

File No. 191238

Committee Item No. 18

Board Item No. 13

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: January 16, 2020

Board of Supervisors Meeting:

Date: 2 / 4 / 2020

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- DRAFT Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

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Prepared by: John Carroll

Date: January 10, 2020

Prepared by: John Carroll

Date: January 16, 2020

1 [California Code of Civil Procedure, Section 998 - Offer to Compromise Litigation - Kellan  
2 Dunn - \$45,000]

3 **Ordinance authorizing the service of an Offer to Compromise under Code of Civil**  
4 **Procedure, Section 998, in the lawsuit filed by Kellan Dunn against the City and County**  
5 **of San Francisco, to include a payment from the City and County of San Francisco of**  
6 **up to \$45,000 plus reasonable attorneys' fees and costs to be determined by the Court;**  
7 **the lawsuit was filed on May 9, 2018, in San Francisco Superior Court, Case**  
8 **No. CGC-18-566427; entitled Kellan Dunn v. City and County of San Francisco, et al.;**  
9 **the lawsuit involves an employment dispute.**

10  
11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby  
13 authorizes the City Attorney to make an Offer to Compromise under Code of Civil Procedure  
14 Section 998 in the action entitled Kellan Dunn v. City and County of San Francisco, et al., San  
15 Francisco Superior Court, Case No. CGC-18-566427 by the payment of up to \$45,000, plus  
16 reasonable attorneys' fees and costs to be determined by the Court. The lawsuit involves an  
17 employment dispute.

18 Section 2. The above-named action was filed in San Francisco Superior Court on  
19 May 9, 2018, and the following parties were named in the lawsuit: Plaintiff: Kellan Dunn;  
20 Defendants City and County of San Francisco, Fine Arts Museums of San Francisco, and  
21 Corporation of Fine Arts Museums.

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APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney



KATHARINE HOBIN PORTER  
Chief Labor Attorney

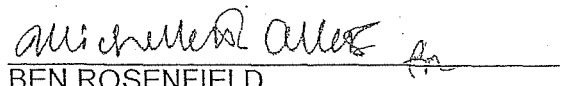
RECOMMENDED:

FINE ARTS MUSEUM OF SAN FRANCISCO



THOMAS P. CAMPBELL  
Director

FUNDS AVAILABLE:



BEN ROSENFELD  
Controller

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LEGISLATION RECEIVED CHECKLIST

Date 12/9/19

File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)      ▼ ▼ ▼ Legislative Clerk
- Legislation Pending in Committee (AMENDED)      ▼ ▼ ▼ Committee Clerk
- Legislation for Board Agenda (AMENDED)      ▼ ▼ ▼ Deputy Clerk

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

RECEIVED  
 BOARD OF SUPERVISORS  
 SAN FRANCISCO  
 2019 DEC 9 AM 10:28  
 AK

Ordinance

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation: Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature: None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents: 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 554-3869      City Attorney  
 Name and Telephone Number      Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook