

File No. 210048

Committee Item No. 5

Board Item No. 30

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Jan. 25, 2021

Board of Supervisors Meeting

Date February 2, 2021

#### Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	Memorandum of Understanding (MOU)
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 - Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Form 700
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vacancy Notice
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Information Sheet
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

**OTHER** (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
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<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

Completed by: Victor Young Date Jan 21, 2021

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Appointments, Sunshine Ordinance Task Force - Bruce Wolfe, Kevin Frazier, Laura Stein,  
2 Matthew Yankee, Chris Hyland, Laurie Jones Neighbors, and Kai Forsley]

3 **Motion appointing Bruce Wolfe, term expiring April 27, 2021, and Kevin Frazier, Laura**  
4 **Stein, Matthew Yankee, Chris Hyland, Laurie Jones Neighbors, and Kai Forsley, terms**  
5 **expiring April 27, 2022, to the Sunshine Ordinance Task Force.**

6  
7 MOVED, That the Board of Supervisors of the City and County of San Francisco does  
8 hereby appoint the hereinafter designated persons to serve as a member of the Sunshine  
9 Ordinance Task Force, pursuant to the provisions of Administrative Code, Section 67.30, for  
10 the terms specified:

11 Bruce Wolfe, Seat 11, succeeding Fiona Hinze, term expired, must have demonstrated  
12 interest in, or have experience in, the issues of citizen access and participation in local  
13 government (and member of the public who is physically handicapped), for the unexpired  
14 portion of a two-year term ending April 27, 2021;

15 Kevin Frazier, Seat 3, succeeding Josh Wolf, resigned, must be a member from the  
16 press or electronic media, for the unexpired portion of a two-year term ending April 27, 2022;

17 Laura Stein, Seat 6, succeeding Bruce Wolfe, term expired, must be a member of the  
18 public experienced in consumer advocacy, for the unexpired portion a two-year term ending  
19 April 27, 2022;

20 Matthew Yankee, Seat 7, succeeding Rodman Martin, term expired, must be a member  
21 of the public experienced in consumer advocacy, for the unexpired portion of a two-year term  
22 ending April 27, 2022;

23 Chris Hyland, Seat 8, succeeding Frank Cannata, resigned, must have demonstrated  
24 interest in, or have experience in, the issues of citizen access and participation in local  
25 government, for the unexpired portion of a two-year term ending April 27, 2022;

1 Laurie Jones Neighbors, Seat 9, succeeding Chris Hyland, term expired, must have  
2 demonstrated interest in, or have experience in, the issues of citizen access and participation  
3 in local government, for the unexpired portion a two-year term ending April 27, 2022;

4 Kai Forsley, Seat 10, succeeding Matthew Yankee, term expired, must have  
5 demonstrated interest in, or have experience in, the issues of citizen access and participation  
6 in local government, for the unexpired portion a two-year term ending April 27, 2022.



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: SOTF

Seat # or Category (If applicable): Seats 6-11 District: \_\_\_\_\_

Name: Chris T Hyland

[Redacted Address] Zip: 94102

Home Phone: \_\_\_\_\_ Occupation: IT Consultant

Work Phone: \_\_\_\_\_ Employer: Self

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: vicechairhyland@gmail.com Home E-Mail: vicechairhyland@gmail.com

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Currently the longest serving member (4th term) in Seat 9  
Have served as acting Chair, as well as Vice-Chair (2 terms) of the Main Task Force,  
and have chaired several sub committees



**Business and/or professional experience:**

Please see addendum

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes ☒ No ☐

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Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 2/6/2020 Applicant's Signature: (required) chris hyland

(Manually sign or type your complete name.)

NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

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**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

Sep 06, 2020

Dear Chairperson Hillary Ronen, Supervisors Catherine Stefani and Gordon Mar,

Please accept this as an addendum to my application for reappointment to the SOTF.

I have served for 8 years on this Task Force. This would be my fifth term on the task force, making me (if selected) the longest consecutively serving member. In the absence of a "best practices" database it is incumbent on the longer serving members to be the repository of the institutional knowledge that has kept us balanced and consistent. More about that database later!

I have been the Vice Chair of the SOTF for the past 4 years out of 6. In addition to Vice Chair I also serve on the Compliance & Amendments as well as our version of the Rules sub-committees. As Vice Chair I have also chaired many meetings of the Full Task Force and consider myself an accomplished parliamentarian.

I wanted to highlight a few things which i believe continue to make me a valuable member of this team:

- I wanted to underscore my diverse background. I am from a mixed race and mixed nationality background - my mother is Turkish, i speak several languages, and i live in the heart of the Mission. I promise not to "speak in tongues" as I did a few years ago (I introduced myself in 4 languages).
- My father (American) was an Ambassador for the United Nations and we lived in many different countries growing up including Turkey, Sudan, Bangladesh, Oman and Yemen. This exposure to different cultures early on has allowed me to interact well with people from all backgrounds and walks of life and has proved directly useful at the SOTF.
- My Information Technology background will continue to be an asset, as will my background as a paralegal.
- My 8 years of parliamentary experience be will be instrumental in continuing to run well managed meetings and staying on agenda.

In summary I am proud of the institutional capital I have helped to build over the past 8 years, and would appreciate your vote to continue doing this important work for our city.

I appreciate your continued consideration,  
Sincerely,

Chris Hyland  
(previous) Vice Chair, SOTF

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# STATEMENT OF ECONOMIC INTERESTS

## COVER PAGE

Date Initial Filing Received

Filing Official Use Only

 E-Filed  
 02/05/2020  
 20:30:51

 Filing ID:  
 186300337

Please type or print in ink.

NAME OF FILER	(LAST)	(FIRST)	(MIDDLE)
Hyland, Chris			

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable

Your Position

Sunshine Ordinance Task Force

Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \*SEE ATTACHED FOR ADDITIONAL POSITIONS

Position:

**2. Jurisdiction of Office (Check at least one box)**☒ State☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)☒ Multi-County CA☒ County of San Francisco☒ City of san francisco☐ Other**3. Type of Statement (Check at least one box)**☒ **Annual:** The period covered is January 1, 2019 through  
December 31, 2019

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
December 31, 2019☐ **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle)☐ The period covered is January 1, 2019 through the date of  
leaving office.☐ **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_☐ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date  
of leaving office.☐ **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 3****Schedules attached**☐ **Schedule A-1 - Investments** – schedule attached☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached☐ **Schedule A-2 - Investments** – schedule attached☐ **Schedule D - Income – Gifts** – schedule attached☒ **Schedule B - Real Property** – schedule attached☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

☐ **None - No reportable interests on any schedule****5. Verification**

MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
(Business or Agency Address Recommended - Public Document)				
		SF	CA	94103
DAYTIME TELEPHONE NUMBER		E-MAIL ADDRESS		
( )				

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 Date Signed 02/05/2020  
 (month, day, year)

 Signature Chris Hyland  
 (File the originally signed paper statement with your filing official.)

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
**Expanded Statement Attachment**

<b>CALIFORNIA FORM</b> <span style="font-size: 2em; font-weight: bold;">700</span> <small>FAIR POLITICAL PRACTICES COMMISSION</small>
Name <div style="text-align: right; margin-top: 5px;">Chris Hyland</div>

\* This table lists all positions including the primary position listed in the Office, Agency, or Court section of the Cover Page.

Agency	Division/Board/Dept/District	Position	Type of Statement
City and County of San Francisco	Sunshine Ordinance Task Force	Board Member	Annual 1/1/2019 - 12/31/2019
City and County of San Francisco	Sunshine Ordinance Task Force	vice chair	Annual 1/1/2019 - 12/31/2019
City and County of San Francisco	Sunshine Ordinance Task Force	Member	Annual 1/1/2019 - 12/31/2019

## SCHEDULE B

### Interests in Real Property

(Including Rental Income)

Name

Hyland, Chris

## ▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS

234 Guerrero St

CITY

san francisco

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$2,000 - \$10,000☐ \$10,001 - \$100,000☐ \$100,001 - \$1,000,000☒ Over \$1,000,000
 \_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
 ACQUIRED      DISPOSED

NATURE OF INTEREST

☒ Ownership/Deed of Trust☐ Easement☐ Leasehold

Yrs. remaining

☐

Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

☐ \$0 - \$499☐ \$500 - \$1,000☐ \$1,001 - \$10,000☐ \$10,001 - \$100,000☐ OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

☐ None

## ▶ ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS

CITY

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$2,000 - \$10,000☐ \$10,001 - \$100,000☐ \$100,001 - \$1,000,000☐ Over \$1,000,000
 \_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
 ACQUIRED      DISPOSED

NATURE OF INTEREST

☐ Ownership/Deed of Trust☐ Easement☐ Leasehold

Yrs. remaining

☐

Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

☐ \$0 - \$499☐ \$500 - \$1,000☐ \$1,001 - \$10,000☐ \$10,001 - \$100,000☐ OVER \$100,000

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

☐ None

\* You are not required to report loans from a commercial lending institution made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\*

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF LENDER

INTEREST RATE

TERM (Months/Years)

\_\_\_\_\_% ☐ None

HIGHEST BALANCE DURING REPORTING PERIOD

☐ \$500 - \$1,000☐ \$1,001 - \$10,000☐ \$10,001 - \$100,000☐ OVER \$100,000☐ Guarantor, if applicable

NAME OF LENDER\*

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF LENDER

INTEREST RATE

TERM (Months/Years)

\_\_\_\_\_% ☐ None

HIGHEST BALANCE DURING REPORTING PERIOD

☐ \$500 - \$1,000☐ \$1,001 - \$10,000☐ \$10,001 - \$100,000☐ OVER \$100,000☐ Guarantor, if applicable

Comments:



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163  
BOS-Appointments@sfgov.org

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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): 6 - 11 District: \_\_\_\_\_

Name: David Pilpel

[Redacted Address] Zip: 94116-1730

Home Phone: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist residents of the City and County of San Francisco who are 18 years of age or older. For certain bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

18 years of age or older: Yes ☒ No ☐ ☒

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Having served on the Sunshine Ordinance Task Force for 12 1/2 of the last 27 years (1996-2000, 2004-2008, and 2012-2016), I am extremely familiar with the Sunshine Ordinance, public meetings, public records, and public participation generally in City government. A native San Franciscan, I bring a deep understanding of the City and its communities, diversity, history, and neighborhoods, along with a comprehensive view of City government in all its complexity. I strongly support meaningful public participation in City government through access to public meetings and public records.

**Business and/or professional experience:**

Assistant Manager, Mail Boxes Etc. (retail postal services), 1989-1992

**Civic Activities:**

I have attended countless City board, commission, and committee meetings since 1985. I am familiar with the City Charter, Administrative Code, local government, public engagement, and public meetings and public records laws. In addition to the Sunshine Ordinance Task Force, I have also served on the Municipal Transportation Agency Citizens Advisory Council, the Public Utilities Commission Citizens Advisory Committee, the Redistricting Task Force, and other public bodies. Over the years I have also been involved in various Democratic Clubs, environmental and transit advocacy organizations, and neighborhood groups.

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes ☒ No ☐

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: January 6, 2021 Applicant's Signature: (required)



(Manually sign or type your complete name.)

NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**  
*A PUBLIC DOCUMENT*

Date Initial Filing Received  
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Pilpel David

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Sunshine Ordinance Task Force

Division, Board, Department, District, if applicable

Your Position

Applicant

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)

☐ Multi-County \_\_\_\_\_

☒ County of San Francisco

☐ City of \_\_\_\_\_

☐ Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

☐ Annual: The period covered is January 1, 2020, through  
December 31, 2020.

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
December 31, 2020.

☐ Leaving Office: Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle.)

☐ The period covered is January 1, 2020, through the date of  
leaving office.

-or-

☐ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
the date of leaving office.

☐ Assuming Office: Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_

☒ Candidate: Date of Election \_\_\_\_\_ and office sought, if different than Part 1: Period covered is 1-6-20 to 1-5-21.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 1**

**Schedules attached**

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- ☒ None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

San Francisco

CA

94116-1730

EMAIL ADDRESS

( )

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed January 6, 2021  
(month, day, year)

Signature [Signature]  
(File the originally signed paper statement with your filing official.)





Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): Seats 6 - 10 (any) District: N/A

Name: Matthew A. Yankee

Zip: 94116

Occupation: Chief, Clerk-Recorder's Office

Work Phone: \_\_\_\_\_ Employer: County of Alameda

Business Address: 1106 Madison St., Oakland, CA Zip: 94607

Business E-Mail: yankeema@gmail.com Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am proud of the hard work and accomplishments of the Sunshine Ordinance Task Force, and I am seeking reappointment to it. I have devoted nearly 15 years to a career in public service with county and municipal governments, specifically in offices specializing in creating and maintaining public records, as well as election related services. As an individual committed to government transparency and accessibility, I was honored to be among those recognized by the Ann Arbor Chronicle (local media) for my work in making local government more accessible to the community -- specifically, they noted my "steadfast competence and professionalism ... symbolic of the many staff who work on the front lines of our local governments, who help citizens navigate the bureaucracy of our public sector, and whose capable, often thankless work on a daily basis makes our community a better place." I am a member of the LGBT community and have lived on the west side of San Francisco since 2011. I currently reside in the Sunset/Parkside neighborhood with my husband.

**Business and/or professional experience:**

I am currently the Chief of the County Clerk-Recorder's Office in Alameda County, a division of the County's Auditor-Controller Agency. The Office I lead acts as the official custodian for over 25 million public records, serves over 100,000 customers each year, and collects and distributes approximately \$175 million annually in revenue. I manage operations responsible for recording/archiving approximately 250,000 official public records per year, collecting documentary transfer tax, providing certified copies of vital records, issuing marriage licenses, registering notaries, and all other County Clerk duties. I am also responsible for responding to numerous Public Records Act requests and subpoenas timely and accurately. I am proud to have been instrumental in expanding our office hours, opening a satellite office, and upgrading our software system so that the public has more convenient access to our records and services. Furthermore, I understand the trust that the public places in government safeguarding their records -- and to that end, I have worked closely with the District Attorney's Office to identify instances of fraudulent recorded documents in order to protect our most vulnerable residents. Prior to my work with Alameda County, I served as the Director of Elections for Washtenaw County -- Michigan's sixth largest county, and home to the City of Ann Arbor -- where I oversaw all elections within the County as well as managed the administration of the County Clerk/Register of Deeds Office, which included supporting the County's various Boards and Commissions. I provided leadership to the County's 28 local municipalities for election related issues; managed the retention of numerous official documents; published legally required notices; assured various public meetings complied with the State's Open Meetings Act; and responded to Freedom of Information Act requests. In addition, I oversaw the County's enforcement of Michigan's Campaign Finance Act and performed related compliance audits.

