

Fisherman's Wharf Community Benefit District



Legislative Overview

Community Benefit Districts (CBDs) / Business Improvement Districts (BIDs) are governed by:

- State law
 - "1994 Act"
- Local law
 - "Article 15"



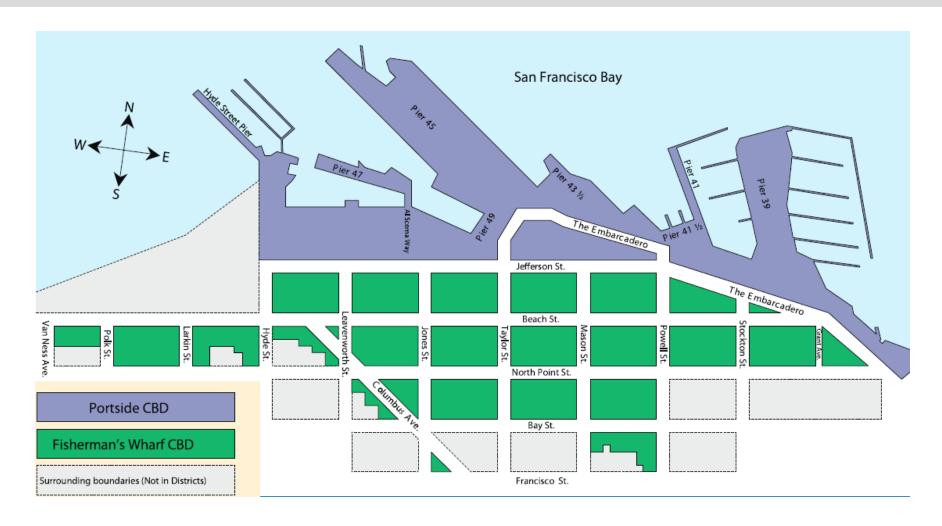
Review Process

This resolution covers the Annual Report for FY 2017-2018.

- OEWD ensures that all CBDs/BIDs are meeting their management plans.
- OEWD staff conducts an annual review of Annual Reports and CPA Financial Reviews.
- OEWD provides the Board Supervisors with a summary memo.



Parcel Map





FWCBD Formation

FWCBD	Туре		essment dget*	Year Established	Expires
Landside	Property-Based	\$ (622,615	2005	luno 20, 2020
Portside	Business-Based	\$:	187,113	2006	June 30, 2020

^{*}budget identified in management plan



FWCBD Operations

Staff

Executive Director - Randall Scott (current), Troy Campbell (FY17-18)

Service Areas

- District Identity and Streetscape Improvements (DISI)
 - The DISI service includes marketing and public relations and street enhancements for the district.
- Street Operations, Beautification and Order (SOBO)
 - The SOBO service area includes street maintenance, beautification, and safety and emergency preparedness
- Administration and Corporate Operations
 - Admin and operations includes oversight of service contract, implementation
 of major projects, staffing the Board of Directors and Committees, and
 general day to day operations.



BENCHMARKS

OEWD's staff reviewed the following budget related benchmarks for FWCBD:

Benchmark 1 – Whether the variance between the budget amounts for each service category was within 10 percentage points from the management plan.

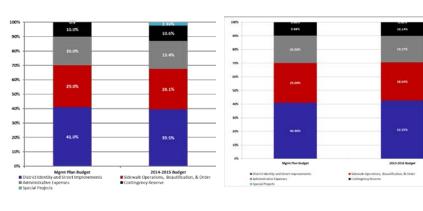
Benchmark 2 – Whether five percent (5%) of Landside's actuals came from sources other than assessment revenue.

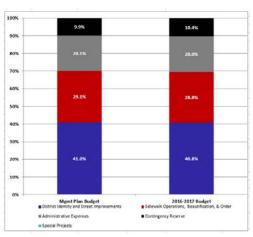
Benchmark 3 - Whether the variance between the budget amounts for each service category was within 10 percentage points from the actuals.

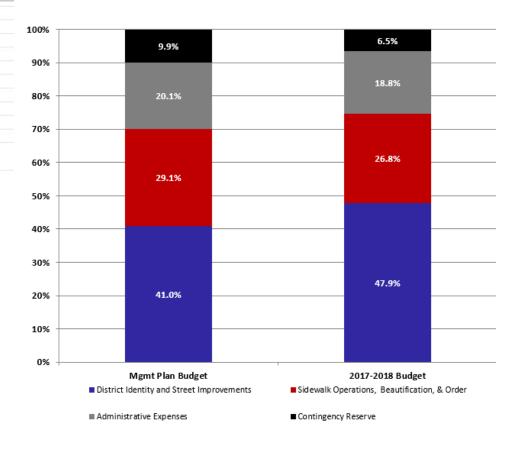
Benchmark 4 - Whether CBD is indicating the amount of funds carried over from the current fiscal year and designating projects to be spent in the upcoming fiscal year.



