



OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

May 12, 2020

The Honorable Catherine Stefani
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear Supervisor Stefani:

This letter responds to your inquiry about the County Veterans Service Officer (“CVSO”) on behalf of Shireen McSpadden, Director of the Human Services Agency’s Department of Disability and Aging Services (“DAS”), and myself. We appreciate your interest in the well-being of veterans in our community and share your concerns.

State law provides that a county may have a CVSO. In 1993, the Board of Supervisors established the CVSO in Administrative Code Section 5.108A, which currently requires the Mayor and City Administrator recommend a CVSO who is confirmed by the Board of Supervisors. When we are through the COVID-19 emergency, we look forward to discussing this code section with you to determine whether it should be updated.

Through the annual budget process, the function and program are located in DAS. The office is at 2 Gough Street and provides needed services to San Francisco’s veterans—many of whom are seniors and people with disabilities. Veterans in our community are balancing their Veterans Administration benefits with many other benefits and programs. The San Francisco Human Services Agency is well positioned to coordinate the complex network of services for veterans.

As you have noted, the position of CVSO is vacant. Despite the fact that the City is facing a citywide hiring freeze, the Mayor’s Budget Office approved the position for hiring due to its critical role in serving veterans. The position opened yesterday, May 11 and qualified applicants are encouraged to apply through May 25 at 5:00 PM¹.

¹ Interested applicants should visit <http://www.jobapscloud.com/sf/>

Through this open recruitment we expect to find a qualified candidate who will be able to meet the needs of our veterans. The Board of Supervisors will confirm the final appointment consistent with the Administrative Code and state law.

Thank you again for your advocacy on behalf of veterans. We look forward to updating you on our progress shortly. If you have any questions on this matter, please contact Deputy City Administrator Jennifer Johnston at jennifer.johnston@sfgov.org.

Sincerely,

A handwritten signature in blue ink that reads "Naomi M. Kelly". The signature is written in a cursive, flowing style.

Naomi M. Kelly
City Administrator

CC: Members, Board of Supervisors
Clerk of the Board of Supervisors
Trent Rhorer, San Francisco Human Services Agency
Shireen McSpadden, Department of Disability and Aging Services
Sophia Kittler, Mayor's Office