

File No. 201220

Committee Item No. 4

Board Item No. 30

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date November 18, 2020

Board of Supervisors Meeting

Date December 1, 2020

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>COVID-19 HPP Supplemental Local Allocation</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Linda Wong

Date November 13, 2020

Completed by: Linda Wong

Date November 23, 2020

1 [Accept and Expend Grant - Retroactive - Office of the Assistant Secretary for Preparedness
2 and Response - California Department of Public Health - Coronavirus (COVID-19) Hospital
3 Preparedness Program (HPP) Supplemental Funding - \$155,647]

4 **Resolution retroactively authorizing the Department of Public Health to accept and**
5 **expend a grant in the amount of \$155,647 from the Office of the Assistant Secretary for**
6 **Preparedness and Response through the California Department of Public Health for**
7 **participation in a program, entitled “Coronavirus (COVID-19) Hospital Preparedness**
8 **Program (HPP) Supplemental Funding,” for the period of March 28, 2020, through June**
9 **30, 2021.**

10
11 WHEREAS, The Office of the Assistant Secretary for Preparedness and Response
12 (ASPR), through the California Department of Public Health (CDPH) as a pass-through entity,
13 has agreed to fund the San Francisco Department of Public Health (DPH) in the amount of
14 \$155,647 for participation in a program, entitled “Coronavirus (COVID-19) Hospital
15 Preparedness Program (HPP) Supplemental Funding,” for the period of March 28, 2020,
16 through June 30, 2021; and

17 WHEREAS, The purpose of the funds is to support San Francisco’s health care
18 preparedness and response activities of hospitals, health systems, and health care workers
19 on the front lines of the pandemic; and

20 WHEREAS, The funds will enable health care coalitions and other health care entities
21 to prepare them to identify, isolate, assess, transport, and treat patients with coronavirus
22 (COVID-19) or persons under investigation (PUIs) for COVID-19, and to prepare those entities
23 for future special pathogen disease outbreaks; and

24 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and
25

1 WHEREAS, A request for retroactive approval is being sought because DPH received
2 the full award letter on July 7, 2020, for a project start date of March 28, 2020; and

3 WHEREAS, The grant budget includes a provision for indirect costs in the amount of
4 \$7,411.76; now, therefore, be it

5 RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant
6 in the amount of \$155,647 from the ASPR through CDPH; and, be it

7 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
8 expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

9 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
10 Agreement on behalf of the City; and, be it

11 FURTHER RESOLVED, That within thirty (30) days of the Grant Agreement being fully
12 executed by all parties, the Director of Health shall provide a copy to the Clerk of the Board of
13 Supervisors for inclusion in the official file.

1 Recommended: Approved: /s/
2 Mayor
3 /s/
4 Dr. Grant Colfax Approved: /s/
5 Director of Health Controller
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File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: Coronavirus (COVID-19) Hospital Preparedness Program (HPP) Supplemental Funding
- 2. Department: San Francisco Department of Public Health – Emergency Preparedness and Response Branch

3. Contact Person: Tiffany Rivera Telephone: 628-206-7621

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$155,647

6a. Matching Funds Required: \$0
b. Source(s) of matching funds (if applicable): N/A

7a. Grant Source Agency: The United States Department of Health and Human Services Office of the Assistant Secretary for Preparedness and Response (ASPR)
b. Grant Pass-Through Agency (if applicable): California Department of Public Health (CDPH)

8. Proposed Grant Project Summary:
These funds will be used to support San Francisco’s health care preparedness and response activities of hospitals, health systems, and health care workers on the front lines of this pandemic, health care coalitions (HCCs) and other health care entities to prepare them to identify, isolate, assess, transport, and treat patients with COVID-19 or persons under investigation (PUIs) for COVID-19, and to prepare those entities for future special pathogen disease outbreaks.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 3/28/2020 End-Date: 6/30/2021

10a. Amount budgeted for contractual services: \$0

- b. Will contractual services be put out to bid? N/A
- c. If so, will contract services help to further the goals of the Department’s Local Business Enterprise (LBE) requirements? No
- d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$7,411.76

b2. How was the amount calculated? 5% of total personnel & benefits

c1. If no, why are indirect costs not included? N.A.

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? N.A.

