Contracts.

Herschell

Herschell Larrick | Pronouns (He, Him, His)
Executive Management Assistant
San Francisco Department on the Status of Women
25 Van Ness Avenue, Suite 240
San Francisco, CA 94102
415.252.2570

www.sfgov.org/dosw



London Breed, Mayor

Malcolm Heinicke, Chair Gwyneth Borden, Vice Chair Cheryl Brinkman, Director Amanda Eaken, Director Lee Hsu, Director Cristina Rubke, Director Art Torres, Director

Edward D. Reiskin, Director of Transportation

Date: June 7, 2019

To: Angela Calvillo

Clerk of the Board of Supervisors

From: Virginia Harmon

SFMTA Contracts & Procurement

Re: San Francisco Municipal Transportation Agency (SFMTA) Annual

Sole Source Contracts List

Pursuant to Sunshine Ordinance Section 67.24(e), SFMTA submits the attached list of sole source contracts entered into during fiscal year 2018-2019.

If you have any questions, please do not hesitate to contact me directly at (415) 701-4404.

TERM						
EFFECTIVE DATE	EXPIRATION DATE	VENDOR	AMOUNT	REASON	SERVICE DESCRIPTION	
07/09/18	12/31/19	Cornerstone Institute for Anointing, Inc.	\$ 325,000	Workforce development training is needed in order to bring more entry level persons into the workforce to perform professional services. This is a continuation of a previously developed program specific to SFMTA projects, to provide workforce training and opportunities to low income, disadvantaged local residents in the transportation construction management industry.	Contractor will perform outreach and provide training modules, provide and evaluate vocational skills and provide workforce training and support.	
07/26/18	10/31/18	Alstom Transportation, Inc.	\$ 486,000	To provide Vendor Managed Inventory (VMI) Services to manage and supply parts for its Rail Fleet maintenance program. This is a gap contract to provide necessary services for SFMTA while a new contract is solicited.	Storage and management of parts, daily deliveries to SFMTA, provide an integrated IT system to manage supply and demand of materials, material planning and purchasing, sourcing and vendor management and project management.	

Board of Supervisors

Sole Source Contracts for Fiscal Year 18-19

for

Department of Technology

?

	Vendor	Amount	Reason-Sole Source Waiver requests for Propriety Software or
			Equipment to the respective vendors.
February 28, 2018 to	Computer Associates	\$ 158,018.74	Annual license and software renewal for software products that run on the City's
February 28, 2021			Mainframe.
February 24, 2018 to	Chicago-Soft	\$ 8,648.00	Software license renewal and upgrade fee for software product that assists system
February 23, 2019			and application programmers, operations and production control in identifying and
			trouble shooting production and development mainframe problems by providing
			on line database of all vendor software messages it is the only product of its kind
			for this platform.
January 1, 2019 to	Constellation Justice Systems	\$ 137,323.00	Software license renewal for District Attorny's DAMION Prosecutor case
December 31, 2019			management system.
May 1, 2018 to July 17,	GlobalScape, Inc.	\$ 10,898.00	Globalscape WebAdmin M&S Licenses. The WebAdmin is used by City agencies to
2020			manage and schedule their file transfers to internal and external clients.
October 1, 2019 to	IBM	\$ 488,288.12	Maintenance Renewal for IBM software for the Mainframe at 200 Paul and Rancho
September 30, 2020			Cordova. Systems on the mainframe include the City's Payroll, FAMIS, Property,
			Business Tax and the Retirement system.
March 24, 2019 to March	Levi Ray & Shoup	\$ 12,930.00	Annual maintenance for the software that runs the mainframe printing jobs for the
23, 2020			City.
May 7, 2019	LW Bills	\$ 12,671.13	Replacement box keys and locks for 50 refurbished Fire Alarm boxes.
November 8, 2018 to	LW Bills	\$ 92,225.00	Citywide fire alarm system parts, maintenance and installation.
January 31, 2019			
November 1, 2019 to	Network Monitoring Systems	\$ 25,380.00	Yearly maintenance support and updates for the Teleweb-on-line billing software.
October 31, 2020		-	This support includes the custom modifications to the application that NMS has
			made under contract to the City. This support includes NMS providing the
			resources to apply all updates to the Teleweb system.

Board of Supervisors

Sole Source Contracts for Fiscal Year 18-19

for

Department of Technology

?

	Vendor	Amount	Reason-Sole Source Waiver requests for Propriety Software or
			Equipment to the respective vendors.
March 15, 2019 to June 30,	Odyssey Power	\$ 40,623.00	Uninterruptible Power Supply, Installation and three year maintenance for City
2022			Hall.
January 27, 2019 to	Oracle	\$ 6,688.00	Equipment maintenance for additional memory for DT's Cisco UCS Blades at 200
January 26, 2020			Paul.
March 26, 2019 to March	Oracle	\$ 17,794.00	Annual software Maintenance and service support renewal for Partitioning for the
27, 2020			Controller EIS data warehouse.
September 1, 2019 to	Oracle	\$ 26,097.00	Annual software Maintenance and service support renewal for Oracle Enterprise
August 31, 2020			Edition Databse for JUSTIS hub middleware and database licensing products.
September 1, 2019 to	Oracle	\$ 48,579.00	Annual software Maintenance and service support renewal of Oracle Business
August 31, 2020			Intelligence Product for JUSTIS hub
September 1, 2019 to	Oracle	\$ 6,373,536.00	Annual software Maintenance and service support renewal of the Oracle Internet
August 31, 2020			Developer Suite for systems at the San Francisco International Airport, Building
			Inspection, San Francisco Port, PUC, Retirement, Courts, Fire and Police
			Departments.
September 1, 2019 to	Oracle	\$ 145,971.00	Annual software Maintenance and service support renewal of the Oracle
August 31, 2020			Enterprise Edition Database, Real Application Clusters and Oracle Internet
			Application Server for the building Inspection Permit Tracking System
June 1, 2019 to May 31,	Oracle	\$ 47,173.00	This Oracle software provides the underlying middleware that connects the JUSTIS
2020			case management systems to each other. The City's participating Criminal Justice
			departments require the continued warranty support and maintenance of this
			software to maintain the core business functions of the criminal justice process.

Board of Supervisors

Sole Source Contracts for Fiscal Year 18-19

for

Department of Technology

?

	Vendor	Amount	Reason-Sole Source Waiver requests for Propriety Software or Equipment to the respective vendors.
September 1, 2019 to August 31, 2020	Oracle	\$	Oracle technology was adopted as a standard for the JUSTIS program to reduce the total cost of ownership to the city and to reduce the amount of time for deployment. Horizontally and vertically integrated software components and tools from the same vendor reduce the complexity of system integration by providing a single vendor/source of training and support for city staff already familiar with major building blocks in the Oracle product suite.
June 1, 2019 to May 31, 2020	Rocket Software	\$,	Annual Maintenance for the Performance Essential Software for the Controller's FAMIS application. This software is necessary to run the nightly batch processing in the shortest possible timeframe for the Controller's FAMIS application.
December 14, 2018 to January 31, 2019	R&M	\$ 27,392.00	Fiber Optic cartridges for panels for Public Housing projects.
May 31, 2019 to May 30, 2022	ServiceNow	\$ 7,500,000.00	Software Licenses, Support and Maintenance for DT, Airport, DPH, DPW, SFPD, and PUC.
October 3, 2018 to September 30, 2022	Sirius Computer Solutions	\$ 730,257.52	Annual Maintenance for the Mainframe hardware equipment. This hardware maintenance ensures that DT will be able to supply mainframe services in a timely and reliable manner to City Departments.
July 1, 2019 to June 30, 2020	Syscon Justice Systems	\$ 57,007.00	Annual Maintenance and supports services for the Case Management system for Adult Probation.
April 1, 2019 to March 31, 2020	Tangoe	\$ 24,119.47	Annual license and maintenance renewal for Expense Mangement System (EMS) software product for the Citywide telephony billing.
July 1, 2019 to June 30, 2023	Trident	\$ 4,800,000.00	Four year agreement for system software and special technical mainframe Support Services from FY18-23.
April 1, 2019 to March 31, 2021	Tyler Technologies	\$ 748,422.00	Annual Maintenance and Support with Tyler Technologies for Sheriff Department's Jail Management System software

Office of the Treasurer & Tax Collector

Supplier Name	Term	Additional Sole Source Amount Approved in FY18-19	Purpose
21 Tech	5/31/13 - 12/30/20	\$ 350,819.99	Developer for business tax system and professional services
Alarm Program Systems LLC	10/30/15 - 1/1/20	\$ 41,569.50	Non-professional licensing services subscription and maintenance
Opex	9/1/11 - 6/30/20	\$ 47,965.21	Hardware maintenance
Thomson Reuters (Manatron)	6/21/13 - 12/31/20	\$ 218,136.00	Proprietary tax collection software support
CityBase, Inc	3/22/19 - 3/22/2022	\$ 191,250.00	Proprietary information for Clover Point of Sale payment chanel

Office of the Treasurer & Tax Collector

Supplier Name	Term	Additional Sole Source Amount Approved in FY18-19	Purpose
21 Tech	5/31/13 - 12/30/20	\$ 350,819.99	Developer for business tax system and professional services
Alarm Program Systems LLC	10/30/15 - 1/1/20	\$ 41,569.50	Non-professional licensing services subscription and maintenance
Opex	9/1/11 - 6/30/20	\$ 47,965.21	Hardware maintenance
Thomson Reuters (Manatron)	6/21/13 - 12/31/20	\$ 218,136.00	Proprietary tax collection software support
CityBase, Inc	3/22/19 - 3/22/22	\$ 191,250.00	Proprietary information for Clover Point of Sale payment chanel

San Francisco War Memorial and Performing Arts Center

Owned and Operated by the City and County of San Francisco War Memorial Veterans Building Herbst Theatre / Green Room War Memorial Opera House Louise M. Davies Symphony Hall Harold L. Zellerbach Rehearsal Hall

401 Van Ness Avenue, Suite 110 San Francisco, California 94102 Telephone (415) 621-6600 FAX (415) 621-5091 http://www.sfwmpac.org/

MEMORANDUM

May 15, 2019

TO:

Clerk of the Board

Board of Supervisors

FROM:

Elizabeth Murray, Managing Director

War Memorial and Performing Arts Center

SUBJECT:

Sole Source Contracts for Fiscal Year 2018-2019

In accordance with the Sunshine Ordinance requirement that each City department provide the Board of Supervisors with a list of all sole source contracts entered into during the past fiscal year, listed below are sole source contracts existing and/or entered into by the War Memorial department during FY 2018-2019.

