

File No. 200130

Committee Item No. 1

Board Item No. 15

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: March 4, 2020

Board of Supervisors Meeting:

Date: March 10, 2020

#### Cmte Board

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- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
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- Grant Budget
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- Contract/Agreement
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- Award Letter
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#### OTHER

- COB Presentation Slide – March 4, 2020
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Prepared by: John Carroll

Date: February 28, 2020

Prepared by: John Carroll

Date: March 6, 2020

1 [Request for Procurement - Special Investigation Services]

2  
3 **Motion to direct and authorize the Clerk of the Board to initiate a procurement process**  
4 **with pre-qualified vendors for Special Investigation services with regard to potential**  
5 **corruption within the local government of the City and County of San Francisco.**

6  
7 WHEREAS, In late January 2020, the Federal Bureau of Investigation arrested Public  
8 Works Director Mohammed Nuru on charges filed by the U.S. Attorney's office alleging  
9 extensive corruption and bribery, and since the initial announcement, new revelations  
10 continue to surface prompting additional investigations; and

11 WHEREAS, It is incumbent on the Board of Supervisors to honor their oath of office  
12 and to work to restore the electors trust in city government; and

13 WHEREAS, The San Francisco Charter grants the Board of Supervisors broad powers  
14 of hearing and inquiry so that it may carry out its duties as the Legislative Branch of the City  
15 and County of San Francisco; and

16 WHEREAS, Because of the nature of the charges that have been filed and the  
17 potential for as-yet-undiscovered illegal or inappropriate behaviors and the need to restore  
18 accountability and transparency and rebuild trust, the Board of Supervisors seeks to procure  
19 third party, independent investigative services; and

20 WHEREAS, It is the Board of Supervisors' intent to work closely with a third party,  
21 independent investigator to adequately perform the Board's duties as prescribed by the  
22 Charter and enact necessary legislative changes; and

23 WHEREAS, It is the Board of Supervisors' intent to complement current investigative  
24 efforts by the City Attorney and Controller and work closely with the third party investigator to  
25 share results via public hearings and pursue leads with the power of subpoena; and

1           WHEREAS, The Board of Supervisors, through the Clerk of the Board, currently holds  
2 a contract with an independent Budget and Legislative Analyst that includes budget,  
3 legislative and policy analysis but does not extend to flexible investigative services related to  
4 government corruption; and

5           WHEREAS, Section 21.4 of the Administrative Code allows departments to issue  
6 Requests for Qualifications to create pre-qualified pools of prospective Contractors, in  
7 accordance with open and fair procurement procedures, and may maintain City-wide lists of  
8 prequalified contractors for Commodities and Services for future contracts as needed by the  
9 City; and

10           WHEREAS, The City Controller has issued Request for Qualifications No. 2020-02,  
11 which will result in such a list of pre-qualified audit firms, including those qualified for Forensic  
12 Accounting and Investigative Services; and

13           WHEREAS, Section 21.4 of the Administrative Code allows departments to select a  
14 prequalified Contractor for a particular contract without the use of a further Solicitation if the  
15 list is maintained by issuing a new request for qualifications at least once every two years; and

16           WHEREAS, The Board of Supervisors wishes to follow City-regulated procedures to  
17 guide an open and fair process to select a contractor to provide Special Investigative  
18 Services; now, therefore, be it

19           MOVED, That the Clerk of the Board shall initiate a process for selecting and entering  
20 into contract for Special Investigation services with regard to potential corruption within the  
21 local government of the City and County of San Francisco; and, be it

22           FURTHER MOVED, That the Clerk of the Board shall ensure that the process complies  
23 with City laws and regulations; and, be it

24           FURTHER MOVED, That the Clerk of the Board is authorized and directed to take all  
25 actions necessary to implement the procurement pursuant to these policy directives of the

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Board and shall, after review of the pre-qualified vendors, submit a written recommendation, including scope of work, to the Board.

## Special Investigation Services

1. Create a scope of work including areas to be investigated, timeframe, and deliverables
2. Use Controller's list of pre-qualified firms for auditing and investigative services
3. Send Letter of Intent and solicit proposals from pre-qualified firms
4. Panel reviews proposals and determines the rank of qualified firms based on the pre-set criteria
5. The most qualified firm(s) to be recommended to the Committee/Board for review and approval
6. Contract negotiation
7. Secure funding through supplemental appropriation


Office of the Clerk of the Board



Print Form

# Introduction Form

By a Member of the Board of Supervisors or Mayor

board of supervisors  
Time stamp  
or meeting date  
2020 FEB -4 P 4:03  
received by 

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Haney; Mar, Ronen, Preston

Subject:

Request for Proposals - Special Investigation Services

The text is listed:

Motion directing the Clerk of the Board to initiate a Request for Proposals process for Special Investigation services.

Signature of Sponsoring Supervisor: 

For Clerk's Use Only