

File No. 200895

Committee Item No. 30

Board Item No. 23

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: Sept. 3, 2020

Board of Supervisors Meeting:

Date: Sept. 15, 2020

#### Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

#### OTHER

<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

Prepared by: John Carroll

Date: August 28, 2020

Prepared by: John Carroll

Date: Sept. 11, 2020

1 [Settlement of Unlitigated Claim - Richard I. Klein and Janice T. Low - \$103,786.91]

2  
3 **Resolution approving the settlement of the unlitigated claim filed by Richard I. Klein**  
4 **and Janice T. Low against the City and County of San Francisco for \$103,786.91; the**  
5 **claim was filed on December 21, 2019; the claim involves a cast iron water main break**  
6 **that caused flooding to the property.**

7  
8 WHEREAS, Richard I. Klein and Janice T. Low filed a claim on December 21, 2019  
9 against the City and County of San Francisco; and

10 WHEREAS, the claim involves damage to real property arising from the water main  
11 break; and

12 WHEREAS, San Francisco Public Utilities Commission (SFPUC) has recommended  
13 settlement of the claim by payment of \$103,786.91; now, therefore, be it

14 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
15 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
16 payment of \$103,786.91.

1 APPROVED:

2 DENNIS J. HERRERA  
3 City Attorney

4 /s/  
5 MATTHEW J. ROTHSCHILD  
6 Chief of the Claims Division

RECOMMENDED:

SAN FRANCISCO PUBLIC UTILITIES  
COMMISSION

/s/  
HARLAN L. KELLY JR.  
General Manager

7 FUNDS AVAILABLE:

8 /s/ Ben Rosenfield  
9 BEN ROSENFELD  
10 Controller

APPROVED:

/s/  
DONNA HOOD  
Secretary, San Francisco Public Utilities  
Commission

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## LEGISLATION RECEIVED CHECKLIST

Date 8/5/20 File Number (if applicable) \_\_\_\_\_

- |   |                              |
|---|------------------------------|
| <input checked="" type="checkbox"/> Legislation for Introduction ( <b>NEW</b> ) | ▶▶▶ <b>Legislative Clerk</b> |
| <input type="checkbox"/> Legislation Pending in Committee ( <b>AMENDED</b> )    | ▶▶▶ <b>Committee Clerk</b>   |
| <input type="checkbox"/> Legislation for Board Agenda ( <b>AMENDED</b> )        | ▶▶▶ <b>Deputy Clerk</b>      |

### **Supervisor, Mayor, and Departmental Submittals**

#### **Grant Ordinance**

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - ☐ Cover letter (original)
  - ☐ Grant budget/application
  - ☐ Grant information form, including signed disability checklist
  - ☐ Letter of Intent or grant award letter from funding agency
  - ☐ Contract, Leases/Agreements (if applicable)
  - ☐ Ethics Form 126 (*if applicable*) in **Word** format
  - ☐ Other support documents *as identified in the cover letter and legislation*
- ☐ **E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Ordinance**

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- ☐ **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- ☐ **Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - ☐ Cover letter (original)
  - ☐ Settlement Report/Agreement (for settlements)
  - ☐ Other support documents *as identified in the cover letter and legislation*
- ☐ **E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Grant Resolution**

- ☐ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- ☐ **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- ☐ **Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - ☐ Cover letter (original)
  - ☐ Grant budget/application
  - ☐ Grant information form, including signed disability checklist
  - ☐ Letter of Intent or grant award letter from funding agency
  - ☐ Contract, Leases/Agreements (if applicable)
  - ☐ Ethics Form 126 (*if applicable*) in **Word** format
  - ☐ Other support documents *as identified in the cover letter and legislation*
- ☐ **E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

#### **Resolution**

- ☒ **Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- ☒ **Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- ☒ **Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - ☒ Cover letter (original)
  - ☒ Settlement Report/Agreement (for settlements)
  - ☐ Other support documents *as identified in the cover letter and legislation*
- ☒ **E-Copy of legislation/supporting documents: Sent to [BOS.Legislation@sfgov.org](mailto:BOS.Legislation@sfgov.org)**

Joy Perez 415-554-3869  
Name and Telephone Number

City Attorney  
Department