

1 [Grant Agreement Amendment - Retroactive - Meals on Wheels of San Francisco - Nutrition  
2 Programs Services - Not to Exceed \$28,675,035]

3 **Resolution retroactively approving an expedited grant amendment between the City**  
4 **and County of San Francisco and Meals on Wheels of San Francisco, for the**  
5 **administration of nutrition programs, to extend the grant agreement to December 31,**  
6 **2020, and to increase the grant amount by \$2,447,467 for a total not to exceed amount**  
7 **of \$28,675,035 to commence on July 1, 2020.**

8  
9 WHEREAS, The City and County of San Francisco, by and through its Human Services  
10 Agency, wishes to administer Nutrition Programs to increase availability and accessibility of  
11 meal services to eligible residents in the City and County of San Francisco and combat food  
12 insecurity and isolation, as well as provide “at risk” individuals assistance to remain in their  
13 home; and

14 WHEREAS, Meals on Wheels of San Francisco will assist program participants in  
15 maintaining their independence, quality of life, self-sufficiency by promoting better health  
16 through nutrition and serving as an access point for other home and community-based  
17 services; and

18 WHEREAS, Meals on Wheels of San Francisco will develop and maintain nutrition  
19 policies and procedures that are in compliance with and meet the nutrition and food service  
20 standards set forth by Title 22 Regulations, California Department of Aging, and the  
21 Department of Disability and Aging Services-Office of Community Partnerships. The policies  
22 and procedures will ensure the provision of quality meals and sound nutrition information  
23 enabling consumers to reduce incidences of chronic diseases and maintain independent  
24 living; and  
25

1 WHEREAS, The Human Services Agency conducted a Request for Proposals for these  
2 services in January 2017, Meals on Wheels of San Francisco submitted a proposal, and was  
3 awarded a contract; and

4 WHEREAS, The Human Services Agency entered into an agreement with Meals on  
5 Wheels of San Francisco effective July 1, 2017, to June 30, 2020; and

6 WHEREAS, The Board of Supervisors previously approved a grant for this service with  
7 Meals on Wheels of San Francisco for the period of July 1, 2017, to June 30, 2020, in the not  
8 to exceed amount of \$26,227,568 on file with the Clerk of The Board of Supervisors in File  
9 No. 190283 Resolution No. 170-19.

10 WHEREAS, The City and County of San Francisco amended the grant agreement with  
11 Meals on Wheels of San Francisco, effective on and after July 1, 2020, to increase the grant  
12 agreement amount by \$2,447,467 for a revised not to exceed amount of \$28,675,035 to  
13 extend the grant agreement to December 31, 2020; and

14 WHEREAS, On May 11, 2020, Mayor London N. Breed issued a Thirteenth  
15 Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency dated  
16 February 25, 2020, that authorized the City's Controller to adopt a policy allowing departments  
17 to modify agreements existing as of May 11, 2020, on an expedited basis; and

18 WHEREAS, On May 22, 2020, the Controller issued a policy pursuant to the Mayor's  
19 authorization to expedite limited modifications of agreements expiring on or before September  
20 30, 2020, to permit time extensions up to six months but no later than December 31, 2020,  
21 and budgetary increases commensurate with any time extensions granted (the "Policy"); and

22 WHEREAS, The Policy provides a streamlined process for contract modifications  
23 whereby amendments pursuant to the Policy are executed by Department Heads or their  
24 designees and contractors using a form of agreement approved by the City Attorney; now,  
25 therefore, be it

1           RESOLVED, That the Board of Supervisors hereby retroactively authorizes the  
2 expedited grant amendment between the City and County of San Francisco and Meals on  
3 Wheels of San Francisco to provide Nutrition Programs to older adults and adults with  
4 disabilities during the period of July 1, 2017, to December 31, 2020, for a total not to exceed  
5 amount of \$28,675,035; and, be it

6           FURTHER RESOLVED, That within thirty (30) days of the modification being fully  
7 executed by all parties, the Human Services Agency shall provide the final grant agreement to  
8 the Clerk of the Board for inclusion into the official file.

1    APPROVED:

2  
3  
4    \_\_\_\_\_  
5    /S/  
6    Trent Rhorer  
7    Executive Director, Human Services Agency