File No	<u> 190846</u>	Committee Item No	3
		Board Item No.	

# **COMMITTEE/BOARD OF SUPERVISORS**

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Committee: Land Use and Transpo	ortation Committee Date December 7, 2020
Board of Supervisors Meeting	Date
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	Cover Letter and/or Report
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Grant Budget	
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Completed by: Erica Major Completed by: Erica Major	Date December 3, 2020

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[Administrative Code - Biennial Housing Nee	ds Assessment and Production Pipeline Reports
- Seniors and People with Disabilities]	

Ordinance amending the Administrative Code to direct the Department of Disability and Aging Services to report biennially on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

NOTE: Unchanged Code text and uncodified text are in plain Arial font.

Additions to Codes are in single-underline italics Times New Roman font.

Deletions to Codes are in strikethrough italics Times New Roman font.

Board amendment additions are in double-underlined Arial font.

Board amendment deletions are in strikethrough Arial font.

Asterisks (\* \* \* \*) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Administrative Code is hereby amended by adding Chapter 111, consisting of Section 111.1, to read as follows:

# CHAPTER 111: HOUSING REPORTS FOR SENIORS AND PEOPLE WITH DISABILITIES SEC. 111.1. BIENNIAL REPORTS.

- (a) The Department of Disability and Aging Services ("DAAS") shall publish a Housing Needs

  Overview for Seniors and People with Disabilities ("Overview Report") by July 1, 2020, and biennially

  thereafter that contains a comparison of both the median income of seniors and the median income of

  people with disabilities in the City to rents charged at City-funded affordable housing.
- (b) The Mayor's Office of Housing and Community Development (MOHCD) shall contribute to the Overview Report required under subsection (a), by providing DAAS, for each City-funded housing development planned or in construction within the next three years, a timeline for production, and an analysis of the number of housing units projected in each such City-funded housing development to be

APPROVED AS TO FORM: DENNIS J. HERRERA, City Attorney

By:

LISA POWELL Deputy City Attorney

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### REVISED LEGISLATIVE DIGEST

(Substituted, 2/11/2020)

[Administrative Code - Biennial Housing Needs Assessment and Production Pipeline Reports - Seniors and People with Disabilities]

Ordinance amending the Administrative Code to direct the Department of Disability and Aging Services to report biennially on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

#### **Existing Law**

Administrative Code Section 10E.4(b) directs the Planning Department to publish an Annual Housing Inventory Report, but does not direct the Planning Department to analyze housing needs and production for seniors and people with disabilities.

#### Amendments to Current Law

This ordinance (new Administrative Code Chapter 111) directs the Department of Disability and Aging Services (DAAS) to publish a Biennial Housing Needs Overview for Seniors and People with Disabilities by July 1, 2020, and biennially thereafter. That overview report will contain a comparison of the median income of seniors and of people with disabilities in the City to rents charged at City-funded affordable housing.

The ordinance additionally directs DAAS to publish a Housing Needs Assessment and Production Pipeline Report for Seniors and People with Disabilities by October 1, 2020, and biennially thereafter. That report will analyze housing needs across numerous demographics for both seniors and people with disabilities; analyze City housing programs and services serving seniors and people with disabilities; and make recommendations to address unmet affordable housing needs for seniors and people with disabilities. The Mayor's Office of Housing and Community Development will contribute to both reports. DAAS will present the reports to the Board of Supervisors, with policy recommendations as appropriate.

### **Background Information**

The primary difference between the substitute ordinance introduced February 11, 2020, and the original ordinance is that the original ordinance required one report, issued annually, and the substitute ordinance requires two distinct reports, issued biennially.

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#### BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Dan Adams, Acting Director, Mayor's Office of Housing and Community

Development

Shireen McSpadden, Executive Director, Department of Aging and Adult

Services

Nicole Bohn, Director, Department on Disability

FROM:

Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE:

February 18, 2020

SUBJECT:

LEGISLATION INTRODUCED

The Board of Supervisors' Land Use and Transportation Committee has received the following proposed legislation, introduced by Supervisor Yee on February 11, 2020:

File No. 190846-2

Ordinance amending the Administrative Code to direct the Department of Disability and Aging Services to report biennially on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: <a href="mailto:erica.major@sfgov.org">erica.major@sfgov.org</a>.

cc: Eugene Flannery, Mayor's Office of Housing and Community Development Amy Chan, Mayor's Office of Housing and Community Development Bridget Badasow, Department of Aging and Adult Services

#### **BOARD of SUPERVISORS**



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1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

# MEMORANDUM

TO:

Dan Adams, Acting Director, Mayor's Office of Housing and Community

Development

Shireen McSpadden, Executive Director, Department of Aging and Adult

Services

FROM:

Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE:

August 5, 2019

SUBJECT:

LEGISLATION INTRODUCED

The Board of Supervisors' Land Use and Transportation Committee has received the following proposed legislation, introduced by Supervisor Stefani on July 30, 2019:

File No. 190846

Ordinance amending the Administrative Code to direct the Department of Aging and Adult Services to report annually on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

