

201340

Petitions and Communications received from November 24, 2020, through December 3, 2020, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on December 8, 2020.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From the Office of the Mayor, submitting an Executive Order extending the Commercial Eviction Moratorium. Copy: Each Supervisor. (1)

From the Office of the Mayor, submitting a statement on the resignation of San Francisco Public Utilities Commission General Manager, Harlan Kelly, Jr. Copy: Each Supervisor. (2)

From the Department of Public Health, submitting the Order of the Health Officer C19-07o; and updates to Health Directive Nos. 2020-05, 2020-07, 2020-16d, 2020-17, 2020-19d, 2020-22e, 2020-28b, 2020-29c 2020-31b, 2020-32b, 2020-34, and 2020-35. Copy: Each Supervisor. (3)

From the Department of Human Resources, regarding the proposed Ordinance approving the Memorandum of Understanding and Settlement of Grievances - Police Officers Association. File No. 201050. Copy: Each Supervisor. (4)

From the Department of Elections, submitting the Certification for the November 3, 2020, Consolidated General Election. Copy: Each Supervisor. (5)

From the San Francisco International Airport, submitting the Shoreline Protection Program Notice of Preparation (NOP) of an Environmental Impact Report (EIR). Copy: Each Supervisor. (6)

From the Youth Commission, submitting a memorandum, entitled "Two Youth Commission Actions from November 30, 2020: unanimous support for the #30RightNow Campaign; motion to approve Motion 2021-AL-03, Post-Election Anti-Complacency Statement." Copy: Each Supervisor. (7)

From the Office of Economic Workforce Development, regarding the proposed Resolution approving the Yerba Buena Community Benefit District - Annual Report - FY2018-2019. File No. 201153. Copy: Each Supervisor. (8)

From the Department of Elections, submitting the November 3, 2020, Consolidated General Election Results Report #16 and Ballot Processing Update. Copy: Each Supervisor. (9)

From Ellen Lee Zhou, regarding various subjects. Copy: Each Supervisor. (10)

From the San Francisco Chamber of Commerce, regarding the Hearing on the Civil Grand Jury Report - Sustain Our City's High Performing Moscone Convention Center. File No. 201124. 3 letters. Copy: Each Supervisor. (11)

From concerned citizens, regarding the resignation of Harlan Kelly, Jr. Copy: Each Supervisor. (12)

From Rachael Tanner, regarding the proposed Motion for the Presidential Appointment to the Board of Appeals - Tina Chang. File No. 201310. Copy: Each Supervisor. (13)

From Timothy James, regarding antibiotic use in a Food Animals Ordinance. Copy: Each Supervisor. (14)

From concerned citizen, regarding chain saw noise pollution from Fire Station #15. Copy: Each Supervisor. (15)

From Mike Murphy, regarding the Hearing for the Appeal of Determination of Exemption From Environmental Review - 3601 Lawton Street. File No. 201311. Copy: Each Supervisor. (16)

From concerned citizens, regarding the proposed Resolution for the Home Detention Electronic Monitoring Program Rules and Regulations and Program Administrator's Evidence of Financial Responsibility - FY2020-2021 and the Hearing for Electronic Monitoring. File Nos. 200876 and 201198. 2 letters. Copy: Each Supervisor. (17)

From concerned citizen, regarding Ordinance No. 237-20 that amended the Building Code and Environment Code - Mandating New Construction Be All-Electric. File No. 200701. Copy: Each Supervisor. (18)

From concerned citizens, regarding the Hearing for the Shelter-in-Place Rehousing and Site Demobilization Plan. File No. 201234. 114 letters. Copy: Each Supervisor. (19)

From concerned citizens, regarding the proposed Ordinance amending the Administrative Code - Housing Inventory. File No. 201262. 14 letters. Copy: Each Supervisor. (20)

From concerned citizens, regarding the proposed Ordinance amending the Health Code - No Smoking in Multi-Unit Housing Complexes. File No. 201265. 26 Letters. Copy: Each Supervisor. (21)

From the San Francisco Council of District Merchants Associations, regarding support for the Economic Recovery Task Force (ERTF) Policy recommendations impacting San Francisco neighborhood merchants. Copy: Each Supervisor. (22)

From concerned citizens, regarding the proposed Ordinance approving the Memorandum of Understanding and Settlement of Grievances - Police Officers Association. File No. 201050. 20 letters. Copy: Each Supervisor. (23)

From Aaron Goodman, regarding construction on 19th Avenue and traffic delays. Copy: Each Supervisor. (24)

From Jamey Frank, regarding Muni trains returning to service. Copy: Each Supervisor. (25)

From Leslie Koelsch, regarding the proposed Resolution approving the Real Property Lease - Twin Peaks Petroleum, Inc. - 598 Portola Drive - \$200,200 Per Year Base Rent. File No. 200965. Copy: Each Supervisor. (26)

From Arianna Cook-Thajudeen, regarding the proposed Ordinance amending the Administrative Code - Permanent Supportive Housing - Rent Contribution Standard. File No. 201185. Copy: Each Supervisor. (27)

From Peter Warfield, regarding the proposed Resolution Condemning the Naming of the Priscilla Chan and Mark Zuckerberg San Francisco General Hospital and Trauma Center. File No. 200790. Copy: Each Supervisor. (28)

From Anonymous, regarding Sunshine Ordinance and public records request. 4 letters. Copy: Each Supervisor. (29)

From the California Public Utilities Commission, submitting notices of projects from Verizon Wireless. Copy: Each Supervisor. (30)

From the Black Employee Alliance, regarding various subjects. 3 letters. Copy: Each Supervisor. (31)



EXECUTIVE ORDER EXTENDING COMMERCIAL EVICTION MORATORIUM

On February 25, 2020, under California Government Code Sections 8550 et seq., San Francisco Charter Section 3.100(14) and Chapter 7 of the San Francisco Administrative Code, I issued a Proclamation (the "Proclamation") declaring a local emergency to exist in connection with the imminent spread within the City of a novel (new) coronavirus ("COVID-19"). I issued the Twenty-Eighth Supplement to the Proclamation on September 29, 2020. The Order in Section 1 of the Twenty-Eighth Supplement imposes a temporary moratorium on eviction for non-payment of rent by commercial tenants directly impacted by the COVID-19 crisis, replacing a similar order initially issued in the Fourth Supplement to the Proclamation. The Board of Supervisors concurred in this action on October 6, 2020. The Board of Supervisors recently passed an ordinance that would provide similar protections to commercial tenants, but that ordinance is not yet in effect. (See Board File No. 201056.)

Section 1(j) of the Twenty-Eighth Supplement provides that the Order will remain in effect until November 30, 2020, and further provides that the "Mayor may extend this Order by additional periods of up to two months at a time, if emergency conditions at the time warrant extension. The Mayor shall provide notice of the extension through an Executive Order posted on the Mayor's website and delivered to the Clerk of the Board of Supervisors."

I find that emergency conditions continue to exist due to the ongoing public health crisis arising from COVID-19 and the economic impacts it has caused, warranting extension of the moratorium. Therefore, I hereby extend the commercial eviction moratorium in Section 1 of the Twenty-Eighth Supplement to the earlier of the effective date of the ordinance in Board File No. 201056, or January 31, 2021.

DATED: November 25, 2020

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed
Mayor of San Francisco

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)
Subject: FW: *** STATEMENT *** MAYOR LONDON BREED ON THE RESIGNATION OF SAN FRANCISCO PUBLIC UTILITIES COMMISSION GENERAL MANAGER HARLAN KELLY
Date: Monday, November 30, 2020 3:03:00 PM
Attachments: [11.30.20 SFPUC GM Resignation.pdf](#)

From: Press Office, Mayor (MYR) <mayorspressoffice@sfgov.org>
Sent: Monday, November 30, 2020 2:43 PM
To: Press Office, Mayor (MYR) <mayorspressoffice@sfgov.org>
Subject: *** STATEMENT *** MAYOR LONDON BREED ON THE RESIGNATION OF SAN FRANCISCO PUBLIC UTILITIES COMMISSION GENERAL MANAGER HARLAN KELLY

FOR IMMEDIATE RELEASE:

Monday, November 30, 2020

Contact: Mayor's Office of Communications, mayorspressoffice@sfgov.org

***** STATEMENT *****

**MAYOR LONDON BREED ON THE RESIGNATION OF
SAN FRANCISCO PUBLIC UTILITIES COMMISSION
GENERAL MANAGER HARLAN KELLY**

San Francisco, CA — Mayor London N. Breed today issued the following statement following the resignation of San Francisco Public Utilities Commission (SFPUC) General Manager Harlan Kelly.

“Today, I accepted Harlan Kelly’s resignation as General Manager of the San Francisco Public Utilities Commission. The allegations detailed in the Federal Investigation conducted by the US Attorney’s Office are disturbing and unacceptable for anyone serving in our government, let alone the leader of one of our largest departments. As public officials, we have to hold ourselves to the highest standard and put the public good before all else. As I’ve said from the beginning, any City employee involved in issues related to this investigation needs to cooperate and come forward with any information. At this time, SFPUC Deputy General Manager Michael Carlin will serve as Acting General Manager of the SFPUC and I have asked the SFPUC Commission to undergo a national search for a permanent replacement.”

###



FOR IMMEDIATE RELEASE:

Monday, November 30, 2020

Contact: Mayor's Office of Communications, mayorspressoffice@sfgov.org

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ORDER OF THE HEALTH OFFICER No. C19-07o

**ORDER OF THE HEALTH OFFICER
OF THE CITY AND COUNTY OF SAN FRANCISCO
DIRECTING ALL INDIVIDUALS IN THE COUNTY TO CONTINUE
STAYING SAFER AT THEIR PLACES OF RESIDENCE TO THE
EXTENT THEY CAN EXCEPT FOR IDENTIFIED NEEDS AND
ACTIVITIES, AND TO FOLLOW HEALTH RISK REDUCTION
MEASURES OUTSIDE THEIR RESIDENCES; URGING GOVERNMENT
AGENCIES TO PROVIDE SHELTER AND SANITATION FACILITIES
TO INDIVIDUALS EXPERIENCING HOMELESSNESS; REQUIRING
ALL BUSINESSES AND RECREATION FACILITIES THAT ARE
ALLOWED TO OPERATE TO IMPLEMENT HEALTH RISK
REDUCTION MEASURES; AND DIRECTING ALL BUSINESSES,
FACILITY OPERATORS, AND GOVERNMENTAL AGENCIES TO
CONTINUE THE TEMPORARY CLOSURE OF ALL OPERATIONS
THAT ARE NOT YET SAFE ENOUGH TO RESUME**

(STAY SAFER AT HOME)

DATE OF ORDER: November 28, 2020

This Order incorporates suspensions, reductions in capacity limits, and other restrictions that the County is required to implement due to the State's reassignment of the County to the purple tier (tier 1) on November 28, 2020 because of widespread transmission of the virus.

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); and San Francisco Administrative Code § 7.17(b))

Summary: On February 25, 2020 the Mayor of the City and County of San Francisco (the "County") declared a state of emergency to prepare for coronavirus disease 2019 ("COVID-19"). On March 5, 2020 there was the first reported case of COVID-19 in the County. On March 16, 2020 the County and five other Bay Area counties and the City of Berkeley, working together, were the first in the State to implement shelter-in-place orders in a collective effort to reduce the impact of the virus that causes COVID-19. That virus is easily transmitted, especially indoors or in group settings, and the disease can be extremely serious. It can require long hospital stays, and in some instances cause long-term health consequences or death. It can impact not only those who are older or have



ORDER OF THE HEALTH OFFICER No. C19-07o

underlying health conditions and known to be at high risk, but also other people, regardless of age. And a major risk remains the spread of the virus that causes COVID-19 through asymptomatic and pre-symptomatic carriers, people who can spread the disease but do not even know they are infected and contagious. The spread of disease is a global pandemic causing untold societal, social, and economic harm.

Initially the shelter-in-place orders generally required individuals to stay in their residences except for essential needs like grocery shopping, working in essential businesses, providing essential government functions, or engaging in essential travel. Over time, and based on health data and a risk analysis, the County allowed the phased resumption of some businesses and activities, consistent with the roadmap that the State has established under its order. For instance, the County allowed businesses that had operated primarily outdoors before March 16, 2020, to resume outdoor business activities, and the County has allowed many outdoor recreation activities that do not involve physical contact or shared equipment. Later, the County allowed additional categories of businesses and activities to resume, such as outdoor dining, curbside pick-up, and in-store retail, with other businesses and activities to be added over time when safe to do so.

Through this gradual reopening process the County has adopted risk reduction measures for individuals and businesses as further described below. Beginning on April 17, 2020 and based on increasing evidence that face coverings help protect against the spread of the virus, the County adopted a requirement for people to wear face coverings. That requirement has since been updated to expand the requirement to most settings outside people's residences. The County Health Officer has also issued best practices health directives for a number of businesses and activities, and the County Department of Public Health has issued companion guidance documents.

Meanwhile, in March 2020 after the County and neighboring jurisdictions adopted their shelter-in-place orders, the State adopted its own shelter-in-place order that applied throughout California. And in mid-April 2020 the State established a four-stage roadmap for reopening that sets a baseline for all counties in California and allows counties to go at a slower pace. The State continued to revise its roadmap and eventually replaced it with a new blueprint as described below. Consistent with the State roadmap, the County created its own phased reopening plan. The County's plan provides for the incremental resumption of certain business and other activities to gradually increase the volume of person-to-person contact to help contain the risk of a surge in COVID-19 cases in the County and the region. The County's plan is available online at <https://sf.gov/topics/reopening>.

Because of the density of San Francisco and local health conditions, the County has moved more cautiously than the State otherwise allows. To help further protect workers and the public and give both more confidence in resuming day-to-day activities, the County has imposed health and safety measures that are more restrictive than the State's industry guidelines. In late June 2020, the County Health Officer, with support from the



ORDER OF THE HEALTH OFFICER No. C19-07o

County Board of Supervisors, applied for and received a variance from the State that allowed the County more flexibility in its decision-making on the phases of reopening.

Our collective effort had a positive impact on limiting the spread of the virus. Early on the County, along with the other Bay Area jurisdictions, were able to bend the curve and preserve hospital capacity. The County continues to work on building up its testing, case finding, case investigation, contact tracing capacity, and resources to protect vulnerable populations and address outbreaks. Still, the severe danger the virus poses to the health and welfare of all continues, we need to be vigilant and there remains a continuing risk of a surge that will overwhelm the capacity of our hospital system. We have come to learn that the virus can be transmitted in the air through aerosols and that the risk of such airborne transmission is generally higher indoors. Also, while the search continues, treatments for the disease are limited and a vaccine is not yet generally available. The vast majority of the population remains susceptible to infection, and local conditions could rapidly worsen if reopening steps are taken too quickly or if people fail to safely modify their behavior, including wearing face coverings, adhering to social distancing requirements, and avoiding gatherings.

Indeed, back in July 2020 the County and the region experienced a second surge in infections and hospitalizations, and took appropriate steps to respond, including pausing the reopening process. Along with all the other counties in the Bay Area, the County was placed on the State monitoring list and temporarily suspended certain additional business activities as required by the State Health Officer. Over the next month, with the collective efforts of businesses and residents, the County was able again to reduce its virus transmission rate and resume re-opening some businesses and other activities.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework based on the prevalence of virus transmission in each county to guide reopening statewide—the Blueprint for a Safer Economy—and the State has revised that framework since its initial implementation. That framework can be found online at <https://covid19.ca.gov/safer-economy>. Under the State's framework, counties can be more restrictive than this State framework allows. The State initially assigned the County to the second most restrictive tier, substantial (red). In September and October, the County advanced from the moderate (orange) tier to the minimal (yellow) tier. As case rates and other indicators have changed, and the State has moved counties between tiers, and in November 2020 with case rates increasing most counties have moved to the more restrictive tiers. On November 17, 2020, the State reassigned the County backward from the minimal (yellow) tier and has continued to make further reassignments as case rates and other State criteria change.

To the extent that San Francisco experiences a rapid and significant surge of COVID-19 cases and meets the criteria to fall within a more restrictive tier, it will be assigned to more restrictive tiers by the State, and this Order will be revised as quickly as possible to pull back or suspend certain activities to comply with the State's Blueprint and to otherwise address best public health practices to protect our residents. The appendixes to



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this Order and related Health Officer directives will be updated to reflect the changes that are required to be consistent with the State order. These changes may include restricting and suspending designated additional businesses and activities and imposing further restrictions or suspensions that the Health Officer determines appropriate. And when the indicators improve and the County advances under the State Blueprint, the County will continue to approach the reopening process in a measured way, based on local health indicators, and will continue to consider the restrictions that apply to the Bay Area region as a whole.

We are going to have to live with the threat of the virus for many months to come. And for us to be able to continue to reopen in-person schools as well as re-open and expand business and other activities and promote the recovery of our economy, we are all going to have to take responsibility to act safely, including wearing face coverings, keeping at least six feet from others who are not in our household, washing our hands frequently, conducting activities outdoors rather than indoors where possible and minimizing gatherings. We are all in this together, and each of us is going to have to make sacrifices for the good of the community as a whole, including for our most vulnerable members.

On August 14, 2020, the County shifted away from the prior shelter in place order and this Order continues that shift. In particular, the County will continue to focus more on risk reduction while as the same time keeping to an incremental plan for resuming business and other activity. This Order sets forth the local health data framework that along with the State's blueprint framework, and consistent with emerging scientific data, information, and evidence, will guide the Health Officer's "gating" decisions about whether to move forward with phases to reopen businesses and resume activities and otherwise modify this Order. Gating criteria are the benchmarks that, when met, will allow the County to move through the gate to the next level of reopening. In connection with those changes to the gating framework, this Order details the risk criteria that the Health Officer will apply to reopening decisions for specific business sectors and other activities. Those risk factors, described in more detail in the Order, include: the ability to modify behavior to reduce the risk; avoidance of risky activities; the nature of the setting; mixing of households; the number and nature of contacts; and the modification potential for the activity.

This Order includes the following requirements, and you should review the Order itself for additional details.

General Requirements. The Order:

- Urges all residents in the County to reduce the risk of COVID-19 transmission by staying in their residences to the extent possible and minimizing trips and activities outside the home;
- Allows people to engage in listed activities, including, for example, working for or going to the businesses listed below and certain governmental and essential



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infrastructure activities, as well as engaging in essential activities, outdoor activities, certain additional activities, and travel related to those activities;

- Urges older individuals and others who have serious underlying health conditions to remain home other than essential needs;
- Continues to require everyone to wear face coverings while outside their residences, subject to limited exceptions;
- Continues to require everyone to follow social distancing requirements, including staying at least six feet away from members outside of their household, subject to limited exceptions;
- Continues to urge government agencies to provide shelter and sanitation facilities for individuals experiencing homelessness;
- Continues to require everyone to comply with requirements issued by the State and other Health Officer orders and directives; and
- Limits gatherings among different households to help reduce the transmission of the virus.

Requirements for All Businesses. The Order:

- Allows only listed businesses to operate onsite, including essential businesses, outdoor businesses, healthcare operations, and certain additional businesses;
- Allows other businesses only to operate Minimum Basic Operations (as defined in the Order) onsite;
- Requires that businesses continue to maximize the number of people who work remotely from home to the extent possible;
- Requires businesses to complete and post a Social Distancing Protocol checklist in the form attached to the Order as Appendix A;
- Requires businesses to direct personnel to stay home when sick and prohibits adverse action against personnel for doing so;
- Requires businesses and governmental entities to report to the San Francisco Department of Public Health when three or more personnel test positive for the virus that causes COVID-19 within a two-week period;
- Requires businesses to post certain signage, including for many indoor businesses signage regarding ventilation systems;
- Urges businesses that operate indoors to implement ventilation guidelines and requires at least one ventilation measure for certain of those businesses;
- Allows for customers to use reusable shopping bags at businesses; and
- Requires businesses to cancel reservations or appointments without a financial penalty when a customer has a COVID-19 related reason.

Mandatory Best Practices Health Officer Directives. The Order requires that businesses and other entities review and comply with any applicable Health Officer Directives, and many of them require a Health and Safety Plan be completed and posted. These requirements include measures to help protect health of workers and customers, such as face covering, social distancing and sanitation protocols and in many instances capacity



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limits. There are currently directives for many types of businesses and activities, including: construction projects; food delivery and take-out restaurants; residential delivery services; grocery stores, pharmacies, farmer’s markets, and hardware stores; healthcare operations that offer elective surgeries, dental care, or ambulatory care; retail stores that offer curbside pickup; manufacturing and warehousing; summer camps; child care; golf and tennis facilities; outdoor dining; indoor retail sales and services; outdoor and indoor personal services; outdoor and indoor gyms and fitness facilities, lodging facilities; outdoor gatherings; and office environments. All directives are available online at www.sfdph.org/directives.

Term. This Order will remain in effect, without a specific expiration date, for so long as the threat of the pandemic continues, or until this Order is otherwise extended, rescinded, superseded, or amended in writing by the Health Officer. But the Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order to loosen – or, if need be, tighten – restrictions as conditions warrant, to help further the safer economic recovery and resumption of activities.

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**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE CITY AND
COUNTY OF SAN FRANCISCO (“HEALTH OFFICER”) ORDERS:**

1. Purpose and Findings.

- a. Purpose. As of the effective date and time set forth in Section 13, below, this Order supersedes the November 16, 2020 Order of the Health Officer, No. C19-07n, (the “Prior Order”) (as well as the prior version of Order No. C19-07n, issued November 10, 2020), and all individuals, Businesses (as defined in Section 8.e below), and applicable government agencies in the County are required to follow the provisions of this Order. This Order continues to temporarily prohibit certain Businesses and activities from resuming and limits gatherings with individuals from other Households (as defined in Section 3.b below) until it is safer to do so. But it allows certain other Businesses, activities, travel and governmental functions to occur subject to specified health and safety restrictions, limitations, and conditions to limit the transmission of Novel Coronavirus Disease 2019 (“COVID-19”). COVID-19 continues to pose a severe risk to residents of our County, and significant safety measures are necessary to protect against a surge in COVID-19 cases, serious illnesses and deaths. Accordingly, this Order requires risk reduction measures to be in place across Business sectors and activities that are allowed to occur, ensuring necessary precautions are followed as we adapt the way we live and function in light of the ongoing threat that the virus now poses and is very likely to continue to pose for some time to come. The Health Officer will continue to monitor data regarding COVID-19 and the evolving scientific understanding of the risks COVID-19 poses and may amend or rescind this Order based on analysis of that data and knowledge.
- b. Intent. The primary intent of this Order is to ensure that County residents continue to stay safer in their Residences (as defined in Section 3.b, below) to the extent possible and that together as a community our residents, along with visitors and workers in the County, take appropriate risk reduction measures, especially while outside their Residences, to slow the spread of COVID-19 and mitigate its impact on the delivery of critical healthcare services in the County and the region. As further provided in Section 2, below, the Health Officer intends to allow the phased resumption of Businesses and activities to provide for a safer reopening, with specified risk reduction measures, all while the Health Officer continues to assess the



ORDER OF THE HEALTH OFFICER No. C19-07o

transmissibility and clinical severity of COVID-19 in light of the COVID-19 Indicators and risk framework described in Section 2 below.

- c. Interpretation. All provisions of this Order must be interpreted to effectuate the intent of this Order as described in subsection (b) above. The summary at the beginning of this Order as well as the headings and subheadings of sections contained in this Order are for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary, headings or subheadings and the text of this Order below, the text will control. Certain initially capitalized used in this Order have the meanings given them in Section 8 below. The interpretation of this Order in relation to the health orders of the State is described in Section 10 below.
- d. Effect of Failure to Comply. Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both, as further provided in Section 12 below.
- e. Continuing Severe Health and Safety Risk Posed by COVID-19. This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes including death. Due to the outbreak of COVID-19 in the general public, which remains a pandemic according to the World Health Organization, there is a public health emergency throughout the County, region and State. That immediate threat to public health and safety is also reflected in the continuing declarations of emergency referenced in Section 9.a below. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals and also may be transmitted through airborne micro-droplets. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily spread, gatherings of people and other direct or indirect interpersonal interactions, particularly those that occur indoors, can result in preventable transmission of the virus.
- f. Local Health Conditions Relating to COVID-19. The efforts taken beginning in March 2020 under the prior shelter-in-place orders of the Health Officer, along with those of health officers of five neighboring counties, slowed the virus's trajectory. While the public health emergency and threat to the County's population remain



ORDER OF THE HEALTH OFFICER No. C19-07o

severe, the region has significantly increased its capacity to detect cases, contain spread, and treat infected patients through widespread testing; greatly expanded its case investigation and contact tracing program and workforce; and expanded hospital resources and capacity. At the same time, across the region and the rest of the State, there has been a significant reopening of Businesses and activities, accompanied by an increase in cases and hospitalizations, which increases carry risks to County residents and resources. As we continue to evolve our strategies for protecting residents of the County from COVID-19, we must consider both the trajectory of the virus in the County and across the region, and the increased health risks associated with the opening of many Businesses and activities under the Prior Order. To protect the community from COVID-19, we must ensure that when people engage in activities they are doing so as safely as possible.

- g. Cases, Hospitalizations and Deaths. As of November 27, 2020, there were 15,342 confirmed cases of COVID-19 in the County (up from 37 on March 16, 2020, the day before the first shelter-in-place order in the County went into effect) as well as at least 160 deaths (up from a single death on March 17, 2020). This information, as well as information regarding hospitalizations and hospital capacity, is regularly updated on the San Francisco Department of Public Health's website at <https://data.sfgov.org/stories/s/fjki-2fab>.

2. Health Gating and Risk Criteria Framework for Reopening.

- a. Health Gating. To inform decisions about whether and how to augment, limit, or temporarily prohibit Businesses or activities to slow the spread of COVID-19, the Health Officer will continually review (1) progress on the COVID-19 Indicators; (2) developments in epidemiological and diagnostic methods for tracing, diagnosing, treating, or testing for COVID-19; and (3) scientific understanding of the transmission dynamics and clinical impact of COVID-19.

The COVID-19 Indicators will be key drivers in the Health Officer's gating decisions. In particular, the number of new COVID-19 cases per 100,000 residents, the rate of change in COVID-19 hospitalizations, and the amount of available hospital capacity will help guide decisions. If any indicator or a collection of these and other indicators are orange or red, then the Health Officer will give serious consideration to pausing or even reversing openings if appropriate. Also, the total number of hospitalized COVID-19 patients, and whether this total number is significantly increasing, flat, or decreasing, will play a role in gating decisions, especially if these numbers become larger than the prior surge (e.g., more than 100 COVID-19 positive patients in the County's hospitals at one time). Modeling estimates of peak hospitalizations will also be considered.

Information about San Francisco's status under the COVID-19 Indicators is available on the City's website at <https://data.sfgov.org/stories/s/Key-Health-Indicators-on-Containing-COVID-19/epem-wyzb>.



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In addition to evaluating the COVID-19 Indicators in making gating decisions, the Health Officer will also consider the estimate of the effective reproductive number (R_e), and whether there is evidence it is increasing, stable, or decreasing. The effective reproductive number (R_e) is the average number of secondary cases per infectious case in the setting of public health interventions (e.g., sheltering in place, Face Coverings, physical distancing, etc.). When $R_e > 1$, the epidemic curve increases. When $R_e < 1$, the epidemic curve decreases. When $R_e \sim 1$, the epidemic curve is flat.

b. Risk Criteria for Additional Businesses and Additional Activities Under Phased Reopening.

In connection with the health indicators and other public health data discussed above, the Health Officer will consider the risk of transmission involved in Businesses or activities in determining when and how they can safely resume, or if they must remain or be ordered temporarily closed. The following risk criteria will inform this analysis:

- 1) *Ability to modify behavior to reduce risk***—whether individuals engaged in the Business or other activity can wear Face Coverings at all times, maintain at least six feet of physical distancing at all times, and comply with other Social Distancing Requirements, including hand washing and sanitation;
- 2) *Avoidance of risky activities***—whether the nature of the Business or activity necessarily involves eating or drinking (which requires removing Face Covering); gatherings with other Households (which presents risks as described in subsection d below); or singing, chanting, shouting, or playing wind/brass instruments (which all present significant risk of airborne transmission);
- 3) *Setting***—Outdoor Businesses and activities are safer than indoor businesses or activities, so outdoors is strongly preferred;
- 4) *Mixing of Households***—Mixing of people from different Households present higher risk of virus transmission and community spread, and the more different Households that mix, the greater the cumulative risk;
- 5) *Number, frequency, duration and distance of contacts***—The more people who interact, the higher the risk of virus transmission; and the more people who gather at a site, or the more sites involved in the business, possible interactions increase exponentially (number of contacts). The more often people interact, the higher the risk of virus transmission (frequency of contacts). The longer the duration of contacts, the higher the risk of virus transmission (duration of contacts). The closer the proximity of people, the higher the risk of virus transmission (distance of contacts); and



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- 6) *Modification potential*—the degree to which best practices health protocols can reduce the risk of transmission, where those protocols can be properly implemented.

3. General Requirements for Individuals.

- a. Staying Safer At Home Is The Best Way To Control Risk. All people are strongly reminded that continuing to stay home as much as possible is the best way to prevent the risk of COVID-19 transmission, and therefore minimizing trips and activities outside the home helps reduce risk to individuals and the community. All activities that involve contact with people from different Households increase the risk of transmission of COVID-19. Accordingly, all individuals currently living within the County are for the time being ordered to stay in their place of Residence to the extent possible. They are strongly urged to leave their Residence only to:
- Work for or access Businesses that are allowed to be open under this Order (Essential Businesses, Outdoor Businesses, and Additional Businesses, as those terms are defined in Sections 8.a, 8.b and 8.c);
 - Work for, volunteer at, or access services at Healthcare Operations, as that term is defined in Section 8.g;
 - Engage in activities that are allowed under this Order (Essential Activities, Outdoor Activities, and Additional Activities, as those terms are defined in Sections 8.h, 8.i and 8.j); and
 - Engage in Essential Travel, as that term is defined in Section 8.k; or
 - Provide any services or perform any work necessary to the operation maintenance of Essential Governmental Functions or Essential Infrastructure, as those terms are defined in Sections 8.l and 8.m.

Further, on November 19, 2020, the Acting California State Public Health Officer issued an order (the “Limited Stay At Home Order”) requiring that “all gatherings with members of other households and all activities conducted outside the residence, lodging, or temporary accommodation with members of other households cease between 10:00 p.m. and 5:00 a.m., except for those activities associated with the operation, maintenance, or usage of critical infrastructure or required by law.” The Limited Stay At Home Order is available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/limited-stay-at-home-order.aspx>.

Beginning at 10:00 p.m. on November 30, 2020, and continuing until the earlier of the expiration of the Limited Stay At Home Order or the State’s reassignment of San Francisco to a tier that is less restrictive than the State Blueprint’s purple tier, and in addition to the requirements of this Order, all covered individuals are required to comply with the limitations on gatherings and the other requirements set forth in the Limited Stay At Home Order, as it may be amended or extended.



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- b. Residences and Households. For purposes of this Order, “Residences” include hotels, motels, shared rental units, and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or Household. For purposes of this order “Household” means people living in a single Residence or shared living unit.
- c. Individuals Experiencing Homelessness. Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness are strongly urged to, as soon as possible, make such shelter available, and must take appropriate steps to help ensure compliance with Social Distancing Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html>).
- d. Older Adults and Individuals of Any Age with Certain Medical Conditions. Older adults and individuals with certain medical conditions—including cancer, chronic kidney disease, chronic obstructive pulmonary disease, immunocompromised state from solid organ transplant, obesity, serious heart conditions (such as heart failure, coronary artery disease, or cardiomyopathies), sickle cell disease, smoking, and Type 2 diabetes—are strongly urged to stay in their Residence except to access critical necessities such as food, and to seek or provide medical care or Essential Governmental Functions. Individuals with other medical conditions might be at increased risk for severe illness from COVID-19 and are encouraged to minimize activities and interactions with people outside their Household to the extent practicable, except as necessary to seek or provide medical care or Essential Governmental Functions. The most up-to-date information about who is at increased risk of severe illness and people who need to take extra precautions can be found at <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html>.
- e. Mandatory Risk Reduction Measures For Individuals Outside their Place of Residence. When people leave their place of Residence, they must (1) strictly comply with the Social Distancing Requirements as defined in Section 8.o, including maintaining at least six feet of social distance from other people not in the same Household, except as expressly provided in this subsection below or elsewhere in this Order, and (2) wear Face Coverings as defined and provided in, and subject to the



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limited exceptions in, Health Officer Order No. C19-12c issued July 22, 2020 (the “Face Covering Order”), including any future amendments to that order. The requirement to strictly comply with Social Distancing Requirements is subject to a limited exception as necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of this Order when in the County.

- f. Limitations on Gatherings that Involve Mixing of Different Households to Reduce Virus Transmission Risk. Gatherings of individuals from different Households pose a significant risk of virus transmission to the community. The greater the number of people from different households in a gathering, the greater the risk of the spread of COVID-19. All public and private gatherings of any number of people occurring outside a single Household are prohibited, except as expressly permitted in this Order including, but not limited to, gatherings allowed as Additional Activities in Appendix C-2. If, despite this prohibition, people find themselves with members of other Households, they are required to follow the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: www.sfdcp.org/communicable-disease/diseases-a-z/covid19whatsnew.
- g. Quarantine Recommendation Upon Entering or Reentering the Bay Area. When moving to the Bay Area (i.e., the nine counties that make up the San Francisco Bay Area region) or returning after travel outside the Bay Area, individuals are urged to quarantine for 14 days if they engaged in activities while traveling or outside the Bay Area that would put them at higher risk of contracting the virus that causes COVID-19. These higher risk activities include those in which an individual was within six feet of individuals outside of their household for a total of 15 minutes or more in a 24-hour period, if they or those around them were not wearing Face Coverings at all times, especially if they were indoors (including traveling on planes, buses, or trains if Face Coverings were not worn at all times by the individual and those around them). The greater number of people outside the individual’s household who are involved in these interactions, the greater the risk. To quarantine, individuals should follow the guidance of the jurisdiction they are moving to and the United States Centers for Disease Control and Prevention and Health Officer Directive No. 2020-02c, available at www.sfdph.org/directives.
- h. Health Travel Advisories. All individuals are strongly urged to comply with any health travel advisories and post-travel quarantine recommendations issued by the San Francisco Department of Public Health. See <https://www.sfdph.org/dph/alerts/covid-guidance/COVID-Travel-Advisory.pdf>.



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4. General Requirements for Businesses and Business Activities.

- a. Allowed Businesses. Essential Businesses, Outdoor Businesses, and Additional Businesses, as defined in Sections 8.a, 8.b and 8.c, are allowed to operate in the County under this Order. All other Businesses are temporarily required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 8.d. Except as otherwise provided in Appendix C-1, Businesses that include allowed operations alongside other operations that are not yet allowed must, to the extent feasible, scale down their operations to the allowed components only.
- b. Maximization of Telework. All Businesses must continue to maximize the number of Personnel who work remotely from their place of Residence, subject to the conditions and limitations provided in Appendix C-1.
- c. Activities that Can Occur Outdoors. All Businesses are strongly urged to move as many operations as possible outdoors, to the extent permitted by local law and permitting requirements, where there is generally less risk of COVID-19 transmission. Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations in a tent, canopy, or other shelter, as long as the shelter complies with: (1) the California Department of Public Health's November 25, 2020 guidance regarding "Use of Temporary Structures for Outdoor Business Operations" (available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx>); and (2) any additional requirements or guidance issued by SFDPH.
- d. Social Distancing Protocol. As a condition of operating under this Order, the operators of all Businesses allowed to operate must comply with the requirements of the Social Distancing Protocol attached to this Order as Appendix A and must complete a Social Distancing Protocol checklist for each of their facilities in the County frequented by Personnel or members of the public. The Social Distancing Protocol checklist must be posted at or near each public entrance of each of the Business facilities and must be easily viewable by the public and Personnel. A copy of the Social Distancing Protocol checklist must also be provided in hardcopy or electronic format to each person performing work at the facility. Each Business subject to this paragraph must provide evidence of its implementation of the Social Distancing Protocol requirements to any authority enforcing this Order upon demand. A copy of the Social Distancing Protocol checklist must also be provided by the Business or entity to any member of the public on request.

With the exception of construction activities—which must comply with the Construction Project Safety Protocols set forth in Appendix B—each Business must use the Social Distancing Protocol checklist included in Appendix A or a form that is substantially similar.



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- e. Industry Specific Requirements. In addition to the Social Distancing Protocol, all Businesses allowed to operate under this Order must follow any industry or activity-specific guidance issued by the Health Officer related to COVID-19 (available online at <http://www.sfdph.org/directives>) and any conditions on operation specified in this Order, including those specified in Appendix C-1.
- f. Businesses Must Allow Personnel to Stay Home When Sick. As outlined in the Social Distancing Protocol, Businesses are required to allow Personnel to stay home if they have symptoms associated with COVID-19 that are new or not explained by another condition (see <http://www.sfdcp.org/covid19symptoms>), and Personnel are prohibited from coming to work if they are sick and may only return to work as outlined in the Social Distancing Protocol. Generally speaking, Personnel with any single COVID-19 symptom that is new or not explained by another condition must have a negative COVID-19 test OR stay out of work for at least 10 days since symptoms started in order to return to work. Those who are close contacts of someone with COVID-19 must remain out of work for 14 days since their last close contact. See Personnel Screening Attachment (A-1) of the Social Distancing Protocol for more details (also posted at www.sfdcp.org/screening-handout). Each Business that is required to comply with the Social Distancing Protocol is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in the Social Distancing Protocol.
- g. Signage For Indoor Activities. Although this Order allows certain indoor activities to resume, those activities are allowed subject to more stringent safety measures and, as a general matter, remain inherently riskier than activities that are done outdoors. All businesses that are allowed to be open indoors for the public must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is generally higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.
- h. Signage For Employees To Report Unsafe Conditions Related To COVID-19. Beginning on November 10, 2020, all businesses are required to post signs in employee break rooms or areas informing employees that they can report violations of COVID-19 health orders and directives by calling 311 or visiting www.sf.gov/report-health-order-violation. Signage should also state that the employee's identity will not be disclosed to the employer. Sample signage is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.



ORDER OF THE HEALTH OFFICER No. C19-070

i. Ventilation Requirements.

- i. All businesses that are allowed to be open indoors must review SFDPH's Guidance on "Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic," available online at <https://www.sfdcp.org/COVID-Ventilation> ("Ventilation Guidance"). Those businesses must: (1) implement as many improvements in the Ventilation Guidance document as feasible, and (2) keep a hand-annotated copy of the Ventilation Guidance showing which improvements were considered and implemented. Ventilation guidance from recognized authorities such as the CDC, ASHRAE, or the state of California can be used as an alternate to the DPH Ventilation Guidance with an annotated version of the alternate guidance kept on hand.
- ii. As soon as possible, but no later than December 4, 2020, all businesses—including essential businesses—that operate indoors and serve members of the public indoors (including, but not limited to, indoor dining establishments, indoor gyms and fitness centers, indoor personal service providers, and indoor essential and non-essential retail stores, all subject to any suspensions or other restrictions required under this Order) must conspicuously post signage, including at all primary public entrances, indicating which of the following ventilation strategies are used at the facility: All available windows and doors accessible to fresh outdoor air are kept open; Fully Operational HVAC systems; Appropriately sized portable air cleaners in each room; or None of the above.

The County is making templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.

- iii. As soon as possible, but no later than November 17, 2020, the following businesses may only open or remain open to the public if they are using at least one of the following ventilation strategies: (1) keep open all available windows and doors accessible to fresh outdoor air (doors and windows required to be kept closed for fire/life safety purposes are exempt; make sure open windows do not create falling hazards especially for children); (2) use fully operational HVAC systems; and (3) operate portable Air Cleaners (as defined in the Ventilation Guidance) in each room that are appropriately sized for the room or area they are deployed in (see Ventilation Guidance for more information).
- Dining establishments that offer indoor dining, and
 - Indoor personal service providers that will be providing services requiring the removal of clients' Face Coverings.



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If due to smoke or other conditions, the business cannot implement any of those measures, business that offer indoor dining must temporarily close and indoor personal service providers cannot have clients remove their Face Coverings until the ventilation measure(s) can be reinstated.

- j. Compliance With State Orders. All businesses that are allowed to operate under this Order must operate in compliance with any applicable orders issued by the State that may limit the hours or manner of operation of businesses, including, without limitation, the November 19, 2020 Limited Stay At Home Order described in Section 3.a above.

For clarity, and without limiting other applicable exemptions, under the Limited Stay At Home Order essential work is permitted to continue between 10:00pm PST and 5:00am PST, and, subject to other applicable legal requirements, essential retail establishments may remain open during those hours, and food and beverage establishments may continue to operate for delivery and takeout during those hours.

5. Schools, Childcare, Youth Programs, and Higher Education

- a. Schools. Transitional kindergarten (TK)-12 schools may operate for in-person instruction subject to the following requirements and conditions.
- 1) Application for Waiver for In-Person Instruction for Elementary Schools. A district superintendent, private school principal/head of school, or executive director of a charter school may apply for an advance written waiver by the Health Officer of this restriction to allow the school to open for in-person instruction for grades TK-6. If the Health Officer grants a waiver, only grades TK-6 may open for in-person education even if the grade configuration at the school includes additional grades. For more information about the waiver application process, including the criteria the Health Officer or the Health Officer's designee will consider, visit <https://www.sfdph.org/dph/covid-19/schools-education.asp> or email the Schools and Childcare Hub at schools-childcaresites@sfdph.org. Elementary schools that have already opened and are providing indoor instruction may continue to do so.
 - 2) Middle and High Schools. Middle and high schools may only operate for in-person instruction upon advance written approval of the Health Officer or the Health Officer's designee of a plan to open for such purposes. *Approval by the Health Officer of applications for middle schools and high schools to reopen for indoor in-person education is temporarily suspended.* Middle and high schools that have already opened and are providing indoor instruction may continue to do so. High schools that have approved applications, but have not yet reopened, must pause and may not reopen for indoor instruction at this time. Middle and high schools interested in operating *outdoor* in-person programs should visit <https://www.sfdph.org/dph/covid-19/schools->



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education.asp or email the Schools and Childcare Hub at schools-childcaresites@sfdph.org for more information.

- 3) Specialized Targeted Support Services. Beginning on September 8, 2020, TK-12 schools may operate to provide in-person specialized and targeted support services to vulnerable children and youth. Schools providing specialized targeted support services do not need to obtain a waiver or advance written approval of the Health Officer, but must comply with the Health Officer Directive No. 2020-26b. Additional information about what qualifies as specialized targeted support services and which students may be served in these specialized programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.
- 4) Requirements for All TK-12 Schools. All TK-12 schools must follow any applicable directives issued by the County Health Officer, including Health Officer Directive No. 2020-33b (www.sfdph.org/directives), as it may be updated in the future, and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>.

For clarity, this subsection applies to public and private schools operating in San Francisco, including independent, parochial and charter schools.

- b. Home-Based Care for Children. Home-based care for children is permitted under Section 8.a.xxi, below.
- c. Childcare Programs for Young Children. Group care facilities for children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.1 of Appendix C-1 and Health Officer Directive No. 2020-14e, as it may be amended in the future.
- d. Out of School Time Programs. With the exception of schools, which are addressed in subsection (a) above, educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support and supplement distance learning in schools, school-aged childcare programs, youth sports programs, and afterschool programs—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.3 of Appendix C-1 and Health Officer Directive No. 2020-21e, as it may be amended in the future.
- e. Institutions of Higher Education and Adult Education. Institutions of higher education ("IHEs"), such as colleges and universities, and other programs offering adult education—including, for example, programs offering job skills training and



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English as a second language classes to adults—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 14 of Appendix C-1, and any relevant industry-specific Health Officer directives.

- f. Additional Information. Additional information about the operational requirements and restrictions relating to COVID-19 for schools, childcare, and youth programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.

6. Public Transit.

- a. Transit agencies, people riding or waiting to ride on public transit, and people at or near a public transit stop or station must comply with Social Distancing Requirements, as defined in Section 8.o, except as provided in subsection (b) below. Personnel and passengers must wear Face Coverings as required by the Face Covering Order. Also, people riding or waiting to ride on public transit must follow any applicable directives issued by the County Health Officer (www.sfdph.org/directives) and any applicable “COVID-19 Industry Guidance” issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>. For clarity, public transit may continue to operate under the State’s Limited Stay At Home Order.
- b. Transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot social distancing requirement between riders, provided that they encourage riders from different Households to maintain six feet social distance to the greatest extent feasible, and in no event shall the distance between riders from different Households be less than three feet. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan at www.sfdph.org/directives.

7. Mandatory Reporting by Businesses and Government Entities When Three or More Personnel Contract COVID-19 Within Two Weeks.

Businesses and governmental entities must require that all Personnel immediately alert the Business or governmental entity if they test positive for COVID-19 and were present in the workplace within the 48 hours before onset of symptoms or, if asymptomatic, within 48 hours of the date on which they were tested. Businesses and governmental entities can learn more about what to do after a positive COVID-19 case among Personnel at www.sfdcp.org/covid19-positive-workplace. If a Business or governmental entity has three or more Personnel who test positive for COVID-19 within a two-week period, then the Business or governmental entity is required to call the San Francisco Department of Public Health at 628-217-6100 immediately to report the cluster of cases. Businesses and governmental entities must also comply with all case investigation and contact tracing measures by the County, including providing any information requested.



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8. Definitions.

For purposes of this Order, the following initially capitalized terms have the meanings given below.

Allowed Businesses and Business Activities.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, all retail establishments—including Essential Businesses, Outdoor Businesses, and Additional Businesses—except only for standalone grocery stores, must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment’s capacity, subject to compliance with Social Distancing Requirements. Standalone grocery stores must limit the number of people allowed inside the store to a maximum of 50% of the store’s capacity, subject compliance with Social Distancing Requirements. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this restriction controls.

a. *Essential Businesses.* “Essential Businesses” means:

- i. Healthcare Operations (as defined in subsection g below);
- ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of Residences. The Businesses included in this subsection include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subsection, such as liquor stores that also sell a significant amount of food;
- iii. Food cultivation, including farming, livestock, and fishing;
- iv. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
- v. Construction, but only as permitted under the State Shelter Order and only pursuant to the Construction Safety Protocols listed in Appendix B and incorporated into this Order by this reference. City public works projects shall also be subject to Appendix B, except if other protocols are specified by the Health Officer;
- vi. Newspapers, television, radio, and other media services;



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- vii. Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services. This subsection (vii) does not restrict the on-line purchase of automobiles if they are delivered to a Residence or Essential Business;
- viii. Bicycle repair and supply shops;
- ix. Banks and related financial institutions;
- x. Service providers that enable real estate transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential real estate viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same Household and one individual showing the unit (except that in person visits are not allowed when the occupant is present in the Residence);
- xi. Hardware stores;
- xii. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the habitability, sanitation, or operation of Residences and Essential Businesses;
- xiii. Businesses providing mailing and shipping services, including post office boxes;
- xiv. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, or as allowed under subsection (xxvi), provided that social distancing of six feet per person is maintained to the greatest extent possible;
- xv. Laundromats, drycleaners, and laundry service providers;
- xvi. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;
- xvii. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains, and for those same entities, as well as for houses of worship, to hold (a) indoor funerals for no more than 12 individuals (or, if higher, the number of individuals then allowed to gather for indoor religious services and cultural ceremonies under Section (9)b.3 of Appendix C-2), and (b) outdoor funerals subject to the capacity limits for outdoor religious gatherings under Section (9)b.2 of Appendix C-2, but if the number of people allowed for a funeral indoors is more



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than 12, then indoor and outdoor funerals cannot be held concurrently for the funeral for the same individual at the same location;

- xviii. Businesses that supply other Essential Businesses and Outdoor Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these Businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;
- xix. Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to Residences or Businesses. This exemption shall not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;
- xx. Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;
- xxi. Home-based care for seniors, adults, children, and pets;
- xxii. Residential facilities and shelters for seniors, adults, and children;
- xxiii. Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;
- xxiv. Services to assist individuals in finding employment with Essential Businesses;
- xxv. Moving services that facilitate residential or commercial moves that are allowed under this Order;
- xxvi. Childcare establishments and other educational or recreational institutions or programs providing care or supervision for children (with the exception of summer camps, which are addressed separately in Appendix C-1, and schools, which are addressed separately in Section 6.b, above) that enable owners and Personnel of Essential Businesses and providers of Essential Governmental Functions to work as allowed under this Order;
- xxvii. Businesses that operate, maintain, or repair Essential Infrastructure.

b. *Outdoor Businesses.* “Outdoor Businesses” means:

- i. The following Businesses that normally operated primarily outdoors before March 16, 2020, and where there is the ability to fully maintain social distancing of at least six feet between all persons:
 - 1. Businesses primarily operated outdoors, such as wholesale and retail plant nurseries, agricultural operations, and garden centers; and
 - 2. Service providers that primarily provide outdoor services, such as landscaping and gardening services, and environmental site remediation services.



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For clarity, “Outdoor Businesses” do not include outdoor restaurants, cafes, or bars. Except as otherwise provided in Appendix C-1, they also do not include Businesses that promote large, coordinated, and prolonged gatherings, such as outdoor concert venues and amusement parks.

Outdoor Businesses may conduct their operations in a tent, canopy, or other shelter as provided in Section 4.c above.

- c. *Additional Businesses.* “Additional Business” means any Business identified as an Additional Business in Appendix C-1, which will be updated as warranted based on the Health Officer’s ongoing evaluation of the COVID-19 Indicators and other data. In addition to the other requirements in this Order, operation of those Additional Businesses is subject to any conditions and health and safety requirements set forth in Appendix C-1 and in any industry-specific guidance issued by the Health Officer.
- d. *Minimum Basic Operations.* “Minimum Basic Operations” means the following activities for Businesses, provided that owners, Personnel, and contractors comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:
 - i. The minimum necessary activities to maintain and protect the value of the Business’s inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to Residences or Businesses; and related functions. For clarity, this section does not permit Businesses to provide curbside pickup to customers; and
 - ii. The minimum necessary activities to facilitate owners, Personnel, and contractors of the Business being able to continue to work remotely from their Residences, and to ensure that the Business can deliver its service remotely.
- e. *Business.* A “Business” includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
- f. *Personnel.* “Personnel” means the following people who provide goods or services associated with the Business in the County: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the Business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Business. “Personnel” includes “gig workers” who perform work via the Business’s app or other online interface, if any.
- g. *Healthcare Operations.* “Healthcare Operations” includes, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and



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blood drives, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. "Healthcare Operations" also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations must be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. "Healthcare Operations" excludes fitness and exercise gyms and similar facilities.

Allowed Activities.

h. *Essential Activities.* "Essential Activities" means to:

- i. Engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or Household members (including pets);
- ii. Obtain necessary services or supplies for themselves and their family or Household members, or to deliver those services or supplies to others;
- iii. Provide necessary care for a family member or pet in another Household who has no other source of care;
- iv. Attend a funeral with no more than 12 individuals present (or, if higher, the number of individuals allowed to gather for social gatherings under Appendix C-2); and
- v. Move Residences.

i. *Outdoor Activities.* "Outdoor Activities" means:

- i. To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:
 1. Outdoor recreation activity at parks, beaches, and other open spaces must comply with any restrictions on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19;
 2. Except as otherwise provided in Appendix C-2 or as otherwise authorized in writing by the Health Officer, use of outdoor recreational areas and facilities with high-touch equipment or that encourage gathering—including playgrounds, gym equipment, climbing walls, pools, spas, and barbecue areas—is prohibited outside of Residences, and all such areas must be closed to public access including by signage and, as appropriate, by physical barriers; and
 3. Except as otherwise provided in Appendix C-2, sports or activities that include the use of shared equipment or physical contact between participants may only be engaged in by members of the same Household.



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Outdoor Activities may be conducted in a tent, canopy, or other shelter, as provided in Section 4.c above.

j. *Additional Activities.* “Additional Activities” means:

- i. To engage in outdoor recreation activities or other activities set forth in Appendix C-2, subject to any conditions and health and safety requirements set forth there.

Allowed Travel.

k. *Essential Travel.* “Essential Travel” means travel for any of the following purposes:

- i. Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Minimum Basic Operations, Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses;
- ii. Travel to care for any elderly, minors, dependents, or persons with disabilities;
- iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services;
- iv. Travel to return to a place of Residence from outside the County;
- v. Travel required by law enforcement or court order;
- vi. Travel required for non-residents to return to their place of Residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional before commencing such travel;
- vii. Travel to manage after-death arrangements and burial;
- viii. Travel to arrange for shelter or avoid homelessness;
- ix. Travel to avoid domestic violence or child abuse;
- x. Travel for parental custody arrangements; and
- xi. Travel to a place to temporarily reside in a Residence or facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.

Governmental Functions.

- l. *Essential Infrastructure.* “Essential Infrastructure,” including airports, utilities (including water, sewer, gas, and electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, and telecommunications systems (including the provision of essential global, national,



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and local infrastructure for internet, computing services, Business infrastructure, communications, and web-based services).

- m. *Essential Governmental Functions.* “Essential Governmental Functions” are determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate Personnel, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new personnel or contractors to perform such functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to, and recover from the COVID-19 pandemic, and all Essential Governmental Functions must be performed in compliance with Social Distancing Requirements to the greatest extent feasible. All first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order to the extent they are performing those essential services.

The County may operate facilities as needed to address health emergencies related to weather conditions or acts of nature, such as excessive heat or smoke from wildfires, even if those facilities are not otherwise allowed to open for their intended purposes under this Order, provided that the operation of such facilities must be done in compliance with any COVID-19 related guidance that the Health Officer may issue. Those facilities include, but are not limited to, cooling centers and smoke respite centers, and may be operated directly by the County or by other entities at the direction of or in coordination with the County or as otherwise provided for in such guidance.

Residences and Households.

- n. “Residences” and “Households” are defined as set forth in Section 3.b, above.

Social Distancing.

- o. *Social Distancing Requirements.* “Social Distancing Requirements” mean:
- i. Maintaining at least six-foot social distancing from individuals who are not part of the same Household;
 - ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;
 - iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);
 - iv. Wearing a Face Covering when out in public, consistent with the orders or guidance of the Health Officer; and



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- v. Avoiding all non-essential interaction outside the Household when sick with any COVID-19 symptom listed at www.sfcdep.org/covid19symptoms that is new or not explained by another condition.
- 9. Incorporation of State and Local Emergency Proclamations and State Health Orders.
 - a. State and Local Emergency Proclamations. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 25, 2020 Proclamation by the Mayor Declaring the Existence of a Local Emergency issued by Mayor London Breed, as supplemented on March 11, 2020, the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.
 - b. State Health Orders. This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer (the “State Shelter Order”), which set baseline statewide restrictions on non-residential Business activities, effective until further notice, the Governor’s March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Shelter Order, and the July 13, 2020, August 28, 2020, and November 19, 2020 Orders of the State Public Health Officer. The May 4, 2020 Executive Order issued by Governor Newsom and May 7, 2020 Order of the State Public Health Officer permit certain Businesses to reopen if a local health officer believes the conditions in that jurisdictions warrant it, but expressly acknowledge the authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than those implemented by the State Public Health Officer. Also on November 16, 2020 the State Department of Public Health issued updated guidance for the use of Face Coverings, requiring all people in the State to wear Face Coverings when outside the home, subject to limited exceptions.
- 10. Obligation to Follow Stricter Requirements of Orders.

This Order adopts certain health and safety restrictions that are more stringent than those contained in the State Shelter Order. Without this tailored set of restrictions that further reduces the number of interactions between persons, scientific evidence indicates that the public health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision (i.e., the more protective of public health) controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County.



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Also, to the extent any federal guidelines allow activities that are not allowed by this Order, this Order controls and those activities are not allowed.

11. Obligation to Follow Health Officer Directives and Mandatory State Guidance.

In addition to complying with all provisions of this Order, all individuals and entities, including all Businesses and governmental entities, must also follow any applicable directives issued by the County Health Officer (www.sfdph.org/directives) and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>. To the extent that provisions in the directives of the County Health Officer and the guidance of the State Health Officer conflict, the more restrictive provisions (i.e., the more protective of public health) apply.

12. Enforcement.

Under Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the Chief of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order (including, without limitation, any Health Directives) constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both. The San Francisco Department of Public Health is authorized to respond to such public nuisances by issuing Notice(s) of Violation and ordering premises vacated and closed until the owner, tenant, or manager submits a written plan to eliminate all violations and the Department of Public Health finds that plan satisfactory. Such Notice(s) of Violation and orders to vacate and close may be issued based on a written report made by any City employees writing the report within the scope of their duty. The Department of Public Health must give notice of such orders to vacate and close to the Chief of Police or the Chief's designee to be executed and enforced by officers in the same manner as provided by San Francisco Health Code section 597.

13. Effective Date.

This Order becomes effective at 12:00 noon on November 29, 2020, and will continue, as updated, to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.

14. Relation to Other Orders of the San Francisco Health Officer.

Effective as of the effective date and time in Section 13 above, this Order revises and replaces Order Number C19-07n, issued November 10, 2020, and updated November 16, 2020. This Order also extends Order Nos. C19-04 (imposing cleaning standards for residential hotels) and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) without any further need to amend those orders, with those



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listed orders otherwise remaining in effect until the specific listed order or this Order is extended, rescinded, superseded, or amended in writing by the Health Officer. This Order does not prohibit amendment of those orders separately. This Order also does not alter the end date of any other Health Officer order or directive having its own end date or which continues indefinitely.

15. Copies.

The County must promptly provide copies of this Order as follows: (1) by posting on the Department of Public Health website (www.sfdph.org/healthorders); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102; and (3) by providing to any member of the public requesting a copy. Also, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.

16. Severability.

If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall

continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Dated: November 28, 2020

Attachments:

- Appendix A – Social Distancing Protocol for Businesses (revised November 16, 2020)
- Appendix B-1 – Small Construction Project Safety Protocol (revised November 3, 2020)
- Appendix B-2 – Large Construction Project Safety Protocol (revised November 3, 2020)
- Appendix C-1 – Additional Businesses (revised November 28, 2020)
- Appendix C-2 – Additional Activities (revised November 28, 2020)

Each business allowed to operate in San Francisco must complete, post onsite, and follow this Social Distancing Protocol checklist. The attached **Instructions and Requirements** detail what is required and how to complete this checklist.

Check off all items below that apply and list other required information.

Business name:

Contact name:

Facility Address:

Email / telephone:

(You may contact the person listed above with any questions or comments about this protocol.)

SIGNAGE & EDUCATION

- ☐ Post signage at each public entrance of the facility requiring of everyone:
 - (1) do not enter if experiencing COVID-19 symptoms. List the symptoms in the San Francisco COVID-19 Health Screening Form for non-personnel (**Attachment A-2**). The list of symptoms can also be found online at www.sfgcdcp.org/covid19symptoms.
 - (2) maintain a minimum six-foot distance from others in line and in the facility;
 - (3) wear a face covering; and
 - (4) for self-brought bags, keep bags in a cart/basket or carry them and self-place items in bags after checkout
- ☐ Post a copy of this two-page Social Distancing Protocol checklist at each public entrance
- ☐ Post signage showing maximum number of patrons who can be in line and in the facility
- ☐ Educate Personnel about this Protocol and other COVID-19 related safety requirements

PROTECTIVE MEASURES

- ☐ Follow Sections 2.1 through 2.4 below, including:
 - ☐ Ensure Personnel stay home or leave work if they are sick or have any single symptom of COVID-19 that is new or not explained by another condition. See www.sfgcdcp.org/covid19symptoms or the Personnel Screening Attachment (A-1).
 - ☐ Provide Personnel a copy of the Personnel Screening Attachment (A-1) to ensure they understand when to stay home and for how long. Generally speaking, Personnel with any single COVID-19 symptom that is new or not explained by another condition MUST have a negative COVID-19 test OR stay out of work for at least 10 days since symptoms started in order to return to work. Those who are close contacts of someone with COVID-19 must remain out of work for 14 days since their last close contact. Translated versions of the Personnel Screening Attachment (A-1) are available online at www.sfgcdcp.org/screen.
 - ☐ Ensure Personnel review health criteria on the Personnel Screening Attachment (A-1) before each shift and advise Personnel what to do if they are required to stay home.
- ☐ Require Personnel and patrons to wear a face covering as required by Health Officer orders
- ☐ Implement a plan to keep site Personnel safe, including by limiting the number of Personnel and patrons onsite to a number that ensures physical distancing and favoring allowing Personnel to carry out their duties from home when possible
- ☐ Require that patrons cancel or reschedule appointments or reservations for non-essential services if they have COVID-19 symptoms or exposure, as described in San Francisco COVID-19 Screening Form (Attachment A-2). Ensure that patrons can cancel an appointment or reservation for COVID-19 symptoms or exposure without financial penalty. You may offer to reschedule for another time if the patron wants to reschedule instead of to cancel,

MEASURES TO PREVENT UNNECESSARY CONTACT

- ☐ Tell Personnel and patrons to maintain physical distancing of at least six feet, except Personnel may

momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary

- ☐ Separate all used desks or individual work stations by at least six feet
- ☐ Place markings in patron line areas to ensure six feet physical distancing (inside and outside)
- ☐ Provide for contactless payment systems or, if not feasible, disinfect payment systems regularly. The Board of Supervisors has required businesses to accept cash—if cash is used encourage exact change.
- ☐ Maintain Plexiglas or other barriers between patrons and Personnel at point of payment (if not possible, then ensure at least six feet of distance)
- ☐ Limit the number of patrons in the business at any one time to: _____
- ☐ Separate ordering areas from delivery areas or similarly help distance patrons when possible
- ☐ Optional—Describe other measures:

SANITIZING MEASURES

- ☐ Regularly disinfect high touch areas, and do so continuously for surfaces patrons touch (countertops, payment systems, pens, and styluses)
- ☐ Provide disinfecting wipes that are effective against SARS-CoV-2 near shopping carts, shopping baskets, and high-touch surfaces and provide hand sanitizer
- ☐ Have Personnel disinfect carts and baskets after each use
- ☐ Provide hand sanitizer, sink with soap and water, and/or disinfecting wipes to patrons and Personnel at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions
- ☐ Disinfect break rooms, bathrooms, and other common areas frequently, on the following schedule:
 - ☐ Break rooms:
 - ☐ Bathrooms:
 - ☐ Other:
- ☐ Prevent people from self-serving any items that are food-related:
 - ☐ Provide lids and utensils for food items by Personnel, not for patrons to grab
 - ☐ Limit access to bulk-item food bins to Personnel—no self-service use
- ☐ Require patrons and Personnel to follow requirements of Section 3.25 below for self-brought bags, and prohibit patrons from bringing any other reusable items such as coffee mugs.
- ☐ Prohibit Personnel from using shared food prep equipment for their own use (e.g., microwaves, water coolers), but microwaves may be used if disinfected between each use and hand sanitizer is available nearby and water coolers may be used as outlined in Section 3.14 below.
- ☐ Optional—Describe other measures (e.g., providing senior-only hours):

INDUSTRY-SPECIFIC DIRECTIVES

- ☐ Ensure that you have read and implemented the attached list of requirements.
- ☐ In addition to complying with the Social Distancing Protocol, many businesses must comply with additional, industry-specific directives. Go to www.sfdph.org/directives and check to see if your business is subject to one or more additional directives. For each one, you must review the Health and Safety Plan (HSP) requirements and post an additional checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive. Check this box after you have checked the list of directives and posted any other required HSP.

* Any additional measures may be listed on separate pages and attached.

[You are not required to post these Instructions and Requirements]**Instructions:**

The two-page Social Distancing Protocol checklist above must reflect the business's completion of each requirement listed below unless an item is not applicable. Use the two-page checklist above to show compliance with these requirements. The business does not need to post these Instructions and Requirements, only the checklist above. The term "Personnel" is defined in Health Officer Order to which this Appendix is attached. The term "patron" includes customers, others seeking services, visitors, and guests.

Requirements:

In addition to the items below, this protocol requires the business to ensure that Personnel who perform work associated with the business are covered by the Social Distancing Protocol checklist and comply with those requirements. Each business is required to take certain steps in the protocol related to its Personnel, including the actions listed in Sections 2.1 through 2.4 below if Personnel are sick. Each business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 below. Personnel of each business are prohibited from coming to work if they are sick and must comply with the protocol, including the rules for returning to work listed in Sections 2.1 through 2.4 below.

1. Signage and Education

- 1.1. [Minor edits to this section 11/3/20] Post signage at each public entrance of the facility or location (if any) to inform all patrons that they must: not wait in line or enter the facility or location if they have a symptom of COVID-19 that is new or not explained by another condition, listing the symptoms from the Screening Form for non-personnel (Attachment A-2) or using the symptom list available online at www.sfgcdcp.org/covid19symptoms; maintain a minimum six-foot distance from others while in line or in the facility or location; wear a face covering or barrier mask (a "Face Covering") at all times; not shake hands or engage in any unnecessary physical contact; and, if they bring their own reusable bags, leave the bags in a shopping cart/basket or carry them and bag their own items after checkout. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the "Face Covering Order"), including as that order is updated in the future. Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. A list of common symptoms of COVID-19 can be found at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
- 1.2. Post a copy of the Social Distancing Protocol checklist at each public entrance to the facility or location.
- 1.3. Distribute to all Personnel copies of the Social Distancing Protocol checklist in hardcopy or electronic format.
- 1.4. Educate all Personnel on the requirements of the Social Distancing Protocol and any other Health Officer directive that applies.

2. Screening Requirements and Related Restrictions

[Entire section revised 9/14/20; minor edits made 11/3/20] Businesses and other entities in the City that are allowed to operate must screen all Personnel each day using the screening process described in Sections 2.1 through 2.4 below. Attached to this Appendix is the Personnel

Screening Attachment (**Attachment A-1**) which provides the questions that must be used for that purpose. That form may be used, or the business may adapt the questions and the information contained in that form for use through another method such as by phone, text message, email, web interface, or app.

Separately, many businesses and other entities that are allowed to operate are required by separate directives to screen guests, visitors, customers, or others using similar questions. Attached to this Appendix is the San Francisco COVID-19 Health Screening Form for non-personnel (**Attachment A-2**) that may be used for this purpose. If a directive requires use of the San Francisco COVID-19 Health Screening Form, then that form must be used or the business or entity may adapt the questions and the information contained in that form for use through another method such as by phone, text message, email, web interface, or app.

A copy of the applicable screening form should be provided to anyone on request, although a poster or other large-format version of the form may be used to review the questions with people verbally at entrances. Businesses and organizations can use the guidance available online at <https://www.sfgcdcp.org/wp-content/uploads/2020/05/COVID19-Screening-Questions-UPDATE-05.26.2020.pdf> for determining how best to conduct screening. The City has flyers, posters, fact sheets, and social media graphics available in multiple languages for use by the community. These resources include posters regarding use of Face Coverings and screening. These resources are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

The screening requirements listed in this Appendix are subject to any more specific (or different) requirements that apply under any other Health Officer directive or order.

Personnel Screening and Restrictions:

- 2.1.** Instruct all Personnel orally and in writing not to come to work or the facility if they are sick or have any single symptom of COVID-19 that is new or not explained by another condition. See www.sfgcdcp.org/covid19symptoms or Personnel Screening Attachment (A-1).
- 2.2.** Provide a copy of the Personnel Screening Attachment (**Attachment A-1**) to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Personnel Screening Attachment can be found at www.sfgcdcp.org/screen. If the Personnel Screening Attachment is updated, provide an updated copy to all Personnel. Instead of sending out the attachment, Businesses may adopt the questions and information contained on the Personnel Screening Attachment and ask Personnel those questions and deliver the information through another format.
- 2.3.** Review the criteria listed in Part 1 of the Personnel Screening Attachment on a daily basis with all Personnel in the City who work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the business does not directly interact with some Personnel onsite daily, then that business must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the business that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Personnel Screening Attachment to return home or not come to work and follow the directions on the Attachment. Generally speaking, Personnel with any single COVID-19 symptom that is new or not explained by another condition **MUST** have a negative COVID-19 test **OR** stay out of work for at least 10 days since symptoms started in order to return to work. Those who are

close contacts of someone with COVID-19 must remain out of work for 14 days since their last close contact.

- 2.4.** Instruct Personnel who stayed home or who went home based on the criteria listed on the Personnel Screening Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available at www.sfdph.org/healthorders) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work if they meet the criteria explained on the Personnel Screening Attachment: www.sfdcp.org/screen. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Personnel Screening Attachment. Additional information about isolation and quarantine, including translations, is available online at www.sfdcp.org/i&q.

Guest, Visitor, Customer, and Other People Screening and Restrictions:

- 2.5.** Health Officer directives may require screening of guests, visitors, customers, and others using the San Francisco COVID-19 Health Screening Form for non-personnel (**Attachment A-2**). In general, anyone who answers “yes” to any screening question on the San Francisco COVID-19 Health Screening Form should not enter the business or facility because they are at risk of having the virus that causes COVID-19. The form lists steps that should be taken by anyone who answers “yes” to a screening question. In some instances, a Health Officer directive will require that anyone who answers “yes” to be prevented from entry. In other situations, the Department of Public Health discourages organizations from denying essential services to those who may answer “yes” to any of the questions and encourages organizations to find alternative means to meet clients’ needs that would not require them to enter the facility.

3. Other Personnel and Patron Protection and Sanitation Requirements:

- 3.1.** Businesses must periodically check the following website for any testing requirements for employers and businesses: www.sfdcp.org/covid19. If requirements are added, ensure that the business and all Personnel comply with testing requirements.
- 3.2.** If an aspect of the business is allowed to operate and is covered by a Health Officer directive, then the business must comply with all applicable directives as well as this Social Distancing Protocol. Copies of other directives are available online at www.sfdph.org/directives. For each directive that applies, review the Health and Safety Plan (HSP) requirements and post an additional HSP checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive.
- 3.3.** Instruct all Personnel and patrons to maintain at least a six-foot distance from others, including when in line and when shopping or collecting goods on behalf of patrons, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the business cannot ensure maintenance of a six-foot distance within the location or facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the location or facility accordingly.
- 3.4.** Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A

sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the business should be aware of exceptions that allow a person not to wear a Face Covering (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.

- 3.5. If patrons wait in line outside or inside any facility or location operated by the business, require patrons to wear a Face Covering while waiting in line outside or inside the facility or location. This includes taking steps to notify patrons they will not be served if they are in line without a Face Covering and refusing to serve a patron without a Face Covering, as further provided in the Face Covering Order. The business may provide a clean Face Covering to patrons while in line. For clarity, the transaction or service must be aborted if the patron is not wearing a Face Covering. But the business must permit a patron who is excused by the Face Covering Order from wearing a Face Covering to conduct their transaction or obtain service, including by taking steps that can otherwise increase safety for all.
- 3.6. Provide a sink with soap, water, and paper towels for handwashing for all Personnel working onsite at the facility or location and for patrons if sinks and restrooms are open to patrons. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the business), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 3.7. Provide hand sanitizer effective against SARS-CoV-2, the virus that causes COVID-19, at appropriate locations for patrons and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the facility or location. But for Personnel who shop, deliver, or drive in relation to their work, the business must provide hand sanitizer effective against SARS-CoV-2 at all times; for any period during which the business does not provide sanitizer to such shopping, delivery, or driving Personnel, the business is not allowed for that aspect of its service to operate in the City. Information on hand sanitizer, including sanitizer effective against SARS-CoV-2 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/ga-consumers-hand-sanitizers-and-covid-19>.
- 3.8. Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel and patrons; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against SARS-CoV-2 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.

- 3.9.** Ensure that all shared devices and equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 3.10.** Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles, tools, or credit cards, unless protective equipment such as gloves (provided by the business) are used and discarded after each use or hand sanitizer is used after each interaction.
- 3.11.** Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs. Conspicuously post the checklist inside each respective break room, bathroom, or other common area clearly detailing the dates and times the room was last cleaned, disinfected, or restocked.
- 3.12.** For any facility or location that has carts, baskets, or other equipment for use by Personnel, assign Personnel to disinfect carts, baskets, or other equipment after each use and take steps to prevent anyone from grabbing used carts, baskets, or other equipment before disinfection.
- 3.13.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 3.14.** [Revised 8/14/20] Except as listed in this Section 3.14, suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice. Microwaves may be used if disinfected by wiping the interior and exterior with an approved disinfectant after each use. Water coolers may be used if: i) touch surfaces are wiped down with an approved disinfectant after each use; and ii) any person changing a container-type water cooler must wash their hands or use hand sanitizer immediately prior to handling/replacing the water container.
- 3.15.** When possible, provide a barrier between the patron and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the patron to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 3.16.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each patron use. Patrons may pay with cash but to further limit person-to-person contact, Personnel should encourage patrons to use credit, debit, or gift cards for payment.
- 3.17.** For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.
- 3.18.** If an employee or other Personnel tests positive for COVID-19 or SARS-CoV-2, follow the guidance on "Business guidance if a staff member tests positive for COVID-19," available at <https://sf.gov/business-guidance-if-staff-member-tests-positive-covid-19>.
- 3.19.** Post signs to advise patrons of the maximum line capacity to ensure that the maximum number of patrons in line is not exceeded. Once the maximum number of patrons is reached, patrons should be advised to return later to prevent buildup of congestion in the line.

- 3.20.** Place tape or other markings on the sidewalk or floor at least six feet apart in patron line areas with signs directing patrons to use the markings to maintain distance.
- 3.21.** When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 3.22.** Ensure that all Personnel who select items on behalf of patrons wear a Face Covering when selecting, packing, and/or delivering items.
- 3.23.** Require Personnel to wash hands frequently, including:
- When entering any kitchen or food preparation area
 - Before starting food preparation or handling
 - After touching their face, hair, or other areas of the body
 - After using the restroom
 - After coughing, sneezing, using a tissue, smoking, eating, or drinking
 - Before putting on gloves
 - After engaging in other activities that may contaminate the hands
- 3.24.** Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.
- 3.25.** [Added 7/13/20] If patrons bring their own reusable shopping bags, ensure that such bags, even in contexts other than grocery stores, are handled in a manner consistent with Cal/OSHA requirements available at <https://www.dir.ca.gov/dosh/Coronavirus/COVID-19-Infection-Prevention-in-Grocery-Stores.pdf>, including all of the following:
- Post signs at all entrances with infection control information to patrons, including requiring patrons to leave their own bags in the shopping cart or basket or carry them and bag their own items after checkout;
 - Ensure that Personnel do not touch the bags or place items in them;
 - Bags must not be placed on a conveyor belt, checkout area countertop, or other surface where patrons are served;
 - Ensure that patrons bag their own items if they bring their own bags;
 - Bags may not be loaded on the checkout area surface. Items can be left in a cart/basket and bagged elsewhere by the patron after checkout;
 - Ensure that patrons maintain physical distancing while bagging their items; and
 - Increase the frequency of disinfection in bagging areas and patron service areas frequented by patrons.
- 3.26.** [Added 7/13/20; updated 11/3/20] If a patron has symptoms of COVID-19 (see Section 1.1 above) or is otherwise unable to participate in an appointment or reservation for a COVID-19 related reason, the business must cancel the appointment or reservation if it is not for essential services (such as food, medicine, shelter, or social services) and allow the patron to cancel without any financial penalty. The business may offer to reschedule the appointment or reservation but cannot require rescheduling instead of allowing the patron to cancel. In the

healthcare context, more specific Health Officer directives may allow appointments when a patient or client is ill, and the requirements of the directive must be followed in that situation.

Note – Sections 3.14 and 3.26 control over any contrary language in Health Officer Directive Nos. 2020-05, 2020-06, and 2020-07 until each of them is amended or updated.

ATTACHMENT A-1: Personnel Screening Form

(November 13, 2020)

Any business or entity that is allowed to operate in San Francisco during the COVID-19 pandemic MUST screen Personnel with the questions below on a daily basis as part of its Social Distancing Protocol compliance and provide this information to Personnel. Go to www.sfgcdcp.org/screen for more information or a copy of this form. Do not use this form to screen customers, visitors, or guests. The screening form for Non-Personnel is available at www.sfgcdcp.org/screen. Health Officer orders or directives may provide additional screening requirements.

Business must ensure Personnel stay home or leave work if they answer “Yes” to any of the three questions below.

Personnel who must stay home or leave work may be entitled to paid leave. Businesses must comply with their paid leave obligations under applicable law, including but not limited to the San Francisco Employee Protections Ordinance, San Francisco Public Health Emergency Leave, and the Federal Families First Coronavirus Response Act. For more information, go to www.sfgov.org/olse and www.sfgcdcp.org/workerfaq.

PART 1 – You must answer the following questions before starting your work every day that you work.

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. In the past 14 days, have you had “Close Contact” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious [†] ? [†] “Close Contact” means you had any of the following types of contact with the person with COVID-19 (regardless of whether you or the person with COVID-19 were masked) while they were contagious [‡] : <ul style="list-style-type: none">• Were within 6 feet of them for a total of 15 minutes or more in a 24 hour period• Lived or stayed overnight with them• Were their intimate sex partner, including only kissing• Took care of them or they took care of you• Had direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you or you shared eating or drinking utensils with them) [‡] Contagious Period: People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) at least 10 days have passed since their symptoms began, 2) they haven’t had a fever for at least 24 hours AND 3) their symptom have improved. If the person with COVID-19 never had symptoms, they are considered contagious starting 48 hours before their positive COVID-19 test was collected until 10 days after they were tested.
3. In the past 24 hours, including today, have you had one or more of these symptoms that is <u>new or not explained by another condition</u> ? <ul style="list-style-type: none">• Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering• Cough• Sore throat• Shortness of breath, difficulty breathing• Feeling unusually weak or fatigued• Loss of taste or smell• Muscle or body aches• Headache• Runny or congested nose• Diarrhea• Nausea or vomiting

If you answer “YES” to ANY of these 3 questions, do not enter any business or facility and follow the steps listed in Part 2 below.

PART 2 –

- If you answered **YES to Question 1 or Question 2. DO NOT GO TO WORK.** And:
 - **Follow Isolation/Quarantine Steps** at: www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines
You **MUST** follow these isolation/quarantine rules, as **mandated** by the Health Directive No 2020-03c/02c.
 - Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- If you answered **YES to Question 3:** You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. To return to work sooner and protect others, **follow these steps:**
 1. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytestsf>). If you live outside the City, check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
 2. Wait for your results at home and follow the instructions at www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines to determine next steps. Only return to work when those guidelines say it is safe.

Your health on the job is important! To report a violation of San Francisco COVID-19 health orders and directives (www.sfdph.org/healthorders), including requirements to screen and exclude sick personnel from work as well as social distancing and facial covering requirements, call: 311 or 415-701-2311 (English) or 415-701-2322 (Español, 中文, TTY). You can request for your identity to remain confidential.

ATTACHMENT A-2: San Francisco COVID-19 Health Screening Form for Non-Personnel

(November 2, 2020)

This handout is for screening clients, visitors and other non-personnel before letting them enter a location or business. **SFDPH discourages anyone from denying core essential services (such as food, medicine, shelter, or social services) to those who answer “yes” to any of the questions below and encourages people to find alternative means to meet clients’ needs that would not require them to enter the location.** Health Officer Directives may provide additional requirements regarding screening in a specific context. *This form, a screening form for personnel, and additional guidance on screening are available at www.sfgcdcp.org/screen*

PART 1 – Please answer the following questions before entering this location.

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. In the past 14 days, have you had “**Close Contact**” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious[†]?

† “Close Contact” means you had any of the following types of contact with the person with COVID-19 (regardless of whether you or the person with COVID-19 were masked) while they were contagious[‡]:
 - Were within 6 feet of them for a total of 15 minutes or more in a 24 hour period
 - Lived or stayed overnight with them
 - Were their intimate sex partner, including only kissing
 - Took care of them or they took care of you
 - Had direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you or you shared eating or drinking utensils with them)
[‡] Contagious Period: People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) at least 10 days have passed since their symptoms began, 2) they haven’t had a fever for at least 24 hours AND 3) their symptoms have improved. If the person with COVID-19 never had symptoms, they are considered contagious starting 48 hours before their positive COVID-19 test was collected until 10 days after they were tested.
3. In the past 24 hours, including today, have you had one or more of these symptoms that is new or not explained by another condition?
 - Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering
 - Cough
 - Sore throat
 - Shortness of breath, difficulty breathing
 - Feeling unusually weak or fatigued*
 - Loss of taste or smell
 - Muscle or body aches*
 - Headache
 - Runny or congested nose*
 - Diarrhea
 - Nausea or vomiting
* Children and youth under 18 years old do not need to be screened for these symptoms.

If you answer “YES” to ANY of these 3 questions, do not enter the location. Follow the steps listed in Part 2 below. If you are seeking core essential services (such as food, medicine, shelter, or social services), work with the organization to determine how you can receive services these services without entering the building.

PART 2

- If you answered **YES to Question 1 or Question 2**:
 - **Follow Isolation/Quarantine Steps** at: www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines
You **MUST** follow these isolation/quarantine rules, as **mandated** by Health Directive No 2020-03c/02c.
 - Do not leave your home to the extent possible until the Isolation/Quarantine Steps tell you it is safe to do so!
 - If you need help with essential services like food, housing, or other needs while you are isolating or quarantining, call 3-1-1.
- If you answered **YES to Question 3**: You may have COVID-19 and to keep others safe, you should isolate until you know whether you have COVID-19. **Follow these steps**:
 1. Follow the instructions at: www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines
 2. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytestsfsf>).
 - Follow the instructions in www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines to determine next steps depending on your test result.

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Small Construction Project Safety Protocol (revised November 3, 2020)

1. Any construction project meeting any of the following specifications is subject to this Small Construction Project Safety Protocol (“SCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
 - a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or fewer. This SCP Protocol does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.
 - b. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
 - c. For mixed-use projects, any project that meets both of the specifications in subsections 1.a and 1.b.
 - d. All other construction projects not subject to the Large Construction Project Safety Protocol set forth in Appendix B-2.
2. The following restrictions and requirements must be in place at all construction job sites subject to this SCP Protocol:
 - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this SCP Protocol, the stricter standard shall apply.
 - b. Designate a site-specific COVID-19 supervisor or supervisors to enforce this guidance. A designated COVID-19 supervisor must be present on the construction site at all times during construction activities. A COVID-19 supervisor may be an on-site worker who is designated to serve in this role.
 - c. The COVID-19 supervisor must review this SCP Protocol with all workers and visitors to the construction site.
 - d. Establish a daily screening protocol for arriving staff to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exits to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
 - e. Practice social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the construction project.

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- f. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
- i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
 - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
 - iii. Each subcontractor, upon learning that one of its employees is infected, must notify the General Contractor immediately, if you have one, and provide all of the information specified below. The General Contractor or other appropriate supervisor must notify the County Public Health Department Communicable Disease Control (CD Control) at 628-217-6100 immediately of every project site worker found to have a confirmed case of COVID-19, and provide all the information specified below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.
- Information to be reported to CD Control regarding the jobsite:
 - 1) Address of jobsite;
 - 2) Name of project, if any;
 - 3) Name of General Contractor; and
 - 4) General Contractor point of contact, role, phone number and email.
 - Information to be reported to CD Control regarding the COVID-19 case(s):
 - 5) First and last name;
 - 6) Date of birth;
 - 7) Phone;
 - 8) Date tested positive;
 - 9) Date last worked;
 - 10) City of residence; and
 - 11) If the case is an employee of a subcontractor, please provide the following information:
 - Subcontractor;
 - Subcontractor contact name;
 - Subcontractor contact phone; and
 - Subcontractor contact email.
 - Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are

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reporting more than one positive case, please include the name of the positive case for each close contact):

- 1) Close contact's first and last name;
- 2) Phone;
- 3) City of residence; and
- 4) Positive case name.

A "Close Contact" in the workplace is anyone who meets either of the following criteria:

- o Was within 6 feet of a person with COVID-19 for a period of time that adds up to at least 15 minutes in 24 hours, masked or unmasked, when that person was contagious. People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) they haven't had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered contagious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.

OR

- o Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (for example, was coughed or sneezed on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

- g. Where construction work occurs within an occupied residential unit, separate work areas must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- h. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents,

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separate work areas must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

- i. Prohibit gatherings of any size on the jobsite, including gatherings for breaks or eating, except for meetings regarding compliance with this protocol or as strictly necessary to carry out a task associated with the construction project.
- j. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.
- k. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE unless required due to the medical nature of a jobsite. Face coverings must be worn in compliance with Health Officer Order No. C19-12c, issued July 22, 2020, or any subsequently issued or amended order.
- l. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- m. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain six-foot social distancing and prohibit or limit use to ensure that six-foot distance can easily be maintained between individuals.
- n. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- o. Stagger trades as necessary to reduce density and allow for easy maintenance of minimum six-foot separation.
- p. Discourage workers from using others’ desks, work tools, and equipment. If more than one worker uses these items, the items must be cleaned and disinfected with disinfectants that are effective against COVID-19 in between use by each new worker. Prohibit sharing of PPE.
- q. If hand washing facilities are not available at the jobsite, place portable wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.

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- r. Clean and sanitize any hand washing facilities, portable wash stations, jobsite restroom areas, or other enclosed spaces daily with disinfectants that are effective against COVID-19. Frequently clean and disinfect all high touch areas, including entry and exit areas, high traffic areas, rest rooms, hand washing areas, high touch surfaces, tools, and equipment
- s. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, phone number, address, and email.
- t. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
 - i. Do not touch your face with unwashed hands or with gloves.
 - ii. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
 - iii. Clean and disinfect frequently touched objects and surfaces such as work stations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
 - iv. Cover your mouth and nose when coughing or sneezing, or cough or sneeze into the crook of your arm at your elbow/sleeve.
 - v. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
 - vi. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six feet at all times when not wearing the necessary PPE for working in close proximity to another person.
 - vii. Do not carpool to and from the jobsite with anyone except members of your own household unit, or as necessary for workers who have no alternative means of transportation.
 - viii. Do not share phones or PPE.
- u. The notice in Section 2.t must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.

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Large Construction Project Safety Protocol (revised November 3, 2020)

1. Any construction project meeting any of the following specifications is subject to this Large Construction Project Safety Protocol (“LCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
 - a. For residential construction projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
 - b. For commercial construction projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
 - c. For construction of Essential Infrastructure, as defined in Section 8.1 of the Order, any project that requires twenty or more workers at the jobsite at any one time.
2. The following restrictions and requirements must be in place at all construction job sites subject to this LCP Protocol:
 - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference or discrepancy between or among applicable laws and regulations and/or this LCP Protocol, the stricter standard will apply.
 - b. Prepare a new or updated Site-Specific Health and Safety Plan to address COVID-19-related issues, post the Plan on-site at all entrances and exits, and produce a copy of the Plan to County governmental authorities upon request. The Plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the Plan.
 - c. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE, unless required due to the medical nature of a job site. Face Coverings must be worn in compliance with Health Officer Order No. C19-12c, issued July 22, 2020, or any subsequently issued or amended order.
 - d. Ensure that employees are trained in the use of PPE. Maintain and make available a log of all PPE training provided to employees and monitor all employees to ensure proper use of the PPE.
 - e. Prohibit sharing of PPE.
 - f. Implement social distancing requirements including, at minimum:

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- i. Stagger stop- and start-times for shift schedules to reduce the quantity of workers at the jobsite at any one time to the extent feasible.
- ii. Stagger trade-specific work to minimize the quantity of workers at the jobsite at any one time.
- iii. Require social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the project.
- iv. Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.
- v. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.
- vi. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- vii. Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.
- viii. Place wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- ix. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.
- x. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
 1. Do not touch your face with unwashed hands or with gloves.
 2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
 3. Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
 4. Cover your mouth and nose when coughing or sneezing or cough or sneeze into the crook of your arm at your elbow/sleeve.
 5. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
 6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six-feet distancing at all times when not wearing the necessary PPE for working in close proximity to another person.
 7. Do not share phones or PPE.

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- xi. The notice in section 2.f.x must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.
- g. Implement cleaning and sanitization practices in accordance with the following:
 - i. Frequently clean and sanitize, in accordance with CDC guidelines, all high-traffic and high-touch areas including, at a minimum: meeting areas, jobsite lunch and break areas, entrances and exits to the jobsite, jobsite trailers, hand-washing areas, tools, equipment, jobsite restroom areas, stairs, elevators, and lifts.
 - ii. Establish a cleaning and decontamination protocol prior to entry and exit of the jobsite and post the protocol at entrances and exits of jobsite.
 - iii. Supply all personnel performing cleaning and sanitization with proper PPE to prevent them from contracting COVID-19. Employees must not share PPE.
 - iv. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to starting at or leaving the jobsite for the day.
- h. Implement a COVID-19 community spread reduction plan as part of the Site-Specific Health and Safety Plan that includes, at minimum, the following restrictions and requirements:
 - i. Prohibit all carpooling to and from the jobsite except by workers living within the same household unit, or as necessary for workers who have no alternative means of transportation.
 - ii. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Prohibit any sharing of any food or beverage and if sharing is observed, the worker must be sent home for the day.
 - iii. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- i. Assign a COVID-19 Safety Compliance Officer (SCO) to the jobsite and ensure the SCO's name is posted on the Site-Specific Health and Safety Plan. The SCO must:
 - i. Ensure implementation of all recommended safety and sanitation requirements regarding the COVID-19 virus at the jobsite.
 - ii. Compile daily written verification that each jobsite is compliant with the components of this LCP Protocol. Each written verification form must be copied, stored, and made immediately available upon request by any County official.
 - iii. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exit to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
 - iv. Conduct daily briefings in person or by teleconference that must cover the following topics:
 - 1. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
 - 2. Review of sanitation and hygiene procedures.
 - 3. Solicitation of worker feedback on improving safety and sanitation.

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4. Coordination of construction site daily cleaning/sanitation requirements.
5. Conveying updated information regarding COVID-19.
6. Emergency protocols in the event of an exposure or suspected exposure to COVID-19.
- v. Develop and ensure implementation of a remediation plan to address any non-compliance with this LCP Protocol and post remediation plan at entrance and exit of jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
- vi. The SCO must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
- vii. Report repeated non-compliance with this LCP Protocol to the appropriate jobsite supervisors and a designated County official.
- j. Assign a COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS) for the jobsite, who at a minimum holds an OSHA-30 certificate and first-aid training within the past two years, who must be trained in the protocols herein and verify compliance, including by visual inspection and random interviews with workers, with this LCP Protocol.
 - i. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with this LCP Protocol. The written assessment must be copied, stored, and, upon request by the County, sent to a designated County official.
 - ii. If the JSAS discovers that a jobsite is not in compliance with this LCP Protocol, the JSAS must work with the SCO to develop and implement a remediation plan.
 - iii. The JSAS must coordinate with the SCO to prohibit continuation of any work activity not in compliance with rules stated herein until addressed and the continuing work is compliant.
 - iv. The remediation plan must be sent to a designated County official within five calendar days of the JSAS's discovery of the failure to comply.
- k. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
 - i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
 - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
 - iii. Notify the County Public Health Department Communicable Disease Control (CD Control) immediately at 628-217-6100 and provide the information

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below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.

- Information to be reported to CD Control regarding the jobsite:
 - 1) Address of jobsite;
 - 2) Name of project, if any;
 - 3) Name of General Contractor; and
 - 4) General Contractor point of contact, role, phone number and email.

- Information to be reported to CD Control regarding the COVID-19 case(s):
 - 5) First and last name;
 - 6) Date of birth;
 - 7) Phone;
 - 8) Date tested positive;
 - 9) Date last worked;
 - 10) City of residence; and
 - 11) If the case is an employee of a subcontractor, please provide the following information:
 - Subcontractor;
 - Subcontractor contact name;
 - Subcontractor contact phone; and
 - Subcontractor contact email.

- Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are reporting more than one positive case, please include the name of the positive case for each close contact):
 - 1) Close contact's first and last name;
 - 2) Phone;
 - 3) City of residence; and
 - 4) Positive case name.

A "Close Contact" in the workplace is anyone who meets either of the following criteria:

- Was within 6 feet of a person with COVID-19 for a period of time that adds up to at least 15 minutes in 24 hours, masked or unmasked, when that person was contagious. People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) they

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haven't had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered contagious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.

OR

- Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (for example, was coughed or sneezed on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

If you are unable to obtain the above case or close contact information from your subcontractor, please ensure your subcontractor is aware that they will need to report directly to SFDPH CD Control.

- l. Where construction work occurs within an occupied residential unit, any separate work area must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- m. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, any separate work area must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

Order No. C19-07o – Appendix C-1: Additional Businesses Permitted to Operate

[Revised November 28, 2020]

A. General Requirements

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework and the County has taken a more careful, incremental approach based on local COVID-19 Indicators. On October 20, 2020, the State assigned the County’s risk of COVID-19 community transmission to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”) under an accelerated health equity pathway. But San Francisco is now experiencing a rapid and significant surge of COVID-19 cases and was reassigned from the red (substantial) tier to the purple (widespread) tier on November 28, 2020.

Accordingly, the Health Officer is restricting and or suspending certain activities allowed to date under this Appendix to implement the State mandated requirements under the purple tier. If the surge continues, the Health Officer may further restrict and suspend activities allowed under the Appendix. And if the surge in COVID-19 cases is reversed, the Health Officer will consider lifting the restrictions and suspensions, consistent with the State Blueprint Framework, to the extent supported by the COVID-19 Indicators and emerging scientific data, information, and evidence.

Further, on November 19, 2020, the Acting California State Public Health Officer issued an order (the “Limited Stay At Home Order”) requiring that “all gatherings with members of other households and all activities conducted outside the residence, lodging, or temporary accommodation with members of other households cease between 10:00pm PST and 5:00am PST, except for those activities associated with the operation, maintenance, or usage of critical infrastructure or required by law.” The Limited Stay At Home Order is available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/limited-stay-at-home-order.aspx>. Beginning at 10:00p.m. on November 30, 2020, and continuing until the earlier of the expiration of the Limited Stay Safe at Home Order or the State’s reassignment of San Francisco to a tier that is less restrictive than the State Blueprint’s purple tier, all businesses that are allowed to operate under this Order must operate in compliance with the Limited Stay At Home Order. For example, non-essential retail stores and outdoor restaurants and bars that serve meals must close from 10:00 pm through 5:00 am, though restaurants and bars can still operate for take-out and delivery service during such hours under the Limited Stay At Home Order.

The “Additional Businesses” listed below may begin operating, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate industry-specific guidance by the Health Officer. These businesses were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these businesses to resume operation will have on mobility and volume of activity in the County.

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To mitigate the risk of transmission to the greatest extent possible, before resuming operations, each Additional Business must:

- Comply with Social Distancing Requirements (Section 8.o of the Order) and prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as specified in Section 5.d and Appendix A of the Order for each of their facilities in the County where Personnel or members of the public will be onsite;
- Prepare, post, implement, and distribute to their Personnel a written health and safety plan checklist that addresses all applicable best practices set forth in relevant Health Officer directives; and
- Comply with any relevant state guidance and local directives. If a conflict exists between state guidance and local public health directives related to the COVID-19 pandemic, the most restrictive provision shall be followed, as further provided in Section 10 of the Order.

Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations in a tent, canopy, or other shelter, as long as the shelter complies with: (1) the California Department of Public Health’s November 25, 2020 guidance regarding “Use of Temporary Structures for Outdoor Business Operations” (available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx>); and (2) any additional requirements or guidance issued by SFDPH.

The health-related basis for selection of Additional Businesses and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13, 2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

B. List of Additional Businesses

For purposes of the Order, Additional Businesses include the following, subject to the stated limitations and conditions:

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(1) Retail Stores for Goods—SUSPENDED IN PART, REDUCED CAPACITY

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, all retail establishments—including those that are Essential Businesses and other retail stores for good and services and indoor shopping centers—except standalone grocery stores, must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment’s capacity, subject to compliance with Social Distancing Requirements. Standalone grocery stores must limit the number of people allowed inside the establishment to a maximum of 50% of the establishment’s capacity, subject to compliance with Social Distancing Requirements. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this restriction controls.

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for goods). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. While shopping customers interact only with a small number of individuals from other Households. Although Personnel are interacting with a moderate

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number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and adherence with other Social Distancing Requirements (Section 8.o of the Order) and other worker protection measures and decrease the risk of virus transmission. Consistent with Section 5.c of the Order and to the extent possible, retail stores are urged to conduct curbside/outdoor pickup to further decrease the risk.

b. Description and Conditions to Operate.

1. Curbside/Outdoor Pickup: Retail stores may operate for curbside/outside pickup of goods, subject to the following limitations:

- i. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements;
- ii. The store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup—including the requirement to create a Health and Safety Plan;
- iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
 - The store must obtain any necessary permits from the County;
 - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
 - Only the number of customers who can maintain at least six feet of physical distancing may approach the table at a time;
 - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
 - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.

Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

- iv. The store must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
- v. Retail stores that are in an enclosed Indoor Shopping Center (defined as a large building or group of buildings where customer access to stores is possible only through indoor passage ways or indoor common areas, such as Stonestown Galleria, and Westfield San Francisco Centre) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for curbside/outdoor pickup at this time if the Indoor Shopping

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Center operator submits to the Health Officer a proposed plan for reopening and that plan is approved as provided below. The proposed plan must include:

- a. the number of stores and businesses that would be resuming operation;
- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily; and
- d. the specific social distancing and sanitation measures the shopping center would employ to prevent congestion at the doorways and streets, and protect customers and Personnel.

Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, retailers in the Indoor Shopping Center may then operate for curbside pickup consistent with the approved plan.

2. In-Store Retail: Beginning at 6:00 a.m. on June 15, 2020, retail stores may begin to operate for indoor shopping, subject to the following limitations and conditions:
 - i. The store must reduce maximum occupancy to limit the number of people (including both customers and Personnel) to the lesser of: (1) 25% the store's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the store at all times;
 - ii. Before opening for in-store shopping, the store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-17, as that directive may be amended from time to time, regarding required best practices for retail businesses offering in-store shopping or services—including the requirement to create a Health and Safety Plan;
 - iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
 - The store must obtain any necessary permits from the County;
 - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
 - Only the number of customers who can maintain at least six feet physical distancing may approach the table at a time;
 - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
 - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.

Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

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- iv. Retail stores that are in an enclosed Indoor Shopping Center (as defined in subsection 1.b.1.iv above) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for in-store retail as outlined in this subsection iv.

Initially any enclosed Indoor Shopping Center was allowed to operate at no more than 25% capacity if the Indoor Shopping Center submitted to the Health Officer a proposed plan for reopening and that plan was approved as provided below. Any Indoor Shopping Center with such an approved plan may continue to operate at that level (but may not allow a food court to operate under that plan).

Now that the County has been moved into a less restrictive tier by the State, an enclosed Indoor Shopping Center that submits to the Health Officer a new proposed plan for reopening (if none has already been submitted) and has that new plan approved or that submits a letter update to an existing approved plan as provided below is then allowed to

- (1) operate at no more than 25% capacity and

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 13, 2020, the following provision is suspended and food courts must temporarily cease operating inside Indoor Shopping Centers, until there is a further order of the Health Officer. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

[SUSPENDED: (2) operate food courts inside the Indoor Shopping Center at up to 25% occupancy or 100 people, whichever is fewer, subject to the same minimum safety precautions that apply to indoor dining listed below in Section (8) including but not limited to the requirements to complete and post a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-16c (and complete and post a Health and Safety Plan) for indoor dining.]

If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for Indoor Shopping Centers to operate.

The proposed plan must include:

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- a. the number of stores and businesses that would be resuming operation;
- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily;
- d. confirmation that the Indoor Shopping Center will close all food courts for indoor dining and a description of how that closure will be effectuated;
- e. how the Indoor Shopping Center will regulate the number of people in the paths of travel of the shopping center and close any common gathering areas;
- f. how the Indoor Shopping Center will address HVAC/circulated air, use of elevators, use and cleaning of bathrooms;
- g. any special considerations for indoor parking garages and access points;
- h. whether the Indoor Shopping Center will permit curbside pickup;
- i. adoption of a Health and Safety Plan addressing the requirements of Appendix A to the Order;
- j. if approval for operation of a food court is sought, a plan to cordon off or otherwise physically separate any food court area to limit entry; and
- k. if approval for operation of a food court is sought, inclusion in the Health and Safety Plan each of the following in relation to the food court operation: limiting entry by patrons to the food court area; screening for COVID-19 symptoms and close contacts before patrons enter; personnel who monitor compliance with the health and safety requirements including wearing Face Coverings except when eating and drinking; and signage that warns of the transmission risk at the entrance to the food court area.

A letter update to a previously-approved plan must outline what changes will be made to ensure safety of Personnel, customers, and other visitors at the higher occupancy level and/or all changes that will be made consistent with Section (8) below regarding indoor dining if food court operation is being proposed. If the facility believes no changes are required, that position must be explained. The Indoor Shopping Center may immediately begin operating at the new capacity limit and/or an indoor food court upon submission of a letter update but must work with the City and the Department of Public Health to resolve any issues or concerns regarding the letter once it has been reviewed.

Plans and letter updates must be submitted to HealthPlan@sfcityatty.org. Subject to the written advance approval of the Health Officer or the Health Officer's designee, the Indoor Shopping Center may then operate for in-store retail consistent with the approved plan or letter update.

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For clarity, operation of retail stores under category (1) and (2), above, applies only to the sale of goods and not to the provision of services or the rental of equipment, which are covered separately in Sections (4) and (5), below.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020, and September 30, 2020; Non-substantive revisions July 13, 2020, October, 20, 2020, and November 3, 2020; Subsection suspended July 20, 2020, with minor update on August 14, 2020; Subsection reinstated with amendments on September 1, 2020; Subsection suspended November 10, 2020; Capacity reduced November 28, 2020)

(2) Manufacturing, Warehousing and Logistical Support

- a. Basis for Addition. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel) as members of the public do not generally frequent these businesses. Finally, risks of virus transmission associated with this activity can be mitigated through Social Distancing Requirements (Order Section 8.o) and sanitation, and other worker safety protocols.
- b. Description and Conditions to Operate.
 1. Manufacturing: Manufacturing businesses—including non-essential manufacturing businesses—may operate, subject to the following limitations and conditions:
 - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
 - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-11, as that directive may be amended from time to time, regarding required best practices for manufacturing businesses—including the requirement to create a Health and Safety Plan.
 2. Warehousing and Logistical Support: Businesses that provide warehousing and logistical support—including non-essential businesses —may operate, subject to the following limitations and conditions:
 - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
 - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-12, as that directive may be amended from time to time, regarding required best practices for warehouse and logistical support businesses—including the requirement to create a Health and Safety Plan.

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(Added May 17, 2020; Revised June 1, 2020, and June 11, 2020; Non-substantive revisions July 13, 2020)

(3) Childcare and Youth Programs for All Children

- a. Basis for Addition. Childcare and educational or recreational programs for youth are critical to early education and developmental equity, family social and economic wellbeing, and economic recovery from the pandemic. More specifically, such programs are an important element for a child's social and emotional development, as well as for a child's physical health and wellness. Also, childcare and youth programs are often necessary to allow parents or guardians to work, making the availability of such programs important for individual families as well as the local economy. Although attendance at a childcare or youth program involves a high number of close contacts that may be of lengthy duration, the risks of virus transmission can be reduced by mitigation measures, as generally described below. But children's inability to consistently follow social distancing and sanitation recommendations means that even with the mitigation measures the risk of transmission is higher than in interactions exclusively among adults. And while based on available evidence, children do not appear to be at higher risk for COVID-19 than adults, medical knowledge about the possible health effects of COVID-19 on children is evolving. Accordingly, the decision about whether to enroll a child in a childcare or youth program is an individualized inquiry that should be made by parents/guardians with an understanding of the risks that such enrollment entails. Parents/guardians may discuss these risks and their concerns with their pediatrician. The Health Officer will continue to monitor the changing situation and may amend this section as necessary to protect the public health.
- b. Description and Conditions to Operate.
 1. Childcare Programs: Group care facilities for very young children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—(collectively, "Childcare Programs") may open and operate, subject to the following limitations and conditions:
 - i. Childcare Programs may not enroll children for fewer than three weeks;
 - ii. Childcare Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-14c, including any limits on the number of children that can be in a group, and the requirements to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.
 2. Summer Camps: Summer camps and summer learning programs that operate exclusively outside of the academic school year ("Summer Camps") may operate for

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all children over the age of six and school-aged children currently in grades transitional kindergarten (TK) and above who are under age six, subject to the following limitations and conditions:

- i. Summer Camps must limit group size to 12 children (a “pod”) per room or space;
 - ii. Summer Camp sessions must last at least three weeks;
 - iii. Children must remain in the same pod for at least three weeks, and preferably for the entire time throughout the summer.
 - iv. Summer Camps may not begin to operate until they have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and complied with all of the requirements set forth in relevant industry-specific Health Officer directives (*see* Health Officer Directive No. 2020-13b) including the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.
3. Out of School Time Programs: Educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support distance learning, school-aged childcare programs, youth sports programs, and afterschool programs (“Out of School Time Programs” or “OST Programs”) may open for all children, subject to the following limitations and conditions:
- i. OST Program sessions must be at least three weeks long, and programs without set sessions may not enroll children for fewer than three weeks;
 - ii. OST Programs must create, post, and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-21, including any limits on the number of children that can be in a group, and also the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written Health and Safety Plan to mitigate the risk of virus transmission to the greatest extent feasible.

For clarity, this Section does not apply to schools, which are addressed separately in Section 6.b of the Order; Childcare Programs, which are addressed separately in subsection b.1 of this Appendix above; or Summer Camps, which are addressed separately in subsection b.2 of this Appendix above. OST Programs are intended to supplement, rather than replace, school programming.

(Added May 22, 2020; Revised June 1, 2020, July 13, 2020, and August 14, 2020; Non-substantive revisions June 11, 2020)

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(4) Low Contact Retail Services

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, all retail establishments—including those that are Essential Businesses and other retail stores for good and services and indoor shopping centers—except standalone grocery stores, must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment’s capacity, subject to compliance with Social Distancing Requirements. Standalone grocery stores must limit the number of people allowed inside the establishment to a maximum of 50% of the establishment’s capacity, subject to compliance with Social Distancing Requirements. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this restriction controls.

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., in some instances where remote payment is not feasible, while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and consistent with Section 5.c of the Order, businesses are strongly urged to conduct interactions outdoors to the largest extent possible.
- b. Description and Conditions to Operate. Services that do not generally require close customer contact (e.g., dog grooming and shoe or electronics repair) may operate, subject to the following limitations and conditions:
 - i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
 - ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
 - iii. The businesses must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
 - iv. The stores must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
 - v. Stores in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time

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unless they are located in an approved Indoor Shopping Center as described in 1.b above.

For clarity, this provision does not apply to personal service businesses, such as hair salons, barbershops, nail salons, or piercing or tattoo parlors.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within enclosed shopping centers may operate only upon advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Plans must be submitted to HealthPlan@sfcityatty.org.

(Added June 1, 2020; Revised June 11, 2020, and July 20, 2020; Non-substantive revisions July 13, 2020; Capacity reduced November 28, 2020)

(5) Equipment Rental Businesses

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, all retail establishments—including retail stores that are Essential Businesses and other retail stores for good and services and indoor shopping centers—except standalone grocery stores must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment's capacity, subject to compliance with Social Distancing Requirements. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this restriction controls.

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and businesses are strongly urged to conduct interactions outdoors to the largest extent possible. Also, the risk of multiple individuals using shared equipment can be mitigated through sanitation measures. Finally, resumption of these businesses is expected to result in only a small increase in the number of people reentering the workforce and the overall volume of commercial activity.
- b. Description and Conditions to Operate. Businesses that rent equipment for permissible recreational activities (e.g., bicycles, kayaks, paddleboards, boats, horseback riding, climbing equipment, or fishing equipment) may operate, subject to the following limitations and conditions:

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- i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
- ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
- iii. The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
- iv. The business must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion;
- v. Businesses in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time unless they are in an approved Shopping Center as described in 1.b above; and
- vi. All equipment must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with the following guidelines, which may be modified by the Health Officer as new information becomes available:
 - For hard non-porous surfaces, clean with detergent or soap and water if the surfaces are visibly dirty, before applying disinfectant. For these purposes, appropriate disinfectants include:
 - Products listed on the Environmental Protection Agency’s list of Disinfectants for Use Against SARS-CoV-2 (COVID-19), which can be found online at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>. Follow the manufacturer’s instructions for concentration, application method, and contact time for all cleaning and disinfection products.
 - Diluted household bleach solutions prepared according to the manufacturer’s label for disinfection, if appropriate for the surface. Follow manufacturer’s instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.
 - Alcohol solutions with at least 70% alcohol.
 - For soft or porous surfaces, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces. After cleaning, use products that are EPA-approved as effective against SARS-CoV-2 (COVID-19) (see link above) and that are suitable for porous surfaces.
 - For frequently touched electronic surfaces, remove visible dirt, then disinfect following the manufacturer’s instructions for all cleaning and disinfection

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products. If no manufacturer guidance is available, then consider the using alcohol-based wipes or sprays containing at least 70% alcohol to disinfect.

- Gloves and any other disposable PPE used for cleaning and disinfecting the vehicle must be removed and disposed of after cleaning; wash hands immediately after removing gloves and PPE with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available. If a disposable gown was not worn, work uniforms/clothes worn during cleaning and disinfecting should be laundered afterwards using the warmest appropriate water setting and dry items completely. Wash hands after handling laundry.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within Indoor Shopping Centers may operate only upon the advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Proposed plans must be submitted to HealthPlan@sfcityattys.org.

(Added June 1, 2020; Revised June 11, 2020, and October 27, 2020; Non-substantive revisions July 13, 2020; Suspension note added July 20, 2020 and removed September 1, 2020; Capacity reduced November 28, 2020)

(6) Professional Sports Teams: Practices, Games, and Tournaments without In-Person Spectators with an Approved Plan

- a. Basis for Addition. Although contact sports may present a significant risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of professional sports exhibitions that can be broadcast for the entertainment of the public and viewed by the public remotely in a safe manner.
- b. Description and Conditions to Operate. Professional sports teams that wish to resume practices, games, or tournaments and broadcasting of those events in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, media, broadcast crew, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. Plans must be submitted to HealthPlan@sfcityattys.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Teams, games, exhibitions, and tournaments must also comply with any applicable Health Officer directives to the extent they are consistent with the approved plan; in the event of an inconsistency, the approved plan controls. Finally, crew, athletes, coaching staff and

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other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 1, 2020; Revised June 11, 2020; Non-substantive revisions June 26, 2020; Suspension note added July 20, 2020)

(7) Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan

a. Basis for Addition. Although some types of live entertainment and cultural events, such as music, dance and comedy performances, may present a risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of these entertainment and cultural activities that can be broadcast and watched by the public remotely in a safe manner.

b. Description and Conditions to Operate.

1. Operators of entertainment venues may film, stream, or otherwise broadcast small scale events so long as:
 - i. the venue remains closed to the public;
 - ii. the live stream is limited to the fewest number of Personnel needed (up to a maximum of 12 people in the facility, including, without limitation, media Personnel needed for the broadcast);
 - iii. doors and windows are left open to the extent possible, or mechanical ventilation systems are run, to increase ventilation;
 - iv. the venue complies with the Social Distancing Requirements set forth in Section 8.o of this Order; and
 - v. Because singing and playing wind or brass instruments can transmit particles farther in the air than breathing or speaking quietly, people must be in an isolation booth or in a separate room from others in the facility while singing or playing wind or brass instruments.

To further reduce the risk of transmission, it is strongly recommended that all events allowed under this section be conducted and filmed, streamed, or otherwise broadcast from outdoors. The same outdoors recommendation applies to all other operations that are allowed under the Order to be filmed, live streamed or otherwise broadcast indoors with health restrictions.

2. Operators of entertainment venues that wish to film, stream, or otherwise broadcast events that require more than 12 people to be on site at the facility at any one time may submit to the Health Officer a proposed plan detailing the sanitation, social

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distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among participants. If the event involves singing, playing wind or brass instruments, or physical contact, the plan must include a proposal for interval testing (without using City resources) of those individuals. Proposed plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the venue may then begin operating consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Cast, crew, and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 11, 2020; Non-substantive revisions June 26, 2020; Revised July 20, 2020)

(8) Dining—SUSPENDED IN PART

- a. Basis for Addition. Dining has been added in three phases, take-out, then outdoor, and then indoor, based on the relative risk levels. Any dining with small groups of people potentially involves mixing of Households and a moderate number of contacts. Accordingly, and because Face Coverings must be removed to eat and drink, the risk of virus transmission is slightly higher than in other allowable interactions. But outdoor interactions carry a significantly lower risk of transmission than most indoor interactions, and mitigation measures in outdoor dining establishments can significantly decrease the transmission risk. Indoor dining has an increased risk of transmission because of the transmission of the virus through aerosols. When coupled with strong mitigation measures, indoor dining, which is riskier than outdoor dining, can present manageable risks, although outdoor dining or take-away are safer options, especially for seniors and those who are vulnerable to complications from COVID-19.
- b. All Dining – General Conditions to Operate. All restaurants and bars that operate under this Section (8), whether for service outdoors, indoors, or both, must comply with all of the following limitations and conditions in relation to all such operations:
 - i. All patrons must be seated at a table to eat or drink—except briefly, standing or lingering between tables or in other areas of the restaurant's outdoor or indoor space is not allowed;
 - ii. Patrons must be seated to be served food or beverages;
 - iii. Patrons must wear Face Coverings any time they are not eating or drinking, including but not limited to: while they are waiting to be seated; while reviewing the menu and ordering; while socializing at a table waiting for their food and drinks to be served or after courses or the meal is complete; and any time they leave the table, such as to use a restroom. Customers must also wear Face Coverings any time servers, bussers, or other Personnel approach their table;

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- iv. Each dining establishment must use signs and verbal directions to notify patrons of the requirements for dining (whether indoor or outdoor), including, but not limited to, the requirements for when to wear a face covering;
- v. No more than six patrons may be seated at a single table, unless all are members of the same household—it is strongly encouraged that only individuals in the same household sit together at a single table;
- vi. No dining establishment is permitted to provide alcoholic beverage service without also providing real meal service in a bona fide manner. Bona fide meals must be prepared and served by the dining establishment or another person or business operating under an agreement with the dining establishment. The service of prepackaged food like sandwiches or salads, or simply heating frozen or prepared meals, is not deemed as compliant with this requirement;
- vii. Each patron at a table must order a bona fide meal to receive alcoholic beverage service, and dining establishments must deliver alcoholic beverages to patrons only when they are seated;
- viii. No patrons are allowed to eat or drink indoors in the dining establishment except when seated at an indoor table under the indoor dining rules below;
- ix. No patrons are allowed to use self-serve items (such as buffets or self-serve continental breakfasts);
- x. Areas that may lead to patrons gathering, congregating, or dancing must be closed;
- xi. New tabletop signage must be used, and information about where to obtain signage will be found in Health Officer Directive No. 2020-16c, including as that directive is amended in the future;
- xii. The dining establishment must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout for Non-Personnel”). Screening must occur before people are seated at the dining establishment to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout for Non-Personnel must be provided to anyone on request, although a poster or other large-format version of the Screening Handout for Non-Personnel may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated by the establishment, and should be referred for appropriate support as outlined on the Screening Handout for Non-Personnel. The establishment can use the guidance available online at www.sfcddcp.org/screen for determining how best to conduct screening. Patrons who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the establishment, or answer “yes” to any screening question must cancel or reschedule their reservation. In such cases, patrons must not be charged a cancellation fee or other financial penalty; and

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- xiii. Each dining establishment must (1) comply with the sections that follow that are applicable to the type of dining being offered by the establishment regarding outdoor dining, indoor dining, or both, (2) have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order), and (3) also comply with Health Officer Directive No. 2020-16c, as that directive may be amended from time to time, regarding required best practices for outdoor dining and/or indoor dining, as applicable.
- c. Outdoor Dining – Description and Conditions to Operate.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 11:59 p.m. on November 13, 2020, and until there is a further order of the Health Officer, Dining Establishments (including restaurants and bars that serve meals) must temporarily cease indoor dining operations. Dining Establishments may continue outdoor dining operations, but under the State’s November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, Dining Establishments must cease outdoor dining operations from 10:00 p.m. to 5:00 a.m. each day; all outdoor dining patrons must leave Dining Establishments by 10:00 p.m., and Dining Establishments must plan accordingly to stop evening food and beverage service and collect payment before 10:00 p.m. Dining Establishments may continue to offer delivery and take-out services consistent with Health Officer Directive No. 2020-05, and employees may continue to work and commute to and from the Dining Establishment during these hours. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

Restaurants and bars that serve food may operate for outdoor dining (“outdoor dining establishments”) subject to the following limitations and conditions:

- i. The outdoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above; and
- ii. Patrons must remain outside the outdoor dining establishment and may enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter.

