

File No. 091367

Committee Item No. _____

Board Item No. 53

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date December 8, 2009

Cmte Board

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form (for hearings)
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Annette Lonich Date December 2, 2009

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

22

1 [Professional Services Agreement for Budget and Legislative Analyst Service with Harvey M.
2 Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, a Joint Venture]

3
4 **Motion authorizing the Clerk of the Board of Supervisors to enter into a Professional**
5 **Services Agreement for Budget and Legislative Analyst Service with Harvey M. Rose**
6 **Associates, LLC, Debra A. Newman, Louie & Wong, LLP, a Joint Venture and approving**
7 **said agreement, pursuant to Charter Section 2.117.**

8
9 WHEREAS, The Request for Proposal #BOS-01-424 for Budget and Legislative
10 Analyst services was issued on May 8, 2009; and

11 WHEREAS, The Clerk of the Board of Supervisors presented the outcome of the
12 competitive process for Budget and Legislative Analyst services per RFP #BOS-01-424 to the
13 Budget and Finance Committee on October 21, 2009, in which Harvey M. Rose Associates,
14 LLC, Debra A. Newman, Louie and Wong, LLP, a Joint Venture received the highest number
15 of points; and

16 WHEREAS, The Clerk of the Board of Supervisors was authorized to commence
17 negotiations with Harvey M. Rose Associates, LLC, Debra A. Newman, Louie and Wong, LLP,
18 a Joint Venture on October 27, 2009; now, therefore, be it

19 MOVED, That the Board of Supervisors authorizes and directs the Clerk of the Board
20 to enter into a Professional Services Agreement for Budget and Legislative Analyst Service
21 with Harvey M. Rose Associates, LLC, Debra A. Newman, Louie and Wong, LLP, a Joint
22 Venture and approving said agreement, pursuant to Charter Section 2.117.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- ☐ 1. For reference to Committee: An ordinance, resolution, motion, or charter amendment.
- ☒ 2. Request for next printed agenda without reference to Committee
- ☐ 3. Request for Committee hearing on a subject matter.
- ☐ 4. Request for letter beginning "Supervisor _____ inquires..."
- ☐ 5. City Attorney request.
- ☐ 6. Call file from Committee.
- ☐ 7. Budget Analyst request (attach written motion).
- ☐ 8. Substitute Legislation File Nos.

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- ☐ Small Business Commission
- ☐ Youth Commission
- ☐ Ethics Commission
- ☐ Planning Commission
- ☐ Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): **Angela Calvillo, The Clerk of the Board**

SUBJECT:

Motion Authorizing the Clerk of the Board of Supervisors to enter into a Professional Services Agreement for Budget and Legislative Analyst Service with Harvey M. Rose Associates, LLC, Debra A. Newman, Louie & Wong, LLP, A Joint Venture and Approving said Agreement, Pursuant to Charter Section 2.117.

Signature of Sponsoring Supervisor: _____

Angela Calvillo

For Clerk's Use Only:

