

	A	H	N	Y	Z
1	BUDGET FORMS				
2					
3	HUMAN SERVICES AGENCY - DEPARTMENT OF AGING AND ADULT SERVICE				
4					
5	Grantee's Name: SELF-HELP FOR THE ELDERLY				
6	(Check One) New <input type="checkbox"/> Renewal <input type="checkbox"/> Modification X <input checked="" type="checkbox"/>				
7	Effective Date of Mod:		No. of Mod:		
8	Program: Cong-ENP	Revised Budget	Revised Budget	REVISED BUDGET	6 Monthss Budget
9	Annual #Meals Contracted	211,511	232,925	268,757	132,000
10	Program Term	7/1/17 to 6/30/18	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/20-12/31/20
11	DAAS Expenditures				
12	Salaries & Benefits	\$490,074	\$639,460	\$745,445	\$381,352
13	Operating Expense	\$843,914	\$866,083	\$1,121,725	\$535,674
14	Subtotal	\$1,333,988	\$1,505,543	\$1,867,170	\$917,025
15	Indirect Percentage (max 10%)				
16	Indirect Cost (Line 15 X Line 14, check Gen.Guidance regarding indirect exclusion)	\$133,397	\$150,555	\$161,941	\$79,575
17	Capital Expenditure	\$10,602	\$22,400		
18	TOTAL DAAS EXPENDITURES	\$1,477,987	\$1,678,498	\$2,029,111	\$996,600
19					
20	Non-DAAS Expenditures				
21	Salaries & Benefits	\$500,419	\$486,961	\$499,909	\$85,238
22	Operating Expense	\$336,593	\$551,915	\$307,518	\$246,517
23	Capital Expenditure				
24	TOTAL Non-DAAS EXPENDITURES	\$837,012	\$1,038,875	\$807,427	\$331,755
25					
26	TOTAL DAAS & Non-DAAS EXPENDITURES	\$2,315,000	\$2,717,373	\$2,836,538	\$1,328,355
27					
28	HSA-DAAS Revenues				
29	Meals (local general fund)	\$1,467,384	\$482,518	\$855,532	\$996,600
30	Federal IIC1		\$543,858	\$543,858	
31	NSIP C1		\$629,722	\$629,722	
32	State Fund C1	\$502			
33	OTO (Gen. Fund)	\$10,100	\$22,400		
34					
35	TOTAL HSA-DAAS REVENUES	\$1,477,986	\$1,678,498	\$2,029,112	\$996,600
36	PER MEAL COST, HSA-DAAS	\$6.94	\$7.11	\$7.55	\$7.55
37	Non-DAAS Revenues				
38	Project Income	\$347,735	340,216	\$352,126	\$185,498
39	Agency Cash - Fundraising	\$124,990	334,372	\$91,014	\$120,340
40	Agency In-Kind Volunteer	\$364,287	364,287	\$364,287	\$18,600
41	Nutrition Compliance Revenues				
42					
43	TOTAL NON HSA-DAAS REVENUES	\$837,012	\$1,038,875	\$807,427	\$324,438
44	PER MEAL COST, NON HSA-DAAS	\$3.96	\$4.46	\$3.02	\$2.46
45	TOTAL REVENUES	\$2,314,998	\$2,717,373	\$2,836,539	\$1,321,038
46	PER MEAL COST, TOTAL	\$10.95	\$11.67	\$10.55	\$10.01
47	Full Time Equivalent (FTE)				
49	Prepared by: Leny Nair				
50	HSA-CO Review Signature:				
51	HSA #1				

	AA
1	Appendix B8, pg. 1
2	7/30/2020
3	S
4	
5	Grant Term
6	
7	
8	TOTAL
9	845,193
10	7/1/17 to 12/31/20
11	
12	\$2,256,330
13	\$3,367,396
14	\$5,623,726
15	10%
16	\$525,468
17	\$33,002
18	\$6,182,196
19	
20	
21	\$1,572,527
22	\$1,442,543
23	
24	\$3,015,070
25	
26	\$9,197,266
27	
28	
29	\$3,802,034
30	\$1,087,716
31	\$1,259,444
32	\$502
33	\$32,500
34	
35	\$6,182,194
36	\$6.03
37	
38	\$1,225,576
39	\$670,716
40	\$1,111,461
41	
42	
43	\$3,007,753
44	\$13.90
45	\$9,189,949
46	\$43.17
47	
49	Date: 7/30/2020
50	
51	

	A	B	C	D	E	F	M	S	AB	AC	AD
1	Grantee's Name: SELF-HELP FOR THE ELDERLY										
2	Program Name:										7/30/20
3	CONG-ENP										
4											
5	Salaries & Benefits Detail										TOTAL
6											
7											
8	H.S.A-DAAS	Agency Totals		For DAAS Nutrition		7/1/17-6/30/18	7/1/18-6/30/19	7/1/19 to 6/30/20	7/1/20-12/31/20	7/1/17 to 12/31/20	
9	POSITION TITLE and NAME	Annual Full Time Salary for FTE	Total % FTE	% Nutr Prog (b)	Adjusted Nutr FTE	Revised Budgeted Salary	Revised Budgeted Salary	Revised Budgeted Salary	Budgeted Salary	Budgeted Salary	
10											
11	Nutrition Director-AT	\$90,000	100%	100%	25%	\$4,573	\$28,875		\$11,250	\$44,698	
12	Nutrition Manager-TW	\$70,000	100%	100%	30%				\$21,000	\$21,000	
13	Center Supervisor	\$45,760	100%	100%	28%	\$16,000	\$22,386	\$42,386	\$6,292	\$87,064	
14	Center Coordinator	\$37,440	100%	100%	55%	\$8,018	\$8,320	\$8,320	\$10,296	\$34,954	
15	Center Coordinator	\$37,440	75%	100%	55%	\$6,831	\$13,260	\$13,260	\$7,722	\$41,073	
16	Center Supervisor	\$45,760	100%	100%	28%	\$15,921	\$9,360	\$9,360	\$6,292	\$40,933	
17	Center Coordinator	\$37,440	75%	100%	55%	\$5,012	\$5,200	\$20,575	\$7,722	\$38,509	
18	Center Coordinator	\$37,440	100%	100%	55%	\$17,680	\$18,720	\$18,720	\$10,296	\$65,416	
19	Center Coordinator	\$37,440	75%	100%	55%	\$9,913	\$10,400	\$10,400	\$7,722	\$38,435	
20	Center Coordinator	\$37,440	75%	100%	55%	\$10,871	\$12,480	\$12,480	\$7,722	\$43,553	
21	Center Coordinator	\$37,440	75%	100%	55%	\$10,075	\$11,050	\$11,050	\$7,722	\$39,897	
22	Center Coordinator	\$37,440	75%	100%	55%	\$20,790	\$24,960	\$24,960	\$7,722	\$78,432	
23	Mealsite Worker	\$35,360	100%	100%	50%	\$19,500	\$20,800	\$20,800	\$8,840	\$69,940	
24	Mealsite Worker	\$35,360	100%	100%	50%	\$28,080	\$29,952	\$29,952	\$8,840	\$96,824	
25	Mealsite Worker	\$35,360	75%	100%	50%	\$9,500	\$20,800	\$20,800	\$6,630	\$57,730	
26	Mealsite Worker	\$35,360	75%	100%	50%	\$7,800	\$8,320	\$8,320	\$6,630	\$31,070	
27	Mealsite Worker	\$35,360	63%	100%	50%	\$6,600	\$16,640	\$16,640	\$5,525	\$45,405	
28	Mealsite Worker	\$35,360	63%	100%	100%	\$9,750	\$33,280	\$33,280	\$11,050	\$87,360	
29	Mealsite Worker	\$35,360	63%	100%	100%	\$17,128	\$20,800	\$20,800	\$11,050	\$69,778	
30	Mealsite Worker	\$35,360	63%	100%	100%	\$21,872	\$20,800	\$20,800	\$11,050	\$74,522	
31	Mealsite Worker	\$35,360	50%	100%	100%	\$18,174	\$24,960	\$24,960	\$8,840	\$76,934	
32	Mealsite Worker	\$35,360	50%	100%	100%	\$19,500	\$20,800	\$20,800	\$8,840	\$69,940	
33	HDM Driver	\$36,400	75%	40%	40%	\$4,225	\$4,420	\$6,170	\$5,460	\$20,275	
34	HDM Driver	\$36,400	88%	40%	40%	\$4,225	\$4,420	\$6,170	\$6,370	\$21,185	
35	HDM Driver	\$36,400	88%	40%	40%	\$3,627	\$7,735	\$9,485	\$6,370	\$27,217	
36	HDM Driver	\$36,400	38%	40%	40%	\$4,000	\$8,320	\$10,070	\$2,652	\$25,042	
37	HDM Driver	\$36,400	75%	40%	40%	\$2,015	\$2,210	\$3,960	\$5,460	\$13,645	
38	HDM Driver	\$36,400	50%	40%	40%	\$5,320	\$5,834	\$7,584	\$3,536	\$22,274	
39	HDM Driver	\$36,400	50%	40%	40%	\$4,030	\$4,420	\$6,170	\$3,536	\$18,156	
40	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$10,790	\$3,536	\$22,386	
41	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$11,055	\$3,536	\$22,651	
42	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$12,116	\$3,536	\$23,712	
43	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$12,122	\$3,536	\$23,718	
44	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$4,160	\$3,536	\$15,756	
45	HDM Worker	\$35,360	50%	100%	20%	\$3,575	\$4,160	\$4,160	\$3,536	\$15,431	
46	HDM Worker	\$35,360	50%	100%	20%	\$3,900	\$4,160	\$4,160	\$3,536	\$15,756	
47	Program Assistant	\$37,440	100%	30%	56%	\$11,076	\$11,856	\$20,696	\$5,304	\$48,932	
48	Program Assistant	\$37,440	100%	36%	63%	\$12,730	\$13,478	\$22,318	\$5,304	\$53,830	
49	Program Assistant	\$37,440	100%	12%	38%	\$4,243	\$4,493	\$13,333	\$5,304	\$27,373	
50	Program Assistant	\$39,500	75%	50%	40%	\$13,260	\$14,040	\$22,880	\$5,925	\$56,105	
51	Program Coordinator/Supervisor	\$47,840	100%	100%	40%		\$8,818	\$23,920	\$9,568	\$42,306	
52	Program Supervisor	\$47,840	100%	100%	30%	\$2,404	\$4,554		\$7,176	\$14,134	
53	Contracts Manager	\$55,120	100%	100%	25%	\$3,933	\$1,443	\$16,056	\$6,890	\$28,322	
54	TOTALS	\$ 1,709,580	3238%	3608%	2012%	\$385,649	\$507,325	\$616,039	\$302,660	\$1,811,673	
55											
56	FRINGE BENEFIT RATE	30.0%									
57	EMPLOYEE FRINGE BENEFITS	\$ 512,874				\$104,424	\$132,135	\$129,406	\$78,692	\$444,657	
58											
59											
60	TOTAL DAAS SALARIES & BENEFITS	\$ 2,222,454				\$490,073	\$639,460	\$745,445	\$381,352	\$2,256,330	
61											
62											
63	Non - DAAS	Agency Totals		For DAAS Meal				7/1/20-12/31/20		TOTAL	
64	POSITION TITLE and NAME	Annual Full Time Salary for FTE	Total % FTE (a)	% Nutr Prog (b)	Adjusted Nutr FTE			Revised Budgetd Salary	Budgeted Salary	Budgeted Salary	
65	Meal Site Workers/LJ	\$ 35,360	75%	18%	18%	\$5,850	\$6,240	\$6,240	\$8,840	\$27,170	
66	Meal Site Workers/ZY	\$ 35,360	75%	18%	18%	\$5,850	\$6,240	\$6,240	\$8,840	\$27,170	
67	Meal Site Workers/LD	\$ 35,360	25%	6%	6%	\$1,950	\$2,080	\$2,080	\$6,630	\$12,740	
68	Meal Site Workers/LJ	\$ 35,360	25%	6%	6%	\$1,950	\$2,080	\$2,080	\$6,630	\$12,740	
69	Mealsite Worker/WW-LS	\$ 35,360	63%	29%	29%	\$9,750	\$10,400	\$10,400	\$5,525	\$36,075	
70	Center Coordinator/CP	\$ 37,440	75%	67%	67%	\$23,400	\$24,960	\$24,960		\$73,320	
71	Center Coordinator Supervisor	\$ 45,760	100%	100%	28%	\$8,019	\$8,320	\$8,320	\$6,292	\$30,951	
72	Center Coordinator/SW-LS	\$ 45,760	100%	100%	28%	\$8,689	\$10,296	\$9,360	\$6,292	\$34,637	
73	Center Coordinator/AK-MH	\$ 37,440	63%	14%	14%	\$5,012	\$5,200	\$5,200		\$15,412	
74	Center Coordinator/JK-VV	\$ 37,440	63%	30%	30%	\$10,075	\$11,050	\$11,050		\$32,175	
75	Nutrition Director/KC	\$82,388	100%			\$19,780				\$19,780	
76	Transportation Dispatcher	\$60,000	100%	23%	23%			\$13,884		\$13,884	
77	Robert										
78	Various volunteers					\$364,287	\$364,287	\$99,814	\$18,600	\$846,988	
79											
80											
81											
82											
83	TOTAL NON-DAAS	\$ 523,028	863%	410%	265%	\$464,611	\$451,153	\$464,101	\$67,649	\$1,183,042	
84											
85	FRINGE BENEFIT RATE	38.0%									
86	EMPLOYEE FRINGE BENEFITS	\$ 198,751				\$35,808	\$35,808	\$35,808	\$17,589	\$125,012	
87											
88	TOTAL Non-DAAS SALARIES & BENEFITS	\$ 721,779				\$500,419	\$486,961	\$499,909	\$85,238	\$1,308,054	
89											
90											
91	TOTAL DAAS & Non-DAAS SALARIES & BENEFITS	\$ 2,944,233				\$990,492	\$1,126,421	\$1,245,354	\$466,589	\$3,828,856	
92	HSA #2	Form Rev. 12/22/16									

	A	B	C	D	K	Q	AB	AC	AD
1	Grantee's Name: SELF-HELP FOR								Appendix B8, page 3
2	Program Name:								7/30/20
3	CONG-ENP								
4	Operating Expense Detail								
5									
6							Revised Budget	Operating Budget	
7	H.S.A-DAAS	Annual #Meals Contracted:	225,919	232,925	268,757	132,000			TOTAL
8	Expenditure Category	Term:	7/1/17-6/30/18	7/1/18 to 6/30/19	7/1/19-6/30/20	7/1/20-12/31/20			7/1/17 to 12/31/20
9	Rental of Property		\$19,000	\$19,144	\$9,144	\$10,000			\$57,288
10	Utilities(Elec, Water, Gas, Phone, Scavenger)		\$2,000	\$2,000	\$2,000	\$12,000			\$18,000
11	Office Supplies, Postage		\$1,684	\$2,000	\$1,000	\$97			\$4,781
12	Building Maintenance Supplies and Repair		\$639	\$524	\$524	\$5,000			\$6,687
13	FOOD COSTS								
14	Raw Food	per meal				\$26,400			\$26,400
15	Cong Food Svc Supplies	per meal							
16	HDM Food Svc Supplies	per meal							
17	Catered Meals	per meal \$ 3.56	\$805,115	\$830,082	\$1,102,109	\$470,413			\$3,207,719
18	CONSULTANT/SUBCONTRACTOR Descriptive Title								
19	Registered Dietitian								
20									
21	OTHER COSTS:								
22	Insurance		\$3,069	\$3,069	\$3,069	\$1,500			\$10,707
23	Staff Training & Travel		\$1,000	\$1,000	\$1,000	\$264			\$3,264
24	Software Upgrade (Windows7 to 10)			\$1,485					\$1,485
25	Small equipment & Supplies								
26	Auto - Fuel & Insurance		\$2,679	\$2,679	\$2,679	\$10,000			\$18,037
27	Repair/Maintenance		\$3,900	\$3,900					\$7,800
28	Printing		\$174	\$200	\$200				\$574
29	Communications		\$4,654						\$4,654
30	TOTAL DAAS OPERATING EXPENSE		\$843,914	\$866,083	\$1,121,725	\$535,674			\$3,367,396
32	Non-DAAS								TOTAL
33	Expenditure Category								
34	Rental of Property		\$64,621	\$64,621	\$44,621	\$12,600			\$186,463
35	Utilities(Elec, Water, Gas, Phone, Scavenger)		\$30,000	\$30,000	\$30,000	\$8,000			\$98,000
36	Office Supplies, Postage		\$2,700	\$2,700	\$2,000	\$400			\$7,800
37	Building Maintenance Supplies and Repair		\$27,000	\$27,000	\$17,000	\$3,750			\$74,750