Existing/Continuing Sole Source Contracts:

TERM	VENDOR	AMOUNT	REASON
8/1/18-7/31/19 Jacobson Consulting Applications, Inc.		\$13,177.00	3-year contract with the exclusive and only authorized provider of support, training, customization and software maintenance for <i>Artifax</i> Software (booking & scheduling software).

Sole Source Contracts entered into during FY 2018-19:

		itto diditing i i noti		
TERM	VENDOR	AMOUNT	REASON	
None				

If you have any questions, please contact me at 554-6306.

J:IBUDGET-ACCOUNTINGISole Source Annual Reports/Isole source 18-19.doc 05/15/19

From: Quentin Kopp

To: <u>Board of Supervisors, (BOS)</u>

Subject: Attached: Letter by Quentin Kopp for distribution

 Date:
 Monday, July 15, 2019 3:06:17 PM

 Attachments:
 OLKopp letter to BOS 7-15-2019.docx

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Ms. Calvillo,

Attached please find a letter written by Quentin Kopp for distribution to the Board of Supervisors members. Thank you.

Kathy Ramsey EA to Quentin L. Kopp

Judge Quentin L. Kopp (Ret.) 380 West Portal Avenue, Suite F San Francisco, CA 94127

415.681.5555 quentinlkopp@gmail.com

July 15, 2019

Ms. Angela Calvillo Clerk of the Board of Supervisors

RE: Charter Amendment to Establish Commission on Homeless

Dear Madame Clerk,

I intended this morning to testify against an ordinance on calendar in the Rules Committee to submit a charter amendment establishing a Commission on the Homeless to San Francisco voters this November, but the item had been passed by the time I returned to the hearing room.

I write to record publicly my opposition to such legislation and ask that copies of my letter be distributed to each Board of Supervisors member.

Establishment of a Department on the Homeless already costs taxpayers unproductive money in an amount budgeted for over \$350,000,000 per fiscal year. Adding to unnecessary taxpayer expense is creation of a proposed commission to control the department created by the Mayor with acquiescence of the Board of Supervisors in the annual budget ordinance a few years ago. San Francisco taxpayers are spending hundreds of millions of dollars annually without perceptible results. Supplementing such agony would be a commission partially appointed by Board of Supervisors members. The intent of Board of Supervisors members who support the proposed charter amendment is obvious: Enabling the Board of Supervisors to gain executive power in some degree while also possessing budgetary legislative power.

Elemental observants of San Francisco government understand the innate division of executive and legislative power. I inveigh you to honor it by rejecting the proposed creation of yet another San Francisco commission which will require additional staff, office space, meeting venue, and other corollary costs. The taxpayers suffer and no offsetting achievement will occur by reason of such a proposed commission.

Yours truly,

Judge Quentin L. Kopp (Ret.)

cc: Honorable London Breed

From: Board of Supervisors, (BOS)

To: BOS-Supervisors; Major, Erica (BOS)

Subject: FW: Land Use Meeting Monday Climate Concerns

Date: Monday, July 22, 2019 11:27:00 AM

----Original Message-----

From: Aaron Goodman <amgodman@yahoo.com>

Sent: Friday, July 19, 2019 10:40 PM

To: Board of Supervisors, (BOS) <box>

| Soard.of.supervisors@sfgov.org>

Subject: Land Use Meeting Monday Climate Concerns

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

SFBOS

As I will be unable to attend the Monday land-use meeting. Please accept these comments on the concerns and request to ensure equitable solutions citywide.

A) demolition of sound housing (prior approved projects and current proposals) impact us up front in the carbon direct impacts. Regardless of project sponsor claims addressing the up front impacts of regrading and replanting sites and the demolition debris mars it ever more critical to reduce demolition, reuse and rehabilitate existing buildings and preserve and protect existing structures from demolition through neglect or in-action on repairs...This is a well known fact that demolition of sound structures impacts directly global warming, and the proof of obsolescence should not be taken lightly and reviewed by an independent body before any demolition judgement is made. (Case in point would be Parkmerced and UPS blocks owned by SFSU-CSU where no proof was ever made on structures obsolescence.)

B) transit equity - becomes more critical with the lyft/Uber/google etc systems that create two tiered transit systems. The mass transit systems require a more robust and growing system with loops links and new lines in underserved areas. We have made simple buildable suggestions on existing lines in many districts and hope you will seriously consider them as critical infrastructure changes that get people out of cars and into public transit. I will gladly go over these proposals separately or individually. As a prior CAC chair it becomes evident that the SFMTA needs to have public input on their projects and proposals to ensure that this occurs. The expenditure on canopies downtown and other downtown projects are at the expense of citywide solutions in major transit lines.

L taraval up sloat

T-line around BVHP and up Geneva Harney

F line out to the presidio and than southbound to Geary Van Ness our to Caesar Chavez or Potrero linking hospitals Balboa park station as next largest station in sf as an intermodal hub

19th ave and connections bi-county with Daly City and Brisbane and south San Francisco and Pacifica...

Thank you for reading and accepting these comments

Aaron Goodman D11

Sent from my iPhone

To: <u>BOS-Supervisors</u>
Subject: FW: Plastic, debris -SF

Date: Monday, July 22, 2019 11:25:00 AM

From: Christine Harris <christinelynnharris@yahoo.com>

Sent: Saturday, July 20, 2019 3:51 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Gavin Newsom <gavin@gavinnewsom.com>; Kalama Harris <kamala@kamalaharris.org>; Nancy Pelosi <pelosi@mail.house.gov>; Jackie Speier <jackie.speier@congressnewsletter.net>; assemblymember.chiu@assembly.ca.gov; Senatot Scott Wiener

<Senator.Wiener@Outreach.senate.ca.gov>

Subject: Plastic, debris -SF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Honourable Public Officials,

Thank you for all that you do. I am grateful for all of you.

These plastic dental floss pieces are all over the city. I imagine these get into drains and spill into our oceans.

Please help all of us by banning the sale and use of this product. Humans can floss without this device. Thank you for helping all living sentient beings and our oceans, and keeping San Francisco clean.



Best wishes, Christine Harris 415-235-6466

To: <u>BOS-Supervisors</u>
Subject: FW: The city is filthy

Date: Monday, July 22, 2019 11:23:00 AM

----Original Message----

From: Mir Ali <mireali.md@gmail.com> Sent: Sunday, July 21, 2019 9:13 AM

To: Board of Supervisors, (BOS) <box>

dos.supervisors@sfgov.org>

Subject: The city is filthy

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I recently went to san francisco to try and enjoy a night out with my wife. When we parked our car and left the parking lot the street was filled with dirty syringes and drug addicts sleeping on the street. The homeless are defecating in public. The police were just standing there not doing a thing - but I don't blame them. It's the politicians who are telling them to stand down and not enforce the laws.

Who are your constituents? It seems like the homeless and drug addicts are - not the tax paying citizens.

When my relatives visit next week guess where I am NOT taking them? Your filthy "city". Shame on san francisco. When are you going to get serious about these problems?

Mire Ali

To: <u>BOS-Supervisors</u>

Subject: FW: do not cut police patrol budget Date: Monday, July 22, 2019 11:22:00 AM

----Original Message----

From: Raphael Braschoss <rbraschoss@gmail.com>

Sent: Sunday, July 21, 2019 12:24 PM

<sandra.fewer@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Yee, Norman (BOS)

<norman.yee@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Ronen, Hillary

<hillary.ronen@sfgov.org>; stopcrimesf@gmail.com

Subject: do not cut police patrol budget

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor:

Please do not cut the \$2.8 million in the police department's budget slated for increased patrols on Market Street and foot beats throughout the city.

I agree with Stop Crime SF and its more than 500 members that we need these patrols — especially in areas like Market Street that are littered with heroin needles and have open drug dealing.

Our local economy depends on the \$10 billion that tourists spend annually in San Francisco. If they don't feel safe, they won't come back. Residents deserve to feel safe, too.

Public safety should be a priority when the FBI says San Francisco ranks #1 in property crime among large U.S. cities.

You should not be taking money from the police to pay for things like a fourth legislative aide for each supervisor. We need safer streets, not more bureaucrats.

