

File No. 191051

Committee Item No. 3

Board Item No. 20

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 21, 2019

Board of Supervisors Meeting

Date October 29, 2019

Cmte Board

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
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| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Memorandum of Understanding (MOU) |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 - Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 700 |
| <input type="checkbox"/> | <input type="checkbox"/> | Vacancy Notice |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Information Sheet |
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OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date Oct 17, 2019

Completed by: Victor Young

Date 10/24/19

1 [Appointment, Free City College Oversight Committee - Supervisor Gordon Mar]

2 **Motion appointing Supervisor Gordon Mar, for an indefinite term, to the Free City**
3 **College Oversight Committee.**

4
5
6 **MOVED,** That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated person to serve as a member of the Free City
8 College Oversight Committee, pursuant to the provisions of Administrative Code, Chapter 5,
9 Article II, Sections 5.2-1 through 5.2-6, for the term specified:

10 Supervisor Gordon Mar, seat 6, initial appointment, must be a member of the Board of
11 Supervisors, for an indefinite term.

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BOARD of SUPERVISORS



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San Francisco 94102-4689
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TDD/TTY No. 544-5227

MEMORANDUM

Date: October 10, 2019.
To: Victor Young, Rules Clerk
From: *AC* Angela Calvillo, Clerk of the Board
Subject: *AC* Poll Results for Free City College Oversight Committee

On October 2, 2019, a memo was sent to all Members of the Board of Supervisors, surveying their interest in serving on the vacant Seat to the Free City College Oversight Committee.

Analysis:

Supervisor Mar expressed interest in serving on the vacant seat; therefore, we will forward his nomination to the Rules Committee.

c: Members, Board of Supervisors.
Alisa Somera, Legislative Deputy
Legislative File
Aliya Chisti - DCYF

FREE CITY COLLEGE OVERSIGHT COMMITTEE

- Sec. 5.2-1. Creation of Free City College Oversight Committee.
- Sec. 5.2-2. Membership.
- Sec. 5.2-3. Organization and Terms of Office.
- Sec. 5.2-4. Duties and Responsibilities.
- Sec. 5.2-5. Meetings and Procedures.
- Sec. 5.2-6. Sunset.

Editor's Note:

Former Ch. 5, Art. II, "Cannabis State Legalization Task Force," expired on 12/31/2018 per the terms of its sunset clause (former Sec. 5.2-7) and was removed from the Code at the direction of the Office of the City Attorney.

Former Ch. 5, Art. II ("Medical Cannabis Task Force") terminated by operation of law on 12/31/2012.

SEC. 5.2-1. CREATION OF FREE CITY COLLEGE OVERSIGHT COMMITTEE.

The Board of Supervisors hereby establishes the Free City College Oversight Committee ("Oversight Committee").

(Added by Ord. 175-19, File No. 190730, App. 8/2/2019, Eff. 9/2/2019)

(Former Sec. 5.2-1 added by Ord. 115-15, File No. 150436, App. 7/15/2015, Eff. 8/14/2015; expired 12/31/2018)

(Former Sec. 5.2-1 added by Ord. 34-10, File No. 091402, 2/12/2010; expired, 12/31/2012)

SEC. 5.2-2. MEMBERSHIP.

The Oversight Committee shall consist of 15 voting members.

- (a) Seat 1 shall be held by the Mayor or the Mayor's designee.
- (b) Seat 2 shall be held by the president of the City College Board of Trustees or the president's designee.
- (c) Seat 3 shall be held by a student at City College, appointed by the Mayor.
- (d) Seat 4 shall be held by a student at City College, appointed by the Board of Supervisors.
- (e) Seat 5 shall be held by a student at City College, appointed by the City College Associated Students.
- (f) Seat 6 shall be held by a member of the Board of Supervisors, appointed by the Board of Supervisors or that member's designee.
- (g) Seat 7 shall be held by an employee or officer of the San Francisco Unified School District, appointed by the Board of Education of the San Francisco Unified School District.
- (h) Seat 8 shall be held by the Controller or the Controller's designee.
- (i) Seat 9 shall be held by an employee of the Department of Children, Youth and Their Families, appointed by the director of the Department.
- (j) Seat 10 shall be held by a City College employee who is involved in the administration of the Free City College program, appointed by the City College Board of Trustees.
- (k) Seat 11 shall be held by a City College faculty member, appointed by the City College Academic Senate.
- (l) Seat 12 shall be held by a classified staff member of City College, appointed by the labor organization that represents the largest number of classified City College employees.

- (m) Seat 13 shall be held by a member of the public, appointed by the Mayor.
- (n) Seat 14 shall be held by a member of the public, appointed by the Board of Supervisors.
- (o) Seat 15 shall be held by the student trustee member of the City College Board of Trustees.