Outdoor dining establishments may apply for a free temporary permit to use the sidewalk or parking lane for business operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

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d. Indoor Dining – Description and Conditions to Operate.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 13, 2020, this provision is suspended. Indoor restaurants and bars that serve bona fide meals must temporarily close and cease operating at any capacity until there is a further order of the Health Officer (although food items may continue to be sold for consumption offsite or outdoors, subject to the hours restrictions for outdoor dining under the Limited Stay At Home Order). To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

[SUSPENDED: Restaurants and bars that serve food may operate for indoor dining (“indoor dining establishments”) once the County was been placed in the Orange Tier by the State and after the requirements of this Order and the requirements of Health Officer Directive No. 2020-16c are met. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for indoor dining establishments to operate.

These rules for indoor dining establishments do not allow any of the following to occur, each of which is still prohibited by the Order: eating indoors at gyms, fitness centers, or museums, aquariums and zoos (although food items may be sold for consumption offsite or outdoors); indoor food-related gatherings at businesses, organizations, or houses of worship; the operation of bars, breweries, or distilleries that do not serve bona fide meals; and eating inside movie theatres (see Section (21) below for movie theatres). For restaurants and other foodservice entities that are part of an Indoor Shopping Center, such establishments may operate for indoor dining so long as both (1) they are located in an Indoor Shopping Center that is allowed to operate under Section (1)b.2 above and (2) they follow the requirements for indoor dining in Health Officer Directive No. 2020-16c.

The operation of indoor dining establishments is subject to the following limitations and conditions:

- i. The indoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above;*
- ii. The indoor dining establishment must limit the number of patrons who are present inside the indoor space of the dining establishment to the lesser of: (1) 25% of the maximum occupancy or (2) 100 patrons. Indoor dining establishments with indoor spaces consisting of more than one room must limit the occupancy in each room to 25% of the maximum occupancy for that room. The occupancy limit includes patrons in the interior dining space, but it excludes Personnel and patrons when seated outside. The number of Personnel allowed in the back of the*

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house areas, like kitchens, must be determined based on the amount of space required to provide for physical distancing;

- iii. Patrons should be encouraged to use outdoor dining or take-out options based on the decreased risk of those activities, and facilities that offer indoor dining are strongly encouraged to continue offering outdoor dining whenever possible in order to give patrons a choice;*
- iv. Patrons must remain outside the indoor dining establishment until they are ready to be seated indoors and may otherwise enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter;*
- v. Tables used to seat patrons indoors must be spaced to ensure that patrons are at least six feet apart from other patrons seated at different service tables, and although an impermeable physical barrier may be placed between tables, all patrons must be separated from other groups of patrons by at least six feet—the use of impermeable physical barriers is not a substitute for full physical distancing between groups indoors. Customers may not be seated at bars or food preparation areas where six feet of distance from in use common-use work stations cannot be maintained;*
- vi. Unless City zoning or other laws require an earlier closing, all indoor service of food and beverages must end at midnight. Indoor dining establishments that cease indoor food service at midnight may allow patrons to finish their meals for an additional 30 minutes. All indoor dining establishments must close to the public by 12:30 a.m.; and*
- vii. The establishment must add all COVID-19 related signage to the establishment as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.]*

(Added June 11, 2020; Revised July 13, 2020, September 30, 2020, October 27, 2020, and November 28, 2020; Non-substantive revisions October 20, 2020; Subsection suspended November 10, 2020)

(9) Outdoor Fitness Classes

- a. Basis for Addition. Outdoor fitness classes involve mixing of Households and a moderate number of contacts. Also, the contacts are often of relatively long duration. Accordingly, and because exercise causes people to more forcefully expel airborne particles, the risk of virus transmission is higher than in other allowable interactions. But participants can—and must—wear Face Coverings and maintain at least six feet of physical distance at all times and not share equipment. Further, outdoor interactions carry a lower risk of transmission than most indoor interactions, and health protocols in outdoor fitness classes can significantly decrease the transmission risk.

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- b. Description and Conditions to Operate. Outdoor fitness classes (e.g., outdoor boot camp, non-contact dance classes, tai chi, pilates, and yoga classes) may operate subject to the following limitations and conditions:
- i. No more than 25 people, including the instructor(s), may participate in an outdoor fitness class at the same time;
 - ii. The business/instructor must ask each participant using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout for Non-Personnel”). Screening must occur before people are allowed to join the class to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout for Non-Personnel must be provided to anyone on request, although a poster or other large-format version of the Screening Handout for Non-Personnel may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must not be allowed to participate, and must cancel or reschedule their class. The instructor can use the guidance available online at www.sfdcdp.org/screen for determining how best to conduct screening;
 - iii. All participants must maintain a physical distance of at least six feet from each other, from the instructor(s), and from members of the public at all times;
 - iv. The business/instructor must have permission of the property owner to use the space;
 - v. All participants and instructors must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time; and
 - vi. Equipment (e.g., medicine balls, resistance bands, mats, weights, or yoga blocks) may not be shared by members of the class and must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>).

For clarity, this section does not allow contact sports (e.g., football) or fitness classes that involve physical contact (e.g., jiu jitsu or boxing with sparring) to resume. Also, this section does not cover childcare or summer camp programs for children or youth, which are governed by section 3 above and Health Officer Directive Nos. 2020-13b and 2020-14b.

Additional guidance about outdoor fitness classes from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, and August 14, 2020; Revised September 30, 2020, October 20, 2020, and November 3, 2020)

[Revised November 28, 2020]

(10) Indoor Household Services

- a. Basis for Addition. Household service providers and residents can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Although indoor household services may involve mixing of Households (if the resident is at home) and occurs indoors, the number of contacts is low. Finally, risks of virus transmission can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.
- b. Description and Conditions to Operate. Providers of indoor household services that can be provided while maintaining social distancing (e.g., house cleaners and cooks) may operate, subject to the following limitations and conditions:
 - i. Household service providers may not enter a residence to provide services if either the household service provider or anyone in the residence has recent COVID-19 infection, exposure or symptoms, as listed in the standard screening questions attached to the Order as Attachment A-2 (the “Screening Handout for Non-Personnel”). Screening must occur before the household service provider enters the home;
 - ii. When feasible, residents should leave the premises when household services providers are in their home—if leaving the premises is not feasible, residents should try to be in a different room than the household service provider to the greatest extent possible;
 - iii. When feasible, leave windows and doors open to increase ventilation or run mechanical ventilation systems;
 - iv. High touch surfaces and any shared implements or tools should be cleaned at the beginning and end of any service visit;
 - v. Both residents and household service providers must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020.

For clarity, this section does not allow personal service providers, such as hair dressers or personal trainers, to provide in-home services. Also, this section does not apply to in-home childcare, which is independently permissible under Section 8.a.xxi of the Order.

Additional guidance about indoor household services from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, and August 14, 2020; Revised November 3, 2020)

[Revised November 28, 2020]

(11) Offices for Non-Essential Businesses: Individuals Necessary for Operations Where Telecommuting is not Feasible—SUSPENDED

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 16, 2020, this provision is suspended. Offices for non-essential businesses must temporarily close and cease operating except for Minimum Basic Operations as defined in Section 8.d of this Order until there is a further order of the Health Officer. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- a. *[Basis for Addition. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel). Finally, risks of virus transmission associated with this activity can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.]*
- b. *Description and Conditions to Operate. Office workplaces that are not otherwise permitted to operate under this Order may open, subject to the following conditions:*
 - i. *All workers who are able to telecommute are strongly encouraged to continue to do so to the greatest extent feasible;*
 - ii. *Office Facilities must adjust their maximum occupancy rules based on the size of the facility to limit the number of people (including Personnel and members of the public), as follows:*
 - *Office Facilities with fewer than 20 Personnel must reduce their maximum occupancy to the number of people who can maintain at least six feet of physical distance from each other in the facility at all times,*
 - *Office Facilities with 20 or more Personnel must reduce their maximum occupancy to the **lesser** of: (1) 25% the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times; and*
 - iii. *The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-18b, as that directive may be amended from time to time, regarding required best practices for businesses operating office facilities.]*

(Added June 11, 2020; Non-substantive revisions July 13, 2020; Suspended July 20, 2020; Suspension revised September 14, 2020; Reinstated and revised October 27, 2020; Suspended November 16, 2020)

(12) Outdoor Zoos with an Approved Plan

- a. *Basis for Addition. Zoo Personnel and visitors can wear Face Coverings and maintain at*

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least six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor businesses—like the outdoor areas of the zoo—are safer than indoor businesses. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.

- b. Description and Conditions to Operate. Zoos that wish to resume operations for visits by the public solely in their outdoor spaces may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among Personnel and visitors.

The plan must be submitted to HealthPlan@sfcityatty.org, and must include detailed descriptions of how the business intends to address the following safety precautions.

- Ensuring that the facility remains below the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements;
- Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, Face Covering policy);
- Ensuring Personnel and patrons wear Face Coverings at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- Ticketing booths and payment systems;
- Personnel safety precautions;
- HVAC systems (e.g., quality and level of filtration, percentage of air exchange with outside air can HVAC be run at 100% capacity to increase ventilation);
- Compliance with applicable Health Officer directives (e.g. regarding Food and beverage concessions, and retail gift shops);
- Social distancing in elevators;
- Monitoring and limiting patrons to ensure physical distancing between members of different Households;
- Paths of travel through the establishment and wayfinding signage;
- Sanitation for restrooms;
- Tours and audio self-tour equipment;
- Coat/personal property check services;
- Sanitation for high-touch surfaces and areas; and
- Closing interactive exhibits or modifying those exhibits to prevent common touching.

[Revised November 28, 2020]

Beginning at 10 a.m. on July 13, 2020, and subject to the advance written approval of the Health Officer or the Health Officer's designee, the zoo may resume operating its outdoor spaces for visits by the public at the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements, consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee.

(Added July 13, 2020; Non-substantive revisions August 14, 2020)

(13) Open Air Boat Operators

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air boat excursions occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor boating excursions of socially distanced groups involve only a moderate number of contacts, and health mitigation measures in small boating excursions can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Individuals or businesses that offer open-air boat excursions ("Open-Air Boat Operators") may operate, subject to the following limitations and conditions:
 - i. If the total number of passengers is greater than 12, then the Open-Air Boat Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Boat simultaneously, subject to the following requirements:
 - Each group of 12 must be kept at least 12 feet apart from each other,
 - The Open-Air Boat Operator must prohibit mingling among passengers in different groups, and
 - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
 - ii. All passengers must maintain a physical distance of at least six feet from each other, from the captain, and from Personnel, at all times;
 - iii. Before boarding, passengers must wait on the dock at least six feet apart and must not board the vessel until the captain or crew allow boarding;
 - iv. For fishing, rod holders must be spaced at least six feet apart from each other;
 - v. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
 - vi. Passengers must stay in the open-air portion of the boat except for brief periods, such as to use the bathroom;

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- vii. Open-Air Boat Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
- viii. Open-Air Boat Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
- ix. Open-Air Boat Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1. In general, Personnel with any single COVID-19 symptom that is new or not explained by another condition **MUST** have a negative COVID-19 test **OR** stay out of work for at least 10 days since symptoms started in order to return to work. Those who are close contacts of someone with COVID-19 must remain out of work for 14 days since their last close contact;
- x. Open-Air Boat Operators must Screen all customers and other visitors on the day of the boat excursion as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must not be allowed to board the boat. No cancellation or rescheduling fee may be charged in that situation;
- xi. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the vessel, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xii. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—the captain and crew must instruct passengers about these requirements;
- xiii. Open-Air Boat Operators must make hand sanitizer available throughout the boat and at each rod station (if any);
- xiv. Equipment (e.g., fishing equipment) may not be shared by people outside of a single household, and the boat and all equipment belonging to the Open-Air Boat Operator or otherwise provided by the Open-Air Boat Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

For clarity, this section does not cover vessels used exclusively for Essential Travel (such as ferries and water taxis) and such vessels do not need to follow the conditions set forth in this section.

(Added July 13, 2020; Non-substantive revisions August 14, 2020; Revised September 14, 2020, October 20, 2020, and November 3, 2020)

[Revised November 28, 2020]

(14) Institutions of Higher Education and Adult Education

- a. Basis for Addition. Personnel and students can wear Face Coverings and maintain at least six feet of physical distance from people in different households at all times. Restrictions can be placed to ensure that few inherently risky activities (e.g., singing, shouting, etc.) are involved. And to the extent classes occur outdoors with distancing and Face Coverings, these interactions are safer than indoor interactions. If indoor in person instruction is authorized by the Health Officer for adult education programs under the limited conditions set forth below, then health mitigation measures adopted under detailed prevention plan can decrease the transmission risk.
- b. Description and Conditions to Operate. Institutions of Higher Education (“IHEs”) and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes (“Adult Education Programs”) (IHEs and Adult Education Programs are collectively referred to below as “Higher Education Programs”)—may operate, subject to the following limitations and conditions:
 - i. Higher Education Programs may operate for purposes of facilitating distance learning and themselves performing essential functions, as set forth in Section 8.a.xiv of the Order;
 - ii. Higher Education Programs must screen all Personnel and students for COVID-19 symptoms and exposure to COVID-19 every day before they enter the campus, whether for indoor or outdoor classes or other purposes. Higher Education Programs must use the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout for Non-Personnel”). A copy of the Screening Handout for Non-Personnel must be provided to anyone on request, although a poster or other large-format version of the Screening Handout for Non-Personnel may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering the IHE, and should be referred for appropriate support as outlined on the Screening Handout for Non-Personnel. The Higher Education Program can use the guidance available online at www.sfcdec.org/screen for determining how best to conduct screening;
 - iii. Higher Education Programs may offer in-person instruction *outdoors* in groups of no more than 25 people, including the instructor(s), so long as they follow Social Distancing Requirements and wear Face Coverings and subject to any other relevant health and safety requirements contained in any relevant industry-specific Health Officer directives;
 - iv. Face Coverings are required at all times but they can be briefly removed if necessary as a component of the class, such as tasting food in a cooking school;
 - v. No singing, chanting or shouting, or wind instruments are allowed during in-person instruction (indoors and outdoors) at this time;
 - vi. Class capacity must be limited to ensure physical distancing at all times;

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- vii. Classes must be limited in duration to two hours indoors, but there is no time limit on outdoor classes. Higher Education Programs that seek to offer indoor courses exceeding the two-hour limit may submit a written request to do so at schools-childcaresites@sfdph.org. The request must include the following information:
- a) the type of class(es) the Higher Education Program is seeking to hold that will exceed the two-hour time limit;
 - b) the number of students proposed for each class;
 - c) an explanation as to why the class cannot be limited to two-hours, such as any State-mandated course requirements;
 - d) a statement that the Higher Education Program is enforcing social distancing and Face Covering requirements;
 - e) a statement that the program is complying with SFDPH’s ventilation requirements; and
 - f) a statement that students will not be permitted to eat or drink in any class exceeding the two-hour time limit.

Higher Education Programs may exceed the two-hour limit only upon receiving approval in writing by SFDPH and upon satisfying any conditions of approval.

- viii. Indoor classes.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, no new indoor classes or courses may commence unless, in addition to the requirements set forth below, the specific class trains students to provide essential functions or services relating to the protection of public health or safety or Essential Governmental Functions (“Core Essential Classes”). For clarity, indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester). But other than Core Essential Classes, no new indoor classes or courses may commence.

Higher Education Programs may not offer in-person instruction indoors unless the specific class:

- (1) cannot be held remotely or outdoors due to the need for access to specialized equipment or space, and
- (2) is offered in specialized indoor settings whose design imposes substantial physical distancing on participants.

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Higher Education Programs that wish to resume indoor classes that meet these criteria must comply with Health Officer Directive No. 2020-22d, including as that directive is updated in the future and including assembly and implementation of a written, campus-specific COVID-19 prevention plan (“Prevention Plan”). Requirements and limitations for such indoor instruction include but are not limited to all of the following:

- a) Indoor lectures are not allowed at this time;
 - b) A copy of the Prevention Plan must be posted and be made readily available to students, Personnel, and SFDPH; and
 - c) The Prevention Plan must address all requirements listed in Directive No. 2020-22d, including but not limited to: articulating the need for indoor classes; enforcement of physical distancing requirements; protocols for airing out and sanitizing classrooms between use; provision of stable cohorts, face coverings, health screening, and testing; educating students about risk mitigation; and addressing violations of safety protocols;
- ix. Required health and safety plans are subject to audit by DPH, including on-site inspections, and Higher Education Programs must assess their plans monthly and update them as needed;
 - x. Individual student use of an indoor facility due to the need for access to specialized equipment or space that is not available outside (such as a music practice room or fine arts studio) is allowed subject to safety protocols;
 - xi. Collegiate athletics teams that wish to resume practices, games, or tournaments in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. The plan must also include a commitment to comply with local directives governing isolation and quarantine of individuals who are diagnosed with, or have had close contact with a person who is diagnosed with, COVID-19. Plans must be submitted to healthplan@sfcityattys.org. Subject to the advance written approval of the Health Officer or the Health Officer’s designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer’s designee. But in connection with an approved plan no in-person spectators will be allowed under any circumstances;
 - xii. Subject to applicable land use laws and regulations, housing controlled or operated by Higher Education Programs or restricted for the use of students attending a Higher Education Program is permitted to open and operate for students in compliance with any relevant health and safety requirements contained in any relevant industry-specific Health Officer directives. Except for family

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housing, students must be housed in single rooms (i.e., without a roommate) unless the student specifically requests to be housed with a roommate; and

- xiii. All Higher Education Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with relevant health and safety requirements contained in any relevant industry-specific Health Officer directives, including, but not limited to, Health Officer Directive No. 2020-22d.

(Added August 14, 2020; Revised September 1, 2020, September 30, 2020; and November 28, 2020; Non-substantive revisions November 3, 2020)

(15) Personal Service Providers

- a. Basis for Addition. Although personal services such as hair and nail salons involve moderate to high contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened for by requiring that all providers and customers to wear a Face Covering at all times except as may be temporarily necessary to allow for certain personal services. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Finally, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, Personal Service Providers are urged to provide services outdoors to further decrease the risk.
- b. Description and Conditions to Operate.
 - 1. Outdoors. Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 (collectively, “Personal Service Providers”) that can safely offer services outside, including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services (collectively, “Outdoor Personal Services”), may operate outdoors, subject to all of the following limitations and conditions:
 - i. The following personal services cannot be offered outside because they cannot be done safely in an outdoor setting: electrology, tattooing, piercing, microblading, permanent make-up, and other forms of body art that are invasive and require a controlled hygienic environment. Also, shampooing and chemical hair services are not permitted outside;
 - ii. Outdoor Personal Service Providers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers

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used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health;

- iii. Both Outdoor Personal Service Providers and clients/customers must wear a Face Covering at all times except when: (a) they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time or (b) when the Face Covering must be removed to perform services involving that part of the face and then only during such procedure and subject to compliance with applicable safety precautions set forth in Directive 2020-23b, as that directive may be amended from time to time; and
 - iv. The Outdoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer Directive No. 2020-23b, as that directive may be amended from time to time, regarding required best practices for outdoor personal services.
2. **Indoors.** Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services, electrology, tattooing, piercing, and microblading, may operate indoors (collectively, “Indoor Personal Services,” subject to all of the following limitations and conditions:
- i. Both Indoor Personal Service Providers and clients/customers must wear a Face Covering at all times except when: (a) they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020 or (b) the Face Covering must be removed to perform services involving that part of the face and then only during such procedure and subject to compliance with applicable safety precautions set forth in Directive 2020-30b, as that directive may be amended from time to time. Under current State guidelines, customers may not remove their face coverings for purposes of massage (non-healthcare setting), tattoo, or piercing;
 - ii. The Indoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer Directive No. 2020-30b, as that directive may be amended from time to time, regarding required best practices for Indoor Personal Services; and
 - iii. Only the number of people who can safely fit inside the facility while maintaining social distance as required by Directive No. 2020-30b may be inside the facility at a time.

(Added September 1, 2020; Revised September 14, 2020, and October 27, 2020; Non-substantive revision September 30, 2020)

[Revised November 28, 2020]

(16) Gyms and Fitness Centers—SUSPENDED IN PART

- a. Basis for Addition. Although gyms and fitness centers involve moderate contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. Also, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, gyms and fitness centers are urged to provide services outdoors to further decrease the risk.
- b. Description and Conditions to Operate.
 1. Outdoors. Gyms and fitness centers offering space or equipment for customer-directed exercise may operate outdoors, subject to all of the following limitations and conditions:
 - i. Gyms and fitness centers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.
 - ii. Everyone in the outdoor gym or fitness center facilities must maintain at least six feet of physical distance from people outside of their Household at all times;
 - iii. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times;
 - iv. Everyone in the outdoor gym or fitness center facilities must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and
 - v. The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-27, regarding outdoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.

[Revised November 28, 2020]

2. Indoors.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, no new indoor classes or courses may commence unless, in addition to the requirements set forth below, the specific class trains students to provide essential functions or services relating to the protection of public health or safety or Essential Governmental Functions (“Core Essential Classes”). For clarity, indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester). But other than Core Essential Classes, no new indoor classes or courses may commence.

[SUSPENDED: Gyms—including climbing wall gyms—and fitness centers offering space or equipment for customer-directed exercise may operate indoors, subject to all of the following limitations and conditions:

- i. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to the **lesser** of: (1) 10% of the facility’s normal maximum occupancy, (2) 50 people, or (3) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;*
- ii. Everyone in the gym or fitness center facility must maintain at least six feet of physical distance from people outside of their Household at all times;*
- iii. Individuals engaged in an activity that may increase breathing rate and/or intensity (including but not limited to cardio/aerobic activities or weight-lifting), must maintain at least 12 feet of physical distance from people outside of their Household while engaging in those activities;*
- iv. Group cardio/aerobic fitness classes (such as spinning, kickboxing, etc.) are not permitted indoors at this time;*
- v. Everyone in the gym or fitness center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020;*
- vi. The establishment must add all COVID-19 related signage to the establishment as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>; and*
- vii. The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-31, regarding indoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.]*

[Revised November 28, 2020]

NOTE: San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 13, 2020, indoor restaurants and cafes within gyms and fitness centers must temporarily close and cease operating at any capacity until there is a further order of the Health Officer (although food items may continue to be sold for consumption offsite or outdoors). To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

(Added September 1, 2020; Revised September 14, 2020, September 30, 2020, October 27, 2020, November 10, 2020, and November 16, 2020; Suspended in part November 28, 2020)

(17) Indoor Museums, Aquariums, and Zoos—SUSPENDED

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, this provision is suspended. Indoor museums, aquariums, and zoos must temporarily close and cease all operations other than Minimum Basic Operations. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- a. *[SUSPENDED: Basis for Addition. As long as patrons move through exhibits and refrain from staying or gathering in an indoor or other enclosed space for a sustained period of time, and capacity and other health safety mitigation measures are used, indoor museums, aquariums and zoos (which have indoor and outdoor spaces) involve low contact intensity and a low number of contacts. Accordingly, the risk of transmission is low as long as adequate precautions are taken.*
- b. *Description and Conditions to Operate. Indoor museums (including art galleries), aquariums, and zoos may resume operations, subject to all of the following limitations and conditions:*
 - i. *Establishments must limit the number of people, including Personnel, who are present in the facility to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;*
 - ii. *Establishments must limit the number of people, including Personnel, who are present in individual galleries or public spaces to the **lesser** of: (1) 25% of the room's normal maximum occupancy or (2) the number of people who can*

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maintain at least six feet of physical distance from each other in the room at all times;

- iii. *Everyone in the facility must maintain at least six feet of physical distance from people outside of their Household at all times;*
- iv. *Everyone in facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and*
- v. *The following must remain closed:*
 - *Common area gathering places such as meeting rooms and lounge areas;*
 - *Auditoriums;*
 - *Guided tours, events, classes, and other gatherings; and*
 - *Coat/personal property check services.*

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 13, 2020, the following provision regarding indoor dining is suspended. Indoor restaurants and cafes within museums, aquariums, and zoos must temporarily close and cease operating at any capacity until there is a further order of the Health Officer (although food items may continue to be sold for consumption offsite or outdoors). To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- vi. *Indoor restaurants and cafes within the museum, aquarium, or zoo may operate for indoor dining so long as they fully comply with the requirements listed in Section (8) of this Appendix C-1 as well as Health Officer Directive No. 2020-16, including as that directive is updated in the future.*
- vii. *Before resuming operations, the museum, aquarium, or zoo must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in any relevant Health Officer Directives, including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away, indoor, or outdoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive No. 2020-32.*
- viii. *Also, in addition to the Social Distancing Protocol, before resuming operations, the museum, aquarium, or zoo must submit a plan to the Department of Public Health, including a detailed description of how the business intends to address safety precautions in the follow areas.*
 - *Ensuring that facility and individual galleries and rooms remain below 25% maximum capacity;*
 - *Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, face covering policy);*

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- *Ensuring Personnel and patrons wear face coverings at all times, unless they are specifically exempted from the face covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;*
- *Ticketing booths and payment systems;*
- *Personnel safety precautions;*
- *HVAC systems (an explanation of alterations and upgrades to ventilation to increase supply of fresh air and decrease stale or recirculated air, or an explanation of why alterations or upgrades were either (1) unnecessary or (2) unfeasible);*
- *Food and beverage concessions;*
- *Retail (e.g., gift shops);*
- *Social distancing in elevators;*
- *Monitoring and limiting patrons to ensure physical distancing between members of different households or living units;*
- *Paths of travel through the establishment and wayfinding signage;*
- *Plans for preventing patrons from gathering in an enclosed space for a sustained period of time;*
- *Sanitation for restrooms;*
- *Sanitation for high-touch surfaces and areas; and*
- *Closing interactive exhibits or exhibits in enclosed spaces or modifying those exhibits to prevent common touching.*

A plan template, which sets forth additional requirements and conditions for operation, will be available at sfdph.org/directives. It is strongly encouraged that businesses review the requirements set forth in the template and use the template to create their plan.

The plan must be submitted to HealthPlan@sfcityattys.org, posted on the business's website, and made available at the facility. The permanent URL at which the plan will be posted must be provided to SFDPH.

For clarity, the museum, aquarium or zoo does not need SFDPH to approve its plan before it may resume operations in accordance with the proposed plan. But in the event SFDPH identifies deficiencies in the plan, SFDPH will follow up with the business.

- viii. *The establishment must add all COVID-19 related signage to the establishment as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.]*

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(Added September 21, 2020; Revised September 30, 2020, October 27, 2020, and November 3, 2020; Subsection suspended November 10, 2020; Section suspended November 28, 2020)

(18) Outdoor Family Entertainment Centers—SUSPENDED IN PART

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, this provision is modified and suspended in part. Only those activities listed as “allowed” may continue. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- a. Basis for Addition. Certain outdoor Family Entertainment Centers involve only moderate risk given that they occur outside, they involve moderate contact intensity and a moderate number of contacts, and/or the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. The risk of virus transmission can also be reduced through other health and sanitation protocols. And because the State of California has included family entertainment centers on the list of options for all tiers to varying degrees, this Appendix lists those that can be done with appropriate safety protocols. More information about the State of California’s designation can be found online at <https://covid19.ca.gov/safer-economy/>.
- b. Description and Conditions to Operate. Family Entertainment Centers, as defined by this Section, may operate only based on the tier assigned by the State, subject to all of the limitations and conditions listed below. The term “Family Entertainment Centers” generally refers to activities that are designed for amusement or recreation, sometimes with shared equipment, that are not generally competitive sports. Because the term is not defined by the State, the specific activities that are allowed under each tier is governed by a combination of the specific State guidance that applies to each tier and local considerations about what can be done safely.

Consistent with the State’s guidelines, available online at <https://files.covid19.ca.gov/pdf/guidance-family-entertainment--en.pdf>, and local considerations, only the following Family Entertainment Center activities that are listed as “allowed” may be operated at this time, and any activities listed (*in italics*) as “prohibited” are prohibited and may not operate in the County. Any activity that is allowed must comply with all restrictions listed in this Section and in the State’s guidelines for Family Entertainment Center activities.

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The activities allowed under the current purple tier are as follows:

<u>Allowed Family Entertainment Center activities:</u>	<u>Notes/restrictions:</u>
<p><u>Outdoor</u> activities only, including:</p> <ul style="list-style-type: none">• Outdoor playgrounds;• Outdoor skate parks;• Outdoor roller and ice skating at the lesser of 25% capacity or 25 patrons skating;• Outdoor laser tag;• Outdoor paintball;• Outdoor batting cages;• Outdoor kart racing; and• Outdoor miniature golf.	<p>See additional requirements listed below regarding any activity that includes shared or rented equipment (for example, laser tag, skating, batting cages, etc.).</p> <p>Outdoor playgrounds must comply with the requirements listed in Section (11) of Appendix C-2 and Health Officer Directive No. 2020-36 (including as that directive is updated in the future), available online at www.sfdph.org/directives.</p> <p>Outdoor miniature golf must comply with the requirements listed in Section (2) of Appendix C-2 and Health Officer Directive No. 2020-15, available online at www.sfdph.org/directives.</p>

The activities prohibited under the current tier include, without limitation, the following:

<u>Prohibited Family Entertainment Center activities:</u>
<p><u>Outdoor</u> activities:</p> <ul style="list-style-type: none">• <i>Standalone, outdoor attractions (which are ride attractions, such as a carousel, Ferris wheel, or train ride, that are operated independently of, and are located on distinct and separate grounds from, other amusement attractions). (See the note below regarding, amusement parks, or similar venues, which are prohibited.)</i> <p><u>Indoor</u> operations, including:</p> <ul style="list-style-type: none">• <i>Indoor bumper cars;</i>• <i>Indoor batting cages;</i>• <i>Bowling alleys;</i>• <i>Escape rooms;</i>• <i>Kiddie rides;</i>

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- *Virtual reality;*
- *Arcade games;*
- *Trampolines and trampoline gyms;*
- *Indoor laser tag;*
- *Indoor roller and ice skating;*
- *Indoor skate parks; and*
- *Indoor playgrounds.*

Also, the State prohibits in the current tier the operation of fairs, amusement parks, or similar venues offering multiple such attractions as Family Entertainment Centers. Also, Family Entertainment Centers must at this time discontinue demonstrations, such as magic, live animal shows, etc., unless Social Distancing Requirements and sanitation protocols are met.

Any Family Entertainment Center that is allowed to operate under this Section based on the County's current tier assignment by the State must comply with all of the following requirements:

- i. If the activity listed above is listed as an outdoor activity, all related operations must be outdoors. In that situation, operations that cannot be safely performed outdoors are not allowed. If there is a mix of indoor and outdoor activities offered by the Family Entertainment Center, only the activities that are allowed under the current tier assignment may occur and may only occur as outlined in this Section.
- ii. Outdoor Family Entertainment Centers may conduct their allowed operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health. Outdoor activities may also occur without use of a tent, canopy, or other sun or weather shelter.
- iii. Everyone in a Family Entertainment Center facility must maintain at least six feet of physical distance from people outside of their Household at all times.
- iv. Family Entertainment Centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times and must also comply with any maximum limit listed above on the number of people who may be present (including both patrons and Personnel).
- v. Everyone in the Family Entertainment Center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering

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requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order is amended.

- vi. The Family Entertainment Center must have created, posted, and implemented a Social Distancing Protocol and must comply with any and all requirements contained in relevant Health Officer directives, including, without limitation, all enhanced cleaning requirements.
- vii. For any activity with rented or shared equipment (like kart racing, skating, batting cages, bowling alleys, escape rooms, etc.), services must be provided in compliance with the requirements for equipment cleaning and disinfection listed in Section (5)b.vi of this Appendix.
- viii. *[SUSPENDED (amusement park-type rides are not currently allowed) For outdoor amusement park-type rides, consisting of Ferris wheels, carousels, and miniature train rides, the following additional requirements must be met:*
 - a. *Screen all customers and other visitors prior to entry to the ride as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have the ride cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation, and the price of any ticket must be refunded if the ride is not rescheduled;*
 - b. *Operators must regulate access by patrons to the equipment to ensure physical distancing;*
 - c. *Any enclosed passenger capsule or seating area must include only members of the same household, and ventilation must be maximized;*
 - d. *High touch surfaces and equipment must be sanitized in between uses by different households; and*
 - e. *Hand sanitizer must be placed at the entrances and exits to rides.]*

At this time many outdoor family entertainment-type activities are allowed under other sections and directives, including zoos, outdoor swimming pools, outdoor tennis and pickleball, outdoor golf, outdoor lawn bowling, outdoor museums, and outdoor fitness centers. Individuals and businesses engaging in those activities must review and follow the requirements in those other sections and directives in relation to those activities.

(Added September 14, 2020; Revised September 30, 2020; Revised and subsection suspended November 28, 2020)

(19) Open-Air Tour Bus Operators

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air

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bus tours occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor tour bus excursions of small, socially distanced groups involve only a moderate number of contacts, and health mitigation measures can significantly decrease the transmission risk.

- b. Description and Conditions to Operate. Individuals or businesses that offer open-air bus tours (“Open-Air Tour Bus Operators”) may operate, subject to the following limitations and conditions:
- i. If the total number of passengers is greater than 12, the Open-Air Tour Bus Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Tour Bus simultaneously, subject to the following requirements:
 - Each group of 12 must be kept at least 12 feet apart from each other,
 - The Open-Air Tour Bus Operator must prohibit mingling among passengers in different groups, and
 - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
 - ii. All passengers must maintain a physical distance of at least six feet from each other, from the driver, and from Personnel, at all times;
 - iii. Before boarding, passengers must wait at least six feet apart and must not board the bus until the driver or other Personnel allow boarding;
 - iv. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
 - v. Passengers must stay in the open-air portion of the bus except for brief periods, such as to board, disembark and use the bathroom;
 - vi. Open-Air Tour Bus Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
 - vii. Open-Air Tour Bus Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
 - viii. Open-Air Tour Bus Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1. In general, Personnel with any single COVID-19 symptom that is new or not explained by another condition **MUST** have a negative COVID-19 test **OR** stay out of work for at least 10 days since symptoms started in order to return to work. Those who are close contacts of someone with COVID-19 must remain out of work for 14 days since their last close contact;
 - ix. Open-Air Tour Bus Operators must Screen all customers and other visitors on the day of the tour as outlined by the Social Distancing Protocol and its Attachment

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A-2. Any person who answers “yes” to a screening question must not be allowed to board the bus. No cancellation or rescheduling fee may be charged in that situation;

- x. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the bus, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xi. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—Personnel must instruct passengers about these requirements;
- xii. Open-Air Tour Bus Operators must make hand sanitizer available;
- xiii. The bus and all equipment belonging to the Open-Air Tour Bus Operator or otherwise provided by the Open-Air Tour Bus Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

(Added September 14, 2020; Revised November 3, 2020)

(20) Lodging Facilities for Tourism—SUSPENDED IN PART

- a. Basis for Addition. As long as guests refrain from congregating in common areas, and capacity and other health safety mitigation measures are used, lodging facilities involve low contact intensity and a low number of contacts. Personnel and guests can wear Face Coverings whenever they are in common areas and can maintain at least six feet of physical distance except for brief interactions (e.g., while checking in). In indoor common areas, no inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved.
- b. Description and Conditions to Operate. Lodging facilities, including hotels, motels, hostels, bed and breakfasts, inns and short-term rentals, may operate for tourist use, subject to all of the following limitations and conditions:
 - i. Indoor pools, ballrooms, conference rooms, business centers, lounge areas, and other indoor gathering places must remain closed. But a lodging facility may operate the services listed in this subsection b.i after updating its Social Distancing Protocol and complying with the listed requirements for each listed type of service. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public

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health at increased risk, the Health Officer may reduce or suspend the ability for operation of these services by the lodging facility.

- a. Gyms or fitness centers. The lodging facility may operate a gym or fitness center so long as it fully complies with the requirements listed in Section (16) of this Appendix C-1 as well as Health Officer Directive Nos. 2020-27 (for outdoor gyms or fitness centers, if applicable) and 2020-31 (for indoor gyms or fitness centers, if applicable), including as those directives are updated in the future. At present, that includes a maximum limit of 10% capacity or 50 people, whichever is lower, on any indoor gym or fitness center. Also, any gym or fitness center must be staffed by lodging facility personnel at all times that it is open for operation.

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 11:59 p.m. on November 13, 2020, the following provision regarding indoor dining is suspended. Indoor restaurants and cafes within lodging facilities must temporarily close and cease operating at any capacity until there is a further order of the Health Officer (although food items may continue to be sold for consumption in individuals' rooms, offsite, or outdoors). To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- b. *[SUSPENDED: Indoor dining. The lodging facility may operate indoor dining so long as it fully complies with the requirements listed in Section (8) of this Appendix C-1 as well as Health Officer Directive No. 2020-16c, including as that directive is updated in the future. At present, that includes a maximum limit of 25% occupancy or 100 people, whichever is lower. For clarity, a lodging facility is not allowed to operate self-serve stations, whether staffed by personnel or not, including buffets or continental breakfast bars.]*
- ii. The Lodging Facility must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-29 regarding best practices for lodging facilities, as well as any other relevant Health Officer Directives, including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away or outdoor dining or for indoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive Nos. 2020-27 and 2020-31 (if gyms or fitness centers are opened).

(Added September 14, 2020; Revised September 30, 2020, October 27, 2020, and November 16, 2020; Non-substantive revisions October 20, 2020 and November 3, 2020; Revised and

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subsection suspended November 10, 2020)

(21) Indoor Movie Theaters—SUSPENDED

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, this provision is suspended. Indoor movie theaters must temporarily close and cease all operations other than Minimum Basic Operations. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

- a. *[SUSPENDED: Basis for Addition. Viewing movies or other projected entertainment indoors in an enclosed space involves multiple risk factors, including the nearby seating of groups of people from different Households, the enclosed nature of the space, and the duration of the entertainment. When coupled with strong mitigation measures such as screening of patrons, mandatory use of Face Coverings, avoiding eating, maintaining physical distancing between different groups, and following other protocols, the risks associated with indoor movie theatres can present manageable risks, although avoiding indoor theaters is safer, especially for seniors and those who are vulnerable to complications from COVID-19.*
- b. *Description and Conditions to Operate. Any facility that projects entertainment onto a large-format screen indoors (an “indoor movie theater”) may operate subject to the following limitations and conditions:*
 - i. *The indoor movie theater must limit the number of people, including Personnel, who are present in the space to the **lesser** of: (1) 25% of the facility’s normal maximum occupancy, (2) 50 people, or (3) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times. If a movie theater complex has multiple individual indoor movie theaters the 25% occupancy limit applies to the complex as a whole and to each individual theater, and the 50-person maximum applies to each individual theater. Operators should stagger start and end times to ensure that there is not mixing of patrons in common areas;*
 - ii. *The indoor movie theater facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout for Non-Personnel”). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout for Non-Personnel must be provided to anyone on request, although a poster or other large-format version of the Screening Handout for Non-Personnel may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must*

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be prohibited from entering or being seated in the indoor movie theater, and should be referred for appropriate support as outlined on the Screening Handout for Non-Personnel. The indoor movie theater can use the guidance available online at www.sfchcp.org/screen for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the indoor movie theater or answer “yes” to any screening must be kept from entry and must cancel or reschedule their ticket. In such cases, patrons must not be charged a cancellation fee or other financial penalty and must be given a full refund;

- iii. The indoor movie theater must keep food and beverage concessions closed (also including vending machines) for now;*
- iv. The indoor movie theater must ensure that all Personnel and patrons wear a Face Covering at all times as required by Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order may be amended from time to time, unless the person is specifically exempted from the face covering requirements;*
- v. The indoor movie theater must post signs at all entrances notifying patrons of the rules, including the requirement to wear a face covering at all times and that consuming food or drink onsite (including if brought in from outside) is prohibited given the risk associated with removing a face covering when eating or drinking;*
- vi. The indoor movie theater must prevent patrons from gathering in common areas and must close lounges, arcades, or other areas designed for casual gathering;*
- vii. Patrons must remain outside the indoor movie theater until they are ready to be seated, and the indoor movie theater is prohibited from allowing customers to line up in advance of opening doors for individual showings (which may require the indoor movie theater to space out showings to allow sufficient time for cleaning and seating between shows);*
- viii. The establishment must add all COVID-19 related signage to the establishment as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>; and*
- ix. Each indoor movie theater must have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and also comply with Health Officer Directive No. 2020-35, including as that directive may be amended from time to time, regarding required best practices for indoor movie theaters.*

For clarity, these rules for indoor movie theaters do not allow any of the following to occur, each of which is still prohibited by the Order: indoor bars (except as allowed under Section (8) above for indoor dining) or dance clubs, regardless of whether they use large-format screens as part of their entertainment or décor; indoor social events where large-format screens are used but are not the primary focus of the gathering; live indoor in-person entertainment, including concerts, plays, musicals, ballet, or other artistic events (except as allowed for recording or

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streaming under the Order); and the operation of any food service bar, beverage bar, or restaurant operated within the indoor movie theater facility or by the indoor movie theaters in an adjoining space.]

(Added September 30, 2020; Non-substantive revisions October 20, 2020 and November 3, 2020; Revised October 27, 2020 and November 10, 2020; Section suspended November 28, 2020)

(22) Film and Media Productions

- a. Basis for Addition. When capacity is limited and health safety mitigation measures are used, film and media productions involve relatively low contact intensity and number of contacts. Restrictions can be placed to ensure that few inherently risky activities (e.g., singing, shouting, etc.) are involved. And when such activities are involved, additional preventive measures—such as physical distancing, improved ventilation, and surveillance testing—can be used to address the resulting risk. Accordingly, the risk of transmission is relatively low as long as adequate precautions are taken.
- b. Description and Conditions to Operate.
 1. Film and Media Productions covered by the September 21, 2020 “COVID-19 Return To Work Agreement With DGA, IATSE, SAG-AFTRA and Teamsters/Basic Crafts” (https://www.sagaftra.org/files/sa_documents/ReturnToWorkAgreement_wAMPTP.pdf) (“Return to Work Agreement”) may operate subject to compliance with all of the terms and conditions set forth in that agreement, except that:
 - i. The cast, crew, and other Personnel on location is limited to the fewest number of Personnel needed (up to a maximum of 25 people in one location); and
 - ii. if the production is complying with the pre-employment testing requirement by using two rapid tests conducted within 48 hours before the start of employment, as provided in Section 2.a.i.(3) of the Return to Work Agreement, the two samples must be collected at different times: one 24-48 hours before the start of employment and one within 24 hours before the start of employment.
 2. Outdoor Film and Media Productions: Outdoor film and media production that are not covered by the Return to Work Agreement may operate, subject to the following conditions:
 - i. The cast, crew, and other Personnel on location is limited to the fewest number of Personnel needed (up to a maximum of 25 people in one location, subject to clause v below);

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- ii. The film or media production must ensure COVID-19 symptom and exposure screening is completed for all cast, crew, and other Personnel on each day of the production as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must not be permitted to enter the location;
 - iii. Face Coverings must be worn at all times, except (a) as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time, (b) while filming outdoors as long as the person remains at least six feet from other talent, crew, and other Personnel, and the public at all time, or (c) while personal services (e.g., makeup or hair) are being provided, in which case the safety precautions set forth in Section 1.11 of Exhibit A to Health Officer Directive 2020-23b, as that directive may be amended or revised, must be followed;
 - iv. Because singing and playing wind or brass instruments can transmit particles farther in the air than breathing or speaking quietly, singing and playing wind or brass instruments is not allowed outdoors unless (a) the individual is at least 12-feet away from crew, cast, and other Personnel, and public and uses a Face Covering for singing or a mask or other fabric over the wind instrument’s bells or openings where air/sound exit, or (b) the individuals is at least 30 feet from all crew, cast, and other Personnel, and the public; and
 - v. The production must comply with the Social Distancing Requirements set forth in Section 8.o of this Order.
3. Indoor Film and Media Productions: Indoor film and media production that are not covered by the Return to Work Agreement may operate, subject to the following conditions:
- i. The cast, crew, and other Personnel on location is limited to the fewest number of Personnel needed (up to a maximum of 25 people in one location, subject to clause v below);
 - ii. The film or media production must ensure COVID-19 symptom and exposure screening is completed for all cast, crew, and other Personnel before they enter the location on each day of the production as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must not be permitted to enter the location;
 - iii. Except as provided below, Face Coverings must be worn by all cast, crew, and other Personnel at all times:
 - a) Individuals who are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22,

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2020, as that order may be amended from time to time are excused from the Face Covering requirement;

- b) Cast members may remove Face Coverings personal services (e.g., makeup or hair) are being provided, in compliance with the safety precautions set forth in Section 1.10 of Exhibit A to Health Officer Directive 2020-30b, as that directive may be amended or revised;
- c) Cast members may remove Face Coverings while filming if all of the following conditions are met:
 - (1) All other crew and Personnel in the room must wear a non-vented N-95 mask to provide maximum protection;
 - (2) The production must increase ventilation as much as possible, including by implementing at least one of the following ventilation measures:
 - All available windows and doors are kept open (Doors and Windows required to be kept closed for fire/life safety purposes are exempt. Make sure open windows do not create falling hazards especially for children.)
 - HVAC systems fully operational
 - Appropriately sized Portable Air Cleaners

If due to smoke or other conditions the production cannot implement any of those measures for a period of time, face coverings cannot be removed until ventilation measures can be reinstated; and

- (3) The production must adhere to the following testing requirements:
 - If the shoot is scheduled to last one or two days, the cast member(s) who will be removing their Face Coverings must receive a negative nucleic acid diagnostic test for COVID-19 within 72 hours before the shoot starts.
 - If the shoot is scheduled to last between three and seven days, the cast member(s) who will be removing their Face Coverings must receive a (a) negative nucleic acid diagnostic test for COVID-19 within 72 hours before the shoot starts and (b) a negative nucleic acid diagnostic test or rapid test every other day starting on the third day of the production.
 - If the shoot is scheduled to last more than seven days, the Production must submit a plan to the Health Officer for pre-approval, as discussed below.

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- All testing must be done using tests that are approved by the United States Food and Drug Administration or by the California Department of Public Health.
 - All processing of tests must be conducted by a lab that complies with Health Officer Order No. C19-10 (available online at www.sfdph.org/healthorders), including that the lab must meet the requirements to perform testing classified as high complexity under the Clinical Laboratory Improvement Amendments (“CLIA”) of Section 353 of the Public Health Service Act (including but not limited to having a CLIA waiver to perform such tests). Any lab that processes tests must also submit all results (not just positive results) via the State of California’s California Reportable Disease Information Exchange (“CalREDIE”) system or any replacement to that system adopted by the State of California.
 - The production must maintain a log of testing for all cast members who will be removing their Face Coverings, including name, date tested, type of test, and test result. The log must be retained for 12 months and be made available to SFDPH upon request.
- iv. High touch surfaces must be cleaned and disinfected frequently using procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).
- v. The production must comply with the Social Distancing Requirements set forth in Section 8.o of this Order.
- vi. Because singing and playing wind or brass instruments can transmit particles farther in the air than breathing or speaking quietly, filming of cast singing or playing a wind or brass instrument is prohibited unless the individual is in an isolation booth or in a separate room and the camera is operated remotely. Sufficient ventilation of the space being used must occur for at least 15 minutes before other Personnel enter the space.
- vii. Productions may have craft service and catering at indoor locations, subject to the following requirements:
- a) The production must notify cast, crew, and other Personnel that they are strongly encouraged to take food items to-go and eat outside or in areas away from other people and at least six feet apart from each other;
 - b) Where feasible, productions should provide an outdoor area where cast, crew, and other Personnel can eat their meals at least six feet apart from each other;

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- c) Seating in areas designated for eating must be at least 6 feet apart;
- d) In areas designated for eating, the production must limit the number of people in those spaces to the lesser of 20% of the maximum occupancy or the number of people who can safely maintain at least six feet of distance from each other at all times;
- e) No buffets of self-serve food and beverage stations are allowed—only individually boxed meals and snacks may be offered; and
- f) Productions should consider staggering meals to lessen the number of people eating in the same area.

Companies that wish to proceed with productions that deviate from these conditions may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, ventilation, testing, health screening, and other procedures (for example, creating quarantine bubbles) that will be implemented to minimize the risk of transmission among participants. Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the production may then proceed consistent with the approved plan.

(Added November 3, 2020)

(23) Real Estate Showings

- a. Basis for Addition. Real estate agents, escrow agents, and other service providers that facilitate real estate transactions, such as home sales, apartment rentals, and commercial properties, are essential workers. Although virtual tours are the best way to minimize virus transmission, in-person showings do not involve any inherently risky activities (e.g., singing, shouting, eating, drinking, etc.). Accordingly, such in-person showings can be relatively low risk as long as mitigation measures, such as screening of participants, mandatory use of Face Coverings, maintaining physical distancing, and increasing ventilation, are followed.
- b. Description and Conditions to Operate. Real estate agents are allowed to show residential properties for rent or sale. Tours should be conducted virtually whenever feasible. When in-person showings are necessary, they are permitted under the following conditions:
 - i. Appointments for showings must be scheduled in advance;
 - ii. Face Coverings must be worn at all times, except (1) as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
 - iii. All people participating in the showings must maintain social distancing of at least six feet from everyone who is not part of their own Household;

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- iv. The real estate agent must ensure COVID-19 symptom and exposure screening is completed for all participants on the day of the showing before coming in to the unit as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must not be permitted to enter;
- v. The real estate agent must introduce fresh outside air, for example by opening doors/windows, weather permitting, and operating ventilation systems; and
- vi. Participants must follow the requirements of the State’s COVID-19 Industry Guidance for Real Estate Transactions, available at <https://covid19.ca.gov/pdf/guidance-real-estate.pdf>.

(Added November 3, 2020)

(24) Commercial Parking Garages

- a. **Basis for Addition.** Personnel and customers can wear Face Coverings at all times and can maintain at least six feet of physical distance except for brief interactions (e.g., while transferring keys). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. This section reflects an existing FAQ—added on June 30, 2020—stating that garages were permitted to be open under specific health and safety conditions.
- b. **Description and Conditions to Operate.** Parking garages are permitted to operate for parking under the following conditions:
 - i. Garages must provide Face Coverings (as provided in Health Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to all Personnel;
 - ii. Face coverings must be worn by Personnel and customers at all times, except as specifically exempted from the face covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
 - iii. Garages must comply with the Social Distancing Requirements set forth in Section 15.o of the Stay-Safe-at-Home Order and prepare a Social Distancing Protocol as required in Section 5.d of the Order;
 - iv. Garages should encourage customers to use touchless payment options. When touchless payment is not used, sanitize any pens, counters, trays, or point of sale systems between each use by a customer. Create sufficient space to enable the customer to stand at least six feet away from the cashier while paying, or provide a physical barrier (e.g., Plexiglas of sufficient height and width to prevent transmission of respiratory droplets) between the customer and the cashier;
 - v. Vehicle windows must be left open to the greatest extent possible—particularly in the moments before and during a transfer; and

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- vi. Whenever possible, steering wheels should be wiped down before transferring the vehicle from one person to another.

(Added November 16, 2020)

(25) Limited One-on-One Personal Training Inside Gyms and Fitness Centers

- a. Basis for Addition. Exercising indoors in an enclosed space involves multiple risk factors, including the enclosed nature of the space and the increased respiration involved with exercise. When coupled with strong mitigation measures such as strictly limiting the number of people present in a facility, mandatory use of Face Coverings, maintaining physical distancing, requiring at least one ventilation measure and following other protocols, the risks associated with limited one-on-one personal training are manageable. Consistent with Section 5.c of the Order and to the extent possible, personal trainers are urged to provide one-on-one personal training services outdoors to further decrease the risk.
- b. Description and Conditions to Operate. Limited one-on-one personal training is allowed indoors subject to the following conditions:
 - i. Only one trainer and one client may be in a facility at any time (if the client is a parent or guardian of minor children, the person may bring their children with them but not other adults from the same Household; if the person is an adult who needs assistance, the person may bring a caregiver);
 - ii. In addition to the trainer and client, one additional individual may be present in the facility to monitor compliance with this Order or manage the facility;
 - iii. Face Coverings must be worn by Personnel and clients at all times, except as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
 - iv. All participants must maintain at least six feet from each other at all times and at least twelve feet from each other when engaged in aerobic activity;
 - v. The facility must add all COVID-19 related signage to the establishment as required by Sections 4.g, 4.h, and 4.i(ii) of the Stay-Safer-At-Home Order (templates for the signage are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>);
 - vi. The facility must use at least one of the following ventilation strategies: (1) All available windows and doors accessible to fresh outdoor air are kept open (doors and windows required to be kept closed for fire/life safety purposes are exempt; make sure open windows do not create falling hazards especially for children); (2) Fully operational HVAC systems; or (3) Portable Air Cleaners in each room that are appropriately sized for the room or area they are deployed in (see SFPD's Guidance on "Ventilation for Non-Healthcare Organizations During the

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COVID-19 Pandemic,” available online at <https://www.sfcddcp.org/COVID-Ventilation> for more information); and

- vii. The facility must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-31, regarding indoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.

(Added November 28, 2020)

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[Revised November 28, 2020]

A. General Requirements

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework and the County has taken a more careful, incremental approach based on local COVID-19 Indicators. On October 20, 2020, the State assigned the County’s risk of COVID-19 community transmission to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”) under an accelerated health equity pathway. But San Francisco is now experiencing a rapid and significant surge of COVID-19 cases and was reassigned from the red (substantial) tier to the purple (widespread) tier on November 28, 2020.

Accordingly, the Health Officer is restricting and or suspending certain activities allowed to date under this Appendix to implement the State mandated requirements under the purple tier. If the surge continues, the Health Officer may further restrict and suspend activities allowed under the Appendix. And if the surge in COVID-19 cases is reversed, the Health Officer will consider lifting the restrictions and suspensions, consistent with the State Blueprint Framework, to the extent supported by the COVID-19 Indicators and emerging scientific data, information, and evidence.

Further, on November 19, 2020, the Acting California State Public Health Officer issued an order (the “Limited Stay At Home Order”) requiring that “all gatherings with members of other households and all activities conducted outside the residence, lodging, or temporary accommodation with members of other households cease between 10:00pm PST and 5:00am PST, except for those activities associated with the operation, maintenance, or usage of critical infrastructure or required by law.” The Limited Stay At Home Order is available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/limited-stay-at-home-order.aspx>. Beginning at 10:00p.m. on November 30, 2020, and continuing until the earlier of the expiration of the Limited Stay Safe at Home Order or the State’s reassignment of San Francisco to a tier that is less restrictive than the State Blueprint’s purple tier, all activities that are allowed to resume under this Order must comply with the Limited Stay At Home Order. For example, gatherings—including drive-in gatherings and religious ceremonies—with members of different households cannot be held from 10:00 pm through 5:00 am.

The “Additional Activities” listed below may resume, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate guidance by the Health Officer. These activities were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these activities to resume will have on mobility and volume of activity in the County.

The health-related basis for selection of Additional Activities and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13,

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2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

Activities that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

B. List of Additional Activities

For purposes of the Order, Additional Activities include the following based on the summarized health risk related rationale:

(1)	Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens	2
(2)	Outdoor Recreation: Golf and Tennis	4
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(1) Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens

- a. Basis for Addition. Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor activities are safer than indoor activities. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.
- b. Description and Conditions. Outdoor museums, outdoor historical sites, and outdoor public gardens (for example, the Botanical Gardens and Japanese Tea Garden may reopen to the public—and individuals may leave their residence and travel to visit these locations—subject to the following conditions:

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1. Only outdoor spaces may be open to the public, except for restrooms as provided below.
2. Face Coverings must be worn by all staff and visitors, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
3. Physical distancing of at least six-feet must be maintained at all times other than between members of the same Household;
4. Other than picnic tables, which may be available for use with signs instructing patrons to clean them before and after use, common high-touch equipment and fixtures must be off-limits, with signage and with physical barriers as appropriate;
5. Public restrooms, if any, must
 - a. be routinely disinfected frequently throughout the day,
 - b. have open doors to prevent touching of door handles or knobs,
 - c. have soap and paper towels, and
 - d. have signs promoting handwashing;
6. The museum, outdoor historical site, or outdoor public garden must provide for contactless payment systems or, if not feasible, sanitize any payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Under San Francisco's Legal Tender Law, customers must be allowed to pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment;
7. Signage must be posted at each public entrance to inform all personnel and customers that they must not enter if they are experiencing COVID-19 symptoms (list the symptoms in the San Francisco COVID-19 Health Screening Form for non-personnel (Attachment A-2), maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>);
8. Any on-site retail stores (e.g., gift shops) may operate for curbside/outdoor pickup only, and must do so in compliance with Appendix C-1 of this Order and Health Officer Directive 2020-10b (available at <https://www.sfdph.org/directives>);
9. Before resuming operations, outdoor museums, outdoor historical sites, and outdoor public gardens must prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as required by Appendix A of the Order and a written health and safety plan that addresses all best practices listed in Section 1.b of this Appendix.

For clarity, this section does not apply to outdoor zoos, which are covered under Section 12 of Appendix C-1.

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(Added May 17, 2020; revised June 1, 2020 and November 3, 2020; Non-substantive revisions on July 13, 2020)

(2) Outdoor Recreation: Golf and Tennis

- a. Basis for Addition. Non-contact outdoor sports like tennis and golf involve a low number of contacts and a high proximity of contact, as long as the groups engaged in play together are small, maintain required physical distance, and do not share equipment among different Households. Also, interactions and activities that occur outdoors carry a lower risk of transmission than most indoor interactions and activities. And the risk of transmission can be further mitigated by sanitation and hygiene practices. Finally, because outdoor recreation is already allowed under the Order, resumption of this activity is expected to result in only a relatively modest increase in mobility and may decrease congestion in other outdoor locations like public parks and beaches.
- b. Description and Conditions. Individuals may play tennis and golf outdoors, and outdoor tennis and golf facilities/clubs may open, subject to the following conditions:
 1. Face Coverings must be worn by all golf and tennis facility/club Personnel, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
 2. All golf and tennis players must wear a Face Covering while in facility/club parking lots, when entering and exiting facilities/clubs, and while waiting to play—Face Coverings may be removed during play if nobody from a different Household is within 30 feet of the player;
 3. For golf, groups must be limited to a maximum of four players per group, unless all players within the group are part of a single Household. Groups of players from different Households must comply with the State of California under its Stay-Safer-At Home Order;
 4. No more than two Households may play tennis together at any one time, and members of separate Households cannot have contact with each other and must remain at least six feet apart at all times; and
 5. Before resuming operations, each golf or tennis facility/club must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-15 regarding required best practices for tennis and golf.

(Added June 1, 2020; Non-substantive revisions July 13, 2020; Revised September 1, 2020)

[Revised November 28, 2020]

(3) Outdoor Recreation: Dog Parks

- a. Basis for Addition. Although taking a dog to a dog park may involve mixing of Households, individuals can wear Face Coverings at all times and maintain at least six feet of physical distance from members of other Households except for short interactions. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. Individuals may take their dogs to dog parks (both enclosed and unenclosed), and all dog parks may open, subject to the following conditions:
 1. Face Coverings must be worn by all people in the dog park, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
 2. The Centers for Disease Control and Prevention (CDC) has advised that “[u]ntil we learn more about how this virus affects animals,” owners should “treat pets as you would other human family members to protect them from a possible infection.” Specifically, the CDC recommends that pet owners: “Do not let pets interact with people or other animals outside the household,” “Walk dogs on a leash, maintaining at least 6 feet (2 meters) from other people and animals,” and “Avoid dog parks or public places where a large number of people and dogs gather.” Accordingly, pet owners are urged to use on-leash dog parks or keep their dogs on a leash, particularly if the dog is not under voice control—pet owners who choose to let their dogs be off leash in an off-leash dog park should prevent their dog from interacting with other people or animals to the greatest extent feasible;
 3. People in the dog park should maintain at least six feet of physical distance from people or animals other than those in their same Household;
 4. People must bring their own water for themselves and their pets, and must not use common touch water facilities in the park;
 5. People must use their sleeve or a disposable cloth to touch high-touch surfaces like gates;
 6. People should bring their own bags for picking up and disposing of pet waste;
 7. Signage must be posted at each dog park to inform people that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
 8. People must follow any other rules and regulations adopted by the operator of the dog park.

(Added June 1, 2020; Non-substantive revisions July 13, 2020)

[Revised November 28, 2020]

(4) Small Outdoor Gatherings

- a. Basis for Addition. As provided in Section 4.f of the Order, gatherings among different Households are strongly discouraged to help prevent the spread of COVID-19, and larger gatherings pose higher risks. Although small outdoor gatherings involve mixing of Households, individuals can wear Face Coverings at all times, except when eating and drinking, and maintain at least six feet of physical distance from others outside their Household at all times. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can be—and are strongly urged to be—minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. As further provided in Section 3.a of the Order, all people are strongly encouraged to continue staying safe at home and minimizing unnecessary interactions with others to the maximum extent possible. But individuals may participate in small outdoor gatherings—including for ceremonies, religious services, and other special purposes—subject to the following conditions:
 1. No more than three different Households up to a maximum of six people in total between all Households, may participate in a gathering that involves eating or drinking somewhere other than a dining establishment, unless all are members of the same Household;
 2. No more than three different Households up to a maximum of 25 people in total between all Households, may participate in any other outdoor gathering under this section, unless all are members of the same Household.
 3. Unless eating or drinking in a group of six people or fewer, participants outside of the same Household must remain at least six feet apart from each other. Participants must otherwise follow all Social Distancing Requirements (Section 8.o of the Order), and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Health Officer Order No. C19-12c (the Face Covering Order); and
 4. Participants and hosts of small outdoor gatherings must comply with Health Officer Directive No. 2020-19b regarding required best practices for small outdoor gatherings and with the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: www.sfgdcp.org/communicable-disease/diseases-a-z/covid19whatsnew.

For clarity, this section does not allow contact sports (e.g., football or boxing) or games with shared equipment (e.g. Frisbee, baseball, or playing catch) to resume among members of different Households. This section does not apply to outdoor religious or political protest gatherings, which are covered by Sections 9 and 10, below. This section does not apply to limit gatherings that are otherwise allowed under the Order or any Health Officer directive providing industry-specific guidance. Also, the size number limits for the various types of gatherings do not apply to gatherings of people (including participants and hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

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(Added June 11, 2020; Non-substantive revisions July 13, 2020 and September 14, 2020;
Revised October 20, 2020)

(5) Libraries for Curbside Pickup and Return

- a. Basis for Addition. Personnel and patrons can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while picking up items). Patrons interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. In addition, interactions can occur outdoors, which further decreases risk.
- b. Description and Conditions to Operate. Libraries may open for curbside/outside pickup and drop off of items, and approved by the City Administrator. All Personnel and patrons must comply with Social Distancing Requirements—including the requirement to maintain at least six feet of physical distance—and wear a Face Covering at all times, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), as that order may be amended from time to time.

(Added July 20, 2020)

(6) Outdoor Recreation: Other Outdoor Recreation and Athletic Activities

- a. Basis for Addition. Non-contact recreational and athletic activities such as pickleball, lawn bowling, bocce ball and frisbee have low-to-moderate levels of transmission risk. Participants can wear Face Coverings and maintain at least six feet of physical distance at all times, and outdoor activities are safer than indoor interactions.
- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, non-contact recreational and athletic activities with members of other Households may occur, subject to the following conditions:
 1. No more than two Households may engage in these recreational and athletic activities together at any one time;
 2. No equipment (except balls, frisbees, or other similar recreational projectiles) may be shared between Households;
 3. All recreational and athletic activities with members of another Household must occur entirely outdoors;
 4. Members of separate Households cannot have contact with each other and must remain at least six feet apart at all times;
 5. Pickleball is allowed under this section, provided that operators of facilities and players must follow the same guidelines that apply to Tennis Facilities under Health Officer Directive No. 2020-15b; and

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6. Face Coverings must be worn at all times, subject to the limited exceptions in Health Officer Order No. C19-12c, issued on July 22, 2020 (e.g., for young children).

(Added September 1, 2020)

(7) Outdoor Recreation: Outdoor Swimming Pools

- a. Basis for Addition. Outdoor swimming pools have few high-touch surfaces and do not require shared equipment. Risks associated with outdoor swimming pools can be substantially mitigated with limitations to ensure adequate social distancing and limit intermixing between Households.
- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, individuals may use outdoor swimming pools, and outdoor swimming pools may open and operate, subject to the following conditions:
 1. Lap swimming must be limited to one swimmer per lane, except that members of the same Household may occupy a single lane;
 2. Use of shared swimming areas must be limited to no more than two swimmers from different Households per 300 square feet of shared pool space;
 3. Except for members of the same Household, swimmers must remain at least six feet apart at all times;
 4. Locker rooms must be closed to the public, except for use as a restroom;
 5. All gatherings are prohibited outside the pool, such as on pool decks, except (1) as expressly provided in Section 7, below, or Section 9 of Appendix C-1; and (2) members of a Household may observe a child or other person swimming to ensure safety and supervision; and
 6. Before resuming operations, each outdoor swimming pool must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-24.

(Added September 1, 2020)

(8) Drive-In Gatherings

- a. Basis for Addition. Drive-In Gatherings, such as drive-in movies, where all individuals remain in vehicles with members of their Household involve low contact intensity and frequency. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can and are strongly urged to be minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.

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- b. Description and Conditions. Drive-in gatherings, where participants stay in their vehicles, are permitted subject to the following conditions:
1. All Drive-In Gatherings must be provided entirely outdoors in an area large enough to accommodate all distancing requirements of this Directive;
 2. Each Drive-In Gathering is limited to a maximum of 100 vehicles;
 3. Participants must remain within the bounds of the four wheels of their vehicle at all times except to use the restroom or during an emergency;
 4. Face Coverings must be worn at all times a participant is outside the bounds of their vehicle or inside or sitting on the vehicle unless the participant is inside the vehicle and all windows are closed, in accordance with Health Officer Order C19-12c issued July 22, 2020 and as it may be amended (the “Face Covering Order”); and
 5. Before hosting a Drive-In Gathering, the Host must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-28.

(Added September 14, 2020)

(9) Religious Activities

- a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for faith-based services and ceremonies. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person religious gatherings carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. Therefore, even though in-person religious gatherings are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means to practice their faith for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.
- b. Description and Conditions to Operate.
1. Individual indoor prayer and counseling in houses of worship: Members of the public may enter a house of worship, subject to the following conditions:
 - i. Only one individual member of the public may enter the house of worship at a time. If the person is a parent or guardian of minor children, the person may bring their children with them but not other adults from the same household. If the person is an adult who needs assistance, the person may bring a caregiver.
 - ii. The member of the public must maintain at least six feet of physical distance from any Personnel present in the facility;

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- iii. All individuals in the facility must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children);
 - iv. Doors and windows must be left open to the extent possible, or mechanical ventilation systems must be run, to increase ventilation;
 - v. The house of worship must establish protocols for frequent cleaning and disinfection of commonly used surfaces and high traffic areas such as lobbies, hallways, and chapels;
 - vi. Signage must be posted at each public entrance to inform all individuals that they must: avoid entering the house of worship if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
 - vii. The house of worship must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post and implement a Social Distancing Protocol (Appendix A of this Order).
2. Outdoor Religious Gatherings: Houses of worship and operators of other facilities or groups may hold outdoor gatherings for the practice of religion, including religious services and religious ceremonies, subject to the following conditions:
- i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
 - ii. Participants must maintain at least six feet of distance from members of different households;
 - iii. All participants must wear a face covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
 - iv. No food or beverages may be served or sold;
 - v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;

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- vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
 - vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
 - viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.
3. Gatherings for Indoor Religious Services and Cultural Ceremonies:

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, this provision is suspended. Religious and cultural ceremonies cannot be held indoors and houses of worship must temporarily close and cease all operations other than individual prayer as provided in subsection 9.b.1 above and Minimum Basic Operations. To the extent of any conflict or inconsistency with any other provision of this Order or any health directives or guidance, this suspension controls.

[SUSPENDED: Houses of worship and operators of other facilities or groups may hold indoor gatherings for the practice of religion, including religious services and religious and cultural ceremonies, such as weddings and funerals, subject to the following conditions:

- i. *Prior to being placed in the Orange Tier by the State, the facility must limit the number of people, including Personnel, clergy, volunteers, visitors, and participants, who are present in the space to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) 50 people. Once the County was placed in the Orange Tier, this maximum limit is increased to the **lesser** of 25% of the facility's normal maximum occupancy or 100 people. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce this limit or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 50 people (or 100 people, if applicable) if required due to the size of the indoor space and participants' ability to follow Social Distancing Requirements at all times. These capacity limits also apply to any individual room within the facility where people can gather;*
- ii. *The facility must comply with all of the requirements set forth in Health Officer Directive No. 2020-34, issued September 30, 2020, including as that directive is amended or updated in the future, with such requirements including, but not limited to, ensuring physical distancing between members of different Households, posting signage to remind people to adhere to best*

Order No. C19-07o – Appendix C-2: Allowed Additional Activities

[Revised November 28, 2020]

practices, ensuring adequate ventilation in accordance with updated DPH guidance, and various cleaning and sanitation requirements;

- iii. The facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout”). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated in the facility, and should be referred for appropriate support as outlined on the Screening Handout. The facility can use the guidance available online at www.sfdph.org/screen for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the facility or answer “yes” to any screening must be kept from entry;*
- iv. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children). A Face Covering is not required: when eating or drinking; or if a faith leader determines it is essential to a ritual or ceremony that Face Coverings be removed, subject to limitations listed in the directive; and*
- v. The facility must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post, and implement a Social Distancing Protocol (Appendix A of this Order).]*

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020; Revised and subsection suspended November 28, 2020)

(10) Political Activity

- a. **Basis for Addition.** In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for political activities. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person protests carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. In particular, activities like chanting, shouting, singing, and group recitation negate the risk-reduction achieved through six feet of physical distancing and face covering. Therefore, even though in-person political protests are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means of expression for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.

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[Revised November 28, 2020]

b. Description and Conditions to Operate.

1. Individual indoor political offices: A single individual may be inside a campaign office or other political office, subject to the following conditions:
 - i. Only one person may be in the office or facility at a time except as outlined in this section b.1.
 - ii. One other individual at a time may temporarily come into the office or facility, such as for a brief meeting or to pick up or drop off materials.
 - iii. All individuals in the facility must wear a Face Covering as required by Health Officer Order No. C19-12c, subject to the limited exceptions in that order;
 - iv. Doors and windows must be left open to the extent possible, or mechanical ventilation systems must be run, to increase ventilation;
 - v. The facility must establish protocols for frequent cleaning and disinfection of commonly used surfaces and high traffic areas such as lobbies, hallways, and offices;
 - vi. Signage must be posted at each public entrance to inform all individuals that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
 - vii. The facility or office must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post and implement a Social Distancing Protocol (Appendix A of this Order).
2. Political Protest Gatherings: Facilities and groups may hold outdoor gatherings for in-person political protests, subject to the following conditions, subject to the following conditions:
 - i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
 - ii. Participants must maintain at least six feet of distance from members of different households;

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- iii. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
- iv. No food or beverages may be served or sold;
- v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;
- vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
- vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
- viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

(11) Outdoor Playgrounds

- a. Note. In relation to the September 14, 2020 version of the Order, the Health Officer committed to work with the City’s Recreation and Park Department and others to analyze whether outdoor playgrounds could be opened in a safer manner. On September 25, 2020 the State issued written clarification that outdoor playgrounds (as well as indoor playgrounds) must remain closed under the Red Tier and Orange Tier, putting those plans on pause. On September 28, 2020, following input from the City, the State changed its guidance to allow outdoor (but not indoor) children’s playgrounds operated by government agencies to open, subject to a number of safety requirements and recommendations. The State’s guidance is available online at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Outdoor%20Playgrounds%20and%20other%20Outdoor%20Recreational%20Facilities.aspx>.

As a result, consistent with the recently revised State guidance and in cooperation with the Recreation and Park Department, the Health Officer issued a new directive, Health Officer Directive No. 2020-36, setting forth best practices for outdoor public playgrounds. Those playgrounds may now be open in compliance with the safety requirements set forth in the new directive.

(Added September 30, 2020; Revised November 3, 2020)



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Under the State's November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, Dining Establishments operating outdoor dining must close from 10:00 p.m. to 5:00 a.m. each day. This limitation does not apply to Food Preparation or Delivery Essential Businesses, and those businesses may continue to offer delivery and take-out consistent with this directive, and employees may continue to work and commute to and from the Food Preparation or Delivery Essential Business during these hours. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-05

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR RESTAURANTS AND OTHER FACILITIES THAT PREPARE AND
SERVE FOOD FOR DELIVERY OR CARRY OUT**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: May 8, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that certain Essential Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 of Health Officer Order No. C19-07c issued on April 29, 2020 (the "Stay-Safe-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance but provides for an implementation grace period requiring compliance by 11:59 p.m. on May 15, 2020, and this Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, it also automatically incorporates any revisions to that order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all owners, operators, managers, or supervisors of any Essential Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the "City") and that provide services or perform work as described in subsection 16.f.xvi of the Stay-Safe-At-Home Order where the services include preparing, serving, providing for pick-up, or delivering prepared food ("Food Preparation or Delivery Essential Businesses"). For clarity, Food Preparation or Delivery Essential Businesses include, without**



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limitation, restaurants preparing food for delivery and takeaway, as well as food delivery services such as services that the public accesses via telephone, online, or via an app that deliver prepared food directly to residences or businesses.

2. Attached as Exhibit A to this Order are a list of best practices that apply to Food Preparation or Delivery Essential Businesses (the "Best Practices"). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Food Preparation or Delivery Essential Business must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the City Administrator's website (www.sfgsa.org) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.
3. Each Food Preparation or Delivery Essential Business must, by 11:59 p.m. on May 15, 2020, create, adopt, and implement a written health and safety plan (a "Health and Safety Plan") addressing all applicable Best Practices attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan. A form-fillable electronic document for this purpose is available online at www.sfgsa.org or <https://www.sfdph.org/dph/alerts/coronavirus.asp>, as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices.
4. Depending on the nature of the Essential Business covered by this Directive, there may be certain people associated with the Essential Business that are subject to this Directive. Collectively those people are referred to by this Directive and the Best Practices as "Personnel", and those people include all of the following who provide goods or services associated with the Essential Business in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as "gig workers" who perform work via the Essential Business's app or other online interface); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Essential Business. This Directive requires the Essential Business to ensure that Personnel who perform work associated with the Essential Business are addressed by the Health and Safety Plan and comply with those requirements.
5. Each Food Preparation or Delivery Essential Business subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Food Preparation or Delivery Essential Business is unable to provide these required items or otherwise fails to comply with required



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Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Food Preparation or Delivery Essential Business is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.

- 6. Each Food Preparation or Delivery Essential Business is required to take certain steps in the Health and Safety Plan related to its Personnel, including certain actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Food Preparation or Delivery Essential Business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Food Preparation or Delivery Essential Business are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.**
- 7. Each Food Preparation or Delivery Essential Business must (a) make the Health and Safety Plan available to a member of the public on request, (b) provide the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan in any storefront or at the entrance to any other physical location that such Essential Business operates within the City.**
- 8. Implementation of this Directive augments—but does not limit—the obligations of each Food Preparation or Delivery Essential Business under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 16.h of the Stay-Safe-At-Home Order. The covered Food Preparation or Delivery Essential Businesses must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.**

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 8, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer, all retail establishments—including Essential Businesses and other retail stores for good and services, and indoor shopping centers—except standalone grocery stores, must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment's capacity, subject to compliance with Social Distancing Requirements. Standalone grocery stores must limit the number of people allowed inside the establishment to a maximum of 50% of the establishment's capacity, subject to compliance with Social Distancing Requirements. Further, under the State's November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, non-essential retail stores must close from 10:00 p.m. to 5:00 a.m. each day, but Essential Businesses as those terms are defined in Health Officer Order C19-07o may remain open: patrons may continue to visit and employees may continue to work and commute to and from the retail establishment during these hours. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-07

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR PHARMACIES, FARMERS MARKETS AND STANDS, GROCERS
AND OTHER SELLERS OF UNPREPARED FOODS AND HOUSEHOLD CONSUMER
PRODUCTS, AND HARDWARE STORES**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 8, 2020 (updated May 15, 2020)

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that certain Essential Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 of Health Officer Order No. C19-07c issued on April 29, 2020 (the "Stay-Safe-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance but provides for an implementation grace period requiring compliance by 11:59 p.m. on May 22, 2020, and this Directive remains in effect until suspended, superseded, or amended by the Health Officer, as further provided below. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, it also automatically incorporates any revisions to that order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**



City and County of San Francisco

Department of Public Health Health Officer Directive

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1. This Directive applies to all owners, operators, managers, or supervisors of any Essential Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the "City") and that consist of any of the following:
 - (a) a pharmacy as described in subsection 16.f.i of the Stay-Safe-At-Home Order (each a "Pharmacy");
 - (b) a certified farmers' market or farm or produce stand as described in subsection 16.f.ii of the Stay-Safe-At-Home Order (each a "Farmers' Market");
 - (c) any other facility or store that, as described in subsection 16.f.ii of the Stay-Safe-At-Home Order, is engaged in the retail sale of unprepared foods, canned foods, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supplies, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of residences (each a "Grocery Market"); or
 - (d) a hardware store as described in subsection 16.f.xi of the Stay-Safe-At-Home Order (a "Hardware Store").
2. Attached as Exhibit A to this Order are a list of best practices that apply to Pharmacies, Farmers' Markets, Grocery Markets, and Hardware Stores (the "Best Practices"). This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Pharmacy, Farmers' Market, Grocery Market, and Hardware Store must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the City Administrator's website (www.sfgsa.org) or the Department of Public Health website (<https://www.sfdph.org/dph/alerts/coronavirus.asp>) regularly.
3. Each Pharmacy, Farmers' Market, Grocery Market, and Hardware Store must, by 11:59 p.m. on May 22, 2020, create, adopt, and implement a written health and safety plan (a "Health and Safety Plan") addressing all applicable Best Practices attached to this Directive as Exhibit A. The Health and Safety Plan must address each requirement listed in the Best Practices, whether by describing the plan for implementing the requirement or indicating why the requirement does not apply. The Best Practices attachment is not itself intended to serve as the Health and Safety Plan, such as by having the Essential Business simply check off items that have been or will be done. Rather, the contents of the Best Practices must be adapted into a separate Health and Safety Plan. A form-fillable electronic document for this purpose is available online at www.sfgsa.org or <https://www.sfdph.org/dph/alerts/coronavirus.asp>, as is a sample Health and Safety Plan. But a Health and Safety Plan may be hand-written or otherwise completed in any format that addresses the substance of all the listed requirements in the Best Practices.



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4. Depending on the nature of the Essential Business covered by this Directive, there may be certain people associated with the Essential Business that are subject to this Directive. Collectively those people are referred to by this Directive and the Best Practices as “Personnel”, and those people include all of the following who provide goods or services associated with the Essential Business in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors (such as “gig workers” who perform work via the Essential Business’s app or other online interface); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers’ markets); volunteers; and other individuals who regularly provide services onsite at the request of the Essential Business. This Directive requires the Essential Business to ensure that Personnel who perform work associated with the Essential Business are addressed by the Health and Safety Plan and comply with those requirements.
5. Each Pharmacy, Farmers’ Market, Grocery Market, and Hardware Store subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12 issued on April 17, 2020), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Essential Business is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Essential Business is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.
6. Each Pharmacy, Farmers’ Market, Grocery Market, and Hardware Store is required to take certain steps in the Health and Safety Plan related to its Personnel, including certain actions listed in Sections 2.1 through 2.4 of the Best Practices if Personnel are sick. Each Pharmacy, Farmers’ Market, Grocery Market, and Hardware Store is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 of the Best Practices. Personnel of each Pharmacy, Farmers’ Market, Grocery Market, and Hardware Store are prohibited from coming to work if they are sick and must comply with the Directive, including the rules for returning to work listed in Sections 2.1 through 2.4 of the Best Practices.
7. Each Pharmacy, Farmers’ Market, Grocery Market, and Hardware Store must (a) make the Health and Safety Plan available to a member of the public on request, (b) provide the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan in any storefront or at the entrance to any other physical location that such Essential Business operates within the City.
8. Implementation of this Directive augments—but does not limit—the obligations of each Pharmacy, Farmers’ Market, Grocery Market, or Hardware Store under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 16.h of the Stay-Safe-At-Home Order. The covered Essential Businesses must follow these industry-specific Best Practices and update them as necessary for the



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duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: May 8, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 11:59 p.m. on November 13, 2020, and until there is a further order of the Health Officer, Dining Establishments (including restaurants and bars that serve meals) must temporarily cease indoor dining operations. Dining Establishments may continue outdoor dining operations, but under the State's November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, Dining Establishments must cease outdoor dining operations from 10:00 p.m. to 5:00 a.m. each day; all outdoor dining patrons must leave Dining Establishments by 10:00 p.m., and Dining Establishments must plan accordingly to stop evening food and beverage service and collect payment before 10:00 p.m. Dining Establishments may continue to offer delivery and take-out services consistent with Health Officer directive No. 2020-05, and employees may continue to work and commute to and from the Dining Establishment during these hours. See Section 8 of Appendix C1 to Health Officer Order No. C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-16d

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR DINING ESTABLISHMENTS,
INCLUDING OUTDOOR DINING AND INDOOR DINING**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: November 3, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that all dining establishments, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07m issued on November 3, 2020 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, patrons, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive allows Dining Establishments to offer both Indoor and Outdoor Dining, and attempts to mitigate the risk of community transmission by modifying behaviors consistent with the medical and scientific understanding of the virus. In order to minimize the risk, all protocols in this Directive and Best Practices must be followed. When dining, patrons remove their masks to eat and drink, and there is**



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generally less ventilation indoors than outdoors, indoor dining presents a heightened risk of aerosol transmission of the virus. Accordingly, patrons are encouraged to choose Outdoor Dining or Take Out options where possible.

2. This Directive is intended to enable safer restaurant-style dining, not large social gatherings or lengthy gatherings where individuals are not wearing Face Coverings. Patrons or other members of the public congregating in or around a Dining Establishment, particularly without following Social Distancing Requirements or wearing Face Coverings are at a heightened risk of community transmission.
3. This Directive applies to all owners, operators, managers, and supervisors of any restaurant, or bar that provides a bona fide meal, as defined below (each a "Dining Establishment"). Each Dining Establishment must have received the necessary permits to serve meals, including any permits necessary to serve food outdoors (e.g. Shared Spaces permit), or catering permits to serve food (e.g. DPH Pop Up permit). Any Dining Establishment that serves alcoholic beverages must also serve a bona fide meal, and comply with all of the following:
 - a. The sale of alcoholic beverages without a bona fide meal is prohibited, and each patron ordering an alcoholic beverage must also order a bona fide meal.
 - b. A "bona fide meal" means a sufficient quantity of food that it would constitute a main course. Dining Establishments should consult guidance from the State Department of Alcoholic Beverage Control on what constitutes a bona fide meal. <https://www.abc.ca.gov/what-is-required-to-be-considered-a-meal/>.
 - c. Bona fide meals must be prepared and served by the Dining Establishment or another person or business operating under an agreement with the Dining Establishment and appropriate permits from the San Francisco Department of Public Health ("DPH"). Dining Establishments offering bona fide meals prepared and served by another person or business in this manner must receive or coordinate all orders for food and alcoholic beverages. Orders and payment from patrons for alcohol and food must be received by the Dining Establishment, which may then pass on the food order and a portion of the payment to the meal provider.
4. Attached as Exhibit A to this Directive is a list of best practices that apply to all Dining Establishments (the "Best Practices"). Each Dining Establishment must comply with all of the relevant requirements listed in the Best Practices.
5. Before engaging in any activity under this Directive, each Dining Establishment must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
6. Guidance from the Department of Public Health related to Outdoor and Indoor Dining is attached to this Directive as Exhibit C, and available at <http://www.sfdph.org/directives>.



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7. If an aspect, service, or operation of a Dining Establishment is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), including Health Officer Directive 2020-05 for Food Preparation or Delivery Essential Businesses, then the Dining Establishment must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
8. Each Dining Establishment must (a) post its Health and Safety Plan at the entrance or another prominent location of every physical location it operates within the City, (b) provide a copy of the Health and Safety Plan to Personnel, and (c) make the Health and Safety Plan available to members of the public on request. Also, each Dining Establishment must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
9. Each Dining Establishment subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Dining Establishment is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Dining Establishment, any such Dining Establishment is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
10. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with a Dining Establishment: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are allowed to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Dining Establishment. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.
11. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Dining Establishment must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (<https://www.sfdph.org/directives>) regularly.
12. Implementation of this Directive augments—but does not limit—the obligations of each Dining Establishment under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Dining Establishment must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order



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that supersedes that order, and any Health Officer order that references this Directive.

13. Dining Establishments must allow City representatives immediate full access to the entire premises, including the kitchen, to inspect for compliance, including surprise inspections.
14. A violation of any condition contained in a permit issued to a Dining Establishment by the Entertainment Commission is a violation of this Directive and the Stay-Safe-at-Home Order, and may be enforced as such.
15. Dining Establishments that fail to comply with this Directive, including, but not limited to, preventing large social gatherings or lengthy gatherings where individuals are not wearing Face Coverings other than when eating or drinking, create public nuisances and a menace to public health. Accordingly, Dining Establishments must not permit or allow such gatherings, whether on public or private property. Any Dining Establishment that permits or allows such gatherings is injurious to public health within the meaning of Business & Professions Code section 25601 and is subject to reporting to the California Department of Alcoholic Beverage Control. Patrons or other members of the public who violate these requirements are subject to citation per Cal. Penal Code section 148(a), S.F. Admin. Code section 7.17, S.F. Police Code section 21, and Cal. Business & Professions Code section 25620.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: November 3, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 10:00 pm on November 30, 2020, under the State's November 19, 2020 Limited Stay At Home Order, all gatherings with members of other Households (including outdoors in a residence) and all other activities conducted outside a residence with members of other Households must cease between 10:00 p.m. and 5:00 a.m., except for any activities associated with Essential Businesses and Essential Governmental Functions as those terms are defined in Health Officer Order C19-07o.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-19d

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR OUTDOOR GATHERINGS, INCLUDING SMALL OUTDOOR
GATHERINGS, SMALL OUTDOOR MEAL GATHERINGS, OUTDOOR SPECIAL
GATHERINGS FOR RELIGIOUS SERVICES AND CEREMONIES AND POLITICAL
PROTESTS**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: October 20, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues specific direction that Participants and Hosts, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07k issued on October 20, 2020 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all individuals who participate ("Participants") and individuals and operators of facilities or other places who organize and host ("Hosts") these three kinds of outdoor gatherings in the City and County of San Francisco (the "City") as permitted under subsections 4, 9, and 10 of Appendix C-2 of the Stay-Safer-At-Home Order:**
 - a) outdoor gatherings of no more than three different Households up to a maximum of 25 people in total between all Households ("Small Outdoor Gatherings"),**



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San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer, all retail establishments—including Essential Businesses, retail stores for good and services, and indoor shopping centers—except standalone grocery stores, must limit the number of people allowed inside the establishment to a maximum of 25% of the establishment's capacity, subject to compliance with Social Distancing Requirements. Standalone grocery stores must limit the number of people allowed inside the establishment to a maximum of 50% of the establishment's capacity, subject to compliance with Social Distancing Requirements. Further, under the State's November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, non-essential retail stores must close from 10:00 p.m. to 5:00 a.m. each day. Employees may commute to and from the retail establishment during these hours. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-17

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR CERTAIN RETAIL BUSINESSES OFFERING IN-STORE SHOPPING OR SERVICES

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: June 13, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that certain Additional Businesses providing goods and services described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 6 of Health Officer Order No. C19-07e issued on May 22, 2020, and updated on June 11, 2020 (the "Stay-Safe-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect on June 15, 2020, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safe-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safe-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all owners, operators, managers, and supervisors of any Additional Businesses that the Stay-Safe-At-Home Order permits to be open to the public in the City and County of San Francisco (the "City") and that provide:**



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- a) retail goods as described in subsection B(1) of Appendix C-1 of the Stay-Safe-At-Home Order (“Retail Good Providers”), or
 - b) services involving the pickup of goods or pets for care and generally do not require close contact with customers, as described in subsection B(4) of Appendix C-1 of the Stay-Safe-At-Home Order (“Retail Service Providers”), or
 - c) outdoor activity equipment rental for permissible outdoor recreational activities, as described in subsection B(5) of Appendix C-1 of the Stay-Safe-At-Home Order (“Retail Equipment Rental Providers”) (together with Retail Good Providers and Retail Service Providers, “Retail Businesses”).
2. Attached as Exhibit A to this Directive is a list of best practices that apply to Retail Businesses (the “Best Practices”). Each Retail Business must comply with all of the relevant requirements listed in the Best Practices.
3. Each Retail Business must, before it begins to offer its customers in-store shopping and pickup of goods or services, create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
4. Guidance from the Department of Public Health related to Retail Businesses offering in-store shopping is attached to this Directive as Exhibit C, and available at <http://www.sfdph.org/directives>.
5. If an aspect, service, or operation of the Retail Business is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then the Retail Business must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Retail Business must (a) make the Health and Safety Plan available to a member of the public and Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at any storefront and at the entrance to any other physical location that the Retail Business operates within the City. Also, each Retail Business must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.
7. Each Retail Business subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12b issued on May 28, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to Personnel and to the public, all as required by the Best Practices. If any such Retail Business is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Retail Business is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safe-At-Home Order.



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8. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Retail Business: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers’ markets); volunteers; and other individuals who regularly provide services onsite at the request of the Retail Business. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.
9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Retail Business must stay updated regarding any changes to the Stay-Safe-At-Home Order and this Directive by checking the Department of Public Health website (<https://www.sfdph.org/directives>) regularly.
10. Implementation of this Directive augments—but does not limit—the obligations of each Retail Business under the Stay-Safe-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 6 and subsection 15.h of the Stay-Safe-At-Home Order. The Retail Business must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safe-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safe-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safe-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: June 13, 2020



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- b) outdoor gatherings of no more than three different Households up to a maximum of six people in total between all Households, involving eating or drinking occurring somewhere other than at an outdoor dining establishment (“Small Outdoor Meal Gatherings”), and
- c) outdoor gatherings among people from more than one Household for religious services or religious ceremonies and for political protests and involving no more than 200 people total (“Outdoor Special Gatherings”).

(Together, Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings are referred to below as “Outdoor Gatherings”). This Directive does not limit gatherings that are otherwise allowed under the Order or any other health directive providing sector guidance. Also, the size number limits for the various types of Outdoor Gatherings that are subject to this Directive do not apply to gatherings of people (including Participants and Hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

- 2. Attached as Exhibit A to this Directive is a list of best practices that apply to Participants and Hosts engaged in Outdoor Gatherings (the “Best Practices”). All Participants and Hosts must comply with all applicable requirements listed in the Best Practices.
- 3. Hosts that operate a facility or other place in San Francisco and regularly organize or hold Outdoor Gatherings there or who otherwise regularly organize or facilitate Outdoor Gatherings at other locations must, before they begin to host or otherwise facilitate Outdoor Gatherings, create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). Hosts of any Outdoor Special Gathering must also, before they host or otherwise facilitate an Outdoor Special Gathering, create, adopt and implement a written Health and Safety Plan. The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. Guidance from the Department of Public Health related to Outdoor Gatherings is attached to this Directive as Exhibit C and is available at <http://www.sfdph.org/directives>.
- 5. If an aspect, service, or operation of the Host covered under Section 3 above is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then such Host must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
- 6. Each Host covered under Section 3 above must (a) make the Health and Safety Plan available to anyone interested in participating in the Small Outdoor Gathering and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such Host operates within the City. Also, each such Host must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.



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7. Each Host subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Host's Personnel, all as required by the Best Practices. Where feasible, each Host is also encouraged to provide such items to Participants of Outdoor Gatherings or to make sure that Participants bring their own to the gathering. If any Host is unable to provide these required items to Personnel or otherwise fails to comply with required Best Practices or, if applicable under subsections 3, 4 or 5 above, fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any Outdoor Gathering organized by such Host where the Host has failed to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Participants and Hosts must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
10. Implementation of this Directive augments—but does not limit—the obligations of each Host covered by Section 3 above under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Host must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive



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This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragon".

Tomás J. Aragon, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: October 20, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, effective 12:00 noon on November 29, 2020, and until further order of the Health Officer, no new indoor classes or courses may commence unless the specific class trains students to provide essential functions or services relating to the protection of public health or safety or Essential Governmental Functions ("Core Essential Classes"). For clarity, indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester). But other than Core Essential Classes, no new indoor classes or courses may commence. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-22e

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR INSTITUTIONS OF HIGHER EDUCATION AND ADULT
EDUCATION PROGRAMS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: November 28, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that Institutions of Higher Education ("IHEs") and other programs offering adult education ("Adult Education Programs," and with IHEs, "Higher Education Programs") must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 4.e of Health Officer Order No. C19-07o, including as it may be revised or amended in the future, (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect at 12:00 p.m. on November 29, 2020, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, students, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. The Stay-Safer-at-Home Order allows businesses offering Higher Education Programs to operate generally through remote learning and in some instances outdoor in-person instruction in small groups, and in limited circumstances through in-person instruction indoors, all subject to specified health and safety requirements and restrictions. This Directive applies to all public, private non-profit, private for-profit, research-focused, and special mission IHEs and other Higher Education Programs offering adult education, including universities, colleges, vocational training courses, and career pathway educational programs – including, for**



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example, programs offering job skills training and English as a second language classes. This Directive does not apply to K-12 schools or other educational programs for children.

2. Attached as Exhibit A to this Directive is a list of best practices that apply to Higher Education Programs (the “Best Practices”). Each Higher Education Program must comply with all of the relevant requirements listed in the Best Practices.
3. Each Higher Education Program, before it begins to allow Personnel or students onsite, must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
4. Attached as Exhibit C is guidance from the San Francisco Department of Public Health for Higher Education Programs (“Guidance”). The Guidance is also available at www.sfdph.org/directives. Each Higher Education Program must comply with all of the relevant requirements listed in the Guidance.
5. If an aspect, service, or operation of the Higher Education Program is also covered by another Health Officer directive (all of which are available at www.sfdph.org/directives), then the Higher Education Program must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.

Each Higher Education Program must (a) make the Health and Safety Plan available to students or Personnel on request, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the Health and Safety Plan at each entrance to any physical business or campus site within the City. Also, each Higher Education Program must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.

6. Each Higher Education Program subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Higher Education Program’s on-site Personnel. If any Higher Education Program is unable to provide these required items to on-site Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Higher Education Program is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
7. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Higher Education Program in San Francisco: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Higher Education Program.



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“Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.

8. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Higher Education Programs must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
9. Higher Education Programs must prepare, post, and implement a Social Distancing Protocol substantially in the form of Appendix A to the Stay-Safer-At-Home Order, as provided under applicable provisions of the Stay-Safer-At-Home Order. The Higher Education Program must follow those Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: November 28, 2020



Exhibit A to Health Officer Directive No. 2020-22e (issued 11/28/20)

Best Practices for Higher Education Programs

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 4.d and Appendix A of Health Officer Order No. C19-07o (the “Stay-Safer-At-Home Order”), each Higher Education Program that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below.

Requirements:

1. Section 1 – General Requirements for All Higher Education Programs:

[These requirements apply to all Higher Education Programs Offering Indoor or Outdoor Instruction]

- 1.1.** Higher Education Programs must offer distance learning options to the extent reasonably feasible. They must also continue to maximize the number of Personnel who work remotely from their place of residence.
- 1.2.** Higher Education Programs must strongly encourage students who are able to complete their coursework remotely from their place of residence. For students who live outside the local geographic area and who can otherwise complete their coursework through remote learning, Higher Education Programs must strongly encourage those students not to travel to the San Francisco Bay Area for the purpose of attending the program.
- 1.3.** Each Higher Education Program that will operate with Personnel or students on a campus or facility within San Francisco must designate at least one COVID-19 staff liaison to be the point of contact for questions from students, Personnel, and the community about the program’s COVID-19 practices and protocols (the “COVID-19 Liaison”). The COVID-19 Liaison will also be responsible for communicating with and the San Francisco Department of Public Health (“SFPDH”) about outbreaks among students or Personnel.
- 1.4.** Assemble and implement a written, campus-specific COVID-19 prevention plan (“Prevention Plan”). A copy of the Prevention Plan must be made readily available to students, Personnel, and SFPDH, such as by posting a copy on the website for the Higher Education Program or making a hard copy available upon request. The Prevention Plan must:
 - 1.4.1.** Comply with the state’s COVID-19 prevention requirements contained in its Guidance for Institutions of Higher Education, issued on August 7, 2020, as well as any subsequent amendments to that guidance;
 - 1.4.2.** Include protocols for addressing an outbreak among students or Personnel as required by SFPDH guidelines. For more details, see: <http://www.sfcddp.org/covid19-positive-workplace>; and
 - 1.4.3.** A statement of how the Higher Education Program intends to prevent and address violations of COVID-19 safety protocols, including the terms of this Directive, by students and Personnel;



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1.4.4. If the Higher Education Program will be providing housing to students, a statement including (1) the number of students expected to live on campus or in other Higher Education Program-controlled housing; and (2) a statement confirming compliance with the provisions of Section 4 of this Directive concerning Higher Education Program-controlled housing, including those sections mandating occupancy limitations and strongly discouraging students from returning to San Francisco unless they are required to attend classes in person.

1.5. If the Higher Education Program resumes operations with Personnel or students on a campus or facility within San Francisco, the Higher Education Program must give written notice and containing the following language to all Personnel and students that will participate in on-campus programing:

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms. Infected persons are contagious 48 hours before developing symptoms ("pre-symptomatic"), and many are contagious without ever developing symptoms ("asymptomatic"). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

The decision by the Health Officer to allow institutions of higher education and other adult education programs to resume operations does not mean that participating in or attending classes or other programs in-person is free of risk. Participating in in-person instruction could increase your risk of becoming infected with COVID-19.

Each person must determine for themselves if they are willing to take the risk of participating in in-person programs, including whether they need to take additional precautions to protect their own health or the health of others in their household. You should particularly consider the risks to household members who are adults 50 years or older, or anyone who has an underlying medical condition. If you have an underlying medical condition, you may want to discuss these risks with your health care provider.

More information about COVID-19 and those at higher risk for serious illness is available on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/coronavirus/2019-ncov/>.

1.6. All Higher Education Programs must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFPD's guidance for improved ventilation available at: <https://www.sfdcp.org/COVID-ventilation>.

1.7. Add all COVID-19 related signage to the campus as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

1.8. Higher Education Programs that resume operations with Personnel or students on a campus or facility within San Francisco are strongly recommended to implement the following protocols with respect to testing:

1.8.1. Routine Asymptomatic Testing for Personnel:



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- 1.8.1.1. All Personnel working in-person (e.g., not remotely), including, but not limited to teachers, staff, paraprofessionals, contracted janitorial staff, security, therapists, aides, essential volunteers, interns, and student teachers ("School-Based Personnel") should be tested for COVID-19 as follows:
- (a) Testing should be done via nucleic acid diagnostic test or other test as authorized by the San Francisco Department of Public Health ("DPH"). All processing of tests must be conducted in a manner that complies with Health Officer Order No. C19-10 (available online at www.sfdph.org/healthorders), including that the lab must meet the requirements to perform testing classified as high complexity under the Clinical Laboratory Improvement Amendments ("CLIA") of Section 353 of the Public Health Service Act (including but not limited to having a CLIA waiver to perform such tests). Any lab that processes tests must also submit all results (not just positive results) via the State of California's California Reportable Disease Information Exchange ("CalREDIE") system or any replacement to that system adopted by the State of California.
 - (b) Each School-Based Personnel should be tested ideally within seven days, but no more than 14 days, before first returning to work for in-person, on-site instruction ("pre-return test").
 - (c) Each School-Based Personnel also should be tested at least every two months after returning to work following the pre-return test as long as they are providing on-site work at any point during that two-month period. For the every-other monthly testing, the Higher Education Program may choose to test 25% of the School-Based Personnel in the facility every two weeks, or 50% of the School-Based Personnel in the facility every month. Each Higher Education Program should ensure that every School-Based Personnel is tested at least every two months after return to on-site work and completion of the pre-return test.
 - (d) Each Higher Education Program should maintain a log of testing for all School-Based Personnel who work or provide services onsite (the "Testing Log"), including all of the information set forth in the SFDPH Testing Log Protocol available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>. The log must be retained for 12 months and be made available to SFDPH upon request.
- 1.8.1.2. A Higher Education Program should not allow any School-Based Personnel to come to work or otherwise enter the School's premises if that person refuses to be tested as outlined in subsection (i) above or to provide test results to the Higher Education Program, unless expressly permitted in advance and in writing by the Health Officer or the Health Officer's designee. Where feasible, SFDPH encourages Higher Education Programs to give Personnel the option of leave without pay if they decline to participate in testing.
- 1.8.1.3. Higher Education Programs should take all steps necessary to ensure it receives the results of these tests promptly. Specifically, Higher Education Programs must require School-Based Personnel to either (1) sign a release of information (ROI) authorizing the testing lab or ordering provider to share the COVID-19 test result directly with the School or (2) commit to providing results



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to the Higher Education Program within one hour of receiving a positive or inconclusive result and 24 hours of receiving a negative result. A sample ROI is available online at <https://www.sfdph.org/dph/covid-19/schools-education.asp>. If a School-Based Personnel chooses to report results to the School themselves, the person may make an initial verbal report of a positive or inconclusive result to facilitate rapid infection control measures, but should follow-up with documentation of any result within 48 hours whether it be a positive, inconclusive, or negative result.

- 1.8.1.4. Higher Education Programs should immediately (within one hour of learning of the result) report any positive or inconclusive test result to SFDPH Schools and Childcare Hub: call (415) 554-2830 Press 1 for COVID-19, then press 6 for Schools, and email Schools-childcaresites@sfdph.org.
- 1.8.1.5. School-Based Personnel who test positive for COVID-19 should not be allowed to return to the Higher Education Program facility until the relevant criteria set forth in SFDPH's guidance on "Ending Isolation or Returning to Work for Those Who Have Confirmed or Suspected COVID-19" are satisfied. (The guidance is available online at <https://www.sfdcdp.org/rtw>.) School-Based Personnel who receive an inconclusive test result may get retested and use the new result. If they choose not to get retested, they must follow the return to work guidelines as though they have a positive result.

1.8.2. Symptomatic Testing

- 1.8.2.1. If any School-Based Personnel has symptoms of COVID-19, the Higher Education Program must send that person home. The person must not be allowed to return to the Higher Education Program until the relevant criteria set forth in SFDPH's guidance on "Ending Isolation or Returning to Work for Those Who Have Confirmed or Suspected COVID-19" are satisfied. (The guidance is available at <https://www.sfdcdp.org/rtw>.) It is strongly recommended that the person be tested as soon as possible for COVID-19. Higher Education Programs must take all steps necessary to ensure they receive the results of tests promptly as set forth above. Higher Education Programs should immediately (within one hour of learning of the result) report any positive or inconclusive test result to the SFDPH Schools and Childcare Hub: call (415) 554-2830 Press 1 for COVID-19, then press 6 for Schools, and email Schools-childcaresites@sfdph.org.

1.8.3. General Requirements

- 1.8.3.1. The Higher Education Program must share information about testing with SFDPH as required by this Directive and as requested by SFDPH at any time while this Directive is in effect. Such information may include and is not limited to information about attendance, contact information, health information, employment information (for School-Based Personnel), and any other information related to this Directive required by SFDPH. The disclosure of any confidential information under this subsection is limited to the minimum necessary for public health purposes as determined by SFDPH, and any such information that is confidential must be protected by SFDPH as required by law.



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- 1.8.3.2. All Testing should be done using tests that are approved by the United States Food and Drug Administration or by the California Department of Public Health.
 - 1.8.3.3. Testing results, including but not limited to the Testing Log, are considered confidential health information of staff and students, and must be handled accordingly. For example, Schools can consider the following measures:
 - 1.8.3.4. If test results are to be faxed to the Higher Education Program, the fax machine must be placed in a private, secure area;
 - 1.8.3.5. Hard copy documentation must be kept in a secure location, such as a locked file cabinet behind a locked door, and must not be left unsecured while unattended;
 - 1.8.3.6. Electronic information must be stored on password-protected computers; and
 - 1.8.3.7. Any electronically-stored information must not be maintained in a cloud-based system that is located outside the United States.
 - 1.8.3.8. The Higher Education Program must maintain the confidentiality of information about testing results of School-Based Personnel, and may only share such information as allowed or required by law.
 - 1.8.3.9. In relation to reporting test results for School-Based Personnel, the Higher Education Program must provide all information requested by SFDPH.
- 1.9.** Higher Education Programs may permit individual students to use facilities in control of the Higher Education Program if all of the following requirements are met: (1) the student requires access to the facility due to the need for access to specialized equipment or space that is not available outside (such as a music practice room or fine arts studio); (2) only one person is permitted access to the facility at a time, by appointment; (3) a Face Covering must be worn in the facility at all times unless it must be removed to perform a specific task, such as eating, drinking, or playing a wind instrument; (4) the facility is cleaned and disinfected between each use; (5) where feasible, the facility is aired out between each use, such as by opening windows or doors; and (6) use of the facility must be staggered to permit at least one hour between uses. For clarity, specialized indoor facilities may also be used for indoor classes and programs if the Higher Education Program complies with the requirements contained in Section 2 below.
- 1.10.** Collegiate athletics teams are prohibited from engaging in practices, games, or tournaments in San Francisco without prior written authorization from SFDPH. Higher Education Programs that seek to resume collegiate athletics programs must submit a plan for approval that meets the requirements of Section 14(b)(iv) of Appendix C-1 of the Stay-Safer-at-Home Order.
- 1.11.** Develop a plan and implement daily COVID-19 symptom self-verifications for all Personnel reporting to work as required by the Social Distancing Protocol (contained in Health Officer No. C19-07o issued on November 28, 2020 and any future amendment to that order) (the "Social Distancing Protocol").



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- 1.12.** Establish a plan and implement a daily screening protocol using the standard screening questions attached to the Order as Appendix A and Attachments A-1 and A-2 (the “Screening Handouts”) for all persons arriving at the facility or campus. The plan must include a protocol for screening students, parents/caregivers, Personnel, contractors, vendors, or other members of the public, for symptoms and exposure to COVID-19. A copy of the Screening Handout should be provided to anyone on request, although a poster or other large-format version of the Screening Handouts may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering the facility or campus, and should be referred for appropriate support as outlined in the Screening Handouts. Students residing in on-campus housing who answer “yes” to any screening question, but who agree in advance and are able to comply the SFDPH quarantine and self-isolation directives may be permitted on campus for the purpose of complying with those directives. Public safety emergency personnel responding to an emergency are exempt from this rule.
- 1.13.** Require all persons on campus to wear Face Coverings as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order (the “Face Covering Order”). Higher Education Programs are responsible for communicating with Personnel and students about Face Covering requirements and enforcing those requirements on campus.
- 1.14.** Prohibit non-essential visitors from entering the campus or using campus resources. To the extent possible, limit the number of vendors on campus and prohibit them from accessing areas frequented by Personnel or students. In-person tours or open houses of campuses and facilities are not permitted. Virtual tours may continue pursuant to the live streaming requirements in the Stay-Safer-at-Home Order
- 1.15.** Personnel and students must follow San Francisco Health Officer Orders regarding self-quarantine after travel outside of the San Francisco Bay Area. Higher Education Programs are strongly encouraged to require students quarantine for 14 days upon return to San Francisco from non-essential travel outside the State or Bay Area.
- 1.16.** Develop a plan to promote healthy hygiene practices on campus and communicate the plan to Personnel and students. Post signs in visible locations, such as building entrances, restrooms, dining areas, and class rooms that promote protective measures, such as proper hand washing, physical distancing, and Face Coverings.
- 1.17.** Provide Personnel and Students on campus with adequate supplies to support healthy hygiene, including, as necessary, sanitation stations, soap, hand sanitizer, paper towels, tissues, disinfectant wipes, and non-touch/foot pedal trash cans.
- 1.18.** Develop a plan for routine and safe cleaning of spaces controlled by the Higher Education Program, including:
- 1.18.1.** Clean and disinfect frequently touched surfaces such as door handles, light switches, sink handles, hand railings, tables, and elevator buttons throughout the day.
- 1.18.2.** Use disinfectant products that are approved for use against the virus that causes COVID-19 from the EPA-approved List “N.”



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- 1.18.3.** Ensure proper ventilation during cleaning and disinfecting by, for example, opening windows where possible.
- 1.18.4.** Plan cleaning only when occupants are not present and fully air out the space before people return.
- 1.19.** To the extent feasible, prohibit sharing of objects such as lab equipment, computers, and desks. If equipment must be shared, it must be disinfected between uses.
- 1.20.** If a facility has been shut down for a prolonged period, take all necessary steps to ensure that water systems are safe to use before permitting Personnel and students to return to the facility.
- 1.21.** Prohibit the use of drinking fountains on campus. If a water filling station is provided, the stations must be cleaned and disinfected regularly. Post signs at refilling stations that encourage users to wash or sanitize their hands after refilling.
- 1.22.** Indoor communal study spaces are prohibited. Study spaces in personal residences are permissible for those living in the household. Libraries must remain closed except for curbside pickup or as otherwise permitted under the Stay-Safer-at-Home Order.
- 1.23.** Higher Education Programs must take all feasible steps to prohibit indoor gatherings and outdoor gatherings among more than three households (up to 25 people maximum) on campus or other property under the control of the Higher Education Program. Higher Education Programs are strongly encouraged to create a plan for addressing student and personnel misconduct that violates the terms of this Directive or the Health Officer's Stay-Safer-At-Home Order.
- 1.24.** Cafeterias and other eating establishments on campus must comply with the directives applicable to dining as well as any other industry-specific guidelines.
- 2. *Section 2 – Requirements for Higher Education Programs Offering Indoor, In-Person Instruction***
- [These are additional requirements that apply to Higher Education Programs that offer indoor classes]**
- 2.1.** Effective immediately, all indoor classes or courses of any kind involving two or more people (including the teacher or instructor) are prohibited from commencing unless the class (1) cannot be held remotely or outdoors due to the need for access to specialized equipment or space; (2) trains students to provide essential functions or services relating to the protection of public health or safety or Essential Governmental Functions; and (3) is offered in a specialized indoor setting whose design imposes substantial physical distancing on participants ("Core Essential Classes"). To clarify, indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester). Other than Core Essential Classes, no new indoor classes or courses may commence.
- 2.2.** Indoor lectures are prohibited because they may be held remotely or outdoors.



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- 2.3.** Prior to offering indoor courses or classes, the Higher Education Program must prepare and post a Prevention Plan as required by Section 1.4 above and containing the following additional information:
- 2.3.1.** With respect to each class or program that will be held indoors, a statement as to how it qualifies as a Core Essential Class, including an explanation as to why the class cannot be held outdoors and how the class trains students to provide essential functions or services relating to the protection of public health or safety or Essential Government Functions;
 - 2.3.2.** An explanation of how the Higher Education Program will enforce physical distancing on participants of any indoor class or program;
 - 2.3.3.** A description of protocols for airing out and sanitizing classroom spaces and equipment between classes;
 - 2.3.4.** A completed Facilities Questionnaire regarding cleaning and ventilation protocols. The Facilities Questionnaire can be found at: <https://www.sfdph.org/dph/COVID-19/Schools-Education.asp>
 - 2.3.5.** A statement explaining how the Higher Education Program will be addressing proper sanitation, social distancing, stable cohorting, Face Coverings, health screening, and any additional procedures that will be implemented to minimize the risk of transmission of COVID-19 in the indoor facilities;
 - 2.3.6.** A plan for PCR COVID-19 testing of students and staff or an explanation as to why no testing is necessary in the specific circumstances;
 - 2.3.7.** A plan for educating students about COVID-19 risks and mitigation strategies; and
 - 2.3.8.** A statement from the operator of the Higher Education Program that recognizes the risk inherent in holding indoor classes and will be responsible for taking all necessary precautions to mitigate the risk of transmission to the greatest extent possible.
- 2.4.** A sample, fillable Prevention Plan for Higher Education Programs offering indoor classes and programs will be available at: <https://www.sfdph.org/dph/COVID-19/Schools-Education.asp>.
- 2.5.** Indoor classes and programs must be scheduled to conclude in no more than two hours. Higher Education Programs must prohibit students and Personnel from congregating before and after the scheduled classes and programs. Higher Education Programs that seek to offer indoor courses exceeding the two-hour limit must submit a written request to do so at schools-childcaresites@sfdph.org. The request must include the following information: (1) the type of class(es) the Higher Education Program is seeking to hold that will exceed the two-hour time limit; (2) the number of students proposed for each class; (3) an explanation as to why the class cannot be limited to two-hours, such as any State-mandated course requirements; (4) a statement that the Higher Education Program is enforcing social distancing and Face Covering requirements; (5) a statement that the program is complying with SFDPH's ventilation requirements; and (6) a statement that students will not be permitted to eat or drink in any class exceeding the two-hour time



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limit. Higher Education Programs may exceed the two-hour limit only upon receiving approval in writing by SFDPH and upon satisfying any conditions of approval.

- 2.6. Higher Education Programs that complete the Prevention Plan and posting requirements contained in this Directive may begin operations without pre-approval by SFDPH. Higher Education Programs offering indoor classes or programs remain subject to periodic audit by SFDPH, including onsite inspection and review of health and safety plans. Higher Education Programs must permit SFDPH inspectors access to their facilities in the event an onsite inspection is requested.
- 2.7. Higher Education Programs must evaluate their Prevention Plan at least monthly to determine whether any updates are required. The Prevention Plan must be kept up-to-date to reflect any changes.
- 2.8. Higher Education Programs offering indoor classes or programs must evaluate the facility to determine the number of people (including students and instructors) who may safely fit inside at any time while ensuring proper social distancing and other restrictions as required by this Directive and the Stay-Safer-at-Home Order, including the requirement that all students remain at least six-feet from each other at all times.
- 2.9. All students and Personnel participating in indoor instruction must wear a Face Covering at all times as required by the Face Covering Order.
- 2.10. Indoor instruction must not include any singing, chanting, or wind instruments of any kind.

3. **Section 3 – Additional Requirements for Higher Education Programs Offering Outdoor, In-Person Instruction:**

[These additional requirements apply to Higher Education Programs that offer outdoor instruction, even if they do not also offer indoor instruction]

- 3.1. When distance learning is not feasible, Higher Education Programs may offer in-person instruction outdoors in groups of no more than 25 people, including any instructors (“Outdoor Instruction”). Students and Personnel must be permitted to decline the option of participating in Outdoor Instruction and should be accommodated with distance learning or other options, if feasible.
- 3.2. Only one Outdoor Instruction may be held by a Higher Education Program at the same time unless the Higher Education Program can ensure groups participating in different Outdoor Instructions will remain separate, such as by placing physical barriers between the groups. If multiple Outdoor Instructions are occurring at the same time in the same geographic area, the Higher Education Program must prohibit mingling among participants from different Outdoor Instructions.
- 3.3. Personnel and students participating in Outdoor Instruction must follow all Social Distancing Requirements and wear Face Coverings at all times. Personnel and students who are subject to an exemption from the Face Covering Order may not participate in Outdoor Instruction at this time. Members of vulnerable populations (those over age 60 or with chronic medical conditions) are encouraged to carefully consider the risks before determining whether to participate in Outdoor Instruction.



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- 3.4. Develop a plan and implement COVID-19 symptom self-verifications for all students who will attend Outdoor Instruction. The plan must require students to conduct a self-verification at home each time they will attend Outdoor Instruction. Students must be informed that they may not attend Outdoor Instruction if they feel ill or are experiencing any symptoms of COVID-19, such as fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of smell or taste, muscle pain, headache, otherwise unexplained runny or congested nose, or diarrhea.
 - 3.5. Outdoor Instruction participants must not move among simultaneously occurring Outdoor Instruction programs taking place in the same geographic area.
 - 3.6. Outdoor Instruction must not include instruction that requires instructors or participants to eat or drink as part of the curriculum. Unless necessary for proper hydration or other medical necessity, Outdoor Instruction participants must not eat or drink during the program or while otherwise gathering for purposes of a Higher Education Program.
 - 3.7. Participants in Outdoor Instruction must not gather or mingle before or after the period of the Outdoor Instruction.
 - 3.8. Consistent with the limitations under the State Health Order, the Stay-Safer-at-Home Order, and guidance from SFDPH, Higher Education Programs may, subject to any applicable permit requirements, conduct their programs under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also the number and composition of barriers used must allow the free flow of air in the breathing zone.
4. **Section 4 – Additional Requirements for Housing Under the Control of a Higher Education Program**
- 4.1. Housing controlled by or used for the benefit of students attending a Higher Education Program must prioritize those students and Personnel with limited housing options, including those with difficulty accessing distance learning. Higher Education Programs must require students who are able to complete their coursework remotely from their place of residence not to travel to the San Francisco Bay Area for the sole purpose of living in housing under the control of the Higher Education Program.
 - 4.2. Reserve a supply of available rooms in cases of quarantine and isolation, and provide a contingency plan, such as additional off-campus housing, or hotel rooms, in the event those rooms are exhausted.
 - 4.3. Except for family housing, students must be housed in single rooms (i.e., without a roommate) as the default housing option. Students may be permitted to room together if they voluntarily request to do so. Higher Education Programs must not discriminate against students who request single-occupancy rooms, including that students must not be required to pay an additional fee for a single room. Higher Education Programs must house individuals with high risk medical conditions or who identify as members of a vulnerable population in single occupancy rooms.
 - 4.4. Non-essential visitors must be prohibited from accessing student housing.
 - 4.5. Close all nonessential shared spaces, such as game rooms, gyms and lounges.



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- 4.6. If the housing contains a shared cooking or kitchen area, apply the SFPDH guidance for congregate housing settings. Where applicable, follow SFPDH guidance for shared laundry facilities.
- 4.7. Where students must use communal bathrooms, require students to consistently use the same bathroom and shower facilities. Where feasible, add physical barriers, such as plastic, flexible screens, between bathroom sinks. Where sinks are closer than six feet apart, either disable sinks or block off sinks to create more distance between users.
- 4.8. Prohibit all indoor gatherings of individuals from different household units and prohibit outdoor gatherings except as otherwise permitted under the Stay-Safer-at-Home Order.
- 4.9. Unless otherwise permitted by the Stay-Safer-at-Home Order, gyms, pools, and other fitness facilities must remain closed.
5. **Section 5 – Additional Requirements for Transportation Under the Authority of a Higher Education Program:**
 - 5.1. Higher Education Programs that operate or contract to provide transportation for Personnel or students must comply with all industry-specific guidance, including requiring social distancing between individuals and proper use of face coverings.
 - 5.2. Maximize ventilation within vehicles, such as by opening windows during use.
 - 5.3. Clean and disinfect vehicles daily. Drivers must be provided with disinfectant wipes and disposable gloves to wipe down frequently touched surfaces. Vehicles must be cleaned and disinfected after transporting any individual who exhibits symptoms of COVID-19.

Health Officer Directive No. 2020-22e (Exhibit B)
Health and Safety Plan (issued 11/28/2020)

Each Higher Education Program must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:

Contact name:

Facility Address:

Email / telephone:

(You may contact the person listed above with any questions or comments about this plan.)

- ☐ Higher Education Program is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-22e, available at www.sfdph.org/directives.
- ☐ If the facility or campus has been shut down for a prolonged period, take all necessary steps to ensure that water systems are safe before reopening.
- ☐ Reviewed and implemented applicable guidance regarding ventilation for all indoor areas used by the Higher Education Program.
- ☐ Added all required signage to entrances and employee break rooms.
- ☐ Designated a COVID-19 Liaison as required by the Directive.
- ☐ Prepared and implemented a campus-specific COVID-19 Prevention Plan.
- ☐ Posted the Prevention Plan and scheduled monthly evaluations of the Prevention Plan.
- ☐ Developed a plan and implemented daily COVID-19 symptom verifications for all Personnel and students on campus or engaged in in-person instruction.
- ☐ Developed and implemented a COVID-19 screening procedure for all persons arriving at the facility or campus.
- ☐ Developed and implemented a plan to promote healthy hygiene practices on campus.
- ☐ Developed and implemented a plan for routine, safe cleaning of spaces controlled by the Higher Education Program.
- ☐ Closed all non-essential shared spaces, such as game rooms and lounges.
- ☐ Reviewed and implemented all industry-specific guidance in the Directive and, where applicable, other applicable directives concerning transportation, cafeterias, eating establishments, congregate living, gyms, and shared laundry facilities.

Additional Measures

Explain:



**Reopening Institutions of Higher Education
and Other Adult Education Programs for In-Person Instruction:
Guidance for Academic Year 2020-2021**

Updated November 28, 2020

The following guidance was developed by the San Francisco Department of Public Health (SFPDH) for local use, and will be posted at <https://www.sfdcp.org/covid19>.

AUDIENCE: Educators, administrators and support staff of Higher Education Programs as well as students, contractors and other personnel at these programs. For this guidance, the term "Higher Education Programs" includes public, private non-profit, private for-profit, research-focused, and special mission institutions of higher education (IHEs) including universities and colleges, adult education programs such as those offering vocational training courses, career pathway educational programs, job skills training or adult English as a Second Language (ESL) classes.

This guidance does not apply to TK-12 schools or other programs for children.

Summary of Changes since the 10/27/2020 Version

- Prevention Plan must include how IHEs will address health and safety violations
- Surveillance testing is strongly recommended for personnel, testing guidance updated.
- Higher Education Programs are strongly encouraged to require students quarantine for 14 days upon return to San Francisco from non-essential travel outside the State or Bay Area.
- Higher Education Programs must take all feasible steps to prohibit indoor gatherings and outdoor gatherings with more than three households (maximum of 25 people) on campus or other property under the control of the Higher Education Program.
- All new in-person instruction involving two or more individuals is now limited to Core Essential Classes
- Indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester).

PURPOSE: To provide guidance on health and safety practices needed to safely operate in-person, on-site instruction at Higher Education Programs.

BACKGROUND: Higher Education Programs in San Francisco were allowed to reopen for outdoor in-person instruction in small groups, and in limited circumstances, indoor in-person instruction on September 30, 2020.

Although young adults are at low risk of severe COVID-19 compared to older adults, young adults are now the most likely group to have COVID-19, and now represent 20% of all US cases. Colleges and universities where students live on campus are an especially high-risk setting, with outbreaks occurring across the country. In addition, COVID-19 in young adults likely contributes to community transmission, resulting in spread of infection to older adults and other vulnerable groups.

Preventing the spread of COVID-19 at higher education programs and promoting safe personal behaviors by all students and staff on- and off-campus is crucial to protect students, staff, and other community members at higher risk for severe COVID-19 illness.

This guidance is based on the best science available at this time and current COVID-19 transmission in San Francisco. It is subject to change as new knowledge emerges and as community transmission changes.

Please stay updated of changes to the Stay Safer at Home Order and directives at www.sfdph.org/healthorders and www.sfdph.org/directives.



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COVID-19 Information

Our current understanding is that COVID-19 is mostly spread from person-to-person in the air through virus-containing droplets in the breath of someone with COVID-19. These droplets enter the air when a person breathes. Even more droplets can get in the air when infected people talk, sing, cough, or sneeze. People with COVID-19 may have no symptoms and can still be breathing out virus-containing droplets that can infect others. Transmission can occur through:

- Larger droplets. These larger droplets are sometimes called “ballistic droplets” because they travel in straight lines and are pulled down by gravity. People nearby, usually within 6 feet, are infected when they breathe in these droplets or if the droplets land in their eyes, nose, or mouth.
- Smaller droplets or infectious particles. These can float in the air for a period of time and/or travel beyond 6 feet on indoor air currents, especially in enclosed spaces with poor ventilation. People sharing the same space are infected when they breathe in these smaller droplets and particles or the droplets or particles land on their eyes, nose, or mouth – even if they are further than 6 feet away. These droplets are sometimes referred to as “aerosols” or “bioaerosols”.

COVID-19 can also spread if a person touches their eyes, nose or mouth after touching a contaminated surface (also known as a fomite), however this is less common.

COVID-19 Prevention

- [Wash your hands often with soap and water](#). If soap and water are not available, use a hand sanitizer that contains at least 60% ethanol or 70 % isopropanol.
- [Avoid Close Contact](#). To the greatest extent, maintain at least six feet of social distancing between yourself and the people who don’t live in your Household.
- [Wear a Face Covering](#). Cover your mouth and nose with a Face Covering in public settings and when around people who don’t live in your Household.
- Routinely [clean and disinfect](#) frequently touched surfaces.
- [Monitor Your Health Daily](#). **Be alert of symptoms such as fever, cough, shortness of breath, or other symptoms. If you are experiencing any of these symptoms, stay home.**

Flu vaccines

Flu vaccines are critical in the fight against COVID-19 by (1) keeping workers and communities healthy and (2) reducing strain on our healthcare and testing systems that are responding to COVID-19. Those over the age of 6 months are strongly encouraged to get a flu shot. Find out how to get one at

<https://www.sfdcp.org/flu>

Indoor Risk

Scientists agree that the risk of transmitting COVID-19 is generally much greater indoors than outdoors. Consider the increased risk to yourself and your community while planning activities and dining. Any increase in the number of people indoors or the length of time spent indoors increases risk. Small rooms, narrow hallways, small elevators, and weak ventilation all increase indoor risk. Each activity that can be done outdoors, remotely, or by teleconference reduces risk. More detail can be found at [sfdcp.org/indoorrisk](https://www.sfdcp.org/indoorrisk)



Applicability

Higher Education Programs must continue to offer distance learning whenever possible. As a rule of thumb, minimize in-person interactions and continue remote or virtual operations as much as possible. Please carefully review the Health Order to assess whether a particular “support service” is considered an essential business operation.

As of November 2020, the San Francisco Stay-Safer-At-Home Health Order allows Higher Education Programs to operate minimum essential business functions for the purpose of “facilitating distance learning or performing essential functions.”

- Offer distance learning options to the extent reasonably feasible.
- Require that students who are able to complete their coursework remotely to do so from their place of residence. For students who live outside the local geographic area and who can otherwise complete their coursework through remote learning, Higher Education Programs must not require those students to travel to the San Francisco Bay Area for the purpose of living in housing under the control of the Higher Education Program.
- Students and staff must be permitted to decline in-person instruction and should be accommodated with distance learning or other options if feasible.

When distance-learning is not possible, the Health Order permits outside instruction for groups up to 25 as long as everybody wears face coverings and social distancing is maintained.

Which programs can offer indoor in-person instruction?

Private Use of Indoor Facilities

Higher Education Programs may permit students to privately use indoor facilities under the control of the Higher Education Program if:

- The student requires access to the facility to access to specialized equipment or space that is not available outside or at their home (such as a music practice room or fine arts studio);
- Only one person (including students, faculty, and other personnel) is permitted access to the facility at a time;
- The facility is cleaned and disinfected between each use;
- The facility is aired out between each use, such as by opening windows or doors, when feasible;
- Use of the facility must be by appointment and staggered to permit at least one hour between uses;
- Face coverings are required at all times except when performing a specific task, such as eating, drinking, or playing a wind instrument.

Indoor in-person instruction is only permitted in a limited number of specific situations.

Specialized Indoor Facilities for Core Essential Classes

Indoor, in-person instruction involving two or more students, faculty or other personnel are allowed for Core Essential Classes which are those that:

1. require the use of specialized space or equipment AND



2. are held in a setting that allows for at least 6 feet distancing between participants AND
3. train students in one of the two following subjects:
 - protection of public health or safety, including clinical services or laboratory science or
 - Essential Governmental Functions, such as police academy or emergency management.

Higher Education Programs that meet all three of the above criteria may operate indoors without pre-approval by SFPDH under the following conditions:

- Completion of the [Prevention Plan Checklist](#)
- Post a [Prevention Plan](#) that includes a description of how the Higher Education Program intends to prevent and address violations of COVID-19 safety protocols by students and Personnel
- Cooperate with periodic audits by SFPDH, including allowing SFPDH inspectors access to their facilities for inspection and review of health and safety plans.

Higher Education Programs that previously received official, written approval for indoor instruction for Core Essential Classes can continue to operate, but must comply with the Prevention Plan and posting requirements in [Directive 2020-22](#). Additionally, indoor classes and courses that are already in progress may continue until the end of the current session (e.g., quarter, trimester, or semester). Other than Core Essential Classes, no new indoor classes or courses may commence.

Requirements before opening Higher Education Programs

Before operation, Higher Education Programs must:

- Designate at least one COVID-19 staff liaison as the point of contact for questions or concerns around practices, protocols, or potential exposure. This person will also serve as a liaison to SFPDH.
- Establish health and safety protocols to prevent COVID-19 transmission, as required by any SFPDH Health Order allowing schools to reopen.
 - Train staff and students on health and safety practices. Avoid having in-person staff development, meetings, or team-building during the two weeks before in-person instruction begins.
 - Create a Health and Safety Plan outlining what the Higher Education Program will do to implement the requirements in this guidance and any relevant Health Officer directives or orders. Share this plan with staff, families, students and other members of the Higher Education Program community.
- Higher Education Programs should consider the role of COVID-19 testing in limiting the transmission of COVID-19. Students and staff who have symptoms, or have been close contacts, must receive testing as soon as possible. Due to concerns of asymptomatic spread of COVID-19, programs should also consider scheduled, periodic surveillance or screening testing of asymptomatic students and staff, particularly for students living in school-owned housing. Programs are encouraged, if feasible, to cover the costs of testing, either by contract with a private testing lab and/or use of primary health care providers to reduce the impact on limited City testing resources.
 - SFPDH strongly recommends surveillance testing for staff, in addition to symptomatic COVID-19 testing. See page 7: "[Surveillance Testing for Staff](#)" below for guidance.



- Develop an outbreak management plan or Communicable Disease Management Plan which includes protocols to notify SFPDH of any confirmed COVID-19 cases among students, faculty or staff and assist SFPDH as needed with contact tracing. Such a plan should include a protocol to isolate or quarantine any ill or exposed persons. The SFPDH Education Hub will provide case consultation and guidance in cases of individuals testing positive for COVID-19.
- Establish procedures to record daily schedules and attendance of all personnel and students who are in-person at your Higher Education Program. Retain these records for three weeks, for contact tracing purposes in the event of an outbreak. If your Higher Education Program does not already collect contact information for students, asking students to voluntarily provide their contact information is recommended. Find out more at <https://covid19.ca.gov/contact-tracing>
- Establish protocols for staff and students with symptoms of COVID-19 and for communication with staff, students and families after COVID-19 exposure or a confirmed COVID-19 case in the Higher Education Program.
- Establish a plan to prevent and address violations of COVID-19 safety protocols, including the terms of the Health Officer's directive, by students and Personnel.
- If the program will be providing housing to students, maintain records concerning the number of students who are or will be living on campus this school year and demonstrating compliance with Section 4 of the directive concerning Higher Education Program-controlled housing, including those sections mandating occupancy limitations and strongly discouraging students from returning to San Francisco unless they are required to attend classes in person.
- Flush out the stagnant water from the plumbing lines by running water through fixtures to prevent water-borne infections such as Legionnaires' disease. See detailed guidance at <https://www.sfwater.org/flushingguidance>.
- Ensure that any organizations affiliated with the Higher Education Program, such as off-campus clubs, fraternities and sororities, also follow these guidelines. Develop systems to enforce and hold affiliated organizations accountable for adhering to this guidance.

Quarantine residents after moving or travel to prevent COVID-19 transmission

Higher Education Programs must have a plan in place to ensure that students and staff quarantine for 14 days if they have returned to or moved to the San Francisco Bay Area from another area and engaged in activities that would put them at higher risk of contracting the virus that causes COVID-19 in that area.

- Higher Education Programs are strongly encouraged to require students quarantine for 14 days upon return to San Francisco from non-essential travel outside the State or Bay Area.
- Higher risk activities include people interacting within 6 feet of individuals outside their household if they or those around them were not wearing face coverings at all times, especially if they were indoors; this includes travel on planes, buses, or trains when face coverings were not worn at all times by the people in these enclosed spaces.
- This quarantine recommendation does not apply to students and staff who regularly commute to a Higher Education Program from places outside of San Francisco
- Review additional guidance on quarantine at <https://www.sfpdcp.org/I&Q>
- Review additional guidance on travel at www.sfpdcp.org/travel.



- Review special considerations for quarantining students in the section [Housing under authority of a Higher Education Program](#) below.

Strategies to prevent spread of COVID-19 in Higher Education Programs

Screen everyone entering the campus

- Ask all persons entering the building or campus about symptoms and exposure to COVID-19, including staff, students, parents/caregivers, contractors, visitors, and government officials. Emergency personnel responding to a 9-1-1 call are exempted.
 - For details about screening, refer to [COVID-19 Health Checks at Programs for Children and Youth](#) (students under 18) and [Asking COVID-19 Screening Questions at Any Business, Organization or Facility](#) (adults).
 - SFDPH does not recommend measuring temperatures of students and staff of Higher Education Programs. Please visit <https://www.sfdcp.org/screening> for further guidance regarding measuring temperatures.
- Individuals with symptoms or exposure to COVID-19 should not be allowed on campus. Individuals with symptoms should be sent home. (See page 16: "When a staff member or student has symptoms of COVID-19").

Surveillance Testing for Staff

- SFDPH strongly recommends that all staff working in-person, which may include, instructors, paraprofessionals, contracted janitorial staff, security, therapists, aides, essential volunteers, interns, and student teachers be tested for COVID-19 on an ongoing basis as follows:
 - Testing should be done via nucleic acid diagnostic test or other test as authorized by the San Francisco Department of Public Health ("DPH"). All processing of tests must be conducted by a lab that complies with [Health Officer Order No. C19-10](#)
 - Each staff person should be tested ideally within seven days, but no more than 14 days, before first returning to work for in-person, on-site instruction ("pre-return test").
 - Each staff person also should be tested at least every two months after returning to work following the pre-return test as long as they are providing on-site work at any point during that two-month period. For the every-other monthly testing, the Higher Education Program may choose to test 25% of the staff in the facility every two weeks, or 50% of the staff in the facility every month. Each Higher Education Program should ensure that every staff person is tested at least every two months after return to on-site work and completion of the pre-return test.
 - Each Higher Education Program should maintain a log of testing for all School-Based Personnel who work or provide services onsite (the "Testing Log")
 - A Higher Education Program should not allow any staff person to come to work or otherwise enter the School's premises if that person refuses to be tested
 - Higher Education Programs should take all steps necessary to ensure it receives the results of these tests promptly.



Staff Considerations

- Maximize the number of personnel who work remotely from their place of residence.
- Protect staff, especially those at higher risk of severe COVID-19 illness. See sfcdcp.org/vulnerable for a list of groups at higher risk for severe COVID-19.
 - Offer options that limit exposure risk to staff who are in groups at higher risk for severe COVID-19 illness (e.g. telework, reassignment, or modified job duties to minimize direct interaction with students and staff).
 - Prioritize portable plexiglass barriers or other partitions for staff who are in groups at higher risk of severe COVID-19 or who must interact directly with large numbers of people.
 - Consider the use of face shields, to be used **with** face coverings, for staff whose duties make it difficult to maintain 6 feet of distancing, such as clerical staff.
- Monitor staff absenteeism. Plan for staff absences of 10-14 days due to COVID-19 infection or exposure in the event that community transmission increases. Be prepared to offer distance learning to students whose instructors must stay home due to COVID-19 infection or exposure.

Restrict non-essential visitors

- Limit, to the greatest extent permitted by law, external community members, especially with individuals who are not from the local geographic area, from entering the site and using campus resources, as the number of additional people on-site and/or intermixing with students, faculty, and staff increases the risk of virus transmission.
- Prohibit in-person college tours or open houses.
- Staff should document all visitors to classes who are not regular participants. Such records will assist with contact tracing if there is a positive COVID-19 case.

Keep instructors and students in small, stable cohorts

A cohort is a stable group that has the same people each day, stays together for classes, and avoids mixing with students or staff outside the group. Keeping instructors and students in the same group lowers their exposure risk by decreasing the number of people they come into contact with each day. Smaller class sizes further reduce risk of exposures.

- Limit cross-over of students and instructors to the extent possible. Cross-over of students between cohorts is permitted to meet students' educational needs.
- Outdoor classes are limited to 25 participants, including students and instructors. Indoor classes are limited by the space required to maintain 6 feet social distancing.
- Outdoor classes must not interact with other outdoor classes or groups of people who are gathering at the same time.
- Larger gatherings of more than one cohort are currently prohibited (e.g., large assemblies, performances).
- Prevent groups participating in instruction from interacting with each other, including before and after the session.



- Hold only one outdoor Instruction at the same time unless the groups participating in different outdoor instructions will remain separate, such as by the use of physical barriers between groups.
 - Stagger class schedules for arrival/dismissal to prevent mixing of cohorts.
 - Designate specific routes for entry and exit to the campus for each cohort, using as many entrances/exits as feasible.
- Minimize movement of students through indoor hallways.
 - Stagger class change times so that only one cohort is in the hallway at any given time.
 - Consider creating one-way hallways to minimize congestion.
 - Place physical guides, such as tape, on floors and sidewalks to mark one-way routes.

Limit class duration

- Limit outdoor instruction to as short a duration as possible to minimize risks of person-to-person transmission. Limit mixing of cohorts, including their assigned staff.
- Indoor classes and programs must be no longer than two hours. Higher Education Programs must prohibit students and Personnel from congregating before and after the scheduled classes and programs.
- Requests for exemptions to the two hour limit on indoor instruction: Higher Education Programs that seek to offer indoor courses lasting longer than two hours may submit a written request to schools-childcaresites@sfdph.org. The request must include the following information:
 1. The type of class(es)
 2. The number of students proposed for each class;
 3. An explanation as to why the class cannot be limited to two-hours, such as State-mandated course requirements; and
 4. Statements that the Higher Education Program is:
 - a. Enforcing social distancing and face covering requirements
 - b. Complying with SFDPH's ventilation requirements, and
 - c. Not allowing eating and drinking in the class.

Higher Education Programs may exceed the two-hour limit only upon receiving approval in writing by SFDPH and upon satisfying any conditions of approval.

Require face coverings

Face coverings keep people from spreading the infection to others, by trapping respiratory droplets before they can travel through the air.

- Require face coverings for ALL participants
 - Keep a supply of face coverings for individuals who have forgotten to bring one.
- Participants who are exempt from wearing a Face Covering under the [Face Covering Order](#) may only participate if they can wear another acceptable type of covering, such as a face shield with a drape on the bottom edge.
- Speech and language therapists and staff working with hard-of-hearing students may also use a face shield with a cloth drape tucked into the shirt, if a face covering interferes with their ability to



work with students. A clear mask or clear portable barrier such as a plexiglass barrier may also be used. A barrier generally provides the best protection for both student and staff.

Physical Spaces

Mandatory Signage Requirements

- Add all COVID-19 related signage as required by Sections 4.g and 4.h of [the Stay-Safer-At-Home Order](#).
 - At places where students congregate or wait in line, mark spots on the floor or the walls 6 feet apart to indicate where to stand.
 - Occupancy limit signage should be posted outside of any shared indoor spaces, including bathrooms.
- The [Outreach Toolkit for COVID-19](#) includes printable resources including many of the signs required in this document such as signage about proper hygiene, social distancing, Face Coverings, health screening, the risks of indoor transmission, testing and getting vaccinated for the flu.

Ventilation

Good ventilation controls droplets and infectious particles to prevent COVID-19 transmission by:

- Removing air containing droplets and particles from the room,
- Diluting the concentration of droplets and particles by adding fresh, uncontaminated air, and
- Filtering room air, removing droplets and particles from the air

Ensure that rooms or spaces that are shared with people from different households have good ventilation and that doors and windows are open, if possible.

Make Necessary Ventilation Improvements, If Feasible, Including

- ☐ HVAC systems (if one is present)
 - ☐ Ensure HVAC systems are serviced and functioning properly.
 - ☐ Evaluate possibilities for upgrading air filters to the highest efficiency possible.
 - ☐ Increase the percentage of outdoor air through the HVAC system, readjusting or overriding recirculation (“economizer”) dampers.
 - ☐ Disable “demand controls” on ventilation systems so that fans operate continuously, independently of heating or cooling needs.
 - ☐ Evaluate running the building ventilation system even when the building is unoccupied to maximize ventilation. At the minimum, reset timer-operated ventilation systems so that they start operating 1-2 hours before the building opens and 2-3 hours after the building is closed.
- ☐ Increase natural ventilation by opening windows and doors when environmental conditions and building requirements allow.
- ☐ Consider installing portable air cleaners (“HEPA filters”).
- ☐ If the establishment uses pedestal fans or hard mounted fans, adjust the direction of fans to minimize air blowing from one individual’s space to another’s space.



Instruction Spaces

Outdoor instruction is generally safer than indoor instruction due to increased air flow, increased opportunities for social distancing, and increased dispersal of infectious virus. **Indoor instruction involving two or more people is permitted as described above on page 4.** The following applies to both indoor and outdoor instructional spaces.

- Hold smaller classes in larger spaces. Limit capacity to maintain 6 feet social distancing between people.
- During outdoor instruction, the Higher Education Program may use tents or other similar outdoor shelters designed to provide shade or minimize exposure to rain or wind. Any tents or outdoor shelters require appropriate approval and permitting from the City. Such shelters:
 - may contain a roof or awning;
 - may not be enclosed – only one side may have a vertical covering;
 - the space must not be designed in any other way that would restrict normal airflow.
- Have students sit in the same seats each day if feasible. This will help make contact tracing easier if someone tests positive for COVID-19.
- Arrange seats facing in the same direction, so that students do not sit facing each other; for indoor instruction, consider rearranging indoor furniture, setting partitions between desks, and marking classroom floors, to maintain separation indoors.
- When students must sit less than 6 feet apart, consider use of privacy boards or clear screens.
- Snacks/meals should not occur during instruction as they require removal of face coverings. If participants must remove their face covering to taste food or a beverage, as might be required during a culinary class, the removal of face coverings should be as brief as possible.
- Implement procedures for turning in assignments to minimize contact, such as electronic submission of assignments.

Students and staff must wear face coverings, maintain social distancing and stay 6 feet from each other as much as possible.

Housing under authority of a Higher Education Program

SFDPH has issued [guidance for congregate housing settings](#) where individuals have their own rooms or living quarters but share bathrooms or cooking areas with others who are not in their household. Student housing, such as dormitories, is a type of congregate housing. SFDPH has also issued [guidance on shared laundry facilities](#) and [ventilation](#) that should be reviewed by Personnel implementing the campus housing program.

- Campus housing should prioritize those with limited housing options, including those with difficulty accessing virtual learning.
- SFDPH requires that accommodations, excluding family housing, are limited to one resident per bedroom, with a maximum of two residents per bedroom if both residents provide informed consent to sharing a bedroom. Programs may not discriminate against students who choose not to have a roommate, including that they may not be penalized financially.
- Individuals with high risk medical conditions must maintain single occupancy. Higher Education



- When there are two residents per room, ensure at least six feet between beds, and require residents sleep in opposite directions (head to foot).
- Face coverings are required by ALL when in common areas.
- Moving and services for moving are considered essential activities and are permitted with usual social distancing, face covering, and hygiene precautions. Stagger move-in times to help decrease crowding during move-ins.
- Prohibit social gatherings. A dormitory unit, or bedroom, constitutes a household unit and the Stay Safer at Home Health Order does not allow indoor gatherings of individuals from different households. Create a plan for preventing and addressing misconduct that violates any of the Health Officer's COVID-19 Orders or Directives.

Bathrooms

- Minimize the number of residents per bathroom. When shared bathrooms are used, increase the frequency of cleaning.
- Encourage residents to consistently use the same bathroom and shower facilities to contain any possible transmission to within that cohort.
- Add physical barriers, such as plastic flexible screens between bathroom sinks, especially when they cannot be at least six feet apart. When sinks are closer than six feet, disable every other sink to create more distance.

Quarantine or Isolation in Campus Housing

- Higher Education Programs should reserve a supply of available rooms to accommodate any needs for quarantine and isolation. A contingency plan, such as additional off-campus housing, or hotel rooms, should be established in the event those rooms are exhausted.
- Students who are quarantining or isolating should stay in their residence except to seek medical care. They should use a separate bathroom and not go into any public areas, take public transportation or rideshares. The Higher Education Program should plan to have food delivered to these students.

Other shared spaces

- Close nonessential shared spaces, such as game rooms and lounges
- Prohibit indoor group study spaces. San Francisco Health Orders do not permit indoor gatherings with people from outside one's household, which would include studying with others in an indoor setting, such as a study hall or library. Consider outdoor study spaces, or individual study in one's residence.
- Limit occupancy of essential shared spaces, such as bathrooms, elevators, locker rooms, staff rooms and similar shared spaces to allow 6 feet of distancing. Adjacent bathroom stalls may be used. Post signs with occupancy limits.
- Add physical barriers, such as plastic flexible screens between bathroom sinks, especially when they cannot be at least six feet apart. When sinks are closer than six feet, disable every other sink to create more distance.



Hygiene and Cleaning

Handwashing

Frequent handwashing and hand sanitizer use removes COVID-19 germs from people's hands before they can infect themselves by touching their eyes, nose or mouth.

- Develop routines and schedules for all staff and students to wash or sanitize their hands at staggered intervals, especially before and after eating, upon entering/re-entering a classroom, and before and after touching shared equipment such as computer keyboards.
- Every classroom/instructional space and common area (staff work rooms, eating areas) should have hand sanitizer or a place to wash hands upon entering.
- Establish procedures to ensure that sinks and handwashing stations do not run out of soap or paper towels, and that hand sanitizer does not run out.
- Post signs encouraging hand hygiene. A hand hygiene sign in multiple languages is available for download at <https://eziz.org/assets/docs/IMM-825.pdf>.

Limit sharing

- Consider suspending or modifying use of site resources that necessitate sharing or touching items.
- Suspend use of drinking fountains and instead encourage the use of water refilling stations and reusable water bottles.
- Limit sharing of art supplies, lab supplies, and other high-touch materials as much as possible. If feasible, have a separate set of supplies for each student.
- Avoid sharing electronic devices, sports equipment, clothing, books, games and learning aids when feasible. Clean and disinfect shared supplies and equipment between students.

Cleaning and Disinfection

Many household disinfectants are effective against COVID-19. Refer to [EPA's List N](#) for EPA-approved disinfectants effective against COVID-19. [Follow CDC guidelines on cleaning and disinfecting facilities](#) and [Interim Guidance: Cleaning and Disinfection for Non-Healthcare Businesses and Workplaces](#), including:

- Clean and disinfect frequently touched surfaces at least daily. Routine cleaning focuses on frequently touched surfaces like door handles, desks, countertops, phones, keyboards, light switches, handles, toilets and faucets.
- Encourage students, faculty, and staff to keep their personal items (e.g., cell phones, other electronics) and personal work and living spaces clean. Encourage students, faculty, and staff to use disinfectant wipes to wipe down shared desks, lab equipment, and other shared objects and surfaces before use.
- When cleaning after a suspected or known case of COVID-19 **use the same cleaning agents and disinfectants** as for routine cleaning, and follow [CDC guidelines for cleaning and disinfection after persons suspected/confirmed to have COVID-19 have been in the facility](#) including the following steps:
 - Open windows and use fans to increase outdoor air circulation in the areas to be cleaned.
 - Wait 24 hours, or as long as practical, before cleaning and disinfection.



- Clean and disinfect all surfaces in the areas used by the ill person, including electronic equipment like tablets, touch screens, keyboards, and remote controls. Vacuum the space if needed.

Specific situations

Consider regularly visiting <https://www.sfgdcp.org/covid19whatsnew> as updated content is frequently added. Relevant content for Higher Education Programs may include guidance on [food facilities and food delivery workers](#), [faith based gatherings](#), [social interactions](#), [transport vehicles](#), [persons experiencing homelessness](#), and reopening guidance for certain business sectors, such as retail and office facilities.

Off-campus in-person activities

Students at vocational schools, including students training in the counseling and the healing arts, are permitted to provide in-person essential services, such as direct patient care. For example, a nursing student may provide direct patient care in-person at a hospital under appropriate supervision.

Transportation

Since vehicles are small enclosed spaces that do not allow social distancing, they can be settings with higher risk of COVID-19 transmission. Biking and walking are lower risk than shared vehicles.

- If transport vehicles (e.g., buses) are used by the Higher Education Program, drivers should practice all safety actions and protocols as indicated for other staff (e.g., hand hygiene, cloth face coverings). Drivers should be provided disinfectant wipes and disposable gloves to wipe down frequently touched surfaces.
- Drivers and passengers must wear face coverings over their nose and mouth, unless a student has a documented medical or behavioral contraindication. Drivers should carry a supply of face coverings in case a passenger forgets theirs.
- Passengers must sit at least 6 feet away from the driver.
- Maximize space between passengers.
- Keep vehicle windows open when weather and safety permit.
- Buses, vans or other vehicles used by the Higher Education Program should be cleaned and disinfected daily following the [guidance for transport vehicles](#). Buses should be cleaned after transporting any individual who is exhibiting symptoms of COVID-19.

Libraries

- San Francisco Health Order permits libraries to open only for curbside/outside pickup and drop off of items.
- Libraries cannot be used for indoor gatherings, including study spaces.

Food Service and Dining Halls

Eating together is especially high risk for COVID-19 transmission because people must remove their masks to eat and drink. People often touch their mouths with their hands when eating. In addition, meals are usually considered time for talking together, which further increases risk, especially if students must speak loudly to be heard.



- Review and comply with SFDPH [guidance for food facilities, outdoor dining and food delivery](#).
 - Outdoor eating areas may be covered (e.g. with an awning), as long as no more than one side is closed, allowing sufficient air movement.
- Do not use shared tables or self-service buffets. Mark places 6 feet apart for sitting.
- Make sure that students and staff wash their hands or use hand sanitizer immediately before and after eating.

Student Health Facilities

Providers of ambulatory care services, including counseling and other healing arts should carefully review and follow [Health Officer Directive 2020-20 \(Ambulatory Care, Counseling, and Healing Arts\)](#), to determine how your profession is affected, and what are the required best practices for providing care in-person. Guidance written for the [healthcare provider audience](#) is available.

Staff Offices/Break Rooms

Staff often do not view themselves and colleagues as sources of infection, and may forget to take precautions with co-workers, especially during social interactions such as breaks or lunch time, in the copy room, when checking mailboxes, etc.

- Set up staff workspaces so that staff do not work within 6 feet of each other.
- Encourage video conferencing for staff meetings, even if all staff are on campus.
- Discourage staff from eating together, especially indoors. Consider creating a private outdoor area for staff to eat and take breaks.
- Open windows and doors to maximize ventilation, whenever safe and feasible.

Group Singing/Chorus, Musical Instruments

Avoid group singing. Suspend choir and wind instruments (band). These activities are higher risk for COVID-19 transmission due to the larger numbers of respiratory droplets produced. Percussion and string instruments are allowed. Indoor instruction (involving two or more people) must not include any singing, chanting, or wind instruments of any kind.

Collegiate Athletics and Fitness Activities

Exercising is an area of higher risk for transmission due to the potential for close contact and increased breathing.

- Collegiate athletics will require special consideration. Please see the [state's guidance regarding collegiate athletics](#). Higher Education Programs wanting to resume collegiate athletics programs, as well as organized practices, games, or tournaments in San Francisco are required to seek prior written authorization from SFDPH. For further information on the authorization process, please review www.sfdph.org/directives.
- Review and comply with existing SFDPH guidance on indoor gyms and fitness groups. Please visit <https://www.sfdcp.org/businesses> for the guidance in "Gyms and Fitness Groups."
- Contact sports involving adults from separate households on a recreational basis are not permitted



Students receiving special services

Additional accommodations may be needed for students to safely attend class. For example, a student who cannot tolerate a face covering due to a medical or developmental condition may need a desk with clear screens or privacy barriers.

When a staff member or student has symptoms of COVID-19

- Identify isolation rooms for individuals with symptoms of COVID-19, and refer to the Higher Education Program's procedures for handling ill persons with symptoms of possible COVID-19.
- Staff who become ill while at a Higher Education Program must notify their supervisor and leave work as soon as feasible. Staff should be encouraged to get tested as soon as possible.
- Open windows in areas used by the sick person to maximize outdoor air circulation. Close off those areas as soon as feasible, until they can be cleaned and disinfected.
- Students with symptoms must be sent home. Students must be encouraged to get tested as soon as possible.
- Find alternative locations for classes whose regular classroom is being cleaned or disinfected.

When a staff member or student tests positive for COVID-19

Contact the **SFDPH Schools and Childcare Hub** as soon as possible.

Call **(628) 217-7499** or email Schools-childcaresites@sfdph.org

- SFDPH will provide consultation and guidance to help Higher Education Programs take initial steps to identify individuals who had close contact with the person with COVID-19. Exposed individuals should be notified, know how to get tested, and understand when they can return to the Higher Education Program, usually 14 days after the exposure.
- Notify all staff, families, and students that an individual in the Higher Education Program has had confirmed COVID-19. Do not disclose the identity of the person, as required by the Americans with Disabilities Act, and the Family Education Rights and Privacy Act.
- SFDPH will help the Higher Education Program determine if the classroom, cohort, or institution needs to be closed. Higher Education Programs with smaller and more contained cohorts are less likely to require institution-wide closure. If there are several cases in multiple cohorts or if a significant portion of students and staff are affected, then institution-wide closure may be required.
- Review the SFDPH guidance document [What to do if Someone at the Workplace Has COVID-19](#).
- Review the SFDPH guidance documents "Isolation and Quarantine Guidance: Guidelines for Home Isolation and Quarantine" and "San Francisco Public Health Emergency Isolation & Quarantine Directives Frequently Asked Questions for the Public" at <https://www.sfdcp.org/I&Q>
- Students and staff cannot return to Higher Education Program until they met the criteria depending on their age group:
 - Students 18 and over: [Interim Guidance: Ending Isolation or Returning to Work for Those Who Have Confirmed or Suspected COVID-19](#).
 - Students under 18: [COVID-19 Health Checks at Programs for Children and Youth](#)



Resources

San Francisco Department of Public Health (SFPDH)

- **SFPDH** Schools and Childcare Hub for COVID-19 consultation and guidance (628) 217-7499.
Schools-childcaresites@sfdph.org
- COVID-19 guidance for the public, including schools and employers
<https://www.sfgdcp.org/covid19>
 - [Safer Social Interactions During COVID-19](#)
 - [Businesses and Employers](#)
 - If Someone at the Workplace Tests Positive for COVID-19
 - [Isolation and Quarantine](#)
 - [Ending Home Isolation and/or Returning to Work](#)
 - [Reopening Guidance for Businesses and Employers](#)
 - [Congregate Living Settings](#)
 - [Food Facilities and Food Delivery Workers](#)
 - [Testing in San Francisco](#)
- [Orders](#) and [Directives](#) Issued by the San Francisco Health Officer Relevant to COVID-19
- [Outreach Toolkit for Coronavirus](#). Posters and flyers on social distancing, hand hygiene, face masks, health screenings, getting tested, and other COVID-19 topics

California Department of Public Health (CDPH)

- [“COVID-19 Industry Guidance: Institutions of Higher Education”](#)

Centers for Disease Control and Prevention (CDC)

- [Guidance for Colleges, Universities and Higher Learning](#)
- [Cleaning and Disinfection for Community Facilities](#)



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 10:00 pm on November 30, 2020, under the State's November 19, 2020 Limited Stay At Home Order, all gatherings with members of other Households and all activities conducted outside a residence, lodging, or temporary accommodation with members of other Households—including drive-in gatherings—must cease between 10:00 p.m. and 5:00 a.m., except for activities, if any, associated with Essential Businesses and Essential Governmental Functions as those terms are defined in Health Officer Order C19-07o.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-28b

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR DRIVE-IN GATHERINGS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: November 3, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that businesses offering drive-in gatherings as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07m issued on November 3, 2020 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

1. This Directive applies to all owners, operators, managers, and supervisors ("Drive-In Gathering Hosts") of any business hosting Drive-In Gatherings, as set forth in Section 8 of Appendix C-2 the Stay-Safer-At-Home Order.
2. Attached as Exhibit A to this Directive is a list of best practices that apply to Drive-In-Gatherings and Drive-In Gatherings Hosts (the "Best Practices"). Each Drive-In Gathering Host must comply with all of the relevant requirements listed in the Best Practices.
3. Attached as Exhibit B to this Directive is a list of other best practices regarding gatherings titled "Tips and Frequently Asked Questions for Gatherings" (the "Tip Sheet") issued by the Department of Public Health. Each Drive-In Gathering Host



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must comply with all of the relevant requirements listed in the Tip Sheet, including as that document is updated or revised. Each Drive-In Gathering Host should regularly check online for an update to the Tip Sheet by going to www.sfdcp.org/gatheringtips.

4. Each Drive-In Gathering Host, before it begins to host or operate a Drive in Gathering, or allow Personnel onsite, must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit C.
5. If an aspect, service, or operation of the Drive-In Gathering is also covered by another Health Officer directive (all of which are available at www.sfdph.org/directives), then the Drive-In Gathering Host must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Drive-In Gathering Host must (a) make the Health and Safety Plan available to a customer and Personnel on request, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Drive-In Gathering Host must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
7. Each Drive-In Gathering Host subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Drive-In Gathering Host is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Drive-In Gathering Host, any such Drive-In Gathering is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with a Drive-In Gathering: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Drive-In Gathering Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Drive-In Gathering Host must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.



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10. Implementation of this Directive augments—but does not limit—the obligations of each Drive-In Gathering Host under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Drive-In Gathering Host must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: November 3, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 11:59 p.m. on November 13, 2020, and until there is a further order of the Health Officer, Dining Establishments (including restaurants and bars that serve meals) within lodging facilities must temporarily cease operating for indoor dining. Dining Establishments within Lodging Facilities may continue outdoor dining operations, but under the State's November 19, 2020 Limited Stay At Home Order, beginning at 10:00 p.m. on November 30, 2020, Dining Establishments in Lodging Facilities must cease outdoor dining operations from 10:00 p.m. to 5:00 a.m. each day. Dining Establishments may continue to offer delivery and take-out services consistent with Health Officer directive No. 2020-05, and employees may continue to work and commute to and from the Dining Establishment during these hours. See Section 8 of Appendix C1 to Health Officer Order No. C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-29c

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR LODGING FACILITIES, INCLUDING HOTELS, MOTELS AND
SHORT-TERM RENTALS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: November 3, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that lodging facilities, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07m issued on November 3, 2020 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. Definitions.** For purposes of this Directive, the following terms shall have the meanings given below:
 - a. "Lodging Facility"** means any facility in San Francisco where members of the public can obtain lodging on a short-term basis, including, without limitation, hotels, motels, auto courts, bed and breakfasts, inns, cabins and cottages, hostels, and lodging provided for vacation or short-term rentals (i.e. rentals for fewer than 30 consecutive nights at a time)



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by owners through on-line services.

b. Lodging Facility does not include:

- i. homeless shelters or other facilities used to house persons who are experiencing homelessness or would otherwise become homeless;**
- ii. single room occupancy hotels, sometimes known as “SROs” or “residential hotels”;**
- iii. transitional housing designed for individuals or families seeking to transition to independent living;**
- iv. assisted living facilities and residential care facilities, including, but not limited to, skilled nursing facilities (sometimes known as nursing homes);**
- v. residential healthcare facilities;**
- vi. lodging facilities where the average duration of guest occupancy is more than 60 days;**
- vii. foster homes, including, but not limited to, foster group homes;**
- viii. lodging that is owned and operated by governmental entities; or**
- ix. lodging that is being used by governmental entities, or through contracts with governmental entities, for the purpose of responding to COVID-19.**

- c. A “Guest” of a Lodging Facility refers to any person who rents or stays in a room or rooms at a Lodging Facility.**
- d. “Isolation Area.” All Lodging Facilities must have an Isolation Area, which is a room or group of rooms set aside for Guests who are COVID-19 positive, exhibiting COVID-19 symptoms, or have recently come into close contact with someone who tested positive for COVID-19 in the last 14 days. The Isolation Area should consist of at least 5 percent of the total rooms available at the Lodging Facility, be all adjacent to one another, and all within a discrete and separable area of the facility. Lodging Facilities with 2 to 20 rooms may create an Isolation Area that contains one room. This requirement does not apply to Lodging Facilities with one room.**
- e. “Personnel” includes all of the following people who provide goods or services associated with a Lodging Facility: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Lodging Facility. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.**
- f. “Unoccupied Unit” means a residence or unit in a Lodging Facility that is rented while the operator is not physically present or has a separate exterior entrance and exit that does not require the use of shared facilities, and is otherwise unoccupied.**



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2. This Directive applies to all owners, operators, managers, and supervisors of any Lodging Facility. While hotels, motels, and other lodging facilities are critical for safe travel and business operation, Lodging Facilities can pose significant risks to public health in light of the COVID-19 pandemic. Because Lodging Facilities typically involve members of different households staying in close proximity within an enclosed area for days or weeks at a time, and often using shared equipment or spaces, Lodging Facilities must take extra precautions to reduce the risk of COVID-19 transmission for Personnel, Guests, and others. Because many individuals may be pre-symptomatic, or show no symptoms at all there is a heightened need for comprehensive and medical-based cleaning, disinfecting, and operating standards. To mitigate virus transmission risks, this Directive outlines minimum requirements for Lodging Facilities, including limitations on the use of common areas and gathering places, encouraging contactless interactions, and requiring thorough cleaning of commonly touched surfaces and appropriate precautions for the cleaning of rooms. Due to the transient nature of Guest stays at Lodging Facilities, this Directive also takes precautions to avoid unnecessary risks presented by cumulative or cross-contamination between individuals. This Directive, in combination with the incorporated CDC guidelines, and the California DPH guidelines, collectively represent the most stringent cleaning and disease prevention standards applicable to Lodging Facilities in San Francisco.
 - a. Lodging Facilities are not required to screen Guests for COVID-19 symptoms. Lodging Facilities should not refuse to accept guests who are COVID-19 positive, exhibiting COVID-19 symptoms, or have recently come into close contact with someone who tested positive for COVID-19 in the last 14 days, unless the Guest needs immediate medical attention.
 - b. Lodging Facilities with conference facilities, convention centers or other meeting venues, and banquet halls, if applicable, must keep these areas closed until each of these types of establishments are allowed to resume modified or full operation by the Health Officer.
 - c. Property managers, timeshare operators, and other rental unit owners and operators are only allowed to rent Unoccupied Units and cannot rent rooms or spaces within an occupied residence until otherwise notified through a written directive from the Health Officer.
3. Attached as Exhibit A to this Directive is a list of best practices that apply to Lodging Facilities (the “Best Practices”). Each Lodging Facility must comply with all of the relevant requirements listed in the Best Practices.
4. Before it begins to offer lodging, services or allow Personnel onsite, each Lodging Facility, must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
5. If an aspect, service, or operation of the Lodging Facility is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then the Lodging Facility must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Lodging Facility must (a) make the Health and Safety Plan available to every Guest before check in, (b) provide a summary of the Health and Safety Plan to all



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Personnel working on site or otherwise in the City in relation to its operations and make the Health and Safety Plan available to Personnel upon request, and (c) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Lodging Facility must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.

7. Each Lodging Facility subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Lodging Facility is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Lodging Facility, any such Lodging Facility is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
8. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Lodging Facility must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (<https://www.sfdph.org/directives>) regularly.
9. Implementation of this Directive augments—but does not limit—the obligations of each Lodging Facility under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Lodging Facility must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: November 3, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer: (A) gyms and fitness centers—including climbing walls and climbing gyms—must temporarily cease all indoor gym or fitness operations except limited one-on-one personal training sessions as described in Section 25 of Appendix C1 to Health Officer Order No. C19-07o and Minimum Basic Operations; (B) indoor retail spaces within such gyms and fitness centers must limit the number of people, including Personnel, who are present in the retail space to the lesser of (1) 25% of the retail space’s normal maximum occupancy or (2) 50 people; and (C) indoor restaurants and cafes within such gyms and fitness centers must remain temporarily closed for indoor dining (although they may operate for outdoor dining and take-out). See Sections 1, 8 & 16 of Appendix C1 to Health Officer Order No. C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, these requirements control.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-31b

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR INDOOR GYMS OR FITNESS CENTERS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: October 27, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that indoor gym or fitness centers, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07l issued on October 27, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

1. This Directive applies to all owners, operators and managers of indoor gyms or fitness centers operating under subsection 16 of Appendix C-1 of the Stay-Safer-At-Home Order (“Indoor Gyms or Fitness Centers”).
2. Attached as Exhibit A to this Directive is guidance from the Department of Public Health for Indoor Gyms or Fitness Centers (“Guidance”). All Indoor Gyms or Fitness Centers must comply with all applicable requirements listed in the



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Guidance.

- 3. Each Indoor Gym or Fitness Center must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.**
- 4. Each Indoor Gym or Fitness Center must (a) make the Health and Safety Plan available upon request to all Personnel working on site and to the patrons, customers or members it serves, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan online and at the entrance to any other physical location that the Indoor Gym or Fitness Center operates within the City. Also, each Indoor Gym or Fitness Center must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.**
- 5. Each Indoor Gym or Fitness Center subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Indoor Gym or Fitness Center’s Personnel. If any Indoor Gym or Fitness Center is unable to provide these required items to Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Indoor Gym or Fitness Center is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.**
- 6. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Indoor Gym or Fitness Center in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.**
- 7. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Indoor Gyms or Fitness Centers must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.**
- 8. Implementation of this Directive augments—but does not limit—the obligations of each Indoor Gym or Fitness Center under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. Each Indoor Gym or Fitness Center must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order**



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that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: October 27, 2020



City and County of San Francisco

Department of Public Health Health Officer Directive

San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer, indoor museums, aquariums, and zoos must temporarily close and cease all operations except Minimum Basic Operations. See Sections 17 of Appendix C1 to Health Officer Order No. C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-32b

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR INDOOR MUSEUMS, ZOOS, AND AQUARIUMS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: November 3, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that indoor museums, zoos, and aquariums, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07m issued on November 3, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

1. This Directive applies to all owners, operators, managers, and supervisors of any museum, zoo, or aquarium that opens indoor galleries, exhibits, other indoor space (“Indoor Museum”).
2. Before it opens any indoor space to the public, or allows Personnel onsite, each Indoor Museum must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”) that covers each issue identified in Section 17(b) of Appendix C-1 of the Stay-Safer-At-Home Order. The Health and Safety Plan must conform to the requirements posted by the Department of Public Health (“DPH”) in the Indoor Museum Plan template, located at <https://www.sfdph.org/dph/alerts/covid-guidance/Museums-Zoos-Aquariums-HSP.pdf>.



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3. Each Indoor Museum must (a) submit the Health and Safety Plan to DPH at healthplan@sfcityattty.org, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations and make the Health and Safety Plan available to Personnel upon request, (c) make the plan available to the public on its website on a permanent URL (the URL must be included when the plan is submitted to DPH), and (d) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Indoor Museum must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
4. Attached as Exhibit A to this Directive is a list of best practices that apply to Indoor Museums (the "Best Practices"). Each Indoor Museum must comply with all of the relevant requirements listed in the Best Practices.
5. If an aspect, service, or operation of an Indoor Museum is also covered by another Health Officer directive (all of which are available at www.sfdph.org/directives), then the Indoor Museum must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Indoor Museum subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Indoor Museum is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Indoor Museum, any such Indoor Museum is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
7. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with an Indoor Museum: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are allowed to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Indoor Museum. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
8. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Indoor Museum must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.
9. Implementation of this Directive augments—but does not limit—the obligations of each Indoor Museum under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The



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Indoor Museum must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

10. This Directive does not supersede or otherwise modify the requirements for Outdoor Museums, which are governed by Section (b)(1) of Appendix C-1 of the Stay-Safer-At-Home Order.
11. This Directive does not apply to indoor retail art galleries, which may operate pursuant to the In-Store Retail Directive, Health Officer Directive 2020-17, as that directive may be amended from time to time. The In-Store Retail Directive is available at <https://www.sfdph.org/dph/alerts/files/Directive-2020-17-Instore-Retail.pdf>.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: November 3, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer, all Houses of Worship must temporarily cease hosting or operating Indoor Religious Gatherings as provided under Section 9 of Appendix C2 to Health Officer Order C19-07o and Health Officer Directive 2020-34. Houses of Worship may continue Minimum Basic Operations and may continue to host Individual Indoor Prayer and indoor funerals with no more than 12 attendees as permitted under Health Officer Order C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, these requirements control.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-34

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR INDOOR RELIGIOUS AND CULTURAL CEREMONIAL
GATHERINGS**

(PUBLIC HEALTH DIRECTIVE)
DATE OF DIRECTIVE: September 30, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues specific direction that Houses of Worship and people participating in Indoor Religious Gatherings, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07j issued on September 30, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS
FOLLOWS:**

- 1. This Directive applies to all individuals (“Participants”) participating in indoor gatherings for religious or cultural ceremonies, such as weddings and funerals (collectively referred to as “Indoor Religious Gatherings”) and all houses of worship or other providers of religious services or cultural ceremonies (“Houses of Worship”) hosting, organizing, or otherwise involved in Indoor Religious Gatherings in the City and County of San Francisco (the “City”), including the clergy or other faith-based or cultural leaders of such Indoor Religious Gatherings**



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(“Leaders”), as permitted under Section 9 of Appendix C-2 of the Stay-Safer-At-Home Order.

2. Attached as Exhibit A to this Directive is a list of best practices that apply to Houses of Worship engaged in Indoor Religious Gatherings (the “Best Practices”). All Houses of Worship must comply with all applicable requirements listed in the Best Practices.
3. Houses of Worship must, before they begin to host or otherwise facilitate Indoor Religious Gatherings, create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
4. Guidance from the Department of Public Health related to Indoor Religious Gatherings is attached to this Directive as Exhibit C and is available at <http://www.sfdph.org/directives>.
5. If an aspect, service, or operation of the House of Worship is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then such House of Worship must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each House of Worship must (a) make the Health and Safety Plan available to anyone interested in participating in the Indoor Religious Gathering and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such House of Worship operates within the City. Also, each such House of Worship must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.
7. Each House of Worship subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that House of Worship’s Personnel, all as required by the Best Practices. Where feasible, each House of Worship is also encouraged to provide such items to Participants of Indoor Religious Gatherings or to make sure that Participants bring their own to the gathering. If any House of Worship is unable to provide these required items to Personnel or otherwise fails to comply with required Best Practices or, if applicable under subsections 3, 4 or 5 above, fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any Indoor Religious Gathering organized by such House of Worship where the House of Worship has failed to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
8. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the House of Worship in the City: Leaders; employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are



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permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the House of Worship. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.

9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Houses of Worship must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
10. Implementation of this Directive augments—but does not limit—the obligations of each House of Worship under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 9 of Appendix C-2 of the Stay-Safer-At-Home Order. The House of Worship must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: September 30, 2020



San Francisco is experiencing a rapid and significant surge of COVID-19 cases. Accordingly, beginning at 12:00 noon on November 29, 2020, and until there is a further order of the Health Officer, indoor movie theaters must temporarily close and cease all operations except Minimum Basic Operations. See Sections 11 & 12 of Appendix C1 to Health Officer Order No. C19-07o. To the extent of any conflict or inconsistency with any other provision of this directive or guidance, this requirement controls.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-35

**DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR INDOOR MOVIE THEATERS**

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: October 7, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues industry-specific direction that indoor movie theaters, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07j issued on September 30, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

1. This Directive applies to all owners, operators and managers of indoor movie theaters operating under subsection 21 of Appendix C-1 of the Stay-Safer-At-Home Order (“Indoor Movie Theaters”).
2. Attached as Exhibit A to this Directive is guidance from the Department of Public Health for Indoor Movie Theaters (“Guidance”). All Indoor Movie Theaters must comply with all applicable requirements listed in the Guidance.
3. Each Indoor Movie Theater must create, adopt, and implement a written health and safety plan (a “Health and Safety Plan”). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.



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- 4. Each Indoor Movie Theater must (a) make the Health and Safety Plan available upon request to all Personnel working on site and to the patrons, customers or members it serves, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan online and at the entrance to any other physical location that the Indoor Movie Theater operates within the City. Also, each Indoor Movie Theater must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.**
- 5. Each Indoor Movie Theater subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Indoor Movie Theater's Personnel. If any Indoor Movie Theater is unable to provide these required items to Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Indoor Movie Theater is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.**
- 6. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Indoor Movie Theater in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.**
- 7. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Indoor Movie Theaters must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.**
- 8. Implementation of this Directive augments—but does not limit—the obligations of each Indoor Movie Theater under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. Each Indoor Movie Theater must follow this industry-specific guidance and update all guidance or other requirements as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive**

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat



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and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

A handwritten signature in blue ink that reads "Tomás Aragón".

Tomás J. Aragón, MD, DrPH,
Health Officer of the
City and County of San Francisco

Date: October 7, 2020

San Francisco Health Officer Order No. C19-07o Summary of Changes
November 28, 2020

San Francisco, like the rest of the Bay Area and most of the State, is experiencing a large increase in positive COVID-19 cases and more recently a significant increase in hospitalizations. Today (Saturday November 28) at noon the State reassigned San Francisco to the most restrictive tier under the State's Blueprint, the purple tier (tier 1), meaning there is widespread transmission of the virus. Generally that means San Francisco must suspend and restrict many indoor businesses and activities, such as indoor dining (which is already suspended), indoor movie theaters, indoor museums, indoor gyms, and indoor services at houses of worship, and it also means most retail stores, except stand-alone grocery stores, and all shopping centers must reduce their capacity from 50% to 25%. In response to the State's reassignment, this afternoon the Health Officer issued an amendment to the Stay-Safer-At Home Order and related directives implementing those required changes. The amended Order, including a "redlined" copy marked to show the changes, together with the directives and associated guidelines, are attached. Those attachments and this summary are public documents.

Businesses must implement the rollbacks in business and other activities required under the amendments to the Order by Sunday November 29 at noon (i.e., day one after the State's reassignment to purple, consistent with the State mandate). Also, in response to the State's recent "limited stay at home order" restricting certain non-essential business operations and gatherings of individuals between 10 p.m. and 5 a.m. for counties that are assigned to the purple tier, the amendments to the Order impose those restrictions on businesses and individuals beginning at 10 p.m. on Monday November 30 (i.e., day two after the State's reassignment to purple, consistent with the State mandate). The hours restrictions under the State's limited stay at home order continue until the earlier of (i) December 21 (unless the State extends its limited stay at home order) or (ii) San Francisco's reassignment to a less restrictive tier (i.e. red, orange or yellow). Here's a link to questions and answers the State has posted about its limited stay at home order: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/limited-stay-at-home-order-ga.aspx>. Importantly, the State's limited stay at home order does not restrict travel to and from work by essential workers, the operation of public transit, or the ability of individuals from a single household to go outside for a walk or to a pharmacy or to a restaurant to pick up take-out, between 10 p.m and 5 a.m.

If not mentioned in the summary of required rollbacks below, businesses and activities currently allowed under San Francisco's Stay-Safer-At-Home Order can continue. San Francisco's local order can be more restrictive than the State order. But this amendment to the Order does not impose any significant local restrictions that go beyond what the State requires, except in the limited instances noted below as to indoor classes for institutions of higher education and the total cap on the number of people in the outdoor roller and ice skating parks, and also except for an extension of the Department of Public Health ventilation requirements to businesses that are allowed to operate indoors and also serve members of the public indoors. If conditions were to continue to worsen after San Francisco is in the purple tier, then the Health Officer would consider additional rollbacks, following this initial round required under the State

San Francisco Health Officer Order No. C19-07o Summary of Changes
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order for purple. Below is a summary of the rollbacks under this amendment to the Order:

Additional Businesses (Appendix C-1) – And, as to Retail, Essential Businesses As Well

- **REDUCED CAPACITY. Indoor Retail.** All retail stores, including shopping centers and essential businesses other than standalone grocery stores, are reduced from 50% capacity to 25%.
 - Standalone grocery stores can operate at 50% capacity, but other essential retail, such as pharmacies and hardware stores, must decrease to 25% capacity.
 - Reduced capacity to 25% includes low-contact retail services (like dog groomers and shoe repair shops).
 - Reduced capacity to 25% also includes equipment rental businesses (like bike rentals).
 - Under the State limited stay at home order, non-essential retail stores must close to the public between 10 p.m. and 5 a.m.
 - That limitation would not apply to essential retail such as grocery stores and pharmacies, which could remain open during those hours.
- **SUSPENDED. Indoor Dining.** Indoor dining must close but San Francisco already closed this before entering the red tier.
 - Outdoor dining and take-out are not affected and can remain open under the State order in purple, subject to existing local safety protocols.
 - On November 25 the State issued new guidance for temporary outdoor shelters to protect against the weather, including structures for outdoor dining. The amendments to the Order incorporate this new guidance, which replaces the one roof, one wall requirements. Consistent with the new State guidance, outdoor dining establishments can operate under a tent, canopy, or other sun shelter as long as no more than 50% of the structure's perimeter has impermeable walls and the walls are non-adjacent or non-continuous and meet other requirements, allowing sufficient, unrestricted outdoor air movement resulting in cross-ventilation. The new guidance is described further below (See the description under the heading [UPDATED] Temporary Shelters for Outdoor Business Operations.)
 - Under the State limited stay at home order, outdoor dining must close between 10 pm and 5 am. That means the service must cease and patrons must have paid and left the dining establishment by 10 p.m., but the dining establishment can continue to provide delivery and take-out service.
 - Also, on November 25 the State updated its industry sector guidance for restaurants and bars, including restrictions under the four tiers. That guidance is consistent with the requirements of the amended Order for dining establishments under the purple tier and can be found under the

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restaurants, wineries and bars tab at this link: <https://covid19.ca.gov/industry-guidance/>.

- **REDUCED CAPACITY. Indoor Gyms.** Indoor gyms and fitness centers must close (are now at 10% capacity up to 50 people – the 50-person cap is a more restrictive local cap).
 - Limited indoor one-on-one personal training is allowed if the indoor gym or fitness center implements at least one of the required measures under the DPH guidance on ventilation and follows other safety requirements. Based on recent State guidance relating to gym activities in the purple tier, only one trainer and one client are allowed inside the gym or fitness center at a time, they must maintain physical distancing and wear face coverings, and no one else may be in the indoor facility other than the one staff member (with distancing and wearing a face covering) to help monitor compliance with health and safety protocols or manage the facility, including maintaining security.
 - Outdoor gyms and fitness centers can continue, subject to existing local safety protocols.
 - Under the State limited stay at home order, outdoor gyms and fitness centers must close to the public between 10 p.m. and 5 a.m.
 - Outdoor fitness classes, with the existing local limit of 25 people and other existing protocols, can continue (again subject to the limited stay at home order, meaning they cannot occur between 10 p.m. and 5 a.m.).
- **SUSPENDED. Indoor Museums.** Indoor museums, zoos and aquariums must close (they are now at 25% capacity).
 - Outdoor museums, zoos and aquariums can remain open, subject to existing local safety protocols.
 - But even outdoors certain standalone attractions must close – see family entertainment centers below.
 - Outdoor museums, zoos and aquariums would be subject to the State's limited stay at home order, and would need to close to the public between 10 p.m. and 5 a.m.
- **SUSPENDED. Indoor Movie Theaters.** Indoor movie theaters must close (they are now at 25% capacity up to 50 people, without concessions; the 50-person cap is a more restrictive local requirement)
 - Outdoor drive-in movies can continue with existing local capacity limits (i.e., 100 vehicles) and safety protocols, but they would be subject to the State's limited stay at home order and would have to close to the public between 10 p.m. and 5 a.m.
- **SUSPENDED IN PART. Outdoor Family Entertainment Centers.** Standalone outdoor amusement attractions must close, including, for example, carousels, Ferris wheels, train rides and bungee trampoline.
 - Outdoor playgrounds, outdoor skate parks, outdoor roller and ice rinks (at 25% capacity and with an additional local limitation of up to 25 people total at a time), outdoor batting cages, and outdoor mini-golf can remain open, subject to existing local safety protocols and also subject to the State's

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November 28, 2020

limited stay at home order and would have to close to the public between 10 p.m. and 5 a.m.

Additional Activities (Appendix C-2)

- **SUSPENDED. Indoor Houses of Worship.** Indoor religious services and cultural ceremonies at houses of worship must cease.
 - Indoor individual prayer and counseling are still allowed with safety protocols (to be reinstated from the previous order before indoor services were re-opened).
 - Live streaming and broadcasting of services indoors still allowed with existing capacity limits and safety protocols.
 - Indoor funerals of up to 12 people are allowed in houses of worship as summarized further below.
 - Outdoor religious services still allowed up to the existing local limit of 200 people and subject to existing safety protocols. But outdoor religious services would be subject to the State's limited stay at home order and could not occur between 10 p.m. and 5 a.m.
- **Youth Sports and Adult Recreation.** We are still awaiting issuance of State guidance that is likely to be tied to the tiers, to see what is allowed in purple and whether any changes to our local requirements particularly for indoor activities are required or appropriate. It is likely (but we won't know for sure until the State guidance issues) that for the purple tier only outdoor low contact sports such as golf, singles outdoor tennis and pickleball, outdoor swimming, outdoor ice and roller skating, outdoor fitness like yoga and tai chi, etc., will be allowed to continue. Other than the suspension for indoor gyms and fitness centers and the hours restrictions under the limited stay at home order for allowed outdoor activities, these amendments to the Order do not make any changes to the health and safety restrictions and protocols for youth sports and adult recreation activities.

Schools

- TK-12 schools cannot open, if they aren't already open, except for elementary schools as described below.
 - Pending Dr. Aragon's confirmation with the State, TK-12 schools could open for outdoor instruction only, with prior approval of Health Officer of a health and safety plan.
- TK-6 schools can open with a waiver from the Health Officer (i.e., approved health and safety plan).
- TK-12 schools that are already open are not required to close under the State order.
- Indoor institutions of higher education and indoor vocational programs are not required to close and can continue in the purple tier under the State order. But the Health Officer will impose a further local restriction on these indoor activities, particularly in light of TK-12 rules, so that there will be a pause on new indoor

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higher education and vocational programs except for classes for core essential services. Classes for core essential services that may continue to open indoors despite the pause are classes that train students to provide essential functions or services relating to the protection of public health or safety or relating to essential governmental functions, and also cannot be held remotely and require specialized indoor settings. Programs that are already open for indoor instruction can continue until the term for those classes ends.

Funerals

- Indoor funerals are allowed with up to 12 people total, with at least six foot distancing between members of different households and with face coverings.
 - Indoor funerals can be in houses of worship, funeral homes or other similar facilities.
 - A 12-person indoor funeral can be held at the same location in conjunction with an outdoor funeral with up to 200 people for the funeral for the same individual, subject to the safety protocols for each. (By contrast, as was the case when San Francisco was in the red, orange and yellow tiers, once indoor services are allowed again with larger capacity after San Francisco moves to a less restrictive tier, an indoor funeral service would not be able to be held simultaneously with an outdoor funeral service at the same location for the same individual.

[UPDATED] Temporary Shelters for Outdoor Business Operations

- As mentioned above for outdoor dining, the amendments to the Order replace the one roof/one wall requirements for temporary outdoor shelters with the new more lenient requirements under the revised guidance the State issued on November 25. The revised State guidance allows outdoor businesses to operate under a tent, canopy, or other sun shelter, “as long as no more than 50% of the structure’s perimeter has impermeable walls, allowing sufficient, unrestricted outdoor air movement resulting in cross-ventilation. Such walls must be non-adjacent or non-continuous. Of note, doors, windows and other portals do not make a wall “non-continuous.” Adjacent walls are walls that touch each other and form a corner.” An impermeable wall is any material that can reasonably restrict aerosols from passing through, such as a fabric curtain and a tarp or plastic barrier. By contrast a permeable wall is one that made of a material or design that does not significantly impede natural air flow, such as a lattice fence with widely separated slats or a coarse mesh, and that allows air to be able to flow across the length and width of the barrier. In addition to the State requirements, the amended Order provides that temporary outdoor shelters must comply with any other requirements or guidance issued by the San Francisco Department of Public Health; DPH will consider issuing additional guidance in the coming weeks. Here’s a link to the State guidance: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx>.

San Francisco Health Officer Order No. C19-07o Summary of Changes
November 28, 2020

- The revised requirements for these temporary structures apply to outdoor dining establishments, outdoor gyms, outdoor museums, outdoor retail establishments, outdoor houses of worship, and all other outdoor businesses that are allowed to operate under the Order.

Ventilation

- DPH has issued ventilation guidelines, “Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic,” available online at <https://www.sfgdcp.org/COVID-Ventilation>. That guidance describes ventilation strategies, including these measures: (1) all available windows and doors accessible to fresh outdoor air are kept open (doors and windows required to be kept closed for fire/life safety purposes are exempt; make sure open windows do not create falling hazards especially for children); (2) fully operational HVAC systems; and (3) portable air cleaners (e.g. air purifiers with HEPA filters) in each room that are appropriately sized for the room or area they are deployed in.
- The prior Order established three levels of ventilation requirements: (1) all indoor businesses must review the DPH ventilation guidelines and implement the measures to the extent feasible; (2) certain businesses such as dining establishments with indoor dining (which has been suspended), indoor gyms (which are suspended in purple except for limited one-on-one personal training) and indoor personal care service businesses where face coverings can be removed, must post at the public entrance a placard indicating what ventilation measures have been implemented (or, if none, so indicate); and (3) certain businesses such as dining establishments with indoor dining (which has been suspended) and indoor personal care services where face coverings can be removed, must implement at least one of the required DPH ventilation measures. Those three categories continue under the amendments to the Order.
- Under the amendments to the Order all businesses that continue to operate indoors and serve members of the public indoors (such as retail stores) are added to category 2 above and must post a placard at public entrances showing whether they have implemented any of the required DPH ventilation measures. They need to implement the placard requirement as soon as possible but in any event within five business days after the amended order is issued. Here is a link to the template for the placard: <https://sf.gov/file/ventilation-checklist-poster>.
 - Even if these businesses do not implement any of the ventilation measures they can still remain open (to the extent allowed in the purple tier), subject to complying with the placard requirement and the general requirement to review the guidelines and implement the ventilation measures to the extent feasible.
 - The primary addition of businesses to category 2, after the suspensions under the amended Order are implemented, are retail stores – including essential retail like grocery stores and pharmacies - and shopping centers.

San Francisco Health Officer Order No. C19-07o Summary of Changes
November 28, 2020

- These category 2 requirements to post a placard also apply to privately run indoor childcare facilities and privately run indoor out-of-school-time program facilities.
- As mentioned above, indoor gyms offering limited one-on-one personal training under the purple tier fall into category 3 above, meaning that they must also implement at least one of the ventilation measures.

Gatherings

- The amendments to the Order do not change the rules for outdoor gatherings other than the requirement that they not occur between 10 p.m. and 5 a.m. under the State's limited stay at home order. No private gatherings of more than one household were allowed indoors under the prior Order, even while San Francisco was in the red tier. That restriction continues, and is consistent with the State order that prohibits such gatherings in the purple tier.
- Outdoor gatherings that may continue include:
 - Outdoor gatherings for religious services and cultural ceremonies, as well as political demonstrations, are allowed for up to 200 people, subject to safety protocols including distancing between households and face coverings, and to the State's limited stay at home order.
 - Outdoor small gatherings without meals are allowed for up to three different households and not more 25 people, subject to safety protocols including distancing between households and face coverings, and to the State's limited stay at home order.
 - Outdoor small meal gatherings are allowed for up to three different households and not more six people, subject to safety protocols including distancing between households and face coverings when not eating or drinking, and to the State's limited stay at home order
 - Outdoor drive-in gatherings (for instance, drive in movies) are allowed for persons in up to 100 vehicles subject to safety protocols and to the State's limited stay at home order.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Wong, Linda \(BOS\)](#)
Subject: FW: Letters of Agreement with the San Francisco Police Officers Association
Date: Tuesday, December 1, 2020 1:13:00 PM
Attachments: [SFPOA Collaborative Agreement 2020-signed.pdf](#)
[Letter to SFPOA re Article I, Section 4, Negotiation Responsibility - 12....pdf](#)
[image001.png](#)

From: Tugbenyoh, Mawuli (HRD) <mawuli.tugbenyoh@sfgov.org>
Sent: Tuesday, December 1, 2020 12:14 PM
To: BOS-Supervisors <bos-supervisors@sfgov.org>
Cc: Isen, Carol (HRD) <carol.isen@sfgov.org>; Scott, William (POL) <william.scott@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>
Subject: Letters of Agreement with the San Francisco Police Officers Association

President Yee and Members of the Board of Supervisors:

Pursuant to your direction at the Board of Supervisors meeting on November 17, 2020, The Department of Human Resources has met with the San Francisco Police Department and the Police Officers Association and reached agreement on two issues, 1. Clarification of the City's noticing and meet and confer obligations on matters within scope under State law and the City charter; and 2. Redirecting certain types of non-violent or non-criminal police calls for service.

Please find both letters attached. Do not hesitate to let either Director Isen or me know if you have any questions.

Regards,



Connecting People with Purpose

Mawuli Tugbenyoh 杜本樂

[He, Him, His]

Chief of Policy

Department of Human Resources

One South Van Ness Ave., 4th Floor

San Francisco, CA 94103

Phone: (415) 551-8942

Website: www.sfdhr.org

City and County of San Francisco
Carol Isen
Human Resources Director (Acting)



Department of Human Resources
Connecting People with Purpose
www.sfdhr.org

Via E-mail

December 1, 2020

Tony Montoya, President
San Francisco Police Officers' Association
800 Bryant Street, Second Floor
San Francisco, CA 94103
tony@sfpoa.org

Re: Article I (Representation), Section 4 (Negotiation Responsibility)

Dear Mr. Montoya,

I write to confirm the parties' understanding and interpretation of Section 4, Negotiations Responsibility, of the 2018-2021 Memorandum of Understanding (MOU) between the City and County of San Francisco (City) and the San Francisco Police Officers Association (SFPOA). That provision requires the City to provide reasonable written notice to the SFPOA on any proposed change within the scope of representation as specified in Government Code section 3504.5, and to meet and confer with the SFPOA about the proposed change if the SFPOA timely requests to do so. The City interprets its meet and confer obligations under this MOU provision to be equivalent to the City's meet and confer obligations under state law and City Charter section A8.590-4. The City agrees that under state law and Charter section A8.590-4, when the City proposes a change that involves a management rights' decision that affects POA members, the City must provide notice to the POA and upon request meet and confer on identified effects within the scope of representation. This MOU provision does not expand the City's bargaining requirements, or require the City to meet and confer on permissive subjects. Please sign below to confirm the POA's agreement with this interpretation.

Sincerely,

Amalia Martinez
Employee Relations Director (Acting)

AGREED.

San Francisco Police Officers' Association

DocuSigned by:
By: Tony M. Montoya
Tony M. Montoya, President

Dated: 12/1/2020

San Francisco Police Department & San Francisco Police Officers Association

Police Reform Collaboration Agreement #1

Response to Calls for Service

November 23, 2020

The San Francisco Police Officers Association (SFPOA) understands and agrees that the City and County of San Francisco (City) is exploring and may determine to make fundamental changes in the nature of policing in San Francisco, including by implementing the DOJ Recommendations and Mayor Breed's "Roadmap for New Police Reforms." The SFPOA intends and agrees to work collaboratively with the City to develop and accelerate implementation of specific reforms, including those that address police biases and strengthen accountability.

Currently, Police Officers are the initial responders and primary resource on certain calls for service that may be better suited to mental health or non-law enforcement professionals. The City may propose policies to amend or end the use of Police Officers in response to certain calls for service, including calls related to non-criminal or non-violent activity, and to instead provide for another type of response to certain calls.

The calls that may be redirected for non-Police response may include the following:

- 1) Non-criminal and/or non-violent homeless and quality of life related calls. [Radio Code: 915, 919]
- 2) Non-criminal mental health calls. [Radio Code: 799, 800/800 CR, 801/801 CR, 5150]
- 3) Well-being checks where there is not a crime in progress. [Radio Code: 910]
- 4) Juvenile disturbance or juveniles beyond parental control calls. [Radio Code: 420, 806]
- 5) Calls to schools unless the school administration is initiating a call for an emergency police response.
- 6) Certain Public Health Order violations.
- 7) Transports for other City departments (APS, CPS). [Radio Code: 407]
- 8) Calls for service at City parks.
- 9) Under the influence calls (alcohol and/or drugs) where there is no other crime in progress. [Radio Code: 811]
- 10) Vehicular alarms. [Radio Code: 100V]
- 11) Bonfires. [Radio Code: 527]
- 12) Traffic congestion. [Radio Code: 586]
- 13) Parking violations. [Radio Code: 587]
- 14) Driveway tow. [Radio Code: 588]
- 15) Abandoned vehicles. [Radio Code: 596]
- 16) Person dumping trash. [Radio Code: 912]
- 17) Vicious and dangerous dog complaints. [Radio Code: Misc.]

The above list is not exhaustive, and the City may determine not to redirect some or all of these calls. The SFPOA acknowledges and agrees that some incidents may require medical and public safety support for civilians to operate safely and in a protected environment.

The potential reform identified in this Police Reform Collaboration Agreement #1 is a first step in a larger, ongoing process to reform policing in the City. The SFPOA commits to the interests, goals and objectives of this Collaboration Agreement as part of its continuing effort to cooperate with the City in pursuing police reform.

AGREED.

San Francisco Police Officers' Association

DocuSigned by:
By: Tony M. Montoya
Tony M. Montoya, President

Dated: 11/30/2020

San Francisco Police Department

By: William Scott
William Scott, Chief of Police

Dated: 11/30/2020

APPROVED AS TO FORM:

DENNIS J. HERRERA
City Attorney

By: Katharine Porter
Katharine Porter, Chief Labor Attorney

Dated: 12/1/2020

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#); [Kittler, Sophia \(MYR\)](#)
Subject: FW: Certification Documents for Nov 2020 election
Date: Tuesday, December 1, 2020 5:23:00 PM
Attachments: [Memo - Clerk of the Board - Certification - Nov 2020.pdf](#)
[Certification Letter - Attachments - Signed - Nov 2020.pdf](#)

Hello,

On December 1, 2020, the Department of Elections submitted the attached Certification Documents associated with the November 3, 2020, Consolidated General Election.

Thank you,

Eileen McHugh
 Executive Assistant
 Board of Supervisors
 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
 San Francisco, CA 94102-4689
 Phone: (415) 554-5184 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

From: Arntz, John (REG) <john.arntz@sfgov.org>
Sent: Tuesday, December 1, 2020 4:52 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Cc: Selby, Matthew (REG) <matthew.selby@sfgov.org>
Subject: Certification Documents for Nov 2020 election

Hello, Angela and Alisa,

Attached are scanned images of the certification documents associated with the November 2020 election, as well as a cover memo. We are walking the hard copies to your office now.

Please let me know if you need more info or have questions.

Take care,
 -John.

John Arntz, Director
 San Francisco Department of Elections
 1 Dr. Carlton B. Goodlett Place
 City Hall, Room 48

San Francisco, CA 94102
(415) 554-4375
sfelections.org



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CITY AND COUNTY OF SAN FRANCISCO
DEPARTMENT OF ELECTIONS

John Arntz, Director

Memorandum

To: Angela Calvillo, Clerk of the Board of Supervisors
From: John Arntz, Director
Date: December 1, 2020
RE: Certification Documents for November 3, 2020, Consolidated General Election

Enclosed with this memorandum are the certification documents associated with the November 3, 2020, Consolidated General Election.

Please inform me if you have questions or need additional information.

And, on behalf of the Department, I express our great appreciation for your office's and your support and assistance during this past year!



City and County of San Francisco
Department of Elections

John Arntz, Director

Honorable Members
Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102

**Statement of the Results
City and County of San Francisco
Consolidated General Election - November 3, 2020**

I, John Arntz, Director of Elections, certify that I have canvassed the ballots cast at the Consolidated General Election held on Tuesday, November 3, 2020, within the City and County of San Francisco, in the manner required by Division 15 of the California Elections Code.

I certify that I began the canvass immediately upon the close of the polls on November 3, 2020, and, as a result of the tabulation of all votes recorded, present a complete record entitled "Statement of the Results of the San Francisco Consolidated General Election – November 3, 2020." I also declare that the number of ballots cast in said election was 449,866, which signifies that 86.33% of San Francisco's 521,099 registered voters voted in this election.

This election represents the greatest number of voters to participate in any election in the City's history. Further, the only election in the City history with a higher turnout percentage occurred in November 1944 in which 86.82% of the City's voters participated. The remarkable participation of San Franciscans in this election occurred despite the COVID-19 pandemic ever present throughout, and now beyond, this election cycle.

In accordance with California Elections Code section 15400, I certify that the total number of votes cast for each candidate and for and against each measure is shown in this Statement of the Results and the precinct detail of all votes cast appears in the Statement of the Vote, which is posted on the Department of Elections' website at [selections/november-3-2020-election-results-summary](https://selections.sfdema.gov/november-3-2020-election-results-summary), and is incorporated by reference to this Statement of the Results.

This Statement of the Results includes tables that present summarized totals of votes cast in each contest. The tables are organized in the following manner:

1. Party-Nominated Office
 - A. President and Vice President of the United States
2. Voter-Nominated Offices
 - A. United States Representative, District 12
 - B. United States Representative, District 13
 - C. United States Representative, District 14
 - D. State Senator, District 11
 - E. Member of the State Assembly, District 17
 - F. Member of the State Assembly, District 19

3. Nonpartisan Offices
 - A. Member, Board of Education
 - B. Member, Community College Board
 - C. Bay Area Rapid Transit (BART) Director, District 7
 - D. Bay Area Rapid Transit (BART) Director, District 9
4. State Propositions 14 – 25
5. City and County Propositions A – K
6. District Proposition RR
7. Local Offices
 - A. Member, San Francisco Board of Supervisors, District 1
 - B. Member, San Francisco Board of Supervisors, District 3
 - C. Member, San Francisco Board of Supervisors, District 5
 - D. Member, San Francisco Board of Supervisors, District 7
 - E. Member, San Francisco Board of Supervisors, District 9
 - F. Member, San Francisco Board of Supervisors, District 11

For each results table, the candidate (or candidates, for contests with multiple seats) or ballot measure position with the most votes is preceded by an arrow ("→"). Note that, for contests that were voted on in other counties in addition to San Francisco, the results shown are for San Francisco only; the overall results and outcome may differ.

For this election, voters in even-numbered Supervisorial Districts voted using three-card ballots and voters in odd-numbered Supervisorial Districts voted using four-card ballots; the additional card included the contest for Board of Supervisors in those districts. The ballot contests were listed as follows:

- **Card 1:** Party-nominated office of President and Vice President of the United States; voter-nominated offices of United States Representative, State Senator, Member of the State Assembly; and nonpartisan offices of Board of Education, Community College Board, and BART Director (districts 7 and 9)
- **Card 2:** State propositions 14 – 25
- **Card 3:** City and County propositions A – K, District proposition RR
- **Card 4:** Office of Board of Supervisors (odd-numbered districts only: 1, 3, 5, 7, 9, and 11)

Although this Statement of the Results includes the contest for United States Representative, District 13, the boundary that places this district within San Francisco extends across San Francisco Bay and crosses the extreme southwest corner of Alameda Island. Other than this uninhabited corner, the district lies entirely within Alameda County. This is why the table showing results for this contest indicates 0 votes and 0% turnout.

SHA-512 Cryptographic Hash Algorithm

The Department of Elections applied a SHA-512 cryptographic function to reports associated with this election to establish the integrity of the results in a verifiable manner. Attachment 2 provides information regarding the SHA-512 hash values for all electronic files associated with the final, certified results reports.

Voting System and Election Transparency

The City's voting system that the Department implemented during the 2019 Consolidated Municipal Election allows for increased election transparency through the posting of images of voted ballots, equipment logs, and other election reports, all of which will be posted with the final election results on the Department's website, sfelections.org.

Voted ballot images.

The Department will post images of voted ballots cast in this election during this week, allowing members of the public to view each voted ballot cast in the City. Prior to posting the ballot images, the Department reviewed the images and redacted identifying information that voters may have placed on ballot cards.

In addition to the new system capturing images of voted ballot cards during processing, the system also appends statements that explain how the voting equipment interpreted and tallied each vote mark. These statements, or AuditMarks, provide the public with information on how the voting system operates in relation to recording and reporting every vote cast in this election.

Ballot Audit and Review

The Department will post an application that allows the public to sort the ballot images according to precinct, contest, and district. The City is the first jurisdiction in the country to utilize this application, known as "Ballot Audit and Review."

Cast Vote Record. The Department posted a "Cast Vote Record" that lists each vote recorded on each ballot card associated with all contests and propositions. The data provided in the Cast Vote Record is captured from the ballots as the ballots are scanned by the voting equipment and before vote tabulation occurs, allowing members of the public to tabulate votes from specific precincts, districts, etc. and compare against the official election results.

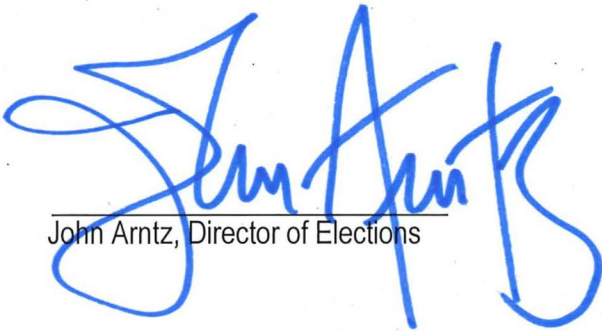
Attachments

Attachment 1 provides tables that list the votes cast in each contest and for or against each proposition.

Attachment 2 is the list of SHA-512 hashes associated with each final elections results report.

Attachment 3 is the report from the manual tallies that the Department conducted on randomly selected polling place, vote-by-mail, and provisional ballots to confirm the voting equipment operated properly, and accurately counted and reported election results.

In witness whereof, I hereby affix my hand and seal this 1stth day of December, 2020.



John Arntz, Director of Elections



NOTE: The counts for all overvotes (which occur when voters mark more than the allowed number of candidates, or, mark both "yes" and "no" for ballot measures) and undervotes (which occur when voters mark fewer than the allowed number of candidates, or, leave blank the voting targets for both "yes" and "no") are included, although neither overvotes nor undervotes represent valid votes cast and are not added to the tallies determining total votes for a candidate or whether a measure passes.

1. PARTY-NOMINATED OFFICE

I certify the results for the following **PARTY-NOMINATED OFFICE**:

A. PRESIDENT AND VICE PRESIDENT OF THE UNITED STATES

Candidates	Vote Totals	% of Votes
→ JOSEPH R. BIDEN AND KAMALA D. HARRIS	378,156	85.26%
DONALD J. TRUMP AND MICHAEL R. PENCE	56,417	12.72%
JO JORGENSEN AND JEREMY "SPIKE" COHEN	3,299	0.74%
HOWIE HAWKINS AND ANGELA NICOLE WALKER	2,781	0.63%
GLORIA LA RIVA AND SUNIL FREEMAN	1,543	0.35%
ROQUE "ROCKY" DE LA FUENTE GUERRA AND KANYE OMARI WEST*	1,262	0.28%
BRIAN CARROLL AND AMAR PATEL*	48	0.01%
JESSE VENTURA AND CYNTHIA MCKINNEY*	18	0.004%
MARK CHARLES AND ADRIAN WALLACE*	17	0.004%
BROCK PIERCE AND KARLA BALLARD*	7	0.002%
JOSEPH KISHORE AND NORISSA SANTA CRUZ*	5	0.001%
Total Votes Cast	443,553	
Undervotes	5,658	
Overvotes	609	
Total Ballots Cast	449,820	

*Qualified write-in candidates

2. VOTER-NOMINATED OFFICES

(Results represent votes cast in San Francisco only)

I hereby certify the results for the following **VOTER-NOMINATED OFFICES**:

A. UNITED STATES REPRESENTATIVE, DISTRICT 12

Candidates	Vote Totals	% of Votes
→ NANCY PELOSI	281,776	77.63%
SHAHID BUTTAR	81,174	22.37%
Total Votes Cast	362,950	
Undervotes	34,157	
Overvotes	409	
Total Ballots Cast	34,566	

B. UNITED STATES REPRESENTATIVE, DISTRICT 13

Candidates	Vote Totals	% of Votes
BARBARA LEE	-	-
NIKKA PITERMAN	-	-
Total Votes Cast	-	
Undervotes	-	
Overvotes	-	
Total Ballots Cast	-	

C. UNITED STATES REPRESENTATIVE, DISTRICT 14

Candidates	Vote Totals	% of Votes
→ JACKIE SPEIER	39,670	81.21%
RAN S. PETEL	9,179	18.79%
Total Votes Cast	48,849	
Undervotes	3,434	
Overvotes	21	
Total Ballots Cast	3,455	

D. STATE SENATOR, DISTRICT 11

Candidates	Vote Totals	% of Votes
→ SCOTT WIENER	229,160	57.65%
JACKIE FIELDER	168,348	42.35%
Total Votes	397,508	
Undervotes	51,645	
Overvotes	667	
Total Ballots Cast	52,312	

E. MEMBER OF THE STATE ASSEMBLY, DISTRICT 17

Candidates	Vote Totals	% of Votes
→ DAVID CHIU	190,731	88.89%
STARCHILD	23,834	11.11%
Total Votes	214,565	
Undervotes	40,112	
Overvotes	119	
Total Ballots Cast	40,231	

F. MEMBER OF THE STATE ASSEMBLY, DISTRICT 19

Candidates	Vote Totals	% of Votes
→ PHIL TING	134,175	77.35%
JOHN P. MCDONNELL	39,283	22.65%
Total Votes	173,458	
Undervotes	21,504	
Overvotes	62	
Total Ballots Cast	21,566	

3. NONPARTISAN OFFICES

I certify the results for the following **NONPARTISAN ELECTIVE OFFICES**:

A. MEMBER, BOARD OF EDUCATION*

Candidates	Vote Totals	% of Votes
→ JENNY LAM	195,270	17.05%
→ MARK SANCHEZ	194,810	17.01%
→ KEVINE BOGGESS	175,302	15.30%
→ MATT ALEXANDER	149,212	13.03%
ALIDA FISHER	143,685	12.54%
MICHELLE PARKER	117,434	10.25%
NICK ROTHMAN	56,993	4.98%
GENEVIEVE LAWRENCE	56,878	4.97%
ANDREW DOUGLAS ALSTON	33,122	2.89%
PAUL KANGAS	22,720	1.98%
Total Votes Cast	1,145,426	
Undervotes	651,650	
Overvotes	2,388	
Total Ballots Cast	1,799,464	

*Four seats voted on for this office

B. MEMBER, COMMUNITY COLLEGE BOARD*

Candidates	Vote Totals	% of Votes
→ SHANELL WILLIAMS	195,356	17.98%
→ TOM TEMPRANO	186,583	17.17%
→ ALIYA CHISTI	126,904	11.68%
→ ALAN WONG	123,437	11.36%
ANITA MARTINEZ	117,629	10.83%
MARIE HURABIELL	86,726	7.98%
HAN ZOU	74,975	6.90%
VICTOR OLIVIERI	72,840	6.70%
JEANETTE QUICK	57,925	5.33%
GERAMYE TEETER	25,580	2.35%
DOMINIC ASHE	18,556	1.71%
Total Votes Cast	1,086,511	
Undervotes	709,545	
Overvotes	3,224	
Total Ballots Cast	1,799,280	

*Four seats voted on for this office

C. BAY AREA RAPID TRANSIT DIRECTOR, DISTRICT 7

(Results represent votes cast in San Francisco only)

Candidates	Vote Totals	% of Votes
→ LATEEFAH SIMON	17,531	69.37%
SHARON KIDD	7,739	30.63%
Total Votes Cast	25,270	
Undervotes	8,653	
Overvotes	26	
Total Ballots Cast	33,949	

D. BAY AREA RAPID TRANSIT DIRECTOR, DISTRICT 9

Candidates	Vote Totals	% of Votes
→ BEVAN DUFTY	108,632	65.28%
DAVID WEI WEN YOUNG	31,814	19.12%
MICHAEL PETRELIS	15,579	9.36%
PATRICK MORTIERE	10,380	6.24%
Total Votes Cast	166,405	
Undervotes	42,436	
Overvotes	318	
Total Ballots Cast	209,159	

4. STATE PROPOSITIONS

I certify the results for the following **STATE PROPOSITIONS**:
(Results represent votes cast in San Francisco only)

PROPOSITION 14 - Authorizes Bonds Continuing Stem Cell Research

	Vote Totals	% of Votes		
→ YES	235,865	55.56%	Undervotes	23,841
NO	188,656	44.44%	Overvotes	93

PROPOSITION 15 - Increases Funding Sources For Public Schools, Community Colleges, And Local Government Services By Changing Tax Assessment Of Commercial And Industrial Property

	Vote Totals	% of Votes		
→ YES	306,863	70.90%	Undervotes	15,523
NO	125,923	29.10%	Overvotes	146

PROPOSITION 16 - Allows Diversity As A Factor In Public Employment, Education, And Contracting Decisions

	Vote Totals	% of Votes		
→ YES	272,046	63.83%	Undervotes	22,135
NO	154,186	36.17%	Overvotes	88

PROPOSITION 17 - Restores Right To Vote After Completion Of Prison Term

	Vote Totals	% of Votes		
→ YES	337,852	78.08%	Undervotes	15,714
NO	94,835	21.92%	Overvotes	54

PROPOSITION 18 - Amends California Constitution To Permit 17-Year-Olds To Vote In Primary And Special Elections If They Will Turn 18 By The Next General Election And Be Otherwise Eligible To Vote

	Vote Totals	% of Votes		
→ YES	278,053	64.26%	Undervotes	15,667
NO	154,670	35.74%	Overvotes	65

PROPOSITION 19 - Changes Certain Property Tax Rules

	Vote Totals	% of Votes		
→ YES	252,837	60.19%	Undervotes	28,196
NO	167,256	39.81%	Overvotes	166

**PROPOSITION 20 - Restricts Parole For Certain Offenses Currently Considered To Be Non-Violent.
Authorizes Felony Sentences For Certain Offenses Currently Treated Only As Misdemeanors**

	Vote Totals	% of Votes		
→ NO	301,343	71.78%	Undervotes	28,448
YES	118,463	28.22%	Overvotes	201

PROPOSITION 21 - Expands Local Governments' Authority To Enact Rent Control On Residential Property

	Vote Totals	% of Votes		
→ YES	219,533	51.78%	Undervotes	24,414
NO	204,414	48.22%	Overvotes	94

PROPOSITION 22 - Exempts App-Based Transportation And Delivery Companies From Providing Employee Benefits To Certain Drivers

	Vote Totals	% of Votes		
→ NO	254,022	59.51%	Undervotes	21,384
YES	172,855	40.49%	Overvotes	194

PROPOSITION 23 - Establishes State Requirements For Kidney Dialysis Clinics. Requires On-Site Medical Professional

	Vote Totals	% of Votes		
→ NO	222,161	53.31%	Undervotes	31,531
YES	194,596	46.69%	Overvotes	167

PROPOSITION 24 - Amends Consumer Privacy Laws

	Vote Totals	% of Votes		
→ NO	212,007	50.93%	Undervotes	32,084
YES	204,235	49.07%	Overvotes	129

PROPOSITION 25 - Referendum On Law That Replaced Money Bail With System Based On Public Safety And Flight Risk

	Vote Totals	% of Votes		
→ YES	233,539	56.26%	Undervotes	33,245
NO	181,560	43.74%	Overvotes	111

5. CITY AND COUNTY PROPOSITIONS

I hereby certify the results for the following **CITY AND COUNTY PROPOSITIONS**:

Unless otherwise noted, measures require 50%+1 affirmative votes to pass.

PROPOSITION A - Health and Homelessness, Parks, and Streets Bond

This measure requires 66⅔% affirmative votes to pass.

	Vote Totals	% of Votes		
→ YES	294,117	70.63%	Undervotes	31,221
NO	122,314	29.37%	Overvotes	60

PROPOSITION B - Department of Sanitation and Streets, Sanitation and Streets Commission, and Public Works Commission

	Vote Totals	% of Votes		
→ YES	255,653	61.33%	Undervotes	30,811
NO	161,178	38.67%	Overvotes	70

PROPOSITION C - Removing Citizenship Requirements for Members of City Bodies

	Vote Totals	% of Votes		
→ YES	226,148	54.10%	Undervotes	29,429
NO	191,898	45.90%	Overvotes	237

PROPOSITION D - Sheriff Oversight

	Vote Totals	% of Votes		
→ YES	276,685	66.90%	Undervotes	34,062
NO	136,896	33.10%	Overvotes	69

PROPOSITION E - Police Staffing

	Vote Totals	% of Votes		
→ YES	299,528	71.35%	Undervotes	27,819
NO	120,246	28.65%	Overvotes	119

PROPOSITION F - Business Tax Overhaul

	Vote Totals	% of Votes		
→ YES	273,953	67.48%	Undervotes	41,661
NO	132,024	32.52%	Overvotes	74

PROPOSITION G - Youth Voting in Local Elections

	Vote Totals	% of Votes		
→ NO	213,694	50.79%	Undervotes	26,891
YES	207,054	49.21%	Overvotes	73

PROPOSITION H - Neighborhood Commercial Districts and City Permitting

	Vote Totals	% of Votes		
→ YES	247,428	60.87%	Undervotes	41,160
NO	159,026	39.13%	Overvotes	98

PROPOSITION I - Real Estate Transfer Tax

	Vote Totals	% of Votes		
→ YES	235,884	57.55%	Undervotes	37,720
NO	173,984	42.45%	Overvotes	124

PROPOSITION J - Parcel Tax for San Francisco Unified School District

This measure requires 66% affirmative votes to pass.

	Vote Totals	% of Votes		
→ YES	300,775	74.43%	Undervotes	43,562
NO	103,315	25.57%	Overvotes	60

PROPOSITION K - Affordable Housing Authorization

	Vote Totals	% of Votes		
→ YES	303,319	73.52%	Undervotes	35,097
NO	109,220	26.48%	Overvotes	76

PROPOSITION L - Business Tax Based on Comparison of Top Executive's Pay to Employees' Pay

	Vote Totals	% of Votes		
→ YES	268,370	65.06%	Undervotes	35,175
NO	144,097	34.94%	Overvotes	70

6. DISTRICT PROPOSITION

I hereby certify the results for the following **DISTRICT PROPOSITION**:

MEASURE RR, Caltrain Sales Tax

(Results represent votes cast in San Francisco only)

	Vote Totals	% of Votes		
→ YES	300,438	73.37%	Undervotes	38,161
NO	109,056	26.63%	Overvotes	57

7. LOCAL OFFICES

I certify the results for the following **LOCAL OFFICES**.

For the ranked-choice voting contests for Member, Board of Supervisors, the following tables provide "Round 0" totals for every contest, which represent how voters marked their ballots before the application of the ranked-choice voting method. Each multi-candidate contest also lists vote totals from "Round 1," which represents the number of first-choice selections after the advancement of later selections that occurs when voters leave the first-choice selection blank or include names of people who are not official, qualified write-in candidates.

For those contests in which no candidate received a majority of votes in Round 0 (Board of Supervisors in Districts 1, 7, and 11), and which required the elimination of candidates and the transfer of votes to remaining candidates, the ranked-choice voting method is applied. For these contests, the totals from the final round — reflecting the totals after all votes from eliminated candidates were transferred to the two remaining candidates with the most votes — are indicated to the right of the Round 1 totals. The number of passes required to reach two remaining candidates is noted in parentheses.

A. BOARD OF SUPERVISORS, DISTRICT 1

Candidates	Round 0		Round 1		Final Round (6)	
	Votes	%	Votes	%	Votes	%
→ CONNIE CHAN	13,422	37.79%	13,508	37.44%	17,142	50.18%
MARJAN PHILHOUR	12,197	34.34%	12,383	34.32%	17,017	49.82%
DAVID E. LEE	6,071	17.09%	6,293	17.44%		
SHERMAN R. D'SILVA	1,542	4.34%	1,558	4.32%		
VERONICA SHINZATO	1,287	3.62%	1,320	3.66%		
AMANDA INOCENCIO	689	1.94%	702	1.95%		
ANDREW N. MAJALYA	306	0.86%	312	0.86%		
Total Votes	35,514		36,076		34,159	
Undervotes	4,299		3,726		3,726	
Exhausted	-		-		1,873	
Exhausted by Overvotes	96		107		151	
Total Ballots Cast	39,909		39,909		39,909	

B. BOARD OF SUPERVISORS, DISTRICT 3

Candidates	Round 0		Round (1)		Final Round (3)	
	Votes	%	Votes	%	Votes	%
→ AARON PESKIN	15,293	53.49%	15,412	53.34%	16,199	56.51%
DANNY SAUTER	10,451	36.56%	10,553	36.52%	12,468	43.49%
SPENCER SIMONSEN	1,464	5.12%	1,490	5.16%		
STEPHEN (LULU) SCHWARTZ	1,380	4.83%	1,438	4.98%		
Total Votes	28,588		28,893		28,667	
Undervotes	4,228		3,904		3,904	
Exhausted	73		92		212	
Exhausted by Overvotes	-		-		106	
Total Ballots Cast	32,889		32,889		32,889	

C. BOARD OF SUPERVISORS, DISTRICT 5

Candidates	Round 0		Round (1)		Final Round (3)	
	Votes	%	Votes	%	Votes	%
→ DEAN PRESTON	21,431	51.52%	21,484	51.44%	22,853	55.24%
VALLIE BROWN	16,730	40.22%	16,777	40.17%	18,520	44.76%
DANIEL LANDRY	2,354	5.66%	2,390	5.72%		
NOMVULA O'MEARA	1,079	2.59%	1,113	2.66%		
Total Votes	41,594		41,764		41,373	
Undervotes	4,738		4,555		4,555	
Exhausted	85		-		375	
Exhausted by Overvotes	-		98		114	
Total Ballots Cast	46,417		46,417		46,417	

D. BOARD OF SUPERVISORS, DISTRICT 7

Candidates	Round 0		Round 1		Final Round (4)	
	Votes	%	Votes	%	Votes	%
→ MYRNA MELGAR	7,852	20.13%	7,881	20.04%	18,561	53.14%
JOEL ENGARDIO	9,216	23.63%	9,272	23.57%	16,370	46.86%
VILASKA NGUYEN	8,195	21.01%	8,263	21.01%		
EMILY MURASE	4,851	12.44%	4,934	12.54%		
STEPHEN W. MARTIN-PINTO	4,562	11.70%	4,599	11.69%		
BEN MATRANGA	3,381	8.67%	3,414	8.68%		
KEN PIPER	951	2.44%	969	2.46%		
Total Votes	39,008		39,332		34,931	
Undervotes	4,302		3,970		3,970	
Exhausted	116		-		4,366	
Exhausted by Overvotes	-		124		159	
Total Ballots Cast	43,426		43,426		43,426	

E. BOARD OF SUPERVISORS, DISTRICT 9

Candidates	Round 0		Final Round (1)	
	Votes	%	Votes	%
→ HILLARY RONEN	27,481	99.77%	29,212	99.78%
BUD RYERSON*	63	0.23%	63	0.22%
Total Votes	27,544		29,275	
Undervotes	9,424		7,692	
Exhausted	1		-	
Exhausted by Overvotes	-		2	
Total Ballots Cast	36,969		36,969	

*Qualified Write-In Candidate

F. BOARD OF SUPERVISORS, DISTRICT 11

Candidates	Round 0		Round 1		Final Round (3)	
	Votes	%	Votes	%	Votes	%
→ AHSYA SAFAI	15,033	48.34%	15,135	48.28%	16,367	53.08%
JOHN AVALOS	13,335	42.88%	13,412	42.78%	14,470	46.92%
MARCELO COLUSSI	2,716	8.73%	2,788	8.89%		
JASON CHUYUAN ZENG*	15	0.05%	15	0.05%		
Total Votes	31,099		31,350		30,837	
Undervotes	3,058		2,795		2,795	
Exhausted	105		-		503	
Exhausted by Overvotes	-		117		127	
Total Ballots Cast	34,262		34,262		34,262	

**List of SHA-512 Hash Values for Certified Results Reports
Statement of the Results
Consolidated General Election, November 3, 2020**

This list represents the various certified results reports the Department of Elections issued for the November 3, 2020, Consolidated General Election. The file names for each report are listed numerically, and underneath each file name is the SHA-512 cryptographic hash value applicable to each file. All reports are posted on the Department's website: www.sfelections.org/results

1. **"Summary – PDF,"** lists a summary of votes cast by contest, using a PDF format.

Hash value:

C121B75E33F3DCADB542C5F1DDC977B5648DBB27F9AD9001364CB3EA750AE870E393D384
E9DD019BF0E571D15E7ED97C7BA15D0AB31D7FE1B5BC0B831B7DCD14

2. **"Summary – Excel,"** lists a summary of votes cast by contest, using Microsoft Excel.

Hash value:

F19C0010BD529BDC87CF126013A16A9EABF6FE406F506B9782E99CD4C1727ABBF70FF84DE
EBA5E7950697E9005F657460C6CF7A3F94487EF367B6EFE11FA2772

3. **"Summary – XML,"** lists a summary of votes cast by contest, using XML format.

Hash value:

73C56F6C249346BF5A2D2412F2C9D73F976683CB54B3AE5C5FA721CE27915791BDFB5F12D9
90630DF17C441B5EC8CCB2A934EA43C599E2FC736C79FD3C82C7A2

4. **"SOV – PDF,"** lists votes cast in each precinct and for each contest, using a PDF format.

Hash value:

EF04C37EEAA1543A40C0EAD4AB487F95928C8F9793B5BAAAC3584E29F7693F5B3429732FC
007B25F970A5E0ED78972B7501607682292AE4CC1DA387584EF55A7

5. **"SOV – Excel,"** lists votes cast in each precinct and for each contest, using Microsoft Excel.

Hash value:

3BD679A1EB142A4FAFCCDE93423C152D72F963F1514FCE860C47337214BF1BA5796F5F78E9
8B5EE55A80AF3B363B002F483C4797F7C3FB6EC1600669D370DAC2

6. **"District SOV – PDF,"** lists votes cast in each district and for each contest, using a PDF format.

Hash value:

68C4C5A82F844201509778971B317E497D7A88A3023EDFA56DED1191E5C4224371204E40986
F9B6C11C953FA31A94B0132FDFB05930F8255C28850EA1F734BB7

7. **"District SOV – Excel,"** lists votes cast in each district and for each contest, using Microsoft Excel.

**List of SHA-512 Hash Values for Certified Results Reports
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Hash value:

1535BCCA791DFDCBA59E72217E3294818E4104FD3464BD35BCA753756BFD48F201DB593C6
F7E15C6A8EC7E95A10D71393D6221E23797691AD20EF8905DD3CE79

8. **"Cast Vote Record - JSON,"** lists votes cast on each ballot card in a zipped JSON format.

Hash value:

FB42916A8DA783652C6AB2414331114B9B2E2C80B8714D7B96674800161BE2908C04663F607
36D112EA0BC87D02BF592D026AAD4609BA5C272D0B901CE683307

9. **"Ballot Images, District 1 - ZIP,"** contains scanned ballot images in zipped TIFF format.

Hash value:

9844C1EC8731BC0628B9D122A147D5E34A878258CDB27BC8287041AFF333F5DDF28DCDBE7
572648A6D1DDF3C95F15F136D011158D0372DDE5FE56B6B5DEDB15B

10. **"Ballot Images, District 2 - ZIP,"** contains scanned ballot images in zipped TIFF format.

Hash value:

B1E2238D847C31AC67D359012C563A08A63D6AD599D7420003E5BEF7BBE90317A5CF29305A
BCAD4D12F51CAAE5BE78EC02B38C7D9C8E2A423825BB9C560E96C3

11. **"Ballot Images, District 3 - ZIP,"** contains scanned ballot images in zipped TIFF format.

Hash value:

701C2F90067C3C177A58FB785175084DF53A9ADE8D9F32F82987207AC996ED1E472B6C73AB
8F0D4F517FB310C00AAA631E8DE52BAE36BD30EF6F238D533A48B8

12. **"Ballot Images, District 4 - ZIP,"** contains scanned ballot images in zipped TIFF format.

Hash value:

A0AEDDCF25D657CBA14B3598800A6DDA5A63C4938AC29150F95446FEBF6B58EE0E6FECDC
550DF4D5789F16A3BF35E8BBC83EF4008A901154C3F0A7B0E00AA894

13. **"Ballot Images, District 5 - ZIP,"** contains scanned ballot images in zipped TIFF format.

Hash value:

76ABF9A77D7A19D4698E6AB250D5DA4F2B0701FCFC49FA7689546547D0FA4DC0258D3F017
CE33C541822A86C88B555ABD6DE1F30970E61A32C189DA8FB2BDF33

14. **"Ballot Images, District 6 - ZIP,"** contains scanned ballot images in zipped TIFF format.

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Hash value:

157DC419CF5973C693C0DC7A356340951F880741DD53A7BE9AD79FE16F29B2DA8D763DEA8
4084C410755BBDF7FA1989C490738987DEDEAF17DACDADB0624A74F

15. **"Ballot Images, District 7 - ZIP"**, contains scanned ballot images in zipped TIFF format.

Hash value:

417E5A664C5A522F7C9CE77C94DE1CEB6B18B4582EB764A8D71922F5BB5E11B49A842736D
44821E5D3932F5CA811397E3A9D2174B360F46A6324BF86FB73FFF3

16. **"Ballot Images, District 8 - ZIP"**, contains scanned ballot images in zipped TIFF format.

Hash value:

0B3CBA92A94BEA9A3A83377B4D84386B2F79E9860CC8D4D04B27C18880F4B50398AEEAE35
FC3B737746C0032B611BA9342EC9FF9C53FCF4B4A331F44AB7847D2

17. **"Ballot Images, District 9 - ZIP"**, contains scanned ballot images in zipped TIFF format.

Hash value:

82BF1C93E43DBA2649E25EB6FF0BAD196E28967BBCF664967884A48C88FC9A5670EADA549
CD092771ECE226495A4FE4870CA862423B4C2FFFD4EA023CDE2284

18. **"Ballot Images, District 10 - ZIP"**, contains scanned ballot images in zipped TIFF format.

Hash value:

3818769CD808BAEA41663B1EF355EE1788B17F254B1A9AE5BDBE47936C00AC31F0F2EE062
D49F558960377C923354A283FDB605616DB911C42A8B2956A1D2C3E

19. **"Ballot Images, District 11 - ZIP"**, contains scanned ballot images in zipped TIFF format.

Hash value:

C28B8A654A595D7212CB0C7A7A20D182BE923F1D49BB49510D406D83CBCAA7D8D29D71051
EF5DABCA896D0612AE9EED51AED89C30ABCFC1AC1C6E9950D188C43

20. **"ImageCast Central Logs - ZIP"**, audit logs from ImageCast Central machines used at City Hall.

Hash value:

21C5FC2344D9DD9EA865D2F51954827C3557703C2887A5060C64C2DAF03198B45E450C01626
B434B980460673B0EC7343B694FDBE271B232D9B1EE22005467CD

21. **"Ballot Scanning Machine Logs - ZIP"**, audit logs from Ballot Scanning Machines used at Polling Places on Election Day.

List of SHA-512 Hash Values for Certified Results Reports
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Hash value:

25F64481C1A617C0129B1B48582225349F9DDFFA963DD843F17A9F4EC4F1B20949353510C580
C4893009699BA438D9242043755B31D49752C778B3C49454DF93

22. **"Vote-by-Mail Status Report,"** lists the disposition of the vote-by-mail ballots the Department received.

Hash value:

77966606D04BD03743C3C172925E2AFC7DA71FEC2AE8CC10662694237BF774CA53DDE7EFF6
1A0EE5F32BC226CB27371DEE69C5A1343F9E0DC87CB947E8A8B42D

23. **"Provisional Ballot Status Report,"** lists the disposition of the provisional ballots the Department received.

Hash value:

B0BD78F25EA8DCEC022D3A027AC569FC37A3CD2B6C14DC2B803B3634659F797CCE5918A11
2BAB5B8EA813968C634003B7C7697EB89F926283909B3FF81FA8448

24. **"Conditional Voter Registration Report,"** lists the disposition of the ballots cast during the Conditional Voter Registration period.

Hash value:

45AAE1595D9EA62F5F6301E794754366ED5A921BD64D9620551A2849DDFA74AA5D0D1773159
661CD75E9394D6FA59E89074A0F95FE75ED047397D9A7679F31E2

25. **"SHA-512.csv,"** provides a list of all hashed election results files in CSV format.

Hash value:

D82B4E023550926D9C24E2F49B368EC68B6366B4DE902E80235902AAB7D2D3318E4B9123086
BA6C5D026F30AF2885E573316116C95C5CB974ABFDA53E6674B8D



November 20, 2020

California Secretary of State
1500 11th Street, 5th Floor
Sacramento, CA 95814

**November 3, 2020 Consolidated General Election
Results of 1% Post-Election Manual Tally**

Pursuant to state elections law, the San Francisco Department of Elections (Department) is required to conduct a manual tally of all ballots, including vote-by-mail and provisional ballots, cast in 1% of San Francisco's voting precincts and 1% of vote-by-mail and provisional ballots cast, as part of the Official Canvass of the election. The Department compares the results of the manual tally to the results reports generated by the voting equipment used to tabulate ballot cards. The purpose of the manual tally is to verify the accuracy of the voting equipment used in the election. Upon completion of the 1% manual tally, the Department prepares a report on the results of the manual tally and includes the report in the certification of the Official Canvass for the election.

The following is a report on the results of the manual tally of 1% of the precinct, vote-by-mail, and provisional ballots for the November 3, 2020 Consolidated General Election.

Random Selection of Precincts

On November 12, 2020, the Department conducted a random selection of precincts and batches for the manual tally in accordance with California Elections Code section 15360 (d).

Five days prior to selecting the precincts for the manual tally, the Department issued a press release and posted a public notice on its website, [sfelections.org](https://www.sfelections.org), and outside its office, announcing the date, time, and place of the random selection of precincts and batches. Additionally, the Department webcast the random selection process and posted the recording on its website.

For the November 3rd election, the Department was required to conduct a manual tally of ballots cast in a minimum of six precincts, to represent 1% of San Francisco's 606 precincts included in the election, and 1% of all vote-by-mail and provisional ballots. State elections law also requires a manual tally of votes cast be conducted on all contests present in the election.

The random selection was divided in three categories. The first category was for selecting six precincts for ballots cast at the polling places. The second category was for selecting 27 batches (or boxes) of Vote-by-mail (VBM) ballots representing 1% of all VBM ballots counted. The third category was for selecting one batch (or box) for the Provisional (PV) ballots. Using three 10-sided dice, the Department randomly selected the precincts and batches to be tallied in full. Because the randomly selected first six precincts for the precinct ballots did not cover include all of the contests in the election, an additional four

precincts were randomly selected to cover the remaining contests. For these additional precincts, only the contests for BART District 7 and the Board of Supervisors for Districts 1, 3, and 11 were tallied. Likewise, since the one batch of PV ballots did not cover all contests in the election, an additional 3 batches were randomly selected to cover the remaining contest. For this additional PV ballot batches, only the contests for State Assembly District 19, U.S. Representative District 14, Board of Supervisors, Districts, 1, 3, 5, 7, 9, and 11 were manually tallied. For a list of randomly selected precincts and contests tallied in each precinct, see Part I below.

Conducting the 1% Manual Tally

The 1% manual tally of randomly selected precincts and batches began on Friday, November 13, 2020 and completed on Wednesday, November 18, 2020. The manual tally took place at the Department's warehouse at Pier 31, along Embarcadero St. The manual tally was open to public observation both in person and via live streaming on the Department's website at sfelections.org/live.

For each selected precinct and batch, Department personnel manually tallied votes cast on the ballots, including precinct ballots cast using the Ballot Scanning Machines (BSM), and accepted vote-by-mail and provisional ballots, including those issued at the Department's City Hall Voting Center. Vote-by-mail and provisional ballots, and paper duplications of ballots through the remake process using the Ballot Marking Device are tabulated using the ImageCast Central (ICC) machines. The manual counts were then compared against the results reports from the voting system ballot counts. If there were any discrepancies between the two tallies, the Department sought resolution or explanations for these discrepancies.

For this election, the Department have to test the voting system's application of the ranked-choice voting (RCV) algorithm. There were six RCV contests in this election.

Department personnel worked in eight four-person teams to manually tally votes on precinct ballots, vote-by-mail ballots, and provisional ballots. Each team was assigned one precinct or one batch to count at a time. Once all the votes for a contest had been counted, a supervisor verified that the manual count matched the machine count. If all the vote counts matched, the team proceeded to the next contest until all the contests on the card had been counted.

Department personnel attempted to resolve any discrepancies between the manual tally and the machine count and documented the resolutions on Manual Tally Incident forms. For this election, there were four discrepancies found during the 1% manual tally. There were other Initial discrepancies but these were superficial and were due to miscounts by the team members.

Results of the 1% Manual Tally

In accordance with the Post-Election Manual Tally Emergency Regulations, a "variance" means any difference between the machine tally and the manual tally for a contest, including, but not limited to, differences due to machine malfunction, operator error, or voter error in marking a ballot. Upon completion of the manual tally of 1% of San Francisco's precincts for the November 3rd election, the Department found no variances between the manual tallies and the results reports caused by voting equipment malfunction, see Appendix B.

The results of the 1% manual tally confirm that the voting equipment used in the November 3, 2020 Consolidated General Election accurately tabulated votes cast for contests appearing on the official ballot.

Following are tables that summarizes the manual tallies.

Part I: Randomly Selected Precincts and Contests Tallied for the 1% Manual Tally

Part II: Summary of Results of the 1% Manual Tallies

Part I:

The following table provides a list of randomly selected precincts and the contests tallied for each precinct.

Randomly Selected Precincts and Batches Included in the 1% Manual Tallies November 3, 2020 Election			
Initial six precincts selected for Precinct Ballots			
Order Drawn	Precinct	Ballot Type	Contests Tallied
1st	9512	29	All
2nd	9755	34	All
3rd	9708	32	All
4th	7938	19	All
5th	7052	7	All
6th	7832	18	All
Additional four precincts selected to cover contests not included in the initial six precincts			
7th	7644	15	BART, District 7
8th	9138	23	Supervisor, District 1
9th	7318	11	Supervisor, District 3
10th	1114	1	Supervisor, District 11
Batches selected for VBM Ballots			
Order Drawn	Batch (Box) #	Ballot Type	Contests Tallied
1st	1260	Mixed	All
2nd	1441	Mixed	All
3rd	0964	Mixed	All
4th	2205	Mixed	All
5th	2507	Mixed	All
6th	0237	Mixed	All
7th	2114	Mixed	All
8th	0112	Mixed	All
9th	0332	Mixed	All
10th	0122	Mixed	All
11th	2649	Mixed	All
12th	1037	Mixed	All

Order Drawn	Batch (Box) #	Ballot Type	Contests Tallied
13th	2362	Mixed	All
14th	0849	Mixed	All
15th	0387	Mixed	All
16th	0919	Mixed	All
17th	0019	Mixed	All
18th	2186	Mixed	All
19th	0982	Mixed	All
20th	2322	Mixed	All
21st	1284	Mixed	All
22nd	1928	Mixed	All
23rd	2061	Mixed	All
24th	0305	Mixed	All
25th	1833	Mixed	All
26th	0730	Mixed	All
27th	0589	Mixed	All
Initial batch selected for PV Ballots			
Order Drawn	Batch #	Ballot Type	Contests Tallied
1st	4057	Mixed	All
2nd	4011	Mixed	Board of Supervisors, District 5
3rd	4023	Mixed	Board of Supervisors, District 9
4th	4028	Mixed	State Assembly, District 19
4th	4028	Mixed	U.S. Representative, District 14
4th	4028	Mixed	Board of Supervisors, District 1
4th	4028	Mixed	Board of Supervisors, District 3
4th	4028	Mixed	Board of Supervisors, District 7
4th	4028	Mixed	Board of Supervisors, District 11

Part II:

The following table provides a summary of the results of the 1% manual tally, including any discrepancies between the manual tally and the results reports generated by the voting equipment and possible causes of these discrepancies.

Summary of Results of the 1% Manual Tally November 3, 2020 Election			
Precinct	Contests Tallied	Precinct Ballots	
		Discrepancies found?	Causes
9512	All	No	NA
9755	All	No	NA
9708	All	No	N/A
7938	All	No	NA
7052	All	No	NA
7832	All	No	NA
7644	BART, District 7	No	NA
9138	Supervisor, District 1	No	NA
7318	Supervisor, District 3	No	NA
1114	Supervisor, District 11	No	NA
Batch	Contests Tallied	Vote-by-Mail Ballots	
(Box) #		Discrepancies found?	Causes
1260	All	No	NA
1441	All	No	NA
0964	All	No	NA
2205	All	No	NA
2507	All	Yes	Misadjudication : Card 1 – One ballot card included a vote for a candidate whose name was printed on the ballot, and a vote in the write-in space. The disposition should have been as an overvote but was instead adjudicated as a vote for the candidate whose name is printed on the ballot Donald Trump, creating the discrepancy
0237	All	No	NA
2114	All	No	NA
0112	All	No	NA

Batch (Box) #	Contests Tallied	Vote-by-Mail Ballots	
		Discrepancies found?	Causes
0332	All	No	NA
0122	All	No	NA
2649	All	No	NA
1037	All	No	NA
2362	All	No	NA
0849	All	No	NA
0387	All	No	NA
0919	All	No	NA
0019	All	No	NA
2186	All	Yes	An extra Card 1 was included in this batch that may have belonged to another batch. This created a one vote discrepancy in every contests on that card.
0982	All	No	NA
2322	All	No	NA
1284	All	No	NA
1928	All	No	NA
2061	All	No	NA
0305	All	No	NA
1833	All	No	NA
0730	All	No	NA
0589	All	Yes	A Card 1 ballot that belonged to this batch may have been misplaced in another batch. This created a one vote discrepancy in every contest on that card. Misadjudication : Card 4 – one ballot card included a vote for a candidate whose name is printed on the ballot, and the oval for the write-in space was also filled-in although no candidate name was written. This should have been adjudicated as a vote the candidate listed on the ballot but was instead adjudicated as an undervote, creating the discrepancy.

Batch	Contests Tallied	Provisional Ballots	
(Box) #		Discrepancies found?	Causes
57	U.S. Representative District 12; State Assembly, District 17, BART Districts 7 and 9	No	NA
11	Board of Supervisors, District 5	No	NA
23	Board of Supervisors, District 9	No	NA
28	State Assembly District 19, U.S. Representative District 14, Board of Supervisors, Districts, 1, 3, 7, and 11	No	NA

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: San Francisco Department of Elections Certifies November 3, 2020, Consolidated General Election
Date: Wednesday, December 2, 2020 8:14:00 AM

From: SFVote, (REG) <sfvote@sfgov.org>

Sent: Tuesday, December 1, 2020 5:03 PM

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Subject: San Francisco Department of Elections Certifies November 3, 2020, Consolidated General Election

Department of Elections
City and County of San Francisco
John Arntz, Director

For Immediate Release

SAN FRANCISCO, Tuesday, December 1, 2020 – Today, the San Francisco Department of Elections certified the November 3, 2020, Consolidated General Election.

The final turnout is 86.33%, representing votes cast by 449,866 of San Francisco's 521,099 registered voters. This is the highest number of voters to participate in an election in the City's history and the largest number of voters registered for an election. Only the November 1944 election experienced a higher turnout percentage when 86.82% of voters participated.

The Department's website provides summary and detailed reports of election results:
sfelections.sfgov.org/november-3-2020-election-results-summary

The Department will again post images of all voted ballot cards cast for this election for public review on its website alongside election results reports. The images are saved in files according to Supervisorial Districts due to their size.

###

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From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SFO: Shoreline Protection Program Notice of Preparation (NOP)
Date: Wednesday, December 2, 2020 3:55:00 PM
Attachments: [image001.png](#)
[2020-004398ENV NOP Final.pdf](#)

From: David Kim (AIR) <david.t.kim@flysfo.com>
Sent: Wednesday, November 25, 2020 10:22 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Cathy Widener (AIR) <Cathy.Widener@flysfo.com>
Subject: SFO: Shoreline Protection Program Notice of Preparation (NOP)

Board of Supervisors:

I am pleased to provide a PDF copy of the Notice of Preparation (NOP) of an Environmental Impact Report (EIR) for SFO's Shoreline Protection Program (SPP) for your review.

Thank you.



David T. Kim, PhD

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 San Francisco International Airport | P.O. Box 8097 | San Francisco, CA 94128
 Tel 650-821-1426 | Mobile 650-255-9539 | flysfo.com | [Shoreline Protection Program](#)
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PUBLIC NOTICE

AVAILABILITY OF NOTICE OF PREPARATION OF ENVIRONMENTAL IMPACT REPORT AND NOTICE OF PUBLIC SCOPING MEETING

Date: November 25, 2020
Case No.: **2020-004398ENV**
Project Title: **SFO Shoreline Protection Program**
Project Sponsor: San Francisco International Airport
David Kim – 650.821.1426
david.t.kim@flysfo.com
Staff Contact: Michael Li – 628.652.7538
michael.j.li@sfgov.org

Introduction

The San Francisco Planning Department prepared this notice of preparation of an environmental impact report (EIR) in connection with the San Francisco International Airport (SFO) Shoreline Protection Program. The purpose of the EIR is to provide information about the potential significant physical environmental effects of the proposed project, to identify possible ways to minimize any potentially significant adverse effects, and to describe and analyze possible alternatives to the proposed project. The planning department is issuing this notice to inform the public and responsible and interested agencies about the proposed project and the intent to prepare an EIR, including a public scoping meeting to solicit comments on the scope of the EIR. The planning department will hold the public scoping meeting on Wednesday, December 9, at 5 p.m. The planning department will hold the meeting using an online platform. You can view this notice and join the meeting via the online platform link found on the planning department's webpage, <http://www.sfplanning.org/sfceqadocs>; or via phone, using the following phone number and meeting identification number: 833 548 0282 (Toll Free); meeting ID: 831 0306 4931.

Project Summary

The project sponsor, San Francisco International Airport (SFO or Airport), proposes to implement the SFO Shoreline Protection Program (proposed project) to address flood protection and future sea-level rise for the expected lifespan of the shoreline improvements. The proposed project would install new shoreline protection infrastructure that would comply with current Federal Emergency Management Administration (FEMA) requirements for flood protection and incorporate protection for future sea-level rise. The proposed project would remove most of the existing shoreline protection structures and would construct a new shoreline protection

system comprised of a combination of concrete walls and steel king and sheet pile walls. These structures would vary from reach to reach, depending on the existing site characteristics, and would range in height from approximately 5.2 to 12.1 feet above the existing ground for the steel sheet pile and concrete walls, given that the elevation and slope of the ground varies for each reach. In total, the proposed project would construct an approximately 40,564-foot-long (approximately 7.6 miles) new shoreline protection system, which would require approximately 27.5 acres of soil fill in the Bay for various reaches and result in approximately 4.4 acres of impacts to wetland areas.

The Airport's 8-mile shoreline and western landside boundary are divided into 16 reaches¹ based on shoreline orientation, existing protection type, existing foreshore² conditions, and existing landside conditions. The project proposes to construct shoreline protection improvements specific to 15 of the reaches to eliminate the probability of substantial inundation at the Airport until 2085.

In order to address landside flood protection, Reach 16 would be required to form a continuous, closed flood protection system. However, landside Reach 16 would only be necessary to construct if the shoreline protection system is unable to connect to anticipated future improvements to neighboring shoreline protection systems in South San Francisco and Millbrae. As such, while Reaches 1 through 15 will be analyzed at the project level, the analysis of the landside Reach 16 will be analyzed at a programmatic level.

Project Location

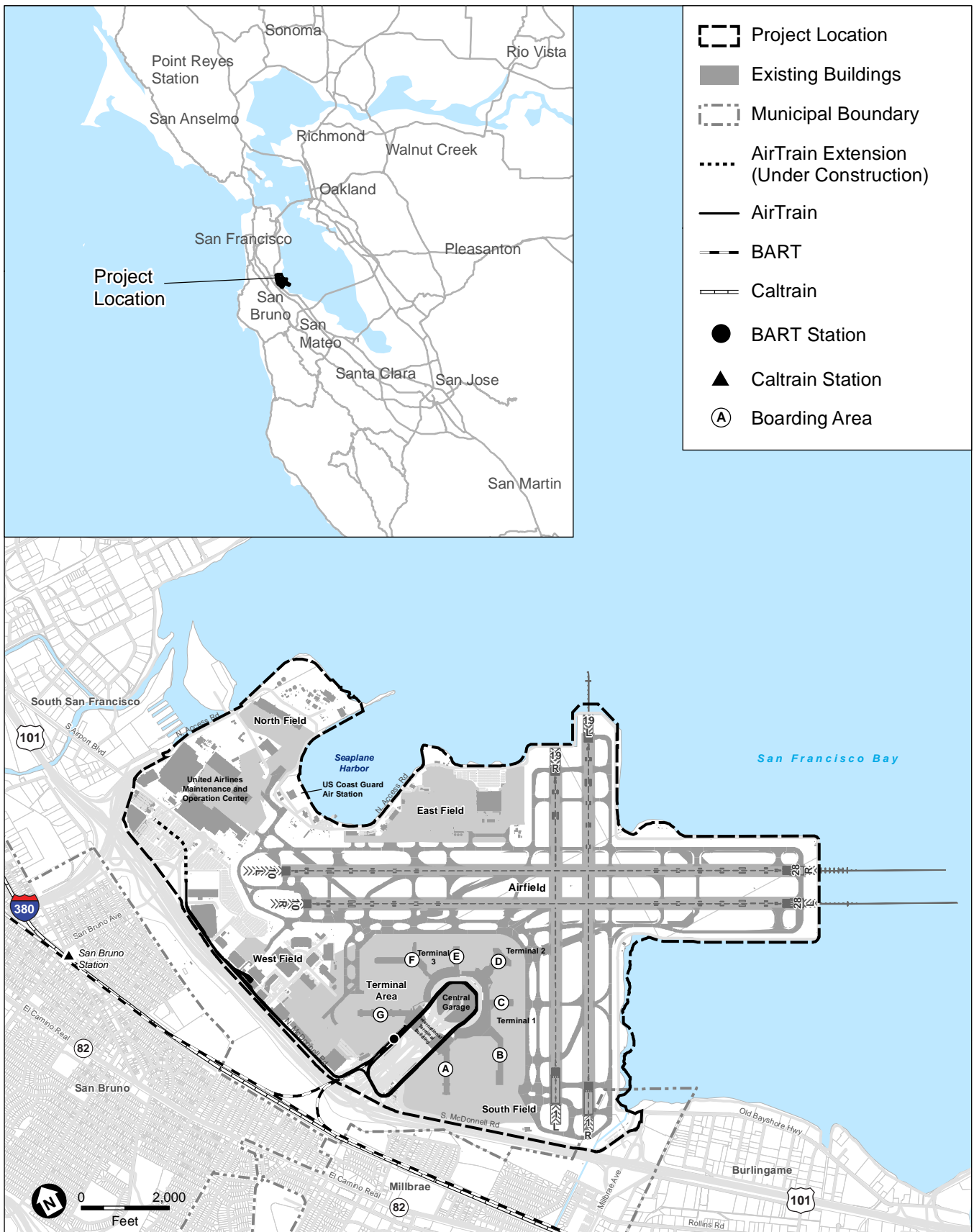
The project site is comprised of the perimeter of the Airport, primarily located in unincorporated San Mateo County, California, approximately 13 miles south of downtown San Francisco, with portions of the Airport within the city boundaries of South San Francisco to the north, San Bruno to the west, Millbrae to the south, and Burlingame to the southeast (see **Figure 1**). The Airport is owned by the City and County of San Francisco (City) and operated by and through the San Francisco Airport Commission (airport commission). The United Airlines Maintenance and Operations Center is located on Airport land but is not owned or operated by the Airport. The U.S. Coast Guard San Francisco Air Station is located entirely on federal land adjacent to Airport's eastern boundary along Seaplane Harbor; the facilities are owned, maintained, and operated by the federal government.

The operational area of the Airport is generally bordered by U.S. Highway 101 (U.S. 101), also referred to as the Bayshore Freeway, to the west and San Francisco Bay (Bay) to the east. Of the 5,100 acres that comprise Airport property, approximately 2,110 acres are located on land east of U.S. 101, 180 acres are located west of U.S. 101, and 2,810 acres are over San Francisco Bay.

SFO is the largest airport serving the San Francisco Bay Area. Other airports in the San Francisco Bay Area include Oakland International and Norman Y. Mineta San Jose International airports. SFO contains two sets of parallel runways, oriented in north/south (Runways 1L-19R and 1R-19L) and east/west (Runways 10L-28R and 10R-28L) configurations; supporting airfield facilities and infrastructure; a passenger terminal area served by access roads,

¹ A *reach* is defined as a longshore segment of a shoreline where influences and impacts, such as wind direction, wave energy, littoral transport, etc., mutually interact.

² The foreshore refers to the area between low and high tide along the shoreline.



SOURCE: SFO, 2018

SFO Shoreline Protection Program

Figure 1
Project Location

parking facilities, and ground transportation facilities; and cargo and other facilities typical of a commercial service airport.³

SFO, which initially opened in 1927, was constructed in phases beginning in the 1920s and continuing through the 1970s by filling portions of the Bay. The Airport is situated within a fully developed, land-constrained site, and is the legacy of incremental changes that occurred over several decades. The great majority of the project site is paved for aeronautical uses such as runways, taxiways,⁴ aircraft aprons,⁵ and parking, or occupied by passenger terminal buildings and aircraft hangars. SFO operates 24 hours a day, seven days per week as a public use airport.⁶

Project Background and Shoreline Characteristics

Project Background

FEMA is responsible for the administration of the National Flood Insurance Program (NFIP). Under this program, participating communities agree to implement floodplain management ordinances that limit the risk of future flood damage in flood-prone areas. These ordinances must meet the minimum floodplain management criteria of the federal regulations that govern the NFIP. To support the NFIP, FEMA publishes Flood Insurance Rate Maps (FIRMs), which show areas subject to inundation during floods having a one percent chance of occurrence in a given year (also referred to as the base flood or 100-year flood). These floodplains are referred to as Special Flood Hazard Areas (SFHAs).

In 2010, the City adopted a floodplain management ordinance⁷ and joined the NFIP. As such, SFO is required to implement the City's flood-resistant construction requirements per the San Francisco Floodplain Management Program for structures located in SFHAs. In 2015, FEMA issued a preliminary FIRM for the City and County of San Francisco based on an updated study of flood hazards for the Bay. As part of the updated study, FEMA determined that the flood protection system on the perimeter of the Airport property is not adequate to prevent inundation during the one percent annual chance flood. Therefore, the FIRM that covers the Airport shows that most of the property lies within an SFHA and may be inundated during the one percent annual chance flood.

Site Characteristics

The Airport property and shoreline lies on reclaimed land that was once part of the Bay. From 1930 to 1970, the land was developed by placing artificial fill over young bay mud, which is soft, unconsolidated silty clay. The fill is generally composed of silty and clayey sands, silts, and clays. The fill thickness along the shoreline ranges from 4 to 36 feet. Underneath the fill lies a layer of young bay mud, which ranges from 10 to 70 feet thick. Bedrock is present from 5 to 300 feet below the surface of the Bay.

³ A *commercial service airport* is a publicly owned airport that has at least 2,500 passenger boardings each year and receives scheduled passenger service.

⁴ *Taxiways* are routes used by airplanes to move to or from a runway.

⁵ An *aircraft apron* is a defined area on an airport intended to accommodate aircraft for purposes of loading or unloading passengers or cargo, refueling, parking, or maintenance.

⁶ A *public use airport* is an airport available for use by the general public without a requirement for prior approval of the airport owner or operator.

⁷ Ordinance number 188-08 (enacted in 2008) establishes the floodplain management program by adding article XX, sections 2A.280 through 2A.285, to the San Francisco Administrative Code. The Board of Supervisors approved ordinance number 56-10 to amend the floodplain management program in 2010.

The Airport's shoreline and western landside boundary are divided into 16 reaches based on shoreline orientation, existing protection type, foreshore type, and existing landside conditions (see **Figure 2**). Existing shoreline protection systems for 15 of the reaches vary by reach and include a combination of concrete walls, sheet pile wall,⁸ concrete debris, armor rocks, sand bags, K-rail,⁹ tidal flats, and earthen and vegetated berms.¹⁰ The existing shoreline protection for each reach typically includes varying combinations of these systems. Some sections of the existing shoreline system show wear and evidence of distress, including seepage through sections of berm, cracks and holes in concrete and vinyl sheet pile walls, and overall deterioration of the sheet pile wall.

Proposed Shoreline Protection Program

The proposed project is designed to protect SFO from the one percent annual chance flood and considers the impact of sea-level rise through 2085. Based on the State of California's adoption of the California Ocean Protection Council's most recent sea-level rise guidance in March 2018, SFO prepared a Conceptual Design Study¹¹ for the shoreline protection program. The study evaluated six water level design options that would comply with current FEMA requirements for the 100-year flood event in combination with sea-level rise projections ranging from zero to 60 inches (0 inches, 11 inches, 24 inches, 36 inches, 48 inches, and 60 inches). The evaluation of each water level design option considered: the timing of future sea-level rise and the probability of reaching the level sooner than the predicted value; the anticipated lifespan of the shoreline protection improvements; and how much advanced warning SFO will have to plan future shoreline protection in the event sea-level rise occurs more quickly than anticipated. Based on this evaluation, SFO determined that, in general, designs that meet current FEMA requirements, which is up to 24 inches, plus 36 inches (FEMA+36 inches), particularly those that use steel sheet pile wall construction, are most appropriate to accommodate up to 60 inches of sea-level rise during a 100-year flood event.

The proposed project would remove most of the existing shoreline protection structures and would construct a new shoreline protection system comprised of a combination of concrete walls and steel king and sheet pile walls, some with armor rock revetments¹² and/or soil fill. These structures would vary from reach to reach, depending on the existing site characteristics, and would range in height from approximately 5.2 to 12.1 feet above the existing ground for the steel sheet pile and concrete walls, given that the elevation and slope of the ground varies for each reach. The king pile walls would extend approximately 26 feet above the Bay floor, and the crest of the king pile walls would range from approximately 13 to 20 feet above the Bay's typical tidal water levels, depending on the phase of the tide. Storm surge, waves, and sea-level rise would further raise water levels, thereby reducing the height of the king pile walls above the Bay.

⁸ A sheet pile wall is made of interlocking sheet piles that form a wall. The wall is driven into the ground and meant to retain earth, water, or other filling material. Sheet pile can be made of a number of materials including but not limited to timber, concrete, steel or polyvinyl chloride, typically referred to as a vinyl sheet pile.

⁹ A K-rail is a modular concrete barrier typically used to separate lanes of traffic.

¹⁰ A berm acts as a barrier and is a raised bank or terrace bordering a road, river, canal, or other body of water.

¹¹ San Francisco International Airport, *Shoreline Protection Program: Conceptual Design Study*, prepared by AECOM, Telamon Engineering, and ESA, March 2018.

¹² Revetments are sloping structures meant to barricade or prevent erosion due to wave action. Rock armor is a rock used to reinforce or "armor" shorelines and shoreline structures like pilings against erosion.



SOURCE: SFO, 2018

SFO Shoreline Protection Program

Figure 2
Reach Locations

Concrete caps¹³ are proposed for Reaches 2 through 14 to protect the steel sheet pile and king pile walls. In total, the proposed project would construct an approximately 40,564-foot-long (approximately 7.6 miles) new shoreline protection system for Reaches 1 through 15, which would require approximately 27.5 acres of soil fill in the Bay for various reaches and result in approximately 4.4 acres of impacts to wetland areas. The steel sheet piles would be driven approximately 10 to 25 feet below grade, and the steel king pile walls, including the H-shaped steel piles and interlocking sheets, would be driven approximately 50 feet below grade.

Armor rock revetments would be used in tandem with walls, to dissipate wave energy and prevent sediment scour¹⁴ for existing sections of shoreline that are steeply sloped and may be prone to erosion. Soil fill, intended to stabilize the shoreline and create a necessary slope for the shoreline protection system, would be placed in the Bay for some of the reaches. **Table 1** lists the shoreline protection system proposed for the 15 reaches, including Sub-reaches 2A, 2B, 2C, 7A, 7B, and 7C, that constitute the Airport's entire shoreline, and **Table 2** identifies design characteristics for each reach and sub-reach.

Note that because Reach 16 would only be necessary to construct if the shoreline protection system is unable to connect to a neighboring shoreline protection system in South San Francisco and Millbrae,¹⁵ this reach will be analyzed at a programmatic level in the EIR. CEQA Guidelines section 15168(c) states that subsequent activities must be examined in light of the program EIR to determine whether an additional environmental document must be prepared. Thus, the EIR for the proposed project will consider Reach 16 as a subsequent activity that would be evaluated when a project for that reach is proposed, in order to determine whether additional environmental documentation is required. The subsequent project-level analysis of Reach 16 would take into account any updated information relevant to the environmental analysis of the project (e.g., changes to the environmental setting, regulations, etc.).

Concrete Wall

As shown in Table 1, concrete walls are proposed for Reaches 1 and 15. For Reach 1, a new concrete wall with a shallow foundation is proposed along North Access Road, following the boundary of the Airport's property. The proposed concrete wall would turn south at North Access Road, and would follow along the east side of North McDonnell Road for approximately 150 feet. The proposed wall would total approximately 3,400 feet in length, range from 2.4 to 5.2 feet in height above the existing ground, and would require a maximum of five gaps to allow vehicle and pedestrian access between North Access Road and the project site (see **Figure 3**). These gaps would be closed using deployable flood gates.¹⁶ To close the system and ensure continuous flood protection at the transition between Reaches 1 and 2, the Reach 1 flood protection wall on the south side of North Access Road would need to connect to the new Reach 2 flood protection wall located on the north side of North Access Road, east of the junction of North Access Road and North Field Road. The form of closure would entail a deployable flood gate.

¹³ Concrete wall caps are a block or slab that horizontally "caps" a wall to prevent damage to the wall by deflecting environmental elements including rain.

¹⁴ Sediment scour is the erosion of sediment including sand or silt from around an object.

¹⁵ Note that any shoreline protection system proposed by an adjacent city would likely have to undergo its own environmental review.

¹⁶ Deployable floodgates are gates meant to protect against flooding; they are adjustable and can be either raised or slid into position for flood protection.

Table 1 Proposed Shoreline Protection Structures by Reach

REACH NUMBER	REACH NAME	ARMOR ROCK (OVERLAY, REPLACEMENT, OR NEW)	CONCRETE WALL	SHEET PILE WALL AND CONCRETE CAP	KING PILE WALL	SOIL FILL
1	San Bruno Channel		●			
2A	Treatment Plant Sub-reach 2A			●		●
2B	Treatment Plant Sub-reach 2B			●		
2C	Treatment Plant Sub-reach 2C	●		●		
3	Seaplane Harbor 1	●		●		●
4	Coast Guard	●		●		●
5	Seaplane Harbor 2	●		●		●
6	Superbay	●		●		
7A	19 End Sub-reach 7A				●	●
7B	19 End Sub-reach 7B				●	●
7C	19 End Sub-reach 7C			●		
8	19 Edge	●		●		●
9	Intersection 1	●		●		●
10	Intersection 2			●		●
11	28R	●		●		●
12	28 End	●		●		●
13	28L	●		●		●
14	Mudflat	●		●		
15	Millbrae Channel		●			

SOURCE: San Francisco International Airport, *Shoreline Protection Program: Conceptual Design Study*, March 2018

For Reach 15, a new concrete floodwall would be constructed along the northern side of Millbrae Channel using the foundations of the existing aircraft operations area¹⁷ barrier as part of the wall and as the foundation for the new wall (see Figure 3). A closeable gap would be required in the floodwall to allow an access point to remain between the vehicle service road¹⁸ on Airport property and South McDonnell Road. The new, approximately 1,400-foot-long, approximately 7-foot-tall concrete wall would follow the route of Millbrae Channel, and would be connected to Reach 16, if necessary, thereby closing the gap between the shoreline protection and landside protection.

¹⁷ The *aircraft operations area* is defined as the area of the Airport bounded by a fence to which access is otherwise restricted and which is primarily used or intended to be used for landing, takeoff, or surface maneuvering of aircraft, and related activities.

¹⁸ A *vehicle service road* is a designated roadway in a non-movement area, which is an area used for loading, unloading, and parking aircraft.

Table 2 Design Characteristics of Each Reach

REACH NO.	REACH NAME	MAXIMUM HEIGHT OF THE WALL ABOVE EXISTING GROUND (FEET)	LENGTH OF WALL (FEET)
1	San Bruno Channel	5.2	3,448
2A	Treatment Plant Sub-reach 2A	6.3	665
2B	Treatment Plant Sub-reach 2B	12.1	3,142
2C	Treatment Plant Sub-reach 2C	6.4	608
3	Seaplane Harbor 1	6.7	1,375
4	Coast Guard	8.6	1,451
5	Seaplane Harbor 2	7.1	2,754
6	Superbay	4.9	2,961
7A/7B	19 End Sub-reach 7A/7B (king pile wall)	25.7 ^a	4,068
7C	19 End Sub-reach 7C	11.8	548
8	19 Edge	10.2	1,532
9	Intersection 1	8.7	795
10	Intersection 2	10.0	925
11	28R	6.7	3,281
12	28 End	7.7	2,116
13	28L	7.8	4,160
14	Mudflat	9.6	4,438
15	Millbrae Channel	6.7	2,297 ^b
TOTAL			40,564

SOURCE: San Francisco International Airport, *Shoreline Protection Program: Conceptual Design Study*, March 2018

NOTES:

^a The proposed steel king pile walls would extend a maximum height of 25.7 feet above the existing Bay floor, and would range from approximately 13 to 20 feet above sea level depending on the tide.

^b The length for the proposed concrete wall for Reach 15 would be 1,441 feet, and the length of the proposed concrete wall around the Trillium CNG fuel station would be 856 feet.

The design for Reach 15 also proposes to construct a concrete wall around the perimeter of the Trillium CNG fuel station to provide flood protection for the facility. The proposed approximately 850-foot-long, approximately 7-foot-tall concrete wall would be constructed with two deployable flood gates to allow ingress to and egress from the facility.

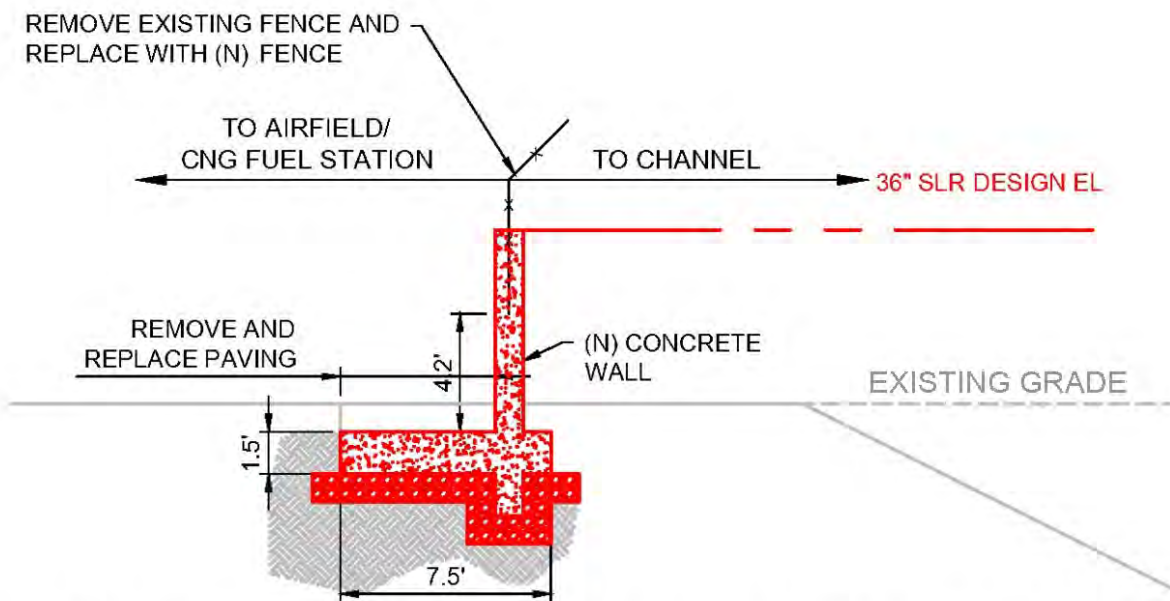
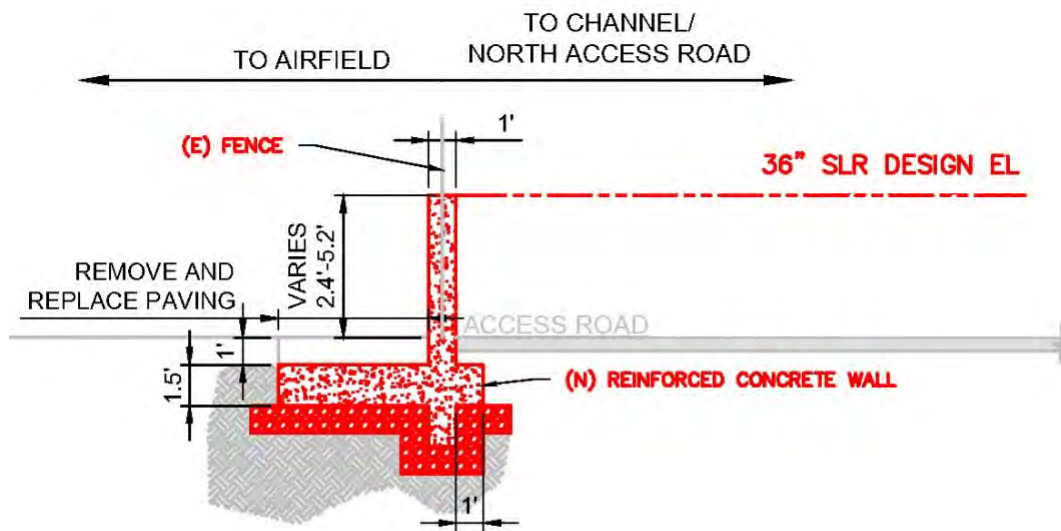


Figure 3
Reach 1 (top) and Reach 15 (bottom) Concrete Wall Cross Section

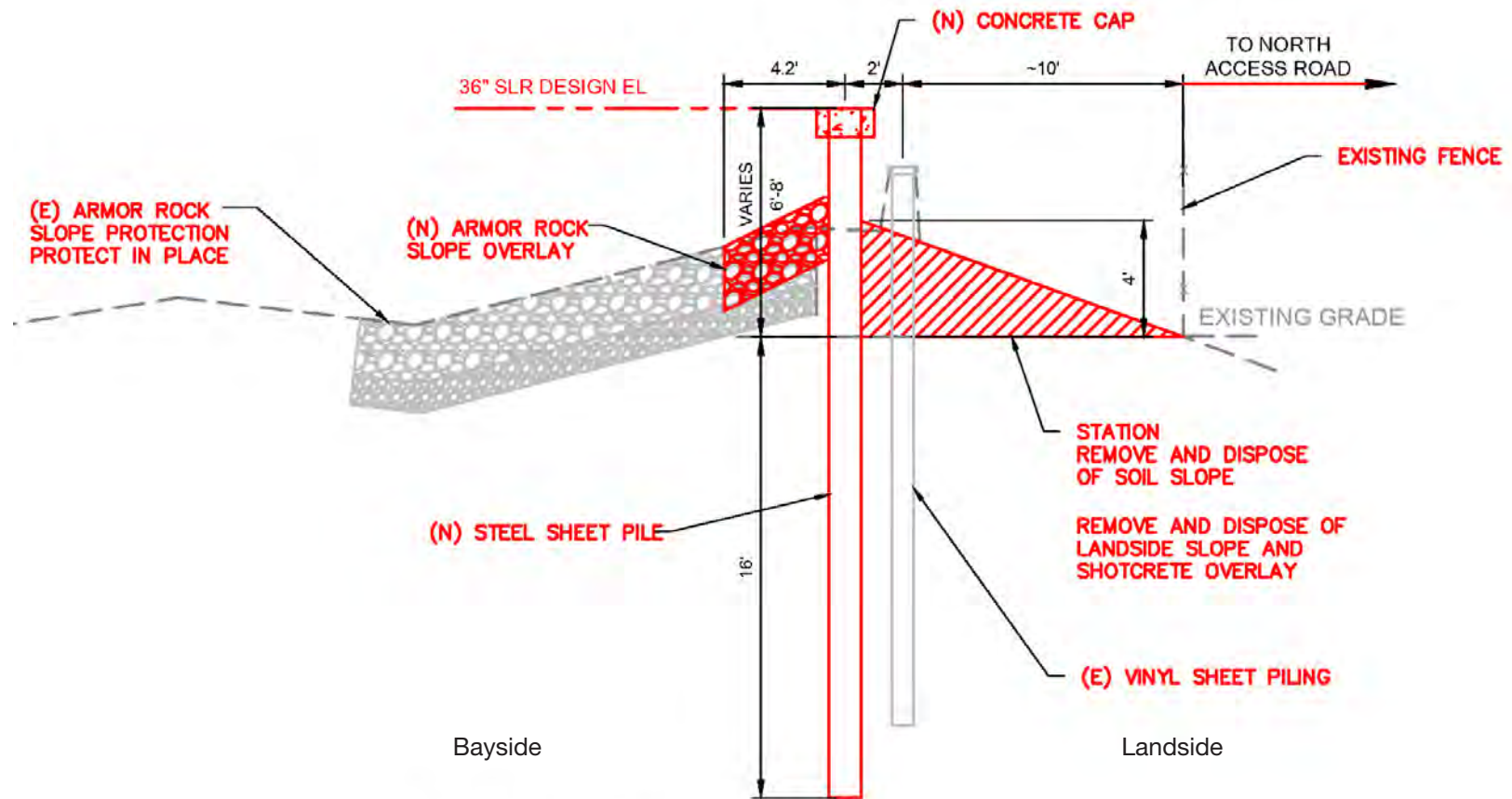
Sheet Pile Wall

The proposed shoreline protection system for a majority of the Bay-facing shoreline, including Reaches 2 (Sub-reaches 2A and 2C), 3 through 6, and 8 through 14, consists of a combination of soil fill and/or armor rock revetment between a steel sheet pile wall with a concrete cap. Removal of existing armor rock would occur in combination with soil fill of the area where armor rock existed for various reaches. As shown in **Table 1**, Sub-reach 2C and Reaches 6, 8, and 14 would include construction of a new sheet pile wall and concrete cap with only armor rock revetments. **Figure 4** shows a typical sheet pile wall employing this method of construction. Sub-reach 2A and Reaches 10 and 12 would include construction of a new steel sheet pile wall and concrete cap with only soil fill (see **Figure 5**). Reaches 3, 4, 5, 9, 11, and 13 would include construction of a new steel sheet pile wall and concrete cap with both soil fill and armor rock revetment, while Sub-reach 2B and Sub-reach 7C would include construction of new sheet pile wall and concrete cap with no soil fill or armor rock revetment (see **Figure 6** and **Figure 7**). Proposed armor rock revetments would be sloped and would either augment an existing sloping armor rock revetment or would be overlaid over the existing revetment. Proposed armor rock revetments would abut the steel pile wall on one end and slope into the Bay on the other end. The shoreline reaches would range from 5.2 to 12.1 feet in height above the existing ground.

The sheet pile walls for these reaches would consist of preformed profiles constructed from steel that would be driven and/or vibrated into the ground by a piling crane. The profiles of each sheet would interlock to a designated pattern, forming a continuous wall, and the reinforced-concrete caps would help stabilize the top of the wall in order to keep the profiles connected and act as a continuous structure. In general, steel sheet pile walls have a shorter lifespan than concrete walls because of corrosion in the marine environment. As such, a protective coating would be applied to the proposed sheet pile wall to minimize corrosion prior to installation.

King Pile Wall

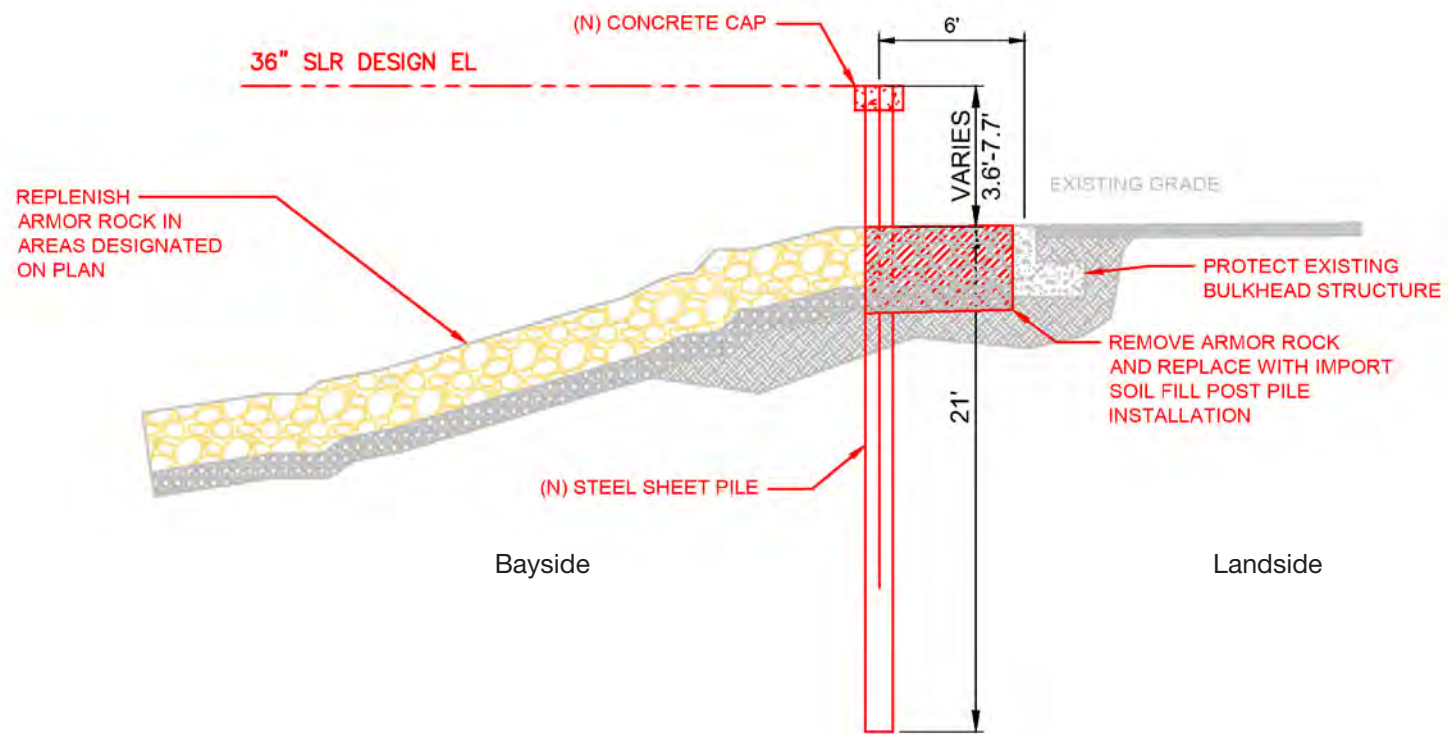
Only Sub-reaches 7A and 7B would employ steel king pile walls for shoreline protection structures (see **Figure 8**). King pile walls are similar in construction to sheet pile walls; however, the preformed steel sheet profiles are reinforced and supported by “I” and/or “H” beam steel sections at a designed spacing along the wall. This construction method provides greater strength to resist larger forces and allows the wall to be constructed to a greater height, thereby providing protection from higher waves. The length of the proposed king pile wall for both sub-reaches would be approximately 4,100 feet (approximately 0.75 miles) and would be composed of H-shaped steel piles with concrete caps placed at intervals with accompanying interlocking steel sheet piles placed between the H-shaped piles. The H-shaped piles are more rigid than the sheet piles and would accommodate the majority of the lateral loads caused by soil fill and wave action, with the sheet piles acting as load transferring elements. The area between the existing shoreline and proposed flood defense would be infilled with soil fill, and dredging may be required. The king pile walls would extend approximately 26 feet above the Bay floor, and the crest of the king pile walls would range from approximately 13 to 20 feet above the Bay’s typical tidal water levels, depending on the phase of the tide. Storm surge, waves, and sea-level rise would further raise water levels, thereby reducing the height of the king pile walls above the surface of the Bay.



SOURCE: AECOM, 2018

SFO Shoreline Protection Program

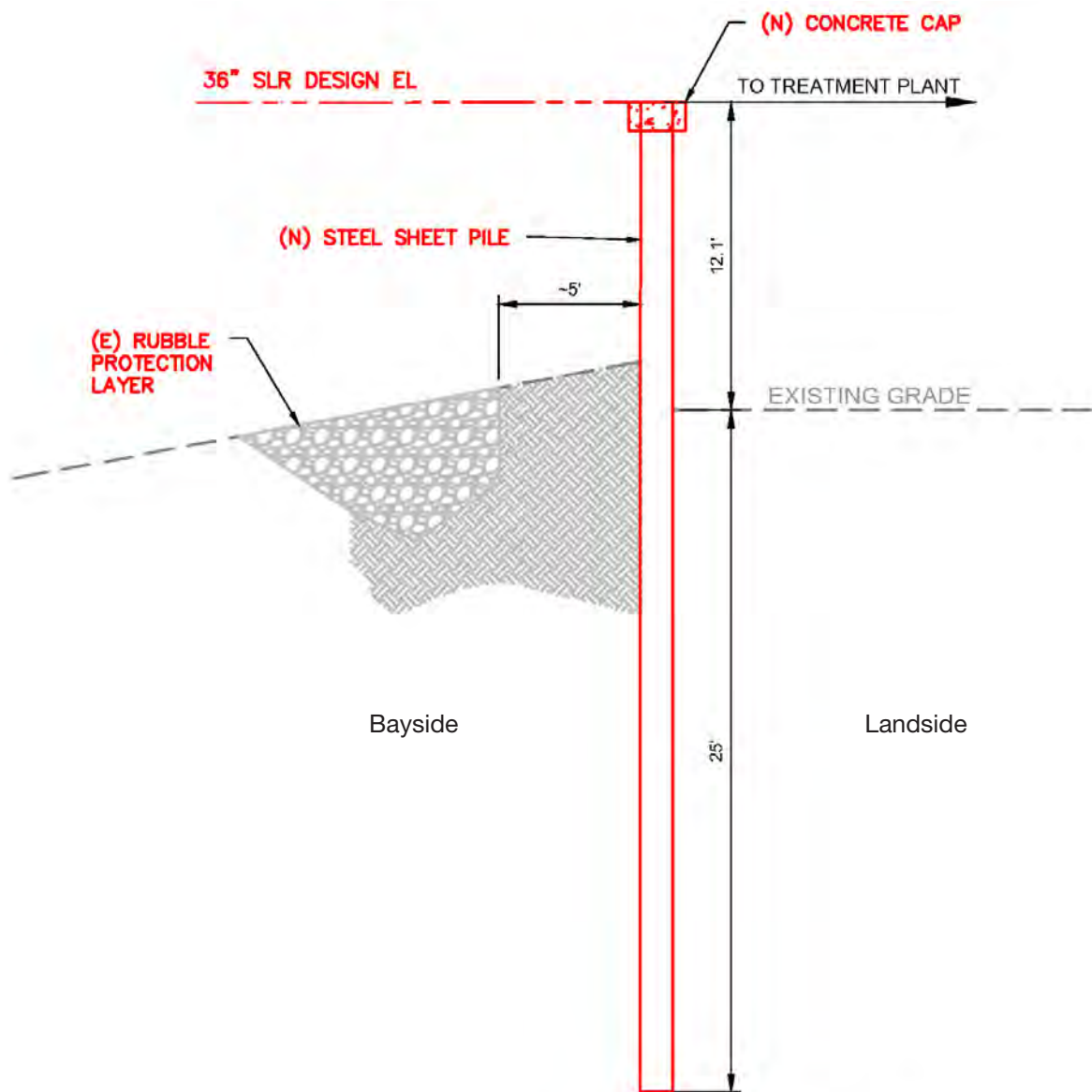
Figure 4
Typical Sheet Pile Wall With Armor Rock Revetment

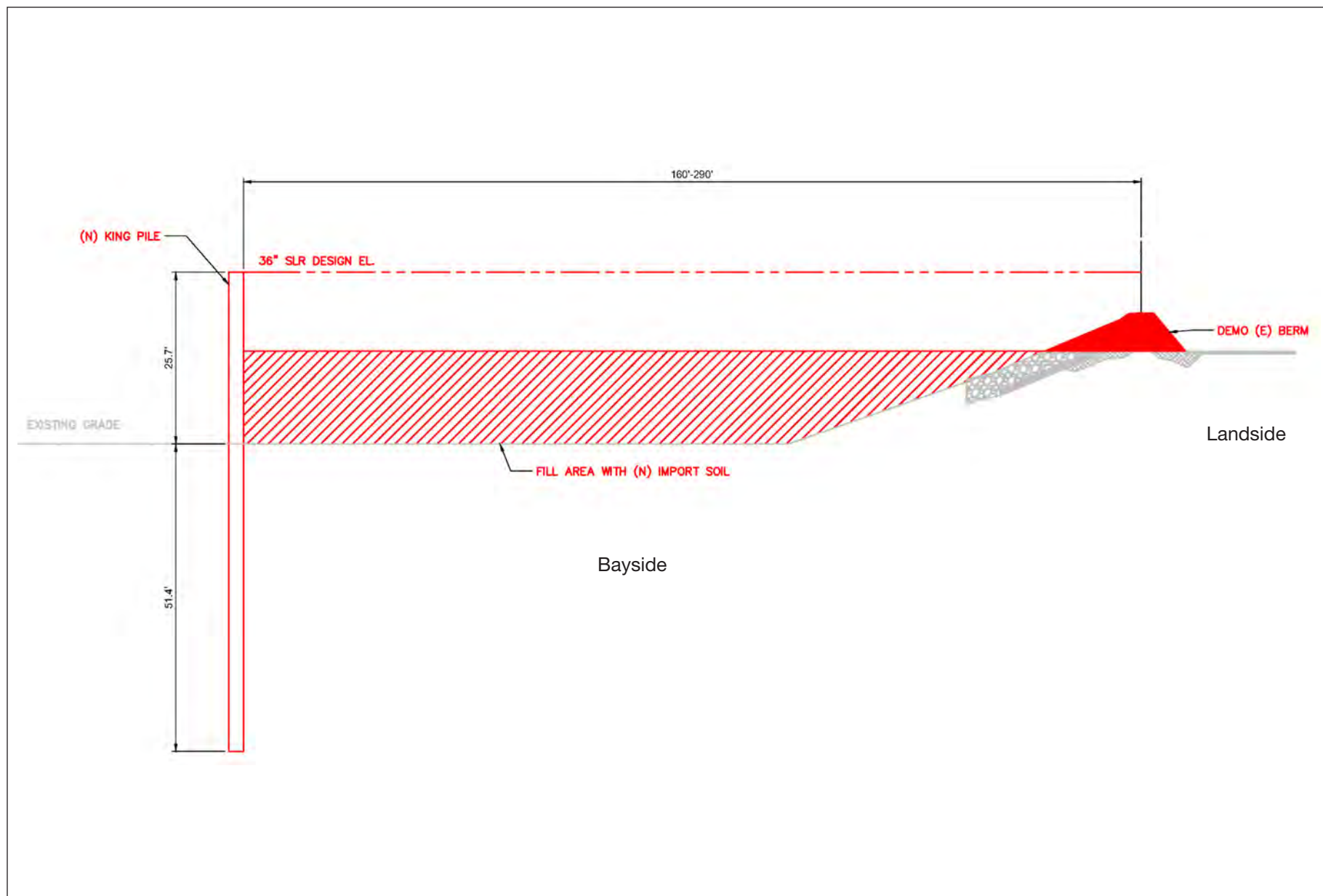


SOURCE: AECOM, 2018

SFO Shoreline Protection Program

Figure 5
Typical Sheet Pile Wall With Soil Fill





SOURCE: AECOM, 2018

SFO Shoreline Protection Program

Figure 8
Typical Sheet King Pile Wall With Soil Fill

Stormwater Outfall Reconstruction

As part of construction of the proposed project, nine of the 10 stormwater outfalls located on Airport property would need to be raised over the height of the proposed wall to ensure their functionality in tandem with the shoreline protection program system (see Figure 2). The United Airlines North Slough outfall, which is located in the area of Reach 1, would not need to be raised. Raising the stormwater outfalls would require cutting the outfalls on the landside of the proposed wall and installing one or two additional concrete piles in the Bay, depending on the reach, to a maximum depth of approximately 80 feet. The outfalls would then rest and extend over the proposed wall and slope down to reconnect with the outfalls on the Bay side of the shoreline protection program system.

Vehicle Service Road Relocation

The vehicle service road (VSR) along Sub-reach 7C, as well as Reaches 8, 9, 10, 11, 13, and 14, would be relocated to meet existing Federal Aviation Administration (FAA) Taxiway and Taxilane Object-Free Area (TOFA) standards.¹⁹ The relocated VSRs would be shifted towards the San Francisco Bay, away from the existing taxiways to maintain a required separation distance of 193 feet per FAA design standards, and would have a new shoulder. Relocating the VSRs in conjunction with the shoreline improvements would avoid having to reconstruct the shoreline improvements under a separate project. Shifting the VSR towards the Bay would also help minimize delays to aircraft operations during the construction of the shoreline protection as construction equipment would use the VSRs. Currently, vehicles on certain sections of the VSR that are not at least 193 feet away from the taxiways must yield to passing aircraft. Moreover, building shoreline protection without shifting the VSR with a new shoulder would pose safety challenges for vehicles using the VSR. The new shoulder would allow for a margin of safety for vehicles using the VSR. The relocated VSRs would have two 12-foot lanes (one for each direction) and a 12-foot shoulder, resulting in a total width of 36 feet. The alignment of the VSRs would follow the sheet pile walls for roughly 200 feet of Sub-reach 7C and the entirety of Reaches 8, 9, 10, 11, 13, and 14. The existing VSR along those reaches would be removed and backfilled with soil fill.

Reach 2 Roadway

A new non-publicly accessible road would be constructed along the alignment of Reach 2, east of the Mel Leong Wastewater Treatment Plant. The roadway would support fire safety capabilities for the wastewater treatment facility and allow for greater connectivity of the roadways on Airport property. Building the road in conjunction with the shoreline improvements would avoid having to reconstruct the shoreline improvements under a separate project. Furthermore, construction of the shoreline protection system for Reach 2 would require a temporary roadway along the alignment to allow access for construction equipment to build the sheet pile walls. Thus, construction of the Reach 2 shoreline protection system would facilitate the construction of a permanent roadway to support fire safety. The new roadway would connect to North Access Road, continue along the entirety of Reach 2, and connect to North Access Road again at the east end of Reach 3. In addition, a new roadway would also be constructed to connect the new roadway along Reach 2 to Clearwater Drive. The new roadways would include two lanes (one lane for each direction).

Lighting Trestle Reconstruction

In order to accommodate construction of Sub-reach 7B, the existing lighting trestle at the end of Runway 19L would be demolished, and a new lighting trestle would be constructed in the same location and at the same

¹⁹ The *taxilane object-free area* is a clearing standard to prohibit service vehicle roads, parked aircraft, and other objects, except for objects that need to be located in the object-free area for air navigation or aircraft ground maneuvering purposes.

elevation of the proposed king pile wall. Reconstruction of the lighting trestle also would be necessary to ensure that the king pile wall would not obstruct the light plane from the approach lights, which facilitates the landing and take-off of aircraft. Additionally, the existing lighting trestle is at an elevation that would be subject to wave overtopping during a 100-year flood event.

The project proposes to remove the existing approach lights, demolish the existing lighting trestle, and remove the wood piles in the Bay that support the lighting trestle. The proposed project would install new, longer composite or plastic lumber piles in the Bay and reconstruct the lighting trestle platform, which would be approximately 8.5 feet taller than the current platform. The reinstalled approach lights would be approximately 7 feet taller than the existing approach lights. The increased height of the reinstalled approach lights would not affect aircraft operations.

Construction and Maintenance

Construction of Reaches 1 through 15 of the proposed project would begin in 2025 and is expected to be completed by 2032. The preliminary construction phasing is anticipated to begin at Reach 6 and move west towards Reach 1. Work would then commence on Reach 15, followed by Reaches 14 through 9 (in reverse numerical order). Construction of Reaches 7 and 8 is anticipated to run concurrently with the other reaches as a separate undertaking, starting shortly after Reach 6. Work is anticipated to overlap for adjacent reaches; for example, work on Reach 5 would begin prior to full completion of Reach 6 to ensure a seamless construction process. Sheet pile walls in a marine environment with even relatively low maintenance have an expected lifespan of approximately 60 years. The proposed project would be generally maintenance free for the first 10 years. After that, the sheet pile and concrete wall segments would be visually inspected every 5 years, and any damage would be repaired. With these regular maintenance activities, which would include routinely reapplying corrosion-resistant coatings roughly every 10 years and inspecting the concrete cap for cracks and repairing as necessary, it is estimated that the lifespan of the wall would extend for up to 85 years. In addition, all passive flood gates would be inspected annually for visible damage or misuse, and would be repaired as needed.

Approvals and Other Actions Required for the Shoreline Protection Program

The proposed project is subject to review and approvals by several local, regional, state, and federal agencies. Certification of the Final EIR by the San Francisco Planning Commission, which would be appealable to the San Francisco Board of Supervisors, is required before any discretionary approval or permits would be issued for the proposed project. The proposed project would require project approvals and other actions, including the following:

Federal Aviation Administration (FAA)

- Approval of updates to the Airport Layout Plan set²⁰ and environmental review under the National Environmental Policy Act (NEPA). As a federally obligated public use airport, SFO shall coordinate with the FAA

²⁰ An Airport Layout Plan (ALP) is a comprehensive set of drawings that depicts the existing physical site, planned future development, critical airspace surfaces, land ownership and rights of way. The ALP set is used by both the Airport and the FAA to guide facility development, anticipate federal budgetary needs, and assist with airspace planning. A current, FAA-approved ALP set must be maintained by all federally obligated, public use airports. The ALP submittal requirements are detailed in FAA Advisory Circular 150/5070-6, Airport Master Plans, Order 5100.38, Airport Improvement Program Handbook, and various FAA Standard Operating Procedures.

for environmental review per FAA Order 1050.1F, Environmental Impacts: Policies and Procedures, as it pertains to NEPA.

- Approval of Form 7460-1, Notice of Proposed Construction or Alteration, to construct on the Airport, as applicable for the proposed project.

San Francisco Regional Water Quality Control Board (RWQCB)

- The Airport has a National Pollutant Discharge Elimination System (NPDES) permit, under Section 402 of the Clean Water Act, from the RWQCB and an associated Storm Water Pollution Prevention Plan (SWPPP) for the entire Airport. Prior to the construction of projects that would disturb more than 1 acre of soil, the Airport would need to obtain coverage under the State Water Resources Control Board's Construction General Permit (Order No. 2009-0009-DWQ) and prepare a site-specific SWPPP.
- Issuance of Section 401 Water Quality Certification.

San Francisco Bay Conservation and Development Commission

- Issuance of Major Permit.

United States Army Corps of Engineers

- Issuance of Section 10/404 Individual Permit.

United States Fish and Wildlife Service

- Preparation of a Biological Opinion.

National Marine Fisheries Service

- Preparation of a Biological Opinion.

California Department of Fish and Wildlife

- Issuance of an Incidental Take Permit under Section 2081(b) of the California Endangered Species Act.

San Francisco Planning Commission

- Certification of the Environmental Impact Report .

San Francisco Airport Commission

- Adoption of findings under CEQA, statement of overriding considerations (if applicable), and a mitigation monitoring and reporting program.
- Adoption of public trust doctrine findings.
- Determination to proceed with the project.
- Approval to issue design and construction bids and contracts.

San Francisco International Airport Building Inspection and Code Enforcement (BICE)

- Review and approval of demolition, grading, and building permits. All plans, specifications, calculations, and methods of construction shall meet the code requirements found in the California Uniform Building Code and

SFO standards in accordance with the Airport Building Regulations (Appendix F of the SFO Rules and Regulations).

Summary of Potential Environmental Issues

The proposed project could result in potentially significant environmental effects. As such, the San Francisco Planning Department will prepare an initial study (IS) and EIR to evaluate the physical environmental effects of the proposed project. As required by CEQA, the EIR will further examine those issues identified in the IS to have potentially significant effects, identify mitigation measures, analyze whether the proposed mitigation measures would reduce the environmental effects to less-than-significant levels, and identify alternatives to the proposed project that would reduce those impacts. The IS will be published as an appendix to the draft EIR and will be considered part of the EIR. Every reach for the proposed project will be analyzed at a project-level in the EIR, with the exception of Reach 16, which will be analyzed at a programmatic level. Thus, the EIR for the proposed project will consider Reach 16 as a subsequent activity that would be evaluated when a specific project for that reach is proposed.

The EIR (including the IS) will be prepared in compliance with CEQA (California Public Resources Code, sections 21000 et seq.), the CEQA Guidelines, and Chapter 31 of the San Francisco Administrative Code. The EIR is an informational document for use by governmental agencies and the public to aid in the planning and decision-making process. The EIR will disclose any physical environmental effects of the proposed Shoreline Protection Program and identify possible ways of reducing or avoiding potentially significant impacts.

The EIR will evaluate the environmental impacts of the proposed project resulting from construction and operation activities, and will propose mitigation measures to reduce or avoid impacts determined to be significant. The EIR will also identify potential cumulative impacts that consider impacts of the proposed project in combination with impacts of other past, present, and reasonably foreseeable future projects. The EIR will address all environmental topics in the planning department's CEQA environmental checklist, including the following environmental topics:

- Land Use and Planning
- Aesthetics
- Population and Housing
- Cultural Resources
- Tribal Cultural Resources
- Transportation and Circulation
- Noise
- Air Quality
- Greenhouse Gas Emissions
- Wind
- Shadow
- Recreation
- Utilities and Service Systems
- Public Services
- Biological Resources
- Geology and Soils
- Hydrology and Water Quality
- Hazards and Hazardous Materials
- Mineral Resources
- Energy
- Agriculture and Forestry Resources
- Wildfire

In addition, the EIR will include an analysis of the comparative environmental impacts of feasible alternatives to the proposed project that would reduce or avoid one or more of the significant impacts of the project while still meeting most of the project objectives. Alternatives to be considered include a No Project Alternative, as described in CEQA Guidelines section 15126.6, which considers reasonably foreseeable conditions at the project site if the proposed project is not implemented. Other alternatives will be evaluated as necessary, depending on the results of the impact analyses of the various environmental topics listed above. The EIR will also include a discussion of topics required by CEQA, including significant unavoidable impacts and significant irreversible impacts, any known controversy associated with the project and its environmental effects, and issues to be resolved by decision-makers. The EIR will fully analyze the proposed project at a sufficient level of detail such that the proposed project or any of the alternatives would be available for selection by the decision-makers and the project sponsors as part of the project approval actions.

Finding

This project could have a significant effect on the environment and a focused EIR will be prepared. This finding is based upon the criteria of the Guidelines of the State Secretary for Resources, sections 15064 (Determining Significant Effect) and 15065 (Mandatory Findings of Significance). The purpose of the EIR is to provide information about potential significant physical environmental effects of the proposed project, to identify possible ways to minimize the significant effects, and to describe and analyze possible alternatives to the proposed project. Preparation of an NOP or EIR does not indicate a decision by the City to approve or disapprove the project. However, prior to making any such decision, the decision makers must review and consider the information contained in the EIR.

Public Scoping Meeting

Pursuant to California Public Resources Code section 21083.9 and CEQA Guidelines section 15206, the planning department will hold a public scoping meeting to receive oral comments concerning the scope of the EIR. You may participate in the first public process concerning the project's environmental effects by attending a video or teleconference public scoping meeting on Wednesday, December 9, at 5 p.m. The planning department will hold the meeting using an online platform. You can join the meeting via the online platform link found on the department's webpage, www.sfplanning.org/sfceqadocs; or via phone, using the following phone number: 833 548 0282 (Toll Free); meeting ID: 831 0306 4931. To request assistance in additional languages, please contact candace.sooahoo@sfgov.org or 628.652.7550 at least 72 hours in advance of the meeting to ensure availability. Written comments will also be accepted at this meeting and until 5 p.m. on December 28, 2020. Written comments should be sent to Michael Li, San Francisco Planning Department, 49 South Van Ness Avenue, Suite 1400, San Francisco, California 94103; or emailed to michael.j.li@sfgov.org. If you have questions or comments concerning this notice, contact Michael Li at michael.j.li@sfgov.org or 628.652.7538 by December 28, 2020.

If you work for an agency that is a Responsible or a Trustee Agency, we need to know the views of your agency as to the scope and content of the environmental information that is relevant to your agency's statutory responsibilities in connection with the proposed project. Your agency may need to use the EIR when considering a permit or other approval for this project. We will also need the name of the contact person for your agency. If you have questions concerning environmental review of the proposed project, contact Michael Li at 628.652.7538.

Members of the public are not required to provide personal identifying information when they communicate with the planning commission or the planning department. All written or oral communications, including submitted personal contact information, may be made available to the public for inspection and copying upon request and may appear on the department's website or in other public documents.

Anyone receiving this notice is encouraged to pass on this information to others who may have an interest in the project.

November 25, 2020

Date



Lisa Gibson

Environmental Review Officer

From: [Youthcom. \(BOS\)](#)
To: [Breed, Mayor London \(MYR\)](#); [BOS-Supervisors](#)
Cc: [Calvillo, Angela \(BOS\)](#); [Jones, De'Anthony \(MYR\)](#); [Peacock, Rebecca \(MYR\)](#); [Kittler, Sophia \(MYR\)](#); [Lam, Jenny \(MYR\)](#); [BOS-Legislative Aides: Su, Maria \(CHF\)](#); [Shaw, Eric \(MYR\)](#); [Kahn, Abigail \(DPH\)](#); [Buckley, Jeff \(MYR\)](#); [Truong, Austin \(BOS\)](#); [Estrada, Itzel \(BOS\)](#); [Hosmon, Kiely \(BOS\)](#)
Subject: Two Youth Commission Actions from November 30, 2020
Date: Tuesday, December 1, 2020 3:07:38 PM
Attachments: [November 30, 2020 Youth Commission-Two Actions.pdf](#)
[2021-AL-03 Motion Statement on Post-Election Anti-Complacency 2020.pdf](#)
[image001.png](#)

YOUTH COMMISSION MEMORANDUM

TO: Honorable Mayor London Breed
Honorable Members, Board of Supervisors

CC: Angela Calvillo, Clerk of the Board of Supervisors
De'Anthony Jones, Neighborhood Services Liaison, Mayor's Office
Rebecca Peacock, Mayor's Government Affairs Team support
Sophia Kittler, Mayor's Liaison to the Board of Supervisors
Jenny Lam, Mayor's Education Advisor
Legislative Aides, Board of Supervisors
Maria Su, Executive Director, Department of Children Youth and Their Families
Eric D. Shaw, Director, Mayor's Office of Housing and Community Development
Abigail Stewart-Kahn, Director, Department of Homelessness and Supportive Housing
Jeff Buckley, Mayor's Senior Advisor on Housing

FROM: 2020-2021 Youth Commission

DATE: Tuesday, December 1, 2020

RE: Two Youth Commission Actions from November 30, 2020: unanimous support for the #30RightNow Campaign; motion to approve Motion 2021-AL-03 [Post-Election Anti-Complacency Statement]

At its virtual meeting on Monday, November 30, 2020, the Youth Commission took the following actions:

1. Youth Commissioners unanimously voted to support the #30RightNow Campaign which includes agreeing to their policy platform:
 - "We ask that legislation be drafted and passed that 1) all new supportive housing that comes online and all current supportive housing charges the tenant no more than 30% of their income towards rent, and 2) that the funding be made available by the 2021–2022 budget cycle... certainly, we can divest from policing and jails, as well as seek new revenue sources, to further budget justice."
2. Youth Commissioners voted to unanimously approve Motion 2021-AL-03 [Post-Election Anti-Complacency Statement] ([PDE](#)) (attached).

Please do not hesitate to contact Youth Commissioners or Youth Commission staff (415) 554-6446 with any questions. Thank you.



YOUTH COMMISSION MEMORANDUM

TO: Honorable Mayor London Breed
Honorable Members, Board of Supervisors

CC: Angela Calvillo, Clerk of the Board of Supervisors
De'Anthony Jones, Neighborhood Services Liaison, Mayor's Office
Rebecca Peacock, Mayor's Government Affairs Team support
Sophia Kittler, Mayor's Liaison to the Board of Supervisors
Jenny Lam, Mayor's Education Advisor
Legislative Aides, Board of Supervisors
Maria Su, Executive Director, Department of Children Youth and Their Families
Eric D. Shaw, Director, Mayor's Office of Housing and Community Development
Abigail Stewart-Kahn, Director, Department of Homelessness and Supportive Housing
Jeff Buckley, Mayor's Senior Advisor on Housing

FROM: 2020-2021 Youth Commission

DATE: Tuesday, December 1, 2020

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2. Youth Commissioners voted to unanimously approve Motion 2021-AL-03 [Post-Election Anti-Compacency Statement] ([PDF](#)) (attached).

Please do not hesitate to contact Youth Commissioners or Youth Commission staff (415) 554-6446 with any questions. Thank you.

1 [Post-Election Anti-Complacency Statement]

2
3 **Motion responding to the election of President Elect Joe Biden and reaffirming the**
4 **Youth Commission's commitment to advocate for marginalized communities and hold**
5 **elected officials accountable.**
6

7 WHEREAS, On November 8, 2020, Joe Biden was determined as the President-elect
8 for the 2020-24 term of presidency, along with Vice President-elect Kamala Harris; and

9 WHEREAS, In the last four years, the United States has seen an upswing in instances
10 of white supremacy, with many of the perpetrators having ties to white supremacist
11 organizations; and

12 WHEREAS, The New York Times has reported that the Federal Bureau of
13 Investigations reported 20% a spike in hate crimes during the Trump Administration, the
14 highest spike in reported hate crimes in sixteen years, reflecting increased hate crimes
15 against the Latine, Muslim, and Asian American communities; and

16 WHEREAS, While both elects have spoken against the former administration and their
17 actions, President-elect Biden has continuously insisted that the Trump administration's
18 previous actions and sentiments do not accurately reflect America; and

19 WHEREAS, Many marginalized people are worried and feel a great amount of
20 uncertainty given Joe Biden's and Kamala Harris' troubling history with racism, mass
21 incarceration, the War on Drugs, and sexual violence; and

22 WHEREAS, Joe Biden supported the War On Drugs and authored laws such as the
23 Anti-Drug Abuse Act of 1986 that helped that movement, and his actions have since
24 negatively impacted marginalized groups of people, especially low-income Black and Brown
25 people; and

1 WHEREAS, Though Vice President-elect Kamala Harris has claimed to align her views
2 with the progressive movement, she has contradicted herself multiple times on the issues she
3 supports and made her ideology seem more moderate than progressive; and

4 WHEREAS, Anti-Blackness, racism, homophobia, transphobia, xenophobia and other
5 oppressions has been historically embedded in America's culture; and

6 WHEREAS, Despite the City of San Francisco's progressive reputation, no area or
7 elected official, including San Francisco and its Board of Supervisors, is exempt from
8 previously and currently perpetrating oppression against marginalized communities; and

9 WHEREAS, In 2017, in response to the election of President Donald Trump, the Youth
10 Commission passed a resolution to reaffirm its commitment to advocating for all young people
11 regardless of race, gender identity, sexual orientation, documentation status, ability, and other
12 identities; and

13 WHEREAS, In 2019, the Youth Commission passed a resolution denouncing sexual
14 violence and perpetrators while also standing with sexual assault survivors; now, therefore, be
15 it

16 MOVED, That the Youth Commission recognizes that the fight against white
17 supremacy and systemic anti-Blackness, racism, and Islamophobia is far from over; and, be it

18 FURTHER MOVED, That the Youth Commission reaffirms its previously determined
19 commitment to hold elected officials accountable to their commitments to marginalized
20 communities, specifically Black, Indigenous, and other people of color, LGBTQIA+, immigrant
21 and low income communities, that have been routinely disregarded by those in power; and, be
22 it

23 FURTHER MOVED, That the Youth Commission continues to work against centrism
24 and oppression that ultimately inflicts harm and pain on all marginalized communities; and, be
25 it

1 FURTHER MOVED, That the Youth Commission continues to work to support and
2 stand with sexual assault survivors and work alongside them to end sexual assault,
3 harassment, and violence; and

4 FURTHER MOVED, That the Youth Commission commits to fighting complacency,
5 bigotry and systemic oppression, regardless of who is in a political position of power at the
6 national, state or local level.

7
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9 

10 _____
11 Nora Hylton, Chair
12 Adopted on November 30, 2020
13 2020-2021 San Francisco Youth Commission
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From: [Carroll, John \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Board of Supervisors \(BOS\)](#); [BOS Legislation \(BOS\)](#)
Subject: FW: Follow-Up Email: CBD/BIDs and Public Realm Trash - File No. 201153 - BOS Agenda No. 35 - December 1, 2020
Date: Tuesday, December 1, 2020 10:53:52 AM

Forward FYI.

From: Corgas, Christopher (ECN) <christopher.corgas@sfgov.org>
Sent: Monday, November 30, 2020 5:15 PM
To: Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>
Cc: Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Mahogany, Honey (BOS) <honey.mahogany@sfgov.org>; Hepner, Lee (BOS) <lee.hepner@sfgov.org>; Pagan, Lisa (ECN) <lisa.pagan@sfgov.org>; Carroll, John (BOS) <john.carroll@sfgov.org>
Subject: Follow-Up Email: CBD/BIDs and Public Realm Trash

Good afternoon Chair Mar, Vice Chair Peskin, and Supervisor Haney,

During Yerba Buena Community Benefit District's FY 18-19 Annual Report hearing before the Government Audit and Oversight Committee on 11/19/2020 questions were raised regarding how Recology and Public Works work with the Community Benefit/Business Improvement Districts in respect to the collection and removal of public realm trash.

This has been a longstanding concern for the CBD/BIDs and has raised its head over the years. Usually it relates to the formation of new CBDs and the respective district receiving a bill from Recology for trash that they collect from the public realm and place in dumpsters for pick up.

I would like to thank Larry Stringer, formerly of Public Works, and Minna Tao, from Recology, for working with me in the past on addressing these concerns. Through their partnership we were able to address many of these issues as they developed, but the expansion of CBD/BIDs in recent years has made it clear that piecemeal solutions no longer work.

Since Director Degrafinried has taken charge of Public Works he has been incredibly attentive and understanding in addressing CBD/BID concerns and working to address them. In summer 2020 Director Degrafinried attended a San Francisco PBID Consortium meeting and listened to some of these, including the charging of CBD/BIDS for the removal of public realm trash they had collected. From my understanding, he immediately reached out to Recology to begin working on solutions.

In late September 2020, Recology staff reached out to OEWD to provide a preliminary presentation on how to address this issue. The proposed solution was a credit system in which Recology would send a bill to each CBD/BID, but credit them an amount per block with the objective that each CBD/BID would pay \$0. Upon inquiry, Recology informed OEWD that the billing was needed as part of their accounting process and to demonstrate the value of the service the districts were receiving. Additionally, the presentation indicated certain types of trash that CBD/BIDs would be prohibited from picking up, such as abandoned waste, illegal dumping, and bulky items left in the public realm.

Following the 11/19/2020 GAO Committee meeting I immediately reached out to Director Degrafinried and Recology representatives to inform them what had taken place and to work with them on developing a path forward before the 12/1/2020 Board of Supervisors meeting.

On 11/25/2020 a meeting was held between representatives from Recology, Director Degrafinried, most of the CBD/BIDs (East Cut and Castro were missing), and myself. Director Degrafinried led the conversation by listening and learning from the CBD/BIDs.

Specifically, the CBD/BIDs were concerned about the following issues:

1. Being charged for the collection and removal of public realm trash
2. Lack of historic partnership between Public Works, Recology, and the CBD/BIDs
3. CBD/BID disagreements between being given Recology “credit” and a bill vs. just providing service
4. Recology specifying which items that CBD/BIDs could remove from the public realm, the reasoning behind it, and impact it will have on CBD/BID constituents

There was broad commitment and agreement from both Recology and Public Works on addressing these issues in partnership with the CBD/BIDs. Specifically, positive movement was made to address CBD/BID concerns regarding charges for public realm trash and to increase communication and partnership between all entities.

OEWD will continue to work with all parties to ensure that equitable and acceptable solutions to these issues are adopted.

Regards,

Chris Corgas, MPA

Senior Program Manager

Office of Economic and Workforce Development

1 Dr. Carlton B. Goodlett Place, Room 448

San Francisco, CA 94102

O: 415-554-6661

christopher.corgas@sfgov.org

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: November 3 Consolidated General Election Results Report #16 and Ballot Processing Update
Date: Wednesday, November 25, 2020 2:37:00 PM

From: SFVote, (REG) <sfvote@sfgov.org>
Sent: Tuesday, November 24, 2020 4:10 PM
Subject: November 3 Consolidated General Election Results Report #16 and Ballot Processing Update

Department of Elections
 City and County of San Francisco
 John Arntz, Director

For Immediate Release

SAN FRANCISCO, Tuesday, November 24, 2020 – The San Francisco Department of Elections issued the 16th preliminary election results report of votes cast for the November 3, 2020, Consolidated General Election.

Today's report includes 267 ballots processed since the previous preliminary results report issued Thursday, November 19.

The Department is current with the processing of ballots. The Department may still receive vote-by-mail ballots that voters delivered to another county, as well as vote-by-mail ballots for which voters cure issues such as not signing the return envelopes.

The votes included in today's report include ballots received from other counties, ballots that voters cured, and vote-by-mail ballots the Department accepted for counting during the canvass period.

Department personnel will work until 5 p.m. today. The Department will issue the final results report on Tuesday, December 1.

When releasing results, the Department also will post summary results, as well as results according to precincts, neighborhoods, and Supervisorial districts, and in multiple formats.

All results reports are posted on the Department's website: sfelections.sfgov.org/november-3-2020-election-results-summary

###

Department of Elections
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place
 City Hall, Room 48
 San Francisco, CA 94102
 (415) 554-4375
sfelections.org



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Your feedback is important to us! Please take our [Customer Service Survey](#)

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: 11/30/2020 Help save San Francisco Stop abusing your public position There is NO HEALTH CRISIS for you to stop business from operating
Date: Monday, November 30, 2020 10:22:00 AM

From: Lee Ellen <ellenzhou888@yahoo.com>

Sent: Monday, November 30, 2020 8:42 AM

To: SFPD, Chief (POL) <sfpdchief@sfgov.org>; SFPD Tenderloin Station, (POL) <SFPDTenderloinStation@sfgov.org>; SFPD Central Station, (POL) <sfpdcentralstation@sfgov.org>; SFPD Park Station, (POL) <SFPDParkStation@sfgov.org>; SFPD Taraval Station, (POL) <SFPDTaravalStation@sfgov.org>; SFPD Bayview Station, (POL) <SFPDBayviewStation@sfgov.org>; SFPD Southern Station, (POL) <SFPDSouthernStation@sfgov.org>; SFPD Ingleside Station, (POL) <SFPDInglesideStation@sfgov.org>; SFPD Northern Station, (POL) <sfpdnorthernstation@sfgov.org>; SFPD Mission Station, (POL) <SFPDMissionStation@sfgov.org>; Jean, Michelle (POL) <Michelle.Jean@sfgov.org>; Yick, Robert (POL) <Robert.Yick@sfgov.org>; Woon, Chris (POL) <Chris.Woon@sfgov.org>; Yep, Paul (POL) <Paul.Yep@sfgov.org>; Pedrini, Christopher (POL) <Christopher.Pedrini@sfgov.org>; Falvey, Timothy (POL) <Timothy.Falvey@sfgov.org>; Fabbri, Carl (POL) <Carl.Fabbri@sfgov.org>; Terry C <repealbagfee@gmail.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Breed, London (MYR) <london.breed@sfgov.org>; scheduling, Mayor's (MYR) <scheduling@sfgov.org>; Scott, William (POL) <william.scott@sfgov.org>; Lee Ellen <ellenzhou888@yahoo.com>

Cc: Teresa Duque <terdq@yahoo.com>; Eva Chao <mhcllc000@gmail.com>; Jonathan RSF <info@revivalsf.com>; Sandra Skover <media@revivalsf.com>; Liz RSF Family <family@revivalsf.com>; Ellen Zhou <ellen@revivalsf.com>; Meina RSF <housing@revivalsf.com>; Westside Observer <editor@westsideobserver.com>; letters@marinatimes.com; newsroom@epochtimes.com; Pji Info <info@pji.org>; Aclj Info <info@aclj.org>; Center for American Liberty Harmeet Dhillon <info@libertycenter.org>; pmatier@sfchronicle.com; editor@worldjournal.com; editors@sfpublishpress.org; Editor <editor@singtaousa.com>; mbarba@sfexaminer.com; Sing Tao USA (newspaper) <sf@singtaousa.com>; DPH - teresaduque <teresaduque@sfcec.org>; Wendy Wong <coalition4goodneighborhoods@gmail.com>; Lou Ann Bassan <louann.bassan@gmail.com>; George Gaboury <gabourystories@gmail.com>; Ethan Lao <ethan.lao@ntdtvsf.com>; Ilene Eng <ilene.eng@epochtimes.com>

Subject: 11/30/2020 Help save San Francisco Stop abusing your public position There is NO HEALTH CRISIS for you to stop business from operating

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Monday, November 30, 2020

Dear Mayor London Breed and Elected Officials,

Happy holidays to you all and thank you for being public servants. If you still have a heart for San Francisco and your own family, please read the following. Thank you.

I am writing to you all to ask you all NOT to create more FEAR for San Francisco regarding "Plan-demic". We learn from CDC reports and many great doctors that is NO fear to panic regarding this "Plan-demic". There are solutions to help people manage this Covid19. Two weeks ago, President Trump said it already, vaccine is on the way! We also learn this Covid19 meant to destroy America, to create a re-set opportunity for the globalists to implement the One World Order! I hope not all of you facilitating this One World Government by destroying San Francisco! We, the people in America and San Francisco love our freedom. We, many people in San Francisco are now waking up about this globalists' plan! Election fraud is part of this globalists' plan too. [Defending the Republic – Sidney Powell's Legal Defense Fund](#) Yes, we, the true Americans are NOT buying the mail in votes or dead people votes [StopTheSteal.US](#)

When I found out this morning that Kamala Harris still keeping her Senate seat, when I read from the news that Joe Biden hurt his foot/ankle, then I know President Trump will be sworn in on Wed. January 20, 2021 for his second term. Yes, we, the patriots will save America from the evil globalists' plan. But, we the people in San Francisco need you, all of you, each one of you, the public officials to be on board to save San Francisco first! Return to law and order, to protect our beautiful city, thank you.

According to public health crisis codes, you, none of you have legal authorize to keep shutting down business to destroy San Francisco and San Francisco business! You have been destroying San Francisco by shutting business and creating more and more homeless. See the law suits below, same as your situation in San Francisco. London Breed and Board of Supervisors are in violation of our U.S. constitution! If we have a health crisis in San Francisco, you have 60 days to settle, that was already over from March to May 2020. STOP treating us the public being Stupid! You have NO constitutional rights to shutting business, curfew from 10pm to 5am. Virus can NOT choose day or night to attack people! Virus can NOT chose which business to attack, outdoor or indoor! Domestic flights /airplanes have NO social distancing and they are in normal business! There are many lawsuit in California regarding this covid19 lies! [COVID-19 LITIGATION - The Center For American Liberty \(libertycenter.org\)](#)

If you take sometime to compare with democratic run cities/states vs. republican run cities / states data, you will find many of the republican run cities / states open for business during this "Plan'demic" and they are normal and people function fine. You and I know health people need to live, to work and to associate with people, special church people or Jesus Christ followers or house of worshippers: [Supreme Court blocks NY from enforcing Covid limits on churches \(nbcnews.com\)](#)

My questions to you all: What have you done so far to stop San Francisco social problems we face from 2018 until now? Social problems such as crimes? Homeless? Mentally ill patients? Empty apartments? Dying drug abusers?

Prostitution? Human trafficking? Drug trafficking? How many human lives lost on the streets in San Francisco in 2017? 2018? 2019? and this year 2020? Did you reduce these social problems or increase these social problems?

What have you done to stop Antifa and Black Lives Matter groups destroying our democracy? Threats, harassment and assault will NOT stop freedom seekers to speech the truth. Censorship will not stop our free speech! What have you done to deliver your promises when you took oath to serve our public? We, the public now learn about why San Francisco runs by 100% democrats for the last 50 years! [Here Is The Evidence](#)

Please report election fraud in here to stop evil globalists' plan to implement: [Election Fraud – Defending the Republic](#) Thank you.

May God bless San Francisco!

Ellen Lee Zhou, District 9 Resident

For identification purpose

Member of Revival San Francisco

Behavioral Health Clinician for San Francisco Public Health

Mayoral Candidate June 2018 / November 2019

California Civil Grand Jury Member – San Francisco Chapter

cc:

San Francisco Police

Revival San Francisco

San Francisco Community Empowerment Center

San Francisco Coalition for Good Neighborhoods

Center for American Liberty

Pacific Justice Institute

American Center for Law and Justice

Media

The fruit of the Spirit is love, joy, peace, forbearance, kindness, goodness, faithfulness, gentleness and self-control. Against such things there is no law. (Bible---Galatians 5:22,23)

Please note: This email may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intent person/people/parties receiving this email, please delete all contents and notify this sender. Your response is greatly appreciated. Thank you. Ellen Lee Zhou

On Wednesday, November 11, 2020, 01:41:17 PM PST, Lee Ellen <ellenzhou888@yahoo.com> wrote:

Wednesday, November 11, 2020

Happy Veteran's Day everyone.

Dear Mayor London Breed and Elected Officials,

According to health crisis codes, YOU, none of YOU have legal authorize to keep playing monkey business to destroy San Francisco and San Francisco business! See the law suit below, same as your situation in San Francisco. London Breed is in violation of our U.S. constitution! If we have a health crisis in San Francisco, you have 60 days to settle, that was already over from March to May 2020. STOP playing God to abuse your power!

We need a government with integrity, love and hope, not what we see everyday with lies and abuse! Please start focusing in developing public policies that are legal and good for San Franciscans to thrive! Save homeless from overdose! Heal the sick on the streets! Arrest drug dealers! Create effective laws to stop car break-ins! Review and create housing policies to fill the empty apartments! Thank you.

Indoor dining shut down as SF rolls back reopening amid COVID-19 spike

Latest increase climbing at faster rate than previous summer surge [JOSHUA SABATINI](#)

<https://www.sfexaminer.com/news/indoor-dining-put-on-hold-as-sf-rolls-back-reopening-amid-covid-19-spike/>

Nov. 10, 2020 12:40 p.m.

Court Declares Gov. Newsom's Abuse of Power Unconstitutional

Judge issues injunction restraining the Gov. from any more unconstitutional orders

By [Katy Grimes](#), November 2, 2020 3:26 pm

<https://californiaglobe.com/section-2/breaking-court-declares-gov-newsoms-abuse-of-power-unconstitutional/>

Judge Limits California Governor's Powers During Pandemic

A judge has preliminarily ordered California Gov. Gavin Newsom to stop issuing directives related to the coronavirus that might interfere with state law.

May God bless San Francisco!

Ellen Lee Zhou, District 9 Resident

For identification purpose

Member of Revival San Francisco

Behavioral Health Clinician for San Francisco Public Health

Mayoral Candidate June 2018 / November 2019

California Civil Grand Jury Member – San Francisco Chapter

cc:

San Francisco Police

Revival San Francisco

San Francisco Community Empowerment Center

San Francisco Coalition for Good Neighborhoods

Center for American Liberty

Pacific Justice Institute

American Center for Law and Justice

Media

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: SF Chamber of Commerce Support of the Moscone Center Civil Grand Jury Report
Date: Wednesday, December 2, 2020 4:18:00 PM
Attachments: [Moscone Center Civil Grand Jury Report_SF Chamber Letter of Support.pdf](#)

From: Emily Abraham <eabraham@sfchamber.com>
Sent: Wednesday, December 2, 2020 4:10 PM
To: Emily Abraham <eabraham@sfchamber.com>
Subject: SF Chamber of Commerce Support of the Moscone Center Civil Grand Jury Report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Chair Mar,

On behalf of the San Francisco Chamber of Commerce, I offer our support of the findings and recommendations set forth in the Civil Grand Jury's report, "Sustain Our City's High Performing Moscone Convention Center." Please see attached for our full letter of support.

Thank you for your time and consideration.

Happy Holidays,

Emily

Emily Abraham

Public Policy Manager
SF Chamber of Commerce

December 2, 2020

Chair Supervisor Gordon Mar, GAO Committee
Supervisor Peskin, Member, GAO Committee
Supervisor Haney, Member, GAO Committee
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place,
San Francisco, CA 9410

Re: Support of the Moscone Center Civil Grand Jury Report

Dear Chair Mar,

On behalf of the San Francisco Chamber of Commerce, I offer our support of the findings and recommendations set forth in the Civil Grand Jury's report, "Sustain Our City's High Performing Moscone Convention Center."

The recommendations capture the primary concerns that our membership has in regards to maintaining and attracting new business to San Francisco, and the various associated challenges. Moscone Center is a lifeblood for our economy bringing in hundreds of thousands of business meeting attendees annually, supporting thousands of employees, small businesses, restaurants, hotels, and cultural institutions.

Travel and tourism have been devastated by the COVID-19 pandemic. Arguably, this industry has been hit hardest out of any other and will take the longest to recover. That is why the following recommendations in the above-referenced report are vital to our economic recovery:

- Supplement the current Moscone Expansion District Assessments with an additional general fund allocation of at least \$2.5M to provide rental discounts to convention center clients
- Effective for conventions after July 1, 2021, the Police Department must assign at least an additional three uniformed beat patrol officers per 10,000 expected event attendees, dedicated to patrolling areas around Moscone Center during the eight busiest convention hours
- Supporting the renewal of the Tourism Improvement District as well as establishing a multi-agency task force for event security and street management.

These recommendations need to be prioritized and implemented immediately. Pre-COVID, the City was losing business due to street conditions, street cleanliness, safety and security concerns as well as costs of doing business. In order for us to bring our number one economic driver back during this period of recovery, we must think differently and do more.

San Francisco's economy is complex and its sectors are interdependent. The unique beauty, diversity and culture of San Francisco has long attracted visitors looking for a world class place to convene. This in turn has spurred tremendous economic activity to develop around the tourism and events industry. Many community-serving small businesses that provide good jobs and make their neighborhoods vibrant rely heavily on visitors from outside the city for the bulk of their fiscal sustainability. Meetings like those hosted at Moscone center are crucial to the sustainability of thousands of SF small businesses and investment to keep the center competitive on a national and international level is critical.



235 Montgomery St., Ste. 760, San Francisco, CA 94104

tel: 415.352.4520 • fax: 415.392.0485

sfchamber.com • twitter: @sf_chamber

We must support the over 80,000 employees in San Francisco who are proud to call this industry their profession, many of which are still out of work and unable to support their families. We must ensure that San Francisco remains competitive as a destination so that we can continue to support the City's general fund with tax revenues that are desperately needed. And we must think creatively about how to support the backbone of our city, our small businesses, who rely on business and leisure visitors to keep the lights on.

Please support the key recommendations in this report and ensure timely implementation so that we are able to recover and thrive once again.

Thank you for your time and consideration.

Sincerely,

Rodney Fong
CEO and President
The San Francisco Chamber of Commerce

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: GAO Committee Hearing_Moscone Center Item
Date: Thursday, December 3, 2020 10:56:00 AM
Attachments: [Civil Grand Jury LOS_SF_Travel_Dec_2020.pdf](#)

From: Cassandra Costello <cassandra@sftravel.com>
Sent: Thursday, December 3, 2020 10:32 AM
To: Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Carroll, John (BOS) <john.carroll@sfgov.org>
Subject: GAO Committee Hearing_Moscone Center Item

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good Morning Chair Mar and Members of the GAO Committee,
Please see attached letter from San Francisco Travel supporting the recommendations outlined in the report before you this morning.
Thank you,
Cassandra



Cassandra Costello | SVP, Public Policy & Executive Programs
E cassandra@sftravel.com | T 415.227.2655

San Francisco Travel | One Front Street, Suite 2900 | San Francisco, CA 94111
sftravel.com | Follow us on [Facebook](#) + [Twitter](#)

Never the Same. Always San Francisco.
[San Francisco Named "Sports City of the Decade"](#)

[Take Our Safe Travel Pledge](#)



December 3, 2020

To: Chair Supervisor Gordon Mar, GAO Committee
Supervisor Peskin, Member, GAO Committee
Supervisor Haney, Member, GAO Committee

RE: Civil Grand Jury Report, "Sustain Our City's High Performing Moscone Convention Center"

Dear Chair Mar,

I am writing to you today to support the findings and recommendations set forth in the Civil Grand Jury's report, "Sustain Our City's High Performing Moscone Convention Center."

The recommendations capture the primary concerns that the San Francisco Travel Association and our members and stakeholders have in regard to maintaining and attracting new business to San Francisco and the various associated challenges. We hear time and time again from our visitors, meeting planners and conference attendees that more needs to be done to address safety and security on our streets and that we need to find ways to cut costs to host a meeting in San Francisco. Absent these actions, we will lose these conferences to other competing cities.

Moscone Center is a lifeblood for our economy bringing in hundreds of thousands of business meeting attendees annually and supporting thousands of employees and many small businesses, restaurants, hotels and cultural institutions.

Travel and tourism have been devastated by the COVID-19 pandemic. This industry has been hit hardest out of any other and will take the longest to recover. That is why the following recommendations in the above referenced report are vital to our economic recovery:

- **Supplement the current Moscone Expansion District Assessments with an additional general fund allocation of at least \$2.5M to provide rental discounts to convention center clients**
 - Implementing this recommendation will provide a tool for our city to compete with other destinations who are offering their convention facilities for free
 - This modest investment will bring in millions in taxes to the city and hundreds of millions in direct spend to support our small businesses, hotels and restaurants
 - For example, for a typical nonprofit association conference of 30,000 attendees-their total rent at Moscone Center was \$672,500 in 2019. This conference supports over 11,000 jobs, 64,354 hotel room nights, \$3.1 million in taxes and \$66 million in total economic impact

- **Effective for conventions after July 1, 2021, the Police Department must assign at least an additional three uniformed beat patrol officers per 10,000 expected event attendees, dedicated to patrolling areas around Moscone Center during the eight busiest convention hours**
 - This modest request will help to retain and attract new business to Moscone Center
 - Safety and security remain as one of the top concerns from our visitors, meeting planners and convention attendees
- **Supporting the renewal of the Tourism Improvement District**
 - We support this recommendation and, as the organization responsible for the renewal, we will begin our outreach to assessed accommodations in the new year and work with the city on the hearing and legislative process to establish the renewal
- **Establishing a multiagency task force for event security and street management**
 - Bringing key parties together on agreed upon plans on security and street management are certainly welcome and we would happily participate as an organization

These recommendations need to be prioritized and implemented immediately. Pre COVID, the City was losing business due to street conditions, street cleanliness, safety and security concerns as well as costs of doing businesses. In order for us to bring our number one economy back, we must think differently and do more.

We must support the over 80,000 employees in San Francisco who are proud to call this industry their profession, many of which are still out of work and unable to support their families. We must ensure that San Francisco remains competitive as a destination so that we can continue to support the City's general fund with tax revenues that are desperately needed. And we must think creatively about how to support the backbone of our city, our small businesses, who rely on business and leisure visitors to keep the lights on.

Please support the key recommendations in this report and ensure timely implementation so that we are able to recover and thrive once again.

Sincerely,

Joe D'Alessandro
President and CEO



Joe D'Alessandro
President and CEO

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: Government Audit and Oversight Committee Dec. 3
Date: Thursday, December 3, 2020 10:56:00 AM
Attachments: [S. Bethel Moscone Ctr Civil Grand Jury Report Letter of Support Dec 2020.docx](#)

From: shari bethel <sharigone@yahoo.com>

Sent: Thursday, December 3, 2020 9:57 AM

To: Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: Government Audit and Oversight Committee Dec. 3

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Chairperson Mar and Members Haney and Peskin,
Attached is my letter in support of the Civil Grand Jury's Report, "Sustain Our City's High Performing Moscone Convention Center."

Respectfully Submitted,

Shari Bethel

I.A.T.S.E. Local 16 Journeyperson and Audit Committee Member

Chair Supervisor Gordon Mar, GAO Committee
Supervisor Peskin, Member, GAO Committee
Supervisor Haney, Member, GAO Committee

RE: Civil Grand Jury Report, "Sustain Our City's High Performing Moscone Convention Center"

December 2, 2020

Dear Chair Mar,

I am writing to you today to support the findings and recommendations set forth in the Civil Grand Jury's report, "Sustain Our City's High Performing Moscone Convention Center."

The recommendations capture the primary concerns that I.A.T.S.E. Local 16 has regarding maintaining and attracting new business to San Francisco and the various challenges the city faces. Moscone Center is a major part of that economy bringing in hundreds of thousands of meeting attendees annually and supporting thousands of workers as well as many small businesses, restaurants, hotels, art museums, and sports and performance venues.

Travel and tourism have been devastated by the COVID-19 pandemic. The convention/event industry has been hit hardest and will take the longest to recover. That is why the following recommendations in the above referenced report are vital to our economic recovery:

- Supplement the current Moscone Expansion District Assessments with an additional general fund allocation of at least \$2.5M to provide rental discounts to convention center clients
- Effective for conventions after July 1, 2021, the Police Department must assign at least an additional three uniformed beat patrol officers per 10,000 expected event attendees, dedicated to patrolling areas around Moscone Center during the eight busiest convention hours
- Supporting the renewal of the Tourism Improvement District as well as establishing a multiagency task force for event security and street management

These recommendations need to be prioritized and implemented to make everyone feel safe, comfortable, and interested in attending conventions again. Pre COVID, the City was losing business due to street conditions, street cleanliness, safety, and security concerns as well as costs of doing business. For us to bring the economy back during this recovery period, we must think differently and do all we can. In entertainment/event services we always lead with, "safety first." We should approach the challenges faced with that in mind.

Last year conventions and meetings in other venues in San Francisco was 51% of I.A.T.S.E. Local 16's work. Much of the other live event work is minimized including concerts, parties, and smaller meetings to name a few, when conventions are not happening. Speaking for myself, most of the work I did early in my career in San Francisco was at larger events at Moscone Center giving me the opportunity to work with others and see how large events are created.

We must support the over 80,000 employees in San Francisco who work in this industry, many of whom are still unemployed or under employed and struggling to support their families. We must ensure that San Francisco remains competitive as a destination so that we can continue to support the City's general fund with tax revenues that are desperately needed. We must think creatively about how to support our small businesses who rely on business and leisure visitors to keep the lights on.

Please support the key recommendations in this report and ensure timely implementation so that we can recover and thrive once again.

Sincerely,

Shari Bethel
Member and Audit Committee of I.A.T.S.E. Local 16

From: Board of Supervisors, (BOS)
To: [BOS-Supervisors](#)
Subject: FW: PUC Harlan Kelly Jr. Text Messages Petition
Date: Wednesday, December 2, 2020 4:10:00 PM
Attachments: [PUC Harlan Kelly Jr. Text Messages Petition.msg](#)

-----Original Message-----

From: sfrecordsresearch@pm.me <sfrecordsresearch@pm.me>
Sent: Tuesday, December 1, 2020 2:24 PM
To: Dennis Herrera (City Attorney, SF) <dennis.herrera@sfgov.org>; FEITELBERG, BRITTANY (CAT) <Brittany.Feitelberg@sfcityatty.org>; COTE, JOHN (CAT) <John.Cote@sfcityatty.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>
Subject: PUC Harlan Kelly Jr. Text Messages Petition

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

From: sfrecordsresearch@pm.me
To: [Dennis Herrera \(City Attorney, SF\)](#); [FEITELBERG, BRITTANY \(CAT\)](#); [COTE, JOHN \(CAT\)](#); [RUSSI, BRAD \(CAT\)](#)
Subject: PUC Harlan Kelly Jr. Text Messages Petition
Date: Tuesday, December 1, 2020 2:24:25 PM
Attachments: [Supervisor of Records - Harlan Kelly - Walter Wong Records-f \(4\).pdf](#)
[signature.asc](#)

Dennis Herrera,

Set aside your opinion of me and my other petitions - this is a case where your office must agree that the public interest is served by immediately reviewing my attached Supervisor of Records petition and ordering the disclosure of these records. **This is of the highest urgency and it is your duty to issue a written determination against PUC and order disclosure.**

You claim to have unparalleled independence. Do not let PUC hide communications of allegedly corrupt behavior. The criminal complaint by the United States against Mr. Kelly references topics *related to various messages partially withheld by the PUC from me re: travel, insurance payments, and more that were, at first, disclosed*. If nothing else, your office must review the unredacted versions of those text messages. I have no idea whether Mr. Kelly is guilty or not of any crime, but the public deserves to know the exact conduct that took place between Kelly and Wong.

At first PUC gave me nearly all of the text messages between Wong and Kelly, when I voluntarily informed that they had left readable someone's lockbox code, they then requested I delete the entire PDF, including many other messages not related to such sensitive private info. Note that the public hyperlinks to this PDF were published by PUC online.

While I did delete my own copy of the specific PDF, voluntarily, and without conceding any legal authority of the PUC to command me to do anything at all, the government cannot essentially erase my brain.

I informed PUC:

You appear to have partially obscured some of the text messages between Harlan Kelly Jr. and Walter Wong, but the text of some of those records is still visible in "Walter redacted final.pdf". It's unclear why these communications - regarding meetings, contracting, and travel between the two persons, have been partially obscured - they are neither completely redacted nor plainly visible as they have black rectangles on top of them, but they remain part of the record.

Therefore, below are new Immediate Disclosure Requests (SF Admin Code 67.25(a)) directed to SFPUC and Harlan Kelly Jr. Your response is required by July 8, 2020. Rolling records responses are requested (SFAC 67.25(d)) if you are unable to immediately produce records. Exact copies of every responsive record are requested (Gov Code 6253(b)) - do not: provide mere URLs, print and scan electronic records, convert native files to PDFs, or provide black and white versions of any color images. Provide only copies of records not requiring fees and in-person inspection of all other records (GC 6253).

1. All calendar entries of any kind, with all details, invitee lists, attachments, and metadata, for Harlan Kelly Jr. for any meetings or travel with Walter Wong (including but not limited to jaidin@pacbell.net, jdngroup@pacbell.net, or any email address ending with jaidin.net) (you must search personal accounts pursuant to City of San Jose v Superior Court (2017)); see also SOTF 19047 Anonymous v. Breed

2. All payments made by Harlan Kelly Jr. to Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

3. All payments made by Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies to Harlan Kelly Jr. (you must search personal accounts pursuant to *City of San Jose v Superior Court* (2017))

4. All contracts between Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies and Harlan Kelly Jr. (you must search personal accounts pursuant to *City of San Jose v Superior Court* (2017))

----- Original Message -----

On Tuesday, December 1st, 2020 at 1:00 PM, sfrecordsresearch@pm.me <sfrecordsresearch@pm.me> wrote:

Wow! I should pay more attention to the news...

Many of the messages unlawfully withheld, and asked to be deleted by me, by PUC in this case are **directly** related to the allegations made by the federal government in United States v. Kelly, <https://www.justice.gov/usao-ndca/press-release/file/1341026/download> ; <https://www.justice.gov/usao-ndca/pr/general-manager-san-francisco-public-utilities-commission-charged-honest-services-wire>

Both the Supervisor of Records and SOTF must order their immediate disclosure.

----- Original Message -----

On Thursday, July 9th, 2020 at 12:11 PM, sfrecordsresearch@pm.me <sfrecordsresearch@pm.me> wrote:

Supervisor of Records Herrera,

Attached is an SFAC 67.21(d) petition against Harlan Kelly, Jr. and PUC regarding, *inter alia*, text messages between Kelly and Walter Wong.

Thanks!

----- Original Message -----

On Thursday, July 9, 2020 4:42 AM, sfrecordsresearch@pm.me <sfrecordsresearch@pm.me> wrote:

PUC - Without waiving any rights or conceding that you have the right to demand that I do so, I have voluntarily deleted my own copy of the file `Walter redacted final.pdf` having SHA256 checksum 8254cbe0fcbd6a8a2548d3464171ccab0d386439c888959707db07fbd5f54453
- I am also filing an SOTF/Ethics/Supervisor of Records complaint against Mr. Kelly and PUC for disclosure of some or all of these messages.

SOTF:

Please file attached complaint, and provide formal notice:

Anonymous (94992-15550486@requests.muckrock.com) v. Harlan Kelly, Jr and Public Utilities Commission - your webform will be filled out.

Allegations: SFAC 67.21(b), 67.26, 67.27, 67.29-7(a); Gov Code 6253(b; c; d(3))

----- Original Message -----

On Wednesday, July 8, 2020 7:03 PM, sfrecordsresearch@pm.me <sfrecordsresearch@pm.me> wrote:

I'm unsure why you are claiming attorney client privilege in this email. You are not my attorney nor am I your's; perhaps you bcc-ed Herrera's office or something.

Regardless, I'm not MuckRock, I'm just one of their many users.

Please contact MuckRock Foundation directly if you need to give their entity some sort of specific demand. I've let them know to expect your request. The request to reference is <https://www.muckrock.com/foi/san-francisco-141/inter-agency-text-messages-immediate-disclosure-request-sf-puc-94992/#comm-911729> Info@muckrock.com is their support email but I cannot represent that it is the proper avenue for such a request.

Again, *please* do inform whoever that lockbox code is about that you released it accidentally - even if MuckRock agrees now to take any copies down that it has (if any), your sharefile link was in fact accessible in the past, publicly.

Also don't forget that there are still outstanding records requests to you on the original requests.muckrock.com thread.

----- Original Message -----

On Jul 8, 2020, 5:12 PM, Public Records <PublicRecords@sfwater.org> wrote:

Dear MuckRock,

Thank you for bringing to our attention an

inadvertent error in the redactions we performed for the text messages we provided you on July 6, 2020 labeled Bates numbers PUC 000175 through PUC 000219. As explained in our July 3rd email to you, we redacted from these records messages containing personal and private information that did not constitute a “public record.” Although the legal basis for these redactions was proper, we now realize that the technical method we used to black out the private material did not in fact protect the private information from disclosure. That was not our intent and was an inadvertent error. The material we intended to redact contains sensitive personal information that is protected from disclosure by Cal. Constitution Art. I, Sec. I and Section 6254(c) of the Public Records Act.

In such cases of accidental, inadvertent disclosure of private or confidential information in response to a Public Records Act request, the documents must be returned and copies destroyed if the City notifies those who have received an inadvertently disclosed record. (See *Ardon v. City of Los Angeles* (2016) 62 Cal.4th 1176). The SFPUC hereby requests that MuckRock immediately destroy all copies of Bates numbers PUC 000175 through PUC 000219 in its possession and remove them from all publicly accessible locations, including the MuckRock.com website.

Please note that the version of this text exchange that we shared with you on July 6, 2020 has been removed from the Sharefile weblink and that we will be providing you with a new redacted version of this text exchange, which should be available at the following link by the end of today: <https://sfpuc.sharefile.com/d-sabd81b687ef4187b>.

Please respond on or before Thursday July 9 at 5 pm confirming that you have destroyed and/or removed these records. Thank you for your anticipated cooperation.

SFPUC Public Records

From: sfrecordsresearch@pm.me
<sfrecordsresearch@pm.me>
Sent: Tuesday, July 7, 2020 12:37 AM
To: Public Records
<PublicRecords@sfwater.org>
Subject: Released info - please check!

CAUTION: This email originated from **outside** of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi PUC,

You released to my MuckRock request 94992 a file called "Walter redacted final.pdf" at <https://sfpuc.sharefile.com/d-sfaf513caac747dcb>

In that file you had some partially obscured texts (i.e. the text messages are still visible but just have

extra black rectangles on them). One of them says:

"1/19/17, 11:14 AM

The door at garage is lock can enter in house ,
when you open let us know we can check repair

There is a key in the lock box

The code is XXXX" (but the real number is the
document)

Given that you've already released this document
publicly on the Internet and on MuckRock, **please
do make sure whoever this message is about is
informed to ensure the lock box code isn't still
being used.**

It is unclear whether any other especially sensitive
information was in the PDF.

(I'm contacting you via this email instead of
MuckRock regarding this specific issue since the
messages on MuckRock are public).

Thanks!

94992-15550486@requests.muckrock.com

July 9, 2020

Dennis Herrera
Attn. General Government Team
City Attorney/Supervisor of Records
City Hall, Room 234
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Via email to supervisor.records@sfcityatty.org

Supervisor of Records,

This is a new SFAC 67.21(d) petition for a determination that some or all withheld portions of records discussed in the attached corresponding SOTF complaint (which is incorporated in its entirety into this petition) are public and an associated order for their disclosure by the Public Utilities Commission and Harlan Kelly, Jr.

Since the powers of Herrera and the SOTF differ under the Sunshine Ordinance, only the following forms of relief are requested (Paragraphs 37 and 38 of the attached complaint):

- Petitioner requests the Supervisor of Records examine the original unredacted records *in camera* to determine whether or not all of PUC/Kelly' claimed withholdings are lawful and minimal.
- Petitioner requests the Supervisor of Records to determine that some or all of the records or portions thereof withheld from disclosure or not yet disclosed are public and order PUC/Kelly to disclose them.

Yours,

Anonymous

encl: SOTF Complaint *Anonymous v. Kelly*

ATTACHMENT 1

Anonymous
94992-15550486@requests.muckrock.com

**IN THE SAN FRANCISCO
SUNSHINE ORDINANCE TASK FORCE**

ANONYMOUS¹,
Complainant

**Complaint and Petition for Order
of Determination**

v.

July 9, 2020

HARLAN KELLY JR. and SAN
FRANCISCO PUBLIC UTILITIES
COMMISSION

SOTF No.

Respondents

COMPLAINT

1. Complainant files this petition and complaint under the Sunshine Ordinance and California Public Records Act regarding a June 11, 2020 request² to Respondents.

2. Complainant alleges Respondents responded in an incomplete manner to requests for public records (SF Admin Code 67.21(b) and Cal. Govt. Code 6253(b, c)), issued a written denial of records without identifying all persons responsible for the denial (Cal. Govt. Code 6253(d)(3)), withheld more than the minimum exempt portion of records (SFAC 67.26), withheld information without a lawful justification (SFAC 67.27), and (as to Respondent Kelly only) failed to maintain and preserve in a professional and businesslike manner her correspondence and failed to disclose all such records in accordance with the Sunshine Ordinance (SFAC 67.29-7(a)).

¹ NOTE: There are multiple distinct anonymous requesters sending requests using MuckRock.com, using similar request templates and form - do not assume that the same individual is sending all anonymous requests. Complainant is an anonymous user of MuckRock, but does not represent MuckRock, nor any other MuckRock user, whether anonymous or not.

²
<https://www.muckrock.com/foi/san-francisco-141/inter-agency-text-messages-immediate-disclosure-request-sf-puc-94992/>

I. PUBLIC INTEREST IN DISCLOSURE

3. San Francisco prohibits the withholding of public information on the basis that the public interest in non-disclosure clearly outweighs the public interest in disclosure (SFAC 67.24(g, i)); this exemption under the CPRA is commonly known as the “catch-all exemption” or the “public-interest balancing test,” but is locally prohibited by the Sunshine Ordinance. On March 23, 2020, Mayor Breed claimed to unilaterally suspend this portion of the Sunshine Ordinance.

4. Without conceding that the Mayor’s suspension of SFAC 67.24(g, i) or any future citation by Respondents to Gov Code 6255(a) are legally valid, Complainant asserts that the public interest in disclosure of these records is significant because they may illustrate connections between City employees and subjects of an on-going federal corruption investigation.

5. The records heretofore disclosed to Complainant in the requests include Kelly’s numerous conversations with permit expediter and city contractor Walter Wong (it is unclear whether Wong is speaking as an individual or representative of his company Jaidin Consulting Group or its affiliates). On July 6, 2020, Wong pled guilty to Conspiracy to Commit Honest Services Wire Fraud and Conspiracy to Commit Money Laundering (*United States v. Wong*, 3:20-cr-00257, N.D. Cal.). Business conducted between a high-ranking city official and an admittedly-guilty city contractor is inherently of high public interest.

II. APPLICABLE LAW AND JURISDICTION

6. Both the California Public Records Act and the San Francisco Sunshine Ordinance govern Respondents’ conduct in this complaint. If they conflict, whichever provision requires Respondents to provide “faster, more efficient, or greater access to records” (Cal. Govt. Code 6253(e)) controls.

7. Respondent Harlan Kelly, Jr. is the General Manager of the Public Utilities Commission and has special, personal, responsibilities under the Sunshine Ordinance as a department head. Respondent San Francisco Public Utilities Commission is a “local agency” subject to the California Public Records Act. Both Respondents have custody of one or more public records relevant to this complaint, and all are subject to the general requirements of custodians of records under the Sunshine Ordinance and the jurisdiction of the Task Force. Note that the Sunshine Ordinance governs the conduct of “every person having custody of any public

record or public information” (SFAC 67.21(a)); whether or not a person has the job title “Custodian of Records” is irrelevant.

8. SOTF rules require that “all inferences and evidence [] be viewed in the light most favorable to the petitioner” (SOTF Complaint Procedure, ¶1). SOTF Chair B. Wolfe has stated that “it is presumed that all documents are public records until Respondent cites that it is not and that it can be withheld” and “if a record is withheld, then it is presumed it is a violation.” *Petrelis v. Elsbernd*, SOTF 19093. Therefore, the burden of proof that a record or portion thereof is exempt from disclosure is on Respondents, and this Task Force should accept every allegation below as true, unless explicitly denied by Respondents.

III. FACTS OF THE CASE

9. On June 11, 2020, Complainant issued an immediate disclosure request to both HKelly@sfgov.org and to publicrecords@sfgov.org for, *inter alia*:

1. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and London Breed, on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

2. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Walter Wong/Jaidin Consulting Group/Jaidin Associates (including but not limited to jaidin@pacbell.net, jdngrp@pacbell.net, or any email address ending with jaidin.net), on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

3. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Mohammed Nuru, on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

4. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Naomi Kelly, on

government or personal accounts from Jan 1, 2020 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

10. On June 11, Respondents denied the IDR timeline.

11. On June 22, Respondents indicated records would start being provided by July 3.

12. On July 2, Respondents provided some records at <https://sfpuc.sharefile.com/d-s9194ec992cf4e6cb> and purported redaction reasons.

