

**CITY AND COUNTY OF SAN FRANCISCO**

**COVID-19 EXPEDITED CONTRACT AMENDMENT**

**CONTRACT ID: 1000007190**

THIS AMENDMENT (this “Amendment”) is made as of **July 1, 2020**, in San Francisco, California, by and between **MEALS ON WHEELS OF SAN FRANCISCO** (“Grantee”), and the City and County of San Francisco, a municipal corporation (“City”), acting by and through its **Human Services Agency**.

**RECITALS**

WHEREAS, on May 11, 2020, Mayor London N. Breed issued a Thirteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated February 25, 2020, that authorized the City’s Controller to adopt a policy allowing departments to modify agreements existing as of May 11, 2020, on an expedited basis;

WHEREAS, on May 22, 2020, the Controller issued a policy pursuant to the Mayor’s authorization to expedite limited modifications of agreements expiring on or before September 30, 2020, to permit time extensions up to six months but no later than December 31, 2020, and budgetary increases commensurate with any time extensions granted (the “Policy”);

WHEREAS, the Policy provides a streamlined process for contract modifications whereby amendments pursuant to the Policy are executed by Department Heads or their designees and contractors using a form of agreement approved by the City Attorney;

WHEREAS, this Amendment is made pursuant to the Policy, and does not deviate from the Policy;

WHEREAS, only to the extent this Amendment does not deviate from the Policy, this Amendment is made on a form approved by the City Attorney;

WHEREAS, City and Grantee desire to modify the Agreement on the term and conditions set forth herein to extend the performance period, increase the contract amount, for **Nutrition program**; and

WHEREAS, City and Grantee have previously entered into an agreement dated July 1, 2017 (the “Agreement”), as amended by Amendment One dated October 4, 2017; Amendment Two dated June 1, 2018; Amendment Three dated January 1, 2018; and Amendment dated June 1, 2020.

NOW, THEREFORE, Grantee and the City agree as follows:

## **AGREEMENT**

1. The term of the Agreement shall be extended to and including **December 31, 2020**, unless earlier terminated as provided in the Agreement.
2. The amount of the Grant Funds disbursed hereunder shall not exceed **Twenty-Nine Million, One Hundred Seventy-Four Thousand, Two Hundred and Sixty-Three Dollars (\$29,174,263)** for the period **ending December 31, 2020**.
3. This Amendment shall be effective on and after the date of this Amendment.
4. Grantee acknowledges that this Amendment is made pursuant to a Policy necessitated by the COVID-19 emergency and expressly waives the Agreement's requirement that modifications may only be made by a written instrument executed and approved in the same manner as the Agreement.
5. Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Grantee and City have executed this Amendment as of the date first referenced above.

**CITY**  
HUMAN SERVICES AGENCY

**GRANTEE**  
**MEALS ON WHEELS OF SAN FRANCISCO**

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Trent Rhorer  
Executive Director  
Human Services Agency

Date

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**Ashley McCumber**  
**Executive Director**  
**1375 Fairfax Avenue**  
**San Francisco, CA 94124**

Date

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City Supplier Number: 0000015426

Approved as to Form by City Attorney on May 22, 2020  
(Effective May 22, 2020 – December 31, 2020)

Dennis J. Herrera  
City Attorney

By: Elaine M. O'Neil  
Deputy City Attorney