

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective May 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: San Francisco Bay Area Rapid Transit District (BART) for Pit Stop Public Toilet Program
2. Department: Public Works
3. Contact Person: Aaron Wu Telephone: 415.554.6230
4. Grant Approval Status (check one):  
 [ X ] Approved by funding agency                       [ ] Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$257,500
- 6a. Matching Funds Required: \$257,500  
b. Source(s) of matching funds (if applicable): General Fund 10000, Account 538, department code 207956)
- 7a. Grant Source Agency: San Francisco Bay Area Rapid Transit District (BART)  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:  
Operation of Pit Stop public toilets near three BART stations in San Francisco: the 16<sup>th</sup> Street Mission Station (on the northeast corner of 16<sup>th</sup> Street and Mission Street), the Powell BART Station, and 24<sup>th</sup> Street Mission BART Station.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: July 1, 2019    End-Date: June 30, 2020
10. Number of new positions created and funded: none
11. Explain the disposition of employees once the grant ends? N/A
- 12a. Amount budgeted for contractual services: \$257,500  
b. Will contractual services be put out to bid?  
This service has already been competitively solicited 10/23/2018. The grant agreement was executed 1/1/2019.  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

As this is a grant agreement for a non-profit entity, 14B requirements do not apply. HPF is, however, a Non-profit OBE ([http://mission.sfgov.org/hrc\\_certification/Search.aspx#PAGE\\_TOP](http://mission.sfgov.org/hrc_certification/Search.aspx#PAGE_TOP)) with small and micro certifications in various categories.

d. Is this likely to be a one-time or ongoing request for contracting out?

N/A

13a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much?

Indirect Costs are estimated to be \$66,973

b2. How was the amount calculated?

By applying the indirect cost rate approved in the executed grant agreement with Hunters Point Family (15%).

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities. ~~or will require unreasonable hardship exceptions, as described in the comments section:~~

Comments: *Public Works DAC Approval Conditions: 1. Pit Stop toilet trailers must be located proximate to JCDecaux toilet facilities. JCDecaux toilet facilities will satisfy accessibility requirements of the Pit Stop toilet program within a cluster of single user toilet facilities, in accordance with the 2010 ADA Standards for Accessible Design, especially Section 213.2, Exception 3, and the California Building Code, especially Section 11B-213.2, Exception 3. JCDecaux toilets must be open and available to the public during the same hours as the proximate Pit Stop toilet trailers.*

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Kevin W. Jensen

(Name)

ADA / Disability Access Coordinator, SF Public Works

(Title)

Date Reviewed: 30 August 2019

  
(Signature Required)


Overall Department Head or Designee Approval:

Mohammed Nuru  
(Name)

Director, SF Public Works  
(Title)

Date Reviewed:

9/20/2019

A handwritten signature in blue ink, appearing to read 'Mohammed Nuru', is written over a horizontal line. The signature is stylized and cursive.

(Signature Required)