

File Number: _____

(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Hazard Mitigation Grant Program (HMGP)**
2. Department: **San Francisco Public Utilities Commission**
3. Contact Person: **Janet Ng** Telephone: **415-551-4614**
4. Grant Approval Status (check one):
☒ Approved by funding agency ☐ Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$488,259**
6. a. Matching Funds Required: **\$229,669**
b. Source(s) of matching funds (if applicable): **Hetchy Capital Improvement Projects (CUH101)**
7. a. Grant Source Agency: **Federal Emergency Management Agency (FEMA)**
b. Grant Pass-Through Agency (if applicable): **California Governor's Office of Emergency Services (Cal OES)**
8. Proposed Grant Project Summary:

SFPUC Resolution No. 19-0147 authorizes the General Manager of the SFPUC to request approval from the Board of Supervisors to accept and expend Hazard Mitigation Grant funds from the California Governor's Office of Emergency Services in an amount not to exceed \$488,259.

Background

Since the 2013 Rim Fire was declared a major federal disaster, the State of California is eligible for Hazard Mitigation Grant Program (HMGP) funding for hazard mitigation activities which are aimed at reducing or eliminating future damage to facilities.

On behalf of the City and County of San Francisco, the SFPUC submitted, through the California Governor's Office of Emergency Services (Cal OES), a sub-application (FEMA-4158-DR-CA, Project #0272, FIPS #075-00000) in June 2014 to the HMGP for the Early Intake Switchyard Slope Stabilization Project (the Project). The slope of concern is adjacent to and above the Early Intake Switchyard and it was severely burned and denuded in the Rim Fire. The purpose of the Project is to reduce the risk of slope failure which may cause damage to the switchyard and loss of power transmission capability to the City.

The SFPUC received notification dated June 30, 2016 from Cal OES that FEMA approved the sub-application for Pre-Award and Phase One of the Project to complete the pre-construction activities including professional services support for HMGP sub-application, engineering design and environmental studies. The total cost estimate for Pre-Award and Phase One is \$594,341

and the approved Federal share is \$404,208. On February 28, 2017, the Board of Supervisors authorized the General Manager of the SFPUC to accept and expend the grant amount of \$404,208 through Resolution 55-17. Payment of the Federal share has been obtained through the reimbursement process.

Pre-Award and Phase One activities have been completed. On August 6, 2018, FEMA approved Phase Two of the Project for construction. The total cost estimate for Phase Two is \$717,928 and the approved Federal share is \$488,259. Payment of the Federal share will be obtained through the reimbursement process.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

On December 13, 2018, FEMA informed Cal OES that the Period of Performance to complete the Project would end on December 13, 2019. On May 24, 2019, the construction bid package was advertised and bids were received on June 20, 2019. Notice to Proceed (NTP) for construction is anticipated to be issued in the fall of 2019 with construction completed in the winter of 2019. Although the Period of Performance to complete the Project will end on December 13, 2019 as indicated in FEMA's December 13, 2018 letter to Cal OES, FEMA's Region IX Mitigation Division (serving California) has requested an extension of the Period of Performance to December 13, 2020, which is pending.

Start-Date: **August 2018**

End-Date: **March 2020**

- 10.a. Amount budgeted for contractual services: **\$717,928 for Construction Contract**
b. Will contractual services be put out to bid? **Yes, Construction Contract was bid**
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **No, the Federal HMGP that the City is receiving partial funding from does not allow LBE subcontractor participation requirements.**
d. Is this likely to be a one-time or ongoing request for contracting out? **One time for construction contract**
11. a. Does the budget include indirect costs?
[] Yes [X] No
b. 1. If yes, how much? \$
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
[] Not allowed by granting agency [X] To maximize use of grant funds on direct services
[] Other (please explain):
c. 2. If no indirect costs are included, what would have been the indirect costs?
The indirect costs including Engineering Services during Construction and Construction Management are estimated to be approximately \$437,142.
12. Any other significant grant requirements or comments:

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments: *Per 14.3 above, this project should be routed through the appropriate ADA Compliance Officer for Public Right of Way Accessibility Review. Please contact Mayor's Office on Disability with questions.*

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Nicole Bohn
(Name)

Director, Mayor's Office on Disability
(Title)

Date Reviewed: *Sept 16, 2019*

[Signature]
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Harlan L. Kelly, Jr.
(Name)

General Manager, San Francisco Public Utilities Commission
(Title)

Date Reviewed: *9/23/19*

[Signature]
(Signature Required)