Raphael Braschoss

Sent from my iPhone

To: <u>BOS-Supervisors</u>

Cc: Gallardo, Tracy (BOS); Burch, Percy (BOS); Gee, Natalie (BOS)

Subject: FW: All Carrot No Stick approach to homeless problem continues to fail spectacularly in San Francisco"s Potrero

Hill

Date: Monday, July 22, 2019 11:20:00 AM

From: Rob Mitchell <robertmitchellsf@gmail.com>

Sent: Sunday, July 21, 2019 10:35 PM

Subject: All Carrot No Stick approach to homeless problem continues to fail spectacularly in San Francisco's Potrero Hill

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I've decided to just copy and paste an email we sent back in October of 2017 asking for help with this issue. The problem has only gotten worse since that time and we continue to call 311 daily and continue to live with the danger, filth and squalor created by the failure of Mayor Breed, Shamann Walton and the Board of Supervisors to anything at all about this problem. Despite the vast resources spent you have made no progress. None. We ask that you reverse course and actually start to do something. Make some progress. It's clear that the *all carrot no stick approach to this problem has failed spectacularly* and if you don't make dramatic progress quickly, we will. There will be a price to pay at the ballot and we will get initiatives on the ballot to address the problem and public servants elected that don't fail. And we will be forced to confront these people on the streets ourselves. We are desperate. The voters will demand that resources be shifted to law enforcement to address this issue. Camping on the streets must not be allowed and must come with heavy criminal penalties. The alternative approaches have failed. That is obvious.

So we once again ask that the dangerous and filthy homeless encampment on 17th Street at Mississippi be cleared tonight. Right Now. We've had enough. Do something!

Here's the 2017 email from Annie Shaw:

Dear Public Servants,

The encampments located on Mississippi Street at 17th Street are a serious threat to health and welfare - for

everyone.

Calls to 311 and police non emergency have resulted in no change. Not only are local residents upset and disgusted by the filth and noise, but the danger is high: encampments have been seen setting fires in that area, residents of the encampment are openly hostile, and owners and renters nearby no longer feel safe on the streets. Added to that, it's heartbreaking to see people constantly shuffled around our city, setting up camps from one neighborhood to the next, with no end in sight. What on earth is going on?

In my 20 years living in San Francisco I've never seen anything like this - and in 15 years in Potrero Hill I never felt so much in danger while working on the two street parks (Pennsylvania Garden, and Pennsylvania Railroad Garden) myself and a huge number of other volunteers have created since 2008. The city helped us make those parks happen (the fine people at SFPA and Mohammed at DPW, among others) but they're in danger of being overrun and they're certainly NOT a place you'd want to hang out anymore.

Earlier this year I was stuck by a needle at Pennsylvania Railroad Garden, and had to undergo months of testing for hepatitis and HIV. I just can't allow that to happen to other volunteers.

Please, please take action now to get rid of the shanty located on Mississippi Street at 17th Street.

Thank you, Annie Shaw

--

Robert Mitchell <u>robertmitchellsf@gmail.com</u> (415)902-4060 @robertmitchells

Fo: BOS-Supervisors

Subject: FW: FW: Pics Behind 5 bus stop at McAllister TODAY

Date: Monday, July 22, 2019 11:13:00 AM

From: Donna Williams <dsw.librarian@gmail.com>

Sent: Monday, July 22, 2019 7:31 AM

To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: Fwd: FW: Pics Behind 5 bus stop at McAllister TODAY

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Shame on all of you for not responding. I just got back from Washington, D.C. and Boston. It was pleasant walking around clean cities without having to have your head on a swivel. I almost forgot what "normal" is. I'm ashamed of SF and you are all failing miserably.

Donna Williams SF resident

------ Forwarded message ------

From: Donna Williams < dsw.librarian@gmail.com>

Date: Wed, Jul 10, 2019 at 8:18 AM

Subject: Fwd: FW: Pics Behind 5 bus stop at McAllister TODAY

To: <mayorlondonbreed@sfgov.org>, <Board.of.Supervisors@sfgov.org>

I'll keep sending this message to all of you over and over. I want a response.

And now, please watch this video. https://abc7news.com/resident-fed-up-with-sf-crime-after-home-ransacked-littered-with-drugs/5386299/

Your policies are killing SF! I told you all before and I'll spell it out again:

Needles = Addicts = Human feces = Trash = bird feeder - more and more keep coming.

Please explain how you don't understand that?

You are driving out people that have lived here almost their entire lives and putting addicts first. Why? Why?

----- Forwarded message ------

From: **Donna Williams** < dsw.librarian@gmail.com>

Date: Mon, Jul 8, 2019 at 12:50 PM

Subject: Fwd: FW: Pics Behind 5 bus stop at McAllister TODAY

To: <mayorlondonbreed@sfgov.org>, <Board.of.Supervisors@sfgov.org>

Re-sending my original message yet again. Can one of you please make sure that your emails are working? Maybe your IT people need to fix things OR you are all avoiding your duties?

I really can't believe you've voted to ban e-cigarettes but meth/heroin and other illegal drugs you are all fine since YOU give out free needles. Our city is a DUMP because of all of you!

NOW, AGAIN, WHAT DO I TELL MY STAFF ABOUT THE STATE OF OUR CITY?!?

Please know that I'll keep re-sending this message until I get a reasonable response.

----- Forwarded message -----

From: **Donna Williams** < dsw.librarian@gmail.com>

Date: Thu, Jun 27, 2019 at 2:38 PM

Subject: Fwd: FW: Pics Behind 5 bus stop at McAllister TODAY
To: mayorlondonbreed@sfgov.org, spow.org, spow.org, spow.org, spow.org, mayorlondonbreed@sfgov.org, mayorlondonbreed@sfgov.org, mayorlondonbreed@sfgov.org), mayorlondonbreed@sfgov.org), mayorlondonbreed@sfgov.org)

I want to make sure you all received my message from 6/17. I am waiting, and expecting, a reply.

What shall I tell my staff about the needles they encounter every single day?

Best,

Donna Williams

----- Forwarded message -----

From: **Donna Williams** < dsw.librarian@gmail.com>

Date: Mon, Jun 17, 2019 at 1:23 PM

Subject: Fwd: FW: Pics Behind 5 bus stop at McAllister TODAY
To: <mayorlondonbreed@sfgov.org>, <Board.of.Supervisors@sfgov.org>

Greetings Mayor Breed & Supervisors,

This is what my staff had to put up with on Friday morning while trying to enter the State Bldg. This is right behind the bus stop on McAllister at Larkin. The stop should be removed!

The city is so filthy from the free needles (4.5 million uncollected, just to remind all of you) and the addicts. Our tolerance and compassion are gone. We are hard working regular people just trying to get to work safely.

Can you honestly not see how your policies are detrimental to the city? What can I tell my staff? This is all they talk about at work. I'm loosing valuable work time because of the state of filth the city is in.

Please help, Donna Williams 400 Beale St., SF

I'm so sorry! I had an unusually unpleasant morning as well. As I was walking down McAllister I saw a man in the alley just before Soluna just standing there with a folded dollar bill, and as I walked by he leaned down and snuffed up whatever was in it. He then proceeded to walk directly behind me sniffing aggressively. It's hard to describe but it felt threatening so I made a quick turn up Larkin to get away from him. It's getting so bad ®

Subject: Pics Behind 5 bus stop at McAllister TODAY

Good Morning all,

I'm not sure if any of you saw this display of needles this morning as you walked in, but I did. I was shocked at the amount of needles just sitting there.. and I almost stepped on one with no cap before I saw all of these.

I'm not sure who needs to be contacted on this matter, but this is getting outrageous. 🗵 🕃

Sorry, I wish I had something more pleasant to share.







To: BOS-Supervisors; Major, Erica (BOS)

Subject: FW: Resolution #190689 and 440 and 444 Jessie Street aka 439 and 441 Stevenson Street

Date: Friday, July 19, 2019 4:58:00 PM
Attachments: Itr to SF Board of Supervisors 7 19 19.pdf

Exhibit A.PDF

From: Jeannie McGreevy < Jmcgreevy@wendel.com>

Sent: Friday, July 19, 2019 2:31 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Cc: Cityattorney <Cityattorney@sfcityatty.org>; 'inga@millerpropertylaw.com' <inga@millerpropertylaw.com>; Amara L. Morrison <amorrison@Wendel.com>

Subject: Resolution #190689 and 440 and 444 Jessie Street aka 439 and 441 Stevenson Street

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Honorable Board of Supervisors:

Attached please find our letter of today's date regarding the above-referenced matter. Thank you for your courtesy and prompt attention to this.

Jeannie McGreevy Assistant to: Christine K. Noma Bruce S. Flushman Amara L. Morrison Wendy L. Manley Greggory C. Brandt Garret D. Murai Wendel Rosen LLP

T: (510) 834-6600 | F: (510) 834-1928|

1111 Broadway, 24th Floor | Oakland, CA 94607-4036 Email: <u>imcgreevy@wendel.com</u> | <u>www.wendel.com</u>

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1111 Broadway, 24th Floor T: 510-834-6600 Oakland, CA 94607-4036 F: 510-808-4751

www.wendel.com amorrison@wendel.com

July 19, 2019

San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, CA 94102 Board.of.Supervisors@sfgov.org

> Resolution #190689 and 440 and 444 Jessie Street Re: aka 439 and 441 Stevenson Street

Dear Hon. Supervisors:

On July 15, 2019, the Land Use and Transportation Commission approved Interim Zoning Control Resolution #190689. This resolution, to which I refer to as the Entertainment Resolution, does not make the requisite findings for adoption of the Interim Zoning Control and appears designed as an attempt to invalidate the existing lease of a 54-year-old San Francisco business, Microbiz Service Company (Microbiz).

We represent Microbiz's landlords: David and Todd who with their brother Scott Chritton, own the building at 440 and 444 Jessie Street aka 439 and 441 Stevenson Street. We ask that the Supervisors revise the Entertainment Resolution to a non-urgency ordinance and also draft an explicit exemption for properties with pre-existing and recorded leases.

Entertainment Resolution Does Not Meet Test For Interim Control

The Entertainment Resolution meets none of the factors of a valid zoning control in light of the fact that Microbiz predates the nightclub use it supposedly threatens, is more consistent with the neighborhood's character and zoning than a nightclub and serves the public health, safety and general welfare through its very purpose – securing the safety of public and private San Francisco institutions and residents.

