

File No. 200619

Committee Item No. 12

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date June 24, 2020

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
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- Application
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OTHER (Use back side if additional space is needed)

- Proposed Expenditure Schedule
- MOHCD Environmental Review Record 2020
- Amendment to 2020 Action Plan
- _____
- _____
- _____
- _____
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- _____
- _____
- _____

Completed by: Linda Wong

Date June 19, 2020

Completed by: Linda Wong

Date _____

1 [Apply for, Accept, and Expend Grant - United States Department of Housing and Urban
2 Development - Housing Opportunities for Persons with AIDS Coronavirus (HOPWA-CV)
3 Program - \$1,028,483]

4 **Resolution approving the CARES Act Housing Opportunities for Persons with AIDS**
5 **Coronavirus (HOPWA-CV) Program; and authorizing the Mayor, on behalf of the City**
6 **and County of San Francisco, to apply for, accept, and expend the City’s CARES Act**
7 **HOPWA-CV Program entitlement from the United States Department of Housing and**
8 **Urban Development in the amount of \$1,028,483 for the period of July 1, 2020, through**
9 **June 30, 2023.**

10
11 WHEREAS, Under the AIDS Housing Opportunity Act, Subtitle D of Title VIII of the
12 National Affordable Housing Act of 1990, Public Law Number 101-625, the City and County of
13 San Francisco is eligible to apply for and receive funds from the Housing Opportunities for
14 Persons with AIDS (HOPWA) Program; and,

15 WHEREAS, The Coronavirus Aid, Relief, and Economic Security Act (CARES Act),
16 Public Law 116-136, was signed into law on March 27, 2020, to respond to the effects of the
17 public health crisis caused by the COVID-19 pandemic; and

18 WHEREAS, The CARES Act allocated \$65 million in HOPWA-CV funds to be used to
19 prevent, prepare for, and respond to COVID-19, of which \$53.7 million shall be allocated
20 based on fiscal year 2020 HOPWA formula; and

21 WHEREAS, San Francisco’s received an award letter for a HOPWA-CV allocation
22 based on the fiscal year 2020 HOPWA formula for \$1,028,483; and

23 WHEREAS, HOPWA-CV eligible uses include maintaining operations for rental
24 assistance, supportive services, and other necessary actions, to prepare, prevent, and
25

1 respond to coronavirus, including reimbursement for the costs of eligible activities incurred
2 during the pandemic regardless of date; and

3 WHEREAS, The CARES Act authorizes the Secretary to grant waivers and alternative
4 requirements of statutes and regulations to expedite and facilitate the use of funds to prepare
5 for and respond to COVID-19, including the following flexibilities: may deviate from applicable
6 procurement standards when using these funds to procure goods and services; and, the
7 availability of a 5-day public comment period for amendments to the Consolidated Plan/Action
8 Plan to prevent, prepare for, and respond to coronavirus; and

9 WHEREAS, The HOPWA-CV Expenditure Plan was posted on Mayor's Office of
10 Housing and Community Development's (MOHCD) website on June 8, 2020, and will be open
11 for public comment for five days, a copy of which is incorporated in File No. 200619; and

12 WHEREAS, The City and County of San Francisco is responsible for distributing a
13 portion of the HOPWA funds to the County of San Mateo as the lead agency for the San
14 Francisco Eligible Metropolitan Statistical Area (EMSA); and,

15 WHEREAS, MOHCD has prepared programs and a proposed Expenditure Schedule
16 for HOPWA-CV funding, including the distributions to the County of San Mateo, a copy of
17 which is located in Clerk of the Board of Supervisors File No. 200619 (the "Expenditure
18 Schedule"); and,

19 WHEREAS, The proposed grant does not require an Annual Salary Ordinance
20 amendment; and,

21 WHEREAS, HUD does not allow use of grant on indirect costs; now, therefore, be it

22 RESOLVED, That the Mayor of the City and County of San Francisco is hereby
23 authorized to apply for, accept, and expend the City's HOPWA-CV Program entitlement grant
24 from HUD, all in accordance with the purposes and goals for the funding as generally set forth
25 in the 2020-2024 Five Year Consolidated Plan and the Expenditure Schedule; and, be it

1 FURTHER RESOLVED, That the Board of Supervisors does hereby approve the
2 purposes and goals for HOPWA-CV Program funding as set forth in the Expenditure Schedule
3 for recipient agencies and departments; and, be it

4 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
5 indirect costs in the grant budget; and, be it

6 FURTHER RESOLVED, That the Mayor is hereby authorized to enter into and execute
7 agreements between the City and County of San Francisco and the various agencies
8 consistent with the HOPWA-CV Program and the Expenditure Schedule; and, be it

9 FURTHER RESOLVED, That the Mayor is hereby authorized to submit documentation
10 and certifications as may be requested or required by HUD, and to take such additional
11 actions as may be required to apply for, accept and expend the HOPWA-CV funds consistent
12 with this Resolution and the goals of the HOPWA-CV Program and all applicable legal
13 requirements, and any such actions are solely intended to further the
14 purposes of this Resolution, and are subject in all respect to the terms of this Resolution, and
15 any such action cannot increase the risk to the City, or require the City to expend any
16 resources, and that the Mayor shall consult with the City Attorney prior to execution and
17 provided that within 30 days of the agreements approved by this Resolution being executed
18 by all parties, such final documents (showing marked changes, if any) shall be provided to the
19 Clerk of the Board, for inclusion in the official file, together with a brief explanation of any
20 actions from the date of the adoption of this Resolution and, be it

21 FURTHER RESOLVED, That all actions heretofore taken by the officers of the City
22 with respect to the application for, or the acceptance or expenditure of, HOPWA-CV funds as
23 consistent with the documents herein and this Resolution, are hereby approved, confirmed
24 and ratified.