Management Plan vs. Annual Budgets (Landside)

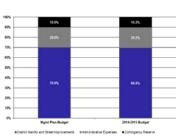


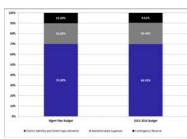


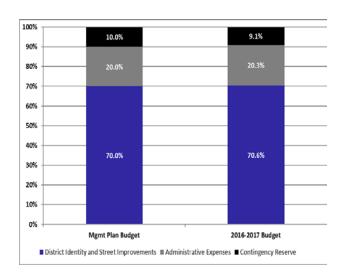


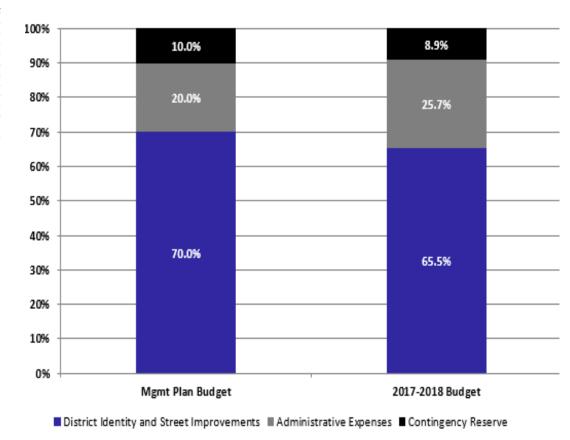


Management Plan vs. Annual Budgets (Portside)



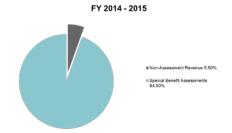


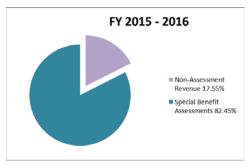


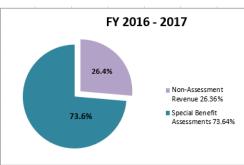




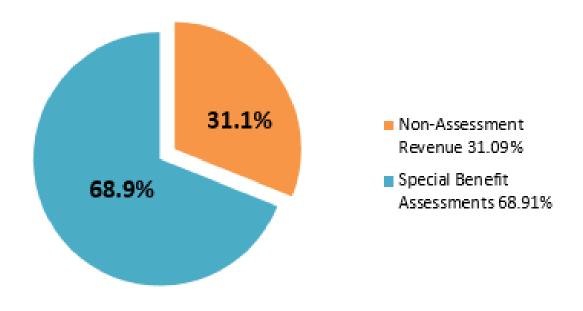
Assessment Revenue & Other Income (Landside)







FY 2017 - 2018





Budget vs Actuals

LANDSIDE Service Category	FY 2014-2015 Variance Percentage Points	FY 2015-2016 Variance Percentage Points	FY 2016-2017 Variance Percentage Points	FY 2017-2018 Variance Percentage Points
District Identity and Street Improvements	+3.21	-4.69%	+8.03%	+8.50%
Sidewalk Operations, Beautification, & Order	-3.62	-5.50%	-6.09%	-8.03%
Administrative Expenses	06	-1.36%	-4.17%	-2.03%
Contingency Reserve	+.038	+4.49%	-3.04%	+1.56%
Special Projects	+.09	+7.07%	+5.27%	



Budget vs Actuals

PORTSIDE Service Category	FY 2014-2015 Variance Percentage Points	FY 2015-2016 Variance Percentage Points	FY 2016-2017 Variance Percentage Points	FY 2017-2018 Variance Percentage Points
District Identity and Street Improvements	+2.26%	-4.70%	+7.06%	+4.57%
Administrative Expenses	-2.00%	-2.27%	-4.96%	-5.34%
Special Projects		+11.27%		
Contingency Reserve	26%	-4.30%	-2.10%	+0.77%



Carryover

2017-2018 Carryover Disbursement – Landside	\$556,162.00	2017-2018 Carryover Disbursement – Portside	\$191,240.00
Designated Projects for	or FY 17-18	Designated projects f	or FY 17-18
SOBO	\$184,619.00	DISI	\$93,051.00
DISI	\$139,768.00	Administration	\$26,863.00
Administration	\$115,587.00	Contingency	\$71,326.00
Contingency	\$116,187.00	Total Designated	\$191,240.00
Total Designated Amount for FY 16-17 - Landside \$556,162.00		Amount for FY 16- 17 – Portside	φ131,240.00



