

File No. 190872

Committee Item No. 15

Board Item No. 12

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight  
Board of Supervisors Meeting:

Date: Sept 19, 2019  
Date: October 1, 2019

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER

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Prepared by: John Carroll  
Prepared by: John Carroll

Date: Sept. 13, 2019  
Date: Sept. 23, 2019

1 [Settlement of Lawsuit - Katharine Savin - \$40,000]

2  
3 Ordinance authorizing settlement of the lawsuit filed by Katharine Savin against the  
4 City and County of San Francisco for \$40,000; the lawsuit was filed on October 4, 2016,  
5 in United States District Court, Northern District of California, Case No. 16-cv-05627-  
6 JST, entitled Katharine Savin v. City and County of San Francisco, et al.; the lawsuit  
7 involves an employment dispute.

8  
9 Be it ordained by the People of the City and County of San Francisco:

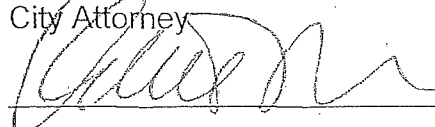
10 Section 1. Pursuant to Charter, Section 6.102(5), the Board of Supervisors hereby  
11 authorizes the City Attorney to settle the action entitled Katharine Savin v. City and County of  
12 San Francisco, et al., United States District Court, Northern District of California, Case No. 16-  
13 cv-05627-JST, by the payment of \$40,000. The lawsuit involves an employment dispute.

14  
15 Section 2. The above-named action was filed in United States District Court, Northern  
16 District of California, on October 4, 2016, and the following parties were named in the lawsuit:  
17 Plaintiff: Katharine Savin; Defendant/Cross-Claimant/Third-Party Plaintiff: City and County of  
18 San Francisco; Defendant/Cross-Claimant/Cross-Defendant: Archdiocese of San Francisco;  
19 Defendants/Cross-Defendants: Father Bruce Lery; Heather Harris, M.D.; Anne Kinderman,  
20 M.D.; Third-party Defendant: Regents of the University of California.

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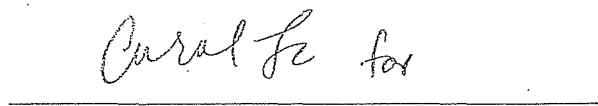
APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney



KATHARINE HOBIN PORTER  
Chief Labor Attorney

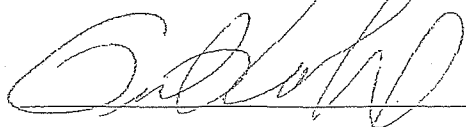
FUNDS AVAILABLE:



BEN ROSENFELD  
Controller

RECOMMENDED:

DEPARTMENT OF PUBLIC HEALTH



DR. GRANT COLFAX  
Public Health Director

APPROVED:



MARK MOREWITZ  
Secretary, Department of Public Health

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- Legislation for Introduction (NEW)      ▼▼▼ Legislative Clerk
- Legislation Pending in Committee (AMENDED)      ▼▼▼ Committee Clerk
- Legislation for Board Agenda (AMENDED)      ▼▼▼ Deputy Clerk

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**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation.
- E-Copy of legislation/supporting documents:** Sent to BOS.Legislation@sfgov.org

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to BOS.Legislation@sfgov.org

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to BOS.Legislation@sfgov.org

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents:** Sent to BOS.Legislation@sfgov.org

Tou Perez 554-3869      City Attorney  
 Name and Telephone Number      Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about/the-board/general/legislative-process-handbook](http://sfbos.org/about/the-board/general/legislative-process-handbook)