

**EPIDEMIOLOGY AND LABORATORY CAPACITY (ELC)
Paycheck Protection Program and Health Care Enhancement Act of 2020
Local Health Jurisdiction (LHJ)
Workplan & Progress Report**

INSTRUCTIONS

1. **The LHJ ELC Enhancing Detection Workplan is due on or before August 31, 2020 by COB**
 - a. The workplan should be emailed to CDPHELC@cdph.ca.gov
 - b. Enter the name of the LHJ on the top of the page on each tab.

2. **Progress reports are due quarterly.**
 - a. Progress reports are due by the **30th of the month** following the end of the quarter.
 - b. The progress report is entered on every tab of the spreadsheet beginning on Column F.
 - c. The progress report should be emailed by the due date to CDPHELC@cdph.ca.gov.

3. **Strategy Tabs**
 - a. There are 6 strategies in the CDC ELC Enhancing Detection.
 - b. Please enter the name of the LHJ at the top of the page on each tab.
 - c. Enter data into unshaded areas only.
 - d. Each *Strategies Actions and Deliverables* (in cell B7) must be addressed, but the LHJ can define other activities and add a milestone. If the *Strategies Actions and Deliverables* do not apply to the LHJ, please state "Not Applicable".

4. **Performance Measures**
 - a. CDC Epidemiology and Laboratory Capacity (ELC) Program will be developing Performance Measures for the ELC Enhancing Detection strategies. The LHJ may be asked to submit information/data to meet the requirements of Performance Measures during the course of the funding period.

CDC - Epidemiology and Laboratory Capacity (ELC) Paycheck Protection Program and Health Care Enhancement Act of 2020

Local Health Jurisdiction Name:	City and County of San Francisco
Grant Number:	6 NU50CK000539-01-10

Strategy 1 - Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Strategy 1 Actions and Deliverables:

A. Train and hire staff to improve laboratory workforce ability to address issues around laboratory safety, accessioning, testing and reporting results.

B. Build expertise for healthcare and community outbreak response and infection prevention and control (IPC) among local health departments.

C. Train and hire staff to improve the capacities of the epidemiology and informatics workforce to effectively conduct surveillance and response of COVID-19 (including contact tracing) and other conditions of public health significance.

D. Build expertise to support management of the COVID-19 related activities within the jurisdiction and the integrate into the broader ELC portfolio of activities (e.g., additional leadership, program and project managers, budget staff, etc.).

E. Increase capacity for timely data management, analysis, and reporting for COVID-19 and other conditions of public health significance.

Strategy 1: Enhance Laboratory, Surveillance, Informatics and other Workforce Capacity

Strengthening the Surveillance and Informatics Workforce	Strengthening the Surveillance and Informatics Workforce The goal of this milestone is to build expertise to support management of the COVID-19 related surveillance and informatics activities within SF and integrate into the broader ELC portfolio of activities.
Implementation Plan <i>(Bulleted items or brief sentences)</i>	SFDPH will be transitioning to a new data system offered by the California Department of Public Health called CalConnect. We are in the process of developing our transition plan with staff from our case investigation, contact tracing, outbreak management, and data teams. The staff that will be hired for this milestone include one epidemiologist and project management consultant who will support the transition and change management.
Applicant capacity: What is the current capacity to perform this milestone?	We have many people throughout the activation who are involved with strengthening the surveillance and informatics work but not many staff that are focused on supporting the workforce.
Expected Achieve By Date <i>(select from drop down)</i>	December 2020