Recommendations & Findings for FWCBD

In completing the review of the FWCBD's annual report and financials, OEWD sets forth the following recommendations:

- FWCBD was successful in exceeding its general benefit requirement.
- FWCBD has hosted successful events and has partnered with the broader community to make the Wharf area a destination for locals.
- FWCBD will sunset on 06/30/2020
- The CBD's Executive Director and the governing board began preparations for their renewal campaign midway through FY 17-18



Conclusion

Fisherman's Wharf CBD has performed well in implementing the service plan of both the Landside and Portside areas:

- Marketed and produced events 4th of July, Fleet Week and **Wharf Fest**
- Maintained an active board of directors and committee members
- Well underway with their renewal process and are expected to complete process on schedule











Fisherman's WHAIR

COMMUNITY BENEFIT DISTRICT

Randall Scott

Executive Director

Fiscal 2017 - 2018

Cleaning & District Service

Trash Removed (lbs)	24,860
Pan & Broom Block Face	s 8,793
Graffiti Removed	2,424
Graffiti Stickers Removed	2,327
Street Furniture Cleaned	1,323
Tree Grates Cleaned	1,706
Painting Enhancements	959



Ambassadors

The FWCBD has four full time Safety & Cleaning Ambassadors

Safety / Compliance			
Sit/Lie	2,565		
Public Disturbance	1,954		
Drinking in Public	1,792		
Camping/Sleeping	1,311		
Illegal Dumping	539		

Hospitality	
Hospitality Assistance	20,572
Business Contacts Made	13,928
Directions Given	12,708
Street Performer Interactio	n 945
Escorts Provided	506
Motorists Directions Given	639



SOBO

Street Operations, Beautification, & Order

Retail Strategy Completed

Continued work with SF Rec. & Parks to update Joseph Conrad Park

Maintained tree lights at Joseph Conrad Park

Created "Welcome to the Wharf" program for new businesses in the district

Maintained Kirkland Bus Yard scrims

Completed Strategic Plan



Created a new Treasure Hunt Activity

Marketing & District Identity

Produced the 5th Annual Wharf Fest and Chowder Competition

Hosted the Lighted Boat Parade

Hosted 4 media familiarization tours

50th Anniversary of the Summer of Love on the Warf campaign



And we sponsor the usual events: 4th of July, Fleet Week, Taste of Tel-Hi, FWMA Crab Feed Fundraiser, National Night Out, FWMA Golf Tournament, and the Senior Center annual Gala

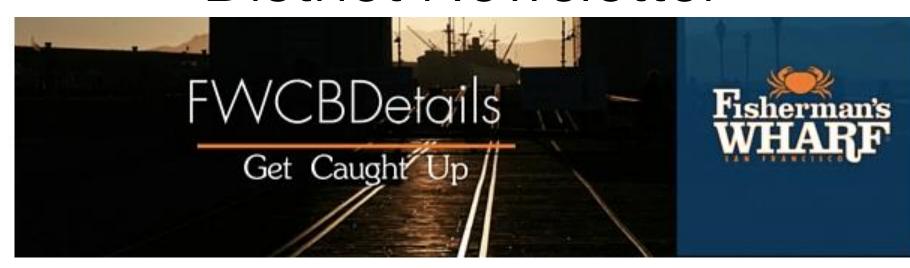
Newsletters & Print

District Newsletter

ITINERARIES

ROMANTIC

NAUTICAL



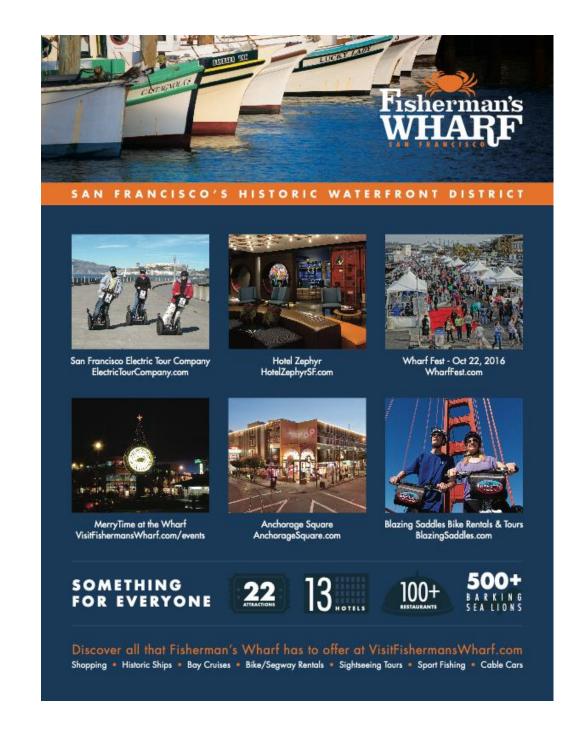
Travel Industry



Consumer

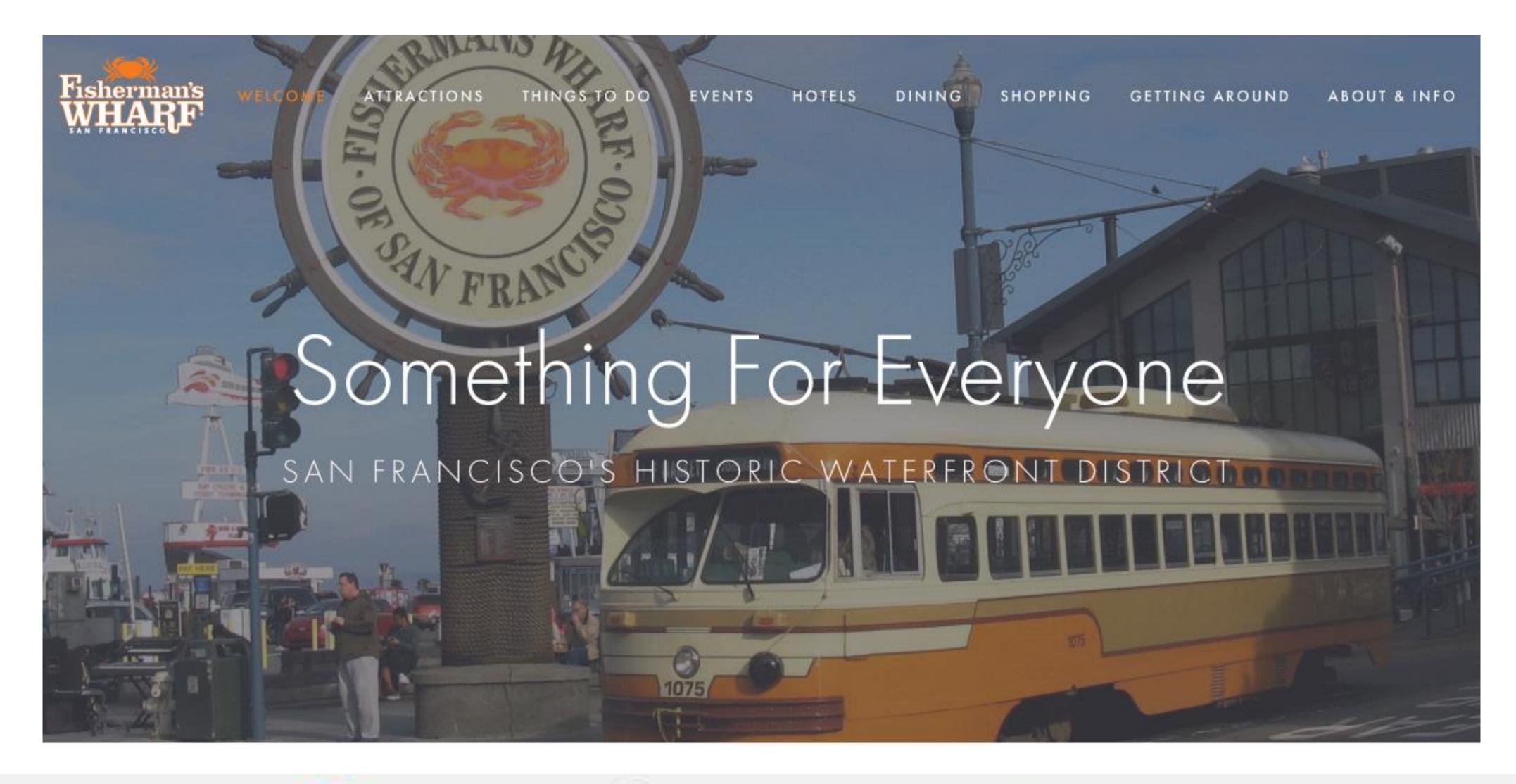








Website & Social Media

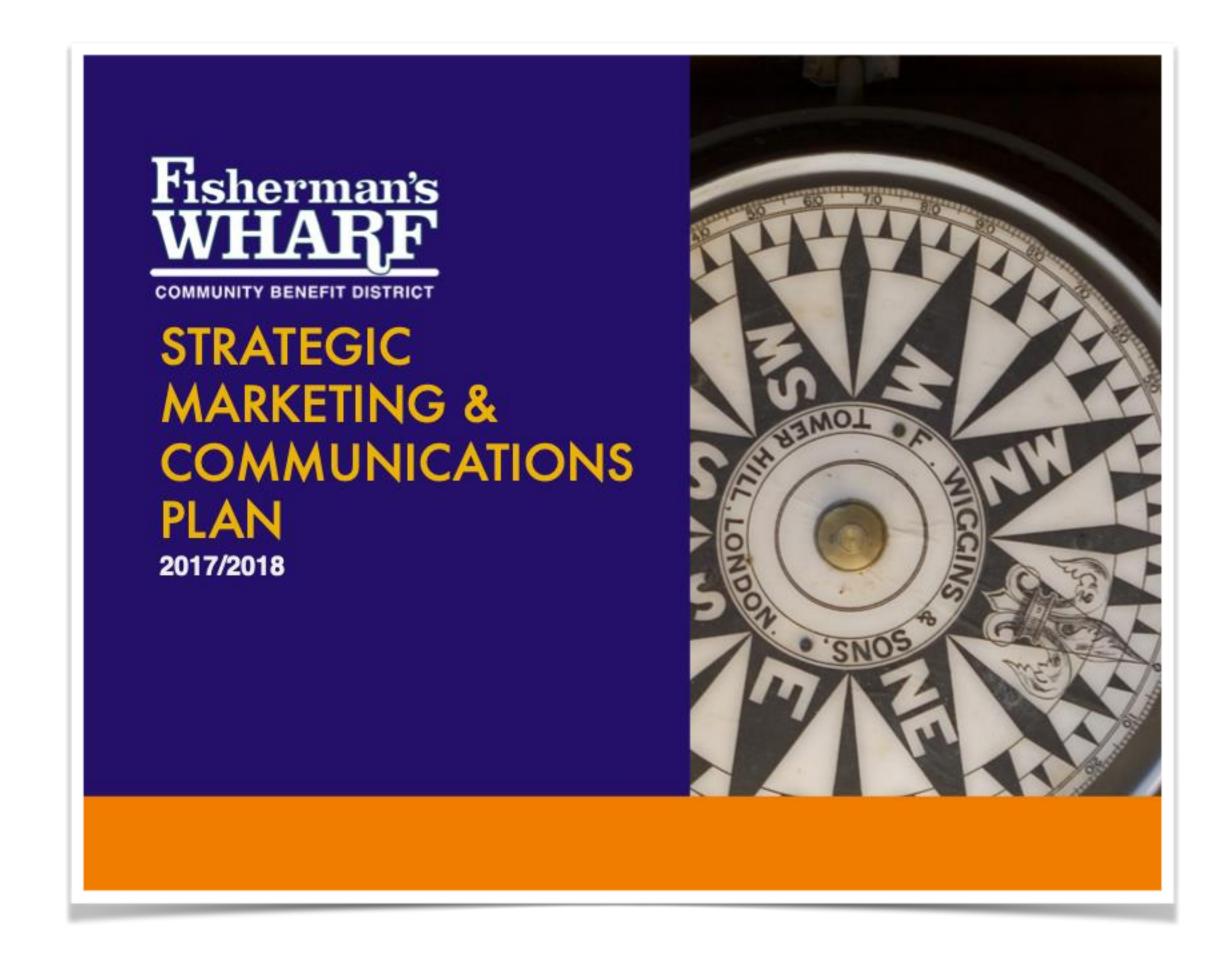








FWCBD MARKETING PLAN





FISCAL 2017-18 FINANCIALS



2017/18 Balance Sheet

CURRENT ASSETS	
Cash	619,871
Assessments receivable	48,654
Grant receivable	108,797
Prepaid expenses	33,641
OFFICE FURNITURE & EQUIPMENT	1,686
INTANGIBLE ASSETS	18,421
TOTAL ASSETS	\$831,070
LIABILITIES & EQUITY	
Accounts Payable	\$83,668
ACCOUNTS I UYUDIO	303,000
NET ASSETS	
Unrestricted	638,605
Restricted	108,797
TOTAL FUND BALANCE	\$747,402
TOTAL LIABILITIES & FUND BALANCE	\$831,070
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2017/18 Budget Distribution	
DISI	51%
SOBO	22%
ADMIN	20%
CONTINGENCY RESERVE	7%

Fisherman's WHARF COMMUNITY BENEFIT DISTRICT

2017-2018 FWCBD STAFF



Troy Campbell **Executive Director**



Rachel Brown
Marketing & Communications
Director



Laura Schaefer Program Manager



Mike Castro
Operations Manager
Block by Block