In order to show an interim zoning control qualifies for interim status, the Board of Supervisors must "consider the impact on the public health, safety, peace and general welfare if the proposed controls are not imposed." Planning Code Section 306.7(a).

The Entertainment Resolution, in contrast, states solely that it "is important to preserve existing Nighttime Entertainment uses." The language of the Entertainment Resolution appears to itself acknowledge that the Entertainment Resolution falls short of a legitimate interim zoning control. It states on line 4 of page 2 that "This Board of Supervisors ("Board") has considered the impact on the public health, safety, and general welfare if this interim control is not imposed; and ... has determined that the public interest will be served by imposition of this interim control".

Whether or not the public interest "will be served" by legislation requires a balancing of the factors set forth in Planning Code Section 306.7(a): the public health, safety, peace and general welfare of the community. The Entertainment Resolution makes no effort to show any balancing of these factors. What is more, the factors weigh entirely against the Entertainment Resolution.

Many of the beneficial characteristics the Entertainment Resolution attributes to nightclubs describe Microbiz. For example, the Entertainment Resolution notes goals to preserve the existing character of neighborhoods, develop and conserve commerce and industry in order to maintain the City's economic vitality, to provide its citizens with adequate jobs and business opportunities, and to maintain adequate services for its residents, visitors, businesses, and institutions – Microbiz is one of the only firms of its type and has been in the neighborhood twice as long as the nightclub.

Microbiz originally provided microfilming for San Francisco banks and then gravitated into providing microfilm security cameras. In the mid to late 1980's, Microbiz pioneered the first video surveillance cameras and video recorders for San Francisco banks as well as intrusion and access control systems for local commercial and residential buildings. As a qualified San Francisco Local Business Enterprise, it provides security systems and service to many public buildings and private institutions in San Francisco. It has a sizable and longtime staff, and the pictures of many employees can be found in the numerous group photographs picturing company events that line the walls of their basement office. Moving out of the Central Market neighborhood would mean longer service trips and slower response times for customers. Microbiz protects security – at the heart of public health, welfare and safety.

Similarly, the Entertainment Resolution makes misplaced conclusions: For example, it justifies the Entertainment Resolution on the basis that a nightclub needs to continue to operate the space on the basis that other neighborhoods are less compatible with "late-night hours, potentially loud music, and/or large patron volumes". The building is bordered by residences and a hotel. One neighbor has threatened litigation based on ongoing noise complaints.

Further, a map of the boundaries of the Entertainment Resolution (which is attached as Exhibit "A") demonstrates there are at least 16 Nighttime Entertainment uses in the area subject to the Entertainment Resolution so that, even if the nightclub located at 440 Jessie Street were to cease operations, such closure would hardly constitute a threat to the City's economic vitality as there would still be 15 nightclubs remaining within the boundaries of the Entertainment Resolution alone.

Facts about the Chrittons

The inaccurate conclusions drawn in the Entertainment Resolution are accompanied by misstatements in the press and in public about the Chrittons and Microbiz. It appears likely that many or all of the Supervisors may be unaware of some of the facts and circumstances surrounding Microbiz and the leasing history of the building.

Microbiz moved to the building when its owners Sally and John Chritton purchased the single-story building in 1978 and has leased space in the building ever since. When David and Todd graduated from college, they joined their parents at Microbiz. David and Todd now operate the business with one other fellow long-time employee who owns a small share of the company.

In 1999, while terminally ill, John Chritton signed a five year lease for the upstairs space Microbiz had previously occupied for \$10,500 per month. The purpose was to provide income for his wife after his imminent passing. The upstairs lease included a provision allowing it to be renewed three times for a total tenancy of 20 years. Despite the existence of a fair market value adjustment clause, the Chrittons never received any increase in rent for the upstairs space during the 20 years as all options to renew were exercised simultaneously in 2000, within months of lease execution, locking in rental rate for 20 years in a manner the Chrittons had not understood could occur. The upstairs lease has been a financial hardship on the family, which has looked forward to the lease's expiration in October 2019.

During that entire 20-year term, the Chrittons' tenant has subleased the space. The lease allowed the space to be used for any lawful purpose and the tenant built the nightclub in or about 2002 and 2003. This timeframe coincided with John's death and Sally then managed the building. At the direction of the City and County of San Francisco (the City), the Chrittons attempted to reach terms to allow a nightclub to continue in the space. Despite spending significant time and money on such negotiations, terms could not be reached between the parties. Reasons included, among others, matters of public record of and in the City and threats of the lawsuit from the owner of an adjacent building.

Accordingly, Microbiz signed a lease (the Microbiz Lease) for the entire building on April 30, 2019 pursuant to which lease the parties confirmed delivery of the basement to Microbiz as of June 30, 2019 and that Microbiz is entitled to delivery of the top floor (where the nightclub is located) no later than October 11, 2019. The Microbiz Lease was recorded in the public record of the City on April 30, 2019 and Microbiz began paying rent pursuant to the Microbiz Lease on May 1, 2019. This was more than a month before any discussion of the Entertainment Resolution.

The Microbiz Lease can be found in the public records by searching the database at City Hall and a copy of it is attached for your reference to the letter submitted by hand delivery to the Clerk of the Board at the Monday, July 15, 2019 Land Use and Transportation Committee meeting.

Impairment of Pre-Existing Contract

The Chrittons are in a valid, effective, written, and recorded contract entered into based upon the existing zoning of their property and entered into, effective and recorded in April long before the Entertainment Resolution was even proposed.

Article I, Section 10 of the United States Constitution guarantees: "No State shall ... pass...any law impairing the obligation of contracts."

The California Constitution at Article I, Section 9 similarly provides: "A...law impairing the obligation of contracts may not be passed."

It would therefore be unconstitutional to apply the Entertainment Resolution or any permanent successor legislation to the Chrittons.

Other Issues

These are merely the beginning of a host of issues raised by the Entertainment Resolution. Given the testimony provided at the Land Use and Transportation Committee meeting by the Supervisor Haney, it is clear the adoption of the Entertainment Resolution is targeted at preserving the Mezzanine nightclub to the detriment of the property owner and neighbors. Furthermore, the findings required pursuant to Section 306.7(h) –which specifically require a balancing of the hardship on property owners if the controls are imposed against the detriment to the public if the controls are not imposed – have not been made by the Board. The argument made by Supervisor Haney that preservation of community space which provides revenue to the City is specious, given the fact there are recorded liens against Mezzanine for outstanding gross receipts taxes and payroll taxes. There appears to be other favoritism toward Mezzanine at work at City Hall as illustrated by, among other things, a sign displayed inside the Entertainment Commission calling to "#SaveMezzanine" and what neighbors report to be a lackluster response to noise complaints in response to which they have given up on reporting noise issues. Finally, adoption of this Resolution constitutes an impairment of contract which will be enjoined.

I am hopeful that any further analysis of this legislation will be made moot by confirmation from the City that the Entertainment Resolution will not in any event apply to Microbiz or the Chrittons.

Very truly yours,

WENDEL ROSEN LLP

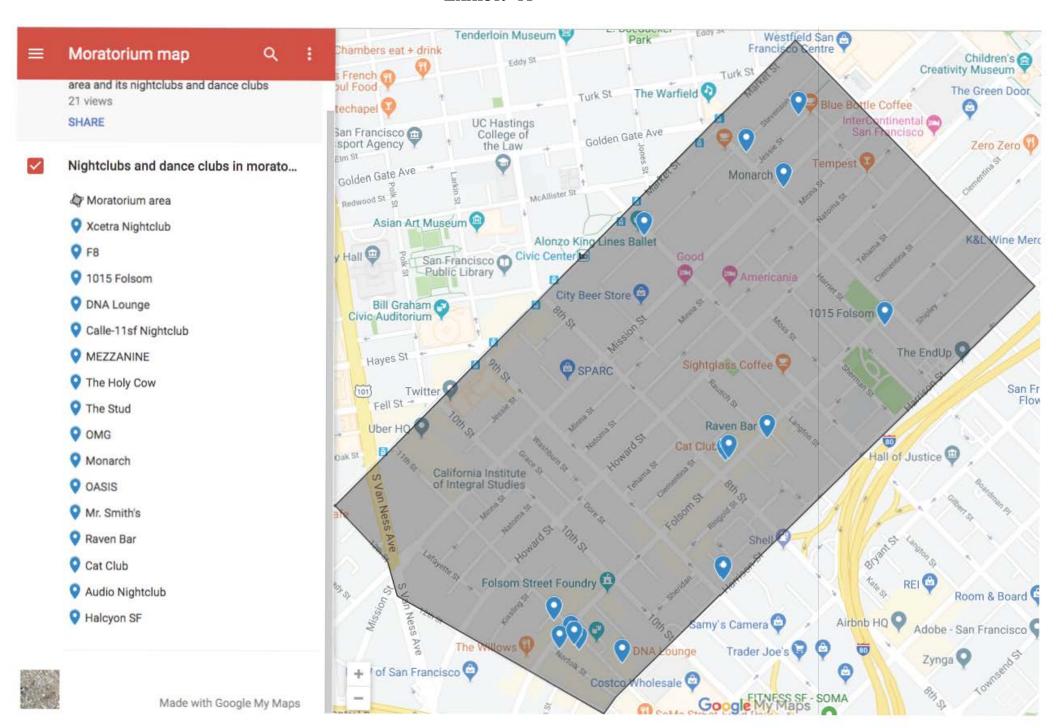
Amara L. Morrison

ALM/jlm encl.

cc: City Attorney Dennis Herrera (cityattorney@sfcityatty.org)

Inga M. Miller (inga@millerpropertylaw.com)

Exhibit "A"



To: BOS-Supervisors; Major, Erica (BOS)

Subject: FW: Hampton Inn Letter to Board of Supervisors Re: File No. 190689

Date: Friday, July 19, 2019 4:57:00 PM

Attachments: Hampton Letter to SF Board of Supervisors Re- File No. 190689.pdf

To Supervisors Re File Number 190689 from Clearway Energy.pdf

From: Inga Miller <inga@millerpropertylaw.com>

Sent: Friday, July 19, 2019 2:17 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Cc: Ted Vincent <Ted.Vincent@clearwayenergy.com>; Erick Binauhan <Erick.Binauhan@hilton.com>

Subject: Hampton Inn Letter to Board of Supervisors Re: File No. 190689

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Hon. Clerk Calvillo,

Please find attached a letter from the Hampton Inn regarding Board of Supervisors File No. 190689, which is on the agenda for this upcoming Tuesday, July 25. I also forwarded an earlier letter from Clearway Energy in which I stated the "Resolution" as 190689. Please let me know if this causes any confusion. Both letters concern the Interim Zoning Control regarding Nighttime Entertainment. I have also attached the letter from Clearway Energy to avoid any confusion about the File Number.