If you have comments or reports to be included with the files, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: erica.major@sfgov.org.

c: Eugene Flannery, Mayor's Office of Housing and Community Development Bridget Badasow, Department of Aging and Adult Services

#### **BOARD of SUPERVISORS**



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

### MEMORANDUM

TO: Eric D. Shaw, Director, Mayor's Office of Housing and Community

Development

Shireen McSpadden, Executive Director, Department of Aging and Adult

Services

Nicole Bohn, Director, Department on Disability

FROM: Erica Major, Assistant Clerk, Land Use and Transportation Committee

DATE: November 24, 2020

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Land Use and Transportation Committee has received the following proposed legislation, reactivated by Supervisor Yee on November 17, 2020:

File No. 190846

Ordinance amending the Administrative Code to direct the Department of Disability and Aging Services to report biennially on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: <a href="mailto:erica.major@sfgov.org">erica.major@sfgov.org</a>.

cc: Eugene Flannery, Mayor's Office of Housing and Community Development Amy Chan, Mayor's Office of Housing and Community Development Bridget Badasow, Department of Aging and Adult Services Print Form

# **Introduction Form**

By a Member of the Board of Supervisors or Mayor

RECEIVED BOARD OF SUPERVISORS SAN FRANCISCO

2020 F Time stamp

hereby submit the following item for introduction (select only one):	
	editeration denders de production de resident de la constitución de la
1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).	
2. Request for next printed agenda Without Reference to Committee.	
3. Request for hearing on a subject matter at Committee.	
4. Request for letter beginning :"Supervisor	inquiries"
5. City Attorney Request.	
6. Call File No. from Committee.	
7. Budget Analyst request (attached written motion).	
✓ 8. Substitute Legislation File No. 190846	
9. Reactivate File No.	
10. Topic submitted for Mayoral Appearance before the BOS on	
Please check the appropriate boxes. The proposed legislation should be forwarded to the following	j.
☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commis	ssion
Planning Commission Building Inspection Commission	
Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative	Form.
Sponsor(s):	
Yee; Ronen, Peskin, Mar	
Subject:	
Biennial Housing Needs Assessment and Production Pipeline Report	
The text is listed:	
Please see attached.	
Signature of Sponsoring Supervisor:	
For Clerk's Use Only	

Print Form

# **Introduction Form**

By a Member of the Board of Supervisors or Mayor

Time stamp

I hereby submit the following item for introduction (select only one): 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment). 2. Request for next printed agenda Without Reference to Committee. 3. Request for hearing on a subject matter at Committee. 4. Request for letter beginning: "Supervisor inquiries" 5. City Attorney Request. from Committee. 6. Call File No. 7. Budget Analyst request (attached written motion). 8. Substitute Legislation File No. 9. Reactivate File No. 10. Topic submitted for Mayoral Appearance before the BOS on Please check the appropriate boxes. The proposed legislation should be forwarded to the following: Small Business Commission ☐ Youth Commission Ethics Commission Planning Commission Building Inspection Commission Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form. Sponsor(s): Yee, Ronen Subject: Administrative Code - Annual Housing Needs Assessment and Production Pipeline Report for Seniors and People with Disabilities The text is listed: Ordinance amending the Administrative Code to direct the Department of Aging and Adult Services to report annually on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development. Signature of Sponsoring Supervisor:

For Clerk's Use Only

#### Major, Erica (BOS)

From:

Major, Erica (BOS)

Sent:

Tuesday, February 18, 2020 4:47 PM

To:

Adams, Daniel (MYR); McSpadden, Shireen (HSA); Bohn, Nicole (ADM) Flannery, Eugene (MYR); Chan, Amy (MYR); 'Badasow, Bridget (DSS) (DSS)'

Cc: Subject:

REFERRAL FYI (190846-2) Administrative Code - Biennial Housing Needs Assessment

and Production Pipeline Reports - Seniors and People with Disabilities

Attachments:

190846-2 FYI.pdf

#### Greetings,

These matter are being forwarded to your department for informational purposes. If you have any comments or reports to be included with the files, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

#### **ERICA MAJOR**

#### **Assistant Clerk**

**Board of Supervisors** 

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163 <u>Erica.Major@sfgov.org</u> | <u>www.sfbos.org</u>



Click here to complete a Board of Supervisors Customer Service Satisfaction form.

The Legislative Research Center provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

#### Major, Erica (BOS)

From:

Major, Erica (BOS)

Sent:

Monday, August 05, 2019 3:37 PM

To:

Adams, Daniel (MYR); McSpadden, Shireen (HSA)

Cc: Subject: Flannery, Eugene (MYR); Chan, Amy (MYR); 'Badasow, Bridget (DSS) (DSS)' REFERRAL FYI (190846) Administrative Code - Annual Housing Needs Assessment and

Production Pipeline Report - Seniors and People with Disabilities

**Attachments:** 

190846 FYI.pdf

#### Greetings,

These matter are being forwarded to your department for informational purposes. If you have any comments or reports to be included with the files, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

#### **ERICA MAJOR**

#### **Assistant Clerk**

**Board of Supervisors** 

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[Administrative Code - Annual Housing Needs Assessment and Production Pipeline Report - Seniors and People with Disabilities]

Ordinance amending the Administrative Code to direct the Department of Aging and Adult Services to report annually on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

NOTE: Unchanged Code text and uncodified text are in plain Arial font.