13. On July 2, Complainant informed Respondents that they had failed to provide some of the pages that they mentioned.

14. On July 6, Respondents provided some of the missing records via link to: <https://sfpuc.sharefile.com/d-sfaf513caac747dcb>

15. After examining one of the records disclosed by Respondents (name: "Walter redacted final.pdf", with SHA256 checksum of 8254cbe0fcbd6a8a2548d3464171ccab0d386439c888959707db07fbd5f54453 , the "825 PDF"), Complainant noticed that Respondents had covered some of the disclosed text messages with a black rectangle, but these messages were not redacted.

16. Because Kelly and Wong's supposedly personal and government relationship are intermingled within this single set of text messages, it is unclear which of these transactions or meetings affects public business vs supposedly private business (as Respondents claim).

17. One of the messages concerned a code to a lockbox. Because of the appearance of this message, on July 7, Complainant voluntarily, and without any obligation to do so, informed Respondents of that disclosure so they could warn the subject of the message that Respondents had disclosed said record publicly online (i.e. so the subject could change the lockbox code if it was still being used).

18. On July 8, in reply to the email in Paragraph 17, Respondents sent a request to Complainant's non-MuckRock email address (but with an introduction of "Dear MuckRock"): "The SFPUC hereby requests that MuckRock immediately destroy all copies of Bates numbers PUC 000175 through PUC 000219 in its possession and remove them from all publicly accessible locations, including the MuckRock.com website" and "Please respond on or before Thursday July 9 at 5 pm confirming that you have destroyed and/or removed these records." Respondents appear confused: Complainant does not represent MuckRock; as Complainant has informed Respondents

multiple times: Complainant is a user of MuckRock, no different than the millions of different users with a Gmail.com email address that do not represent Google.

19. However, without waiving any of its rights, Complainant did voluntarily delete its own local copy of the '825 PDF and has not included a copy of the '825 PDF with this complaint.

20. Respondents also provided a new file "Walter redacted final_1.pdf" at <https://sfpuc.sharefile.com/d-sabd81b687ef4187b> with SHA256 checksum of 9ef93a56f0133e77cb696bc64ba713ebb1f4bc78797216133b32e3c270594c74 (the "9EF PDF") which fully redacts most correspondence between Kelly and Wong.

21. Numerous other records remain pending from Respondents on this request, and Complainant may amend this complaint or file further complaints for those records.

IV. ALLEGED VIOLATIONS

Violation 1 - (Kelly only) Failure to disclose correspondence (SFAC 67.29-7(a))

22. Kelly has a special, personal, responsibility as head of the Public Utilities Commission to (1) "maintain and preserve in a professional and businesslike manner all documents and correspondence, including but not limited to letters, e-mails, drafts, memorandum, invoices, reports and proposals" and (2) "disclose all such records in accordance with this ordinance." (SFAC 67.29-7(a))

23. Text messages, like "letters" and "e-mails," are a form of "correspondence." The list of correspondence in the ordinance is non-exhaustive.

24. Kelly has failed to disclose all of his correspondence with Walter Wong.

Violation 2 - Failure to identify all persons responsible for denial of access (Gov Code 6253(d)(3))

25. A written denial of access to records must "set forth the names and titles or positions of each person responsible for the denial."

26. Respondents signed all their responses as "SFPUC Public Records" without an employee name/title, even though they denied access to one or more records (namely all the withheld text messages).

Violation 3 - Incomplete response to records request; unlawful and non-minimal withholding (SFAC 67.21(b), 67.26, 67.27; Gov Code 6253(b, c))

27. Numerous communications between Kelly and Wong have been withheld in their entirety by Respondents. To give the Task Force a feel for the level of withholding, see thumbnails of the first 18 (of 45) pages in the '9EF PDF -- nearly everything has been redacted:



28. The Sunshine Ordinance itself contemplates that meetings between department heads (like Kelly) and persons who are substantially affected by city actions are inherently a matter of public business. See for example SFAC 67.29-5(a), which not only requires disclosure but goes further and mandates pro-active recording of every such meeting in a calendar that must be disclosed (emphasis added):

The Mayor, The City Attorney, and every Department Head shall keep or cause to be kept a daily calendar wherein is recorded the time and place of each meeting or event attended by that official, with the exclusion of purely personal or social events at which no city business is discussed and that do not take place at City Offices or at the offices or residences of people who do substantial business with or are otherwise substantially financially affected by actions of the city. For meetings not otherwise publicly recorded, the calendar shall include a general statement of issues discussed. Such calendars shall be public records and shall be available to any requester three business days subsequent to the calendar entry date.

29. This implies that for a meeting between Kelly and Wong to be considered purely personal or social, no city business must be discussed and the meeting must not take place at a

1 City Office or the office or residence of Wong, Kelly, or anyone else that does substantial business
2 with the City (Kelly is an employee of the City and thus inherently does substantial business with
3 and is substantially financially affected by City actions; Wong is a permit expeditor and city
4 contractor and thus does substantial business and is substantially financially affected by City
5 actions). Any message discussing a meeting between Kelly and Wong must be disclosed.

6 30. Respondents cite in their July 8, 2020 request to destroy the '825 PDF that the
7 disclosed messages with black rectangles are exempt under Gov Code 6254(c) -- but to qualify
8 under this exemption these records must be "Personnel, medical, or similar files, the disclosure of
9 which would constitute an unwarranted invasion of personal privacy." But not every single
10 so-redacted message qualifies, in its entirety.

11 31. Text messages are not personnel or medical files.

12 32. Therefore, the only remaining exemption is for "similar files, the disclosure of
13 which would constitute an unwarranted invasion of personal privacy."

14 33. Moreover, because of the minimal withholding requirement in San Francisco
15 (SFAC 67.26), only the minimal portions of all Wong/Kelly communications that are "similar" to
16 "personnel" and "medical" files and would constitute an "unwarranted" invasion of personal
17 privacy should be redacted/withheld.

18 34. For example, Kelly's family information (except information regarding Kelly's
19 wife City Administrator Naomi Kelly's work on behalf of the City, which is also public business
20 by definition, which was in fact the subject of at least one of the now-redacted messages), personal
21 lockboxes, and medical/health information could be redacted, while disclosing everything else.

22 35. Furthermore, this Task Force should not consider disclosure of any records about
23 transactions, meetings, and/or agreements between Wong and Kelly to constitute "unwarranted"
24 invasion of personal privacy. Given that Wong has pled guilty to crimes relating to a federal
25 investigation of corruption in San Francisco, there is a legitimate public interest in understanding
26 what influence, if any, Wong has had on the City's business through its public officials, including
27 Kelly.

28 36. Finally, as SFAC 67.21(g) instructs: "In any court proceeding pursuant to this
article there shall be a presumption that the record sought is public, and the burden shall be upon
the custodian to prove with specificity the exemption which applies." Respondents will have to
prove for each and every text message that the record is in fact not a public record, and moreover

1 that *no part* is public (otherwise, the public part would have to be disclosed).
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5 **V. REQUEST FOR RELIEF**

6 37. Complainant requests the Task Force (and/or other relevant adjudicatory bodies
7 including the Supervisor of Records and Ethics Commission) examine the original unredacted
8 records *in camera* to determine whether or not all of Respondents' claimed withholdings are
lawful and minimal.

9 38. Complainant requests the Task Force to determine that some or all of the records or
10 portions thereof withheld from disclosure or not yet disclosed are public and order Respondents to
disclose them.

11 39. Complainant requests the Task Force find Respondents violated:

- 12 a. SF Admin Code 67.21(b) and Cal. Govt Code 6253(b, c) for responding to the
13 requests in an incomplete manner;
- 14 b. Cal. Govt Code 6253(d)(3) by failing to identify all persons responsible for denying
15 access to records;
- 16 c. SF Admin Code 67.26 for withholding more than the minimum exempt portion of
17 records;
- 18 d. SF Admin Code 67.27 for not providing a lawful justification for withholding
information;
- 19 e. (as to Kelly only) SF Admin Code 67.29-7(a) for not disclosing Kelly's
correspondence.

20 40. Complainant requests that the Task Force issue all appropriate orders and refer
21 Respondents to the District Attorney, Attorney General (SFAC 67.21(e)), and Ethics Commission
22 (SFAC 67.30(c)) if Respondents refuse to disclose every public record or portion thereof
23 responsive to Complainant's requests.

24 Respectfully submitted,

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26 ANONYMOUS

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EXHIBIT A

From: Anonymous Person

06/11/2020 

Subject: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC)

[Email](#)

Public Utilities Commission and Harlan Kelly Jr.:

Below are new Immediate Disclosure Requests (SF Admin Code 67.25(a)) directed to your agency and its department head. Your response is required by June 12, 2020. Rolling records responses are requested (SFAC 67.25(d)) if you are unable to immediately produce records. Exact copies of every responsive record are requested (Gov Code 6253(b)) - do not: provide mere URLs, print and scan electronic records, convert native files to PDFs, or provide black and white versions of any color images. Provide only copies of records not requiring fees and in-person inspection of all other records (GC 6253).

1. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and London Breed, on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))
2. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Walter Wong/Jaidin Consulting Group/Jaidin Associates (including but not limited to jaidin@pacbell.net, jdngroup@pacbell.net, or any email address ending with jaidin.net), on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))
3. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Mohammed Nuru, on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))
4. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Naomi Kelly, on government or personal accounts from Jan 1, 2020 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

For text messages: While the phone numbers are not needed, the following must be preserved: the timestamps, the textual content, attachments, and images, and also ALL sender and recipient names (including groups). Pursuant to SF Admin Code 67.21(l), which requires you to use any electronic format that we request, please provide the records in spreadsheet format. For an example of the format of the response, see SFPD Chief Scott's prior response here: https://cdn.muckrock.com/foia_files/2020/04/14/Text_Messages_Breed_Scott_Redacted.pdf and clearly referenced redaction justifications here: https://cdn.muckrock.com/foia_files/2020/04/14/ChiefOfficeResponse201.pdf (though I do not concede all of them are appropriate redactions) . Please provide rolling responses, starting with the most recent records going backwards. Messages to/from before your current department head became the department head must still be provided.

Do not destroy or discard any responsive records - we will appeal all withholdings or Sunshine violations. Remember Mr. Kelly has an obligation to maintain in a professional and businesslike manner their correspondence and release them as public records (SF Admin Code 67.27-9(a)); and we will cross-check your responses with all other parties to ensure you have not destroyed or withheld records improperly.

Your non-exhaustive obligations:

- All withholding of any information must be justified in writing (SFAC 67.27).
- All withholdings by masking or deletion (aka redactions) must be keyed by footnote or other clear reference to the specific justification for that redaction, and only the minimal exempt portion of any record may be withheld (SFAC 67.26).
- You must respond to emailed requests (SFAC 67.21(b)).
- You must notify us of whether or not responsive records exist and/or were withheld for each below request (Gov Code 6253(c), 6255(b)).
- You must state the name and title of each person responsible for withholding any information (Gov Code 6253(d)).
- Do not impose any end-user restrictions upon me (Santa Clara Co. vs Superior Ct, 170 Cal.App 4th 1301); so if you use a third-party website like NextRequest to publish records, please make them completely public without any login or sign-in.

Your agency must do all of the above things in your response, and you cannot wait until we file complaints.

***** We have no duty to, and we will not again, remind the City of its obligations. Instead, we will file complaints for every Sunshine Ordinance or CPRA violation. We will continue to file complaints until the City's procedures are modified to fully comply with the Sunshine Ordinance and CPRA, without caveat or exception. *****

Thank you for your anticipated cooperation in this matter.

NOTE: Please be certain you have properly redacted all of your responses. Once you send them to us, there is no going back. The email address sending this request is a publicly- viewable mailbox. All of your responses (including all responsive records) may be instantly and automatically available to the public online via the [MuckRock.com](https://www.muckrock.com) FOIA service used to issue this request (though the requester is an anonymous user, not a representative of MuckRock). Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature, if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the City all be disclosable public records.

Sincerely,
Anonymous

From: Anonymous Person

06/11/2020 

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC) Email

MR. KELLY: This was also sent to the Public Records email, and is being sent directly to you so you do not destroy responsive records:

Public Utilities Commission and Harlan Kelly Jr.:

Below are new Immediate Disclosure Requests (SF Admin Code 67.25(a)) directed to your agency and its department head. Your response is required by June 12, 2020. Rolling records responses are requested (SFAC 67.25(d)) if you are unable to immediately produce records. Exact copies of every responsive record are requested (Gov Code 6253(b)) - do not: provide mere URLs, print and scan electronic records, convert native files to PDFs, or provide black and white versions of any color images. Provide only copies of records not requiring fees and in-person inspection of all other records (GC 6253).

1. All text, email, or chat messages (including group messages, in any form or application including but not

limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and London Breed, on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

2. All text, email, or chat messages (including group messages, in any form or application including but not limited to SMS, MMS, WhatsApp, WeChat, Signal, Instagram, Twitter, Facebook, Hangouts, Skype, Teams) sent or received to/cc/bcc/from between Harlan Kelly Jr. and Walter Wong/Jaidin Consulting Group/Jaidin Associates (including but not limited to jaidin@pacbell.net, jdngpr@pacbell.net, or any email address ending with jaidin.net), on government or personal accounts from Jan 1, 2015 and present (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

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For text messages: While the phone numbers are not needed, the following must be preserved: the timestamps, the textual content, attachments, and images, and also ALL sender and recipient names (including groups). Pursuant to SF Admin Code 67.21(l), which requires you to use any electronic format that we request, please provide the records in spreadsheet format. For an example of the format of the response, see SFPD Chief Scott's prior response

here: https://cdn.muckrock.com/foia_files/2020/04/14/Text_Messages_Breed_Scott_Redacted.pdf and clearly referenced redaction justifications

here: https://cdn.muckrock.com/foia_files/2020/04/14/ChiefOfficeResponse201.pdf (though I do not concede all of them are appropriate redactions) . Please provide rolling responses, starting with the most recent records going backwards. Messages to/from before your current department head became the department head must still be provided.

Do not destroy or discard any responsive records - we will appeal all withholdings or Sunshine violations. Remember Mr. Kelly has an obligation to maintain in a professional and businesslike manner their correspondence and release them as public records (SF Admin Code 67.27-9(a)); and we will cross-check your responses with all other parties to ensure you have not destroyed or withheld records improperly.

Your non-exhaustive obligations:

- All withholding of any information must be justified in writing (SFAC 67.27).
- All withholdings by masking or deletion (aka redactions) must be keyed by footnote or other clear reference to the specific justification for that redaction, and only the minimal exempt portion of any record may be withheld (SFAC 67.26).
- You must respond to emailed requests (SFAC 67.21(b)).
- You must notify us of whether or not responsive records exist and/or were withheld for each below request (Gov Code 6253(c), 6255(b)).
- You must state the name and title of each person responsible for withholding any information (Gov Code 6253(d)).
- Do not impose any end-user restrictions upon me (Santa Clara Co. vs Superior Ct, 170 Cal.App 4th 1301); so if you use a third-party website like NextRequest to publish records, please make them completely public

without any login or sign-in.

Your agency must do all of the above things in your response, and you cannot wait until we file complaints.

***** We have no duty to, and we will not again, remind the City of its obligations. Instead, we will file complaints for every Sunshine Ordinance or CPRA violation. We will continue to file complaints until the City's procedures are modified to fully comply with the Sunshine Ordinance and CPRA, without caveat or exception. *****

Thank you for your anticipated cooperation in this matter.

NOTE: Please be certain you have properly redacted all of your responses. Once you send them to us, there is no going back. The email address sending this request is a publicly-viewable mailbox. All of your responses (including all responsive records) may be instantly and automatically available to the public online via the [MuckRock.com](https://www.muckrock.com) FOIA service used to issue this request (though the requester is an anonymous user, not a representative of MuckRock). Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature, if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the City all be disclosable public records.

Sincerely,
Anonymous

From: Public Utilities Commission

06/11/2020 

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC) [Email](#)

Dear MuckRock News,

Thank you for your public records request. Due to the COVID-19 pandemic, the Mayor has issued supplementary orders suspending select provisions of the Sunshine Ordinance which will affect how soon you may receive responsive documents. This memo<<https://www.sfwater.org/modules/ShowDocument.aspx?documentID=15142>> provides details.

We have forwarded your request the appropriate staff and will provide an update including a potential timeline within 10 days.

Best regards,
SFPUC Public Records

From: Public Utilities Commission

06/22/2020 

Subject: Public Record Request submitted June 11, 2020 - Communications between Harlan L. Kelly Jr. and various others [Email](#)

We are in receipt of your request dated June 11, 2020. We have identified records responsive to your request and are proceeding to review them for any necessary redactions or withholding. We have not yet completed our search for or review of responsive records. As explained in the attached memo, per emergency orders of the Mayor, the City's time to produce records in response to PRA requests has been extended during the emergency. We are providing this initial response within 10 days in accordance with those orders. Based on the volume and nature of the documents, we plan to provide initial documents by July 3, 2020. We will provide additional documents on a rolling basis thereafter.

SFPUC Public Records

Suzanne Gautier

Suzanne Gautier

Manager, Communications and Public Outreach

External Affairs

San Francisco Public Utilities Commission

525 Golden Gate Avenue, 12<x-apple-data-detectors://5/0>th<x-apple-data-detectors://5/0> Floor<x-apple-data-detectors://5/0>

San Francisco, CA 94102<x-apple-data-detectors://5/0>

Phone - 415-513-2529<tel:415.583.2540>

Email - sgautier@sfgwater.org<<http://www.sfgwater.org/>>

Note: I am working remotely until further notice



Public Records Memo - Final 3-30-20

View



Embed



Download

From: Public Utilities Commission

07/02/2020

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages

Email

Dear Muckrock News

Please access documents responsive to your June 11 request below.

<https://sfpuc.sharefile.com/d-s9194ec992cf4e6cb>

Please do so within a week as the link will expire.

With regard to the PDFs we are providing that contain text messages (Bates Stamp #s 161-219), please be advised that all of the redactions in those PDFs are of text messages that do not contain "information relating to the conduct of the public's business" and therefore do not constitute "public records" responsive to your request. (Cal. Gov. Code § 6252(e); see also *City of San Jose v. Superior Court* (2017) 2 Cal.5th 608, 626 ("Any personal information not related to the conduct of public business . . . can be redacted from public records that are produced or presented for review." (citing Cal. Gov. Code § 6253(a)); City Attorney memorandum dated March 24, 2017 titled "Public Records on Personal Electronic Devices, available at <https://www.sfcityattorney.org/legalopinions/>).

With regard to the email messages we are producing today at Bates Stamp #220-260, as indicated in these documents, we have redacted on privacy grounds personal email addresses, personal telephone numbers, dates and places of birth, personal identification numbers, and gender pursuant to California Government Code section 6254, subdivisions (c) and (k) and Article I, section 1, of the California Constitution. (See also San Francisco Administrative Code § 67.1(g)).

Finally, we have redacted from the email titled, "Night Noise permit requirements" (Bates Stamp #234-235) content constituting privileged and confidential attorney-client communications. (See, Cal. Gov. Code § 6254(k) (providing an exemption for records protected from disclosure under federal or state law, including provisions of the Evidence Code relating to privilege; Cal. Evid. Code § 954 (communications between attorneys and their clients are privileged); Cal. Gov. Code § 6276.04 (cross-referencing the attorney-client and attorney work product privileges); S.F. Admin. Code § 67.21(k)).

We are responding to your request on a rolling basis and expect to be producing additional responsive records next week.

Please be advised that we are responding to your records request on behalf of the SFPUC only, and only as to records that are within the SFPUC's possession. Each City department receives, searches, and responds to public records requests on behalf of its own department, not Citywide. Accordingly, you may wish to also

public records requests on behalf of its own department, not Citywide. Accordingly you may wish to also contact the Department of Public Works, the City Administrator's Office, and/or the Mayor's Office, as those departments and offices may also have records responsive to your request.

Best regards,
SFPUC Public Records

From: Anonymous Person

07/03/2020 

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC) [Email](#)

Thank you - MuckRock staff will hopefully get the files within the week. If not, we will need to request you extend the deadline.

However, I think files may be missing. You mentioned for example text messages in Bates 161-219. But I only received Bates 161-168. Where are the rest?

I also didn't receive I assume what is Bates 001 thru 160. Was there a mistake in uploading?

Here's what I got:

Sink hole at 110 Alta Street 1_Redacted for Privacy.pdf
Drawing of Fire Hydrant Location_Redacted for Privacy.pdf
MLB1_Redacted.pdf
Night Noise Permit requirements_Redacted for Privacy ACP.pdf
Sewage Issue on 865 Market St_Redacted for Privacy.pdf
3 street lights are out of order on Stockton & Jackson streets _Redacted for Privacy.pdf
2401 Broadway_Redacted for Privacy.pdf
Bell and snow flake_Redacted for Privacy.pdf
Itinerary -California.pdf
letter is ready for pick up_Redacted for Privacy.pdf
Node specifications_Redacted for Privacy.pdf
Revised invitation for Vice Governor_Redacted for Privacy.pdf
Revised invitation_July 24_Redacted for Privacy.pdf
street lights are out of order on Stockton & Jackson streets._Redacted for Privacy.pdf
The 9th Annual Chinatown Ping Pong Festival_Redacted for Privacy.pdf
Vice governor Ye Zhenqin of Guangdong Province and the delegation (2)_Redacted for Privacy.pdf
1317 20th Avenue Water Department Work Order Issued letter_Redacted for Privacy.pdf
Bell Shaped and Snowflake LED.pdf
Revised invitation for Vice Governor (1)_Redacted for Privacy.pdf
Sink hole at 110 Alta Street_Redacted for Privacy.pdf
Sunset Boulevard Greenway Project - Funding Problems with SFPUC_Redacted for Privacy.pdf
Sunset Boulevard Greenway Project - Funding Problems with SFPUC_Redacted for Privacy.pdf
Vice governor Ye Zhenqin of Guangdong Province and the delegation_Redacted for Privacy.pdf
叶贞琴副省长Name list_Nov visit_Redacted for Privacy.pdf
Drawing of Fire Hydrant Location 1_Redacted for Privacy.pdf

NOTE: Please be certain you have properly redacted all of your responses. Once you send them to us, there is no going back. The email address sending this request is a publicly- viewable mailbox. All of your responses (including all responsive records) may be instantly and automatically available to the public online via the [MuckRock.com](https://www.muckrock.com) FOIA service used to issue this request (though the requester is an anonymous user, not a representative of MuckRock). Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature, if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information as I intend that

NOTE: it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the City all be disclosable public records.

Sincerely,
Anonymous

From: Public Utilities Commission

07/07/2020

Subject: RE: [REDACTED] RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC)

Email

Dear Muckrock News,

Apologies and thanks for letting us know. Please use this link for Bates numbers 161 to 219.

<https://sfpuc.sharefile.com/d-sfaf513caac747dcb>

Please note that it will expire in 7 days.

Bates 001 through 160 are under review and will be provided once they are ready.

Thanks for your patience.

SFPUC Public Records

From: Anonymous Person

07/07/2020

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC)

Email

Public Utilities Commission and Harlan Kelly Jr.:

NOTE: Please be certain you have properly redacted all of your responses. Once you send them to us, there is no going back. The email address sending this request is a PUBLICLY-VIEWABLE MAILBOX. All of your responses (including all responsive records) may be instantly and automatically available to the public online via the [MuckRock.com](https://muckrock.com) FOIA service used to issue this request (though the requester is an anonymous user, not a representative of MuckRock). Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. The digital signature, if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender. Please do not include any confidential information, as I intend that these communications with the City all be disclosable public records.

You appear to have partially obscured some of the text messages between Harlan Kelly Jr. and Walter Wong, but the text of some of those records is still visible in "Walter redacted final.pdf". It's unclear why these communications - regarding meetings, contracting, and travel between the two persons, have been partially obscured - they are neither completely redacted nor plainly visible as they have black rectangles on top of them, but they remain part of the record.

Therefore, below are new Immediate Disclosure Requests (SF Admin Code 67.25(a)) directed to SFPUC and Harlan Kelly Jr. Your response is required by July 8, 2020. Rolling records responses are requested (SFAC 67.25(d)) if you are unable to immediately produce records. Exact copies of every responsive record are requested (Gov Code 6253(b)) - do not: provide mere URLs, print and scan electronic records, convert native files to PDFs, or provide black and white versions of any color images. Provide only copies of records not requiring fees and in-person inspection of all other records (GC 6253).

1. All calendar entries of any kind, with all details, invitee lists, attachments, and metadata, for Harlan Kelly Jr. for any meetings or travel with Walter Wong (including but not limited to jaidin@pacbell.net, jdngrp@pacbell.net, or any email address ending with jaidin.net) (you must search

personal accounts pursuant to City of San Jose v Superior Court (2017)); see also SOTF 19047 Anonymous v. Breed

2. All payments made by Harlan Kelly Jr. to Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

3. All payments made by Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies to Harlan Kelly Jr. (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

4. All contracts between Walter Wong/Jaidin Consulting Group/Jaidin Associates/affiliated companies and Harlan Kelly Jr. (you must search personal accounts pursuant to City of San Jose v Superior Court (2017))

Please provide rolling responses, starting with the most recent records going backwards. Messages to/from before your current department head became the department head must still be provided.

Do not destroy or discard any responsive records - we will appeal all withholdings or Sunshine violations. Remember Mr. Kelly has an obligation to maintain in a professional and businesslike manner their correspondence and release them as public records (SF Admin Code 67.27-9(a)); and we will cross-check your responses with all other parties to ensure you have not destroyed or withheld records improperly.

Your non-exhaustive obligations:

- All withholding of any information must be justified in writing (SFAC 67.27).
- All withholdings by masking or deletion (aka redactions) must be keyed by footnote or other clear reference to the specific justification for that redaction, and only the minimal exempt portion of any record may be withheld (SFAC 67.26).
- You must respond to emailed requests (SFAC 67.21(b)).
- You must notify us of whether or not responsive records exist and/or were withheld for each below request (Gov Code 6253(c), 6255(b)).
- You must state the name and title of each person responsible for withholding any information (Gov Code 6253(d)).
- Do not impose any end-user restrictions upon me (Santa Clara Co. vs Superior Ct, 170 Cal.App 4th 1301); so if you use a third-party website like NextRequest to publish records, please make them completely public without any login or sign-in.

Your agency must do all of the above things in your response, and you cannot wait until we file complaints.

***** We have no duty to, and we will not again, remind the City of its obligations. Instead, we will file complaints for every Sunshine Ordinance or CPRA violation. We will continue to file complaints until the City's procedures are modified to fully comply with the Sunshine Ordinance and CPRA, without caveat or exception. *****

Thank you for your anticipated cooperation in this matter.

Sincerely,

Anonymous

From: Anonymous Person

07/07/2020 

Subject: RE: California Public Records Act Request: Inter-Agency Text Messages - Immediate Disclosure Request (SF PUC) [Email](#)

Public Utilities Commission and Harlan Kelly Jr.:

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Thank you for your anticipated cooperation in this matter.

Sincerely,

Anonymous

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: SF corruption--Harlan & Naomi Kelley
Date: Thursday, December 3, 2020 8:34:00 AM

From: aj <ajahjah@att.net>
Sent: Wednesday, December 2, 2020 10:06 PM
To: Cassidy, Megan <megan.cassidy@sfchronicle.com>; mbarba@sfexaminer.com; susan@marinatimes.com; Laura Waxmann <lwaxmann@bizjournals.com>; john diaz <jdiaz@sfchronicle.com>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: SF corruption--Harlan & Naomi Kelley

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Megan, Michael--

Thank you for your coverage of the Harlan & Naomi Kelley story. The vacation story is actually small potatoes.

Harlan & Naomi Kelley are on the hot seat for corruption regarding a vacation, but that's nothing compared to the giveaway of public property to private developers in the guise of "affordable housing."

16.4 acres of the PUC Balboa Reservoir was sold to an Avalon Bay joint venture for the dirt-cheap price of \$11.4 Million a few months ago.

Although SF Administrative Code requires two independent appraisals on sale of public lands, the requirement was waived by the Board of Supervisors.

Instead, only one MAI (Member Appraisal Institute) appraisal--commissioned by SFPUC--was performed. The Clifford Associates MAI (jokingly referred to by insiders as 'Made As Instructed') appraisal came to a shockingly low sale price of \$11.4 Million. Despite this shockingly low price, Board of Supervisors did not reconsider the waiver of the Administrative Code's requirement for a second appraisal opinion.

Furthermore the sale price was hidden deep within a Planning Commission document--**probably deliberately so**--only short time prior to the final governmental approvals.

The Balboa Reservoir giveaway-price sale should elicit much more attention than a vacation!

This is what I had written to DOJ and Board of Supervisors in August:

*TO: US Attorney Anderson, Special Agent Bentley
8/18/2020*

DATE:

FROM: Alvin Ja

SUBJECT: Public Corruption, Balboa Reservoir Project

Please follow up on investigating possible corruption in the sale of the PUC Reservoir. The Board of Supervisors will be voting on final passage of all the elements necessary for the Balboa Reservoir Project.

This is my written comment to the Board of Supervisors:

Sent: Monday, August 17, 2020, 06:33:48 PM PDT

Subject: Balboa Reservoir Development Agreement (200423)

BOS:

You will be approving the Reservoir DA tomorrow at your 8/18/2020 meeting.

You need to be aware and conscious of the fact your Ordinance approving the Development Agreement rests on the unwarranted circumvention of Administrative Code 23.3's requirement for independent appraisal review.

One of the excuses that I've heard is that waivers are "done all the time."

That a waiver of Administrative Code 23.3 is "done all the time" is an indication of corruption to which the BOS is complicit. You will be doing this in direct contradiction to the March 2018 Budget & Legislative Analyst Report that had affirmatively called for "an independent appraisal and appraisal review conducted in accordance with the requirements set out in Administrative Code Chapter 23."

Attached is the Executive Summary for the Balboa Reservoir Appraisal. The methodology used for the appraisal is the cost approach for "highest and best use". The appraisal was commissioned by PUC. The PUC would have discussed with the appraiser the best appraisal

methodology to advance the interests of maximizing return for ratepayers.

The Cost Approach and "highest and best use" is inherently biased in favor of the buyer (Reservoir Community Partners) and disadvantages the seller (PUC). "Highest and best use" for whom? Contrary to PUC's obligation to ratepayers, the appraisal's "highest and best use" methodology favors the private joint venture buyer; NOT THE SELLER (PUC)!

Page 14 of the attached Clifford Advisory Executive Summary shows a revenue-cost sheet to determine the "fair market value."

The \$11.4 Million "fair market valuation" of the Clifford Advisory appraisal guarantees a \$9,913,083 credit for "risk and profit" for Reservoir Community Partners (Risk? What risk?! Profit is guaranteed!). The \$11.4 Million "fair market valuation" includes a discount of \$7,079,746 to Reservoir Community Partners for "entitlement costs."

Why would the appraisal -- that is supposed to be trying to get the best return for ratepayers-- be structured in a manner to favor the buyer (Reservoir Community Partners) instead of the seller, (PUC)?

Something is terribly wrong. Why would "progressives" on BOS be complicit in corruption?

--Alvin Ja

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Letter of Support for Board of Appeals Nominee, Tina Chang
Date: Monday, November 30, 2020 10:16:00 AM

From: Rachael Tanner <r.ann.tanner@gmail.com>
Sent: Monday, November 30, 2020 8:01 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>
Subject: RE: Letter of Support for Board of Appeals Nominee, Tina Chang

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Board of Supervisors
ATTN: Rules Committee
 1 Dr. Carlton B. Goodlett Place
 City Hall, Room 244
 San Francisco, CA 94102-4689
Via email to: Board.of.Supervisors@sfgov.org

RE: Letter of Support for Board of Appeals Nominee, Tina Chang

Dear Members of the Rules Committee,

I am proud to support the nomination of Tina Chang as a San Francisco Board of Appeals Commissioner.

Tina and I came to know each other during our time on staff at the San Francisco Planning Department. There we worked across our individual divisions, Current and Citywide Planning respectively, to come together on an incredibly important matter: racial equity. Together with a team of 15 other planners, we formed the Department's inaugural cohort dedicated to advancing racial equity and attended a year-long, nationwide training hosted by the Government Alliance on Race and Equity (GARE). As a team, we launched Phase I of the Racial and Social Equity Initiative and Action Plan.

I watched Tina take on the work of normalizing conversations around race and social equity with care, empathy and patience. Tina is incredibly knowledgeable about land use and Planning issues, which comprise approximately two-thirds of the cases brought before the Board of Appeals.

I know that Tina's knowledge and thoughtful application of that knowledge will greatly aid the Board of Appeals in fulfilling its duties and ensure that San Franciscans are served by a capable Board.

I believe her character and expertise will positively contribute to the Board of Appeals.

I urge you to support her nomination.

Thank you for your consideration.

Sincerely,

Rachael Tanner

Planning Commissioner, Former Board of Appeals Commissioner, City Planner,
and District 6 Resident

--

Rachael Tanner, Master in City Planning
Cell 269.352.4509 | E-Mail R.Ann.Tanner@gmail.com

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Antibiotic Use in Food Animals Ordinance
Date: Wednesday, December 2, 2020 4:50:00 PM
Attachments: [SF ABX LTR 12-2-20.pdf](#)

From: Tim James <tjames@CAGrocers.com>
Sent: Wednesday, December 2, 2020 4:26 PM
To: Jackson, Jen (ENV) <jen.jackson@sfgov.org>
Cc: Raphael, Deborah (ENV) <deborah.raaphael@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Antibiotic Use in Food Animals Ordinance

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Ms. Jackson, Please accept the attached letter regarding Antibiotic Use in Food Animals Ordinance. We appreciate your time to discuss this pressing issue with grocers. Thank you for your consideration and we look forward to continued cooperation with the city. Thank you, Tim

Timothy James
 Sr. Manager, Local Government Relations
 California Grocers Association
 916-448-3545

December 2, 2020



Ms. Jen Jackson
Toxics Reduction & Healthy Ecosystems Program Manager
San Francisco Department of the Environment
1455 Market Street, Suite 1200
San Francisco, CA 94103

RE: Antibiotic Use in Food Animals Ordinance

Dear Ms. Jackson,

On behalf of San Francisco grocers, I write to make you aware of serious concerns with Antibiotic Use in Food Animals Ordinance (“Ordinance”) implementation, specifically, recent Warnings of Violations letters. The Department of Environment (“SFDOE”) has embarked on an enforcement direction that will have real and concerning impacts for the entire city.

The grocery industry and grocery companies have shared with SFDOE on numerous occasions over the past years that the data requested in the Ordinance simply does not exist. Despite this reality, grocers have been both open and as transparent as possible with SFDOE in their reporting. If SFDOE continues on its current course of attempting to punish grocers for data that either does not exist or cannot be compelled, they will be pushed to significantly alter their product offerings. The likely outcomes will be either offering only more expensive meat choices or no longer offering certain meat product choices at all.

Under the San Francisco Antibiotic Use in Food Animals Ordinance, grocers have submitted the required information that they were able to obtain for both 2018 and 2019. In each of these years the formal report has highlighted grocers’ willingness to engage and be cooperative, while also recognizing significant portions of the information requested is beyond the capacity of the grocer to provide. The reports have also recognized there is no mandate on the meat industry to track or provide requested data to grocers. SFDOE has previously received detailed explanations on the unavailability of specific data.

Briefly stated, the data is unavailable through the grocers for the following reasons:

- Complexity of the supply chain for non-vertically integrated product groups
- Recordkeeping requirements for conventional product groups is not required by USDA or FDA to follow the animal
- Chain of custody for various product groups happens at different levels and would need to be maintained throughout the life cycle of the product to the animal

PAGE 2
December 2, 2020



The recent Warnings of Violation letters levy fines on grocers in the tens of millions of dollars. It also allows an adjustment of administrative fines if there is a plan to obtain and submit specific data for subsequent years. At face value this may seem a genuine offer, but SFDOE has been notified on numerous occasions, formally and informally, the requested data is unavailable or cannot be compelled by the grocer. The message of this gesture appears that there is a preference to either receive the complete fine amount or is a push towards reduced and more expensive meat offerings due to administrative punishment. We believe neither is the case.

In order to avoid the calamity of San Francisco grocers being pushed to only offer more expensive meat product choices or no longer offer for sale specific meat products we are asking the SFDOE to stay the violations in order to truly understand the consequences of this enforcement. Only offering organic or similar meat products will add significant costs to consumers who choose conventional products. In circumstances where organic or similar products are not available San Francisco grocers will be forced through this punishment to no longer offer those options for sale. The negative impacts of both options are compounded by supply chain shortages due to the COVID-19 pandemic. They are further compounded by the very real food instability being experienced throughout the country and in San Francisco.

We respectfully ask you provide grocery companies that have received a Warning of Violation with an extension from administrative punishment for at least 90 days. During this time period we ask for a collaborative discussion between SFDOE and grocers on providing recommendations for addressing this issue that are both a meaningful and attainable pathway forward. We understand this approach would be taken into consideration based on grocer dialogue with SFDOE.

Thank you for your consideration with this complex issue in these challenging times. We look forward to continued partnership on this issue.

Sincerely,



Tim James
California Grocers Association

CC: Mayor London Breed, City of San Francisco
Members, San Francisco Board of Supervisors
Ms. Debbie Raphael, Director, San Francisco Department of the Environment

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Chain Saws Noise Pollution
Date: Monday, November 30, 2020 9:30:00 AM

From: Ingleside San Francisco <inglesideneighbor@gmail.com>
Sent: Friday, November 27, 2020 8:34 AM
To: FireBatt09, FIR (FIR) <firebatt09@sfgov.org>; monsf@sfgov.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; FireAdministration, FIR (FIR) <fireadministration@sfgov.org>
Subject: Chain Saws Noise Pollution

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Firestation #15
 Battalion Chief and Crews

Can we be more Considerate of your "NEIGHBORS HOMES NEARBY"
 To NOT DO CHAIN SAWS CHECKS at 08:00 AM!!
 SO INCONSIDERATE to CRANK UP YOUR SIRENS and CHAINSAWS,
 VERY SELFISH and INCONSIDERATE as BEING GOOD NEIGHBORS!!
 Most of your Calls are RETURNED within MINUTES, Meaning ALL THAT NOISE
 FOR NOTHING!!
 We Property Tax PAYERS PAY YOUR WAGES and BUDGET....WILL WE CONSIDER
 "DEFUNDING YOUR DEPARTMENT" ...ALSO??
 NO CHAINSAWS BEFORE 09:00 AM and NO UNNECESSARY LOUD SIRENS with
 NO TRAFFIC or FEW CARS!!
 MOVE YOUR STATION SOMEWHERE ELSE IF YOU WANT BE GOOD NEIGHBORS!!

HOW WOULD YOU LIKE IT<TO LIVE BY YOUR STATION HOUSE??

Your FRUSTRATED NEIGHBORS!!....

WE DONT NEED YOUR DAILY WAKE UP CALLS BY CHAINSAWS and CRANKED UP SIRENS NOISES!!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Appeal of CEQA Exemption Determination - Proposed 3601 Lawton Street Project
Date: Tuesday, December 1, 2020 4:27:00 PM
Attachments: [image001.png](#)

From: MM <mm_urizon@yahoo.com>
Sent: Tuesday, December 1, 2020 3:55 PM
To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>
Cc: PEARSON, ANNE (CAT) <Anne.Pearson@sfcityatty.org>; STACY, KATE (CAT) <Kate.Stacy@sfcityatty.org>; JENSEN, KRISTEN (CAT) <Kristen.Jensen@sfcityatty.org>; RUIZ-ESQUIDE, ANDREA (CAT) <Andrea.Ruiz-Esquide@sfcityatty.org>; Hillis, Rich (CPC) <rich.hillis@sfgov.org>; Teague, Corey (CPC) <corey.teague@sfgov.org>; Sanchez, Scott (CPC) <scott.sanchez@sfgov.org>; Gibson, Lisa (CPC) <lisa.gibson@sfgov.org>; Jain, Devyani (CPC) <devyani.jain@sfgov.org>; Navarrete, Joy (CPC) <joy.navarrete@sfgov.org>; Lewis, Don (CPC) <don.lewis@sfgov.org>; Varat, Adam (CPC) <adam.varat@sfgov.org>; Sider, Dan (CPC) <dan.sider@sfgov.org>; Starr, Aaron (CPC) <aaron.starr@sfgov.org>; Ionin, Jonas (CPC) <jonas.ionin@sfgov.org>; Poling, Jeanie (CPC) <jeanie.poling@sfgov.org>; Rosenberg, Julie (BOA) <julie.rosenberg@sfgov.org>; Sullivan, Katy (BOA) <katy.sullivan@sfgov.org>; Longaway, Alec (BOA) <alec.longaway@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>; Richard Drury <richard@lozeaudrury.com>; Lovett, Li (BOS) <li.lovett@sfgov.org>
Subject: Re: Appeal of CEQA Exemption Determination - Proposed 3601 Lawton Street Project

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Greetings,

I am writing once again to request that the Board of Supervisors review and hear our appeal of the CEQA Exemption that is part of the HOME- SF Project Authorization for a proposed development at 3601 Lawton St.

This appeal is timely and it is in the public's best interest that the appeal be heard at a meeting of the Board of Supervisors as a whole.

On July 30, 2020, the Planning Commission approved a Home- SF Authorization which is the entitlement of use for the whole of the project and the Approval Action for the project for the purposes of CEQA (SF Administrative Code Sec. 31.04 (h)).

I filed a timely request on 8/13/20 to appeal the Planning Commission's Action, as is my legal right, to the Board of Appeals. The Board of Appeals voted to deny the appeal at a 9/30/20 hearing and ordered that the issuance of the subject determination by the Planning Commission be upheld. The Board of Appeals Notice of Decision was issued 10/14/20 following the hearing and a waiting period in which a rehearing may be requested.

I filed an appeal of this CEQA Exemption determination on 11/13/20 and received notification dated 11/20/20 from the Planning Department that the appeal was not filed in a timely manner. This decision by the Planning Department's Environmental Review Officer regarding the timeliness of the request that the Board of Supervisors review and hear our appeal of the CEQA Exemption which is part of the Home-SF Project Authorization for a proposed development at 3601 Lawton St. is problematic for the following reasons:

1. The decision in re timeliness by the Planning Department rests on the issuance of a Common Sense Exemption, also by the Planning Department, for the proposed project. The Common Sense Exemption was issued on 6/8/20 and approved as part of the Home-SF Project Authorization by the Planning Commission on 6/30/20,
2. The Common Sense Exemption issued by the Planning Department states that "No further environmental review is required. The project is exempt under CEQA. There is no possibility of a significant effect on the environment." It should be noted that the project site has historically operated and currently is an auto repair and service station, is the location of a brownfield on CalEPA Cortese List, has on file with the Fire Marshall an evacuation plan, and has been referred to by the project sponsor in public testimony as a "hazard",
3. Members of the Planning Department, by issuing CEQA Determinations and CEQA Exemption Appeals Timeliness Determinations in such a manner, may have exceeded their administrative authority, skirting CEQA by effectively unbundling proposed projects from potential environmental nuisances they might pose and by making spurious determinations,
4. In the current political climate in the City and County of San Francisco, CEQA determinations such as these should be more in the purview of elected officials who, in their

decision-making and legislative capacities, are accountable to their constituents.

Thanks once again for reviewing this Appeal of CEQA Exemption Determination for 3601 Lawton St. As I was advised via correspondence from the Clerk of the Board, I have called Legislative Clerks with questions on this matter and have received no advice.

Best regards,
Mike Murphy
Volunteer, Outlands Planning Council

On Tuesday, November 24, 2020, 4:36:53 PM PST, BOS Legislation, (BOS) <bos.legislation@sfgov.org> wrote:

Greetings,

Please find linked below a letter of appeal filed on November 13, 2020, regarding the proposed 3601 Lawton Street project, as well as direct links to the Planning Department's memo determining that this filing is not timely, and an informational letter from the Clerk of the Board. A hard copy of the memo and informational letter will be mailed to Mr. Murphy.

[Appeal Letter - November 13, 2020](#)

[Planning Department Memo - November 20, 2020](#)

[Clerk of the Board Letter - November 24, 2020](#)

I invite you to review the entire matters on our [Legislative Research Center](#) by following the link below:

[Board of Supervisors File No. 201311](#)

Best regards,

Jocelyn Wong

San Francisco Board of Supervisors

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

T: 415.554.7702 | F: 415.554.5163

jocelyn.wong@sfgov.org | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors' website or in other public documents that members of the public may inspect or copy.*

From: [Joseph Bear](#)
To: [Wong, Linda \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Public Comment for Budget & Finance Committee - Items #1 & #2
Date: Wednesday, December 2, 2020 12:33:46 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Chair Fewer and Supervisors,

My name is Joseph Bear and I work at Transgender Gender Variant and Intersex Justice Project or TGIJP. TGIJP is strongly opposed to electronic monitoring in all forms. We are urging you to recommend against approving the current rules and regulations of the city's electronic monitoring program — and we are asking that you incorporate immediate harm reduction measures while working to oppose electronic monitoring on all fronts.

The communities that TGIJP serves, particularly the Black trans community, are especially harmed by all forms of incarceration and policing, including EM. The rules imposed for EM make it impossible for members of our communities to carry on their lives, including making it difficult or impossible for them to access basic necessities like food and medical care, and it makes imprisonment and reincarceration far too likely. Because we know that Black TGI people are far disproportionately targeted by the carceral state, EM and the rules imposed present another form of marginalization, criminalization, and incarceration. Rather than using EM, the city should decriminalize quality of life crimes that disproportionately target the communities that TGIJP serves and put funds used for EM toward support for those communities.

On Tuesday, November 3, San Francisco and California voters sent a clear message — they demanded ambitious solutions to address California's excessive reliance on criminalization, incarceration, policing, and surveillance. We cannot continue to allow for electronic monitoring and carceral surveillance to extend beyond the jail's walls and into our communities and homes.

San Francisco's reliance on electronic monitoring is harmful, costly, and counterproductive. For these reasons and more, please do not move forward with approval of the rules and regulations until more information is shared with the public. Instead, please work to implement the harm reduction recommendations for electronic monitoring as outlined by the No New SF Jail Coalition in [this document](#).

Sincerely,

Joseph Bear

--

Joseph Bear
 Pronouns: He/him
 Legal Assistant
joseph@tgijp.org

TGI Justice Project

415.554.8491 | [Web](#) | [Facebook](#) | [Instagram](#) | [Twitter](#)

Mailing address: [370 Turk Street](#), PMB 370 SF CA 94102

Make it happen, Mama! Consider donating as we celebrate [15 years](#) of Black trans freedom fighting! <https://donatenow.networkforgood.org/TGIJP>

NOTICE: This email is confidential and may contain legally privileged information. It is intended solely for the person or entity to which it is addressed. If you are not the intended recipient, any disclosure, copying, distribution, action taken or not taken in reliance of the email is prohibited and may be unlawful. If you received the email in error, please reply to the sender immediately.

From: [Melissa H](#)
To: [Wong, Linda \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); [FewerStaff \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Waltonstaff \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Mandelman, Rafael \(BOS\)](#)
Subject: Public Comment Regarding Today's Budget & Finance Agenda Items #1 & #2 - File Nos. 200876, 201198
Date: Wednesday, December 2, 2020 9:56:33 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good afternoon, supervisors. My name is Melissa Hernandez, and I'm writing on behalf of the San Francisco Volunteer Chapter of the ACLU of Northern California. Our chapter is a proud member of the No New SF Jail Coalition. I'm here today to urge you to keep shining a light on the use of electronic monitoring in our city. After weeks of discussions, the public still has very little clarity about who is being placed on electronic monitoring, why they are being placed on it instead of less restrictive alternatives, or what types of violations are landing people back in jail. And what we do know about electronic monitoring in San Francisco is alarming-- just like incarceration in our city, almost half of people on electronic monitoring are Black, a chilling statistic for a city whose Black population makes up less than 5%. What you are doing today is a step in the right direction, and I want to thank you for taking this topic seriously.

I understand that you each received a letter recently from Kate Weisburd of George Washington University in which she detailed the various civil rights issues at stake when people are subjected to electronic monitoring. The ACLU San Francisco Volunteer Chapter wholeheartedly endorses the letter and echoes Ms. Weisburd's concerns, especially as they pertain to the pretrial use of electronic monitoring. The city has a duty to protect San Franciscans' Fourth Amendment rights. It can do so by eliminating unwarranted searches and seizures to the extent possible. The city can also ensure that location data is not shared or kept unnecessarily. Finally, the city can help move progress forward by providing for the collection and regular release of data about how electronic monitoring is used in San Francisco, including who is being placed on it, why, and how often people are being re-incarcerated as a result of violations of the sheriff's electronic monitoring rules.

However, the use of electronic monitoring is troubling for reasons other than privacy and civil liberties. There is no significant evidence that electronic monitoring gets people to court and it is extremely intrusive on people's ability to go about their lives. Accordingly, we echo the calls from our fellow coalition members to reduce and work toward elimination of electronic monitoring in favor of programs that strengthen community ties, do not further perpetuate the surveillance of communities of color, especially Black people, and prioritizes life-affirming, community-centered services.

Sincerely,
Melissa G. Hernandez
she/her
Volunteer
San Francisco Chapter
ACLU of Northern California

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Public Comment Re: BoS File 200701
Date: Wednesday, December 2, 2020 3:55:00 PM

From: justintruong56@gmail.com <info@email.actionnetwork.org>
Sent: Monday, November 23, 2020 11:38 PM
To: Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>
Subject: Public Comment Re: BoS File 200701

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use Committee, Board of Supervisors, and Sup. Safai,

I'm a resident of San Francisco writing to strongly support prohibiting gas in new construction. The methane leaks, air pollution, and explosion dangers of natural gas are no longer necessary for the functioning of our homes and businesses. San Francisco can lead the state and the country in building a better future.

In addition to recommending the ordinance, I would also like to ask the Commission to recommend the changes to the ordinance as laid out by Earthjustice, the Sierra Club, the San Francisco Climate Emergency Coalition, and other local groups in their letter to the Commission and Board.

It is important to me that we:

1. Eliminate the feasibility exception to the electric-ready requirement and make fully electric-ready construction a baseline requirement for new construction. We know that the future is electric. Allowing any building to be built that will require massive retrofits in the near future is unacceptable. With full electric readiness, we minimize that retrofit cost.
2. Create a Clean Energy Building Hub through the City and County of San Francisco that provides for the outreach, resources, and education needed to eliminate barriers and maximize opportunity for all-electric new construction to benefit both climate and equity.
3. Expand the ordinance's definition of "mixed-fuel buildings" to include laboratory, industrial, and decorative uses of gas. Gas shouldn't be allowed for upscale decorative uses. It's wrong to harm public health for private enjoyment.
4. Provide additional limitations and transparency in the exemption process to ensure any

project found exempt for infeasibility is truly in the public interest. I'm concerned about the news of powerful and connected people being able to get favors from DBI. We need sunshine on the exemption process, and exemptions should only be given in the public interest.

5. Amend section 106A.1.17 to require that the Building Official find "sufficient evidence was submitted to substantiate the infeasibility of an All-Electric Building or Project design without regard to financial, floor-area, or amenity-related loss unless deemed to be in the public welfare." The housing crisis is real. And we need to find ways of fixing it without sacrificing our children's future. The space taken up by a transformer should not be an acceptable reason for an exemption.

6. Eliminate the blanket exemption for commercial kitchens delaying compliance until 2022. Existing restaurants are not helped by giving builders a pass on making future commercial kitchens all-electric.

Thank you for taking up this important issue and considering the health and safety of our residents and climate.

justintruong56@gmail.com

33 Junior Terrace

San Francisco, California 94112

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS Legislation, \(BOS\)](#)
Subject: 17 letters regarding File No. 201234
Date: Wednesday, November 25, 2020 4:59:00 PM
Attachments: [17 letters regarding File No. 201234.pdf](#)

Hello Supervisors,

Please see the attached 17 letters regarding File No. 201234.

File No. 201234: Hearing - Committee of the Whole - Shelter-in-Place Rehousing and Site Demobilization Plan - December 1, 2020, at 3:00 p.m.

Regards,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: jodav1026@gmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 2:27:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jodav1026@gmail.com
909 Geary St, 427
San Francisco, California 94109

From: [Richard Sullivan](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 2:41:42 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Richard Sullivan
richardsullivan6734@gmail.com
410 Eddy Street #308

San Francisco, California 94109

From: [Kelly Lloyd](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 3:11:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Kelly Lloyd
k.j.llyd@gmail.com
1151 Hyde St

San Francisco, California 94109

From: [Joanne Kay](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 3:20:26 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am completely outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people. Not to mention it being the middle of our cold and rainy season.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Joanne Kay
jkay@endhepcsf.org
2835 Anza Street, 3

San Francisco, California 94121

From: [Ann Marie Ballowe](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 4:14:25 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Ann Marie Ballowe
annmarieballowe3@gmail.com
20 Franklin Street

San Francisco, California 94102

From: [Theresa Schmitter](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 4:27:27 PM

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Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Theresa Schmitter
theresaschmitter@hotmail.com
1134 Irving Street

San Francisco, California 94122

From: [Chris Graske](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 4:46:45 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Chris Graske
1lifeallout4jc@gmail.com
357 Ellis ST

San Francisco, California 94102

From: [Jacqueline Patton](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, November 24, 2020 5:38:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jacqueline Patton
jacqueku@gmail.com
610 Shotwell #7

San Francisco, California 94110

From: abdprod@me.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 6:37:36 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

abdprod@me.com
3574 22ND ST
SAN FRANCISCO, California 94114

From: [Ena Dallas](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 7:48:51 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Ena Dallas
enadallas@gmail.com
419 Capp st

San Francisco , California 94110

From: [Peter Estes](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 11:13:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Peter Estes
peter@sdaction.org
109 Caselli Avenue

San Francisco, California 94114

From: [Soraya Azari](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 1:07:59 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a doctor in San Francisco, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Just yesterday I saw a woman in clinic who is homeless and has suffered with red, weepy, malodorous c leg wounds for roughly 2 years. She received housing through the SIP hotels and now her wounds are essentially gone.

This woman received the notice about the upcoming eviction on Dec 21st. She is terrified because she is certain that her wounds will recur, and along with that, the calls to 911 and the admissions to the hospital. She is also afraid she will get COVID19. This woman is Black, and born and raised in San Francisco, reflecting the disparity we see in homelessness in SF.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable. This is the reality this woman is experiencing and she is terrified.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Soraya Azari
soraya.azari@gmail.com
895 Hayes Street
San Francisco, California 94117

From: [Tina Martin](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 1:43:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

I'm aware of the difficult choices you have to make, but please don't carry out the plan to begin closing the Shelter in Place (SIP) hotels. It's ironic that the original date planned was December 21, the longest night of the year! Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

With the uptick in COVID-19 cases and with a housing shortage, there must be a better solution that evicting people without providing them housing elsewhere.

City staff claim that people will not be evicted without a plan. but housing officials have admitted that there are not enough available housing units to meet the need.

Thank you.

Tina Martin
tina_martin@sbcglobal.net
2630 19th Avenue
San Francisco, California 94116

From: [Jessica Dong](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 1:55:26 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jessica Dong
jessica.p.dong@gmail.com
9 Hugo street

San Francisco , California 94122

From: [Betty Traynor](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 2:08:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member and resident of District 5, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I urge you to notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Betty Traynor
Senior and Disability Action

Betty Traynor

btraynor@att.net

25 Western Shore Ln Apt. 6

San Francisco, California 94115-3722

From: [christine.soran](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 2:49:08 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member and physician, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract COVID and be at risk of death and increasing the spread of COVID in the community

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

christine soran
csoran@gmail.com
82 parnassus ave

san francisco, California 94117

From: [Aldo Catalan](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 4:52:35 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Aldo Catalan
aldocatalan415@gmail.com
1183 pierce st

San Francisco , California 94115

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: 25 letters regarding File No. 201234
Date: Thursday, December 3, 2020 1:41:00 PM
Attachments: [25 letters regarding File No. 201234.pdf](#)

Hello Supervisors,

Please see attached 25 letters regarding File No. 201234.

File No. 201234 - Hearing on the Shelter-in-Place Rehousing and Site Demobilization Plan; scheduled at the Board of Supervisors pursuant to Motion No. M20-164 (File No. 201233), and referred to the Budget and Finance Committee on December 1, 2020.

Regards,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: [Anita Tung](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Keep the SIP Hotels Open!
Date: Thursday, November 26, 2020 8:26:20 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a bay area community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

We are in the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen. It is dangerous, irresponsible, and morally unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable. That's not a plan.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters or the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Anita Tung
anita.tung@gmail.com

5416 Broadway, Apartment 2
Oakland, California 94618

From: [Emily Stewart](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 8:18:12 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a city resident and community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Emily Stewart
stormsunrainbow@gmail.com

ID #4159, PO Box 1679
Sacramento, California 95812

From: [Annaick Miller](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Tuesday, December 1, 2020 7:59:34 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Annaick Miller
annaickmiller@gmail.com

109 Caselli Avenue
San Francisco, California 94114

From: [Christopher Cook](#)
To: [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 10:49:36 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Legislative Aides ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Christopher Cook
christopher-d-cook@hotmail.com
628 Capp Street

San Francisco, California 94110

From: [Rebecca Muller](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 11:04:05 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Rebecca Muller
rmuller04@yahoo.com
150 17th Street Apt 408

Oakland, California 94612

From: [Florecia Milito](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 11:49:21 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Florecia Milito
florenciamilito@gmail.com
1478 27th Avenue

San Francisco, California 94122

From: lindabindafendabenda@hotmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 11:58:11 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

lindabindafendabenda@hotmail.com
32 Alvarado St
San Francisco, California 94110-3013

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 12:01:53 PM

From: Christopher Cook <info@email.actionnetwork.org>
Sent: Wednesday, December 2, 2020 10:49 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Stop the Plan to Shut Down the SIP Hotels

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing,

with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Christopher Cook

christopher-d-cook@hotmail.com

628 Capp Street

San Francisco, California 94110

From: amwiley@gmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 12:23:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

amwiley@gmail.com
2283 46th Avenue
San Francisco, California 94116

From: caitlin.barta@gmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 12:56:03 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed and Community Leaders,

As an SF community member, I am very concerned by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will *likely* delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and I fear without a clear transition plan, it will be the streets.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is not the right thing to do.

Please notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also would ask you to set up a listening session with SIP hotel residents, and bring people directly affected into the decision-making process about the hotels.

Thank you.

caitlin.barta@gmail.com
314 Vicksburg St
San Francisco, California 94114

From: [Brendan Callum](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 2:18:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Brendan Callum
highandlow@gmail.com
379 S Van Ness Ave

San Francisco, California 94103

From: [KAREN LEUNG](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 2:19:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

KAREN LEUNG
carinkaren@gmail.com
379 South Van Ness Ave

San Francisco, California 94103

From: chiara@ogan.net
To: [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 2:21:19 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Legislative Aides ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

chiara@ogan.net
1518 23rd Ave
San Francisco, California 94122

From: mayarjj@gmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 3:02:32 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

mayarjj@gmail.com
93 Sparkes Rd
Sebastopol, California 95472

From: [marci yellin](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 4:10:51 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged to hear about the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified to where they will be moved, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, or the street, they will be certainly be at great risk to contract COVID and face the consequences.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

marci yellin
marci.is.yelling@gmail.com
104B Bennington St

San Francisco, California 94110

From: [Maria Mortati](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 5:18:19 PM

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Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Maria Mortati
mariamortati@gmail.com
4354 23rd St

San Francisco, California 94114

From: [jessica zhou](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 5:28:32 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jessica zhou
zhou.jessica.98@gmail.com
660 Oak Street

San Francisco, California 94117

From: [Joanna Lawrence Shenk](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 5:37:03 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a faith leader and a resident of San Francisco, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Many from my congregation, First Mennonite Church of San Francisco, are also deeply concerned.

Even though it was announced that the closures will likely be delayed, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Joanna Lawrence Shenk
joanna@menno.org
2623 Folsom St.
San Francisco, California 94110

From: [Kiran P](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 7:45:53 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Kiran P
kpbackup1015@gmail.com
Frederick St

San Francisco , California 94117

From: [Anna Strewler](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 11:00:11 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Anna Strewler
astrewler@gmail.com
1747 McAllister St

San Francisco , California 94115

From: jstock522@yahoo.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, December 2, 2020 11:08:57 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jstock522@yahoo.com
2208 7th St
Berkeley, California 94710

From: jyoust11@gmail.com
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, December 3, 2020 7:56:00 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jyoust11@gmail.com
2818 Telegraph Ave
Berkeley, California 94705

From: [Beverly Walsh](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, December 3, 2020 8:59:06 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Beverly Walsh
walshba12@gmail.com
2765 B Golden Gate Ave

San Francisco, California 94118

From: [ian waisler](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, December 3, 2020 9:17:39 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a longtime city resident, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

ian waisler
ianwaisler@gmail.com
2888 Folsom st

San Francisco , California 94110

From: [Freddy Martin](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, December 3, 2020 11:11:44 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Freddy Martin
freddt@sdaction.org
75 Dore St., Apartment #211

San Francisco, California 94103

From: [Andrew Scudder](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, November 26, 2020 9:01:02 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member who has been living in San Francisco for the last 10 years, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Andrew Scudder

scudmissile@gmail.com
221 Clara St Apt 5
San Francisco, California 94107

From: [Monica Tung](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, November 26, 2020 8:08:43 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Monica Tung
monica.l.tung@gmail.com

1457 7TH AVE
SAN FRANCISCO, California 94122

From: [Rev. Marcella Glass](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 7:38:11 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a pastor and community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Rev. Marcella Glass
marciglass@calpres.org

2515 Fillmore St
San Francisco, California 94114

From: [Glen Risdon](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 3:56:49 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Glen Risdon
grisdon391@gmail.com

710 Pacheco St
San Francisco, California 94116

From: [Susheela Farrell](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 4:06:32 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Susheela Farrell
susheelabrown@gmail.com

1455 Laguna St Appt. 1
San Francisco, California 94115

From: [Rev Glenda Hope](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 4:13:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Rev Glenda Hope
sfnm@pacbell.net

249 Niagara Avenue
San Francisco, California 94112-3338

From: [Roger Underhill](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 8:14:27 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Roger Underhill
rogrund@hotmail.com

520 Sields St.
San Francisco, California 94132

From: [Kim Rohrbach](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 10:25:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Mayor Breed:

I am appalled by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that the plans will likely be delayed, no new date has been given to hotel residents, neither have they been notified where they will be moved to. Many of us reasonably fear it will be to the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

While the claim is that the sheltering-in-hotels program must be ended for financial reasons, I understand that no evidence has been offered to support as much. I further understand that the program is 75% funded by FEMA, and recently-released local Prop C money is available to fund it.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, or the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do and is obscene in view of the wealth that exists in this city.

Residents and staff that must be notified that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Kim Rohrbach

bewliab@gmail.com

1356 South Van Ness Avenue #202

San Francisco, California 94110

From: reginasneed@yahoo.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 7:28:23 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

reginasneed@yahoo.com
1400 Geary Blvd

San francisco, California 94109

From: hedi@mcn.org
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 7:45:33 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

hedi@mcn.org
50 Invincible Court

Alameda, California 94501

From: [Melanie Grossman](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 10:52:19 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

Dear Mayor Breed,

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Melanie Grossman
melaniedgrossman@gmail.com
33 Grenard Terrace
San Francisco, California 94109

From: [Judy Goddess](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 11:28:22 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Judy Goddess
judygoddess@gmail.com

1406 18th Ave.
San Francisco, California 94122

From: [Betsy Dodd](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 11:51:29 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a resident and property owner in SF, I am very concerned about the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to. I am very concerned that these vulnerable residents will end up living on the streets, which is not acceptable.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is unconscionable to close hotels without providing safe alternative housing for formerly homeless people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I respectfully ask that you notify residents and staff that you are calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Betsy Dodd

betsydodd@mac.com

1852 Buchanan St.

San Francisco, California 94115

From: [Marian Chatfield-Taylor](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 12:25:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a San Franciscan, a friend and a neighbor, I urge you not to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it seems dangerous and callous to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, isn't enough.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk for suffering and even death if they are put back outside.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is the wrong action to take.

I hope you will notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Marian Chatfield-Taylor
marianchatfieldtaylor@gmail.com
350 Steiner St.
San Francisco, California 94117

From: [Jill Greenblatt](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 12:58:35 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jill Greenblatt
lemur64@gmail.com

1352 Acton St.
Berkeley, California 94706

From: [Sheila Hembury](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 2:37:55 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Sheila Hembury
sheilarose7@gmail.com

1139A Guerrero St
San Francisco , California 94110

From: emilys.morris21@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 5:28:06 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

emilys.morris21@gmail.com
128 N Humboldt St

San Mateo, California 94401

From: [Selena Salgado](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 7:39:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Selena Salgado
selys.catalan415@gmail.com

1183 Pierce Street
San Francisco, California 94115

From: [Miriam Sorell](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 8:52:23 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Miriam Sorell
miriam.sorell@gmail.com

59 Webster st
San Francisco, California 94117

From: [Ligia Montano](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 2:23:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Ligia Montano
ligia@sdaction.org

1360 Mission Street Suite 400
San Francisco, California 94134

From: [Jennifer Young](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 5:06:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jennifer Young
jennifer.young.lmt@gmail.com

6542 42nd Ave SW #202
Seattle, Washington 98136

From: [Sarah Lawton](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Do not shut down the shelter in place hotels!
Date: Sunday, November 29, 2020 5:40:21 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member and elected church leader (Senior Warden at St. John the Evangelist Episcopal Church) I am sad and outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21, just four days before Christmas. Even with a possible delay from this date, I understand no new date has been given to hotel residents, nor have they been notified where they will be moved. All of us fear it will be the streets. We at St. John's know very well what that scenario looks like as we saw a sharp increase in tent encampments in the Mission after the Tenderloin encampments were cleared out a few months ago. This wasn't a solution! It was moving people--our neighbors, our own community--into the same precarious situation a few blocks away. Turning people out of hotels will do the same.

In the middle of an affordable housing crisis, a terrible surge in COVID-19 cases, and winter weather approaching, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable. We know this means the streets.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to congregate homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID or from exposure.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I plead with you to call off hotel closure until we have safe, stable, permanent affordable housing with services to offer. In one of the wealthiest cities in the world, surely we can find the resources necessary to keep people in the hotels through the winter and through the

pandemic. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Sincerely,

Sarah Lawton
Senior Warden
St. John the Evangelist Episcopal Church
1661 15th Street
San Francisco, CA 94103

Sarah Lawton
SarahELawton@gmail.com
263 Lexington Street
San Francisco, California 94110

From: romarox101@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:23:30 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

romarox101@gmail.com
15 Wool St

San Francisco, California 94110

From: [Elizabeth Freeman](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:27:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Elizabeth Freeman
esfreeman@ucdavis.edu

2225 23rd Street
San Francisco, California 94107

From: [Laura Bresler](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:52:18 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Laura Bresler
elbresler@gmail.com

311 Moultrie st
SF , California 94110

From: jackieornelas411@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:55:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jackieornelas411@gmail.com
234 Euclid Ave

San Francisco, California 94118

From: [Miranda Dietz](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:02:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Miranda Dietz
miranda.dietz@gmail.com

538 Laidley
San Francisco, California 94131

From: [Bill Kee](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:07:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am very concerned by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Bill Kee
williamkee@gmail.com

3745 Folsom St
San Francisco , California 94110

From: [Pamela Magers](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:42:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Pamela Magers
pamelaclarecsf@aol.com

3743 Cesar Chavez St.
San Francisco, California 94110

From: [Indigo Mudbhary](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 8:36:42 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

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Thank you.

Indigo Mudbhary
indigo.mudbhary@gmail.com

236 W Portal Ave #49
San Francisco, California 94127-1423

From: [elliot helman](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 9:33:02 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

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Thank you.

elliot helman
muzungu_x@yahoo.com

mission bay blvd N
san francisco, California 94158-2497

From: [Alisa Quint](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 10:53:26 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

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Thank you.

Alisa Quint
alisaquint@mac.com

900 Lincoln Village Circle #238
Larkspur, California 94939

From: [Maureen Anderson](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 11:10:27 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

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Thank you.

Maureen Anderson
2maureena@gmail.com

4018 FOREST HILL AVE
OAKLAND, California 94602-2418

From: [Jennifer Raviv](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Monday, November 30, 2020 8:20:18 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

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Thank you.

Jennifer Raviv
jenniferraviv@gmail.com

1606 Church Street, #4
San Francisco, California 94131

From: [Andrew Lax](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Monday, November 30, 2020 8:30:34 AM

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London Breed et al. ,

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Thank you.

Andrew Lax
andylax@gmail.com

475 Hampshire
San Francisco, California 94005

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS Legislation, \(BOS\)](#)
Subject: Communications for Item 59 - SIP Rehousing and Site Demobilization Plan
Date: Tuesday, December 1, 2020 1:22:00 PM
Attachments: [37 letters regarding File No. 201234.pdf](#)

Hello,

Please see the attached communications for Item 59, or File No. 201234, on today's agenda.

File No. 201234 - Hearing - Committee of the Whole - Shelter-in-Place Rehousing and Site Demobilization Plan - December 1, 2020, at 3:00 p.m.

Thank you,

Jackie Hickey
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Direct: (415) 554-7701
jacqueline.hickey@sfgov.org | www.sfbos.org

From: [Jeff Stauffer](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 5:12:30 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Jeff Stauffer
jstauffer13@gmail.com
488 Hayes St

San Francisco , California 94102

From: [William Ross](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 6:32:16 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

William Ross
williamross2009@gmail.com
231 Bellam Blvd.

San Rafael, CA 94901

From: [Salvador Nava](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 6:34:25 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors,

Dear Mayor Breed,

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Thank you.

Salvador Nava
salvadornavaensanfrancisco@gmail.com
800 Howard Street # 17

San Francisco , Colorado CA 94102

From: [Cora McCoy](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Wednesday, November 25, 2020 9:31:01 PM

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London Breed et al. ,

Dear Mayor Breed,

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Cora McCoy
coramccoy@hotmail.com

6 Sparta Street
San Francisco , California 94134-2157

From: [Gregory Ledbetter](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, November 26, 2020 5:50:03 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Gregory Ledbetter
ledbetter56@gmail.com

2422 post, 246

San Francisco, California 94115

From: [Andrew Scudder](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, November 26, 2020 9:00:54 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member who has been living in San Francisco for the last 10 years, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Andrew Scudder

scudmissile@gmail.com
221 Clara St Apt 5
San Francisco, California 94107

From: [Monica Tung](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Thursday, November 26, 2020 8:08:39 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Monica Tung
monica.l.tung@gmail.com

1457 7TH AVE
SAN FRANCISCO, California 94122

From: [Anita Tung](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Keep the SIP Hotels Open!
Date: Thursday, November 26, 2020 8:26:18 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a bay area community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

We are in the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen. It is dangerous, irresponsible, and morally unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable. That's not a plan.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters or the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Anita Tung
anita.tung@gmail.com

5416 Broadway, Apartment 2
Oakland, California 94618

From: [Glen Risdon](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 3:56:50 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Glen Risdon
grisdon391@gmail.com

710 Pacheco St
San Francisco, California 94116

From: [Susheela Farrell](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 4:06:30 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Susheela Farrell
susheelabrown@gmail.com

1455 Laguna St Appt. 1
San Francisco, California 94115

From: [Roger Underhill](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 8:07:02 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Roger Underhill
rogrund@hotmail.com

520 Sields St.
San Francisco, California 94132

From: [Kim Rohrbach](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Friday, November 27, 2020 10:25:06 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Mayor Breed:

I am appalled by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that the plans will likely be delayed, no new date has been given to hotel residents, neither have they been notified where they will be moved to. Many of us reasonably fear it will be to the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

While the claim is that the sheltering-in-hotels program must be ended for financial reasons, I understand that no evidence has been offered to support as much. I further understand that the program is 75% funded by FEMA, and recently-released local Prop C money is available to fund it.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, or the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do and is obscene in view of the wealth that exists in this city.

Residents and staff that must be notified that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Kim Rohrbach

bewliab@gmail.com

1356 South Van Ness Avenue #202

San Francisco, California 94110

From: reginasneed@yahoo.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 7:28:12 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

reginasneed@yahoo.com
1400 Geary Blvd

San francisco, California 94109

From: [Melanie Grossman](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 10:52:19 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

Dear Mayor Breed,

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Melanie Grossman
melaniedgrossman@gmail.com
33 Grenard Terrace
San Francisco, California 94109

From: [Judy Goddess](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 11:28:26 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Judy Goddess
judygoddess@gmail.com

1406 18th Ave.
San Francisco, California 94122

From: [Betsy Dodd](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 11:51:29 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a resident and property owner in SF, I am very concerned about the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to. I am very concerned that these vulnerable residents will end up living on the streets, which is not acceptable.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is unconscionable to close hotels without providing safe alternative housing for formerly homeless people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I respectfully ask that you notify residents and staff that you are calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Betsy Dodd

betsydodd@mac.com

1852 Buchanan St.

San Francisco, California 94115

From: [Marian Chatfield-Taylor](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 12:25:37 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a San Franciscan, a friend and a neighbor, I urge you not to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it seems dangerous and callous to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, isn't enough.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk for suffering and even death if they are put back outside.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is the wrong action to take.

I hope you will notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Marian Chatfield-Taylor
marianchatfieldtaylor@gmail.com
350 Steiner St.
San Francisco, California 94117

From: [Jill Greenblatt](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 12:58:31 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jill Greenblatt
lemur64@gmail.com

1352 Acton St.
Berkeley, California 94706

From: [Sheila Hembury](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 2:37:48 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Sheila Hembury
sheilarose7@gmail.com

1139A Guerrero St
San Francisco , California 94110

From: emilys.morris21@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 5:27:56 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

emilys.morris21@gmail.com
128 N Humboldt St

San Mateo, California 94401

From: [Selena Salgado](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 7:39:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Selena Salgado
selys.catalan415@gmail.com

1183 Pierce Street
San Francisco, California 94115

From: [Miriam Sorell](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Saturday, November 28, 2020 8:52:24 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Miriam Sorell
miriam.sorell@gmail.com

59 Webster st
San Francisco, California 94117

From: [Emily Stewart](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 8:18:08 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a city resident and community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Emily Stewart
stormsunrainbow@gmail.com

ID #4159, PO Box 1679
Sacramento, California 95812

From: [Jennifer Young](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 5:06:09 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Jennifer Young
jennifer.young.lmt@gmail.com

6542 42nd Ave SW #202
Seattle, Washington 98136

From: [Sarah Lawton](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Do not shut down the shelter in place hotels!
Date: Sunday, November 29, 2020 5:40:20 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member and elected church leader (Senior Warden at St. John the Evangelist Episcopal Church) I am sad and outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21, just four days before Christmas. Even with a possible delay from this date, I understand no new date has been given to hotel residents, nor have they been notified where they will be moved. All of us fear it will be the streets. We at St. John's know very well what that scenario looks like as we saw a sharp increase in tent encampments in the Mission after the Tenderloin encampments were cleared out a few months ago. This wasn't a solution! It was moving people--our neighbors, our own community--into the same precarious situation a few blocks away. Turning people out of hotels will do the same.

In the middle of an affordable housing crisis, a terrible surge in COVID-19 cases, and winter weather approaching, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable. We know this means the streets.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to congregate homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID or from exposure.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I plead with you to call off hotel closure until we have safe, stable, permanent affordable housing with services to offer. In one of the wealthiest cities in the world, surely we can find the resources necessary to keep people in the hotels through the winter and through the

pandemic. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Sincerely,

Sarah Lawton
Senior Warden
St. John the Evangelist Episcopal Church
1661 15th Street
San Francisco, CA 94103

Sarah Lawton
SarahELawton@gmail.com
263 Lexington Street
San Francisco, California 94110

From: romarox101@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:23:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

romarox101@gmail.com
15 Wool St

San Francisco, California 94110

From: [Laura Bresler](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:52:18 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Laura Bresler
elbresler@gmail.com

311 Moultrie st
SF , California 94110

From: jackieornelas411@gmail.com
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 6:55:53 PM

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London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

jackieornelas411@gmail.com
234 Euclid Ave

San Francisco, California 94118

From: [Miranda Dietz](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:02:35 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Miranda Dietz
miranda.dietz@gmail.com

538 Laidley
San Francisco, California 94131

From: [Bill Kee](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:07:36 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am very concerned by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Bill Kee
williamkee@gmail.com

3745 Folsom St
San Francisco , California 94110

From: [Pamela Magers](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 7:42:35 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Pamela Magers
pamelaclarecsf@aol.com

3743 Cesar Chavez St.
San Francisco, California 94110

From: [Indigo Mudbhary](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 8:36:40 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

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The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

We are facing winter, holidays, and a pandemic surge. Closing the hotels is absolutely the wrong thing to do.

I demand that you notify residents and staff that you are immediately calling off hotel closure and removing closure dates until people have safe, stable, permanent affordable housing, with services. I also call on you to set up a listening session with SIP hotel residents and bring people directly affected into the decision-making process about the hotels.

Thank you.

Indigo Mudbhary
indigo.mudbhary@gmail.com

236 W Portal Ave #49
San Francisco, California 94127-1423

From: [elliot helman](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 9:33:01 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

In the middle of an affordable housing crisis and now facing the worst surge in COVID-19 cases we've seen, it is dangerous, irresponsible, and unconscionable to plan to close hotels without housing people.

City staff claim that people will not be evicted without a plan. However, housing officials have admitted that there are not enough available housing units to meet the need. Simply putting someone on the list, or even giving a referral that may or may not lead to stable housing, is not acceptable.

The majority of SIP hotel residents are seniors and people with disabilities, and a disproportionate number, approximately 40%, are African-American. Threatening closure is an act of ageism, ableism, and racism, whether or not that is the intention. These communities are at the greatest risk of serious illness and death from COVID-19. If individuals are forced back to homeless shelters, Safe Sleeping Sites, the street, they will be likely to contract and potentially die from COVID.

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Thank you.

elliot helman
muzungu_x@yahoo.com

mission bay blvd N
san francisco, California 94158-2497

From: [Alisa Quint](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 10:53:13 PM

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London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Alisa Quint
alisaquint@mac.com

900 Lincoln Village Circle #238
Larkspur, California 94939

From: [Maureen Anderson](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Sunday, November 29, 2020 11:10:26 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Maureen Anderson
2maureena@gmail.com

4018 FOREST HILL AVE
OAKLAND, California 94602-2418

From: [Jennifer Raviv](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Monday, November 30, 2020 8:21:55 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

London Breed et al. ,

Dear Mayor Breed,

As a community member, I am outraged by the City's plans to begin closing the Shelter in Place (SIP) hotels on December 21. Even though it was announced that they will likely delay, no new date has been given to hotel residents, nor have they been notified where they will be moved to, and all of us fear it will be the streets.

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Thank you.

Jennifer Raviv
jenniferraviv@gmail.com

1606 Church Street, #4
San Francisco, California 94131

From: [Andrew Lax](#)
To: [Breed, Mayor London \(MYR\)](#); [Stewart-Kahn, Abigail \(HOM\)](#); [Carroll, Maryellen \(DEM\)](#); [Board of Supervisors, \(BOS\)](#); [Aragon, Tomas \(DPH\)](#); [BOS-Legislative Aides](#)
Subject: Stop the Plan to Shut Down the SIP Hotels
Date: Monday, November 30, 2020 8:30:26 AM

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London Breed et al. ,

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Thank you.

Andrew Lax
andylax@gmail.com

475 Hampshire
San Francisco, California 94005

From: [Board of Supervisors, \(BOS\)](#)
To: [Wong, Linda \(BOS\)](#)
Subject: FW: Opose 12. 201262 [Administrative Code - Housing Inventory]
Date: Tuesday, December 1, 2020 9:42:00 AM

From: Erika Kim <e_kimch@yahoo.com>
Sent: Tuesday, December 1, 2020 9:28 AM
To: Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Subject: Opose 12. 201262 [Administrative Code - Housing Inventory]

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Supervisor Fewer, and the entire SF Board of Supervisors,

I hope you are well and healthy. First of all, I want to thank you for all the work that you are doing during this difficult time.

I became aware of your proposal to require licensing for all San Francisco landlords. Although I am not a landlord in San Francisco, I feel that this proposal invades the privacy of landlords and tenants. Most landlords in San Francisco own small property on which they are also residents of the property. Below are my concerns:

1. The Rent board already has a database of all the units. They have the unit count, parcel/block/lot, and if homeowner exempt plus they know which ones are used for Short Term Rental giving that they need a Short Term Rental Permit (Office of Short Term Rental) inside Planning Dept.
2. Given the above, what is Rent Board doing with the information - Why isn't it sufficient?
3. Justify the cost of this new license and the existing fee....all of this has to be cost recovery and not make a profit.
4. How is it appropriate to investigate a legal action (rent increase or reduction)?
5. This proposal may decrease rental units because small landlords don't use property companies and don't necessarily want their information public.

My biggest concern is the financial effects for the middle class in San Francisco, we are the backbone of society and San Francisco will become (already has) great for the very rich and the very poor. Also, very wealthy people from other countries, for example, China, the Middle East, and Latin America will be buying real estate in San Francisco paying cash. We don't want our city to be owned by foreign wealthy people.

Please reconsider this proposal and vote no.

Thank you for your time.

Best,

Erika McNamara
San Francisco Resident.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors; Wong, Linda \(BOS\)](#)
Subject: FW: File #201262
Date: Tuesday, December 1, 2020 9:58:00 AM

From: Alex Varum <alexvarum@gmail.com>
Sent: Tuesday, December 1, 2020 9:40 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: File #201262

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I speak for many when I say that I and my friends and family are completely against this fly by night proposition, totally unneeded especially at this time.

Please vote no!

Alex Varum
alexvarum@gmail.com
(415) 609-0914

From: [Board of Supervisors, \(BOS\)](#)
To: [Wong, Linda \(BOS\)](#)
Subject: FW: Oppose the "Housing Inventory Legislation"
Date: Tuesday, December 1, 2020 10:06:00 AM

From: Marie Hurabiell <mhurabie@yahoo.com>
Sent: Tuesday, December 1, 2020 1:32 AM
To: Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Subject: Oppose the "Housing Inventory Legislation"

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

RE: Housing Inventory Legislation

Dear Supervisors,

I hope everyone had a lovely Thanksgiving.

As someone who is NOT a landlord, I do not have a horse in this race . . . I am merely a citizen who cares deeply about democracy and needs to speak out when I see my government behaving in a dangerous way toward it's citizens.

I'm so sorry to say, but the "Housing Inventory Legislation" currently before the BOS seems rather anti-democratic and has the appearance of a power-grab by government against the governed, which I'm sure no one intended. Perhaps this needs a little re-drafting . . . or scrapping altogether.

The rationale that the Board has voiced doesn't justify adding another costly bureaucracy to SF government.

All the claimed "needs" are already met though other means. Why add a significant cost when not needed? Now, there may be reasons you have not voiced - and that should be concerning to anyone who cares about democracy and good governance. Please do share any other justification that would support this action.

In addition to all other privacy concerns, addressing just the "rationale" you have explicitly stated:

1) The rent board already knows all the units...they are assessing the fee. They have the unit count, parcel/block/lot and if the homeowner is exempt plus they know which units are used for Short Term Rental given that they need a Short Term Rental Permit (Office of Short Term Rental) inside Planning Department.

2) Given the above, what is Rent Board doing with the information, can't that be shared? Why isn't it sufficient?

- Why ever would we want to make government less efficient by doing the same thing twice?

3) Please justify the cost of this new license and the existing fee?

4) Are you aware that many renters do not want this legislation? Renters who understand the proposal do not want their friends, neighbors, employers, employees, dates, etc... to be able to look up their rent (it will not list their names, but not hard to figure out when you know the address...).

5) If you care about the shortage of housing in SF, you would obviously not pass this legislation - as it is likely to decrease rental units. Despite the prevailing sentiment that all housing in SF is owned by massive corporations, you all must know that the majority of units in the city are owned by small landlords. Small landlords don't generally use property companies and don't necessarily want their information made public.

6) I must ask, are you telling the public everything? Will this be used for any other purpose in the future?

- If not, it should be explicitly stated and any other use should be specifically prohibited in the text of the legislation.
- If it might be used for other purposes in the future that information should be shared with the public and those uses should be clearly stated.

Because your stated aims are already met through other means one has to wonder why you are proposing a multi-million dollar program to do this again. It is highly concerning ... with shades of severe governmental interference where it doesn't belong.

If you aren't satisfied with currently available information you could always send out an annual survey - less expensive and without the unwelcome sense of pitting government against the people.

I urge you to oppose this proposed legislation.

Marie Hurabiell

From: [Board of Supervisors, \(BOS\)](#)
To: [Wong, Linda \(BOS\)](#)
Subject: FW: Oppose Housing Inventory Legislation
Date: Tuesday, December 1, 2020 10:06:00 AM

From: J Y <jennifer.yan@gmail.com>
Sent: Tuesday, December 1, 2020 3:17 AM
To: Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Subject: Oppose Housing Inventory Legislation

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors.

I understand the Board of Supervisors are going to vote on the Housing Inventory Legislation this week, and I am writing to express my concern as well as urge you to oppose this proposed legislation.

While I understand the intention is to understand the housing situation in the city in order to address the lack of affordable housing units, I think there are other ways, such as conducting a survey to get to this information, and/or supplement the data that Rent Board already has or take a more focused approach like taking over small buildings to house the unhoused.

I urge you to oppose this legislation, primarily because of 3 reasons:

1. There are many housing providers, who are simply 1-2 unit owners, who are already suffering from vacancy, significant drop in rent or tenants not being able to pay. There are many in the Asian American community. I read posts from the Chinese American community daily about these issues. With additional licensing, etc. This will inevitably force small owners to sell and reduce rental supply, not to mention, many of the small landlords counting on the rental income already suffer from Covid impact on small businesses.
2. There are privacy concerns of both small housing providers/individuals, as well as many renters, some of whom are undocumented immigrants, who may not want to share such data.

3. This also creates additional staffing when in fact, SF city faces a huge budget deficit already. Why implement a rental survey that does not do any immediate good? Can the funds be used for mentally ill immediately or do something tangible like taking over small buildings selectively like District 5 Supervisor Candidate Vallie Brown once advocated to house the unhoused? I think it is better to be hands-on to solve the problem then collecting data and analysis, while little is being done tangibly.

Thank you for your attention. I urge you to oppose this proposed legislation

Best

Jennifer Yan

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Coalition on Homelessness In support of a SF Rental Housing Inventory!
Date: Tuesday, December 1, 2020 12:02:00 PM

From: Olivia Glowacki <oglowacki@cohsf.org>
Sent: Tuesday, November 17, 2020 9:56 AM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>
Subject: Coalition on Homelessness In support of a SF Rental Housing Inventory!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Supervisors and aides,

I am writing on behalf of Coalition on Homelessness in support of the Rental Housing Inventory.

Thank you Supervisors Fewer, Yee, Peskin, Ronen, Haney, Mar, Walton, Preston for already co-sponsoring this legislation. We are in strong support of the City having better information about our rental units, this is valuable city government infrastructure that other cities already have. El Cerrito, Berkeley, LA, and Santa Monica all have existing inventories while the City of Richmond is currently in the process of creating one. As the fourth largest city in the state, an inventory of our citywide rental housing is something that SF needs as well.

We need more complete data to understand the depth and nature of our affordability crisis - simply knowing what average market-rate rents are is not enough. According to the last inventory of our citywide rental housing stock, 30,000 units sit vacant. Data about occupancy and rents are collected during the Census American Community Survey process, which only happens every 5 years. And that data is not necessarily complete either. This kind of rental housing inventory data gathered by private real estate investors is already being used to maximize profits for banks and realtors as rents continue to rise. Our city policymakers and the general public are left in the dark about this important information.

A Housing Inventory would lead to a more equitable housing market for both tenants and landlords. Landlords and tenants can both find tenant protections and rules confusing. Both parties will benefit from active outreach to all housing occupants by the City if/when rules change. More complete data on the citywide rental housing stock will help ensure safe and habitable standards are consistent, inform policy decisions and illuminate ways to make better and more equitable use of developable land to address housing needs, and long term preservation and affordability of the existing citywide housing stock.

SF Housing Inventory, now!

Best,
Olivia Glowacki
Coalition on Homelessness

Olivia Glowacki (she/her)
Development Director
Coalition on Homelessness
280 Turk Street San Francisco, CA 94102
415-346-3740 x303
oglowacki@cohsf.org

Check out [ArtAuction20 and begin bidding](#) Thursday October 1st - 8th!

[Donate now](#) to the Coalition on Homelessness!

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Item 201262 -Housing Inventory - OPPOSE
Date: Tuesday, December 1, 2020 12:03:00 PM

From: Karen Elcaness <karen.elcaness@gmail.com>
Sent: Tuesday, December 1, 2020 11:44 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Cc: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>
Subject: Item 201262 -Housing Inventory - OPPOSE

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To the SF Board of Supervisors:

I am a senior and tenant in San Francisco and I strongly oppose the “Housing Inventory” legislation. (Item 201262; December 1, 2020). I am deeply disturbed that you are considering a measure to amend the Administrative Code that is not necessary, costly, and above all an invasion of privacy.

I note that many of the concerns raised by small property owners in opposition to this legislation are applicable to tenants in opposition as well. Primarily, this law would invade the privacy of tenants who do not wish to have their rents published in a searchable database. The existence of such a database would be a prime resource for property speculators to identify buildings to target for acquisition, thus putting those tenants protected by rent control at risk.

It is telling that no information need be collected if an owner specifies that his or her unit is “owner occupied.” Tenants cannot have such a privacy protection under this ordinance and this illustrates the prejudicial nature of such a disparity.

Further, the law offers no benefit to tenants or landlords that does not exist under current law. And apart from objectionable new fees to be collected, the annual costs to administer such a program, estimated to be up to three million dollars by your own projections for ongoing system and staffing costs, is a wasteful boondoggle that will undermine funding for existing departments. In short, this legislation is unnecessary and harmful.

I urge you to reject Item 201262.

Karen Elcaness

From: [Kathy Howard](#)
To: [Mar, Gordon \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Fewer, Sandra \(BOS\)](#); [Yee, Norman \(BOS\)](#)
Subject: Item 21. SUPPORT Housing Inventory
Date: Tuesday, December 1, 2020 12:14:15 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I am writing in support of this legislation. It is practical and common-sense legislation that will help the City to better understand the housing situation and make fact-based decisions on future housing issues.

Katherine Howard
District 4

201262 [Administrative Code - Housing Inventory] Sponsors: Fewer; Peskin, Ronen, Haney, Mar, Walton, Preston, Yee and Mandelman

Ordinance amending the Administrative Code to require owners of residential dwelling units to report certain information to the Rent Board; to authorize the Rent Board to issue a license to owners who report the information; and to require that an owner have a license to impose certain types of rent increases

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Item 21 Housing Inventory
Date: Tuesday, December 1, 2020 4:47:00 PM

From: Cathy Mosbrucker <cmosbrucker@gmail.com>
Sent: Tuesday, December 1, 2020 12:36 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Gordan.Mar@sfgov.org; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>
Subject: Item 21 Housing Inventory

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Supervisors and aides:

Thank you Supervisors Fewer, Yee, Peskin, Ronen, Haney, Mar, Walton, Preston and Madelman for co-sponsoring this legislation. It addresses an important need in the City, accurate information about our rental housing stock.

As a Rent Board Commissioner, I have observed first hand the need for upgraded information systems at the Rent Board. (I want to note that I am writing in my personal capacity and that this does not represent the opinions of the full Commission or Staff). This Ordinance will provide additional funding for updated equipment and I.T. staff and it sets a deadline for the Rent Board to make the improvements. We have seen during the pandemic how important it is to allow landlords and tenants to access and file forms online. While the Rent Board Staff including the Director, through Herculean efforts, have made progress on this front since March of this year, much more needs to be done to improve access.

Another benefit of this Ordinance, will be to give the Rent Board an additional point of contact with both landlords and tenants. This will assist with education and outreach efforts to inform the public about the Rent Ordinance and the services the Rent Board provides.

Thank you for considering this important Ordinance.

Yours truly,

Cathy Mosbrucker
Mosbrucker & Foran
870 Market Street, Suite 313
San Francisco, CA 94102

(415) 398-9880

cmosbrucker@gmail.com

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From: evelynG@mail.com
To: [Breed, Mayor London \(MYR\)](#); [BOS-Supervisors](#)
Subject: Rent Registry
Date: Thursday, December 3, 2020 9:20:35 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello -

You passed the rent registry. So, housing is as much a human right as food. When will you require a food supplier registry for owners to report income and expenses?

Evelyn Graham | SF Resident

From: [Board of Supervisors \(BOB\)](#)
To: [BOB Supervisors](#)
Cc: [Wong, Latha \(BOB\)](#)
Subject: FY19-FY202020 Rental Housing Inventory
Date: Thursday, December 3, 2020 1:54:00 PM

From: Colleen Mullins <colleen@colleemullins.net>
Sent: Tuesday, December 1, 2020 6:45 AM
To: Mar Gordon (BOS) <gordon.mar@sf.gov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sf.gov.org>
Subject: File#201262 Rental Housing Inventory

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

My father bought a home for his first wife and himself in the Richmond District in the late 1940's. After she passed, and he married my mom, we moved to an apartment closer to his work with the Bureau of Architecture. He kept that property. He turned the upstairs of the old house into a rental apartment and left the downstairs unrented. It became storage for over forty years. I decided to keep the house when my mother died, move back to San Francisco, and fix up the unoccupied unit—adding to the housing stock in San Francisco. This is my only source of income. I made the calculation that I could make-do with one market unit and a rent-controlled second unit that pays \$830 a month, because the net gain of a small studio space for me to do my artwork, would make the effort worth it.

But between the board of supervisors and nearly biannual election assaults on my ability to survive as a landlord, and making less than \$50k gross, I'm ready to sell. I provide housing to an elderly boarder. I chose to do that. I choose not to evict her the three times a year she misses rent.

Now you want my personal rent information? There it is. A failing business.

The other unit? Apparently I'm lucky they stayed when I told them a 7% reduction was all I could do in the pandemic. I'm sure they will move out soon—making it way easier to sell. Do you think it will remain a rental property? Absolutely not. The property tax alone, would make it a losing business.

Please stop assaulting my meager living as a landlord. You are the ones who let the giant developers from New York into the city. They are the ones messing with tenants. If you must roll out a ridiculous new bureaucracy-laden department to count heads and rents, start with the corporations that have both the money to hire someone to do the work, and the bandwidth in staffing. Leave owners with two or less units alone. Because we are a dying breed. And you are sending another multi-generational San Franciscan packing.

[Colleen Mullins](#)

Blame my iPhone.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: Housing Inventory Support letter (File No. 201262)
Date: Monday, November 30, 2020 10:23:00 AM
Attachments: [SFRA - Housing Inventory Support Letter.pdf](#)

From: SF Renters Alliance <info@sfrrentersalliance.com>
Sent: Monday, November 30, 2020 10:09 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>
Subject: Housing Inventory Support letter (File No. 201262)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.



San Francisco Renters Alliance

November 30, 2020

Supervisor Sandra Lee Fewer
Cc: San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear Supervisor Fewer,

The San Francisco Renters Alliance wishes to express its support of the proposed Housing Inventory ordinance (File No. 201262). While San Francisco boasts strong rent control and tenant protection laws, more transparency and accountability is needed from the city's landlords. We agree that the City should have a full picture of the rental market, and landlords should be providing that information if they want to be able to increase their rents.

San Francisco renters are vulnerable to predatory behavior by landlords of all sizes. We must start holding them accountable, and this bill is a big step in the right

direction, especially in the case of corporate landlords. The Housing Inventory will tighten up compliance by corporate entities who are subject to corporate rental laws that can be difficult to enforce.

We believe this bill will benefit all San Francisco renters, creating security in the short-term, and hopefully a more affordable housing market in the long-term. We urge the Board of Supervisors to pass this legislation.

The San Francisco Renters Alliance (SFRA) is a grassroots group of renters, for renters, that advocates for the interests of both existing and prospective renters in San Francisco. We amplify the political voice of renters at all income levels and from all backgrounds to know which elected officials advocate for policies that align with their interests, what programs are available to support them as individuals and family units, and recommendations on how to become engaged civically.

Sincerely,
San Francisco Renters Alliance
SFRentersAlliance.com



San Francisco Renters Alliance

November 30, 2020

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Cc: San Francisco Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
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Sincerely,
San Francisco Renters Alliance

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Wong, Linda \(BOS\)](#)
Subject: FW: San Francisco Mayor London Breed and San Francisco Board of Supervisors, Establish a Rental Registry in San Francisco
Date: Thursday, December 3, 2020 1:55:00 PM
Attachments: [establish-a-rental-registry-in-san-francisco_signatures_202012010705.pdf](#)

From: Sara Ogilvie via ActionNetwork.org <info@sg.actionnetwork.org>
Sent: Tuesday, December 1, 2020 11:06 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: San Francisco Mayor London Breed and San Francisco Board of Supervisors, Establish a Rental Registry in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Mayor London Breed and San Francisco Board of Supervisors,

53 people have signed a petition on Action Network telling you to Establish a Rental Registry in San Francisco.

Here is the petition they signed:

Dear San Francisco Mayor and Board of Supervisors,

We write to you today in strong support of a rental registry for San Francisco. A rental registry is an essential tool in the active enforcement of rent stabilization ordinances because it enables rent boards and agencies to gather information regarding current rents in rent stabilized units, monitor maximum allowable rents and just cause for eviction, notify annually or make available to tenants and landlords on request the maximum rent for any given unit and their rights and obligations under the rent ordinance, and take enforcement action when violations are discovered. Move-in dates and effective dates of the last rent increase recorded in a registry can be analyzed by city staff to determine if there has been an illegal rent increase. A rental registry could help increase enforcement on multiple fronts, such as ensuring property owners performing an Owner Move-In (OMI) Eviction abide by the law and do not rent out their unit until legally allowed. Additionally, a rental registry will allow city staff to analyze and report on rent levels and eviction trends in San Francisco.

Important state legislation enforcing San Francisco tenants' rights can only be effectively enforced with a rental registry. Many new laws involve various forms of a "lookback" - but without a rental registry looking back is challenging.

The Tenant Protection Act of 2019 (AB 1482) limits rent increases for most tenants in the state. To enforce this rent cap, it is essential that state and tenant advocates have access to data that shows what renters are required to pay each month. A rental registry will facilitate the task of monitoring rents. A rental registry will also facilitate the anti-displacement measures in the Housing Crisis Act of 2019 (SB 330), which bans the demolition of affordable and rent-controlled housing without replacement of that housing or financial support to find new housing, as well as requiring the former tenants to have the first right to new housing built at that site at the previous rent. The registry would help identify which units are protected by this law, the financial support necessary for affected tenants, and confirmation of proper rent should affected tenants return to the new housing. Enforcement of both of these laws will be much easier and more effective with a rental registry.

Lacking comprehensive data, policymakers will be unable to understand who is most vulnerable and which policy interventions will be required. We must distribute resources efficiently and legislate policies that provide relief to our most vulnerable renters by creating a definitive, comprehensive, and readily accessible rental registry. The cities of Los Angeles, Santa Monica, Berkeley, El Cerrito, Alameda, Long Beach, San Jose and Santa Cruz have all established rental registries for collecting information about tenancies and rental units. It's time for San Francisco to join this group of cities in implementing this strategic tool for maintenance and enforcement of critical tenant protections.

Please mandate and establish a rental registry for San Francisco. Thank you for your service, time, and consideration of this urgent matter.

You can view each petition signer and the comments they left you in the attached PDF.

Thank you,

SF YIMBY

Action Network



Sent via Action Network, a free online toolset anyone can use to organize. [Click here to sign up](#) and get started building an email list and creating online actions today.

Action Network is an open platform that empowers individuals and groups to organize for progressive causes. We encourage responsible activism, and do not support using the platform to take unlawful or other improper action. We do not control or endorse the conduct of users and make no representations of any kind about them.

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Please mandate and establish a rental registry for San Francisco. Thank you for your service, time, and consideration of this urgent matter.

You can view each petition signer and the comments they left you below.

Thank you,

SF YIMBY

1. Aja Husary (*ZIP code: 94112*)

2. Asumu Takikawa (*ZIP code: 94118*)

3. Alana Titzler (*ZIP code: 94114*)

4. Avishai Halev (*ZIP code: 94133*)

5. Bobak Esfandiari (*ZIP code: 94121*)

We absolutely need a rental registry to better understand and address San Francisco's failed housing market.

6. Sarah Boudreau (*ZIP code: 94123*)

7. Dustin Heestand (*ZIP code: 94123*)

8. Charles Jurczynski (*ZIP code: 94114*)

9. Cliff Bargar (*ZIP code: 94107*)

10. Corey Smith (*ZIP code: 94117*)

11. Daniel Murphy (*ZIP code: 94107*)

12. Dan Federman (*ZIP code: 94117*)

13. David Kanter (*ZIP code: 94114*)

I love the idea. More information will help us plan better and encourage growth!

14. Emily Schell (*ZIP code: 94117*)

15. Julio Buendia (*ZIP code: 94133*)

16. Joanna Gubman (*ZIP code: 94114*)

17. Joe Kaylor (*ZIP code: 94117*)

18. **Joseph DiMento** (*ZIP code: 94131*)
19. **John DiMattia** (*ZIP code: 94115*)
20. **Jordon Wing** (*ZIP code: 94110*)
21. **Joshua Price** (*ZIP code: 94105*)
22. **Jonathan Tyburski** (*ZIP code: 94117*)
23. **Julia Teitelbaum** (*ZIP code: 94596*)
24. **Kelsey Clarke** (*ZIP code: 94110*)
25. **Karim Hamidou** (*ZIP code: 94115*)
26. **Kenneth Russell** (*ZIP code: 94132*)
27. **Kyle Conroy** (*ZIP code: 94110*)
28. **Laura Foote** (*ZIP code: 94133*)
29. **Roberto Rodriguez** (*ZIP code: 94110*)
30. **Martin Munoz** (*ZIP code: 94117*)
31. **Max Turner** (*ZIP code: 94112*)
32. **Matthew Janes** (*ZIP code: 94110*)
33. **Michael Chen** (*ZIP code: 94109*)
34. **Hazel O'neil** (*ZIP code: 94121*)
35. **Phillip Kobernick** (*ZIP code: 94131*)
36. **Raynell Cooper** (*ZIP code: 94117*)
37. **Richard McCoy** (*ZIP code: 94118*)
38. **Robert Fruchtman** (*ZIP code: 94117*)

39. Ronald Perez (*ZIP code: 95125*)

40. Sabeek Pradhan (*ZIP code: 94107*)

41. Sam Moss (*ZIP code: 94133*)

42. Sara Ogilvie (*ZIP code: 94110*)

43. Danny Sauter (*ZIP code: 94133*)

44. Shahin Saneinejad (*ZIP code: 94112*)

45. Sidharth Kapur (*ZIP code: 94612*)

46. Sara Barz (*ZIP code: 94112*)

47. Steven Marzo (*ZIP code: 94112*)

48. Smitha Milli (*ZIP code: 94103*)

49. Sarah Donelson (*ZIP code: 94127*)

Please include rental homes as well as apartments!

50. Theo Gordon (*ZIP code: 94115*)

51. Truc Nguyen (*ZIP code: 94109*)

52. Charles Whitfield (*ZIP code: 94114*)

53. Zack Subin (*ZIP code: 94112*)

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: Communications for Item 42 - No Smoking in Multi-Unit Housing Complexes
Date: Tuesday, December 1, 2020 11:48:00 AM
Attachments: [Cannabis Exemption from Smoking Ban..msg](#)
[Dont ban cannabis smoke.msg](#)
[Oppose ban on smokingvaping cannabis at home.msg](#)
[Cannabis.msg](#)
[Dont ban cannabis smoke.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Don't Attack Cannabis Users Rights in San Francisco.msg](#)
[Regarding Norman Yees smoking cannabis legislation.msg](#)
[Vote No On In-Door Smoking Ban.msg](#)
[Please reject the Orwellian fines on smoking in apartments!.msg](#)
[FW Please Protect Cannabis Users Rights in San Francisco.msg](#)
[FW Please Protect Cannabis Users Rights in San Francisco.msg](#)
[FW SF Chamber File #201265 Cannabis Amendment.msg](#)
[FW Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Oppose ban on smokingvaping cannabis in the privacy of your home.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Smoking Ban for Marijuana.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[OPPOSE #201265 CANNABIS SMOKING BAN.msg](#)
[Oppose Ordinance 201265.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)
[Please Protect Cannabis Users Rights in San Francisco.msg](#)

Hello,

Please see the attached communications for Item No. 42, or File 201265, on today's agenda.

File No. 201265 - Health Code - No Smoking in Multi-Unit Housing Complexes.

Eileen McHugh
 Executive Assistant
 Board of Supervisors
 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
 San Francisco, CA 94102-4689
 Phone: (415) 554-5184 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

From: [Martin Olive](#)
To: [Mandelman, Rafael \(BOS\)](#)
Cc: [BOS-Legislative Aides](#); [BOS-Supervisors](#); [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)
Subject: Cannabis Exemption from Smoking Ban.
Date: Tuesday, December 1, 2020 8:53:22 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Mandelman and Board of Supervisors,

My name is Martin Olive, I own Vapor Room, the City's oldest cannabis dispensary. I am one of your constituents and supporters, having voted for your election in your last run.

I am writing to you in regards to today's vote on passing legislation that would ban smoking and vaporizing in residential apartments in buildings of three or more units.

We seek an amendment for an exemption for all cannabis consumers. As written, Yee's legislation only exempts medical cannabis patients with a valid physician's recommendation. When Proposition 64 was implemented in 2018, most medical cannabis patients did not renew their medical cannabis recommendation. Moreover, the smoke from a medical cannabis patient is indistinguishable from the smoke from an adult consumer of cannabis. So, if a neighbor has an issue with a person's cannabis smoke, they only have recourse if the person smoking is just an adult consumer of cannabis. They have no recourse if the person smoking is a medical cannabis patient with a valid physician's recommendation. Thus, Yee's legislation as written, attacks the cannabis smoker's status, not the smoke itself. I find this to be totally irrational.

In addition, laws against public consumption have been targeted against communities of color. And most folks live in multiple unit dwellings. Only wealthier folks can afford to live in one or two unit buildings, making the law discriminatory against lower income folks.

We all live in a city with a lot of compromises and frustrations. Punishing cannabis consumers and imposing expensive fines (\$1000?!!) for doing something that was voted legal in this state by an overwhelming majority is unfair. Even more so, during a pandemic in winter!

Will you really support fining cannabis consumers who may be unemployed, utilizing the few modes of relief from their trauma to ease the burdens of this past year while stuck at home during another quarantine?!

I truly hope you find the thought as reprehensible as I do. Of all the things the City needs to take care of at this crucial time, to punish cannabis smokers citywide because of 1 complaint to 1 Supervisor seems like a waste of resources and time. Please focus your efforts on more important issues at hand.

I trust you to do the right thing, Supervisor.

Thank you for your time and consideration.

Martin Olive

From: [Adrian Hinojosa](#)
To: [Yee, Norman \(BOS\)](#); [Breed, London \(MYR\)](#); [BOS-Supervisors](#)
Subject: Don't ban cannabis smoke
Date: Tuesday, December 1, 2020 8:32:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr Yee, I am a San Francisco resident and native living in a rented apartment. Housing costs have gone up in San Francisco over the years and it is not affordable. I rent in my beautiful city. Cannabis helps in many forms and I use it for medicinal purposes. I don't know why you are trying to ban cannabis smoke and vapor when the LAW tells us to consume in our own home. Cannabis consumption is illegal in public. If I have to smoke I would not like that. I live around the corner from the school and have a lot of homeless and people with drug addiction around me. Plus I am an immune compromised person and do not want to consume in public. Especially being a minority, when consuming publicly was my only option, I have discriminated by San Francisco Police officers, while there are people doing hard and worse drugs on the street in my neighborhood. I don't know why you want to pass this if you are a San Francisco native and resident. You of all people should know that San Francisco has many cannabis users. If you want us to break the law and smoke in public, I suggest you pay for everyone and anyone caught consuming in public.

Pronouns: He/Him
Adrian Hinojosa-Chavarría
[Sent from Yahoo Mail for iPhone](#)

From: [Chris Conrad](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Board of Supervisors, \(BOS\)](#)
Cc: [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Oppose ban on smoking/vaping cannabis at home
Date: Sunday, November 29, 2020 9:53:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I very strongly oppose San Francisco's proposal to ban smoking / vaping at home, including for cannabis for the following reasons.

- 1) Banning residential smoking is an extreme action that intrudes into the privacy of the home.
- 2) The “dangers” of second hand cannabis smoke may be inferred but they have not been proved. In other words, the term “dangers” refers to a value judgement that is a matter of opinion and is not proven to be a fact.
- 3) Whatever health exposure risks (eg., CO2, CO, benzene, ash, particulate, etc.) are known to be inherent to any combustion and all smoke would be mitigated by vaporization, which does not involve combustion or generate those compounds.
- 4) The ban does not deal uniformly with second hand smoke, excluding fumes from vehicles, barbecues or incense, just to name a few. It is selective and discriminatory to go after only tobacco and cannabis but not other combustion fumes.
- 5) There are ways to mitigate all smoke and even odor issues related to cannabis without resorting to such an extreme step as prohibition. Simply requiring adequate ventilation or portable air filtration systems would solve the problems or you could have a mediator respond when nuisances are reported and let them resolve and abate the problem.
- 6) I would point out that California voters explicitly made it legal to smoke or ingest cannabis and states that activity “shall not be a violation of state or local law.” Health and Safety Code 11362.1(a)(4). No such protection exists for tobacco, so excepting cannabis could resolve the conflict. Localities have the right to ban onsite consumption for businesses per the Business and Professions Code, but that does not apply to residential properties.

For all the above and other reasons, I believe that the proposed ban violates state law and places extreme and unnecessary restrictions on the lawful behavior of responsible adults.

The measure should be rejected or amended to allow for cannabis use. Please oppose the proposed ban, as written, and vote accordingly. Thank you,

— Chris Conrad, Editor 510-275-9311

theLeafOnline.com and Leaf Radio are part of West Coast Leaf
Your trusted news source about cannabis.
Send your press materials for consideration to: News@theLeafOnline.com

From: [Phil Points](#)
To: [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [BOS-Supervisors](#); BOS-legislative@sfgov.org; [Board of Supervisors, \(BOS\)](#); [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Cannabis
Date: Sunday, November 29, 2020 10:47:49 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I am a 72 y/o male, 43 year resident of San Francisco, 35 yr survivor of HIV/AIDS, and rely on cannabis as part of my regiment to stimulate appetite and fight insomnia. I am fortunate to be able to afford to pay for a Medical Card from the San Francisco Department of Public Health. There are many who use cannabis medicinally who cannot afford to pay for a card.

I urge the Board of Supervisors to allow cannabis to be consumed in apartment buildings by *everyone in need*. I am respectful of my neighbors and allow ventilation to not impose on them. Many years ago, a local reporter spent 5 hours in a closed room at a dispensary interviewing patients while they smoked. A blood draw after breathing the air for 5 hours, showed no signs of cannabis in his blood. Lastly, I don't think we want people in need outside and smoking on the street, which I believe is illegal.

Thank you for reading.

Phillip Points
San Francisco

From: [Adrian Hinojosa](#)
To: [Yee, Norman \(BOS\)](#); [Breed, London \(MYR\)](#); [BOS-Supervisors](#)
Subject: Don't ban cannabis smoke
Date: Tuesday, December 1, 2020 8:32:38 AM

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Hello Mr Yee, I am a San Francisco resident and native living in a rented apartment. Housing costs have gone up in San Francisco over the years and it is not affordable. I rent in my beautiful city. Cannabis helps in many forms and I use it for medicinal purposes. I don't know why you are trying to ban cannabis smoke and vapor when the LAW tells us to consume in our own home. Cannabis consumption is illegal in public. If I have to smoke I would not like that. I live around the corner from the school and have a lot of homeless and people with drug addiction around me. Plus I am an immune compromised person and do not want to consume in public. Especially being a minority, when consuming publicly was my only option, I have discriminated by San Francisco Police officers, while there are people doing hard and worse drugs on the street in my neighborhood. I don't know why you want to pass this if you are a San Francisco native and resident. You of all people should know that San Francisco has many cannabis users. If you want us to break the law and smoke in public, I suggest you pay for everyone and anyone caught consuming in public.

Pronouns: He/Him
Adrian Hinojosa-Chavarría
[Sent from Yahoo Mail for iPhone](#)

From: [Betsy Kabaker](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Tuesday, December 1, 2020 11:04:41 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Betsy Kabaker
betsykabaker@gmail.com
556 19th Avenue
San Francisco, California 94121

From: [Bruce Mirken](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Don't Attack Cannabis Users Rights in San Francisco
Date: Saturday, November 28, 2020 6:37:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

As a San Francisco resident, I am stunned that restrictions on cannabis smoking and vaping in private apartments could be included in a proposed anti-smoking ordinance.

Such an ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana, a legal substance in California.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card. With cannabis legal for general adult use many medical marijuana patients have chosen not to pay for this legal certification, and would now be forced to waste time and money for no valid reason.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers, and cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine. This proposal is a solution in search of a problem.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Bruce Mirken
sftroubl@att.net
1237 Alemany Blvd
San Francisco, California 94112

From: [Casey McManis](#)
To: [BOS-Legislative Aides](#); [BOS-Supervisors](#); [Haney, Matt \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)
Subject: Regarding Norman Yee's smoking / cannabis legislation
Date: Saturday, November 28, 2020 4:27:22 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors / Matt Haney

I am writing to you in regards to legislation that would ban smoking and vaporizing in residential apartments in buildings of three or more units.

We seek an amendment for an exemption for all cannabis consumers. As written, Yee's legislation only exempts medical cannabis patients with a valid physician's recommendation. When Proposition 64 was implemented in 2018, most medical cannabis patients did not renew their medical cannabis recommendation. Moreover, the smoke from a medical cannabis patient is indistinguishable from the smoke from an adult consumer of cannabis. So, if a neighbor has an issue with a person's cannabis smoke, they only have recourse if the person smoking is just an adult consumer of cannabis. They have no recourse if the person smoking is a medical cannabis patient with a valid physician's recommendation. Thus, Yee's legislation as written, attacks the cannabis smoker's status, not the smoke itself. I find this to be totally irrational.

In addition, laws against public consumption have been targeted against communities of color. And most folks live in multiple unit dwellings. Only wealthier folks can afford to live in one or two unit buildings, making the law discriminatory against lower income folks.

Thanks

Casey McManis

District 6

From: [Merril Gilbert](#)
To: [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Vote No On In-Door Smoking Ban
Date: Saturday, November 28, 2020 10:11:54 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors:

I strongly oppose this ban especially for legal cannabis. This is an infringement of privacy and creates undue hardship during a year of extreme healthy and financial losses. It appears that Supervisor Yee is not fully informed and taking a drastic step that is not acceptable and based on bias. A recent quote from former assistant director of the UCSF Zuckerberg General Hospital AIDS Program, Dr. Donald Abrams...

“I feel somewhat qualified to understand the risks and benefits of inhaled cannabis,” Dr. Abrams wrote, noting he’s reviewed 10,000 medical journal articles on the topic. “The proposed ordinance, insofar as it would ban cannabis smoking and cannabis vaporizing in private residences in multi-unit buildings in order to reduce the harms of secondhand smoke, lacks scientific basis and would do more harm than good.”

I respectfully ask that this Ban proposal be stopped and not go forward.

Merril Gilbert
[Merril Gilbert](#)

From: [Harry S. Pariser](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Please reject the Orwellian fines on smoking in apartments!
Date: Friday, November 27, 2020 2:07:09 PM
Importance: High

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Officials and Staff:

Please reject the horrific legislation to charge anyone smoking any substance in their apartment \$1,000-per-day as a fine!

This is legislation in search of a problem.

Maintaining that second-hand smoke from marijuana will give someone lung cancer is beyond parody!

While there might be problems, on a rare basis, with chronic smokers having their smoke spread to neighboring apartments, there are other alternatives (such as talking to your neighbor) available.

This could be used punitively and is a horrific idea.

What has Norman been smoking?

Thank you,

Harry S. Pariser
San Francisco

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: Please Protect Cannabis Users Rights in San Francisco
Date: Wednesday, November 25, 2020 5:02:32 PM

From: Akshay Patel <info@email.actionnetwork.org>
Sent: Tuesday, November 24, 2020 6:14 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Please Protect Cannabis Users Rights in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Supervisors,

STOP TRYING TO REGULATE MY HOUSE AND TRYING TO TELL ME WHATS BEST FOR ME. I AM A GROWN ASS MAN.

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Akshay Patel
shayusc@gmail.com

39 Fort Mason
San Francisco, California 94123

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: Please Protect Cannabis Users Rights in San Francisco
Date: Wednesday, November 25, 2020 5:02:20 PM

From: Christ Lynch <info@email.actionnetwork.org>
Sent: Tuesday, November 24, 2020 6:19 PM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Please Protect Cannabis Users Rights in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Supervisors,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Christ Lynch
crlynch@mac.com
288 8th Avenue
San Francisco, California 94118

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: SF Chamber File #201265 Cannabis Amendment
Date: Wednesday, November 25, 2020 5:02:09 PM
Attachments: [File #201265 "No Smoking in Multi-Unit Housing Complexes." SF Chamber Cannabis Amendment.pdf](#)

From: Emily Abraham <eabraham@sfchamber.com>
Sent: Wednesday, November 25, 2020 9:06 AM
To: Emily Abraham <eabraham@sfchamber.com>
Subject: SF Chamber File #201265 Cannabis Amendment

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear President Norman Yee and Board of Supervisors,

The San Francisco Chamber of Commerce represents hundreds of local businesses, including cannabis retailers, manufacturers, and cultivators. Our cannabis small business members urge you to amend proposed File #201265 "No Smoking in Multi-Unit Housing Complexes" to exclude cannabis-related smoking. While good intentioned, this legislation would be a step back in cannabis reform, which San Francisco has fought so hard to make progressive steps forward in. We urge you to consider this exemption for socioeconomic, racial, and health related reasons.

Please see attached for our full letter.

Thank you I hope you all have a wonderful Thanksgiving!

Respectfully,

Emily Abraham

Emily Abraham

Public Policy Manager
SF Chamber of Commerce

November 25, 2020

President Norman Yee and Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place,
San Francisco, CA 9410

Re: File #201265 “No Smoking in Multi-Unit Housing Complexes” - Cannabis Amendment

Dear Board of Supervisors,

The San Francisco Chamber of Commerce represents hundreds of local businesses, including cannabis retailers, manufacturers, and cultivators. We ask you to amend proposed File #201265 “No Smoking in Multi-Unit Housing Complexes” to provide an exemption for cannabis related smoking. While good intentioned, this legislation would ultimately be a massive step back in cannabis reform, which San Francisco has fought so hard to make progressive steps forward in.

A ban on cannabis smoking in multi-unit complexes raises the following issues for our members:

1. Disproportionately impacts low income residents, minorities, and patients in chronic pain.
 - a. San Francisco has some of the highest rents in the nation, and the world, and forces many individuals and families to rent in multi-unit housing complexes. Looking at our city’s renter demographics, it is clear that individuals of color are more likely to be renters in multi-unit complexes. Legislation that only impacts this renter population, is inherently impacting residents who cannot afford to own their own home.
 - b. While there is an exemption for those who are Medical Marijuana Identification Card Holders, this is a very small population. The majority of San Franciscans who require cannabis for medical purposes have been protected from prosecution since 1996. It has also become increasingly more difficult for patients to obtain a card during shelter in place. As many of these patients are already immunocompromised, it is not in their best interest to go out and get a card. While an exemption, this adds another barrier due to cost, as well as risk.
2. Massive negative impact on an industry that should be supported by our city government.
 - a. As our cases increase,our residents must stay inside more, and with cannabis smoking being illegal outdoors, renters in multi unit complexes will have nowhere to legally consume cannabis. At the beginning of the pandemic, cannabis was deemed an essential industry. As such, we should be working to support the essential services it provides.
 - b. Cannabis products used for smoking make up over 70% of cannabis sales in San Francisco. Disallowing residents from smoking cannabis products inside would devastate our local cannabis industry, and further hurt our local city sales tax revenue.
 - c. The cannabis industry in San Francisco has taken a forefront position in creating socioeconomic equality and opportunities for those who have been impacted by the War on Drugs. To legislate against this industry will take away from much of the progressive work San Francisco has done regarding this industry.

3. Ensuing litigation.

- a. The Compassionate Use Act of 1996 declares that seriously ill Californians have the right to obtain and use marijuana for medical purposes, and can not be subject to criminal prosecution or sanction (Section 11362.5(b)(1)). Prohibiting smoking cannabis in home would go against the intentions of this act.
- b. Proposition 64 also ensures that the rights of medical patients are not restricted. It does however, also ban cannabis smoking in public. With a ban of cannabis smoking in public, and in private with this proposed legislation, there would be a total ban. This would go against the protections allowed in both Prop 64 and the Compassionate Use Act.

4. Equates tobacco use to cannabis use.

- a. We support the intention of this legislation, and always want to keep the safety of our residents as a top priority. However, cannabis smoking does not have the same proven health impacts that smoking tobacco does. Cannabis is a known and verified treatment for mitigating health issues, and unlike tobacco, is not proven to be directly associated with smoking related cancers, or cardiovascular disease.

For the reasons listed above, the San Francisco Chamber of Commerce and our cannabis small business members urge you to amend this legislation to exclude cannabis-related smoking. I urge you to consider this exemption for socioeconomic, racial, and health related reasons.

Thank you for your time and consideration.

Sincerely,

Café Flore & Flore Store
CLARK HOWELL LLP
Eaze
Flower to the People
Greenbridge Corporate Counsel
Joyce Cenali and Mike Harden, Big Rock Partners
Leland, Parachini, Steinberg, Matzger & Melnick LLP
Mahajan Consulting
Meadow
The Arcview Group
The Bay Area Chapter or Americans for Safe Access
The San Francisco Chamber of Commerce
Vapor Room

Individuals:
Andrew R. Silva

CC: Mayor London N. Breed, Clerk of the Board, the full Board of Supervisors

From: [Sara Payan](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Board of Supervisors, \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Wednesday, November 25, 2020 12:12:21 PM
Attachments: [image001.png](#)
[image002.png](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

As a member of the SF Cannabis Oversight Committee, an educator and advocate for the chronically and critically ill, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana. Smoking cannabis outdoors unmasked also creates a dangerous opportunity for exposure to COVID and many people using cannabis at home are already vulnerable with other health complications.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card. Many more people are using cannabis for symptom management even prior to COVID and are doing so because it is much easier to obtain in an adult use market.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

This proposed legislation is dangerous for those on fixed incomes with illness as it unfavorably fixates on those who cannot afford their own homes, whose loss of a home would create unsurmountable hardship and the fines further this hardship. These are not San Francisco values, especially in a pandemic!

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Sincerely,

Sara Payan

Seat 16, San Francisco Cannabis Oversight Committee



EDUCATOR | PUBLIC POLICY ADVOCATE | WRITER

Sara Payan Consulting

415-377-9577

www.sarapayan.com

www.plantedwithsara.com

 [Facebook](#)  [Twitter](#)

From: [Mikki Norris](#)
To: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Board of Supervisors, \(BOS\)](#)
Cc: [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Subject: Oppose ban on smoking/vaping cannabis in the privacy of your home
Date: Wednesday, November 25, 2020 10:41:14 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

When the voters of California and San Francisco endorsed Prop. 64, it was with the understanding that adults would be allowed to consume cannabis in the privacy of their home and other sanctioned areas like a permitted consumption lounge or event.

Sup. Yee's proposed ban on smoking or vaping cannabis in your home in a multi-dwelling residence as part of an anti-tobacco campaign is wrong-headed and violates that personal right. While tobacco smokers have other options to consume their desired product in condoned public spaces, this is not true for cannabis consumers, whose options are severely restricted. Yet, Prop. 64 explicitly enshrined the right to smoke cannabis in the California Health and Safety Code:

CA Health and Safety Code HSC 11362.1. (a) Subject to Sections 11362.2, 11362.3, 11362.4, and 11362.45, but notwithstanding any other provision of law, it shall be lawful under state and local law, and shall not be a violation of state or local law, for persons 21 years of age or older to: (4) Smoke or ingest marijuana or marijuana products;

The proposed ban before you effectively disenfranchises our rights to consume cannabis and discriminates against those who can't afford to live in a single-family residence. It discriminates against patients who have found no need to spend money to get a doctor's recommendation any longer, as cannabis is legal for adults to use and the lawful quantities are sufficient for their medical use. Inhaled cannabis (smoked or vaporized) is a preferred method of ingestion for many who find edibles or other methods too difficult to titrate and can't wait for up to two hours for an effect to happen. We shouldn't be forced to use other methods when we can easily smoke or vape cannabis for the desired effect either medicinally or for personal or spiritual reasons.

Dr. Donald Abrams, a respected physician and researcher found that cannabis smoke either as primary or second-hand has not been proven harmful to others. To equate second-hand cannabis smoke with tobacco smoke is a false and misleading premise.

In addition, simple home air purifiers could be used to mitigate any concerns of smoke. I urge you to vote to exempt cannabis smoking from Supervisor Yee's proposed smoking ban in the interest of equal rights for cannabis consumers, social justice, and compassion.

Respectfully,

-- Mikki Norris,
Educator on Prop. 64's Campaign
510-215-8326

From: [Margot Wampler](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Wednesday, November 25, 2020 9:32:29 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Margot Wampler
margot.wampler@gmail.com
1001 pine st #1008
San Francisco, California 94109

From: [Chuck John](#)
To: [BOS-Supervisors](#); [Board of Supervisors, \(BOS\)](#); [BOS-Legislative Aides](#); [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Cc: [Gail Whitty](#)
Subject: Smoking Ban for Marijuana
Date: Tuesday, November 24, 2020 9:25:31 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

I frankly don't mind pot smoke. The landlord's son lives in the building and I smell it quite often.

I do mind tobacco smoke. We chase folks off our front step of our apartment when we can smell it coming through our window above the door. I'm glad our building owner's son doesn't smoke cigarettes. I think his smoking pot is good compared with cigarettes.

I was tested for allergies twice and scored positive reaction for tobacco allergy with respiratory issues like sinuses headaches when I'm in the middle of it.

In tobacco they've isolated cancer causing chemicals just as they have in fragrances for laundry detergent, softeners, and dryer sheets. There's no regulation nor disclosure for these fragrance chemical molecules. They reek with a sickly sweet smell that is nauseating when it wafts from the laundry into our apartment through gaps in planks.

To my knowledge, marijuana does not have similar cancer molecules like they've found in tobacco and corporate chemistry fragrances.

Why not work on something like tobacco and fragrances in public spaces rather than harmless marijuana smoke that doesn't make one nauseated when smelling it 2nd hand?

I think the idea of banning pot smoking in SF is ridiculous. That's what it would be for those who couldn't afford to buy a \$2 million house here.

So it's banned outside, and now for apartment dwellers, they want to ban it inside too?

I see no reason for the rich to have special rights in SF with anything including marijuana rights to smoke. Don't these billionaires have enough?

Cheers, John Daniel San Francisco

From: [Christ Lynch](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Tuesday, November 24, 2020 6:19:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Christ Lynch
crlynch@mac.com
288 8th Avenue
San Francisco, California 94118

From: [Akshay Patel](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Tuesday, November 24, 2020 6:14:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

STOP TRYING TO REGULATE MY HOUSE AND TRYING TO TELL ME WHATS BEST FOR ME. I AM A GROWN ASS MAN.

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

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Akshay Patel
shayusc@gmail.com
39 Fort Mason
San Francisco, California 94123

From: [John Hinman](#)
To: [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Board of Supervisors, \(BOS\)](#); [Carroll, John \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); board@cmacsf.org
Subject: OPPOSE #201265 CANNABIS SMOKING BAN
Date: Tuesday, November 24, 2020 5:05:11 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors

On behalf of the Board of Directors of the California Music and Culture Association (CMAC), please reject File No. 201265; our shared San Francisco values support equal legal access to cannabis, not access to only those who can afford a free-standing home.

We strongly oppose the smoking ban legislation unless it is amended to exempt all cannabis consumers, not just medical cannabis patients who still have a medical cannabis recommendation from their physician.

- **Disproportionately impacts low income residents, minorities, and patients in chronic pain. You can smoke if you are rich enough to own your own home.**
- **Massive negative impact on an industry that should be supported by our city government. Deemed essential to sell but not to medicate?**
- **What about the equity program? How can we advance equity by making cannabis use impossible for most? Isn't that another version of the failed war on drugs?**
- **Where do People Smoke? Prop 64 bans public cannabis consumption, COVID closed consumption lounges. Without a place to smoke this ban encourages lawlessness.**
- **Cannabis IS NOT Tobacco. Don't lump them together.** Cannabis is a known and verified for mitigating health problems – Tobacco Kills

Please **oppose this legislation** unless it is amended to exempt all cannabis consumers, not just medical cannabis patients with a physician's recommendation.

Thank you,

California Music and Culture Association

+--+

John A. Hinman
Hinman & Carmichael LLP
260 California Street, Suite 700
San Francisco, CA 94111
jhinman@beveragelaw.com

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FAX: 415.362.1494
<http://www.beveragelaw.com>

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From: [Emilio Pi](#)
To: [BOS-Supervisors; Safai, Ahsha \(BOS\)](#)
Cc: [BOS-Legislative Aides; Board of Supervisors, \(BOS\); Carroll, John \(BOS\); Calvillo, Angela \(BOS\); DPH - kevinreed](#)
Subject: Oppose Ordinance 201265
Date: Tuesday, November 24, 2020 10:27:01 AM
Attachments: [Emilio letter to the board pdf.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

(Please see attached letter)

November 24, 2020

San Francisco Board of Supervisors
1 Carlton Goodlett Place
San Francisco, CA 94102
Via email

Reference: Oppose Ordinance 201265, proposed legislation to ban smoking and vaping in apartment buildings of three or more units

Dear San Francisco's Board of Supervisors,

I am writing today to oppose Ordinance 201265, proposed by Supervisor Yee and any similar restrictions on an individuals' rights to consume cannabis at home. The proposed legislation, if passed, would lead to many negative impacts on San Francisco's most vulnerable residents, including many disabled individuals, minority communities and lower income residents.

Proposition 64 states that California must: "Permit adults 21 years and older to use, possess, purchase and grow nonmedical marijuana within defined limits for use by adults 21 years and older as set forth in this Act." To not allow the smoking or vaping of cannabis in their home when Proposition 64 bans its consumption in nearly all other circumstances seemingly is asking for a potential lawsuit on the city.

There are already regulations in place that are better suited to and more than capable of addressing any complaints of second-hand smoke in multi-unit dwellings. Please leave such concerns up to the landlords and residents of our great city.

Thank you,

A handwritten signature in blue ink, appearing to be 'Emilio Recacha', with a stylized 'R' and 'E'.

Emilio Recacha, RN
4220 Mission Street
San Francisco, CA 94112

From: [Josh Bunnell](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Tuesday, November 24, 2020 4:48:01 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

The proposed ordinance would constitute a de facto ban on cannabis use for most San Francisco residents. Unlike tobacco, which can be smoked outside on public streets, cannabis consumption is illegal in all public places under state law. The proposed ordinance would thus leave apartment dwellers with no legal place to enjoy marijuana.

An exemption for medical cannabis only is unacceptable. Obtaining a doctor's recommendation is costly and inconvenient, especially in this time of COVID; likewise obtaining a city ID card.

The scientific evidence is clear that cannabis does not present a secondhand smoke hazard like tobacco. Unlike tobacco, not a single human study has found second-hand cannabis smoke or vaping to be harmful to health. In general, cannabis users tend to smoke much smaller quantities than tobacco smokers. In addition, cannabis smoke does not leave behind prolonged, residual "third-hand" odors like nicotine.

The city of West Hollywood recently rejected a proposal to ban cannabis smoking in multi-unit dwellings. San Francisco should do likewise. For over forty years, San Francisco has been a beacon of tolerance for marijuana users. To trash this tradition now is an insult to countless long-term renters who can't afford their own homes.

Josh Bunnell
frant1ck@protonmail.com
1006 funston ave
Pacific Grove, California 93950

From: [John Parise](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Please Protect Cannabis Users Rights in San Francisco
Date: Monday, November 23, 2020 7:29:39 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

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John Parise
parise.john@gmail.com
Bush street
SAN FRANCISCO, California 94108

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: Please Protect Cannabis Users Rights in San Francisco
Date: Wednesday, November 25, 2020 5:01:54 PM

From: Margot Wampler <info@email.actionnetwork.org>
Sent: Wednesday, November 25, 2020 9:27 AM
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
Subject: Please Protect Cannabis Users Rights in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Supervisors,

As a San Francisco resident, I urge that restrictions on cannabis smoking and vaping in private apartments be dropped from any proposed anti-smoking ordinance.

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Margot Wampler
margot.wampler@gmail.com
1001 pine st #1008
San Francisco, California 94109

From: [Lagunte, Richard \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: File No. 201265
Date: Tuesday, December 1, 2020 12:03:00 PM
Attachments: [SF SFMUH Letter of Support.msg](#)
[Fwd Smoking ban.msg](#)

Dear Supervisors,

Attached are two letters regarding:

File No. 201265. Ordinance amending the Health Code to prohibit smoking inside all private dwelling units in multi-unit housing complexes containing three or more units and all common areas; remove the exception for child care facilities located in private homes; exempt smoking of medicinal cannabis for a medicinal cannabis patient who possesses a physician's recommendation to smoke medicinal cannabis for medical purposes; require the Department of Public Health (DPH) to initiate a public information campaign to raise awareness of the smoking prohibition; require DPH to initiate the imposition of administrative penalties by issuance of a notice of violation in lieu of a citation; suspend the provision of the Health Code (mooted by this Ordinance) which requires owners or managers of multi-unit housing complexes to provide certain disclosures regarding whether smoking is authorized in certain units; and affirm the Planning Department's determination under the California Environmental Quality Act.

Regards

Richard Lagunte

Board of Supervisors - Clerk's Office

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

P (415) 554-7709 | F (415) 554-5163

richard.lagunte@sfgov.org | www.sfbos.org

Pronouns: he, him, his

From: [Jenesis Merriman](#)
To: [Peskin, Aaron \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); Hilary.Ronen@sfgov.org; [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Board of Supervisors, \(BOS\)](#)
Subject: SF SFMUH Letter of Support
Date: Tuesday, December 1, 2020 11:22:06 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors:

I write to you as a concerned member of the San Francisco Tobacco-Free Coalition regarding the smoke-free multi-unit housing ordinance. As I mentioned at the November 12th meeting, smoke-free multi-unit housing policies are necessary to protect the communities that are most vulnerable to tobacco exposure, including low-income residents, children, people of color, people with existing health conditions, and those at the intersections of these identities.

Specifically, I am concerned about the false re-framing of this ordinance as a regressive, classist measure that would disproportionately impact low-income people and people of color. Rather, smoke-free multi-unit housing policies, at their core, aim to protect low-income residents and residents of color, who are disproportionately targeted by the tobacco industry and disproportionately burdened by tobacco-related health problems [1]. Indeed, the blame that is falling on this ordinance is misdirected and should be focused on industry practices that continue to prey on communities of color and structural inequities that push low-income residents into multi-unit housing without rights to clean air.

In other words, the proposed ordinance is the solution, not the problem. Research has shown that developing policies that expand the reach of comprehensive smoke-free laws will facilitate the decline in smoking prevalence among subpopulations disproportionately burdened by tobacco use, decrease exposure to secondhand smoke, and further reduce tobacco-related health disparities [1]. This policy would push San Francisco one step further on the path towards health equity.

Thank you for your time and thoughtful consideration. As a multi-unit housing resident of color myself, I am hopeful that San Francisco will join the 60+ jurisdictions in California that already have a 100% smoking ban in multi-unit housing [2].

Sincerely,

Jenesis Merriman

[1] "Uneven Access to Smoke-Free Laws and Policies and Its Effect on Health Equity in the United States: 2000–2019," Hafez et al., 2019.

[2] "U.S. Laws for 100% Smokefree Multi-Unit Housing," American Nonsmokers' Rights Foundation, 2020.

--

Jenesis Merriman

University of California, Berkeley

Public Health BA | Class of 2020

From: [KAREN FISHKIN](#)
To: [Board of Supervisors, \(BOS\)](#)
Subject: Fwd: Smoking ban
Date: Tuesday, December 1, 2020 11:24:09 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Sent from my iPhone

From: KAREN FISHKIN <karenfishkin@yahoo.com>
Date: December 1, 2020 at 9:19:21 AM PST
To: Board.ofSupervisors@sfgiv.org
Subject: Smoking ban

For all the supervisors:

I strongly support this legislation. For almost 40 years I have lived above a smoker. I once asked a physician if I could smell the smoke, did that mean the smoke could be doing me harm, and he confirmed that yes, it could.

I have a chronic cough, which could be related to allergies or it could be related to the smoke I've had to inhale over the years.

I have been hoping for this type of legislation for a long time, and hope to see it pass today. It will affect the health of thousands of San Francisco residents, and I thank you.

Karen Fishkin
1742 Fell St.
San Francisco

Sent from my iPhone

From: [Maryo Mogannam](#)
To: [Breed, Mayor London \(MYR\)](#); [Yee, Norman \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Ronen, Hillary](#); [Board of Supervisors, \(BOS\)](#); [Chu, Carmen \(ASR\)](#); [Cisneros, Jose \(TTX\)](#); [Rodney Fong](#); rudu@sflaborcouncil.org
Cc: [Colfax, Grant \(DPH\)](#); [Torres, Joaquin \(ECN\)](#); [Dick-Endrizzi, Regina \(ECN\)](#)
Subject: ERTF Policy Recommendations Impacting San Francisco Neighborhood Merchants
Date: Wednesday, December 2, 2020 1:19:55 PM
Attachments: [ERTF Letter on letterhead.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To:
 The Honorable London N. Breed, Mayor
 The Honorable Norman Yee, President, SF Board of Supervisors
 ERTF Co-Chairs Carmen Chu, Jose Cisneros, Rodney Fong, Rudy Gonzalez

On behalf of of the SFCDMA its membership and all businesses, thank you for your leadership.

This year has been quite the journey, but we do see a tiny glimmer of light at the end of this long tunnel.

Please see attached letter with ERTF Recommendations.

Thank you again

"Socially Distant but Staying Close"

Maryo Mogannam, President

San Francisco Council of District Merchants Associations

Advocating for 43,570 tiny* businesses with 217,850 employees

many of them living and **voting** in S.F. *(10 or fewer employees)





SFCDMA

San Francisco Council of District Merchants Associations

Maryo Mogannam
President

Masood Samereie
Vice-President

Al Williams
Vice-President

Ixchel Acosta
Secretary

Henry Karnilowicz
Secretary

Susie McKinnon
Treasurer

The Honorable London N. Breed, Mayor
The Honorable Norman Yee, President, SF Board of Supervisors
ERTF Co-Chairs Carmen Chu, Jose Cisneros, Rodney Fong, Rudy Gonzalez
Office of the Mayor, San Francisco City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

December 2, 2020

RE: Support ERTF Policy Recommendations Impacting San Francisco Neighborhood Merchants

Dear Mayor Breed, President Yee and Co-Chairs Chu, Cisneros, Fong and Gonzalez,

The San Francisco Council of District Merchants Associations (SFCDMA) has served to protect, preserve and promote small businesses in San Francisco for 70 years. We represent local merchant associations and an eclectic mix of neighborhood businesses in every commercial district.

Our members and the merchants they represent across the city extend our gratitude for the excellent work of the Economic Recovery Task Force (ERTF) that produced the extensive ERTF Report. This Report articulates a set of policy priorities to ensure the San Francisco business community gets back on its feet in the aftermath of the COVID-19 pandemic. The SFCDMA is proud to have been represented on the ERTF by our President, Maryo Mogannam and other members who identified challenges specific to local merchants and proposed solutions that will enable our commercial corridors to continue serving neighborhoods now and when the pandemic is behind us.

We reviewed the Report's forty-one Policy Recommendations and wish to express our support specifically of those we deem essential to the viability of San Francisco merchants. These Recommendations will help us continue to serve our customers and clients in neighborhood commercial corridors across the city, as well as provide good-paying jobs to local residents with benefits that are necessary more than ever as we move through this public health crisis and associated stay-at-home orders.

The SFCDMA supports the Recommendations below, listed first by the most short-term and urgent priorities for neighborhood merchants, customers and employees, followed by our medium and longer-term priorities. We also wish to convey that the fitness/wellness sector is noticeably absent from the list of ERTF members as well as the Report. These local businesses are important, especially during the pandemic, because they improve the physical and mental health of individuals while contributing to the economic well-being of our commercial corridors. We suggest that support for this sector, including fitness centers, gyms, Pilates and Yoga studios, martial arts centers, etc. be added to the Local Economic Stimulus section of the ERTF Report.

ERTF Priority Policy Recommendations for Neighborhood Merchants

I. Short-Term/Urgent Priorities

1.1 Support the construction sector with public infrastructure investments and continued focus on major projects

The upcoming Capital Plan should...consider the extraordinary economic impacts of COVID-19 and aim to make a difference for San Francisco businesses, workers, and residents struggling



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Susie McKinnon
Treasurer

through this crisis, such as investments to bridge the digital divide. In addition, the City should continue to focus on its major developments, such as the Shipyard, Mission Rock, Pier 70, Treasure Island, and Central SoMa, as these projects bring with them thousands of jobs and support for local business.

1.4 Make the Local Business Enterprise Program (LBE) more effective, equitable, and better suited to support the City's recovery

The Local Business Enterprise (LBE) program certifies small local businesses to participate in City contracts. Many of these local firms are owned by women, who are heavily represented in hard-hit sectors like personal services and child care, and people of color, many of whom reported challenges accessing PPP loans. Current program rules and practices are not yet fully optimized to meet the challenge posed by COVID-19 and the resulting economic downturn.

1.6 Advocate for federal and state funding

Commercial rent support/forgiveness: funding for businesses to reduce evictions.

Grants for businesses: State and federal grants for businesses most impacted by the shelter-in-place like arts/nightlife/entertainment.

1.7 Partner with business and philanthropic communities to deliver strong and equitable recovery

Identify opportunities for public-private partnerships that help local businesses, workers and residents recover in the short term and deliver economic strength and resilience in the long-term.

1.8 Create a child care system that meets the needs of families, educators, and the community

During the phased-in process of reopening San Francisco's economy, child care providers will need financial support as temporarily reduced enrollments and enhanced healthy and safety procedures will reduce operating capacity.

3.1 Provide clear, concise communication in multiple languages to diverse business sectors on reopening and recovery from COVID-19

A multi-pronged comprehensive communication campaign should be developed to provide clear, concise communication in multiple languages and to diverse business and nonprofit sectors.

4.1 Extend, improve, and support the Shared Spaces Program

The Shared Spaces team should improve the Shared Spaces program to make it more equitable, effective, and better poised to support the long-term economic recovery of San Francisco.

4.2 Repurpose public outdoor space

City agencies including Planning, RPD, the Arts Commission and other asset-holding departments should reexamine the use of public outdoor space in San Francisco and facilitate any needed use changes to better support the City's goals of equity, resilience, environmental sustainability, and economic recovery.

4.3 Allow more flexible use of ground floor retail spaces

Planning should develop and propose a suite of changes to create flexibility for filling vacant ground floor retail spaces by allowing the broadest possible range of active uses, such as maker spaces, arts, culture, and community development programs and uses.



San Francisco Council of District Merchants Associations

SFCDMA

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4.4 Rethink rules that restrict flexible/temporary arts, culture, hospitality and entertainment uses
OEWD, the Arts Commission, and the Office of the City Administrator (Entertainment Commission), should conduct a comprehensive review of existing permitting and regulatory barriers that impact temporary arts and culture activations in public and private space. This review should include temporary use authorizations, amplified sound regulations, Police Code provisions, health permitting, zoning restrictions, liability insurance, liquor licensing rules, and other requirements that make temporarily activating space difficult and expensive.

4.5 Provide advisory services for commercial landlords and tenants and explore other strategies to avoid foreclosures and evictions, particularly for ACHE sector assets
To reduce permanent closures of small businesses, particularly businesses owned by or serving communities of color or disadvantaged populations, OEWD in collaboration with the Office of Small Business should provide landlords and tenants with supports such as advisory services from brokers or attorneys to help negotiate solutions that avoid foreclosures, evictions, and/or permanent closures. OEWD should pay attention particularly to struggling ACHE businesses, PDR business, and nonprofits and build on existing models such as the Nonprofit Sustainability Program, Loan Preparation Program, and the Legacy Business Program to help them survive.

4.6 Review employer mandates
The expenses of employer health care and other mandates have significant impacts on small businesses and nonprofits and may no longer be the best way to achieve San Francisco's health care policy goals. The Board of Supervisors should explore reforming employer mandates while preserving local health care policy goals to ensure coverage and being mindful of the cost implications to local businesses.

7.3 Expand mental health and substance use disorder services
As public health guidance requires that more business is conducted on the street and public spaces, there is a renewed need to ensure a safe environment for everyone and provide critical services to those in need.

8.2 Catalyze neighborhood recovery through the arts
Throughout the City, restaurants, museums, hotels, night clubs and retail stores are shuttered. Neighborhood commercial corridors are quiet. People who worked at these establishments are out of work. The arts sector can play a powerful role in centering communities of color and those who have been marginalized and excluded to create a more equitable future in our city.

For our commercial districts to re-open and become active destinations for residents and tourists, OEWD, the Arts Commission, Office of the City Administrator (Grants for the Arts), and Mayor's Office of Housing and Community Development (MOHCD) should work in partnership with the community to develop thoughtful and inclusive economic and activation plans that draw upon neighborhood assets. ACHE businesses and organizations can be invited to develop neighborhood-specific (culturally-specific, language-inclusive) campaigns and event production (when safe) to reinvigorate community spaces and community cohesion. Resources and assistance should be prioritized towards historically marginalized neighborhoods and people who have not benefitted from past economic growth.

8.3 Identify new arts revenue sources and support grants
San Francisco's entertainment venues, arts nonprofit organizations, galleries, studios, restaurants, and hospitality establishments are in danger of long-term or permanent closure.



SFCDMA

San Francisco Council of District Merchants Associations

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Workers, organizations, and businesses in the ACHE sectors need financial support now and potentially through next year to prevent permanent closure and displacement.

II. Medium and Longer-Term Priorities

- 1.5 Promote reactivation and consider adaptive reuse of buildings for a vibrant San Francisco
(If there is a permanent decrease in office, retail, or hotel demand in the wake of the COVID-19 pandemic, the City should consider and, if advisable for the overall health of the local economy, incentivize re-purposing of existing buildings to uses needed for equitable economic recovery.
- 2.4 Expand subsidized employment and hiring program – JobsNOW! and arts-specific
HSA should expand the JobsNOW! subsidized employment program to have more lasting benefits for both workers and employers, create and advocate for employer incentives, and support more jobs.
- 5.6 Build technology capacity of new users, small businesses, and nonprofits
MOHCD (Office of Digital Equity) should partner with digital literacy nonprofits to provide phone-based technology assistance for new technology users, small businesses, and nonprofits citywide.
- 6.2 Preserve and stabilize affordable multifamily rental housing and support small property owners
Provide forgivable loans to small property owners of rent-controlled properties in exchange for rent forgiveness, focusing on owners of properties with 5 or fewer units who are facing loss of rent revenue and facing foreclosure or other financial challenges.
- 8.1 Plan collaboratively for San Francisco's resilient future and related investments
Transformative projects like the Embarcadero Seawall Program, the Muni F-train loop, largescale affordable housing construction, and citywide seismic and climate risk mitigation programs will help San Francisco build resilience to the city's most pressing hazards.

The San Francisco Council of District Merchants Associations again thanks you for all you are doing to ensure that our city's small local businesses survive and thrive, as we move through the economic recovery period during and after the pandemic.

Sincerely,

A blue ink handwritten signature, appearing to read "Maryo Mogannam", with a stylized flourish at the end.

Maryo Mogannam, President SFCDMA

cc: Clerk of the Board of Supervisors to Distribute to All Supervisors; Dr. Grant Colfax, SFDPH Director of Health; Joaquin Torres, OEWD Director; Regina Dick-Endrizzi, Office of Small Business Executive Director

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: I am an essential city worker and I demand you reject the POA contract
Date: Tuesday, December 1, 2020 11:51:00 AM

From: Carson, Dorothy (DPH) <dorothy.carson@sfdph.org>
Sent: Thursday, November 19, 2020 2:53 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; Emergency <emergency@protectsfworkers.com>
Subject: I am an essential city worker and I demand you reject the POA contract

Hi Supervisors,

My name is Dorothy Carson and I'm a member of **SEIU**. I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
 Dorothy Carson

From: [Defund SFPD](#)
To: [Defund SFPD](#); [Quick, Calvin \(SFYC\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Calvillo, Angela \(BOS\)](#)
Cc: [Somera, Alisa \(BOS\)](#); [Kittler, Sophia \(MYR\)](#); [Hosmon, Kiely \(BOS\)](#); [Estrada, Itzel \(BOS\)](#); [Truong, Austin \(BOS\)](#); [Hylton, Nora \(SFYC\)](#); [Santos, Amara \(SFYC\)](#); [Boillard, Chelsea \(BOS\)](#); [Yu, Angelina \(BOS\)](#); [Fregosi, Ian \(BOS\)](#); [Thornhill, Jackie \(BOS\)](#); [FewerStaff \(BOS\)](#); [Herzstein, Daniel \(BOS\)](#); [Bennett, Samuel \(BOS\)](#); [Mullan, Andrew \(BOS\)](#); [Falzon, Frankie \(BOS\)](#); [StefaniStaff, \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Yan, Calvin \(BOS\)](#); [Souza, Sarah \(BOS\)](#); [PeskinStaff \(BOS\)](#); [Quan, Daisy \(BOS\)](#); [Lovett, Li \(BOS\)](#); [Wright, Edward \(BOS\)](#); [Wong, Alan \(BOS\)](#); [Marstaff \(BOS\)](#); [Snyder, Jen \(BOS\)](#); [Smeallie, Kyle \(BOS\)](#); [Kilgore, Preston \(BOS\)](#); [Yu, Avery \(BOS\)](#); [PrestonStaff \(BOS\)](#); [RivamonteMesa, Abigail \(BOS\)](#); [Mcdonald, Courtney \(BOS\)](#); [Mahogany, Honey \(BOS\)](#); [Zou, Han \(BOS\)](#); [Haneystaff \(BOS\)](#); [Low, Jen \(BOS\)](#); [Maybaum, Erica \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Mysliwiec, Traci \(BOS\)](#); [YeeStaff, \(BOS\)](#); [Temprano, Tom \(BOS\)](#); [Mundy, Erin \(BOS\)](#); [Bintliff, Jacob \(BOS\)](#); [Adkins, Joe \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Monge, Paul \(BOS\)](#); [Beinart, Amy \(BOS\)](#); [Lerma, Santiago \(BOS\)](#); [Li-D9, Jennifer \(BOS\)](#); [RonenStaff \(BOS\)](#); [Burch, Percy \(BOS\)](#); [Gallardo, Tracy \(BOS\)](#); [Gee, Natalie \(BOS\)](#); [Evans, Abe \(BOS\)](#); [Waltonstaff \(BOS\)](#); [Sandoval, Suhagey \(BOS\)](#); [Ho, Tim \(BOS\)](#); [Chinchilla, Monica \(BOS\)](#); [Berenson, Samuel \(BOS\)](#); [SafaiStaff \(BOS\)](#)
Subject: Letter concerning statements made on the City's renegotiated MOU with the POA
Date: Wednesday, November 25, 2020 12:04:37 PM
Attachments: [Nov 25 Defund+SFYC ltr re POA MOU vote.pdf](#)

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Good afternoon Supervisors and staff,

In light of the Board of Supervisors' vote to advance the City's renegotiated MOU with the SFPOA at last week's full Board meeting, the Defund SFPD Now campaign, along with our partners at the San Francisco Youth Commission, are concerned about a number of misconceptions and errors that were stated during discussion of the renegotiated MOU.

Please find attached our letter detailing these concerns and setting the record straight. We hope this clarifies why approving the renegotiated MOU as it stands remains problematic and damaging to the end goal of taking back control of policing in San Francisco.

Sincerely,

Defund SFPD Now
Calvin Quick, YC Legislative Affairs Officer

November 25, 2020

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, Ca. 94102-4689

RE: Clearing up inaccuracies in the debate on San Francisco's proposed renegotiated contract with the Police Officers' Association

Dear Supervisors,

In light of the Board of Supervisors' vote to advance the City's renegotiated Memorandum of Understanding (MOU) with the San Francisco Police Officers' Association (POA) on November 17, 2020, we are concerned about a number of misconceptions and errors that were stated during discussion of the renegotiated MOU at full Board. We hope that setting the record straight will clarify why approving the renegotiated MOU as it stands remains problematic and damaging to the end goal of taking back control of policing in San Francisco.

1) Rejection of the renegotiated MOU would not result in arbitration

Contrary to what was stated at the meeting, **there is no cause for arbitration if the Board does not approve the renegotiated MOU**. Supervisor Walton stated that "if we do not approve this MOU and we have to go to arbitration, I'm afraid that the SFPD will receive bigger raises." This assumption is simply inaccurate: the decision before the Supervisors is whether to give their assent to a contract *renegotiation*, that is to an amendment to an *already existing contract* that does not expire until June 30, 2021. Should the renegotiated MOU *not* receive final approval by the Board, the terms of the existing agreement still cover the City's relationship with the POA through the middle of the next year.

2) Rejection of the renegotiated MOU does not necessarily entail layoffs of City workers

Several Supervisors raised the concern that should the contract amendment before the Board be rejected, the raises scheduled in the original MOU to go into effect on January 1, 2021 would create a budget deficit, resulting in layoffs of *other* (non-police) City workers. The Mayor may or may not intend to carry through with layoffs of non-police City workers if this MOU is rejected; there is simply no way to know, although the Mayor's Liaison to the Board Sophia Kittler stated on the record this is not the case. More importantly, this line of argument presupposes that the Board is powerless to fill this budget deficit. It is not.

First, although the cumulative cost of rejecting the renegotiated MOU amounts to approximately \$7.1 million through the end of this fiscal year, as the Controller testified, this is not a lump-sum expenditure. The Board could reasonably delay approval of the contract for a

month or two without incurring this entire expense, to allow for careful consideration of the proposed side letter to the MOU. At the very least, the Board can and should delay final approval of the contract until the December 8, 2020 full Board meeting to allow for proper consideration of the side letter, as the Controller has stated that a delay of this kind would not interfere with the ability to update the City's wages system.

Additionally, it is important to remember that, compared to the estimated \$120 million+ budget deficit already projected for the rest of this fiscal year, the approximately \$7.1 million gap created by the rejection of the renegotiated MOU is relatively small. **Whether or not layoffs will happen—an eventuality which we agree is unacceptable—is fundamentally not a question that will be decided by this renegotiated MOU.** To begin with, it is the responsibility of the San Francisco Police Department (SFPD) to balance *its own* budget, and it is entirely possible for the SFPD to fulfill its obligation to provide raises to its employees in the short-term by rearranging its \$667 million+ departmental budget. Furthermore, the Board of Supervisors ultimately has the authority to address budget shortfalls by reappropriating funds from other departments and programs that do not serve Black and Brown communities.

3) The City's position on Meet and Confer needs to be clarified

Director of the Department of Human Resources (DHR) Carol Isen stated in response to concerns about DHR's practices over meet and confer with the POA that "We [DHR] do not under that language [Article I Section 4.A of the MOU] engage in meet and confer over permissive subjects. In fact we have definitely done everything we can to avoid engaging in meeting and conferring over either permissive or non-mandatory subjects." Here is the language in the MOU:

Except in cases of emergency, the City/Department shall give reasonable written notice to the Association of any proposed change in general orders or other matters within the scope of representation as specified in Government Code Section 3504.5. The Association shall be provided with the opportunity **to meet and confer** with regard to any such proposed change should it desire to do so.
(emphasis added)

There are two ways to read this situation. On the one hand, the language in the MOU seems to contradict Director Isen's claims that the City does not meet and confer with the POA beyond the scope provided for by state law. In fact, the MOU seems to give meet and confer rights to the POA on "any proposed change in general orders." This should be no surprise, as we know that DHR has historically engaged in meet and confer proceedings well beyond its obligation under state law. For over two years, DHR held meet and confer sessions with the POA on DGO 10.11 which restricted officers from reviewing Body Worn Camera footage before making a statement to investigators regarding a police shooting ("officer-involved shooting") or an in-custody death. This occurred despite case law unequivocally ruling that such restrictions are fundamental policy decisions excluded from mandatory bargaining (*Ass'n of Orange Cnty.*

Deputy Sheriffs v. Cnty. of Orange (2013) 217 Cal. App. 4th 29 and *Ass'n for Los Angeles Deputy Sheriffs v. Cnty. of Los Angeles* (2008) 166 Cal. App. 4th 1625).

On the other hand, we can take Director Isen's testimony at face value—that is, to accept that, as DHR claims, the language cited above is simply a noticing provision, and that there is nothing in the current MOU that requires a broader interpretation of the scope meet and confer than provided for by state law. If this is the case, there should be no objection from any side to spelling out where Meet and Confer should *not* take place in the side letter DHR has committed to entering into with the POA prior to the next scheduled Board vote on the renegotiated MOU, since these limits have been clearly delineated by state and case law. In any event, it is clear that regardless of what the current MOU is interpreted to mean, even supposedly *existing* limits on circumstances where DHR must meet and confer with the POA need to be spelled out for there to be any chance of holding DHR to account when they do exceed those limits.

Given the absence of transparency around the negotiation of this MOU amendment, and the numerous inaccuracies that have crept into the discussion around its approval, passing the MOU amendment presently before the Board is an abdication of the Board's responsibility to make sure that contracts negotiated by the City serve the public interest, when it is clear that a majority of Supervisors have issues with the City's current relationship with the POA. **We urge Supervisors to look at this situation with clear eyes and a proactive spirit, and to reverse course and reject this renegotiated MOU.**

Sincerely,

The Defund SFPD Now Campaign

*Calvin Quick, Youth Commission Legislative Affairs Officer
on behalf of the San Francisco Youth Commission*

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: SF Chamber - POA Negotiation Transparency Legislation
Date: Tuesday, November 24, 2020 10:31:09 AM
Attachments: [Union Negotiation Transparency Support .pdf](#)

From: Emily Abraham <eabraham@sfchamber.com>
Sent: Tuesday, November 24, 2020 9:46 AM
To: Emily Abraham <eabraham@sfchamber.com>
Cc: Jay Cheng <jcheng@sfchamber.com>
Subject: SF Chamber - POA Negotiation Transparency Legislation

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Ronen and Board of Supervisors,

The San Francisco Chamber of Commerce offers our support of your proposed legislation to make San Francisco Police Officers Association negotiations with the city public, and urges you to consider expanding this legislation to all labor negotiations in San Francisco, in an effort to broaden transparency across all City Departments. Please see attached for our full letter.

Thank you for your time and consideration,

Emily Abraham

Emily Abraham

Public Policy Manager
SF Chamber of Commerce



235 Montgomery St., Ste. 760, San Francisco, CA 94104
tel: 415.352.4520 • fax: 415.392.0485
sfchamber.com • twitter: @sf_chamber

November 24, 2020

Supervisor Hillary Ronen and Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Support of Union Negotiation Transparency

Dear Supervisor Ronen and Board of Supervisors,

The San Francisco Chamber of Commerce represents hundreds of local businesses and their employees, and strives to support San Francisco's small business community. We have always believed that the pillar of good governance lies with transparency. **With this in mind, we are supportive of your proposed legislation to make San Francisco Police Officers Association negotiations with the city public. We believe that the legislation should be expanded to make all labor negotiations public in San Francisco, in an effort to broaden transparency across all City Departments.**

As demand for police reform comes from our communities, we are called to support legislation that would require that San Francisco Police Officers Association collective bargaining meetings be open to the public and announced in advance, and that the city publicly post all correspondence and collective bargaining notices between themselves and union officials. For the same reasons we must have public accountability with the Police Officers Association for reform, we see a large opportunity for bringing both transparency and scrutiny to all labor processes.

While collective bargaining negotiations have historically not been allowed public view, this is due to practice and not law. The Labor Management Relations Act seeks to eliminate and mitigate causes of obstructions to the flow of commerce through collective bargaining and self-organized negotiations, as well as protect the rights of the public as connected to labor disputes that impact commerce. We feel that providing public transparency to collective bargaining negotiations is just the beginning of what could make San Francisco a forefront in public accountability and transparency.

Expanding this legislation to include all labor negotiations would be a progressive step forward. Transparency through public accountability in all labor negotiations with the city would lay the groundwork for speedier reforms in all industries, and eliminate bureaucratic negotiations that serve as obstacles to change.

The San Francisco Chamber of Commerce offers our support of your legislation to support increased transparency in union negotiations, and urges you to consider expanding this legislation to all labor negotiations.

Thank you for your time and consideration.

Sincerely,

San Francisco Chamber of Commerce

CC: Mayor London N. Breed, Chief of Staff, Full Board of Supervisors, Clerk of the Board

From: Board of Supervisors, (BOS)
To: [BOS Supervisors](#)
Cc: [Carol-John \(BOS\)](#)
Subject: FBI Labor Activists for Police Reform Letter
Date: Monday, November 30, 2020 3:17:00 PM

From: Pyotr Möller <pyotr.moller@gmail.com>

Sent: Monday, November 30, 2020 3:08 PM

To: Yee, Norman (BOS) <norman.yee@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: Labor Activists for Police Reform Letter

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors:

Please do not approve the Police Officers Association contract without requiring real departmental reform as a condition of its acceptance. As of March of this year the SFPD has only implemented 40 of the 272 reforms outlined by the Department of Justice.

We urge you to consult with legal counsel in the City Attorney's office regarding the role and responsibility of the Board of Supervisors in the Collective Bargaining process. We also urge you to review the successes of other municipal governments in this country that have negotiated significant Police Reform through Collective Bargaining.

We believe Collective Bargaining is one of the pillars of economic democracy and workers rights, and we support the right of police officers and other public-sector employees to be represented by unions (or associations) that negotiate fair and equitable wages and benefits, hours and work schedules, and safe, healthy working conditions.

As the governing body of our city, the Board of Supervisors has a moral and fiduciary role to play in Collective Bargaining. We support police officers and related personnel--like other public-sector employees--receiving collectively bargained fair and equitable wages and having reasonable working hours and safe, healthy working conditions. We believe the Board of Supervisors has a moral responsibility and the authority under the Meyers-Milias-Brown Act (MMBA) and pertinent statutes to effect significant Police Reform through the Collective Bargaining process. And the people demand justice.

We believe additional reform will result from legislative and court victories--and millions of people in the streets demanding police accountability and an end to systemic racism. The time is now to demand reform. Too many lives are at stake for us to pass on this opportunity.

Respectfully,

Peter Miller, SFTWA
F.X. Martin Del Campo, SFLCLAA
Rodger Scott, AFT 2121
Ruach Graffis, SFTWA
Barry Taranto, SFTWA
Allan Fisher, AFT 2121
Karl Kramer, SF LCLAA
Edward Escobar, AIW
Alice Lindstrom
Mark Fisher, Utah Street, 94110, property tax payer
Wynd Kaufmyn AFT 2121
Leslie Simon AFT 2121
Tarikhu Farrar
Anne Killebrew AFT 2121 R
Robert Lehman, SEIU 1000 (retiree)
Ana Fisher, AFT 2121
Alan Benjamin, SF trade union activist
Linda Ray, San Francisco Labor Council Delegate (for id purposes only)

*Organizational affiliation is for identification purposes only.

*Articles for further reference:

Workers of America, Unite! Racism is a Trade Union Issue
BY CARL FINAMORE
<https://www.counterpunch.org/2015/10/29/workers-of-america-unite-racism-is-a-trade-union-issue/>

The Road to Police Reform is Paved With Bargaining
by RPLG Founding Partner Jon Holtzman and 2020 RPLG Public Law Fellow Garvey Vincent.
<https://rennpubliclawgroup.com/the-road-to-police-reform-is-paved-with-bargaining/#:~:text=by%20RPLG%20Founding%20Partner%20Jon.Public%20Law%20Fellow%20Garvey%20Vincent.&text=But%20inevitably%2C%20the%20path%20to,and%20confer%2C%20with%20police%20unions.>

Opinion

To Reform the Police, Target Their Union Contract
We did this in Austin and won.
<https://www.nytimes.com/2019/04/08/opinion/austin-police-union-contract.html>

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: Communications for Item 20 - POA
Date: Tuesday, December 1, 2020 11:56:00 AM
Attachments: [I am an essential city worker and I demand you reject the POA contract.msg](#)
[I am an essential city worker and I demand you reject the POA contract.msg](#)
[Please reject the POA Contract.msg](#)
[POA contract .msg](#)
[I am a city worker and I request that you reconsider the POA contract.msg](#)
[REJECT POA .msg](#)
[Concerns about Police salaries tied to city worker salaries.msg](#)
[I am an essential city worker and I urge you reject the POA contract .msg](#)
[I am an essential city worker and I demand you reject the POA contract.msg](#)
[I am an essential city worker and I demand you reject the POA contract.msg](#)
[I am an essential worker in the city and I demand you reject the POA contract.msg](#)
[I am an essential worker in the city and I demand you reject the POA contract.msg](#)
[FW I am an essential city worker and I demand you reject the POA contract.msg](#)
[I am an essential city worker and I demand you reject the POA contract.msg](#)
[Urgent Reject POA Contract.msg](#)
[I support city workers and their demands to reject the POA contract.msg](#)
[FW Proposed SFPOA MOU \(#20105\) Item #19 Meeting of November 17 2020.msg](#)

Hello,

Please see the attached communications regarding Item No. 20, File No. 201050, on today's agenda.

File No. 201050 Memorandum of Understanding and Settlement of Grievances - Police
Officers Association

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689
Phone: (415) 554-5184 | Fax: (415) 554-5163
eileen.e.mchugh@sfgov.org | www.sfbos.org

From: [Wayne Sampson TV](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: I am an essential city worker and I demand you reject the POA contract
Date: Tuesday, November 17, 2020 12:34:30 PM

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Hi Supervisors and Mayor,

My name is Wayne Sampson . I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today. How many times do we have to demand you get out of bed with the POA? Do what is right!!!

From: [Regina Islas](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: Urgent: Reject POA Contract
Date: Tuesday, November 17, 2020 9:53:08 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors, Mayor Breed,

I am calling on you to show your support of city workers by rejecting the Police Officers Association contract in session today. As you are well aware, it was negotiated in bad faith, behind closed doors, with detrimental results.

- Gives police officers (who make \$190k in total salary+benefits) two additional years of raises (at the same time the mayor is threatening to layoff city workers like us)
- Inserts a parity clause, which handcuffs essential city workers to police officers. If city worker unions get raises, then the police get gifted the exact same raises. This makes it much harder for our unions to negotiate for raises in the future.
- Prevents much needed reforms to the Police Officers Association through 2023.

It must be rejected outright and all future negotiations need to be done transparently in the sunlight of the public.

Onward together,

Regina S Islas/D3
[she/her]
regina.islas@gmail.com
650.484.7706

From: [Zed Millette](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: I support city workers and their demands to reject the POA contract
Date: Tuesday, November 17, 2020 9:47:03 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisors,

My name is Zed and I'm a supporter of city workers and support defunding the police. I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
Zed Millette

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: Proposed SFPOA MOU (#20105), Item #19, Meeting of November 17, 2020
Date: Tuesday, November 17, 2020 8:46:46 AM

From: John Crew <johnmikecrew@gmail.com>

Sent: Monday, November 16, 2020 5:20 PM

To: Yee, Norman (BOS) <norman.yee@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>

Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Taylor, Damali A. <dtaylor@omm.com>; Elias, Cindy (POL) <cindy.elias@sfgov.org>; dionjaybrookter@gmail.com; John Hamasaki <john@hamasakilaw.com>; maliacohen@boe.ca.gov; Petra DeJesus <petradejesus@comcast.net>; David Rizk <dwrizk@gmail.com>; Defund SFPD <defundsfpdnow@gmail.com>; SFPD, Commission (POL) <SFPD.Commission@sfgov.org>

Subject: Proposed SFPOA MOU (#20105), Item #19, Meeting of November 17, 2020

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors,

The proposed SFPOA MOU should not be approved by the Board of Supervisors.

As it has shown in the recent past and as it must show again, the Board knows that its role in contract negotiations with the SFPOA is **not** to merely rubber stamp whatever deal with the SFPOA a mayor and DHR proposes for whatever reasons (legitimate or not), through whatever process (overly secretive or not), at whatever cost (reasonable or not). The charter requires the independent legislative branch to make **independent** decisions about the City's contracts and major expenditures. If the Board approves rather than rejects a bad deal negotiated by the Mayor and DHR, it will not be just a "lost opportunity" for the Mayor. It will be an opportunity abandoned and forfeited by the Board of Supervisors, in this case until 2023.

REALITY TEST -- THERE IS NO SUCH THING AS A "PURELY" ECONOMIC DEAL WITH S.F.P.O.A.

The SFPD's \$700 million annual budget has increased massively over the last decade by an inflation-adjusted \$170 million with the single largest part of that departmental budget attributable to the personnel costs mandated by the contract with the SFPOA. And, yet, notwithstanding the City's generosity with the SFPOA -- notwithstanding a series of SFPOA contracts that have awarded unconditional pay raises every year, "unconditioned" in the sense that their contracts have asked literally nothing from them in terms of facilitating or at least not obstructing long overdue reforms -- ***the SFPD remains far behind other large, much less-well compensated law enforcement agencies in its professionalism, degrees of transparency, relative accountability to the public and out of date policies.***

The USDOJ COPS reforms -- as other long-standing, but never imposed sets of recommendations for SFPD -- involve ***policies and practices that have been in place in many other jurisdictions for years now. What's the explanation for San Francisco's persistent inability to achieve what others have done in terms of reformed policies? Are the police unions in those other cities less resistant to reform than the SFPOA? Or have those cities been less indulgent of police union resistance reform than San Francisco has been for far too long?***

Allegedly high priority efforts to comprehensively reform SFPD have been underway for at least **15 years** now. What does the following excerpt from an article describe?

"The mayor promised to change the culture of the Police Department and vowed to appoint a blue-ribbon panel to recommend changes.

After the department was criticized for its failure to track officers accused of excessive use of force, (the mayor) dropped the panel and called on national experts to recommend reforms.

Today (the mayor) admits that reforming the Police Department has been slow going.

"Has everything happened as quickly as some had hoped? No," (the mayor) conceded. "But relative to what had been happening there for decades, we're moving at a pace that I think has been reasonable. But we've got to step it up in this coming term."

Sound familiar? Supervisor Peskin should remember this from his **prior** stints on the Board and as the Board's president. These are the comments of **Mayor Gavin Newsom** as reported by the *Chronicle* in **2007** ! (<https://www.sfgate.com/politics/article/Newsom-reflects-on-4-years-of-ups-and-downs-as-2533911.php> .) **Two permanent mayors, several police chiefs, supervisors and police commissioners later and notwithstanding all the general fund money thrown at SFPD in the interim (including generous, unconditional annual pay raises under a series of contracts with the SFPOA), police reform is still mostly a slogan more than a reality in terms of the practices and policies of SFPD.** Those expensive "national experts" hired by Mayor Newsom were consultants from the widely-respected Police Executives Research Forum who conducted a comprehensive "organizational assessment" of SFPD and who submitted a thick report of reform recommendations that, for the most part, were never implemented. So, by 2016 when the USDOJ COPS office conducted a similar review, many of the same basic issues were documented and many of the same recommendations were repeated -- and were then reinforced, before and after, by the District Attorney's "Blue Ribbon Panel Report on Transparency, Accountability and Fairness in Law Enforcement," in the 2018 Performance Audit of SFPD by the Legislative and Budget Analyst and by others.

The City **knows** what has to be done to bring its police department up to minimally-acceptable standards. It's known for well over a **decade** now. Why hasn't it done it? **Why should anyone think this pace of reform is "reasonable" or should be acceptable?**

THE CHOICE -- CONFRONTING THE PROBLEM OR CONTINUING TO ENABLE IT

During that time, there has been only one organization, one bargaining unit, one politically-active special interest group working, spending, and speaking actively to protect their historical prerogatives and delay or obstruct the most significant of the reforms. Just a few months ago -- and apparently without any knowledge that the Mayor's DHR would announce a tentative deal on yet another "more pay hikes with no reform concessions" contract with the SFPOA would become public two weeks later -- nine members of this Board of Supervisors joined other public officials in calling them out in an opinion piece --

"To transform policing in San Francisco... means recognizing the main obstacle, which is the San Francisco Police Officers Association...."

For too long, the POA has blocked or delayed vital reforms. Its leaders have elevated voices of discrimination and racism....

In a 2016 report by former California Supreme Court Justice Cruz Reynoso and other leading attorneys, the authors concluded that the POA, for years, had used its "disproportionate leverage" to "produc[e] outcomes that depart from policy recommendations built through the Commission's community engagement efforts."....

On July 8th of this year, in a letter to City officials, Stuart Plunkett, the president of the Bar Association of San Francisco, stated that his organization has "observed the meet and confer process with SFPOA delay—by many months to years—urgent reforms that promote public safety and reinforce public trust in SFPD...The meet and confer process with SFPOA has recently and unacceptably delayed many other key reform." He urged that "A new approach to negotiating police department matters with SFPOA is overdue."

In a February 14, 1974 public letter, Harvey Milk called police violence a "festering disease" and he condemned those who would "become the ostrich and stick their heads into the dirt," ignoring the need for profound change....

(T)he POA must cease blocking reform measures.

Today, we heed Harvey's words. "

(<https://www.sfexaminer.com/opinion/city-leaders-pledge-to-reject-sfpoa-support/> .) The question now is how you can heed Harvey's words from 46 years ago calling even **then** for profound change in American policing and still somehow vote to approve a secretly-negotiated contract with the organization you rightly agreed is the "main obstacle" to police reform and transformation... a deal that preserves and continues the unacceptable and indefensible status quo.

D.H.R. IS SATISFIED WITH THE PACE OF REFORM -- ARE YOU?

Approving this contract would be to accept the bogus claims by those who negotiated it that the excruciatingly slow pace of reform is acceptable, unavoidable and, in fact, a sign of "success" on their part because they have a good working relationship with the SFPOA even though much of the public does not. Per their remarkable testimony to the GAO Committee, DHR would have you believe the pace of reform has been perfectly satisfactory, that the City can do no better and, indeed, should not even **try** to use

the contract negotiations to do so. For example --

- **DHR Acting Director Carol Isen -- "We have had a long litany of successes in terms of representing the Police Commission in meet and confer over the last five years."** Judging just from their publicly-aided complaints and many unanswered questions, **the Police Commission disagrees. The BASF disagrees** that the length and strategy of DHR's meet and confers with SFPOA could be considered "successful," wrote the DHR about it in mid-July and the Board on October 22nd. DHR did not respond at all to BASF's July letter and finally chose to meet with BASF to have a "preliminary conversation" about their concerns on November 4th, **the eve of the GAO Committee hearing on the contract.** I believe -- and have been saying since 2016 -- that their meet and confer practices have been a disaster from a reform perspective and are out of step with both past practice in San Francisco and with what truly reform-minded police agencies do.
- **DHR Acting Director Isen -- "It would be almost impossible to get through a significant meet and confer in under six months and more typically a year."** In fact, **most** of the significant reform DGOs have been thoroughly hashed out in working groups **with** SFPOA participation -- for months and years -- **before** the Police Commission adopts them. The remaining **policy** "disputes" -- things that everyone but SFPOA supports -- are usually not complex at all and often do not lend themselves to compromise. They are simple, binary policy choices. Either San Francisco will -- or will not -- do what USDOJ recommends, what PERF called for years ago, what many other agencies already do, for example, in completely banning shooting at moving vehicles, the carotid hold, knees held to the necks of subjects, etc. Either San Francisco will adopt the recommended model policies on when officers can or cannot view body camera footage that have long been in place in other agencies, or not. Yet, **even though these policy question are beyond the mandatory scope of bargaining under state law and the Police Commission has the full legal right to impose those policies, DHR has indulged in pointless conversations seeking SFPOA consent -- as though that is the goal -- and needlessly hold up final adoption of the policy language for months and years** when any talks should be limited to "effect" bargaining (about adjustments in training or other implementation questions that flow from the policy decision). **If it's so complex and time-consuming** to do what President Obama's 21st Century Policing Task Force, PERF, National Organization of Black Law Enforcement Executives and most of the reform-minded law enforcement organizations call for -- and what compliance with the 2016 USDOJ COPS report **requires** -- **why have so many other law enforcement agencies already done those same things** over the predictable objections from their police unions who simply echo the opposition materials from their anti-reform national and state lobbying organizations like the Fraternal Order of the Police, National Association of Police Organizations, PORAC and others like SFPOA has been doing locally? **It's because those cities -- operating under the same laws -- don't let police union resistance unnecessarily thwart the pace of needed reforms.** They **don't** let their police bargaining units persistently interfere with core managerial policy decisions. San Francisco **does**.
- **DHR Acting Director Isen -- "I think our best interests lie in understanding what we are trying to achieve and moving that agenda forcefully which is the activity that the Department has been engaged in vigorously.... There is nothing an employer can do other than to work on your relationship with your bargaining partner, to move things along quickly and expeditiously.... The best approach is the one that's being employed right now** in the Police Department which is to work every single day on those relationships to be moving the agenda of that Commission and of the community. And to try to create those alignments to be rebuilding good relationships between our city employees ... and our communities that we're serving. " **In other words, DHR is satisfied and, so, the Board and public should be too. In their formulation** -- which is **not** legally required and **not** at all reflective of any city that **actually** prioritizes serious police reform -- **the labor relations goal of having a good working relationship with the police bargaining unit (no matter how obstructionist or hostile to reform they've been and continue to be) trumps all other goals, including speeding up the pace of long-delayed reforms.** They see their relationship with the SFPOA as being more important than local community perspectives and expectations, police reform expertise nationally, alternative approaches used in other cities, or current best practices now being used for dealing with obstructionist police unions. **Of course, employers can do more! They can actually ask police unions for things in return if they are going to continue to request pay raises in contract negotiations. Austin did it. Chicago is doing it. The US Conference of Mayors is calling for it. It's clear DHR doesn't want to do that but it's not their decision.** The Board should not be misled by DHR's absurd claim that doing better is an impossibility.
- **SFPD Labor Relations Director LaWanna Preston -- "There is nothing in the MOU that stalls or prevents the City from implementing reforms."** Of course, **the question isn't just a matter of what's in the current contract -- though I strongly disagree with her conclusion. It's a question of various provisions that should be in the proposed contract** (bargained in exchange for pay raises) but that are not because DHR failed in 2020, unlike in 2018, to identify speeding and facilitating reforms as a goal at all, much less declaring it an "essential objective" as Ms. Isen did two years ago. The City's final offer to the SFPOA in 2018 in exchange for pay raises included a waiver of any impasse arbitration rights on USDOJ COPS recommendations. That **would** speed reform as would any number of other voluntary waivers (in exchange for pay raises or other things of value to the SFPOA) that could stop the delays caused by the current DHR/SFPOA meet and confer practices. DHR's and Ms. Preston's comments betray an **"if it ain't broke, don't fix it" attitude.** They seem to believe anyone who disagrees with their view must be uninformed so have not bothered to seriously explore other perspectives -- be it from BASF or other highly-

informed sources -- before making bold declarations that blindly assume that what they've usually done in the past with police union contracts should and will still be acceptable now in an era of intense urgency around police reform and transformation. I imagine they stay up to speed on developments in their labor relations field but **they seem to be entirely unaware -- or unconcerned -- that from law enforcement management, civic governance, civil rights, police practices and community perspectives, the expectations for what must be pursued and addressed in police union contracts have completely changed.**

AVOIDING SCRUTINY & TRANSPARENCY IN PURSUIT OF A BAD DEAL

They are proposing status quo non-economic terms for the SFPOA through mid-2023 as though a status quo police union contract should and will **still** be acceptable. They **knew** this deal would provoke controversy. Yet, neither the Mayor's Office nor DHR took any steps -- prior to the eve of the hearing -- to explore or understand the source of the concerns or to publicly defend their proposal. Quite the contrary. For months now, they have taken steps to avoid thoroughly airing in public what they negotiated in secret and have delayed the release of public records that would better inform both the public and Board about the issues at the heart of the controversy.

DHR argued to the GAO Committee that the proposed contract should be evaluated strictly on economic terms and deserves approval on that basis. Of course, because it locks in through mid-2023 status non-economic contract provisions -- forfeiting for two years the leverage the City has to pursue changes in those terms to speed and facilitate reform and transformation of public safety expenditures. By choosing to **not** pursue police reform through contract negotiations as other cities are doing and as the US Conference of Mayors, Major Cities Chiefs Association, NAACP LDF, Campaign Zero and so many others (including former President Obama in his interview with *60 Minutes* aired last night) now recommend, the proposed deal will have very significant non-economic consequences if approved. **The proposal assumes that the non-economic consequences should be treated as irrelevant** in evaluating the fairness and advisability of a major, very expensive contract with a police bargaining unit. It assumes -- as DHR openly argued to the GAO Committee -- that the status quo contract terms are "good enough" and that San Franciscans should essentially just "shut up and be satisfied" that the City is doing the best it can (and the best it will **ever** be able to do) in dealing with the obstructionism of the SFPOA. **DHR and the Mayor's Office are asking you to, in effect, look only at the price tag while ignoring the relative quality -- and the barriers to improving the quality -- of the services purchased under the contract.** It's like a late night infomercial using a hard sell to push an "iffy" product based entirely on price. **"Ignore the lousy quality -- look how much you'll save!"**

But, of course, overall the deal provides no significant cost savings at all. **Even on strictly economic terms, this is an awful deal.** Contrary to DHR's characterization of it when they transmitted it to the Board on September 15th, the Controller has now made clear that while the savings from the deferrals will benefit the City in the short-term the wage increases will cost an additional **\$22 million** in FY 2022/23 alone and, overall, **will cost the City far more money than it saves over the life of the contract.** Asked by Supervisor Haney why the City would spend so much later to save some in the short term, Controller Ben Rosenfield refused to answer saying -- "I think that's a better question to you than to me, frankly. Fundamentally, it's a choice." So, why **would** the City make that choice **and** lock-in status quo non-economic terms that are favorable to the SFPOA? Why would it grant two additional pay raises to SFPOA members that are **three times** higher than the current 1% CPI rate (which, per Charter Section A8.590-5, is a factor any independent arbitrator would be required to consider in granting an award if an agreement could not be reached)? Why would the City want to lock in future raises that large for **this** particular bargaining unit given the quite bleak current fiscal situation when the arbitrator would be **required** by the Charter to consider the City's "financial condition... and ability to meet the costs" of any contract that might be awarded without getting significant non-economic concessions in return?

We **know** why the **SFPOA** so quickly accepted the proposed deal. They **know** that getting an arbitrator to award them two unconditional annual 3% pay raises in this new fiscal environment is a very questionable proposition. And, they **knew** and told their members **that minimizing the opportunity for public scrutiny** and discussion of the terms of their contract -- already controversial in San Francisco and increasingly controversial for police unions nationwide -- through an early, secretly-negotiated deal with DHR **would lead to far more favorable terms than the normal process.** As reported by the *Examiner* --

"In its summary for officers (voting on the proposed deal), the union wrote that rejecting the proposal would mean contract negotiations ensue in Spring 2021 -- at a time when other labor groups would not be renegotiating contracts. 'Anti-POA and anti-police groups will be focused on POA negotiations,' the union said."

(<https://www.sfexaminer.com/news/sf-cops-to-vote-on-delayed-raises-amid-pandemic/>) Of course, for many years, the ever-divisive POA has routinely characterized virtually **anyone** who publicly disagrees with their views -- elected and appointed officials, police practices experts, the general public, the press -- as "anti-police."

Similarly, DHR's Ms. Isen was at the center of the controversy over the SFPOA contract in 2018 and has known for several months that, once again, the failure to address longstanding meet and confer concerns in any proposed deal now would be highly

controversial. Yet, ***DHR has engaged in a pattern of keeping public officials and the public in the dark about these subjects*** even though they knew any tentative deal they reached with the SFPOA would eventually have to be subjected to public scrutiny and a vote by the Board of Supervisors. ***That pattern continues to this day.*** It's somewhat understandable that, in seeking the best deal for its members, the ***SFPOA*** would seek advantage by trying to minimize any public "focus" on the details of their deal. But, ***alarm bells should be ringing loudly and warning lights flashing brightly when a City agency tries to evade the sort of basic transparency necessary to fully and fairly evaluate a lucrative contract.***

Ms. Isen told the Committee that the possible rejection of their proposed deal with the SFPOA -- even in ***these*** circumstances -- "from a labor relations perspective is somewhat unexpected." ***What is shocking from a public policy perspective is for a City agency to expect the Board of Supervisors to join them in just dismissing the repeatedly-expressed concerns of the local bar association, police commissioners and members of the public, in just assuming what's going on nationwide on police union contracts shouldn't take place in San Francisco, in simply ignoring the recommendations for closer, fuller public scrutiny of these deals from everyone from former President Obama to the US Conference of Mayors to big city police chiefs to national civil rights groups.*** Perhaps, the scope and scale of the national public reaction to the avoidable police killings of George Floyd, Breonna Taylor and others like the scope and scale of the local reaction to the avoidable police killings of Mario Woods, Luis Gongora Pat and others triggering the USDOJ COPS recommendations in the first place were "unexpected" to Ms. Isen. But, if she's been paying attention ***at all*** and does not dismiss the Supervisors and public's concerns in 2018 as mere "flukes", ***the insistence on transparency and the on-going advocacy for SFPOA contractual terms in exchange for pay raises that put an end to avoidable delays in pursuing reform and policing transformation are entirely "expected."***

THE TIMELINE - (1) FOR SFPOA? A BACKROOM DEAL; (2) FOR THE PUBLIC? NO TRANSPARENCY = NO REFORM

The Board should not approve such an controversial deal, negotiated in complete secrecy, while DHR is ***still*** withholding information relevant to your decision -- especially given the questions raised by the various admissions and assertions by DHR Acting Director Isen and SFPD Labor Relations Director Preston during the GAO Committee and given the information from the few documents that have ***finally*** trickled out that contradicts what they told the Committee. Please consider both the timeline and the contradictions:

JUNE 2020

With protests raging in the streets of San Francisco and the nation and the \$1.5 billion local budget deficit looming, at the Mayor's direction DHR sought a new deal with the police and firefighters. Ms. Isen told the GAO Committee the talks lasted about a month or month and a half. In stark contrast to the SFPOA contract talks in 2018, the Board of Supervisors was seemingly not informed, much less consulted and neither the Police Commission nor any of their community-based collaborative reform stakeholders and so-called "partners" were informed that a new contract binding the City through mid-2023 was being secretly negotiated.

When asked by Supervisor Haney about possible greater involvement from the Board and public in SFPOA contract negotiations, DHR Acting Director Isen told the GAO Committee --

"On the issue of more involvement from the Board, absolutely. We came to you in 2018 prior to the start of negotiations. We gave you a closed session presentation about our intentions in terms of negotiations. ***We followed the requests and direction given to us by the Board of Supervisors*** and, working with the Mayor and you, we did that."

Ms. Isen did not address the public input part of the Supervisor's question nor did she explain for the benefit of the two Committee members not on the Board then that, in fact, in 2018 the GAO Committee held and she participated in an extensive public hearing about the contract talks with the SFPOA while they were on-going. Nor, did she reveal that, in fact, the strong comments from Supervisors Breed, Cohen and Kim during that hearing calling for reform to be explicitly addressed in the SFPOA contract is what led DHR to include the "impasse arbitration concession in exchange for pay raises" demand in the City's final offer that year. She called it back then an "essential objective" of the City. But, she told the GAO Committee on November 5th that it had been included "under duress" caused, presumably, by the input of the Supervisors based on public testimony about the already-dire need to speed up the USDOJ COPS reforms process.

This year DHR and the Mayor's Office ***could have*** been more collaborative with the Board and transparent with the public about their contract negotiations with the SFPOA -- like they were in 2018. But they made a still-unexplained ***choice*** in June not to be fully open about what they were seeking and gamble the Board would be willing to just rubber stamp their decision later. They knew what they were doing and the risk they were taking by shutting out the Board and avoiding any sort of public process. Ms. Isen basically acknowledged as much to the Committee --

"When I say I believe we delivered to you a very good deal, we did deliver you a good deal ***on its terms.*** I understand that

there's a lot of dissatisfaction that it isn't tied to other non-financial issues. I understand that."

In fact, based **just** on her experience in 2018, the "dissatisfaction" was entirely **foreseeable**. Consequences that are foreseeable -- in this case "dissatisfaction" (from BASF and other collaborative reform stakeholders, from Supervisors, from taxpayers asked to fund unconditional pay raises for the reform-hostile SFPOA, and from broad swaths of the public calling for rapid, transformational changes in public safety services) -- can be assumed to be intentional. **Their** goal was to secure short-term deferrals of pay raises from SFPOA **even if** the new 3% pay raises cost the City far more in the long-term term (\$22 million in FY 2022-23 alone) and **even if the "dissatisfaction" over the abandonment of reform as a goal in the SFPOA contract might be extreme**. Public or Board dissatisfaction was rendered secondary to their quite apparent primary goal of making SFPOA happy enough overall that they'd agree to defer pay hikes and so the Mayor's Office could then use that agreement to pressure the unions and bargaining units for other, mostly less well-compensated city workers to agree to pay deferrals too. **Their bet was and is that the Board would not care enough about reform** -- or at least care less than the Board in 2018 did -- **to reject this deal and send DHR back to the bargaining table**. Their bet is that you'll align your own goals with the Mayor's and DHR's notwithstanding their apparent failure to even **ask** whether you would still prioritize reform goals in 2020 the way the Board did in 2018.

With outrage over the killings of George Floyd, Breonna Taylor and far too many others fueling unprecedented movements expressing outrage and demanding change all over the country and with state and federal lawmakers -- led by San Francisco's Nancy Pelosi and California's Karen Bass -- ramping up quickly and pursuing an aggressive police reform legislative agenda, **why on earth would the Mayor and DHR assume the legislative branch in San Francisco would be less interested in police reform in 2020 than it had been in 2018 and simply defer to the economic and political goals of the executive branch?** In fact, in early June shortly after George Floyd's death, SFPD Chief Scott joined 64 of his colleagues nationwide in signing an open letter from the Major Cities Chiefs Association prioritizing reforms in the wake of the ongoing public demands for change that noted --

"The balance of labor and management is often out of calibration. Contract and labor law hamstring efforts to swiftly rid departments of problematic behavior and as law enforcement executives, **we call for a review of those contracts** and laws."

Yet, why would DHR and the Mayor's Office in 2020 engage in secret contract talks and push a deal that would actually block that sort of meaningful public review of the non-economic terms of the SFPOA's contract until 2023? I doubt they see their actions as hostile to reform but it's clear from their statements to the GAO Committee that they view their work as labor negotiators extremely narrowly. Their goal is to get the SFPOA to agree to things, whether or not their agreement is legally necessary. They prioritize their own relationship with the SFPOA over the public's "dissatisfaction" with a contract that will make rebuilding the relationship between the public and police -- which **ought** to be the overriding priority -- all the more difficult. They value labor peace above faster progress and stronger reforms and, as labor negotiators, they seemingly operate in a bubble completely disconnected from what's actually going on in law enforcement nationwide, from what other cities are now demanding of their police bargaining units and from the urgency and thoroughly justifiable impatience of the people in the streets and flooding the comment lines of the Board of Supervisors.

JULY 2020

After news broke that Board President Yee was being advised he might not be able to place the police staffing charter amendment (which became Prop E) on the November ballot without extensive meet and confer sessions and possible interest arbitration, BASF wrote DHR and the City Attorney's Office on **July 8th** explaining why merely allowing a public vote on that measure obviously did not fundamentally change the working conditions of members of the SFPOA. (<https://missionlocal.org/2020/06/san-francisco-has-beaten-its-police-union-in-every-venue-why-does-the-city-still-defer-to-it/> .) Giving the voters the opportunity to remove a charter provision on minimum SFPD staffing they'd decided to insert years ago was clearly **not** a mandatory subject of bargaining under state law. And, any "effects" bargaining over eventual, actual staff reductions, if any, would come several steps later and only after a voter decision to remove the provision. According to a chart of meet and confer sessions obtained **after** the GAO hearing on the contract, DHR's Isen held four meet and confer sessions from June 8th to July 7th requested by the SFPOA clearly with the intent of keeping the measure off the ballot during a year of peak interest in reducing police funding. But for BASF's intervention, the voters would've been denied their right to vote, 71% to 29%, to remove this unique protection for police jobs from our charter. **Was Board President Yee informed that while DHR's Ms. Isen was needlessly indulging the SFPOA's legally-frivolous attempt to keep Prop E from the voters that she was simultaneously seeking their approval on a new contract? If he wasn't, he should've been.**

Meanwhile, based on their frustrating experience as perhaps the SFPD's most reliable and active collaborative reform partner for the last four years, BASF's July 8th letter concluded:

"(W)e do not believe this approach to labor negotiations with SFPOA has served SFPD, the City or the San Francisco community well. BASF'S Criminal Justice Task Force has been involved in police reform efforts for a number of years and has

observed the meet and confer process with SFPOA delay -- **by many months to years** -- urgent reforms that promote public safety and reinforce public trust in SFPD. Indeed, the extensive delays instanced by negotiations with SFPOA have been a serious concern ever since the U.S. Department of Justice publicly cautioned that negotiations over SFPD's revised use of force policy must not unreasonably delay adoption and implementation of the changes at issue. The meet and confer process with SFPOA has recently and unacceptably delayed many other key reforms, such as changes to the body camera policy, and the Department General Order on bias, just to name a few.

A new approach to negotiating police department matters with SFPOA is overdue."

BASF's letter was not acknowledged at all by DHR and, per DHR's GAO Committee testimony and partial internal records subsequently released, ***BASF's concerns were treated as having no significance at all for the on-going contract negotiations with the SFPOA*** which were still being kept secret at that point from the Commission, its collaborative reform partners and the general public.

Meanwhile, at various points during July, Police Commissioners aggressively questioned Ms. Preston and the City Attorney's Office about why policy changes they were considering that were clearly ***not*** -- or appeared ***not*** to be -- mandatory subjects of bargaining had been listed on their agenda as mere "drafts for meet and confer purposes" rather than for final adoption. For example, ***a new prohibition on holding knees to the necks of subjects*** in the wake of the nationwide protests sparked by the killing of George Floyd ***had been put on the Commission's July 1st agenda as a mere "meet and confer draft" notwithstanding 40 years of case law holding changes in use of force policies are not mandatory subjects of bargaining and notwithstanding the predictable failure two years prior of the SFPOA's attempt to overturn that case law in their litigation against the Police Commission's previous use of force policy changes.*** With the Commission being told, in effect, they should not exercise their clear right to make final policy decisions in public -- without ***separate*** closed door talks between DHR and the POA -- as the courts had already confirmed they could do, they adopted the policy language itself in final form over DHR's recommendation while permitting limited "effects" talks related to the SFPD's implementation (with training or other matters) of their policy decision. ***The SFPOA thundered in a statement to their members provided to the press that the Commission policy change amounted to "political theater and grandstanding." They characterized the Commission exercising their unilateral legal authority to set the use of force policy standard as a "clear lack of respect for our members" because the SFPOA would've had to air their concerns publicly before the Commission in advance of their final vote just like everyone else rather than in closed door talks with DHR.***

At that same meeting, obviously unsatisfied and confused by the explanations provided by DHR, ***Commission Vice President Damali Taylor asked pointedly, "why on earth did the Bias DGO, for example, need to go to meet and confer?"*** DHR inexplicably had the Commission adopt in May the highly-touted and long-awaited Bias-Free Policing policy whose provisions had been carefully-crafted and thoroughly-debated for years by a working group that included active participation from the SFPOA) as a mere "meet and confer draft" so that the SFPOA would have another crack at it behind closed doors.

AUGUST / SEPTEMBER 2020

On August 12th, the Police Commission was shocked to learn from me that the *Examiner* was reporting that DHR had reached a tentative deal with the SFPOA on a contract whose terms would either facilitate or hamper their reform efforts through June 2023.

**** Commissioner Cindy Elias and Vice President Damali Taylor suggested they were unaware of the contract negotiations.

"I had no idea that that was happening," Elias said. Elias called for a hearing on the proposal to "at least afford the community the opportunity to know what's going on as well as myself and other commissioners."

"I'm also very eager to know what is going on," Taylor said. "I will want to hear about this at a future commission hearing." ****

(<https://www.sfexaminer.com/news/police-union-contract-moves-forward-as-officers-agree-to-delayed-raises/>)

When asked by the Commission about it the following week, Chief Scott told them --

"DHR is in charge and that's about as much as I know.... Just like everyone else, the Department is waiting to hear the results. What I was advised (by the DHR Director) was that they'd be more than happy to come in and at least explain what's going on."

Commission Vice President Taylor immediately replied, "I will take them up on that."

The tentative agreement between DHR and SFPOA was signed on September 11th with the next step being eventual consideration by the Board. But on September 16th, ***Vice President Taylor revealed that there would be no public discussion of the contract with DHR before the Police Commission reporting that apparently they'd changed their mind about providing that sort of transparency:***

"I spoke with DHR. They are not comfortable reporting to the Commission during the course of negotiations... which is unfortunate for us."

And that same night Chief Scott again took pains to point out --

"The Department was not involved in those negotiations.... I wasn't involved in it and neither was anybody else from the Department.... I wasn't part of those conversations."

OCTOBER / NOVEMBER 2020

With DHR avoiding public discussion of the proposed deal and having received no response to their letter of three months prior, ***on October 15th BASF filed a formal public records request seeking documents related to the contract negotiations with the SFPOA that were kept secret from the Police Commission and that did not involve the Chief of Police or SFPD and as well as documents related various meet and confer sessions.***

On October 22nd, BASF submitted a detailed letter calling for a rejection of the proposed contract and detailing, ***based on the information then available***, the various serious problems with DHR's meet and confer practices that were legally unnecessary, legally questionable (especially when they led to the Police Commission discussing policy matters in closed sessions) and contrary to the interests of reforming SFPD.

On October 26th, ***DHR belatedly responded to BASF request of October 15th and invoking a questionable extension under the Public Records Act which they claimed would allow them to delay the release of the requested records until November 9th -- four days after the Board's only public hearing on the SFPOA contract.*** Under pressure from BASF, DHR finally started releasing a ***portion*** of the records the evening of November 2nd, less than three days before the GAO Committee hearing.

As of this writing -- ***more than a month after BASF's request and a full week after the expiration of the invoke extension and less than a day before the full Board scheduled vote on the proposed contract with SFPOA -- DHR has still not produced much of the requested information.***

This is a violation of law. Under no circumstances should the Board of Supervisors should vote to approve a contract when records necessary to fully evaluate the fairness of that contract are being illegally withheld from the public by the City department that negotiated the proposed deal and that is advocating for its quick approval. Given the track record of DHR refusing to be as transparent in 2020 as they were in 2018, the highly questionable and inadequately-explained other meet and confer negotiations with the SFPOA while this deal has been pending and the overwhelming public demand for change and more rapid progress on SFPD reform, it's especially difficult to understand why the Board would approve a deal like this under these circumstances.

MISREPRESENTATIONS & RED HERRINGS FROM D.H.R.

No one can know what relevant information may be revealed later by the disclosure of the remaining documents. All we know is: ***(1) if the Board approves the contract tomorrow, it will be too late for the materials to better inform your decisions; and, (2) some of the materials released so far flatly contradict claims made by DHR at the GAO Committee's hearing.*** For example --

DHR's Acting Director Isen emphatically claimed that, "We meet and confer over matters that we are required to meet and confer over (under state law)" and, with respect to permissive subjects of bargaining, she said flatly, "we don't do it." DHR's and the SFPD Labor Relations Director's own documents show that claim is false. There are many examples --

1. As BASF has thoroughly explained and per above, ***the right to vote on Prop. E did not involve a mandatory subject of bargaining***

yet DHR documents show Ms. Isen -- while also negotiating this proposed contract -- held four separate meet and confer sessions over Prop E with SFPOA's President Tony Montoya and their lawyer Rocky Lucia on June 8th and 10th and July 1st and 7th.

2. Also, per the above, the SFPD Labor Relations Director held meet and confer sessions with the SFPOA over the **Bias-Free Policing DGO** on June 15th and July 10th which led to a **"counter-proposal" from the SFPOA that exclusively involved choices about the wording of the policy that are within the exclusive authority of the Police Commission to make and are not mandatory subjects of bargaining.** Very belated, after-the-fact word-smithing critiques about whether or not to cite the Fourth Amendment or various Penal Code sections in the policy itself are not mandatory subjects of bargaining and need not and should not have caused a three month delay in the final adoption of the policy and an illegal closed session devoted to the Police Commission's discretionary choices over how to word their policy. The same result would've been achieved far more quickly, without controversy and the suspicion that comes from undue secrecy, without further enabling the SFPOA's bogus claims to meet and confer rights they do not have and without further undermining confidence in the allegedly "collaborative" part of the reform process had the SFPOA's been required to submit their letter directly to the Commission in advance of the Commission hearing on the policy in May as **a public comment considered on an equal basis** with the comments from all the other stakeholders (including BASF) who'd worked so hard for so long on this new policy. (https://sfgov.org/policecommission/sites/default/files/Documents/PoliceCommission/Memorandum%20-%20DGO%205.17%20Policy%20Prohibiting%20Biased%20Policing%20%2807.06.20%29_1.pdf)

3. DHR's Ms. Isen acknowledged to the Committee that, as BASF has detailed, meet and confer negotiations over one aspect of the **Body Worn Camera (BWC) policy** "did take a long time." She accurately described the disagreement as involving the narrow question of "when an officer gets to review footage in a use of force-type situation, or a disciplinary situation." She claimed the delay was caused by situations "outside their control" which they described as their need in 2018 to negotiate the SFPOA contract along with 32 other labor agreements. But, that does not explain how a policy DHR had the Commission adopt as a "meet and confer draft" in **January 2018** did not emerge from meet and confer to finally be adopted by the Police Commission **two and a half years later in August 2020**. In fact, **a document DHR finally provided to BASF less than a week ago (after the GAO Committee hearing) flatly contradicts Isen's claims on this subject --**

"(T)he sole remaining issue -- i.e., whether an officer may review certain footage -- involves **an area of pure management discretion, falling outside the mandatory scope of bargaining.** You will recall that on August 13, 2018, thirteen months ago, the POA communicated assent to all of the Commission's other proposed amendments (adopted in January 2018)."

(September 18, 2019 letter from then-DHR Employee Relations Director LaWanna Preston to SFPOA.) In other words, **final adoption of the policy was delayed for two full years after the City knew the only remaining dispute involved a topic beyond the SFPOA's bargaining rights.** Just like with the 2016 Use of Force DGO changes that DHR insisted the Commission adopt in draft form and indulge in meet and confer over what were clearly management policy choices beyond the mandatory scope of bargaining -- rather than to adopt that policy in final form as ACLU and others had called for and just stick to effects bargaining rather than revisit policy choices the SFPOA had already fully weighed in on publicly and in the working group -- it was the City's **choice** to indulge in legally unnecessary closed door discussions about policy choices at all that once again facilitated and enabled the SFPOA resistance and caused extreme and avoidable delay. **The result is the City has been literally prioritizing their labor negotiators' working relationship with the SFPOA (no matter what they do and say) over the urgency of police reform -- and unless this contract contains waivers in exchange for pay raises, those skewed priorities will continue.**

4. A document released after the Committee hearing reveals **DHR held four meet and confer sessions with the SFPOA from late 2018 through early 2020 on SFPD DGO 5.02 that would have controlled use of tasers.** The policy had been thoroughly and publicly debated prior to adoption by the Commission in early 2018. Its terms and the policy choices involved are clearly **not** mandatory subjects of bargaining under 40 years of case law and the various court decisions in the SFPOA's challenges to the 2016 use of force reforms. The SFPOA tried to overturn this DGO and strip both the Commission and Chief of their authority to set taser policy with a charter amendment that failed spectacularly with the voters going down by 62% of the voters in June 2018. Yet, **after** that ... and **after** the final Court of Appeal decision in *SFPOA v. San Francisco Police Commission...* and **after** the Board declined to allocate funding to SFPD to purchase tasers, the allegedly "too busy to move more quickly on police reform" DHR met and conferred with SFPOA **four** times on a legally unnecessary subject that, thanks to the SFPOA's own hyper-aggressive actions, had become moot for the foreseeable future. The document shows that SFPOA even filed a grievance and a frivolous demand for arbitration that was not withdrawn until, not coincidentally, nine days prior to the GAO Committee hearing on this proposed "pay hikes without reforms" proposed contract.

5. On October 7th, DHR again without explanation had the Commission adopt a long-awaited, collaboratively-crafted, and highly touted new **Community Policing DGO** as a mere "draft" to be discussed behind closed doors with the SFPOA again, notwithstanding their prior participation in years of working group meetings devoted to developing the policy. With BASF telling the Commission, "we now fear the black hole of the meet and confer process, the Commission ordered DHR to do what, in fact, they'd previously agreed to do but clearly were not... what SFPD falsely told Cal DOJ had been taking place but has not been ... and meet and confer **only** on any mandatory subjects of bargaining of which there appear to be none in the policy language itself (as opposed to possible

post-adoption, implementation "effects" bargaining). (<https://missionlocal.org/2020/10/police-commission-approves-sweeping-new-policy-on-community-policing/>.) A released document shows one meet and confer session so far and now a closed session with the Police Commission Wednesday evening which, if it touches upon non-mandatory subjects related to the Commission policy decisions, will again lead the Commission into a Brown Act violation.

The comments of SFPD Labor Relations Director defending the SFPOA during the GAO Committee also betray ***an approach that seems to view everything -- like core public policy decisions about community policing strategies, for example -- as appropriate subjects for closed door labor talks that, legally, are not necessary and that run directly counter to collaborative reform principles requiring maximum transparency --***

"The POA has verbally and even exchanged proposals in writing regarding a number of calls that they would agree they (police officers) should not go on as it relates to quality of life issues and homelessness issues. So, I just want to publicly say that the POA is not standing in the way of any of those proposals. As a matter of fact, they have written me three letters to say that they would like to continue those discussions and speed them up as soon as possible."

That's fine but unless the SFPOA is agreeing to SFPD staff reductions so that funds currently allocated to salaries and benefits for SFPOA members will be re-allocated to other city agencies who would handle these calls under a truly transformed approach (which she presumably would've revealed if they were), what Ms. Preston touts is merely a concept that SFPOA, their supporters on the Police Commission and many others have been publicly promoting for years now. No one -- including the SFPOA -- thinks it makes sense for the SFPD to still be handing these sorts of calls but the SFPOA won't publicly embrace job cuts for their members and shrinkage of the massively-expanded SFPD budget in order to do that. Apart from that, ***why on earth would that core public policy question about how to transition to a better and more effective public safety model be a matter for secret labor negotiations she would handle rather than be pursued through an open, collaborative working group, a multi-agency interdisciplinary task force and a fully public process of the type used for all major City decisions like this?! I understand why the SFPOA wants to continue to pursue their own special interest objectives behind closed doors. The question is why would the City let them and why are our labor negotiators encouraging them -- and publicly praising them -- for doing so?***

DHR's Ms. Isen also repeatedly mischaracterized the core proposals for new contract terms that were made in 2018 (that, at the Board's behest, she embraced and pursued as an "essential objective) ***and that have been raised thus far this year.*** Ms. Isen repeatedly told the Committee "we cannot compel unions to waive meet and confer rights" but eventually acknowledged "I think what is being suggested here is that somehow we can leverage money in exchange for the POA behaving differently or doing something differently." As she well knows, that's exactly what advocates have been suggesting for years now. (https://www.sfchronicle.com/opinion/openforum/article/No-pay-raise-for-SFPD-without-reform-12753915.php?utm_campaign=fb-premium&utm_source=CMS%20Sharing%20Button&utm_medium=social&fbclid=IwAR2QUCxKBT9a2E7lcG4gFe7QXrjqU5v1TyogoFeFnVUtj_otIQd4yPc4aw.) It's what members of the Board, including then-Supervisor Breed, called for in 2018. (<https://www.sfexaminer.com/news/supervisors-back-call-to-push-reforms-in-police-contract/>). As she should know, it's what the Austin City Council achieved when it rejected and sent a "no reform" police union contract back to the bargaining table and got something far better in the end. (<https://www.nytimes.com/2019/04/08/opinion/austin-police-union-contract.html?searchResultPosition=2>.) It's what Chicago is doing right now. (<http://www.chicagomag.com/Chicago-Magazine/November-2020/John-Catanzara-Fraternal-Order-of-Police/>.)

SFPD's Ms. Preston weighed in stating ***the City "can't require them to agree to impermissible subjects of bargaining." But, the obvious, unstated corollary to is that the SFPOA cannot require the City to agree to 3% pay raises either*** and, if the SFPOA wants to avoid a highly risky arbitration seeking ***those*** sorts of raises in ***this*** economic environment, they should be highly motivated in ways they were not in 2018 -- when the City's finances were not at all dire and the difference between the City's final offer of annual 3% raises and the SFPOA's attempt to get 4% from the arbitrator was minimal.

Ms. Isen claimed that "what we pay our officers is a labor market question and it's driven by the labor market." But that's only half-true and another example of the City prioritizing keeping the SFPOA happy over engaging in appropriate and obviously necessary adversarial bargaining in order to speed and achieve non-economic, reform objectives that are publicly top priorities for the City but that, inexplicably, have been completely absent from the contract talks this year. In fact, if an impasse is reached, any arbitrator would be explicitly required under the charter when doing those comparisons to consider differences in the "conditions" of employment in comparable police agencies. (Charter section A.8.590-5(d).) In other words, ***since many of the major agencies the City and SFPOA use for wage comparison purposes already have in place many of the USDOJ-recommended reformed policies that the SFPOA continues to resist, stall and try to block -- since some are working in conditions that provide greater cooperation, transparency and accountability than SFPOA has prevented from taking root locally -- those agencies are not automatically the appropriate "comparables" merely because of their size.*** In fact, on issue after issue in terms of policy,

SFPD's policies still reflect the smaller, less reform-oriented, and *less* well-compensated police forces. ***DHR could and should cite this local resistance to reform skewing these comparisons during any arbitration.*** But, to date, they won't even aggressively push the SFPOA -- or avoid or cut off legally unnecessary meet and confer sessions -- on policy questions (like BWC standards) that other Bay Area agencies have fully resolved years ago even though any arbitrator or court (if it came to that) would permit the City to impose these sorts of policies over the SFPOA's objections given how common they now are in the profession. ***Why does DHR cite only a charter section's wage comparability provision while failing to tell the Board's Committee about that same section's "working conditions"/policies and ability to pay provisions?***

DHR's Ms. Isen attempted to distract the Committee with a red herring argument advising against incorporating policy changes themselves directly into an MOU that could not be changed during the life of the contract. As she well knows, the 2018 No Justice Deal Campaign, the 2018 Board of Supervisors GAO Committee and BASF have advocated no such thing. They have sought -- and I am seeking (among other things) -- negotiated provisions to change the meet and confer *processes* and limit the claims of arbitration rights the SFPOA have exploited (with unnecessary cooperation from DHR) repeatedly to stall or water down policy reforms. ***This could be accomplished, for example, with a waiver of arbitration rights on policy issues related to the USDOJ COPS reforms and a contractual agreement on which policy topics are not mandatory subjects of bargaining*** that, therefore, will not be subjected to any policy-decision (as opposed to implementation effects) bargaining which has repeatedly slowed the Commission's policy-setting function. ***This is the bare minimum San Francisco should ask in return for two more 3% raises that will be difficult for SFPOA to obtain from an arbitrator if agreement is not reached.***

As DHR's Ms. Isen knows, waivers of state law rights obtained in exchange for pay raises are entirely legal and appropriate. As the legal advisor to the No Justice No Deal Coalition, Julian Gross, pointed out in his 2018 testimony to the GAO Committee, ***the SFPOA contract, in fact, already contains two previously-negotiated waivers of interest arbitration rights.*** (See two minutes of testimony at 1:58:04 -- https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=11&clip_id=30081 .) Mr. Gross has considerable experience representing public entities in complex labor negotiations and is now a partner in former San Francisco City Attorney Louise Renne's firm which specializes in representation for public bodies. Furthermore, the City Attorney drafted and approved a resolution co-sponsored by Supervisors Fewer, Yee, Ronen and Cohen in 2018 endorsing that approach. (When it failed to reach unanimous consent for quick adoption by the full Board, it became moot before it could be heard in committee. See file #180428, <https://sfgov.legistar.com/View.ashx?M=F&ID=6216790&GUID=755716C9-713D-4EBA-BC6F-A27474A453D6>) Regardless of the misimpression left by Ms. Isen's comments to the GAO Committee, ***this approach is legal, has been used before in the very same SFPOA contract, is supported by legal experts and has drawn no objection from the City Attorney's Office. Like the Police Commission and public, the Board of Supervisors deserves straight answers on these sorts of questions. Like the Police Commission and public, the Board has not been getting them.***

IS THIS ENOUGH IN EXCHANGE FOR MORE PAY RAISES? REALLY?!

Finally, ***consider the context behind the only concrete concession beyond the short-term pay raise deferrals that DHR obtained from SFPOA in this very one-sided tentative agreement*** -- a reform aimed at preventing the abuse of sick leave SFPOA members were using to earn more with 10-B overtime work serving private entities rather than showing up ***as required*** when healthy for their scheduled shifts and serving the public. Ms. Isen told the Committee this had been a "major problem" for the Chief in workforce management explaining they had ***"noticed patterns of sick leave usage that happened around the 10-B overtime.*** So for a long time we have wanted to create a disincentive around that sick leave usage by requiring a certain number of hours worked in order to be eligible for 10-B overtime." I support the contractual disincentive but consider for a moment what it says about the SFPOA's relationship with the public and the City's tolerance of and timidity towards the antics of the SFPOA that it proved necessary to include and tout ***this*** as the lone additional item obtained in exchange for 3% pay raises.

The major problem of too many SFPOA members blowing off their obligations to the public and Department, falsely reporting they were sick so they could accept more lucrative private 10-B overtime gigs has been well-documented for a very long time. The 2018 Performance Audit of the SFPD by the Legislative and Budget Analyst specifically found that ***"the Department inadequately enforces its policies and controls designed to manage overtime hours and limit overtime abuse"*** while documenting an explosion both in overtime and the portion attributable to 10-B "rent a cop" assignments on behalf of private entities. (https://sfbos.org/sites/default/files/BA_Report_PA_of_San_Francisco_Police_Department_061218.pdf .) ***Falsely claiming to be sick or injured has long been a specific official act of misconduct*** under SFPD policy. (SFPD DGO 2.01, Section 41.) ***But instead of actually enforcing the policy with discipline, the new contract awards SFPOA members two 3% pay raises in exchange for a disincentive aimed at reducing*** -- but probably not eliminating entirely -- ***the "major problem" of a quite noticeable pattern of blatant disregard for SFPD policy and SFPOA members' obligations to the public they serve.***

True to form, the City ***refuses*** to hold its officers accountable for misconduct, treats the SFPOA with kid gloves and, as always, rewards and protects a status quo that is no longer acceptable to most San Franciscans and ought not be acceptable anymore to the Board of Supervisors.

The Board of Supervisors should reject the proposed SFPOA MOU or, in the alternative, delay consideration of it unless and until ***all*** the information relevant to the Board's decision that DHR is still withholding from the public has ***finally*** been released with adequate time for review.

Thank you for considering my views.

John Crew
(415) 793-4146

cc. Clerk, San Francisco Board of Supervisors
Members, San Francisco Police Commission
David Rizk, BASF
Defund SFPD Now

From: [Mchugh, Eileen \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: I am an essential city worker and I demand you reject the POA contract
Date: Tuesday, November 17, 2020 12:37:05 PM

From: Wayne Sampson TV <ernest.w.sampson@gmail.com>
Sent: Tuesday, November 17, 2020 12:34 PM
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; emergency@protectsfworkers.com
Subject: I am an essential city worker and I demand you reject the POA contract

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisors and Mayor,

My name is Wayne Sampson . I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today. How many times do we have to demand you get out of bed with the POA? Do what is right!!!

From: [Every 28 Foundation](#)
To: [BOS-Legislative Aides](#)
Subject: I am an essential worker in the city and I demand you reject the POA contract
Date: Tuesday, November 17, 2020 1:00:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisors,

My name is Donald A. Franklin and I'm a not member of any union; however, I understand their importance in ensuring "fair" wages, not gratuitous gifts for a job poorly done. I'm an essential worker who is a native of the city and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,

Donald A. Franklin, MBA, CFM, CMM, CPM

From: ccsfram@yahoo.com
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: I am an essential city worker and I demand you reject the POA contract
Date: Tuesday, November 17, 2020 1:11:34 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisors,

My name is **Connor Mocsny** and I'm a member of **IFPTE Local 21**. I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
Connor Mocsny

From: [Costanzo, Dennis \(ADM\)](#)
To: [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: I am an essential city worker and I demand you reject the POA contract
Date: Tuesday, November 17, 2020 1:20:39 PM

Hello Supervisors ,

My name is Dennis Costanzo and I'm a member of SIEU 1021 (MISC). I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
Dennis Costanzo

Dennis Costanzo
Hall Of Justice Police Garage storeroom
950 Bryant Street,
San Francisco, CA. 94103
415 553-1839
Cell 650 515-0130

From: [Van Looy, Mark \(ADM\)](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: **I am an essential city worker and I urge you reject the POA contract **
Date: Tuesday, November 17, 2020 1:33:07 PM

Hello Supervisors,

My name is Mark van Looy and I've been a member of SIEU 1021 (MISC) for 23 years. I'm an essential city worker and I urge that you support city workers and keep our scheduled raises. Please consider rejecting the Police Officers Association contract today.

Sincerely,
Mark van Looy

From: [Kym Hawkins](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: Concerns about Police salaries tied to city worker salaries
Date: Tuesday, November 17, 2020 1:35:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi,

As a concerned citizen of San Francisco who invested time this summer protesting every weekend for the BLM movement. I would like to question this possible contract of Police salaries being tied to city worker salaries. I feel that the police officers in SFPD are already making too much for their salary in comparison to social workers and other city workers working in the mental health field.

I understand linking social workers to officers for specific calls of drug overdoses and homelessness. I think that should be extended to domestic violence calls, due to my personal experience.

But I do NOT agree that those officers should be receiving more money on those calls. That is ludicrous! Pay social workers more. Officers already receive a substantial amount more than them. Social workers are never deemed as important and they put in just as many hours, encounter the same level of danger on house calls but when they work overtime, they can't claim it like police officers can.

Also, changes need to be made in the police union. We all know that. Why are you ignoring this very major challenge that could affect the way the whole policing system works? You saw the people voted for Props D and E. We want sheriff oversight and we want less officers on patrol. Mayor breed at the meetings dealing with Police oversight was requested not to have closed door negotiations with the police union but she did. Just because the union oversight did not go on the ballot does not mean it's not crucial.

Please consider opposing this decision at 2 pm today.

Thank you,

Kym Hawkins

[Every 28 Foundation](#)

From: [Arellano, Lucy \(DPH\)](#)
To: [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com; [Fewer, Sandra \(BOS\)](#); [Mayor, London Breed \(MYR\)](#)
Subject: REJECT POA
Date: Tuesday, November 17, 2020 1:39:16 PM
Attachments: [Outlook-1503002704.png](#)

Subject: I am an essential city worker and I demand you reject the POA contract

Hi Supervisors,

My name is Lucy Arellano and I'm a member of IFPTE Local 21. I'm an essential city worker and I respectfully request that you support city workers and reject the Police Officers Association contract today. Thank you.

Sincerely,
Lucy Arellano

Lucy Arellano

Operations Manager

COVID Command Center

Isolation and Quarantine

San Francisco Department of Public Health

email: lucy.arellano@sfdph.org



San Francisco
Health Network

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

*****This e-mail is intended for the recipient only. If you receive this e-mail in error, notify the sender and destroy the e-mail immediately. Disclosure of the PHI contained herein may subject the disclosure to civil or criminal penalties under state and federal privacy laws*****

From: [Ching, William \(LIB\)](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); ["bos-legislative_aides@sfgov.org"](#)
Subject: I am a city worker and I request that you reconsider the POA contract
Date: Tuesday, November 17, 2020 1:47:20 PM

Hi Supervisors,

My name is Will, and I'm a member of SEIU 1021. I'm an essential city worker and I strongly request that you support city workers and reject the Police Officers Association contract today.

I would like to see a consistent and sustainable approach to civil service budgeting as we go forward in these uncertain times – not one that jeopardizes the services, and wellbeing of others.

Thank you for your consideration.

Sincerely,
-Will

William Ching | Mobile Outreach & Community Redistribution Supervisor

San Francisco Public Library
750 Brannan Street
San Francisco, CA 94103
william.ching@sfpl.org | 415.554.9061

Please direct mailings to:

San Francisco Public Library
ATTN: Mobile Outreach & Redistribution
100 Larkin Street
San Francisco, CA 94102

From: [Drina Kaufmann](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: POA contract
Date: Tuesday, November 17, 2020 1:50:35 PM

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Hi Supervisors,

My name is Drina Canjura-Kaufmann and I'm a concerned constituent. I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
Drina Canjura-Kaufmann

Enviado desde mi iPhone

From: [Harry S. Pariser](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)
Subject: Please reject the POA Contract
Date: Tuesday, November 17, 2020 2:28:39 PM
Importance: High

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Officials and Staff:

Please reject this horrific contract with the POA which was negotiated behind closed doors.

Thank you,

Harry S. Pariser
San Francisco

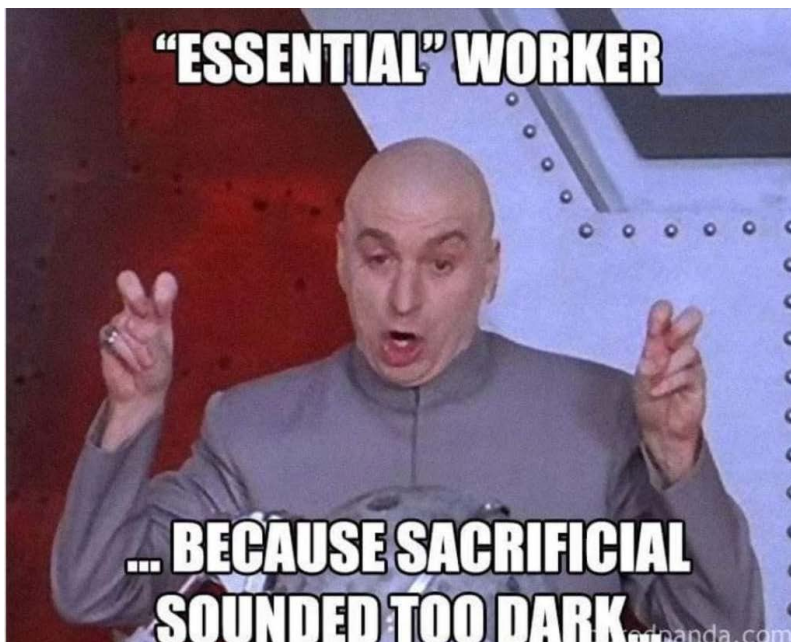
From: [Machuca, Rosa \(DPH\)](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); emergency@protectsfworkers.com
Subject: I am an essential city worker and I demand you reject the POA contract
Date: Thursday, November 19, 2020 8:57:09 AM
Attachments: [image.png](#)

Hi Supervisors,

My name is Rosa and I'm a member of SEIU. I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,

Rosa Machuca



Rosa Machuca

*Medical Evaluations Assistant
Department of Public Health*

From: [Carson, Dorothy \(DPH\)](#)
To: [Breed, Mayor London \(MYR\)](#); [Fewer, Sandra \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Emergency](#)
Subject: I am an essential city worker and I demand you reject the POA contract
Date: Thursday, November 19, 2020 2:52:38 PM

Hi Supervisors,

My name is Dorothy Carson and I'm a member of **SEIU**. I'm an essential city worker and I demand that you support city workers and reject the Police Officers Association contract today.

Sincerely,
Dorothy Carson

Sent from my iPhone

From: [Board of Supervisors \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: First Muni trains will return to service Dec. 19 – The San Francisco Examiner
Date: Wednesday, December 2, 2020 11:55:00 AM

From: Jamey Frank <jameyfrank@icloud.com>
Sent: Wednesday, December 2, 2020 9:52 AM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Brown, Vallie (BOS) <vallie.brown@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Marstaff (BOS) <marstaff@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>
Subject: First Muni trains will return to service Dec. 19 – The San Francisco Examiner

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors and Mayor,

So it's official, that Church Street will remain a little piece of boarded up Detroit. Since the closure of the commercial block between market and 15th St., Business has cratered for all of those local businesses, and even more have closed. No businesses were ever contacted, warned, or included in the process to close this very vital artery.

Safeway is suing Muni for the lack of access, decrease in business. Don't be surprised if they completely close the Church St. Safeway. But wasn't that your plan all along? To close Safeway, so you can build housing for homeless people?

How can you continue closing roads, planning \$12 tolls for the eastern half of the city, while simultaneously cutting transit service? Only 5% of San Franciscans ride a bike, or ever will.

<https://www.sfexaminer.com/news/first-muni-trains-will-return-to-service-dec-19/>

First Muni trains will return to service Dec. 19

Three additional bus routes coming back online in January

[Carly Graf](#)

The J Church train could begin running again later this month on at least part of its surface route. (Mira Laing/Special to S.F. Examiner)

A glimmer of hope emerged at Tuesday's San Francisco Municipal Transportation Agency Board meeting: some portion of the rail system could return later this month, sooner than planned.

The J Church line will return to a surface route on Dec. 19, running from Church and Duboce to Balboa Park, surpassing previous expectations that all trains would lay dormant until early next year.

The T Third could follow about one month later, on Jan. 23 and run from Sunnydale to Embarcadero, SFMTA Transit Planning Manager Sean Kennedy told the board Tuesday.

The L, K and M lines will continue to be run by buses through the spring, and the S tunnel shuttle will be brought online only when the demand dictates it, he said.

Though underground service will lag behind, the re-introduction of surface trains will allow for more social distancing and enhanced reliability along existing routes, currently handled by buses instead. It will also free up buses to add more vehicles to other Muni routes and reduce crowding on highly-trafficked lines.

SFMTA plans to limit access to the downtown tunnel to reduce delays and enhance efficiency, an approach it piloted in August with a brief relaunch before overhead wire problems forced it to shut down after two days.

“Devoting the tunnels to the higher capacity routes allowed the SFMTA to use the space in the subway much more efficiently,” the staff report said when explaining the agency’s emergency order authority. “These changes support more essential trips, physical distancing and The City’s economic recovery.”

The board approved a slate of temporary street, parking and traffic changes Tuesday to support the return of the J Church and, eventually, the entire rail network as well as install a number of temporary accessible boarding islands at the new terminuses of these modified lines.

Many of these changes, such as traffic lane closures, left turn restrictions, curb zone changes and the removal of some parking spots, were already implemented ahead of the planned return of Muni Metro in August under the agency’s emergency authority.

Traffic changes were most notable on Church Street between 15th and Market streets, and are intended to make it easier for all riders to safely board and transfer between trains without risking crowding or accessibility.

Similar modifications to traffic lanes, curb classifications and parking spaces were made near the new West Portal LK transfer stops, predominantly in order to make room for boarding islands and make the transfer accessible for those with mobility impairments.

The board retroactively approved these changes Tuesday, and gave staff permission to move forward with the second phase of similar minor changes.

Originally, staff planned to present these modifications to the Board for final approval in September, but the botched rail relaunch that shut it down after just two days back online, coupled with a series of CEQA appeals against the changes that were later dismissed, delayed the vote until Tuesday.

Costs are expected to total roughly \$300,000. The agency plans to use capital funds as well as seek up to 75 percent reimbursement for the cost of staff time through the Federal Emergency Management Agency program that’s helping cities respond to the pandemic.

Muni buses

Bus service is also key to the transit agency’s coronavirus response.

The board signed off on plans to restore service to a number of bus routes, improving transit access in pockets of The City where it continues to be crowded or inaccessible.

SFMTA will bring back slightly modified versions of the 27 Bryant, 33 Ashbury-18th Street and 55 Dogpatch lines in early January, and establish a new temporary Muni route called the 15 Bayview-Hunters Point Express to connect The City’s southeastern areas with downtown.

The 27 Bryant and the 15 Bayview-Hunters Point Express routes [come after months of communities in the Tenderloin](#). SoMa and Bayview-Hunters Point calling for increased service to their neighborhoods, home to many of San Francisco’s essential workers and transit-dependent riders.

Kennedy directly tied additional service to public health, tying more buses to more space on vehicles.

“We know that in the future there will be some hard choices coming up, but we do have resources right now, and since a surge is coming, we do want to deploy those resources,” Kennedy said.

Low ridership

Existing ridership remains concentrated on routes that largely serve transit-dependent riders, lower income residents and essential workers.

Lines such as the 14-Mission, 14R-Mission Rapid and 8-Bayshore remain some of the system’s most used buses, with many riders reporting crowded conditions or situations where the driver has to pass people at stops in order to comply with social distancing guidelines.

Recent SFMTA data shows roughly six percent of trips across all lines were considered crowded in November, though more populous corridors such as Stockton and Geary reached up to 10 percent.

Kirschbaum called crowding the biggest issue the agency faces in terms of service.

The agency transitioned from a schedule model to a headway model last month, empowering drivers to base their driving behavior off of time between Muni vehicles rather than specific trip times.

Rapid routes currently in operation run at proper headways 85-90 percent of the time, while the regular buses are running closer to 80 percent, Kirschbaum said, attributing the performance entirely to the work of “incredible staff.”

Kirschbaum also said adding more service along crowded corridors, restoring bus lines and returning rail rail would help alleviate overcrowding and also improve Muni’s reliability even further.

All the changes approved by the SFMTA board are temporary, and required to sunset 120 days after the ongoing emergency order is lifted. To be made permanent, they'd be subject to evaluation, public outreach and board approval.

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--Jamey



From: [Leslie](#)
To: [BOS-Supervisors](#)
Cc: [BOS-Legislative Aides](#)
Subject: Item 39. 200965 Real Property Lease - Twin Peaks Petroleum, Inc. - 598 Portola Drive SUPPORT LEASE
Date: Wednesday, December 2, 2020 11:08:56 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please support continuance of this lease. The gas station provides a valuable service to those who live nearby.
Thank you,

Leslie Koelsch

From: [Arianna Cook-Thajudeen](#)
To: [Breed, Mayor London \(MYR\)](#); [BOS-Supervisors](#)
Subject: File 201185 - Permanent Supportive Housing Contribution Rent Contribution Standard
Date: Wednesday, December 2, 2020 10:27:08 AM
Attachments: [2020.12.02 #30RightNow Comment Letter.pdf](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors and Mayor,

Attached please find a letter I am submitting on behalf of my organization, Asian Americans Advancing Justice-ALC, in support of File:201185 - Permanent Supportive Housing - Rent Contribution Standard.

Respectfully,
Arianna Cook-Thajudeen

--

Arianna Cook-Thajudeen
Staff Attorney, Housing Rights Program
(she/her/hers)

Asian Americans Advancing Justice – Asian Law Caucus
T: (415) 335-9781 (Google Voice)
ariannact@advancingjustice-alc.org
www.advancingjustice-alc.org



Via Email to MayorLondonBreed@sfgov.org, BoS-Supervisors@sfgov.org

Re: File 201185 - Permanent Supportive Housing - Rent Contribution Standard

Dear Supervisors and Mayor,

My name is Arianna Cook-Thajudeen and I'm an attorney at Asian Americans Advancing Justice-ALC, which has its office in District 3. I am writing to you on behalf of Advancing Justice in support of Matt Haney's legislation (introduced on October 20, 2020 (File: 201185)) that would set a 30% standard for all supportive housing in San Francisco, and for the Mayor to properly fund this by the 2021-2022 budget cycle.

Many formerly homeless tenants in city-contracted housing are starving and rent burdened, not by a private landlord, but by the city and county of San Francisco. Supervisor Haney's legislation would correct this injustice, ensuring that all supportive housing buildings will follow the 30% standard, not just those that came online in and after 2016.

A significant number of these tenants (the vast majority of whom are disabled) are Black, seniors, LEP, and LGBTQ+. Those who care about racial justice need to find a way to correct these housing inequities. COVID-19 has laid bare how economic inequality hurts the most vulnerable, and has placed extra financial burdens on many supportive housing tenants.

According to the 2019-20 evictions report from the Department of Homelessness and Supportive Housing, numerous housing sites with rent burdens have had households with multiple eviction notices for non-payment of rent. Given the ongoing pandemic and economic fallout that will continue for years to come, it is crucial to take meaningful steps to help these tenants remain housed.

Sincerely,

Arianna Cook-Thajudeen
Arianna Cook-Thajudeen, Esq.
Housing Rights Program
Asian Americans Advancing Justice – Asian Law Caucus
55 Columbus Avenue | San Francisco | California 94111
(415) 335-9781 (google voice) | ariannact@advancingjustice-alc.org

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Cc: [Carroll, John \(BOS\)](#)
Subject: FW: - Today;s Dec. 3, 2020 GAO Cmtee Meeting - Zuckerberg SF General Naming - File No. 200790
Date: Thursday, December 3, 2020 11:11:00 AM

-----Original Message-----

From: Library Users Association <libraryusers2004@yahoo.com>
 Sent: Thursday, December 3, 2020 10:50 AM
 To: Carroll, John (BOS) <john.carroll@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>
 Subject: - Today;s Dec. 3, 2020 GAO Cmtee Meeting - Zuckerberg SF General Naming - File No. 200790

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Government Audit and Oversight Committee Members, and Board of Supervisors:

Library Users Association appreciates the concerns expressed by the proposed legislation, file number 20 0790, which "condemns the naming of the San Francisco General Hospital and Trauma Center after Priscilla Chan and Mark Zuckerberg" and "urges City departments to establish clear standards with regards to naming rights for public institutions and properties that reflect San Francisco's values and a commitment to affirming and upholding human rights, dignity, and social and racial justice" -- but we are concerned with some of the broader issues that we think need to be considered, and much stronger steps taken to eliminate the undue influence, including potential conflicts of interest, that donations and naming opportunities can engender city-wide.

We particularly encourage -- at the least -- an expansion of the visibility, or the standards, that this legislation recommends be required of individual departments -- not just that departments develop naming opportunity procedures, but that, for example, any such policies require Board of Supervisors approval.

We are additionally concerned with the selling or provision of naming opportunities in general, as well as the ongoing advocacy of specific businesses by City agencies . At the San Francisco Pubic Library, for example, there is a long list of opportunities for naming buildings, parts of buildings, rooms, and contents such as bookcases.

And, apparently for no fee, the monthly library publication "At the Library" touts Facebook and other social media: "Get Social!" multiple times in each issue. The online version even includes direct links. And there have been large banners on the outside of branches recently, "Like Us on Facebook!" All such endorsements / touting of outside entities by city agencies should also be strongly prohibited, or at least subject to city-wide public decision-making at the Board of Supervisors.

Thank you for your efforts on this matter.

Sincerely yours,

Peter Warfield
 Executive Director
 Library Users Association
 libraryusers2004@yahoo.com
 P.O. Box 170544, San Francisco, CA. 94117-0544

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Amending the Sunshine Ordinance to Force Compliance by the City of San Francisco
Date: Monday, November 30, 2020 1:49:00 PM
Attachments: [Amending the Sunshine Ordinance to Force Compliance by the City of San Francisco.msg](#)

-----Original Message-----

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Friday, November 27, 2020 10:28 AM
To: SOTF, (BOS) <sotf@sfgov.org>
Cc: Bruce Wolfe (Chair, SOTF, SF) <sotf@brucewolfe.net>; Allyson Washburn (Director, San Franciscans for Sunshine) <amwashburn@comcast.net>
Subject: Amending the Sunshine Ordinance to Force Compliance by the City of San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

From: [Anonymous](#)
To: [SOTF. \(BOS\)](#)
Cc: [Bruce Wolfe \(Chair, SOTF, SF\)](#); [Allyson Washburn \(Director, San Franciscans for Sunshine\)](#)
Subject: Amending the Sunshine Ordinance to Force Compliance by the City of San Francisco
Date: Friday, November 27, 2020 10:28:22 AM
Attachments: [publickey - arecordsrequestor@protonmail.com - 0xAA760C40.asc](#)
[signature.asc](#)

As a public communication to the SOTF and to various City officials bcc-ed. SOTF administration: pursuant to SOTF rules, I request distribution of this communication to each of the members. I will be discussing these ideas at public comment in a series of meetings across the City.

Members of the Sunshine Ordinance Task Force,

As I mentioned at the most recent SOTF Compliance and Amendments committee, the Sunshine Ordinance must now be amended otherwise it will no longer fulfill its intended purpose. I invite all members of the public, the SOTF, and of City government to collaborate on this solution - but the time for delay is over; action must be taken now. Some government officials have worked in good faith with me to improve public access in various ways in the last 18 months, and I thank them. Others have chosen instead to defy the law unless it suits them.

For too long, City officials have *lost* SOTF cases seeking to hide public information, and then proceed to do absolutely nothing, not taking seriously the SOTF's orders or that the SOTF are the people's representatives in deciding what the people may know. Government officials who intend to oppose the below improvements to public access should think carefully whether they hold their positions to advance the interests of the public, or their own interests, and how they will defend such an anti-transparency position before the voters, with corruption rampant throughout the City and sunshine being needed now, more than ever.

While the promotion of the Sunshine Ordinance into the Charter (to be supreme law of the City) and this Task Force into a Charter "Sunshine Commission" is a frequently mentioned goal, there are three additional problems with the Ordinance that must be solved, with proposed solutions that I have drafted:

1. **The Supervisor of Records does not actually serve as the intended independent, fast, check on the City's records disclosure**, because the Supervisor, who is by law also the City Attorney, is generally the very office that insisted the City to withhold the records in the first place. They appear to believe it is effectively an attorney conflict for them to issue orders against their own client, so the public can essentially never win (see: 0% order win rate by the public before Herrera in 2019); so let's remove them from the picture and avoid the supposed conflict.
 - **Solution: The City Attorney will be required to nominate an outside, independent attorney as Supervisor of Records (SoR), with approval by the Board of Supervisors**, who shall explicitly not serve in any way as lawyer to any City-client, shall not report to or owe any loyalty to the City Attorney, but serve solely in this quasi-judicial role. Any determination of the SoR that any info is public and disclosable shall constitute *prima facie* evidence that the info is in fact public and disclosable in any CPRA writ of mandamus action or Sunshine

Ordinance suit or complaint (see below), rebuttable by the City only by clear and convincing evidence.

2. **The current SOTF process does not actually improve outcomes in Sunshine cases, because Herrera, Breed, Scott, and others thumb their noses at this Task Force's authority to be the people's representatives in determining what is or is not disclosable.** No practical recourse exists. The Ethics Commission is not useful, because it can only determine whether or not violation was *willful* - Ethics lacks any lawful jurisdiction to determine *what is public*. I and others have won many cases before SOTF and nothing changes because unfortunately some of the City's officials hold the rule of law - *where independent tribunals, not the government itself, decide who is right* - in contempt.
 - **Solutions: After an order against them, the City must either file suit against the Commission (not the requester) to appeal the order or they must comply - and must choose within 5 days. If they choose to comply, the department head/elected official will have to submit a declaration under penalty of perjury that the department has complied within that time.** If the City neither complies nor appeals timely, the Commission will be able to sue the City respondent *in the Commission's own name* to enforce its orders, and the court shall immediately issue an Order to Show Cause why the City should not immediately comply with the Commission's orders. No more feet-dragging. Why? When SOTF has found that info is disclosable or that the City's practices violate Sunshine, it is not just a personal offense by the City against the winning complainant but also against the people's express interest in public access to meetings and information, and the Commission will now be able to legally defend that interest. This is similar to how other administrative tribunals, such as the FTC or SEC, work - the current ordinance is unusual in giving administrative orders no explicit teeth. There will be no more waiting on Ethics or the DA - Sunshine will go directly to a court, with the Commission backed by outside counsel if need the City Attorney refuses.
 - Courts would also be required to give deference to any Commission finding that information is disclosable or that the City is in violation, and the City may, again, only rebut this presumption by clear and convincing evidence. Furthermore, a winning administrative determination/order will serve as irrefutable evidence that a later action against the City is not frivolous, therefore removing the barrier to justice for less-privileged complainants who are silenced by the risks of the CPRA's cost-shifting rules. This would apply to appeal suits by the City, enforcement suits by the Commission, and suits/mandamus actions brought by the complainant/requester.
 - **Finally, it will be made a criminal offense for any elected official or department head not to comply with this process, and refusal to comply would further make them eligible to be removed from office by the court. They can either comply or they can appeal - but sitting on their hands not complying will be a crime.**
3. **There is currently no penalty for indefinitely delaying access.** The only cost is attorneys fees and expenses *paid by the taxpayer, i.e. the public*. It is in the interest of corrupt officials to delay as long as possible disclosure, because the political/press impact of damning records is lessened with greater delay, while the cost to them personally of delaying is small. It should instead be extremely painful to delay lawful disclosure.
 - Solutions: If the City complies within 6 to 21 business days of any determination

- against them by SoR or Commission (whichever is earlier), \$1,000 a day. For every calendar day 22 through 60 business days, \$10,000 a day. For every calendar day beyond 60 business days, \$100,000 a day. If the City complies prior to losing, or within 5 business days, no additional penalty is levied. For voluminous requests, the SoR/Commission would have the authority to declare longer timelines, but incremental response would always be required in such case.
- Lawful and timely appeals would automatically stay the order and the penalty, but if the City finally loses the appeal, the full penalty will be calculated from the day the Commission/SoR order was issued. Note that doing nothing will *not* stay the order or penalty.
 - The penalty will be owed to any successful Complainant; or if the Commission wins a suit in its own name, those funds will instead be used solely to fund programs that implement public access. All penalties are in addition to the attorneys fees / expenses owed by the City under CPRA - local law cannot reduce that cost-shifting.
 - **The City (i.e. taxpayers) would not indemnify elected officials and department heads against this additional penalty, and they would be personally liable.** Normal employees would not be personally liable. The goal is to make senior officials think *very* hard about denying or delaying access to meetings or information, without punishing the subordinates who often have to come to SOTF and defend absurd interpretations by their boss or Herrera that, it would appear from their oral arguments, they do not even fully comprehend.

Some may say this is unfair to the City government. **But did you know that, as testified by Compliance Officer Hank Heckel before the SOTF in January 2020, Mayor Breed's chief of staff intentionally destroyed his City calendar records every 2 weeks ([recording, 4h45m41s-4h46m22s](#))? Why does the Mayor apparently [lack copies](#) of her directives issued to Chief Scott via text? Why did Herrera's office publish a memo twisting the voters' words against them to ignore the plain, unambiguous meaning of SF Admin Code 67.24(g, h, i), thus essentially writing it out of the law? What place does such behavior have in legitimate representative democracy?** If the information or meetings that officials decide to hide away (or destroy) are actually public and disclosable, they should in fact be punished harshly and with every presumption taken against them.

Thus, I have also drafted various other improvements:

- requiring universal minimum 1 year retention of all electronic "public records" (like emails, calendars, texts; and not just "records" which is ironically more narrowly defined),
- explicitly listing more court cases and rules of exemption that absolutely do not apply in the City (in addition to the already banned catch-all exemption),
- prohibiting any executive suspension of the sunshine laws without unanimous consent of the BoS, and then only in time-limited fashion,
- preventing the BoS from making any law reducing public access (only the voters may do that),
- ensuring that any seat on the Sunshine Commission not filled by the BoS will be filled by the people at election (no longer can they silence the SOTF through attrition)
- creating a full-time ombudsperson hired by the Commission to advise City departments

operationally on public access

- requiring all department heads to promulgate records/meetings procedures that fully implement the law (no more careless, *ad hoc* responses)
- requiring incremental response for all records requests

At the moment, I don't intend to explicitly expand the actual set of disclosable information. The law as written in 1999 by the voters, if correctly interpreted in accordance with Proposition 59 (Article 1, Sec 3 of the Constitution), already creates the proper balance between exemption and disclosure - including all of the things I've fought for: raw electronic records, future and past calendars, informal communications between officials, detailed accounting of police misconduct, and more - because *none* of them is explicitly exempted by the law. The problem is *not* the balance the voter struck, but the fact that the City just ignores it by procedural hi-jinks. After these amendments, the law will no longer be ignored.

After San Francisco, the next step will be California as a whole, as the CPRA is a vague and weak law with numerous gray-areas where public officials can hide. They should have no place to hide, and the people's business should be done openly. The authority for the government to subjectively censor records without an explicit exemption approved by the people themselves must be eliminated state-wide and a state Commission similar to SOTF must also be created with powers similar to the above.

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Sincerely,

Anonymous

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Enforcement of last night's SOTF 19103 ruling, Immediate Disclosure Request for Future Breed Calendars
Date: Thursday, December 3, 2020 8:36:00 AM
Attachments: [Enforcement of last night's SOTF 19103 ruling Immediate Disclosure Request for Future Breed Calendars.msg](#)

-----Original Message-----

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Thursday, December 3, 2020 8:29 AM
To: Heckel, Hank (MYR) <hank.heckel@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; MayorSunshineRequests, MYR (MYR) <mayorsunshinerequests@sfgov.org>
Cc: SOTF, (BOS) <sotf@sfgov.org>; Press Office, Mayor (MYR) <mayorspressooffice@sfgov.org>; Elsbernd, Sean (MYR) <sean.elsbernd@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; Cretan, Jeff (MYR) <jeff.cretan@sfgov.org>; Lila LaHood <lilalahood.sotf@gmail.com>
Subject: Enforcement of last night's SOTF 19103 ruling, Immediate Disclosure Request for Future Breed Calendars

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From: [Anonymous](#)
To: [Heckel, Hank \(MYR\)](#); [Breed, Mayor London \(MYR\)](#); [MayorSunshineRequests, MYR \(MYR\)](#)
Cc: [SOTF, \(BOS\)](#); [Press Office, Mayor \(MYR\)](#); [Elsbernd, Sean \(MYR\)](#); [Bruss, Andrea \(MYR\)](#); [Cretan, Jeff \(MYR\)](#); [Lila LaHood](#)
Subject: Enforcement of last night's SOTF 19103 ruling, Immediate Disclosure Request for Future Breed Calendars
Date: Thursday, December 3, 2020 8:29:32 AM
Attachments: [Screenshot 2020-12-03 at 12.46.41 AM.png](#)
[signature.asc](#)

Good morning Mayor Breed, Hank Heckel, and Office of the Mayor,

Last night in *SOTF 19103 Anonymous v. Breed, et al.*, the SOTF unanimously ruled that Breed, Heckel, and the Office of the Mayor violated SFAC 67.26 for withholding the entirety of Mayor Breed's future calendars (instead of minimally redacting only the "security procedures" of a "local police agency" portions as cited in Gov Code 6254(f)); and violated SFAC 67.27 for citing *Times Mirror v. Superior Court (1991)* only after the complaint was filed and not in the original written justification; and compelled you to comply. It is time to test your compliance:

Please provide, as an immediate disclosure request, each of Breed's prospective/planned Outlook calendar/meeting entry records (for all Breed calendars, whether personal about the conduct of public business or government-owned, and whether Prop G or non-Prop G), in detailed form **(including but not limited to the title, attendees, start/end date/time, location, attachments, images, and entry body/content, and every other part of the Outlook entry)**, where each Outlook entry is printed on a separate page ("Memo Style"), for every event scheduled from Jan 15 through Feb 1, 2021, ***as the records exist at the time you receive this request.*** You must provide rolling responses. I do not care about .ics files or metadata that is not visible on the detailed/Memo Style entry view in this request, but you are welcome to provide them if that is faster. You must minimally redact the "security procedures" of a "local police agency" pursuant to your 6254(f) citation and provide all other words on the page (comply with 67.26). Since you've apparently been confused how to do this, I've provided you an hypothetical example attached of what one could have done with last time (without in any way conceding that all of that redacted info is in fact lawfully exempt).

Note that this example would show exactly what you redacted, **with a key for every redaction**, so the SOTF can judge your compliance; in this hypothetical attached example a staff phone number was Gov Code 6254(c), and the location of the meeting was Gov Code 6254(f).

=====

Compliance Chair LaHood, and members of SOTF - if Breed unreasonably delays full production or rolling responses, I urge you to reject their procedural hijinks and find Breed in willful violation of the law, and agendize 19103 at Compliance immediately. I've won now, and you have compelled them to comply. The nearest date of future calendars requested is almost a month and a half from now - Consider how much time is reasonable to produce a single calendar entry if they are not unlawfully dragging their feet. "Dennis Herrera said so" is no defense to the willful violation of the law, because Herrera is their attorney and will be loyal only to these incumbent officers, and not to the people's laws.

=====

Journalists (BCC): I urge you to listen to the SOTF 19103 hearing of Dec 2. I wanted to note

that Breed was apparently willing to produce events *she subjectively deems public*. This is yet more evidence that all they are truly hiding is the topics and attendees of the remaining secret meetings. Why would a *deemed public* event be less of a physical security risk than the other ones? They aren't. They are just hiding who the Mayor is meeting with and what she is discussing, not to prevent physical violence as they falsely claim, but to control the press narrative and timing of release of future meetings and to prevent *political backlash* against controversial meetings happening in the future, which people would then petition the government about (say by going before the BoS) as is their First Amendment right. Breed's actions are an attempt (now ruled unlawful) to protect, without saying so, her non-existent deliberative process privilege in violation of the people's decision in SFAC 67.24(h). Part of the reason deliberative process exempts (outside of SF) such info is to prevent potential participants from cancelling the meetings for fear of *political embarrassment* so that Breed can hear from a wide variety of parties. (Consider meetings between a politician and politically unpopular lobbyists for example). While there are pros and cons to deliberative process, the people of SF have spoken: it is unlawful to use such exemption in this City.

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Sincerely,

Anonymous

Subject: "Courtesy Call" with Professor Doctor Eckart Würzner ["EK-hart VER-zz-ner"], Mayor of Heidelberg, Germany (Staff: Natalie Waugh [REDACTED] 6254(4))

Location: [REDACTED] 6254(4)

Start: Mon 10/28/2019 2:00 PM

End: Mon 10/28/2019 2:30 PM

Recurrence: (none)

Organizer: Calendar, Mayor (MYR)

Notes: Natalie

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: New Complaint from against Dennis Herrera, Odaya Buta, Manu Pradhan and the Office of the City Attorney
Date: Monday, November 30, 2020 1:48:00 PM
Attachments: [RE New Complaint from against Dennis Herrera Odaya Buta Manu Pradhan and the Office of the City Attorney.msg](#)

-----Original Message-----

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Wednesday, November 25, 2020 4:27 PM
To: Cityattorney <Cityattorney@sfcityatty.org>; GIVNER, JON (CAT) <Jon.Givner@sfcityatty.org>
Cc: PRADHAN, MANU (CAT) <Manu.Pradhan@sfcityatty.org>; BUTA, ODAYA (CAT) <Odaya.Buta@sfcityatty.org>
Subject: RE: New Complaint from against Dennis Herrera, Odaya Buta, Manu Pradhan and the Office of the City Attorney

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

From: [Anonymous](#)
To: [Cityattorney; GIVNER, JON \(CAT\)](#)
Cc: [PRADHAN, MANU \(CAT\); BUTA, ODAYA \(CAT\)](#)
Subject: RE: New Complaint from against Dennis Herrera, Odaya Buta, Manu Pradhan and the Office of the City Attorney
Date: Wednesday, November 25, 2020 4:26:54 PM
Attachments: [image003.jpg](#)
[signature.asc](#)

Mr. Givner,

While I understand it is your position that metadata is not disclosable, the people of San Francisco created the SOTF specifically to be the independent arbiter of what information is disclosable in the City. In this case, after numerous hours of testimony across multiple months from your office and many other departments attempting to block metadata disclosure, I still won the case, and your position - which was found to violate multiple sections of the Sunshine Ordinance - is no longer the dispositive factor. Sometimes you win; sometimes you lose. As attorneys, you and Mr. Herrera should understand that, ethically, you have to comply even when the result goes against you; otherwise tribunals like the SOTF serve no purpose if attorneys can defy them at will.

On the merits of the issue itself:

I am aware that the City may be determining internally how it could more easily release this kind of information. But that's one of my main points: the operational difficulty that a public official claims would exist in producing information can never exempt that information from disclosure; otherwise it would create a perverse incentive for corrupt officials to use the hardest-to-disclose type of data to store the most damning information. It's not that you should disclose the information only when it becomes easy to do so, but simply *because* the SOTF has determined that it is disclosable. Though, of course you should, for practical reasons, in parallel pursue the tooling required to efficiently disclose the information also.

No different than the Supreme Court's discussion in *City of San Jose v Superior Court (2017)* that public officials would hide their most damning communications on personal devices if records on personal devices were categorically exempt from disclosure, such perverse incentives are not supported by any law or court ruling and categorically exempting metadata as it is now again your position would allow any official to hide information in that metadata with impunity. Since no law or court ruling *explicitly* exempts every portion of metadata, it is therefore generally disclosable, and only the minimum portion that constitutes an information security threat under Gov Code 6254.19 may be withheld. Finally, your prior argument that exempt and non-exempt information must be *reasonably segregable* to be disclosed in a misstatement of the law - that constraint is present only in Gov Code 6253(a), which applies solely to in person inspection of records, and not to *copies* of records, which of course can be redacted in detail (the corresponding rule of reasonable segregation in the Sunshine Ordinance again applies only to *inspection on a computer monitor*, and not to copies which I've requested). All of these issues have already been brought up by you and the Office of the Mayor at SOTF and they failed.

On your refusal to comply:

Your office did not file an appeal/reconsideration to the 19044 ruling against you with any new legal arguments or information within the time permitted, instead you've simply thumbed your nose at the authority of the SOTF (and at the people in delegating that authority to SOTF) and my right to this information, and you refuse to comply, which is nothing more than willful

violation of the law and official misconduct. The fact that DPW and DT have provided substantially more metadata, manually redacted, than you have, and indeed that you provided more in 19044, is evidence of the willfulness of

I have no obligation to file another request later on if and when your position changes - you have apparently now denied the metadata portion of my current request, without a legal written justification exempting each and every portion of the record currently withheld, and thus my complaint stands.

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Sincerely,

Anonymous

----- Original Message -----

On Wednesday, November 25th, 2020 at 1:14 PM, CityAttorney (CAT)
<cityattorney@SFCITYATTY.ORG> wrote:

Dear Anonymous,

I am writing to you as the head of the Government Team, the division of the City Attorney's Office that receives and responds to requests to the Office for public records. I apologize for the slow response to your request, but I assure you that we are not ignoring the request or indefinitely delaying the response. While we have a copy of the email you requested (see the attached printed PDF), we understand that you are seeking disclosure of the metadata associated with that email and are not concerned with the text of the email itself. For reasons we have stated in the past, our office's response at this time is that the metadata you are seeking is not subject to disclosure. That said, we are reviewing the issue further internally. If we reach a different conclusion following this review, we will let you know immediately, so that you have the option of submitting a follow-up request if desired.

Jon Givner

image003.jpg



Deputy City Attorney

Office of City Attorney Dennis Herrera

1 Dr. Carlton B. Goodlett Place, Suite 234
San Francisco, CA 94102
phone: (415) 554-4694

www.sfcityattorney.org

The information in this email is confidential and may be protected by the attorney/client privilege and/or the attorney work product doctrine. If you are not the intended recipient of this email or received this email inadvertently, please notify the sender and delete it.

From: Anonymous <arecordsrequestor@protonmail.com>

Sent: Thursday, November 19, 2020 9:44 PM

To: SOTF, (BOS) <sotf@sfgov.org>

Cc: Pradhan, Manu (CAT) <Manu.Pradhan@sfcityatty.org>; Buta, Odaya (CAT) <Odaya.Buta@sfcityatty.org>; CityAttorney (CAT) <cityattorney@SFCITYATTY.ORG>

Subject: New Complaint from against Dennis Herrera, Odaya Buta, Manu Pradhan and the Office of the City Attorney

SOTF,

Please file a new complaint Anonymous (101738-08172271@requests.muckrock.com) vs Dennis Herrera, Odaya Buta, Manu Pradhan, and the Office of the City Attorney. Include the attached thread.

Allegations:

- Admin Code 67.21(b) - Untimely and incomplete response
- Admin Code 67.21(a) - Unreasonable delay

- Admin Code 67.21(k) - Violation of the CPRA
- Admin Code 67.26 - Non-minimal withholding
- Admin Code 67.34 - Willful violation and official misconduct (against at least Dennis Herrera, as department head/elected official, and Manu Pradhan as a managerial city employee)
- CPRA Gov Code 6253(c) - Failure to provide notice of extension within 10 days
- CPRA Gov Code 6253(c) - Notice of an extension of more than 14 days (i.e. more than a total of 24 days)

The SOTF should caution any California attorneys (or law offices) who are respondents in this case that they owe the SOTF (as an administrative tribunal) complete candor, and especially should not mis-cite any laws to your Task Force, under the Rules of Professional Conduct.

Please cite **all** allegations listed above - SOTF by law has jurisdiction over the Sunshine Ordinance **and** the CPRA, not just the Sunshine Ordinance.

Summary:

You should take as proven every allegation Respondents fail to specifically deny.

On September 26, 2020, I requested a single public record of one email with metadata between myself and Respondents, expected to be of length 2-3 pages, from Dennis Herrera's office.

As of November 19, 2020 - 54 days after the request - Herrera refuses even to decide whether or not to give me the record and what parts of the record are disclosable or not. His office (whose actions impute to him) has previously been ordered by the SOTF to disclose exactly this kind of record (see SOTF Order 19044, which Herrera also refused to comply with).

But instead of denying the request, or granting it in whole or in part, Herrera abuses the COVID-19 emergency and the powers he believes (per a prior memo

issued by his office) to have been granted to him by the Mayor to indefinitely delay production of this record under the false pretense of the pandemic. His office has granted themselves 4 extensions - the CPRA allows only one 14-day extension, and his office could not even competently respond in the maximum time (10 days) permitted by law to provide notice of the extension.

Gov Code 6253(c) was violated because Respondents did not respond within 10 days with either an extension notice OR a determination of disclosable public records. They responded instead after 15 days.

Gov Code 6253(c) was further violated because Respondents have provided themselves numerous extensions totaling far more than 24 days to consult other departments, although only a single 14-day extension is permitted under the CPRA. While they have indicated they have *public records* they have not yet indicated whether they (or what part) are *disclosable* as required by CPRA. This forces them to decide whether they will provide the information or not, in writing.

The delay of at least 54 days in order to provide this single record (probably of length 2 or 3 pages) constitutes an "unreasonable delay," and thus Respondents violated SFAC 67.21(a). For comparison, in far less time than given to Herrera, Public Works has provided numerous public records of identical form, and of comparable effort to produce and redact (i.e. Public Works redacted many emails with metadata after consulting the Dept of Technology's metadata guidance, all in less time than Herrera produced *zero* emails out of the requested *one email*).

I have been provided with no email metadata at the time of this complaint, and this constitutes non-minimal withholding in violation of SFAC 67.26. Refusal to provide the record should be construed as withholding the record entirely (otherwise, city agencies can simply refuse to decide indefinitely).

The requirement that Herrera provide email in redacted, metadata form has previously been argued before your task force and won by me (see SOTF 19044). Since then you also found that SFPD similarly violated the law by not providing dozens of email in metadata form (see SOTF 19098). I have received detailed email header metadata now from DT, DPW, the Mayor's Office, the Police Commission and others (with some minor disputes remaining about precise

headers to be disclosed). Remember too that the City Attorney's Office *did*, after my insistence, provide some email metadata in 19044, they just didn't withhold only the *minimum* portion of it. Thus the complete refusal to even say what is disclosable in this request, after one assumes they learned their lesson in 19044 and improved their procedure, is even more unreasonable.

In its entirety, this is also an untimely and incomplete response, violating SFAC 67.21(b).

Willfulness/67.34:

Because SOTF issued order 19044 re: Herrera's office's prior unlawful actions with regards to email headers in a nearly identical situation previously, Herrera was on notice about the unlawfulness of his actions in this case. As elected official/department head, he is responsible for the administration of the Sunshine Ordinance within his office. His refusals to provide the single record in this case constitute a willful violation of the Sunshine Ordinance which is official misconduct. Pradhan has been previously identified as the attorney supervising public records requests (but that may not be the case at this time), and if he is, then he is also subject to SFAC 67.34. It is unknown whether Buta is a managerial city employee or not. After adjudicating the complaint and issuing your orders, please refer the violations to the Ethics Commission.

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Sincerely,

Anonymous

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Written Summary of Spoken Public Comment for Dec. 1 BoS Minutes
Date: Wednesday, December 2, 2020 4:13:00 PM
Attachments: [Written Summary of Spoken Public Comment for Dec. 1 BoS Minutes.msg](#)

-----Original Message-----

From: Anonymous <arecordsrequestor@protonmail.com>
Sent: Tuesday, December 1, 2020 11:34 PM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Subject: Written Summary of Spoken Public Comment for Dec. 1 BoS Minutes

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

From: [Anonymous](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Written Summary of Spoken Public Comment for Dec. 1 BoS Minutes
Date: Tuesday, December 1, 2020 11:33:45 PM
Attachments: [signature.asc](#)

I spoke during general public comment on Dec 1 of the full BoS. Please include the written summary between the lines, which is less than 150 words, in your Dec 1 minutes pursuant to the Sunshine Ordinance.

=====

This Board must hold anti-sunshine executive officials accountable and question them. For example:

1. While Chief Scott produced to me his copy of Breed's text messages about homeless people, Mayor Breed claims she has no record of them.
2. The Mayor's Office testified that Sean Elsbernd destroys his calendars every two weeks.
3. The PUC initially disclosed to me in July nearly all text messages between Harlan Kelly, Jr. and Walter Wong and then later asked me to destroy those records.

Does this look like a legitimate representative democracy?

Supervisor Peskin stated "No one should be scared of information or transparency," but that applies to public servants most of all.

I will continue to win cases against this city (SOTF 19044, 19047, 19091, 19098, 19108).

Work with me instead to improve sunshine.

=====

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Sincerely,

Anonymous

From: [Anonymous](#)
To: [Calvillo, Angela \(BOS\)](#)
Subject: Written Summary of Spoken Public Comment for Dec. 1 BoS Minutes
Date: Tuesday, December 1, 2020 11:33:45 PM
Attachments: [signature.asc](#)

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=====

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Work with me instead to improve sunshine.

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Sincerely,

Anonymous

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: CPUC - Verizon Wireless - City of San Francisco-SF LM PH1 SC 49 - A-484811
Date: Wednesday, December 2, 2020 4:09:00 PM
Attachments: [CPUC_1231.pdf](#)

From: CPUC Team <westareacpuc@verizonwireless.com>
Sent: Tuesday, December 1, 2020 6:22 AM
To: GO159Areports@cpuc.ca.gov
Cc: westareacpuc@verizonwireless.com; CPC.Wireless <CPC.Wireless@sfgov.org>; Administrator, City (ADM) <city.administrator@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; clarence.chavis@verizonwireless.com
Subject: CPUC - Verizon Wireless - City of San Francisco-SF LM PH1 SC 49 - A-484811

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

This is to provide your agency with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") see attachment.
 This notice is being provided pursuant to Section IV.C.2.

Dec 01, 2020

Consumer Protection and Enforcement Division
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94102
GO159Areports@cpuc.ca.gov

RE: Notification Letter for SF LM PH1 SC 49 - A
San Francisco, CA /GTE Mobilnet California LP

This is to provide the Commission with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") for the project described in Attachment A.

A copy of this notification letter is also being provided to the appropriate local government agency for its information. Should there be any questions regarding this project, or if you disagree with any of the information contained herein, please contact the representative below.

Verizon Wireless

Ann Goldstein
Coordinator RE & Compliance - West Territory
1515 Woodfield Road, #1400
Schaumburg, IL 60173
WestAreaCPUC@VerizonWireless.com

JURISDICTION	PLANNING MANAGER	CITY MANAGER	CITY CLERK	DIRECTOR OF SCHOOL BOARD	COUNTY
City of San Francisco	CPC.Wireless@sfgov.org	city.administrator@sfgov.org	Board.of.Supervisors@sfgov.org		San Francisco

VZW Legal Entity		Site Name		Site Address		Tower Design	Size of Building or NA
GTE Mobilnet California LP		SF LM PH1 SC 49 - A		73 Warriors Way, San Francisco , CA94158		PUBLIC LIGHT (FREE STANDING)	N/A
Site Latitude	Site Longitude	PS Location Code	Tower Appearance	Tower Height (in feet)	Type of Approval	Approval Issue Date	
37°46'5.405"N	122°23'10.853"W	484811	Antenna Rad 25.83	32.7	Zoning	08/05/2020	

Project Description: THE PROJECT INVOLVES THE INSTALLATION OF AN UNMANNED WIRELESS

TELECOMMUNICATION FACILITY CONSISTING OF ANTENNAS AND
ASSOCIATED EQUIPMENT ON A REPLACEMENT SAN FRANCISCO PUBLIC
UTILITIES COMMISSION LIGHT POLE IN THE PUBLIC RIGHT OF WAY.
EXISTING POLE TO BE REMOVED AND REPLACED.

5G Configuration: 2 count of 6701 antenna. Azimuth 0,180

4G Configuration: VVSSP-65S-R1B at 180

Radios: (1) 4455

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Your City and County of San Francisco public records request #20-4443 has been closed.
Date: Monday, November 30, 2020 8:45:00 AM
Attachments: [PUCHires_SinceJan012013.xlsx](#)
[BEA Response Letter.pdf](#)

From: Black Employee Alliance <blackemployeealliance@gmail.com>
Sent: Wednesday, November 25, 2020 8:07 PM
To: justine.hinderliter@sfgov.org; harlan.kelly@sfgov.org; Black Employee Alliance <blackemployeealliance@gmail.com>
Cc: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; sean.elbernd@sfgov.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>
Subject: Fwd: Your City and County of San Francisco public records request #20-4443 has been closed.

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good evening -

Thank you for sharing the information in response to the public records request submitted by the Black Employees Alliance and Coalition Against Anti-Blackness.

In response the BEA's request, which was to:

- Provide information spanning 2010 through 2020 (10 years of information), highlighting all lists where Black employees ranked higher than candidates selected for positions.
- Provide all lists that may demonstrate when White and/or Asian employees have ranked higher than Black employees for positions, and all cases where Black employees were selected for positions instead of the White and Asian candidates who ranked higher.

The letter stated, "For both information requests, there are no known reports that contain this information. Moreover, there are no systems (e.g. Human Capital Management, Applicant Tracking System) that can produce such a report." This is problematic. Such a response would have been acceptable in 1990, but it is 2020, and San Francisco, the tech mecca of the western region of the U.S., has not invested in adequate technology and systems that would allow the City to pull basic query information regarding employees? This is unacceptable and emblematic of the systemic

problems occurring in the City at the moment, regarding the perpetual disenfranchisement of Black employees. If there are no systems in place to track such information, how will the agency be able to evaluate progress?

In addition, the list you provided does not track the race and sex of the applicants. We are requesting that this list be updated with both race and sex. Please leverage PeopleSoft to locate the additional variables.

While we appreciate the PUC's recent commitment to racial equity, we are not at all believing that change is on the horizon. Once change happens, we will make a note. Until then, please do the work necessary to shift the unjust outcomes at the Public Utilities Commission. We look forward to hearing from you by Friday, December 4th.

Best,

Black Employees Alliance and Coalition Against Anti-Blackness

----- Forwarded message -----

From: **City and County of San Francisco Public Records** <sanfrancisco@public-records-requests.com>

Date: Wed, Nov 25, 2020 at 1:30 PM

Subject: Your City and County of San Francisco public records request #20-4443 has been closed.

To: <blackemployeealliance@gmail.com>

-- Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request. --

City and County of San Francisco Public Records

Hi there

Record request #20-4443 has been closed. The closure reason supplied was:

Dear Requester,

We've identified the following record/s responsive to your request.

Please use the following link to access your files.

<https://sfpuc.sharefile.com/d-s9989762b26254ee39b733c352367fd4d>.

Please do so within 7 days as the link will expire.

We now consider your request closed.

Please be advised that we are responding to your records request on behalf of the SFPUC only, and only as to records that are within the SFPUC's possession. Each City department receives, searches, and responds to public records requests on behalf of its own department, not Citywide.

Please also reach out to the Department of Public Works as they may potentially have additional responsive records. A letter accessible with the link provided above provides additional detail.

Best Regards,
SFPUC Public Records

[View Request 20-4443](#)

<http://sanfrancisco.nextrequest.com/requests/20-4443>



POWERED BY NEXTREQUEST

The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at City and County of San Francisco.

Technical support: See our [help page](#)

November 25, 2020

Dear Black Employee Alliance and Coalition Against Anti-Blackness,

We are writing to response to the information requests you submitted on November 1, 2020, asking the SFPUC to:

- ***... provide information spanning 2010 through 2020 (10 years of information), highlighting all lists where Black employees ranked higher than candidates selected for positions.***
- ***... provide all lists that may demonstrate when White and/or Asian employees have ranked higher than Black employees for positions, and all cases where Black employees were selected for positions instead of the White and Asian candidates who ranked higher.***

For both information requests, there are no known reports that contain this information. Moreover, there are no systems (e.g., Human Capital Management (HCM), Applicant Tracking System (ATS)) that can produce such a report. The SFPUC can, however, produce documents showing who was hired, job class hired, date of hire and from which eligible lists.

Enclosed is a report (from PeopleSoft, see attached, ***PUCHires_SinceJan012013.xlsx***) of all PUC PCS hires since 2013 (due to PeopleSoft HCM data availability) including the eligible list from which the candidates were hired off. The corresponding eligible lists can be found on DHR's website: <https://sfdhr.org/examination-results>.

Please note, starting October 2018, under Civil Service Rules, 111A, 112, 411A and 412, eligible lists for miscellaneous classes were de-identified, and no names appear on the examination list / score reports.

The SFPUC also researched the examples attached with the request and discovered the following:

- Item dated, Monday, May 16, 2016:
 - Research into the referral letter for the 7215 General Laborer Supervisor I (eligible list ID# 063607) revealed that the exam and recruitment was conducted by DPW; not the SFPUC. The SFPUC did not make any hires off of this eligible list.
- Item dated, Thursday, December 17, 2015:
 - Research into the exam score email for the 7281 Street Environmental services Operations Supervisor class revealed that the eligible list ID# 064176 was amended with a final

London N. Breed
Mayor

Sophie Maxwell
President

Anson Moran
Vice President

Tim Paulson
Commissioner

Ed Harrington
Commissioner

Harlan L. Kelly, Jr.
General Manager



adoption of 3/10/2016. The candidate referenced on the email was not on the final adopted eligible list.

The SFPUC is committed to ensuring fair employment practices and addressing all discrimination resulting from racial bias/racism, nepotism, and/or favoritism. Achieving racial equity, inclusion, and belonging in the workplace is one of the most important issues that we tackle as an Agency both on-site and remotely.

The SFPUC is currently hard at work developing the Agency's Racial Equity Action Plan to advance racial equity, especially advancing racial justice for our Black, Indigenous, and people of color (BIPOC) workforce. The SFPUC also adopted Resolution No. 20-0149, acknowledging and condemning systemic racism and outlining several commitments, including aligning our Agency's work with the City's Office of Racial Equity.

Thank you for your inquiry.

The San Francisco Public Utilities Commission

Action	Reason	Job Code	Department	Eff Date	Empl Class	Elig List #	Name
HIR	NEW	5241	PUC	1/7/2013	PCS	056814	Basler,Andre R
HIR	NEW	1314	PUC	2/4/2013	PCS	020856	Kech,Stephen A
HIR	NEW	5203	PUC	2/19/2013	PCS	056562	Goswami,Bhaskar
HIR	NEW	7240	PUC	3/18/2013	PCS	059154	Lewis,Kevin A
HIR	NEW	5212	PUC	3/18/2013	PCS	058781	Leong,Jen Yoon
HIR	NEW	1654	PUC	4/1/2013	PCS	058598	Tsang,Winter Y
HIR	NEW	0933	PUC	4/5/2013	PCS	059642	Malcolm,Kim
HIR	NEW	1654	PUC	4/15/2013	PCS	058598	Cruz,Jane M
HIR	NEW	1632	PUC	4/15/2013	PCS	059166	Cheng,Peter K
HIR	NEW	0923	PUC	5/13/2013	PCS	059449	Hagan,Erin M
HIR	NEW	1063	PUC	5/13/2013	PCS	059527	Ault,Janeen R
HIR	NEW	1063	PUC	5/28/2013	PCS	059020	Saifullah,Mohammed
HIR	NEW	5201	PUC	6/10/2013	PCS	056556	Rhee,Heather J
HIR	NEW	1022	PUC	6/10/2013	PCS	059448	Certeza,Randolph P
HIR	NEW	1022	PUC	6/10/2013	PCS	059448	Sayao Jr,Leandro C
HIR	NEW	0941	PUC	6/10/2013	PCS	060066	Irvine,Harold E
HIR	NEW	7350	PUC	6/17/2013	PCS	060083	Ruoff,Matthew A
HIR	NEW	7350	PUC	6/17/2013	PCS	060083	Zinkl,Vincent M
HIR	NEW	1310	PUC	6/17/2013	PCS	059626	Nelson,Debonne M
HIR	NEW	1042	PUC	6/17/2013	PCS	059573	Yip,Jackson S
HIR	NEW	1022	PUC	6/18/2013	PCS	059448	Chan,George
HIR	NEW	7410	PUC	7/8/2013	PCS	059048	Bell,Jay
HIR	NEW	6318	PUC	7/8/2013	PCS	059002	Brown,Britt
HIR	NEW	7514	PUC	7/29/2013	PCS	058581	Medina,Reiber A
HIR	NEW	5201	PUC	8/5/2013	PCS	056558	Borja,Mitchelle
HIR	NEW	7219	PUC	8/5/2013	PCS	059833	Hong,Victor
HIR	NEW	7480	PUC	9/16/2013	PCS	059951	Longeway,Raymond L
HIR	NEW	7480	PUC	9/16/2013	PCS	059951	Bruner,Eberhard
HIR	NEW	1241	PUC	9/30/2013	PCS	059999	Shah,Biran R
HIR	NEW	7480	PUC	9/30/2013	PCS	059951	Martinez,Enrique D
HIR	NEW	1043	PUC	10/14/2013	PCS	059554	Lok,Brian
HIR	NEW	1232	PUC	10/15/2013	PCS	059846	Vornoli,Diane
HIR	NEW	5207	PUC	10/16/2013	PCS	056808	Lee,Doug
HIR	NEW	1241	PUC	10/28/2013	PCS	059999	White,Melissa L
HIR	NEW	1241	PUC	10/28/2013	PCS	059999	Owens,Anna M
HIR	NEW	5207	PUC	11/12/2013	PCS	056808	Ng,Carman
HIR	NEW	5207	PUC	11/12/2013	PCS	056808	Jim,Kevin K
HIR	NEW	5241	PUC	12/23/2013	PCS	056816	Moses,Mathew A
HIR	NEW	1042	PUC	12/23/2013	PCS	060509	Pawar,Vijayanand
HIR	NEW	5203	PUC	1/21/2014	PCS	056561	Da Costa,Lucia
HIR	NEW	5602	PUC	1/21/2014	PCS	060245	Paras,Christopher J
HIR	NEW	6130	PUC	2/3/2014	PCS	059374	Suriaga,Earl D
HIR	NEW	5602	PUC	2/18/2014	PCS	060245	Acevedo-Cross,Andres D
HIR	NEW	1820	PUC	2/18/2014	PCS	059845	Yap,Yee Nwe H
HIR	NEW	7338	PUC	4/14/2014	PCS	060457	Rebollo,Greg V

HIR	NEW	1244	PUC	4/28/2014	PCS	062485	Welch,Charla L
HIR	NEW	1244	PUC	4/28/2014	PCS	062485	Medina,Christina Y
HIR	NEW	1842	PUC	4/28/2014	PCS	060576	Lau,Barbara
HIR	NEW	1657	PUC	4/28/2014	PCS	900012	Quan,Susan T
HIR	NEW	7514	PUC	4/28/2014	PCS	058581	Burk,David M
HIR	NEW	7432	PUC	5/12/2014	PCS	059805	Canlapan,Ariel E
HIR	NEW	1042	PUC	5/12/2014	PCS	059572	Lee,Tommy K
HIR	NEW	7514	PUC	5/12/2014	PCS	058581	Demetris,Christopher J
HIR	NEW	1824	PUC	5/27/2014	PCS	060657	Andersson,Christina
HIR	NEW	7345	PUC	5/27/2014	PCS	060194	Spicer,Stephen J
HIR	NEW	7341	PUC	6/9/2014	PCS	060475	Emmons II,Harold L
HIR	NEW	5207	PUC	6/16/2014	PCS	056808	Alvarado,Daniel A
HIR	NEW	0941	PUC	6/16/2014	PCS	062294	Taylor,Bradford E
HIR	NEW	7372	PUC	6/23/2014	PCS	060693	Kerr,Ruth
HIR	NEW	7410	PUC	6/23/2014	PCS	059048	Lee,Raymond F
HIR	NEW	7341	PUC	6/23/2014	PCS	060475	Whitford,Daniel A
HIR	NEW	7388	PUC	7/21/2014	PCS	057406	Brooke,Jason E
HIR	NEW	1824	PUC	7/21/2014	PCS	060606	Leung,Karina L
HIR	NEW	7514	PUC	8/4/2014	PCS	058581	Mausia,Alfred K
HIR	NEW	7344	PUC	8/18/2014	PCS	060105	Cunha,John A
HIR	NEW	7388	PUC	8/18/2014	PCS	057406	Robertson,Matthew M
HIR	NEW	7514	PUC	8/18/2014	PCS	058581	Ogans,Craig A
HIR	NEW	7372	PUC	8/18/2014	PCS	060693	Hansen,Jered J
HIR	NEW	1630	PUC	9/2/2014	PCS	059165	Quon,Michelle L
HIR	NEW	0931	PUC	9/2/2014	PCS	062262	Nash,Rodney
HIR	NEW	1630	PUC	9/2/2014	PCS	059165	Cuadra,Janeth K
HIR	NEW	7316	PUC	9/2/2014	PCS	058822	Nocentini,Brett D
HIR	NEW	1823	PUC	9/2/2014	PCS	060275	Kurella,Sailaja
HIR	NEW	5241	PUC	9/15/2014	PCS	056815	Anderson,Gabriel C
HIR	NEW	1402	PUC	9/29/2014	PCS	060641	Sahagun,Pedro D
HIR	NEW	5601	PUC	10/14/2014	PCS	060666	Leung,Derrick W
HIR	NEW	5602	PUC	10/14/2014	PCS	062672	Chang,Lance T
HIR	NEW	1063	PUC	10/14/2014	PCS	063307	Tun,Naing W
HIR	NEW	7318	PUC	10/27/2014	PCS	059854	Robinson,Thomas C
HIR	NEW	7432	PUC	10/27/2014	PCS	059805	Koung,Alric Khin Kyu
HIR	NEW	7318	PUC	10/27/2014	PCS	059854	Anonuevo,Ian C
HIR	NEW	2483	PUC	10/27/2014	PCS	060335	Carvalho,Russell G
HIR	NEW	2708	PUC	10/27/2014	PCS	060698	Li,Hui Qing
HIR	NEW	7313	PUC	11/10/2014	PCS	059766	Pasquini,Christopher L
HIR	NEW	2483	PUC	11/10/2014	PCS	060335	Ten Boom Byrnes,Patricia J
HIR	NEW	1478	PUC	11/10/2014	PCS	060680	Lai,On Ki
HIR	NEW	5148	PUC	11/24/2014	PCS	900221	Swanson,Kathleen
HIR	NEW	1944	PUC	12/8/2014	PCS	062413	Toman,William P
HIR	NEW	5601	PUC	12/8/2014	PCS	060666	Covis,Leonardo
HIR	NEW	2483	PUC	12/8/2014	PCS	060335	Van Der Heyden,Madeleine
HIR	NEW	7372	PUC	12/8/2014	PCS	060693	Jacobs,Thomas W
HIR	NEW	1478	PUC	12/22/2014	PCS	060680	Merten,Karol

HIR	NEW	5602	PUC	12/22/2014	PCS	060244	Hyde,Jeremy Z
HIR	NEW	2483	PUC	12/22/2014	PCS	060335	Dakin,Robin E
HIR	NEW	2483	PUC	1/5/2015	PCS	060335	Ingolia,Mia E
HIR	NEW	1824	PUC	1/20/2015	PCS	063386	Brasil,Dina M
HIR	NEW	1824	PUC	1/20/2015	PCS	063386	Brandon,Timothy A
HIR	NEW	2483	PUC	1/20/2015	PCS	060335	Concepcion,Maryann
HIR	NEW	2486	PUC	1/20/2015	PCS	060685	Wallace,Michael A
HIR	NEW	5207	PUC	2/2/2015	PCS	056811	Yu,Hoi Ching
HIR	NEW	2481	PUC	2/2/2015	PCS	060073	Lo,Philip
HIR	NEW	7480	PUC	2/2/2015	PCS	059951	Hart,Nicholas D
HIR	NEW	5602	PUC	2/2/2015	PCS	060243	Stevens,Brian
HIR	NEW	1093	PUC	2/2/2015	PCS	063904	Aranas,Marvin M
HIR	NEW	7388	PUC	2/17/2015	PCS	900074	Salfiti,Saed S
HIR	NEW	7388	PUC	2/17/2015	PCS	900074	Carpenter,Jonathan T
HIR	NEW	7480	PUC	2/17/2015	PCS	059951	Battle,Richard Z
HIR	NEW	5207	PUC	2/17/2015	PCS	056809	Hoang,Tai D
HIR	NEW	5602	PUC	2/17/2015	PCS	060243	Smith,Craig L
HIR	NEW	2486	PUC	2/17/2015	PCS	060685	Okuma,Blair M
HIR	NEW	2481	PUC	2/17/2015	PCS	060073	Salmi,Michael T
HIR	NEW	2481	PUC	2/17/2015	PCS	060073	Coloma,Janice
HIR	NEW	1063	PUC	2/17/2015	PCS	900653	Law,Jimmy
HIR	NEW	7388	PUC	3/2/2015	PCS	900074	Reidy,Michael R
HIR	NEW	7388	PUC	3/2/2015	PCS	900074	Malaspina,Ray J
HIR	NEW	5298	PUC	3/2/2015	PCS	063264	Frantz,Susannah M
HIR	NEW	7432	PUC	3/16/2015	PCS	900571	Powers,Joseph W
HIR	NEW	1093	PUC	3/30/2015	PCS	063904	Fong,Steve N
HIR	NEW	1406	PUC	4/13/2015	PCS	060622	Siu,Tina
HIR	NEW	1654	PUC	4/13/2015	PCS	900011	Kong,Rita C
HIR	NEW	2481	PUC	4/13/2015	PCS	060073	Lanzatella-Craig,Christina L
HIR	NEW	5207	PUC	4/13/2015	PCS	056808	Leung,Tracy
HIR	NEW	1654	PUC	4/27/2015	PCS	900011	Hu,Angela R
HIR	NEW	1043	PUC	4/27/2015	PCS	063797	Sozat,Ilknur
HIR	NEW	1043	PUC	4/27/2015	PCS	064199	Johnson,Richard S
HIR	NEW	1232	PUC	5/11/2015	PCS	064356	Perman,Barbara A
HIR	NEW	1478	PUC	5/11/2015	PCS	060680	Anabu,Heidi C
HIR	NEW	1478	PUC	5/11/2015	PCS	060680	Hong,Stalone
HIR	NEW	7344	PUC	5/26/2015	PCS	060105	Rabbitt,Andrew G
HIR	NEW	5207	PUC	5/26/2015	PCS	056811	Huang,Ka Wai Suzanne
HIR	NEW	0923	PUC	5/26/2015	PCS	063510	Johnson,Victoria A
HIR	NEW	5362	PUC	5/26/2015	PCS	060701	Pascual,Robert C
HIR	NEW	5203	PUC	5/26/2015	PCS	900100	Lum,Colby C
HIR	NEW	5201	PUC	6/8/2015	PCS	900865	Ho,Whay Ne
HIR	NEW	1043	PUC	6/8/2015	PCS	064841	Abukhazneh,Ghassan A
HIR	NEW	1630	PUC	6/15/2015	PCS	900504	Ho,Patrick W
HIR	NEW	5602	PUC	6/22/2015	PCS	060244	Tavares,Venessa
HIR	NEW	1823	PUC	6/22/2015	PCS	064191	Hirai,Michael T
HIR	NEW	7449	PUC	7/6/2015	PCS	900495	Pray,Daniel A

HIR	NEW	6318	PUC	7/6/2015	PCS	063054	Williams,Olufela A
HIR	NEW	5601	PUC	7/13/2015	PCS	900483	Ja,Kimberly A
HIR	NEW	1705	PUC	8/3/2015	PCS	900508	Lampl,Nicholas B
HIR	NEW	7514	PUC	8/3/2015	PCS	900537	Bartels,Gregory A
HIR	NEW	7514	PUC	8/3/2015	PCS	900537	Cervantes,Bibiano
HIR	NEW	7514	PUC	8/3/2015	PCS	900537	Lucero,Anthony P
HIR	NEW	2482	PUC	8/17/2015	PCS	064573	Amour,Pete D
HIR	NEW	2481	PUC	8/17/2015	PCS	060073	Brougham,Lauren E
HIR	NEW	5203	PUC	8/31/2015	PCS	900101	Huang,Ruth C
HIR	NEW	2483	PUC	8/31/2015	PCS	060335	Loveland,Ashley L
HIR	NEW	1052	PUC	10/5/2015	PCS	064679	Chung,Samuel
HIR	NEW	1820	PUC	10/13/2015	PCS	063970	Macdonald,Christopher M
HIR	NEW	0933	PUC	10/13/2015	PCS	064862	Lam,Emily
HIR	NEW	5601	PUC	10/13/2015	PCS	900483	Salgado,Earnest A
HIR	NEW	2481	PUC	10/13/2015	PCS	060073	Hu,Danny G
HIR	NEW	1823	PUC	10/13/2015	PCS	064929	Scott,Megan E
HIR	NEW	5601	PUC	10/26/2015	PCS	900483	Mulberg,Erin
HIR	NEW	5362	PUC	10/26/2015	PCS	060701	Scott,Robert G
HIR	NEW	7410	PUC	10/26/2015	PCS	900569	Zapata,Johann
HIR	NEW	0932	PUC	11/2/2015	PCS	064211	Chastain,Amy J
HIR	NEW	5602	PUC	11/9/2015	PCS	065047	Taylor,Adam J
HIR	NEW	7449	PUC	11/9/2015	PCS	900495	Azcarraga,Gabriel F
HIR	NEW	7313	PUC	11/9/2015	PCS	900567	Iosia,Sa S
HIR	NEW	1844	PUC	11/23/2015	PCS	900511	Dip,Angie Q
HIR	NEW	1844	PUC	12/5/2015	PCS	054196	Leitgeb,Roma C
HIR	NEW	5602	PUC	12/7/2015	PCS	065047	Young,Daniel
HIR	NEW	3417	PUC	12/7/2015	PCS	900460	Gallardo,Christian J
HIR	NEW	7353	PUC	1/4/2016	PCS	064143	Chuken,Philippe
HIR	NEW	1820	PUC	1/19/2016	PCS	063970	Huang,Hazel May
HIR	NEW	3417	PUC	1/19/2016	PCS	900460	Wheeler,Kirtlye
HIR	NEW	1820	PUC	1/19/2016	PCS	063970	Macaranas,Bellarmine M
HIR	NEW	7388	PUC	2/1/2016	PCS	900074	Adan,Michael A
HIR	NEW	7388	PUC	2/1/2016	PCS	900074	Mcgee Jr,Thomas A
HIR	NEW	7388	PUC	2/1/2016	PCS	900074	Lyons,Kevin M
HIR	NEW	7341	PUC	2/1/2016	PCS	900489	Woodworth,Matthew I
HIR	NEW	5201	PUC	2/16/2016	PCS	900865	Leong,Alisha A
HIR	NEW	1241	PUC	2/16/2016	PCS	901001	Ho,Donna Pollard
HIR	NEW	1478	PUC	2/16/2016	PCS	900482	Ventura Jr,Juan
HIR	NEW	2487	PUC	2/29/2016	PCS	065318	Yang,Li
HIR	NEW	1070	PUC	2/29/2016	PCS	901393	Virk,Ramandeep S
HIR	NEW	1478	PUC	2/29/2016	PCS	900482	Portillo,Amanda
HIR	NEW	7355	PUC	3/14/2016	PCS	059200	Carbajal Jr.,Manuel S
HIR	NEW	7388	PUC	3/28/2016	PCS	900074	Benham,Todd A
HIR	NEW	1824	PUC	4/4/2016	PCS	901259	Wong,Christopher
HIR	NEW	0931	PUC	4/11/2016	PCS	901063	Hemati,Herman A
HIR	NEW	7355	PUC	4/11/2016	PCS	059200	Spurlock Jr,Louis G
HIR	NEW	1822	PUC	4/11/2016	PCS	064821	Oshi-Ojuri,Fatai O

HIR	NEW	7372	PUC	4/11/2016	PCS	900492	Starr,John E
HIR	NEW	7372	PUC	4/11/2016	PCS	900492	Mangubat,Imelda D
HIR	NEW	7372	PUC	4/11/2016	PCS	900492	Talbot,Nicholas A
HIR	NEW	7353	PUC	4/25/2016	PCS	064143	Gibson,Nathaniel D
HIR	NEW	1654	PUC	4/25/2016	PCS	901300	Sun,Qimin H
HIR	NEW	1042	PUC	5/2/2016	PCS	065560	Heise,Jacob D
HIR	NEW	1654	PUC	5/9/2016	PCS	901300	Fung,Mei Chi
HIR	NEW	5602	PUC	5/23/2016	PCS	066327	Chau,Suet L
HIR	NEW	1632	PUC	6/20/2016	PCS	900505	Sawyer,Michael K
HIR	NEW	7341	PUC	6/20/2016	PCS	901144	Cordua,Matthew
HIR	NEW	7341	PUC	7/5/2016	PCS	901144	Regnart,Christopher S
HIR	NEW	7341	PUC	7/5/2016	PCS	901144	Kinder,Joshua O
HIR	NEW	7344	PUC	7/16/2016	PCS	060105	Lagomarsino,Matthew
HIR	NEW	1406	PUC	7/30/2016	PCS	030243	Chan,Teresa L
HIR	NEW	3417	PUC	8/13/2016	PCS	010345	Anderson,Scott W
HIR	NEW	5298	PUC	8/15/2016	PCS	066328	Revelli,Lindsay D K L
HIR	NEW	1824	PUC	8/15/2016	PCS	066104	Colwick,Christopher T
HIR	NEW	6318	PUC	8/29/2016	PCS	901138	Fogh,Lori J
HIR	NEW	5602	PUC	9/12/2016	PCS	901011	Decker,Jordan B
HIR	NEW	1654	PUC	9/12/2016	PCS	901300	Chen,Jing
HIR	NEW	5602	PUC	9/12/2016	PCS	064151	Martinsen,Shayne C
HIR	NEW	1241	PUC	9/19/2016	PCS	901001	Chee,Michelle S
HIR	NEW	5241	PUC	9/26/2016	PCS	901497	Yuen,Jennifer S
HIR	NEW	7514	PUC	10/11/2016	PCS	900537	Ramirez,Elias H
HIR	NEW	7480	PUC	10/24/2016	PCS	067098	Lertora,Robert L
HIR	NEW	7480	PUC	10/24/2016	PCS	067098	York,Seth W
HIR	NEW	7480	PUC	10/24/2016	PCS	067098	Eaton,William J
HIR	NEW	5408	PUC	10/24/2016	PCS	066762	Chu,Cindy
HIR	NEW	5241	PUC	10/24/2016	PCS	901497	Chokshi,Mira K
HIR	NEW	7341	PUC	10/24/2016	PCS	901144	Nelson Sr.,Richard J
HIR	NEW	1824	PUC	11/1/2016	PCS	067241	Randall,Blair C
HIR	NEW	7480	PUC	11/7/2016	PCS	067098	Nederostek,Michael C
HIR	NEW	7345	PUC	11/7/2016	PCS	900450	Thompson,Jeremy C
HIR	NEW	7360	PUC	11/7/2016	PCS	901149	Sepulveda,Frankie G
HIR	NEW	7360	PUC	11/21/2016	PCS	901149	Sepulveda,Frank T
HIR	NEW	1093	PUC	12/19/2016	PCS	067441	De Anda,Mark A
HIR	NEW	7344	PUC	1/3/2017	PCS	10959	Finucane,Mark A
HIR	NEW	1934	PUC	1/3/2017	PCS	900513	Hue,Peter C
HIR	NEW	7372	PUC	1/14/2017	PCS	11116	Harris,Richard
HIR	NEW	1478	PUC	1/17/2017	PCS	900482	Wong,Karen
HIR	NEW	1820	PUC	1/30/2017	PCS	066224	Liang,Ya Cong
HIR	NEW	0931	PUC	1/30/2017	PCS	066386	Gloria,Carolina V
HIR	NEW	1823	PUC	1/31/2017	PCS	068906	Manzanares,Lenore D
HIR	NEW	5298	PUC	2/13/2017	PCS	067516	Mcnicol,Matthew S
HIR	NEW	1043	PUC	2/13/2017	PCS	APPENG	Nguyen,Minhtram
HIR	NEW	5620	PUC	2/27/2017	PCS	901075	Jung,Jowin C
HIR	NEW	2488	PUC	3/11/2017	PCS	065740	Huang,Yun P

HIR	NEW	7341	PUC	3/13/2017	PCS	901144	Do,Donald M
HIR	NEW	1630	PUC	3/13/2017	PCS	900504	Gao,Meixiao
HIR	NEW	5260	PUC	4/10/2017	PCS	068531	Chung,Diana K
HIR	NEW	7318	PUC	4/10/2017	PCS	901141	Wu,John
HIR	NEW	2486	PUC	4/24/2017	PCS	067483	Nguyen,Thuy M
HIR	NEW	5278	PUC	5/8/2017	PCS	901441	Ivanov,Josselyn F
HIR	NEW	5278	PUC	5/22/2017	PCS	901441	Stewart,Daniel M
HIR	NEW	1630	PUC	6/5/2017	PCS	900504	Bernardo,Neil
HIR	NEW	1231	PUC	6/5/2017	PCS	066998	Narbaitz,Dena
HIR	NEW	1820	PUC	6/12/2017	PCS	069704	Rodgers,Heather L
HIR	NEW	1820	PUC	6/12/2017	PCS	069704	Alleyne,Israel C
HIR	NEW	7514	PUC	6/12/2017	PCS	901563	O Rourke,Aidan A
HIR	NEW	7514	PUC	6/12/2017	PCS	901563	Barajas,Anthony R
HIR	NEW	5602	PUC	6/19/2017	PCS	069826	Hutchinson,Christopher C
HIR	NEW	7346	PUC	6/19/2017	PCS	901107	Becerra,Ricardo
HIR	NEW	1820	PUC	6/26/2017	PCS	069704	Dhaliwal,Jane
HIR	NEW	5278	PUC	7/3/2017	PCS	901441	Oakes,Michael
HIR	NEW	7336	PUC	7/3/2017	PCS	071609	Trice,Roderick
HIR	NEW	2483	PUC	7/5/2017	PCS	060335	Espinoza,Travis P
HIR	NEW	7470	PUC	7/17/2017	PCS	900496	Nadel,Miko R
HIR	NEW	7470	PUC	7/17/2017	PCS	900496	Casanova,Manuel
HIR	NEW	1093	PUC	7/24/2017	PCS	073334	Burke,Bryan R
HIR	NEW	1063	PUC	7/24/2017	PCS	075265	Rao,Aparna
HIR	NEW	7336	PUC	7/31/2017	PCS	071609	Jereza,Tyrone C
HIR	NEW	1630	PUC	7/31/2017	PCS	901828	Hernandez,Maria Clara C
HIR	NEW	1820	PUC	8/14/2017	PCS	069704	Cohen,Mitchel Z
HIR	NEW	1839	PUC	8/14/2017	PCS	070918	Ramirez,Sergio
HIR	NEW	0941	PUC	8/14/2017	PCS	074266	Elmer,Todd B
HIR	NEW	0932	PUC	8/28/2017	PCS	072944	Cordero,Kristina J
HIR	NEW	5203	PUC	8/28/2017	PCS	901913	Cirelli,James C
HIR	NEW	7514	PUC	8/28/2017	PCS	901563	Livingston,Wyatt J
HIR	NEW	7355	PUC	9/9/2017	PCS	059200	Rombs,Chad N
HIR	NEW	7325	PUC	9/11/2017	PCS	073879	Cox,Caleb S
HIR	NEW	0923	PUC	9/11/2017	PCS	073488	Gamble,Tyler A
HIR	NEW	2483	PUC	9/18/2017	PCS	060335	Johnson,Richard M
HIR	NEW	5620	PUC	9/25/2017	PCS	068252	Cleave,Autumn A
HIR	NEW	0941	PUC	9/25/2017	PCS	072722	Kairam,Jayant
HIR	NEW	5602	PUC	9/25/2017	PCS	073286	Pitcher,Latoya
HIR	NEW	5620	PUC	10/10/2017	PCS	076132	Lyles,Christopher B
HIR	NEW	7449	PUC	10/10/2017	PCS	901146	Opet,aSaini
HIR	NEW	7355	PUC	10/10/2017	PCS	901229	Nelson,William S
HIR	NEW	7372	PUC	10/10/2017	PCS	901880	Brownlee,Jonathan J
HIR	NEW	6318	PUC	10/10/2017	PCS	901138	Lussier,Thomas F
HIR	NEW	7313	PUC	10/10/2017	PCS	902153	Beck,Michael J
HIR	NEW	2486	PUC	10/23/2017	PCS	067483	Ali,Dina J
HIR	NEW	7388	PUC	10/23/2017	PCS	901145	Reidy,Sean P
HIR	NEW	5203	PUC	10/23/2017	PCS	901911	Shu,Jeffrey K

HIR	NEW	2481	PUC	11/6/2017	PCS	901136	Rockwell,Marcel D
HIR	NEW	1844	PUC	11/18/2017	PCS	901814	Agam,David E
HIR	NEW	1934	PUC	11/20/2017	PCS	901816	Lam,Long V
HIR	NEW	0931	PUC	12/11/2017	PCS	071884	Harp,Jeffrey K
HIR	NEW	7355	PUC	12/18/2017	PCS	901229	Parra,Joseph D
HIR	NEW	5362	PUC	1/16/2018	PCS	900749	Cunanan,Irvin A
HIR	NEW	2481	PUC	1/29/2018	PCS	901136	San Juan,Iris M
HIR	NEW	5211	PUC	2/12/2018	PCS	902108	Walker,Thomas J
HIR	NEW	5601	PUC	2/12/2018	PCS	901137	Bidwell,John L
HIR	NEW	1044	PUC	2/12/2018	PCS	SECENG	Williams,Ramsey B
HIR	NEW	6138	PUC	3/12/2018	PCS	901858	Jester,Rachel Yedlin
HIR	NEW	7345	PUC	3/12/2018	PCS	901106	De Leon,Raul D
HIR	NEW	5362	PUC	3/12/2018	PCS	900749	Wang,Yu
HIR	NEW	5203	PUC	3/12/2018	PCS	902095	Chen,Titus W
HIR	NEW	5203	PUC	3/12/2018	PCS	902095	Vilcherrez,David
HIR	NEW	5203	PUC	3/26/2018	PCS	902095	Kawaii,Elaine A
HIR	NEW	5601	PUC	4/9/2018	PCS	901137	Nakasone,Ross
HIR	NEW	2481	PUC	4/23/2018	PCS	901136	Hernandez,Richard Bryan T
HIR	NEW	1820	PUC	5/21/2018	PCS	080538	Dela Cruz,Cyrus F
HIR	NEW	5148	PUC	6/18/2018	PCS	075029	Walters,Reggie D
HIR	NEW	7372	PUC	6/18/2018	PCS	901880	Crittendon,Anthony S
HIR	NEW	7372	PUC	6/18/2018	PCS	901880	Towfique,Zabih U
HIR	NEW	7372	PUC	7/2/2018	PCS	901880	Tripolski,Vladimir
HIR	NEW	0941	PUC	7/2/2018	PCS	083316	Cheung,Angela Y
HIR	NEW	7372	PUC	7/9/2018	PCS	901880	Debono,Michael A
HIR	NEW	1820	PUC	7/16/2018	PCS	080538	Kwon,Daniel
HIR	NEW	1654	PUC	7/23/2018	PCS	902417	Cheuk,Allen S
HIR	NEW	3430	PUC	8/13/2018	PCS	077117	Candiloro,Bree A
HIR	NEW	5602	PUC	8/27/2018	PCS	080586	Zech,John M
HIR	NEW	6130	PUC	9/10/2018	PCS	902333	Neidorff,Judith M
HIR	NEW	1480	PUC	9/24/2018	PCS	068958	Wong,Alex Y
HIR	NEW	1478	PUC	9/24/2018	PCS	901135	Saephan,Cherri
HIR	NEW	1478	PUC	9/24/2018	PCS	901135	Ocalagan,Jorge L
HIR	NEW	1478	PUC	9/24/2018	PCS	901135	Okunade,Kadijat O
HIR	NEW	1478	PUC	9/24/2018	PCS	901135	Murillo,Jesse J
HIR	NEW	3417	PUC	10/9/2018	PCS	901795	Colon,Edwin M
HIR	NEW	5148	PUC	11/5/2018	PCS	086281	Johnson,Nicholas M
HIR	NEW	0923	PUC	11/5/2018	PCS	084282	Versher Jr.,Ronnie M
HIR	NEW	0931	PUC	11/5/2018	PCS	080907	Alderete,Rebecca A
HIR	NEW	1705	PUC	11/5/2018	PCS	902282	Wells,Cheryl T
HIR	NEW	1478	PUC	11/19/2018	PCS	901135	Patrona,Godofredo J
HIR	NEW	1478	PUC	11/19/2018	PCS	901135	Saechao,Yian C
HIR	NEW	1478	PUC	11/19/2018	PCS	901135	Lee,Elizabeth M
HIR	NEW	1478	PUC	11/19/2018	PCS	901135	Khuu,Geannet
HIR	NEW	1478	PUC	11/19/2018	PCS	901135	Washington,Alana U
HIR	NEW	5601	PUC	12/3/2018	PCS	902258	Hermann,Kiara M
HIR	NEW	7341	PUC	12/3/2018	PCS	901879	Myers,Jon R

HIR	NEW	3486	PUC	12/31/2018	PCS	077062	Sutera,Eric J
HIR	NEW	1820	PUC	12/31/2018	PCS	084936	Busch,Robert P
HIR	NEW	7449	PUC	1/14/2019	PCS	901882	Gray,Howard A
HIR	NEW	7449	PUC	1/14/2019	PCS	901882	Siragusa,Peter J
HIR	NEW	0923	PUC	1/14/2019	PCS	079542	Phung,Danny
HIR	NEW	5601	PUC	1/14/2019	PCS	902258	Gustafson,Benjamin D
HIR	NEW	2487	PUC	1/14/2019	PCS	902257	Chin,Kai W
HIR	NEW	7328	PUC	1/14/2019	PCS	902259	Murphy,Gavin M
HIR	NEW	7341	PUC	1/14/2019	PCS	901879	Miranda,James W
HIR	NEW	7341	PUC	1/14/2019	PCS	901879	Vann,Matthew S
HIR	NEW	7341	PUC	1/14/2019	PCS	901879	Wilkens,Damon M
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Marshall,John L
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Cacdac,Jona Lee B
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Forristall,Matthew E
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Fang,Jimmy R
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Massey,Carlos D
HIR	NEW	7372	PUC	1/28/2019	PCS	087977	Cotto,Carlos A
HIR	NEW	7449	PUC	2/11/2019	PCS	901882	Armstrong,Ronald G
HIR	NEW	0923	PUC	2/11/2019	PCS	081546	Yip,Kesinee A
HIR	NEW	7372	PUC	2/11/2019	PCS	087977	Barton,Brett A
HIR	NEW	7372	PUC	2/11/2019	PCS	087977	Harrison,Paul S
HIR	NEW	7372	PUC	2/11/2019	PCS	087977	Chhina,Harpreet S
HIR	NEW	7449	PUC	2/25/2019	PCS	901882	Lomas-Galvez,Jose R
HIR	NEW	7372	PUC	2/25/2019	PCS	087977	Craig,Stephen B
HIR	NEW	7353	PUC	2/25/2019	PCS	080429	Gonzales,Bobby B
HIR	NEW	2482	PUC	2/25/2019	PCS	077950	Hayden,Curtis J
HIR	NEW	5207	PUC	3/11/2019	PCS	902348	Ripley,Dana C
HIR	NEW	7316	PUC	3/11/2019	PCS	077537	Costello,Matthew S
HIR	NEW	1092	PUC	3/25/2019	PCS	085242	Mcgregor Jr.,Brian A
HIR	NEW	7341	PUC	4/8/2019	PCS	901879	Bryant,Gary K
HIR	NEW	1232	PUC	4/22/2019	PCS	090947	Farzana,Najla
HIR	NEW	2486	PUC	5/6/2019	PCS	902256	Warner,Patrick A
HIR	NEW	1478	PUC	5/6/2019	PCS	901135	Morales,Lewis D
HIR	NEW	1478	PUC	5/6/2019	PCS	901135	Yeh,Cho Yu
HIR	NEW	7514	PUC	5/6/2019	PCS	901867	Seeney,Christian D
HIR	NEW	2486	PUC	5/20/2019	PCS	902256	Cheung,Wai F
HIR	NEW	2486	PUC	6/3/2019	PCS	902256	Reggio,Damien A
HIR	NEW	2486	PUC	6/17/2019	PCS	902256	Garcia-Murillo,Estela G
HIR	NEW	7345	PUC	6/17/2019	PCS	901796	O'Hagan,Nora M
HIR	NEW	7353	PUC	6/17/2019	PCS	080429	Urruty,Vincent P
HIR	NEW	2486	PUC	7/1/2019	PCS	902256	Aguilar Jr,David
HIR	NEW	7346	PUC	7/15/2019	PCS	902480	Rice,Dermot M
HIR	NEW	7372	PUC	7/15/2019	PCS	087977	Williams,Peter D
HIR	NEW	2481	PUC	7/29/2019	PCS	901874	Paredes,Louis B
HIR	NEW	2481	PUC	8/26/2019	PCS	901874	Tseng,Yee Shin
HIR	NEW	1406	PUC	8/26/2019	PCS	902843	Hope,Kristine D
HIR	NEW	7372	PUC	8/26/2019	PCS	087977	Gonzalez,Victor H

HIR	NEW	5207	PUC	8/26/2019	PCS	902857	Hoffmann,Lucas J
HIR	NEW	6130	PUC	8/26/2019	PCS	903047	Ramirez,Michael P
HIR	NEW	1950	PUC	9/9/2019	PCS	902832	Xiao,Judy
HIR	NEW	2481	PUC	9/9/2019	PCS	901874	Arteaga,Miguel A
HIR	NEW	5408	PUC	9/23/2019	PCS	096131	Bowker,Jessica L
HIR	NEW	2486	PUC	9/23/2019	PCS	902256	Balalio,Annalyn S
HIR	NEW	1950	PUC	10/7/2019	PCS	902832	Liu,Helen
HIR	NEW	1820	PUC	10/7/2019	PCS	083602	Byrne,Kevin P
HIR	NEW	5602	PUC	11/4/2019	PCS	095103	Depelchin,Chadi M
HIR	NEW	0943	PUC	11/4/2019	PCS	091166	Robinson,Stephen D
HIR	NEW	2708	PUC	11/4/2019	PCS	902690	Sanchez,Renier H
HIR	NEW	1244	PUC	11/18/2019	PCS	097396	Jung,Ernest D
HIR	NEW	7353	PUC	11/18/2019	PCS	080429	Yuen,Isaac K
HIR	NEW	7345	PUC	12/16/2019	PCS	901796	Ruiz,Brian O
HIR	NEW	1054	PUC	12/16/2019	PCS	093541	Coleman,Marcus L
HIR	NEW	7341	PUC	12/30/2019	PCS	903432	Bradshaw,Clyde N
HIR	NEW	1770	PUC	1/6/2020	PCS	093922	Wong,Sabrina K
HIR	NEW	7325	PUC	1/13/2020	PCS	902048	Benicki,Jason M
HIR	NEW	1478	PUC	1/13/2020	PCS	903287	Ferraz,Brian J
HIR	NEW	1478	PUC	1/13/2020	PCS	903287	Cheung,Amy E
HIR	NEW	5201	PUC	1/13/2020	PCS	902940	Stricker,Mitchell L
HIR	NEW	7341	PUC	1/13/2020	PCS	903432	Koster,James L
HIR	NEW	7341	PUC	1/13/2020	PCS	903432	Wagner,Ray G
HIR	NEW	1241	PUC	1/27/2020	PCS	903268	Cantiller,Alaine C
HIR	NEW	1840	PUC	2/3/2020	PCS	903269	Kwok,Rafferty
HIR	NEW	0931	PUC	2/10/2020	PCS	096380	Kundu,Bijit
HIR	NEW	5201	PUC	2/10/2020	PCS	902940	Higbee,Samuel S
HIR	NEW	1232	PUC	2/24/2020	PCS	098321	Aho,Brian M
HIR	NEW	5241	PUC	2/24/2020	PCS	902965	Fu,Jimmy Q
HIR	NEW	1934	PUC	2/24/2020	PCS	903236	D'Amato,Salvatore
HIR	NEW	2481	PUC	3/9/2020	PCS	901874	Sison,Danielle E
HIR	NEW	2481	PUC	3/9/2020	PCS	901874	Connolly,Laura E
HIR	NEW	4321	PUC	3/9/2020	PCS	902332	Li,Angela
HIR	NEW	4321	PUC	3/9/2020	PCS	902332	Yee,Debbie
HIR	NEW	1823	PUC	3/23/2020	PCS	097648	Duhe,Helen M
HIR	NEW	6318	PUC	3/23/2020	PCS	903500	Fuller,Sean D
HIR	NEW	6318	PUC	4/6/2020	PCS	903500	Hom,Edmund
HIR	NEW	7341	PUC	6/15/2020	PCS	903432	Edwards,Mark A
HIR	NEW	5602	PUC	6/29/2020	PCS	097446	Gonzales,Robert J
HIR	NEW	1044	PUC	6/29/2020	PCS	APPENG	Goretsky,Alexander
HIR	NEW	6318	PUC	6/29/2020	PCS	903500	Duffy,James F
HIR	NEW	7313	PUC	7/27/2020	PCS	903761	Ruiz,Emmanuel
HIR	NEW	5298	PUC	10/5/2020	PCS	093888	Wendt,Brady R
HIR	NEW	5602	PUC	10/5/2020	PCS	097300	Haumann,Josef L
HIR	NEW	1041	PUC	10/19/2020	PCS	SYSENG	Yonkeu,Armand S

Action	Reason	Job Code	Department	Eff Date	Empl Class	Elig List #	Name
REH	REH	0932	PUC	3/23/2020	PCS	095098	Yang,Tricia M
REH	REH	1031	PUC	2/11/2019	PCS	078564	Saetern,Nai Y
REH	REH	2481	PUC	9/23/2019	PCS	901874	Gomez,Carina I
REH	REH	5620	PUC	1/2/2018	PCS	074852	Jackson,Ryan C
REH	REH	0922	PUC	9/25/2017	PCS	071857	Koopmann,Clayton W
REH	REH	7470	PUC	3/25/2019	PCS	902261	Rivers,Victor J
REH	REH	7449	PUC	9/11/2017	PCS	901146	Moala,Thomas T
REH	REH	5408	PUC	9/10/2018	PCS	084253	Young,Teresa C
REH	REH	5211	PUC	8/17/2015	PCS	060718	Wong,Joseph L
REH	REH	5207	PUC	1/21/2014	PCS	056811	Guevarra,Karla S
REH	REH	5203	PUC	2/18/2014	PCS	056564	Chiu,Guo Ji
REH	REH	1043	PUC	8/31/2015	PCS	063872	Butawan,Ellen V
REH	REH	2481	PUC	5/29/2018	PCS	901136	Massey,Shandon E
REH	REH	5601	PUC	12/3/2018	PCS	902258	Bolingbroke,Ariel R
REH	REH	5201	PUC	12/28/2019	PCS	902940	Rios Gonzalez,Alfonso
REH	REH	3426	PUC	3/11/2019	PCS	082879	Esposito,Michael
REH	REH	1406	PUC	8/12/2019	PCS	902843	Sepulveda,Norma A
REH	REH	7355	PUC	8/14/2017	PCS	901229	Gookin,Frank W
REH	REH	7514	PUC	9/9/2019	PCS	903584	Scholl,Derek J
REH	REH	7350	PUC	8/10/2020	PCS	904106	Zinkl,Vincent M
REH	REH	7332	PUC	5/27/2014	PCS	060032	Herarso,Tewabe T
REH	REH	7332	PUC	5/27/2014	PCS	060032	Estrada,Jaime D
REH	REH	1934	PUC	4/13/2015	PCS	060176	Fong,David K
REH	REH	5601	PUC	6/19/2017	PCS	901137	Arm,Jessica M
REH	REH	7388	PUC	2/17/2015	PCS	900074	Mcsharry,Brian C
REH	REH	1844	PUC	8/29/2016	PCS	901747	Quinn,Patrick B
REH	REH	5201	PUC	6/8/2015	PCS	060714	Arias,Carlos L
REH	REH	1052	PUC	6/27/2016	PCS	066694	Ciardi,Vincenzo C
REH	REH	0923	PUC	5/26/2015	PCS	063510	Caceres,Patrick J
REH	REH	1406	PUC	1/17/2017	PCS	901181	Malloy,Kendall E
REH	REH	7514	PUC	11/21/2016	PCS	900537	Gorgas,Zach M
REH	REH	1406	PUC	4/27/2015	PCS	060622	Weaver,Lloyd M
REH	REH	7372	PUC	5/23/2016	PCS	900492	Marquardt,Brent M
REH	REH	1840	PUC	1/5/2015	PCS	060575	Chen,De Jun
REH	REH	7345	PUC	6/10/2013	PCS	057793	Lindsey,Douglas R
REH	REH	5203	PUC	10/11/2016	PCS	901488	Yan,April W.
REH	REH	7350	PUC	3/18/2013	PCS	058382	Olson,Scott R
REH	REH	7336	PUC	7/3/2017	PCS	071609	Franzel,Christopher B
REH	REH	5620	PUC	1/16/2018	PCS	074852	Pang,Jennie Y
REH	REH	7345	PUC	3/12/2018	PCS	901106	Portillo,Ronald C
REH	REH	7252	PUC	10/23/2017	PCS	902403	Mendoza Jr.,Pedro T
REH	REH	1043	PUC	3/11/2019	PCS	903308	Butawan,Ellen V
REH	REH	7372	PUC	6/18/2018	PCS	901880	Alvarez,Romualdo
REH	REH	7372	PUC	7/15/2019	PCS	087977	Winston,Keith D
REH	REH	7372	PUC	2/11/2019	PCS	087977	Mattos,Nathan P

REH	REH	5201	PUC	5/4/2019	PCS	902338	Mendoza,Marta E
REH	REH	5201	PUC	6/17/2019	PCS	902850	Lievanos,David
REH	REH	5201	PUC	6/17/2019	PCS	902850	Werner,David E
REH	REH	5201	PUC	5/20/2019	PCS	902338	Zhu,Jun Yu M
REH	REH	0923	PUC	10/10/2017	PCS	902447	Conran,Brendan M
REH	REH	1478	PUC	9/24/2018	PCS	901135	Ho,James
REH	REH	7120	PUC	7/9/2018	PCS	901865	Larcina,Albert
REH	REH	2483	PUC	12/8/2014	PCS	060335	Irons,Andrea M
REH	REH	1822	PUC	9/12/2016	PCS	064821	Van Fleet,Vicki F
REH	REH	1822	PUC	1/20/2015	PCS	062345	Wilkins,Nicole V
REH	REH	0932	PUC	5/8/2017	PCS	066073	Nguyen,Dung H
REH	REH	5201	PUC	8/8/2016	PCS	901197	Cantu,Jonathan
REH	REH	5203	PUC	11/10/2014	PCS	056561	Yung,Cho Hang
REH	REH	5201	PUC	10/24/2016	PCS	901483	Gomez,Alexander
REH	REH	5201	PUC	6/9/2014	PCS	060713	Tilton,George R
REH	REH	5201	PUC	8/4/2014	PCS	060711	Reinhardt,Alisha N
REH	REH	5362	PUC	5/23/2016	PCS	060701	Mason Jr.,Robert R
REH	REH	1657	PUC	5/7/2016	PCS	901301	Costiniano-Jones,Eva
REH	REH	1093	PUC	6/5/2017	PCS	073334	Xu,Peter
REH	REH	1820	PUC	8/17/2015	PCS	063970	Sanchez,Daniel J
REH	REH	1824	PUC	12/8/2014	PCS	063603	Lim,Monica S
REH	REH	1820	PUC	6/20/2016	PCS	063970	Kuang,Zheng-Du Anson
REH	REH	7514	PUC	3/23/2020	PCS	901867	Lacayo,Luis A
REH	REH	5207	PUC	8/26/2019	PCS	902858	Lorenzana,Dennison A
REH	REH	1934	PUC	11/20/2017	PCS	901816	King,Richard E
REH	REH	5207	PUC	1/27/2020	PCS	902950	Shah,Rahul P
REH	REH	5241	PUC	1/16/2018	PCS	902103	Villalobos-Galindo,Damaris
REH	REH	1053	PUC	2/24/2020	PCS	097611	Young,Sarah C
REH	REH	7388	PUC	12/16/2019	PCS	084550	Hall,Cornelius
REH	REH	2481	PUC	8/12/2019	PCS	901874	Javier,Jamie R
REH	REH	7514	PUC	10/21/2019	PCS	903584	Kinnaman,Paul S
REH	REH	7328	PUC	1/14/2019	PCS	902259	Shea,Timothy R
REH	REH	7341	PUC	12/30/2019	PCS	903432	Lozano,Frank H
REH	REH	1222	PUC	6/3/2017	PCS	901175	Wang,Lily C
REH	REH	7345	PUC	7/7/2014	PCS	060194	Olfert,Anthony A
REH	REH	7332	PUC	7/7/2014	PCS	060032	Hess,Paul J
REH	REH	7514	PUC	6/8/2015	PCS	900537	Johnson,Vincent E
REH	REH	7372	PUC	1/17/2017	PCS	900492	Miller,John H
REH	REH	7372	PUC	6/8/2015	PCS	060693	Biser,Neal C
REH	REH	7345	PUC	6/17/2017	PCS	010182	Lindsey,Joseph
REH	REH	5201	PUC	6/20/2016	PCS	900864	Yturalde,Nicole T
REH	REH	7341	PUC	4/29/2013	PCS	058760	Hagwood,Stanley W
REH	REH	7339	PUC	6/9/2014	PCS	058917	Vallerga,Anthony L

Action	Reason	Job Code	Department	Eff Date	Empl Class	Elig List #	Name
DTA	JCC	1825	PUC	3/24/2018	PCS	083057	Hua,Benson
DTA	JCC	1822	PUC	7/1/2017	PCS	901965	Low,Matthew R
DTA	JCC	1825	PUC	2/3/2014	PCS	060322	Yang,Tricia M
DTA	JCC	0923	PUC	7/27/2019	PCS	095575	Zhu,Tracy
DTA	JCC	1822	PUC	6/15/2019	PCS	083149	Sandoval,Teresa
DTA	JCC	1822	PUC	12/1/2018	PCS	083149	Rodgers,Heather L
DTA	JCC	1824	PUC	8/8/2020	PCS	098990	Mendoza,Jonathan S
DTA	JCC	1822	PUC	11/25/2013	PCS	059753	Levy,Janice E
DTA	JCC	1825	PUC	7/14/2018	PCS	075089	Martinez,Alejandro
DTA	JCC	1842	PUC	11/16/2019	PCS	901813	Hale,Shawndrea M
DTA	JCC	1842	PUC	2/22/2020	PCS	903271	Lau,Leslie
DTA	JCC	1823	PUC	3/11/2017	PCS	067615	Chenakina,Anna
DTA	JCC	1244	PUC	2/9/2019	PCS	088081	Rice,Jennifer E
DTA	JCC	1241	PUC	1/25/2020	PCS	903268	Cozzone,Francesca J
DTA	JCC	0923	PUC	3/7/2020	PCS	096084	Rice,Jennifer E
DTA	JCC	1820	PUC	8/24/2019	PCS	069704	Siu,Tina
DTA	JCC	1246	PUC	9/21/2019	PCS	093643	Ho,Michael C
DTA	JCC	1204	PUC	8/8/2020	PCS	903531	Tacdol,Cecelia N
DTA	JCC	1244	PUC	7/25/2020	PCS	097396	Guzman,Monica L
DTA	JCC	1820	PUC	11/3/2018	PCS	084936	Mix,Sari R
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DTA	JCC	2481	PUC	3/21/2020	PCS	901874	Elaydo,Leilani P
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DTA	JCC	2481	PUC	9/7/2019	PCS	901874	Woolfolk Coleman,Erica
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DTA	JCC	2486	PUC	9/21/2019	PCS	902256	San Juan,Iris M
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DTA	JCC	2481	PUC	1/27/2018	PCS	901136	Portelli,Anna C
DTA	JCC	2486	PUC	10/7/2017	PCS	067483	Coloma,Janice
DTA	JCC	2486	PUC	5/4/2019	PCS	902256	Lo,Philip
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DTA	JCC	0933	PUC	8/11/2018	PCS	082501	Teahan,William P
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DTA	JCC	7482	PUC	12/29/2018	PCS	901324	Nederostek,Michael C
DTA	JCC	7482	PUC	12/29/2018	PCS	901324	Lertora,Robert L
DTA	JCC	7482	PUC	12/29/2018	PCS	901324	York,Seth W
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DTA	JCC	1823	PUC	10/20/2018	PCS	074899	Rodriguez,Jose A
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DTA	JCC	1942	PUC	9/22/2018	PCS	077441	Emerald, Raymond
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DTA	JCC	5602	PUC	1/26/2019	PCS	073973	Nakasone, Ross
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DTA	JCC	5601	PUC	12/16/2017	PCS	901137	Coquia - Elmore, Charlotte B
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DTA	JCC	5211	PUC	9/21/2019	PCS	902864	Ho, Matthew
DTA	JCC	5602	PUC	3/9/2019	PCS	085352	Price-Randolph, Annette A
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DTA	JCC	1920	PUC	12/9/2013	PCS	051174	Espinosa,Wilma T
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DTA	JCC	7341	PUC	6/9/2014	PCS	060475	Leonardo Jr,Artemio F
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DTA	JCC	7514	PUC	9/28/2013	PCS	055175	McClure,Mark W
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DTA	JCC	7388	PUC	2/16/2015	PCS	90074	Quinn,Steven T
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DTA	JCC	7388	PUC	2/16/2015	PCS	900074	Cruz,John L
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DTA	JCC	7388	PUC	2/16/2015	PCS	900074	Maxwell,Anastasia M
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DTA	JCC	1406	PUC	6/29/2015	PCS	060622	Silvia,Teresann M
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DTA	JCC	5203	PUC	5/20/2017	PCS	055847	Ho,Whay Ne
DTA	JCC	2481	PUC	6/25/2016	PCS	060073	Lo,Philip
DTA	JCC	5203	PUC	1/5/2015	PCS	900103	He,Jin Y
DTA	JCC	5203	PUC	6/17/2013	PCS	055847	Hsieh,Gary H
DTA	JCC	5148	PUC	4/11/2015	PCS	052750	Grissom,Brandon H
DTA	JCC	2481	PUC	5/6/2017	PCS	901136	Torres,Jose A
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DTA	JCC	1823	PUC	7/16/2016	PCS	065467	Kwong,Edward
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DTA	JCC	1654	PUC	1/7/2013	PCS	058598	Drew,Jeffrey D
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DTA	JCC	1220	PUC	7/16/2016	PCS	901174	Siu,Tina
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DTA	JCC	1241	PUC	3/12/2016	PCS	058619	Foster,Sherrill R
DTA	JCC	1222	PUC	8/18/2014	PCS	060616	Pi,Shing F
DTA	JCC	1244	PUC	12/19/2015	PCS	064345	Philpott,Joan E
DTA	JCC	1220	PUC	8/18/2014	PCS	056727	Wang,Lily C
DTA	JCC	1244	PUC	5/11/2015	PCS	063119	Loftus,Erin N
DTA	JCC	1244	PUC	2/3/2014	PCS	060372	Thigpen,Chad R
DTA	JCC	0932	PUC	7/11/2016	PCS	901313	Hinderliter,Justine D
DTA	JCC	1224	PUC	10/30/2014	PCS	060617	Zhang,Kun
DTA	JCC	1226	PUC	4/9/2016	PCS	065527	Zhang,Kun
DTA	JCC	1823	PUC	1/7/2013	PCS	058419	Chau,Connie L
DTA	JCC	1244	PUC	2/14/2015	PCS	063119	Salazar,Angelica M
DTA	JCC	1824	PUC	9/10/2016	PCS	067088	Chau,Connie L
DTA	JCC	1244	PUC	12/9/2013	PCS	020007	Espinueva,Rosie R
DTA	JCC	1224	PUC	5/25/2013	PCS	056729	Fong,Mason K
DTA	JCC	1241	PUC	11/24/2014	PCS	099015	Lee,Beverly
DTA	JCC	1218	PUC	9/1/2014	PCS	062934	Fong,Mason K

DTA	JCC	1203	PUC	1/18/2014	PCS	050027	Cherry,Windy R
DTA	JCC	1203	PUC	9/3/2016	PCS	050027	Cherry,Windy R
DTA	JCC	1241	PUC	10/11/2014	PCS	059999	Decker,Bonita J
DTA	JCC	1244	PUC	1/30/2016	PCS	035043	Campbell,Princess P
DTA	JCC	5177	PUC	8/29/2016	PCS	067051	Kelm,Danny
DTA	JCC	1820	PUC	4/22/2017	PCS	069704	Siu,Tina
DTA	JCC	1426	PUC	1/18/2014	PCS	030539	Bair,Vonn S
DTA	JCC	5207	PUC	8/27/2016	PCS	901207	Lau,Fan T
DTA	JCC	5602	PUC	11/5/2016	PCS	067151	Dougherty,Amanda S
DTA	JCC	5601	PUC	8/18/2014	PCS	060666	Fisher,Manon G.
DTA	JCC	6116	PUC	7/7/2014	PCS	062713	Donald,Brenda
DTA	JCC	2488	PUC	2/25/2017	PCS	065740	Chan,Lily
DTA	JCC	6115	PUC	6/8/2015	PCS	063418	Paez,Timothy
DTA	JCC	0932	PUC	7/7/2014	PCS	062600	Ving,Karri J
DTA	JCC	5207	PUC	2/18/2014	PCS	055830	Tran,Michael
DTA	JCC	6115	PUC	11/21/2015	PCS	063418	Shaikh,Azim U
DTA	JCC	0932	PUC	9/1/2014	PCS	058724	Takeshita,Tomio
DTA	JCC	6116	PUC	9/26/2015	PCS	064630	Middleton,Mark
DTA	JCC	0923	PUC	7/16/2016	PCS	064949	Scott,Megan E
DTA	JCC	0923	PUC	5/6/2017	PCS	070598	Manzone,Yolanda C
DTA	JCC	0923	PUC	7/16/2016	PCS	064949	Scarpulla,John C
DTA	JCC	0931	PUC	7/16/2016	PCS	066383	Willette,Renee
DTA	JCC	0923	PUC	4/29/2013	PCS	059449	Chung Hagen,Sheila
DTA	JCC	5299	PUC	7/30/2016	PCS	067168	Mates-Muchin,Jonathan T
DTA	JCC	0932	PUC	7/6/2015	PCS	064963	Liddell,Kimberly H.S.
DTA	JCC	5299	PUC	2/18/2013	PCS	058542	Kern,Christopher L
DTA	JCC	9706	PUC	4/2/2016	PCS	055511	Saeli,Zelda
DTA	JCC	1450	PUC	7/2/2016	PCS	901095	Wu,Monica F
DTA	JCC	5601	PUC	7/6/2015	PCS	900483	Lee,Jennifer
DTA	JCC	7316	PUC	10/24/2015	PCS	900820	Gordon,Jason B
DTA	JCC	1406	PUC	1/14/2017	PCS	901181	Casteel,Eugenia M
DTA	JCC	7482	PUC	9/12/2015	PCS	059952	Longeway,Raymond L
DTA	JCC	7482	PUC	12/5/2015	PCS	059952	Bruner,Eberhard
DTA	JCC	1041	PUC	3/4/2017	PCS	SYSENG	Carney,Heather M
DTA	JCC	5314	PUC	3/2/2015	PCS	063830	Neal,Tanner T
DTA	JCC	0931	PUC	1/26/2015	PCS	063541	Horger,Brent A
DTA	JCC	0933	PUC	5/20/2017	PCS	072978	Horger,Brent A
DTA	JCC	7484	PUC	8/15/2015	PCS	900498	Hanson,Justin L
DTA	JCC	1822	PUC	11/10/2014	PCS	062345	Guerrero,Joe
DTA	JCC	7482	PUC	12/23/2013	PCS	059952	Hanson,Justin L
DTA	JCC	1944	PUC	12/8/2014	PCS	062413	Thoburn,Alan D
DTA	JCC	7480	PUC	10/22/2016	PCS	067098	Stewart,Thomas M
DTA	JCC	7329	PUC	4/13/2015	PCS	060703	Lyons,Stephen C
DTA	JCC	5203	PUC	9/30/2013	PCS	055847	Acedillo,Jesse S
DTA	JCC	7346	PUC	6/17/2017	PCS	058216	Gordon,Michael N
DTA	JCC	7215	PUC	4/29/2013	PCS	058259	Trimble,Jay S
DTA	JCC	7484	PUC	8/15/2015	PCS	900498	Edwards,Robert D

DTA	JCC	7482	PUC	8/19/2013	PCS	059952	Edwards,Robert D
DTA	JCC	7480	PUC	2/2/2015	PCS	059951	Wearin,Darryl W
DTA	JCC	5211	PUC	6/18/2016	PCS	901218	McMillan,Curtis
DTA	JCC	5602	PUC	6/23/2014	PCS	060241	Howell,Travis J
DTA	JCC	7484	PUC	2/3/2014	PCS	060656	O'Kane,David A
DTA	JCC	7488	PUC	5/11/2015	PCS	900381	Klein,John A
DTA	JCC	5305	PUC	11/10/2014	PCS	900187	Valentine,Kevin J
DTA	JCC	5211	PUC	12/5/2015	PCS	900890	Bettencourt,Eric J
DTA	JCC	0923	PUC	7/16/2016	PCS	065870	Mazurkiewicz,Adam B
DTA	JCC	7480	PUC	10/22/2016	PCS	067098	Strohmeyer,Steven W
DTA	JCC	5211	PUC	4/29/2013	PCS	058772	Steffen,David
DTA	JCC	7488	PUC	5/11/2015	PCS	900381	Daniel,Brian S
DTA	JCC	7325	PUC	11/7/2015	PCS	900487	Lopez,Joseph G
DTA	JCC	1222	PUC	2/27/2016	PCS	901175	Bradley,Brandon
DTA	JCC	7514	PUC	4/2/2016	PCS	052393	Stevens,Anthony R
DTA	JCC	0922	PUC	6/1/2015	PCS	063512	Howay,Paul M
DTA	JCC	1942	PUC	10/24/2015	PCS	064776	White,Rudy A
DTA	JCC	7250	PUC	5/24/2014	PCS	059727	Clark,Mark S
DTA	JCC	7262	PUC	3/2/2015	PCS	054084	Fong,Michael
DTA	JCC	7488	PUC	7/8/2013	PCS	058839	Webster,Bryan
DTA	JCC	7484	PUC	5/12/2014	PCS	060656	Rodrigues,Joseph
DTA	JCC	7484	PUC	3/12/2016	PCS	900498	Loyd,Craig G
DTA	JCC	0923	PUC	2/17/2015	PCS	062607	Vallotton,Steven D
DTA	JCC	7219	PUC	3/2/2015	PCS	055721	Jason,Janice M
DTA	JCC	1450	PUC	6/23/2014	PCS	030214	Tanko,Debbie L
DTA	JCC	1452	PUC	11/10/2014	PCS	060662	Tanko,Debbie L
DTA	JCC	1929	PUC	4/13/2015	PCS	052029	Emerald,Raymond
DTA	JCC	7232	PUC	9/29/2014	PCS	063195	Hagins,Vincent
DTA	JCC	7488	PUC	5/11/2015	PCS	900381	Ashworth,Mark W
DTA	JCC	0933	PUC	10/28/2013	PCS	059453	Lehr,Daniel
DTA	JCC	7488	PUC	7/8/2013	PCS	058839	McRorie,Kenneth C
DTA	JCC	1842	PUC	6/8/2015	PCS	060576	Salazar,Julie A
DTA	JCC	7318	PUC	6/17/2017	PCS	901141	Chipley,David V
DTA	JCC	0932	PUC	12/29/2014	PCS	063215	Williams,Michael L
DTA	JCC	1822	PUC	9/30/2013	PCS	059753	Day,Claudia
DTA	JCC	7219	PUC	6/10/2013	PCS	058251	Sanchez,Tina L
DTA	JCC	5601	PUC	10/10/2015	PCS	900483	Ju,Andrew
DTA	JCC	5207	PUC	2/2/2015	PCS	056809	Goswami,Bhaskar
DTA	JCC	0923	PUC	10/17/2015	PCS	063959	Cherry,Jonathan
DTA	JCC	5241	PUC	11/19/2016	PCS	047095	Mosuela,Raul R
DTA	JCC	0933	PUC	2/22/2016	PCS	065003	Hyams,Michael A
DTA	JCC	1842	PUC	3/31/2014	PCS	011827	Navarro,Lorna T
DTA	JCC	5241	PUC	8/18/2014	PCS	056814	Ho,Matthew
DTA	JCC	0933	PUC	3/12/2016	PCS	064972	Larano,Samuel
DTA	JCC	5601	PUC	5/6/2017	PCS	901137	Rivers,Shannon A
DTA	JCC	5602	PUC	3/25/2017	PCS	069826	Mulberg,Erin
DTA	JCC	5601	PUC	10/17/2015	PCS	900483	Tang,Grace E

DTA	JCC	5602	PUC	3/25/2017	PCS	069826	Tang,Grace E
DTA	JCC	5602	PUC	9/2/2014	PCS	060242	Heffernan,Daniel J
DTA	JCC	5602	PUC	9/2/2014	PCS	060242	DeLancie,Olivia C
DTA	JCC	0931	PUC	12/31/2016	PCS	067414	Seidel,James B
DTA	JCC	5602	PUC	12/23/2013	PCS	060245	Greco,Matthew C
DTA	JCC	0931	PUC	10/11/2014	PCS	062196	Chiang, Jiayo
DTA	JCC	0931	PUC	4/8/2017	PCS	069558	Jones,Sunita
DTA	JCC	5601	PUC	6/29/2015	PCS	900483	Price-Randolph,Annette A
DTA	JCC	1452	PUC	3/31/2014	PCS	054790	Scott,Rosie L
DTA	JCC	7338	PUC	6/20/2015	PCS	900488	Canlapan,Ariel E
DTA	JCC	7350	PUC	9/29/2014	PCS	060674	Rebollo,Greg V
DTA	JCC	7432	PUC	10/28/2013	PCS	051255	Hodgins,Jeff
DTA	JCC	7329	PUC	2/18/2013	PCS	059069	Lew,Jonathan D
DTA	JCC	1632	PUC	11/3/2018	PCS	901812	Wong,Howard
DTA	JCC	0941	PUC	11/18/2017	PCS	071127	Prather,Joel A
DTA	JCC	0942	PUC	9/21/2019	PCS	903215	Engel,George
DTA	JCC	5602	PUC	6/1/2019	PCS	087361	Spencer,Christine K
DTA	JCC	7262	PUC	8/11/2018	PCS	075175	Corrales,Jose F
DTA	JCC	7262	PUC	11/3/2018	PCS	075175	Wilkins,Lolita M
DTA	JCC	5602	PUC	12/15/2018	PCS	066260	Lee-Kim,Stacey L
DTA	JCC	7329	PUC	8/8/2020	PCS	902260	Diaz,Fernando E
DTA	JCC	7345	PUC	6/29/2019	PCS	901796	Condon,David
DTA	JCC	3422	PUC	1/11/2020	PCS	901859	Dos Santos Allen,Casey D
DTA	JCC	1950	PUC	7/27/2019	PCS	902832	Liu,Katie
DTA	JCC	7373	PUC	8/12/2017	PCS	900493	Mangubat,Imelda D
DTA	JCC	7372	PUC	4/7/2018	PCS	901880	Gallardo,Christian J
DTA	JCC	3417	PUC	11/17/2018	PCS	901795	Humphries,Nancy L
DTA	JCC	7372	PUC	9/23/2017	PCS	901880	Ting,Vincent W
DTA	JCC	1950	PUC	9/7/2019	PCS	902832	Gonzalez,Jorge P
DTA	JCC	7213	PUC	6/27/2020	PCS	902552	Arrechea,Anthony
DTA	JCC	7372	PUC	9/23/2017	PCS	901880	Anderson,Samuel J
DTA	JCC	7263	PUC	7/25/2020	PCS	098818	Ting,Christina M
DTA	JCC	7262	PUC	6/15/2019	PCS	075175	Leary,Sharon Z
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Wong,Brannon A
DTA	JCC	7262	PUC	8/25/2018	PCS	075175	Yushprakh,Arkadiy
DTA	JCC	7262	PUC	6/29/2019	PCS	075175	Espadilla,Bernadette Alfonsa L
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Fontes,Julio P
DTA	JCC	1450	PUC	4/6/2019	PCS	901808	Heath,Jill A
DTA	JCC	1936	PUC	9/21/2019	PCS	012083	Ingram,Charlton
DTA	JCC	7373	PUC	8/24/2019	PCS	903616	Zarabanda,Luis E
DTA	JCC	7337	PUC	3/24/2018	PCS	076981	Otani,Alvin
DTA	JCC	7215	PUC	8/24/2019	PCS	16536	Flaherty,Patrick J
DTA	JCC	7373	PUC	1/13/2018	PCS	901881	Work,James
DTA	JCC	7329	PUC	8/22/2020	PCS	902260	Marcum,Stuart K
DTA	JCC	7252	PUC	8/25/2018	PCS	910878	Garcia,Ciro A
DTA	JCC	7226	PUC	8/10/2019	PCS	902334	OBrien,Thomas A
DTA	JCC	7372	PUC	1/12/2019	PCS	087977	Condez,Bruce Ivan M

DTA	JCC	7252	PUC	9/9/2017	PCS	901878	Mangubat,Imelda D
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Nafezi,Ali
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Biser,Neal C
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Cedeno,Anthony R
DTA	JCC	7372	PUC	9/23/2017	PCS	901880	Talavera,Edilberto B
DTA	JCC	7372	PUC	1/12/2019	PCS	087977	Darbonne,Daniel J
DTA	JCC	7372	PUC	1/26/2019	PCS	087977	Bell,Lorenzo D
DTA	JCC	7373	PUC	7/13/2019	PCS	902839	Cooley,Gregory
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DTA	JCC	7252	PUC	8/24/2019	PCS	901878	Ting,Gordon S
DTA	JCC	7252	PUC	9/9/2017	PCS	901878	Conroy,Howard R
DTA	JCC	7372	PUC	1/12/2019	PCS	087977	Boyd,Nadine P
DTA	JCC	7252	PUC	9/23/2017	PCS	901878	Dutton,Dillon R
DTA	JCC	7373	PUC	9/22/2018	PCS	901881	Ciappara,Nathan J
DTA	JCC	7252	PUC	8/25/2018	PCS	901878	Andrews Jr,Darrell G
DTA	JCC	7252	PUC	9/23/2017	PCS	901878	O'Connell,John J
DTA	JCC	7373	PUC	1/13/2018	PCS	901881	Lee,Gary Gee
DTA	JCC	7372	PUC	8/25/2018	PCS	010181	Davis,Joseph A
DTA	JCC	7373	PUC	1/13/2018	PCS	901881	Determan,Troy W
DTA	JCC	1042	PUC	2/8/2020	PCS	011086	Jereza,Tyrone C
DTA	JCC	5299	PUC	9/8/2018	PCS	081177	Moore,Julie C
DTA	JCC	5203	PUC	3/9/2019	PCS	055847	Harvey,Vincent D
DTA	JCC	5203	PUC	9/22/2018	PCS	055847	Van Loan,Marsha Sukardi
DTA	JCC	1042	PUC	3/10/2018	PCS	APPENG	Chung,Max J
DTA	JCC	1053	PUC	10/19/2019	PCS	091509	Ciardi,Vincenzo C
DTA	JCC	5207	PUC	11/3/2018	PCS	902346	Huang,Linda C
DTA	JCC	5241	PUC	4/21/2018	PCS	902311	Miot,Alexandre
DTA	JCC	5241	PUC	8/12/2017	PCS	901921	Tran,Michael
DTA	JCC	1043	PUC	10/7/2017	PCS	APPENG	Dao,Huy A
DTA	JCC	5207	PUC	3/9/2019	PCS	055830	Wen,Steven Z
DTA	JCC	5241	PUC	4/21/2018	PCS	902105	Berde,Manisha S
DTA	JCC	5241	PUC	11/3/2018	PCS	902311	Revilla,Nohemy
DTA	JCC	5211	PUC	2/10/2018	PCS	902110	Leong,Linda R
DTA	JCC	5241	PUC	3/7/2020	PCS	902968	Navarro,Andrew M
DTA	JCC	1652	PUC	5/4/2020	PCS	903774	Chui,Jason G
DTA	JCC	1652	PUC	5/4/2020	PCS	903774	Leung,Candice K
DTA	JCC	1652	PUC	5/4/2020	PCS	903774	Zhao,Haijuan
DTA	JCC	1652	PUC	4/22/2019	PCS	903321	Huang,Guangjun
DTA	JCC	1654	PUC	6/30/2018	PCS	902417	Zhu,Yan Hong
DTA	JCC	1652	PUC	4/7/2018	PCS	902644	Lu,Linwan
DTA	JCC	1822	PUC	9/21/2019	PCS	091988	San Felipe,Francis Elixson S
DTA	JCC	1657	PUC	4/21/2018	PCS	901823	Huang,Hao S
DTA	JCC	1652	PUC	7/29/2019	PCS	903490	Huang,Aiqiong
DTA	JCC	1823	PUC	1/25/2020	PCS	098926	Low,Matthew R
DTA	JCC	1823	PUC	12/30/2017	PCS	077871	Huey,Cheryl Chan
DTA	JCC	1825	PUC	8/12/2017	PCS	075089	Chen,Ai Yi
DTA	JCC	1657	PUC	1/26/2019	PCS	901823	Diolazo,Evelyn A

DTA	JCC	1824	PUC	6/15/2019	PCS	091591	Quan,Susan T
DTA	JCC	1652	PUC	4/7/2018	PCS	902644	Tran,Thien-Kim M
DTA	JCC	0933	PUC	2/22/2020	PCS	099492	Busch,Laura J
DTA	JCC	1654	PUC	6/30/2018	PCS	902417	Jiang,Min R
DTA	JCC	0923	PUC	7/27/2019	PCS	091149	Franks,Erin E
DTA	JCC	1824	PUC	10/17/2020	PCS	100526	Yap,Yee Nwe H
DTA	JCC	1824	PUC	7/1/2018	PCS	077813	Wong,Eric S
DTA	JCC	0941	PUC	2/10/2018	PCS	081545	Hom,Nancy L
DTA	JCC	1654	PUC	8/11/2018	PCS	055113	Fenton,Michael W
DTA	JCC	1092	PUC	8/24/2019	PCS	094454	Dignadice,Peter P
DTA	JCC	1041	PUC	4/4/2020	PCS	NETENG	Dignadice,Peter P
DTA	JCC	0933	PUC	7/13/2019	PCS	092674	Williams,Ramsey B
DTA	JCC	1041	PUC	1/12/2019	PCS	APPENG	Dastgheib,Amir
DTA	JCC	1041	PUC	5/18/2019	PCS	APPENG	Dar,Tahir M
DTA	JCC	1093	PUC	9/21/2019	PCS	094285	Kim,Bryan S
DTA	JCC	1044	PUC	9/8/2018	PCS	APPENG	Johnson,Richard S
DTA	JCC	1094	PUC	1/12/2019	PCS	085362	Sandoval,Omar
DTA	JCC	1043	PUC	4/21/2018	PCS	APPENG	Chan,George
DTA	JCC	1042	PUC	9/9/2017	PCS	SYSENG	Sayao Jr,Leandro C
DTA	JCC	1042	PUC	8/26/2017	PCS	APPENG	Yang,Dejie
DTA	JCC	1043	PUC	9/8/2018	PCS	APPENG	Yang,Dejie
DTA	JCC	1044	PUC	1/11/2020	PCS	NETENG	Morales,Nathaniel S
DTA	JCC	1053	PUC	7/14/2018	PCS	083628	Sam,Jennifer B
DTA	JCC	1044	PUC	12/14/2019	PCS	SYSENG	Ma,Eric S
DTA	JCC	1070	PUC	10/17/2020	PCS	101794	Tous,Francisco J
DTA	JCC	1094	PUC	8/11/2018	PCS	080779	Xu,Peter
DTA	JCC	1042	PUC	11/4/2017	PCS	SYSENG	Ishikawa,David A
DTA	JCC	1043	PUC	3/7/2020	PCS	NETENG	Huie,Louis
DTA	JCC	1042	PUC	5/4/2019	PCS	APPENG	Capuyan III,Benito A
DTA	JCC	1054	PUC	7/29/2017	PCS	076044	Leung,Jennifer
DTA	JCC	1044	PUC	9/8/2018	PCS	APPENG	Hanes,Steven A
DTA	JCC	1043	PUC	7/15/2017	PCS	APPENG	Chan,Wayne
DTA	JCC	1070	PUC	7/11/2020	PCS	100614	Butawan,Ellen V
DTA	JCC	1043	PUC	12/16/2017	PCS	APPENG	Kan,Chung Mo
DTA	JCC	1052	PUC	8/26/2017	PCS	077042	Tam,Alma
DTA	JCC	1054	PUC	1/27/2018	PCS	080059	Hallett,Heather S
DTA	JCC	1043	PUC	7/15/2017	PCS	SYSENG	Mar,Phillip G
DTA	JCC	1043	PUC	7/15/2017	PCS	APPENG	Grissom,Brandon H
DTA	JCC	1824	PUC	8/24/2019	PCS	092420	Xu,Catherine M
DTA	JCC	1480	PUC	5/4/2019	PCS	068958	Saephan,Cherri
DTA	JCC	1478	PUC	1/11/2020	PCS	903287	Cheung,Kevin
DTA	JCC	4310	PUC	6/16/2018	PCS	081933	Hong,Stalone
DTA	JCC	7316	PUC	4/20/2019	PCS	077537	Lopez,Gabriel
DTA	JCC	1480	PUC	9/8/2018	PCS	068958	Law,Ida Y
DTA	JCC	7317	PUC	2/23/2019	PCS	077352	Nguyen,James W
DTA	JCC	4310	PUC	6/16/2018	PCS	081933	Hendricks,Thuy T
DTA	JCC	0931	PUC	10/21/2017	PCS	075241	Graham,Aleda G