25

1 Recommended:

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3 /s/
Eric D. Shaw, Director

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5 Approved:

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7 /s/
London N. Breed, Mayor

/s/
Ben Rosenfield, Controller

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File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: CARES Act Housing Opportunities for Persons with AIDS (HOPWA-CV) - Round 1

2. Department: Mayor's Office of Housing

3. Contact Person: Benjamin McCloskey Telephone: 415-701-5575

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$1,028,483

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: US Department of Housing and Urban Development

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: Proposed Expenditure Schedule attached

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2020

End-Date: June 30, 2023

10a. Amount budgeted for contractual services: None; attached expenditure schedule details grants to be made to nonprofit agencies.

b. Will contractual services be put out to bid? N/A

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? None.

12. Any other significant grant requirements or comments: CFDA 14.241

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Eugene Flannery
(Name)

Environmental Compliance Manager
(Title)

Date Reviewed: 06/02/20

/s/
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Eric D. Shaw
(Name)

Director
(Title)

Date Reviewed: 06/02/20

/s/
(Signature Required)

CARES Act HOPWA Proposed Expenditure Schedule

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA Projects

The following is a list of proposed expenditures for the CARES Act HOPWA (HOPWA-CV) Program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2020-2024 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1B: Make Housing More Affordable**
 - **Goal 1Bii. Increase affordability of rental housing**

Agency Name	Project Description	HOPWA Funding Amount
Catholic Charities CYO of the Archdiocese of San Francisco	Increased rental subsidies; prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; meals, groceries, and delivery of food; and, personal protective equipment for clients of a long-term rental subsidy program that serves people living with HIV/AIDS	\$200,000
	Subtotal	\$200,000

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1D: Provide Services to Maintain Housing Stability**
 - **Goal 1Dii. Increase access to services for residents of public and publicly subsidized housing, RAD projects, HOPWA subsidized housing, and single room occupancy hotels**

Agency Name	Project Description	HOPWA Funding Amount
Mercy Housing California XVII, A California Limited Partnership	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS	\$60,304
Rafiki Coalition for Health and Wellness	Prevention and education in alignment with the City's COVID-19 prevention	\$110,000

CARES Act HOPWA Proposed Expenditure Schedule

Agency Name	Project Description	HOPWA Funding Amount
	efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS	
	Subtotal	\$170,304

Objective 1: Families and Individuals are Stably Housed

➤ Priority Need 1D: Provide Services to Maintain Housing Stability

- Goal 1Div. Increase collaboration between healthcare and housing systems by increasing mobility between levels of care (high to low acuity) in residential settings for HIV+ households

Agency Name	Project Description	HOPWA Funding Amount
Catholic Charities CYO of the Archdiocese of San Francisco	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$130,000
Catholic Charities CYO of the Archdiocese of San Francisco	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$110,000
Dolores Street Community Services, Inc.	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for	\$100,000

CARES Act HOPWA Proposed Expenditure Schedule

Agency Name	Project Description	HOPWA Funding Amount
	residents of a residential care facility for persons with HIV/AIDS	
Larkin Street Youth Services	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$110,000
Maitri Compassionate Care	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$90,000
	Subtotal	\$540,000

San Mateo HOPWA Projects

Agency Name	Project Description	HOPWA Funding Amount
San Mateo HOPWA Program	Increased Rent Subsidies and Emergency Financial Assistance Fund provides emergency assistance to clients for expenses such as: utility bills, minor home repairs, assistance in purchasing furniture and equipment, etc.	\$118,179
	Subtotal	\$118,179

TOTAL SAN MATEO CARES Act HOPWA: \$118,179

TOTAL CARES Act HOPWA: \$1,028,483



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 2, 2020

The Honorable London Breed
Mayor of San Francisco
1 Drive Carlton B Goodlett Place
City Hall, Suite 200
San Francisco, CA 94102-4604

Dear Mayor Breed:

I am pleased to inform you of your jurisdiction's Housing Opportunities for Persons With AIDS (HOPWA) supplemental allocation in the amount of \$1,028,483 provided under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") (Pub. L. No. 116-136), which was signed into law on March 27, 2020. The supplemental funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus.

This supplemental award may be used to reimburse allowable costs incurred prior to the receipt of your supplemental award provided such costs were to prevent, prepare for, or respond to coronavirus. Activities for which grantees may use the supplemental grant funds include, for example:

- assisting HOPWA eligible households in accessing essential services and supplies such as food, water, medications, medical care, and information;
- educating assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others;
- providing transportation services for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment;
- providing nutrition services for eligible households in the form of food banks, groceries, and meal deliveries;
- providing lodging at hotels, motels, or other locations to quarantine HOPWA-eligible persons or their household members; and
- providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgagor of a dwelling for a period of up to 24 months.

In addition, the Office of Community Planning and Development has provided certain regulatory waivers to offer additional flexibility to program participants to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by the virus. Grantees should consult the ["Availability of Waivers of Community Planning](#)

[and Development \(CPD\) Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19” memorandum](#) for more information on the availability of waivers related to COVID-19.

Formula Grantees should follow existing requirements for development of substantial amendments to their action plans that describe the amount of funding in the supplemental allocation and the planned use of funds. Please note, however, that the 30-day minimum for the required public comment period is waived for substantial amendments, provided that no less than five (5) days are provided for public comment on each substantial amendment. This waiver is available through the end of each grantee’s 2020 program year.

A new grant agreement for this allocation will be issued through your local HUD field office. Within fourteen (14) days of executing their grant agreements with HUD, grantees will also be expected to execute new project sponsor agreements addressing how the supplemental funding will be used. Further guidance pertaining to the administration of the supplemental allocation, including eligible uses of the grant funding and reporting requirements, is forthcoming.

The Office of Community Planning and Development is looking forward to working with you as you implement critical actions to prevent, prepare for, and respond to COVID-19 in your community. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Gibbs', written in a cursive style.

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

**Mayor's Office of Housing and Community Development
City and County of San Francisco**



London N. Breed
Mayor

Eric D. Shaw
Director

**Environmental Review Record
2020 Coronavirus Aid, Relief, and Economic Security (CARES) Act Program
Part 58 Activities**

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

**Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

Project Information

Project Name: 2020 City and County of San Francisco Coronavirus Aid, Relief, and Economic Security (CARES) Act Program CDBG; ESG, HOPWA Programs

Responsible Entity: City and County of San Francisco, Mayor's Office of Housing and Community Development (MOHCD)

Grant Recipients (if different than Responsible Entity): See attached schedule

State/Local Identifier: 070384255

Preparer: Eugene T. Flannery

Certifying Officer Name and Title: Brian Cheu, Deputy Director, MOHCD

Consultant (if applicable):

Project Location: City and County of San Francisco

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

The project consists of overall non-construction costs for the City and County of San Francisco Covid Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant (CDBG), Emergency Shelter Grants (ESG), and HOPWA Programs.

All costs addressed in this Level of Environmental Review are limited to non-construction activities. These costs include but are not limited to Program Administration, Public Service, Operating Expenses, Supportive Services, and Economic Development activities.

Level of Environmental Review Determination: See Individual Tables

Funding Information

Grant Number	HUD Program	Funding Amount
B-20-MW-06-0016	CDBG - CV	\$10,972,734
CAH20-FHW003	HOPWA – CV and Competitive	\$1,069,764
E-20-MW-06-0016	ESG CV	\$5,501,459
Total		\$17,543,957

Estimated Total HUD Funded Amount: \$17,662,166.00

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable): NA

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: \$17,543,957

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
<p>Airport Runway Clear Zones and Accident Potential Zones</p> <p>24 CFR Part 51 Subpart D</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>San Francisco International Airport is located approximately 12 miles south of the project site. Oakland International Airport is also 12 miles from the project site.</p> <p>Based on the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport (CLUP), the project site is located outside of the 65 CNEL noise contour.</p> <p>The project site is not within the vicinity of a private airstrip. The site is located outside the San Francisco International Airport Influence Area (AIA) and would not create a safety hazard for people working or residing in the area. For these reasons, the project would not result in a significant aircraft safety hazard.</p> <p>The project site is not within an AIA and therefore not be subject to safety hazards or excessive noise. The project site is not within the 65 CNEL (maximum allowable noise level considered compatible with residential uses) noise contour for the airport.</p> <p>No airport clear zones or accident potential zones from any nearby airport extend to the site.</p> <p>The project does not lie within an Airport Clear Zone or Accident Potential Zone.</p> <p>Source Document: (Jacobs Consultancy 2012)</p>

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

<p>Coastal Barrier Resources</p> <p>Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The project is not located in a coastal barrier resource area. The Pacific Coast of the Continental United States is not included in the statutory definition of a coastal barrier resource area.</p> <p>Source Document: (Congress 1990)</p>
<p>Flood Insurance</p> <p>Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The project involves the rehabilitation of a residential building. The project site is not located in a FEMA designated Special Flood Hazard Area.</p> <p>FEMA has not completed a study to determine flood hazard for the selected location; therefore, a flood map has not been published at this time. The project is neither within a known FEMA floodplain nor within the preliminary Flood Insurance Rate Map prepared for the City and County of San Francisco in November 2015. The project would not involve either direct or indirect support of development in a floodplain.</p> <p>Source Documents: (Administration 2009); (Francisco, Interim Floodplain Map 2015)</p>

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure
NA	NA

Preparer Signature: /s/ Eugene Flannery Date: June 2, 2020

Name/Title/Organization: Eugene T. Flannery, Environmental Compliance Manager, MOHCD

Responsible Entity Agency Official Signature:

/s/ Brian Cheu Date: June 2, 2020

Name/Title: Brian Cheu, Deputy Director, MOHCD

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Bibliography

- Administration, United States Federal Emergency Management. 2009. *FEMA Issued Flood Maps*. Accessed May 26, 2020. <https://msc.fema.gov/portal/search?AddressQuery=777%20broadway%20san%20francisco%20ca#searchresultsanchor>.
- Commission, San Francisco Bay Conservation and Development. 2008. "San Francisco Bay Plan." Accessed May 25, 2020. http://www.bcdc.ca.gov/laws_plans/plans/sfbay_plan.shtml.
- Congress, United States. 1990. "Coastal Barrier Resource Act, as amended by the Coastal Barrier Improvement Act of 1990." Accessed May 26, 2020.
- Department, San Francisco Planning. 2020. "Property Information Map." Accessed May 26, 2020. <https://sfplanninggis.org/pim>.
- . 2015. *Interim Floodplain Map*. November. Accessed May 26, 2020. <https://sfgsa.org/san-francisco-floodplain-management-program>.
- Jacobs Consultancy, and Clarion. 2012. *Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport*. City and County Association of Governments of San Mateo County. Accessed May 25, 2020. <https://ccag.ca.gov/wp-content/uploads/2018/01/SFO-AIA-B.pdf>.

