

**City and County of San Francisco**

**Request for Proposals for**

**Public Toilets and Advertising Kiosks**  
**(Re-Advertised)**



Date issued:	<b>April 29, 2016</b>
Pre-proposal conference:	<b>Wednesday, May 18, 2016 @ 1:00 P.M.</b>
Proposal due:	<b>Friday, June 3, 2016 @ 3:00 P.M.</b>

# Request for Proposals for Public Toilets and Advertising Kiosks

## TABLE OF CONTENTS

	<u>Page</u>
I. Introduction and Schedule .....	1
II. Scope of Work... ..	2
III. Submission Requirements.....	10
IV. Evaluation and Selection Criteria .....	13
V. Pre-proposal conference and Contract award .....	14
VI. Terms and Conditions for Receipt of Proposals .....	15
VII. Protest Procedures.....	18

### **Appendices:**

- A. Standard Forms
- B. Attestation of Compliance
- C. Revenue and Fee Proposal
- D. Existing Toilet and Kiosk Locations
- E. City Standard Contract Provisions
- F. Release of Liability

### DEFINITIONS OF TERMS

California Environmental Quality Act (CEQA): a California State statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

Community-Based Organizations: public or private nonprofit that is representative of a community or a significant segment of a community, and is engaged in meeting human, educational, environmental, or public safety community needs.

Contract Monitoring Division (CMD): the oversight agency for the Local Business Enterprise Ordinance set forth in Chapter 14B of the San Francisco Administrative Code.

Kiosk: a small free-standing structure in the public right of way which displays advertising and/or public service announcements. Kiosks may also contain other features, including but not limited to a newsstand, displays of local information or maps, an Automatic Teller Machine (ATM), vending machine, interactive video system, Internet, broadcast, or other services.

Minimum Annual Guarantee (MAG): the amount of money that the Proposer guarantees will be paid to the City regardless of whether the prevailing proposer makes money after fulfilling the terms of the agreement or not.



Monitored Toilet: a Toilet that has defined operating hours and is monitored during those hours by an attendant.

Negative Declaration: descriptions of types of projects under CEQA which the City Planning Department representative has determined, after an initial study, that there is no substantial evidence that the project may have a significant effect on the environment.

Toilet: a free standing enclosure installed in the public right of way containing a commode and sink that is available for use by the general public. It may display advertising.

**Request for Proposals for  
Public Toilets and Advertising Kiosks**

**I. Introduction and Schedule**

**A. General**

San Francisco Public Works (Public Works) of the City and County of San Francisco (City) is seeking proposals from qualified firms to occupy and place advertising in 228 locations on 114 Kiosks, to procure, install, maintain 40 public toilets (Toilets), and to provide an attendant to monitor 25 of the 40 Toilets installed in the public right-of way.

Proposers are encouraged to form partnerships with other parties with experience in providing all of the products and services requested in this Request for Proposals (RFP). Specifically, companies whose primary business is advertising are strongly encouraged to partner with one or more Community Based Organizations that can provide a job training component in addition to providing the Toilet attendant and maintenance services for street furniture.

Proposers would be responsible for replacing all of the currently-installed Toilets and Kiosks with new units within one year of contract award. Proposers shall coordinate replacement activities with removal of the existing Toilets and Kiosks, which will be performed by the City's current service provider, JC Decaux.

Proposers should note that for installation, removal, relocation and maintenance of either Toilets or Kiosks the City requires compliance with Prevailing Wage and Local Hire as outlined in Appendix E, City Standard Contract Provisions.

The contract shall have an original term of ten years. In addition, the City shall have two options to extend the term for a period of five years each (two five-year extension terms), which the City may exercise in its sole, absolute discretion.

**B. Schedule**

The anticipated schedule for selecting a Proposer is:

<u>Proposal Phase</u>	<u>Date</u>
RFP is issued by the City	April 29, 2016
Pre-proposal conference	May 18, 2016
Deadline for submission of written questions or requests for clarification	May 26, 2016
Proposals due	June 3, 2016
Oral interview with firms selected for further consideration (tentative date)	July 2016

## **II. Scope of Work**

The Scope of Work is to be used as a general guide and is not intended to be a complete list of all work necessary to complete the project. The City is requesting that Proposers provide the following products and services:

- Provide, install, and maintain 25 Toilets at the current sites in the right of way;
- Provide, install, and maintain an additional 15 Toilets at sites yet to be selected in the right of way;
- Provide an attendant for 15 Toilets at existing sites 12 hours a day, seven days a week;
- Provide an attendant for an additional 10 Toilets at new locations once identified and the Toilets are installed 12 hours a day, seven days a week;
- Manage the 25 public service placements on the existing Toilets and the 15 public service placements on the additional 15 Toilets; and
- Provide, install, and maintain 114 Kiosks to display advertising where each Kiosk has two commercial advertising placements and one public service placement.

### **A. PUBLIC TOILETS**

#### **Existing Toilet Locations**

Toilets are currently installed in 25 locations across the City as shown in Appendix D. Proposers shall replace all existing Toilets with new units within one year of contract award.

#### **New Toilet Locations – CEQA Clearance Required**

Proposers shall install and maintain an additional 15 Toilets in new locations which have yet to be identified. Once the City has selected the new locations, the potential environmental impact of the proposed sites must be evaluated through a CEQA review process.

The City will conduct environmental review under the California Environmental Quality Act (CEQA) as required. Public Works will be responsible for working with the City's Planning Department on CEQA review, with the Proposer responsible for reimbursing Public Works for expenses incurred for the CEQA review, including staff billing and San Francisco Planning Department fees. For the purposes of this RFP, Public Works expects that the City would prepare either an exemption or a negative declaration for the Project, depending on the scope of the work, analysis undertaken by the Planning Department, and the locations of the 15 additional sites proposed.

Until the CEQA review process is completed, the City retains sole and absolute discretion to make modifications deemed necessary to avoid significant environmental impacts and/or select other feasible alternatives to avoid such impacts. Construction work will not commence until the CEQA review process is completed, the City approves the Project, and the City notifies the proposer that it may begin construction work. If the City does not approve the Project, the construction work will not commence and the City will not undertake this Project.

The Toilet design and related construction work will need to incorporate any alterations, procedures or alternatives identified and adopted during the CEQA review process, and the Project will not proceed if the City does not approve the Project following completion of CEQA review. The design will evolve and change throughout the CEQA process, and the successful proposer must accommodate such changes.

### **Toilet Design Requirements**

The City is looking for Toilets that provide the best combination of design and function. The City will review and approve the final Toilet design and reserves the right to require modifications prior to installation. The City will also be assessing the operational reliability of the proposed Toilet.

Toilets shall be accessible to persons with disabilities. Designs shall comply with all applicable federal, state and local laws and regulations, including but not limited to: applicable provisions of the Uniform Fair Accessibility Standards (UFAS); the Americans with Disabilities Act, (ADA) (42 U.S.C. section 12101 et seq.); the Americans with Disabilities Act Accessibility Guidelines (See 28 CFR, Part 36); Title 24 of the California Code of Regulations, Part 2; the California State Accessibility Standards Interpretive Manuals. In the event of conflict between applicable laws and regulations, the more restrictive shall apply.

Toilets shall be fabricated using durable, resilient and graffiti-resistant materials. The foundation shall be constructed of a reinforced concrete slab that will allow for utility connections including water, electricity, telephone and sewer. The structure shall be fabricated with steel, concrete, or an equivalent load bearing frame. The frame and roof shall be constructed of a steel frame with an aluminum or equivalent shell. All exposed glass shall be tempered and reinforced. Steel shall be SA3 shot blast with 80-micron metal plating or equivalent. All aluminum shall be cleaned and coated to withstand wind, rain, other elements as well as any adverse deterioration from organic materials.

The City encourages Proposers to use sustainable materials in the Toilet design, including but not limited to building materials, recycled-content, sustainable building products, and the use of renewable energy such as solar panels. For more information on the City's sustainability policies, please review the information on the Department of the Environment website at [www.sfenvironment.org](http://www.sfenvironment.org).

Toilets shall contain interior ventilation systems, interior lighting, interior emergency lighting, and exterior lighting to illuminate the adjacent right of way, including the entire sidewalk width and curb frontage of the Toilet as well as 10-ft along the sidewalk and curb approaching both sides. Toilets shall contain a smoke and fire alarm system, including the ability for the access door to open automatically if the alarm is triggered. Toilets shall have an emergency portal, in addition to the normal user door to allow police, fire, or other emergency personnel to access the interior of the unit if needed. Toilet doors shall open parallel to street, and not into or toward primary pedestrian travel zones. Toilets shall have a minimum of one digital interactive wayfinding display.

Toilets shall have an external video surveillance and communications systems that enables remote monitoring of the Toilets to ensure that they remain in good working condition and to discourage vandalism and graffiti.

Toilets shall at a minimum contain a commode; a hand-washing station that provides warm water, a soap dispenser; toilet tissue, dispensers for disposable seat covers; and a paper-towel dispenser or air-dryer. Toilets shall provide a display on the exterior of the unit indicating whether the unit is available, in use, or out of order. At each Toilet location, Proposer shall provide at a minimum garbage receptacles, dog waste bag dispensers and dog waste bags. Monitored Toilets shall also include syringe disposal containers.

## RFP for Public Toilets and Advertising Kiosks

Proposers are encouraged to incorporate modular design elements so that new components or features can be added in the future and worn components can be replaced, allowing for new equipment and technology upgrades during the contract term.

The City encourages Proposers to include other services in the Toilet design that would benefit the public, such as cell phone charging stations or systems that offer assistance to users who are deaf or hearing impaired.

### **Toilet Advertising**

No commercial advertising is permitted on Toilets. Proposers shall provide at least one display space for public service announcements per Toilet.

### **Toilet Display Use in Emergencies**

In the event of an emergency, the City reserves the right to use any Toilet display space, including any interactive displays, to communicate important information to the public. Proposers must provide the City a way to access and display information using the Proposer's interactive displays and the ability to post information in printed format in display areas.

### **Toilets and City Wi-Fi or other Connectivity Services**

At the City's discretion, Toilets may be used as a location to host equipment to support the provision of the City's Wi-Fi service (IEEE 802.11 a/b/g/n/ac and current standard) or other digital infrastructure and connectivity services provided for the benefit of the public. Proposers shall explain either (a) how they will allow the City to use the Toilet to install service or (b) how they would install Wi-Fi equipment according to the City's specification.

### **Toilets and Commercial Telecommunications Services**

Providers may use the Toilets to license space to cellular voice and data service providers as long as the location acts as a neutral host that can accommodate all licensed carriers and that location does not interfere with any City digital infrastructure. Any revenues received by licensing the locations to commercial licensed carriers shall be shared with the City. Any Proposer that is including commercial telecommunications in its proposal shall submit the percentage of gross revenue that will be shared with the City in its Revenue and Fee Proposal (see Section II.C. Revenue and Fee Proposal).

The Proposer's systems shall not install any tracking or surveillance equipment that can be used to gather data from the public without the review and approval of the City.

### **Installation (Replacement) of Existing Toilets**

Proposers shall complete the installation of Toilets for the locations where equipment is currently installed within one year of Contract Award. The selected Proposer and the City shall review drawings for each Toilet location, inspect each site, and hold public hearings if required. Proposer shall be responsible for all construction costs and related permits required for the replacement of the existing Toilets.

Proposers shall submit an installation plan describing in detail the timeline and resources that will be dedicated to replacing the existing Toilets.

If a Toilet is installed on Port property, Proposer shall follow the Port's requirements, including review of design, installation plans, coordination, public hearings, and any applicable fees.

### **Installation of New Toilets**

Once the environmental review is completed, and if the City has selected and approved the proposed locations for the 15 new Toilets, the Proposer shall submit an installation plan for

review and approval. Proposers must complete installation of all new Toilets within one year of the City's authorization to proceed.

**Toilets with Monitoring: Operating Hours and Attendant Services**

Proposers must provide attendants to monitor the use of 15 of the 25 existing Toilet locations and for the additional 10 Toilets at the new locations. These Toilets shall be monitored seven days a week, 12 hours a day, from 9:00 am to 9:00 pm. Each Toilet must be staffed with a minimum of one attendant during operating hours. Proposer shall provide an attendant staffing plan that shall be reviewed and approved by the City. Toilets that are monitored shall be locked and secured during non-operating hours to prevent unauthorized entry, acts of vandalism, and inappropriate activity. The City reserves the right to move attendants' services between locations and to adjust the opening and closing times as needed. Toilets with monitors shall be available free of charge to the public.

**Toilet without Monitors: Operating Hours**

Toilets without monitors shall be open for public use free of charge 24 hours a day, 365 days a year unless otherwise directed by the City.

**Toilet Maintenance Services**

Proposer shall, at a minimum, clean and inspect all Toilets twice a day, 365 days-a-year. As part of each scheduled cleaning, Proposer shall maintain the cleanliness in the immediate vicinity of the Toilet, including but not limited to the removal of litter, the cleaning up of broken glass, and the cordoning off of any condition that may pose a hazard to the public. Proposer shall steam clean the exterior and surrounding area within ten feet of the Toilet at least once a day. Proposer shall remove, empty, sterilize, and return the Toilet garbage receptacles, empty dog waste receptacles, and remove and replace syringe disposal containers at least once a day. The Proposer shall schedule Toilet cleaning during the hours when Toilets receive the least amount of use. Proposer shall provide a cleaning and maintenance schedule that will be reviewed and approved by the City. Proposer shall repair or replace Toilets that are damaged due to willful or malicious destruction by persons unknown.

**Toilet Maintenance Service Standards**

Proposer shall respond to the City's request to clean a Toilet within one hour and complete the task within three hours.

Proposer shall respond to the City's request to repair or replace damaged Toilet systems and components that are in a defective condition within 24 hours and complete the task within seven days. A damaged Toilet includes but is not limited to nonfunctioning commodes, sinks, access doors, electrical, water, heating, and ventilation systems, and all lighting and use indicators.

Proposer shall respond to the City's request about graffiti on a Toilet within an hour and remove the graffiti within 24 hours and restore the Toilet to its previous condition, including any custom paint color that may need to be applied or replacing parts that cannot be restored.

**Temporary Removals**

At the request of the City, Proposers shall be required to temporarily remove any Toilets that interfere with the construction, maintenance, or repair of public utilities, public works or public improvements. Toilets that are removed for this reason shall be reinstalled when construction, maintenance, or repairs are completed.

Proposers shall state in their Revenue and Fee Proposal the estimated unit cost and number of temporary removals and reinstallations they have assumed in their proposal. The City estimates that since 1998 there have been five temporary toilet relocations.

### **Permanent Relocations**

The City reserves the right to request a permanent relocation of Toilets as necessary to address changing needs or respond to security concerns.

Proposer shall assume the cost in their proposal of two permanent relocations of Toilets per year. Proposers shall state in their proposals the estimated unit cost.

## **B. KIOSKS**

### **Existing Kiosk Locations**

Kiosks are installed in 114 locations and currently exist in two configurations. One configuration, "Standard," is a cylindrical Kiosk with three panels. The second configuration, "Newsstand," is a cylindrical Kiosk that opens up and can be used as a newsstand or for a vending purpose(s). Both configurations have advertising panels, the difference is the Newsstand configuration has a smaller panel for advertising above the vending area. Due to changes in Sections 611 and 602.7 of the Planning Code as a result of the passage of Propositions G (2002) and E (2009), general advertising on street furniture is limited to the number of advertisements in place as of January 2008, as reflected in the table below.

<b>Number Installed</b>	<b>Type of Kiosk</b>	<b>General Advertising Panels per Kiosk</b>	<b>Public Service Advertising Panels per Kiosk</b>	<b>Total Advertising Panels</b>	<b>Total Public Service Panels</b>
45	Standard	2	1	90	45
69	Newsstand	2	1	138	69
<b>114</b>				<b>228</b>	<b>114</b>

A comprehensive list of the locations of Kiosks installed is included in Appendix D.

### **Relocating Kiosks to New Locations – CEQA Clearance Required**

If a Proposer recommends relocating a Kiosk from an existing location as part of its Proposal, the potential environmental impact of the new proposed sites must be evaluated through a CEQA review process.

Public Works will be responsible for the CEQA review process with the City, and the Proposer shall be responsible for reimbursing Public Works for expenses incurred in obtaining clearance, including staff billing and San Francisco Planning fees.

Until the CEQA review process is completed, the City retains sole and absolute discretion to make modifications deemed necessary to avoid significant environmental impacts and/or select other feasible alternatives to avoid such impacts. Construction work related to proposed relocations will not commence until the CEQA review process is completed, the City approves the Project, and the City notifies the proposer that it may begin construction work. If the City does not approve the Project, the construction work will not commence and the Proposer shall not relocate the Kiosk(s).

The Kiosk design and related construction work will need to incorporate any alterations, procedures or alternatives identified and adopted during the CEQA review process, and the Project will not proceed if the City does not approve the Project following completion of CEQA review. The design will evolve and change throughout the CEQA process, and the successful proposer must accommodate such changes.

### **Kiosk Design Requirements**

The City is looking for Kiosks that provide the best combination of design and function. The City will review and approve the final Kiosk design and reserves the right to require modifications prior to installation. Proposers should clearly demonstrate the Kiosks' ability to scale to differing sidewalk widths and building heights, such as those in the downtown or civic center area and those in residential neighborhoods. The Kiosks' display area should be designed to a pedestrian scale reflecting the emphasis on pedestrians over automobile traffic. For example, Kiosks designed for vehicular traffic would contain displays that are readable at the speeds that automobiles typically travel. For any digital or back-lit displays, the City reserves the right to evaluate screen brightness and its impact on local users, and request adjustments to Kiosk light levels.

The City will review and approve the proposed Kiosk design and reserves the right to require modifications to the design prior to installation.

Proposer shall provide Kiosks constructed with durable and resilient materials. Kiosks shall be fabricated using a concrete reinforced anchor block or equivalent for the base. The anchor block shall use J-bolts and earth rods or equivalent. The frame and roof shall be constructed of a steel frame with an aluminum or equivalent shell. All exposed glass shall be reinforced. Steel shall be SA3 shot blast with 80-micron metal plating or equivalent. All aluminum shall be cleaned and coated to withstand wind, rain, other elements as well as any adverse deterioration from organic materials.

Kiosk Design shall comply with all applicable federal, state and local laws and regulations, including but not limited to: applicable provisions of the Uniform Fair Accessibility Standards (UFAS); the Americans with Disabilities Act, (ADA) (42 U.S.C. section 12101 et seq.); the Americans with Disabilities Act Accessibility Guidelines (See 28 CFR, Part 36); Title 24 of the California Code of Regulations, Part 2; the California State Accessibility Standards Interpretive Manuals. In the event of conflict between applicable laws and regulations, the more restrictive shall apply.

The City encourages Proposers to use sustainable materials in the Kiosk design, including but not limited to building materials, recycled-content, sustainable building products, and the use of renewable energy such as solar panels. For more information on the City's sustainability policies, please review the information on the Department of the Environment website at [www.sfenvironment.org](http://www.sfenvironment.org).

Proposers are encouraged to incorporate modular design elements so that new components or features can be added in the future and worn components can be replaced, allowing for new equipment and technology upgrades during the contract term. The City will be assessing the operational reliability of the proposed Kiosk.

### **Kiosks and City Wi-Fi or other Connectivity Services**

At the City's discretion, Kiosks may be used as a location to host equipment to support the provision of the City's Wi-Fi service (IEEE 802.11 a/b/g/n/ac and current standard) or other digital infrastructure and connectivity services provided for the benefit of the public. Proposers shall explain either (a) how they will allow the City to use the Kiosk to install service or (b) how they would install Wi-Fi equipment according to the City's specification.

### **Kiosks and Commercial Telecommunications Services**

Providers may use the Kiosks to license space to cellular voice and data service providers as long as the location acts as a neutral host that can accommodate all licensed carriers and that location does not interfere with any City digital infrastructure. Any revenues received by licensing the locations to commercial licensed carriers shall be shared with the City. Any Proposer that is



## RFP for Public Toilets and Advertising Kiosks

including commercial telecommunications in its proposal shall submit the percentage of gross revenue that will be shared with the City in its Revenue and Fee Proposal (see Section II.C. Revenue and Fee Proposal).

The Proposer's systems shall not install any tracking or surveillance equipment that can be used to gather data from the public without the review and approval of the City.

### **Kiosk Advertising**

Each Kiosk must meet the following advertising guidelines:

- Each Kiosk shall display two discrete general advertising panels and one public service panel;
- Advertising panels cannot exceed 52 square feet;
- Panels may employ conventional static displays (e.g. paper copy rear-illuminated by fluorescent tubes) and/or video displays (e.g. Light Emitting Diode, Liquid Crystal, or other similar digital display);
- Video displays are not permitted to have any animation, scrolling, or other kind of movement;
- Any dynamic advertising displays (conventional static or video) must have a minimum change of copy interval of 30 seconds;
- Change of copy shall mean any change or variation whatsoever in displayed imagery or content, including coloration, luminosity, or any other visual aspect; and
- All general advertising signs must comply with applicable City codes, policies, and requirements.

### **Kiosk Advertising Display Use in Emergencies**

In the event of an emergency, the City reserves the right to require the Proposer to use any Kiosk advertising space to communicate important information to the public.

### **Kiosk Installation**

Proposers shall complete the replacement and installation of all Kiosks within one year of Contract Award. Proposer shall install Kiosks in accordance with all applicable City, state, and federal laws affecting installation. Proposers shall submit an installation plan to be reviewed and approved by the City describing in detail the timeline and resources that will be dedicated to installing the Kiosks.

If a Kiosk is installed on Port property, Proposer shall follow the Port's requirements, including review of design, installation plans, coordination, public hearings, and any applicable fees.

### **Kiosk Maintenance Services**

Proposer shall, at a minimum, clean and inspect all Kiosks once a day, 365 days a year. As part of each scheduled cleaning, Proposer shall maintain the cleanliness in the immediate vicinity of the Kiosk, including but not limited to the removal of litter, the cleaning up of broken glass, and the cordoning off any condition that may pose a hazard to the public. Proposer shall steam clean the exterior and surrounding area within ten feet of the Kiosks at least once a day. Proposer shall provide a cleaning and maintenance schedule that will be reviewed and approved by the City. Proposer shall be responsible for repairing damage to Kiosk from willful or malicious acts or destruction of Kiosks by persons unknown.

### **Kiosk Maintenance Service Standards**

Proposer shall respond to the City's request to clean a Kiosk within one hour and complete the task within three hours.

Proposer shall respond to the City's request to repair or replace damaged Kiosk systems and components that are in a defective condition within 24 hours and complete the task within three

days. A Kiosk defective condition includes but is not limited to nonfunctioning displays, lighting, broken covers and/or panel doors, and failed electrical systems.

Proposer shall respond to the City's request about graffiti on a Kiosk within an hour and remove the graffiti within 24 hours.

#### **Kiosks-Temporary Removals**

At the request of the City, Proposers shall be required to temporarily remove any Kiosks that interfere with the construction, maintenance, or repair of public utilities, public works or public improvements. Kiosks that are removed for this reason shall be reinstalled when construction, maintenance, or repairs are completed.

Proposers shall state in their Revenue and Fee Proposal the estimated unit cost and number of temporary removals and reinstallations they have assumed in their proposal. The City estimates that since 1998 there have been 27 temporary Kiosk relocations.

#### **Kiosks - Permanent Relocations**

The City reserves the right to request relocation of Kiosks as necessary to address changing needs or respond to security concerns. Proposer shall assume the cost in their proposal for one Kiosk relocation per year.

Proposers shall provide the unit cost of permanently relocating a Kiosk, including site restoration and installing all associated construction and utility costs for installing in the new location.

#### **Electronic Management System**

The Proposer shall use a web-based management system (System) that is accessible to applicable City employees on request. This System shall contain at a minimum a complete inventory of Toilets and Kiosks installed, including all characteristics, subcomponents, and GIS locations. This System shall also contained detailed information on installations, temporary removals, permanent removals and relocations and include all records of permits and drawings. The System shall track and record all maintenance activities, including all information from the daily inspections, any cleaning activity, and condition reports. The System shall track Toilet usage at each location, and include additional information on Toilet monitoring according to the City's specifications. The System shall track complaints received from the City and the public and their resolution and provide an integration to the City's 311 system and the Public Works Dispatch Center, accepting complaints and requests for service and returning information to each system on the closure of the request. The Proposer shall generate management reports weekly. The content and data used in these reports shall be defined by the City. The System shall include an ad-hoc reporting tool that shall be available for City users to create and store their own reports.

### **C. REVENUE AND FEE PROPOSAL**

All Proposers must submit Minimum Annual Guarantee (MAG) amounts and a percentage of gross advertising revenues to be paid to the City each year during the initial ten-year term of the contract. Gross revenues shall not be subject to any deductions for commissions, brokerage, labor charges or other expenses.

If Proposers intend to license the Toilets or Kiosks as locations for equipment to support commercial mobile phone service, Proposer's must include a proposed percentage of the gross revenue from the licensing of the location in the Revenue and Fee Proposal on the line entitled "Additional Percentage of Proposed Revenue Estimates."

The Revenue and Fee Proposal shall include unit cost items as outlined below in Section III.C.6 Submission Requirements below.

### III. Submission Requirements

#### A. Time and Place for Submission of Proposals

Proposals must be received by 3:00 p.m., on Friday, June 3, 2016. Postmarks will not be considered in judging the timeliness of submissions. Proposals may be delivered in person and left with Tiffany Tsang, San Francisco Public Works, 1155 Market Street, 4<sup>th</sup> Floor, or mailed to:

San Francisco Public Works  
Contract Administration Division  
1155 Market Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103  
Attn: Tiffany Tsang

Proposers shall submit the following:

- One original of the Proposal on three-hole recycled paper, printed double-sided to the maximum extent practical, and held together with a binder clip or rubber band or submitted in a three-ring binder. Proposal shall be in a sealed envelope clearly marked, ***Public Toilets and Advertising Kiosks Proposal by [Proposer's Name];***
- Nine copies of the Proposal each on three-hole recycled paper, printed double-sided to the maximum extent practical, and held together with a binder clip or rubber band or submitted in a three-ring binder. Proposal copies can be in the same or a separate envelope, but all copies must be clearly marked, ***Public Toilets and Advertising Kiosks Proposal by [Proposer's Name];***
- One original of the Revenue and Fee Proposal in a separate sealed envelope clearly marked, ***Public Toilets and Advertising Kiosks Revenue and Fee Proposal by [Proposer's Name];***
- One electronic copy of the Proposal and one electronic copy of the Revenue and Fee Proposal in PDF format and submitted by email to [toiletandkioskrfp@sfdpw.org](mailto:toiletandkioskrfp@sfdpw.org).

Late submissions will not be considered.

#### B. Format

The department will place proposals in three-ring binders for the review panel and will conduct a separate process for the evaluation of the Revenue and Fee Proposal. As outlined above, please use three-hole recycled paper, print double-sided to the maximum extent practical, and hold the proposal together with a binder clip or rubber band, or submit it in a three-ring binder. Please do not bind the proposal with a spiral binding, staples, glued binding, or anything similar. You may use tabs or other separators within the document.

For word processing documents, the department prefers that text be unjustified (i.e., with a ragged-right margin) and use a serif font (e.g., Times Roman, and not Arial), and that pages have margins of at least 1" on all sides (excluding headers and footers).

All responses shall include a Table of Contents.

You must submit one electronic version of the Proposal and the Revenue and Fee Proposal. See Section A above.

#### C. Content

Firms interested in responding to this RFP must submit the following information in the order specified below:

##### 1. Introduction and Executive Summary

Submit a letter of introduction and executive summary of the proposal. The letter must be signed by a person authorized by your firm to obligate your firm to perform the commitments contained in the proposal. Submission of the letter will constitute a representation by your firm that your firm is willing and able to perform the commitments contained in the proposal.

## **2. Project Approach**

Describe the services and activities that your firm proposes to provide to the City. Include the following information:

- a. Description of how Proposer would approach the overall scope of services as requested in the proposal;
- b. Schedule and ability to complete the project within the City's required time frame;
- c. Assignment of work within your firm's work team;
- d. Design proposal for Toilets and Kiosks;
- e. Kiosk advertising plan, including advertising display types for planned Kiosk locations. If a dynamic advertising display is being proposed in various locations, Proposers shall state the type (conventional or video) and the change intervals planned for each location;
- f. Description of communication services and any other consumer-oriented features for Toilets and Kiosks being proposed;
- g. Work plan for installation for Toilets and Kiosks;
- h. Work plan for maintenance services for Toilets and Kiosks;
- i. Work plan for Toilet attendant services; and
- j. Description and features of proposed web-based management system.

## **3. Firm Qualifications**

Provide information on your firm's background and qualifications which addresses the following:

- a. Name, address, and telephone number of a contact person;
- b. A brief description of your firm, as well as how any joint venture or subconsultant association would be structured; and
- c. A description of not more than four projects similar in size and scope prepared by your firm including client, reference and telephone numbers, staff members who worked on each project, budget, schedule and project summary. Descriptions should be limited to one page for each project. If joint venture consultants or subconsultants are proposed, provide the above information for each.

## **4. Key Personnel and Team Qualifications**

- a. Provide a list identifying each key person assigned to a role on the project team. This list must identify the project manager, the operations manager, the lead for each subconsultant if proposed, and the role each will play in the project;

- b. Provide written assurance that the key individuals listed and identified will be performing the work and will not be substituted with other personnel or reassigned to another project without the City's prior approval;
- c. Provide a description of the experience and qualifications of the project team members, including brief resumes; and
- d. Provide an organization chart showing reporting relationships for the project team.

## 5. References

Provide references for the lead consulting firm, lead project manager, and all subconsultants, including the name, address and telephone number of at least three but no more than five recent clients, preferably other public agencies. The City will utilize references included in the Proposers' submittal to verify Proposers' and their employees' and subconsultants, if applicable, qualifications and ability to successfully perform the services requested in this RFP. In addition, the City reserves the right to make its own independent reference checks with other parties. Proposers shall execute a Release of Liability form whereby Proposers shall agree to release all individuals who provide information to the City from all liability (Appendix F).

## 6. Forms

Proposers shall include completed and signed Attestation of Compliance (Appendix B) and Release of Liability (Appendix F) forms.

## 7. Revenue and Fee Proposal

The City intends to award this contract to the firm that it considers will provide the best overall program services. The City reserves the right to accept other than the highest revenue and lowest priced offer and to reject any proposals that are not responsive to this request.

Please provide a Revenue and Fee proposal on the attached Appendix C form. **Do not identify any firm information on the Revenue and Fee Proposal form. Proposers should only identify their firm information on the separate sealed envelope which will contain the form. Also, Proposers should not reference the contents of the Revenue and Fee proposal anywhere in the body of the proposal.**

The Revenue and Fee Proposal shall include the following:

- a. Proposed MAG and percentage of gross revenue related to advertising revenue;
- b. Additional percentage of proposed gross revenue for services identified in the proposal, such as cellular service (See Section II); and
- c. Fees for each of the services requested in the Scope of Work with a not-to-exceed figure as follows:
  - i. Unit cost to temporarily remove and store a Toilet;
  - ii. Unit cost to reinstall a Toilet after temporary removal;
  - iii. Unit cost to permanently remove a Toilet and return the right-of-way to a City-designated condition;
  - iv. Unit cost to temporarily remove and store a Kiosk;
  - v. Unit cost to reinstall a Kiosk after temporary removal

- vi. Unit cost to permanently remove a Kiosk and return the right-of-way to a City-designated condition;
- vii. Unit Cost for Daily Toilet Maintenance and Supplies;
- viii. Unit Cost for Daily Kiosk Maintenance and Supplies;
- ix. Hourly rate for daily staffing and overhead cost (per 12 hour day) to monitor one Toilet; and
- x. Hourly rates for all team members.

#### **IV. Evaluation and Selection Criteria**

##### **A. Minimum Qualifications**

Proposers must demonstrate that its management team and all of its subcontractors (applicable to the particular service being provided) have at least three years verifiable experience in selling advertising placements, and installing and maintaining advertising display street furniture and public toilet street furniture in major metropolitan markets.

Proposer must demonstrate this capability by providing three references, preferably from experience with public agencies.

Proposer must have had a corporate net worth of at least \$50,000,000 for the last three years. Proposers must demonstrate its financial capabilities by submitting the following information:

- a. Statement of Business Form (Joint Venture, etc.);
- b. Written Commitment to provide a letter of credit in the amount of \$2,000,000;
- c. Three bank references;
- d. Copies of audited financial statements from the last three years;
- e. Written Commitment to provide a payment and performance bond for \$5,000,000 for the first three years of the contract with commitment to renew for increments to cover the initial term; and
- f. Proposers must be current in the payment of all applicable business tax, possessory interest tax, rentals, and assessments owed by the Proposer, as well as current with all necessary filings with the United States Internal Revenue Service and California Franchise Tax Board.

Any proposal that does not demonstrate that the proposer meets these minimum requirements by the deadline for submittal of proposals will be considered non-responsive and will not be eligible for award of the contract.

Any proposal that does not include the executed Attestation of Compliance (Appendix B) as required by Section VI. O. below will be deemed non-responsive and will not be evaluated.

##### **B. Selection Criteria**

The proposals will be evaluated by a selection committee comprised of parties with expertise in right of way management, operations, finance, and planning. The City intends to evaluate the proposals in accordance with the criteria below. At the City's discretion, up to three of the firms with the highest scoring proposals may be interviewed by the committee to make the final selection.

**1. Project Approach (20 points)**

- a. Understanding of the project and the tasks to be performed, etc.;
- b. Reasonableness of work schedule.

**2. Assigned Project Staff (10 points)**

- a. Recent experience of staff assigned to the project and a description of the tasks to be performed by each staff person;
- b. Professional qualifications and education; and
- c. Workload, staff availability and accessibility.

**3. Experience of Firm and Subconsultants (10 points)**

- a. Expertise of the firm and subconsultants in the fields necessary to complete the tasks; and
- b. Quality of recently completed projects, including adherence to schedules, deadlines and budgets;
- c. Experience with similar projects;
- d. Utilization of Community-Based Organizations; and
- e. References.

**4. Revenue and Fee Proposal (20 points)**

- a. Minimum Annual Guarantee, Annual Percentage of Gross Revenue and Additional Annual Percentage of Proposed Revenue (15 points);
- b. Unit Costs, Staffing and Overhead/Hourly Rates (5 points).

Proposers are instructed to use the form in Appendix C and not to add any identifying information to the Revenue and Fee Proposal.

Panelists shall score the Revenue and Fee Proposals separately and prior to reviewing and scoring all other sections of the Proposals. The MAG and Percentages of gross revenue figures will be given a maximum value of 15 points. The criteria for scoring will be the panelist's assessment of the best overall MAG, the gross revenue percentage figures and the plan for any additional revenue, if included. The Unit Costs, Staffing and Overhead/Hourly Rates will be added together and scored with the lowest value receiving 5 points, the second lowest will get 4, etc.

**5. Oral Interview (40 points)**

Following the evaluation of the written proposals, up to three proposers receiving the highest scores may be invited to an oral interview at the City's discretion. If conducted, the interview will consist of standard questions asked of each of the proposers.

**V. Pre-proposal conference and Contract award**

**A. Pre-Proposal Conference**

Proposers are encouraged to attend a pre-proposal conference on Wednesday, May 18<sup>th</sup> at 1:00 p.m. to be held at 1155 Market Street, 4<sup>th</sup> Floor, San Francisco, CA. All questions will be addressed at this conference and any available new information will be provided at that time. If you have further questions regarding the RFP, please submit an email request to the address listed in Section VI.B.

**B. Contract Award**

San Francisco Public Works will commence contract negotiations with the highest ranked responsive and responsible proposer. The selection of any proposal shall not imply acceptance by the City of all terms of the proposal, which may be subject to further negotiations and approvals before the City may be legally bound thereby. If a satisfactory contract cannot be negotiated in a reasonable time San Francisco Public Works, in its sole discretion, may terminate negotiations with the highest ranked proposer and begin contract negotiations with the next highest ranked proposer.

## **VI. Terms and Conditions for Receipt of Proposals**

### **A. Errors and Omissions in RFP**

Proposers are responsible for reviewing all portions of this RFP. Proposers are to promptly notify the Department, in writing, if the proposer discovers any ambiguity, discrepancy, omission, or other error in the RFP. Any such notification should be directed to the Department promptly after discovery, but in no event later than ten calendar days after the RFP is issued. Modifications and clarifications will be made by addenda as provided below.

### **B. Inquiries Regarding RFP**

Inquiries regarding the RFP and all oral notifications of an intent to request written modification or clarification of the RFP, must be directed in writing by email to [toiletandkioskrfp@sfdpw.org](mailto:toiletandkioskrfp@sfdpw.org).

### **C. Objections to RFP Terms**

Should a proposer object on any ground to any provision or legal requirement set forth in this RFP, the proposer must, not more than ten calendar days after the RFP is issued, provide written notice to the Department setting forth with specificity the grounds for the objection. The failure of a proposer to object in the manner set forth in this paragraph shall constitute a complete and irrevocable waiver of any such objection.

### **D. Change Notices / Addenda**

The Department may modify the RFP, prior to the proposal due date, by issuing Change Notices/Addenda, which will be posted on the Public Works website at [www.sfdpw.org](http://www.sfdpw.org). The proposer shall be responsible for ensuring that its proposal reflects any and all Change Notices/Addenda issued by the Department prior to the proposal due date regardless of when the proposal is submitted. Therefore, the City recommends that the proposer consult the website frequently, including shortly before the proposal due date, to determine if the proposer has downloaded all Change Notices/Addenda.

### **E. Term of Proposal**

Submission of a proposal signifies that the proposed services and prices are valid for 120 calendar days from the proposal due date and that the quoted prices are genuine and not the result of collusion or any other anti-competitive activity.

### **F. Revision of Proposal**

A proposer may revise a proposal on the proposer's own initiative at any time before the deadline for submission of proposals. The proposer must submit the revised proposal in the same manner as the original. A revised proposal must be received on or before the proposal due date.

In no case will a statement of intent to submit a revised proposal, or commencement of a revision process, extend the proposal due date for any proposer.



At any time during the proposal evaluation process, the Department may require a proposer to provide oral or written clarification of its proposal. The Department reserves the right to make an award without further clarifications of proposals received.

**G. Errors and Omissions in Proposal**

Failure by the Department to object to an error, omission, or deviation in the proposal will in no way modify the RFP or excuse the Proposer from full compliance with the specifications of the RFP or any contract awarded pursuant to the RFP.

**H. Financial Responsibility**

The City accepts no financial responsibility for any costs incurred by a firm in responding to this RFP. Submissions of the RFP will become the property of the City and may be used by the City in any way deemed appropriate.

**I. Proposer's Obligations under the Campaign Reform Ordinance**

Proposers must comply with Section 1.126 of the S.F. Campaign and Governmental Conduct Code, which states:

No person who contracts with the City and County of San Francisco for the rendition of personal services, for the furnishing of any material, supplies or equipment to the City, or for selling any land or building to the City, whenever such transaction would require approval by a City elective officer, or the board on which that City elective officer serves, shall make any contribution to such an officer, or candidates for such an office, or committee controlled by such officer or candidate at any time between commencement of negotiations and the later of either (1) the termination of negotiations for such contract, or (2) three months have elapsed from the date the contract is approved by the City elective officer or the board on which that City elective officer serves.

If a proposer is negotiating for a contract that must be approved by an elected local officer or the board on which that officer serves, during the negotiation period the proposer is prohibited from making contributions to:

- the officer's re-election campaign
- a candidate for that officer's office
- a committee controlled by the officer or candidate.

The negotiation period begins with the first point of contact, either by telephone, in person, or in writing, when a contractor approaches any city officer or employee about a particular contract, or a city officer or employee initiates communication with a potential contractor about a contract. The negotiation period ends when a contract is awarded or not awarded to the contractor. Examples of initial contacts include: (1) a vendor contacts a city officer or employee to promote himself or herself as a candidate for a contract; and (2) a city officer or employee contacts a contractor to propose that the contractor apply for a contract. Inquiries for information about a particular contract, requests for documents relating to a Request for Proposal, and requests to be placed on a mailing list do not constitute negotiations.

Violation of Section 1.126 may result in the following criminal, civil, or administrative penalties:

1. Criminal. Any person who knowingly or willfully violates section 1.126 is subject to a fine of up to \$5,000 and a jail term of not more than six months, or both.
2. Civil. Any person who intentionally or negligently violates section 1.126 may be held liable in a civil action brought by the civil prosecutor for an amount up to \$5,000.

3. Administrative. Any person who intentionally or negligently violates section 1.126 may be held liable in an administrative proceeding before the Ethics Commission held pursuant to the Charter for an amount up to \$5,000 for each violation.

For further information, proposers should contact the San Francisco Ethics Commission at (415) 581-2300.

**J. Sunshine Ordinance**

In accordance with S.F. Administrative Code Section 67.24(e), contractors' bids, responses to RFPs and all other records of communications between the City and persons or firms seeking contracts shall be open to inspection immediately after a contract has been awarded. Nothing in this provision requires the disclosure of a private person's or organization's net worth or other proprietary financial data submitted for qualification for a contract or other benefits until and unless that person or organization is awarded the contract or benefit. Information provided which is covered by this paragraph will be made available to the public upon request.

**K. Public Access to Meetings and Records**

If a proposer is a non-profit entity that receives a cumulative total per year of at least \$250,000 in City funds or City-administered funds and is a non-profit organization as defined in Chapter 12L of the S.F. Administrative Code, the proposer must comply with Chapter 12L. The proposer must include in its proposal (1) a statement describing its efforts to comply with the Chapter 12L provisions regarding public access to proposer's meetings and records, and (2) a summary of all complaints concerning the proposer's compliance with Chapter 12L that were filed with the City in the last two years and deemed by the City to be substantiated. The summary shall also describe the disposition of each complaint. If no such complaints were filed, the proposer shall include a statement to that effect. Failure to comply with the reporting requirements of Chapter 12L or material misrepresentation in proposer's Chapter 12L submissions shall be grounds for rejection of the proposal and/or termination of any subsequent Agreement reached on the basis of the proposal.

**L. Reservations of Rights by the City**

The issuance of this RFP does not constitute an agreement by the City that any contract will actually be entered into by the City. The City expressly reserves the right at any time to:

1. Waive or correct any defect or informality in any response, proposal, or proposal procedure;
2. Reject any or all proposals;
3. Reissue a Request for Proposals;
4. Prior to submission deadline for proposals, modify all or any portion of the selection procedures, including deadlines for accepting responses, the specifications or requirements for any materials, equipment or services to be provided under this RFP, or the requirements for contents or format of the proposals;
5. Procure any materials, equipment or services specified in this RFP by any other means; or
6. Determine that no project will be pursued.

**M. No Waiver**

No waiver by the City of any provision of this RFP shall be implied from any failure by the City to recognize or take action on account of any failure by a proposer to observe any provision of this RFP.

**N. Local Business Enterprise Goals and Outreach**

The requirements of the Local Business Enterprise Utilization and Non-Discrimination in Contracting Ordinance set forth in Chapter 14B of the San Francisco Administrative Code as it now exists or as it may be amended in the future (collectively the “LBE Ordinance”) do not apply to this RFP.

**O. Communications Prior To Contract Award**

It is Public Works policy that only employees identified in the RFP as contacts for this competitive solicitation are authorized to respond to comments or inquiries from contractor or potential contractors seeking to influence the contractor selection process or the award of the contract. This prohibition extends from the date the RFP is issued until the date when the contractor selection is finally approved by the City.

All firms and subcontractor(s) responding to this RFP are hereby notified that they may not contact any Public Works’ staff member, other than a person with whom contact is expressly authorized by this RFP, for the purpose of influencing the contractor selection process or the award of the contract from the date the RFP is issued to the date when the contract award is approved by the City. This prohibition does not apply to communications with Public Works staff members regarding normal City business not regarding or related to this RFP.

All firms and subcontractor(s) responding to this RFP are hereby notified that any written communications sent to one or more members of Public Works concerning a pending contract solicitation shall be distributed by Public Works to all its members and the designated staff contact person(s) identified in the RFP.

Except as expressly authorized in the RFP, where any person representing a Proposer or potential contractor contacts any Public Works staff for the purpose of influencing the content of the competitive solicitation or the award of the contract between the date when the RFP is issued and the date when the final selection is approved by the City, the Contractor or potential Contractor shall be disqualified from the selection process.

Additionally, the firms and subcontractor(s) responding to this RFP will not provide any gifts, meals, transportation, materials or supplies or any items of value or donations to or on behalf of any Public Works staff member from the date the RFP is issued to the date when the contract award is approved by the City.

All lobbyists or any agents representing the interests of proposing prime contractors and subcontractor(s) shall also be subject to the same prohibitions.

An executed Attestation of Compliance (Appendix B) certifying compliance with this section of the RFP will be required to be signed by all firms and named subcontractor(s) as submitted as part of the response to the this RFP. Any proposal that does not include the executed Attestation of Compliance as required by this section will be deemed non-responsive and will not be evaluated. Any Contractor who violates the representations made in such Attestation of Compliance, directly or through an agent, lobbyist or subcontractor will be disqualified from the selection process.

**VII. Protest Procedures**

**A. Protest of Non-Responsiveness Determination**

Within five working days of the City's issuance of a notice of non-responsiveness, any firm that has submitted a proposal and believes that the City has incorrectly determined that its proposal is non-responsive may submit a written notice of protest. Such notice of protest must be received by the City on or before the fifth working day following the City's issuance of the notice of non-responsiveness. The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the law, rule, local ordinance, procedure or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the City to determine the validity of the protest.

**B. Protest of Contract Award**

Within five working days of the City's issuance of a notice of intent to award the contract, any firm that has submitted a responsive proposal and believes that the City has incorrectly selected another proposer for award may submit a written notice of protest. Such notice of protest must be received by the City on or before the fifth working day after the City's issuance of the notice of intent to award.

The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the law, rule, local ordinance, procedure or RFP provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the City to determine the validity of the protest.

**C. Delivery of Protests**

All protests must be received by the due date. If a protest is mailed, the protestor bears the risk of non-delivery within the deadlines specified herein. Protests should be transmitted by a means that will objectively establish the date the City received the protest. Protests or notice of protests made orally (e.g., by telephone) will not be considered. Protests must be delivered to:

San Francisco Public Works  
Contract Administration Division  
1155 Market Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103  
Attn: Stacey Camillo

## Appendix A

### Standard Forms

Before the City can award any contract to a contractor, that contractor must file three standard City forms (items 1-3 on the chart). Because many contractors have already completed these forms, and because some informational forms are rarely revised, the City has not included them in the RFP package. Instead, this Appendix describes the forms, where to find them on the Internet (see bottom of page 2), and where to file them. If a contractor cannot get the documents off the Internet, the contractor should call (415) 554-6248 or e-mail Purchasing ([purchasing@sfgov.org](mailto:purchasing@sfgov.org)) and Purchasing will fax, mail or e-mail them to the contractor.

If a contractor has already filled out items 1-3 (see note under item 3) on the chart, **the contractor should not do so again unless the contractor's answers have changed.** To find out whether these forms have been submitted, the contractor should call Vendor File Support in the Controller's Office at (415) 554-6702.

If a contractor would like to apply to be certified as a local business enterprise, it must submit item 4. To find out about item 4 and certification, the contractor should call Contract Monitoring Division at (415) 252-2500.

Item	Form name and Internet location	Form	Description	Return the form to; For more info
1.	Request for Taxpayer Identification Number and Certification  <a href="http://sfgsa.org/index.aspx?page=4762">http://sfgsa.org/index.aspx?page=4762</a>  <a href="http://www.irs.gov/pub/irs-fill/fw9.pdf">www.irs.gov/pub/irs-fill/fw9.pdf</a>	W-9	The City needs the contractor's taxpayer ID number on this form. If a contractor has already done business with the City, this form is not necessary because the City already has the number.	Controller's Office Vendor File Support City Hall, Room 484 San Francisco, CA 94102  (415) 554-6702
2.	Business Tax Declaration  <a href="http://sfgsa.org/index.aspx?page=4762">http://sfgsa.org/index.aspx?page=4762</a>	P-25	All contractors must sign this form to determine if they must register with the Tax Collector, even if not located in San Francisco. All businesses that qualify as "conducting business in San Francisco" must register with the Tax Collector	Controller's Office Vendor File Support City Hall, Room 484 San Francisco, CA 94102  (415) 554-6702

Item	Form name and Internet location	Form	Description	Return the form to; For more info
3.	S.F. Administrative Code Chapters 12B & 12C Declaration: Nondiscrimination in Contracts and Benefits  <a href="http://sfgsa.org/index.aspx?page=4762">http://sfgsa.org/index.aspx?page=4762</a>  In Vendor Profile Application	CMD-12B-101	Contractors tell the City if their personnel policies meet the City's requirements for nondiscrimination against protected classes of people, and in the provision of benefits between employees with spouses and employees with domestic partners. Form submission is not complete if it does not include the additional documentation asked for on the form. Other forms may be required, depending on the answers on this form. Contract-by-Contract Compliance status vendors must fill out an additional form for each contract.	Human Rights Comm. 25 Van Ness, #800 San Francisco, CA 94102-6059 (415) 252-2500
4.	CMD LBE Certification Application  <a href="http://www.sfgsa.org/index.aspx?page=6058">http://www.sfgsa.org/index.aspx?page=6058</a>  In Vendor Profile Application		Local businesses complete this form to be certified by CMD as LBEs. Certified LBEs receive a rating bonus pursuant to Chapter 14B when bidding on City contracts. To receive the bid discount, you must be certified by CMD by the proposal due date.	Contract Monitoring Unit 30 Van Ness Avenue, Suite 200 San Francisco, CA 94102 Phone: (415) 581-2310

## Where the forms are on the Internet

### Office of Contract Administration

Homepage: [www.sfgov.org/oca/](http://www.sfgov.org/oca/)  
Purchasing forms: Click on "Required Vendor Forms" under the "Information for Vendors and Contractors" banner.

### Contract Monitoring Division

CMD's homepage: <http://sfgsa.org/index.aspx?page=5365>  
Equal Benefits forms: <http://sfgsa.org/index.aspx?page=5359>  
LBE certification form: <http://sfgsa.org/index.aspx?page=5364#Section%20V>

## Appendix B

### Attestation of Compliance

#### *To be completed by all Proposing Firms and All Individual Subcontractors*

(Please check each box, sign this form and submit it with your response.)

Name of Individual Completing this Form: \_\_\_\_\_

The Form is Submitted on Behalf of Firm: \_\_\_\_\_

Name of RFP: **PUBLIC TOILET AND ADVERTISING KIOSKS**

1. I attest that I and all members of the firm listed above will and have complied to date with all sections of the above RFP. ☐ Yes
2. I understand that if my firm or any members of the firm listed above are found to be in violation of any sections of the above RFP, this will disqualify my firm and any Proposal in which my firm is named from further consideration. ☐ Yes

I have entered required responses to the above questions to the best of my knowledge and belief.

Signature: \_\_\_\_\_

Date \_\_\_\_\_

## Appendix C

### Revenue and Fee Proposal

Minimum Annual Guarantee (MAG) for Advertising	
Annual Percentage of Gross Revenue	
Additional Percentage of Proposed Revenue Estimates	
Unit Cost to Temporarily Remove and Store a Toilet	
Unit Cost to reinstall a Toilet after temporary removal	
Unit Cost to Permanently Remove a Toilet and Return the Right-of-Way to a City-Designated Condition	
Unit Cost to Temporarily Remove and Store a Kiosk	
Unit cost to reinstall a Kiosk after temporary removal	
Unit Cost to Permanently Remove a Kiosk and Return the Right-of-Way to a City-Designated Condition	
Unit Cost for Daily Toilet Maintenance and Supplies	
Unit Cost for Daily Kiosk Maintenance and Supplies	
Daily staffing and overhead cost (per 12 hour day) to monitor one Toilet	
Hourly rate for each team member (list role and rates below)	



## Appendix D

### Existing Toilet and Kiosk Locations

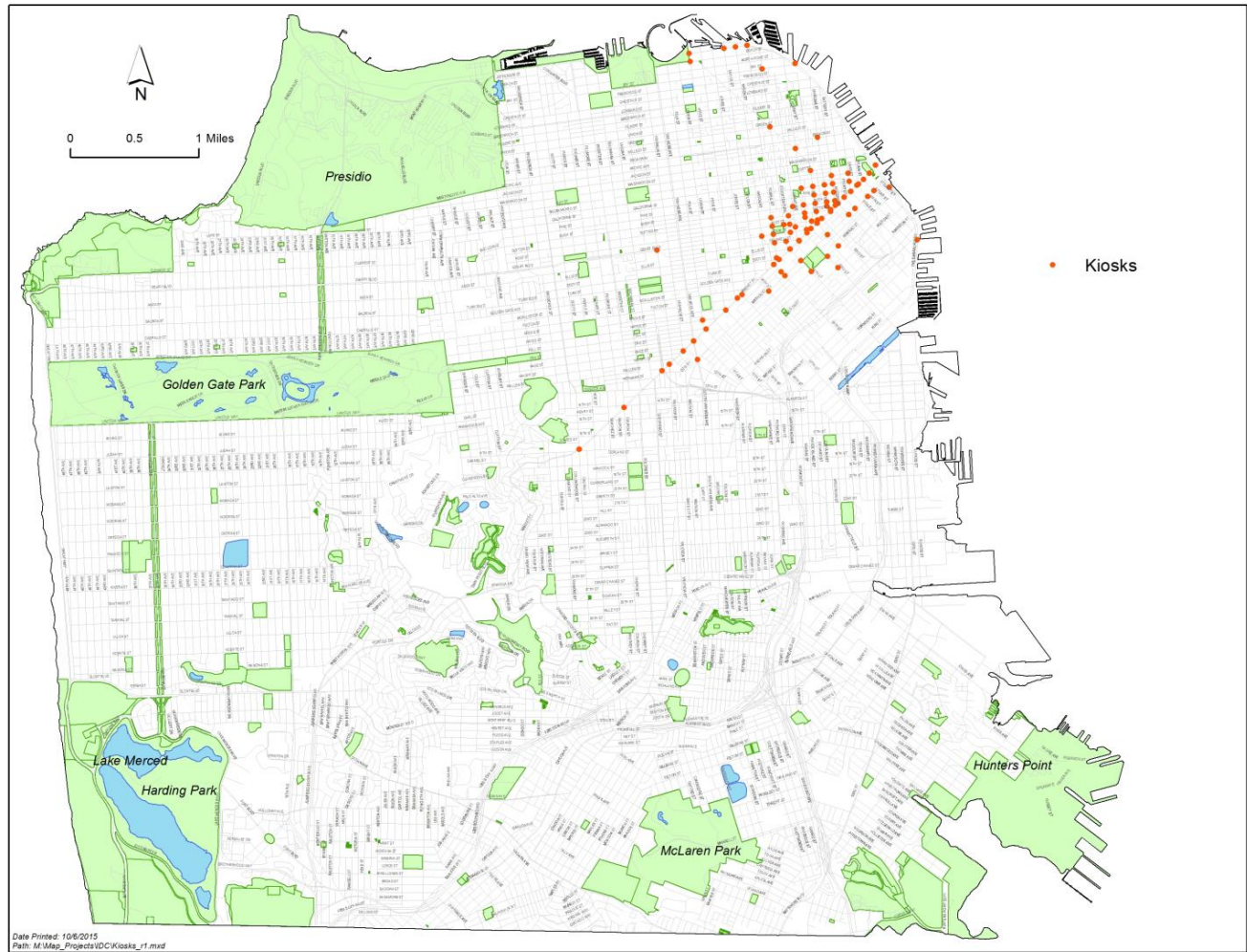
#### Existing Kiosks locations

#	Street	Cross Street	Status
1	BAY	EMBARCADERO	
2	EMBARCADERO	FERRY BUILDING	
3	MARKET	STEUART ST.	
4	MARKET	SPEAR ST.	
5	DRUMM STREET	MARKET	
6	MARKET	MAIN STREET	
7	MARKET	DAVIS STREET	
8	MARKET	BEALE STREET	
9	MARKET	PINE STREET	
10	MARKET	FREMONT STREET	
11	MARKET	FRONT STREET	
12	CALIFORNIA	DAVIS STREET	
13	CALIFORNIA	SANSOME STREET	
14	SACRAMENTO STREET	BATTERY STREET	
15	CALIFORNIA	BATTERY STREET	
16	BATTERY STREET	BUSH STREET	
17	MARKET	FIRST STREET	
18	FIRST STREET	MISSION STREET	
19	FIRST STREET	HOWARD STREET	
20	MARKET	BATTERY STREET	
21	MARKET	1ST-2ND MID BLOCK	
22	MARKET	2ND STREET	
23	MARKET	SUTTER STREET	
24	SANSOME STREET	BET. SUTTER & BUSH STREET	
25	BUSH STREET	SANSOME STREET	
26	PINE STREET	SANSOME STREET	
27	CALIFORNIA	SANSOME STREET	
28	BROADWAY STREET	SANSOME STREET	
29	MONTGOMERY STREET	CLAY STREET	
30	CALIFORNIA	MONTGOMERY STREET	
31	MONTGOMERY STREET	PINE STREET	
32	MONTGOMERY STREET	BUSH STREET	
33	MARKET	MONTGOMERY STREET	
34	MARKET	NEW MONTGOMERY STREET	
35	MARKET	NEW MONTGOMERY STREET	

#	Street	Cross Street	Status
36	MARKET	POST STREET	
37	THIRD STREET	MARKET	
38	HOWARD STREET	THIRD STREET	
39	HOWARD STREET MID BLOCK	FOURTH STREET	
40	MARKET	CASTRO	
41	POST STREET	MID. KEARNY/MONTGOMERY ST.	
42	KEARNY	SUTTER STREET	
43	KEARNY	BUSH STREET	
44	CALIFORNIA	KEARNY STREET	
45	GREEN STREET	COLUMBUS AVENUE	
46	GEARY	KEARNY STREET	
47	MARKET	GEARY STREET	
48	MARKET	GRANT AVENUE	
49	MARKET	BET. 3RD-4TH	
50	GRANT STREET	MAIDEN LANE	
51	SUTTER STREET	MID GRANT/STOCKTON STREET	
52	SUTTER STREET	MONTGOMERY STREET	
53	STOCKTON STREET	POST STREET	
54	GEARY	BET.STOCKTON /GRANT STREET	
55	STOCKTON STREET	O'FARRELL STREET	DISMOUNTED
56	STOCKTON STREET	ELLIS STREET	DISMOUNTED
57	MARKET	STOCKTON STREET	
58	MARKET	FOURTH STREET	
59	FOURTH	MISSION STREET	
60	MARKET	ELLIS STREET	
61	MARKET	POWELL STREET	
62	POWELL	EDDY STREET	
63	O'FARRELL STREET	POWELL STREET	
64	GEARY	POWELL STREET	
65	POST STREET	STOCKTON STREET	
66	POWELL	POST STREET	
67	GEARY	MASON STREET	
68	CYRIL MAGNIN STREET	MARKET	
69	MARKET	FIFTH STREET	
70	FIFTH STREET	JESSIE STREET	
71	MISSION	FIFTH STREET	
72	MARKET	SIXTH STREET	
73	MARKET	SEVENTH AVENUE	
74	MARKET STREET MID BLOCK	UN PLAZA	
75	MARKET	GROVE STREET	

#	Street	Cross Street	Status
76	POST STREET	BET. STOCKTON ST AND GRANT ST.	
77	POLK STREET	FELL STREET	
78	N. VAN NESS	MARKET	
79	SPEAR STREET	MISSION STREET	
80	SACRAMENTO STREET	DAVIS STREET	
81	EMBARCADERO	POWELL STREET	
82	JEFFERSON STREET	POWELL STREET	
83	JEFFERSON STREET	MASON STREET	
84	TAYLOR	JEFFERSON STREET	
85	HYDE STREET	BEACH STREET	
86	JEFFERSON STREET	HYDE STREET	
87	GRANT STREET	BUSH STREET	
88	BATTERY STREET	BUSH STREET	
89	KEARNY	VERMEHR LANE	
90	PINE STREET	BATTERY STREET	
91	VAN NESS	MISSION	
92	S. VAN NESS	MARKET	
93	GEARY	GOUGH	
94	MARKET	CASTRO	
95	FOLSOM	THIRD	
96	FOURTH	MISSION	
97	MARKET	CASTRO	
98	FOURTH	HOWARD	
99	MARKET	FRANKLIN	
100	NEW MONTGOMERY	MISSION	
101	NEW MONTGOMERY	HOWARD	
102	KING	THIRD STREET	
103	BAY	STOCKTON	
104	POWELL	SUTTER	
105	HAYES	POLK	
106	MARKET	VALENCIA	
107	KEARNY	PACIFIC	
108	CALIFORNIA	KEARNY	
109	MISSION	MAIN	
110	EMBARCADERO	BRYANT	
111	EMBARCADERO	BTW HOWARD & MISSION	
112	MARKET	OCTAVIA	
113	EMBARCADERO	FERRY BUILDING	
114	MARKET	CHURCH	

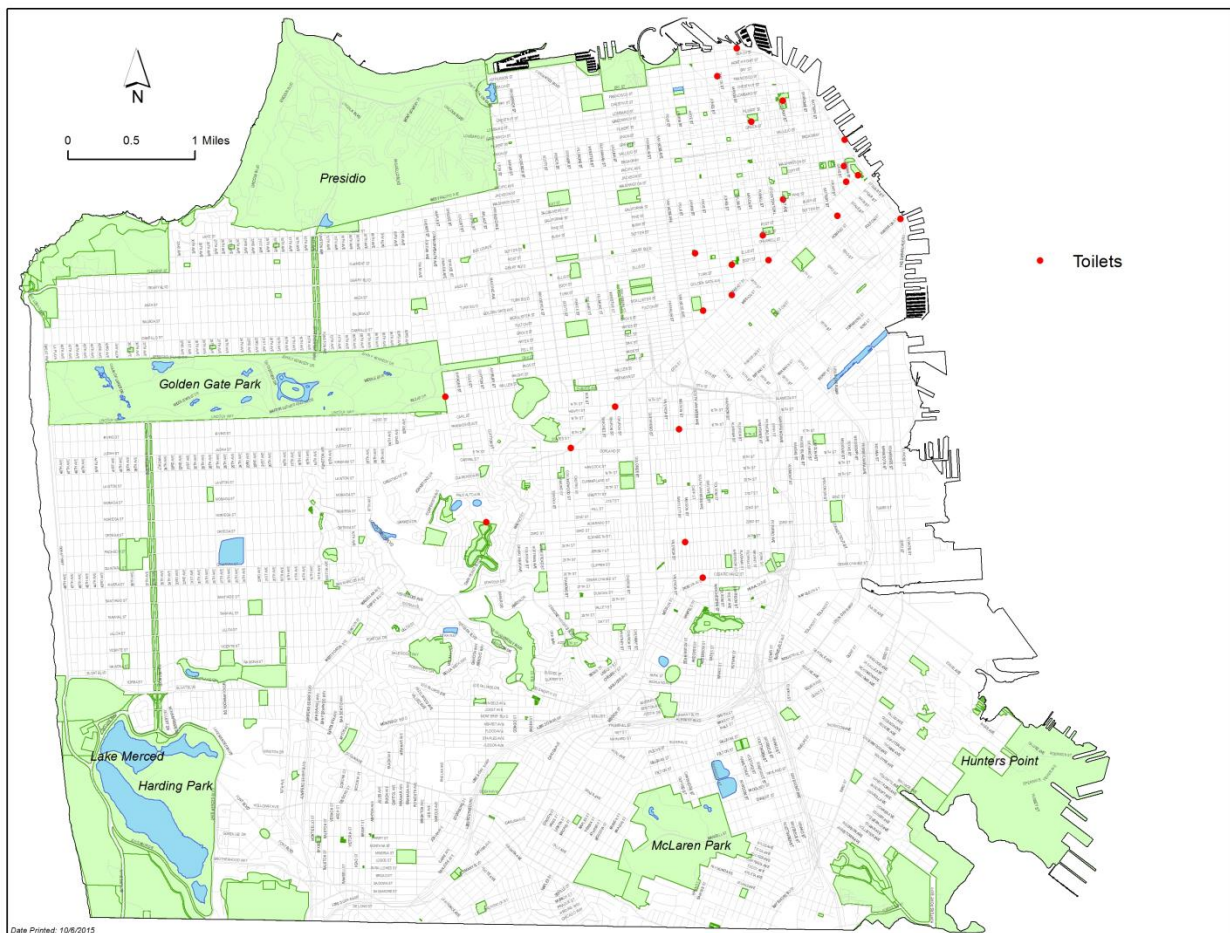
## Map of Existing Kiosk Locations



## Existing Toilet Locations

Market & Powell	Mission & 16 <sup>th</sup>	Stanyan & Waller
Union & Columbus	Pine & Quincy	Union Square Garage
Market & Castro	Justin Herman Plaza	Twin Peaks #2
Market & Spear Not in Service	Embarcadero & Harrison	South Van Ness & Cesar Chavez St
Taylor & Bay	Eddy & Jones	Market & Church Street
Market & 7 <sup>th</sup>	Larkin & Myrtle	Pioneer Park
Twin Peaks #1	Pier 7	Drumm & Clay
Grove & Larkin	Jefferson & Powell	
Mission & 24 <sup>th</sup>	Embarcadero & Powell	

## Map of Existing Toilet Locations



## **Appendix E**

### **City Standard Contract Provisions**

#### **A. Standard Contract Provisions**

The successful proposer will be required to enter into a contract which incorporates some of, but is not limited to, the provisions included in this Appendix. Failure to timely execute the contract, or to furnish any and all insurance certificates and policy endorsement, surety bonds or other materials required in the contract, shall be deemed an abandonment of a contract offer. The City, in its sole discretion, may select another firm and may proceed against the original selectee for damages.

Proposers are urged to pay special attention to the requirements of Administrative Code Chapters 12B and 12C, Nondiscrimination in Contracts and Benefits; the Minimum Compensation Ordinance; the Health Care Accountability Ordinance; the First Source Hiring Program; and applicable conflict of interest, as set forth in paragraphs B, C, D, E and F below.

#### **B. Nondiscrimination in Contracts and Benefits**

The successful proposer will be required to agree to comply fully with and be bound by the provisions of Chapters 12B and 12C of the San Francisco Administrative Code. Generally, Chapter 12B prohibits the City and County of San Francisco from entering into contracts or leases with any entity that discriminates in the provision of benefits between employees with domestic partners and employees with spouses, and/or between the domestic partners and spouses of employees. The Chapter 12C requires nondiscrimination in contracts in public accommodation. Additional information on Chapters 12B and 12C is available on the CMD's website at [www.sfCMD.org](http://www.sfCMD.org).

#### **C. Minimum Compensation Ordinance (MCO)**

The successful proposer will be required to agree to comply fully with and be bound by the provisions of the Minimum Compensation Ordinance (MCO), as set forth in S.F. Administrative Code Chapter 12P. Generally, this Ordinance requires contractors to provide employees covered by the Ordinance who do work funded under the contract with hourly gross compensation and paid and unpaid time off that meet certain minimum requirements.

For the amount of hourly gross compensation currently required under the MCO, see [www.sfgov.org/olse/mco](http://www.sfgov.org/olse/mco). Note that this hourly rate may increase on January 1 of each year and that contractors will be required to pay any such increases to covered employees during the term of the contract.

Additional information regarding the MCO is available on the web at [www.sfgov.org/olse/mco](http://www.sfgov.org/olse/mco).

#### **D. Health Care Accountability Ordinance (HCAO)**

The successful proposer will be required to agree to comply fully with and be bound by the provisions of the Health Care Accountability Ordinance (HCAO), as set forth in S.F. Administrative Code Chapter 12Q. Contractors should consult the San Francisco Administrative Code to determine their compliance obligations under this chapter. Additional information regarding the HCAO is available on the web at [www.sfgov.org/olse/hcao](http://www.sfgov.org/olse/hcao).

#### **E. First Source Hiring Program (FSHP)**

If the contract is for more than \$50,000, then the First Source Hiring Program (Admin. Code Chapter 83) may apply. Generally, this ordinance requires contractors to notify the First Source Hiring Program of available entry-level jobs and provide the Workforce Development System with the first opportunity to refer qualified individuals for employment.

Contractors should consult the San Francisco Administrative Code to determine their compliance obligations under this chapter. Additional information regarding the FSHP is available on the web at <http://www.workforcedevelopmentsf.org/> and from the First Source Hiring Administrator, (415) 401-4960.

#### **F. Conflicts of Interest**

The successful proposer will be required to agree to comply fully with and be bound by the applicable provisions of state and local laws related to conflicts of interest, including Section 15.103 of the City's Charter, Article III, Chapter 2 of City's Campaign and Governmental Conduct Code, and Section 87100 et seq. and Section 1090 et seq. of the Government Code of the State of California. The successful proposer will be required to acknowledge that it is familiar with these laws; certify that it does not know of any facts that constitute a violation of said provisions; and agree to immediately notify the City if it becomes aware of any such fact during the term of the Agreement.

Individuals who will perform work for the City on behalf of the successful proposer might be deemed consultants under state and local conflict of interest laws. If so, such individuals will be required to submit a Statement of Economic Interests, California Fair Political Practices Commission Form 700, to the City within ten calendar days of the City notifying the successful proposer that the City has selected the proposer.

#### **G. Prevailing Wage**

All work performed for services including, but not limited to, installation, removal, relocation, and maintenance of Toilets and Kiosks are subject to payment of prevailing wages.

#### **H. Local Hire**

The Toilet and Kiosk installation portion of the scope of services is subject to the Pursuant to the Administrative Code Section 6.22(g), the San Francisco Local Hiring Policy (Section 6.22(g) of the San Francisco Administrative Code). The policy shall apply to construction projects on property owned by the City that are estimated to cost in excess of the Threshold Amount as set forth in Section 6.1, currently \$600,000. The Office of Economic and Workforce Development (OEWD) is responsible for administering the Policy. For more information on the Policy and its implementation, please visit the OEWD website at: [www.workforcedevelopmentsf.org](http://www.workforcedevelopmentsf.org).

Currently, the mandatory participation level in terms of Project Work Hours within each trade to be performed by Local Residents is 30%, with a goal of no less than 15% of Project Work Hours within each trade to be performed by Disadvantaged Workers. The Policy does not limit contractor's or its subcontractors' ability to assess qualifications of prospective workers, and to make final hiring and retention decisions. No provision of the Policy shall be interpreted so as to require a Contractor or Subcontractor to employ a worker not qualified for the position in question, or to employ any particular worker.

Failure of contractor and/or its subcontractors to comply with the requirements of the Policy and the obligations set forth in the Local Hiring Plan may subject contractor to the consequences of noncompliance specified in Section 6.22(g)(7)(F) of the Administrative Code, including but not limited to the penalties prescribed in Section 6.22(g)(7)(F)(ii). The assessment of penalties for noncompliance shall not preclude the City from exercising any other rights or remedies to which it is entitled. Refer to Administrative Code Section 6.22(g)(7)(F)(iv) for a description of the recourse procedure applicable to penalty assessments under the Policy.

## Appendix F

### Release and Waiver Agreement

#### Public Toilet and Advertising Kiosk

I, \_\_\_\_\_, hereby fully and forever release, exonerate, discharge and covenant not to sue the City, its commissions and boards, officers and employees, and all individuals, entities and firms providing information, comments, or conclusions ("Reference Information") in response to inquiries that the City may make regarding the qualifications or experience of a prime proposer, proposed joint venture partner, proposed subconsultant or proposed key/lead team member in connection with the selection process for **Public Toilet and Advertising Kiosk Project** from and for any and all claims, causes of action, demands, damages, and any and all liabilities of any kind or description, in law, equity, or otherwise arising out of the provision of said Reference Information. This Release and Waiver is freely given and will be applicable whether or not the responses by said individuals, entities or firms are accurate or not, or made willfully or negligently.

\_\_\_\_\_  
Authorized Representative of Prime/Lead JV Partner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Authorized Representative of Non-Lead JV Partner (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name



Request for Proposals for Public Toilet & Advertising Kiosks  
Pre-Proposal Sign-In Sheet  
May 18, 2016 // 1:00 PM



	Name	Organization	Email	Phone	Signature
1	ROB SHILLING	OUTFRONT MEDIA	Rob.Shilling@outfrontmedia.com	305-968-2228	[Signature]
2	ARNAUD REDON	JUDECAUX	arnaud.redon@judcaux.com	913 804 6556	[Signature]
3	Rodrigo Aviles	JC Decaux	Rodrigo.Aviles@judcaux.com	415-671-1250	[Signature]
4	ELISIE BURKE	UMS ASSOC.	EMB@UMSASSOC.COM	415-434-0119	[Signature]
5	Bruce Qualls	Clear Channel Outdoor	brucequalls@clearchannel.com	925-890-0557	[Signature]
6	STEVE SHINN	Clear Channel Outdoor	svshinn4@clearchannel.com		[Signature]
7	AMY LANDGRAF	CCO	amylandgraf@clearchannel.com	510-446-7216	[Signature]
8	<del>SHARON LARRY</del>	<del>FARWEST</del>	<del>LARRY@FARWESTSANITATION.COM</del>	<del>510-446-7230</del>	<del>[Signature]</del>
9	SHARON LARRY	FARWEST	LARRY@FARWESTSANITATION.COM	510-446-7230	[Signature]
10					
11	Fuad Sweis	Public Works		925-686-7628	[Signature]
12	Joseph Thoppil	Public Works			
13	Julia Dawson	Public Works			
14	Jerry Sanguinetti	Public Works			
15	Tiffany Tsang	Public Works			
16	Stacey Camillo	Public Works			
17					
18					
19					
20					



Edwin M. Lee  
Mayor

Mohammed Nuru  
Director

**Fuad Sweiss, PE, PLS**  
City Engineer &  
Deputy Director

**Office of the City Engineer**  
Infrastructure Design  
and Construction  
San Francisco Public Works  
1 Dr. Carlton B. Goodlett Pl.  
Room 348  
San Francisco, CA 94102  
tel 415-554-6940

[sfpublicworks.org](http://sfpublicworks.org)  
[facebook.com/sfpublicworks](https://facebook.com/sfpublicworks)  
[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

## ADDENDUM No. 1

### Request for Proposals for Public Toilets & Advertising Kiosks (Re-Advertised)

May 26, 2016

The Request for Proposals (RFP) for the aforementioned services is amended in accordance with the following revisions which are made part of said RFP.

#### Submittal Deadline:

REVISED – Due Friday, ~~June 3, 2016~~ **June 17, 2016** by 3:00 P.M. on

#### Section I – Revised Tentative Schedule:

The anticipated schedule for selecting a Proposer is:

<u>Proposal Phase</u>	<u>Date</u>
RFP is issued by the City	April 29, 2016
Pre-proposal conference	May 18, 2016
Deadline for submission of written questions or requests for clarification	May 26, 2016
Proposals due	<b>June 17, 2016</b>
Oral interview with firms selected for further consideration (tentative date)	July 2016

#### Section III.A – Time and Place for Submission of Proposals:

Proposals must be received by 3:00 p.m., on Friday, ~~June 3, 2016~~ **June 17, 2016**.  
Postmarks will not be considered in judging the timeliness of submissions.  
Proposals may be delivered in person and left with Tiffany Tsang, San Francisco  
Public Works, 1155 Market Street, 4th Floor, or mailed to:

San Francisco Public Works  
Contract Administration Division  
1155 Market Street, 4th Floor  
San Francisco, CA 94103  
Attn: Tiffany Tsang

NOTE: The City has received a number of questions regarding this RFP and is working on finalizing responses to those questions. The City's full response will be issued via a separate Addendum.

Note:

- ~~Red~~ with strikethrough texts are deleted texts
- *Blue* bold italic texts are revised or added texts



Edwin M. Lee  
Mayor

Mohammed Nuru  
Director

**Fuad Sweiss, PE, PLS**  
City Engineer &  
Deputy Director

**Office of the City Engineer**  
Infrastructure Design  
and Construction  
San Francisco Public Works  
1 Dr. Carlton B. Goodlett Pl.  
Room 348  
San Francisco, CA 94102  
tel 415-554-6940

[sfpublicworks.org](http://sfpublicworks.org)  
[facebook.com/sfpublicworks](https://facebook.com/sfpublicworks)  
[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

## ADDENDUM No. 2

### Request for Proposals for Public Toilets & Advertising Kiosks (Re-Advertised)

June 7, 2016

The Request for Proposals (RFP) for the aforementioned services is amended in accordance with the following revisions and Questions and Responses which are made part of said RFP.

#### Submittal Deadline:

Due Friday, June 17, 2016 by 3:00 P.M.

#### Questions and Responses (Questions have been paraphrased for clarity)

	Question	Response
1	During the pre-proposal conference, there may have been miscommunication regarding the number of panels available for advertising on a kiosk.	To clarify, each advertising kiosk shall have 3 advertising panels – 2 for commercial advertising and 1 for public service usage.
2	Is June 3 <sup>rd</sup> the absolute deadline for submissions?	Please refer to Addendum 1 for submittal deadline extension. Proposals are now due Friday, June 17, 2016 by 3:00 PM.
3	Regarding video cameras that are to be mounted on the toilets, who will be responsible for monitoring the content of the material recorded?	The Contractor will be responsible for monitoring and managing the video system. The purpose of the video system is to monitor the surrounding area and protect the facilities from damage. The City reserves the right to request copies of video content.  Regarding the required retention period of video information and the storage cost of the video content, this may be a negotiated item.
4	When does the term of the current contract with JC Decaux expire? Please clarify.	JC Decaux's contract will expire October 2016. While there was a letter written by the Director of Public Works that expressed the intent to extend the term of the contract, a formal contract amendment with a time extension was never executed. However, the City still has the option to extend this contract through a contract modification, if necessary.

	Question	Response
5	If the current agreement is extended or a new agreement is in effect, is there a prohibition on alcohol advertising?	Yes, per Section 4.20 of the San Francisco Administrative Code, Tobacco and Alcohol advertising is prohibited.
6	Will the Port's involvement on this project continue and in what form? For example, will we have to provide one design for items on Port property for Port approval then another one for the City?	The Port will be a part of the design review and approval process. However, proposers will be able to propose one design for use on both Port property and in other areas of the City.
7	For clarification, were the Proposers who responded to the initial RFP deemed to be non-responsive? What was the outcome of that?	The City reserves the right at any time to reject any or all proposals and reissue a RFP. In this case, the City decided to reissue this RFP to provide clear information about the products and services it was soliciting in the RFP. Please be sure to read the RFP thoroughly and submit proposals according to the guidelines.
8	There is a program called the Pit Stop Program and it has been perceived to be a very positive program and well-received by the community – they employ a mobile and not a static toilet design. What if proposers added something like that to their Proposal?	The mobile toilet program is not a part of this RFP.
9	I noticed a major change in the RFP in terms of the amount of points and the criteria for Evaluations. You mentioned that Design is very important, but there are no points allocated to design in this version of the RFP. Also, oral interviews were previously 5 points and now it's at 40 points. Is that what the City is looking for? Someone who interviews well?	City staff reviewed the scoring and evaluation criteria as a part of the revisions of the RFP. The City revised the point allocation so that it is more balanced. The scoring for the design of the toilets and kiosks is included in Project Approach, which is allocated 20 points out of 60 points available for the evaluation of the written proposals.
10	Please confirm if it's only the Proposer that is required to meet the financial threshold of a net worth of \$50M for Minimum Qualifications and that community groups that are part of the Proposer's team are exempt from this requirement, (though subject to the regulatory filings requirement).	Yes, this requirement is only for the Prime proposer.
11	Please provide a copy of the entire current agreement including all Appendices, Amendments and Extensions.	Agreement is attached as part of this addendum. There are no amendments or extensions.
12	How much latitude or flexibility would there be to relocate any of the advertising kiosks under the terms of the new agreement? Please provide any ordinances, regulations and guidelines regarding the location and installation of the advertising kiosks.	Proposers can propose to relocate the advertising kiosk, however the new location would be subject to CEQA review and may cause delays. If the Proposer sees a benefit to proposing a relocation, this information should be included in your proposal for review by the City. The RFP references the applicable code sections.
13	Can you provide the advertising revenues reported by JC Decaux for 2015 fiscal contract year?	We are working to obtain this information and will issue this on a separate addendum.



Edwin M. Lee  
Mayor

Mohammed Nuru  
Director

**Fuad Sweiss, PE, PLS**  
City Engineer &  
Deputy Director

**Office of the City Engineer**  
Infrastructure Design  
and Construction  
San Francisco Public Works  
1 Dr. Carlton B. Goodlett Pl.  
Room 348  
San Francisco, CA 94102  
tel 415-554-6940

[sfpublicworks.org](http://sfpublicworks.org)  
[facebook.com/sfpublicworks](https://facebook.com/sfpublicworks)  
[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

## ADDENDUM No. 3

### Request for Proposals for Public Toilets & Advertising Kiosks (Re-Advertised)

June 14, 2016

The Request for Proposals (RFP) for the aforementioned services is amended in accordance with the following revisions which is made part of said RFP.

The current JC Decaux agreement that was attached as part of Addendum No. 2 is replaced\* in its entirety and attached as part of this Addendum No. 3.

\*Revised agreement now includes the appendices of the original agreement.

FILE NO. 98-1599

ORDINANCE NO. 354-98

[Contract Amendment and Restatement]

APPROVING THE FIRST AMENDED AND RESTATED AUTOMATIC PUBLIC TOILET AND PUBLIC SERVICE KIOSK AGREEMENT BETWEEN THE CITY AND COUNTY OF SAN FRANCISCO AND JCDECAUX SAN FRANCISCO, INC. (FORMERLY JCDECAUX UNITED STREET FURNITURE, INC.) WHICH ALLOWS FOR THE EXPANSION OF THE AUTOMATIC PUBLIC TOILET PROGRAM BEYOND THE TRIAL PHASE AND AMENDS THE AGREEMENT IN SEVERAL OTHER RESPECTS.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Board of Supervisors hereby approves the First Amended and Restated Automatic Public Toilet and Public Service Kiosk Agreement Between the City and County of San Francisco and JCDeCaux San Francisco, Inc. (formerly JCDeCaux United Street Furniture, Inc.) which terminates the Trial Phase of the Agreement and allows for the placement of Automatic Public Toilets and Public Service Kiosks in excess of the number permitted in the Trial Phase but no more than the maximum number otherwise allowed under the Agreement and amends and restates the Agreement in several other respects, a copy of which First Amended and Restated Agreement is contained in Board of Supervisors file number 98-1599.

APPROVED AS TO FORM:

LOUISE H. RENNE, City Attorney

By: Angela Karikas  
ANGELA KARIKAS  
Deputy City Attorney

DEPARTMENT OF PUBLIC WORKS  
BOARD OF SUPERVISORS



# City and County of San Francisco

## Tails

### Ordinance

Veterans Building  
401 Van Ness Avenue, Room 308  
San Francisco, CA 94102-4532

**File Number:** 981599

**Date Passed:**

Ordinance approving the First Amended and Restated Automatic Public Toilet and Public Service Kiosk Agreement between the City and County of San Francisco and JCDeCaux San Francisco (formerly JCDeCaux United Street Furniture, Inc.) which allows for the expansion of the Automatic Public Toilet Program beyond the trial phase and amends the agreement in several other respects.

November 23, 1998 Board of Supervisors — PASSED ON FIRST READING

Ayes: 11 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Medina, Newsom, Teng, Yaki, Yee

December 7, 1998 Board of Supervisors — FINALLY PASSED

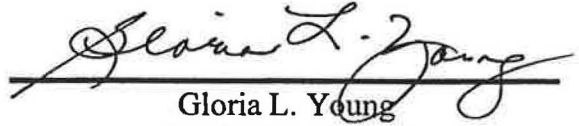
Ayes: 9 - Ammiano, Bierman, Brown, Katz, Kaufman, Leno, Teng, Yaki, Yee  
Absent: 2 - Medina, Newsom

*including 2004?  
To be checked  
by F. N. N.  
✓*



File No. 981599

I hereby certify that the foregoing Ordinance  
was **FINALLY PASSED** on December 7, 1998  
by the Board of Supervisors of the City and  
County of San Francisco.

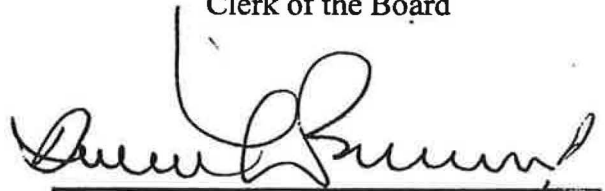


Gloria L. Young  
Clerk of the Board

DEC 11 1998

---

Date Approved



Mayor Willie L. Brown Jr.

**FIRST AMENDED AND RESTATED**  
**AUTOMATIC PUBLIC TOILET AND PUBLIC SERVICE KIOSK AGREEMENT**

## **TABLE OF CONTENTS**

<b>PART 1. GENERAL PROVISIONS .....</b>	<b>2</b>
1.01. <u>DEFINITIONS .....</u>	2
1.02. <u>CERTIFICATION OF FUNDS BUDGET AND FISCAL PROVISIONS; TERMINATION IN THE EVENT OF NON-APPROPRIATION .....</u>	4
1.03. <u>TERM OF AGREEMENT .....</u>	4
1.04. <u>EFFECTIVE DATE OF FIRST AMENDED AND RESTATED AGREEMENT .....</u>	4
1.05. <u>GUARANTEED MAXIMUM COSTS .....</u>	4
1.06. <u>CONTRACTOR TO PROVIDE AUTOMATIC PUBLIC TOILETS .....</u>	5
1.07. <u>LICENSE TO INSTALL AND MAINTAIN PUBLIC SERVICE KIOSKS AS CONSIDERATION FOR AUTOMATIC PUBLIC TOILETS .....</u>	5
1.08. <u>GRANT OF ADVERTISING RIGHTS .....</u>	5
1.09. <u>OWNERSHIP OF AUTOMATIC PUBLIC TOILETS AND PUBLIC SERVICE KIOSKS .....</u>	6
1.10. <u>PAYMENT BY CONTRACTOR .....</u>	6
1.11. <u>PERFORMANCE BOND .....</u>	7
1.12. <u>LETTER OF CREDIT .....</u>	9
1.13. <u>MAINTENANCE AND COMPLAINT LOG .....</u>	11
1.14. <u>INSURANCE .....</u>	12
1.15. <u>HOLD HARMLESS AND INDEMNIFICATION .....</u>	13
1.16. <u>SOCIAL SECURITY, UNEMPLOYMENT COMPENSATION .....</u>	14
1.17. <u>NOTICES: WHEN EFFECTIVE .....</u>	14
1.18. <u>TERMINATION OF AGREEMENT .....</u>	15
1.19. <u>EVENT OF DEFAULT; REMEDIES .....</u>	16
1.20. <u>NO WAIVER OF SUBSEQUENT BREACHES OR DEFAULTS .....</u>	18
1.21. <u>SUBCONTRACTING .....</u>	18
1.22. <u>AUDITED FINANCIAL REPORT .....</u>	18
1.23. <u>INITIAL CAPITAL .....</u>	18
1.24. <u>GUARANTY OF OBLIGATION .....</u>	18
1.25. <u>ADDITIONAL PAYMENTS BY CONTRACTOR .....</u>	18
<b>PART 2. AUTOMATIC PUBLIC TOILET INSTALLATION .....</b>	<b>20</b>
2.01. <u>INSTALLATION OF AUTOMATIC PUBLIC TOILETS .....</u>	20
2.02. <u>PERMIT APPROVALS REQUIRED FOR AUTOMATIC PUBLIC TOILETS .....</u>	21
2.03. <u>CITY REVIEW OF PLANS AND SUBMITTALS .....</u>	22
2.04. <u>AUTOMATIC PUBLIC TOILETS REQUIRED TO BE INSTALLED .....</u>	22
2.05. <u>LOCATIONS AND SITES OF AUTOMATIC PUBLIC TOILETS .....</u>	23
2.06. <u>RELOCATION OF AUTOMATIC PUBLIC TOILETS .....</u>	24
2.07. <u>CLEARANCE REQUIREMENTS FOR AUTOMATIC PUBLIC TOILETS .....</u>	24
2.08. <u>AUTOMATIC PUBLIC TOILET DESIGN .....</u>	25
2.09. <u>APPROVAL OF OTHER AGENCIES .....</u>	25
2.10. <u>LOCATION DRAWINGS AND ENGINEERING PLANS FOR AUTOMATIC PUBLIC TOILETS .....</u>	26
2.11. <u>ELECTRICAL, SEWAGE, TELEPHONE AND WATER SERVICES; INSTALLATION .....</u>	26
2.12. <u>RESTORATION OF SITES .....</u>	27
<b>PART 3. PUBLIC SERVICE KIOSK LICENSE .....</b>	<b>27</b>
3.01. <u>INSTALLATION OF PUBLIC SERVICE KIOSKS .....</u>	27
3.02. <u>PERMIT APPROVALS REQUIRED FOR PUBLIC SERVICE KIOSKS .....</u>	27
3.03. <u>CITY REVIEW OF PLANS AND SUBMITTALS .....</u>	28
3.04. <u>NUMBER OF PUBLIC SERVICE KIOSKS PERMITTED .....</u>	28
3.05. <u>LOCATIONS AND SITES OF PUBLIC SERVICE KIOSKS .....</u>	28
3.06. <u>RELOCATION OF PUBLIC SERVICE KIOSKS .....</u>	30
3.07. <u>CLEARANCE REQUIREMENTS FOR PUBLIC SERVICE KIOSKS .....</u>	30

3.08. <u>PUBLIC SERVICE KIOSK DESIGN</u> .....	31
3.09. <u>APPROVAL OF OTHER AGENCIES</u> .....	31
3.10. <u>LOCATION DRAWINGS AND ENGINEERING PLANS FOR PUBLIC SERVICE KIOSKS</u> .....	31
3.11. <u>ELECTRICAL CONNECTIONS AND SERVICE RESPONSIBILITY OF CONTRACTOR</u> .....	32
3.12. <u>RESTORATION OF SITES</u> .....	32
<b>PART 4. <u>ADVERTISING</u></b> .....	<b>32</b>
4.01. <u>ADVERTISING DISPLAYS</u> .....	32
4.02. <u>SIZE AND LOCATION OF ADVERTISING</u> .....	32
4.03. <u>ADVERTISING RIGHTS</u> .....	32
4.04. <u>CHANGES IN AUTHORIZED ADVERTISING</u> .....	33
4.05. <u>DESIGN CONSIDERATIONS AND USE OF MATERIALS</u> .....	33
4.06. <u>ADVERTISING MATERIAL</u> .....	33
4.07. <u>TOBACCO ADVERTISING PROHIBITED</u> .....	34
4.08. <u>PUBLIC INFORMATION CAMPAIGN</u> .....	34
<b>PART 5. <u>MAINTENANCE AND OPERATION</u></b> .....	<b>34</b>
5.01. <u>AUTOMATIC PUBLIC TOILET AND PUBLIC SERVICE KIOSK MAINTENANCE AND OPERATION</u> .....	34
5.02. <u>HOURS OF OPERATION</u> .....	34
5.03. <u>SERVICES TO BE FURNISHED BY CONTRACTOR</u> .....	35
5.04. <u>MAINTENANCE SCHEDULE</u> .....	35
5.05. <u>INSPECTION AND CLEAN-UP OF AUTOMATIC PUBLIC TOILETS AND PUBLIC SERVICE KIOSKS</u> .....	36
5.06. <u>REPAIR AND REPLACEMENT</u> .....	36
5.07. <u>VANDALISM OF AUTOMATIC PUBLIC TOILETS</u> .....	36
5.08. <u>CHARGE FOR USE OF AUTOMATIC PUBLIC TOILETS</u> .....	37
5.09. <u>PARKING AND TRAFFIC RESTRICTIONS</u> .....	38
5.10. <u>PUBLIC SERVICE USE OF PUBLIC SERVICE KIOSKS</u> .....	38
5.11. <u>RELOCATION COSTS</u> .....	41
<b>PART 6. <u>ACCESSIBILITY REQUIREMENTS</u></b> .....	<b>41</b>
6.01. <u>ACCESSIBILITY</u> .....	41
6.02. <u>ACCESSIBLE DESIGN</u> .....	41
6.03. <u>PATH OF TRAVEL</u> .....	41
6.04. <u>APPROVED CLEANING PRODUCTS</u> .....	42
6.05. <u>AUTOMATIC PUBLIC TOILET REVIEW COMMITTEE</u> .....	42
6.06. <u>DISABLED ACCESS ADVISORY COMMITTEE</u> .....	42
<b>PART 7. <u>MISCELLANEOUS CONTRACT PROVISIONS</u></b> .....	<b>42</b>
7.01. <u>SAN FRANCISCO OFFICE</u> .....	42
7.02. <u>CONFLICT OF INTEREST</u> .....	42
7.03. <u>OTHER AGREEMENTS BETWEEN CITY AND CONTRACTOR</u> .....	43
7.04. <u>ASSIGNMENT</u> .....	43
7.05. <u>BINDING EFFECT OF AGREEMENT</u> .....	43
7.06. <u>TAXES</u> .....	43
7.07. <u>NO OTHER FEES</u> .....	44
7.08. <u>LEGAL RELATIONSHIP</u> .....	44
7.09. <u>INDEPENDENT CONTRACTOR</u> .....	45
7.10. <u>QUALIFIED PERSONNEL</u> .....	45
7.11. <u>MINORITY/WOMEN BUSINESS UTILIZATION</u> .....	45
7.12. <u>NONDISCRIMINATION; PENALTIES</u> .....	46
7.13. <u>MACBRIDE PRINCIPLES -- NORTHERN IRELAND</u> .....	47
7.14. <u>TROPICAL HARDWOOD AND VIRGIN REDWOOD BAN</u> .....	47
7.15. <u>RESOURCE CONSERVATION</u> .....	47
7.16. <u>NON-WAIVER OF RIGHTS</u> .....	47
7.17. <u>MODIFICATION AND AMENDMENT OF AGREEMENT</u> .....	48
7.18. <u>SECTION HEADINGS</u> .....	48

7.19. AGREEMENT MADE IN CALIFORNIA; VENUE ..... 48

7.20. CONSTRUCTION ..... 48

7.21. ENTIRE AGREEMENT..... 48

7.22. RELOCATION AND TERMINATION: WAIVER OF RIGHTS..... 48

7.23. SUBMITTING FALSE CLAIMS; MONETARY PENALTIES ..... 48

7.24. PROHIBITING CITY BUSINESS WITH BURMA ..... 49

APPENDICES

APPENDIX A                LOCATIONS OF TRANSIT SHELTER KIOSKS IN THE DOWNTOWN AREA

APPENDIX B                LOCATIONS OF THE FIRST TWENTY AUTOMATIC PUBLIC TOILETS  
AND PRELIMINARY LOCATIONS OF THE REMAINING SEVEN  
AUTOMATIC PUBLIC TOILETS IN THE INITIAL PHASE.

APPENDIX C                AUTOMATIC PUBLIC TOILET PLANS AND SPECIFICATIONS

APPENDIX D                PUBLIC SERVICE KIOSKS PLANS AND SPECIFICATIONS

APPENDIX E                FORM OF GUARANTY

APPENDIX F                MAP OF THE SAN FRANCISCO WATERFRONT

APPENDIX G                DEPARTMENT OF PUBLIC WORKS ORDERS

FIRST AMENDED AND RESTATED  
AUTOMATIC PUBLIC TOILET AND PUBLIC SERVICE KIOSK AGREEMENT  
BY AND BETWEEN  
THE CITY AND COUNTY OF SAN FRANCISCO  
AND JCDECAUX SAN FRANCISCO, INC. (FORMERLY  
JCDECAUX UNITED STREET FURNITURE, INC.)

This First Amended and Restated AGREEMENT, hereinafter referred to as "Agreement," is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 19\_\_, by and between the CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation, hereinafter referred to as "CITY", acting by and through its Department of Public Works, and JCDECAUX SAN FRANCISCO, INC. (formerly JCDECAUX UNITED STREET FURNITURE, INC.) a California corporation, hereinafter referred to as "CONTRACTOR".

Recitals

1. CITY and CONTRACTOR entered into an original agreement entitled Automatic Public Toilet and Public Service Kiosk Agreement dated August 2, 1994 and First, Second and Third Amendments thereto dated August 2, 1994 (collectively the "Original Agreement").
2. Pursuant to said Original Agreement CONTRACTOR agreed to provide Automatic Public Toilets in exchange for the right to place Public Service Kiosks on public property and to sell advertising on said Public Service Kiosks subject to the terms and conditions set forth in the Original Agreement.
3. CONTRACTOR and CITY desire to terminate the Trial Phase of the Agreement and allow for the placement of Automatic Public Toilets and Public Service Kiosks in excess of the number permitted in the Trial Phase, but no more than the maximum number otherwise allowed under this Agreement.
4. CONTRACTOR and CITY desire to amend the Original Agreement in several respects and to restate it in its entirety as hereinafter set forth.

Accordingly, in consideration of the mutual promises and undertakings hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

## **Part 1. General Provisions.**

### **1.01. Definitions.**

Where any word or phrase defined below or a pronoun used in place thereof, is used in any part of this Agreement, it shall have the meaning herein set forth.

- (A) "Agreement" means this contract, as originally executed and as amended or extended from time to time; words such as "herein," "hereinafter," "hereof," "hereto" and "hereunder," when used with reference to this Agreement, refer to this Agreement as a whole, unless the context otherwise requires.
- (B) "Approval" means the written consent of the Director, or his or her designated agent, unless the context otherwise requires.
- (C) "Authorization" means an order or other written authorization of the CITY properly executed by the Director, or his or her designated agent, unless the context otherwise requires.
- (D) "Automatic Public Toilet" means a free standing enclosure containing an automatic self-cleaning toilet available for use by the general public as provided herein.
- (E) "CITY" means the City and County of San Francisco, a municipal corporation; except where otherwise indicated by the context, all references to CITY shall also mean and include the Port of San Francisco.
- (F) "CONTRACTOR" means JCDecaux San Francisco, Inc. a California corporation, and its successors and assigns permitted hereunder.
- (G) "Controller" means the Controller of the City and County of San Francisco.
- (H) "Director" means the Director of the CITY's Department of Public Works.
- (I) "Downtown Area" means the geographic area of the CITY bounded on the south by the southerly line of Folsom Street, on the west by the westerly line of Van Ness Avenue extended north to the San Francisco Bay, and on the north and east by the shoreline of the San Francisco Bay.
- (J) "Initial Phase" means the twenty-seven (27) Automatic Public Toilets and one hundred twenty-one (121) Public Service Kiosks initially authorized pursuant to this Agreement.
- (K) "Original Effective Date of Agreement" means August 2, 1994
- (L) "PORT" means the Port of San Francisco.

(M) "Port Director" means the Executive Director of the Port of San Francisco.

(N) "Port Property" means the geographic area of the CITY shown on the map of the San Francisco waterfront attached hereto as Appendix F.

(O) "Public Service Kiosk" means a free standing circular kiosk, the exterior of which is divided into three sections, two of which display advertising panels of approximately fifty-one (51) square feet each, and one of which provides access to a public service, such as public art, a newsstand, newsrack, display of map or local information, telephone booth, recycling bin, vending machine, interactive video information system, or other public service authorized pursuant to Section 5.10 of this Agreement.

(P) "Reference Rate" means the reference rate charged by the Bank of America, NT & SA, San Francisco, California, at the beginning of each month.

(Q) "Start Date" means January 17, 1997.

(R) "Vandalism" shall mean willful or malicious damage or destruction of an Automatic Public Toilet or any part thereof caused by a party other than CONTRACTOR or CITY but shall exclude graffiti, ordinary wear and tear, and any damage caused during riots and other civil disturbance.

(S) Whenever the words "as directed", "as required", "as permitted", or words of like effect are used, it shall be understood as the direction, requirement, or permission of the Department of Public Works. The words "sufficient", "necessary", or "proper", and the like, mean sufficient, necessary or proper in the judgment of the Department of Public Works. The words "approval", "acceptable", "satisfactory", or words of like import, shall mean approved by, or acceptable to, or satisfactory to the Department of Public Works, unless otherwise expressly provided herein.



1.02. Certification of Funds Budget and Fiscal Provisions; Termination in the Event of Non-Appropriation. This Agreement is subject to the budget and fiscal provisions of the CITY's Charter.

CITY has no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. CITY budget decisions are subject to the discretion of the Mayor and the Board of Supervisors. CONTRACTOR's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. THIS SECTION CONTROLS AGAINST ANY AND ALL OTHER PROVISIONS OF THIS AGREEMENT. Notwithstanding the foregoing, if CITY should fail to appropriate amounts as and when due CONTRACTOR hereunder, CONTRACTOR shall have the right, at its sole option, to terminate this Agreement, effective immediately upon notice to CITY.

1.03. Term of Agreement. This Agreement shall commence as of the Original Effective Date and shall continue, subject to the terms of this Agreement regarding termination, to 11:59 p.m. on October 17, 2016.

1.04. Effective Date of First Amended and Restated Agreement. This First Amended and Restated Agreement shall become effective on the date occurring thirty (30) days after the CITY's Mayor signs the ordinance approving this First Amended and Restated Agreement.

1.05. Guaranteed Maximum Costs.

A. The CITY's financial obligations hereunder shall not at any time exceed the amount certified by the Controller for the purpose and period stated in such certification.

B. Except as may be provided by CITY ordinances governing emergency conditions, the CITY and its employees and officers are not authorized to request CONTRACTOR to perform services or to provide materials, equipment and supplies that would result in CONTRACTOR performing services or providing materials, equipment and supplies that are beyond the scope of the services, materials, equipment and supplies agreed upon in the Agreement unless the Agreement is amended in writing and approved as required by law to authorize the additional services, materials, equipment or supplies. CITY is not required to reimburse CONTRACTOR for services, materials, equipment or supplies that are provided by CONTRACTOR which are beyond the scope of the services, materials, equipment and supplies agreed upon in the Agreement and which were not approved by a written amendment to the Agreement having been lawfully executed by the CITY.

C. CITY and its employees and officers are not authorized to offer or promise to CONTRACTOR additional funding for the Agreement which would exceed the maximum amount of funding provided for in the Agreement for CONTRACTOR's performance under the Agreement. Additional funding for the Agreement in excess of the maximum provided in the Agreement shall require lawful approval and certification by the Controller of the CITY. The CITY is not required to honor any offered or promised additional funding for an Agreement which exceeds the maximum provided in

the Agreement which requires lawful approval and certification by the Controller when the lawful approval and certification by the Controller has not been obtained.

D. The Controller is not authorized to make payments on any contract for which funds have not been certified as available in the budget or by supplemental appropriation.

1.06. Contractor to Provide Automatic Public Toilets. CONTRACTOR shall install, operate and maintain, on public property, Automatic Public Toilets as provided in Part 2, Automatic Public Toilet Installation, hereof, subject to all of the terms and conditions set forth in this Agreement.

1.07. License to Install and Maintain Public Service Kiosks as Consideration for Automatic Public Toilets. In consideration for the installation, operation and maintenance of Automatic Public Toilets according to the terms and conditions of this Agreement, the CITY hereby agrees to grant to CONTRACTOR the right, to occupy and use public property for the installation, operation and maintenance of Public Service Kiosks as provided in, and subject to all of the terms and conditions of, this Agreement, and the right to place advertising on such Public Service Kiosks, subject to the terms, conditions and limitations set forth in Part 4 of this Agreement.

1.08. Grant of Advertising Rights.

A. CITY hereby grants to CONTRACTOR, and represents and warrants that CONTRACTOR shall have, during the term of this Agreement, the exclusive right to erect and maintain Public Service Kiosks on CITY property, and the exclusive right to place advertising on Public Service Kiosks as authorized. CITY shall retain and reserve to itself and its assigns all advertising rights not expressly granted to CONTRACTOR hereunder, subject to the limitations and conditions of this Agreement.

B. Except for advertising displayed by the CONTRACTOR on Public Service Kiosks authorized hereunder, and except as provided in Paragraph C below, CITY agrees not to display nor will it authorize nor permit the display of advertising panels of from eighteen (18) to fifty-five (55) square feet on any freestanding structure located on any public right-of-way or other CITY owned property (i) anywhere within the Downtown Area, and/or (ii) outside the Downtown Area, within a 300 foot radius of any Public Service Kiosk authorized hereunder. For purposes of this Section 1.08, the term "freestanding structure" includes structures of any shape, size or number of advertising panels, but shall not include buildings of at least 250 square feet of floor area.

C. Notwithstanding any other provisions of Paragraph A or B of this Section 1.08, CITY shall have the right to display or to authorize or permit display of advertising panels, each of which shall not exceed twenty-four (24) square feet in area, provided that such panels are physically attached to transit shelters, excluding, however, transit shelters on Market Street within the Downtown Area; provided further that the CITY's

right to display advertising on such transit shelters shall survive the expiration or termination of the Advertising Transit Shelter Agreement between the CITY and Gannett Outdoor Company, Inc., of Northern California, dated as of January 5, 1990.

D. Notwithstanding any other provision of Paragraph A or B of this Section 1.08, CITY shall have the right to display or to authorize or permit display of up to two (2) advertising panels, each of which shall not exceed twenty-four (24) square feet in area, on the twenty-six (26) "Market Street Kiosks" authorized as of the Original Effective Date hereof pursuant to the First Amendment to Advertising Transit Shelter Agreement between the CITY and Gannett Outdoor Company, Inc. of Northern California dated as of January 5, 1990 (the locations of which are listed in Appendix A hereto); provided that such "Market Street Kiosks" may be relocated as part of any relocation of the transit shelters on Market Street; and provided further that CITY's right to display advertising on the twenty-six (26) "Market Street Kiosks" shall survive the expiration or termination of such Advertising Transit Shelter Agreement.

E. Notwithstanding the provisions of Paragraphs A through D of this Section 1.08, the PORT shall have the right to display or to authorize or permit display of advertising, including informational and directional displays, related exclusively to the business activities of the PORT, its lessees and licensees, within Port Property; except that any such displays of a commercial nature on freestanding structures shall be no larger than eighteen (18) square feet.

F. CITY shall not enter into any contract or agreement granting to any third party any exclusive advertising rights which would have the effect of precluding the CITY from permitting Public Service Kiosks anywhere in the CITY otherwise permitted hereunder; provided, however, that CITY may impose reasonable standards, such as those imposed pursuant to Department of Public Works Order Number 163,368, (as set forth in Appendix G hereto, on the distance between individual pieces of street furniture containing advertising.)

1.09. Ownership of Automatic Public Toilets and Public Service Kiosks. All Automatic Public Toilets and Public Service Kiosks constructed, installed and maintained pursuant to this Agreement shall be the property of CONTRACTOR.

1.10. Payment by Contractor. CONTRACTOR agrees to pay the CITY an annual fee according to the following terms and conditions, to defray CITY's costs of administering this Agreement.

A. Base Payment; Adjustments. Subject to the exception provided herein, CITY's base fee shall be twenty-five thousand dollars (\$25,000) for all those Automatic Public Toilets provided in the Initial Phase pursuant to this Agreement. In Year One (1) of the Agreement (commencing on the Start Date), CONTRACTOR shall pay the base fee without adjustment. CONTRACTOR's bid security, a certified check in the amount of twenty-five thousand (\$25,000) submitted with CONTRACTOR's bid and presently held by the CITY, shall be retained as CONTRACTOR's Year One (1) base fee. In

each succeeding year during the term of the Agreement (Years Two (2) through Twenty (20), ) CONTRACTOR shall pay CITY on or after each anniversary date of the Start Date of this Agreement, adjusted as follows: (i) the base fee shall be adjusted based on the percentage change in the most recently published Consumer Price Index (CPI) (Urban Wage Earners and Clerical Workers in San Francisco - Oakland Standard Metropolitan Statistical Area (1982 84 = 100)) as calculated from the Start Date, and (ii) a fee of Five Hundred Dollars (\$500) shall be added for each Automatic Public Toilet for which all permits have been issued over and above the twenty-seven (27) Automatic Public Toilets in the Initial Phase. Notwithstanding the foregoing, the first two (2) payments due on or after the Effective Date of the First Amended and Restated Agreement (i.e., the payment due on the first anniversary of the Start Date following the Effective Date of this First Amended and Restated Agreement and the payment due on the next anniversary of the Start Date thereafter) shall be in the amount of Thirty-Five Thousand Dollars (\$35,000.00). The above fees include both the Automatic Public Toilets and the associated Public Service Kiosks authorized hereunder.

B. Late Payments. Payments due hereunder which are not received by the CITY within fifteen (15) days after such amount becomes due shall bear interest at the Reference Rate from and after the date said payment was due until the date paid.

C. Payments. CONTRACTOR shall make all payments to: City and County of San Francisco, Department of Public Works, Bureau of Street-Use and Mapping, 875 Stevenson Street, Room 460, San Francisco, California 94103, or at such other place as CITY may from time to time designate by written notice to CONTRACTOR.

1.11. Performance Bond. CONTRACTOR shall provide the CITY with a performance bond as a guarantee for CONTRACTOR's performance of the supply and installation of the Automatic Public Toilets in accordance with the terms and specifications of this Agreement.

A. Initial Amount of Bond. CONTRACTOR agrees that within three (3) business days after the Original Effective Date of this Agreement, CONTRACTOR shall deliver to the Department of Public Works a Performance bond valued at two million dollars (\$2,000,000).

B. Qualifications of Surety. The bond shall be executed by a guaranty or surety company legally authorized to engage in the business of furnishing performance bonds in the State of California and listed in the latest issue of the United States Treasury Circular 570. The total bond liability of any guaranty or surety company engaged by CONTRACTOR shall not exceed the therein specified underwriting limitation for that company.

C. Duration of Bond Requirement. Except as otherwise provided herein or authorized in writing by the Director, CONTRACTOR shall maintain said performance bond in full force and effect throughout the period of installation of the Automatic Public Toilets. After CONTRACTOR has completed installation of twenty (20) Automatic Public Toilets in accordance with the requirements of this Agreement, the

required amount of such performance bond shall be reduced to Five Hundred Thousand Dollars (\$500,000). When CONTRACTOR has satisfactorily completed installation of all of the Automatic Public Toilets in the Initial Phase in accordance with the requirements of this Agreement, such performance bond shall no longer be required. After installation of the first twenty (20) toilets, the five hundred thousand dollar (\$500,000) Performance Bond shall be reduced pro rata at a rate of Forty Thousand Dollars (\$40,000) per Automatic Public Toilet as CONTRACTOR completes installation of each Automatic Public Toilet installed hereunder; except that CONTRACTOR shall not be required to maintain said Performance Bond in effect for more than five (5) years after the Start Date.

D. Failure to Provide Performance Bond: Failure of Surety.

1. If CONTRACTOR fails to deliver the performance bond as required by the Agreement, the CITY shall be entitled to cancel the Agreement effective immediately upon notice to CONTRACTOR and shall be entitled to exercise any other rights and remedies granted hereunder or by law.
2. During the period covered by this Agreement, if any of the sureties upon the bond shall become insolvent or, in the opinion of the Department of Public Works, unable to pay promptly the amount of such bond to the extent to which the surety might be liable, CONTRACTOR, within thirty (30) days after notice given by the Department of Public Works to CONTRACTOR, shall by supplemental bond or otherwise, substitute another and sufficient surety approved by the Director in place of the surety becoming insolvent or unable to pay. If CONTRACTOR fails within such thirty (30) day period to substitute another and sufficient surety, the Department of Public Works may elect to find CONTRACTOR in default of the performance of its obligations under this Agreement. The Department of Public Works, in addition to any and all other remedies available to it by law, may terminate the Agreement, withhold monies then due or which thereafter may become due to CONTRACTOR, and bring any proper suit or proceeding against CONTRACTOR under the Agreement. The amount for which the surety shall have justified on the bond and the monies so deducted shall be held by CITY as collateral for the performance of the conditions of the bond.

E. Letter of Credit as Alternative. Notwithstanding any other provision of this Section 1.11, CONTRACTOR shall have the right to substitute a letter of credit for the performance bond otherwise required hereunder as a guarantee for CONTRACTOR's performance of the supply and installation of the Automatic Public Toilets under the terms of this Agreement (hereinafter "Alternative Letter of Credit"). The required amount of any such Alternative Letter of Credit shall be the same as that required for a performance bond pursuant to Paragraphs A and C above. Any such Alternative Letter of Credit shall be established with a bank registered to do business in the State of California and having at least one branch office within the City and County of San Francisco, and the place for CITY's presentation of a demand shall be a branch office



in the City and County of San Francisco. The Alternative Letter of Credit shall have an original term of one (1) year, with automatic extensions of the full amount required hereunder to be maintained until the date five (5) years after the Start Date. The original of the Alternative Letter of Credit shall be held by CITY throughout its term. The Alternative Letter of Credit shall provide that payment of the entire face amount of the letter of credit, or any portion thereof, shall be made to the City and County of San Francisco, upon presentation of a written demand to the Bank signed by the Director on behalf of the City and County of San Francisco, accompanied by a copy of the demand for performance delivered to CONTRACTOR and a copy of the certified mail, return receipt requested form. If CONTRACTOR defaults, as described in Section 1.19 Event of Default: Remedies, of this Agreement with respect to its obligation to supply and install the Automatic Public Toilets required hereunder, CITY may, but shall not be required to, make its demand under the Alternative Letter of Credit for all or any portion thereof to compensate CITY for any loss or damage which CITY may have incurred by reason of CONTRACTOR's default. CITY shall present its written demand to the Bank for payment under the Alternative Letter of Credit only after the CITY shall have made its demand for performance directly to CONTRACTOR by certified mail, return receipt requested, and after five (5) full business days have elapsed without performance by CONTRACTOR.

F. Non-Extension of Letter of Credit Alternative: Replacement. The Alternative Letter of Credit permitted under this Section 1.11 shall provide for sixty (60) days notice by the issuer to CITY in the event of termination or non-renewal of the Alternative Letter of Credit. Upon receipt of notice from the issuer that the Alternative Letter of Credit will not be renewed or extended, CITY may demand that CONTRACTOR replace the Alternative Letter of Credit within at least twenty (20) days prior to its expiration. If CONTRACTOR fails to do so, CITY shall be entitled to present its written demand for payment of the entire face amount of the Alternative Letter of Credit. Any amounts so received by CITY shall be held as cash collateral, in the manner provided in Paragraph G of Section 1.12 Letter of Credit, below, and shall be returned to CONTRACTOR upon replacement of the Alternative Letter of Credit.

1.12. Letter of Credit. In addition to the guaranty of performance required hereunder pursuant to the provisions of Section 1.11, above, CONTRACTOR shall provide CITY with a letter of credit or Alternate Security (as hereinafter defined) according to the following terms and conditions, which shall constitute security for the faithful performance by CONTRACTOR of all terms, covenants, and conditions, including all monetary obligations set forth in this Agreement.

A. Amount and Term of Letter of Credit. Subject to Paragraph G below, CONTRACTOR agrees that, in addition to the required guarantee of performance provided pursuant to Section 1.11, within seventy-two (72) hours after the Start Date of this Agreement, CONTRACTOR shall establish a confirmed irrevocable letter of credit in the amount of three hundred fifty thousand dollars (\$350,000) in favor of the City and County of San Francisco, a municipal corporation, acting by and through its Department of Public Works. The letter of credit shall be established with a bank

registered to do business in the State of California and having at least one branch office within the City and County of San Francisco, and the place for CITY's presentation of a demand shall be a branch office in the City and County of San Francisco. The letter of credit shall have an original term of one (1) year, with automatic extensions of the full three hundred fifty thousand dollar (\$350,000) amount to be maintained throughout the term of this Agreement. The original copy of the letter of credit shall be held by the CITY throughout the term of this Agreement.

B. Payment on Demand. The letter of credit shall provide that payment of the entire face amount of the letter of credit, or any portion thereof, shall be made to CITY, upon presentation of a written demand to the bank signed by Director of Public Works on behalf of CITY, accompanied by a copy of the demand for payment delivered to CONTRACTOR and a copy of the certified mail, return receipt requested form, in accordance with Paragraph C below.

C. Default of Contractor. If CONTRACTOR defaults with respect to any provision of this Agreement, as described in Section 1.19 Event of Default; Remedies, of this Agreement, CITY may, but shall not be required to make its demand under the letter of credit for all or any portion thereof to compensate CITY for any loss or damage which the CITY may have incurred by reason of CONTRACTOR's default. CITY shall present its written demand to the bank for payment under the letter of credit only after the CITY shall have made its demand for payment directly to CONTRACTOR by certified mail, return receipt requested, and after five (5) full business days have elapsed without payment by CONTRACTOR. CITY need not terminate this Agreement in order to receive compensation for its damages hereunder. If any portion of the letter of credit is so used or applied, CONTRACTOR, within twenty (20) business days after written demand therefor, shall reinstate the letter of credit to its original amount, and upon such reinstatement, the excess of the proceeds of the letter of credit over the amount of the loss or damage suffered by the CITY shall be returned to CONTRACTOR pursuant to Paragraph E below. CONTRACTOR's failure to comply with any of the provisions herein above shall constitute a material breach of this Agreement.

D. Non-Extension of Letter of Credit Replacement. The letter of credit shall provide for sixty (60) days notice by the issuer to CITY in the event of termination or non-renewal of the letter of credit. Upon receipt of notice from the issuer that the letter of credit will not be renewed or extended, CITY may demand that CONTRACTOR replace the letter of credit within at least twenty (20) days prior to its expiration. If CONTRACTOR fails to do so, CITY shall be entitled to present its written demand for payment of the entire face amount of the letter of credit. Any amounts so received by CITY shall be held as cash collateral pursuant to Paragraph G below, and shall be returned to CONTRACTOR upon replacement of the letter of credit.

E. Wrongful or Excessive Demand: Return of Receipts. If CITY receives any payments from the aforementioned bank under the letter of credit by reason of having made a wrongful or excessive demand for payment, CITY shall return to

CONTRACTOR the amount by which CITY's total receipts from CONTRACTOR and from the bank under the letter of credit exceeds the amount to which CITY rightfully is entitled, together with interest thereon at the Reference Rate, but CITY shall not otherwise be liable to CONTRACTOR for any damages or penalties.

F. Return On Faithful Performance. The letter of credit shall be returned to CONTRACTOR upon the termination of the Agreement, provided that the CONTRACTOR has faithfully performed throughout the duration of the Agreement and, upon termination of the Agreement, has removed all Automatic Public Toilets and Public Service Kiosks and has restored all affected CITY streets and sidewalks.

G. Alternate Security. In lieu of a letter of credit, CONTRACTOR may deposit \$350,000 in cash, (referred to herein as "Alternate Security"). Any cash deposited with CITY as Alternate Security, or any cash proceeds of a draw upon a letter of credit posted hereunder which are in excess of the loss or damage suffered by the CITY shall be held in a segregated account separate from other funds held by CITY, and shall be invested by CITY, in the name of CITY, but for the account of CONTRACTOR, in one or more investments which are lawful for investments of public funds, but subject to a security interest in favor of CITY to secure payment of any loss or damage which CITY may incur by reason of CONTRACTOR's default hereunder. At the request of CITY, CONTRACTOR shall execute and deliver to CITY a security Agreement, in such form as CITY may reasonably request, a UCC-1 financing statement in proper form for filing and recording, and with respect to any Alternate Security, written notice satisfying the requirements of California Commercial Code Section 9302(1) (g) (ii) (or any successor section), to create and perfect such security interest. So long as CONTRACTOR is not in default hereunder, interest earned on any Alternate Security shall be disbursed to the CONTRACTOR no less than annually.

1.13. Maintenance and Complaint Log.

A. Maintenance Logs. CONTRACTOR shall prepare maintenance logs as described in Section 5.04, Maintenance Schedule, and submit to CITY copies of the log for the preceding month within fifteen (15) days after the end of every month during the first six (6) months following completion of the installation of the Automatic Public Toilets for which permits were issued by the Start Date. Thereafter, copies of such logs shall be provided upon the request of the Director. Unless less frequent submittals are authorized by the Director, CONTRACTOR shall also furnish to the Director within thirty (30) days after the end of each calendar quarter a narrative summary of its maintenance operations during the preceding quarter, noting problem areas, corrective actions taken, and the number and cost of repairs attributable to Vandalism.

B. Complaint Log. CONTRACTOR shall maintain and make available to CITY a written complaint log in format reasonably acceptable to CITY. The purpose of this document will be to record complaints and/or incidents that occur with respect to the Automatic Public Toilets and Public Service Kiosks. In addition to the date, time,



location, etc., the log shall include disposition and final resolution of the complaint. Copies of this document will be submitted to the CITY upon request.

1.14. Insurance.

A. Insurance Policies. CONTRACTOR shall maintain in force, during the full term of this Agreement, insurance as follows:

- (1) Workers' Compensation, with Employers' Liability limits not less than One Million Dollars (\$1,000,000) each accident;
- (2) Commercial General Liability Insurance, including all coverages contained in an unamended I.S.O. 1988 Occurrence Form with limits not less than One Million Dollars (\$1,000,000) each occurrence Combined Single Limit Bodily Injury and Property Damage. Such form includes Contractual Liability, Personal Injury, Advertising Liability, Broad Form Property Damage, Products and Completed Operations coverages; and
- (3) Comprehensive Automobile Liability Insurance with limits not less than One Million Dollars (\$1,000,000) each occurrence Combined Single Limit Bodily Injury and Property Damage, including owned, non-owned and hired auto coverages, as applicable.
- (4) Excess Liability Coverage following the provisions of the insurance referred to in clauses (1), (2) and (3) above in the amount of Five Million Dollars (\$5,000,000) per occurrence, Combined Single limit, and Five Million Dollars (\$5,000,000) in the aggregate for each annual policy period.

B. Endorsements. Commercial General Liability and Comprehensive Automobile Liability Insurance policies shall be endorsed to provide the following:

- (1) To name as additional insureds with respect to the operations of CONTRACTOR under this Agreement the City and County of San Francisco, its Department of Public Works, San Francisco Port Authority, and San Francisco Recreation and Park Department, and their officers, agents, and employees, and,
- (2) To provide that such policies are primary insurance to any other insurance available to the additional insureds, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

C. Notice. All policies shall be endorsed to provide that there will be thirty (30) days advance written notice to CITY of cancellation, non-renewal or reduction in coverage, which shall be mailed to the following address:

Director of Public Works  
Bureau of Street-Use and Mapping  
875 Stevenson Street, Room 460  
San Francisco, California 94103  
Attention: Manager of the Bureau of Street Use and Mapping

D. Condition Precedent. Certificates of insurance, satisfactory to CITY, evidencing all coverages above, shall be furnished to CITY before the Original Effective Date of this Agreement, with complete copies of policies to be delivered to CITY upon its request.

E. Approval by CITY. Approval of insurance contracts required under this Agreement shall not relieve CONTRACTOR, its subcontractors, consultants, successors or assigns, from the obligation to indemnify and hold harmless the CITY pursuant to Section 1.16, Hold Harmless and Indemnification, of this Agreement.

F. Copies of Policies and General Provisions. If at any time during the term of this Agreement CONTRACTOR fails to maintain the required insurance in full force and effect, CONTRACTOR shall discontinue immediately all work under the Agreement and shall not resume work until authorized by the Department of Public Works after having given proper notice that the required insurance has been restored to full force and effect and that the premiums therefor have been paid and are current.

G. Insurers. The insurance required herein shall be placed in a company or companies having policy holders' surplus of not less than ten (10) times the amount of coverage required hereunder.

H. Breach. In the event of any uncured breach of any provision of this Section 1.14 Insurance, or in the event that any insurance coverage required by this Agreement is canceled or diminished in any way, during any period that any insurance coverage or endorsements required under this Section 1.14 is not in effect, CITY, in addition to any other remedies available under this Agreement or by law, and notwithstanding any other provision of this Agreement to the contrary, shall have the option, upon notice to the CONTRACTOR, to suspend the further exercise by CONTRACTOR of all rights and privileges granted to CONTRACTOR under this Agreement until such coverage is provided.

1.15. Hold Harmless and Indemnification.

A. CONTRACTOR shall indemnify, defend, and hold harmless CITY, its employees, officers, representatives, and agents from and against any claim, loss, damages, injury, expense, judgment or liability associated with the Automatic Public Toilets and Public Service Kiosks to the extent such claim, loss, damages, injury, expense, judgment or liability is caused either by defects in products supplied by CONTRACTOR hereunder or by the willful or negligent act or omission of CONTRACTOR, its employees, officers, representatives and agents.

B. CITY shall indemnify, defend, and hold harmless CONTRACTOR, its employees, officers, representatives, and agents from and against any claim, loss, damages, injury, expense, judgment or liability associated with the Automatic Public Toilets and Public Service Kiosks to the extent such claim, loss, damages, injury, expense, judgment or liability is caused by the willful or negligent act or omission of CITY, its employees, officers, representatives and agents.

C. CONTRACTOR shall indemnify and hold harmless from all loss and liability, including attorney's fees, court costs and all other litigation expenses for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark and all other intellectual property claims of any person or persons in consequence of the use by City, or any of its officers or agents, of articles or services to be supplied in the performance of this Agreement.

1.16. Social Security, Unemployment Compensation. CONTRACTOR, upon request, shall furnish to CITY adequate evidence of compliance with laws relating to Social Security and Unemployment Compensation.

1.17. Notices: When Effective. Notices, as herein provided, shall be given by either personal service or by first class mail and shall be addressed as follows:

To CITY:                      Director of Public Works  
                                    Bureau of Street-Use and Mapping  
                                    875 Stevenson Street, Room 460  
                                    San Francisco, California 94103  
                                    Attention: Manager of the Bureau of Street Use and Mapping

To CONTRACTOR: JCDecaux San Francisco, Inc.  
                                    470 8th Street  
                                    San Francisco, CA 94103  
                                    Attention: Senior Vice President

Notices shall be deemed effective upon delivery, if given by personal service, or, if by mail, three (3) days after deposit in the mail. In the event of any change in the above mailing addresses, the affected party shall notify the other promptly in writing.

1.18. Termination of Agreement.

A. Termination Upon Expiration. This Agreement shall terminate twenty (20) years from the Original Effective Date, as provided in Section 1.03, unless the Agreement has been extended as provided herein, including in Section 2.03, and unless terminated earlier as provided in this Section.

B. Removal of Automatic Public Toilets and Public Service Kiosks Upon Termination. Upon termination of this Agreement, CITY may direct CONTRACTOR

to remove its Automatic Public Toilets and Public Service Kiosks and restore the respective sidewalks and curbs at CONTRACTOR's own cost and expense, and CONTRACTOR shall promptly thereafter file applications for the necessary permits to do so. CONTRACTOR shall complete such removal and restoration within one hundred twenty (120) days of the issuance of such permits. If CONTRACTOR fails to complete such removal and restoration within said one hundred twenty (120) day period, CITY, without further notice and at CONTRACTOR's cost and expense, may remove the Automatic Public Toilets and Public Service Kiosks and restore the sidewalks and curbs. CITY shall promptly issue permits for removal of Automatic Public Toilets and/or Public Service Kiosks whenever such removal is required hereunder.

C. Termination for Default. In the event of any uncured default by either party to this Agreement, as defined in Section 1.19, Event of Default, Remedies, the non-breaching party shall have the option to terminate the Agreement as provided therein.

D. Termination for Delays in Issuance of Permits for Initial Phase. If through no fault of CONTRACTOR, CITY has not issued permits for all of the Automatic Public Toilets in the Initial Phase by the date two (2) years after the Effective Date of this First Amended and Restated Agreement, then CONTRACTOR, at its option may at any time after the end of said two (2) year period, but in no event later than the date four (4) years after said Effective Date elect to terminate this Agreement upon sixty (60) days notice to CITY during which period CITY shall have an opportunity to cure said delay. In the event CITY fails to issue permits for all such Automatic Public Toilets within said sixty (60) day period, this Agreement shall terminate without further notice and the parties shall be discharged from any and all obligations hereunder without penalty or liability, excepting liability for breach of this Agreement arising prior to the date of such termination and excepting also CONTRACTOR's obligations pursuant to Paragraph B of this Section 1.18.

E. Change in Laws. If CITY, the State of California, the federal government or any other governmental agency should adopt a change in laws or regulations, including Department of Public Works Orders, applicable to the Automatic Public Toilets, Public Service Kiosks or the use of the Public Service Kiosks for advertising, which significantly affects CONTRACTOR's ability to sell advertising, significantly restricts the areas in which the Public Service Kiosks (including the advertising to be placed thereon) are permitted, or significantly increases the cost of operation, including the cost of manufacture or installation of new Automatic Toilets or Public Service Kiosks, but excluding any tax or change in business regulation of general applicability, then at the request of CONTRACTOR, CITY and CONTRACTOR shall negotiate in good faith possible modifications to this Agreement to compensate for the effect of such change. In no event shall CITY be required to agree to any particular modification of this Agreement. If no modification of the Agreement satisfactory to CONTRACTOR is agreed upon after one hundred twenty (120) days, CONTRACTOR may, at its option, elect to terminate this Agreement upon ninety (90) days notice to CITY.

1.19. Event of Default; Remedies.

A. Default of Contractor. In the event that CONTRACTOR shall fail to comply with or carry out any material term, covenant, condition, or promise herein set forth, CITY may elect to serve upon CONTRACTOR a First Notice of Default. If CONTRACTOR fails to cure such default within thirty (30) days after receipt of said notice, or, if such default cannot be cured within such period, if CONTRACTOR does not commence to cure within such thirty (30) days and thereafter diligently pursue such cure to completion, then CITY may elect to terminate this Agreement. Termination shall be effective after ten (10) days written notice to CONTRACTOR. CONTRACTOR shall undertake no new work after the date of receipt of any notice of termination or five days after the date of the notice, whichever date is earlier.

B. Bankruptcy or Reorganization Proceedings. CONTRACTOR shall be deemed to be in default of this Agreement in the event that CONTRACTOR shall cease conducting business in the normal course, become insolvent, make a general assignment for the benefit of creditors, suffer or permit the appointment of a receiver for its business or assets or shall avail itself of, or become subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state of these United States or any other foreign country relating to the insolvency or the protection of rights of creditors, then at the option of the other party, this Agreement shall terminate and be of no further force and effect, and any property or rights of such other party, tangible or intangible, shall forthwith be returned to it. Upon the occurrence of any of the foregoing events, the CITY shall have the right to terminate this Agreement forthwith and CONTRACTOR or its successor in interest by operation of law or otherwise shall thereafter have no rights in or to this Agreement or to any of the privileges herein conferred.

C. Option to Demand Payment on Letter of Credit; Performance Bond. In the event of a default by CONTRACTOR under this Agreement which causes CITY to suffer any loss or damage, whether or not said default is timely cured, CITY shall be entitled to demand the immediate payment of the full amount of the letter of credit as provided in Section 1.12 Letter of Credit, of this Agreement, from which the CITY may be compensated for said loss or damages incurred as a result of CONTRACTOR's failure to comply with; the Agreement, including but not limited to the CITY's costs of operating and maintaining the Automatic Public Toilets and Public Service Kiosks in the event of CONTRACTOR's default. If CONTRACTOR has not fulfilled its obligations to install any Automatic Public Toilets in the Initial Phase at the time of said default, the CITY shall also be entitled to make a demand on CONTRACTOR's performance bond or other guarantee of performance, as provided in Section 1.11, Performance Bond, of this Agreement, in addition to any other remedies available in law or equity.

D. Default of CITY. In the event that the CITY shall fail to comply with or carry out any material term, covenant, condition, or promise herein set forth, CONTRACTOR may elect to serve upon CITY a Notice of Default. If the CITY fails



to cure such default within thirty (30) days after receipt of said notice, or, if such default cannot be cured within such period, if CITY does not commence to cure within such thirty (30) days and thereafter diligently pursue such cure to completion, then CONTRACTOR may elect to serve upon CITY a Second Notice of Default. If CITY fails to cure such default within twenty (20) days after receipt of said Second Notice of Default, or, if such default cannot be cured within such period, CITY does not commence to cure such default and thereafter diligently pursue such cure to completion then CONTRACTOR may elect to terminate this Agreement. Termination shall be effective after ten (10) days written notice to the CITY. CONTRACTOR shall then be entitled to the return of its letter of credit or Alternate Security and any performance bond, in addition to any other remedies available in law or equity.

E. Actual Damages. In the event that either party serves a Notice of Default on the other and such default is subsequently cured, the non-defaulting party shall nevertheless be entitled to recover from the defaulting party any loss or damage which the non-defaulting party may have incurred by reason of such default. Each party shall have available to it the remedies provided for in this Section 1.19 as well as all remedies available in law and equity, to resolve its claim for loss or damage.

F. Rights of Parties Accrued Prior to Termination. Termination of this Agreement shall not in any way affect the rights and obligations of the parties with respect to damages or amounts payable to the other party which have accrued prior to such termination.

G. Other Remedies. The exercise of the remedies provided for in this Section 1.19 shall be cumulative and shall in no way affect any other remedy the parties may have available in law or equity. The exercise by either party of any of the options set forth in this paragraph by commencement of legal proceedings, audit, or otherwise, shall not be deemed a waiver of its right to exercise any other option provided herein.

H. No Termination for Certain Defaults. Notwithstanding any other provision of this Agreement, the CITY shall not have the right to terminate this Agreement due to any failure of the CONTRACTOR to comply with the provisions of Section 7.11, below, but may exercise any or all other remedies as provided in Section 7.11 or as are otherwise available in law or equity.

#### 1.20. No Waiver of Subsequent Breaches or Defaults.

The failure of either party to insist upon a strict performance of any of the terms, conditions and covenants herein by the other party shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants herein contained.

#### 1.21. Subcontracting.

CITY grants CONTRACTOR the authority to hire such subcontractors as CONTRACTOR deems necessary to fulfill the requirements detailed in this Agreement, provided if an

MBE/WBE subcontractor is unable to perform successfully and is to be replaced, CONTRACTOR will be required (i) to give prompt notice thereof to the CITY and, (ii) make good faith efforts to replace the original MBE/WBE subcontractor with another MBE/WBE subcontractor, pursuant to Section 7.11, Minority/Women Business Utilization, below.

1.22. Audited Financial Report.

On or before the first (1st) day of the fifth (5th) calendar month of the CONTRACTOR's succeeding fiscal year for the duration of this Agreement, CONTRACTOR shall submit to CITY, through its Director, copies of CONTRACTOR's annual Audited Financial Statements, audited by an independent certified public accountant. CITY shall also be entitled to audit CONTRACTOR's books pertaining to the Automatic Public Toilet program on demand.

1.23. Initial Capital.

As of the Start Date, CONTRACTOR shall have shareholders' equity capital, calculated in accordance with generally accepted accounting principles, of at least One Million Five Hundred Thousand Dollars (\$1,500,000) and shall provide to CITY within forty-five (45) days after the Start Date a certificate to that effect audited by an independent certified public accountant.

1.24. Guaranty of Obligation.

CONTRACTOR shall, prior to the Original Effective Date, provide a guaranty of its obligation to install the Automatic Public Toilets in the Initial Phase, as provided hereunder from JCDecaux USA, which guaranty shall be substantially in the form attached hereto as Appendix E.

1.25. Additional Payments by CONTRACTOR.

A. Beginning with respect to the Advertising Revenue (as hereinafter defined) for calendar year 1998 CONTRACTOR shall pay to CITY an additional fee (the "Additional Fee") as provided in, and subject to the terms and conditions of, this Section 1.25. In the event that CONTRACTOR fails to pay to CITY the Additional Fee in the manner or within the time period provided herein, CITY may elect to treat such failure by CONTRACTOR as an event of default, and CITY shall have all rights and remedies provided under Section 1.19 of the Agreement relating to such event of default.

B. In any such calendar year, if CONTRACTOR's Advertising Revenue (as defined below) equals or exceeds the First Threshold Amount (as defined below), then CONTRACTOR shall pay to CITY an Additional Fee in an amount equal to the Applicable Percentage (as defined below) of the CONTRACTOR's Advertising Revenue. Within two months after the end of each such calendar year, CONTRACTOR shall furnish to CITY a statement of the amount of CONTRACTOR's Advertising Revenue for such preceding calendar year.

CONTRACTOR shall pay to CITY the Additional Fee, if any, for such calendar year simultaneously with delivery to CITY of such statement. Such statement shall be certified as accurate and complete by a duly authorized officer of CONTRACTOR. CONTRACTOR shall maintain at its office in San Francisco accurate and complete books and records of all Advertising Revenue, and shall retain such books and records for not less than five (5) years after the end of each such calendar year. CITY shall have the right upon demand in accordance with Section 1.22 of the Agreement to audit, copy and inspect such books and records. If such audit discloses any discrepancies which result in an underpayment of the Additional Fee due to CITY for any calendar year during the term of the Agreement, CONTRACTOR shall immediately pay to CITY the amount of such underpayment, plus interest thereon at the Reference Rate, or the maximum amount allowable by law. If any such discrepancy disclosed by the audit has resulted in an underpayment to CITY of more than five percent (5%) of the Additional Fee for any calendar year, then CONTRACTOR shall reimburse CITY for the cost of such audit. If such audit discloses an overpayment, CITY shall promptly return such overpayment without interest.

C. "Advertising Revenue" means all revenue of CONTRACTOR from the sale of advertising on the Public Service Kiosks, excluding advertising agency commissions, calculated on an accrual basis in accordance with generally accepted accounting principles.

D. "Applicable Percentage" means (i) during calendar years 1998 through 2004 the Applicable Percentage shall be two percent (2%) and (ii) during the remaining term of this Agreement, in any year in which CONTRACTOR's Advertising Revenue is less than the Second Threshold Amount (as defined below), the Applicable Percentage shall be five percent (5%), and in any year in which CONTRACTOR's Advertising Revenue equals or exceeds the Second Threshold Amount, the Applicable Percentage shall be seven percent (7%).

E. "First Threshold Amount" means the amount for each calendar year calculated as follows:

- (i) the sum of Eighteen Thousand Dollars (\$18,000), multiplied by
- (ii) the percentage increase, if any, in the Consumer Price Index (CPI) (Urban Wage Earners and Clerical Workers in San Francisco - Oakland Standard Metropolitan Statistical Area (1982-84=100) (the "Index'') as of July 1 of such calendar year over the Index as of the Start Date, multiplied by
- (iii) the number of Public Service Kiosks installed during such calendar year; provided that Public Service Kiosks which are installed for only a portion of the year shall be counted proportionately, based on a fraction equal to the number of days remaining in the calendar year after installation, divided by the actual number of days in the year.



- F. “Second Threshold Amount” means the amount for each calendar year calculated as follows:
- (i) the sum of Twenty-Five Thousand Dollars (\$25,000), multiplied by
  - (ii) the percentage increase, if any, in the Consumer Price Index (CPI) (Urban Wage Earners and Clerical Workers in San Francisco - Oakland Standard Metropolitan Statistical Area (1982-84=100) (the “Index”) as of July 1 of such calendar year over the Index as of the Start Date, multiplied by
  - (iii) the number of Public Service Kiosks installed during such calendar year; provided that Public Service Kiosks which are installed for only a portion of the year shall be counted proportionately, based on a fraction equal to the number of days remaining in the calendar year after installation, divided by the actual number of days in the year.

## **Part 2. Automatic Public Toilet Installation.**

### **2.01. Installation of Automatic Public Toilets.**

A. CONTRACTOR shall install Automatic Public Toilets only for which (i) the design complies with the requirements of Section 2.08, Automatic Public Toilet Design, below, (ii) all required permits have been issued and all applicable fees have been paid by CONTRACTOR, and (iii) locations have been determined pursuant to Section 2.05, Locations and Sites of Automatic Public Toilets, below. CONTRACTOR shall be and shall keep fully informed of the CITY Charter, codes, ordinances and regulations and of all state, local and federal laws in any manner affecting the performance of this Agreement, including but not limited to local and state planning, public works, electrical, plumbing and other applicable codes, and shall at all times comply with said codes. Citation of specific code sections in this Agreement shall not exonerate CONTRACTOR from its obligation of compliance with all applicable local, state, federal laws and ordinances.

B. CONTRACTOR agrees that it shall neither have nor acquire any possessory interest in any of the CITY’s real property, such as a lease or exclusive easement, on which an Automatic Public Toilet has been installed pursuant to this Agreement. Such acknowledgment in no way affects or limits CONTRACTOR’s obligation to pay any possessory interest taxes as further provided in Section 7.06.

### **2.02. Permit Approvals Required for Automatic Public Toilets.**

A. CONTRACTOR must obtain all applicable permits and pay all required permit fees before proceeding with installation of any Automatic Public Toilet. Within five (5) days following the Original Effective Date of this Agreement, the Director shall notify CONTRACTOR to commence work under this Agreement (the “Notice to Proceed”).

Unless otherwise directed by the Director, within ninety (90) days after the Director has issued the Notice to Proceed, CONTRACTOR shall submit to the Department of Public Works location drawings for the twenty (20) Automatic Public Toilet sites in the Initial Phase described in Appendix B, or substitute sites designated by the Director, together with an encroachment permit fee of three hundred fifty dollars (\$350) for each Automatic Public Toilet. Within thirty (30) days of the Effective Date of this First Amended and Restated Agreement, CONTRACTOR shall submit to the Department of Public Works location drawings for the twenty-first and twenty-second toilets of the Initial Phase or substitute sites designated by the Director, together with an encroachment permit fee of three hundred fifty dollars (\$350) for each such Automatic Public Toilet. The Department of Public Works shall review each location drawing, inspect each location and site and, if required, hold public hearings on each proposed Automatic Public Toilet location and site, and thereafter, unless the location is determined by the CITY to be unsuitable for installation of an Automatic Public Toilet, shall approve and issue encroachment and excavation permits for each proposed Automatic Public Toilet site all in accordance with the procedures and guidelines set forth in the DPW orders attached as Appendix G herein and as may be modified from time to time by the Director. To the extent such procedures and guidelines are inconsistent with the San Francisco Public Works Code, they shall be deemed to supersede the Public Works Code. If a location is determined to be unsuitable, no additional encroachment permit fee shall be payable for substitute sites.

B. Where any Automatic Public Toilet is to be installed on Port Property, CONTRACTOR shall submit location drawings to the PORT's Chief Harbor Engineer, together with an encroachment permit fee of three hundred fifty dollars (\$350) for each such Automatic Public Toilet, and the PORT (in lieu of the Department of Public Works) shall, as required or as necessary, review such drawings, conduct inspections and hold public hearings in accordance with the terms of this Agreement. CONTRACTOR shall obtain building permits from the PORT's Chief Harbor Engineer prior to any Automatic Public Toilet installation on Port Property. No PORT building permit fee shall be payable for such sites on Port Property.

2.03. CITY Review of Plans and Submittals. If CONTRACTOR has faithfully submitted site plans as required by this Agreement, CITY agrees (i) to use its best efforts to review and, if appropriate, approve permits for installation of the Initial Phase within six (6) months of CONTRACTOR's initial submittals, and (ii) if the Start Date has not occurred within three (3) months after the Original Effective Date, the term of this Agreement shall be extended on a day-for-day basis until the Start Date has occurred. A reasonable schedule for submitting site plans to the Department for additional Automatic Public Toilets, if required by the CITY in accordance with Section 2.04C, shall be jointly determined by the parties.

2.04. Automatic Public Toilets Required To Be Installed.

A. CONTRACTOR agrees to install Automatic Public Toilets in accordance with this Agreement within the following limits:

B. Initial Phase. CONTRACTOR shall provide twenty-seven (27) Automatic Public Toilets under this Agreement during the Initial Phase. CONTRACTOR has completed installation of the first twenty (20) Automatic Public Toilets. CONTRACTOR shall complete the installation of the remaining Automatic Public Toilets in the Initial Phase in three (3) sub-phases. CONTRACTOR shall install two (2) Automatic Public Toilets in the first such sub-phase within 60 days after the issuance of all applicable permits for the Automatic Public Toilets (and associated Public Service Kiosks) for that subphase. CONTRACTOR shall install two (2) Automatic Public Toilets in the second subphase and three (3) Automatic Public Toilets in the remaining such sub-phase within six (6) months after the issuance of all applicable permits for all of the Automatic Public Toilets (and associated Public Service Kiosks) in that sub-phase. There shall be ninety (90) Public Service Kiosks installed within the first six (6) months of the Start Date, nine (9) Public Service Kiosks in each of the first two (2) sub-phases, and thirteen (13) Public Service Kiosks installed in the remaining such sub-phase as described herein.

C. Maximum Requirement. The CITY, at its sole discretion, but subject to the terms and conditions of this Agreement, including without limitation Section 3.05, Locations and Sites of Public Service Kiosks, Paragraph B; Additional Public Service Kiosk Locations, may require CONTRACTOR to provide up to a maximum of fifty (50) Automatic Public Toilets (inclusive of the twenty-seven (27) Automatic Public Toilets in the Initial Phase) during the term of the Agreement; provided, however, that (i) CONTRACTOR shall not be required to install more than ten (10) of such additional Automatic Public Toilets in any one (1) year, and (ii) CONTRACTOR shall not be required to install any Automatic Public Toilet unless all required permits for the toilet and the associated Public Service Kiosks have been issued by the date five (5) years and six (6) months after the Start Date. If CITY does not issue all required permits for a total of fifty (50) Automatic Public Toilets by the date five (5) years and six (6) months after the Start Date, but thereafter wishes to increase the number of Automatic Public Toilets up to said total, then CITY and CONTRACTOR shall negotiate in good faith a possible modification to this Agreement only as to an extension of the term of the Agreement.

2.05. Locations and Sites of Automatic Public Toilets. CITY shall designate the locations for all Automatic Public Toilets. CONTRACTOR shall install the Automatic Public Toilets at locations designated and approved in accordance with this Section 2.05.

A. Initial Phase. Appendix B shows the location of the first twenty (20) Automatic Public Toilets installed in the Initial Phase and a list of preliminary locations for the remaining Automatic Public Toilets in the Initial Phase. In the event any of the locations listed in Appendix B are determined by the CITY to be unsuitable for Automatic Public Toilet installation prior to the issuance of permits therefor, or are disapproved by CONTRACTOR pursuant to Paragraph C of this Section 2.05, then the CITY shall designate an equal number of alternate locations.

B. Additional Automatic Public Toilet Locations. If CITY elects to require the installation of additional Automatic Public Toilets pursuant to Section 2.04, Automatic Public Toilets Required To Be Installed, Paragraph C, Maximum Requirement, above, or orders or permits the relocation of any Automatic Public Toilet in accordance with this Agreement, CITY shall designate locations for installation of those additional Automatic Public Toilets, as provided herein.

C. Review and Approval of Automatic Public Toilet Locations. CITY and CONTRACTOR shall inspect the proposed locations and exchange information regarding the suitability of each such location for an Automatic Public Toilet. CITY acknowledges that the installation of the Automatic Public Toilets requires clear space of at least three and one-half feet (3 1/2') below the surface of the slab. If a proposed location will not provide the clear space necessary for the installation of the Automatic Public Toilet, CONTRACTOR may disapprove the location and CITY shall designate a substitute location. Except as provided in Paragraph D of this Section 2.05, CONTRACTOR shall be obligated to incur a maximum cost of Twenty Thousand Dollars (\$20,000) for each Automatic Public Toilet for the cost of utility connections, including sewer, electrical, water and telephone connections, the costs of any trenching and street restoration required in connection with such utility connections and costs of extraordinary site preparation, such as demolition of existing structures or construction of a sidewalk bulb. In the event that such costs would exceed a total of Twenty Thousand Dollars (\$20,000), CONTRACTOR may disapprove the location, and CITY shall designate a substitute location.

D. Specific Sites. CONTRACTOR shall present site plans showing the precise site of the Automatic Public Toilet to the Department of Public Works for approval as more specifically required in Section 2.10, Location Drawings and Engineering Plans for Automatic Public Toilets, which approval shall not be unreasonably withheld. At some locations, the Automatic Public Toilet may be installed on a new sidewalk bulb to be constructed by CONTRACTOR, subject to CITY approval and upon the conclusion of proper street encroachment proceedings; provided, however, that any additional fees payable to the CITY as a result of such bulb shall count against the twenty thousand dollar (\$20,000) maximum cost referred to in Paragraph C above. Without limitation on the provisions of Paragraph C, Review and Approval of Automatic Public Toilet Locations, above, if CONTRACTOR finds a location to be unsuitable or infeasible as a site for installation of an Automatic Public Toilet, CONTRACTOR may appeal to the Director for abandonment of that location and for a substitute location.

2.06. Relocation of Automatic Public Toilets. CONTRACTOR may not relocate or remove an Automatic Public Toilet without the CITY's permission. The CITY may, at the order of the Director, direct the relocation of up to one (1) Automatic Public Toilet in any twelve month period (non-cumulative) for which CONTRACTOR will bear the full cost of removal and relocation, subject to Section 5.11, Relocation Costs, below. In the event that the terms and conditions of Section 5.11, Relocation Costs, are met and CONTRACTOR fails to remove and relocate an Automatic Public Toilet within the time directed by the CITY, CITY may, at its sole discretion, cause the removal and storage or relocation of said Automatic Public Toilet

and recover any and all costs incurred from CONTRACTOR as provided in Section 1.12, Letter of Credit, Paragraph C. Default of CONTRACTOR. Any costs not so recovered shall be paid directly to CITY by CONTRACTOR upon the invoice therefor. CONTRACTOR may also, with the CITY's permission, elect to relocate and remove any Automatic Public Toilet, for which CONTRACTOR shall bear the full cost of removal and relocation, including sidewalk and curb repair if the same is affected by the removal. The new location of any such relocated Automatic Public Toilet shall be determined in accordance with Section 2.05, Locations and Sites of Automatic Public Toilets, Paragraph C, Review and Approval of Automatic Public Toilet Locations, above. In the event the Port Director directs CONTRACTOR to remove any Automatic Public Toilet on Port Property, CONTRACTOR shall remove such toilet within seventy-two (72) hours (excluding Sundays and holidays) provided that the PORT has at the time of removal issued permits for installation at another location for the Automatic Public Toilet, which location shall have been approved by CONTRACTOR under the terms of this Agreement. Such removal and relocation shall be subject to the limits set forth above in this Section 2.06 and in Section 5.11, Relocation Costs.

2.07. Clearance Requirements for Automatic Public Toilets. All Automatic Public Toilets, wherever located, shall be placed in accordance with the terms of the Department of Public Work Orders issued by the Director, and as modified from time to time by subsequent Director's orders. After the installation of an Automatic Public Toilet, CITY shall use its best efforts not to place any new structures or obstacles within the specified clearance area or which would obstruct the access to such Automatic Public Toilet. If after the installation of the Automatic Public Toilet, CITY shall place any new structures or obstacles within the specified clearance area, CONTRACTOR shall not be required to relocate that Automatic Public Toilet to accommodate the CITY's structure, except as provided in Section 2.06, Relocation of Automatic Public Toilets, above.

2.08. Automatic Public Toilet Design. Subject to the provisions of this Section 2.08 and Section 2.09, Approval of Other Agencies, below, CONTRACTOR shall design, construct, and install the Automatic Public Toilets contracted for under this Agreement in conformity with the plans and specifications attached hereto as Appendix C. Such plans and specifications may be modified by the CONTRACTOR, only with the prior written approval of the Director. Such approval shall not be unreasonably withheld if the proposed change does not materially affect the external appearance or the disabled access requirements of the Automatic Public Toilets or adversely affect the operation of the Automatic Public Toilets. The two (2) display panels on the Automatic Public Toilets shall be illuminated during nighttime hours. CONTRACTOR shall also create, reproduce and install on one side of each Automatic Public Toilet, on display panels which may be illuminated, a map of the City and County of San Francisco, which shall have been approved by the CITY, which approval shall not be unreasonably withheld or delayed. CONTRACTOR shall create, reproduce and install on one side of each Automatic Public Toilet located on Port Property, a map of the waterfront of the CITY, which shall have been approved by the Port Director, which approval shall not have been unreasonably withheld or delayed. All such maps to be created and installed by CONTRACTOR shall be based on information which shall have been provided to CONTRACTOR by the CITY and the Port Director. CONTRACTOR shall update said maps at least every six (6) years.



2.09. Approval of Other Agencies.

A. Approval of Recreation and Park Commission -- When Required. Additional locations of Automatic Public Toilets on real property owned by or under the jurisdiction of or fronting the property of the San Francisco Recreation and Park Department shall be subject to review and approval by the Recreation and Park Commission.

B. Approval of Port Commission: Bay Conservation Development Commission -- When Required. Locations of Automatic Public Toilets on real property owned by or under the jurisdiction of the Port of San Francisco shall be subject to review and approval by the Port Commission which shall consider the Department of Public Works Work Orders attached as Appendix G hereto in issuing such approval or disapproval. In addition, any such additional locations within one hundred feet (100') of the San Francisco Bay shoreline shall be reviewed by the Bay Conservation and Development Commission.

C. Approval of Port Director -- When Required. Location, relocation or removal of any Automatic Public Toilet on Port Property shall be subject to the review and approval of the Port Director and of Port engineering staff (in lieu of the Department of Public Works), in accordance with this Agreement, including but not limited to Appendix G.

2.10. Location Drawings and Engineering Plans for Automatic Public Toilets. Location drawings shall contain a twenty feet (20') to one inch (1") scale (20:1 scale) representation of the proposed Automatic Public Toilet site covering the area from the property line to the street centerlines at the nearest intersection. Mid-block sites can be shown with broken line ties. The drawing also shall give all necessary street dimensions, such as sidewalk width and street width, and denote all surface and subsurface structures, including hydrants, utility poles and catch basins, subsidewalk basements, transit shelters, bus stops and their accurate positions. After approval of a particular location (including any required public hearing), CONTRACTOR must also submit to the Department of Public Works engineering plans showing sewer connections, water service connections, electrical service connections and foundation details for each Automatic Public Toilet, which plans must be stamped and signed by an engineer registered with the State of California. CONTRACTOR is responsible for identifying all utility lines located beneath the Automatic Public Toilet and for showing all such utility lines on the location drawing and notifying underground service alert prior to any excavation. Under this Agreement, the CITY must approve the location and engineering drawings and issue encroachment and excavation permits before CONTRACTOR may commence work on a particular site or location.

2.11 Electrical, Sewage, Telephone and Water Services; Installation. Subject to Paragraph C below, CONTRACTOR shall bear the full cost of the connection of the Automatic Public Toilets to water supply and electrical, sewer and telephone services, and the operating charges for water supply and electrical, sewer and telephone service charge to each Automatic Public

Toilet. If feasible, CITY shall permit CONTRACTOR to utilize the CITY's electrical system, in which event CONTRACTOR shall pay the same rate charged to CITY agencies.

A. Electrical Connections and Related Work. CONTRACTOR shall arrange and perform all internal electrical components and hook-up procedures in accordance with the San Francisco Electrical Code. All electrical service lines in each Automatic Public Toilet site shall be underground and shall originate from the point-of-services designated by CITY or by Pacific Gas & Electric Company ("PG&E"). CONTRACTOR shall contact PG&E and arrange for additional service not provided by CITY and shall pay CITY or PG&E directly for all charges for service connections and electricity.

B. Sewage, Water Service and Drainage. CONTRACTOR shall contact the San Francisco Water Department and arrange for water service and shall pay the San Francisco Water Department for all charges for service connections and water use. CONTRACTOR shall arrange and perform sewer hook-up procedures in accordance with the San Francisco Plumbing Code. CONTRACTOR shall contact the Department of Public Works to establish sewer service and to arrange to pay for all sewer service charges.

C. Unanticipated Conditions. In the event that during the installation of any Automatic Public Toilet, the CONTRACTOR encounters unanticipated conditions beyond its reasonable control which would significantly increase the cost of installation of the Automatic Public Toilet, CONTRACTOR, upon notice to the CITY, may restore the work area to its pre-installation condition, and an alternate location for the Automatic Public Toilet shall be designated in accordance with Section 2.05 of this Agreement.

2.12. Restoration of Sites. When each Automatic Public Toilet installation is complete, CONTRACTOR shall remove all excess materials and restore the work area.

### **Part 3. Public Service Kiosk License.**

3.01. Installation of Public Service Kiosks.

A. CONTRACTOR shall have the right, subject to the terms and conditions of this Agreement, to install Public Service Kiosks only for which (i) the design complies with the requirements of Section 3.08, Kiosk Design, (ii) all required permits have been issued, and (iii) locations have been determined pursuant to Section 3.05, Location and Sites of Public Service Kiosks, and all applicable fees have been paid by the CONTRACTOR. CONTRACTOR shall be and shall keep fully informed of the CITY Charter, codes, ordinances and regulations and of all state, local and federal laws in any manner affecting the performance of this Agreement, including but not limited to local and state planning, public works, electrical, plumbing and other applicable codes, and shall at all times comply with said codes. Citation of specific code sections in this

Agreement shall not exonerate CONTRACTOR from its obligation of compliance with all applicable local, state, federal laws and ordinances.

B. CONTRACTOR agrees that it shall neither have nor acquire any possessory interest in any of the CITY's real property, (such as a lease or exclusive easement), on which a Public Service Kiosk has been installed pursuant to this Agreement. Such acknowledgment in no way affects or limits CONTRACTOR's obligation to pay any possessory interest taxes as further provided in Section 7.06.

3.02. Permit Approvals Required For Public Service Kiosks.

A. CONTRACTOR must obtain all applicable permits before proceeding with installation of any Public Service Kiosk. Within ninety (90) days of the Effective Date of this First Amended and Restated Agreement, CONTRACTOR shall submit to the Department of Public Works location drawings for thirty one (31) Public Service Kiosks in the Initial Phase, together with an encroachment fee of Three Hundred Fifty Dollars (\$350) for each Public Service Kiosk. The Department of Public Works shall review each location drawing, and inspect each location and site and hold public hearings, if required, on each proposed Public Service Kiosk location and site, and thereafter, unless the site is determined to be unsuitable for installation of a Public Service Kiosk, shall approve and issue encroachment and excavation permits for each proposed Public Service Kiosk site. CITY shall use its best efforts to assist CONTRACTOR to receive permit approvals from any applicable state or regional agencies with jurisdiction over any particular locations, including BCDC and CalTrans.

B. Where any Public Service Kiosk is to be installed on Port Property, CONTRACTOR shall submit location drawings to the PORT's Chief Harbor Engineer, together with an encroachment fee of Three Hundred Fifty Dollars (\$350) for each Public Service Kiosk, and the PORT (in lieu of the Department of Public Works) shall, as required or as necessary, review such drawings, conduct inspections and hold public hearings in accordance with this Agreement. CONTRACTOR shall obtain building permits from the PORT's Chief Harbor Engineer prior to any Public Service Kiosk installation on Port Property. No PORT building permit fee shall be payable for such sites on Port Property.

3.03. CITY Review of Plans And Submittals. If CONTRACTOR has faithfully submitted site plans as required by this Agreement, CITY agrees to use its best efforts to review and, if appropriate, approve permits for installation of the Initial Phase within six (6) months of CONTRACTOR's initial submittals, all in accordance with Section 2.03 of this Agreement. A reasonable schedule for submitting site plans to the Department for additional Public Service Kiosks, if additional Automatic Public Toilets are required by the CITY in accordance with the Section 2.04C, shall be jointly determined by the parties.

3.04. Number of Public Service Kiosks Permitted. At any time during this Agreement CONTRACTOR shall have the right to install, operate and maintain Public Service Kiosks at a ratio of no more than four and one-half (4.5) Public Service Kiosks for each one (1) Automatic



Public Toilet provided pursuant to this Agreement. CONTRACTOR shall not display advertising on any Public Service Kiosks pursuant to this Agreement, on or before the date the associated Automatic Public Toilet under this Agreement first becomes fully operational. In the Initial Phase of the Agreement, CONTRACTOR shall have the right to install a maximum of one hundred twenty one (121) Public Service Kiosks at a ratio of no more than 4.5 kiosks to each Automatic Public Toilet installed pursuant to this Agreement. Thereafter, except as expressly provided by the terms of this Agreement, CONTRACTOR shall have the right to install additional Public Service Kiosks at no more than the ratio set forth herein. If an odd number of additional Automatic Public Toilets in excess of those in the Initial Phase is required, the permitted number of associated Public Service Kiosks shall be rounded up to the next whole number.

3.05. Locations and Sites of Public Service Kiosks.

A. Initial Phase. The CITY retains the right to approve the locations of all Public Service Kiosks proposed by CONTRACTOR, which approval shall not be unreasonably withheld. In the event one or more locations for the Public Service Kiosks proposed by CONTRACTOR are disapproved by CITY, then CITY and CONTRACTOR shall cooperate to identify suitable alternate locations for installation of the Public Service Kiosks, within the same general area if possible. Permits shall not be issued for any location unless and until CITY and CONTRACTOR have mutually agreed upon such location. The first ninety (90) Public Service Kiosks for which permits were issued as of the Start Date are located in the Downtown Area, and of those, at least thirty-five (35) shall be located on Market Street and at least sixty-eight (68) shall be Newsstand Kiosks, unless CITY and CONTRACTOR otherwise agree. Of the remaining thirty-one (31) Public Service Kiosks in the Initial Phase (i) at least ten (10) shall be located in the Downtown Area, and (ii) none shall be located on Market Street in the Downtown Area. If CONTRACTOR finds any previously approved location to be unsuitable or infeasible as a site for a Public Service Kiosk, CONTRACTOR may appeal to the Director for abandonment of that location and may propose an alternate or substitute location, which shall be subject to the CITY's approval according to the provisions of this Paragraph. Any substitution of locations for Public Service Kiosks shall not change the ratio of Public Service Kiosks to Automatic Public Toilets authorized by this Agreement.

B. Additional Public Service Kiosk Locations. If CITY elects to require the installation of additional Automatic Public Toilets pursuant to Section 2.04, Paragraph C, or orders or permits the relocation of any Public Service Kiosk CONTRACTOR may, within thirty (30) days of notice of such action or order by CITY, propose locations for additional Public Service Kiosks in the ratio set forth above. The CITY retains the right to approve the locations for all such Public Service Kiosks proposed by CONTRACTOR, which approval shall not be unreasonably withheld. In the event one or more locations for the Public Service Kiosks proposed by CONTRACTOR are disapproved by the CITY, then CONTRACTOR and CITY shall cooperate to identify suitable alternate locations for installation of the Public Service Kiosks. Permits shall not be issued for any location until CITY and CONTRACTOR have mutually agreed

upon such location. Of the additional locations approved pursuant to this Section 3.05B, approximately fifty-eight percent (58%) (60 of the total possible 104 additional Public Service Kiosks) shall be located in the Downtown Area, and of those, approximately seventeen percent (17%) (10 of the 60 additional Public Service Kiosks located in the Downtown Area) shall be located on Market Street, unless CONTRACTOR otherwise agrees. Any Public Service Kiosks relocated pursuant to Section 3.06, if previously located in the Downtown Area shall be relocated in the Downtown Area, and if previously located on Market Street shall be relocated on Market Street, except with the consent of CONTRACTOR. If CONTRACTOR finds any previously approved location to be unsuitable or infeasible as a site for a Public Service Kiosk, CONTRACTOR may appeal to the Director for abandonment of that location and may propose an alternate or substitute location, which shall be subject to the CITY's approval according to the provisions of this Paragraph. Any substitution of locations for Public Service Kiosks shall not change the ratio of the Public Service Kiosks to Automatic Public Toilets authorized by this Agreement.

C. Specific Sites. CONTRACTOR shall be responsible for determining the precise site, and the orientation of the advertising and public service panels, for each Public Service Kiosk at the designated location and to present site plans to the Department of Public Works for approval in the manner provided in Section 3.10, Location Drawings and Engineering Plans for Public Service Kiosks.

3.06. Relocation of Public Service Kiosks. CONTRACTOR may not relocate or remove a Public Service Kiosk without CITY's permission. CITY does not guarantee any specific location or site for the duration of this Agreement. Subject to the provisions of Section 5.11 below, CITY may request CONTRACTOR to remove or relocate up to three (3) Public Service Kiosks in any twelve month period (non-cumulative) because of private development, public works projects, public convenience or any other reason, for which CONTRACTOR shall bear the full cost of removal and relocation, including sidewalk and curb repair if the same is affected by the removal or relocation and if said removal and relocation is ordered by the CITY. If in any twelve month period, the CITY orders the relocation of more than three (3) of the Public Service Kiosks provided pursuant to this Agreement, regardless of how many Public Service Kiosks have been relocated in prior years, CITY shall bear the full costs thereof, including sidewalk and curb repair if the same is affected by the relocation, subject to Section 5.11, below, of this Agreement. CITY shall reimburse CONTRACTOR for such costs within one hundred twenty (120) days of the invoice therefor, accompanied by reasonable documentation of the costs incurred. In the event that the terms and conditions of Section 5.11, Relocation Costs, are met and CONTRACTOR fails to remove and relocate a Public Service Kiosk within the time directed by the CITY, CITY may, at its sole discretion, cause the removal and storage or relocation of said Public Service Kiosk and recover any and all costs incurred from CONTRACTOR as provided in Section 1.13, Letter of Credit, Paragraph C, Default of Contractor. Any costs not so recovered shall be paid directly to CITY by CONTRACTOR upon the invoice therefor. The new location of any relocated Public Service Kiosk shall be determined in accordance with Section 3.05, Paragraph B above. In the event the Port Director directs CONTRACTOR to remove any Public Service Kiosk on Port Property, CONTRACTOR shall remove such kiosk within seventy-two (72) hours (excluding

Sundays and holidays) provided that the PORT has at the time of removal issued permits for installation at another location for the Public Service Kiosk, which location shall have been approved by CONTRACTOR under the terms of this Agreement. Such removal and relocation shall be subject to the limits set forth above in this Section 3.06 and Section 5.11, Relocation Costs.

3.07. Clearance Requirements For Public Service Kiosks. All Public Service Kiosks, wherever located, shall be placed in accordance with the terms of Department of Public Works Order No. 163,368 (Appendix G hereto), issued by the Director, and as modified from time to time by subsequent Director's orders; provided, however, that such subsequent orders are subject to the provisions of Paragraph E of Section 1.18. After the installation of a Public Service Kiosk, to the extent feasible, CITY shall use its best efforts not to place any new structures or obstacles within the specified clearance area or which would obstruct the visibility of or access to such Public Service Kiosk. If after the installation of a Public Service Kiosk, CITY shall place any new structures or obstacles within the specified clearance area, CONTRACTOR shall not be required to relocate that Public Service Kiosk to accommodate the CITY's structure except as provided in Section 3.06.

3.08. Public Service Kiosk Design. Subject to the provisions of this Section 3.08 and Section 3.09 below, CONTRACTOR shall design, construct and install the Public Service Kiosks provided under this Agreement in conformity with the plans and specifications attached hereto as Appendix D, which have been approved by CITY, including its Art Commission. Such plans and specifications may be modified by CONTRACTOR, only with the prior written approval of the Director. Such approval shall not be unreasonably withheld if the proposed change does not materially affect the external appearance or accessibility of the Public Service Kiosks. Unless expressly approved by the Director and all appropriate City agencies and departments, all Public Service Kiosks shall be stationary and shall not rotate, except manually for service.

3.09. Approval of Other Agencies.

A. Approval of Recreation and Park Commission -- When Required. Locations of Public Service Kiosks on real property owned by or under the jurisdiction of or immediately adjacent to property of the San Francisco Recreation and Park Department shall be subject to review and approval by the Recreation and Park Commission.

B. Approval of Port Commission: Bay Conservation Development Commission When Required. Locations of Public Service Kiosks on real property owned by or under the jurisdiction of the Port of San Francisco shall be subject to review and approval by the Port Commission which shall consider the Department of Public Works Work Orders in Appendix G and as may be modified from time to time by subsequent Director's orders in issuing such approval or disapproval. In addition, locations of Public Service Kiosks on real property located within one hundred feet (100') of the San Francisco Bay shoreline shall be reviewed by the Bay Conservation and Development Commission, in addition to any other necessary approvals.

3.10. Location Drawings and Engineering Plans for Public Service Kiosks. Location drawings submitted to CITY for approval for each licensed Public Service Kiosk shall contain a twenty feet (20') to one inch (1") scale (20:1 scale) representation of the proposed Public Service Kiosk site covering the area from the property line to the street centerlines at the nearest intersection. Mid-block sites can be shown with broken line ties. The drawing also shall give all necessary street dimensions, such as sidewalk width and street width, and denote all surface and subsurface structures, including hydrants, utility poles and catch basins, subsidewalk basements, transit shelters, bus stops and their accurate positions. After approval of a particular location (including any required public hearing), CONTRACTOR must also submit to the Department of Public Works engineering plans showing electrical service connections and foundation details for each Public Service Kiosk, which plans must be stamped and signed by an engineer registered with the State of California. CONTRACTOR is responsible for identifying all utility lines located beneath the Public Service Kiosk site and for showing all such utility lines on the location drawing. As described in Section 2.10, Location Drawings and Engineering Plans for Automatic Public; Toilets, of this Agreement, the CITY must approve the location and engineering drawings and issue encroachment and excavation permits before CONTRACTOR may commence work on a particular site or location.

3.11. Electrical Connections and Service Responsibility of Contractor. CONTRACTOR shall bear the full responsibility, including all costs, of furnishing, installing and maintaining electrical services to each Public Service Kiosk permitted under this Agreement. CONTRACTOR shall arrange and perform all internal electrical components and hook-up procedures necessary to the installation of the Public Service Kiosks in accordance with the San Francisco Electrical Code. All electrical service lines at each Public Service Kiosk site shall be underground and shall originate from the point-of-service designated by CITY or by Pacific Gas & Electric Company (PG&E), respectively. CONTRACTOR may use City owned street lighting conduit provided that there is available space in the conduits. CONTRACTOR must obtain prior approval from CITY's Bureau of Light Heat and Power and provide said Bureau with a schedule in advance of any work on conduits and pull boxes. The CONTRACTOR must also maintain a log of its activities when performing such work. CONTRACTOR may not tap into the street lighting circuit unless approved by the Bureau of Light, Heat and Power. CONTRACTOR shall pay the same rate charged to CITY agencies. CONTRACTOR shall contact PG&E and arrange for additional service not provided by CITY and shall pay CITY or PG&E directly for all charges for service connections and electricity.

3.12. Restoration of Sites. When each Public Service Kiosk installation is complete, CONTRACTOR shall remove all access materials and restore the work area.

#### **Part 4. Advertising.**

4.01. Advertising Displays. Advertising posters may be displayed on Public Service Kiosks as provided in this Section.

4.02. Size and Location of Advertising. Advertising posters displayed pursuant to this Agreement shall not exceed fifty-two (52) square feet in area nor be greater than twelve feet (12') in height nor five feet (5') in width, and shall be located only within the two (2)

advertising display panels of each Public Service Kiosk, as selected by CONTRACTOR. The panels on the Public Service Kiosks may be illuminated up to twenty-four (24) hours a day at the discretion of CONTRACTOR; provided, however, in unusual circumstances CONTRACTOR shall, at the request of the Director, cooperate to agree upon mutually agreeable hours of illumination.

4.03. Advertising Rights.

A. Commercial Advertising. CONTRACTOR, its employees or approved subcontractors, may contract with others to sell space for commercial advertising on the Public Service Kiosks. CONTRACTOR may also display on such panels its own advertisements and promotions designed to increase the sale of advertising space.

B. Noncommercial Advertising Space. CITY shall have the right to place informative material on the two (2) display panels on each Automatic Public Toilet and on one display panel on each Information Kiosk (as defined in Section 5.10, Public Service Use of Public Service Kiosks, Paragraph C, Information Kiosks, of this Agreement). Display panels on Information Kiosks located on Port Property shall be used exclusively for noncommercial PORT purposes. CONTRACTOR agrees to install and display informative material provided by CITY at no cost to CITY in a manner which neither interferes with advertising placed by CONTRACTOR nor generates overtime costs for CONTRACTOR; CITY agrees not to sell such reserved space to commercial advertisers either directly or through any intermediary.

C. Public Service Announcements. CONTRACTOR shall have the right, at its own discretion, to display free of charge certain public, educational, and charitable displays on space not contracted for use by paid advertisers and not otherwise being used by CONTRACTOR for purposes described in this Section.

4.04. Changes in Authorized Advertising. The parties mutually acknowledge and agree that the advertising rights granted under this Agreement are only incidental to the conduct of the CITY's municipal business. Accordingly, CONTRACTOR understands and agrees that the advertising rights granted herein may be affected by changes in the conduct of the CITY's municipal affairs. CITY shall have no liability for any such change affecting the level or scope of advertising authorized by this Agreement. CONTRACTOR acknowledges that the particular locations available for Public Service Kiosks may vary from time to time for various reasons, including administrative and/or legislative determinations by CITY relative to the desirability of having Public Service Kiosks in a particular location. CITY will give CONTRACTOR at least ninety (90) days written notice of any decision regarding changes required in advertising Public Service Kiosks. CITY will, where possible, identify replacement locations for any such advertising required to be removed from another location pursuant to such administrative and or legislative determination. Nothing in this Section 4.04 shall be construed to limit the provisions of Section 1.18, Termination of Agreement, Paragraph E, Change in Laws of this Agreement.



4.05. Design Considerations and Use of Materials. It is the intent of both CITY and CONTRACTOR to provide an advertising program which is effective and aesthetically pleasing to residents and visitors of San Francisco and which will be beneficial to both parties. The parties accordingly agree to maintain throughout the term of this Agreement a continual liaison and exchange of plans and information to assure successful implementation of this Agreement.

4.06. Advertising Material. CONTRACTOR is expected at all times to use good judgment in accepting any material for advertising on Public Service Kiosks. CONTRACTOR agrees to remove promptly, upon written demand by the Director of Public Works, or, with respect to advertising displays on Port Property, upon written demand by the Port Director, any advertisement deemed to be objectionable, on stated grounds which shall be reasonable and lawful.

4.07. Tobacco Advertising Prohibited. No advertising of cigarettes or tobacco products, including the display of the name of any company producing, selling or distributing cigarettes or tobacco products or the name of any cigarette or tobacco product in any promotion of any event or product, shall be displayed on any Public Service Kiosk installed under this Agreement. This prohibition shall not apply to any advertisement sponsored by a state, local or non-profit entity, which advertisement is designed to communicate the health hazards of cigarettes or tobacco products or to encourage people not to smoke or to stop smoking.

4.08. Public Information Campaign. CONTRACTOR shall develop and implement a public information campaign designed to educate the public about the Automatic Public Toilets and Public Service Kiosks and to encourage public cooperation in protecting the Automatic Public Toilets from misuse.

The public information campaign shall take place around the time that the Initial Phase of the Automatic Public Toilets become operational and shall include, but not be limited to, the following:

- A. Design and reproduction of printed material describing the use of the Automatic Public Toilets, and encouraging the public cooperation in the Automatic Public Toilets from misuse;
- B. Distribution of the printed materials, particularly through schools and nonprofit agencies serving the disabled and the homeless;
- C. Design, reproduction and installation of posters to be displayed in the Automatic Public Toilets and/or Public Service Kiosks; and
- D. Press releases to major media, including newspapers and radio and television stations.

## **Part 5. Maintenance and Operation.**

5.01. Automatic Public Toilet and Public Service Kiosk Maintenance and Operation.

CONTRACTOR shall have full responsibility to operate and maintain all Automatic Public Toilets and Public Service Kiosks installed under this Agreement as provided herein.

5.02. Hours of Operation. Each Automatic Public Toilet shall be operational twenty-four (24) hours every day; provided, however, that with the consent of the Director, which shall not be unreasonably withheld, the CONTRACTOR may close Automatic Public Toilets at particular locations from 12:00 a.m. to 6:00 a.m. if twenty-four (24) hour operation is resulting in unreasonably increased costs, including the cost of Vandalism. Any other change in the hours of operation must be agreed to by CONTRACTOR and Director.

5.03. Services to be Furnished by CONTRACTOR. CONTRACTOR, its employees, or authorized subcontractors shall provide the following services in connection with the maintenance and operation of the Automatic Public Toilets and Public Service Kiosks during the entire term of this Agreement:

- A. Continuously maintain in a clean, graffiti-free, safe, and first-class condition, in a manner consistent with the more specific standards elsewhere provided in this Agreement, all Automatic Public Toilets, Public Service Kiosks, advertising panels, and any other displays installed under this Agreement;
- B. Place, replace and maintain in a clean, graffiti-free, safe, in first-class condition, in manner consistent with the more specific standards elsewhere provided in this Agreement, all advertising copy, advertisements, posters, public information and display materials;
- C. Make a continuous, full-time, and good faith effort to sell the greatest practicable amount of advertising;
- D. Provide an experienced sales force;
- E. Maintain an office and shop facilities in the City and County of San Francisco for JCDecaux San Francisco, Inc. which shall serve as the western United States headquarters and training center for JCDecaux public toilets and street furniture;
- F. Assure the best quality design and production of exhibits and advertising material to be installed or used in advertising displays;
- G. Provide the necessary personnel to assure the maintenance of Automatic Public Toilets and Public Service Kiosks and displays of advertising as provided herein.

5.04. Maintenance Schedule. CONTRACTOR shall be responsible for maintaining all Automatic Public Toilets and Public Service Kiosks installed under this Agreement in clean, graffiti-free, safe, first-class condition, throughout the duration of this Agreement, including refurbishing, reconditioning, and if necessary, replacing any Automatic Public Toilets and

Public Service Kiosks at no cost to the CITY. CONTRACTOR shall also develop a log for recording all inspections and maintenance work performed on each Automatic Public Toilet and Public Service Kiosk, as required in Section 1.13 Maintenance and Complaint Log, Paragraph A, Maintenance Log.

**5.05. Inspection and Clean-Up of Automatic Public Toilets and Public Service Kiosks.**

CONTRACTOR shall inspect each Automatic Public Toilet at least once per day (Sundays and bank holidays included) and shall inspect each Public Service Kiosk at least once per week. The foregoing is a minimum standard, and CONTRACTOR acknowledges that two or more inspections per day may be required, particularly at certain locations. CONTRACTOR shall inspect any site more frequently if conditions at that site so require. At the time of every inspection, CONTRACTOR shall, if necessary, clean and wash each Automatic Public Toilet and Public Service Kiosk. In addition, CONTRACTOR shall inspect all fixtures at each site and, if needed, shall replace defective fixtures within the time frames provided in Section 5.06 below. CONTRACTOR shall remove all graffiti, stickers, unauthorized posters and flyers, litter, dust, dirt and weeds and other rubbish from each Automatic Public Toilet and Public Service Kiosk. Notwithstanding any other provision of this Agreement, CONTRACTOR shall not be required to provide security personnel at the site of the Automatic Public Toilets or Public Service Kiosks.

**5.06. Repair and Replacement.** Upon observing or receiving notification of any damage, vandalism, or graffiti in, on or around any Automatic Public Toilet or Public Service Kiosk CONTRACTOR shall commence to repair or replace said damage, vandalism, or graffiti, within twenty-four (24) hours, exclusive of weekends and bank holidays. If an Automatic Public Toilet or Public Service Kiosk is destroyed, CONTRACTOR shall within twenty-four (24) hours secure or remove the remains of the Automatic Public Toilet or Public Service Kiosk and shall thereafter replace the Automatic Public Toilet or Public Service Kiosk at that site within three (3) months. In conjunction with such removal, CONTRACTOR shall, at its own expense, restore the affected sidewalk and curb area to a safe, finished condition. If CONTRACTOR does not maintain inspections as scheduled and remedy existing deficiencies within such time periods, CITY shall be entitled, upon twenty-four hours notice to CONTRACTOR (or such shorter notice as may be feasible in an emergency), to make the repairs and, at CITY's election, to (i) bill CONTRACTOR for the work performed, or (ii) recover any and all costs incurred from CONTRACTOR as provided in Section 1.13, Letter of Credit, Paragraph C. Default of Contractor. Any costs not so recovered shall be paid directly by CONTRACTOR to CITY upon submission of a proper invoice therefore Subject to extension for force majeure, if any Automatic Public Toilet requires repair such that it is out of operation for forty-eight (48) consecutive hours, exclusive of weekends and bank holidays, or if any Automatic Public Toilet is destroyed and has not been replaced within three (3) months, then CONTRACTOR shall pay to CITY the sum of one hundred eight dollars (\$108.00) per each day thereafter that such Automatic Public Toilet remains out of operation. For purposes of this Paragraph 5.06, "force majeure" shall mean delays in CONTRACTOR's performance of its obligations hereunder due to acts of God or of the public enemy, fires, floods, strikes, criminal acts of third parties, freight embargoes and unusually severe weather.



5.07. Vandalism of Automatic Public Toilets. Nothing in this Agreement shall be construed to impose on CITY any responsibility or liability for costs incurred by CONTRACTOR on account of Vandalism. In the event that CONTRACTOR's cost of repair and replacement of Automatic Public Toilets due to Vandalism during any of the first two years of operation should exceed Two Thousand Dollars (\$2,000) per Automatic Public Toilet per year, CONTRACTOR may, by notice to CITY, request that CITY negotiate in good faith possible modifications of this Agreement to reduce such cost or provide additional revenues. Such modifications may include relocation of Automatic Public Toilets for which maintenance is a particular problem, change in the ratio of Public Service Kiosks to Automatic Public Toilets, or any other modification which would reduce such costs or provide offsetting additional revenues. In no event shall CITY be required to agree to any particular modification of this Agreement, provided, however, that it will not unreasonably withhold approval of the relocation of an Automatic Public Toilet if the cost or replacement of such Automatic Public Toilet due to Vandalism has exceeded \$2,000 per year in both of its first two years of operation. If no modification of the Agreement satisfactory to CONTRACTOR is agreed upon after six (6) months, CONTRACTOR may, at its option, elect to terminate this Agreement upon ninety (90) days notice to CITY.

5.08. Charge For Use of Automatic Public Toilets.

A. CONTRACTOR shall have the right to charge for each use of the Automatic Public Toilets, subject to the limitations of this Section, and all revenue from such charges shall be retained by CONTRACTOR. The initial cost per use shall be twenty-five cents (\$.25). The cost per use may be increased (but need not be decreased) no more than once in any twelve (12) month period based on the percentage change since the Start Date in the most recently published Consumer Price Index (CPI) (Urban Wage Earners and Clerical Workers in San Francisco - Oakland Standard Metropolitan Statistical Area) as calculated on the date of the increase and rounded down to the next lower multiple of five cents (\$.05), unless a larger increase is approved by the Director.

B. At the discretion of CONTRACTOR, the Automatic Public Toilets may be coin-operated or operated by magnetically coded debit cards (similar to that currently used on the BART system). In addition, the Automatic Toilets may be operated by another revenue collection system approved by the Director, which approval shall not be unreasonably withheld. If CONTRACTOR adopts a magnetic card system or other system, the program for distribution of such cards shall be subject to the reasonable approval of the Director.

C. CONTRACTOR shall provide to the CITY a minimum of forty-thousand (40,000) tokens or cards which can be used to operate the Automatic Public Toilets or such higher number of tokens or cards as agreed to by CONTRACTOR and CITY. CONTRACTOR will distribute these tokens or cards through non-profit agencies to the homeless. As these tokens or cards are collected by the CONTRACTOR, they will be re-used for the purposes described in this Paragraph. From time to time, CONTRACTOR will provide additional tokens or cards, as necessary in CONTRACTOR's reasonable judgment, to replace lost tokens so that the estimated

total in circulation remains approximately forty thousand (40,000) tokens or such higher number as agreed to by CONTRACTOR and CITY.

5.09. Parking and Traffic Restrictions. CONTRACTOR shall install all Automatic Public Toilets and Public Service Kiosks whenever possible at hours of minimum pedestrian activity or at such hours as are approved by CITY. The Director will assist CONTRACTOR in obtaining from the Department of Parking and Traffic clearance to park CONTRACTOR's vehicles without penalty while CONTRACTOR is conducting installation and maintenance of the Automatic Public Toilets and Public Service Kiosks.

5.10. Public Service Use of Public Service Kiosks. One side of each of the Public Service Kiosks licensed pursuant to this Agreement shall not be used to display commercial advertising, but shall be used for public services as provided in this Section. CONTRACTOR shall determine which of the three sides of each Public Service kiosk is devoted to public service.

A. Newsstand Kiosks. Approximately eighty (80) of the Public Service Kiosks in the Initial Phase may be used as newsstands ("Newsstand Kiosks") and may replace existing newsstands operated by the San Francisco Newspaper Agency (the "Agency") or others. CONTRACTOR shall use its best efforts to obtain the permission of the Agency to replace its existing newsstands with a Public Service Kiosk which the Agency would continue to operate as a newsstand. CONTRACTOR intends to engage the Agency, which performs distribution functions for The San Francisco Chronicle, The San Francisco Examiner, and The San Francisco Sunday Examiner and Chronicle, to sell newspapers from the Newsstand Kiosks, subject of the requirements of this Agreement. CONTRACTOR shall use best efforts to cause the Agency, either itself or through a vendor's union or association, to carry and offer for sale in the Newsstand Kiosks various newspapers, based on a constitutional, non-content based allocation scheme such as frequency of circulation, with particular emphasis on satisfying customer interest and demand and maximizing income to the Agency or other vendor. The parties acknowledge and agree that the Agency or other vendor cannot carry and offer for sale all newspapers due to space limitations. At the option of the CITY, Newsstand Kiosks may be used for storage by the CITY.

B. Information Kiosks. A Public Service Kiosk may be an Information Kiosk. The public service panel of the Information Kiosks may display public information, maps, or cultural or public service announcement as determined by CITY, which displays shall in all events be of a non-commercial nature, except that identification of any commercial sponsorship may be up to ten percent (10%) of the display, contained in a band along the bottom of the display poster. Advertisements or announcements of or for nonprofit cultural events or institutions shall be considered to be of a non-commercial nature, so long as they contain no identification of any commercial sponsorship. CITY shall have sole responsibility for the selection, scheduling and coordination of all materials to be displayed on the public-service panels of the Information Kiosks, and CITY is expected at all times to use good judgment in accepting any materials for such display. CITY will be responsible for the delivery to

CONTRACTOR of the information to be displayed, printed in the size specified by CONTRACTOR and ready for installation, and for the provision of any specific instructions regarding the display locations for particular posters; provided, however, that CONTRACTOR shall provide maps pursuant to Section 2.08 of this Agreement. CONTRACTOR will be responsible for the installation of such materials in designated locations; provided, however, that CONTRACTOR may only be required to install such materials on the same day as it is otherwise installing new advertising posters in such Information Kiosks, which installation shall be performed at least monthly and on a schedule which CONTRACTOR shall provide in advance to CITY.

C. Public Art Kiosks; Contribution.

(1) Public Art Kiosks. A Public Service Kiosk may be a Public Art Kiosk. The public service panel of a Public Art Kiosk may be used solely for the display of art, designs, photos and graphics ("Public Art") furnished by the Art Commission. All Public Art display panels shall be back-lit at all times that CONTRACTOR's advertising panels on such kiosk are back-lit. All public agencies or non-profit arts groups wishing to display public art on the Public Art Kiosk display panels shall contact the Art Commission which will have sole responsibility for the selection, scheduling and coordination of all materials to be displayed on the Public Art panels, except that the Port Director shall also review and approve all Public Art displayed on kiosks on Port Property. The Art Commission will be responsible for the delivery to CONTRACTOR of the Public Art displays, printed in the size specified by CONTRACTOR and ready for installation, and for the provision of any specific instructions regarding the display locations for particular posters. CITY is expected at all times to use good judgment in accepting any Public Art for display on the Public Art Kiosks. Such displays shall in all events be of a non-commercial nature, except that identification of any commercial sponsorship may be up to ten percent (10%) of the display, contained in a band along the bottom of the Public Art display. CONTRACTOR will be responsible for the installation of the Public Art in designated locations; provided, however, that CONTRACTOR may only be required to install or remove such Public Art materials on the same day as it is otherwise installing new advertising posters in such Public Art Kiosk, which installation shall be performed no more than monthly and on a schedule which CONTRACTOR shall provide in advance to the Art Commission. CONTRACTOR shall use good faith efforts to carefully remove Public Art from the Public Art Kiosks and shall return any undamaged Public Art to the Art Commission; provided, however, that CONTRACTOR shall in no event be liable for damage to Public Art.

(2) Contribution. CONTRACTOR agrees to pay the Art Commission a contribution (the "Contribution") toward the cost of reproduction or extended print runs of such public art materials. The amount of the Contribution shall be Three Thousand Dollars (\$3,000.00) per year, adjusted as set forth below, provided, however, that after completion of the installation of the Automatic

Public Toilets and Public Service Kiosks in the Initial Phase, the amount of such Contribution shall be increased to Seventeen Thousand Two Hundred Dollars (\$17,200.00) per year, adjusted as set forth below, beginning with the first payment following the completion of installation of twenty (20) Automatic Public Toilets and ninety (90) Public Service Kiosks in the Initial Phase. CONTRACTOR shall pay the first such Contribution without adjustment on the Start Date. In each succeeding year during the term of the Agreement, CONTRACTOR shall pay the Art Commission the Contribution, adjusted on January 1 each year based on the percentage change in the most recently published Consumer Price Index ("CPI") (Urban Wage Earners and Clerical Workers in San Francisco - Oakland Standard Metropolitan Statistical Area (1982-1984 = 100)) on or after the anniversary date of the Start Date of this Agreement.

D. Other Public Services. From time to time during the term of this Agreement, CONTRACTOR may develop and make available additional public services which can be incorporated into the Public Service Kiosks. If such additional public services, including newspaper vending machines, and the terms and conditions upon which such services will be provided are agreed upon by the Director and CONTRACTOR, such new or additional public services may be a permitted use of the Public Service Kiosks hereunder.

E. Additional Public Service Kiosks. If CITY, in accordance with Section 2.04, Automatic Public Toilets Required To Be Installed. Paragraph C, Maximum Requirement, requires additional Automatic Public Toilets in excess of those in the Initial Phase, CITY, by notice to the CONTRACTOR, may designate the public service use of the associated additional Public Service Kiosks as Newsstand Kiosks, Information Kiosks, Public Art Kiosks or any combination thereof; provided, however that a maximum of one-half (1/2) of such additional Public Service Kiosks may be Newsstand Kiosks, and provided further that any increase in the number of Newsstand Kiosks above that in the Initial Phase shall be subject to the approval of the Agency or other vendor operating the Newsstand Kiosks. If new or additional public services are agreed upon pursuant to Paragraph E of this Section 5.10, such public services may be provided in additional Public Service Kiosks in accordance with the terms and conditions agreed upon by the Director and CONTRACTOR.

F. Interactive Media Kiosks. City has expressed an interest in Public Service Kiosks designed to accommodate an interactive media terminal which would provide information and could also process transactions, such as payment of parking fines, renewing municipal licenses, or purchasing tickets to cultural or sporting events ("Interactive Media Kiosks"). At the request of CITY, CITY and CONTRACTOR shall negotiate in good faith possible modifications to this Agreement to provide for the installation of Interactive Media Kiosks in the future, provided however, that with the following exception, in no event shall either CITY or CONTRACTOR be required to agree to any particular modification to this Agreement. In the event of such modification, the Agreement shall state that CITY may provide interactive media

terminals itself or through a separate contract with an interactive media provider, at CITY's sole option.

5.11. Relocation Costs. CONTRACTOR's obligation to relocate or remove Automatic Public Toilets and Public Service Kiosks pursuant to Sections 2.06, Relocation of Automatic Public Toilets, and 3.06, Relocation of Public Service Kiosks shall be subject to the provisions of this Section 5.11. In any twelve-month period CONTRACTOR shall be obligated to remove, at the CITY's direction, but at CONTRACTOR's cost and expense, either (i) one (1) Automatic Public Toilet, or (ii) up to three (3) Public Service Kiosks. In the event that the Director orders the removal or relocation of any Automatic Public Toilet or Public Service Kiosk which would exceed the limits of CONTRACTOR's obligation for such twelve-month period, and if CITY nonetheless instructs the CONTRACTOR to remove or relocate such Automatic Public Toilet or Public Service Kiosk after CONTRACTOR notifies CITY that such limit will be exceeded, then CITY shall reimburse CONTRACTOR for the costs incurred by CONTRACTOR in excess of such limit within one hundred twenty (120) days after submission of an invoice therefore by CONTRACTOR, accompanied by such supporting documentation as CITY may reasonably require. CONTRACTOR shall not be obligated to remove or relocate any such Automatic Public Toilet or Public Service Kiosk in excess of the limits provided in this Paragraph unless CITY provides a certification from its Controller that funds have been certified as available in the budget or by supplemental appropriation for such purpose. Even if CITY has the right to order the relocation of any Automatic Public Toilet or Public Service Kiosk at the cost of CONTRACTOR, CITY may nonetheless, subject to the foregoing provisions regarding reimbursement of CONTRACTOR, designate a particular relocation order to be at the cost of CITY or of a third party; provided that if the order is designated to be at the cost of a third party, assurances of payment, reasonably satisfactory to CONTRACTOR, shall be provided prior to such relocation.

## **Part 6. Accessibility Requirements.**

6.01. Accessibility. All Automatic Public Toilets and Public Service Kiosks shall be universally accessible.

6.02. Accessible Design. Design of Automatic Public Toilets shall comply with all applicable federal, state and local law and regulation or barrier-free design, including but not limited to: the applicable provisions of the Uniform Fair Accessibility Standards (UFAS); the Americans with Disabilities Act, (ADA) (42 U.S.C. section 12101 et seq.); the Americans with Disabilities Act Accessibility Guidelines (See 28 CFR, Part 36); Title 24 of the California Code of Regulations, Part 2; the California State Accessibility Standards Interpretive Manuals; and all other applicable federal, state and local regulations. In the event of conflict between applicable laws and regulations, the more restrictive shall apply.

6.03. Path of Travel. Location of Automatic Public Toilets and Public Service Kiosks shall not obstruct the path of travel for persons with disabilities. See DPW Orders 163,368 and 163,369 for the specific clearance requirements with which CONTRACTOR shall comply.



6.04. Approved Cleaning Products. CONTRACTOR shall only use cleaning products that meet all applicable laws and regulations pertaining to accommodation of chemical sensitivities.

6.05. Automatic Public Toilet Review Committee. There shall be established an Automatic Public Toilet Review Committee comprised of the following: the Director, or another employee of the Department of Public Works designated by the Director; the Department of Public Works Disability Coordinator; the Port Director, or another employee of the PORT designated by the Port Director; up to three (3) representatives of CONTRACTOR; and the following four members who shall be appointed by the Mayor: one (1) private citizen active in issues of importance to the disabled community; one (1) representative from the tourism industry; one (1) representative from the business community; and one (1) representative knowledgeable in issues affecting the homeless. Meetings of the Committee shall be scheduled by the Director or his designee as necessary during the term of the Agreement to evaluate the Automatic Public Toilet system and make recommendations to CITY and CONTRACTOR with respect thereto. If pursuant to Section 5.07, Vandalism of Automatic Public Toilets, CONTRACTOR gives notice to the CITY of a request to negotiate possible modifications of the Agreement because of excess costs of vandalism, the Committee shall meet and make recommendations regarding possible modifications or other means to reduce vandalism or misuse of the Automatic Public Toilets.

6.06. Disabled Access Advisory Committee. CONTRACTOR shall establish a Disabled Access Advisory Committee to meet regularly to ensure that the Automatic Public Toilet program fully serves the needs of the entire community.

## **Part 7. Miscellaneous Contract Provisions.**

7.01. San Francisco Office. CONTRACTOR shall maintain a fully staffed business office within the City and County of San Francisco in order to facilitate coordination between CITY and CONTRACTOR. This office shall serve as CONTRACTOR's western United States headquarters and training center. All training conducted by CONTRACTOR on and for the western United States shall take place at this center.

7.02. Conflict of Interest. CONTRACTOR states that it is familiar with provisions of Section 8.105 of the Charter of CITY, and Section 87100 et seq. of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions.

7.03. Other Agreements between CITY and CONTRACTOR. CONTRACTOR agrees that to the best of its knowledge and belief neither it nor any of CONTRACTOR's employees has any interest, however remote, in any other agreement with CITY, whether or not such agreement is with CONTRACTOR's firm, affiliate firms, or through separate employment. Failure to disclose such information may result in termination of this Agreement pursuant to Section 1.19 Event of Default, Remedies, herein.

7.04. Assignment. This Agreement and the rights granted therein may not be assigned by CONTRACTOR without the prior written consent of CITY, except as otherwise herein

provided. The CITY's consent to any such assignment may be conditioned upon an increase in payments to be made by CONTRACTOR to CITY under this Agreement. If CONTRACTOR is a corporation, any dissolution, merger, consolidation, or other reorganization of CONTRACTOR assets or operations, or the sale or other transfer of a controlling percentage of CONTRACTOR's capital stock, except by reason of death or mental incapacity, or the sale of fifty-one percent (51%) of the value of CONTRACTOR's assets, shall be deemed an involuntary assignment not requiring the CITY's approval or consent. The phrase "controlling percentage" shall mean the ownership of and the right to vote upon, stock possessing at least fifty-one percent (51%) of the total combined voting power of all classes of CONTRACTOR's capital stock issued, outstanding and entitled to vote for the election of directors.

7.05. Binding Effect of Agreement. This Agreement shall bind and inure to the benefit of the all the successors or assigns of the parties hereto.

7.06. Taxes.

A. CONTRACTOR acknowledges and agrees that during the entire term of this Agreement, CONTRACTOR shall pay prior to delinquency, all lawful taxes and assessments, including, but not limited to, possessory interest taxes and California Sales and Use Taxes, assessed, imposed or levied upon this Agreement, the transaction, CONTRACTOR's interest under this Agreement, any of CONTRACTOR's property or the CITY's property which is the subject of this Agreement or the services delivered pursuant hereto to the full extent of installments or amounts payable arising during the term of this Agreement.

B. Without limiting Section 7.06A, CONTRACTOR agrees as follows:

(1) CONTRACTOR, on behalf of itself and any permitted successors, assigns and subcontractors, recognizes and understands that this Agreement may create a possessory interest subject to property taxation and CONTRACTOR, and any permitted successor assign, or subcontractor may be subject to the payment of such taxes.

(2) CONTRACTOR, on behalf of itself and any permitted successors, assigns and subcontractors, further recognizes and understands that any subcontract or assignment permitted hereunder and any exercise of any option to renew or other extension of this Agreement may constitute a change in ownership within the meaning of the California Revenue and Taxation Code and therefore may result in a reassessment of any possessory interest created hereunder in accordance with applicable laws. CONTRACTOR shall report any subcontract, assignment or other transfer of any interest in this Agreement or any renewal or extension thereof to the County Assessor within sixty days after such assignment, transfer, renewal or extension.

(3) San Francisco Administrative Code Sections 6.63-1 and 6.63-2 require CITY to report certain information relating to this Agreement and the creation,

renewal, extension, assignment or the transfer of any interest granted hereunder to the County Assessor within sixty (60) days after any such transaction and within thirty (30) days following the date of any transaction that is subject to reporting requirements. CONTRACTOR shall provide such information as may be requested by the CITY to enable the CITY to comply with any reporting requirements under applicable law with respect to possessory interests.

C. CONTRACTOR shall pay or reimburse CITY, as the case may be, for any fine, penalty, interest or costs which may be added by the collecting authority to late payment or any nonpayment of any tax or other imposition required to be paid by CONTRACTOR under this Agreement.

D. Within a reasonable time following the CITY's written request, given from time to time, CONTRACTOR shall deliver to CITY copies of official receipts of the appropriate taxing authorities, or other proof reasonably satisfactory to CITY, evidencing the timely payment of such taxes.

E. All taxes and impositions for the tax years in which the Original Effective Date occurs or during the tax year in which this Agreement terminates shall be apportioned and prorated between CITY and CONTRACTOR on the basis of the number of days occurring in such period.

7.07. No Other Fees. Except as expressly provided in this Agreement, and except for taxes, fees and charges duly imposed and of general applicability, no other tax, fee or charge imposed by the CITY shall be due to CITY from CONTRACTOR on account of the Automatic Public Toilets and Public Service Kiosks authorized hereunder, including, but not limited to, the installation, location or use thereof for advertising. In the event that such a tax, fee or charge is imposed, CITY agrees to reimburse CONTRACTOR for the amount of any such tax, fee or charge.

7.08. Legal Relationship. The parties hereby declare that it is not their intention by this Agreement or any of the terms thereof to create a partnership, joint venture or agency relationship between them.

7.09. Independent Contractor.

A. CONTRACTOR shall be deemed at all times to be an independent contractor and shall be wholly responsible for the manner in which CONTRACTOR performs the service required of CONTRACTOR by the terms of this Agreement. CONTRACTOR shall be liable for the acts and omissions of it, its employees and its agents. Nothing contained herein shall be construed as creating an employment or agency relationship between CITY and CONTRACTOR. Terms in this Agreement referring to direction from CITY shall be construed as providing for direction as to policy and the result of CONTRACTOR's work only and not as to the means by which such a result is obtained.



B. Should the CITY, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that CONTRACTOR is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by CONTRACTOR which can be applied against this liability). The CITY shall then forward those amounts to the relevant taxing authority.

C. A determination of employment status pursuant to the preceding paragraph shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, CONTRACTOR shall not be considered an employee of the CITY. Notwithstanding the foregoing, should any court, arbitrator, or administrative authority determine that CONTRACTOR is an employee for any other purpose, then CONTRACTOR agrees to a reduction in the CITY's liability resulting from this Agreement pursuant to principles similar to those stated in the foregoing paragraphs so that the total expenses of the CITY under this Agreement shall not be greater than they would have been had the court, arbitrator, or administrative authority determined that CONTRACTOR was not an employee.

7.10. Qualified Personnel. Work under this Agreement shall be performed only by competent personnel under the supervision of and in the employment of CONTRACTOR. CONTRACTOR will conform with CITY's reasonable requests regarding assignment of personnel, but all personnel, including those assigned at CITY's request, shall be supervised by CONTRACTOR.

7.11. Minority/Women Business Utilization.

A. CONTRACTOR shall make good faith efforts to use the services of Minority Business Enterprises and Women Business Enterprises in the service agencies, suppliers, contractors and subcontractors utilized in the performance of this Agreement. The terms "good faith efforts", "Minority Business Enterprise", and "Women Business Enterprise" shall have the meanings set forth in Section 12D.5 of the San Francisco Administrative Code as of the date hereof, the provisions of which are incorporated herein by reference and made a part of this Agreement as though fully set forth.

B. CONTRACTOR shall demonstrate hiring practices to include minorities, people with disabilities, and homeless. Except as expressly set forth above, it agreed that this Agreement is not subject to the provisions of San Francisco Administrative Code Sections 12D.

C. CONTRACTOR agrees to prepare and submit to CITY within twelve (12) months after the Start Date of this Agreement a written report of efforts undertaken by CONTRACTOR to obtain and use the services of Minority Business Enterprises and Women Business Enterprises in the service agencies, suppliers, contractors and

subcontractors utilized in the performance of this Agreement. Thereafter, CONTRACTOR shall submit such reports to CITY upon request.

7.12. Nondiscrimination; Penalties.

A. CONTRACTOR Shall Not Discriminate. In the performance of this Agreement, CONTRACTOR agrees not to discriminate on the basis of the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status) against any employee of, any CITY employee working with, or applicant for employment with CONTRACTOR, in any of CONTRACTOR's operations within the United States, or against any person seeking accommodations, advantages, facilities, privileges, services, or membership in all business, social, or other establishments or organizations operated by CONTRACTOR.

B. Subcontracts. CONTRACTOR shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 of the San Francisco Administrative Code (copies of which are available from CITY) and shall require all subcontractors to comply with such provisions. CONTRACTOR's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.

C. Non-Discrimination in Benefits. CONTRACTOR does not as of the date of this Agreement and will not during the term of this Agreement, in any of its operations in San Francisco or where the work is being performed for the CITY or elsewhere within the United States, discriminate in the provision of bereavement leave, family medical leave, health benefits, membership or membership discounts, moving expenses, pension and retirement benefits or travel benefits, as well as any benefits other than the benefits specified above, between employees with domestic partners and employees with spouses, and/or between the domestic partners and spouses of such employees, where the domestic partnership has been registered with a governmental entity pursuant to state or local law authorizing such registration, subject to the conditions set forth in Section 12B.2(b) of the San Francisco Administrative Code.

D. Condition to Contract. As a condition to this Agreement, CONTRACTOR shall execute the "Chapter 12B Declaration: Nondiscrimination in Contracts and Benefits" form (Form HRC-12B-101) with supporting documentation and secure the approval of the form by the San Francisco Human Rights Commission.

E. Incorporation of Administrative Code Provisions by Reference. The provisions of Chapters 12B and 12C of the San Francisco Administrative Code are incorporated in this Section by reference and made a part of this Agreement

as though fully set forth herein. CONTRACTOR shall comply fully with and be bound by all of the provisions that apply to this Agreement under such Chapters of the Administrative Code, including but not limited to the remedies provided in such Chapters. Without limiting the foregoing, CONTRACTOR understands that pursuant to Section 12B.2(h) of the San Francisco Administrative Code, a penalty of \$50 for each person for each calendar day during which such person was discriminated against in violation of the provisions of this Agreement may be assessed against CONTRACTOR and/or deducted from any payments due CONTRACTOR.

7.13. MacBride Principles -- Northern Ireland. The CITY urges companies doing business in Northern Ireland to move towards resolving employment inequities, and encourages such companies to abide by the MacBride Principles. The CITY urges San Francisco companies to do business with corporations that abide by the MacBride Principles. By signing below, the persons executing this Agreement on behalf of the CONTRACTOR acknowledge and agree that they have read and understood this section.

7.14. Tropical Hardwood and Virgin Redwood Ban. The CITY urges contractors not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood products, virgin redwood or virgin redwood products.

7.15. Resource Conservation. Reports required to be submitted under this Agreement shall be on recycled paper and printed on double-sided pages to the maximum extent possible.

7.16. Non-Waiver of Rights. The omission by either party at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants, or provisions hereof by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

7.17. Modification and Amendment of Agreement. This Agreement may be modified or amended only by a written instrument signed by both CITY and CONTRACTOR, nor may compliance with any of its terms be waived, except by written instrument executed and approved in the same manner as this Agreement.

7.18. Section Headings. The section headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provision hereof.

7.19. Agreement Made in California; Venue. The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California, excluding its conflict of laws rules. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.

7.20. Construction. All paragraph captions are for reference only and shall not be considered in construing this Agreement.

7.21. Entire Agreement. This Agreement, including all Appendices hereto, sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only as provided in Section 7.17, Modification and Amendment of Agreement.

7.22. RELOCATION AND TERMINATION: WAIVER OF RIGHTS. CONTRACTOR ACKNOWLEDGES THAT THIS AGREEMENT INCLUDES PROVISIONS GRANTING TO CITY, SUBJECT TO CERTAIN TERMS AND CONDITIONS, THE RIGHT TO ORDER THE REMOVAL AND RELOCATION OF A LIMITED NUMBER OF PUBLIC SERVICE KIOSKS AND, SUBJECT TO CERTAIN TERMS AND CONDITIONS, THE RIGHT TO TERMINATE THE AGREEMENT AND UPON SUCH TERMINATION TO ORDER THE REMOVAL OF ALL PUBLIC SERVICE KIOSKS. CONTRACTOR FULLY WAIVES, RELEASES AND RELINQUISHES FOREVER ANY AND ALL CLAIMS, DEMANDS, RIGHTS AND CAUSES OF ACTION THAT IT MAY HAVE AGAINST THE CITY UNDER THE OUTDOOR ADVERTISING ACT (BUSINESS AND PROFESSIONS CODE, SECTION 5200 ET SEQ.), ANY AMENDMENTS THERETO OR OTHER FUTURE LAWS, FOR ANY COMPENSATION FROM CITY NOT OTHERWISE PROVIDED FOR HEREIN, INCLUDING THE PAYMENT OF JUST COMPENSATION, AS DEFINED IN THE EMINENT DOMAIN LAW (TITLE 7, COMMENCING WITH SECTION 1230.010, OF PART 3 OF THE CODE OF CIVIL PROCEDURE), IN THE EVENT CITY LAWFULLY EXERCISES ANY SUCH RIGHTS IN ACCORDANCE WITH THE PROVISIONS OF THIS AGREEMENT.

7.23. Submitting False Claims; Monetary Penalties.

CONTRACTOR acknowledges that it is subject to San Francisco Administrative Code Section 6.57, which provides that any contractor, subcontractor or consultant who submits a false claim shall be liable to the CITY for three times the amount of damages which the CITY sustains because of the false claim. A contractor, subcontractor or consultant who submits a false claim shall also be liable to the CITY for the costs, including attorney's fees, of a civil action brought to recover any of those penalties or damages, and may be liable to the CITY for a civil penalty of up to \$10,000 for each false claim. A contractor, subcontractor or consultant will be deemed to have submitted a false claim to the CITY if the contractor, subcontractor or consultant: (a) knowingly presents or causes to be presented to an officer or employee of the CITY a false claim or request for payment or approval; (b) knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by the CITY; (c) conspires to defraud the CITY by getting a false claim allowed or paid by the CITY; (d) knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the CITY; or (e) is a beneficiary of an inadvertent submission of a false claim to the CITY, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the CITY within a reasonable time after discovery of the false claim.

7.24. Prohibiting CITY Business With Burma.

By its execution of this Agreement, CONTRACTOR attests that it is not the government of Burma (Myanmar), a person or business entity organized under the laws of Burma (Myanmar) or a "prohibited person or entity" as defined in San Francisco Administrative Code section 12J.2(G). The CITY may terminate this Agreement for default if CONTRACTOR violates the terms of section 12J.2(G).

Chapter 12J of the San Francisco Administrative Code is hereby incorporated by reference as though fully set forth herein. The failure of CONTRACTOR to comply with any of its requirements shall be deemed a material breach of contract. In the event that CONTRACTOR fails to comply in good faith with any of the provisions of Chapter 12J of the San Francisco Administrative Code, CONTRACTOR shall be liable for liquidated damages for each violation in an amount equal to CONTRACTOR's net profit under the contract, or 10% of the total amount of the contract, or \$1,000, whichever is greatest. CONTRACTOR acknowledges and agrees that the liquidated damages assessed shall be payable to the CITY upon demand and may be set off against any moneys due to the CONTRACTOR from any CITY contract.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed, in quintuplicate, by their duly authorized officers, on the day and year first herein above written.



CITY

CITY AND COUNTY OF SAN FRANCISCO, a California municipal corporation

Recommended by:



Barbara L. Moy  
Printed Name

Manager, Bureau of Street-Use & Mapping  
Title and Department

Approved as to Form:

Louise H. Renne  
City Attorney

By Angela Karkas  
Deputy City Attorney

Approved:



Mark Primeau  
Director, Department of Public Works

Approved:



Douglas F. Wong  
Port of San Francisco

Approved:



The Honorable Willie L. Brown, Jr. 50  
Mayor of San Francisco

CONTRACTOR

JCDecaux San Francisco, Inc.,  
a California corporation

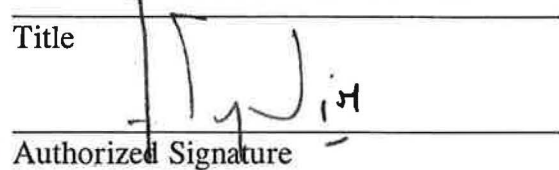
  
Authorized Signature

Jean-Francois Decaux

Printed Name

Chief Executive Officer

Title

  
Authorized Signature

Jean-Francois Nion

Printed Name

Sr. Vice President

Title

470 Eighth Street

Address

San Francisco, CA 94103

City, State and ZIP

(415) 487-2300

Phone Number

94-3211833

Federal Employer Number

## APPENDIX A

### LOCATIONS OF TRANSIT SHELTER KIOSKS IN THE DOWNTOWN AREA





## Locations of Transit Shelter Kiosks in the Downtown Area

	<u>Location</u>	<u>Corner</u>
1.	Steuart/Market (2 kiosks)	SE
2.	Market/Steuart	SW
3.	Market/Drumm	NE
4.	Market/Front	NE
5.	Market/Sansome	NW
6.	Market/Beale	SE
7.	Market/Montgomery	NW
8.	Market/Grant	NW
9.	Market/Grant	SE
10.	Market/Powell	NE
11.	Market/Powell	SE
12.	Market/Mason	NW
13.	Market/Mason	SE
14.	Market/Third	SE
15.	Market (S/S) Mid-block 1 <sup>st</sup> -2 <sup>nd</sup> Streets	
16.	Market (S/S) Mid-block 6 <sup>th</sup> -7 <sup>th</sup> Streets	
17.	Market (S/S) Mid-block 7 <sup>th</sup> -8 <sup>th</sup> Streets	
18.	Market (S/S) Mid-block 8 <sup>th</sup> -9 <sup>th</sup> Streets	
19.	Market/7 <sup>th</sup> Streets	NE
20.	Market/Hyde	NE
21.	Market/Larkin	NW
22.	Market/Polk	NW
23.	Market/Van Ness	NW
24.	Market/11 <sup>th</sup> Streets	SW
25.	Market/10 <sup>th</sup> Streets	SE



## APPENDIX B

LOCATION OF FIRST 20 PUBLIC TOILETS AND PRELIMINARY LOCATIONS OF  
THE REMAINING 7 PUBLIC TOILETS IN THE INITIAL PHASE



## **Locations of Automatic Public Toilets (APT) Already Installed**

1. St. Mary's Square (Pine and Quency)
2. Mission and 6th
3. Mission and 24th
4. Mission and 16th
5. Grove/Larkin (Civic Center Plaza)
6. Market and 7<sup>th</sup> (UN Plaza)
7. Larkin and O'Farrell (MaCauley Park)
8. Eddy and Jones (Boedecker Park)
9. Market and Powell
10. Geary and Powell (Union Square)
11. Market and California
12. Justin Herman Plaza
13. Fisherman's Wharf (Jefferson and Powell)
14. Fisherman's Wharf (Jefferson and Powell)
15. Bay and Taylor
16. Marginal Wharf at Pier 7
17. Stanyan/Waller
18. Union/Columbus, Washington Square
19. First/Mission (Transbay Terminal)
20. Market/17<sup>th</sup>

## **Preliminary Locations of the Remaining 7 APTs in the Initial Phase** (All Locations subject to Public Hearing)

21. Coit Tower
22. John McLaren Park
23. Treasure Island (near guard shad)
24. Treasure Island (near fising pier)
25. Cesar Chavez and Mission
26. Page and Buchanan
27. Kearny and Jackson





## APPENDIX C

### AUTOMATIC PUBLIC TOILET PLANS AND SPECIFICATIONS



## TABLE OF CONTENTS

GENERAL INFORMATION .....	2
A. SPECIFICATIONS FOR EXTERIOR.....	2
1. DIMENSIONS.....	2
2. INFORMATION PANELS.....	3
3. COINER PANEL.....	3
B. SPECIFICATIONS FOR PUBLIC AREA.....	4
1. DIMENSIONS.....	4
2. ACCESS.....	4
3. PUBLIC DOOR.....	4
4. PUBLIC AREA FLOOR.....	5
5. WALLS AND CEILING.....	6
6. TOILET BOWL.....	6
7. BACKREST.....	6
8. SINK.....	7
9. FEATURES.....	7
10. LIGHTING.....	8
11. VENTILATION.....	8
12. HEATING.....	8
C. SPECIFICATIONS FOR THE TECHNICAL AREA.....	9
1. ACCESS.....	9
2. COIN BOX UNIT.....	9
3. MAIN COMPONENTS OF THE TECHNICAL AREA.....	9
4. ROOF.....	10
5. SEWAGE.....	11
6. RAINWATER.....	11
7. DISINFECTION.....	11
8. EQUIPMENT PROTECTION.....	11
D. SPECIFICATIONS FOR INSTALLATION OF THE UNIT .....	12
1. FOUNDATION.....	12
2. SEWAGE.....	12
3. WATER SUPPLY.....	12
4. TELEPHONE.....	12
5. ELECTRICITY.....	13
E. DRAWINGS	



## GENERAL INFORMATION

The JCDecaux automatic public toilet is a self-cleaning oval-shaped self-contained structure with three main components:

- A) Exterior
- B) Interior Public Area
- C) Technical Area

## A. SPECIFICATIONS FOR EXTERIOR

The unit is constructed of a concrete shell with decorative exterior panels of painted textured aluminum, an aluminum door, cast iron base and corner panel, glass-covered information panels, and a fiberglass roof.

From the exterior, the public area is accessed by a coin-operated automatic door and the technical area is accessed by a door operated by an infrared device. The location of each unit will be selected to provide easy access for the public and the maintenance crew. A minimum clearance of 3.5' is necessary to open the two doors of the glass information panels and the technical door.

### 1. DIMENSIONS

The overall exterior dimensions of the unit are approximately:

Height: 9'10"

Width: Base: 7'1"  
Body: 6'10"

Length: 12'5"

Footprint Area: 77.5 square feet

Weight: 22,000 pounds

## 2. INFORMATION PANELS

The two long sides of the unit each carry a 5.7' x 4' back-lit framed glass panel to display city information posters. The two panels are equipped with 4 fluorescent tubes diffused by translucent plastic. The posters are hung from the top and protected by the locked glass panels. The panels are hinged at the top and open at the bottom for mounting the posters.

## 3. COINER PANEL

The coiner panel is constructed of painted cast iron. It includes a coin slot and coin return, back-lit instructions in different languages (including Braille), the word "TOILET" in raised letters, an LED display indicating "Vacant," "In Use," "Cleaning," "Closed/Open From X:00 To X:00," "Out Of Order," as well as additional information on how to use the public toilet.

## B. SPECIFICATIONS FOR PUBLIC AREA

### 1. DIMENSIONS

The public area has approximately 42 square feet of space.

### 2. ACCESS

Access to the public area is gained by a door that travels a quarter-circle sector, and is suspended from the ceiling and guided at the bottom. To gain access to the public area, the user inserts 25 cents or a special token into the coin slot, which activates the release of the door. This can occur only when the cleaning cycle is complete and the indicator panel shows "*Vacant.*"

### 3. PUBLIC DOOR

The public access door is a metal sandwich panel filled inside with rockwool. The exterior panel is made of painted textured aluminum and the interior of stainless steel. The door has a translucent window.

The door is electrically-powered, but it can be opened manually from inside in the event of an electric power failure or at any other time.

In case of emergency, a special key mechanism allows the public door to be opened from the exterior by authorized personnel (JCDecaux technicians, police, fire, or other security personnel).

The public door is approximately 7.3' high, 2.8' wide, and 2" deep.

**To enter the unit:** The door can be closed manually by the user, either by operating the interior door handle or by pushing a button. The door will not close, however, if the weight detection system in the unit has not registered a weight that is at least equivalent to the approximate weight of 55 lbs. If the user enters the unit but does not activate the door, it will close automatically after 10 seconds. The door will also close automatically after 60 seconds if a user has activated it from the exterior but has not yet entered the unit.



To exit the unit: The public area door can be opened from the interior, by two methods:

- By operating the interior handle which releases the opening catch, even in case of power failure.
- By operating either of two interior push plates on the wall adjacent to the door which releases the opening catch. One is located at footrest level for wheelchair users or for an ill or injured user lying on the floor, the other at a height of 36".

The door contains a special sensitive feature that enables it to re-open automatically if pressure is applied to the edge. The door will try to close again and will slow its movement at the precise location where it had made contact.

The door opens automatically after 20 minutes and stays open until the user leaves, as determined by the detection system. If the user has not exited after five minutes more, an alarm rings in the unit, and the JCDecaux office is alerted that the door has remained open for too long.

After the user has exited — as determined by the unit's detection systems — the door will automatically close/lock for the unit's cleaning cycle prior to the next use.

#### 4. PUBLIC AREA FLOOR

The public area floor is made of painted grooved aluminum.

The floor is fitted with an electronic weight detection system to detect the presence of a user in the public area.

The floor has a self-cleaning system which operates after each cycle, and is slightly inclined towards the bowl (at a maximum of 1/4 of an inch per foot) to facilitate drainage of the water during washing. There is a gap of 3 inches between the floor and part of the wall under the sink and toilet bowl to allow water and dirt to be deposited in a specially-designed basin inside the technical area.

The floor can be removed for maintenance by means of a mechanism in the technical area.

## 5. WALLS AND CEILING

The walls and ceiling are made of polished concrete protected by an anti-graffiti, anti-adhesive paint. The ceiling is fitted with the following features:

- Central light fixture.
- Ventilation exhaust.
- Red light that flashes when a user has been in the unit for 18 minutes, to warn him or her that the door will open in two minutes.

## 6. TOILET BOWL

The toilet bowl is made of enameled porcelain. The seat contains an antifreeze system to ensure that a comfortable temperature is maintained.

The toilet bowl and seat are automatically washed, disinfected and air-dried after each use. The bowl and seat retract into the wall, where sewage is released into a trap that is directly below the bowl when it is in this upright position. The seat and bowl are washed with high-pressurized water and a cleaning agent. After air drying, the mechanisms pivot back into the public area, and the bowl is refilled with clean water.

The cleaning cycle consumes approximately 1.3 gallons of water, and an additional .4 gallons of water are used to refill the bowl

The bowl is fitted with a weight sensitive device so that it will not retract (or will stop the retracting or cleaning cycle) if more than 6 pounds is detected on the front edge of the bowl.

The bowl retraction movement is inhibited if the bowl has not tilted after 12 seconds.

## 7. BACKREST

The painted aluminum backrest tilts back into the wall for cleaning, disinfecting, and air drying after each use. This is accomplished during the automatic self-cleaning cycle of the toilet bowl and seat.

## 8. SINK

The recessed sink contains an infrared sensor that detects the user's hands and triggers the automatic washing cycle — providing soapy water for washing, clear water for rinsing, and warm air for drying.

The water and dryer automatically shut off and cannot be activated after the 20 minute time limit for each user.

## 9. FEATURES

- Two coathooks mounted at two convenient heights.
- "Accordion feed" toilet paper dispenser stocking over 700 feet of paper.
- Built-in trash bin, capacity 4 gallons.
- Full-length oval mirror, dimensions 63" x 16".
- Audio instructions activated by a push button.
- Written instructions in Braille and multiple languages.
- Five grab bars, three of which exceed accessibility requirements.
- Door handle.
- One "Open/Close" push plate at 36".
- One "Open" push plate at floor level.
- Two 911 push buttons to connect a sick or injured user directly to 911 personnel. The buttons must be activated twice to connect to 911 — after the first activation an audio message asks the user to confirm that there is an emergency by pushing the button again. One button is located above the large horizontal grab bar on the wall adjacent to the toilet, the other near the floor. The speaker and microphone are built into the unit itself so that the user can communicate hands-free. Instructions on and around the buttons describe how to use them.
- Audio message and warning light that are triggered when a user has remained in the unit for 18 minutes, signaling that the door will open in 2 minutes.

## **10. LIGHTING**

### **10.1. Natural Lighting**

Natural lighting is provided through two translucent windows – one located in the public door and the other in the wall.

### **10.2. Artificial Lighting**

Electric lights are mounted in the center of the ceiling.

## **11. VENTILATION**

There are two types of ventilation:

### **11.1. Mechanical Ventilation**

Air is exhausted from the public area through an opening located on the ceiling near the ceiling light. Fresh air is supplied to the public area via the ventilation panel which is located under the sink.

### **11.2. Natural Ventilation**

Natural ventilation is available via an opening at the top of skydome and through free space under the door.

## **12. HEATING**

The heating system is located in the technical area, and is thermostatically controlled. Heat is pumped into the public area through the ventilation panel located under the sink.

The heating system provides a minimum temperature of approximately 45°F when the public area is vacant, and a temperature between approximately 55°F and 65°F when the public area is occupied.

## C. SPECIFICATIONS FOR THE TECHNICAL AREA

### 1. ACCESS

An aluminum door on the exterior of the unit gives access to the technical area, including the bowl and cleaning mechanism, the water tank/pump, space heater, programmable controller, electrical cabinet, water filter, and cleaning supplies.

The door is opened by means of an infrared key system used only by authorized personnel.

An aluminum panel surrounding the toilet bowl and backrest can be unlocked from the technical area to gain access to the mechanical cleaning and bowl retraction components from the public area.

### 2. COIN BOX UNIT

The cast aluminum coin box, meter, and cover are located behind the coiner panel next to the public access door.

They are mechanically locked and unlocked by JCDecaux technicians by means of an infrared system.

### 3. MAIN COMPONENTS OF THE TECHNICAL AREA

The technical area includes several subassemblies:

#### 3.1. A mechanical assembly performing the following functions:

- Retraction of the toilet bowl and backrest
- Washing
- Drying

3.2. A cabinet housing the electronic components and the computer that monitors the unit's performance. Information about the unit's systems are transmitted to the computer via built-in sensors and devices that monitor all functions of the unit — such as the drying duct that dries the toilet seat and backrest, the level of water in the trap and the water supply system, and the functioning and timing of all mechanical movements. In the event of the detection of any faults, the cleaning cycle is inhibited, the unit goes "Out Of Order", and the JCDecaux office is alerted for technical assistance.

Each main piece of electrical equipment — pumps, heater, motors — has its own fuse for security, while some smaller electrical components which don't run together are connected on the same fuse.

3.3. A water system including:

- 3 gallon tank.
- Centrifugal pump supplying the toilet bowl and floor washing system. This pump provides a constant supply of pressure to the washing mechanics.
- Back flow preventer.
- Internal circuit stopcocks, gatevalves and solenoid valves.

3.4. A ventilation system providing the following functions:

- Ventilation for the unit.
- Heating for the unit.
- Hand dryer system.

#### 4. ROOF

The roof is constructed of molded fiberglass polyester.

The roof tilts upward to allow access to:

- Door mechanism.
- Water tank for the floor cleaning system.
- Electrical components for the lighting system of the information panels.
- Light fixture for the interior of the unit — if necessary, this can be removed for access through the ceiling to the public area.
- Emergency access to open the public door.

A small gap all along the roof and the two holes holding the decorative balls on the roof provide ventilation of the roof area.

## 5. SEWAGE

The trap is located just underneath the toilet bowl when it is in a vertical position. A 5" diameter U-bend connects directly to the sewer. The trap is fitted with a sensor that monitors the water level, in case of a U-bend clog. Just beyond the U-bend there is an air vent that connects to the roof.

## 6. RAINWATER

The unit is covered by an overhanging waterproof roof. A gutter located above the door and coiner drains rainwater from the roof via a 2" pipe which discharges into the trap.

## 7. DISINFECTION

The disinfection system includes a dosage pump which mixes a premeasured amount of a cleaning agent with water to wash the toilet bowl, seat, backrest, and hand basin.

## 8. EQUIPMENT PROTECTION

- Steel: SA3 shot blasting and 80 micron metal plating, with a polyester powder paint.
- Stainless Steel: no protection necessary.
- Aluminum: degreased, cleaned and coated with a polyester powder paint, oven-blasted at 356°F, thickness 100 microns.
- Concrete: Interior walls are polished concrete, protected by anti-graffiti and anti-adhesive paint.



## D. SPECIFICATIONS FOR INSTALLATION OF THE UNIT

### 1. FOUNDATION

The foundation consists of a reinforced concrete slab block which allows space for the connections to water, electricity, telephone and sewer systems. Each location must be selected to facilitate these connections.

The unit is bolted to the slab.

Total depth of excavation: approximately 3 feet.

The foundation is designed to be installed on stable ground, with a resistance of 1 bar. Soil resistance analysis may be required.

Concrete slab: 350 kg (771.75 pounds) cement per each meter<sup>3</sup> (1.093 yard<sup>3</sup>) of concrete.

Total weight of the structure: approximately 22,000 lbs.

### 2. SEWAGE

A 5-inch pipe connects the unit to the sewer.

### 3. WATER SUPPLY

The minimum internal diameter of the water supply pipe is 1 inch.

### 4. TELEPHONE

The unit must be connected to local telephone lines for 911 calls and for the transmittal of information from the computer checking the operations of the unit to JCDecaux's local office.

## 5. *ELECTRICITY*

Electric power required is:

. 7 KVA three phases 120/208V. 60HZ (3 phases, 4 wires multiwire branch circuit with neutral grounded)

or:

. 7 KVA single phase 120V/ . 60HZ (1 phase, 2 wires multiwire branch circuit with neutral grounded)

or:

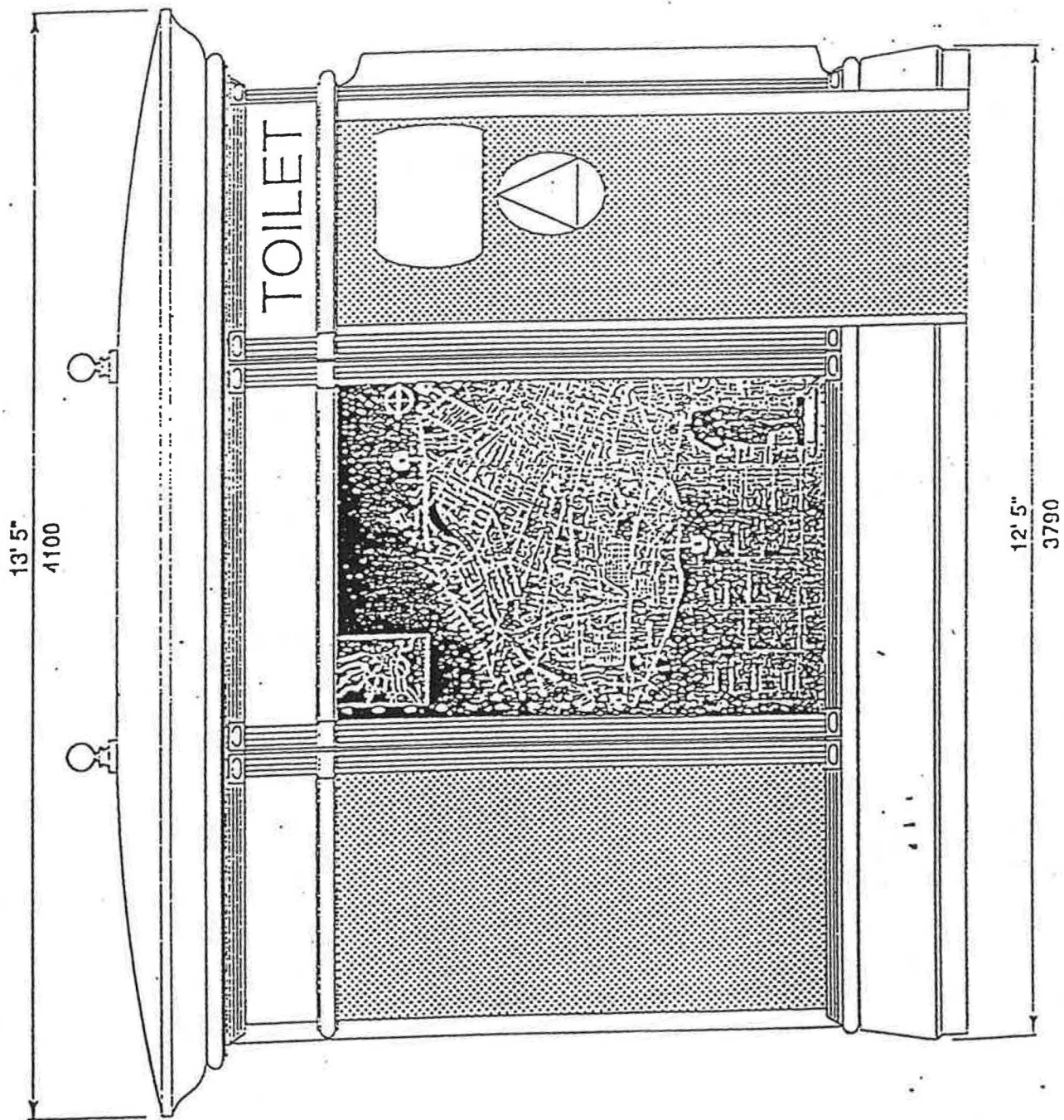
. 7 KVA single phase 120V/240V . 60HZ (1 phase, 3 wires multiwire branch circuit with neutral grounded)

There is a separate cabinet, accessible from the exterior, that contains the electric meter and a general fuse disconnect switch.

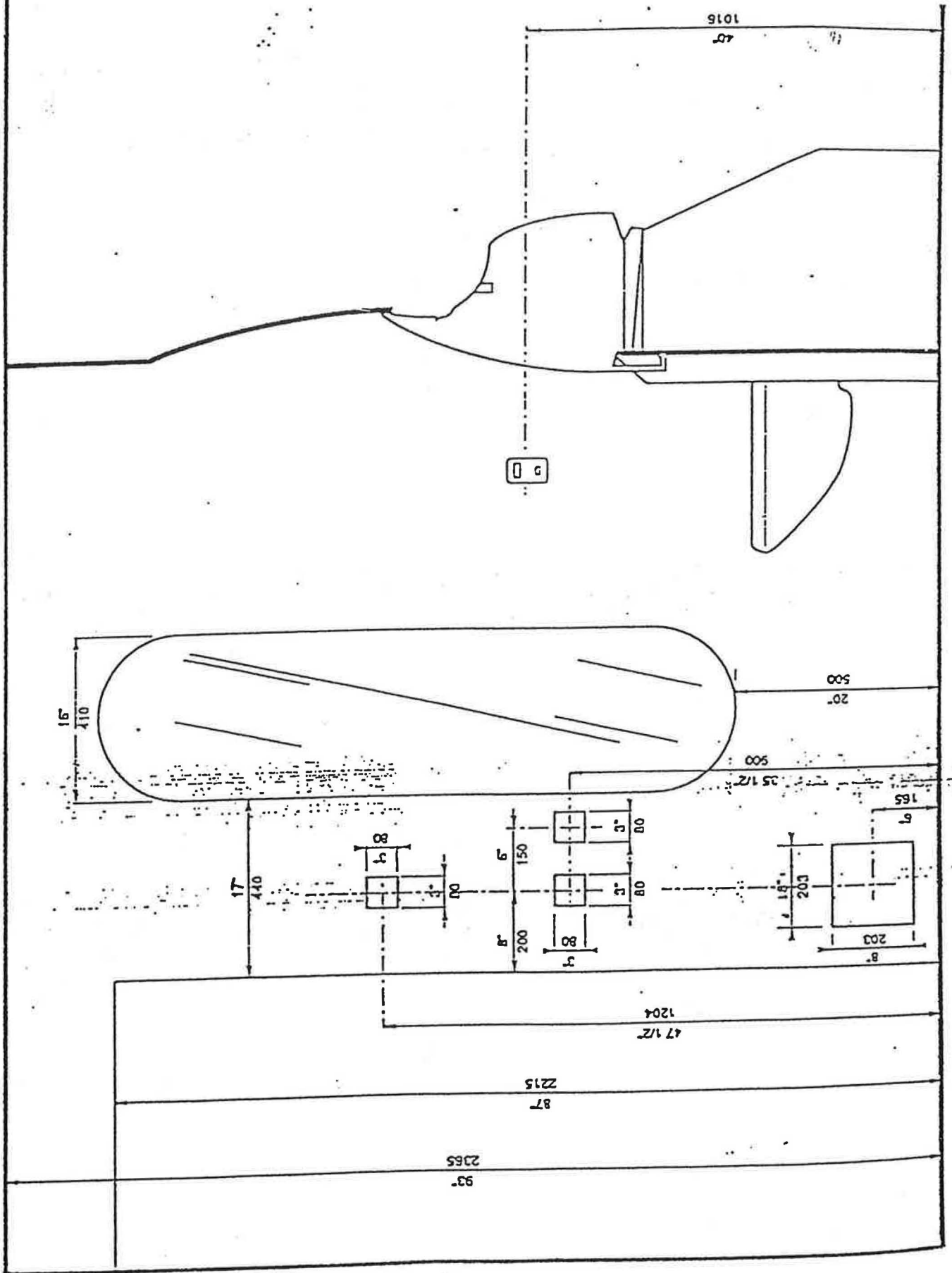
A ground mat will be placed below the foundation.

The user is never in contact with the electrical circuit inside the unit. The push buttons requiring power are on low voltage 24V.

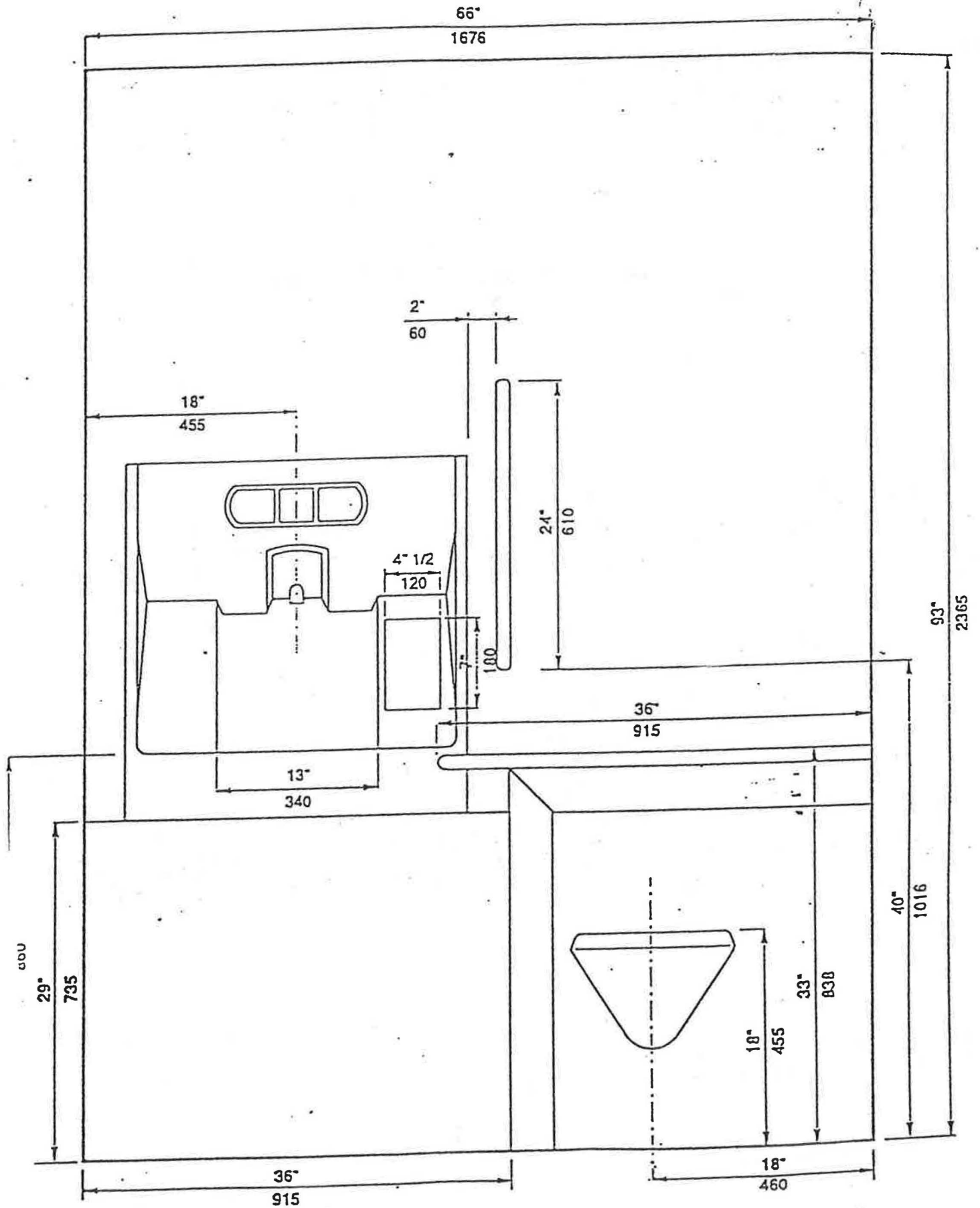




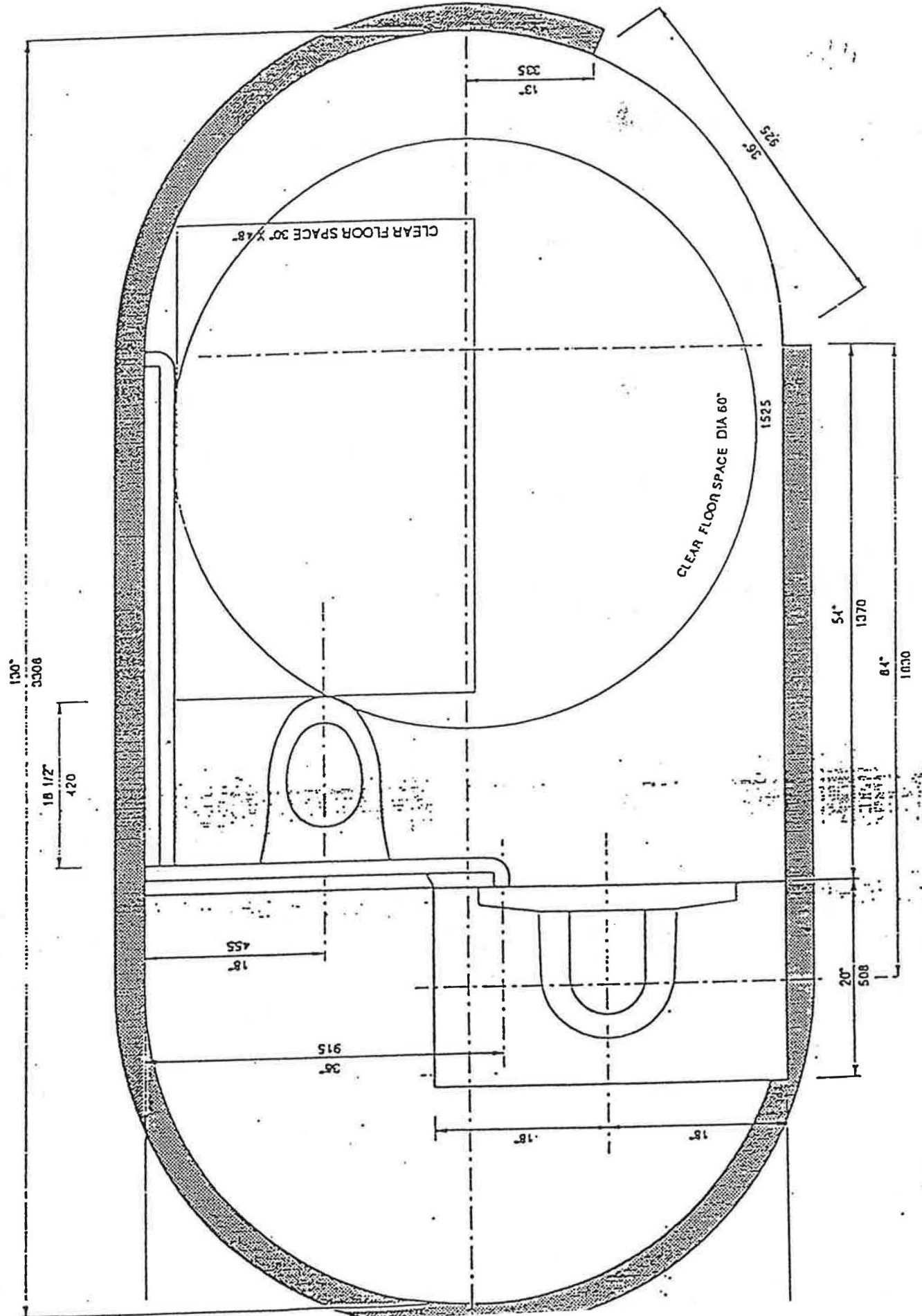
# LONGITUDINAL VIEW



# FRONT VIEW



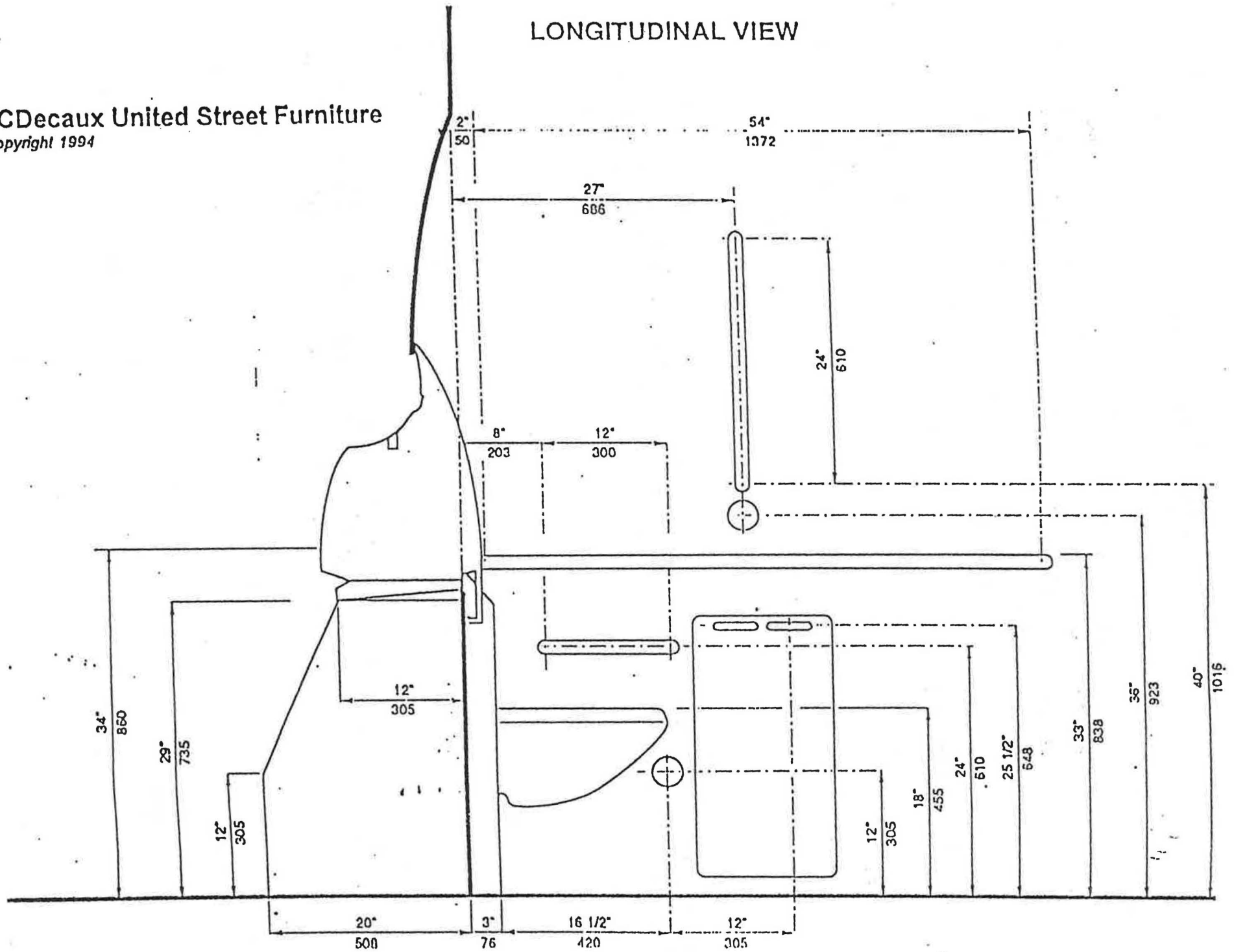
# FLOOR VIEW

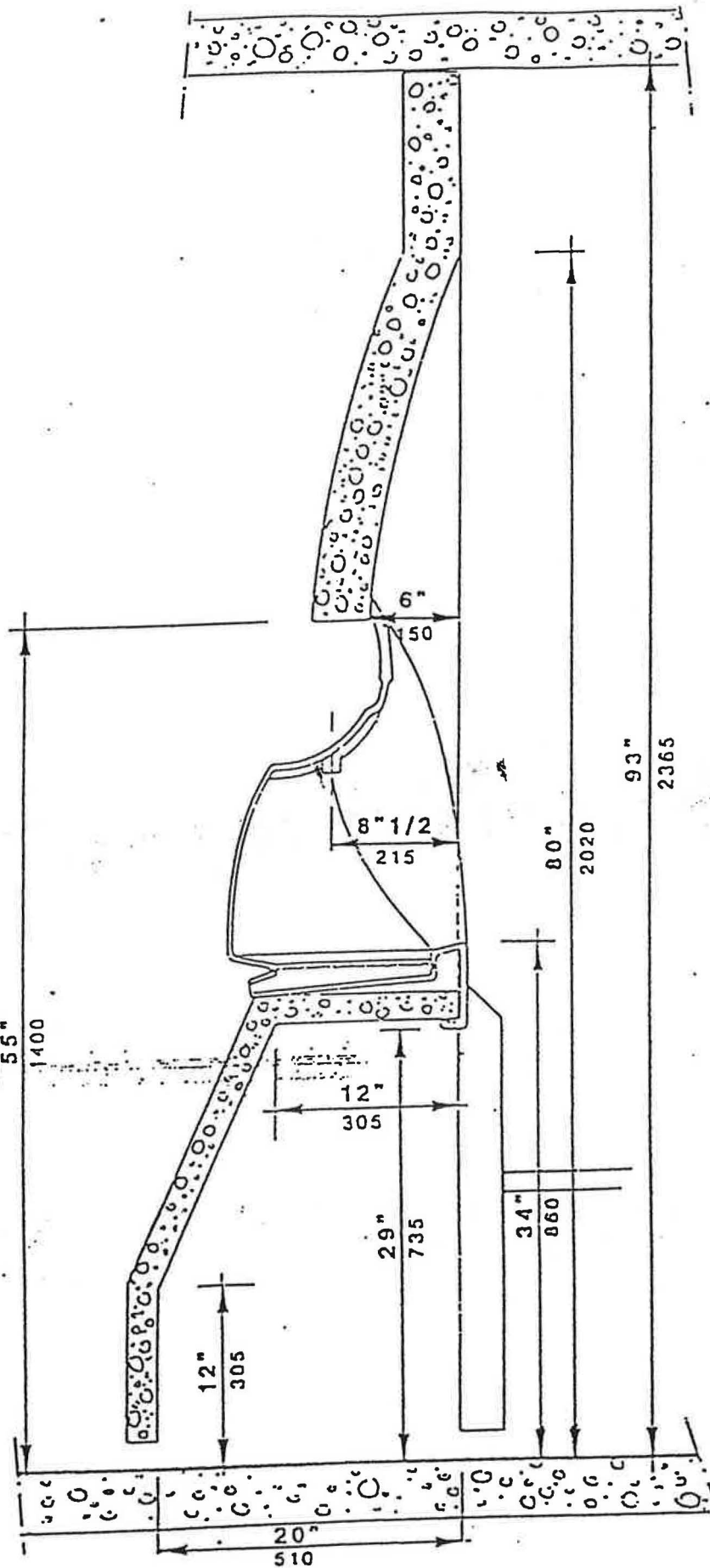




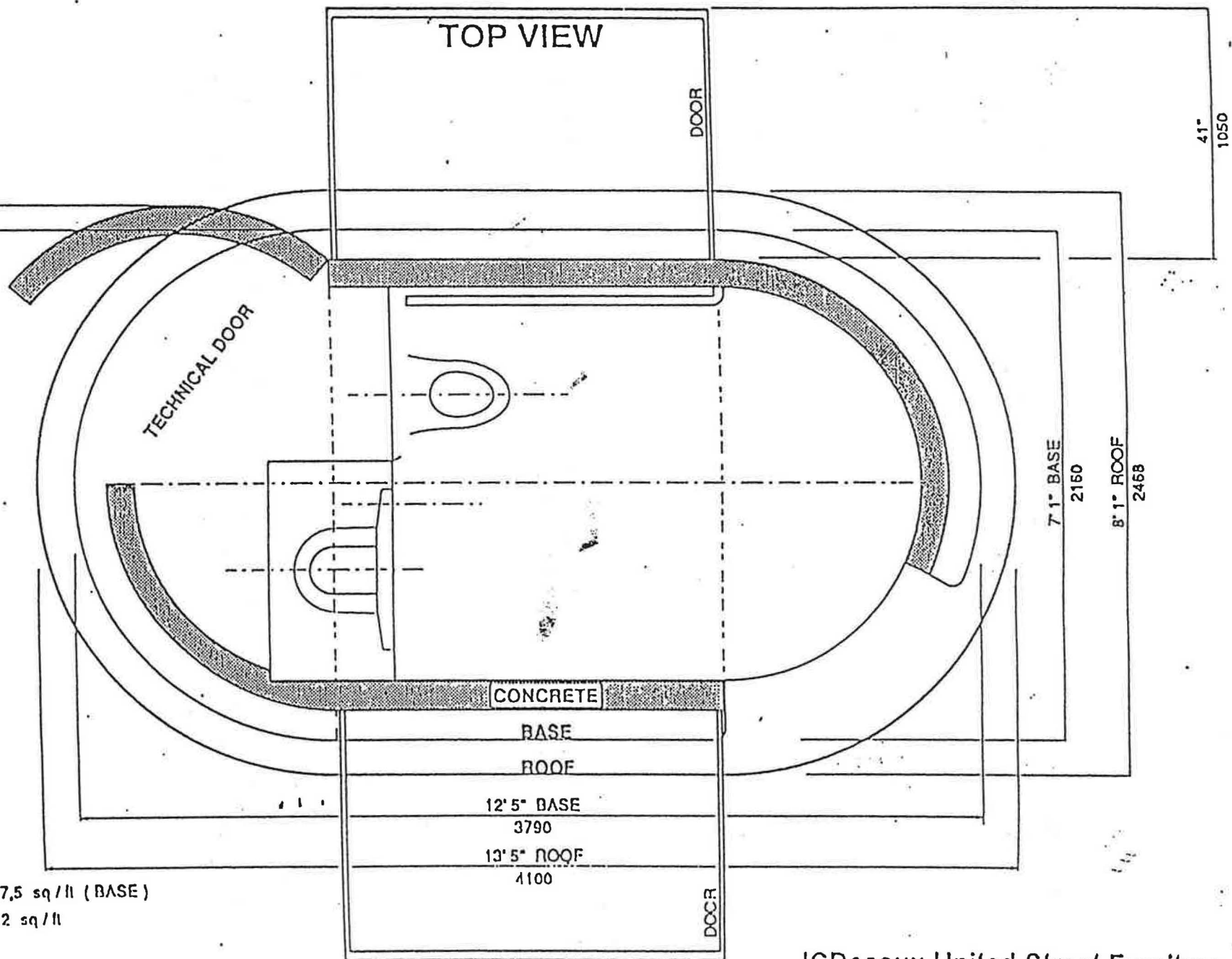
# LONGITUDINAL VIEW

JCDecaux United Street Furniture  
Copyright 1994





[REDACTED]  
[REDACTED] AND SPECIFICATIONS



FOOT PRINT : 77,5 sq / ft ( BASE )

PUBLIC AREA : 42 sq / ft

"p

APPENDIX D

PUBLIC SERVICE KIOSKS PLANS AND SPECIFICATIONS



## TABLE OF CONTENTS

1. GENERAL INFORMATION .....	2
2. TECHNICAL DESCRIPTION.....	2
2.1. FOUNDATION.....	2
2.2. BASE.....	2
2.3. NEWSSTAND FEATURES.....	2
2.4. BODY OF KIOSK.....	3
2.5. ROOF.....	3
2.6. ELECTRICITY .....	3
2.7. COLORS .....	4
2.8. PROTECTION OF MATERIALS .....	4
2.9. DIMENSIONS.....	5
3. DRAWINGS	



## 1. GENERAL INFORMATION

The "Pillar" style Public Service Kiosk incorporating a newsstand is an internally-lit columnar structure with two faces for commercial advertising, and a third face giving access to a newsstand operated by a vendor.

## 2. TECHNICAL DESCRIPTION

### 2.1. FOUNDATION

The foundation is a concrete anchor block with electric duct, J-bolts, and earth rod.

On a temporary basis the kiosk may be bolted to a steel base plate on the surface of the sidewalk.

### 2.2. BASE

The cast iron base is protected by a coat of paint.

### 2.3. NEWSSTAND FEATURES

The face of the kiosk that incorporates the newsstand has two fiberglass polyester door panels that are hinged at the sides to open out from the center. These doors are fitted on the inside with newspaper display racks.

The newsstand is designed so that it is fully accessible to disabled vendors and patrons, with a clear floor space area of 48" x 30".

A 33" high, 20" deep counter forms the frontage of the newsstand. This counter is divided into two sections and pivots open from the middle to allow the vendor to enter and exit the newsstand.

For extra storage, the front of the counter has four tilting display racks. Additional display racks line the interior walls of the unit. There are two drawers under the counter for the vendor's use.

#### JCDecaux Public Service Kiosk incorporating a newsstand, "Pillar" Style

The ceiling is composed of colored fiberglass. Internal lighting is available at the discretion of the vendor, and there is extra interior electrical outlet.

Some newsstands can be equipped with a rolling door located in the ceiling instead of two swinging doors. In this configuration the doors and the counter do not protrude on the exterior.

### **2.4. BODY OF KIOSK**

The body of the kiosk consists of:

- An interior steel frame structure composed of three main posts supporting the 4.7' diameter shaft, the roof, two exterior door panels, and the door frame of the newsstand.
- Each door panel is composed of two translucent thermal-formed panels that are positioned one above the other — they support the posters and diffuse the light.
- The door panel frames are made of decorative aluminum and of a Plexiglas cover that protects each of the two panels. The door panels are hinged at the top to open out from the bottom.

The panels are back-lit.

### **2.5. ROOF**

The cylindrical roof of the kiosk is composed of molded fiberglass polyester. The roof is slightly rounded and is topped by a spire and ball.

There is also a special awning above the doors of the newsstand designed to protect the vendor and goods from rain. This is constructed of cast aluminum bars supporting reinforced glass.

## 2.6. *ELECTRICITY*

- Lighting: fluorescent tubes of 90 watts for posters, and additional lighting for the interior of the newsstand.
- Electrical box with circuit-breaking switch and power points. The meter box must be located outside the kiosk, or the consumption can be calculated on a lump sum basis.

## 2.7. *COLORS*

The kiosk is green, with a grey base. The spire and ball on top of the roof and the trim are gilded.

## 2.8. *PROTECTION OF MATERIALS*

- Steel: SA3 shot blasting, 80-micron metal plating.
- Aluminum: degreased, cleaned and coated with a polyester powder paint, oven-blasted at 356°F, thickness 100 microns.

## **2.9. DIMENSIONS**

All dimensions are approximate:

Height to roof, not including spire: 14.4'

Height to awning: 8.7'

Diameter of body: 4.75'

Diameter of base: 5.5'

Diameter of roof: 6.6'

Width of open doors: 6.3'

Width of awning: 10'

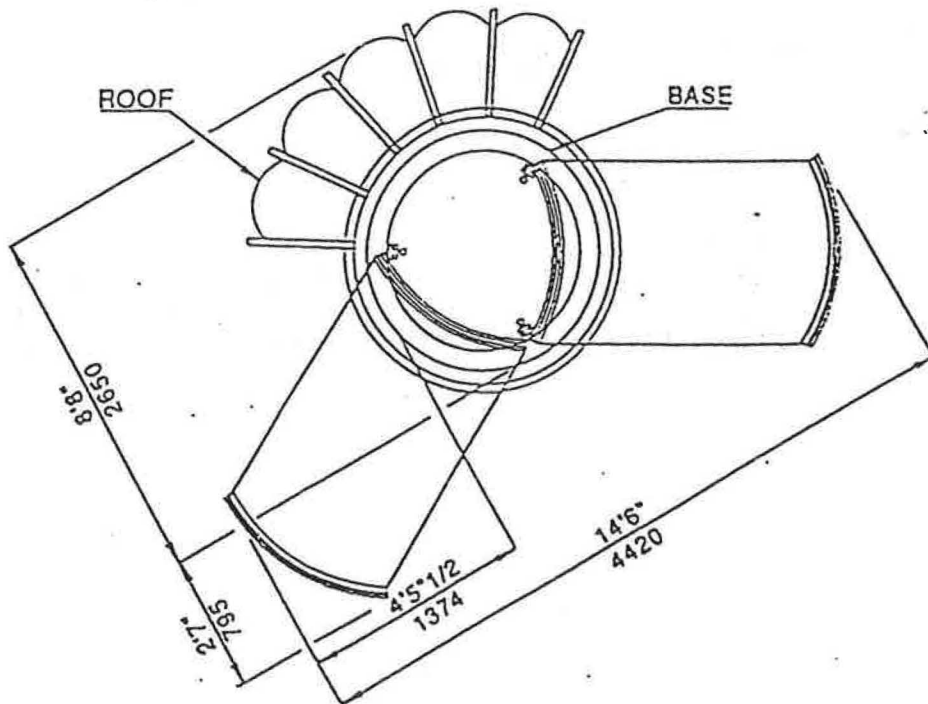
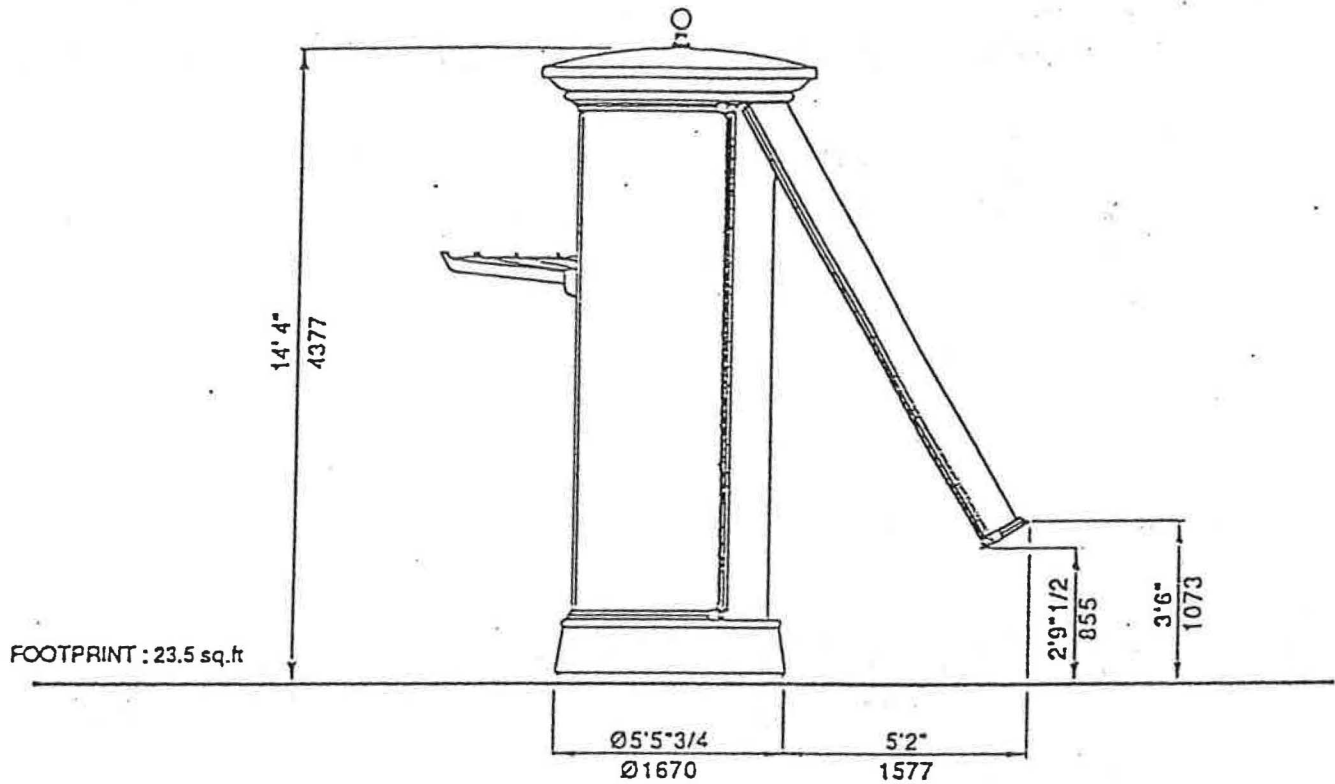
Poster dimension: Height: 11.5'  
Width: 4.4'

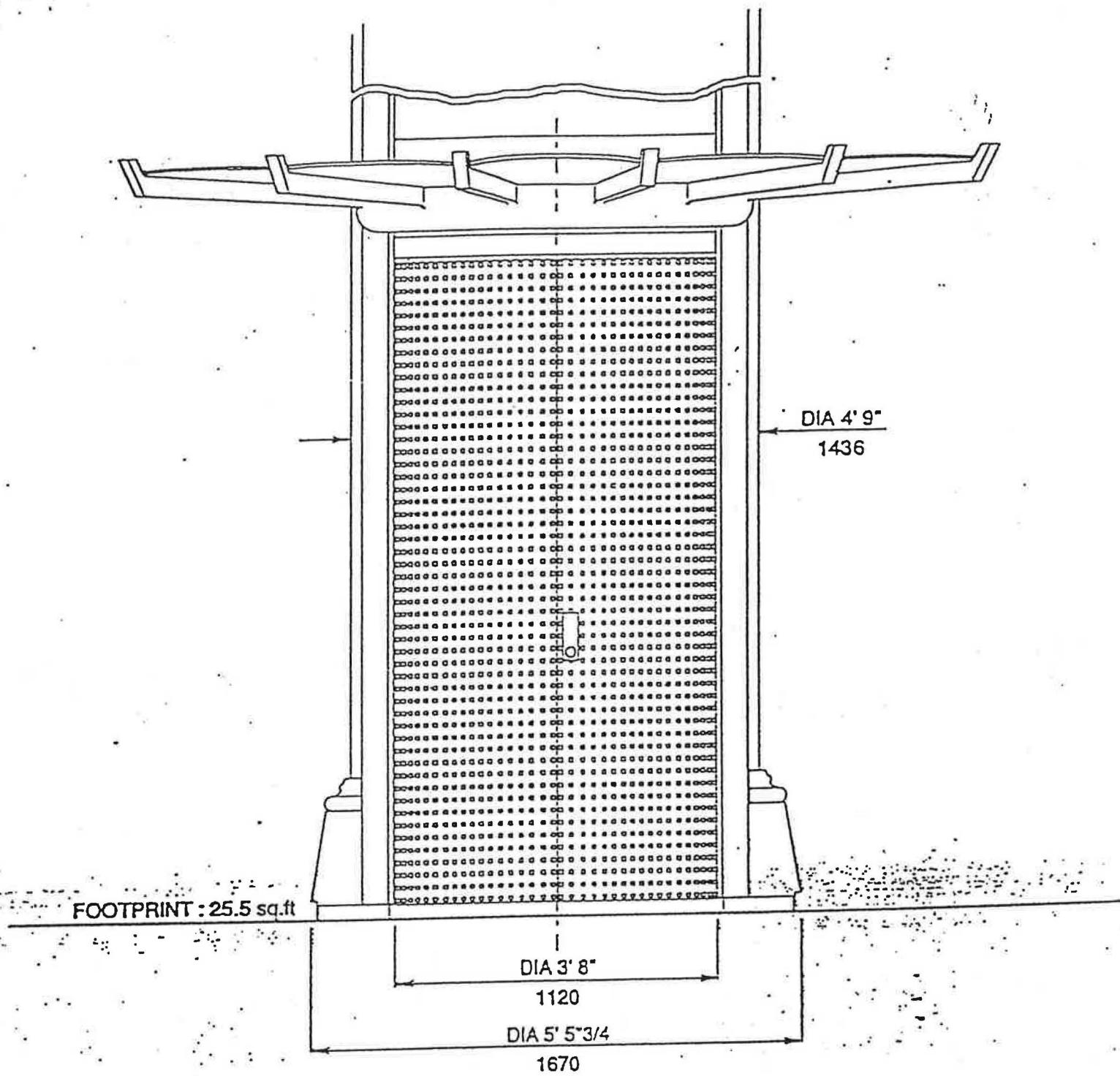
Visible viewing area of poster: Height: 11.3'  
Width: 4.3'

Footprint: approximately 25 square feet

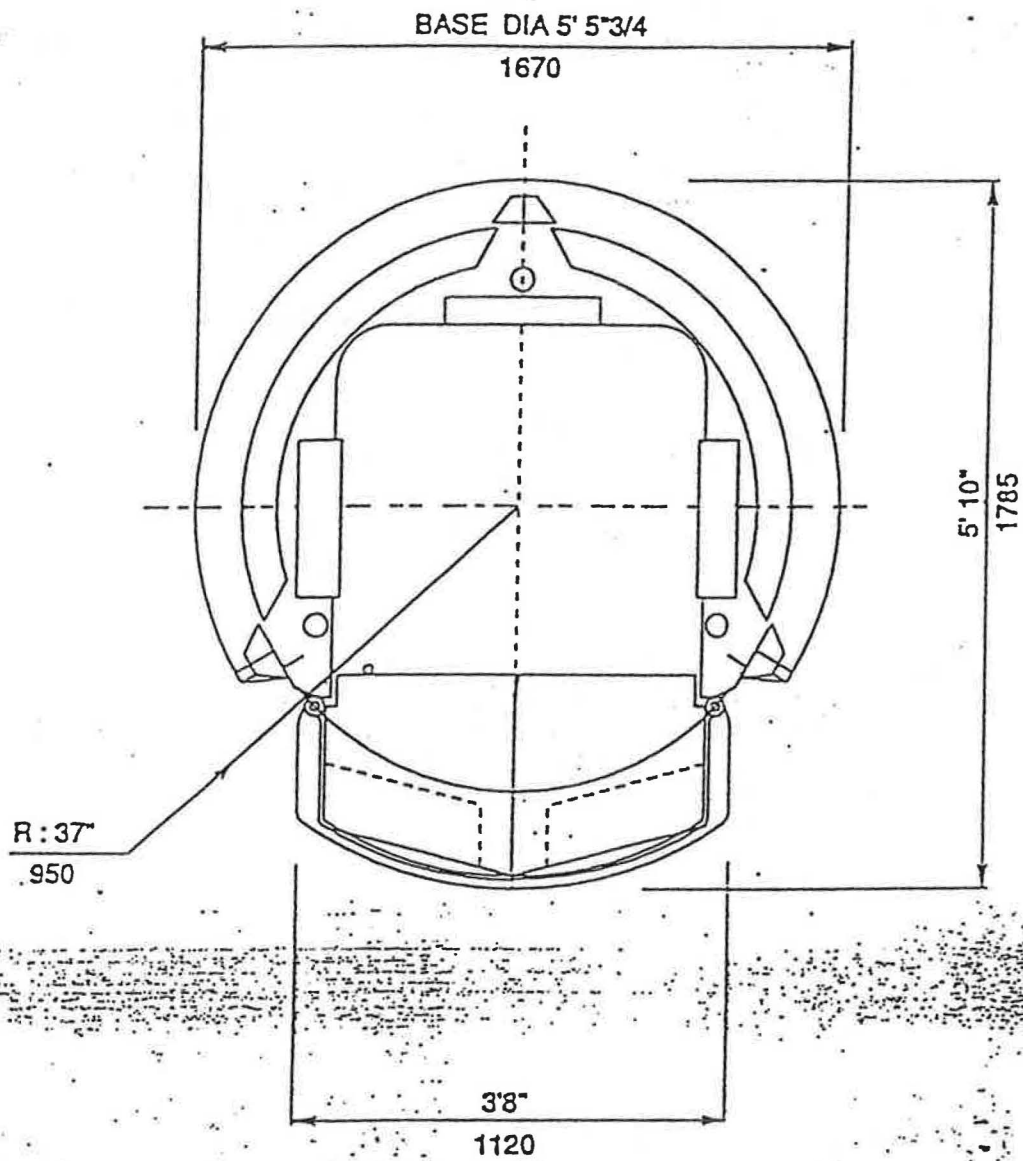
Weight: 3300 pounds

# DOOR OPENING NEWSSTAND KIOSK

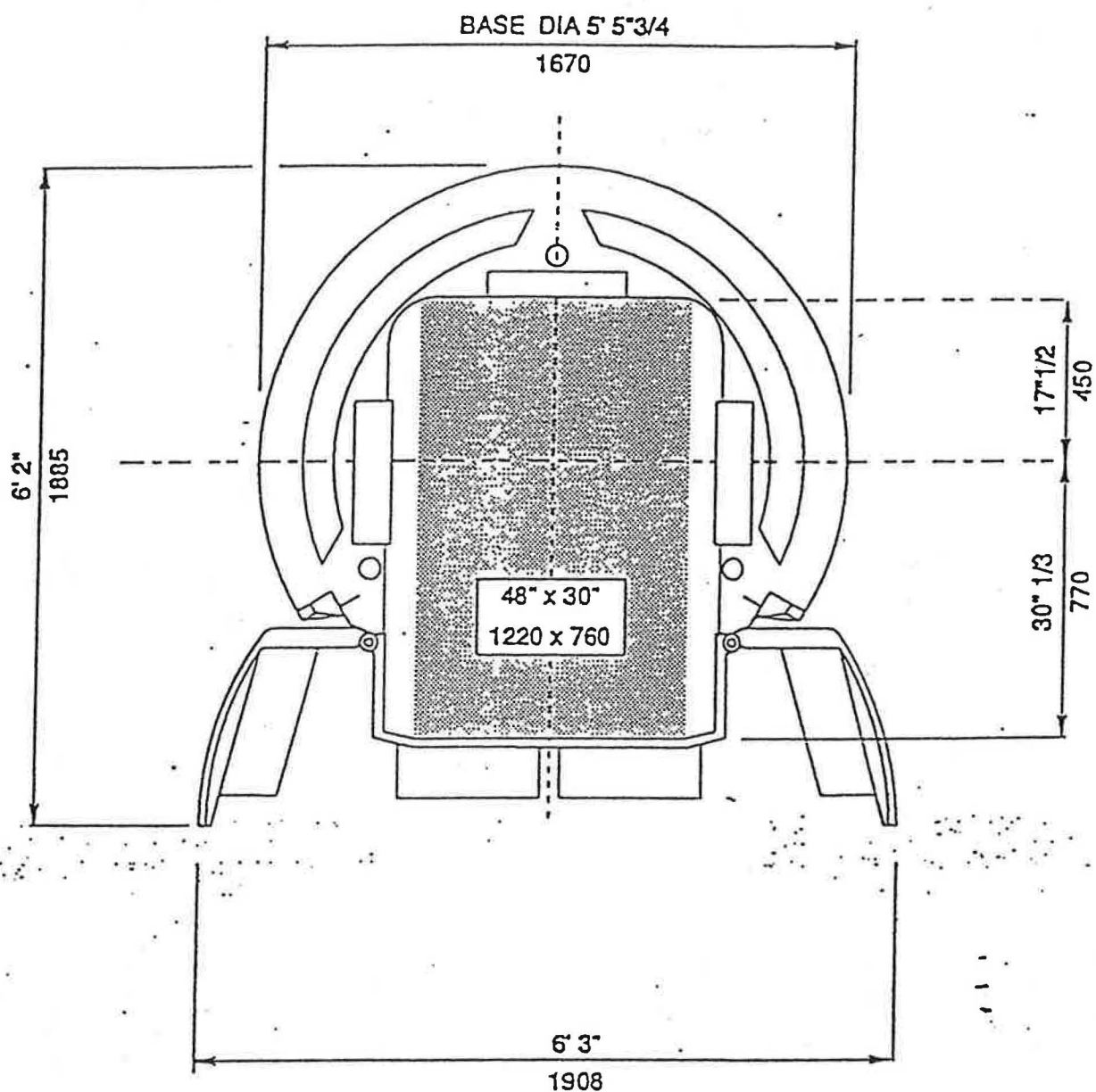




NEWSSTAND KIOSK  
Front view  
Closed doors

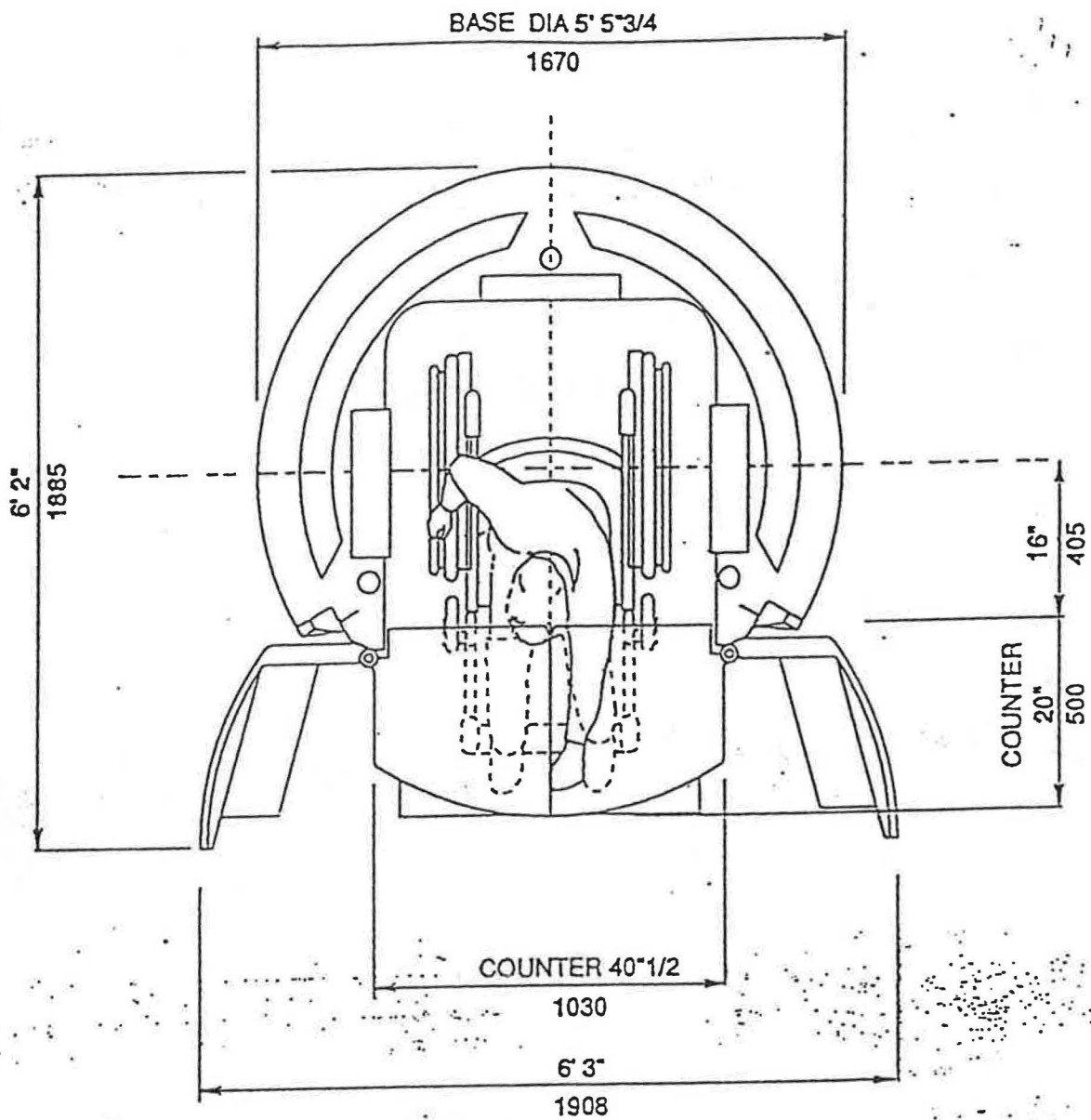


## NEWSSTAND KIOSK Closed doors

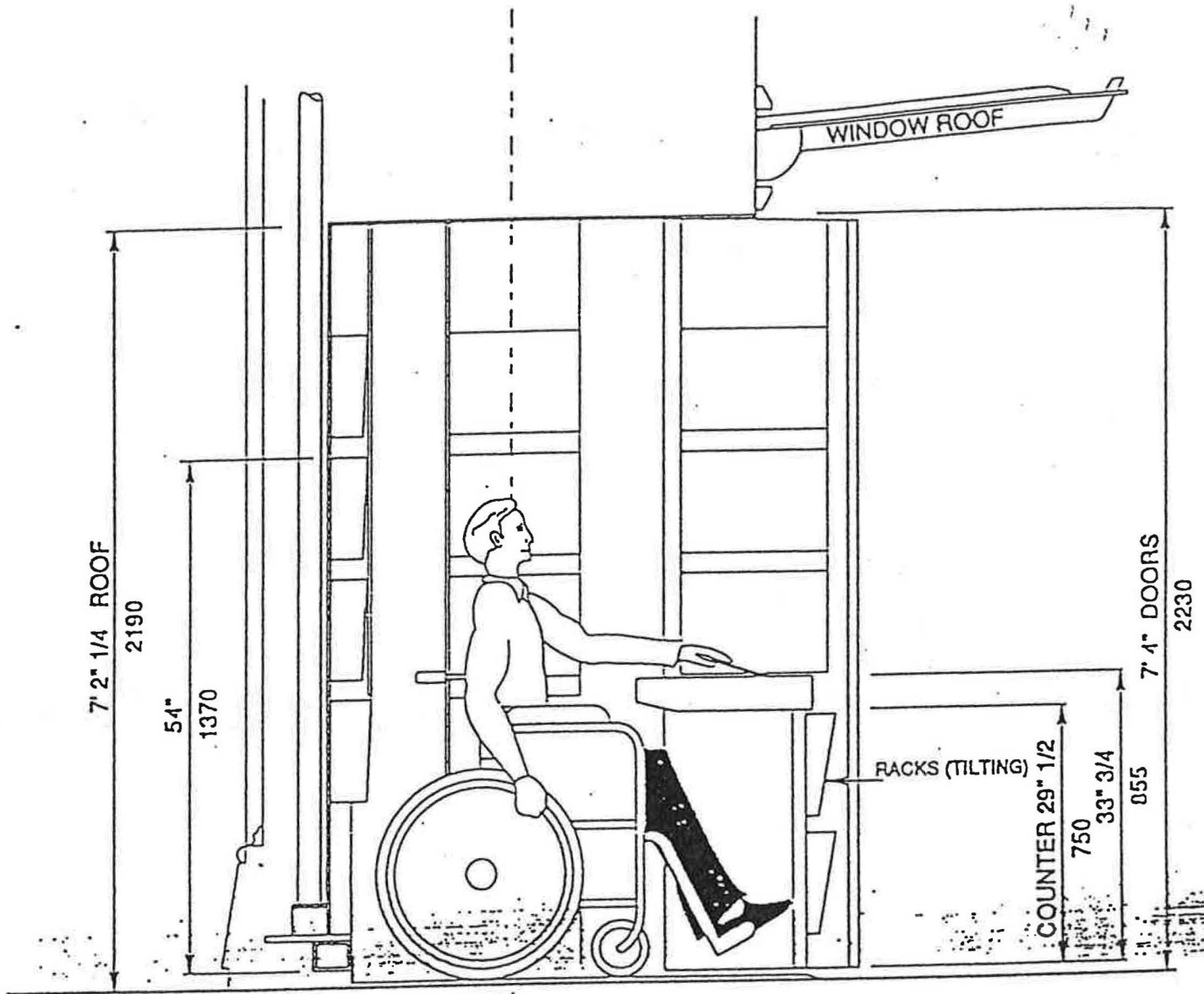


## NEWSSTAND KIOSK





## NEWSSTAND KIOSK



**NEWSSTAND KIOSK**  
 Section side view  
 Open doors

APPENDIX D-2

"HERITAGE" STYLE NEWSSTAND KIOSKS

## TABLE OF CONTENTS

1. GENERAL INFORMATION .....	1
2. TECHNICAL DESCRIPTION .....	2
2.1. FOUNDATION .....	2
2.2. BASE .....	2
2.3. NEWSSTAND FEATURES .....	2
2.4. BODY OF KIOSK .....	3
2.5. ROOF .....	3
2.6. ELECTRICITY .....	4
2.7. COLORS .....	4
2.8. PROTECTION OF MATERIALS .....	4
2.9. DIMENSIONS .....	5
3. DRAWINGS	

## 1. GENERAL INFORMATION

The "Heritage" style Public Service Kiosk incorporating a newsstand is an internally-lit columnar structure with two faces for commercial advertising, and a third face giving access to a newsstand operated by a vendor.

## 2. TECHNICAL DESCRIPTION

### 2.1. FOUNDATION

The foundation is a concrete anchor block with electric duct, J-bolts, and earth rod.

On a temporary basis the kiosk may be bolted to a steel base plate on the sidewalk.

### 2.2. BASE

The decorated cast iron base is protected by a coat of paint.

### 2.3. NEWSSTAND FEATURES

The face of the kiosk that incorporates the newsstand has two fiberglass polyester door panels that are hinged at the sides to open out from the center. These doors are fitted on the inside with newspaper display racks.

The newsstand is designed so that it is fully accessible to disabled vendors and patrons, with a clear floor space area of 48" x 30".

A 33" high, 20" deep counter forms the frontage of the newsstand. This counter is divided into two sections and pivots open from the middle to allow the vendor to enter and exit the newsstand.

For extra storage, the front of the counter has four tilting display racks. Additional display racks line the interior walls of the unit. There are two drawers under the counter for the vendor's use.

JCDecaux Public Service Kiosk incorporating a newsstand, "Heritage" Style

The ceiling is composed of colored fiberglass. Internal lighting is available at the discretion of the vendor, and there is extra interior electrical outlet.

Some newsstands can also be equipped with a rolling door located in the roof instead of the two swinging doors. In this configuration the doors and counter do not protrude on the exterior.

#### **2.4. BODY OF KIOSK**

The body of the kiosk consists of:

- An interior steel frame structure composed of three main posts supporting the 4.7' diameter shaft, the roof, two exterior door panels, and the door frame of the newsstand.
- Each door panel is composed of two translucent thermal-formed panels that are positioned one above the other – they support the posters and diffuse the light.
- The door panel frames are made of decorative aluminum and of a Plexiglas cover that protects each of the two panels. The door panels are hinged at the top to open out from the bottom.

The panels are back-lit.

#### **2.5. ROOF**

The roof of the kiosk is composed of molded fiberglass polyester, and consists of three sections:

- Band divided into three faces, each carrying the name and seal of the city in gold color
- Crown-shaped dome
- Spire

There is also a special awning above the doors of the newsstand designed to protect the vendor and goods from rain. This is constructed of aluminum bars supporting reinforced glass.

## 2.6. *ELECTRICITY*

- Lighting: fluorescent tubes of 90 watts for posters, and additional lighting for the interior of the newsstand
- Electrical box with circuit-breaking switch and power points. The meter box must be located outside the kiosk, or the consumption can be calculated on a lump sum basis.

## 2.7. *COLORS*

The kiosk is green, with gold detailing.

## 2.8. *PROTECTION OF MATERIALS*

- Steel: SA3 shot blasting, 80-micron metal plating.
- Aluminum: degreased, cleaned and coated with a polyester powder paint, oven-blasted at 356°F, thickness 100 microns.

## 2.9. DIMENSIONS

All dimensions are approximate:

Height to roof: 17.6'

Height to band below roof: 12.8'

Height to awning: 8.7'

Diameter of body: 4.7'

Diameter of base: 5.5'

Diameter of roof: 6.6'

Width of open doors: 6.3'

Width of awning: 10'

Poster dimension: Height: 11.5'  
Width: 4.4'

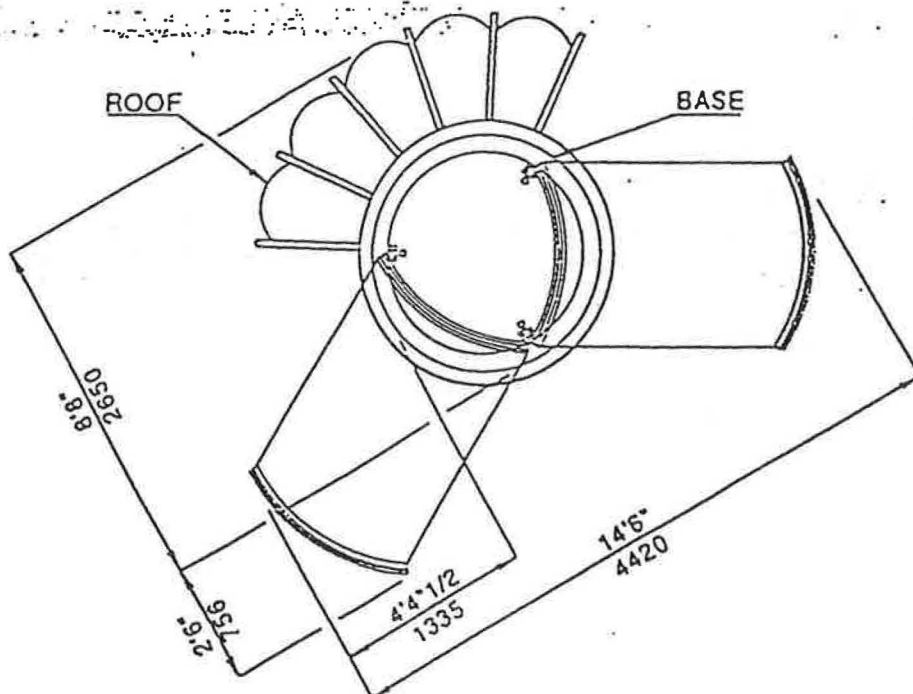
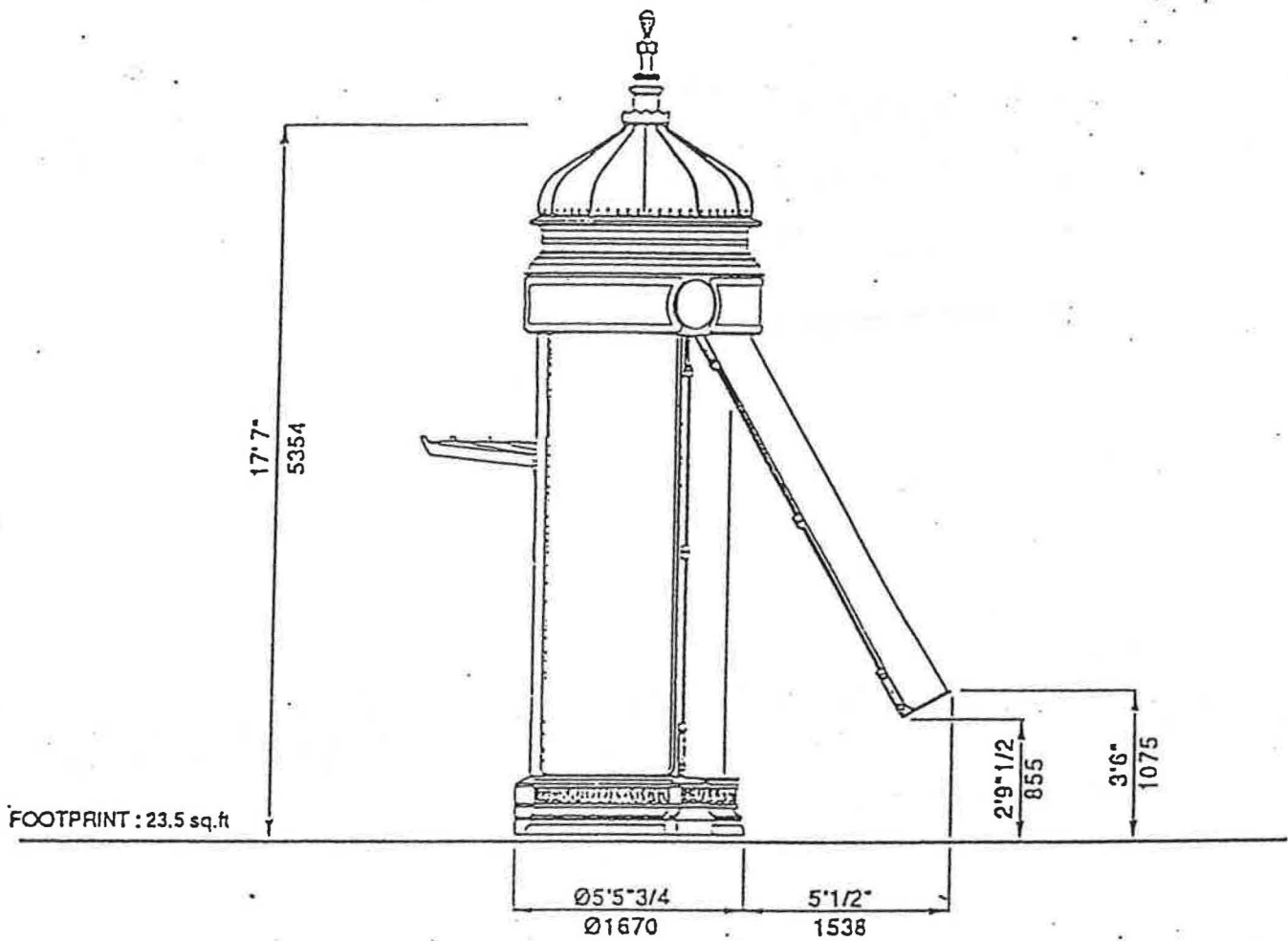
Visible viewing area of poster: Height: 11.3'  
Width: 4.3'

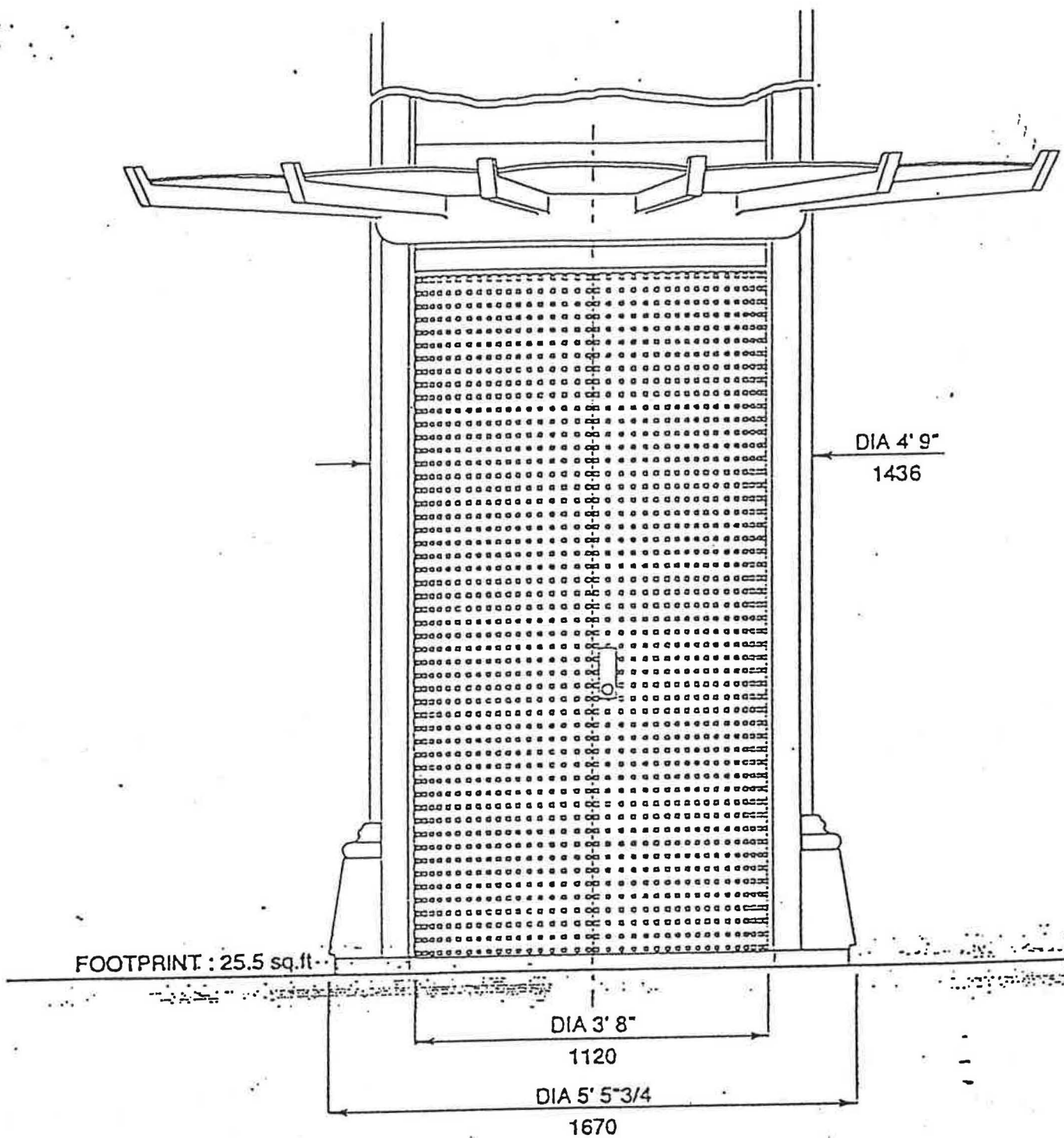
Footprint: approximately 25 square feet

Weight: 3300 pounds

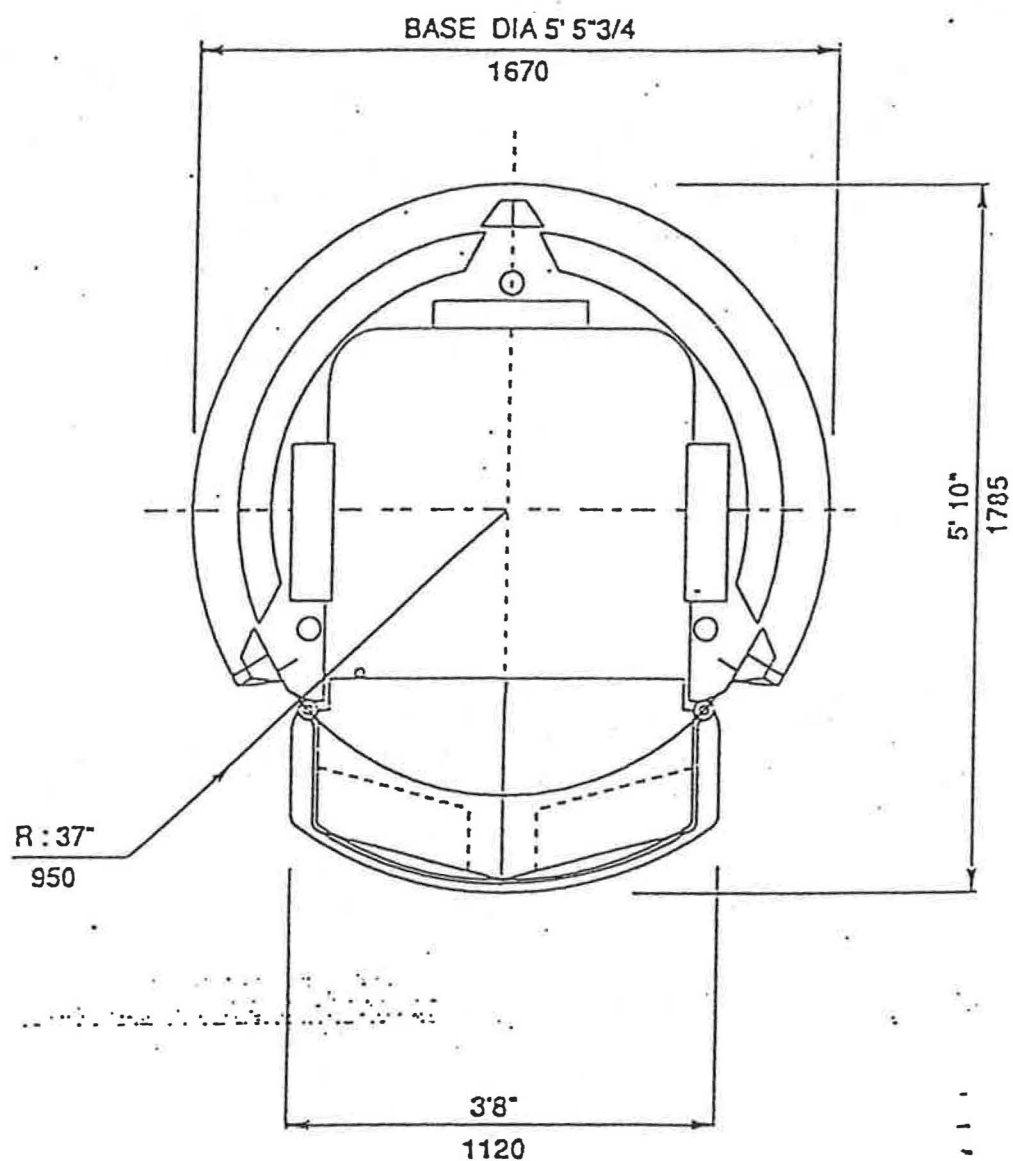


# DOOR OPENING NEWSSTAND KIOSK



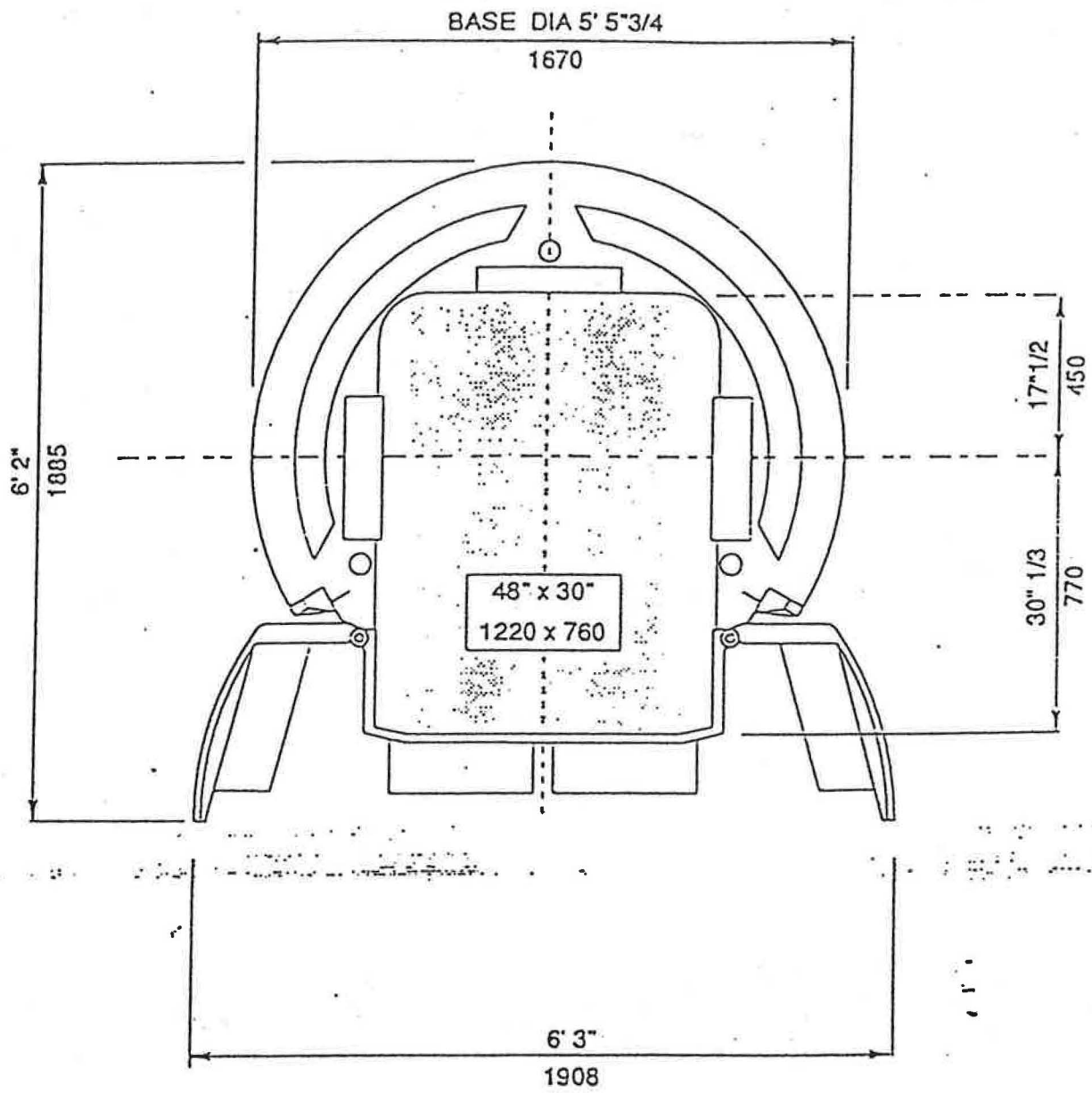


NEWSSTAND KIOSK  
Front view  
Closed doors

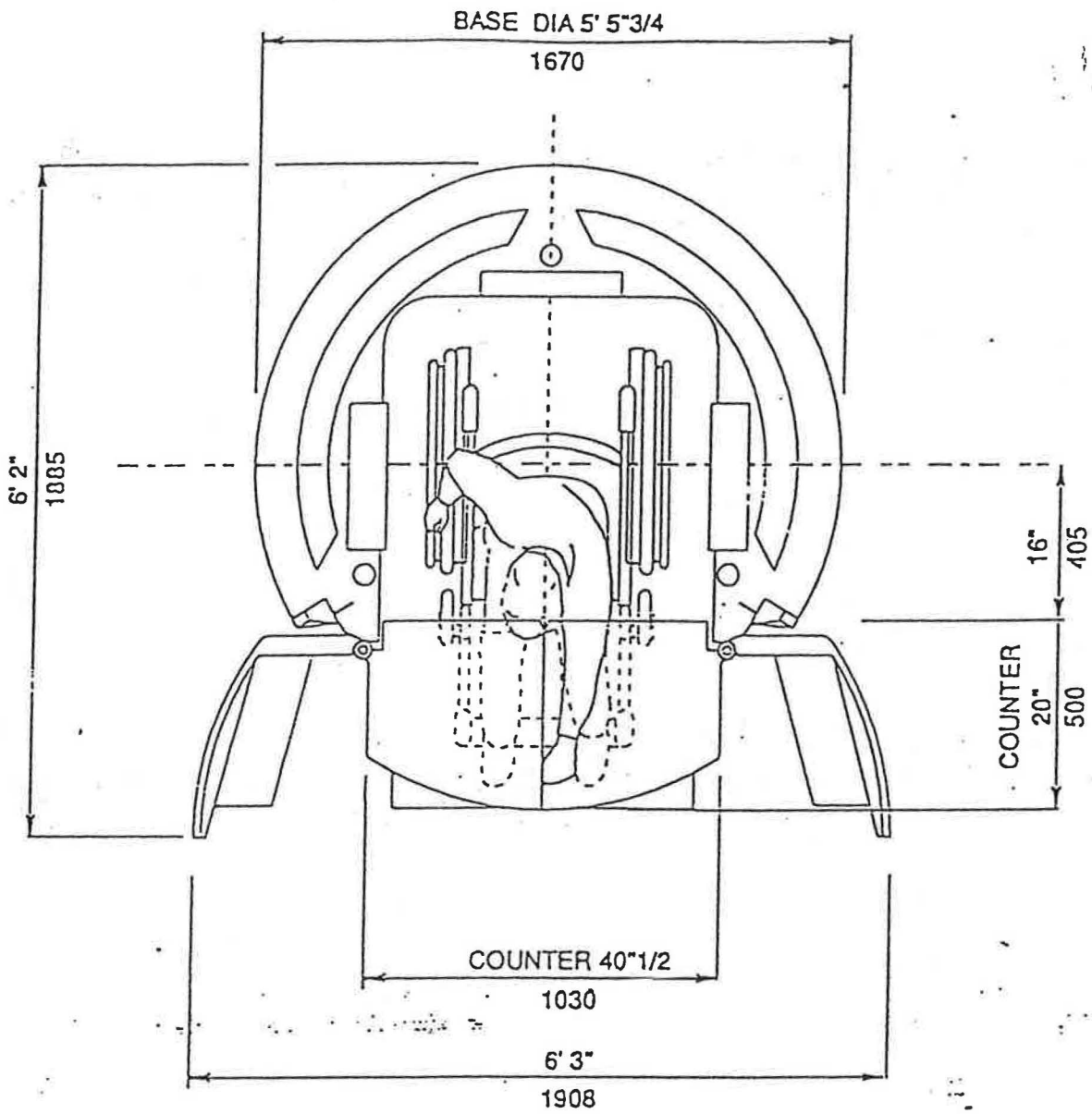


## NEWSSTAND KIOSK

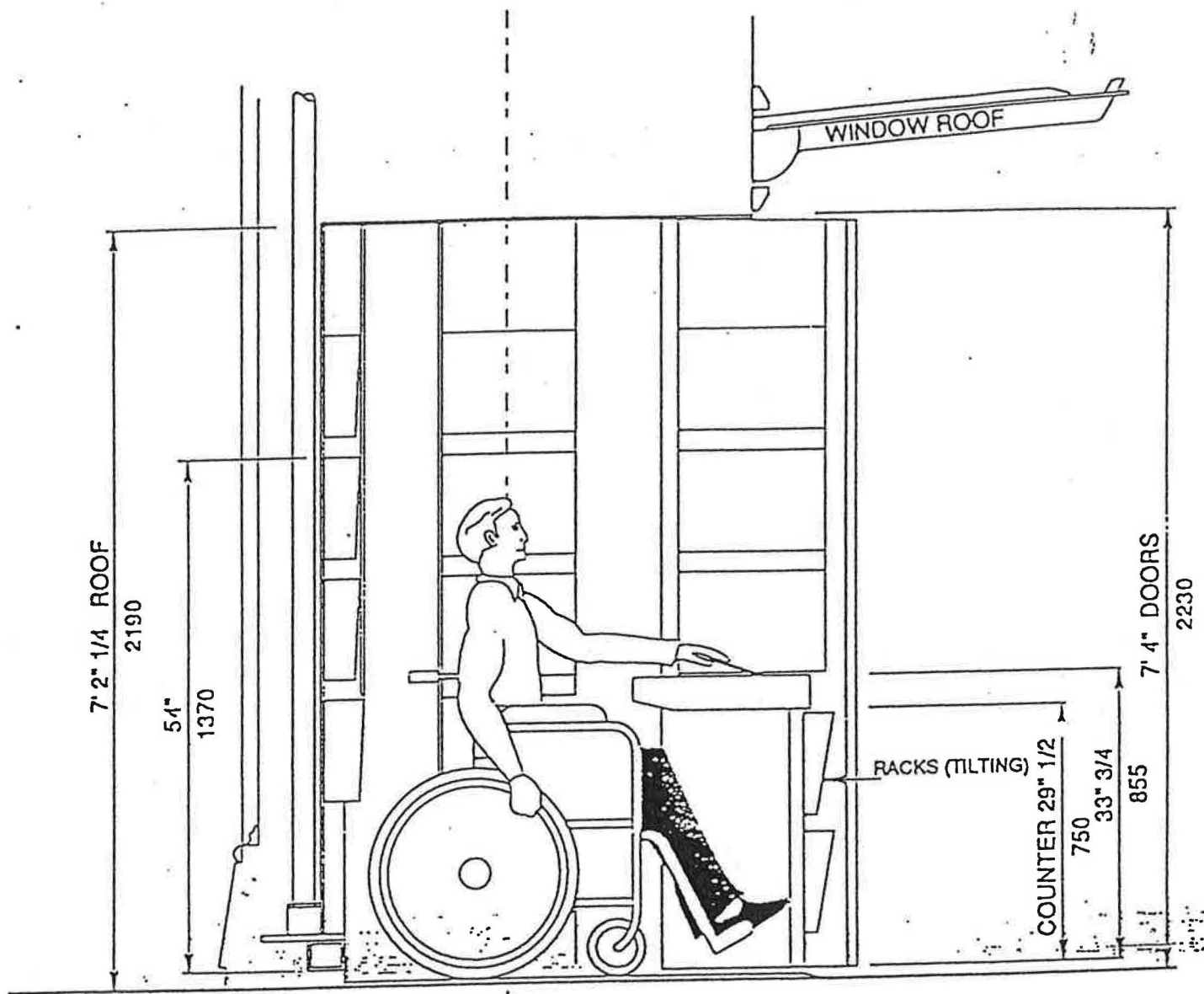
Closed doors



## NEWSSTAND KIOSK



## NEWSSTAND KIOSK



NEWSSTAND KIOSK  
 Section side view  
 Open doors

APPENDIX D-3

"PILLAR" STYLE PUBLIC SERVICE KIOSKS

## TABLE OF CONTENTS

1. GENERAL INFORMATION .....	2
2. TECHNICAL DESCRIPTION .....	2
2.1. FOUNDATION .....	2
2.2. BASE .....	2
2.3. BODY OF KIOSK .....	2
2.4. ROOF .....	3
2.5. ELECTRICITY .....	3
2.6. COLORS .....	3
2.7. PROTECTION OF MATERIALS .....	3
2.8. DIMENSIONS .....	4
3. Drawings	



## 1. GENERAL INFORMATION

The "Pillar" style Public Service Kiosk is an internally-lit columnar structure with three faces — two for commercial advertising and a third for a public service poster.

## 2. TECHNICAL DESCRIPTION

### 2.1. FOUNDATION

The foundation is a concrete anchor block with electric duct, J-bolts, and earth rod.

On a temporary basis the kiosk may be bolted to a steel base plate on the surface of the sidewalk.

### 2.2. BASE

The cast iron base is protected by a coat of paint. The base is bolted to the ground by a ring with ball bearings, which allows the column to rotate for the hanging of the posters.

### 2.3. BODY OF KIOSK

The body of the kiosk consists of:

- An interior steel frame structure composed of three main posts supporting the 4.7' diameter shaft, the roof, and three exterior door panels.
- Each door panel is composed of two translucent thermal-formed panels that are positioned one above the other — they support the posters and diffuse the light.
- The door panel frames are made of decorative aluminum and of a Plexiglas cover that protects each of the three panels. The door panels are hinged at the top to open out from the bottom.

The panels are back-lit.

The interior is equipped with electrical components for lighting.

As an option the kiosk — body and roof — can rotate. A small engine inside the kiosk develops the rotating movement. Any weight or force exceeding 10 DdaN applied on the kiosk will automatically stop the movement.

#### **2.4. ROOF**

The cylindrical roof of the kiosk is composed of molded fiberglass polyester. The roof is slightly rounded and is topped by a spire and ball.

#### **2.5. ELECTRICITY**

- Power supply: Single phase, 120V, 60 HZ
- Lighting: fluorescent tubes of 90 watts.
- Electrical panel consisting of a general fuse disconnecting switch, 2 circuit breakers with fuses, and ballasts for the fluorescent tubes.

#### **2.6. COLORS**

The kiosk is green, with a grey base. The spire and ball on top of the roof and the trim are gilded.

#### **2.7. PROTECTION OF MATERIALS**

- Steel: SA3 shot blasting, 80-micron metal plating.
- Aluminum: degreased, cleaned and coated with a polyester powder paint, oven-blasted at 356°F, thickness 100 microns.

## **2.8. DIMENSIONS**

All dimensions are approximate:

Height to roof, not including spire: 14.4'

Diameter of column: 4.7'

Diameter of base: 5.5'

Diameter of roof: 6.6'

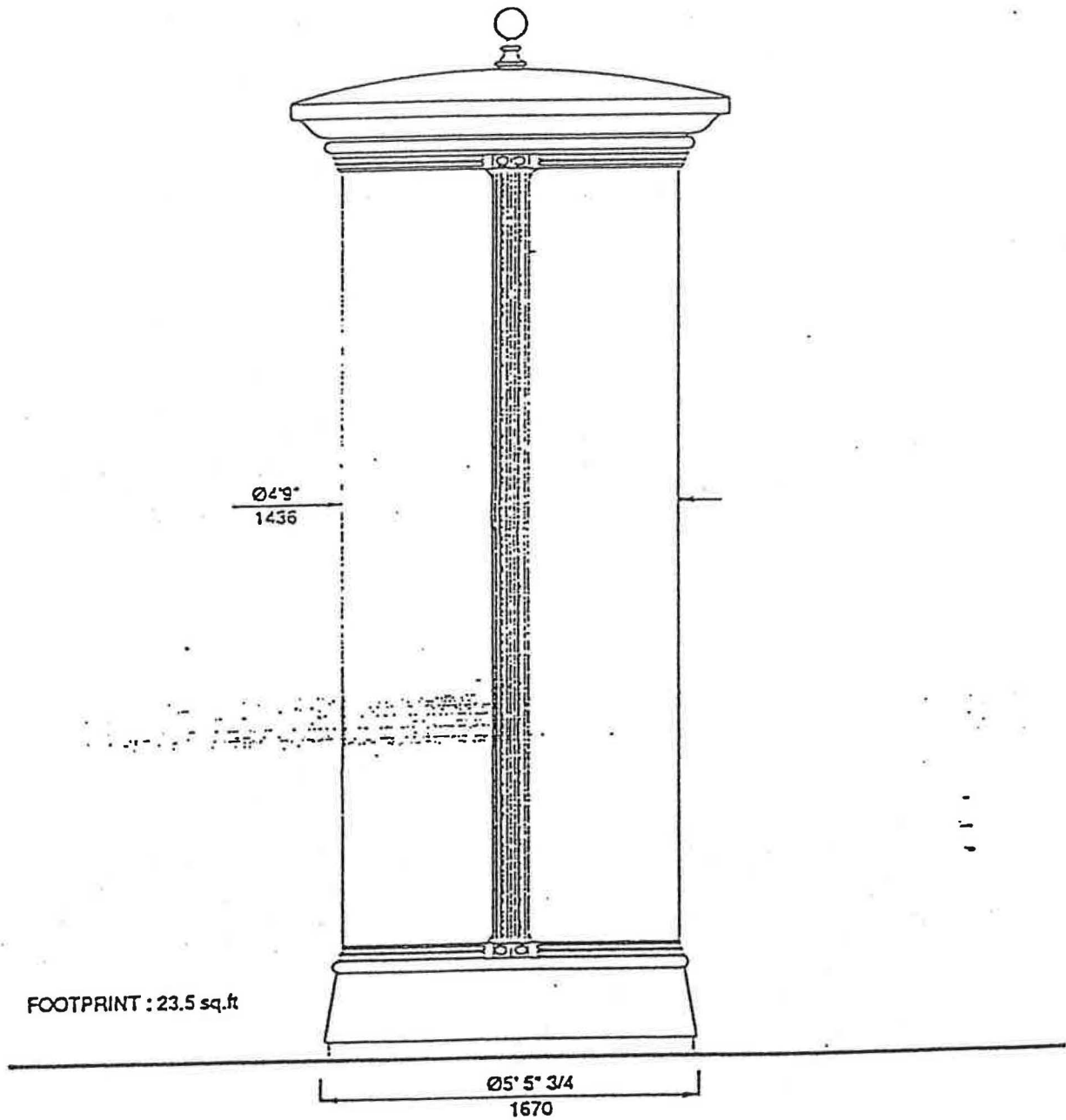
Poster dimensions: Height: 11.5'  
Width: 4.4'

Visible viewing area of poster: Height: 11.3'  
Width: 4.3'

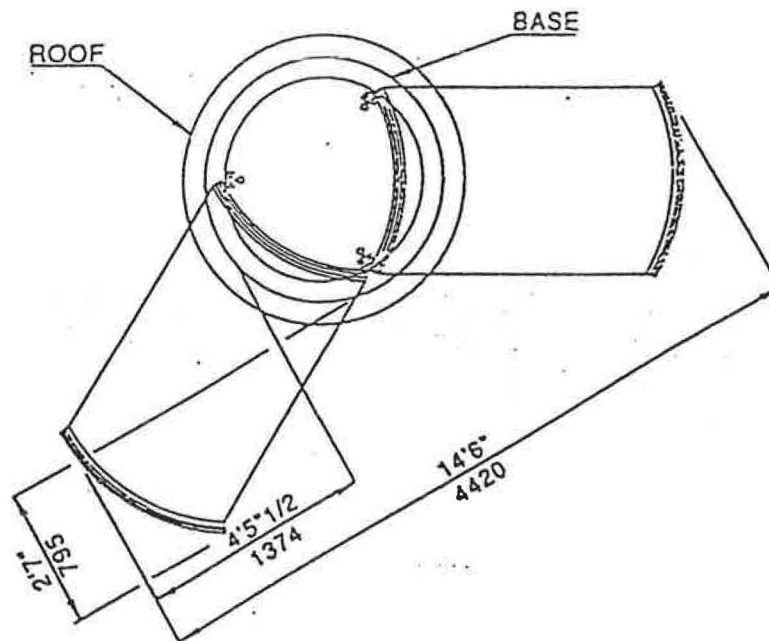
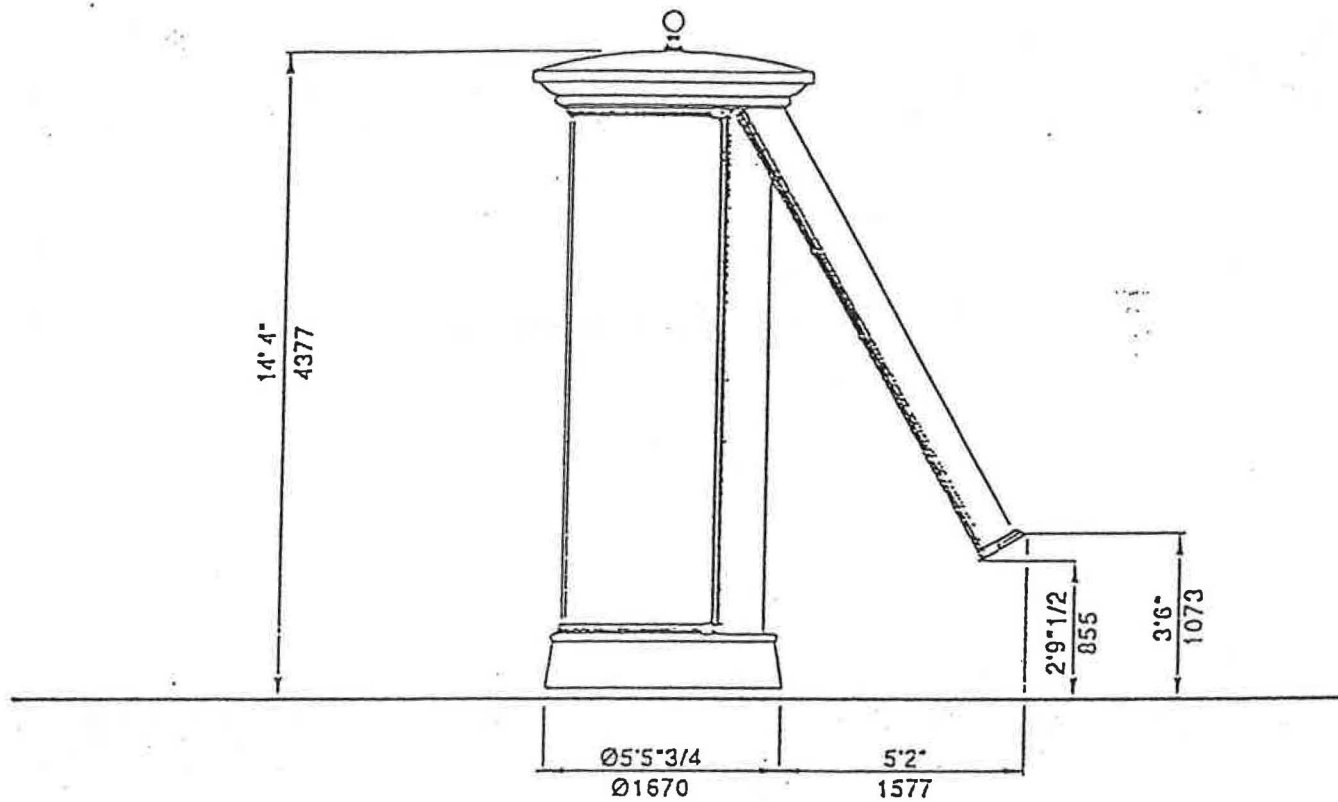
Footprint: 23.5 square feet

Weight: 2,600 pounds

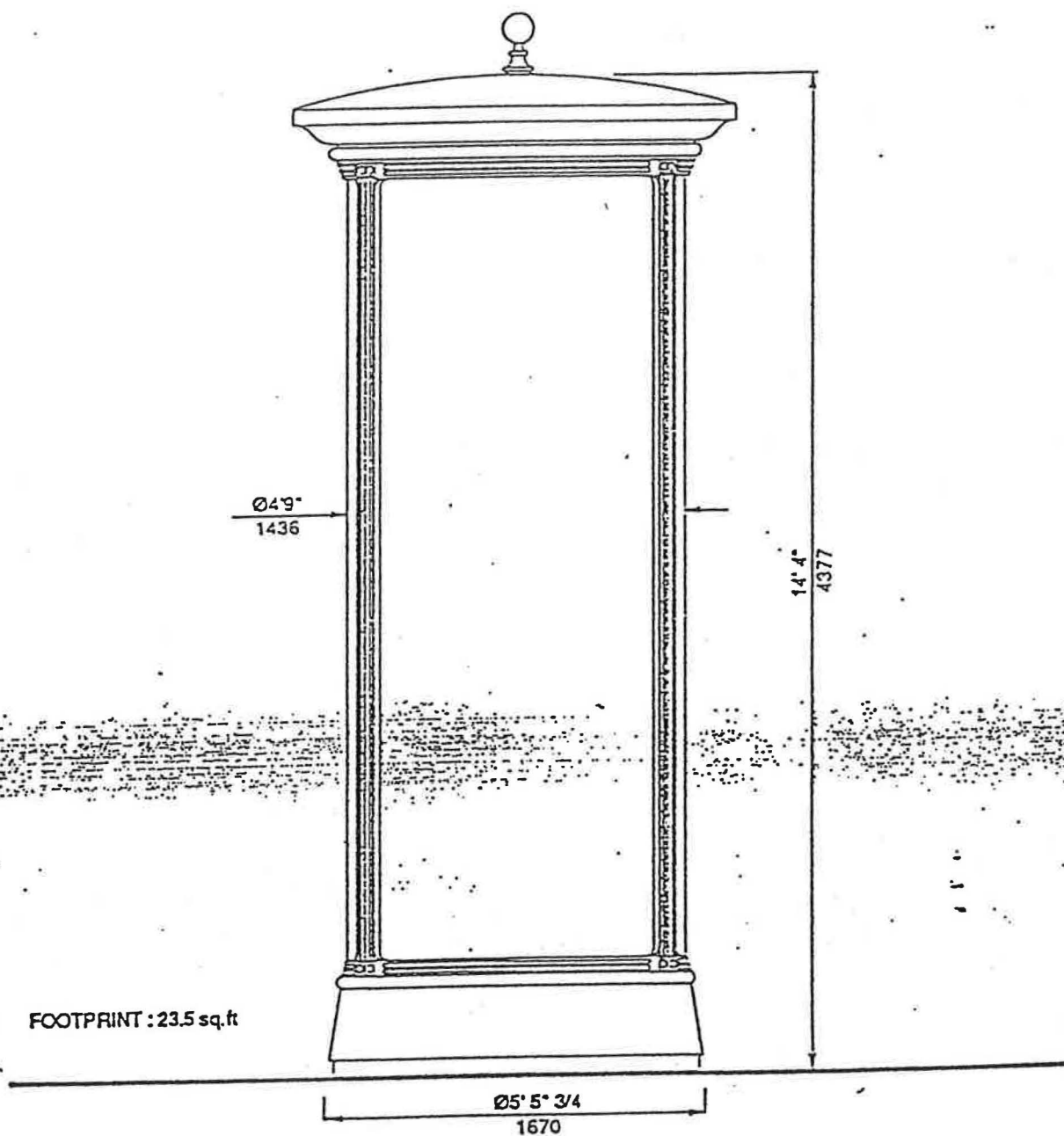
# PILLAR KIOSK



# DOOR OPENING PILLAR KIOSK

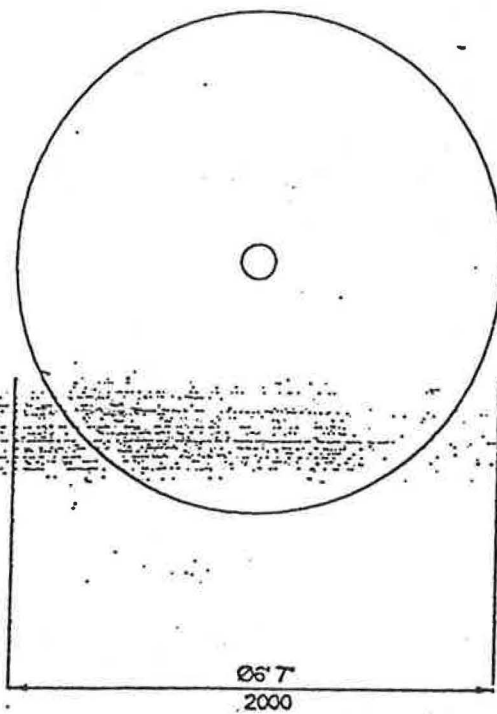


# PILLAR KIOSK




# PILLAR KIOSK

## TOP VIEW



APPENDIX D-4

"HERITAGE" STYLE PUBLIC SERVICE KIOSKS





## TABLE OF CONTENTS

1. GENERAL INFORMATION .....	2
2. TECHNICAL DESCRIPTION .....	2
2.1. FOUNDATION .....	2
2.2. BASE .....	2
2.3. BODY OF KIOSK .....	2
2.4. ROOF .....	3
2.5. ELECTRICITY .....	3
2.6. COLORS .....	3
2.7. PROTECTION OF MATERIALS .....	3
2.8. DIMENSIONS .....	4
3. DRAWINGS	

## 1. GENERAL INFORMATION

The "Heritage" style Public Service Kiosk is an internally-lit columnar structure with three faces – two for commercial advertising and a third for a public service poster.