12. Any other significant grant requirements or comments: We respectfully request for approval to accept and expend these funds retroactive to March 5, 2020. The Department received the award on March 20, 2020 and April 13, 2020. This grant does not require an ASO amendment and partially reimburses the department for existing positions during the period of March 28, 2020 through June 30, 2021.

FSP chartfields for the grant.

- Fund: 11621
- Department: 152644
- Authority: 10001
- Project: 10036763
- Activity: 0001

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor’s Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor’s Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor’s Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

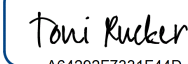
Comments:

Departmental ADA Coordinator or Mayor’s Office of Disability Reviewer:

Toni Rucker PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 10/11/2020 | 11:46 AM PDT

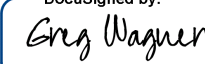
DocuSigned by:

A64292E7331E44D
 (Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 10/14/2020 | 3:35 PM PDT

DocuSigned by:

28527524752848F...
 (Signature Required)

Greg wagner, COO for

COVID-19 Spend Plan 03/28/2020-06/30/2021

County Name: **SAN FRANCISCO**

Personnel*		
Salaries for DOC staff performances COVID-19 response activities, such as Health Care and Medical Response Coordination, and Surge Management. HCCs will develop or augment operations for coordination with EMS and interfacility transport systems and 9-1-1/Public Safety Answering Points as part of COVID-19 CONOPS planning. HCCs, EMS and other health care facilities will improve and maintain health care worker readiness for COVID-19 and other special pathogens. HCC members including EMS should examine and enhance physical infrastructure to ensure infection control for COVID-19 preparedness and response, as necessary. HCCs including EMS should collaborate with a multiplicity of provider types to ensure capabilities to care for target populations: older adults, individuals with underlying chronic health conditions, individuals with access and functional, individuals living in congregate care settings and other populations at increased risk for morbidity and mortality from COVID-19.		
		\$ 105,882.31
Fringe	40%	\$ 42,352.92
Total Personnel		\$ 148,235.23
Supplies		\$ -
Total Supplies		\$ -
Travel		
In-State		\$ -
Out-of-State		\$ -
Total Travel		\$ -
Equipment		\$ -
Total Equipment		\$ -
Other		\$ -
Total Other		\$ -
Subcontracts		\$ -
Total Subcontracts		\$ -
Indirect Cost	5%	\$ 7,411.76
Total Indirect		\$ 7,411.76
TOTAL		\$ 155,647.00

*Personnel supported with this funding should not duplicate efforts across other federal grants; exceed 1.0 FTE across all funding sources; and salary is kept below \$189k as required by the funder.

1. DATE ISSUED MM/DD/YYYY 05/22/2020

1a. SUPERSEDES AWARD NOTICE dated 04/20/2020
except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO. 93.889 - National Bioterrorism Hospital Preparedness Program

3. ASSISTANCE TYPE Formula Grant

4. GRANT NO. 6 U3REP190564-01-04 Formerly

5. TYPE OF AWARD Other

4a. FAIN U3REP190564

5a. ACTION TYPE Post Award Amendment

6. PROJECT PERIOD MM/DD/YYYY
From 07/01/2019 Through 06/30/2024

7. BUDGET PERIOD MM/DD/YYYY
From 07/01/2019 Through 06/30/2021

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ASSISTANT SECRETARY FOR PREPAREDNESS & RESPONSE**

200 C Street, SW
Washington, DC 20024

NOTICE OF AWARD
AUTHORIZATION (Legislation/Regulations)
Pub. L. 109-148 119 Stat. 2680, 2786 (2005)

8. TITLE OF PROJECT (OR PROGRAM)
Hospital Preparedness Program Cooperative Agreement

9a. GRANTEE NAME AND ADDRESS
Public Health, California Department of
1615 Capitol Ave
Sacramento, CA 95814-5015

9b. GRANTEE PROJECT DIRECTOR
Ms. Tricia Blocher
1615 Capitol Ave
Sacramento, CA 95814-5015
Phone: 916-650-6416

10a. GRANTEE AUTHORIZING OFFICIAL
Ms. Susan Fanelli-2
1615 Capitol Avenue MS-7002
P.O. Box 997377
Sacramento, CA 95899

10b. FEDERAL PROJECT OFFICER
CAPT Kevin Sheehan
200 C Street, SW
Assistant Secretary Preparedness and Response
Washington, DC 20024
Phone: 415-209-4633

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)	
I Financial Assistance from the Federal Awarding Agency Only	
II Total project costs including grant funds and all other financial participation	II
a. Salaries and WageS	1,911,656.00
b. Fringe Benefits	1,025,800.00
c. Total Personnel Costs	2,937,456.00
d. Equipment	0.00
e. Supplies	166,510.00
f. Travel	107,577.00
g. Construction	0.00
h. Other	12,249,914.00
i. Contractual	18,354,624.00
j. TOTAL DIRECT COSTS	33,816,081.00
k. INDIRECT COSTS	663,856.00
l. TOTAL APPROVED BUDGET	34,479,937.00
m. Federal Share	32,152,459.00
n. Non-Federal Share	2,327,478.00

12. AWARD COMPUTATION	
a. Amount of Federal Financial Assistance (from item 11m)	32,152,459.00
b. Less Unobligated Balance From Prior Budget Periods	0.00
c. Less Cumulative Prior Award(s) This Budget Period	25,500,029.00
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	6,652,430.00
13. Total Federal Funds Awarded to Date for Project Period	32,152,459.00

14. RECOMMENDED FUTURE SUPPORT (Subject to the availability of funds and satisfactory progress of the project):			
YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2		d. 5	
b. 3		e. 6	
c. 4		f. 7	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION
b. ADDITIONAL COSTS
c. MATCHING
d. OTHER RESEARCH (Add / Deduct Option)
e. OTHER (See REMARKS)

b

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation
b. The grant program regulations.
c. This award notice including terms and conditions, if any, noted below under REMARKS.
d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached - Yes No)
This award is amended to add COVID-19 Funds. Please reference Special Terms & Conditions.

GRANTS MANAGEMENT OFFICIAL:
Virginia Simmons, Chief Grants Management Officer
200 Independence Ave., S.W.
Room 638-G
Washington, DC 20201
Phone: 202-260-0400

17.OBJ CLASS 41.51	18a. VENDOR CODE 1743204993A1	18b. EIN 743204993	19. DUNS 799150615	20. CONG. DIST. 06
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-199C009	b. U3REP0564CV	c. HOS07	d. \$6,652,430.00	e. 75-2024-0140
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

AWARD ATTACHMENTS

California Department of Public Health

6 U3REP190564-01-04

1. Terms & Conditions

California

Hospital Preparedness Program (HPP) Cooperative Agreement Recipient COVID-19 Preparedness and Response Administrative Supplement

Special Programmatic Terms and Conditions

Within 30 days of receiving the award, recipients must submit the following:

1. a work plan
2. a detailed budget and budget narrative/justification

In response to the COVID-19 outbreak, Congress appropriated emergency supplemental funding to support the urgent preparedness and response needs of hospitals, health systems, and health care workers on the front lines of this pandemic. The Office of the Assistant Secretary for Preparedness and Response (ASPR) is awarding a total of \$350 million to health care preparedness and response cooperative agreements administered by the Hospital Preparedness Program (HPP). Along with the \$42 million provided to HPP cooperative agreement recipients in March 2020, the \$116.5 million provided through this administrative supplement will support hospitals and other related health care entities to prepare them to identify, isolate, assess, transport, and treat patients with COVID-19 or persons under investigation (PUIs) for COVID-19, and to prepare those entities for future special pathogen disease outbreaks. Recipients may request retroactive compensation for HCCs and health care facilities, including state/jurisdiction special pathogen treatment centers any of the activities described herein and in the previous COVID-19 notice of award special programmatic terms and conditions that were conducted as part of COVID-19 response beginning January 20, 2020. Recipients **must** request retroactive compensation at the time of the budget submission. The request should include the following information:

- Time period;
- Line item budget for the period; and
- Narrative description of the COVID-19 preparedness activities

Activities supported by this funding include all of the activities described herein and within the previous COVID-19 HPP emergency supplemental funding administrative supplement notice of award (NoA) special programmatic terms and conditions. Any additional activities or clarifications to activities supported by this funding are listed below:

- Ensure a physician is in the state or jurisdiction emergency operations center full time to manage patient facility assignments (right bed for the right patient) within their state or jurisdiction so that EMS and hospitals do not need to transfer patients; for example, participating in or establishing a Medical Operations Coordinating Cell (MOCC). This EOC physician should have insight into available resources at hospitals and other health care facilities.