**Civic Activities:**

I have been a member of San Francisco's Sunshine Ordinance Task Force since my appointment to Seat 10 in November 2018. I serve as Chair of the Information Technology Committee, and I also serve as a member of the Rules Committee and the Education, Outreach, & Training Committee. Furthermore, I am a member of both the California Association of Clerks and Election Officials (CACEO) and the County Records' Association of California (CRAC), and I have been a member of the latter's Legislative Committee and Documentary Transfer Tax Committee. In addition, I am active in the Northern California Local Chapter of the Property Records Industry Association (PRIA), an organization that fosters collaborative relationships between government offices that maintain public records and the industries that rely upon those records. I have attended meetings of local organizations to speak about government records, am passionate about local history, and am a member of the Western Neighborhoods Project.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes ☒ No ☐

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 03/09/2020 Applicant's Signature: (required) Matthew A. Yankee

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are  
hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

## STATEMENT OF ECONOMIC INTERESTS

Date Initial Filing Received

Filing Official Use Only

## COVER PAGE

1280628

Please type or print in ink.

NAME OF FILER	(LAST)	(FIRST)	(MIDDLE)
Yankee, Matthew A.			

## 1. Office, Agency, or Court

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable

Your Position

Sunshine Ordinance Task Force

Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

## 2. Jurisdiction of Office (Check at least one box)

☐ State☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)☐ Multi-County \_\_\_\_\_☒ County of San Francisco☐ City of \_\_\_\_\_☐ Other \_\_\_\_\_

## 3. Type of Statement (Check at least one box)

☒ **Annual:** The period covered is January 1, 2019 through  
December 31, 2019

-or-

The period covered is 11 / 08 / 2018, through  
December 31, 2019☐ **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle)☐ The period covered is January 1, 2019 through the date of  
leaving office.☐ **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_☐ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date  
of leaving office.☐ **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

## 4. Schedule Summary (must complete)

► Total number of pages including this cover page: 3

## Schedules attached

☒ **Schedule A-1 - Investments** – schedule attached☒ **Schedule C - Income, Loans, & Business Positions** – schedule attached☐ **Schedule A-2 - Investments** – schedule attached☐ **Schedule D - Income – Gifts** – schedule attached☐ **Schedule B - Real Property** – schedule attached☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

☐ **None - No reportable interests on any schedule**

## 5. Verification

MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
(Business or Agency Address Recommended - Public Document)				
1 Dr. Carlton B. Goodlett Pl. Room 244		San Francisco	CA	94102
DAYTIME TELEPHONE NUMBER		E-MAIL ADDRESS		

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 02/19/2020  
(month, day, year)Signature Matthew A. Yankee  
(File the originally signed paper statement with your filing official.)

**SCHEDULE A-1****Investments****Stocks, Bonds, and Other Interests**

(Ownership Interest is Less Than 10%)

*Investments must be itemized.**Do not attach brokerage or financial statements.***CALIFORNIA FORM 700**

FAIR POLITICAL PRACTICES COMMISSION

Name

Yankee, Matthew A.

## ▶ NAME OF BUSINESS ENTITY

Tesla Motors

GENERAL DESCRIPTION OF THIS BUSINESS

Automotive/Energy

FAIR MARKET VALUE

☐ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☒ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☒ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

## ▶ NAME OF BUSINESS ENTITY

Ford Motor Company

GENERAL DESCRIPTION OF THIS BUSINESS

Automotive

FAIR MARKET VALUE

☒ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☒ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

## ▶ NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

☐ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☐ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

## ▶ NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

☐ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☐ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

## ▶ NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

☐ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☐ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

## ▶ NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

☐ \$2,000 - \$10,000      ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000      ☐ Over \$1,000,000

NATURE OF INVESTMENT

☐ Stock      ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership      ☐ Income Received of \$0 - \$499  
                                  ☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

      /      /19            /      /19  
 ACQUIRED                  DISPOSED

Comments: \_\_\_\_\_

# SCHEDULE C

## Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

**CALIFORNIA FORM 700**
**FAIR POLITICAL PRACTICES COMMISSION**
**Name**

Yankee, Matthew A.

**1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME

Tesla Motors

ADDRESS (Business Address Acceptable)

3500 Deer Creek Rd.

Palo Alto, CA 94304

BUSINESS ACTIVITY, IF ANY, OF SOURCE

Automotive/Energy

YOUR BUSINESS POSITION

Engineer (Spouse)

 GROSS INCOME RECEIVED ☐ No Income - Business Position Only

☐ \$500 - \$1,000

☐ \$1,001 - \$10,000

☐ \$10,001 - \$100,000

☒ OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

☐ Salary ☒ Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

☐ Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)

☐ Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)

☐ Loan repayment

☐ Commission or ☐ Rental Income, list each source of \$10,000 or more

(Describe)

☐ Other \_\_\_\_\_  
(Describe)

**1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF SOURCE

YOUR BUSINESS POSITION

 GROSS INCOME RECEIVED ☐ No Income - Business Position Only

☐ \$500 - \$1,000

☐ \$1,001 - \$10,000

☐ \$10,001 - \$100,000

☐ OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

☐ Salary ☐ Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

☐ Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)

☐ Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)

☐ Loan repayment

☐ Commission or ☐ Rental Income, list each source of \$10,000 or more

(Describe)

☐ Other \_\_\_\_\_  
(Describe)

**2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD**

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\*

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF LENDER

HIGHEST BALANCE DURING REPORTING PERIOD

☐ \$500 - \$1,000

☐ \$1,001 - \$10,000

☐ \$10,001 - \$100,000

☐ OVER \$100,000

INTEREST RATE

TERM (Months/Years)

 \_\_\_\_\_% ☐ None

SECURITY FOR LOAN

☐ None

☐ Personal residence

☐ Real Property \_\_\_\_\_

Street address

City

☐ Guarantor \_\_\_\_\_

☐ Other \_\_\_\_\_

(Describe)

Comments: \_\_\_\_\_



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

---

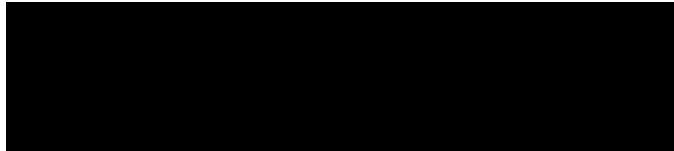
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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: \_\_\_\_\_

Seat # or Category (If applicable): \_\_\_\_\_ District: \_\_\_\_\_

Name: \_\_\_\_\_



\_\_\_\_\_ Zip: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_



**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☐ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☐ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

**Business and/or professional experience:**

**Civic Activities:**

Have you attended any meetings of the Board/Commission to which you wish appointment?      Yes ☐ No ☐

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

**Date:** \_\_\_\_\_ **Applicant's Signature: (required)** \_\_\_\_\_

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are  
hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**AMENDMENT**

**COVER PAGE**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_

Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

State

Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)

Multi-County \_\_\_\_\_

County of \_\_\_\_\_

City of \_\_\_\_\_

Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

**Annual:** The period covered is January 1, 2019, through  
December 31, 2019.

**Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Check one circle.)

**-or-**

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through  
December 31, 2019.

The period covered is January 1, 2019, through the date of  
leaving office.

**Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

**-or-**

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through  
the date of leaving office.

**Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

**Schedule A-1 - Investments** – schedule attached

**Schedule C - Income, Loans, & Business Positions** – schedule attached

**Schedule A-2 - Investments** – schedule attached

**Schedule D - Income – Gifts** – schedule attached

**Schedule B - Real Property** – schedule attached

**Schedule E - Income – Gifts – Travel Payments** – schedule attached

**-or-**

**None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE

herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_

(month, day, year)

Signature \_\_\_\_\_

(File the originally signed paper statement with your filing official.)



**SCHEDULE A-1****Investments****Stocks, Bonds, and Other Interests**

(Ownership Interest is Less Than 10%)

*Investments must be itemized.**Do not attach brokerage or financial statements.*

► NAME OF BUSINESS ENTITY \_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS \_\_\_\_\_

FAIR MARKET VALUE \_\_\_\_\_

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other \_\_\_\_\_ (Describe)

Partnership Income Received of \$0 - \$499  
Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY \_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS \_\_\_\_\_

FAIR MARKET VALUE \_\_\_\_\_

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other \_\_\_\_\_ (Describe)

Partnership Income Received of \$0 - \$499  
Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY \_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS \_\_\_\_\_

FAIR MARKET VALUE \_\_\_\_\_

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other \_\_\_\_\_ (Describe)

Partnership Income Received of \$0 - \$499  
Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY \_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS \_\_\_\_\_

FAIR MARKET VALUE \_\_\_\_\_

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other \_\_\_\_\_ (Describe)

Partnership Income Received of \$0 - \$499  
Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY \_\_\_\_\_

GENERAL DESCRIPTION OF THIS BUSINESS \_\_\_\_\_

FAIR MARKET VALUE \_\_\_\_\_

\$2,000 - \$10,000	\$10,001 - \$100,000
\$100,001 - \$1,000,000	Over \$1,000,000

NATURE OF INVESTMENT

Stock Other \_\_\_\_\_ (Describe)

Partnership Income Received of \$0 - \$499  
Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

**Filer's Verification**

Print Name \_\_\_\_\_

Office, Agency or Court \_\_\_\_\_

Statement Type      2019/2020 Annual      Assuming      Leaving  
   (yr)      Annual      Candidate

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Date Signed \_\_\_\_\_  
(month, day, year)

Filer's Signature \_\_\_\_\_

Comments: \_\_\_\_\_

## Instructions – Schedules A-1 and A-2 Investments

“Investment” means a financial interest in any business entity (including a consulting business or other independent contracting business) that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency’s jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more at any time during the reporting period. See Reference Pamphlet, page 13.

### Reportable investments include:

- Stocks, bonds, warrants, and options, including those held in margin or brokerage accounts and managed investment funds (See Reference Pamphlet, page 13.)
- Sole proprietorships
- Your own business or your spouse’s or registered domestic partner’s business (See Reference Pamphlet, page 8, for the definition of “business entity.”)
- Your spouse’s or registered domestic partner’s investments even if they are legally separate property
- Partnerships (e.g., a law firm or family farm)
- Investments in reportable business entities held in a retirement account (See Reference Pamphlet, page 15.)
- If you, your spouse or registered domestic partner, and dependent children together have a 10% or greater ownership interest in a business entity or trust (including a living trust), you must disclose investments held by the business entity or trust. See Reference Pamphlet, page 15, for more information on disclosing trusts.
- Business trusts

### You are not required to disclose:

- Government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds) and investments held in certain retirement accounts. See Reference Pamphlet, page 13, for detailed information. (Regulation 18237)
- Bank accounts, savings accounts, money market accounts and certificates of deposits
- Insurance policies
- Annuities
- Commodities
- Shares in a credit union
- Government bonds (including municipal bonds)
- Retirement accounts invested in non-reportable interests (e.g., insurance policies, mutual funds, or government bonds) (See Reference Pamphlet, page 15.)

- Government defined-benefit pension plans (such as CalPERS and CalSTRS plans)
- Certain interests held in a blind trust (See Reference Pamphlet, page 16.)

**Use Schedule A-1** to report ownership of less than 10% (e.g., stock). Schedule C (Income) may also be required if the investment is not a stock or corporate bond. See second example below.

**Use Schedule A-2** to report ownership of 10% or greater (e.g., a sole proprietorship).

### To Complete Schedule A-1:

Do not attach brokerage or financial statements.

- Disclose the name of the business entity.
- Provide a general description of the business activity of the entity (e.g., pharmaceuticals, computers, automobile manufacturing, or communications).
- Check the box indicating the highest fair market value of your investment during the reporting period. If you are filing a candidate or an assuming office statement, indicate the fair market value on the filing date or the date you took office, respectively. (See page 21 for more information.)
- Identify the nature of your investment (e.g., stocks, warrants, options, or bonds).
- An acquired or disposed of date is only required if you initially acquired or entirely disposed of the investment interest during the reporting period. The date of a stock dividend reinvestment or partial disposal is not required. Generally, these dates will not apply if you are filing a candidate or an assuming office statement.

### Examples:

Frank Byrd holds a state agency position. His conflict of interest code requires full disclosure of investments. Frank must disclose his stock holdings of \$2,000 or more in any company that is located in or does business in California, as well as those stocks held by his spouse or registered domestic partner and dependent children.

Alice Lance is a city council member. She has a 4% interest, worth \$5,000, in a limited partnership located in the city. Alice must disclose the partnership on Schedule A-1 and income of \$500 or more received from the partnership on Schedule C.

### Reminders

- Do you know your agency’s jurisdiction?
- Did you hold investments at any time during the period covered by this statement?
- Code filers – your disclosure categories may only require disclosure of specific investments.

**SCHEDULE A-2**  
**Investments, Income, and Assets**  
**of Business Entities/Trusts**  
(Ownership Interest is 10% or Greater)

**▶ 1. BUSINESS ENTITY OR TRUST**

Name \_\_\_\_\_

Address (Business Address Acceptable) \_\_\_\_\_

Check one

Trust, go to 2

Business Entity, complete the box, then go to 2

**GENERAL DESCRIPTION OF THIS BUSINESS**

**FAIR MARKET VALUE**

**IF APPLICABLE, LIST DATE:**

\$0 - \$1,999

\$2,000 - \$10,000

\$10,001 - \$100,000

\$100,001 - \$1,000,000

Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

**NATURE OF INVESTMENT**

Partnership

Sole Proprietorship

Other \_\_\_\_\_

YOUR BUSINESS POSITION \_\_\_\_\_

**▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)**

\$0 - \$499

\$500 - \$1,000

\$1,001 - \$10,000

\$10,001 - \$100,000

OVER \$100,000

**▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)**

None

or

Names listed below

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST**

Check one box:

INVESTMENT

REAL PROPERTY

Name of Business Entity, if Investment, or  
Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or  
City or Other Precise Location of Real Property

**FAIR MARKET VALUE**

**IF APPLICABLE, LIST DATE:**

\$2,000 - \$10,000

\$10,001 - \$100,000

\$100,001 - \$1,000,000

Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

**NATURE OF INTEREST**

Property Ownership/Deed of Trust

Stock

Partnership

Leasehold

Yrs. remaining

Other

☐ Check box if additional schedules reporting investments or real property are attached

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Filer's Verification**

**Print Name** \_\_\_\_\_

**Office, Agency or Court** \_\_\_\_\_

**Statement Type**      2019/2020 Annual      \_\_\_\_ Annual      Assuming      Leaving      Candidate  
(yr)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

**Date Signed** \_\_\_\_\_  
(month, day, year)

**Filer's Signature** \_\_\_\_\_

## Instructions – Schedule A-2

### Investments, Income, and Assets of Business Entities/Trusts

---

Use Schedule A-2 to report investments in a business entity (including a consulting business or other independent contracting business) or trust (including a living trust) in which you, your spouse or registered domestic partner, and your dependent children, together or separately, had a 10% or greater interest, totaling \$2,000 or more, during the reporting period and which is located in, doing business in, planning to do business in, or which has done business during the previous two years in your agency's jurisdiction. See Reference Pamphlet, page 13. A trust located outside your agency's jurisdiction is reportable if it holds assets that are located in or doing business in the jurisdiction. Do not report a trust that contains non-reportable interests. For example, a trust containing only your personal residence not used in whole or in part as a business, your savings account, and some municipal bonds, is not reportable.

Also report on Schedule A-2 investments and real property held by that entity or trust if your pro rata share of the investment or real property interest was \$2,000 or more during the reporting period.

#### To Complete Schedule A-2:

**Part 1.** Disclose the name and address of the business entity or trust. If you are reporting an interest in a business entity, check "Business Entity" and complete the box as follows:

- Provide a general description of the business activity of the entity.
- Check the box indicating the highest fair market value of your investment during the reporting period.
- If you initially acquired or entirely disposed of this interest during the reporting period, enter the date acquired or disposed.
- Identify the nature of your investment.
- Disclose the job title or business position you held with the entity, if any (i.e., if you were a director, officer, partner, trustee, employee, or held any position of management). A business position held by your spouse is not reportable.

**Part 2.** Check the box indicating **your pro rata** share of the **gross** income received **by** the business entity or trust. This amount includes your pro rata share of the **gross** income **from** the business entity or trust, as well as your community property interest in your spouse's or registered domestic partner's share. Gross income is the total amount of income before deducting expenses, losses, or taxes.

**Part 3.** Disclose the name of each source of income that is located in, doing business in, planning to do business in, or that has done business during the previous two years in your agency's jurisdiction, as follows:

- Disclose each source of income and outstanding loan **to the business entity or trust** identified in Part 1 if your pro rata share of the **gross** income (including your community property interest in your spouse's or registered domestic partner's share) to the business entity or trust from that source was \$10,000 or more during the reporting

period. See Reference Pamphlet, page 11, for examples. Income from governmental sources may be reportable if not considered salary. See Regulation 18232. Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.

- Disclose each individual or entity that was a source of commission income of \$10,000 or more during the reporting period through the business entity identified in Part 1. See Reference Pamphlet, page 8, for an explanation of commission income.

You may be required to disclose sources of income located outside your jurisdiction. For example, you may have a client who resides outside your jurisdiction who does business on a regular basis with you. Such a client, if a reportable source of \$10,000 or more, must be disclosed.

Mark "None" if you do not have any reportable \$10,000 sources of income to disclose. Phrases such as "various clients" or "not disclosing sources pursuant to attorney-client privilege" are not adequate disclosure. See Reference Pamphlet, page 14, for information on procedures to request an exemption from disclosing privileged information.

**Part 4.** Report any investments or interests in real property held or leased **by the entity or trust** identified in Part 1 if your pro rata share of the interest held was \$2,000 or more during the reporting period. Attach additional schedules or use FPPC's Form 700 Excel spreadsheet if needed.

- Check the applicable box identifying the interest held as real property or an investment.
- If investment, provide the name and description of the business entity.
- If real property, report the precise location (e.g., an assessor's parcel number or address).
- Check the box indicating the highest fair market value of your interest in the real property or investment during the reporting period. (Report the fair market value of the portion of your residence claimed as a tax deduction if you are utilizing your residence for business purposes.)
- Identify the nature of your interest.
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property or investment during the reporting period.

# SCHEDULE B

## Interests in Real Property

(Including Rental Income)

► ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS

CITY \_\_\_\_\_

FAIR MARKET VALUE	IF APPLICABLE, LIST DATE:
\$2,000 - \$10,000	
\$10,001 - \$100,000	____/____/19      ____/____/19
\$100,001 - \$1,000,000	ACQUIRED      DISPOSED
Over \$1,000,000	

NATURE OF INTEREST

Ownership/Deed of Trust	Easement
Leasehold _____	_____
Yrs. remaining	Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

\$0 - \$499	\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000	

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

None

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

► ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS

CITY \_\_\_\_\_

FAIR MARKET VALUE	IF APPLICABLE, LIST DATE:
\$2,000 - \$10,000	
\$10,001 - \$100,000	____/____/19      ____/____/19
\$100,001 - \$1,000,000	ACQUIRED      DISPOSED
Over \$1,000,000	

NATURE OF INTEREST

Ownership/Deed of Trust	Easement
Leasehold _____	_____
Yrs. remaining	Other

IF RENTAL PROPERTY, GROSS INCOME RECEIVED

\$0 - \$499	\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000	

SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.

None

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\* You are not required to report loans from a commercial lending institution made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\*

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF LENDER

INTEREST RATE      TERM (Months/Years)

\_\_\_\_\_%      None      \_\_\_\_\_

HIGHEST BALANCE DURING REPORTING PERIOD

\$500 - \$1,000	\$1,001 - \$10,000
\$10,001 - \$100,000	OVER \$100,000

Guarantor, if applicable

\_\_\_\_\_

### Filer's Verification

Print Name \_\_\_\_\_

Office, Agency  
or Court \_\_\_\_\_

Statement Type	2019/2020 Annual	Assuming	Leaving
	____ Annual	Candidate	
	(yr)		

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Date Signed \_\_\_\_\_  
(month, day, year)

Filer's Signature \_\_\_\_\_

Comments: \_\_\_\_\_

## Instructions – Schedule B Interests in Real Property

Report interests in real property located in your agency's jurisdiction in which you, your spouse or registered domestic partner, or your dependent children had a direct, indirect, or beneficial interest totaling \$2,000 or more any time during the reporting period. Real property is also considered to be "within the jurisdiction" of a local government agency if the property or any part of it is located within two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the local government agency. See Reference Pamphlet, page 13.

### Interests in real property include:

- An ownership interest (including a beneficial ownership interest)
- A deed of trust, easement, or option to acquire property
- A leasehold interest (See Reference Pamphlet, page 14.)
- A mining lease
- An interest in real property held in a retirement account (See Reference Pamphlet, page 15.)
- An interest in real property held by a business entity or trust in which you, your spouse or registered domestic partner, and your dependent children together had a 10% or greater ownership interest (Report on Schedule A-2.)
- Your spouse's or registered domestic partner's interests in real property that are legally held separately by him or her

### You are not required to report:

- A residence, such as a home or vacation cabin, used exclusively as a personal residence (However, a residence in which you rent out a room or for which you claim a business deduction may be reportable. If reportable, report the fair market value of the portion claimed as a tax deduction.)
- Some interests in real property held through a blind trust (See Reference Pamphlet, page 16, for exceptions.)
  - **Please note:** A non-reportable property can still be grounds for a conflict of interest and may be disqualifying.

### To Complete Schedule B:

- Report the precise location (e.g., an assessor's parcel number or address) of the real property.
- Check the box indicating the fair market value of your interest in the property (regardless of what you owe on the property).
- Enter the date acquired or disposed only if you initially acquired or entirely disposed of your interest in the property during the reporting period.
- Identify the nature of your interest. If it is a leasehold,

disclose the number of years remaining on the lease.

- If you received rental income, check the box indicating the gross amount you received.
- If you had a 10% or greater interest in real property and received rental income, list the name of the source(s) if your pro rata share of the gross income from any single tenant was \$10,000 or more during the reporting period. If you received a total of \$10,000 or more from two or more tenants acting in concert (in most cases, this will apply to married couples), disclose the name of each tenant. Otherwise, mark "None."
- Loans from a private lender that total \$500 or more and are secured by real property may be reportable. **Loans from commercial lending institutions made in the lender's regular course of business on terms available to members of the public without regard to your official status are not reportable.**

When reporting a loan:

- Provide the name and address of the lender.
- Describe the lender's business activity.
- Disclose the interest rate and term of the loan. For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period. The term of a loan is the total number of months or years given for repayment of the loan at the time the loan was established.
- Check the box indicating the highest balance of the loan during the reporting period.
- Identify a guarantor, if applicable.

If you have more than one reportable loan on a single piece of real property, report the additional loan(s) on Schedule C.

### Example:

Allison Gande is a city planning commissioner. During the reporting period, she received rental income of \$12,000, from a single tenant who rented property she owned in the city's jurisdiction. If Allison received \$6,000 each from two tenants, the tenants' names would not be required because no single tenant paid her \$10,000 or more. A married couple is considered a single tenant.

ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS 4600 24th Street	
CITY Sacramento	
FAIR MARKET VALUE <input type="checkbox"/> \$2,000 - \$10,000 <input type="checkbox"/> \$10,001 - \$100,000 <input checked="" type="checkbox"/> \$100,001 - \$1,000,000 <input type="checkbox"/> Over \$1,000,000	IF APPLICABLE, LIST DATE: ACQUIRED <u>18</u> / <u>18</u> DISPOSED
NATURE OF INTEREST <input type="checkbox"/> Ownership/Deed of Trust <input type="checkbox"/> Easement <input type="checkbox"/> Leasehold <input type="checkbox"/> Yrs. remaining <input type="checkbox"/> Other	
IF RENTAL PROPERTY, GROSS INCOME RECEIVED <input type="checkbox"/> \$0 - \$499 <input type="checkbox"/> \$500 - \$1,000 <input type="checkbox"/> \$1,001 - \$10,000 <input checked="" type="checkbox"/> \$10,001 - \$100,000 <input type="checkbox"/> OVER \$100,000	
SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more. <input type="checkbox"/> None Henry Wells	
NAME OF LENDER* Sophia Petroillo ADDRESS (Business Address Acceptable) 2121 Blue Sky Parkway, Sacramento BUSINESS ACTIVITY, IF ANY, OF LENDER Restaurant Owner	
INTEREST RATE 8 % <input type="checkbox"/> None	TERM (Months/Years) 15 Years
HIGHEST BALANCE DURING REPORTING PERIOD <input type="checkbox"/> \$500 - \$1,000 <input type="checkbox"/> \$1,001 - \$10,000 <input checked="" type="checkbox"/> \$10,001 - \$100,000 <input type="checkbox"/> OVER \$100,000	
<input type="checkbox"/> Guarantor, if applicable	
Comments:	

### Reminders

- Income and loans already reported on Schedule B are not also required to be reported on Schedule C.
- Real property already reported on Schedule A-2, Part 4 is not also required to be reported on Schedule B.
- Code filers – do your disclosure categories require disclosure of real property?

**CALIFORNIA FORM 700**  
**FAIR POLITICAL PRACTICES COMMISSION**  
**AMENDMENT**

**Comments:**

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

## Filer's Verification

FPPC Form 700 - Schedule C (2019/2020)  
advice@fppc.ca.gov • 866-275-3772 • www.fppc.ca.gov

# Instructions – Schedule C

## Income, Loans, & Business Positions

### (Income Other Than Gifts and Travel Payments)

#### Reporting Income:

Report the source and amount of gross income of \$500 or more you received during the reporting period. Gross income is the total amount of income before deducting expenses, losses, or taxes and includes loans other than loans from a commercial lending institution. See Reference Pamphlet, page 11. You must also report the source of income to your spouse or registered domestic partner if your community property share was \$500 or more during the reporting period.

The source and income must be reported only if the source is located in, doing business in, planning to do business in, or has done business during the previous two years in your agency's jurisdiction. See Reference Pamphlet, page 13, for more information about doing business in the jurisdiction. Reportable sources of income may be further limited by your disclosure category located in your agency's conflict of interest code.

#### Reporting Business Positions:

You must report your job title with each reportable business entity even if you received no income during the reporting period. Use the comments section to indicate that no income was received.

#### Commonly reportable income and loans include:

- Salary/wages, per diem, and reimbursement for expenses including travel payments provided by your employer
- Community property interest (50%) in your spouse's or registered domestic partner's income - **report the employer's name and all other required information**
- Income from investment interests, such as partnerships, reported on Schedule A-1
- Commission income not required to be reported on Schedule A-2 (See Reference Pamphlet, page 8.)
- Gross income from any sale, including the sale of a house or car (Report your pro rata share of the total sale price.)
- Rental income not required to be reported on Schedule B
- Prizes or awards not disclosed as gifts
- Payments received on loans you made to others
- An honorarium received prior to becoming a public official (See Reference Pamphlet, page 10, concerning your ability to receive future honoraria.)
- Incentive compensation (See Reference Pamphlet, page 12.)

#### Reminders

- Code filers – your disclosure categories may not require disclosure of all sources of income.
- If you or your spouse or registered domestic partner are self-employed, report the business entity on Schedule A-2.
- Do not disclose on Schedule C income, loans, or business positions already reported on Schedules A-2 or B.

#### You are not required to report:

- Salary, reimbursement for expenses or per diem, or social security, disability, or other similar benefit payments received by you or your spouse or registered domestic partner from a federal, state, or local government agency.
- Stock dividends and income from the sale of stock unless the source can be identified.
- Income from a PERS retirement account.

**See Reference Pamphlet, page 11, for more exceptions to income reporting.**

#### To Complete Schedule C:

##### Part 1. Income Received/Business Position Disclosure

- Disclose the name and address of each source of income or each business entity with which you held a business position.
- Provide a general description of the business activity if the source is a business entity.
- Check the box indicating the amount of gross income received.
- Identify the consideration for which the income was received.
- For income from commission sales, check the box indicating the gross income received and list the name of each source of commission income of \$10,000 or more. See Reference Pamphlet, page 8. **Note: If you receive commission income on a regular basis or have an ownership interest of 10% or more, you must disclose the business entity and the income on Schedule A-2.**
- Disclose the job title or business position, if any, that you held with the business entity, even if you did not receive income during the reporting period.

##### Part 2. Loans Received or Outstanding During the Reporting Period

- Provide the name and address of the lender.
- Provide a general description of the business activity if the lender is a business entity.
- Check the box indicating the highest balance of the loan during the reporting period.
- Disclose the interest rate and the term of the loan.
  - For variable interest rate loans, disclose the conditions of the loan (e.g., Prime + 2) or the average interest rate paid during the reporting period.
  - The term of the loan is the total number of months or years given for repayment of the loan at the time the loan was entered into.
- Identify the security, if any, for the loan.



# SCHEDULE D

## Income – Gifts

► NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____

► NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____

► NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____

► NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____

► NAME OF SOURCE *(Not an Acronym)*

ADDRESS *(Business Address Acceptable)*

BUSINESS ACTIVITY, IF ANY, OF SOURCE

DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____
____/____/____	\$ _____	_____

### Filer's Verification

Print Name \_\_\_\_\_

Office, Agency  
or Court \_\_\_\_\_

Statement Type      2019/2020 Annual      Assuming      Leaving  
   (yr) Annual      Candidate

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Date Signed \_\_\_\_\_  
(month, day, year)

Filer's Signature \_\_\_\_\_

Comments: \_\_\_\_\_

## Instructions – Schedule D

### Income – Gifts

A gift is anything of value for which you have not provided equal or greater consideration to the donor. A gift is reportable if its fair market value is \$50 or more. In addition, multiple gifts totaling \$50 or more received during the reporting period from a single source must be reported.

It is the acceptance of a gift, not the ultimate use to which it is put, that imposes your reporting obligation. Except as noted below, you must report a gift even if you never used it or if you gave it away to another person.

If the exact amount of a gift is unknown, you must make a good faith estimate of the item's fair market value. Listing the value of a gift as "over \$50" or "value unknown" is not adequate disclosure. In addition, if you received a gift through an intermediary, you must disclose the name, address, and business activity of both the donor and the intermediary. You may indicate an intermediary either in the "source" field after the name or in the "comments" section at the bottom of Schedule D.

#### Commonly reportable gifts include:

- Tickets/passes to sporting or entertainment events
- Tickets/passes to amusement parks
- Parking passes not used for official agency business
- Food, beverages, and accommodations, including those provided in direct connection with your attendance at a convention, conference, meeting, social event, meal, or like gathering
- Rebates/discounts not made in the regular course of business to members of the public without regard to official status
- Wedding gifts (See Reference Pamphlet, page 16)
- An honorarium received prior to assuming office (You may report an honorarium as income on Schedule C, rather than as a gift on Schedule D, if you provided services of equal or greater value than the payment received. See Reference Pamphlet, page 10, regarding your ability to receive future honoraria.)
- Transportation and lodging (See Schedule E.)
- Forgiveness of a loan received by you

#### Reminders

- Gifts from a single source are subject to a \$500 limit in 2019. See Reference Pamphlet, page 10.
- Code filers – you only need to report gifts from reportable sources.

#### Gift Tracking Mobile Application

- FPPC has created a gift tracking app for mobile devices that helps filers track gifts and provides a quick and easy way to upload the information to the Form 700. Visit FPPC's website to download the app.

#### You are not required to disclose:

- Gifts that were not used and that, within 30 days after receipt, were returned to the donor or delivered to a charitable organization or government agency without being claimed by you as a charitable contribution for tax purposes
- Gifts from your spouse or registered domestic partner, child, parent, grandparent, grandchild, brother, sister, and certain other family members (See Regulation 18942 for a complete list.). The exception does not apply if the donor was acting as an agent or intermediary for a reportable source who was the true donor.
- Gifts of similar value exchanged between you and an individual, other than a lobbyist registered to lobby your state agency, on holidays, birthdays, or similar occasions
- Gifts of informational material provided to assist you in the performance of your official duties (e.g., books, pamphlets, reports, calendars, periodicals, or educational seminars)
- A monetary bequest or inheritance (However, inherited investments or real property may be reportable on other schedules.)
- Personalized plaques or trophies with an individual value of less than \$250
- Campaign contributions
- Up to two tickets, for your own use, to attend a fundraiser for a campaign committee or candidate, or to a fundraiser for an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. The ticket must be received from the organization or committee holding the fundraiser.
- Gifts given to members of your immediate family if the source has an established relationship with the family member and there is no evidence to suggest the donor had a purpose to influence you. (See Regulation 18943.)
- Free admission, food, and nominal items (such as a pen, pencil, mouse pad, note pad or similar item) available to all attendees, at the event at which the official makes a speech (as defined in Regulation 18950(b)(2)), so long as the admission is provided by the person who organizes the event.
- Any other payment not identified above, that would otherwise meet the definition of gift, where the payment is made by an individual who is not a lobbyist registered to lobby the official's state agency, where it is clear that the gift was made because of an existing personal or business relationship unrelated to the official's position and there is no evidence whatsoever at the time the gift is made to suggest the donor had a purpose to influence you.

#### To Complete Schedule D:

- Disclose the full name (not an acronym), address, and, if a business entity, the business activity of the source.
- Provide the date (month, day, and year) of receipt, and disclose the fair market value and description of the gift.

**SCHEDULE E**  
**Income – Gifts**  
**Travel Payments, Advances,**  
**and Reimbursements**

- Mark either the gift or income box.
- Mark the “501(c)(3)” box for a travel payment received from a nonprofit 501(c)(3) organization or the “Speech” box if you made a speech or participated in a panel. Per Government Code Section 89506, these payments may not be subject to the gift limit. However, they may result in a disqualifying conflict of interest.
- For gifts of travel, provide the travel destination.

▶ NAME OF SOURCE *(Not an Acronym)* \_\_\_\_\_

ADDRESS *(Business Address Acceptable)* \_\_\_\_\_

CITY AND STATE \_\_\_\_\_

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE \_\_\_\_\_

DATE(S): \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ AMT: \$ \_\_\_\_\_  
*(If gift)*

▶ MUST CHECK ONE:      Gift    **-or-**      Income

                                    Made a Speech/Participated in a Panel \_\_\_\_\_

                                    Other - Provide Description \_\_\_\_\_

▶ If Gift, Provide Travel Destination \_\_\_\_\_

▶ NAME OF SOURCE *(Not an Acronym)* \_\_\_\_\_

ADDRESS *(Business Address Acceptable)* \_\_\_\_\_

CITY AND STATE \_\_\_\_\_

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE \_\_\_\_\_

DATE(S): \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ AMT: \$ \_\_\_\_\_  
*(If gift)*

▶ MUST CHECK ONE:      Gift    **-or-**      Income

                                    Made a Speech/Participated in a Panel \_\_\_\_\_

                                    Other - Provide Description \_\_\_\_\_

▶ If Gift, Provide Travel Destination \_\_\_\_\_

▶ NAME OF SOURCE *(Not an Acronym)* \_\_\_\_\_

ADDRESS *(Business Address Acceptable)* \_\_\_\_\_

CITY AND STATE \_\_\_\_\_

501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE \_\_\_\_\_

DATE(S): \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_ AMT: \$ \_\_\_\_\_  
*(If gift)*

▶ MUST CHECK ONE:      Gift    **-or-**      Income

                                    Made a Speech/Participated in a Panel \_\_\_\_\_

                                    Other - Provide Description \_\_\_\_\_

▶ If Gift, Provide Travel Destination \_\_\_\_\_

**Filer's Verification**

Print Name \_\_\_\_\_

Office, Agency  
or Court \_\_\_\_\_

Statement Type	2019/2020 Annual	Assuming	Leaving
	____ Annual	Candidate	
	<i>(yr)</i>		

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

Date Signed \_\_\_\_\_  
*(month, day, year)*

Filer's Signature \_\_\_\_\_

Comments: \_\_\_\_\_

## Instructions – Schedule E Travel Payments, Advances, and Reimbursements

Travel payments reportable on Schedule E include advances and reimbursements for travel and related expenses, including lodging and meals.

Gifts of travel may be subject to the gift limit. In addition, certain travel payments are reportable gifts, but are not subject to the gift limit. To avoid possible misinterpretation or the perception that you have received a gift in excess of the gift limit, you may wish to provide a specific description of the purpose of your travel. See the FPPC fact sheet entitled “Limitations and Restrictions on Gifts, Honoraria, Travel, and Loans” to read about travel payments under section 89506(a).

### You are **not** required to disclose:

- Travel payments received from any state, local, or federal government agency for which you provided services equal or greater in value than the payments received, such as reimbursement for travel on agency business from your government agency employer.
- A payment for travel from another local, state, or federal government agency and related per diem expenses when the travel is for education, training or other inter-agency programs or purposes.
- Travel payments received from your employer in the normal course of your employment that are included in the income reported on Schedule C.
- A travel payment that was received from a non-profit entity exempt from taxation under Internal Revenue Code Section 501(c)(3) for which you provided equal or greater consideration, such as reimbursement for travel on business for a 501(c)(3) organization for which you are a board member.

**Note: Certain travel payments may not be reportable if reported via email on Form 801 by your agency.**

### To Complete Schedule E:

- Disclose the full name (not an acronym) and address of the source of the travel payment.
- Identify the business activity if the source is a business entity.
- Check the box to identify the payment as a gift or income, report the amount, and disclose the date(s).
  - **Travel payments are gifts** if you did not provide services that were equal to or greater in value than the payments received. You must disclose gifts totaling \$50 or more from a single source during the period covered by the statement.

When reporting travel payments that are gifts, you must provide a description of the gift and the **date(s)** received. If the travel occurred on or after January 1, 2017, you must also disclose the **travel destination**

- **Travel payments are income** if you provided services that were equal to or greater in value than the payments received. You must disclose income totaling \$500 or more from a single source during the period

covered by the statement. You have the burden of proving the payments are income rather than gifts. When reporting travel payments as income, you must describe the services you provided in exchange for the payment. You are not required to disclose the date(s) for travel payments that are income.

### Example:

City council member MaryClaire Chandler is the chair of a 501 (c)(6) trade association, and the association pays for her travel to attend its meetings. Because MaryClaire is deemed to be providing equal or greater consideration for the travel payment by virtue of serving on the board, this payment may be reported as income. Payments for MaryClaire to attend other events for which she is not providing services are likely considered gifts. Note that the same payment from a 501(c)3 would NOT be reportable.

▶ NAME OF SOURCE (Not an Acronym)	
Health Services Trade Association	
ADDRESS (Business Address Acceptable)	
1230 K Street, Suite 610	
CITY AND STATE	
Sacramento, CA	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
Association of Healthcare Workers	
DATE(S):	AMT: \$150.00
(If gift)	
▶ MUST CHECK ONE: <input type="checkbox"/> Gift -or- <input checked="" type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="radio"/> Other - Provide Description <u>Travel reimbursement for board meeting.</u>	

### Example:

Mayor Kim travels to China on a trip organized by China Silicon Valley Business Development, a California nonprofit, 501(c)(6) organization. The Chengdu Municipal People's Government pays for Mayor Kim's airfare and travel costs, as well as his meals and lodging during the trip. The trip's agenda shows that the trip's purpose is to promote job creation and economic activity in China and in Silicon Valley, so the trip is reasonably related to a governmental purpose. Thus, Mayor Kim must report the gift of travel, but the gift is exempt from the gift limit. In this case, the travel payments are not subject to the gift limit because the source is a foreign government and because the travel is reasonably related to a governmental purpose. (Section 89506(a)(2).) Note that Mayor Kim could be disqualified from participating in or making decisions about The Chengdu Municipal People's Government for 12 months. Also note that if China Silicon Valley Business Development (a 501(c)(6) organization) paid for the travel costs rather than the governmental organization, the payments would be subject to the gift limits. (See the FPPC fact sheet, Limitations and Restrictions on Gifts, Honoraria, Travel and Loans, at [www.fppc.ca.gov](http://www.fppc.ca.gov).)

▶ NAME OF SOURCE (Not an Acronym)	
Chengdu Municipal People's Government	
ADDRESS (Business Address Acceptable)	
2 Caoshi St, CaoShiJie, Qingyang Qu, Chengdu Shi,	
CITY AND STATE	
Sichuan Sheng, China, 610000	
<input type="checkbox"/> 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	
DATE(S):	AMT: \$3,874.38
(If gift)	
▶ MUST CHECK ONE: <input checked="" type="checkbox"/> Gift -or- <input type="checkbox"/> Income	
<input type="radio"/> Made a Speech/Participated in a Panel	
<input checked="" type="radio"/> Other - Provide Description <u>Travel reimbursement for trip to China.</u>	
▶ If Gift, Provide Travel Destination	
Sichuan Sheng, China	



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance

Seat # or Category (If applicable): 8 District: 1

Name: Kevin Frazier

Zip: 9411

Occupation: Student

Work Phone: \_\_\_\_\_ Employer: UC Berkeley School of Law

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

Resident of San Francisco ☒ Yes ☐ No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

In my hometown of Portland, Oregon, I gained considerable experience on city commissions focused on bringing new community voices into civic affairs. As a high schooler, I volunteered on the Beaverton Visioning Advisory Committee and, later, the Beaverton Committee for Community Involvement. Later, after graduating from the University of Oregon, I worked with the Multnomah County Community Involvement Committee. These experiences, combined with being a fairly new resident of SF (3 yrs) that has worked in tech but also has experience being a graduate student, will make me a valuable addition as a representative with a background in citizen access. For example, I have experience in Multnomah County working to reduce the use of terms such as "citizen" to be more inclusive of all residents, a language change that would benefit SF as well.

**Business and/or professional experience:****Education:**

UC Berkeley School of Law student, pursuing a JD  
Harvard Kennedy School student, pursuing a Masters of Public Policy  
University of Oregon, BS in Economics, Class of 2015

**Professional:**

Executive Assistant to Governor Kate Brown  
Legal Assistant at Google  
Public Policy Intern at Verily

**Civic Activities:**

Volunteer as a distinguished scholarship advisor at the Clark Honors College at the University of Oregon  
Volunteer at the SF Neighborhood Court  
Volunteer with the Legal Aid Association of California  
Volunteer on the Community Police Advisory Board  
Columnist with the Marina Times

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes ☐ No ☒

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. *(Applications must be received 10 days before the scheduled hearing.)*

01/04/21

Date: 12/21/19

Applicant's Signature: (required) Kevin Frazier

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are  
hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

**COVER PAGE**

**A PUBLIC DOCUMENT**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Frazier Kevin Thomas

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable

Your Position

Sunshine Ordinance Task Force

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

**2. Jurisdiction of Office (Check at least one box)**

- ☐ State ☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)
- ☐ Multi-County ☐ County of
- ☒ City of San Francisco ☐ Other

**3. Type of Statement (Check at least one box)**

- ☐ Annual: The period covered is January 1, 2019, through December 31, 2019.
- or- The period covered is / / , through December 31, 2019.
- ☐ Assuming Office: Date assumed / /
- ☒ Candidate: Date of Election TBD and office sought, if different than Part 1:
- ☐ Leaving Office: Date Left / / (Check one circle.)
- ☐ The period covered is January 1, 2019, through the date of leaving office.
- or- ☐ The period covered is / / , through the date of leaving office.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: 3**

**Schedules attached**

- ☒ Schedule A-1 - Investments – schedule attached ☒ Schedule C - Income, Loans, & Business Positions – schedule attached
- ☐ Schedule A-2 - Investments – schedule attached ☐ Schedule D - Income – Gifts – schedule attached
- ☐ Schedule B - Real Property – schedule attached ☐ Schedule E - Income – Gifts – Travel Payments – schedule attached

-or- ☐ None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

94720

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 01/08/2020

(month, day, year)

Signature

(File the originally signed paper statement with your filing official.)

# SCHEDULE A-1

## Investments

### Stocks, Bonds, and Other Interests

(Ownership Interest is Less Than 10%)

Investments must be itemized.

Do not attach brokerage or financial statements.

CALIFORNIA FORM **700**

FAIR POLITICAL PRACTICES COMMISSION

Name

Kevin Frazier

► NAME OF BUSINESS ENTITY

Apple

GENERAL DESCRIPTION OF THIS BUSINESS

Technology

FAIR MARKET VALUE

- ☒ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000 ☐ Over \$1,000,000

NATURE OF INVESTMENT

- ☒ Stock ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership ☐ Income Received of \$0 - \$499  
☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

- ☐ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000 ☐ Over \$1,000,000

NATURE OF INVESTMENT

- ☐ Stock ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership ☐ Income Received of \$0 - \$499  
☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

- ☐ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000 ☐ Over \$1,000,000

NATURE OF INVESTMENT

- ☐ Stock ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership ☐ Income Received of \$0 - \$499  
☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

- ☐ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
☐ \$100,001 - \$1,000,000 ☐ Over \$1,000,000

NATURE OF INVESTMENT

- ☐ Stock ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership ☐ Income Received of \$0 - \$499  
☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

- ☐ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
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IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

► NAME OF BUSINESS ENTITY

GENERAL DESCRIPTION OF THIS BUSINESS

FAIR MARKET VALUE

- ☐ \$2,000 - \$10,000 ☐ \$10,001 - \$100,000  
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NATURE OF INVESTMENT

- ☐ Stock ☐ Other \_\_\_\_\_ (Describe)  
☐ Partnership ☐ Income Received of \$0 - \$499  
☐ Income Received of \$500 or More (Report on Schedule C)

IF APPLICABLE, LIST DATE:

\_\_\_\_/\_\_\_\_/19      \_\_\_\_/\_\_\_\_/19  
ACQUIRED      DISPOSED

Comments: \_\_\_\_\_



**SCHEDULE C**  
**Income, Loans, & Business**  
**Positions**  
(Other than Gifts and Travel Payments)

<b>CALIFORNIA FORM 700</b> FAIR POLITICAL PRACTICES COMMISSION
Name <u>Kevin Frazier</u>

▶ 1. INCOME RECEIVED	▶ 1. INCOME RECEIVED
NAME OF SOURCE OF INCOME <u>Verily</u>	NAME OF SOURCE OF INCOME
ADDRESS (Business Address Acceptable) <u>269 E Grand Ave</u>	ADDRESS (Business Address Acceptable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE <u>Life Sciences</u>	BUSINESS ACTIVITY, IF ANY, OF SOURCE
YOUR BUSINESS POSITION <u>Intern</u>	YOUR BUSINESS POSITION
GROSS INCOME RECEIVED <input type="checkbox"/> No Income - Business Position Only <input type="checkbox"/> \$500 - \$1,000 <input type="checkbox"/> \$1,001 - \$10,000 <input checked="" type="checkbox"/> \$10,001 - \$100,000 <input type="checkbox"/> OVER \$100,000	GROSS INCOME RECEIVED <input type="checkbox"/> No Income - Business Position Only <input type="checkbox"/> \$500 - \$1,000 <input type="checkbox"/> \$1,001 - \$10,000 <input type="checkbox"/> \$10,001 - \$100,000 <input type="checkbox"/> OVER \$100,000
CONSIDERATION FOR WHICH INCOME WAS RECEIVED <input checked="" type="checkbox"/> Salary <input type="checkbox"/> Spouse's or registered domestic partner's income (For self-employed use Schedule A-2.) <input type="checkbox"/> Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.) <input type="checkbox"/> Sale of _____ (Real property, car, boat, etc.) <input type="checkbox"/> Loan repayment <input type="checkbox"/> Commission or <input type="checkbox"/> Rental Income, list each source of \$10,000 or more _____ (Describe) <input type="checkbox"/> Other _____ (Describe)	CONSIDERATION FOR WHICH INCOME WAS RECEIVED <input type="checkbox"/> Salary <input type="checkbox"/> Spouse's or registered domestic partner's income (For self-employed use Schedule A-2.) <input type="checkbox"/> Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.) <input type="checkbox"/> Sale of _____ (Real property, car, boat, etc.) <input type="checkbox"/> Loan repayment <input type="checkbox"/> Commission or <input type="checkbox"/> Rental Income, list each source of \$10,000 or more _____ (Describe) <input type="checkbox"/> Other _____ (Describe)

▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER*	INTEREST RATE	TERM (Months/Years)
_____	_____ % <input type="checkbox"/> None	_____
ADDRESS (Business Address Acceptable)	SECURITY FOR LOAN	
_____	<input type="checkbox"/> None <input type="checkbox"/> Personal residence	
BUSINESS ACTIVITY, IF ANY, OF LENDER	<input type="checkbox"/> Real Property _____	Street address
_____		City
HIGHEST BALANCE DURING REPORTING PERIOD	<input type="checkbox"/> Guarantor _____	
<input type="checkbox"/> \$500 - \$1,000	<input type="checkbox"/> Other _____	(Describe)
<input type="checkbox"/> \$1,001 - \$10,000		
<input type="checkbox"/> \$10,001 - \$100,000		
<input type="checkbox"/> OVER \$100,000		

Comments: \_\_\_\_\_

**From:** [Kevin Frazier](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Rules Committee Hearing Information from Kevin Frazier  
**Date:** Friday, January 1, 2021 8:08:31 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr. Young,

I hope your end of the year is going well. Regrettably, due to a personal appointment that I cannot move, I will not be able to attend the hearing on 1/11/2021. Given the difficulty of scheduling such appointments during these trying times, I hope the Committee members will understand.

For the record, please make sure it is noted that I attempted to converse with Supervisors Mar and Stefani. I did not hear back from either office but am more than happy to talk with them to further discuss the merits of my application beyond what is expressed in the testimony below.

Dear Chair Ronen and members of the Rules Committee,

I am humbled to have individuals ranging from Donna Hillard, Executive Director of Code Tenderloin, to Andrew Broderick, of the SF Tech Council supporting my application to the Sunshine Ordinance Task Force. As conveyed by the letters sent in by these leaders and others, I am confident that my background will allow me to contribute to the important mission of the Task Force. As a graduate student that has suffered with mental illness, I am also confident that I will bring a diverse perspective that is needed on the Task Force.

Before discussing my qualifications, I want to share the origin of my personal interest in this position. My first job--as the Executive Assistant to Governor Kate Brown of Oregon--exposed me to the importance of transparency, accountability, and meaningful public participation. Governor Brown assumed her current office, in part, because those aforementioned traits were absent during the creation of *Cover Oregon*, the state's response to the Affordable Care Act. Consequently, I was on the frontlines of restoring the faith of Oregonians in their government.

This required thinking about all the ways in which we could connect with community members. In my capacity, it meant assisting with the Governor's social media and updating her website to be more Oregonian-friendly. Those efforts required working closely with the Governor's legal counsel to understand what was permissible to share. Oftentimes, I found myself pushing back, trying to make sure that my friends and family members knew that their elected officials were working hard on their behalf and how to push back when they questioned if those officials were misguided.

My own tangles with Public Records Laws inspired my efforts to bridge the gap between community awareness and government action. I have channeled those efforts in manifold ways since arriving in San Francisco more than three years ago. First and foremost, I have done my part to inform the public of local government action and ways they can get involved. In more than thirty articles in local newspapers, I have brought San Franciscans closer to their

government.

Additionally, I have studied these issues through my graduate education in law at UC Berkeley, where I have studied constitutional law and privacy law, courses that pertain directly to the obligations of the Task Force. I have also professionally dealt with transparency related laws in my capacity as a Legal Assistant on Google's Legal Investigations Support team.

My desire to keep San Franciscans informed has also manifested itself through two projects of mine: first, Neighborhood News Network, and, second, No One Left Offline (NOLO). NOLO got started during the pandemic with one goal: make sure San Franciscans had the Internet required to thrive. Since that time, NOLO has helped distribute more than 100 hotspots, each with a year of Internet. These devices are now essential to residents staying up to date on what their government is up to. I am thankful for the opportunity to make sure San Franciscans have that chance and hope to further that work as a member on the Task Force.

I cannot speak for all Millennials, but I know that many of my friends and fellow students have come to expect transparency. They rely on entities like the Task Force to make sure that expectation is being met. If fortunate enough to join this Task Force, I will work tirelessly to make sure that the Sunshine Ordinance is enforced, that the Task Force has the institutional resources and support it requires, and that agencies with numerous violations are held accountable. Young people in this city, as well as all residents, deserve as much, especially when there is so much on the line.

I appreciate your review of my application and supplemental materials. Please feel free to direct any additional questions to me.

To a better San Francisco,

Kevin Frazier

**From:** [Andrew Broderick](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Andrew Broderick](#)  
**Subject:** Kevin Frazier Appointment to the Sunshine Ordinance Task Force  
**Date:** Monday, January 4, 2021 2:13:19 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Victor,

My name is Andrew Broderick, and I serve as a project director of the SF Tech Council, which is a multi-sector collaborative whose member organizations share the mission to advance digital inclusion for older adults and people with disabilities so all can participate in the City's connected community. I am writing to recommend Kevin Frazier for an appointment to the Sunshine Ordinance Task Force. Through my collaboration with Kevin and our jointly working in partnership with organizations across sectors to close the digital divide in the San Francisco community, I have seen first-hand Kevin's commitment to diversity, equity, and inclusion in action.

Given our community's approach to working in partnership across sectors as the most effective means for closing the digital divide, Kevin has consistently demonstrated his commitment and determination to ensure the well-being of San Franciscans of all backgrounds. The coalition he quickly assembled in the wake of the pandemic to advance digital inclusion comprises a broad coalition of organizations and their representatives from across the City and its diverse communities. From Dev/Mission to the SF Tech Council, Kevin has intentionally connected his initiative's singular efforts with the broader coalition of stakeholders in the City to bring greater awareness and resolve to advancing digital inclusion.

I highly recommend Kevin for this role. I have found Kevin to be personable, dependable and resourceful, and his focus on bringing people into the fold so to speak will drive him and serve him well as a member of the Task Force. This, combined with his legal and policy background, will allow him, if selected, to develop not only a strong understanding of the key issues but also potential actions that promote equity, inclusion, and collaboration. Given his educational background, I am confident that Kevin will also be able to study the Task Force's agenda items closely while ensuring the community's interests, needs, and goals are considered first and foremost.

I am happy to answer any questions or discuss in more detail my support for Kevin and his qualifications for becoming a member of the Sunshine Ordinance Task Force.

Regards,

Andrew

**From:** [Ramirez-Forcier, Joe](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Letter of Recommendation for Kevin Frazier for the Sunshine Ordinance Task Force open position  
**Date:** Monday, December 28, 2020 10:17:51 AM  
**Attachments:** [image001.png](#)

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr. Victor Young.

I am writing on behalf of Kevin Frazier who has applied for the Sunshine Ordinance Task Force open position that is available.

I would like to recommend Kevin Frazier for this open position as he has demonstrated a commitment to our community in volunteering his time in the San Francisco Neighborhood Court as a Community Member, and as community leader in leading conversations around digital equity and inclusion. Kevin demonstrates experience and a vision of what inclusion and equity is for the residents of San Francisco.

These are not just ideas or a causes for Kevin, they are his values of how people have a right to live with dignity, equity, and respect. He has a belief that people should equitably access services, information, conversations, and be at the table to create community policy, programs, and initiatives.

Kevin Frazier is an exceptional person in the community of San Francisco. I speak to this as a native born San Franciscan, resident, and worker. Kevin has demonstrated in his position as Founder for No One Left Behind, that he is a leader in the community, and his ability to listen to the needs and impediments of San Franciscans to connect digitally to San Francisco city services, and public meetings. He has committed his time and efforts to make sure San Franciscans and the multitude of individuals who are unable to access online services is communicated to policy makers and stakeholders, and to ensure that this gap in digital equity is addressed.

I fully recommend Kevin Frazier for the open position for the Sunshine Ordinance Task Force without hesitation.

Best  
Regards,

**Joe Ramirez-Forcier**  
Managing Director, Employment Services & Training,  
PRC Workforce Development Program  
Pronouns: he/him/they

**NEW LOCATION AND CONTACT INFORMATION**

170 9<sup>th</sup> Street, San Francisco, CA 94103  
Direct 415.972.0831 | Office 415.777.0333 | Fax 415.864.4068  
[joe.ramirezforcier@prcsf.org](mailto:joe.ramirezforcier@prcsf.org) | [prcsf.org](http://prcsf.org)

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Hello Victor,

I would like to share my experiences with Kevin Frazier and why I feel he would be an excellent addition to the Sunshine Ordinance Task Force. In the time that I have known Kevin he has proven to be an amazing, talented and ambitious gentleman.

I was first introduced to Kevin by a merchant/member of the Clement Street Merchants Association. He voluntarily came to us with an amazing idea, which was Community Action Nights. The idea was to bring together individuals who would like to help out the community and have the funds to do so, but aren't sure how to go about assisting directly. And these nights would be conducted at the Plough and Stars, one of our local legacy businesses. I was very excited to participate in this effort and we began planning. Unfortunately, this idea was forced to a halt due to the pandemic.

Even though it appeared we likely wouldn't be proceeding with Community Action Nights, Kevin generously reached out to see what support he could provide for the CSMA during the first week of the pandemic. Kevin started a GoFund me for our neighborhood, "Support in Place: Save our Community & Small Biz". Through this, we were able to raise funds to buy gift cards and donate them to three Non-profit organizations: Richmond District Neighborhood Center, YMCA and RAM's.

He then created a Zoom event to start a conversation about the state of The Richmond. We had a few of the merchants from Clement street on the call, along with myself, "Post-COVID in The Richmond: creating a better normal". This proved to be a valuable conversation as there was a considerable amount of concern and uncertainty at this time and I think we all benefited from coming together to share our thoughts, feelings and information.

Throughout this unprecedented time Kevin has continually reached out to share what he's been working on and to ask me to connect him with different merchants in our association to conduct interviews and to give help where he can. His assistance has been appreciated by many.

It's been great working with Kevin and it's always fun hearing about what he is working on. I believe that Kevin would be a great addition to the Sunshine Ordinance Task Force, as he pays a great deal of attention to what is best for our communities and when he has an idea he moves with it. Any group would be very fortunate to have someone of Kevin's abilities on their team.

Please let me know if you have any questions or asks.

Take care,

Ixchel Acosta  
CSMA President, SFCDMA Secretary



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): 8 District: 8

Name: Laurie Jones Neighbors

[Redacted] Street [Redacted] Zip: 94117

Occupation: Self-Employed (Consultant)

Work Phone: same Employer: Laurie Jones Neighbors Consulting

Business Address: 373 Hermann Street Zip: 94117

Business E-Mail: ljneighbors@gmail.com Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am a queer, married, physically disabled, white women living in the Lower Haight. Originally from Texas, where I was born, adopted, and raised, I am of Shawnee descent and a member of the extended Bluejacket family. I moved to the Bay Area in July of 1990. I am the mother of two adult children, who I fostered and then adopted. I am a grandmother of one. My partner has been a worker-owner at Rainbow Grocery for over 25 years and has been the primary lease holder of our rent-controlled apartment for over 20 years. I have two graduate degrees, one in English with an emphasis in Rhetoric and Composition, and one in Sociology with an emphasis in Social Movements and Globalization.



**Business and/or professional experience:**

I am currently self-employed as a consultant, working largely with philanthropic organizations. As part of this consulting work, I founded the Liberty Hill Foundations Commissions Training Program in Los Angeles, and have supported the Irvine Foundation on a number of postsecondary success initiatives as well as in support of their work on civic engagement. I am currently working with the Water Foundation in exploring how leadership programs throughout California can equip local residents for public sector commissions appointments that have the potential to advance water equity. I am also working with the national organization Living Cities to develop a program to support teams of public servants and local NGOs across the US to transform their local boards and commissions processes and appointments in order to nurture democracy and advance racial equity in their jurisdictions. Prior to beginning work on my own, I served as the Senior Director of Strategic Initiatives at Urban Habitat, one of the nation's oldest racial, economic, and environmental justice organizations, where I sat on the leadership team and founded their highly successful Boards and Commissions Leadership Institute. Prior to my time at Urban Habitat, I had a twenty-year career in higher education instruction, program management, and teacher training.

**Civic Activities:**

I currently serve on the Board of Directors for TransForm, an Oakland-based statewide organization that promotes walkable communities with excellent transportation choices to connect people of all incomes to opportunity. I also serve as an Advisory Board Member to the Committee for Green Foothills, an organization that protects open space, farmland, and natural resources in San Mateo and Santa Clara counties through advocacy, education, and grassroots action. I am an active member of the American Evaluation Association and also hold memberships in Justice Funders, the National Network of Consultants to Grantmakers, Native Americans in Philanthropy, San Francisco Evaluators and Applied Researchers, and the League of Women Voters. I have done volunteer work in San Francisco for Tenants Together and the Coalition on Homelessness. I regularly provide support for PODER, Causa Justa, and Coleman Advocates.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes ☒ No ☐

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: 5/18/20 Applicant's Signature: (required) Laurie Jones Neighbors

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are  
hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

# Laurie Jones Neighbors

email: l

## EDUCATION

### **Certificate in Evaluation Practice, The Evaluators' Institute (in progress)**

Focus on qualitative and quantitative approaches for evaluation of complex social change, strategic planning, and organizational/program development.

### **Master of Arts in Sociology, 2008, University of California Irvine, Social Movements and Globalization**

Thesis on in-country equity indicators as predictors of environmental treaty ratification.

### **Master of Arts in English, 1991, Texas Tech University, Rhetoric and Composition**

Thesis on narrative correspondence and coherence in the construction of historical texts.

### **Bachelor of Arts, Texas Tech University, May 1987 Dual Major in History and English**

## EXPERTISE

**Knowledge:** Knowledgeable about equity issues and perspectives in public decision making, especially in terms of health equity, educational equity, and racial, economic, and environmental justice for the built environment.

**Network:** Relationships across sectors and issues, with ability to build strategic networks to support new projects, particularly within the racial, economic, educational, and environmental justice spheres.

**Research and Evaluation:** Trained social science researcher and data analyst with a knowledge of the constraints of prevailing research methods and approaches in advancing social justice outcomes. Background in technical, transactional, and academic writing.

**Collective Leadership and Political Strategy:** Proven ability to develop and support under-represented stakeholders in realizing political targets and achieving breakthrough innovations, including through the design, implementation, and evaluation of communities of practice.

**Program Modeling, Management, and Evaluation:** Experienced in developing, managing, assessing, and evaluating programs that systematically address social inequities, including nonprofit programs, cross-organizational communities of practice, and programs to support at-risk college students.

**Organizational Development and Management:** Experienced in managing nonprofit organizations, programs, people, and budgets, including fundraising. Experienced in college and university program administration.

**Teaching, Facilitation, and Presentation:** Master teacher, trainer, and presenter in both traditional academic and community educational settings. Recipient of multiple teaching awards.

## RECENT SERVICE

- Member, **Bay Area Justice Funders Network**, Oakland, CA: November 2019 to Present
- Member, **League of Women Voters of San Francisco**: October 2019 to Present
- Member, **Green Foothills Advisory Board**, Palo Alto, CA: September 2019 to Present
- Member, **TransForm Board of Directors**, Oakland, CA: October 2018 to December 2020

- Member, **Native Americans in Philanthropy**, Washington, DC: March 2018 to Present
- Member, **American Evaluation Association**, Washington DC: April 2017 to Present

## PROFESSIONAL EXPERIENCE

### Managing Principal

**Cities & People Advisors** (Laurie Jones Neighbors Consulting), **San Francisco, CA: July 2012 to present**

As an independent consultant, work with nonprofit, educational, and governmental organizations and foundations to develop programs for technically and politically preparing low-income people to lead decision making in their schools, communities, regions, states, and nation. Highlights include:

- Developed a strategic program that builds the capacity of Los Angeles residents to serve on and influence **appointed city boards and commissions** and develops a community framework for stronger, active connections between community groups and appointed commissioners, allowing stakeholders to work more effectively together to achieve common progressive policy and social justice objectives. *Client: Liberty Hill Foundation.*
- Designed and led a three-part staff training on developing and supporting game-changing **communities of practice** for supporting local to national initiatives for breakthrough innovations in public projects for the built environment. *Client: PolicyLink*
- Designed and evaluated a year-long pilot for a student-centered, teacher-led, program-level **assessment of student learning** for a college program that supports students in addressing the opportunity gap. *Client: Metro Academies at San Francisco State University*
- Designed, implemented, and evaluated a two-year cross-organizational community of practice for staff members of three **college pathway organizations**, based on a three-month investigation process engaging members in shared program design. *Client: The James Irvine Foundation.*
- Provided technical and evaluative assistance for the development of a peer-to-peer capacity-building **virtual community of practice for health providers** across the country to increase their ability to better identify, plan, implement, and share high-impact prevention activities for reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities. *Client: Center for Learning and Innovation, Population Health Division, San Francisco Department of Public Health.*
- Provided technical assistance to four of **The California Endowment's** Building Healthy Communities sites (City Heights in San Diego, Central Santa Ana, Eastern Coachella Valley, and Long Beach) in order to ensure that local residents have **public planning decision-making power** through local board and commission influence and service. *Client: Liberty Hill Foundation.*

### Faculty, Health Education Department

**San Francisco State University: August 2014 to May 2017**

Developed and taught a lower-division course on the history of health and social movements in the 20th century United States and an upper-division course on the social inequities and public health.

**Senior Director of Strategic Initiatives (outgoing title)****Urban Habitat, Oakland, CA: July 2008 to July 2012**

- As part of a team of four senior managers and a President/CEO, contributed to decision making for all aspects of the organization's programmatic, personnel, and financial goals and strategies.
- Led the strategic planning process to develop a clear, collaborative, values-driven plan that supports the organization in leveraging its technical and political capacity across programs.
- Researched, developed, and piloted the Boards and Commissions Leadership Institute, implementing the pilot on time and under budget and placing 100% of the pilot cohort in priority boards and commissions seats in the region.
- Provided oversight and direction for Urban Habitat's Bay Area strategic programs and developing areas of expertise, with core responsibilities for continuing innovation in the Boards and Commissions Leadership Institute, Social Equity Caucus, and annual State of the Region conference.
- Designed and implemented curriculum, including in support of community engagement strategies, policy and decision-making processes, deliberation, and with technical content to support equitable decision making in public planning processes including transportation, land use, housing, jobs, and the environment.
- Developed and oversaw the Strategic Initiatives budget, and participated with the CEO in fundraising for that budget as well as for general operating support.
- Worked with the Richmond Equitable Development Initiative to determine plug-in points for community members in order to move equitable revisions to the city's General Plan update, including the Health Element.
- Represented Urban Habitat as a speaker and panelist at conferences and coalition events.
- Managed consultants and contractors and supervised staff.
- Shepherded the organization's adoption of educational technology to enhance training.

**Teaching Assistant****University of California Irvine: August 2006 to August 2008**

- Upon returning to college for a second graduate degree, developed and taught discussion sections and assisted professors of record in various courses in the Department of Sociology and in the School of Education.

**Faculty Consultant and Instructor****Teaching Effectiveness Program, University of Oregon: August 2002 to June 2006**

- Co-led a mandatory training for all faculty and staff of the College of Education to ensure accountability to student concerns about respect for a racially diverse student body.
- Designed and implemented cross-campus workshops on a variety of teaching, curriculum, educational technology, and administration issues.
- Served as the point-person for teaching-crisis support for all levels of instructors.

**Online Course Developer and Instructor**  
**Kaplan Colleges, Virtual: August 2001 to December 2002**

- Developed all assignments, activities, message board threading, and seminar directives for a composition course to be delivered online through synchronous and asynchronous methods.
- Taught various online classes through the English and Communication Department in the College of Arts and Sciences, including Intercultural Communication.

**Director of Learning**  
**Kinection, Inc., Santa Cruz, CA: August 2001 to July 2002**

- Managed all aspects of the firm's technology-enhanced projects, including a strategic mentoring process for the New Teachers Project, a suite of courses for the San Jose State University Extension program, and an online workforce learning community prototype for the United States Navy.
- Developed architecture and content development plans for two online statistics courses for the Naval Postgraduate School.
- Communicated, managed, and negotiated with a diverse array of stakeholders and contributors: subject-matter experts, graphic designers, copyeditors, instructional technicians, Web designers and programmers, and technical project managers.
- Oversaw budgets for all in-house projects and consistently completed projects under-budget and with high client satisfaction.

**Director (outgoing title)**  
**ProSeminar, California State University Monterey Bay: August 1995 to July 2001**

- Administered all aspects of a university-wide first-year academic program enrolling approximately 700 students per year in a mandatory course taught by faculty from across the disciplines, including overseeing budget, managing support staff, setting policies, and recruiting, hiring, training, and evaluating program faculty.
- Planned and delivered a teacher-training curriculum that addressed achieving outcomes, facilitating discussions, responding to student work, using portfolios, fostering climates of shared leadership and self-directed learning, and building learning communities.
- Coordinated, compiled, and distributed a program self-study, collecting and analyzing perspectives on program effectiveness from the campus community, comparing program issues to similar programs nationwide, and making recommendations to the administration and general campus community regarding structure, content, policies, and approaches.
- Designed and updated a progressive curriculum for diversity awareness and anti-oppression for use with a demographically diverse first-year student body.
- Worked with interdisciplinary faculty to build an innovative skills center (the Academic Skills Achievement Program) at a new university by setting policies, developing programs, and determining appropriate pedagogy that allowed for the support and respect of all students.

**PRESENTATION HIGHLIGHTS**

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: May 19, 2018.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "A Cross-Site Program Evaluation Tool." Oakland, July 27, 2017.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "What Does Long-Term Program Sustainability Look Like?" Oakland, July 27, 2017.

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: June 24 2017.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: November 6, 2014.

**New American Leaders Project National Alumni Convening.** "Getting Appointed to Boards and Commissions." Washington, DC: July 26, 2013.