## 2. TECHNICAL DESCRIPTION

### 2.1. FOUNDATION

The foundation is a concrete anchor block with electric duct, J-bolts, and earth rod.

On a temporary basis the kiosk may be bolted to a steel base plate on the surface of the sidewalk.

### 2.2. BASE

The decorated cast iron base is protected by a coat of paint. The base is bolted to the ground by a ring with ball bearings, which allows the column to rotate for the hanging of the posters.

### 2.3. BODY OF KIOSK

The body of the kiosk consists of:

- An interior steel frame structure composed of three main posts supporting the 4.7' diameter shaft, the roof, and three exterior door panels.
- Each door panel is composed of two translucent thermal-formed panels that are positioned one above the other – they support the posters and diffuse the light.
- The door panel frames are made of decorative aluminum and of a Plexiglas cover that protects each of the three panels. The door panels are hinged at the top to open out from the bottom.

The panels are back-lit.

The interior is equipped with electrical components for lighting. .

As an option the kiosk — body and roof — can rotate. A small engine inside the kiosk develops the rotating movement. Any weight or force above 10 DdaN applied on the kiosk will automatically stop the rotating movement.

#### **2.4. ROOF**

The roof is composed of molded fiberglass polyester, and consists of three sections:

- Band divided into three faces, each carrying the name and seal of the city in gold color
- Crown-shaped dome
- Spire

#### **2.5. ELECTRICITY**

- Power supply: Single phase, 120 V, 60 HZ
- Lighting: fluorescent tubes of 90 watt
- Electrical panel consisting of a general fuse disconnecting switch, 2 circuit breakers with fuses, and ballasts for the fluorescent tubes.

#### **2.6. COLORS**

The kiosk is green, with gold detailing.

#### **2.7. PROTECTION OF MATERIALS**

- Steel: SA3 shot blasting, 80-micron metal plating.
- Aluminum: degreased, cleaned and coated with a polyester powder paint, oven-blasted at 356°F, thickness 100 microns.

**2.8. DIMENSIONS**

All dimensions are approximate:

Height to roof, not including spire: 17.6'

Height to band below roof: 12.8'

Diameter of column: 4.7'

Diameter of base: 5.5'

Diameter of roof: 6.6'

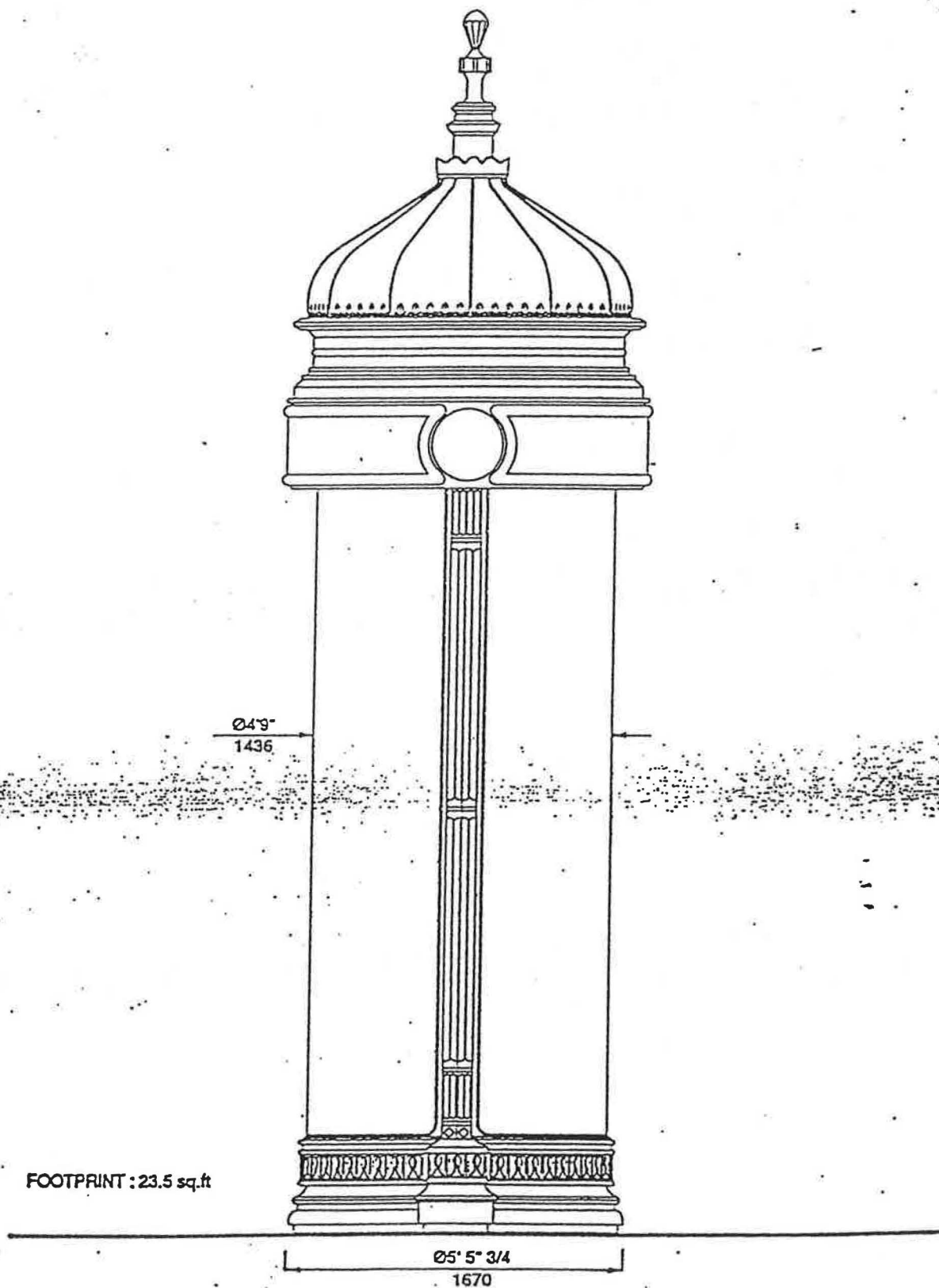
Poster dimension: Height: 11.5'  
Width: 4.4'

Visible viewing area of poster: Height: 11.3'  
Width: 4.3'

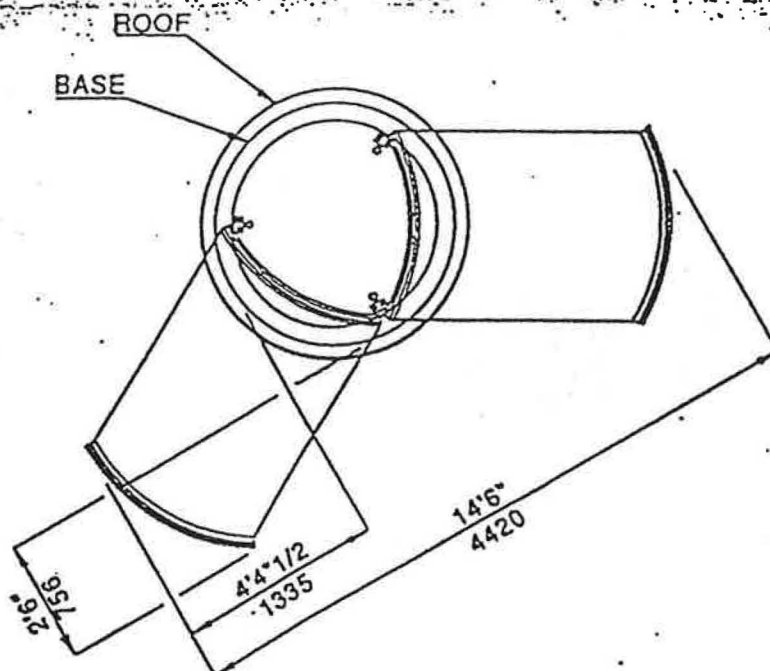
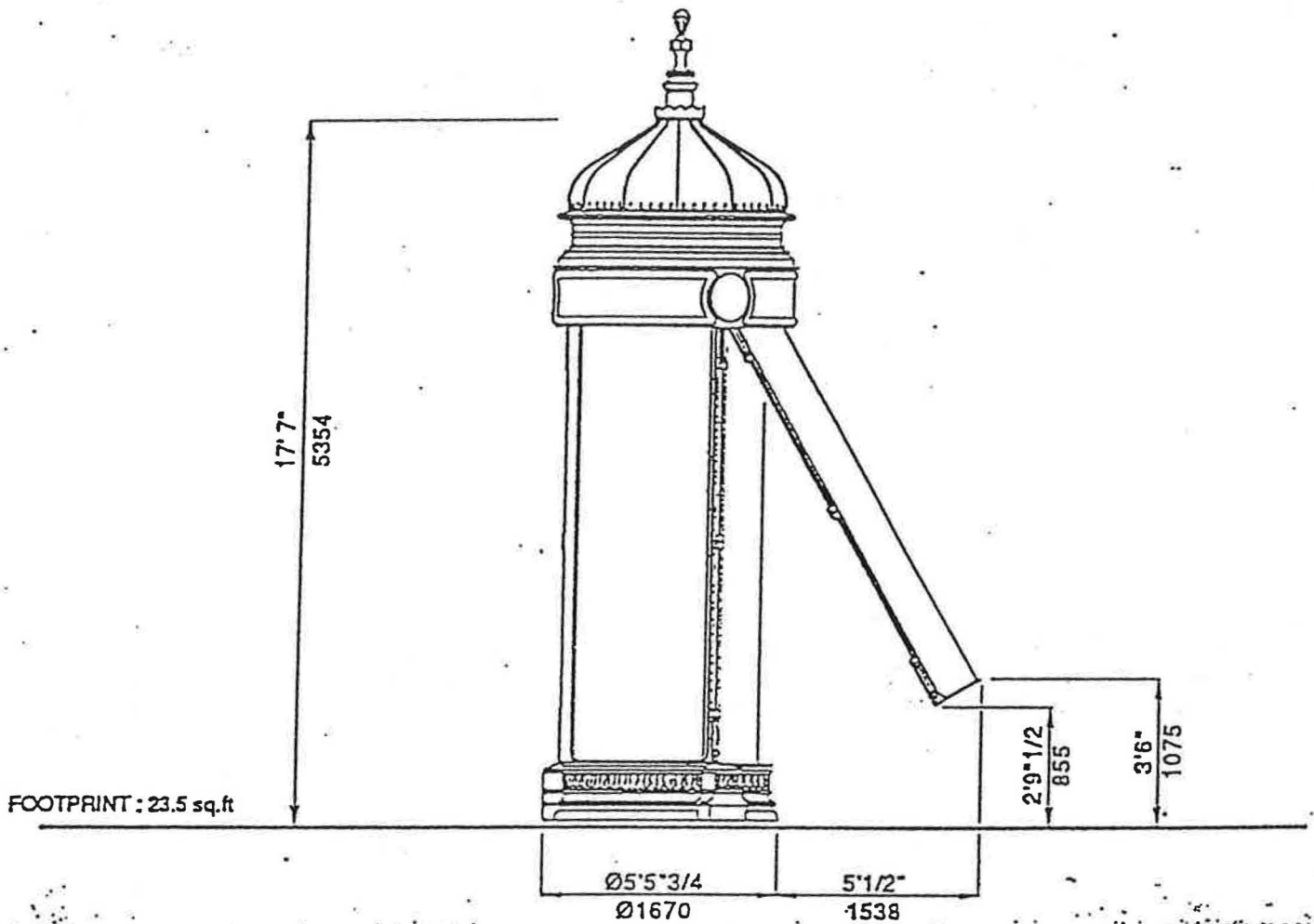
Footprint: 23.5 square feet

Weight: 2,600 pounds

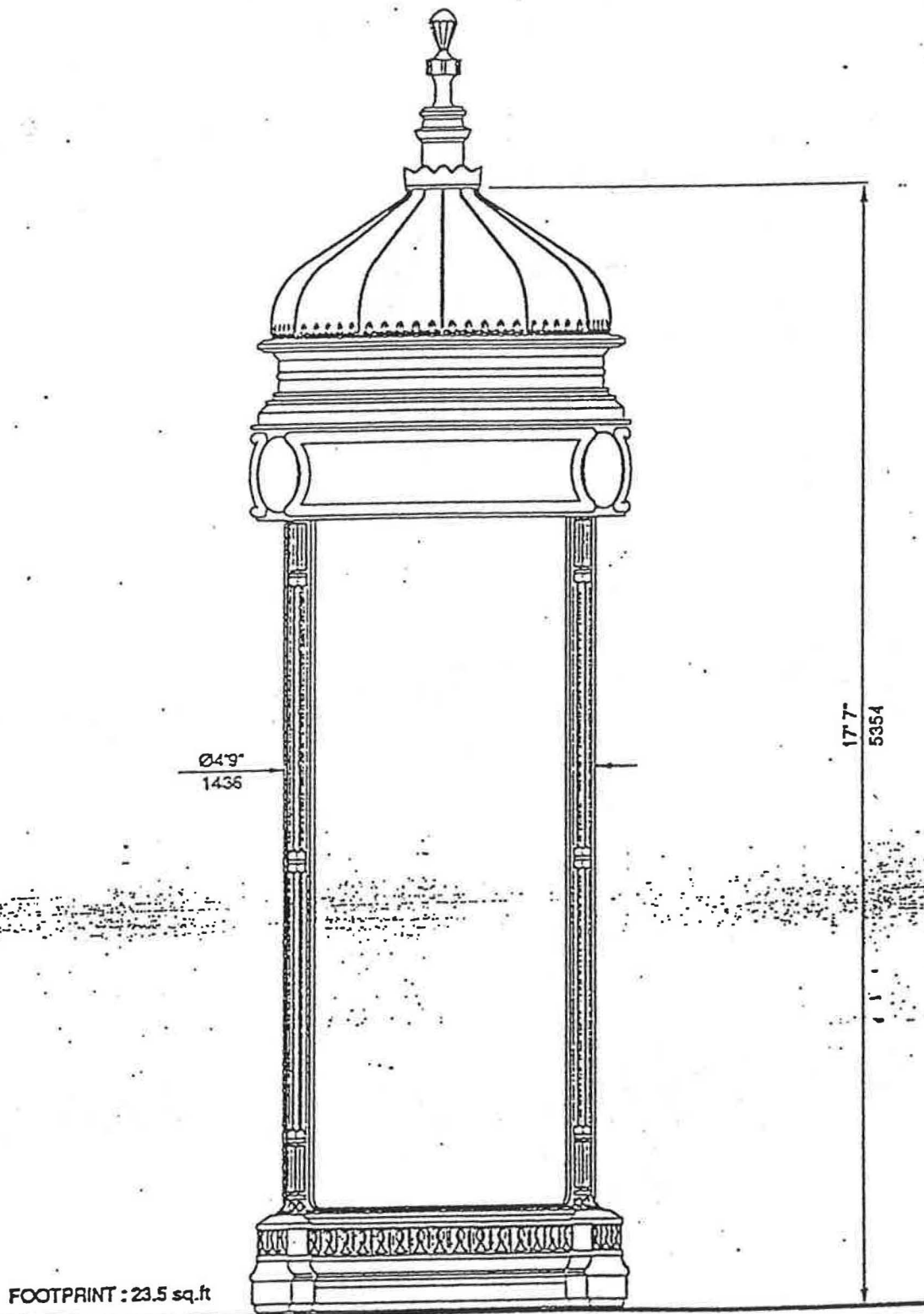
# HERITAGE KIOSK



# DOOR OPENING HERITAGE KIOSK

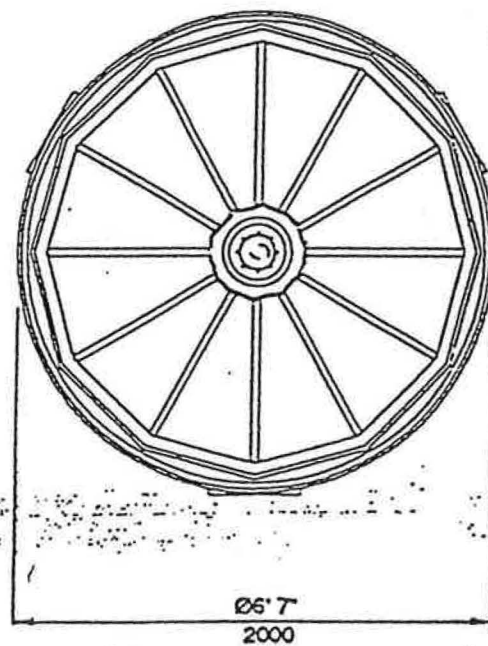


# HERITAGE KIOSK



# HERITAGE KIOSK

## TOP VIEW





[REDACTED]

APPENDIX E  
FORM OF GUARANTY



APPENDIX E  
FORM OF GUARANTY

GUARANTY

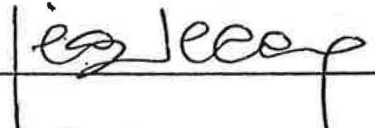
1. For good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned, JCDecaux USA, a Delaware corporation ("Guarantor") hereby guarantees, subject to the provisions of this Guaranty, the prompt and complete performance by JCDecaux United Street Furniture, Inc., a California corporation ("Contractor") of the Guaranteed Obligations (as defined in paragraph 2 below) contained in that certain agreement (the "Agreement") dated as of AUGUST 2nd 1994 between Contractor and the City and County of San Francisco ("City"), a copy of which is annexed hereto as Exhibit A. This Guaranty includes the payment of all damages, costs and expenses which are recoverable by City from Contractor under the Agreement as a result of a breach of such Guaranteed Obligations.
2. This Guaranty applies solely to the obligations of Contractor with respect to the initial installation of the Automatic Public Toilets (the "Guaranteed Obligations"). At such time as Contractor has completed the initial installation of each Automatic Public Toilet pursuant to the Agreement, or at such time as Contractor's obligation to install the Automatic Public Toilet has terminated for any reason, then Guarantor shall have no obligation under this Guaranty as to such Automatic Public Toilet, and this Guaranty shall automatically terminate. For this purpose, Contractor shall be deemed to have completed the initial installation at such time as such Automatic Public Toilet is first available for use by the public. Without limitation on the generality of the foregoing, in no event shall Guarantor be responsible or liable for any obligation of Contractor pursuant to Section 1.15 of the Agreement to indemnify or defend City for any damage, liability, cost or expense arising out of the negligence of Contractor or defective products.
3. City shall take no action to enforce the provisions of this Guaranty unless and until an event of default has occurred under the Agreement with respect to the Guaranteed Obligations, the City has given written notice of such default as required under Section 1.19 of the Agreement and Contractor has failed to cure such default within the applicable cure period. No right or action shall accrue on this Guaranty to any person or entity other than City.



4. In the event legal action is brought by one party against the other arising out of or in connection with this Guaranty, the prevailing party shall be entitled to recover from the losing party its reasonable attorneys' fees and costs of suit.
5. This Guaranty shall be governed by and construed in accordance with the laws of the State of California.
6. Capitalized terms used herein, but not specifically defined herein, shall have the meaning set forth in the Agreement.

IN WITNESS WHEREOF the undersigned has executed this Guaranty this AUGUST 30<sup>th</sup> 1994 day of \_\_\_\_\_, 1994.

JCDECAUX USA, a Delaware corporation

By:   
Its: CEO.



## APPENDIX F

### MAP OF THE SAN FRANCISCO WATERFRONT





## APPENDIX G

### DEPARTMENT OF PUBLIC WORKS ORDERS



CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS

ORDER NO. 163,368

**ESTABLISHING GUIDELINES FOR THE PLACEMENT OF PUBLIC SERVICE KIOSKS  
ON CITY STREETS AND PUBLIC PROPERTY.**

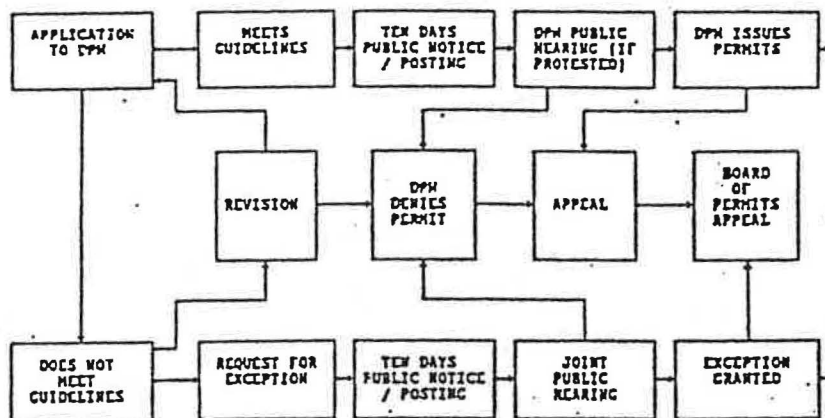
Pursuant to Public Works Code Article 8, the Director of Public Works hereby establishes the following guidelines for the placement of public service kiosks on City streets and public property.

"Public Service Kiosk" means a free standing circular kiosk, the exterior of which is divided into three sections, two of which display advertising panels of approximately fifty (50) square feet each, and one of which provides access to a public service, such as public art, a newsstand, newsrack, display of map or local information, telephone booth, recycling bin, vending machine, interactive video information system, or other public service.

These guidelines are in addition to all provisions of the Public Works Code and are enforceable as part of Article 8.

**I     APPLICATION AND APPROVAL:**

A.     The application process is summarized in the following chart:



B.     Application to install public service kiosks shall be submitted to the Department of Public Works. Applications shall consist of Location Drawings showing public service kiosk placement, together with an application fee of three hundred fifty dollars (\$350.00). Location drawings shall include the following:

1.     A twenty feet (20') to one inch (1") scale (20:1 scale) representation of the proposed public service kiosk site covering the area from the property line to the street centerlines at the nearest intersection. Mid-block sites can be shown with broken line ties.
2.     All necessary street dimensions, such as sidewalk width, the location of any curb ramp and driveway and street width, and all surface structures, including hydrants, utility poles and catchbasins.

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 163,368**

3. Electrical service connections and foundation details for public service kiosk.
  4. Location of utilities under and in the vicinity of the proposed kiosk site.
  5. Electrical and foundation plans shall be stamped and signed by an engineer registered with the State of California.
- C. Notification of application to install public service kiosks shall be sent to fronting businesses, property owners, San Francisco Municipal Railway and Department of City Planning. Notices shall be posted within one hundred feet (100') of proposed public service kiosk site a minimum of ten (10) days prior to the hearing date.
- D. At the end of the ten days posting period, public hearing will be held by DPW for sites that received protest. The Director of Public Works or the Director's designee shall decide whether to issue permit after considering testimony received at the hearing.
- E. Applicant may request an exception for those public service kiosk sites which do not meet the guidelines set forth in this Order. A request for an exception shall be considered at a public hearing conducted jointly by the Director's designee, a representative appointed by the Director of the Art Commission, and a representative appointed by the Director of City Planning. The hearing shall be a public hearing for which notice shall be given as described in paragraph (C) above. The three hearing officers may authorize public service kiosks which do not comply with the guidelines if facts presented show that measures will be taken to minimize the impact of the kiosks or that the public toilet program benefits outweigh the anticipated impact. The Art Commission's designee may require the request for exception be referred to the Art Commission if the proposed site has a major urban design impact on the City.
- F. For those public service kiosk sites that are denied, the applicant may appeal by writing within fifteen days of the denial to the Executive Director of the Board of Permit Appeals, City Hall, Room 154A, San Francisco, CA 94102 to request that the matter be considered by the Board of Permit Appeals.

**II. PLACEMENT GUIDELINES:**

- A. All public service kiosks must conform to all applicable State, Federal and Local accessibility codes and regulations. A minimum of four feet (4') of pedestrian clearance (free of all obstacles for a clear path of travel) must be maintained on the sidewalk at all times. (Figure One) A minimum of six feet should be provided where sidewalk widths allow.

CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS

ORDER NO. 163,368

- B. Public service kiosks may not intrude on pedestrian "clear zones" at corners. Kiosks shall be set back a minimum of five feet (5') from edge of crosswalk. (Figure Two)

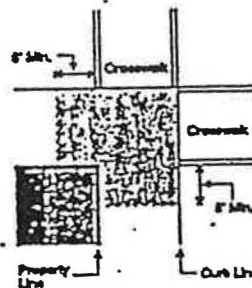
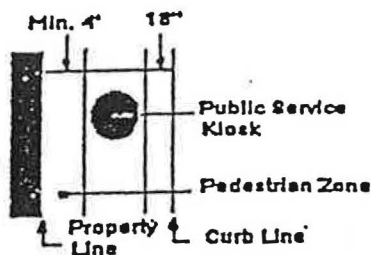


FIGURE ONE: Sidewalk Zones.      FIGURE TWO: Corner Clear Zone

- C. Public service kiosks shall be placed not less than:
1. Eighteen (18") from the outside edge of the curb. Overhangs of roof line are permitted on all sides. However, an overhang may not protrude to within eighteen inches (18") of the edge of the curb except where overhang is more than ten feet (10') above the surface of the sidewalk. At no time may overhangs protrude beyond face of curb.
  2. Eight feet (8') from any fire escape and/or fire exit.
  3. Five feet (5') from any fire hydrant, driveway, wheelchair ramp, blue zone parking space, curb cut, crosswalk, pedestrian reservoir or corner.
  4. Sixty feet (60') from any Muni transit shelter and/or Kiosk.
  5. Five feet (5') from any certified street artist's designated area.
  6. Sixty feet (60') from any public art work under the jurisdiction of the Art Commission, except for public art on kiosks.
  7. Forty inches (40") from any other structure not otherwise specified herein, including but not limited to street light poles, parking meters, trees, etc.
- D. Public service kiosks shall not be placed on sidewalks which are less than twelve feet (12') wide.
- E. Public service kiosks shall not be placed over any storm drain or similar structure.
- F. Public service kiosks shall not obstruct any traffic sign or traffic signal.

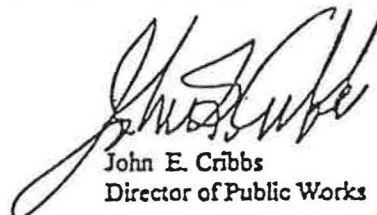
CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS

ORDER NO. 163,368

- G. Public service kiosks shall not be placed on medians or traffic islands.
- H. Three (3) public service kiosks may be placed at intersections on Market Street only if they replace existing newsstands. Otherwise, no more than two (2) kiosks shall be placed at any Market Street intersection.
- I. Public service kiosks shall be placed not less than one hundred fifty feet (150') apart on any block face on Market Street. Kiosks shall be placed at random, rather than in a fixed, predictable pattern.
- J. Public service kiosks shall not be installed where placement would significantly impede the flow of pedestrian traffic. Kiosks which replace existing newsstands shall not worsen pedestrian congestion. New kiosks shall not be placed where their placement would reduce the pedestrian level of service below Level D.
- K. Public service kiosks shall not intrude, obstruct, diminish or reduce a significant view or become overwhelming objects of key views including planned and significant street elements.

III. CONSTRUCTION REQUIREMENTS

- A. The applicant shall obtain the required permits, if any, from regulating agencies of the State of California.
- B. The applicant shall contact the Department of Parking and Traffic at 25 Van Ness Avenue, phone 554-2300 for traffic requirements prior to beginning construction.
- C. The applicant shall conduct his construction operations in accordance with the requirements of Article 11 of the Traffic Code and the applicable sections under Section 110, Traffic Routing Work, of the Standard Specifications.
- D. The applicant shall call Underground Service Alert (U.S.A.) telephone number 1-800-642-2444, 48 hours prior to any excavation.
- E. Applicant shall be solely responsible for any damage to existing facilities.
- F. Construction must conform to all applicable City specifications and regulations.



John E. Cribbs  
Director of Public Works

CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS

ORDER NO. 163,368

RECOMMENDED:

*Denise M. Brady*  
Denise M. Brady, Chief  
Bureau of Street-Use and Mapping

APPROVED:

*Vitaly B. Troyan*  
Vitaly B. Troyan  
Deputy Director, Public Services

Distribution

Outside B.S.M

Dept Files (2)  
Street Repair  
SFPD - Traffic Survey

Central Permit Bureau  
Traffic - H. Quan  
Attached List

Inside B.S.M

J. Rodriguez -450 McAllister  
F. Casey - Inspector

JS/dl

APPROVED: SEPTEMBER 8, 1993

JOHN E. CRIBBS, DIRECTOR





**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

Order No. 163,369

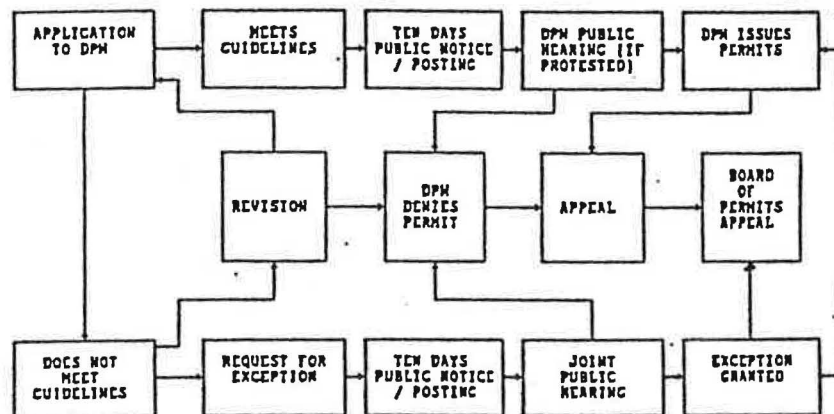
**ESTABLISHING GUIDELINES FOR THE PLACEMENT OF PUBLIC  
TOILETS ON CITY STREETS AND PUBLIC PROPERTY.**

Pursuant to Public Works Code Article 8, the Director of Public Works hereby establishes the following guidelines for the placement of public toilets on City streets and public property.

These guidelines are in addition to all provisions of the Public Works Code and are enforceable as part of Article 8.

**1. APPLICATION AND APPROVAL:**

A. The application process is summarized in the following chart:



B. Application to install public toilets shall be submitted to the Department of Public Works. Applications shall consist of Location Drawings showing public toilet placements, together with an application fee of three hundred fifty dollars (\$350.00). Location drawings shall include the following:

1. A twenty feet (20') to one inch (1") scale (20:1 scale) representation of the proposed public toilet site covering the area from the property line to the street centerlines at the nearest intersection. Mid-block sites can be shown with broken line ties.
2. All necessary street dimensions, such as sidewalk width and street width, the location of any curb, ramp and driveway and all surface structures, including hydrants, utility poles and catchbasins.
3. Sewer connections, water service connections, electrical service connections and foundation details for public toilets
4. Location of utilities under and in the vicinity of the proposed toilet site.

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 163,368**

3. Electrical service connections and foundation details for public service kiosk.
  4. Location of utilities under and in the vicinity of the proposed kiosk site.
  5. Electrical and foundation plans shall be stamped and signed by an engineer registered with the State of California.
- C. Notification of application to install public service kiosks shall be sent to fronting businesses, property owners, San Francisco Municipal Railway and Department of City Planning. Notices shall be posted within one hundred feet (100') of proposed public service kiosk site a minimum of ten (10) days prior to the hearing date.
- D. At the end of the ten days posting period, public hearing will be held by DPW for sites that received protest. The Director of Public Works or the Director's designee shall decide whether to issue permit after considering testimony received at the hearing.
- E. Applicant may request an exception for those public service kiosk sites which do not meet the guidelines set forth in this Order. A request for an exception shall be considered at a public hearing conducted jointly by the Director's designee, a representative appointed by the Director of the Art Commission, and a representative appointed by the Director of City Planning. The hearing shall be a public hearing for which notice shall be given as described in paragraph (C) above. The three hearing officers may authorize public service kiosks which do not comply with the guidelines if facts presented show that measures will be taken to minimize the impact of the kiosks or that the public toilet program benefits outweigh the anticipated impact. The Art Commission's designee may require the request for exception be referred to the Art Commission if the proposed site has a major urban design impact on the City.
- F. For those public service kiosk sites that are denied, the applicant may appeal by writing within fifteen days of the denial to the Executive Director of the Board of Permit Appeals, City Hall, Room 154A, San Francisco, CA 94102 to request that the matter be considered by the Board of Permit Appeals.

**II. PLACEMENT GUIDELINES:**

- A. All public service kiosks must conform to all applicable State, Federal and Local accessibility codes and regulations. A minimum of four feet (4') of pedestrian clearance (free of all obstacles for a clear path of travel) must be maintained on the sidewalk at all times. (Figure One) A minimum of six feet should be provided where sidewalk widths allow.

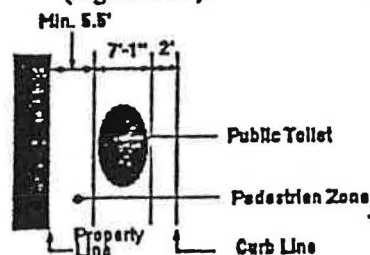
**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

Order No. 163,369

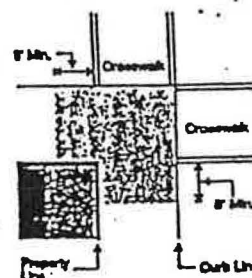
5. Sewer connections, water service connections, electrical service connections and foundation plans shall be stamped and signed by an engineer registered with the State of California.
- C. Notification of application to install public toilets shall be sent to fronting businesses, property owners, San Francisco Municipal Railway and Department of City Planning. Notices shall be posted within one hundred feet (100') of proposed public toilet site a minimum of ten (10) days prior to the hearing date.
- D. At the end of the ten days posting period, public hearing will be held by DPW for sites that received protest. The Director of Public Works or the Director's designee shall decide whether to issue permit after considering testimony received at the hearing.
- E. Applicant may request an exception for those public toilet sites which do not meet the guidelines set forth in this Order. A request for an exception shall be considered at a public hearing conducted jointly by the Director's designee, a representative appointed by the Director of the Art Commission, and a representative appointed by the Director of City Planning. The hearing shall be a public hearing for which notice shall be given as described in paragraph (C) above. The three hearing officers may authorize public toilets which do not comply with the guidelines if facts presented show that measures will be taken to minimize the impact of the toilets or that the public toilet program benefits outweigh the anticipated impact. The Art Commission's designee may require the request for exception be referred to the Art Commission if the proposed site has a major urban design impact on the City.
- F. For those public toilet sites that are denied, the applicant may appeal by writing within fifteen days of the denial to the Executive Director of the Board of Permit Appeals, City Hall, Room 154A, San Francisco, CA 94102 to request that the matter be considered by the Board of Permit Appeals.

**II. PLACEMENT GUIDELINES:**

- A. All public toilets must conform to applicable State, Federal and Local accessibility codes and regulations. A minimum of five feet (5') of pedestrian clearance (free of all obstacles for a clear path of travel) must be maintained on the sidewalk at all times. (Figure One)
- B. Public toilets may not intrude on pedestrian "clear zones" at corners. Public Toilets shall be set back a minimum of five feet (5') from edge of crosswalk. (Figure Two).



**FIGURE ONE: Sidewalk Zones**



**FIGURE TWO: Corner Clear Zone**

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 163,369**

- C. Public toilets shall be placed not less than:
1. Twenty four inches (24") from the outside edge of the curb. Overhangs of roof line are permitted on all sides. However, an overhang may not protrude to within eighteen inches (18") of the edge of the curb except where overhang is more than ten (10') above the surface of the sidewalk. At no time may overhangs protrude beyond the face of curb.
  2. Eight feet (8') from any fire escape and/or fire exit.
  3. Five feet (5') from any fire hydrant, driveway, wheelchair ramp, blue zone parking space, curb cut, crosswalk, pedestrian reservoir or corner.
  4. Sixty feet (60') from any Muni. Transit Shelter and/or Kiosk.
  5. Five feet (5') from any certified street artist's designated area.
  6. Sixty feet (60') from any public work of art under the jurisdiction of the Art Commission, except for public art on public toilets.
  7. Forty inches (40") from any other structure not otherwise specified herein, including but not limited to street light poles, parking meters, power poles and trees.
- D. Public toilets shall not be placed on sidewalks which are less than fourteen feet (14') wide.
- E. Public toilets shall not be placed over any storm drain or similar structure.
- F. Public toilets shall not obstruct any traffic sign or traffic signal.
- G. Public toilets shall not be placed on medians and traffic islands.
- H. Public toilets shall not be installed where placement would significantly impede the flow of pedestrian traffic.
- I. Public toilets shall not intrude, obstruct, diminish or reduce a significant view or become overwhelming objects of key views including planned and significant street elements.

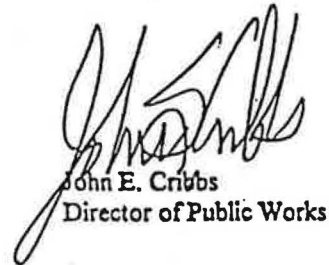
**III. CONSTRUCTION REQUIREMENTS**

- A. The applicant shall obtain the required permits, if any, from regulating agencies of the State of California.
- B. The applicant shall contact the Department of Parking and Traffic at 25 Van Ness Avenue, phone 554-2300 for traffic requirements prior to beginning construction.

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 163,369**

- C. The applicant shall conduct his construction operations in accordance with the requirements of Article 11 of the Traffic Code and the applicable sections under Section 110, Traffic Routing Work, of the Standard Specifications.
- D. The applicant shall call Underground Service Alert (U.S.A.) telephone number 1-800-642-2444, 48 hours prior to any excavation.
- E. Applicant shall be solely responsible for any damage to existing facilities.
- F. Construction must conform to all applicable City specifications and regulations.



John E. Cribs  
Director of Public Works

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 163,369**

**RECOMMENDED:**

*Denise M. Brady*

Denise M. Brady, Chief  
Bureau of Street-Use and Mapping

**APPROVED:**

*Vitaly B. Troyan*

Vitaly B. Troyan  
Deputy Director, Public Services

Distribution

Outside B.S.M

Dept Files (2)

Street Repair

SFPD - Traffic Survey

Central Permit Bureau

Traffic - H. Quan

Attached List

Inside B.S.M

J. Rodriguez -450 McAllister

F. Casey - Inspector

JS/dl

**APPROVED: SEPTEMBER 8, 1993**

**JOHN E. CRIBBS, DIRECTOR**

**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 169,739**

**MODIFYING PROCEDURE FOR THE NOTIFICATION PROCESS REQUIRED TO PLACE PUBLIC SERVICE/ADVERTISING KIOSKS ON CITY STREETS AND PUBLIC PROPERTY IN CONJUNCTION WITH THE PUBLIC TOILET PROGRAM.**

Pursuant to Public Works Code Article 8, the Director of Public Works hereby modifies the procedure set forth in DPW Order No. 163,368 for the placement of public service/advertising kiosks on City streets and public property. This Order is intended to supersede Order No. 169,653 in its entirety.

"Public Service/Advertising Kiosk" means a free standing circular kiosk, the exterior of which is divided into three sections, two of which display advertising panels of approximately fifty (50) square feet each, and one of which provides access to a public service, such as public art or a newsstand.

The following procedure shall apply to all proposed public service/advertising kiosks as well as kiosks that are exceptions as described in Section E, DPW Order No. 163,368 approved on September 8, 1993.

- A. The Department of Public Works shall prepare a Public Hearing Notice that contains:
  - 1. Date, time and place of public hearing.
  - 2. Deadline (one day before the hearing date) by which the public may submit written comments on the proposed kiosk installation.
  - 3. Drawing showing the area/intersection of the proposed installation and drawing of the proposed kiosk.
  - 4. Name of contact person and phone number and address of such person.
- B. DPW shall send the Public Hearing Notice twenty (20) days prior to the hearing date to:
  - 1. Owners of property within one hundred and fifty foot (150') radius of the proposed kiosk site by **certified mail**.
  - 2. All occupants of dwelling units and/or commercial spaces of property within one hundred and fifty foot (150') radius of the proposed kiosk site. Notices shall be delivered by Decaux to all ground floor commercial occupants fronting on a public street by hand. For all other occupants, a supply of hearing notices shall be delivered by hand by Decaux to the owner or Property Manager of said building for delivery to the tenants





**CITY AND COUNTY OF SAN FRANCISCO  
DEPARTMENT OF PUBLIC WORKS**

**ORDER NO. 169,739**

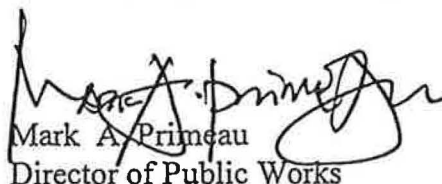
3. Any neighborhood or business organization listed in the "Neighborhood Organization Directory" published by the San Francisco Department of City Planning dated January 1996, that has submitted to DPW a written request for such notices and organizations determined by DPW that the proposed kiosk would have direct or indirect impact by such installation shall receive a notice by regular mail.

C. Public Hearing Notice shall be posted within one hundred feet (100') of proposed Public Service Kiosk site a minimum of twenty (20) days prior to the hearing date.

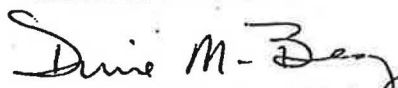
D. In order to facilitate the public hearing process, JCDecaux United Furniture, Inc. shall submit to DPW:

1. A 150-foot radius map.
2. A list of current property owners fronting and adjacent to the proposed kiosk.
3. Mailing labels of property owners using the addresses of properties contained in the records of the Tax Collector.
4. Postage stamps.

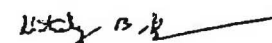
Except as provided herein, DPW Order No. 163,368 remains unmodified and in full force and effect. In the event if any inconsistency between this Order and Order No. 163,368, this Order shall control.

  
Mark A. Primeau  
Director of Public Works

**RECOMMENDED:**

  
Denise M. Brady, Chief  
Bureau of Street-Use and Mapping

**APPROVED:**

  
Vitaly B. Troyan  
Deputy Director, Public Services

**Distribution**  
**Outside B.S.M**

Dept Files (2)      Stuart Sunshine-Mayor's Office  
Traffic - H. Quan      Supervisor Barbara Kaufman  
Cliff Jarrard-Port      Attached list

Jesse Smith-Deputy City Attorney  
Francois Nion-JCDecaux

**APPROVED: May 31, 1996**

**MARK A. PRIMEAU, DIRECTOR**





Edwin M. Lee  
Mayor

Mohammed Nuru  
Director

**Fuad Sweiss, PE, PLS**  
City Engineer &  
Deputy Director

**Office of the City Engineer**  
Infrastructure Design  
and Construction  
San Francisco Public Works  
1 Dr. Carlton B. Goodlett Pl.  
Room 348  
San Francisco, CA 94102  
tel 415-554-6940

[sfpublicworks.org](http://sfpublicworks.org)  
[facebook.com/sfpublicworks](https://facebook.com/sfpublicworks)  
[twitter.com/sfpublicworks](https://twitter.com/sfpublicworks)

## ADDENDUM No. 4

### Request for Proposals for Public Toilets & Advertising Kiosks (Re-Advertised)

June 15, 2016

The Request for Proposals (RFP) for the aforementioned services is amended in accordance with the following revisions which is made part of said RFP.

#### Submittal Deadline:

REVISED – Due Friday, ~~June 17, 2016~~ **June 24, 2016** by 3:00 P.M.

#### Section I – Revised Tentative Schedule:

The anticipated schedule for selecting a Proposer is:

<u>Proposal Phase</u>	<u>Date</u>
RFP is issued by the City	April 29, 2016
Pre-proposal conference	May 18, 2016
Deadline for submission of written questions or requests for clarification	May 26, 2016
Proposals due	<b>June 24, 2016</b>
Oral interview with firms selected for further consideration (tentative date)	July 2016

#### Section III.A – Time and Place for Submission of Proposals:

Proposals must be received by 3:00 p.m., on Friday, ~~June 17, 2016~~ **June 24, 2016**.  
Postmarks will not be considered in judging the timeliness of submissions.  
Proposals may be delivered in person and left with Tiffany Tsang, San Francisco  
Public Works, 1155 Market Street, 4th Floor, or mailed to:

San Francisco Public Works  
Contract Administration Division  
1155 Market Street, 4th Floor  
San Francisco, CA 94103  
Attn: Tiffany Tsang

**Question and Response** (Question #13 from Addendum No. 2)

13	Can you provide the advertising revenues reported by JC Decaux for 2015 fiscal contract year?	<ul style="list-style-type: none"><li>- Gross Sales: \$9,614,748.55</li><li>- Net Advertising Sales (including discounts): \$9,539,782.00</li></ul>
----	---	---

Note:

- ~~Red~~ with strikethrough texts are deleted texts
- *Blue* bold italic texts are revised or added texts

June 24, 2016

San Francisco Public Works  
Contract Administration Division  
1155 Market Street, 4<sup>th</sup> Floor  
San Francisco, CA 94103  
Attn: Tiffany Tsang

RE: **Request for Proposals ("RFP")  
Public Toilets & Advertising Kiosks  
(Re-Advertised)**

We reviewed this opportunity very seriously as we had done previously with the initial RFP and the proposal we submitted on December 16, 2015. Respectfully, we are declining to submit a proposal for the re-advertised RFP.

Through our partnership agreements with the City & County of San Francisco, we will continue to provide our best efforts to ensure the successful facilitation of the Department of Public Works Pedestal Mounted Newsracks and the San Francisco Municipal Transportation Agency's Transit Shelters & Kiosks contracted projects.

Sincerely,



Robert Schmitt  
Regional President / Northern California