To determine the exact amount of the administrative supplement for California, ASPR utilized a funding formula specific to COVID-19. Metrics comprising the formula are: 1) capturing the risk of transmission as a function of population and 2) the size of the at-risk population based on age and underlying conditions. In addition to COVID-19 risk criteria, ASPR applied a base amount of \$172,500 for states and \$86,250 for territories and freely associated states – a proportional increase of the base amounts provided in the first tranche of funding. ASPR also included a minimum threshold of funding (\$750,000 for states and \$150,000 for territories and freely associated states) to respond to emerging trends showing that parts of the United States are experiencing medical surge differently at this time, based on COVID-19 patient influx or an underlying lack of bed capacity that pre-dated the pandemic. This threshold ensures that less populous states receive a significant level of funding to address these challenges without incurring major losses for more populous states with larger local outbreaks. Based on the formula, **each state or jurisdiction special pathogen treatment center must be allocated \$175,455.**

No more than 10% of the supplemental award can be used for the recipient’s direct costs, per the limit outlined in the administrative supplement. The additional funding **must** be allocated per the table below. Any deviations to the table below must be approved by ASPR.

Funding table

Total Award for California	\$ 6,652,430
Set-aside for Special Pathogen Treatment Center(s)	\$350,910
Direct cost maximum for California	\$665,243

Special Pathogen Treatment Center(s)	
1. Kaiser Permanente, South Sacramento Medical Center	\$175,455
2. Kaiser Permanente, Oakland Medical Center	\$175,455

**COVID-19
HPP Supplemental
Local Allocation**

Local Health Department	Allocation \$125,000 Base	Contract Number
ALAMEDA	\$182,882	COVID-19-0102
ALPINE	\$124,928	COVID-19-0202
AMADOR	\$123,073	COVID-19-0302
BUTTE	\$127,240	COVID-19-0502
CALAVERAS	\$122,523	COVID-19-0602
COLUSA	\$120,154	COVID-19-0702
CONTRA COSTA	\$165,079	COVID-19-0802
DEL NORTE	\$107,241	COVID-19-0902
EL DORADO	\$131,652	COVID-19-1002
FRESNO	\$146,275	COVID-19-1102
GLENN	\$120,397	COVID-19-1202
HUMBOLDT	\$110,984	COVID-19-1302
IMPERIAL	\$131,597	COVID-19-1402
INYO	\$119,601	COVID-19-1502
KERN	\$156,778	COVID-19-1602
KINGS	\$116,298	COVID-19-1702
LAKE	\$108,547	COVID-19-1802
LASSEN	\$126,045	COVID-19-1902
MADERA	\$116,500	COVID-19-2002
MARIN	\$134,115	COVID-19-2102
JOHN C FREMONT	\$124,054	COVID-19-2202
MENDOCINO	\$128,086	COVID-19-2302
MERCED	\$134,810	COVID-19-2402
MODOC	\$125,333	COVID-19-2502
MONO	\$119,428	COVID-19-2602
MONTEREY	\$140,444	COVID-19-2702
NAPA	\$129,881	COVID-19-2802
NEVADA	\$122,816	COVID-19-2902
ORANGE	\$236,738	COVID-19-3002
PLACER	\$133,142	COVID-19-3102
PLUMAS	\$125,686	COVID-19-3202
RIVERSIDE	\$209,609	COVID-19-3302
SACRAMENTO	\$178,612	COVID-19-3402
SAN BENITO	\$127,160	COVID-19-3502
ICEMA, SAN BERNARDINO	\$156,974	COVID-19-3602
SAN DIEGO	\$241,221	COVID-19-3702
SAN FRANCISCO	\$155,647	COVID-19-3802
SAN JOAQUIN EMS	\$151,713	COVID-19-3902
SAN LUIS OBISPO	\$134,722	COVID-19-4002
SAN MATEO	\$151,855	COVID-19-4102
SANTA BARBARA	\$140,763	COVID-19-4202
SANTA CLARA	\$192,763	COVID-19-4302
SANTA CRUZ	\$134,531	COVID-19-4402
SHASTA	\$125,586	COVID-19-4502
SIERRA	\$125,111	COVID-19-4602
SISKIYOU	\$120,933	COVID-19-4702
SOLANO	\$140,302	COVID-19-4802
SONOMA	\$142,361	COVID-19-4902
STANISLAUS	\$97,239	COVID-19-5002
SSV EMS, SUTTER	\$122,767	COVID-19-5102
TEHAMA	\$121,620	COVID-19-5202
TRINITY	\$125,475	COVID-19-5302
TULARE	\$127,581	COVID-19-5402
TUOLUMNE	\$126,893	COVID-19-5502
VENTURA	\$154,702	COVID-19-5602
YOLO	\$132,718	COVID-19-5702
SSV EMS, YUBA	\$122,089	COVID-19-5102
CENTRAL CA EMS (LEMSA)	\$56,127	COVID-19-5902
ICEMA (LEMSA)	\$56,127	COVID-19-6002
MOUNTAIN VALLEY EMS (LEMSA)	\$56,127	COVID-19-6102
NORTH COAST EMS (LEMSA)	\$56,127	COVID-19-6202
SSV EMS (LEMSA)	\$56,127	COVID-19-6302
TOTAL	\$8,153,909	