Additions to Codes are in single-underline italics Times New Roman font.

Deletions to Codes are in strikethrough italics Times New Roman font.

Board amendment additions are in double-underlined Arial font.

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Asterisks (\* \* \* \*) indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. The Administrative Code is hereby amended by adding Chapter 111, consisting of Section 111.1, to read as follows:

# <u>CHAPTER 111: HOUSING REPORT FOR SENIORS AND PEOPLE WITH DISABILITIES</u> <u>SEC. 111.1. ANNUAL REPORT.</u>

(a) The Department of Aging/and Adult Services (DAAS) shall publish an Annual Housing

Needs Assessment and Production Pipeline Report for Seniors and People with Disabilities ("Report")

by March 1 of each year that contains at a minimum:

(1) An analysis of housing needs for seniors addressing, to the extent feasible, median household income of seniors who are tenants, homeowners, or homeless; rent or housing cost burden; overcrowding; security of tenure; disability; and overall housing shortages, by income level, race/ethnicity, primary language, age range, household type, neighborhood, and housing type.

2/11/20 Substituted

}	
1	current rent burden, race/ethnicity, primary language, age range, household type, neighborhood, and
2	housing type.
3	(4) An evaluation of how planned and potential future housing developments align with
4	the housing needs of seniors and people with disabilities, addressing, to the extent feasible, housing
5	needs by income level, current rent burden, race/ethnicity, primary language, age range, household
6	type, neighborhood, and housing type.
7	(5) An assessment of future funding that would be required to address the unmet needs
8	of extremely low-income seniors and extremely low-income people with disabilities to secure City-
9	funded affordable housing and DAAS's efforts over the previous year to address those needs.
10	(6) Such information as DAAS requests for its analysis, including but not limited to data
11	on waiting lists for MOHCD-funded affordable housing sites.
12	(c) The Report shall present information in de-identified form to protect the privacy of
13	individuals whose data are included in the Report. Data collected for the Report shall be confidential
14	to the extent of protecting personal privacy insofar as the law requires or permits such protection.
15	(d) DAAS shall present, with input from MOHCD, the Report annually to the Board of
16	Supervisors and any policy recommendations for legislation.
17	Section 2. Effective Date. This ordinance shall become effective 30 days after
18	enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
19	ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
20	of Supervisors overrides the Mayor's veto of the ordinance.
21	
22	APPROVED AS TO FORM:
23	DENNIS J. HERRERA, City Attorney
24	By: LISA POWELL
25	Deputy City Attorney

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#### LEGISLATIVE DIGEST

[Administrative Code - Annual Housing Needs Assessment and Production Pipeline Report - Seniors and People with Disabilities]

Ordinance amending the Administrative Code to direct the Department of Aging and Adult Services to report annually on housing needs and housing production for seniors and people with disabilities, with input from the Mayor's Office of Housing and Community Development.

#### Existing Law

Administrative Code Section 10E.4(b) directs the Planning/Department to publish an Annual Housing Inventory Report, but does not direct the Planning Department to analyze housing needs and production for seniors and people with disabilities.

# Amendments to Current Law

This ordinance (new Administrative Code Chapter 111) directs the Department of Aging and Adult Services (DAAS) to publish an Annual Housing Needs Assessment and Production Pipeline Report for Seniors and People with Disabilities by March 1 of each year. That report will analyze housing needs across numerous demographics for both seniors and people with disabilities; analyze City housing programs and services serving seniors and people with disabilities; analyze data on housing production for seniors and people with disabilities; and make recommendations to address unmet affordable housing needs for seniors and people with disabilities. The Mayor's Office on Housing and Community Development will contribute to the report. DAAS will present to the Board of Supervisors with policy recommendations as appropriate.

# Background Information

There is a critical shortage of affordable housing for seniors and people with disabilities in San Francisco. The City invests resources in affordable housing for seniors, people with disabilities, and other populations through a variety of programs. The annual report required by this ordinance is intended to guide City investments for addressing the affordable housing shortage for seniors and people with disabilities.

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2/11/20 Substituted

NOTE:

[Administrative Code - Annual Housing Needs Assessment and Production Pipeline Report for Seniors and People with Disabilities]

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(1) An analysis of housing needs for seniors addressing, to the extent feasible, median household income of seniors who are tenants, homeowners, or homeless; rent or housing cost burden; overcrowding; security of tenure; disability; and overall housing shortages, by income level, race/ethnicity, primary language, age range, household type, neighborhood, and housing type.



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21	
22	APPROVED AS TO FORM:
23	DENNIS J. HERRERA, City Attorney
24	LISA POWELL  Deputy City Attorney
25	Deputy City Attorney n:\legana\as2019\2000013\01377633.docx