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

2020 COMMUNITY DEVELOPMENT BLOCK GRANT – CV				
Supportive Services				
24 CFR§58.35(b)(2): Categorical exclusions not subject to §58.5: Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Catholic Charities CYO of the Archdiocese of San Francisco	990 Eddy Street 94109	HUD CARES Act - Rental Assistance	Rental assistance program related to COVID-19 response and recovery	\$1,875,000
Total CDBG-CV Supportive Services				\$1,875,000

2020 COMMUNITY DEVELOPMENT BLOCK GRANT – CV				
Operating Costs				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
San Francisco Human Services Agency	170 Otis Street, 94102	Emergency Non- congregate shelter	Staffing and basic supplies costs at up to 22 non-congregate shelters for COVID-19 response	\$7,972,734
Eviction Defense Collaborative, Inc.	1338 Mission Street, 4th Floor 94103	HUD CARES Act - Rental Assistance	Tenant-Based Rental Subsidies	\$375,000
Q Foundation (dba AIDS Housing Alliance)	350 Golden Gate Avenue 94102	HUD CARES Act - Rental Assistance	Tenant-Based Rental Subsidies	\$375,000
Young Community Developers, Inc.	1715 Yosemite Avenue 94124	HUD CARES Act - Rental Assistance	Tenant-Based Rental Subsidies	\$375,000
Total 2020 CDBG-CV Operating Costs				\$9,097,734

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

2020 HOPWA-CV				
Supportive Services				
24 CFR§58.35(b)(2): Categorical exclusions not subject to §58.5: Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services.				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Catholic Charities CYO of the Archdiocese of San Francisco	990 Eddy Street San Francisco 94109	Assisted Housing & Health - Tenant Based Rental Subsidies	Increased rental subsidies; meals, groceries, and delivery of food; and personal protective equipment for clients of a long-term rental subsidy program that serves people living with HIV/AIDS	\$200,000
Catholic Charities CYO of the Archdiocese of San Francisco	990 Eddy Street San Francisco 94109	Second Start Program	Increased rental subsidies; meals, groceries, and delivery of food; and personal protective equipment for clients of a long-term rental subsidy program that serves people living with HIV/AIDS	\$159,460
Total HOPWA-CV Supportive Services				\$359,460

2020 HOPWA-CV				
Operating Expenses				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Catholic Charities CYO of the Archdiocese of San Francisco	141 Leland Avenue, San Francisco 94134	Leland House	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; and personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$130,000
Catholic Charities CYO of the Archdiocese of San Francisco	1340 Golden Gate Avenue, San Francisco 94115	Peter Claver House	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; and	\$110,000

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

2020 HOPWA-CV Operating Expenses				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
			personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	
Dolores Street Community Services, Inc.	220 Dolores Street, San Francisco 94103	Richard M Cohen Residence	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; and personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$100,000
Larkin Street Youth Services	134 Golden Gate Avenue, San Francisco 94102	Assisted Care	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; and personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$110,000
Maitri Compassionate Care	401 Duboce Avenue, San Francisco 94117	Maitri Compassionate Care	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; and personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$90,000
Mercy Housing California XVII, A California Limited Partnership	20 Franklin Street, San Francisco 94102	Derek Silva House	Rental subsidies; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; and personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS	\$60,304

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

2020 HOPWA-CV Operating Expenses				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Rafiki Coalition for Health and Wellness	1761 Turk Street, San Francisco 94115	Brandy Moore House	Meals, groceries, and delivery of food; prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; and personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS	\$110,000
Total HOPWA-CV Operating Expenses				\$710,304

2020 ESG-CV Supportive Services				
24 CFR§58.35(b)(2): Categorical exclusions not subject to §58.5: Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Department of Homelessness and Supportive Housing	25 Van Ness Avenue, San Francisco 94102	Meals	Provide a daily breakfast, lunch and dinner to unsheltered individuals sheltering in place in encampments impacted by COVID-19	2,000,000
Total ESG-CV Supportive Services				2,000,000

2020 ESG-CV Operating Costs				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Department of Homelessness and Supportive Housing	25 Van Ness Avenue, San Francisco 94102	Materials and Supplies	COVID related PPE and supplies and materials for HSH facility team operating shelters and nonprofit shelter and homeless services providers	75,000

**MAYOR'S OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO
2020 ENVIRONMENTAL REVIEW OF CARES PROGRAM**

2020 ESG-CV Operating Costs				
24 CFR§58.35(b)(3): Categorical exclusions not subject to § 58.5: Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs				
Agency Name	Street Address	Program Name	Project Description	2019-2020 HOPWA-CV Amount
Department of Homelessness and Supportive Housing	25 Van Ness Avenue, San Francisco 94102	Shelter expansion	Expanding existing shelter operation to 24/7	750,000
Department of Homelessness and Supportive Housing	25 Van Ness Avenue, San Francisco 94102	COVID-19 Equipment: Handwashing stations/portable showers	Provide handwashing stations and mobile showers for unsheltered individuals and at shelter sites expanded to operate 24/7 during shelter-in-place order	500,000
Department of Homelessness and Supportive Housing	25 Van Ness Avenue, San Francisco 94102	Emergency Shelter	Essential Services and Operations at Safe Sleeping Villages and other emergency shelter sites	2,176,459
Total 2020 ESG-CV Operating Expenses				3,501,459



City and County of San Francisco

DRAFT

Amendment to 2020-2021 Action Plan for CDBG, ESG and HOPWA CARES Act Funding

**For Public Review and Comment Between
June 8, 2020 and June 12, 2020**

**Mayor's Office of Housing and Community Development
Department of Homelessness and Supportive Housing
Human Services Agency**
One South Van Ness Avenue, Fifth Floor
San Francisco, CA 94103
Phone: 415-701-5500; TDD: 415-701-5503
Website: www.sfmohcd.org

Welcome to San Francisco's DRAFT Amendment to 2020-2021 Action Plan to incorporate CDBG, ESG and HOPWA CARES Act funding.