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

July 7, 2020

Dr. Tomas Aragon
Health Officer
City & County of San Francisco
101 Grove Street, Room 308
San Francisco, CA 94102

Authority:

*Coronavirus Preparedness and
Response Supplemental Appropriations
Act 2020*

*Coronavirus Aid, Relief, and Economic
Security (CARES) Act*

Dear Dr. Tomas Aragon:

**COVID-19 HPP Supplemental Funding
Award Number COVID-19-3802 City & County of San Francisco**

This letter covers COVID-19 HPP Supplemental reimbursement information for the period of March 28, 2020 through June 30, 2021. The Emergency Preparedness Office (EPO) is allocating **\$155,647** to **San Francisco** in order to support the health care preparedness and response activities of hospitals, health systems, and health care workers on the front lines of this pandemic. This funding should support health care coalitions (HCCs) and other health care entities to prepare them to identify, isolate, assess, transport, and treat patients with COVID-19 or persons under investigation (PUIs) for COVID-19, and to prepare those entities for future special pathogen disease outbreaks.

Your Agency may use discretion to allocate this funding to support hospitals and other health care entities to train workforces, expand telemedicine and the use of virtual healthcare, procure supplies and equipment, and coordinate effectively across regional, state and jurisdictional, and local health care facilities to respond to COVID-19 in the following capabilities (Attachment 1 – Work Plan):

- Health Care and Medical Response Coordination
- Medical Surge

Additionally, your Local Health Department/Local HPP Entity should fund their Local Emergency Medical Agency (LEMSA) a minimum of \$43,175 for their patient coordination and transportation planning. The five multi-county LEMSAs will be directly funded by CDPH at \$56,127 to do the same work as the single county LEMSAs. (Attachment 2 – Funding Table).

EPO will reimburse your Agency within three business days of invoice receipt. In order to receive your allocation, please complete and submit your invoice (Attachment 3 – Invoice) as soon as possible to: LHBTProg@cdph.ca.gov.



Please Submit the following to EPO:

1. Invoice requesting reimbursement at your Agency's full allocation. Use the attached COVID-19 HPP Supplemental Invoice. Submit your invoice to: LHBTProg@cdph.ca.gov.
2. By July 24, 2020, submit a spend plan (Attachment 4 – Spend Plan) to: LHPTProg@cdph.ca.gov.
 - Personnel supported with this funding should not duplicate efforts across other federal grants; exceed 1.0 FTE across all funding sources; and salary is kept below \$189k as required by the funder.
 - Please maintain any supporting documentation for expenditures against this funding.
3. By July 24, 2020, submit a work plan (Attachment 1 – Work Plan) to: LHBTProg@cdph.ca.gov.
4. On a quarterly basis, beginning in October 2020, submit an expenditure report (Attachment 4) and work plan progress report (Attachment 1).

Thank you for the time your Agency has and will continue to invest in this response. I am hopeful that with additional funding your Agency will have the adequate resources for an appropriate response. If you have any questions or need further clarification, please contact your assigned EPO Contract Manager directly.

Sincerely,



Melissa Relles
Assistant Deputy Director
Emergency Preparedness Office
California Department of Public Health



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dr. Grant Colfax
Director of Health
DATE: 10/14/2020
SUBJECT: Grant Accept and Expend
GRANT TITLE: Accept and Expend Grant - COVID-19 HPP Supplemental
Funding - \$155,647

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist -
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No