File No. 201314

Committee Item No. <u>6</u> Board Item No. <u>7</u>

# COMMITTEE/BOARD OF SUPERVISORS

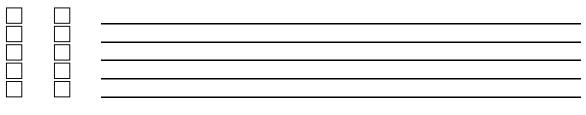
AGENDA PACKET CONTENTS LIST

Committee: <u>Government Audit and Oversight</u> Board of Supervisors Meeting: Date: January 21, 2021 Date: February 2, 2021

## **Cmte Board**

|           |           | Motion                                       |
|-----------|-----------|--|
| $\bowtie$ | $\bowtie$ | Resolution                                   |
| $\square$ |           | Ordinance                                    |
| $\square$ |           | Legislative Digest                           |
| $\square$ | $\Box$    | Budget and Legislative Analyst Report        |
|           |           | Youth Commission Report                      |
|           |           | Introduction Form                            |
|           |           | Department/Agency Cover Letter and/or Report |
|           |           | MOU  |
|           |           | Grant Information Form                       |
|           |           | Grant Budget                                 |
|           |           | Subcontract Budget                           |
|           |           | Contract/Agreement                           |
|           |           | Form 126 – Ethics Commission                 |
|           |           | Award Letter                                 |
|           |           | Application                                  |
|           |           | Public Correspondence                        |

## OTHER



| Prepared by: | John Carroll | Date: | January 15, 2021 |
|--------------|--------------|-------|------------------|
| Prepared by: | John Carroll | Date: | January 28, 2021 |

FILE NO. 201314

**RESOLUTION NO.** 

| 1  | [Settlement of Unlitigated Claim - Michelle Daniels - \$100,000]                       |
|----|--|
| 2  |  |
| 3  | Resolution approving the settlement of the unlitigated claim filed by Michelle Daniels |
| 4  | against the City and County of San Francisco for \$100,000; the claim was filed on     |
| 5  | September 22, 2018; the claim involves an employment dispute.                          |
| 6  |  |
| 7  | WHEREAS, Michelle Daniels filed a claim on September 22, 2018, against the City and    |
| 8  | County of San Francisco; and   |
| 9  | WHEREAS, The claim involves an employment dispute; and                                 |
| 10 | WHEREAS, The City Attorney's Office recommends settlement of the claim by              |
| 11 | payment of \$100,000, and the Human Resources Department and Department of             |
| 12 | Homelessness and Supportive Housing support the recommendation; now, therefore, be it  |
| 13 | RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of            |
| 14 | Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  |
| 15 | payment of \$100,000.  |
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| 1  | APPROVED:                                       | RECOMMENDED:                                  |
|----|---|---|
| 2  | DENNIS J. HERRERA                               | DEPARTMENT OF HUMAN RESOURCES                 |
| 3  | City Attorney                                   |   |
| 4  |   |   |
| 5  | KATHARINE HOBIN PORTER<br>Chief Labor Attorney  | CAROL ISEN<br>Acting Human Resources Director |
| 6  |   | DEPARTMENT OF HOMELESSNESS AND                |
| 7  |   | SUPPORTIVE HOUSING                            |
| 8  |   | /s/   |
| 9  |   | ABIGAIL STEWART-KAHN<br>Interim Director      |
| 10 | FUNDS AVAILABLE:                                |   |
| 11 |   |   |
| 12 | <u>/s/ Michelle Allersma for Ben Rosenfield</u> |   |
| 13 | Controller                                      |   |
| 14 |   |   |
| 15 | n:\labor\li2020\210276\01488072.docx            |   |
| 16 |   |   |
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# **LEGISLATION RECEIVED CHECKLIST**

Date \_\_\_\_\_11/19/20\_

File Number (if applicable) \_

- [X] Legislation for Introduction (NEW)
- [] Legislation Pending in Committee (AMENDED)
- [] Legislation for Board Agenda (AMÈNDED)
- ►►► Legislative Clerk
- ►►► Committee Clerk
- Deputy Clerk

#### Supervisor, Mayor, and Departmental Submittals

#### **Grant Ordinance**

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
  - [] Cover letter (original)
  - [] Grant budget/application
  - [] Grant information form, including signed disability checklist
  - [] Letter of Intent or grant award letter from funding agency
  - [] Contract, Leases/Agreements (if applicable)
  - [] Ethics Form 126 (if applicable) in Word format
  - [] Other support documents as identified in the cover letter and legislation

## [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

#### Ordinance

- [] Legislation: Original,1 hard copy, and 1 electronic copy in Word format
- [] **Signature:** City Attorney (For Settlement of Lawsuits City Attorney, Department Head, Controller, Commission Secretary)

## [] Supporting documents: 1 full set, and separate pdf copies of each in email

- [] Cover letter (original)
- [] Settlement Report/Agreement (for settlements)
- [] Other support documents as identified in the cover letter and legislation
- [] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

## **Grant Resolution**

- [] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [] Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
- [] Supporting documents: 1 full set, and separate pdf copies of each in email
  - [] Cover letter (original)
  - [] Grant budget/application
  - [] Grant information form, including signed disability checklist
  - [] Letter of Intent or grant award letter from funding agency
  - [] Contract, Leases/Agreements (if applicable)
  - [] Ethics Form 126 (if applicable) in Word format
  - [] Other support documents as identified in the cover letter and legislation

[] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

## Resolution

- [X] Legislation: Original, 1 hard copy, and 1 electronic copy in Word format
- [X] Signature: None (Note: Required for Settlement of Claims City Attorney,
  - Department Head, Controller, Commission Secretary)
- [X] Supporting documents: 1 full set, and separate pdf copies of each in email
  - [X] Cover letter (original)
  - [X] Settlement Report/Agreement (for settlements)
  - [] Other support documents as identified in the cover letter and legislation
- [X] E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org

Joy Perez 415-554-3869

Name and Telephone Number

<u>City Attorney</u> Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: sfbos.org/about the board/general/legislative process handbook