NOTES FOR PUBLIC REVIEW and COMMENT:

- 1) This draft document is available for public review and comment between June 8 and June 12, 2020.
- 2) Due to the current shelter in place order, hard copies of this document will not be available.
- 3) Staff welcomes your comments in writing via email. They may be directed to gloria.woo@sfgov.org. In your comment, please be specific about your issue and refer to a specific section of the Draft document, if appropriate.
- 4) The close of the public comment period is June 12, 2020 at 5:00 p.m.
- 5) Thank you in advance for your participation in this process.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, was created on March 27, 2020, to respond to the growing effects of this historic public health crisis. The CARES Act authorized the US Department of Housing and Urban Development (HUD) to provide supplemental Community Development Block Grant (CDBG-CV), Emergency Solutions Grant (ESG-CV), and Housing Opportunities for Persons With AIDS (HOPWA-CV) funding to entitlement communities such as the City and County of San Francisco.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG-CV	public - federal	Overnight Shelter Public Services Rental Assistance Prevent, prepare for, and respond to coronavirus	\$10,972,734			\$10,972,734		CDBG-CV funds to be used to prevent, prepare for and respond to the coronavirus
ESG-CV	public - federal	Overnight Shelter Public Services Prevent, prepare for, and respond to coronavirus	\$5,501,459			\$5,501,459		ESG-CV funds to be used to prevent, prepare for and respond to the coronavirus
HOPWA-CV	public - federal	Housing Public Services Rental Assistance Transitional Housing Prevent, prepare for, and respond to coronavirus Housing	\$1,028,483			\$1,028,483		HOPWA-CV funds to be used to prevent, prepare for and respond to the coronavirus

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

San Francisco expects to leverage HUD CARES Act funding with local General Fund, local philanthropic funds, and federal funds from FEMA.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
Increase affordability of rental housing	2020	2021	Rental assistance	Make housing more affordable	\$3,000,000 CDBG-CV; \$318,179 HOPWA-CV	300 Households for CDBG; 219 Households for HOPWA
Reduce homelessness for adults, youth and families	2020	2021	Non-congregate shelters	Prevent and Reduce Homelessness	\$7,972,734 CDBG-CV	3,000 Persons
Reduce homelessness for adults, youth and families	2020	2021	Meals for unsheltered individuals	Prevent and Reduce Homelessness	\$2,000,000 ESG-CV	700 Persons
Reduce homelessness for adults, youth and families	2020	2021	Handwashing stations and portable showers	Prevent and Reduce Homelessness	\$500,000 ESG-CV	100 Persons Daily
Reduce homelessness for adults, youth and families	2020	2021	Essential services and operations emergency shelter sites	Prevent and Reduce Homelessness	\$2,176,459 ESG-CV	500 Persons
Reduce homelessness for adults, youth and families	2020	2021	Shelter expansion to 24/7	Prevent and Reduce Homelessness	\$750,000 ESG-CV	300 Persons
Reduce homelessness for adults, youth and families	2020	2021	COVID-19 supplies	Prevent and Reduce Homelessness	\$75,000 ESG-CV	
Increase access to services for residents of public and publicly subsidized housing, RAD projects, HOPWA subsidized housing, and single room occupancy hotels	2020	2021	Essential services for residents of a transitional housing facility for persons with HIV/AIDS	Provide Services to Maintain Housing Stability	\$170,304 HOPWA-CV	79 Households
Increase collaboration between healthcare and housing systems by increasing mobility between levels of care (high to low acuity) in residential settings for HIV+ households	2020	2021	Essential services for residents of a residential care facility for persons with HIV/AIDS	Provide Services to Maintain Housing Stability	\$540,000 HOPWA-CV	120 Households

Table 2 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

San Francisco’s CDBG-CV, ESG-CV and HOPWA-CV proposed projects are listed below.

CDBG-CV Projects

The following is a list of proposed expenditures for the CDBG CARES Act (CDBG-CV) Program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2020-2024 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1B: Make Housing More Affordable**
 - **Goal 1Bii. Increase affordability of rental housing**

Agency Name	Project Description	CDBG-CV Funding Amount
Catholic Charities CYO of the Archdiocese of San Francisco	Rental assistance program related to COVID-19 response and recovery	\$1,875,000
Eviction Defense Collaborative, Inc.	Rental assistance program related to COVID-19 response and recovery	\$375,000
Q Foundation (dba AIDS Housing Alliance)	Rental assistance program related to COVID-19 response and recovery	\$375,000
Young Community Developers, Inc.	Rental assistance program related to COVID-19 response and recovery	\$375,000
	Subtotal	\$3,000,000

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1C: Prevent and Reduce Homelessness**
 - **Goal 1Cii. Reduce homelessness for adults, youth and families**

Agency Name	Project Description	CDBG Funding Amount
San Francisco Human Services Agency	Staffing and basic supplies costs at up to 22 non-congregate shelters for COVID-19 response	\$7,972,734
	Subtotal	\$7,972,734