38	FOOD COSTS								
39	Raw Food	per meal \$ 0.10	\$21,778	\$23,293	\$23,190				\$68,261
40	Cong Food Svc Supplies	per meal \$ 0.20	\$43,556	\$46,585	\$46,380	\$26,400			\$162,921
41	HDM Food Svc Supplies	per meal							
42	Catered Meals	per meal \$ 1.33	\$94,042	\$308,921	\$96,532	\$175,067			\$674,563
43	CONSULTANT/SUBCONTRACTOR Descriptive Title								
44	Registered Dietitian								
45									
46	OTHER COSTS:								
47	Insurance		\$4,688	\$5,688	\$5,688	\$2,250			\$18,314
48	Staff Training & Travel		\$1,400	\$700	\$700				\$2,800
49	Communications (Phone & Internet)		\$14,542	\$14,542	\$14,542	\$7,500			\$51,126
50	Rental of Equipment		\$3,245	\$3,245	\$3,245	\$2,000			\$11,735
51	Small equipment & Supplies		\$2,500	\$500	\$500				\$3,500
52	Auto - Fuel & Insurance		\$19,000	\$19,000	\$19,000	\$6,500			\$63,500
53	Repair/Maintenance-Vehicle		\$3,000	\$1,000	\$1,500	\$1,000			\$6,500
54	Membership dues/subscription		\$620	\$620	\$620	\$150			\$2,010
55	Bank Charges		\$1,900	\$1,500	\$1,500	\$750			\$5,650
56	Recruitment		\$2,000	\$2,000	\$500	\$150			\$4,650
58	TOTAL Non-DAAS OPERATING EXPENSE		\$336,593	\$551,915	\$307,518	\$246,517			\$1,442,543
60	TOTAL DAAS & Non-DAAS OPERATING EXPENSE		\$1,180,507	\$1,417,998	\$1,429,243	\$782,191			\$4,809,939
65	HSA #3	Form Rev. 12/22/16							

	A	B	C	D	E
1	Grantee's Name: SELF-HELP FOR THE ELDERLY				
2	Program Name:				
3	CONG-ENP				
4					
5					
6	Capital Expenditure Detail (Equipment and Remodeling Cost)				
7					
8	H.S.A-DAAS			7/1/17 to 6/30/18	7/1/18 to 6/30/19
9	No.	ITEM/DESCRIPTION			
10	150	Chairs for S. Sunset (replacement) @ \$30/chair		\$4,500	
11	1	4 Wells Steamtable		\$1,500	
12	4	Desktop & Monitors @ \$900 each		\$3,600	
13		Small Kitchen tools/serving ware		\$500	
14		Food Safety Reminder Magnets		\$350	
15		Bldg Repairs & Maint		\$152	
16		Food Safety Manager Certification Training			\$2,100
17		Security Cameras			\$8,400
18		Carafes for meal service use			\$2,000
19		Tea Urns for meal sites			\$1,200
20		Floor replacement at Jackie Chan SC, costs include materials, labor & installation			\$8,700
21					
44					
45					
46	TOTAL DAAS-OOA EQUIPMENT & REMODELING COST			\$10,602	\$22,400
47					
48	Non-DAAS				
49	No.	ITEM/DESCRIPTION			
50					
51					
52					
53					
54					
55	TOTAL NON DAAS-OOA EQUIPMENT & REMODELING COST				
56					
57	TOTAL DAAS & NON-DAAS CAPITAL EXPENDITURE			\$10,602	\$22,400
58	(Equipment and Remodeling Cost)				
59	HSA #4 Form Rev. 12/22/16				

	F	G
1	Appendix B8, Page 4	
2	Document Date:	2/7/18
3		
4		
5		
6		
7	TOTAL	
8	7/1/19 to 6/30/20	7/1/17 to 12/31/20
9		
10		\$4,500
11		\$1,500
12		\$3,600
13		\$500
14		\$350
15		\$152
16		\$2,100
17		\$8,400
18		\$2,000
19		\$1,200
20		\$8,700
21		
44		
45		
46		\$33,002
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		\$33,002
58		
59		