DTA	JCC	1478	PUC	1/11/2020	PCS	903287	Ha,Phuong
DTA	JCC	1480	PUC	1/25/2020	PCS	062480	Anabu,Heidi C
DTA	JCC	1478	PUC	1/11/2020	PCS	903287	Son,Dara
DTA	JCC	1480	PUC	9/8/2018	PCS	068958	Durden Fay,Carla F
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DTA	JCC	1480	PUC	1/25/2020	PCS	062480	Murillo,Jesse J
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DTA	JCC	2485	PUC	12/19/2015	PCS	064572	Duggan,Ross M
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DTA	JCC	7470	PUC	3/25/2017	PCS	900496	Killgore,Bradley E
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DTA	JCC	5293	PUC	3/12/2016	PCS	900676	Rando,Casey J
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DTA	JCC	2487	PUC	2/3/2014	PCS	060029	Wellbrock,Robert F
DTA	JCC	2486	PUC	8/19/2013	PCS	059202	Liu,Winnie W
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DTA	JCC	5174	PUC	4/29/2013	PCS	059654	Quinones,David
DTA	JCC	5212	PUC	5/21/2016	PCS	901225	Cayabyab,Ryan P
DTA	JCC	5262	PUC	12/31/2016	PCS	901360	Tienken,Mary L
DTA	JCC	6318	PUC	2/13/2016	PCS	063054	Smith,Steven C
DTA	JCC	6318	PUC	2/13/2016	PCS	063054	Matteson,Theodore W
DTA	JCC	6318	PUC	7/6/2015	PCS	063054	Dorner,Azalia M
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DTA	JCC	5211	PUC	6/10/2013	PCS	058770	Bailey,Laura B
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DTA	JCC	6318	PUC	11/5/2016	PCS	055428	Pradenas,John M
DTA	JCC	6318	PUC	7/6/2015	PCS	063054	Njissang,Isaiah D
DTA	JCC	6318	PUC	2/13/2016	PCS	063054	Mickles,Salina A
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DTA	JCC	5212	PUC	12/8/2014	PCS	058781	Villareal,Rizal K
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DTA	JCC	5203	PUC	10/27/2014	PCS	056561	Gallardo,Joseph D
DTA	JCC	5241	PUC	8/18/2014	PCS	056815	Shih,Victor C
DTA	JCC	5201	PUC	12/31/2016	PCS	901485	Chang,Irving H
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DTA	JCC	1822	PUC	10/24/2015	PCS	064821	Mejia Rocha,Olga S
DTA	JCC	5203	PUC	10/10/2015	PCS	055847	Tilton,George R
DTA	JCC	5262	PUC	2/25/2017	PCS	901360	Garcia,Raphael
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DTA	JCC	5201	PUC	10/28/2013	PCS	056558	Mcclendon,James S
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DTA	JCC	5203	PUC	7/8/2013	PCS	055847	Williams,Marcel C
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DTA	JCC	5203	PUC	11/7/2015	PCS	055847	Mcclendon,James S
DTA	JCC	5201	PUC	3/17/2014	PCS	056557	Quan,Cheryl A
DTA	JCC	5203	PUC	3/12/2016	PCS	055847	Reinhardt,Alisha N
DTA	JCC	5602	PUC	2/18/2014	PCS	060334	Johnson,Sheena C
DTA	JCC	5207	PUC	7/8/2013	PCS	056808	Chen,Casey G
DTA	JCC	5364	PUC	8/15/2015	PCS	900829	Houe,Darren
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DTA	JCC	5207	PUC	12/5/2015	PCS	900873	Cheung,Elmer J
DTA	JCC	5241	PUC	1/7/2013	PCS	056815	Huang,Ken J
DTA	JCC	5366	PUC	9/15/2014	PCS	060307	Gawat,Ferdinand O
DTA	JCC	5207	PUC	5/28/2013	PCS	056810	Patton,Colin G
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DTA	JCC	5211	PUC	4/23/2016	PCS	900892	Hull,Thomas M
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DTA	JCC	5211	PUC	12/3/2016	PCS	901505	Gullette,Leroy J
DTA	JCC	0943	PUC	1/28/2017	PCS	067356	Wong,Johanna I
DTA	JCC	5207	PUC	3/30/2015	PCS	056808	Buitrago,Joseph H
DTA	JCC	5207	PUC	6/10/2013	PCS	056808	Chan,Erik
DTA	JCC	5211	PUC	3/26/2016	PCS	900888	Soe,Lawrence T

DTA	JCC	7120	PUC	6/20/2015	PCS	051090	Ito,Paul T
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DTA	JCC	5207	PUC	6/23/2014	PCS	056808	Abdelsalam,Abdelmoniem H
DTA	JCC	1652	PUC	4/8/2017	PCS	902128	Beltran,Saul
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DTA	JCC	1652	PUC	2/15/2016	PCS	901449	Fu,Hanwei
DTA	JCC	1652	PUC	7/7/2014	PCS	900452	Lam,Tiffany
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DTA	JCC	1652	PUC	4/1/2013	PCS	060155	Chan Luk,Wai Ling
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DTA	JCC	1632	PUC	4/1/2013	PCS	059166	Mendoza,Dante O
DTA	JCC	1654	PUC	3/2/2015	PCS	900011	Nguyen,Hien T
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DTA	JCC	1824	PUC	1/20/2014	PCS	059548	Moayed,Taraneh
DTA	JCC	1652	PUC	4/1/2013	PCS	060155	Kenny,Lisa D
DTA	JCC	1654	PUC	5/24/2014	PCS	900011	Liu,Jinan
DTA	JCC	1654	PUC	3/2/2015	PCS	900011	Lui,Wing L
DTA	JCC	1657	PUC	2/4/2013	PCS	058599	Tse,Suet Ying
DTA	JCC	1823	PUC	11/23/2015	PCS	065332	Diolazo,Evelyn A
DTA	JCC	0923	PUC	7/27/2015	PCS	064825	Conran,Brendan M
DTA	JCC	1657	PUC	5/13/2013	PCS	058599	Cheung,Yvonne
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DTA	JCC	1824	PUC	7/8/2013	PCS	059548	Choi,Monita P
DTA	JCC	1652	PUC	4/8/2017	PCS	902128	Huey,Christy E
DTA	JCC	1652	PUC	4/8/2017	PCS	902128	Jiang,Min R
DTA	JCC	1824	PUC	4/8/2017	PCS	071398	Franks,Erin E
DTA	JCC	1825	PUC	9/12/2015	PCS	064190	Chow,Ming Keung Terence T
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DTA	JCC	1820	PUC	11/23/2015	PCS	063970	Bullard,Damario
DTA	JCC	1823	PUC	8/12/2014	PCS	060589	Wong,Eric S
DTA	JCC	1825	PUC	5/20/2017	PCS	073729	Yan,Ying
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DTA	JCC	1041	PUC	4/8/2017	PCS	NETENG	Portelli,Anthony J
DTA	JCC	1043	PUC	2/27/2016	PCS	066340	Law,Jimmy
DTA	JCC	1094	PUC	2/27/2016	PCS	066089	Aranas,Marvin M
DTA	JCC	1042	PUC	3/25/2017	PCS	APPENG	Tun,Naing W
DTA	JCC	1092	PUC	8/1/2015	PCS	065329	Sandoval,Omar
DTA	JCC	1093	PUC	10/22/2016	PCS	067441	Sandoval,Omar
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DTA	JCC	1094	PUC	8/18/2014	PCS	063082	Certeza,Randolph P
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DTA	JCC	1044	PUC	1/28/2017	PCS	APPENG	Ranadive,Shreepad N
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DTA	JCC	1063	PUC	9/29/2014	PCS	063307	Sam,Jennifer B
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DTA	JCC	1044	PUC	9/15/2014	PCS	063160	Bhaskar,Kaushal
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DTA	JCC	1093	PUC	2/16/2015	PCS	063904	Nelson,Brandon M
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DTA	JCC	1043	PUC	2/18/2013	PCS	059529	Yip,Wai Hung
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DTA	JCC	1043	PUC	8/29/2015	PCS	064964	Roses,Ronald
DTA	JCC	1042	PUC	7/6/2015	PCS	063207	Mar,Phillip G
DTA	JCC	5211	PUC	6/23/2014	PCS	058771	Dastgheib,Mostafa
DTA	JCC	1043	PUC	2/2/2015	PCS	063942	Summers,Bruce J
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DTA	JCC	1480	PUC	6/22/2015	PCS	062505	Lopez,Robert F
DTA	JCC	1824	PUC	7/8/2013	PCS	059548	McLean,Mark S
DTA	JCC	1478	PUC	2/27/2016	PCS	900482	Taing,Eang
DTA	JCC	4321	PUC	2/13/2016	PCS	059759	Santiano,Maria Hilda
DTA	JCC	4321	PUC	3/25/2017	PCS	901196	Son,Dara
DTA	JCC	1478	PUC	7/11/2016	PCS	900482	Durden Fay,Carla F
DTA	JCC	1478	PUC	2/27/2016	PCS	900482	Vasquez,Vanessa M
DTA	JCC	1478	PUC	7/18/2016	PCS	900482	Mix,Sari R
DTA	JCC	1478	PUC	9/1/2014	PCS	060680	Yan,Yuri
DTA	JCC	1478	PUC	9/2/2014	PCS	060680	Ho,Andrew X
DTA	JCC	1478	PUC	9/1/2014	PCS	060680	Nguyen,James W
DTA	JCC	1480	PUC	9/15/2014	PCS	062505	Hendricks,Thuy T
DTA	JCC	0931	PUC	8/5/2013	PCS	059450	Batshoun,Diala
DTA	JCC	7317	PUC	12/5/2016	PCS	065216	Nocentini,Brett D

DTA	JCC	7316	PUC	10/10/2015	PCS	900820	Nguyen,James W
DTA	JCC	7316	PUC	12/23/2013	PCS	058822	Buchanan,David M
DTA	JCC	7316	PUC	12/24/2013	PCS	058822	Ujcic,Joseph R
DTA	JCC	7316	PUC	12/23/2013	PCS	058822	Hansell,Benjamin A
DTA	JCC	7317	PUC	5/28/2013	PCS	058842	Tran,Hai T
DTA	JCC	7317	PUC	5/28/2013	PCS	058842	Galindo,David J
DTA	JCC	1478	PUC	2/13/2016	PCS	900482	Delos Santos,Regie R
DTA	JCC	1478	PUC	9/1/2014	PCS	060680	Hsia,Toni
DTA	JCC	1478	PUC	1/17/2017	PCS	900482	Chen,Mei
DTA	JCC	1480	PUC	9/15/2014	PCS	062505	Lee,Yuk Kiu
DTA	JCC	1094	PUC	4/23/2016	PCS	066089	Fong,Steve N
DTA	JCC	1094	PUC	12/22/2014	PCS	063082	Chan,George
DTA	JCC	1823	PUC	6/17/2017	PCS	072843	Kay,Grace E
DTA	JCC	1823	PUC	9/10/2016	PCS	065883	Hu,Angela R
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DTA	JCC	1822	PUC	3/26/2016	PCS	064821	Cox,Kyndra W
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DTA	JCC	1402	PUC	9/29/2014	PCS	060641	Chu,Keng K
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DTA	JCC	1823	PUC	1/2/2016	PCS	065698	Geller Diamant,Shari L
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DTA	JCC	1822	PUC	11/25/2013	PCS	059753	Ifurung,Maricar
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DTA	JCC	1823	PUC	7/21/2014	PCS	060275	Lo,Stacey J
DTA	JCC	1824	PUC	12/8/2014	PCS	063603	Sia,Teddy A
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DTA	JCC	0941	PUC	6/13/2020	PCS	097160	Hyams,Michael A
DTA	JCC	5602	PUC	4/1/2017	PCS	069826	Ja,Kimberly A
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DTA	JCC	0932	PUC	6/1/2019	PCS	091158	Brasil,Dina M
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DTA	JCC	5241	PUC	9/7/2019	PCS	902873	Almaguer Jr,Jesus
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DTA	JCC	1820	PUC	12/14/2019	PCS	095553	Qin,Kevin Yu Tao
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DTA	JCC	6318	PUC	2/8/2020	PCS	901138	Doyle,Alison
DTA	JCC	6319	PUC	8/12/2017	PCS	901139	Brennan,William D
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DTA	JCC	5241	PUC	1/25/2020	PCS	902965	Buitrago,Joseph H
DTA	JCC	5241	PUC	2/9/2019	PCS	902351	Chan,Erik
DTA	JCC	5241	PUC	2/23/2019	PCS	902351	Abdelsalam,Abdelmoniem H
DTA	JCC	1446	PUC	9/9/2017	PCS	901185	Chan,Janet S
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DTA	JCC	5601	PUC	6/15/2019	PCS	902258	E Achoora,Savitha
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DTA	JCC	5207	PUC	9/7/2019	PCS	902857	Shu,Jeffrey K
DTA	JCC	5203	PUC	12/14/2019	PCS	902942	Le,Vinh A
DTA	JCC	5241	PUC	2/23/2019	PCS	902351	Lum,Justin C
DTA	JCC	7388	PUC	11/16/2019	PCS	084550	Castro Jr.,Salvatore
DTA	JCC	7388	PUC	2/23/2019	PCS	084550	Pese,Paul T
DTA	JCC	7250	PUC	7/25/2020	PCS	901877	Carpenter,Jonathan T
DTA	JCC	1705	PUC	7/11/2020	PCS	903231	Perez,Natalie C
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DTA	JCC	1480	PUC	2/22/2020	PCS	062480	Merten,Karol
DTA	JCC	6318	PUC	6/27/2020	PCS	063054	Luu,Kha T
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DTA	JCC	7219	PUC	4/20/2019	PCS	075040	Zilmar,Janice B
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DTA	JCC	5207	PUC	7/14/2018	PCS	902304	Espero,Job
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DTA	JCC	1931	PUC	12/14/2019	PCS	094304	O'Brien,Andrew J
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DTA	JCC	7284	PUC	7/25/2020	PCS	903350	Mercurio,John M
DTA	JCC	0923	PUC	12/2/2017	PCS	065925	Tensfeldt,Susan M
DTA	JCC	7514	PUC	11/2/2019	PCS	052129	Jarvis,O.J. Henry
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DTA	JCC	5207	PUC	9/23/2017	PCS	055830	He,Jin Y

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DTA	JCC	5207	PUC	8/26/2017	PCS	901918	Zhou,Jianming
DTA	JCC	2488	PUC	8/8/2020	PCS	901876	Egger,Tammy T
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DTA	JCC	5211	PUC	6/8/2019	PCS	047260	Williams,Michael L
DTA	JCC	2482	PUC	6/13/2020	PCS	096559	Hernandez,Richard Bryan T
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DTA	JCC	2482	PUC	11/30/2019	PCS	096559	Mittry,Jordan L
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DTA	JCC	1446	PUC	9/7/2019	PCS	902831	Wong,Ava D
DTA	JCC	2481	PUC	8/10/2019	PCS	901874	Rivera,Laurensius D
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DTA	JCC	2488	PUC	12/15/2018	PCS	901876	Nguyen,Thuy M
DTA	JCC	2486	PUC	8/26/2017	PCS	067483	Hu,Danny G
DTA	JCC	2485	PUC	6/15/2019	PCS	081593	Lieu,Shirley
DTA	JCC	0933	PUC	8/25/2018	PCS	084908	Lee,Kenneth
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DTA	JCC	1054	PUC	12/30/2017	PCS	076019	Liu,Alex A
DTA	JCC	2489	PUC	11/17/2018	PCS	076319	Kwan,Dolson K
DTA	JCC	0942	PUC	2/22/2020	PCS	098824	Cheung,Angela Y
DTA	JCC	1844	PUC	5/4/2019	PCS	901814	Gomez,Rosendo
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DTA	JCC	7514	PUC	2/22/2020	PCS	901563	Marrero,Mario T
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DTA	JCC	1705	PUC	10/6/2018	PCS	902282	Taylor,Matthew S
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DTA	JCC	7329	PUC	11/18/2017	PCS	901142	Parascandolo Jr,Antone
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DTA	JCC	7262	PUC	8/11/2018	PCS	075175	Fong,Stephen K
DTA	JCC	7215	PUC	6/1/2019	PCS	901866	Zahnd,Andrew F
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DTA	JCC	1054	PUC	11/2/2019	PCS	094356	Ficker,Daniel C
DTA	JCC	5241	PUC	12/30/2017	PCS	902106	Yu,Anthony R
DTA	JCC	7343	PUC	10/5/2019	PCS	900490	Cordua,Matthew

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DTA	JCC	7343	PUC	11/18/2017	PCS	900490	Pilkington,James
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DTA	JCC	7245	PUC	5/18/2019	PCS	093662	Sibbring,Justin L
DTA	JCC	7343	PUC	11/3/2018	PCS	900490	Wilkinson,Keith J
DTA	JCC	7341	PUC	1/12/2019	PCS	901879	Craig,Aaron B
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DTA	JCC	7341	PUC	12/14/2019	PCS	903432	Boyd,Nadine P
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DTA	JCC	1230	PUC	6/15/2019	PCS	089270	Vornoli,Diane
DTA	JCC	5602	PUC	4/28/2014	PCS	060334	Webster,Leslie A
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DTA	JCC	7372	PUC	3/26/2016	PCS	900492	Hong,Thomas S
DTA	JCC	7514	PUC	9/28/2013	PCS	053167	Reiter,John S
DTA	JCC	3417	PUC	2/13/2017	PCS	901101	Means Jr,Manuel R
DTA	JCC	7372	PUC	3/26/2016	PCS	900492	Hy,Brice P
DTA	JCC	7262	PUC	7/21/2014	PCS	058003	Ting,Christina M
DTA	JCC	7373	PUC	8/15/2015	PCS	059925	Brosas,Marlon B
DTA	JCC	7252	PUC	8/4/2014	PCS	060690	Ma,Jianmin
DTA	JCC	7373	PUC	9/29/2014	PCS	059925	Corrales,Jose F
DTA	JCC	7238	PUC	3/14/2015	PCS	054550	Bush,Antonio N
DTA	JCC	7252	PUC	5/25/2015	PCS	060690	Lauer,Mark W
DTA	JCC	7372	PUC	3/30/2015	PCS	053847	Johnson,Dolores
DTA	JCC	7373	PUC	9/29/2014	PCS	059925	Truesdell,James R
DTA	JCC	7373	PUC	9/29/2014	PCS	059925	Anderson,Nicholas S
DTA	JCC	5130	PUC	2/18/2017	PCS	064748	Jones,Steven T
DTA	JCC	7373	PUC	8/15/2015	PCS	059925	Wilkins,Lolita M
DTA	JCC	7252	PUC	8/4/2014	PCS	6447	Keel,Alan
DTA	JCC	5130	PUC	2/18/2017	PCS	064748	Molina,Christopher D
DTA	JCC	7336	PUC	8/4/2014	PCS	6411	Johnson,Charles
DTA	JCC	7276	PUC	4/22/2017	PCS	901140	Maraviglia,Michael P
DTA	JCC	7242	PUC	2/18/2017	PCS	900566	Lacy,Michael L
DTA	JCC	7372	PUC	3/26/2016	PCS	900492	Barca,Desmond
DTA	JCC	7373	PUC	5/20/2017	PCS	900493	Barca,Desmond
DTA	JCC	7372	PUC	5/26/2014	PCS	060693	De Leon,Ronald M
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DTA	JCC	7372	PUC	2/11/2017	PCS	900492	Hui,Wai Man
DTA	JCC	7373	PUC	5/25/2015	PCS	059925	Ting,Gordon S
DTA	JCC	7372	PUC	6/9/2014	PCS	060693	Wong,Brannon A

DTA	JCC	7373	PUC	5/20/2017	PCS	900493	Neal,Christopher D
DTA	JCC	7373	PUC	5/25/2015	PCS	059925	Huang,William L
DTA	JCC	7372	PUC	4/9/2016	PCS	900492	Dennis Jr,Michael C
DTA	JCC	7373	PUC	9/29/2014	PCS	059925	Lee,Raymond A
DTA	JCC	7373	PUC	9/29/2014	PCS	059925	Faaita,James A
DTA	JCC	7372	PUC	5/26/2014	PCS	060693	Andrews Jr,Darrell G
DTA	JCC	7373	PUC	10/13/2014	PCS	059925	Andrews Jr,Darrell G
DTA	JCC	1942	PUC	5/11/2015	PCS	900703	Pettit,Andrew W
DTA	JCC	7372	PUC	5/26/2014	PCS	060693	Wilkins,Lolita M
DTA	JCC	7372	PUC	9/15/2014	PCS	060693	Walker,Ruedell L
DTA	JCC	5130	PUC	7/16/2016	PCS	064748	Murphy,Gerard
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DTA	JCC	5130	PUC	7/16/2016	PCS	064748	Ng,Wesley S
DTA	JCC	7373	PUC	12/22/2014	PCS	059925	Harper,Maurice L
DTA	JCC	5130	PUC	2/18/2017	PCS	064748	Clark,Andrew M
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DTA	JCC	2487	PUC	2/13/2016	PCS	065318	Lo,Philip
DTA	JCC	2483	PUC	10/27/2014	PCS	060335	Lieu,Shirley
DTA	JCC	2482	PUC	7/13/2015	PCS	064573	Trinh,Bill H
DTA	JCC	1452	PUC	6/8/2015	PCS	060662	Fanfelle,Jackie A
DTA	JCC	1929	PUC	8/27/2016	PCS	065476	Loosli-Devincenzi,Annette R
DTA	JCC	0942	PUC	9/30/2013	PCS	060053	Nelson,Christopher J
DTA	JCC	7514	PUC	6/10/2017	PCS	901563	Marrero,Mario T
DTA	JCC	7318	PUC	12/5/2015	PCS	059854	Dayton,Peter M
DTA	JCC	7238	PUC	1/28/2017	PCS	901102	Aguerre,Frank
DTA	JCC	7514	PUC	2/11/2017	PCS	900537	Sagote,Faapito
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DTA	JCC	7226	PUC	4/14/2014	PCS	060106	Naughton,Kevin E
DTA	JCC	7250	PUC	9/29/2014	PCS	059727	Agelopoulos,Mike I
DTA	JCC	7388	PUC	1/30/2016	PCS	900074	McLoughlin,Brendan P
DTA	JCC	7250	PUC	2/16/2015	PCS	059727	Skubic,Edward J
DTA	JCC	7250	PUC	4/14/2014	PCS	059727	Nave,Richard W
DTA	JCC	7313	PUC	8/19/2013	PCS	059766	Contreras,Francisco
DTA	JCC	7388	PUC	4/5/2014	PCS	057406	Shores Jr,Larry W
DTA	JCC	7250	PUC	1/20/2014	PCS	015710	Christensen,Mark E
DTA	JCC	7317	PUC	8/6/2016	PCS	065216	Macaulay,Ryan P
DTA	JCC	7250	PUC	4/14/2014	PCS	059727	Fonseca,Philip
DTA	JCC	7284	PUC	12/9/2013	PCS	059496	Conefrey,Colm C
DTA	JCC	7213	PUC	2/27/2016	PCS	900470	Bouc,Paul M
DTA	JCC	7388	PUC	1/28/2013	PCS	057406	Dean,Michael P
DTA	JCC	7514	PUC	3/31/2014	PCS	052129	McHenry Jr,Everett L
DTA	JCC	7250	PUC	12/5/2016	PCS	900485	Magrini,Alan J
DTA	JCC	7514	PUC	3/14/2015	PCS	052129	McHenry Jr,Everett L
DTA	JCC	7388	PUC	3/11/2013	PCS	016218	Wortman,Thomas F
DTA	JCC	7250	PUC	5/21/2016	PCS	900485	Wortman,Thomas F
DTA	JCC	7388	PUC	3/11/2013	PCS	016218	Teahan,John P

DTA	JCC	7388	PUC	1/28/2013	PCS	057406	Mattias, Kevin P
DTA	JCC	7254	PUC	5/23/2015	PCS	064444	Chan, Jonathan H
DTA	JCC	7514	PUC	7/22/2013	PCS	058581	Isham, Michael C
DTA	JCC	7250	PUC	4/14/2014	PCS	059727	Bell, Patrick B
DTA	JCC	5241	PUC	6/17/2017	PCS	901921	Choi, Chung Shun
DTA	JCC	5207	PUC	8/5/2014	PCS	056809	Trelles, Luis N
DTA	JCC	5211	PUC	6/23/2014	PCS	060716	Feng, Stacie T
DTA	JCC	6318	PUC	8/19/2013	PCS	059002	Hao, Albert T
DTA	JCC	7341	PUC	6/9/2014	PCS	060475	Mott, Bruce
DTA	JCC	7341	PUC	6/9/2014	PCS	060475	He, Jin Y
DTA	JCC	7343	PUC	5/11/2015	PCS	062788	Sibbring, Justin L
DTA	JCC	7341	PUC	10/24/2015	PCS	900489	Wilkinson, Keith J
DTA	JCC	5207	PUC	9/29/2014	PCS	056811	Pluche, Rebecca L
DTA	JCC	7343	PUC	5/11/2015	PCS	062788	Camacho, Jon R
DTA	JCC	7343	PUC	10/6/2014	PCS	062788	Clark, Jeffrey M
DTA	JCC	7341	PUC	6/9/2014	PCS	060475	Sparks, James V
DTA	JCC	7341	PUC	10/10/2015	PCS	900489	Fong, Stephen K
DTA	JCC	7341	PUC	6/9/2014	PCS	060475	Kamelamela, Matthew T
DTA	JCC	7343	PUC	10/6/2014	PCS	062788	Rotondo, Steve
DTA	JCC	7245	PUC	6/3/2017	PCS	067142	Macaulay, Ryan P
DTA	JCC	7245	PUC	10/13/2014	PCS	062810	Scott, Anthony R
DTA	JCC	7341	PUC	6/9/2014	PCS	060475	Laharty, James J
DTA	JCC	5149	PUC	5/23/2015	PCS	062789	Guerra, Joe L
DTA	JCC	7343	PUC	10/27/2014	PCS	062788	Macaulay, Ian D
DTA	JCC	5203	PUC	4/27/2015	PCS	900102	Hartdegen, Curtis D
DTA	JCC	7388	PUC	3/11/2013	PCS	016218	Costello, James P
DTA	JCC	7388	PUC	3/11/2013	PCS	021358	Inferrera, Steven P
DTA	JCC	7388	PUC	2/25/2017	PCS	901145	Gonzales, Kevin J
DTA	JCC	7388	PUC	2/16/2015	PCS	900074	Dudum, Rodney
DTA	JCC	7250	PUC	1/14/2013	PCS	015709	Gunn, William W
DTA	JCC	7388	PUC	7/7/2014	PCS	057406	Biggins, James E

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: Re:
Date: Wednesday, December 2, 2020 9:38:00 AM
Attachments: [image001.png](#)
[image005.png](#)

From: Tumlin, Jeffrey <Jeffrey.Tumlin@sfmta.com>

Sent: Tuesday, December 1, 2020 6:35 PM

To: Black Employee Alliance <blackemployeealliance@gmail.com>

Cc: Kirschbaum, Julie (MTA) <Julie.Kirschbaum@sfmta.com>; Ackerman, Kimberly (MTA) <Kimberly.Ackerman@sfmta.com>; Williams, Emily (MTA) <Emily.Williams@sfmta.com>; Dunson, Marvin (HRD) <marvin.dunson@sfgov.org>; Harmon, Virginia (MTA) <Virginia.Harmon@sfmta.com>; Simon, Linda (HRD) <linda.simon@sfgov.org>; Spain, Christopher (MTA) <Christopher.Spain@sfmta.com>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; sean.elbernd@sfgov.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; CivilService, Civil (CSC) <civilservice@sfgov.org>; rudy@sflaborcouncil.org; kim@sflaborcouncil.org; sflc@sflaborcouncil.org; jdoherty@ibew6.org; cityworker@sfcwu.org; clavery@oe3.org; mbrito@oe3.org; tneep@oe3.org; Osha Ashworth <oashworth@ibew6.org>; debra.grabelle@ifpte21.org; kgeneral@ifpte21.org; Jessica Beard <jbeard@ifpte21.org>; tmathews@ifpte21.org; varaullo@ifpte21.org; ewallace@ifpte21.org; aflores@ifpte21.org; smcgarry@nccrc.org; larryjr@ualocal38.org; jchiarenza@ualocal38.org; SEichenberger@local39.org; Richard Koenig <richardk@smw104.org>; anthonyu@smw104.org; Charles, Jasmin (MTA) <Jasmin.Charles@sfmta.com>; twulocal200@sbcglobal.net; roger marengo <rmarengo@twusf.org>; pwilson@twusf.org; laborers261@gmail.com; bart@dc16.us; dharrington@teamster853.org; MLeach@ibt856.org; jason.klumb@seiu1021.org; theresa.rutherford@seiu1021.org; XiuMin.Li@seiu1021.org

Subject: Re:

Dear Black Employees Alliance and Coalition Against Anti-Blackness,

We are deeply upset by the recent cluster of COVID-19 cases among the Traction Power/Overhead Lines group. While this is only the SFMTA's second instance of staff-to-staff transmission of COVID since the pandemic began, it is not acceptable. The last thing we want is for anyone to contract COVID at work and we have invested significant time and energy in designing protocols to prevent this very outcome.

While we are unable to discuss specific personnel or health matters in this letter, and have removed the names of staff from the email thread below to protect confidential information

that an employee had shared, we can provide the requested details on the SFMTA's COVID response and inform you that the SFMTA Department Operations Center (DOC) is looking closely at what took place within the Traction Power/Overhead Lines team, and if appropriate, will implement any necessary changes. Please know that Julie Kirshbaum, our Transit Director, connected with the employee who shared their story. And, as part of our protocol, Human Resources staff has contacted each affected employee to advise them of their eligible leave benefits and Workers' Compensation benefits while out of work.

COVID Safety Protocols

In March 2020, we ordered the activation of SFMTA's Department Operation Center (DOC) to manage the agency's response to the then-emerging COVID pandemic. The DOC is tasked with operationalizing health and safety guidance issued by relevant authorities such as the San Francisco Department of Public Health (DPH) and CDC, respond to COVID cases when they occur in the workplace, and coordinate with our City and regional partners. The DOC works in close coordination with Agency subject matter experts from Human Resources and Industrial Safety. This is all accomplished with a focus on these four objectives:

1. Limit the exposure of SFMTA employees to COVID-19
2. Limit the exposure of passengers on the system to COVID-19
3. Maintain mobility and access, so long as Objectives 1 and 2 are not compromised
4. Maintain and communicate situational awareness to our employees and the public

Through the DOC's work, the following are a summary of the safety protocols that have been put in places to reduce the spread of COVID in the workplace. Additional protocols have been developed for specific situations.

- **Masks/Face Coverings** – For months, the SFMTA has required all staff to wear face coverings. The SFMTA has provided all staff with a kit of ten reusable face coverings, while also continuing to provide disposable masks as needed, and allow employees to wear personal face coverings as long as they meet the DPH/CDC requirements. As the requirements have evolved over time, the SFMTA has issued instructions to all staff in the form of bulletins, and work with managers to implement these requirements. Attached is Bulletin 2020-DOC-040 which consolidated all prior directions into one document, as well as the more recently revised Bulletin 2020-DOC-040a.
- **Personal Protective Equipment** – In addition to masks/face coverings, the SFMTA has issued job-specific PPE to help prevent the spread of COVID. For the OHL group, the SFMTA has purchased and issued PPE that is specifically made for people working with high-voltage power lines that includes mask/face covering, face shields and gloves. This

additional PPE is addressed in the attached Bulletin 2020-DOC-034.

- **Health Screening** – All staff are required to complete a daily health self-screening prior to coming to work. If they are experiencing any of the identified symptoms or have been close contact with anyone who has COVID, they are required to stay out of work and call for further direction. Bulletin 2020-DOC-035a outlining these requirements is attached.
- **COVID Hotline and Support** – The SFMTA has established a hotline staffed by trained DOC staff, for staff to report COVID infections, close contact or any other questions about COVID precautions. The hotline staff work in close coordination with HR staff to provide them with employee information so the Human Resources can reach out to each employee to ensure that they get the necessary benefit information and support. We understand that COVID guidance is ever evolving and nuanced, so we always encourage staff to call with any questions. Attached is Bulletin 2020-DOC-022 which announced the hotline, additionally the number is widely published on other communications to staff and is included on posters throughout the Agency.
- **Enhanced cleaning/sanitization** – The SFMTA has worked to increase the frequency of cleaning/sanitization of all facilities and vehicles. This is both in the form of increasing custodial service and giving instructions to staff

All bulletins are sent to staff via email and printed for and distributed to those without routine access to work email. We have designated a COVID Location Manager (CLM) for each SFMTA facility. This person serves as a point of contact with the DOC and coordinates with other on-site managers/supervisors. As with any other workplace safety requirement, managers are instructed to work with their team to make sure staff understand and are following the procedures. The SFMTA reinforces the information to managers/supervisors through group calls, Senior Management Team meetings and other reminders for the executive team.

In the event that someone appears to not be following safety protocol, such as not wearing face coverings or coming to work while sick, managers are instructed to call the COVID Hotline so that the DOC can work with HR to address the issue. Additionally, all staff are encouraged to call the COVID Hotline to report any concerns.

COVID Response

Despite all the prevention measures in place, with the widespread level of COVID in society it has not been possible completely keep COVID outside of the workplace. To date about 1.7% of SFMTA staff have reported testing positive for COVID, which is slightly lower than regional rates. Only in two sets of cases have we determined that the cause was workplace transmission.

When an employee tests positive for COVID, or when they are in close contact with someone

who has COVID, they are directed to stay out of work and call the COVID Hotline for direction. Upon receiving notification of an employee testing positive for COVID, the SFMTA immediately initiates a contact tracing process to understand the employee's work history and interactions to determine if any other employees were in close contact with the individual. This is accomplished by interviewing the affected employee, their manager and reviewing video, if available.

For reference, close contact is defined as any following types of contact with the COVID positive person regardless starting 48 hours before their symptoms began or 48 hours before their positive test was collected:

- Being within six feet of them for more than 15 minutes or more in a 24-hour period
- Lived or stayed overnight with them
- Was an intimate sex partner, including only kissing
- Took care of them or were taken care of by them
- Had direct contact with their body fluids or secretions (e.g. was coughed or sneezed on by them or shared eating or drinking utensils with them)

If any employee is identified as being in close contact with someone with COVID, regardless of where this contact happened, they are directed to quarantine for a minimum period of 14 days following the date of contact. All employees who are required to quarantine/isolate due to COVID infection or close contact are put in contact with Human Resources to support the employee while they are on leave and when it is time to return to work. Human Resources provides the employee with information to ensure that they receive all of their wages and benefits while out of work, including those provided under Workers' Compensation. Employees are provided with a staff member's cell phone number in the event that they have additional questions and can also email their questions to the Covid.HR.Questions@SFMTA.com.

Following the completion of the contact tracing investigation, a notification is sent to all employees at the worksite informing them that a colleague has tested positive: however, due to confidentiality requirements, we are not able to provide any additional identifying information about the case.

We hope this summary of SFMTA's COVID prevention protocols for our workplace is helpful. If you have additional questions you would like to discuss, please contact DOC Commander George Louie (george.louie@sfmta.com). We are doubling down on our communications to reinforce the importance of our following our health protocols to all our

staff and managers, because health precautions won't work if they aren't followed. We welcome any specific suggestions or requests about communications that are needed. Finally, we are grateful that an affected employee has been willing to share their story. Please know that we will work to support each of the team members who experienced close contact and possible exposure as well as interrogate what went wrong in the application of our protocols to lead to the possible exposures.

Sincerely,
Jeffrey Tumlin and Kimberly Ackerman

Kimberly Ackerman, Human Resources Director
Office 415.646.2619

Jeffrey Tumlin, Director of Transportation
Office 415.646.2522
(he/him/his)



San Francisco Municipal Transportation Agency
1 South Van Ness Avenue
San Francisco, CA 94103



From: **Black Employee Alliance** <blackemployeealliance@gmail.com>

Date: Sun, Nov 29, 2020 at 9:25 PM

Subject: Re:

To: Black Employee Alliance <blackemployeealliance@gmail.com>

Cc: Kirschbaum, Julie B <Julie.Kirschbaum@sfmta.com>, Tumlin, Jeffrey <Jeffrey.Tumlin@sfmta.com>, Ackerman, Kimberly <Kimberly.Ackerman@sfmta.com>, Williams, Emily <Emily.Williams@sfmta.com>, Dunson, Marvin (HRD) <marvin.dunson@sfgov.org>, Harmon, Virginia <Virginia.Harmon@sfmta.com>, King, Dante <Dante.King@sfmta.com>, Simon, Linda (HRD) <linda.simon@sfgov.org>, Spain, Christopher <Christopher.Spain@sfmta.com>, Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>, Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>, <sean.elbernd@sfgov.org>, Board of Supervisors, (BOS) <Board.of.Supervisors@sfgov.org>, Haney, Matt (BOS) <Matt.Haney@sfgov.org>, MandelmanStaff, [BOS] <MandelmanStaff@sfgov.org>, Mar, Gordon (BOS) <Gordon.Mar@sfgov.org>, Peskin, Aaron (BOS) <Aaron.Peskin@sfgov.org>, Preston, Dean (BOS) <Dean.Preston@sfgov.org>, Fewer, Sandra (BOS) <Sandra.Fewer@sfgov.org>, Ronen, Hillary <Hillary.Ronen@sfgov.org>, Safai, Ahsha (BOS) <Ahsha.Safai@sfgov.org>, Stefani, Catherine (BOS) <Catherine.Stefani@sfgov.org>, Shamann (BOS) <Shamann.Walton@sfgov.org>, Yee, Norman (BOS) <Norman.Yee@sfgov.org>, CivilService, Civil (CSC) <civilservice@sfgov.org>, <rudy@sflaborcouncil.org>, <kim@sflaborcouncil.org>, <sflc@sflaborcouncil.org>, <jdoherty@ibew6.org>, <cityworker@sfcwu.org>, <clavery@oe3.org>, <mbrito@oe3.org>,

<tneep@oe3.org>, <oashworth@ibew6.org>, <debra.grabelle@ifpte21.org>, <kgeneral@ifpte21.org>, <jbeard@ifpte21.org>, <tmathews@ifpte21.org>, <varaullo@ifpte21.org>, <ewallace@ifpte21.org>, <aflores@ifpte21.org>, <smcgarry@nccrc.org>, <larryjr@ualocal38.org>, <jchiarenza@ualocal38.org>, <SEichenberger@local39.org>, Richard Koenig <richardk@smw104.org>, <anthonyu@smw104.org>, Charles, Jasmin (MTA) <Jasmin.Charles@sfmta.com>, <twulocal200@sbcglobal.net>, roger marenco <rmarenco@twusf.org>, <pwilson@twusf.org>, <laborers261@gmail.com>, <bart@dc16.us>, <dharrington@teamster853.org>, <MLeach@ibt856.org>, <jason.klumb@seiu1021.org>, <theresa.rutherford@seiu1021.org>, <XiuMin.Li@seiu1021.org>, Hector Cardenas <Hector.Cardenas@seiu1021.org>, <pmendeziamaw@comcast.net>, <mjayne@iam1414.org>, <raquel@sfmea.com> (contact) <raquel@sfmea.com>, <christina@sfmea.com>, <criss@sfmea.com>, <l200twu@gmail.com>, Local Twu <local200twu@sbcglobal.net>, <lkuhls@teamsters853.org>, <staff@sfmea.com>, <president@sanfranciscodsa.com>, <SFDPOA@icloud.com>, <sfbia14@gmail.com>, <ibew6@ibew6.org>, <MTABoard@sfmta.com>

Good evening (removed for privacy purposes) -

The Black Employees Alliance and Coalition Against Anti-Blackness was both dismayed and aggrieved upon reading your message below, learning that you contacted COVID-19 while at work; as well as the possibility that you may have passed it on to your wife and unborn child, and possibly others in your friends and family circle. Our thoughts and prayers remain with you and your family during this time and we are hoping that you and your family (as well as your co-workers and their families) recover successfully. The mental, emotional, and psychological burden put on you by this situation during this holiday season, and considering your circumstances, is unimaginable. It is clear that you do not feel safe at work and that you do not trust management's ability to protect you, your wife, and unborn child during this pandemic. We understand and are inclined to agree with and support you. Please let us know if there is anything we can do for you.

You highlighted the point that it was a supervisor who gave directions for your co-worker to report to work, even after the employee alerted the supervisor that they had been exposed to COVID-19. This is extremely serious and goes much further than the poor judgment of that one particular supervisor. It lends to mismanagement and a lack of system-wide, infrastructural accountability.

Director Tumlin -

It would appear that during a pandemic the SFMTA would have established very specific protocols regarding employee safety in response to the current state of the COVID-19 pandemic. Please answer the questions below:

- What were the protocols provided for employees to follow, in regard to reporting potential exposures to COVID-19, on or before November 21, 2020?
- Per the SFMTA's policy on or before November 21st, was it the agency's policy for supervisors and managers to advise individual employees about illnesses and what to do (including potential exposures to COVID-19)? If so, what additional policies/guidelines were managers and supervisors provided, in terms of their responsibility in reporting potential exposures of their employees?

- What will SFMTA Human Resources do to alter current processes and ensure employees are provided support directly from members of Human Resources, during the pandemic?

Please also provide the Black Employees Alliance and Coalition Against Anti-Blackness with all guidance issued to employees regarding reporting illnesses and/or potential COVID-19 exposures (i.e. who to call, directions about what to do, etc.) since March 16th, 2020 - as well as respective issue dates.

It appears that either employees have remained guided by the agency leadership to report illnesses to their supervisors only during this pandemic and that there have not been any additional reporting mechanisms and supports instituted - that would have allowed for the supervisor's decision to be countered. If the SFMTA's Human Resources Director has not taken the lead on instituting such a process, then we suggest strongly that she do so now.

We are in the season and reality of a deathly pandemic, and yet it appears that the gross incompetence and negligence (more than that of the supervisor implicated in *(name removed for privacy purposes)* original message), followed by a lack of accelerated protocols at your agency, has led to several of your "essential employees" contacting a deadly virus while on the job. This is unacceptable! Would you agree?

While we know it is not appropriate for you or your staff to comment about *(name removed for privacy purposes)*'s (or other employees') situation, we hope and expect that you are taking full responsibility for the endangerment of these employees and their families.

We look forward to receiving a response by Friday, December 11th.

Best,

Black Employees Alliance and Coalition Against Anti-Blackness

On Wed, Nov 25, 2020 at 6:50 PM *(removed for privacy purposes)* wrote:

Get [Outlook for iOS](#)

From: *(removed for privacy purposes)*

Sent: Wednesday, November 25, 2020 6:44 PM

To: *(removed for privacy purposes)*

Subject:

EXT

November 25th, 2020

On Saturday, November 21, 2020, my crew and I were on our way to a job. My foreman is *(removed*

for privacy purposes) and the other lineman on my crew are (removed for privacy purposes) and (removed for privacy purposes). While driving to the job, (removed for privacy purposes) said that his step daughter and granddaughter have tested positive with Covid-19 and they were both present at a birthday party he attended which made him exposed to the virus. (removed for privacy purposes) also mentioned the birthday party took place two weeks ago. He then disclosed that he called our supervisor, John Orkes, to tell him that he has been exposed to someone that has Covid-19 and that John said to come in anyway. I was driving and I pulled the truck over and parked it. I went into a nearby Starbucks to make a phone call to Mr. Orkes to confirm his advice to (removed for privacy purposes). Mr. Orkes confirmed that (removed for privacy purposes) gave notice that he was exposed to COVID-19 and Mr. Orkes then advised him to come in anyway, stay away from the rest of the crew, and drive a separate vehicle. My response to Mr. Orkes was that is not the correct protocol and since (removed for privacy purposes) was exposed to COVID-19 he needs to get tested and stay away from everyone in the shop until he has tested negative for COVID-19. I told John that my wife is pregnant and I cannot be around anyone that's been exposed to the virus. Mr. Orkes already knew my wife was pregnant and he insisted (removed for privacy purposes) come into work anyway. He said he would give (removed for privacy purposes) a call right away. Mr. Orkes called (removed for privacy purposes) and told him to go home. I wanted all of us to get tested immediately. I drove myself and the rest of the crew straight to the testing site at Pier 30. As we're driving over to the test site John Orkes calls (removed for privacy purposes) to tell him to clean the shop and truck with disinfectant.

When we arrived at Pier 30 for testing the DSW workers on site told us that we are not essential workers and that we cannot get tested without an appointment. The worker at the testing site told us only police and medical workers can get tested without an appointment. After 30 minutes of pleading with them and talking to their manager, they told us to just make an appointment and they would let us in for a test right away. We all made appointments on our phones and we were able to get tested. When we got back to shop (removed for privacy purposes) left immediately. I then called Chris Spane and John Orkes and explained that this situation was handled very poorly. I repeated that my wife is pregnant and I have been trying hard to stay safe during these times and for Mr. Orkes to grant permission for (removed for privacy purposes) to come in knowing he has been exposed is unacceptable. Chris Spane instructed me to call the COVID-19 hotline to report this issue. They explained that the situation was not handled correctly and that (removed for privacy purposes) was not supposed to come in work if was exposed. After my phone call with the COVID-19 hotline, I started to spray our truck down and wipe down our lunch room.

The next day me (removed for privacy purposes) and (removed for privacy purposes) received our test results and they were all negative. I called (removed for privacy purposes) to find out what his test results were. He said that he had not received his yet. Which I thought was strange because we all tested at the same time. I feel as if he already knew and didn't want to say anything. I told him to give me a call when he finds out.

Monday, November 23, 2020, I started to feel symptoms of COVID-19. I called (removed for privacy purposes) and (removed for privacy purposes) to see if they started to feel symptoms. (removed for privacy purposes) and (removed for privacy purposes) both said yes. I called (removed for privacy purposes) a few more times and he didn't answer. He called me back at 3:30 PM to inform me that

he tested positive. I was exposed to him because John Orkes and *(removed for privacy purposes)* didn't use the proper protocol on what steps to take after being exposed to COVID-19. This has caused multiple cases of COVID-19 in the Overhead Lines shop.

(removed for privacy purposes)'s hygiene is known to be poor throughout the entire shop. He eats off the floor. If he is ill, he comes in anyway. He does not wash his hands and touches everything in our break room and bathroom. I have been put in a terrible situation. I do not feel comfortable working around *(removed for privacy purposes)* anymore. He is not even supposed to be on a crew. He does not have a valid medical and commercial license. That is a requirement to work in our department. If my commercial license is getting ready to expire, I am notified two months in advance to renew it by John Orkes. *(removed for privacy purposes)* has gone years without a current commercial driving and medical license and John Orkes is well aware of this along with the rest of the employees in the shop. In spite of Mr. Orkes being aware of *(removed for privacy purposes)* not having a valid medical exam and driver's license along with knowing *(removed for privacy purposes)* has been exposed to COVID-19, he has allowed *(removed for privacy purposes)* to continue working on our crew and expose me to this deadly virus along with everyone in that shop.

Regardless if the Overhead Lines department is short-handed, I am held to a certain standard and I have to meet all my requirements, however some employees are being favored and their requirements are being ignored. If the rules were followed, *(removed for privacy purposes)* wouldn't have even been in our truck at all. *(removed for privacy purposes)* does not qualify to obtain the mandatory licenses so he does not meet the job's minimum qualifications. *(removed for privacy purposes)* along with other employees in the shop who do not meet the minimum requirements should not be allowed to be on a crew until they have a valid medical exam from General Hospital like I have to do every two years. I expect every employee to get a follow-up notification regarding the status of their medical exam and driver's license. If they cannot drive a city vehicle, they should no longer be on a crew as linemen or foremen. Moving forward, every crew member in a work truck needs to have a valid license and medical examination. I will not continue to be the only employee in my department held to my job's requirements. I will follow up with management as well to ensure true resolution.

November 24th, I went to Pier 30 to get tested again. I was told again that I was not an essential worker and that I cannot just come and test at any time and that I need to come at my appointment time. I spoke to their manager and was able to test. After the test, I received a phone call from Romika Williams telling me that I need to quarantine for 2 weeks and that my return date is December 5th. Romika also sent me ESP forms to fill out and send back to the email she provided.

On the morning of Wednesday, November 25, 2020, I received a positive test result. Now I can potentially spread this deadly virus to my pregnant wife and our unborn child. I have COVID-19 because my supervisor John Orkes knowingly put me in a situation where I can be exposed. John Orkes continues to prove he is not capable of running the Overhead Lines department at all. As previously stated, *(removed for privacy purposes)* is not qualified to be a foreman he should not have been allowed to work on a crew. *(removed for privacy purposes)* and John Orkes confirmed they

both knew (*removed for privacy purposes*) was exposed to COVID-19, however Mr. Orkes insisted that (*removed for privacy purposes*) come in to work and (*removed for privacy purposes*) complied. My holidays are completely ruined. My wife and I now have to wear masks around our house for the next two weeks at the very least and be isolated from my family. As expecting parents, my wife and I stress levels are extremely high.

Once again, working for the City and County of SF, serious situations pertaining to me are not being handled properly. I do not trust any of my supervisors to handle any situation at this point. Not one of the serious incidents that I have experienced has been resolved. I have been discriminated against, harassed, and now my supervisor John Orkes and foreman (*removed for privacy purposes*) purposely have put me in a situation where I've been exposed by someone that has tested positive for COVID-19. These are already stressful times for me and my family. I am on the front lines every day at work during these times and I spend most of my time at work and for all of these issues to happen to me in my 4 years of working as an employee for SFMTA is unacceptable.

My wife is 8 months pregnant and I need to be assisting her and now I am not able to due to the poor judgement of my supervisors. There are multiple factors that come with me testing positive for COVID-19 while my wife is pregnant. She will not be able to be seen for her regular appointments. I will not be able to attend any visits and I may not be able to be in the room when my child is born. I continue to experience ridiculous incidents on the job and there has yet to be any resolution. This has brought an unwanted level of stress for me and my family. I will be going to my doctor for the stress that I've endured in the 4 years I've been with SFMTA. I will be requesting paid stress leave until my child bonding time starts February 1st or when my child is born which is estimated January 20th. I also request that the Human Resources department contact me and guide me how to start this process with SFMTA as well.

Like the other incidents that I have experienced which have yet to be resolved, I expect a resolution to this urgent matter. I will be out of the office practicing social distancing from my wife and coworkers so that I do not potentially spread this virus. I will be getting tested on Friday, November 27, 2020. I will keep my supervisors updated on my status throughout this process. Now that I have been exposed I will be off for the next two weeks and I would like to be compensated for the time I will be off as my supervisors have created this entire situation.

I do not want John Orkes as my supervisor anymore. (*removed for privacy purposes*) is not qualified to even be at the shop. I want to be compensated for stress time off because of all the situations that I've been put in and they have all been brought to your attention and none of which have been resolved. This COVID-19 situation is by far the worst issue I've been put in with the City and County of SF and I do expect all of my requests to be granted. I have been discriminated against by Charles Drane. I have been discriminated against by SFMTA. I have been harassed by two coworkers in my department. Now SFMTA has compromised me, my wife, our unborn child with a deadly virus. Once again, I would like to be compensated for the stress I'm dealing with and have been dealing with in this department.

There is a lack of confidence in the way these issues are being handled. I will no longer be accepting phone calls on these issues. I will like an email response only for my documentation going forward.

Thank you

This message is from outside of the SFMTA email system. Please review the email carefully before responding, clicking links, or opening attachments.

This message is from outside of the SFMTA email system. Please review the email carefully before responding, clicking links, or opening attachments.

From: [Board of Supervisors, \(BOS\)](#)
To: [BOS-Supervisors](#)
Subject: FW: (resending with Agency Bulletins)
Date: Wednesday, December 2, 2020 9:39:00 AM
Attachments: [image001.png](#)
[image005.png](#)
[2020-DOC-040 Mask Procedures Supersedes DOC-008, DOC-019,-DOC-021,DOC-23, DOC-33.pdf](#)
[2020-DOC-040a Mask Procedures.pdf](#)
[2020-DOC-022 Reporting COVID-19 Infections.pdf](#)
[2020-DOC-034 Traction Power Performing Tasks where 6 foot Spacing Not Possible.pdf](#)
[2020-DOC-035a Self-Health Screening Procedures.pdf](#)

From: Tumlin, Jeffrey <Jeffrey.Tumlin@sfmta.com>

Sent: Tuesday, December 1, 2020 7:13 PM

To: Black Employee Alliance <blackemployeealliance@gmail.com>

Cc: Kirschbaum, Julie (MTA) <Julie.Kirschbaum@sfmta.com>; Ackerman, Kimberly (MTA) <Kimberly.Ackerman@sfmta.com>; Williams, Emily (MTA) <Emily.Williams@sfmta.com>; Dunson, Marvin (HRD) <marvin.dunson@sfgov.org>; Harmon, Virginia (MTA) <Virginia.Harmon@sfmta.com>; Simon, Linda (HRD) <linda.simon@sfgov.org>; Spain, Christopher (MTA) <Christopher.Spain@sfmta.com>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; sean.elbernd@sfgov.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; CivilService, Civil (CSC) <civilservice@sfgov.org>; rudy@sflaborcouncil.org; kim@sflaborcouncil.org; sflc@sflaborcouncil.org; jdoherty@ibew6.org; cityworker@sfcwu.org; clavery@oe3.org; mbrito@oe3.org; tneep@oe3.org; Osha Ashworth <oashworth@ibew6.org>; debra.grabelle@ifpte21.org; kgeneral@ifpte21.org; Jessica Beard <jbeard@ifpte21.org>; tmathews@ifpte21.org; varaullo@ifpte21.org; ewallace@ifpte21.org; aflores@ifpte21.org; smcgarry@nccrc.org; larryjr@ualocal38.org; jchiarenza@ualocal38.org; SEichenberger@local39.org; Richard Koenig <richardk@smw104.org>; anthonyu@smw104.org; Charles, Jasmin (MTA) <Jasmin.Charles@sfmta.com>; twulocal200@sbcglobal.net; roger marenco <rmarenco@twusf.org>; pwilson@twusf.org; laborers261@gmail.com; bart@dc16.us; dharrington@teamster853.org; MLeach@ibt856.org; jason.klumb@seiu1021.org; theresa.rutherford@seiu1021.org; XiuMin.Li@seiu1021.org

Subject: Re: (resending with Agency Bulletins)

From: Tumlin, Jeffrey

Sent: Tuesday, December 1, 2020 6:35 PM

To: 'Black Employee Alliance' <blackemployeealliance@gmail.com>

Cc: Kirschbaum, Julie B <Julie.Kirschbaum@sfmta.com>; Ackerman, Kimberly <Kimberly.Ackerman@sfmta.com>; Williams, Emily <Emily.Williams@sfmta.com>; Dunson, Marvin (HRD) <marvin.dunson@sfgov.org>; Harmon, Virginia <Virginia.Harmon@sfmta.com>; Simon, Linda

(HRD) <linda.simon@sfgov.org>; Spain, Christopher <Christopher.Spain@sfmta.com>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; sean.elbernd@sfgov.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary (BOS) <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; CivilService, Civil (CSC) <civilservice@sfgov.org>; rudysf@sflaborcouncil.org; kimsf@sflaborcouncil.org; sfsc@sflaborcouncil.org; jdoherty@ibew6.org; cityworker@sfcwu.org; clavery@oe3.org; mbrito@oe3.org; tneep@oe3.org; Osha Ashworth <oashworth@ibew6.org>; debra.grabelle@ifpte21.org; kgeneral@ifpte21.org; jbeard@ifpte21.org; tmathews@ifpte21.org; varaullo@ifpte21.org; ewallace@ifpte21.org; aflores@ifpte21.org; smcgarry@nccrc.org; larryjr@ualocal38.org; jchiarenza@ualocal38.org; SEichenberger@local39.org; Richard Koenig <richardk@smw104.org>; anthonyu@smw104.org; Charles, Jasmin <Jasmin.Charles@sfmta.com>; twulocal200@sbcglobal.net; roger marenco <rmarenco@twusf.org>; pwilson@twusf.org; laborers261@gmail.com; bart@dc16.us; dharrington@teamster853.org; MLeach@ibt856.org; jason.klumb@seiu1021.org; theresa.rutherford@seiu1021.org; XiuMin.Li@seiu1021.org

Subject: Re:

Dear Black Employees Alliance and Coalition Against Anti-Blackness,

We are deeply upset by the recent cluster of COVID-19 cases among the Traction Power/Overhead Lines group. While this is only the SFMTA's second instance of staff-to-staff transmission of COVID since the pandemic began, it is not acceptable. The last thing we want is for anyone to contract COVID at work and we have invested significant time and energy in designing protocols to prevent this very outcome.

While we are unable to discuss specific personnel or health matters in this letter, and have removed the names of staff from the email thread below to protect confidential information that an employee had shared, we can provide the requested details on the SFMTA's COVID response and inform you that the SFMTA Department Operations Center (DOC) is looking closely at what took place within the Traction Power/Overhead Lines team, and if appropriate, will implement any necessary changes. Please know that Julie Kirshbaum, our Transit Director, connected with the employee who shared their story. And, as part of our protocol, Human Resources staff has contacted each affected employee to advise them of their eligible leave benefits and Workers' Compensation benefits while out of work.

COVID Safety Protocols

In March 2020, we ordered the activation of SFMTA's Department Operation Center (DOC) to

manage the agency's response to the then-emerging COVID pandemic. The DOC is tasked with operationalizing health and safety guidance issued by relevant authorities such as the San Francisco Department of Public Health (DPH) and CDC, respond to COVID cases when they occur in the workplace, and coordinate with our City and regional partners. The DOC works in close coordination with Agency subject matter experts from Human Resources and Industrial Safety. This is all accomplished with a focus on these four objectives:

1. Limit the exposure of SFMTA employees to COVID-19
2. Limit the exposure of passengers on the system to COVID-19
3. Maintain mobility and access, so long as Objectives 1 and 2 are not compromised
4. Maintain and communicate situational awareness to our employees and the public

Through the DOC's work, the following are a summary of the safety protocols that have been put in places to reduce the spread of COVID in the workplace. Additional protocols have been developed for specific situations.

- **Masks/Face Coverings** – For months, the SFMTA has required all staff to wear face coverings. The SFMTA has provided all staff with a kit of ten reusable face coverings, while also continuing to provide disposable masks as needed, and allow employees to wear personal face coverings as long as they meet the DPH/CDC requirements. As the requirements have evolved over time, the SFMTA has issued instructions to all staff in the form of bulletins, and work with managers to implement these requirements. Attached is Bulletin 2020-DOC-040 which consolidated all prior directions into one document, as well as the more recently revised Bulletin 2020-DOC-040a.
- **Personal Protective Equipment** – In addition to masks/face coverings, the SFMTA has issued job-specific PPE to help prevent the spread of COVID. For the OHL group, the SFMTA has purchased and issued PPE that is specifically made for people working with high-voltage power lines that includes mask/face covering, face shields and gloves. This additional PPE is addressed in the attached Bulletin 2020-DOC-034.
- **Health Screening** – All staff are required to complete a daily health self-screening prior to coming to work. If they are experiencing any of the identified symptoms or have been close contact with anyone who has COVID, they are required to stay out of work and call for further direction. Bulletin 2020-DOC-035a outlining these requirements is attached.
- **COVID Hotline and Support** – The SFMTA has established a hotline staffed by trained DOC staff, for staff to report COVID infections, close contact or any other questions about COVID precautions. The hotline staff work in close coordination with HR staff to provide them with employee information so the Human Resources can reach out to each employee to ensure that they get the necessary benefit information and

support. We understand that COVID guidance is ever evolving and nuanced, so we always encourage staff to call with any questions. Attached is Bulletin 2020-DOC-022 which announced the hotline, additionally the number is widely published on other communications to staff and is included on posters throughout the Agency.

- **Enhanced cleaning/sanitization** – The SFMTA has worked to increase the frequency of cleaning/sanitization of all facilities and vehicles. This is both in the form of increasing custodial service and giving instructions to staff

All bulletins are sent to staff via email and printed for and distributed to those without routine access to work email. We have designated a COVID Location Manager (CLM) for each SFMTA facility. This person serves as a point of contact with the DOC and coordinates with other on-site managers/supervisors. As with any other workplace safety requirement, managers are instructed to work with their team to make sure staff understand and are following the procedures. The SFMTA reinforces the information to managers/supervisors through group calls, Senior Management Team meetings and other reminders for the executive team.

In the event that someone appears to not be following safety protocol, such as not wearing face coverings or coming to work while sick, managers are instructed to call the COVID Hotline so that the DOC can work with HR to address the issue. Additionally, all staff are encouraged to call the COVID Hotline to report any concerns.

COVID Response

Despite all the prevention measures in place, with the widespread level of COVID in society it has not been possible completely keep COVID outside of the workplace. To date about 1.7% of SFMTA staff have reported testing positive for COVID, which is slightly lower than regional rates. Only in two sets of cases have we determined that the cause was workplace transmission.

When an employee tests positive for COVID, or when they are in close contact with someone who has COVID, they are directed to stay out of work and call the COVID Hotline for direction. Upon receiving notification of an employee testing positive for COVID, the SFMTA immediately initiates a contact tracing process to understand the employee's work history and interactions to determine if any other employees were in close contact with the individual. This is accomplished by interviewing the affected employee, their manager and reviewing video, if available.

For reference, close contact is defined as any following types of contact with the COVID positive person regardless starting 48 hours before their symptoms began or 48 hours before their positive test was collected:

-

Being within six feet of them for more than 15 minutes or more in a 24-hour period

- Lived or stayed overnight with them
- Was an intimate sex partner, including only kissing
- Took care of them or were taken care of by them
- Had direct contact with their body fluids or secretions (e.g. was coughed or sneezed on by them or shared eating or drinking utensils with them)

If any employee is identified as being in close contact with someone with COVID, regardless of where this contact happened, they are directed to quarantine for a minimum period of 14 days following the date of contact. All employees who are required to quarantine/isolate due to COVID infection or close contact are put in contact with Human Resources to support the employee while they are on leave and when it is time to return to work. Human Resources provides the employee with information to ensure that they receive all of their wages and benefits while out of work, including those provided under Workers' Compensation. Employees are provided with a staff member's cell phone number in the event that they have additional questions and can also email their questions to the Covid.HR.Questions@SFMTA.com.

Following the completion of the contact tracing investigation, a notification is sent to all employees at the worksite informing them that a colleague has tested positive: however, due to confidentiality requirements, we are not able to provide any additional identifying information about the case.

We hope this summary of SFMTA's COVID prevention protocols for our workplace is helpful. If you have additional questions you would like to discuss, please contact DOC Commander George Louie (george.louie@sfmta.com). We are doubling down on our communications to reinforce the importance of our following our health protocols to all our staff and managers, because health precautions won't work if they aren't followed. We welcome any specific suggestions or requests about communications that are needed. Finally, we are grateful that an affected employee has been willing to share their story. Please know that we will work to support each of the team members who experienced close contact and possible exposure as well as interrogate what went wrong in the application of our protocols to lead to the possible exposures.

Sincerely,
Jeffrey Tumlin and Kimberly Ackerman

Kimberly Ackerman, Human Resources Director
Office 415.646.2619

Jeffrey Tumlin, Director of Transportation
Office 415.646.2522
(he/him/his)



San Francisco Municipal Transportation Agency
1 South Van Ness Avenue
San Francisco, CA 94103



From: **Black Employee Alliance** <blackemployeealliance@gmail.com>

Date: Sun, Nov 29, 2020 at 9:25 PM

Subject: Re:

To: Black Employee Alliance <blackemployeealliance@gmail.com>

Cc: Kirschbaum, Julie B <Julie.Kirschbaum@sfmta.com>, Tumlin, Jeffrey

<Jeffrey.Tumlin@sfmta.com>, Ackerman, Kimberly <Kimberly.Ackerman@sfmta.com>, Williams, Emily <Emily.Williams@sfmta.com>, Dunson, Marvin (HRD) <marvin.dunson@sfgov.org>, Harmon, Virginia <Virginia.Harmon@sfmta.com>, King, Dante <Dante.King@sfmta.com>, Simon, Linda (HRD) <linda.simon@sfgov.org>, Spain, Christopher <Christopher.Spain@sfmta.com>, Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>, Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>, <sean.elbernd@sfgov.org>, Board of Supervisors, (BOS) <Board.of.Supervisors@sfgov.org>, Haney, Matt (BOS) <Matt.Haney@sfgov.org>, MandelmanStaff, [BOS] <MandelmanStaff@sfgov.org>, Mar, Gordon (BOS) <Gordon.Mar@sfgov.org>, Peskin, Aaron (BOS) <Aaron.Peskin@sfgov.org>, Preston, Dean (BOS) <Dean.Preston@sfgov.org>, Fewer, Sandra (BOS) <Sandra.Fewer@sfgov.org>, Ronen, Hillary <Hillary.Ronen@sfgov.org>, Safai, Ahsha (BOS) <Ahsha.Safai@sfgov.org>, Stefani, Catherine (BOS) <Catherine.Stefani@sfgov.org>, Shamann (BOS) <Shamann.Walton@sfgov.org>, Yee, Norman (BOS) <Norman.Yee@sfgov.org>, CivilService, Civil (CSC) <civilservice@sfgov.org>, <rudy@sflaborcouncil.org>, <kim@sflaborcouncil.org>, <sflc@sflaborcouncil.org>, <jdoherty@ibew6.org>, <cityworker@sfcwu.org>, <clavery@oe3.org>, <mbrito@oe3.org>, <tneep@oe3.org>, <oashworth@ibew6.org>, <debra.grabelle@ifpte21.org>, <kgeneral@ifpte21.org>, <jbeard@ifpte21.org>, <tmathews@ifpte21.org>, <varaullo@ifpte21.org>, <ewallace@ifpte21.org>, <aflores@ifpte21.org>, <smcgarry@nccrc.org>, <larryjr@ualocal38.org>, <jchiarenza@ualocal38.org>, <SEichenberger@local39.org>, Richard Koenig <richardk@smw104.org>, <anthonyu@smw104.org>, Charles, Jasmin (MTA) <Jasmin.Charles@sfmta.com>, <twulocal200@sbcglobal.net>, roger marenco <rmarenco@twusf.org>, <pwilson@twusf.org>, <laborers261@gmail.com>, <bart@dc16.us>, <dharrington@teamster853.org>, <MLeach@ibt856.org>, <jason.klumb@seiu1021.org>, <theresa.rutherford@seiu1021.org>, <XiuMin.Li@seiu1021.org>, Hector Cardenas <Hector.Cardenas@seiu1021.org>, <pmendeziamaw@comcast.net>, <mjayne@iam1414.org>, <raquel@sfmea.com> (contact) <raquel@sfmea.com>, <christina@sfmea.com>, <criss@sfmea.com>, <l200twu@gmail.com>, Local Twu <local200twu@sbcglobal.net>, <kuhls@teamsters853.org>, <staff@sfmea.com>, <president@sanfranciscodsa.com>, <SFDPOA@icloud.com>,

<sfbia14@gmail.com>, <ibew6@ibew6.org>, <MTABoard@sfmta.com>

Good evening (*removed for privacy purposes*) -

The Black Employees Alliance and Coalition Against Anti-Blackness was both dismayed and aggrieved upon reading your message below, learning that you contacted COVID-19 while at work; as well as the possibility that you may have passed it on to your wife and unborn child, and possibly others in your friends and family circle. Our thoughts and prayers remain with you and your family during this time and we are hoping that you and your family (as well as your co-workers and their families) recover successfully. The mental, emotional, and psychological burden put on you by this situation during this holiday season, and considering your circumstances, is unimaginable. It is clear that you do not feel safe at work and that you do not trust management's ability to protect you, your wife, and unborn child during this pandemic. We understand and are inclined to agree with and support you. Please let us know if there is anything we can do for you.

You highlighted the point that it was a supervisor who gave directions for your co-worker to report to work, even after the employee alerted the supervisor that they had been exposed to COVID-19. This is extremely serious and goes much further than the poor judgment of that one particular supervisor. It lends to mismanagement and a lack of system-wide, infrastructural accountability.

Director Tumlin -

It would appear that during a pandemic the SFMTA would have established very specific protocols regarding employee safety in response to the current state of the COVID-19 pandemic. Please answer the questions below:

- What were the protocols provided for employees to follow, in regard to reporting potential exposures to COVID-19, on or before November 21, 2020?
- Per the SFMTA's policy on or before November 21st, was it the agency's policy for supervisors and managers to advise individual employees about illnesses and what to do (including potential exposures to COVID-19)? If so, what additional policies/guidelines were managers and supervisors provided, in terms of their responsibility in reporting potential exposures of their employees?
- What will SFMTA Human Resources do to alter current processes and ensure employees are provided support directly from members of Human Resources, during the pandemic?

Please also provide the Black Employees Alliance and Coalition Against Anti-Blackness with all guidance issued to employees regarding reporting illnesses and/or potential COVID-19 exposures (i.e. who to call, directions about what to do, etc.) since March 16th, 2020 - as well as respective issue dates.

It appears that either employees have remained guided by the agency leadership to report illnesses to their supervisors only during this pandemic and that there have not been any additional reporting mechanisms and supports instituted - that would have allowed for the supervisor's decision to be countered. If the SFMTA's Human Resources Director has not taken the lead on instituting such a process, then we suggest strongly that she do so now.

We are in the season and reality of a deathly pandemic, and yet it appears that the gross incompetence and negligence (more than that of the supervisor implicated in *(name removed for privacy purposes)* original message), followed by a lack of accelerated protocols at your agency, has led to several of your "essential employees" contacting a deadly virus while on the job. This is unacceptable! Would you agree?

While we know it is not appropriate for you or your staff to comment about *(name removed for privacy purposes)*'s (or other employees') situation, we hope and expect that you are taking full responsibility for the endangerment of these employees and their families.

We look forward to receiving a response by Friday, December 11th.

Best,

Black Employees Alliance and Coalition Against Anti-Blackness

On Wed, Nov 25, 2020 at 6:50 PM *(removed for privacy purposes)* wrote:

Get [Outlook for iOS](#)

From: *(removed for privacy purposes)*

Sent: Wednesday, November 25, 2020 6:44 PM

To: *(removed for privacy purposes)*

Subject:

EXT

November 25th, 2020

On Saturday, November 21, 2020, my crew and I were on our way to a job. My foreman is *(removed for privacy purposes)* and the other lineman on my crew are *(removed for privacy purposes)* and *(removed for privacy purposes)*. While driving to the job, *(removed for privacy purposes)* said that his step daughter and granddaughter have tested positive with Covid-19 and they were both present at a birthday party he attended which made him exposed to the virus. *(removed for privacy purposes)* also mentioned the birthday party took place two weeks ago. He then disclosed that he called our supervisor, John Orkes, to tell him that he has been exposed to someone that has Covid-19 and that John said to come in anyway. I was driving and I pulled the truck over and parked it. I went into a nearby Starbucks to make a phone call to Mr. Orkes to confirm his advice to *(removed for privacy purposes)*. Mr. Orkes confirmed that *(removed for privacy purposes)* gave notice that he was exposed to COVID-19 and Mr. Orkes then advised him to come in anyway, stay away from the rest of the crew, and drive a separate vehicle. My response to Mr. Orkes was that is not the correct protocol and since *(removed for privacy purposes)* was exposed to COVID-19 he needs to get tested and stay away from everyone in the shop until he has tested negative for COVID-19. I told John that my wife is

pregnant and I cannot be around anyone that's been exposed to the virus. Mr. Orkes already knew my wife was pregnant and he insisted *(removed for privacy purposes)* come into work anyway. He said he would give *(removed for privacy purposes)* a call right away. Mr. Orkes called *(removed for privacy purposes)* and told him to go home. I wanted all of us to get tested immediately. I drove myself and the rest of the crew straight to the testing site at Pier 30. As we're driving over to the test site John Orkes calls *(removed for privacy purposes)* to tell him to clean the shop and truck with disinfectant.

When we arrived at Pier 30 for testing the DSW workers on site told us that we are not essential workers and that we cannot get tested without an appointment. The worker at the testing site told us only police and medical workers can get tested without an appointment. After 30 minutes of pleading with them and talking to their manager, they told us to just make an appointment and they would let us in for a test right away. We all made appointments on our phones and we were able to get tested. When we got back to shop *(removed for privacy purposes)* left immediately. I then called Chris Spane and John Orkes and explained that this situation was handled very poorly. I repeated that my wife is pregnant and I have been trying hard to stay safe during these times and for Mr. Orkes to grant permission for *(removed for privacy purposes)* to come in knowing he has been exposed is unacceptable. Chris Spane instructed me to call the COVID-19 hotline to report this issue. They explained that the situation was not handled correctly and that *(removed for privacy purposes)* was not supposed to come in work if was exposed. After my phone call with the COVID-19 hotline, I started to spray our truck down and wipe down our lunch room.

The next day me *(removed for privacy purposes)* and *(removed for privacy purposes)* received our test results and they were all negative. I called *(removed for privacy purposes)* to find out what his test results were. He said that he had not received his yet. Which I thought was strange because we all tested at the same time. I feel as if he already knew and didn't want to say anything. I told him to give me a call when he finds out.

Monday, November 23, 2020, I started to feel symptoms of COVID-19. I called *(removed for privacy purposes)* and *(removed for privacy purposes)* to see if they started to feel symptoms. *(removed for privacy purposes)* and *(removed for privacy purposes)* both said yes. I called *(removed for privacy purposes)* a few more times and he didn't answer. He called me back at 3:30 PM to inform me that he tested positive. I was exposed to him because John Orkes and *(removed for privacy purposes)* didn't use the proper protocol on what steps to take after being exposed to COVID-19. This has caused multiple cases of COVID-19 in the Overhead Lines shop.

(removed for privacy purposes)'s hygiene is known to be poor throughout the entire shop. He eats off the floor. If he is ill, he comes in anyway. He does not wash his hands and touches everything in our break room and bathroom. I have been put in a terrible situation. I do not feel comfortable working around *(removed for privacy purposes)* anymore. He is not even supposed to be on a crew. He does not have a valid medical and commercial license. That is a requirement to work in our department. If my commercial license is getting ready to expire, I am notified two months in advance to renew it by John Orkes. *(removed for privacy purposes)* has gone years without a current commercial driving and medical license and John Orkes is well aware of this along with the rest of the employees in the shop. In spite of Mr. Orkes being aware of *(removed for privacy purposes)* not

having a valid medical exam and driver's license along with knowing *(removed for privacy purposes)* has been exposed to COVID-19, he has allowed *(removed for privacy purposes)* to continue working on our crew and expose me to this deadly virus along with everyone in that shop.

Regardless if the Overhead Lines department is short-handed, I am held to a certain standard and I have to meet all my requirements, however some employees are being favored and their requirements are being ignored. If the rules were followed, *(removed for privacy purposes)* wouldn't have even been in our truck at all. *(removed for privacy purposes)* does not qualify to obtain the mandatory licenses so he does not meet the job's minimum qualifications. *(removed for privacy purposes)* along with other employees in the shop who do not meet the minimum requirements should not be allowed to be on a crew until they have a valid medical exam from General Hospital like I have to do every two years. I expect every employee to get a follow-up notification regarding the status of their medical exam and driver's license. If they cannot drive a city vehicle, they should no longer be on a crew as linemen or foremen. Moving forward, every crew member in a work truck needs to have a valid license and medical examination. I will not continue to be the only employee in my department held to my job's requirements. I will follow up with management as well to ensure true resolution.

November 24th, I went to Pier 30 to get tested again. I was told again that I was not an essential worker and that I cannot just come and test at any time and that I need to come at my appointment time. I spoke to their manager and was able to test. After the test, I received a phone call from Romika Williams telling me that I need to quarantine for 2 weeks and that my return date is December 5th. Romika also sent me ESP forms to fill out and send back to the email she provided.

On the morning of Wednesday, November 25, 2020, I received a positive test result. Now I can potentially spread this deadly virus to my pregnant wife and our unborn child. I have COVID-19 because my supervisor John Orkes knowingly put me in a situation where I can be exposed. John Orkes continues to prove he is not capable of running the Overhead Lines department at all. As previously stated, *(removed for privacy purposes)* is not qualified to be a foreman he should not have been allowed to work on a crew. *(removed for privacy purposes)* and John Orkes confirmed they both knew *(removed for privacy purposes)* was exposed to COVID-19, however Mr. Orkes insisted that *(removed for privacy purposes)* come in to work and *(removed for privacy purposes)* complied. My holidays are completely ruined. My wife and I now have to wear masks around our house for the next two weeks at the very least and be isolated from my family. As expecting parents, my wife and I stress levels are extremely high.

Once again, working for the City and County of SF, serious situations pertaining to me are not being handled properly. I do not trust any of my supervisors to handle any situation at this point. Not one of the serious incidents that I have experienced has been resolved. I have been discriminated against, harassed, and now my supervisor John Orkes and foreman *(removed for privacy purposes)* purposely have put me in a situation where I've been exposed by someone that has tested positive for COVID-19. These are already stressful times for me and my family. I am on the front lines every day at work during these times and I spend most of my time at work and for all of these issues to

happen to me in my 4 years of working as an employee for SFMTA is unacceptable.

My wife is 8 months pregnant and I need to be assisting her and now I am not able to due to the poor judgement of my supervisors. There are multiple factors that come with me testing positive for COVID-19 while my wife is pregnant. She will not be able to be seen for her regular appointments. I will not be able to attend any visits and I may not be able to be in the room when my child is born. I continue to experience ridiculous incidents on the job and there has yet to be any resolution. This has brought an unwanted level of stress for me and my family. I will be going to my doctor for the stress that I've endured in the 4 years I've been with SFMTA. I will be requesting paid stress leave until my child bonding time starts February 1st or when my child is born which is estimated January 20th. I also request that the Human Resources department contact me and guide me how to start this process with SFMTA as well.

Like the other incidents that I have experienced which have yet to be resolved, I expect a resolution to this urgent matter. I will be out of the office practicing social distancing from my wife and coworkers so that I do not potentially spread this virus. I will be getting tested on Friday, November 27, 2020. I will keep my supervisors updated on my status throughout this process. Now that I have been exposed I will be off for the next two weeks and I would like to be compensated for the time I will be off as my supervisors have created this entire situation.

I do not want John Orkes as my supervisor anymore. *(removed for privacy purposes)* is not qualified to even be at the shop. I want to be compensated for stress time off because of all the situations that I've been put in and they have all been brought to your attention and none of which have been resolved. This COVID-19 situation is by far the worst issue I've been put in with the City and County of SF and I do expect all of my requests to be granted. I have been discriminated against by Charles Drane. I have been discriminated against by SFMTA. I have been harassed by two coworkers in my department. Now SFMTA has compromised me, my wife, our unborn child with a deadly virus. Once again, I would like to be compensated for the stress I'm dealing with and have been dealing with in this department.

There is a lack of confidence in the way these issues are being handled. I will no longer be accepting phone calls on these issues. I will like an email response only for my documentation going forward.

Thank you

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**SFMTA**

AGENCY BULLETIN

2020-DOC-040**Effective Date:** 7/9/2020**Expiration Date:** Until Further Notice**Supersedes:** 2020-DOC-008, 2020-DOC-019, 2020-DOC-021
2020-DOC-023, 2020-DOC-033Tony Henderson
IC Operations Chief**TO: ALL SFMTA STAFF**

MASK/FACE COVERING PROCEDURES

This bulletin combines and updates information that has been published in prior bulletins. Please carefully read all instructions to make sure you understand the latest policies and procedures. This bulletin

supersedes the following bulletins:

- 2020-DOC-008 – Mask Procedures
- 2020-DOC-019 – Face Mask Ordinance
- 2020-DOC-021 – Instructions for Wearing Face Masks Without Fogging Up Glasses
- 2020-DOC-023 – Instructions Not To Use Masks With Exhalation Valves
- 2020-DOC-033 – Mask Health Order

My mask protects you and your mask protects me. When combined with other health and safety measures such as physical distancing, hand washing and regular surface disinfecting/cleaning, wearing a face covering (that covers the nose AND mouth) is one of the strongest protections that we can implement to reduce the spread of COVID-19. It is possible to spread the virus even if you do not have symptoms – wearing a face covering even when you feel well protects your colleagues and the public.

Since this is a health and safety requirement, and is legally required by the San Francisco Health Order¹, we expect SFMTA staff to work together to not only wear face coverings, but also wear them correctly. If an employee is unable to comply with the face covering requirement based on a qualifying disability or medical restriction, the employee may request an accommodation by contacting the Human Resources/Reasonable Accommodations unit.

This bulletin provides the following:

- Permitted Mask/Face Covering Types
- Wear Face Coverings Correctly
- Prevent glasses from fogging up while wearing masks
- General Mask/Face Covering Requirements & Distribution
- Instructions for handling face coverings

This information is *in addition* to all other personal protective equipment (PPE) required for your job functions.

¹ San Francisco Health Order 19-12b or subsequent updates

Reviewed by SFMTA Director of Transit

Reviewed by SFMTA IC Safety Officer
[Page 1 of 6]

Permitted Mask/Face Covering Types



The SFMTA is distributing surgical-style masks to employees and is pursuing a reusable option. Employees may wear personal face coverings such as fabric face masks, bandanas, scarfs or neck gaiters as long as it complies with San Francisco Health Order² and CDC guidance³. A personal face covering may not be used to replace a PPE requirement for specific job functions (for example, for bus brake replacement due to dust particles).

In accordance with the Health Order, **staff shall not use any masks that have exhalation valves** (typically a small plastic square or disc on the front or side of the face covering). Valves of this type could allow large droplets to escape, thereby putting others nearby at risk. If you are currently using a mask with a valve, please see your supervisor or COVID-19 Location Manager to get the correct mask.

A clear plastic face shield is not a face covering (note: some work functions may require a clear plastic face shield be worn *in addition* to a face covering).

N95 respirators

- In accordance with the Health Order, N95 respirators will only be distributed to staff with job duties that require this specific mask (for example, for bus brake replacement due to dust particles).
- SFMTA stockrooms should only distribute N95 masks that do not have these valves, except in select instances when supplies start to get low (separate procedures will be distributed in that scenario).

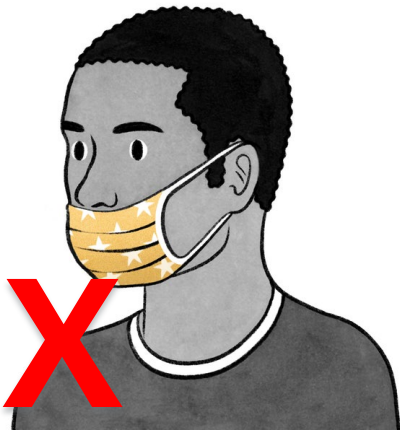
² San Francisco Health Order 19-12b or subsequent updates

³ <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

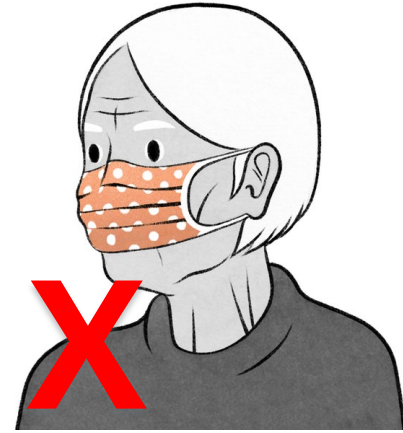
Wear Face Coverings Correctly

It is important to wear face coverings and masks correctly. Incorrect usage greatly undermines the health value of wearing a face covering.

DON'T: Wear the mask below your nose.



DON'T: Leave your chin exposed.



DON'T: Wear your mask loosely with gaps on the sides.



DON'T: Wear your mask so it covers just the tip of your nose.



DO: Wear your mask so it comes all the way up, close to the bridge of your nose, and all the way down under your chin. Do your best to tighten the loops or ties so it's snug around your face, without gaps.

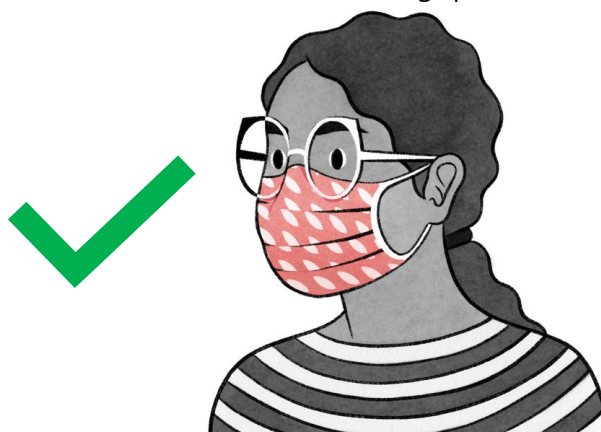
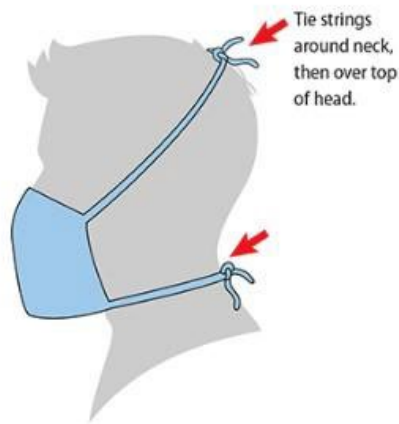
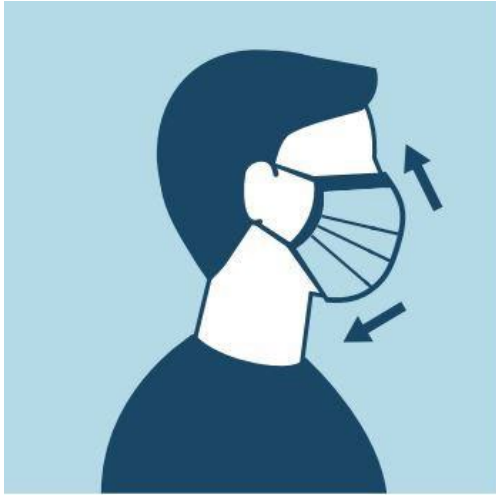


Image Source: <https://www.nytimes.com/2020/04/08/well/live/coronavirus-face-mask-mistakes.html>

Prevent glasses from fogging up while wearing masks

1. Tighten your mask. The masks must fit snugly but comfortably against the side of your face and be secured with ties or ear loops. Warm air should NOT escape out the top of your mask if worn correctly.



2. Mold your mask. If your mask has built in bendable metal strips, you can mold the mask to the bridge of your nose. This will create a better seal on your face mask and will limit the amount of warm air escaping the mask that can fog up your glasses.



3. Make sure to wear glasses on top of your mask and mask straps. Wearing glasses below your mask or underneath the straps of your mask will interfere with your mask's seal and will cause warm air to leak out of the mask.

Try washing your glasses in soapy water and let them air dry. Some studies suggest that washing your glasses with soapy water and letting them air dry can leave behind a thin film that stops fogging.

General Masks/Face Covering Requirements & Distribution

In compliance with the City's ordinance regarding face coverings, we are requiring staff, contractors, and visitors at SFMTA facilities and operating vehicles to wear face coverings. Face coverings must be worn at the following times:

- Working outside within 30 feet (two car lengths) of anyone
- Inside any city workspace, including in shared office space, even if shared on alternate days, due to the potential of contaminated surfaces on shared equipment: tools, printers, phones, etc.
- When operating a city vehicle (except as noted below)

Face coverings may only be removed in the following situations:

- When eating and drinking, while maintaining 6-foot distancing.
- When stationary outdoors and alone, while maintaining 6-foot distancing, with face covering ready.
- When walking or moving outside alone, at least 30 feet away from others, with face covering ready.
- When employees work alone in a private office with the door closed, so long as the employee can put on the face covering quickly if someone enters.
- When alone in a city vehicle that is permanently assigned to the employee and not shared with other employees.
- When the COVID-19 Department Operations Center (DOC) determines that wearing a face covering while working would create a safety risk to the employee.

(See below for the exception that applies specifically to transit operators.)

If you have removed your face covering for one of the reasons above, as soon as someone approaches you, you must put on your facial covering.

Muni Transit Operators are allowed to remove face coverings while on Muni revenue vehicles only when all of the following apply:

- At the terminal with the vehicle stopped *and*
- Sitting within the operating compartment *and*
- Alone on the vehicle

General instructions for all staff

- Never share face coverings or handle someone else's face covering.
- Any face covering must not obstruct vision when operating a vehicle or machinery or otherwise restrict safe operations.
- Always wash your hands or use alcohol-based hand sanitizer (at least 60% alcohol) before and after handling your face covering.
- When not in use, store face coverings in a clean, dry and breathable environment such as a paper bag.
- Personal reusable face coverings should be laundered before first use and then cleaned frequently.

Distribution of masks

- Masks will be provided with a bag for storage. Please see your direct supervisor, dispatcher or COVID-19 Location Manager and they will provide you with a mask and a bag for storage.
- If using a disposable surgical mask, employees are encouraged to keep their masks for multiple days, as long as the masks are clean. This will help maintain an already limited supply.

Handling Instructions for Face Coverings

These procedures are for SFMTA-issued surgical masks. Personal face coverings may be slightly different, but general handling should follow the instructions below and view the manufacturer's instructions for specific guidance.

Putting on your mask

1. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) before putting on your mask.
2. Remove your mask from its storage bag.
3. Locate the top of your mask- it is the long edge with a narrow bendable metal strip sewn in.
4. Locate the outside of your mask- it is the side with pleats that fold down away from the bendable strip on one side of the mask. The elastic straps also come out from the outside side of the mask.
5. Unfold the pleats. Hold your mask near center of the top edge (bendable strip), and near the center of the bottom edge. Gently pull the two edges away from each other, which will cause the pleats to unfold.
6. Place the inside of the mask against your face, with the top of the mask (bendable strip) over the bridge of your nose (just below your eyes), and the bottom of the mask under your chin.
7. Place the elastic straps over your ears.
8. Bend the bendable strip so that it forms to your nose and face in this area, to maximize the seal.
9. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) after putting on your mask.

Wearing your mask - See the "Wear Face Coverings Correctly" section above for more details.

1. Breathe normally - the masks are designed to cause minimal resistance to breathing.
2. If you feel that you are unable to breathe normally, remove the mask. Notify your supervisor, COVID-19 Location Manager, or manager.
3. Adjust your mask as needed for comfort. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) before and after adjusting or touching your mask.
4. Employees driving a vehicle or operating machinery should ensure that the mask is not blocking their field of vision in any way.

Removing your mask (See "General Masks/ & Face Covering Requirements & Distribution" section above.)

1. Thoroughly wash your hands (or use alcohol-based hand sanitizer that is at least 60% alcohol) before removing your mask.
2. Remove the elastic straps from behind your ears.
3. Place the mask in your storage bag.
4. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) after removing your mask.

Storing your mask (Over multiple days if using a surgical mask; after which the employee should get a new surgical mask and bag)

1. Place your storage bag containing your mask in a safe dry place.
2. Do not allow the bag or mask to get deformed during storage and transportation - do not place any objects on top of it, do not fold it up or stow it in a way that will crush either the bag or mask.
3. Bags will be replaced with masks.
4. Wash your hands thoroughly (or use alcohol-based hand sanitizer*) before and after handling your storage bag as a precaution.

* Use alcohol-based hand sanitizer that is at least 60% alcohol.

**SFMTA**

AGENCY BULLETIN

2020-DOC-040a**Effective Date:** 11/30/2020**Expiration Date:** Until Further Notice**Supersedes:** 2020-DOC-040 dated 7/9/2020Tony Henderson
IC Operations Chief

TO: ALL SFMTA STAFF

MASK/FACE COVERING PROCEDURES

This bulletin updates information that has been published in prior Mask/Face Covering Procedures bulletin. While much of the information is unchanged, please carefully read all instructions to make sure you understand the latest policies and procedures.

Staff, contractors and visitors are required to wear face coverings at SFMTA worksites and wear them correctly (covering both the mouth *and* nose). The few allowable exceptions for removing masks are summarized below and more details are provided in this bulletin. The SFMTA has issued reusable face masks to staff, and staff may use personal face coverings if they meet the requirements.

Face Covering Required

- Face coverings are required to be worn at all times, even if other people are not around
 - In shared or open workspaces
 - In cubicles
 - In conference rooms
 - In hallways, elevators and stairwells
 - In breakrooms and restrooms
 - In SFMTA Vehicles
 - In Muni vehicles, even if there are no passengers (see exception below)
 - In shared/pool non-revenue vehicles

Only Exceptions for Removing Face Covering – must put on face covering if approached

- When actively eating/drinking *and* physically distanced at least 6 feet from others
- When alone in a private office with the door closed
- When alone in a non-revenue vehicle that is assigned for ongoing exclusive use
- Muni Transit Operators in a Muni vehicle when all the following apply:
 - At the terminal with the vehicle stopped *and*
 - Sitting within the operating compartment *and*
 - Alone on the vehicle
- Outdoors
 - If stationary, with at least 6-foot physical distancing
 - If moving, with at least 30-foot physical distancing

My mask protects you and your mask protects me. When combined with other health and safety measures such as physical distancing, hand washing and regular surface disinfecting/cleaning, wearing a face

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Reviewed by SFMTA IC Safety Officer

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covering (that covers the nose AND mouth) is one of the strongest protections that we can implement to reduce the spread of COVID-19. It is possible to spread the virus even if you do not have symptoms – anyone could be asymptomatic so wearing a face covering protects your colleagues and the public. Since workplaces are shared spaces, a face covering needs to be worn at all times, even if others are not around, because respiratory droplets containing COVID can land on surfaces.

Since this is a health and safety requirement, and is legally required by the San Francisco Health Order¹, we expect SFMTA staff to work together to not only wear face coverings, but also wear them correctly. If an employee is unable to comply with the face covering requirement based on a qualifying disability or medical restriction, the employee may request an accommodation by contacting the Human Resources/Reasonable Accommodations unit.

This bulletin provides the following:

- Permitted Mask/Face Covering Types
- Wear Face Coverings Correctly
- Prevent glasses from fogging up while wearing masks
- General Mask/Face Covering Requirements & Distribution
- Instructions for handling face coverings

This information is *in addition* to all other personal protective equipment (PPE) required for your job functions.

Permitted Mask/Face Covering Types



The SFMTA provides staff with a kit of ten reusable face coverings. In an effort to reduce waste, staff are encouraged to use and wash reusable face coverings; however, the SFMTA is distributing surgical-style masks

¹ San Francisco Health Order 19-12b or subsequent updates

to employees as needed. Employees may wear personal face coverings such as fabric face masks, bandanas, scarfs or neck gaiters as long as they comply with San Francisco Health Order² and CDC guidance³. A personal face covering may not be used to replace a PPE requirement for specific job functions (for example, for bus brake replacement due to dust particles).

Specific instructions for wearing personal face coverings:

- Needs to be made from at least two layers of tightly woven fabric.
- Do not wear face coverings that are knitted, made from materials that are loosely woven or thin (ie: you should not be able to see through the fabric).
- If wearing a neck gaiter, it must be double-layered. If needed, folded over to provide at least two layers of coverage.
- If wearing a bandana, it must not be loose on the bottom and needs to be tucked in.
- No openings on the face covering, such as zippers, flaps or straw holes.

In accordance with the Health Order, **staff shall not use any masks that have exhalation valves** (typically a small plastic square or disc on the front or side of the face covering). Valves of this type could allow large droplets to escape, thereby putting others nearby at risk. If you are currently using a mask with a valve, please see your supervisor or COVID-19 Location Manager to get the correct mask.

A clear plastic face shield is *not* a face covering (note: some work functions may require a clear plastic face shield be worn *in addition* to a face covering). Some worksites have glass partitions installed for added protection; however, these glass partitions are not a substitute for wearing face coverings.

N95 respirators

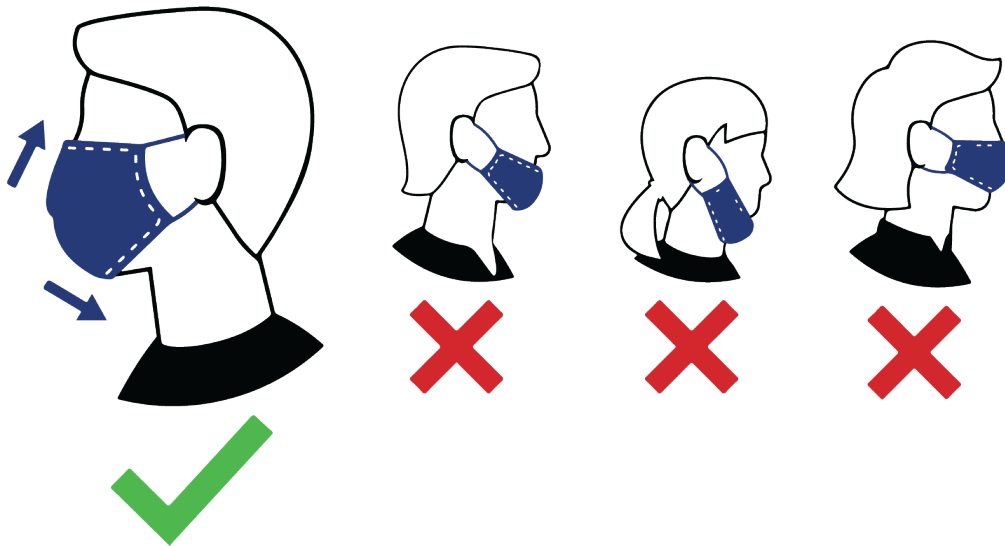
- In accordance with the Health Order, N95 respirators will only be distributed to staff with job duties that require this specific mask (for example, for bus brake replacement due to dust particles).
- SFMTA stockrooms should only distribute N95 masks that do not have these valves, except in select instances when supplies start to get low (separate procedures will be distributed in that scenario).
- As needed, the SFMTA will provide N95 and/or KN95 face masks in response to poor air quality. These types of masks remain in scarce supply and are critical for healthcare providers. As such, if not otherwise required for a job function, these should be used only during poor air quality days and use other COVID-compliant face coverings at all other times.

² San Francisco Health Order 19-12b or subsequent updates

³ <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

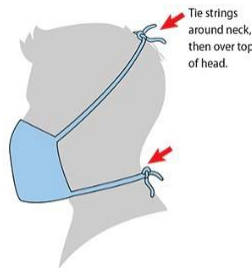
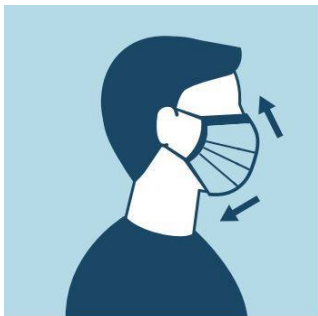
Wear Face Coverings Correctly

It is important to wear face coverings and masks correctly. Incorrect usage greatly undermines the health value of wearing a face covering. A face covering must fully cover the mouth *and* nose and fit snugly on all edges.



Prevent glasses from fogging up while wearing masks

1. Tighten your mask. The masks must fit snugly but comfortably against the side of your face and be secured with ties or ear loops. Warm air should not escape out the top of your mask if worn correctly.



2. Mold your mask. If your mask has built in bendable metal strips, you can mold the mask to the bridge of your nose. This will create a better seal on your face mask and will limit the amount of warm air escaping the mask that can fog up your glasses.



3. Make sure to wear glasses on top of your mask and mask straps. Wearing glasses below your mask or underneath the straps of your mask will interfere with your mask's seal and will cause warm air to leak out of the mask.

Try washing your glasses in soapy water and let them air dry. Some studies suggest that washing your glasses with soapy water and letting them air dry can leave behind a thin film that stops fogging.

General Masks/Face Covering Instructions & Distribution

General instructions for all staff

- Never share face coverings or handle someone else's face covering.
- Any face covering must not obstruct vision when operating a vehicle or machinery or otherwise restrict safe operations.
- Always wash your hands or use alcohol-based hand sanitizer (at least 60% alcohol) before and after handling your face covering.
- When not in use, store face coverings in a clean, dry and breathable environment such as a paper bag.
- Personal reusable face coverings should be cleaned before first use and then cleaned frequently.

Distribution of masks

- Staff are being provided reusable face masks and are responsible for maintaining these masks. As needed, disposable masks will be provided. Please see your direct supervisor, dispatcher or COVID-19 Location Manager.
- If using a disposable surgical mask, employees are encouraged to keep their masks for multiple days, if the masks are clean. This will help maintain an already limited supply.

Handling Instructions for Face Coverings

These procedures are for SFMTA-issued surgical masks. Personal face coverings may be slightly different, but general handling should follow the instructions below and view the manufacturer's instructions for specific guidance.

Putting on your mask

1. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) before putting on your mask.
2. Remove your mask from its storage bag.
3. Locate the top of your mask- it is the long edge with a narrow bendable metal strip sewn in.
4. Locate the outside of your mask- it is the side with pleats that fold down away from the bendable strip on one side of the mask. The elastic straps also come out from the outside side of the mask.
5. Unfold the pleats. Hold your mask near center of the top edge (bendable strip), and near the center of the bottom edge. Gently pull the two edges away from each other, which will cause the pleats to unfold.
6. Place the inside of the mask against your face, with the top of the mask (bendable strip) over the bridge of your nose (just below your eyes), and the bottom of the mask under your chin.
7. Place the elastic straps over your ears.
8. Bend the bendable strip so that it forms to your nose and face in this area, to maximize the seal.
9. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) after putting on your mask.

Wearing your mask - See the "Wear Face Coverings Correctly" section above for more details.

1. Breathe normally - the masks are designed to cause minimal resistance to breathing.
2. If you feel that you are unable to breathe normally, remove the mask. Notify your supervisor, COVID-19 Location Manager, or manager.
3. Adjust your mask as needed for comfort. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) before and after adjusting or touching your mask.

4. Employees driving a vehicle or operating machinery should ensure that the mask is not blocking their field of vision in any way.

Removing your mask (See "General Masks/ & Face Covering Requirements & Distribution" section above.)

1. Thoroughly wash your hands (or use alcohol-based hand sanitizer that is at least 60% alcohol) before removing your mask.
2. Remove the elastic straps from behind your ears.
3. Place the mask in your storage bag.
4. Thoroughly wash your hands (or use alcohol-based hand sanitizer*) after removing your mask.

Storing your mask (Over multiple days if using a surgical mask; after which the employee should get a new surgical mask and bag)

1. Place your storage bag containing your mask in a safe dry place.
2. Do not allow the bag or mask to get deformed during storage and transportation - do not place any objects on top of it, do not fold it up or stow it in a way that will crush either the bag or mask.
3. Bags will be replaced with masks.
4. Wash your hands thoroughly (or use alcohol-based hand sanitizer*) before and after handling your storage bag as a precaution.

* Use alcohol-based hand sanitizer that is at least 60% alcohol.



Effective Date: 4/27/2020

Expiration Date: Until Further Notice

Julie Kirschbaum
IC Operations Chief

REPORTING COVID-19 INFECTIONS TO ALL SFMTA STAFF

The SFMTA is appreciative that employees who have tested positive for COVID-19 have self-reported this information to the Agency, allowing us to initiate a series of steps to further reduce potential spread of the virus.

In order to protect the wellness of the entire SFMTA workforce, **if you test positive for COVID-19, you should immediately inform us by contacting the COVID-19 Reporting Hotline at 415.646.2000.** If you are a supervisor or union representative and you receive a confirmed report from an employee, please refer them to the COVID-19 Hotline.

Please be prepared to answer critical questions about your recent work activities and the onset of any symptoms experienced. This information will enable SFMTA to initiate practices based on Department of Public Health (DPH) guidance to mitigate and prevent exposure to others in the workplace. *All employee information, including testing status, will be kept confidential in compliance with all regulations.*

It is important to continue to follow your Department's procedures for calling out sick from work.

Designated SFMTA Human Resources representatives will contact you to monitor progress, answer any questions you may have and will provide support regarding your leave and pay while out of work.

Reminder – If you do not feel well, please stay home, regardless of testing status.

SFMTA's Response of Positive Reporting

When the SFMTA is notified that an employee has tested positive for COVID-19, we immediately initiate a series of Department of Public Health contact tracing protocols to minimize the potential for exposure and that relevant staff are properly informed. Depending on the specific situation, this may include:

- Review the employee's recent work activity including determining when they became symptomatic.
- Review the history of any SFMTA vehicles they recently drove and confirming that those vehicles received a general daily clean.
- Review the coach video to identify anyone else who may have operated the bus between when an operator reported feeling sick and when it was cleaned.

- Verify that the worksite has been receiving a thorough daily clean and order an additional clean, which will generally occur within 24 hours.
- Connect the employee with our Human Resources Department designees to provide them with additional guidance while they are out of work

The SFMTA's cleaning and close contact criteria are all developed in consultation with the Department of Public Health and based on latest CDC guidelines.

Communications

All communication regarding an employee testing positive will come through the DOC, Human Resources, or other authorized staff. We will send out communication within 24 hours regarding workplace exposure. This information will not identify the affected employee or any other information that would violate an employee's confidentiality.

Thank you for all that you do keep San Francisco moving during these challenging times. Please feel free to reach out with any questions.


Contact Information

DOC COVID-19 Hotline: 415.646.2000

Human Resources RTW Hotline: 415.701.5029

**SFMTA**

AGENCY BULLETIN

2020-DOC-034**Effective Date:** 6/3/2020**Expiration Date:** Until Further Notice
Tony Henderson
IC Operations Chief

TO: SFMTA Traction Power

Performing Tasks Where Physical Distancing is Not Possible

This bulletin supersedes Agency Bulletin 2020-DOC-032

The SFMTA is currently transitioning from the immediate COVID-19 emergency response to an on-going state of heightened safety procedures. As such, we recognize that it is not feasible to indefinitely restrict construction and maintenance activities that require less than 6-foot of physical distancing. The following procedures outline how to perform tasks that require close contact and have been reviewed by the Incident Command Safety Officer and are consistent with the Department of Public Health and CDC guidelines.

Where possible, modify work structure to reduce the need for work with less than 6-foot spacing. Even if this close work cannot be eliminated, it should be reduced to the extent possible.

This bulletin describes enhanced personal protective equipment (PPE) for Traction Power staff that is required for tasks where 6-foot spacing cannot be maintained. Separate guidance is provided for work functions that do not involve live electric lines and for which 6-foot spacing cannot be maintained.

This bulletin applies to SFMTA staff. Contractors should follow procedures put in place by their employer that are consistent with applicable CDC, OSHA, Public Health or other guidance.

Required Enhanced PPE while completing work where employees cannot maintain 6-foot spacing AND when working on live electrical lines:

- NFPA (Arc Flash Rated) Gloves
- Arc Rated Face Shield, with storage bag

Along with one of the following:

- FR Face Masks (Flame resistant face masks)
- Neck Gaiter, Flame Resistant and Arc Rated
- Balaclava, Flame Resistant

Procedures

1. Wash your hands with soap and water for 20 seconds, or use alcohol-based hand sanitizer (at least 60% alcohol), prior to handling PPE.



Reviewed by SFMTA Director of Transit

Reviewed by SFMTA IC Safety Officer
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2. Put on any other PPE normally required for the work process. Follow all applicable directions for your required PPE.
3. Put on the Enhanced PPE prior to beginning tasks with less than 6-foot spacing. Follow procedures in applicable bulletins for handling masks.
4. Once work is complete and away from live electric wires, remove the Enhanced PPE. Continue to wear other required PPE, including face covering.
5. Wash your hands with soap and water for 20 seconds, or use alcohol-based hand sanitizer (at least 60% alcohol), after handling PPE.
6. While wearing Nitrile gloves, disinfect tools and equipment, including Face Shields with EPA Approved Disinfectant and following manufacture's guidance (see Tool and Equipment Cleaning Procedures below). Place disinfected Face Shield in storage bag.
7. Wash your hands with soap and water for 20 seconds, or use alcohol-based hand sanitizer (at least 60% alcohol), after cleaning tools and equipment.

Tool and Equipment Handling

To the extent possible, avoid sharing tools or touching the same piece of equipment as others. However, this may not always be possible and below are instructions on tool handling.

- All tools and equipment need to be cleaned before and after use, regardless of sharing. See procedures below.
- If possible, tools should be cleaned between each employee using them.
 - If it is not possible to clean tools between each employee using them:
 - Employees sharing tools must wear gloves at all times, even when 6-foot spacing is maintained.
 - Continue to wear the same pair of gloves while using tools and equipment. Replace gloves if they become damaged or dirty.
 - Once the task is complete, clean the tools following the procedures below.

Tool and Equipment Cleaning Procedures

All tools or equipment used needs to be cleaned before and after use. This section provides instruction on cleaning tools and equipment. If your job function requires reusable PPE, clean the reusable PPE before and after use per instructions. These cleaning procedures are to be performed away from live electric lines.

Equipment Provided

- 16 oz Spray Bottle filled with Liquid Disinfectant or rag pre-soaked in disinfectant
- Nitrile Gloves
- Paper Towels or Rags

Required PPE

- Nitrile Gloves
- Safety Glasses (if using a chemical solution, as required by Safety Data Sheet)
- Any other PPE required for your job function

Disinfectant Information

- The issued disinfectant is on the approved list of products for use against COVID-19 per CDC/EPA, or a comparable alternative provided by cleaning professionals.

- Apply the product as recommended by the manufacturer.
- Do not spray the disinfectant directly onto any surfaces including your tools or equipment.
- Do not spray the disinfectant overhead to avoid the solution drifting into your eyes.

Steps

1. Please ensure good ventilation during use of the disinfectant and follow manufacturer's instructions.
2. Put gloves on both of your hands (if currently wearing Nitrile gloves, continue to wear the same pair of gloves used during your work).
3. Prepare disinfectant. Spray disinfectant into paper towel/rag NOT directly onto objects/work area and NOT overhead.
4. Using the paper towel/rag moist with disinfectant, wipe down the tools or equipment.
 - a. Use caution when cleaning electronic or other sensitive equipment.
 - b. Follow the equipment manufacturer's cleaning instructions, where available.
5. Use one pair of disposable gloves throughout the cleaning of your equipment, tools, facilities, and vehicles. Carefully remove gloves following glove removal procedures below (step 6).
6. When disposing gloves, remove gloves by grasping one glove at the wrist with your other gloved hand and rolling it off. Ball the removed glove in your gloved hand and remove the last glove while avoiding contact with other parts of the glove as you remove it from your hand, if possible (see attached diagram). Do not reuse gloves. If a glove is torn or perforated in any way, dispose and replace.
7. Place the used paper towels and gloves in the nearest waste basket.
8. Wash hands with soap and water for 20 seconds, or use alcohol-based hand sanitizer (at least 60% alcohol) immediately after removing gloves.

Bulletin Notes

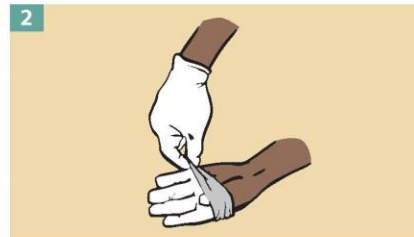
- If using alcohol-based hand sanitizer, use a hand sanitizer that contains at least 60% alcohol.
- These Enhanced PPE items must be used *in addition* to any other PPE required for the work process.
- Staff need to minimize time spent with less than 6-foot spacing to the extent possible and continue to practice physical distancing at all other times.
- Do not wear a face shield while operating a vehicle due to possible distorted vision.
- If you believe that proper use of the Enhanced PPE restricts your ability to safely complete your task, please discontinue your task and contact your manager for guidance.
- Do not share gloves, face shields, face masks or other PPE with other staff.
- N95 masks will only be distributed to employees with job duties that require this specific mask. Surgical masks will be distributed to all other staff. In accordance with City Ordinance restricting the use of masks with exhaust valves, SFMTA stockrooms should only distribute N95 masks that do not have these valves, except in select instances when supplies start to get low (separate procedures will follow for that scenario).
- This bulletin only applies to tasks where 6-foot physical distancing cannot be maintained. This is not a replacement for maintaining 6-foot physical distancing at all other times.

How to Remove Gloves

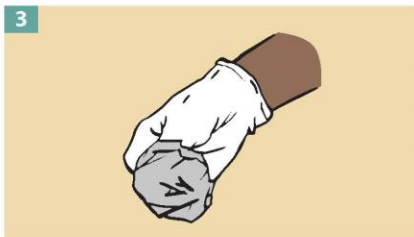
To protect yourself, use the following steps to take off gloves



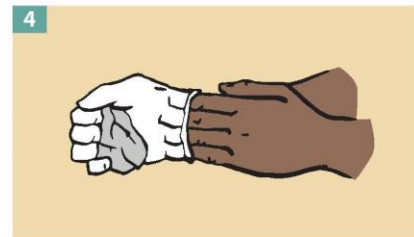
Grasp the outside of one glove at the wrist.
Do not touch your bare skin.



Peel the glove away from your body,
pulling it inside out.



Hold the glove you just removed in
your gloved hand.



Peel off the second glove by putting your fingers
inside the glove at the top of your wrist.



Turn the second glove inside out while pulling
it away from your body, leaving the first glove
inside the second.



Dispose of the gloves safely. Do not reuse the gloves.



Clean your hands immediately after removing gloves.

**SFMTA**

AGENCY BULLETIN

2020-DOC-035a**Effective Date:** 11/19/2020**Expiration Date:** Until Further Notice**Supersedes:** 2020-DOC-035 dated 6/15/2020*George Louie*George Louie
ICS Commander**TO: All Staff**

COVID-19 RESPONSE: SELF HEALTH & TEMPERATURE SCREENING

Note: This information has been updated to reflect the latest guidance from the Department of Public Health. Please note the changes from the June 15, 2020 version of this bulletin are shaded for reference, but please read all material carefully to be familiar with the requirements.

- All SFMTA staff are required to perform a **daily** health evaluation to confirm they are free of COVID-19-related symptoms before entering any SFMTA facility or beginning work in the field.
- Screening and self-certification **is mandatory**. This is another tool being employed by the SFMTA to further reduce the potential for COVID-19 spread in the workplace.
 - It is important that you respond honestly and stay home if you do not meet these criteria.
 - Employees who refuse to participate in the screening will not be allowed to enter the workplace and may be subject to disciplinary action.
- Please perform this self-evaluation **at home** before leaving for work. This evaluation involves asking yourself simple, but important, health questions, which are listed on the next page.

Thank you for everything you are doing to keep the city moving and to support public health!

MH

Reviewed by SFMTA IC Safety Officer

Self-Screening Questions:

1. Within the past 10 days, have you been diagnosed or tested positive for COVID-19?

2. Do you live in the same household with, or have you had close contact* with, someone who in the past 14 days has been in isolation for, or tested positive for, COVID-19?

*Close contact means you had any of the following types of contact with the person regardless of mask usage starting 48 hours before their symptoms began or 48 hours before their positive test was collected):

- Lived or stayed overnight with them
- Was your intimate sex partner, including only kissing
- Took care of them or they took care of you
- Were within 6 feet of them for more than 15 minutes or more in a 24-hour period
- Had direct contact with their body fluids or secretions (e.g. coughed or sneezed on you or you shared eating or drinking utensils with them).

The following are not considered close contact exposures:

- Living in a city or town where there are one or more confirmed cases of coronavirus.
- Being in the same school, church, workplace or building as a person with coronavirus or influenza.
- Walking by a person who has coronavirus.

3. Have you had any of the following in the last 24 hours which is new or not explained by another condition?

- Fever (100.4 degrees Fahrenheit/38.0 C, or greater), chills, repeated shaking/shivering
- cough
- sore throat
- shortness of breath, difficulty breathing
- feeling unusually weak or fatigued
- loss of taste or smell
- muscle or body aches
- headache
- runny or congested nose
- diarrhea
- nausea or vomiting

If the you answer **"yes"** to *any* of these questions, then you must stay home and call out sick per your division's procedure. Call the COVID-19 hotline at 415.646.2000 or HR at 415.646.2850 for further direction.

If you have any health questions, please contact your healthcare provider or the Nurse Triage Line at 855.850.2249.