**Long Beach Rising!** "Local Boards and Commissions Leadership for Movement Building." Long Beach, CA: June 5, 2013.

**Building Healthy Communities Santa Ana** (The California Endowment). "Civic Engagement Strategies for Building Healthy Communities." Santa Ana, CA: June 4, 2013.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: April 20, 2013.

**Building Healthy Communities Long Beach** (The California Endowment). "Resident-Led Change: Boards and Commissions Leadership Strategies for Building Healthy Communities." Long Beach, CA: April 2, 2013.

**California Convergence Steering Committee Meeting.** "New Approaches to Civic Leadership for Resident Capacity Building." Sacramento, CA: February 15, 2013.

**California Convergence Steering Committee Meeting.** "Move the Needle on CA Convergence Capacity Building Efforts." Baldwin Park, CA: October 4, 2012.

**2012 State of the Region** (Urban Habitat). "Reciprocal Accountability: Bringing the Outside Movement into Insider Advocacy." Oakland, CA: April 26, 2012.

**Equity Summit California.** "Leadership Development and Community Engagement." (Panelist) Sacramento, CA: April 10, 2012.

**PolicyLink Equity Summit.** "What It Takes: Preparing Equity Leaders." Detroit: MI: November 8, 2011.

**The State of Environmental Justice in America.** "Setting the Agenda, Creating Change." (Panelist) Detroit, MI: April 27, 2011.

**Funders' Network for Smart Growth and Livable Communities.** "Catalyzing New Community Leadership." (Panelist) Detroit, MI: March 22, 2011



**STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
A PUBLIC DOCUMENT**

Date Initial Filing Received  
Filing Official Use Only

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Neighbors Laurie Jones

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

San Francisco Board of Supervisors

Division, Board, Department, District, if applicable

Sunshine Ordinance Task Force

Your Position

Commissioner

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

☐ State

☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)

☐ Multi-County \_\_\_\_\_

☐ County of \_\_\_\_\_

☐ City of C \_\_\_\_\_

☐ Other City and County of San Francisco

**3. Type of Statement (Check at least one box)**

☐ Annual: The period covered is January 1, 2019, through  
December 31, 2019.

☐ Leaving Office: Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle.)

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
December 31, 2019.

☐ The period covered is January 1, 2019, through the date of  
leaving office.

-or-

☐ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
the date of leaving office.

☐ Assuming Office: Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_

☒ Candidate: Date of Election Appointed and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary (must complete)**

► Total number of pages including this cover page: 2

**Schedules attached**

☐ Schedule A-1 - Investments - schedule attached

☒ Schedule A-2 - Investments - schedule attached

☐ Schedule B - Real Property - schedule attached

☒ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- ☐ None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 5/18/20

(month, day, year)

Signature

Laurie Jones Neighbors  
(File the originally signed paper statement with your filing official.)



**SCHEDULE A-2**  
**Investments, Income, and Assets**  
**of Business Entities/Trusts**  
(Ownership Interest is 10% or Greater)

**CALIFORNIA FORM 700**  
FAIR POLITICAL PRACTICES COMMISSION

Name \_\_\_\_\_

**▶ 1. BUSINESS ENTITY OR TRUST**

Laurie Jones Neighbors Consulting

Name

373 Hermann Street, San Francisco CA 94117

Address (Business Address Acceptable)

Check one

☐ Trust, go to 2    ☒ Business Entity, complete the box, then go to 2

**GENERAL DESCRIPTION OF THIS BUSINESS**

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$0 - \$1,999

☐ \$2,000 - \$10,000

☒ \$10,001 - \$100,000

☐ \$100,001 - \$1,000,000

☐ Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

NATURE OF INVESTMENT

☐ Partnership

☒ Sole Proprietorship

☐ \_\_\_\_\_

Other

YOUR BUSINESS POSITION Primary

**▶ 1. BUSINESS ENTITY OR TRUST**

Name

Address (Business Address Acceptable)

Check one

☐ Trust, go to 2    ☐ Business Entity, complete the box, then go to 2

**GENERAL DESCRIPTION OF THIS BUSINESS**

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$0 - \$1,999

☐ \$2,000 - \$10,000

☐ \$10,001 - \$100,000

☐ \$100,001 - \$1,000,000

☐ Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

NATURE OF INVESTMENT

☐ Partnership

☐ Sole Proprietorship

☐ \_\_\_\_\_

Other

YOUR BUSINESS POSITION \_\_\_\_\_

**▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)**

☐ \$0 - \$499

☐ \$10,001 - \$100,000

☐ \$500 - \$1,000

☒ OVER \$100,000

☐ \$1,001 - \$10,000

**▶ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)**

☐ \$0 - \$499

☐ \$10,001 - \$100,000

☐ \$500 - \$1,000

☐ OVER \$100,000

☐ \$1,001 - \$10,000

**▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)**

☐ None    or    ☒ Names listed below

The James Irvine Foundation

**▶ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)**

☐ None    or    ☐ Names listed below

**▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST**

Check one box:

☐ INVESTMENT

☐ REAL PROPERTY

Name of Business Entity, if Investment, or  
Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or  
City or Other Precise Location of Real Property

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$2,000 - \$10,000

☐ \$10,001 - \$100,000

☐ \$100,001 - \$1,000,000

☐ Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

NATURE OF INTEREST

☐ Property Ownership/Deed of Trust

☐ Stock

☐ Partnership

☐ Leasehold

\_\_\_\_ Yrs. remaining

☐ Other

\_\_\_\_\_

☐ Check box if additional schedules reporting investments or real property are attached

**▶ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST**

Check one box:

☐ INVESTMENT

☐ REAL PROPERTY

Name of Business Entity, if Investment, or  
Assessor's Parcel Number or Street Address of Real Property

Description of Business Activity or  
City or Other Precise Location of Real Property

FAIR MARKET VALUE

IF APPLICABLE, LIST DATE:

☐ \$2,000 - \$10,000

☐ \$10,001 - \$100,000

☐ \$100,001 - \$1,000,000

☐ Over \$1,000,000

\_\_\_\_/\_\_\_\_/19

ACQUIRED

\_\_\_\_/\_\_\_\_/19

DISPOSED

NATURE OF INTEREST

☐ Property Ownership/Deed of Trust

☐ Stock

☐ Partnership

☐ Leasehold

\_\_\_\_ Yrs. remaining

☐ Other

\_\_\_\_\_

☐ Check box if additional schedules reporting investments or real property are attached

Comments: \_\_\_\_\_



**SCHEDULE C**  
**Income, Loans, & Business**  
**Positions**  
(Other than Gifts and Travel Payments)

<b>CALIFORNIA FORM 700</b>
FAIR POLITICAL PRACTICES COMMISSION
Name _____

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME  
Rainbow Grocery, A Worker-Owned Cooperative

ADDRESS (Business Address Acceptable)  
1745 Folsom Street, San Francisco CA 94103

BUSINESS ACTIVITY, IF ANY, OF SOURCE  
Vegetarian Grocery Store

YOUR BUSINESS POSITION  
Spousal Income, Salary and Profit-Sharing (50%)

GROSS INCOME RECEIVED ☐ No Income - Business Position Only

☐ \$500 - \$1,000 ☐ \$1,001 - \$10,000

☒ \$10,001 - \$100,000 ☐ OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

☐ Salary ☒ Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

☐ Partnership (Less than 10% ownership. For 10% or greater use  
Schedule A-2.)

☐ Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)

☐ Loan repayment

☐ Commission or ☐ Rental Income, list each source of \$10,000 or more

\_\_\_\_\_  
(Describe)

☐ Other \_\_\_\_\_  
(Describe)

**▶ 1. INCOME RECEIVED**

NAME OF SOURCE OF INCOME

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF SOURCE

YOUR BUSINESS POSITION

GROSS INCOME RECEIVED ☐ No Income - Business Position Only

☐ \$500 - \$1,000 ☐ \$1,001 - \$10,000

☐ \$10,001 - \$100,000 ☐ OVER \$100,000

CONSIDERATION FOR WHICH INCOME WAS RECEIVED

☐ Salary ☐ Spouse's or registered domestic partner's income  
(For self-employed use Schedule A-2.)

☐ Partnership (Less than 10% ownership. For 10% or greater use  
Schedule A-2.)

☐ Sale of \_\_\_\_\_  
(Real property, car, boat, etc.)

☐ Loan repayment

☐ Commission or ☐ Rental Income, list each source of \$10,000 or more

\_\_\_\_\_  
(Describe)

☐ Other \_\_\_\_\_  
(Describe)

**▶ 2. LOANS RECEIVED OR OUTSTANDING DURING THE REPORTING PERIOD**

\* You are not required to report loans from a commercial lending institution, or any indebtedness created as part of a retail installment or credit card transaction, made in the lender's regular course of business on terms available to members of the public without regard to your official status. Personal loans and loans received not in a lender's regular course of business must be disclosed as follows:

NAME OF LENDER\*

ADDRESS (Business Address Acceptable)

BUSINESS ACTIVITY, IF ANY, OF LENDER

HIGHEST BALANCE DURING REPORTING PERIOD

☐ \$500 - \$1,000

☐ \$1,001 - \$10,000

☐ \$10,001 - \$100,000

☐ OVER \$100,000

INTEREST RATE TERM (Months/Years)

\_\_\_\_\_% ☐ None

SECURITY FOR LOAN

☐ None ☐ Personal residence

☐ Real Property \_\_\_\_\_  
Street address

\_\_\_\_\_  
City

☐ Guarantor \_\_\_\_\_

☐ Other \_\_\_\_\_  
(Describe)

Comments: \_\_\_\_\_

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Sheryl Lane](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Support for Laurie's Appointment to Sunshine Ordinance Task Force  
**Date:** Thursday, January 7, 2021 11:21:39 AM

---

Thank you for writing, Sheryl. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Sheryl Lane <lane.sheryl@gmail.com>  
**Sent:** Thursday, January 7, 2021 11:07 AM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Support for Laurie's Appointment to Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Ms. Beinart:

My name is Sheryl Lane and I'm writing to you to share my support for Laurie Jones Neighbor's appointment to the Sunshine Ordinance Task Force. Laurie would be an excellent addition to SOTF because of her demonstrated commitment to transparency, her active participation in attending SOTF meetings, and most importantly to me, she continues to actively create programs and content that promotes that boards, commissions, and committees throughout California are equipped with leaders of color and low-income residents.

More than 10 years ago, I was a participant of Urban Habitat's Boards and Commissions Leadership Institute (BCLI) which Laurie facilitated and developed the program's content. I went on to serve eight years as a Planning Commissioner in Richmond, Ca., and as its chair for more than 5 years. In addition, I collaborated with Laurie to create policy advocacy content for clients at EARN, now SaverLife, a nonprofit organization based in San Francisco. Many of these clients were San Francisco

residents who had never directly engaged in the policy process but learned that not only do they have the right to engage in civic matters but increased their confidence to do so when meeting with San Francisco's elected officials.

In conclusion, Laurie's leadership, her commitment, and her dedication to public service are evident and she will be a great addition to the Task Force.

Sincerely,

Sheryl Lane



**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Antonio Diaz](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Fwd: Support for Laurie Jones Neighbors appointment to Sunshine Ordinance Task Force  
**Date:** Tuesday, January 5, 2021 6:47:02 PM

---

Thank you, Antonio. Have you sent this also to the other members of Rules Committee?

Best wishes for 2021,  
Amy

>>>>>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Antonio Diaz <[adiaz@podersf.org](mailto:adiaz@podersf.org)>  
**Sent:** Tuesday, January 5, 2021 12:27:56 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Support for Laurie Jones Neighbors appointment to Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Amy,

I am writing in support of Laurie Jones Neighbors appointment to the Sunshine Ordinance Task Force.

I have known Laurie for many years. During her time at Urban Habitat, she successfully nurtured low-income people of color to serve on local boards and commissions.

I know that she is committed to government transparency and people's access to how our government works.

I strongly support Laurie Jones Neighbors appointment to the Sunshine Ordinance Task Force.

Please do not hesitate to contact me if you have any questions.

Thank you.

Sincerely,

Antonio

--

Antonio Díaz

Organizational Director

PODER

People Organizing to Demand Environmental & Economic Rights

474 Valencia Street, #125

San Francisco, CA 94103

Phone: 415-431-4210

Email: [adiaz@podersf.org](mailto:adiaz@podersf.org)

[Website](#) • [Twitter](#) • [Instagram](#) • [Facebook](#)



*Support our work by [donating now!](#)*

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Helen](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Re: Letter of Support for Appointment of Laurie Jones Neighbors to SOTF  
**Date:** Tuesday, January 5, 2021 6:47:55 PM

---

Thank you, Helen. Have you sent this also to the other members of Rules Committee?

Best wishes for 2021,

Amy

>>>>>>>>>>

Amy Beinart| Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Helen <[helenchin1221@gmail.com](mailto:helenchin1221@gmail.com)>  
**Sent:** Monday, January 4, 2021, 4:43 PM  
**To:** Beinart, Amy (BOS)  
**Subject:** Letter of Support for Appointment of Laurie Jones Neighbors to SOTF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Rules Committee Members,

This written comment is in support of the appointment of Laurie Jones Neighbors for a seat on the Sunshine Ordinance Task Force. The SOTF's creation to protect the public's interest in open government is in direct alignment with Laurie's commitment and work over the years to pull aside the curtain and make the invisible visible and the opaque transparent, for the people.

I met Laurie in 2019 at the Liberty Hill Foundation Leadership Institute for Change Commissions Training program. She led my cohort through an extensive and intensive training to prepare and bring grassroots and community leaders into positions of appointed office. These leaders would ensure that appointed commissioners and board members are actually from and can speak to the needs of the communities they work with. This is just one example of Laurie's dedication to ensuring good governance for people in all communities, but especially for communities that have been overlooked and marginalized by government for decades.

If appointed to the SOTF, you can be assured that Laurie will support the Task Force in fulfilling its goals to keep the deliberations of governing bodies open to the people and available for the people's review. In addition to her deep knowledge of the interiors of government processes and procedures, she is also incredibly thoughtful, really fun to work

with, and would be such an asset to the Task Force.

Please don't hesitate to contact me should I be able to provide additional testimony to support Laurie's appointment.