TOTAL CDBG-CV: \$10,972,734

ESG-CV Projects

The following is a list of proposed expenditures for the ESG CARES Act (ESG-CV) Program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2020-2024 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1C: Prevent and Reduce Homelessness**
 - **Goal 1Cii. Reduce homelessness for adults, youth and families**

Agency Name	Project Description	ESG-CV Funding Amount
Department of Homelessness and Supportive Housing	Essential services and operations at Safe Sleeping Villages and other emergency shelter sites	\$2,176,459
Department of Homelessness and Supportive Housing	Daily breakfast, lunch and dinner meals to unsheltered individuals sheltering in place in encampments impacted by COVID-19	\$2,000,000
Department of Homelessness and Supportive Housing	Expanding existing shelter operations to 24/7	\$750,000
Department of Homelessness and Supportive Housing	Handwashing stations and mobile showers for unsheltered individuals and at shelter sites expanded to operate 24/7 during shelter-in-place order	\$500,000
Department of Homelessness and Supportive Housing	COVID-related PPE and supplies and materials for HSH facility team operating shelters and for nonprofit shelter and homeless services providers	\$75,000
	Subtotal	\$5,501,459

TOTAL ESG-CV: \$5,501,459

HOPWA-CV Projects

MOHCD serves as the lead agency for the HOPWA program for the San Francisco EMSA, which consists of San Francisco and San Mateo Counties.

San Francisco HOPWA-CV Projects

The following is a list of proposed expenditures for the HOPWA CARES Act (HOPWA-CV) Program. The list of recommended projects is organized by five-year objectives, priority needs and goals that are described in the 2020-2024 Consolidated Plan. While a recommended project may meet more than one goal, it is only listed under its primary goal.

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1B: Make Housing More Affordable**
 - **Goal 1Bii. Increase affordability of rental housing**

Agency Name	Project Description	HOPWA-CV Funding Amount
Catholic Charities CYO of the Archdiocese of San Francisco	Increased rental subsidies; prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; meals, groceries, and delivery of food; and, personal protective equipment for clients of a long-term rental subsidy program that serves people living with HIV/AIDS	\$200,000
	Subtotal	\$200,000

Objective 1: Families and Individuals are Stably Housed

- **Priority Need 1D: Provide Services to Maintain Housing Stability**
 - **Goal 1Dii. Increase access to services for residents of public and publicly subsidized housing, RAD projects, HOPWA subsidized housing, and single room occupancy hotels**

Agency Name	Project Description	HOPWA-CV Funding Amount
Mercy Housing California XVII, A California Limited Partnership	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility	\$60,304

Agency Name	Project Description	HOPWA-CV Funding Amount
	for persons with HIV/AIDS	
Rafiki Coalition for Health and Wellness	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS	\$110,000
	Subtotal	\$170,304

Objective 1: Families and Individuals are Stably Housed

➤ **Priority Need 1D: Provide Services to Maintain Housing Stability**

- **Goal 1Div. Increase collaboration between healthcare and housing systems by increasing mobility between levels of care (high to low acuity) in residential settings for HIV+ households**

Agency Name	Project Description	HOPWA-CV Funding Amount
Catholic Charities CYO of the Archdiocese of San Francisco	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$130,000
Catholic Charities CYO of the Archdiocese of San Francisco	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$110,000
Dolores Street Community Services, Inc.	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in	\$100,000

Agency Name	Project Description	HOPWA-CV Funding Amount
	accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	
Larkin Street Youth Services	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$110,000
Maitri Compassionate Care	Prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS	\$90,000
	Subtotal	\$540,000

TOTAL SAN FRANCISCO HOPWA-CV: \$910,304

San Mateo HOPWA Projects

Agency Name	Project Description	HOPWA-CV Funding Amount
San Mateo HOPWA Program	Increased Rent Subsidies and Emergency Financial Assistance Fund provides emergency assistance to clients for expenses such as: utility bills, minor home repairs, assistance in purchasing furniture and equipment, etc.	\$118,179
	Subtotal	\$118,179

TOTAL SAN MATEO CARES Act HOPWA-CV: \$118,179

TOTAL HOPWA-CV: \$1,028,483

Describe the reasons for allocation priorities and any obstacles to addressing underserved need

San Francisco proposes to allocate HUD CARES Act funding to meet the most urgent needs related to preventing and responding to the coronavirus, which include rental assistance; non-congregate shelters; essential services and shelter for unsheltered individuals; and essential services for persons living with HIV/AIDS.

Mayor's Office of Housing and Community Development
City and County of San Francisco



London N. Breed
Mayor

Eric D. Shaw
Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Benjamin McCloskey, Deputy Director Mayor's Office of Housing and Community Development

DATE: June 1, 2020

SUBJECT: Accept and Expend Resolution for CARES Act Housing Opportunities for Persons with AIDS (HOPWA-CV) Grant – Round 1

GRANT TITLE: CARES Act Housing Opportunities for Persons with AIDS (HOPWA-CV) Grant – Round 1

Attached please find the original and 2 copies of each of the following:

- X Proposed resolution; original signed by Department, Mayor, Controller
- X Grant information form
- X Grant budget
- X Ethics Form 126
- X Grant award letter from funding agency
- N/A Grant agreement
- N/A Other (Explain):

Departmental representative to receive a copy of the adopted resolution:

Name: Benjamin McCloskey
Phone: 701-5575
Interoffice Mail Address: Benjamin.McCloskey@sfgov.org
Certified copy required Yes No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

From: [Peacock, Rebecca \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Kittler, Sophia \(MYR\)](#); [Chan, Amy \(MYR\)](#); [Duning, Anna \(MYR\)](#); [Groffenberger, Ashley \(MYR\)](#)
Subject: Mayor -- [Resolution] -- [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program - \$1,028,483 - HOPWA-CV]
Date: Tuesday, June 9, 2020 4:20:29 PM
Attachments: [A&E MOHCD CARES HOPWA Non-Comp.zip](#)

Attached for introduction to the Board of Supervisors is a **resolution approving the CARES Act Housing Opportunities for Persons with AIDS Coronavirus (HOPWA-CV) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's CARES Act HOPWA Program entitlement from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$1,028,483 for the period of July 1, 2020 through June 30, 2023.**

Please let me know if you have any questions.

