

File No. 190870

Committee Item No. 13

Board Item No. 10

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: Sept 19, 2019

Board of Supervisors Meeting:

Date: October 1, 2019

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

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Prepared by: John Carroll

Date: Sept. 13, 2019

Prepared by: John Carroll

Date: Sept. 23, 2019

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[Settlement of Lawsuit - Yvonne Marie Ellis - \$33,000]

Ordinance authorizing settlement of the lawsuit filed by Yvonne Marie Ellis against the City and County of San Francisco for \$33,000; the lawsuit was filed on June 6, 2018, in San Francisco Superior Court, Case No. CGC-18-567012; entitled Yvonne Marie Ellis v. City and County of San Francisco, et al.; the lawsuit involves an alleged personal injury on a City street.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Pursuant to Charter, Section 6.102(5), the Board of Supervisors hereby authorizes the City Attorney to settle the action entitled Yvonne Marie Ellis v. City and County of San Francisco, et al., San Francisco Superior Court, Case No. CGC-18-567012 by the payment of \$33,000. The lawsuit involves an alleged personal injury on a City street.

Section 2. The above-named action was filed in San Francisco Superior Court on June 6, 2018, and the following parties were named in the lawsuit: Yvonne Marie Ellis, plaintiff; City and County of San Francisco, defendants.

1 APPROVED AS TO FORM AND  
2 RECOMMENDED:

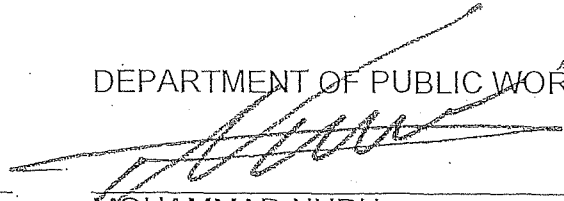
3 DENNIS J. HERRERA  
4 City Attorney

*Ceyules*

5 CHERYL ADAMS  
6 Chief Trial Deputy

RECOMMENDED:

DEPARTMENT OF PUBLIC WORKS



7 MOHAMMAD NURU  
8 Director

9 FUNDS AVAILABLE:

*Michelle C. Allen for*

10 BEN ROSENFELD  
11 Controller

12 n:\it\li2019\181634\01349526.docx

Date 7/23/19 File Number (if applicable) 190870

- Legislation for Introduction (NEW)                     ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)       ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)           ▶▶▶ Deputy Clerk

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BOARD OF SUPERVISORS  
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**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation.
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

**Ordinance**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

**Grant Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

**Resolution**

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)

Jay Perez 554-3869  
Name and Telephone Number

City Attorney  
Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about-the-board/general/legislative-process-handbook](http://sfbos.org/about-the-board/general/legislative-process-handbook)