

File No. 201161

Committee Item No. 11

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: Nov 19, 2020

Board of Supervisors Meeting:

Date: \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
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Prepared by: John Carroll

Date: Nov 13, 2020

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [California Code of Civil Procedure, Section 998 - Offer to Compromise Litigation - Penny  
2 Mims - \$50,000]

3 **Ordinance authorizing the service of an Offer to Compromise under Code of Civil**  
4 **Procedure, Section 998, in the lawsuit filed by Penny Mims against the City and County**  
5 **of San Francisco and Dorian Carr, to include a payment from the City of up to \$50,000**  
6 **plus reasonable attorneys' fees and costs to be determined by the Court; the lawsuit**  
7 **was filed on March 3, 2020, in San Francisco Superior Court, Case No. CGC-20-583388;**  
8 **entitled Penny Mims v. City and County of San Francisco, Dorian Carr, et al.; the**  
9 **lawsuit involves an employment dispute.**

10  
11 Be it ordained by the People of the City and County of San Francisco:

12 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby  
13 authorizes the City Attorney to make an Offer to Compromise under Code of Civil Procedure  
14 Section 998 in the action entitled Penny Mims v. City and County of San Francisco, Dorian  
15 Carr, et al., San Francisco Superior Court, Case No. CGC-20-583388, by the payment of up  
16 to \$50,000, plus reasonable attorneys' fees and costs to be determined by the Court. The  
17 lawsuit involves an employment dispute.

18  
19 Section 2. The above-named action was filed in San Francisco Superior Court on  
20 March 3, 2020, and the following parties were named in the lawsuit: Plaintiff: Penny Mims;  
21 Defendants: City and County of San Francisco, Dorian Carr.

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APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney

/s/  
KATHARINE HOBIN PORTER  
Chief Labor Attorney

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield  
BEN ROSENFELD  
Controller

RECOMMENDED:

SAN FRANCISCO HUMAN SERVICES  
AGENCY

/s/  
TRENT RHORER  
Executive Director

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## LEGISLATION RECEIVED CHECKLIST

Date 10/5/20 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (**NEW**)                                   ▶▶▶ **Legislative Clerk**  
 Legislation Pending in Committee (**AMENDED**)                   ▶▶▶ **Committee Clerk**  
 Legislation for Board Agenda (**AMENDED**)                       ▶▶▶ **Deputy Clerk**

### **Supervisor, Mayor, and Departmental Submittals**

#### **Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
     Cover letter (original)  
     Grant budget/application  
     Grant information form, including signed disability checklist  
     Letter of Intent or grant award letter from funding agency  
     Contract, Leases/Agreements (if applicable)  
     Ethics Form 126 (*if applicable*) in **Word** format  
     Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### **Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
     Cover letter (original)  
     Settlement Report/Agreement (for settlements)  
     Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### **Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
     Cover letter (original)  
     Grant budget/application  
     Grant information form, including signed disability checklist  
     Letter of Intent or grant award letter from funding agency  
     Contract, Leases/Agreements (if applicable)  
     Ethics Form 126 (*if applicable*) in **Word** format  
     Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### **Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format  
 **Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)  
 **Supporting documents:** 1 full set, and separate **pdf** copies of each in email  
     Cover letter (original)  
     Settlement Report/Agreement (for settlements)  
     Other support documents *as identified in the cover letter and legislation*  
 **E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 415-554-3869  
Name and Telephone Number

City Attorney  
Department