

LEGISLATIVE DIGEST

[Administrative Code - Rules for Awarding Grants]

Ordinance amending the Administrative Code by codifying a grant award process to, among other things: 1) require, with certain exceptions, a competitive solicitation; 2) require advertisement of solicitations and set forth evaluation criteria of grant proposals; 3) reserve the City's right to cancel, reject and/or readvertise solicitations; 4) list required grant terms; 5) set forth requirements for the head of a granting agency in making a sole source grant determination; 6) authorize the purchaser to promulgate rules and regulations for effectively carrying out the requirements of this Ordinance; 7) set forth grant requirements based on a grant's funding source; and 8) set forth administrative debarment procedures.

Existing Law

There are no existing laws addressing procedures for awarding grants. City awarded grants have been governed by an informal consensus agreement between four City departments since 1997.

Amendments to Current Law

The Administrative Code will be amended to add Chapter 21G codifying a grant award process for City departments to follow. Departments are required, with certain exceptions, to issue competitive solicitations setting forth the evaluation of grant proposals. Grant solicitations shall be advertised and proposals evaluated prior to grant award. Departments are required to submit a quarterly report to the Controller, listing each grant that the granting department awarded during the preceding quarter without following an open and competitive process, and with the exception relied on for making each such grant without said process. The Purchaser is authorized to promulgate rules and regulations for effectively carrying out this Chapter 21G. Grantees are subject to the provisions and penalties contained in Administrative Code Chapter 28 (Administrative Debarment Procedures).