

1 [Request for Proposals - Special Investigation Services]

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3 **Motion directing the Clerk of the Board to initiate a Request for Proposals process for**  
4 **Special Investigation services.**

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6 WHEREAS, Section 21.1 of the Administrative Code requires that contracts for  
7 services be procured through a competitive selection process unless the Board of Supervisors  
8 requests a sole source contract; and

9 WHEREAS, The Board of Supervisors wishes to engage in an open and fair process to  
10 select a Special Investigator; now, therefore, be it

11 MOVED, That the Clerk of the Board shall initiate a Request for Proposals process for  
12 Special Investigation services; and, be it

13 FURTHER MOVED, That the minimum qualifications and selection criteria shall consist  
14 of training and experience pursuant to a special investigation related to government  
15 corruption; and, be it

16 FURTHER MOVED, That the Clerk of the Board shall ensure that the process complies  
17 with City laws and regulations; and, be it

18 FURTHER MOVED, That the Request for Proposals shall be well advertised to  
19 encourage responses from local business enterprises; and, be it

20 FURTHER MOVED, That the selection panel shall be free of conflict, bias, and have  
21 the experience necessary to understand the investigative, analysis, and advice needs of a  
22 legislative body; and, be it

23 FURTHER MOVED, That the Clerk of the Board is authorized and directed to take all  
24 actions necessary to implement the Request for Proposals pursuant to these policy directives

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1 of the Board and shall, after review of the proposals and recommendations of the selection  
2 panel described herein, submit a written recommendation to the Board.

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