File No. <u>201161</u>

Committee Item No. <u>11</u> Board Item No. <u>2</u>

# COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

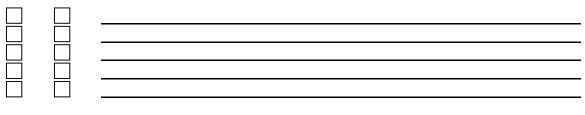
Committee: <u>Government Audit and Oversight</u> Board of Supervisors Meeting: 
 Date:
 Nov.19, 2020

 Date:
 Dec. 8, 2020

# **Cmte Board**

		Motion
		Resolution
$\overline{\boxtimes}$	$\overline{\boxtimes}$	Ordinance
Π	$\square$	Legislative Digest
П	П	Budget and Legislative Analyst Report
		Youth Commission Report
		Introduction Form
$\square$		Department/Agency Cover Letter and/or Report
		MÓU
		Grant Information Form
		Grant Budget
		Subcontract Budget
		Contract/Agreement
		Form 126 – Ethics Commission
		Award Letter
		Application
$\Box$		Public Correspondence

# OTHER



Prepared by:	John Carroll	Date:	Nov. 13, 2020
Prepared by:	John Carroll	Date:	Nov. 25, 2020

1	[California Code of Civil Procedure, Section 998 - Offer to Compromise Litigation - Penny Mims - \$50,000]			
2				
3	Ordinance authorizing the service of an Offer to Compromise under Code of Civil			
4	Procedure, Section 998, in the lawsuit filed by Penny Mims against the City and County			
5	of San Francisco and Dorian Carr, to include a payment from the City of up to \$50,000			
6	plus reasonable attorneys' fees and costs to be determined by the Court; the lawsuit			
7	was filed on March 3, 2020, in San Francisco Superior Court, Case No. CGC-20-583388;			
8	entitled <u>Penny Mims v. City and County of San Francisco, Dorian Carr, et al.</u> ; the			
9	lawsuit involves an employment dispute.			
10				
11	Be it ordained by the People of the City and County of San Francisco:			
12	Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby			
13	authorizes the City Attorney to make an Offer to Compromise under Code of Civil Procedure			
14	Section 998 in the action entitled Penny Mims v. City and County of San Francisco, Dorian			
15	Carr, et al., San Francisco Superior Court, Case No. CGC-20-583388, by the payment of up			
16	to \$50,000, plus reasonable attorneys' fees and costs to be determined by the Court. The			
17	lawsuit involves an employment dispute.			
18				
19	Section 2. The above-named action was filed in San Francisco Superior Court on			
20	March 3, 2020, and the following parties were named in the lawsuit: Plaintiff: Penny Mims;			
21	Defendants: City and County of San Francisco, Dorian Carr.			
22				
23				
24				
25				

1	APPROVED AS TO FORM AND RECOMMENDED:	RECOMMENDED:
2 3	DENNIS J. HERRERA City Attorney	SAN FRANCISCO HUMAN SERVICES AGENCY
4		
5	/s/ KATHARINE HOBIN PORTER Chief Labor Attorney	<u>/s/</u> TRENT RHORER Executive Director
6	FUNDS AVAILABLE:	
7 8	/s/ Michelle Allersma for Ben Rosenfield	
9	BEN ROSENFIELD Controller	
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# **LEGISLATION RECEIVED CHECKLIST**

Date \_\_\_\_\_10/5/20

File Number (if applicable)

- [X] Legislation for Introduction (NEW)
- [] Legislation Pending in Committee (AMENDED)
- [] Legislation for Board Agenda (AMENDED)
- ►►► Legislative Clerk
- ►►► Committee Clerk
- Deputy Clerk

#### Supervisor, Mayor, and Departmental Submittals

#### Grant Ordinance

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
  - [] Cover letter (original)
  - [] Grant budget/application
  - [] Grant information form, including signed disability checklist
  - [] Letter of Intent or grant award letter from funding agency
  - [] Contract, Leases/Agreements (if applicable)
  - [] Ethics Form 126 (if applicable) in Word format
  - [] Other support documents as identified in the cover letter and legislation

# [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

#### Ordinance

- [X] Legislation: Original,1 hard copy, and 1 electronic copy in Word format
- [X] Signature: City Attorney (For Settlement of Lawsuits City Attorney, Department Head, Controller, Commission Secretary)

# [X] Supporting documents: 1 full set, and separate pdf copies of each in email

- [X] Cover letter (original)
- [X] Settlement Report/Agreement (for settlements)
- [] Other support documents as identified in the cover letter and legislation

#### [X] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

# **Grant Resolution**

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
  - [] Cover letter (original)
  - [] Grant budget/application
  - [] Grant information form, including signed disability checklist
  - [] Letter of Intent or grant award letter from funding agency
  - [] Contract, Leases/Agreements (if applicable)
  - [] Ethics Form 126 (if applicable) in Word format
  - [] Other support documents as identified in the cover letter and legislation

# [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

# Resolution

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: None (Note: Required for Settlement of Claims City Attorney,
  - Department Head, Controller, Commission Secretary)

# [] Supporting documents: 1 full set, and separate pdf copies of each in email

- [] Cover letter (original)
- [] Settlement Report/Agreement (for settlements)
- [] Other support documents as identified in the cover letter and legislation
- [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

\_\_\_\_\_Joy Perez\_\_\_\_415-554-3869\_ Name and Telephone Number City Attorney Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook