

File No. 190499

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 28, 2019

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Sheet |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date Oct 24, 2019

Completed by: Victor Young Date _____

1 [Administrative Code - Dissolving Workforce Community Advisory Committee and Committee
2 on City Workforce Alignment]

3 **Ordinance amending the Administrative Code to dissolve the Workforce Community**
4 **Advisory Committee and the Committee on City Workforce Alignment.**

5
6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in single-underline italics Times New Roman font.
8 **Deletions to Codes** are in ~~strikethrough italics Times New Roman font~~.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by revising Sections 5.1-4 and
15 30.2; deleting existing Sections 30.3 and 30.5; renumbering existing Sections 30.4, 30.6, and
16 30.7 as Sections 30.3, 30.4, and 30.5, respectively; and revising newly renumbered Sections
17 30.3, 30.4, and 30.5, to read as follows:

18 **SEC. 5.1-4. POWERS AND DUTIES.**

19 The Council shall have the following powers and duties:

20 * * * *

21 (i) ~~The Council may make recommendations to the Board of Supervisors and the Mayor~~
22 ~~regarding appointments to the Workforce Community Advisory Committee as provided in~~
23 ~~Administrative Code Section 30.6.~~

24 (j) The Council shall share information and work in collaboration with the San
25 Francisco Sentencing Commission, ~~as required by San Francisco Ordinance 10-12 (SF~~
~~Administrative Code Section 5.250-2).~~

1 **SEC. 30.2. DEFINITIONS.**

2 For the purposes of this Chapter 30, the following definitions shall apply to the terms
3 used herein:

4 ~~"Alignment Committee" shall mean the Committee on City Workforce Alignment established in~~
5 ~~Section 30.3.~~

6 "Director of Workforce Development" shall mean the employee designated by the
7 Director of the Office of Economic and Workforce Development to assist Workforce
8 Investment San Francisco (WISF), ~~the Workforce Community Advisory Committee, and the~~
9 ~~Alignment Committee~~ with planning and coordination of Workforce Development Services in the
10 City.

11 * * * *

12 ~~"Workforce Community Advisory Committee" shall mean the committee established in Section~~
13 ~~30.6(d).~~

14 * * * *

15
16 ~~**SEC. 30.3. COMMITTEE ON CITY WORKFORCE ALIGNMENT.**~~

17 ~~(a) — The City hereby establishes a Committee on City Workforce Alignment ("Alignment~~
18 ~~Committee") comprised of City employees as provided below. The Alignment Committee shall~~
19 ~~coordinate Workforce Development Services across City departments in order to increase their~~
20 ~~effectiveness.~~

21 ~~(b) — The Alignment Committee shall be comprised of one member designated by the Mayor;~~
22 ~~one member of the Board of Supervisors or a City employee designated by the Board (with the~~
23 ~~department head's approval), the Director of Workforce Development, and the department heads of the~~
24 ~~following City departments: Human Services Agency, Department of Children, Youth and Their~~
25 ~~Families, Public Utilities Commission, and Public Works. The Mayor shall annually appoint a member~~

1 of the Alignment Committee to serve as Chair. The Mayor or Director of Workforce Development may
2 invite additional departments that administer Workforce Development programs to participate as
3 needed.

4 (e) — To the extent allowable by the City Charter, local, state, and federal law:

5 — (1) — The Alignment Committee, by March 15, 2015, and then again by March 15,
6 2017, and every five years thereafter, shall submit to the WISF for its review and comment a Citywide
7 Workforce Development Plan, which shall include an assessment of the City's anticipated workforce
8 development needs and opportunities for the next five years and a strategy to meet the identified needs.
9 The plan shall include goals and strategies for all Workforce Development Services in San Francisco
10 and a projection of the funding needed to achieve the goals, consistent with the Strategic Plan for
11 Economic Development approved by the Board of Supervisors and the Local Plan approved by WISF.

12 — (2) — The Alignment Committee, by March 15, 2016, and every year thereafter, shall
13 submit to the WISF for review and comment updates to the Citywide Workforce Development Plan that
14 include (A) a summary of the City's implementation of the plan, including data detailing departmental
15 performance metrics, (B) a summary of anticipated changes to federal and state funding, (C) a
16 summary of current fiscal year programs and expenditures for Workforce Development Services, (D)
17 recommended funding levels for new and existing services for the next fiscal year, and (E) a statement
18 of priorities to guide the allocation of unanticipated funding that becomes available for Citywide
19 Workforce Development Services during the annual budget process or during the fiscal year.

20 — (3) — The Alignment Committee shall provide drafts of Citywide Workforce
21 Development Plan and plan updates to the Workforce Community Advisory Committee in sufficient
22 time to give the committee the opportunity to review the drafts and provide feedback to the Alignment
23 Committee for its consideration before the Alignment Committee submits the plan or update to the
24 WISF.

1 (d) ~~— The Director of Workforce Development shall submit the five-year Citywide Workforce~~
2 ~~Development Plan, and each plan update, to the Board of Supervisors.~~

3 (e) ~~— The Alignment Committee may provide guidance to City departments on the meaning of~~
4 ~~the terms used in the definition of Workforce Development Services in this Chapter 30, either in the~~
5 ~~Citywide Workforce Development Plan or through other policy guidance.~~

6 (f) ~~— The Committee on City Workforce Alignment shall terminate on June 30, 2019, unless~~
7 ~~the Board of Supervisors adopts an ordinance continuing its existence.~~

8
9 **SEC. 30.34. RESPONSIBILITIES OF THE OFFICE OF ECONOMIC AND**
10 **WORKFORCE DEVELOPMENT.**

11 The Office of Economic and Workforce Development shall:

12 (a) Support the work of the WISF, ~~the Workforce Community Advisory Committee, and~~
13 ~~the Alignment Committee~~ and assist ~~those bodies~~ the WISF with planning and coordination of all
14 Workforce Development Services in the City. It shall perform additional duties as directed by
15 the Mayor in order to promote more effective and efficient provision of Workforce
16 Development Services; and

17 (b) Manage the First Source Hiring Program under Chapter 83 and, to the extent
18 consistent with the Charter, administer all funds appropriated by the City to fund the First
19 Source Hiring Program.

20
21 ~~**SEC. 30.5. CITY DEPARTMENT RESPONSIBILITIES.**~~

22 ~~All City departments engaged in Workforce Development Services shall provide information~~
23 ~~regarding the Services and all federal, state and local Workforce Development funds to the Alignment~~
24 ~~Committee in the format and within the timeline that the Committee requests.~~

1 **SEC. 30.630.4. LOCAL WORKFORCE INVESTMENT BOARD.**

2 * * * *

3 (b) Pursuant to the relevant provisions of the federal Workforce Investment Act, the
4 Mayor may include individuals on the WISF as he or she determines to be appropriate. As a
5 matter of policy, the Board of Supervisors strongly urges the Mayor to appoint a member of
6 the Board of Supervisors *and a member of the Workforce Community Advisory Committee* to the
7 WISF.

8 * * * *

9 ~~(d) — (1) The City shall convene an eight member committee to serve in an advisory capacity~~
10 ~~to the WISF and the Alignment Committee (“Workforce Community Advisory Committee”). The~~
11 ~~Workforce Community Advisory Committee shall advise the WISF on workforce development system~~
12 ~~priorities, client needs, and services.~~

13 ~~———— (2) ——— The Board of Supervisors shall appoint four members and the Mayor shall~~
14 ~~appoint four members to the Workforce Community Advisory Committee. In appointing members, the~~
15 ~~Board and the Mayor shall give special attention to ensuring that representation is aligned with the~~
16 ~~priority sectors of the local economy and that persons with expertise serving transitional age youth,~~
17 ~~homeless individuals, and re-entry populations are represented. The Reentry Council, the Local~~
18 ~~Homeless Coordinating Board, and the Transitional Aged Youth Executive Directors Network may~~
19 ~~make recommendations to the Board and the Mayor regarding appointments to the Workforce~~
20 ~~Community Advisory Committee.~~