Rebecca Peacock ([they/she](#))
(415) 554-6982 | Rebecca.Peacock@sfgov.org
Office of Mayor London N. Breed
City & County of San Francisco

Agency Name	SF CARES Act HOPWA
Catholic Charities CYO of the Archdiocese of San Francisco	\$ 200,000.00
Catholic Charities CYO of the Archdiocese of San Francisco	\$ 130,000.00
Catholic Charities CYO of the Archdiocese of San Francisco	\$ 110,000.00
Dolores Street Community Services, Inc.	\$ 100,000.00
Larkin Street Youth Services	\$ 110,000.00
Maitri Compassionate Care	\$ 90,000.00
Mercy Housing California XVII, A California Limited Partnership	\$ 60,304.00
Rafiki Coalition for Health and Wellness	\$ 110,000.00
\$	910,304



San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received On:

File #: 200619

Bid/RFP #:

Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING	DATE OF ORIGINAL FILING (for amendment only)
Original	
AMENDMENT DESCRIPTION – Explain reason for amendment	

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD	NAME OF CITY ELECTIVE OFFICER
Board of Supervisors	Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Catholic Charities CYO of the Archdiocese of SF	TELEPHONE NUMBER 415-972-1211
STREET ADDRESS (including City, State and Zip Code) 990 Eddy Street, San Francisco, CA 94109	EMAIL jmeneses@CatholicCharitiesSF.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$440,000		
NATURE OF THE CONTRACT (Please describe) \$200,000 HOPWA-CV grant for increased rental subsidies; prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; meals, groceries, and delivery of food; and, personal protective equipment for clients of a long-term rental subsidy program that serves people living with HIV/AIDS \$130,000 and \$110,000 HOPWA-CV grants for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Molinelli	Stephen	Board of Directors
2	McEligot	Kathleen	Board of Directors
3	McCarthy Allen	Sharon	Board of Directors
4	Bennett	Paula	Board of Directors
5	Boerio	Joe	Board of Directors
6	Borromeo	Theodore	Board of Directors
7	Brigham	Martha	Board of Directors
8	Bullian	Gregory	Board of Directors
9	Cardinal	Kathleen	Board of Directors
10	Connors	Timothy	Board of Directors
11	Gelt	Jerilyn	Board of Directors
12	Grogan	Kathleen	Board of Directors
13	Hultman	David	Board of Directors
14	Kane	Steven	Board of Directors
15	Kostelni	Hugo	Board of Directors
16	Leupp	Jay Paul	Board of Directors
17	Markus	Maura	Board of Directors
18	McGrath	Robert	Board of Directors
19	McInerney	Maureen	Board of Directors

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
20	Mirek	Lori	Board of Directors
21	Regan	D. Paul	Board of Directors
22	Selfridge	Mike	Board of Directors
23	Sundby	George	Board of Directors
24	Theodore	Pierre	Board of Directors
25	Westray	Kenneth	Board of Directors
26	Whitney	Lori	Board of Directors
27	Wilch	Peter	Board of Directors
28	Cordileone	Salvatore	Board of Directors
29	Miller	Ann Gray	Board of Directors
30	Foedisch	Herbert	Board of Directors
31	Pautler	Michael	Board of Directors
32	Meneses	Jilma	CEO
33	Spindle	Keith	CFO
34			
35			
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38			

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
39			
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50			

Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>BOS Clerk of the Board</p>	<p>DATE SIGNED</p>
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San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received On:

File #: 200619

Bid/RFP #:

Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING	DATE OF ORIGINAL FILING (for amendment only)
Original	
AMENDMENT DESCRIPTION – Explain reason for amendment	

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD	NAME OF CITY ELECTIVE OFFICER
Board of Supervisors	Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Dolores Street Community Services, Inc.	TELEPHONE NUMBER 415-282-6209
STREET ADDRESS (including City, State and Zip Code) 938 Valencia Street, San Francisco, CA 94110	EMAIL laura@dscs.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$100,000		
NATURE OF THE CONTRACT (Please describe) HOPWA-CV grant for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Regan	Monica	Board of Directors
2	Avila	Rocio	Board of Directors
3	Leonard-wookey	Anat	Board of Directors
4	Beinart	Amy	Board of Directors
5	Winn	Michael	Board of Directors
6	Bhakta	Chirag	Board of Directors
7	Lauderback	Justine	Board of Directors
8	Penfold	Ward	Board of Directors
9	Valdez	Laura	CEO
10	Jeffrys	Mason	CFO
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>BOS Clerk of the Board</p>	<p>DATE SIGNED</p>
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Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Larkin Street Youth Services	TELEPHONE NUMBER 415-673-0911
STREET ADDRESS (including City, State and Zip Code) 134 Golden Gate Avenue, San Francisco, CA 94102	EMAIL sadams@larkinstreetyouth.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$110,000		
NATURE OF THE CONTRACT (Please describe) HOPWA-CV grant for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Kramer	Terry	Board of Directors
2	Fatum	Art	Board of Directors
3	Hatvany	Nina	Board of Directors
4	Alexander	Suzi	Board of Directors
5	Avenier	Jeremy	Board of Directors
6	wysocki	Allison	Board of Directors
7	Berg	Siri	Board of Directors
8	Brahm	Jennifer	Board of Directors
9	Cameron	Cecily	Board of Directors
10	Cody	Daniel	Board of Directors
11	Famulener	Conor	Board of Directors
12	Grossman	Blake	Board of Directors
13	Henry	Jim	Board of Directors
14	Hicks	John	Board of Directors
15	Hoecker	Anne	Board of Directors
16	Johnson	Eric	Board of Directors
17	Kerzic	Rick	Board of Directors
18	Moise	Adam	Board of Directors
19	Newton, Jr.	willis	Board of Directors