Thank you.

Inga

Inga M. Miller Miller Property Law

(415) 466-2995 (925) 787-9058 (cell) 1160 Battery Street East Suite 100, Space 1027 San Francisco, CA 94111 Inga@MillerPropertyLaw.com www.MillerPropertyLaw.com July 19, 2019

VIA EMAIL

San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689 Board.of.Supervisors@sfgov.org

Re: <u>Noise Complaints Regarding Mezzanine</u>

Dear Honorable Members of the Board of Supervisors:

On behalf of the Hampton Inn's management and its guests, we strongly oppose any lease extension with the Mezzanine San Francisco night club (the "Mezzanine"), or for any other similar use due to noise disruptions and vibrations that extend into the late hours of the night. Even though the Hampton Inn has attempted to work with the Mezzanine the past four years to resolve this issue, our guest complaints have not reduced. This is because the building is not well-suited for such use, since it has no insulation or soundproofing to prevent the sound and bass from causing vibrations throughout the Hampton Inn, as well as other buildings in the area. The Hampton Inn has had to refund, on average, over \$10,000 a year to guests due to noise and vibration complaints. In addition, our hotel has been marred by many bad reviews on hospitality websites such as TripAdvisor, directly because of noise complaints associated with the Mezzanine. In other words, the Mezzanine and its accompanying noise disruptions are threatening the livelihood of the Hampton Inn.

Specifically, our guests have complained that the music from the Mezzanine is so loud that it rattles their windows late into the night, waking them up. Many of these complaining guests have personally told me they would never come back to our hotel again because of this disruptive noise. I have accumulated a thick binder of complaints from our prior guests related to the noise complaints.

Though the City records may indicate that there have been fewer noise complaints related to the Mezzanine, this is a misleading statistic. This is primarily because we have stopped calling the City with complaints, since nothing concrete has been done in the past when we have complained. Another issue we would like to raise to the City is that the noise from the Mezzanine primarily emanates from the higher floors, not the ground floor. As such, guests in our higher floors have repeatedly complained to me about the vibrations and window-rattling

HAMPTON INN

942 Mission Street San Francisco, CA 94103

they have experienced in their rooms.

In sum, whether the Mezzanine's lease is terminated or not, the fundamental issue is that a night club that plays loud music late into the night is not fitting for this neighborhood, and has posed as a disruption to many hotel guests and residents in the area because the building was not built for such use. We would sincerely like to ask the City to reconsider its position on this issue, taking into consideration the opinions of the other businesses and residents in the local vicinity.

Thank you in advance for your cooperation, and please do not hesitate to contact me with any further questions at 415-546-3110 or Erick.Binauhan@hilton.com.

Very truly yours,

Erick Binauhan
General Manager, Hampton Inn



July 17, 2019

City Of San Francisco Board of Supervisors

Ted Vincent Plant Manager Energy Center San Francisco LLC 14 Mint Plaza, Suite 200 San Francisco, CA 94103

RE: Night Club Operation in the South of Market area.

Thank you for allowing us the opportunity to address the use issue of the property located 444 Jessie St, San Francisco. Our facility is Clearway Energy, Energy Center San Francisco located on the property immediately West of the Mezzanine and we are a regulated public utility with the obligation to assure public safety. Our operation is 24/7 and we provide steam to approximately 180 customers downtown including the Civic Center and Moscone Center. As such, we periodically must leave our site to provide repairs to our steam distribution system.

- 1. The Mezzanine usually has the entry line form on the sidewalk extending west along Jessie Street toward 6th street in front of our plant. When people in line get bored they try to climb the fences push open the gates and throw trash and drug paraphernalia over the fence in our yard. One of our very few OSHA recordable accidents occurred when one our people got stabbed in the hand with a syringe while doing yard cleanup after one of the Mezzanine parties.
- 2. There is also a cost associated with repairing damage done by guests of the Mezzanine. The gates are in constant need of repair due to people trying to climb over to gain access to our plant. The time taken away from other work is significant. The materials need for fence and gate repairs is a cost that we are unable to budget.
- 3. This area is a high crime area and not the best place to attract young people. In just the last year, we've had four burglaries and one very brutal murder on the sidewalk near the Mezzanine. The police are called regularly to control fights. We have been asked many times to supply video of crimes committed in front of our plant. Some are fights and accidents that happen just outside of the Mezzanine.



4. San Francisco has established this area as the marijuana district since it has no schools, parks, etc. The problem with having the Mezzanine situated 3 doors down from the Bloom Room is that people are getting high while in line and causing problems. We are also the area where the city has pushed the homeless people. This mix of clubbers and homeless people is a dangerous combination.

We ask that you keep in mind that Energy Center San Francisco is a public utility and must have immediate access 24/7 to protect public safety. Whenever there is an event at the Mint or at the Mezzanine we need to make absolutely sure that we can get in and out of our facility to provide emergency response to steam leaks both in the streets and in customer premises.

Sincerely,

Ted Vincent

Clearway Energy

Ted Vincent PEEnergy Center San Francisco
Plant Manager

Office: (415) 644-9784 Fax: (415) 644-9669

Ted.Vincent@clearwayenergy.com

To: BOS-Supervisors; Major, Erica (BOS)

Subject: FW: Letter from Clearway Energy Re: 190689

Date: Friday, July 19, 2019 4:56:00 PM

Attachments: To Supervisors Re Resolution 190689 from Clearway Energy.pdf

From: Inga Miller <inga@millerpropertylaw.com>

Sent: Friday, July 19, 2019 1:50 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: Letter from Clearway Energy Re: 190689

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Hon. Clerk Calvillo,

Please find attached a letter from Ted Vincent on behalf of Clearway Energy regarding Resolution 190689, which I understand to be on the Tuesday, July 25 agenda of the Board of Supervisors. I have cc'ed Mr. Vincent here.

Please let me or Mr. Vincent know if you have any questions.

Inga

Inga M. Miller Miller Property Law

(415) 466-2995 (925) 787-9058 (cell) 1160 Battery Street East Suite 100, Space 1027 San Francisco, CA 94111 Inga@MillerPropertyLaw.com www.MillerPropertyLaw.com



July 17, 2019

City Of San Francisco Board of Supervisors

Ted Vincent Plant Manager Energy Center San Francisco LLC 14 Mint Plaza, Suite 200 San Francisco, CA 94103

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We ask that you keep in mind that Energy Center San Francisco is a public utility and must have immediate access 24/7 to protect public safety. Whenever there is an event at the Mint or at the Mezzanine we need to make absolutely sure that we can get in and out of our facility to provide emergency response to steam leaks both in the streets and in customer premises.

Sincerely,

Ted Vincent

Clearway Energy

Ted Vincent PEEnergy Center San Francisco
Plant Manager

Office: (415) 644-9784 Fax: (415) 644-9669

Ted.Vincent@clearwayenergy.com

To: <u>BOS-Supervisors</u>

Subject: FW: Challenging the closing of SF Juvenile Justice Center

Date: Thursday, July 18, 2019 1:33:00 PM

From: Allen Jones <jones-allen@att.net> Sent: Monday, July 15, 2019 1:40 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; metro@sfchronicle.com;

Newstips <newstips@sfexaminer.com>; Breed, Mayor London (MYR)

<mayorlondonbreed@sfgov.org>; Heather Knighthknight@sfchronicle.com>

Cc: Joaquin Palomino <JPalomino@sfchronicle.com>; Jill Tucker <jtucker@sfchronicle.com>; Christien Kafton <christien.kafton@foxtv.com>; Bigad Shaban

Sigad.shaban@nbcuni.com>; Audrey Cooper <acooper@sfchronicle.com>; Joshua S. <jsabatini@sfexaminer.com>; L. Waxmann klwaxmann@sfexaminer.com; Nance, Allen (JUV) <a llen.nance@sfgov.org>; Cowan, Sheryl (JUV)

<sheryl.cowan@sfgov.org>; dramosbrown@thirdbaptist.org
Subject: Challenging the closing of SF Juvenile Justice Center

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention: All Members of the San Francisco Board of Supervisors,

Over the weekend, I sent a demand to correct the figures on an SF Chronicle "Vanishing Violence" series article where I read and disputed the reported "\$374,000" per year, per youth claim.

I received a reasonable response from one of the authors of the series that suggested, I, contact the Board of State and Community Corrections (BSCC). with my disagreement. I had not considered that and admit this was an error in my judgement. But, I called the BSCC and spoke with a woman named Tracy this morning.