If, at any point, the City College Board of Trustees, City College Associated Students, City College Academic Senate, the labor organization that represents the largest number of classified City College employees, or the Board of Education of the San Francisco Unified School District declines to appoint a member to a seat for which it has appointing authority and leaves that seat vacant for more than 90 days, the Board of Supervisors may appoint a member of the public to fill the seat until the appointing authority appoints a person to the seat.

(Added by Ord. 175-19, File No. 190730, App. 8/2/2019, Eff. 9/2/2019)

(Former Sec. 5.2-2 added by Ord. 115-15, File No. 150436, App. 7/15/2015, Eff. 8/14/2015; expired 12/31/2018)

(Former Sec. 5.2-2 added by Ord. 34-10, File No. 091402, 2/12/2010; expired, 12/31/2012)

☐ SEC. 5.2-3. ORGANIZATION AND TERMS OF OFFICE.

(a) Each member of the Oversight Committee shall serve at the pleasure of the member's appointing authority, and shall serve for the life of the Oversight Committee unless removed by the appointing authority.

(b) Members of the Oversight Committee shall receive no compensation from the City, except that City employees serving in seats 1, 6, 8, and 9 may receive their regular salaries for time spent on the Oversight Committee because they are serving in an official capacity.

(c) Any member who misses three regular meetings of the Oversight Committee in a nine-month period without the express approval of the Oversight Committee at or before each missed meeting shall be deemed by operation of law to have resigned from the Oversight Committee ten days after the third unapproved absence. The Oversight Committee shall inform the Clerk of the Board of Supervisors, the Clerk of the Board of Trustees, and the member's appointing authority of the resignation. This subsection (c) shall not apply to Seats 1, 2, 6, 8, and 15.

(d) The Department of Children, Youth and Their Families shall provide clerical and administrative support and staffing for the Oversight Committee.

(Added by Ord. 175-19, File No. 190730, App. 8/2/2019, Eff. 9/2/2019)

(Former Sec. 5.2-3 added by Ord. 115-15, File No. 150436, App. 7/15/2015, Eff. 8/14/2015; expired 12/31/2018)

(Former Sec. 5.2-3 added by Ord. 34-10, File No. 091402, 2/12/2010; amended by Ord. 287-10, File No. 101246, 11/18/2010; expired, 12/31/2012)

☐ SEC. 5.2-4. DUTIES AND RESPONSIBILITIES.

(a) The Oversight Committee shall provide advice to the Board of Supervisors, the Mayor, the Department of Children, Youth and Their Families, all other relevant City departments, and City College regarding implementation of the Memorandum of Understanding between the City and City College authorized by resolution in Board File No. 190735, as it may be amended by the City and City College from time to time (the "Free City College MOU"). The Oversight Committee's advice may include recommendations regarding the uses of funds disbursed under the Free City College MOU, proposed changes in uses of the funds, and potential expansions of the Free City College program. In providing its advice and recommendations, the Oversight Committee shall consider the audit reports provided by the Controller under Section 10.100-288 of this Code, as well as reports that the Chancellor of City College or the Chancellor's designee has provided to the Oversight Committee under the Free City College MOU.

(b) All City departments, commissions, boards, and agencies shall cooperate with the Oversight Committee in conducting its business.

(Added by Ord. 175-19, File No. 190730, App. 8/2/2019, Eff. 9/2/2019)

(Former Sec. 5.2-4 added by Ord. 115-15, File No. 150436, App. 7/15/2015, Eff. 8/14/2015; expired 12/31/2018)

(Former Sec. 5.2-4 added by Ord. 34-10, File No. 091402, 2/12/2010; expired, 12/31/2012)

☐ SEC. 5.2-5. MEETINGS AND PROCEDURES.

(a) The Oversight Committee shall hold a regular meeting not less than once every three months.

(b) Seven voting members of the Oversight Committee shall constitute a quorum for the purpose of meeting, and the affirmative votes of at least seven members of the Oversight Committee are necessary to constitute approval of any non-parliamentary matter by the Oversight Committee.

(c) The members in seats 1 and 2 shall be the co-chairs of the Oversight Committee. The Oversight Committee may establish rules for its own organization and procedures:

(Added by Ord. 175-19, File No. 190730, App. 8/2/2019, Eff. 9/2/2019)

(Former Sec. 5.2-5 added by Ord. 115-15, File No. 150436, App. 7/15/2015, Eff. 8/14/2015; expired 12/31/2018)

(Former Sec. 5.2-5 added by Ord. 34-10, File No. 091402, 2/12/2010; amended by Ord. 287-10, File No. 101246, 11/18/2010; expired, 12/31/2012)

☐ SEC. 5.2-6. SUNSET.

Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides that advisory bodies created by the Board should sunset within three years, this Article II shall expire by operation of law, and the Oversight Committee shall terminate, on June 30, 2029. After the expiration of the Oversight Committee, the City Attorney shall cause this Article to be removed from the Administrative Code.