21 ~~———— (3) ——— All Workforce Community Advisory Committee members must be, at the time of~~
22 ~~their appointment, employed by a Nonprofit Corporation that provides Workforce Development~~
23 ~~Services and must be the executive director or chief executive officer, or an employee of the Nonprofit~~
24 ~~Corporation designated by such person. All Workforce Community Advisory Committee members shall~~

1 *have demonstrated experience in leadership roles in workforce development, as well as expertise*
2 *(preferably at federal, state and local levels) in workforce development policy and systems.*

3 ~~(4) All Workforce Community Advisory Committee members shall be appointed to~~
4 ~~serve for a two year term. The Workforce Community Advisory Committee shall annually elect two~~
5 ~~persons from among its membership to serve as co-chairs.~~

6 ~~(5) The Workforce Community Advisory Committee shall terminate on June 30,~~
7 ~~2019, unless the Board of Supervisors adopts an ordinance continuing its existence.~~

8
9 **SEC. ~~30.730.5~~. SEVERABILITY.**

10 If any section, subsection, clause, phrase or portion of this Chapter 30 is for any reason
11 held invalid or unconstitutional by any court or Federal or State agency of competent
12 jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and
13 such holding shall not affect the validity of the remaining portions thereof.

14
15 Section 2. Effective Date. This ordinance shall become effective 30 days after
16 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
17 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
18 of Supervisors overrides the Mayor's veto of the ordinance.

19
20 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
21 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,
22 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal

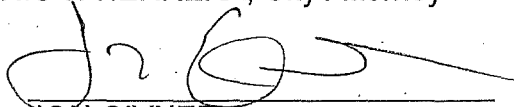
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1 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
2 additions, and Board amendment deletions in accordance with the "Note" that appears under
3 the official title of the ordinance.

4
5 APPROVED AS TO FORM:
6 DENNIS J. HERRERA, City Attorney

7 By: 
8 JON GIVNER
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Dissolving Workforce Community Advisory Committee and Committee on City Workforce Alignment]

Ordinance amending the Administrative Code to dissolve the Workforce Community Advisory Committee and the Committee on City Workforce Alignment.

Existing Law

Ordinance No. 84-14 established the Workforce Community Advisory Committee to advise the Workforce Investment San Francisco and the Committee on City Workforce Alignment. Ordinance No. 84-14 established the Committee on City Workforce Alignment. Under existing law, both committees will sunset on June 30, 2019.

Amendments to Current Law

This ordinance would remove Workforce Community Advisory Committee and the Committee on City Workforce Alignment from the Municipal Codes.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Sheryl Evans Davis, Director, Human Rights Commission
Sophia Kittler, Mayor's Office

FROM: Victor Young, Assistant Clerk *Victor Young*
Rules Committee

DATE: May 14, 2019

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation on May 7, 2019:

File No. 190496

Ordinance amending the Administrative Code to change the Office of Sexual Harassment and Assault Response and Prevention ("Office") from a department directly under the Human Rights Commission to a division of the Human Rights Commission Department directly under the Executive Director of the Human Rights Commission; and modifying the appointment process for the Director of the Office.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

c: Kanishka Karunaratne Cheng, Mayor's Office
Clair Farley, Mayor's Office
Andres Power, Mayor's Office

Print Form

Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2019 MAY - 7 PM 4: 22
Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [redacted] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [redacted] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [redacted]
- 9. Reactivate File No. [redacted]
- 10. Topic submitted for Mayoral Appearance before the BOS on [redacted]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Clerk of the Board

Subject:

Administrative Code - Dissolving Workforce Community Advisory Committee and Committee on City Workforce Alignment

The text is listed:

Ordinance amending the Administrative Code to dissolve the Workforce Community Advisory Committee and the Committee on City Workforce Alignment.

Signature of Sponsoring Supervisor:

Alex Castro

For Clerk's Use Only