She acknowledged, she assisted with the information contained in the article, as well as read the SF Chronicle Vanishing Violence series. She assured me that the figures were correct. **But...** we talked about what I viewed as a misleading article. Based on our conversation, which was short but insightful, I am more sure of my position that the Vanishing Violence article/series is not giving a true picture on what is happening with the San Francisco Juvenile Justice Center, in particular.

The San Francisco Board of Supervisors is being disingenuous in its quest to close down the facility. And I am suspicious of a sentence in a Chronicle article dated April 8, 2019 that read: "Ronen, one of the proposal's initial proponents, said jailing youths doesn't work to reduce crime, and the rising cost of juvenile incarceration is unacceptable."

Juxtapose spending, "\$374,000" per youth, per year cost with the fact, Supervisor Ronen's successful legislation to spend \$6 million dollars on a sign that bares the name of a late supervisor at San Francisco International Airport is quite revealing. And I suggest, self-serving politically for the author of the legislation to close the facility.

Personally, I will never place a cost, on how much we should spend to rehabilitate a juvenile. But, I gladly would spend \$6 million on rehabilitating one juvenile in 2019, before spending \$6 million to name a terminal at SFO after anyone, especially a man that has been dead since 1978.

I support alternatives to incarceration. However, I describe the actions of the vote to shut down the facility as a skydiving stunt where the skydiver tosses his/her parachute out of the plane first, and then jumps out after it.

I stated before the full board about a troubling February 2018 event at the juvenile hall. Ten Black girls were participating in a Black History Month event. Attending the event were 19 women from outside of the facility. 18 of these women were White. And not one member of the 11 board members enquired of me or the facility on this issue. I didn't mention the FACT, 99% of the organizations who come up to the facility and receive financial compensation are headed by White people. Is this the best way to reach youth of color?

It has been said that technology is believed to play a major role in the reduced violence among our youth. Personally, I agree with this belief. Therefore, instead of applying a one size fits all approach to reduced violence among juveniles, why not increase technology training for a smaller number of incarcerated youth?

I read where there are some youths housed at the San Francisco juvenile hall who are there because they were arrested for making guns. If this is true, it is also true, currently, juveniles housed at the San Francisco juvenile hall are only offered the challenge of making paper mache.

All San Franciscans should be embarrassed to learn that four of the young people involved in the Tanforan Shopping Mall shooting a couple of weeks were ALL released from the San Francisco Juvenile Justice Center. It is clear evidence that we are not serving our most trouble young people properly.

Closing the facility with a promise to create something better is ass-backwards "Reform" or as my late father would say, "Back-asswords."

Allen Jones jones-allen@att.net (415) 756-7733 http://nbadoesntcare.com The only thing I love more than justice is the freedom to fight for it. -- Allen Jones --

Board of Supervisors, (BOS)

BOS-Supervisors: Wong, Linda (BOS)
FW: It's Not Too Late! -- Today's Items 17 and 8-9 -- SF Public Library Fines&Fees, Privacy-Breaching RFID --Subject

Thursday, July 18, 2019 1:32:00 PM Date:

From: Library Users Association < libraryusers 2004@yahoo.com>

Sent: Tuesday, July 16, 2019 2:50 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: It's Not Too Late! -- Today's Items 17 and 8-9 -- SF Public Library Fines&Fees, Privacy-Breaching RFID --

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Note we also sent a copy of this email to Supervisor Catherine Stefani just now, because there was a typographical error in the email address to which we sent the original

Thank you.

Peter Warfield **Executive Director** Library Users Association 415/753-2180

---- Forwarded Message ----

From: Library Users Association < libraryusers2004@yahoo.com>

To: Vallie Brown sigov.org; Sandra Lee Fewer <a href="mailto:sigov.org; Matt Haney horsf@gmail.com; District 8 Supervisor Rafael Mandelman <a href="mailto:mandelmanstaff@sfgov.org; Gordon Mar <a href="mailto:sigov.org; Aaron Peskin <a href="mailto:sigov.org; Hillary Ronen <a href="mailto:hillary.ronen@sfgov.org; Ahsha Safai <a href="mailto:sigov.org; Catherine Stefani <a href="mailto:stefani@afgov.org; Shamann Walton <a href="mailto:shamann.walton@sfgov.org; Norman Yee <a href="mailto:norman.yee@sfgov.org; Norman Yee <a href="mailto:norman.yee@sfgov.org; Shamann Walton <a href="mailto:shamann.walton@sfgov.org; Norman Yee <a href="mailto:norman.yee@sfgov.org; Norm **Sent:** Tuesday, July 16, 2019, 2:34:53 PM PDT

Subject: It's Not Too Late! -- Today's Items 17 and 8-9 -- SF Public Library Fines&Fees, Privacy-Breaching RFID --

Dear Supervisors,

There is still time to insist that the Library's inequitable charges to patrons be fully reviewed -

- including all FEES, which have been completely omitted from the fines removal legislation before you today, Item 17, File Number 190631.

When the Library first presented its fine-

free plan to the Library Commission in January of this year it ONLY was for elimination of fines going forward. Thanks in part to our advocacy of ALL fines being removed -

- including those on the books -- the Library administration changed its mind and in March proposed legislation to forgive fines on the books. Success -- in part.

But we have argued for years -- before the Board of Supervisors, at the Library Commission and elsewhere -

- that the same inequities and racial issues that fines represent also concern the FEES that the Library imposes -- for example, for lost books

While we favor removal of all fines from the books, including fine forgiveness, we ask you to insist on at least a review of FEES with an eye toward elimination and/or providing NON-MONEY alternatives, especially for those who would find it a hardship to pay, for example something like Project 20.

We also ask you to REFUSE to FUND privacy-breaking RFID (Radio Frequency Identification) technology, for which the Library has again requested funding this year, and which has steadfastly been opposed by both ACLU-NC and EFF (Electronic Frontier Foundation).

Thank you for your attention to this.

Sincerely yours,

Peter Warfield Executive Director Library Users Association 415/753-2180

From: Board of Supervisors, (BOS)

To: BOS Legislation, (BOS)

Subject: FW: Letter in Support of Appeal

Date: Thursday, July 18, 2019 1:31:00 PM

Attachments: BOS Appeal Support Letter 2146-2150 Union Street 7.16.19.pdf

From: Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>

Sent: Tuesday, July 16, 2019 2:29 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Cc: tourk@gfpublicaffairs.com

Subject: FW: Letter in Support of Appeal

Hello,

Please include the attached letter in the official record for file #190698.

Thanks,

Daniel Herzstein

Legislative Aide to District 2 Supervisor Catherine Stefani City & County of San Francisco

From: Alex Tourk [mailto:tourk@gfpublicaffairs.com]

Sent: Tuesday, July 16, 2019 2:20 PM

To: Herzstein, Daniel (BOS) < daniel.herzstein@sfgov.org>

Subject: Fwd: Letter in Support of Appeal

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Daniel, thank you for your time this morning. I truly appreciate it.

Shannon Getty has asked that I submit this on her behalf in the hopes it can be on the public record articulating her opposition.

If you can ensure that at the very least it gets to the appropriate entity I would greatly appreciate it.

Thank you Daniel.

Alex

--

Alex Tourk, Principal

Ground Floor Public Affairs

Facebook | LinkedIn 58 2nd St. 4th Floor | SF, CA 94105

(415) 291-9501

2160 Green Street San Francisco, CA 94123

Board of Supervisors

July 16, 2019

RE: Letter in Support of Appeal to Tentative Map Approval for 2146-2150 Union Street

Dear Board of Supervisors,

My husband Peter and I are long time San Francisco residents and we are living and raising our two young children in our family's property at 2160 Green Street. We write today to register our objections to the project located at 2146-2150 Union Street.

In June of this year, we received a notice about the project at 2146-2150 Union Street, which was the first time we became aware of the project. We did not receive any notices prior to June 2019 even though the project planning began back in 2016. With that said, we understand the current status of the project, have read the file on the appeal and would like to enter our objections on the following grounds.

Notice: We have read the opposition to the appeal by the project sponsor and understand that the time to object to the project has passed. While we understand that the notice requirements fall short of properties on Green Street, we feel that the opposition should be heard now and not barred by the previous notice period. Two years ago we were not included in the process of approval as our home isn't within the 150 foot limitation required. Now the owner seeks the approval of the tentative map based on the previous approval of the projects as apartments. We are now within 300 feet and have considerable concerns and a lack of forum about the changes to the pre-existing structure. Since the project has been changed to condominiums, the properties within the current notice range should not be estopped from bringing the same objections that would have been brought in planning.

Height: We understand that the project is in the Union Street 40-X height and bulk district. The proposed roof decks and stair penthouses exceed the 40' height limit by a significant amount. While we understand that certain projections are excepted from the height limit, we feel that this project exceeds a reasonable exception as the finish height of the stair penthouses is 20% higher than the zoning regulation. We are unsure why this exception was approved; it clearly pushes the boundaries of the height limit. We feel that the design could have been developed in a way to stay within or closer to the 40' limit.

In closing, we appreciate you considering our objections, and we respectfully request that you withhold approval of the tentative map until you address the concerns raised by the homeowners within the 300 foot notice range including the appellants.

Respectfully,

Shannon Getty 2160 Green Street

To: <u>BOS-Supervisors</u>

Subject: FW: RV camp for the Homeless at Balboa Bart

Date: Thursday, July 18, 2019 1:30:00 PM

----Original Message-----

From: Suzanna Bailey <suzannabailey@comcast.net>

Sent: Tuesday, July 16, 2019 6:02 PM

To: Board of Supervisors, (BOS) <box/>board.of.supervisors@sfgov.org>

Cc: Suzanna Bailey <suzannabailey@comcast.net>Subject: RV camp for the Homeless at Balboa Bart

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello,

Why is this area, with the high amount of foot traffic and right next to a residential area, an appropriate location for a vehicle camp for the homeless? How would you have temporary bathrooms and showers? Would that be portable stations?

I have to walk here everyday to get on Bart. I guess I can pay for parking and pay more in fares at the Daly City Bart station but it does not seem fair.

There is trash and abandoned junk on Alemany and behind the Pacific Market where the RVs are currently parked. It is overlooked. The city will eventually haul it away but that just means we all pay to clean up the abandoned trash. I see, by the article in the paper, that you will offer space to them and if they refuse they will not "necessarily" be able to remain parked? So this "triage" it is not even a way to address the line of RVs currently parked there.

The yards in the neighborhood are being cemented over. The neighbors are building rooms in their house to rent out. There are so many vehicles per house that cars are parked on the sidewalks. The septic system was not built to stand this makeshift multi-occupant housing scheme. I can't even think about non-permitted gas plumbing in these houses. Permits are ignored even if violators are reported. The wires are so thick and poorly managed that the street is just ugly. There was a telephone pole that caught on fire, at Alemany and Huron, and it is scabbed together. You can see through the middle of it. As I write this, there is a wire whipping at head height across the street. There were plans for underground raceways for the wires but it stopped before it could reach my district. The big tree planting project stopped before it reach my block.

No improvement for the residents in this neighborhood but there is a plan for those that do not live in this district. It is beyond frustrating.

If there was some effort to improve or to even follow through with previous issues, I would, possibly, think it could be a responsible plan. That is not the case.

Please let me know if there is any way for this not to happen at the Balboa Bart Station.

Suzanna Bailey District 11 From: <u>Brent Turner</u>

To: Haney, Matt (BOS); Fewer, Sandra (BOS); Stefani, Catherine (BOS); Ronen, Hillary; Yee, Norman (BOS);

Mandelman, Rafael (BOS): Brown, Vallie (BOS); Peskin, Aaron (BOS); Chris Jerdonek; Gerull, Linda (TIS); Commission, Elections (REG); Board of Supervisors, (BOS); asha.safai@sfgov.org; Mar, Gordon (BOS);

shamannn.walton@sfgov.org

Subject: Fwd: Breaking--Senator Wyden statement regarding election systems 7/15/2019

Date: Monday, July 15, 2019 3:56:41 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

'Election systems weren't secure last week- and they are not secure this week. Anybody that tells you differently is either selling you voting machines- or has malicious intent toward the United States "

Senator Ron Wyden 7 / 15 / 2019

Date / Time: 2019-07-18 09:25:58.47 Service Request Number: 11145426

Request for City Services

CUSTOMER CONTACT INFORMATION:	
Name: Phone: Address:	David Lee 415-613-8936(©
Email: DEPARTMENTS:	dleejr1948@yahoo.com
Department: *	Board of Supervisors (BOS)
Sub-Division:*	Clerk of the Board
Department Service Levels:	The City's goal is to respond to these types of requests within 7-21 calenda days; 21 days for request for service; 7 days for all other categories.
PROPERTY ADDRESS:	
Point of Interest:	
Street Number: Street Name:	
Street Name 2:	
City:	
ZIP Code: X coordinate:	
Y coordinate:	
Latitude:	
Longitude:	
CNN: Unverified Address:	
ADDITIONAL LOCATION IN	IFORMATION:
Legation Descriptions	NI/A
Location Description:	N/A (e.g. 600-block of Market St. or in front of Main Library entrance)
REQUEST DETAILS:	
Nature of Request:*	Complaint
ADDITIONAL REQUEST DET	TAILS:
Additional Request Details: *	Customer does not mind paying 25 cents for a reusable bag. But the bags must be a real reusable bag. For example, places like McDonalds that gives you a bag that you cannot use again it is not worth 25 cents.
Provided recap of SR to caller?:*	Yes
BACK OFFICE USE ****	************
Source Agency	
Request Number: Responsible Agency	
Request Number:	
Service Request Work Status:	
Work Status	19
Updated: Media URL:	

July 2019





San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, Ca. 94102-4689

Dear San Francisco Board of Supervisors,

Please support increased services from the Civic Center CBD!

CBD cleaners provide necessary support sweeping sidewalks, pressure-washing and removing graffiti.

CBD ambassadors help pedestrians with directions and information about the neighborhood and also help people in need such as the homeless find support services.

The CBD also organizes free community events such as: holiday concerts, neighborhood block parties and farmers markets.

We look forward to their services improving our area.

Sincerely,

Print Name

SIGNATURE

SAN FRANCISCO
SAN FRANC

Speech SF Board of Supervisors 7-16-2019

The SFMTA is out of Control- we do not want this to happen to your districts.

Last Monday several concerned homeowners to appeal and ford/Lift bike station located at Webster and Greenwich the case was unique the station was built before a public hearing, the neighboring business was informed that they were placing the racks as a fate of complete. There was a subsequent hearing noticed as if the racks were to be built. The neighbors were upset. The tapes for the hearing were lost. The person who signed off the permit did not even look at the minutes of the hearing.

Preditory Practices:

The location is less than a full block from an existing small bike rental business. This is true concerning 3 other proposed locations(Greenwich and Steiner) and BuchananSt/Marina Blvd.)Greenwich at Luguna) within a 2 block area next to other bike rental businesses.

Appeal problems

The very stringent rules to appeal caused the neighbors not to be able to appeal 5 agreed to sign if Supervisor Stefani would approve of the appeal. Supervisor Stefani was in Italy and we did not hear from her aid an answer. This was a precedent case for all of your constituencies. It is too bad that you wrote such a difficult appeals process.

The current law concerning the Ford lift bike racks.

As the board may know, the Court in the Lyft vs CCSF action over Ford G Bikes has granted Lyft,s preliminary injunction over it.s, purported exclusivity over docked bike sharing. According to the City Attorney's papers filed in that action, such a construction of the agreement would constitute an illegal restraint of trade. Given the position of the City Attorney, is this Board going to authorize the City Attorney to make a request to the State Attorney General to file anti-trust or other restraint of trade action over the legality of the contract?

Authoritative American Citizenship Executive Order

THIS ORDER is BASED upon the following laws and facts in order to exercise the Insurance of Domestic Tranquility contract clause immediately; in addition to exercising other protections and guarantees cited in the United States Constitution with Bill of Rights. AND this ORDER is duly exercised and filed on July 16, 2019 on the public record with the Board of Supervisors of the City and County of San Francisco, in the State territory of California; coupled with statement and my United States Constitutional Judgment Demand for U.S. Currency & Lien given on the public record on July 9, 2019;

Whereas, the Declaration of Independence, and United States Constitution, with Bill of Rights is the Rule of Law in all State territories, counties, and cities;

Whereas, Americans have two currency presses located on American soil at Dallas, Fort Worth, Texas, and Washington, D.C. currently under the management of our American U.S. Treasury and Bureau of Engraving and Printing;

Whereas, the Federal Reserve Act of 1913 was not properly ratified by Congress in 1913;

Whereas, the privately owned Federal Reserve has no written contract with sufficient legal consideration pledged to control the entire national currency supply;

Whereas, the money velocity (pieces of currency in circulation) has dropped approximately 50% since 2008; thereby violating the wisdom of Expert Authority, Alexander Hamilton, Cite: "Report on a Public Bank 1790."

Whereas, Expert Authority, Thomas Paine stated in "Dissertations on Government, Affairs of the Bank, and Paper Money," that "when money has no intrinsic value, there is no real security for property ownership claims and all property is afloat, the judiciary will become ineffective for the administration of

justice...the morals of the country will be destroyed... and Public Safety will be a major issue." Homelessness is causing a great public safety hazard.

Whereas, the United States Constitution with Bill of Rights does not directly authorize centralized banking or interest based loan platforms;

Whereas, the United States Constitution with Bill of Rights protects the people to use the currency as the medium of exchange while in temporary "fiat monetarism" (Cite: 10th Amendment) and in our permanent money system (Cite: Article I Sec. 8, Sec. 10). Temporary fiat monetarism was instituted in and around 1981 when the Federal Reserve stopped exchanging federal reserve notes for silver certificates. Also cite: On August 15, 1971, President Richard Nixon removed our nation from the fixed exchange rate system thereby implementing the temporary fiat system.

Whereas, the people may use fiat currency with U.S Constitutional 10th Amendment protections; state territories, corporations, and banks are prohibited from engaging in fiat monetarism. They are subjugated to only permanent gold/silver backed monetarism by the Rule of Law.

Whereas, it has always been customary business practice to have a greenback in circulation on American soil, the currency is prima facie evidence supporting that fact;

Whereas, the Federal Reserve central bank dictate for present day homelessness has created the public safety health hazard and asset inflation, which has produced the need to directly access, interest free currency to solve the problems associated with this health hazard and protect the general population. (Cite: U.S. Constitution; insurance of domestic tranquility contract clause, etc.; and Expert Authority Thomas Jefferson in his official letter to Albert Gallatin, Secretary of the Treasury in 1802, "If the American people ever allow central banks to control the issue of our currency through inflation, and deflation, then the banks and corporations that grow up around the people will deprive the people of their property until their children wake up homeless on the continent their fathers conquered."

THEREFORE, based upon the preceding facts and laws, **IT IS ORDERED** that the American agencies mentioned herein, release the currency to American Citizens according to the necessary production printing schedules, planned by executives and other government officials.

July 16, 2019 Kathleon M. Fooris

Kathleen M. Wells,
American Citizen &
National Executive Entrepreneur,
United States Constitutional Practitioner,
Daughter of Harriet Eva Garland

1090 Eddy Street, #407 San Francisco, California 94109; 7344 Parkridge Avenue, #494 Irving, Texas 75063

Cell: (917) 607-2611:

Email: KMWells70@hotmail.com

See attached California All-Purpose Acknowledgement

☐ Guardian of Conservator

TERRICAN BUTTAN A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document. State of California personally appeared Name(s) of Signer(s) who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that be/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the **HELEN HA LUONG** laws of the State of California that the foregoing Commission # 2131135 paragraph is true and correct. Notary Public - California San Francisco County WITNESS my hand and official seal. My Comm. Expires Oct 22, 2019 Place Notary Seal and/or Stamp Above **OPTIONAL** Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document. Description of Attached Document Title or Type of Document: # 144Kotitative None Document Date: Signer(s) Other Than Named Above: Capacity(ies) Claimed by Signer(s) Signer's Name: Signer's Name: ☐ Corporate Officer — Title(s): □ Corporate Officer – Title(s); ☐ Partner — ☐ Limited ☐ General □ Partner - □ Limited □ General Attorney in Fact □ Individual Attorney in Fact □ Individual

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Signer is Representing

□ Trustee □ Other:

□ Trustee

Signer is Representing:

□ Other:

Guardian of Conservator

Good afternoon. I exercise my American Citizenship Authority, my United States Constitutional Rights, my Leadership Rights, my Admitted Residency Rights, and my Joint Venture Rights Exercise. My name is Kathleen Wells and I am the National Executive Entrepreneur. I have a very important message, and opportunity for you today to move this City forward as the model City for others to follow.

I formally move on the record for the American Military and California State Militia to exercise the insurance of domestic tranquility contract clause in the United States Constitution with Bill of Rights, and thereby enforce eminent domain to immediately seize 5 buildings medical facilities for homeless converted to American Citizens who are living in the streets and on subways; trains; and to seize 10 more buildings for the necessary housing. The Legal and United States Constitutional Authority for these property seizures is: Thomas Paine; Dissertations on Government, Affairs of

the Money delivered and Paper the on Legislature 1787; Pennsylvania in and the application of the United States Constitution specifically, Article I Sec. 8; Sec 10 with the 1st - 14th Amendment protections. Thomas Paine asserted that while operating in temporary fiat monetarism, "All property is afloat, there will be a great public safety hazard, and the morals of the nation would be destroyed. " OUR American citizenry suffer under the present day unconstitutionally, illegally, and anti-constitutionally imposed limitations of Federal Reserve degenerative capitalism. You can all see the great public safety health hazard created by this immoral and unfair monetary crisis. Cite also my law papers of Kathleen Wells with all federal laws, in legal support of this claim duly executed and filed on the record in and around the years 2001-2011 in our American Judicial branch of government and our Executive Branch of government.

I move for the Board of Supervisors to issue a Resolution Order for the American Bureau of Printing to execute a

currency order for our currency press in the amount of \$5 dollars of U.S. Currency for our American objectives; while in joint venture rights exercise with me to apply my United States Constitutional Judgment Demand for U.S. Currency and Lien; duly executed and filed by me in the American Judicial and Executive branches of government; and served on the Federal Reserve by me during years 2011-2016 respectively. Our American Currency presses are located on American Soil in Dallas, Forth Worth Texas; and Washington DC. Please be advised that the Federal Reserve does not have a written contract with sufficient legal consideration pledged to control our American currency supply nationwide. Thomas Paine said, "All acts are not laws;" Cite: the unconstitutional and anti-constitutionally imposed Federal Reserve Act of 1913; which is not part of our United States Constitution with Bill of Rights.

Finally, I move for the immediate release of my initial budget request for \$500,000, with additional funds of

\$9,500,000.00; collateralized by my American Citizenship Authority, my Leadership Rights, my Admitted Residency Rights granted to me by my ancestry in and around 1637 while under the leadership of Peter Garland, and my United States Constitutional Judgment Demand for U.S. Currency & lien.

Thank you for your time, attention, and consideration. I look forward to working with all of you to make San Francisco the leading City to solve these problems which plague our nation.

The New York State Territory New York State Supreme Court

SFP 23 2011

WITH COPY FILE

Kathleen M. Wells,

U.S. Constitutional Practitioner &

Pro Se Plaintiff

Civ. 10-114324

United States Constitutional

Judgment Demand for U.S. Currency

VS.

(REF: Fed. Civ. 10-8624 (LAP)

City of New York, Comptroller of City of New York. Dept. of Homeless Services, (DHS), Fegs We Care, et. al,

Defendants

JM #90154; NY State Fair Hearing

#5796095P)

THIS United States Constitutional Judgment Demand and Lien for U.S. Currency Funds

is duly exercised and filed for immediate payment to me. I hereby exercise that:

Due to my protective applications of United States Constitutional Rule of Law Article I, Sec. 8, Sec. 10, 4th, 5th, 7th, 8th, 9th, 10th, 14th Amendments; AND due to the Lawful Value of my Court Award as collateral in the lawful amount of \$8,250,000.00 as enforced by Laws, and cited in my cases, legal documents and enforced by Affidavits, and asserted at hearings in the court records, I demand immediate payment.

This United States Constitutional Judgment Demand is exercised due to my protective applications of United States Constitutional Article III, and Article VI; Powers, Limitations, and Restrictions of the Judiciary while in fiat monetarism: and Federal Cases: Civ 10-8624 (LAP), Judicial Misconduct #10-90154 and related United States Constitutional Petition for Review; Federal Social Security 07-1287 & Default filed, Case 08-0357, Petition for Re Hearing, Writ of Certiorari, Extra Ordinary Writ received by the Court Clerk, and all other related court cases from years 2001-present.

This United States Constitutional Judgment Demand is exercised due to my Leadership Letters to the Inspector General of the United States of America, RE: Department of Justice, dated May 6, 2011 and May 24, 2011 respectively; and due to my Leadership Letter to Chairman Benjamin Bernanke of the Federal Reserve dated June 15, 2009.

Description of my Permanent injuries, Disabling illnesses, and Continuing Injuries caused by toxic mold exposures from years 2001-present: Due to my medical prognosis/ diagnoses enumerating my permanent injuries, disabling illnesses, and continuing injuries, confirmed by medical evidence including breathing tests done on breathing machines proving permanent lung damages, specialized and standardized blood tests, and physical exams, the sum of \$8,250,000.00 is now due and payable to me. Additional funds at 7 fold and 100 fold are due to me for years 2006-2011 due to worsening illnesses in older, water damaged, moldy, dusty, shelter buildings caused by New Jersey State Division of Family Development as cited in my Court Cases/ legal documents, and the New York City funded, Dept. of Homeless Services, Fegs We Care; due to the blatant disregard of the Social Security Court Order year 2006 and deprivation of my "brand new apartment;" and the deprivation of my specialized medical care as cited in my legal documents, enforced by my Affidavit. This United States Constitutional Judgment Demand Lien is duly exercised and filed for me to receive all necessary relocation costs immediately, my necessary brand new housing costs, and all of my necessary specialized and general medical care costs. This United States Constitutional Judgment Demand Lien is also exercised and filed due to the violations of my United States Constitutional Rights and Civil Rights.

THIS United States Constitutional Judgment Demand Lien is also enforced by the attached supporting Declaration submitted by me to the 11th New York State Fair Hearing

#5796095P, for immediate implementation on June 20, 2011 and September 1, 2011 respectively, and is hereby duly exercised and filed in the New York State Territory for implementation, access, and receipt of U.S. Currency funds by me in the amount of \$8,250,000.00; immediately accessible by me from budgets in the New York State territory, New York City territory, and County territories; and all other applicable Federal and State government and bank funded venues; including real properties in the New Jersey and New York State territories. AND, I also demand and I exercise the Right to seven fold, and 100 fold amounts due to applications of Spiritual Laws, enforced by my previously filed Affidavits in the Court Cases, and Court Hearings in the Judicial Branch of government.

Enforcement Papers:

- 1. Declaration of Kathleen M. Wells, for my 11th New York State Fair Hearing #5796095P.
- 2. My 5/6/11 & 5/24/11 Letters to the Inspector General of the United States of America.
- 3. My Leadership Letter dated June 15, 2009 to Chairman Benjamin Bernanke, Federal Reserve.
- 4. My list of Court Cases in the Judicial Branch of government; enumerating Dockets, years 2003 – present. (Additional Court Cases related to this matter, on file with the New York City Attorney cited in my deposition.).
- 5. My Affidavit, for exercise & enforcement of this U.S. Constitutional Judgment Demand Lien for U.S. Currency; for the Right to access, possess, and use 100 Centillion Purchasing Power with Currencies.

The Lien Amount Due and payable to me immediately is \$8,250,000.00 in the form of U.S. Currency. Additional Currency Funds, with comparable real property, are due to me in the

11.00

amounts of \$57,750,000.00 and \$5,775,000,000.00 respectively. I have not received payment to date. THIS United States Constitutional Judgment Demand Lien will not be released until all funds and properties are fully paid/ given to me.

I do not relinquish my Rights, former claims, existing claims, or future claims. I exercise my Rights with full protections, and guarantees of the United States Constitution, with Bill of Rights (December 15, 1791) in this State territory, and all other territories.

THIS United States Constitutional Judgment Demand Lien is duly executed and filed on this

a red		
25.7	day of September	, 2011.

Sep. 23, 2011

Dated:

TERESA ROBERTS
Notary Public, State of New York
Qualified in N. Sunshine County
Reg. No. 01R06246555
My Commission Expires 08.08.2015

Kathleen Mikel Wells,

United States Constitutional Practitioner & Lien holder,

Pro Se Plaintiff & Daughter of Harriet Eva Garland

been Milcel

1617 Third Avenue #286778, New York City

New York State 10128

Phone: (917) 607-2611