9. AFFILIATES AND SUBCONTRACTORS

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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
20	Roos	Eric	Board of Directors
21	Schlein	Phil	Board of Directors
22	Schwartz	Aaron	Board of Directors
23	Shapiro	Sally	Board of Directors
24	Viola	John	Board of Directors
25	wibbelsman	Chuck	Board of Directors
26	Powell	Laura	Board of Directors
27	Garellick	Jeff	Board of Directors
28	Adams	Sherilyn	CEO
29	Hunter	Carol	CFO
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3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Maitri Compassionate Care	TELEPHONE NUMBER 415-558-3000
STREET ADDRESS (including City, State and Zip Code) 401 Duboce Avenue, San Francisco, CA 94117	EMAIL rsmith@maitrisf.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$90,000		
NATURE OF THE CONTRACT (Please describe) HOPWA-CV grant for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a residential care facility for persons with HIV/AIDS		

7. COMMENTS

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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	King	James	Board of Directors
2	wong-Smith	Jane	Board of Directors
3	williams	Patrick	Board of Directors
4	Sallot	Jeffrey	Board of Directors
5	Vigna	William	Board of Directors
6	LaPointe	Ray	Board of Directors
7	Neimeyer	Michael	Board of Directors
8	Casado	Johannes	Board of Directors
9	Smith	Rusty	CEO
10	Richardson	Justin	CFO
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10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>BOS Clerk of the Board</p>	<p>DATE SIGNED</p>
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OFFICE OR BOARD	NAME OF CITY ELECTIVE OFFICER
Board of Supervisors	Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
office of the clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Mercy Housing California XVII, A California LP	TELEPHONE NUMBER 415-355-7100
STREET ADDRESS (including City, State and Zip Code) 1256 Market Street, San Francisco, CA 94102	EMAIL dshoemaker@mercyhousing.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$60,304		
NATURE OF THE CONTRACT (Please describe) HOPWA-CV grant for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS		

7. COMMENTS

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This contract was approved by:	
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List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Bertges	JoAnn	Board of Directors
2	Saez	Mirian	Board of Directors
3	Murray	Timothy	Board of Directors
4	Sewill	Ann	Board of Directors
5	Pavao	William	Board of Directors
6	Fish	Ford	Board of Directors
7	Garcia	Christina	Board of Directors
8	Ruggiero	Janet	Board of Directors
9	Waskowiak	Mary	Board of Directors
10	Brigham	Tangerine	Board of Directors
11	Cox	Bradley	Board of Directors
12	Freeman	Yusef	Board of Directors
13	Mersey	Ezra	Board of Directors
14	Jamason	Ellen	Board of Directors
15	Swift	Brian	Board of Directors
16	Wade	Steven	Board of Directors
17	Shoemaker	Doug	CEO
18	Spears	Steven	CFO
19	Mamet	Michele	COO

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office of the clerk of the Board	Board.of.Supervisors@sfgov.org

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NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Michael King	415-701-4228
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
MYR Mayor's Office of Housing and Comm Dev	michael.king@sfgov.org

5. CONTRACTOR	
NAME OF CONTRACTOR Rafiki Coalition for Health and Wellness	TELEPHONE NUMBER 415-615-9945
STREET ADDRESS (including City, State and Zip Code) 601 Cesar Chavez Street, San Francisco, CA 94124	EMAIL mlesarre@rafikicoalition.org

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER	FILE NUMBER (If applicable) 200619
DESCRIPTION OF AMOUNT OF CONTRACT \$110,000		
NATURE OF THE CONTRACT (Please describe) HOPWA-CV grant for prevention and education in alignment with the City's COVID-19 prevention efforts; case management and assistance in accessing essential services and supplies such as food, water, medications, medical care, and information; rental subsidies; meals, groceries, and delivery of food; and, personal protective equipment for residents of a transitional housing facility for persons with HIV/AIDS		

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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Elawar	May	Board of Directors
2	Williams	Lisa	Board of Directors
3	Franke	Kevin	Board of Directors
4	Oertel	Diana	Board of Directors
5	Prince	Cynthia	Board of Directors
6	Strong	Shirley	Board of Directors
7	Moats	Phyllis	Board of Directors
8	Washington	Robert	Board of Directors
9	LeSarre	Monique	CEO
10	Brown	David	CFO
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9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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Check this box if you need to include additional names. Please submit a separate form with complete information. Select “Supplemental” for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<p>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</p> <p>BOS Clerk of the Board</p>	<p>DATE SIGNED</p>
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