

BOARD of SUPERVISORS




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MEMORANDUM

Date: November 25, 2019

To: The Honorable Members, Board of Supervisors

From:  Angela Calvillo, Clerk of the Board

Subject: Administrative Code - Mental Health SF Implementation Working Group
(File No. 191148)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. In order to fulfill these requirements, the following is provided:

File No. 191148 Administrative Code - Mental Health SF

- Does a current body address the same or similar subject matter?

Yes, there is the Behavioral Health Commission that reviews and evaluates the City's mental health needs, services, and facilities, and advises the Board of Supervisors, the Health Commission, the Director of Health, and the Director of Behavioral Health Services on all aspects of the local behavioral health program.

This proposed Implementation Working Group would have a separate duty advise the Mental Health Board or any successor agency, the Health Commission, the Department of Public Health, the Mayor, and the Board of Supervisors, and may advise the San Francisco Health Authority, on the design, outcomes, and effectiveness of Mental Health SF, established by Section 15.104 of the Administrative Code.



- Language requiring the body to meet at least once every four months

Page 21, Lines 23-24, Section 5.44-3(e), entitled "Organization and Terms of Office" states "The Implementation Working Group shall meet at least monthly after the inaugural meeting."

- Language indicating members serve at the pleasure of the appointing authority

Page 21, Lines 16-17, Section 5.44-3(b), entitled "Organization and Terms of Office" states "Members of the Implementation Working Group shall serve at the pleasure of their respective appointing authorities, and may be removed by the appointing authority at any time."

- Language establishing attendance requirements

Page 22, Lines 1-5, Section 5.44-3(f), entitled "Organization and Terms of Office" states "Any member who misses three regular meetings of the Implementation Working Group within any 12-month period without the express approval of the Implementation Working Group at or before each missed meeting shall be deemed to have resigned from the body 10 days after the third unapproved absence. The Implementation Working Group shall inform the appointing authority for the resigned member's seat of any such resignation".

- Number of seats and qualifications

There are a total of 11 seats: 6 appointed by the Board of Supervisors and 5 appointed by the Mayor.

- *Seat 1 shall be held by a person with expertise working on behalf of healthcare workers, appointed by the Board of Supervisors.*
- *Seats 2 and 3 shall each be held by a person who identifies as having a mental health condition or identifies as having both a mental health condition and substance use condition ("dual diagnosis"), and who has accessed mental health or substance use services in San Francisco, appointed by the Mayor and the Board of Supervisors, respectively.*
- *Seat 4 shall be held by a City peace officer, emergency medical technician, or firefighter ("First Responder") with expertise in mental health and/or substance use treatment, appointed by the Mayor.*
- *Seat 5 shall be held by a substance use treatment provider with expertise in mental health treatment and harm reduction, appointed by the Board of Supervisors.*



- *Seat 6 shall be held by a mental health or substance use treatment provider with experience working with criminal system-involved patients, appointed by the Board of Supervisors.*
- *Seat 7 shall be held by a psychiatrist or other behavioral health professional with expertise providing services to transitional age youth (ages 18-24) in San Francisco, appointed by the Board of Supervisors.*
- *Seat 8 shall be held by a person with experience in the management or operation of residential treatment programs, appointed by the Mayor.*
- *Seat 9 shall be held by an employee of the Department of Public Health with expertise in working with dually diagnosed persons, appointed by the Mayor.*
- *Seat 10 shall be held by a person with experience providing supportive housing in San Francisco, appointed by the Board of Supervisors.*
- *Seat 11 shall be held by an employee of the Department of Public Health with experience in health systems or hospital administration, appointed by the Mayor.*

- *Term limits (i.e., commencement date? staggered terms?)*

Each member shall serve a term of two-years beginning June 1, 2020, provided that the term of the initial appointees in Seat 1, 3, 5, 7, and 9 shall be one- year expiring on June 1, 2021.

- *Administering department*

The Department of Public Health shall provide administrative and clerical support for the Implementation Working Group.

- *Reporting requirements*

By no later than October 1, 2020, and every year thereafter, the Implementation Working Group shall submit to the Board of Supervisors, the Mayor, and the Director of Health a written report on its progress.

- *Sunset date*

The Implementation Working Group shall terminate, on September 1, 2026. After its expiration, the City Attorney shall cause this Article XLIV to be removed from the Administrative Code.