

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

### RULES COMMITTEE

#### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Hillary Ronen, Chair  
Rules Committee

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: October 5, 2020

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, October 6, 2020

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, October 6, 2020. This item was acted upon at the Rules Committee Meeting on Monday, October 5, 2020, at 10:00 a.m., by the votes indicated.

#### **Item No. 63 File No. 201005**

[Administrative Code - Amending Regional Disaster Employee Support Program]

Ordinance amending the Administrative Code to amend the Regional Disaster Employee Support Program to cover employees regularly assigned to work at City facilities located in Tuolumne, Stanislaus and San Joaquin counties.

#### RECOMMENDED AS COMMITTEE REPORT

Vote: Supervisor Hillary Ronen - Aye  
Supervisor Catherine Stefani - Aye  
Supervisor Gordon Mar - Aye

c: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Alisa Somera, Legislative Deputy Director  
Anne Pearson, Deputy City Attorney

File No. 201005

Committee Item No. 3

Board Item No. 6

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Oct. 5, 2020

Board of Supervisors Meeting

Date October 20, 2020

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Vacancy Notice
- Information Sheet
- Public Correspondence

### OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young Date Oct 1, 2020  
 Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Administrative Code - Amending Regional Disaster Employee Support Program]

2

3 **Ordinance amending the Administrative Code to amend the Regional Disaster**  
 4 **Employee Support Program to cover employees regularly assigned to work at City**  
 5 **facilities located in Tuolumne, Stanislaus and San Joaquin counties.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
 7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
 8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
 9 **Board amendment additions** are in double-underlined Arial font.  
 10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
 11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
 12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by revising Section 16.8(c) to  
 15 read as follows:

16 (c) Definitions. For purposes of this Section 16.8, the following definitions apply:

17 “Employee” shall mean a full or part-time employee of the City appointed to a position  
 18 with a regular work schedule.

19 “Paid Release Time” shall mean up to 80 hours of paid time off work. Not every  
 20 Regional Disaster will warrant 80 hours of Paid Release Time, and eligible employees will not  
 21 all receive the same amount of Paid Release Time. The criteria set by the Human Resources  
 22 Director or designee under subsection (e)(1) will determine which employees are eligible for  
 23 Paid Release Time and the amount of Paid Release Time they may receive under the  
 24 Program, subject to approval by their Appointing Officer or designee.

25 “Regional Disaster” is an event that meets all of the following criteria: it (1) (A) occurs in  
 one or more of the nine Bay Area counties (Alameda, Contra Costa, Marin, Napa, San  
 Francisco, San Mateo, Santa Clara, Solano, and Sonoma) or (B) occurs in Tuolumne, Stanislaus

1 and San Joaquin counties; (2) involves a natural disaster such as an earthquake, flood, or fire, or  
2 a man-made disaster such as a terrorist attack; and (3) (A) temporarily or permanently  
3 displaces City employees from their primary residences in counties listed in criterion (1)(A) or  
4 otherwise directly and significantly affects ~~their~~ those employees' ability to report to work or  
5 perform their duties as City employees; or (B) for City employees regularly assigned to work at  
6 City facilities in counties listed in criterion (1)(B), temporarily or permanently displaces those  
7 employees from their primary residence in those counties or otherwise directly and significantly affects  
8 their ability to report to work or perform their duties as City employees.  
9

10 Section 2. Effective Date. This ordinance shall become effective 30 days after  
11 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
12 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
13 of Supervisors overrides the Mayor's veto of the ordinance.  
14

15 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
16 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
17 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
18 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
19 additions, and Board amendment deletions in accordance with the "Note" that appears under  
20 the official title of the ordinance.

21 APPROVED AS TO FORM:  
22 DENNIS J. HERRERA, City Attorney

23 By: /s/  
24 KATHARINE HOBIN PORTER  
25 Chief Labor Attorney

n:\labor\as2020\0002058\01473457.docx

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## MEMORANDUM

TO: Micki Callahan, Director, Department of Human Resources

FROM: Victor Young, Assistant Clerk *Victor Young*  
Rules Committee

DATE: September 25, 2020

SUBJECT: LEGISLATION INTRODUCED

---

The Board of Supervisors' Rules Committee received the following proposed legislation:

**File No. 201005**

**Ordinance amending the Administrative Code to amend the Regional Disaster Employee Support Program to cover employees regularly assigned to work at City facilities located in Tuolumne, Stanislaus and San Joaquin counties.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).

c: Mawuli Tugbenyoh, Human Resources  
Carol Isen, Human Resources

Member, Board of Supervisors  
District 9



City and County of San Francisco

## HILLARY RONEN

---

DATE: September 28, 2020

TO: Angela Calvillo  
Clerk of the Board of Supervisors

FROM: Supervisor Hillary Ronen  
Chairperson

RE: Rules Committee  
COMMITTEE REPORT

---

Pursuant to Board Rule 4.20, as Chair of the Rules Committee, I have deemed the following matter is of an urgent nature and request it be considered by the full Board on Tuesday, October 6, 2020, as Committee Report:

1. File No. 201005 [Admin Code – Amending Regional Disaster Employee Support Program]

This file will be heard in the Rules Committee during a regular meeting on October 5, 2020, at 10 am.

Sincerely,

A handwritten signature in blue ink that reads "Hillary Ronen".

/s/ Hillary Ronen  
Hillary Ronen  
Supervisor, District 9