My best,  
Helen

--

Helen Chin

[helenchin1221@gmail.com](mailto:helenchin1221@gmail.com)

**Bruce M. Wolfe, M.S.W.**



06/01/2020

**Rules Committee - SF Board of Supervisors**

1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**Dear Chair Hillary Ronen and Supervisors**

Thank you for the opportunity, once again, of your consideration for re-appointment to the Sunshine Ordinance Task Force. I desire reappointment to Seat #6 which I am applying for unless you see fit to appoint me to another such as #7, 8, 9 or 10 of which I am eligible, too.

My history here is well known and my complete resume is attached to the application.

I enjoy the work and service to the citizens and residents of San Francisco in this way of helping to ensure open government. While fully employed, I am able to fulfill my duties on the SOTF due to flexibility in my schedule. As our world is ever changing there is still much to do, much to streamline, much to build on. I am committed to SOTF's efficacy and continued success as I know you are, too.

There is a lot I bring to this body in experience, expertise and history to add to the collective brain trust. For instance, as an IT professional, with the changing environment of technology comes new and innovative ways to deliver services that I have been participant in for some time. As the city's new technology systems come online, more efficiency of compliance of Sunshine will be apparent thus reducing time in fulfilling the public's requests. This is for certain. As a social worker, martial arts instructor, governance advisor and computing trainer, I bring ample methods of instructional delivery to help bolster training in Sunshine where it's needed.

There is much to be done in increasing the efficiency of the Sunshine Ordinance Task Force process and its charge. Over the past two years, much progress has been made to bring inefficiencies into order and, if it be your pleasure, I plan on continuing this work in conjunction with various connected city offices to continue that trend towards fruition. For instance, the advent of the Digital Services Team allows SOTF to collaborate to ensure that all city/county departments and agencies have as much public information available on their website to the public as possible reducing staff time. In addition, the excitement of the adoption of the NextRequest platform. Some other areas of ongoing work are increased training to struggling departments; streamlined the hearing process to reduce time spent by all parties; resolving concerns about compliance at the administrative level before becoming official complaints; ensuring administration of the SOTF functions are adequately supported so that it can perform efficiently. These are all just a smattering of areas that I continue to be helpful with along with your support.

Once again, I appreciate the opportunity to serve once again, and will work deliberately and more closely with you and the city family to help ensure that, both, we maintain the integrity of open government and deliver it to the people of the City and County of San Francisco.

Yours Truly,

A handwritten signature in dark ink, appearing to read "Bruce M. Wolfe".





**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

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**Application for Boards, Commissions, Committees, & Task Forces**

SUNSHINE ORDINANCE TASK FORCE

Name of Board, Commission, Committee, or Task Force: \_\_\_\_\_

Seat # or Category (If applicable): \_\_\_\_\_ 6 (currently), 7, 8, 9 OR 10 District: \_\_\_\_\_

BRUCE WOLFE

Name: \_\_\_\_\_

\_\_\_\_\_  
Zip: 94117

Occupation: Chief Information Officer/Social Worker

Work Phone: 415-456-5692 Employer: Alcohol Justice

Business Address: 24 Belvedere St Zip: 94901

Business E-Mail: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

Current Chair and Member of SOTF. I work for a consumer advocacy organization that works with access to public documents on local, state and federal levels. I am also a person with a disability. My occupation in the technology field lends added value to this position in bringing expertise and understanding to the SOTF and also ability to review city applications to assure compliance with the Sunshine Ordinance. My interest, knowledge, experience and focus on open government dates back to 1993 here in San Francisco and prior in New York.

**Business and/or professional experience:**

Please see cover letter and resumen/CV attached.

**Civic Activities:**

Please see cover letter and resumen/CV attached.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes ☒ No ☐

---

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

**Date:** 06/01/2020 **Applicant's Signature: (required)** Bruce Wolfe

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are  
hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

---

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

COVER PAGE

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Wolfe Bruce M

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

Sunshine Ordinance Task Force

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Judge or Court Commissioner (Statewide Jurisdiction)

☐ Multi-County

☒ County of San Francisco

☒ City of San Francisco

☐ Other

3. Type of Statement (Check at least one box)

☒ Annual: The period covered is January 1, 2017, through December 31, 2017.

-or-

The period covered is / through December 31, 2017.

☐ Leaving Office: Date Left / / (Check one)

☐ The period covered is January 1, 2017, through the date of leaving office.

-or-

☐ The period covered is / through the date of leaving office.

☐ Assuming Office: Date assumed / /

☐ Candidate: Date of Election and office sought, if different than Part 1:

4. Schedule Summary (must complete) ► Total number of pages including this cover page:

Schedules attached

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

-or-

☒ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE  
CA 94117

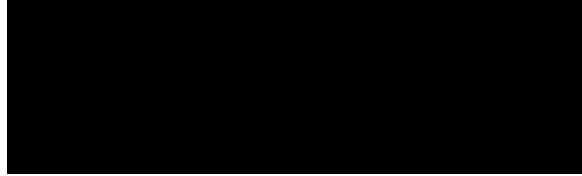
I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 04/18/2018  
(month, day, year)

Signature  
(File the originally signed statement with your filing official.)

## **Bruce M. Wolfe, M.S.W.**



### **RESUME**

#### **HIGHLIGHTS**

- Experienced & learned in CA government & nonprofit open meetings, public records and higher education laws
- Experience and learned in disability policy and regulations
- Experienced & learned in budgets and budgeting
- Information Technology Professional
- Social Worker
- Experienced in organizational governance. Revised many organizational constitutions, bylaws, policies, rules & other governing documents including proposed legislation for local and state legislatures. Co-wrote several legislative bills including AB1857- Gloria Romero Open Meetings Act of 2000
- Over twenty-five years' management experience emphasizing a collaborative yet decisive style as a team player, board member and in board dynamics.
- Adept at building productive relationships to further the organization's goals.
- Persuasive skills, both written and verbal.
- Specific focus on personal leadership and program development.
- Excellent nonprofit policy and legislative skills.

#### **DEVELOPMENT / MOTIVATION WHILE SERVING ON BOARDS & BODIES**

- Increases participation in representation and administration decisionmaking
- Assists in identifying interests and concerns, and finds innovative ways to implement them.
- Increases motivation for participation and public speaking.
- Able to write persuasive letters and documents, frequently influencing decision makers.
- Helps members develop leadership skills and motivation to carry out their concerns without substantial reproach.

#### **BUSINESS & EMPLOYMENT**

**2007-present Chief Information, Security & Technology Officer (CISTO) and Social Worker  
Alcohol Justice – The Industry Watchdog (formerly, The Marin Institute), San Rafael, CA**

## **EXPERIENCE**

**2018-present Policy Committee**  
**California Community Land Trust Network**

**2016-present President**  
**SF Community Land Trust**  
History: 2003-2010, 2012-2014 Board member

**2016-present Treasurer**  
**Care Association**

**2010-present President**  
**DogPAC of SF**

**2009-2011 Treasurer**  
**Harvey Milk LGBT Democratic Club PAC**

**2016-present Vice-President**  
**Haight Ashbury Neighborhood Council**  
History: 1996-present Board and general member

**2016-present Chair**  
**SF Sunshine Ordinance Task Force**  
History: 2005-2012 Vice-Chair and Member

**2008-2010 President**  
**GreenCampaigns, a division of Vcampaign, Inc**

**2004-present Co-Founder/-Coordinator**  
**SF Clean Energy Advocates**

**2004-present Co-Founder/-Coordinator**  
**PublicNet-SF**

**2005-2018 Member**  
**Sierra Club – SF Group and Bay Area Chapter**

**2006-2008 SF Ambassador**  
**Voters Injured At Work (VIAW)**

**2006-2008 Steering Committee Member**  
**SF Coalition for Transit Justice**

**2004-2006 Council Member**  
**SF Department of Health -**  
**Eastern Neighborhoods Community Health Impact Assessment (ENCHIA)**  
Community representative/advocate on housing issues from SF Community Land Trust

**2004-2008 Committee member (appointed by SFUSD Commissioner Eric Mar)**

Prop H (Ammiano) – SFUSD School Enrichment Fund Advisory Committee to Board of Education  
To review programs and services as outlined in Prop H, and make recommendations to the Board of Education

**2004 Senior Campaign Staffer**

**Ross Mirkarimi for Supervisor, San Francisco**

Managed facilities, technology, organizational infrastructure

Notable: Managed telecommunications and computer network, provided organizational infrastructure support, campaign team, promotional fulfillment.

**January-July, 2004 Financial Manager**

**SF Student Community Housing Organization (SFSCHO)**

Managed finances and budget

Notable: Put org back in financial stability

**2004-2006 Founding Member**

**Progressive Voter Project (PVP)**

**2003, August-December Senior Campaign Volunteer**

**Matt Gonzalez for Mayor, San Francisco**

**2001-2004 Chair/member**

**Learning Support Services Coalition - San Francisco**

Board development, policy creation and strategy planning

Notable: Concerns with school social workers, psychologists, counselors and nurses in San Francisco Unified School District

-Led successful campaign to increase staff rolls of School Social Workers and Nurses in SF Unified School District through the passage of Prop H (Sup. Ammiano, 2004)

**2001-2010 Education & Training Team Coordinator**

**National Association of Social Workers (NASW)-CA Chapter; Social Action/Social Justice Council**

Provide educational and training plans and processes

Notable: Design and facilitate annual Social Action Workshop conference for over 300 participants

**2000-2002 Intern (required for college coursework)**

**Assemblywoman Carole Migden**

Case mgmt., field work, policy analysis

Notable: Helped countless constituents; co-brokered funding for CALLES Anti-Gang/Violence Prevention Program; gave presentations on behalf of the Assemblywoman.

**2000-2003 Steering committee member**

**Education In Action (EIA)**

Fundraising and community organizing

**1999-2001 Worker Representative**

**CA Department of Industrial Relations, Commission on Health & Safety and Worker's Compensation (CHSWC) Advisory Committee**

**1999-2000 Intern** (required for college coursework)

**Roma Guy, MSW, Supervisor, Bay Area Homelessness Program (BAHP), S.F., CA**

Case manager and disability coordinator

**1998-2000 Intern** (required for college coursework)

**Tenant/Owner Development Corp (TODCO), S.F., CA**

Notable: Created computerized map of housing inventory in the South of market district of S.F.

**1994-2000 Peer counselor/Presenter**

**East Bay RSI Support Group, Oakland, CA**

**1994-2000 Community advocate**

**WORKSAFE! Representing workplace safety and workers' compensation policy**

**1993-1997 Advisor and creative consultant**

**Health Arts Wellness Services, Berkeley, CA**

Notable: Development of The Desktop Vacation<sup>tm</sup>, on-site ergonomic preventative health and safety programs for business, and Stress Warning Radar<sup>tm</sup>.

**1993-1997 Consultant and producer/director**

**Vision Arts Video/Media Research Associates, S.F., CA**

Notable: Consultant for video productions of educational videos of Chinese internal health & martial arts.

**1991-present Health Educator/Instructor**

**Integral Ch'uan Institute, Berkeley, CA**

Instructor for the martial and health art of Ch'i Kung(Qigong), T'ai Chi Ch'uan(taijiquan) & other Chinese Internal Arts; general operations of school; develop & manage website and arrange international touring circuit.

**1992-97 National Executive Secretary, Chinese Martial Arts Program & Level 1 Judge**

**Amateur Athletic Union (AAU), Orlando, FL**

**1991-92 Assemblyline trainer and supervisor, End-of-line technician**

**Audible Illusions**

All provisions from ground-up assembly through delivery of esoteric, electronic audio components and speakers.

**1990-91 Trail guide, wrangler, ranch hand**

**Holidays On Horseback, Descanso, CA**

Performed all duties of ranch management including dispatching and care of over forty horses and other farm animals.

**1986-90 Owner**

**Counter Theft/Clandestine Enterprises, Mamaroneck/Harrison, NY**

Sales, Service and Installation of professional-grade wireless/wired security products, telephone and data systems, closed-circuit video, Audio and cable systems, trained complete staff including motivational management and ergonomic health & safety.

**1981-87 Owner**

**BG's Autosound/Westchester Autophonics, Ltd., White Plains, NY**

Duties: Sales service, Installation of custom, esoteric car audio systems, burglar alarms and accessories, trained complete staff including motivational management and workplace/ergonomic health & safety.

**1994-1998 Peace Officer of the State of New York, Supervisor/Agent**

**Yonkers' Society for the Prevention of Cruelty to Children (SPCC), Yonkers, NY**

Duties: Sworn supervisor/agent for NY state chartered nonprofit agency in the investigation and protection of child abuse & neglect victims.

**1983-85 Partner & Talent Manager**

**IMMP Media productions, Ltd., Hartsdale/New York, NY**

Duties: Oversight on business operations, provided contacts, Public Relations, and consulted & advised talent agents.

**1981-1990 Instructor/Student**

**Red Lion T'ai Chi Ch'uan School, Dobbs Ferry, NY**

Duties: Instructed others in the nature, study & practice of T'ai Chi as a health preventative maintenance program, philosophy and martial art. Learned the art of teaching and assessing student's needs.

**1976-82 Sound reinforcement engineer, technician, operator and stage hand**

**Pragmatech Sound Corp., New Rochelle/Bronx, NY**

Duties: All facets of business & operations on-the-road.

**EDUCATION ACTIVITY, STUDENT GOVERNMENT & CAMPUS POSITIONS**

**San Francisco State University, S.F., CA**

**1999-2000 President**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

Notable: developed campus shared governance program for student participation; Prevented student fee increase; Organized students on campus policies on sweatshops; Co-wrote Gloria Romero Open Meetings Act of 2000; Organized students on housing & homelessness issues; CFA Teach-in speaker

**1998-99, 2001-2002 College of Health & Human Services Representative & Chief Justice/Parliamentarian**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

Notable: Developed book loan program; Organized students on prison industrial complex; Organized students on athletics issues; Revise bylaws & policies; Organized students on housing & homelessness issues; Organized students on disability issues; CFA Teach-in speaker



**2002-2003 Vice-President of External Affairs**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA  
& CA State Student Association (CSSA) Legislative Affairs Officer & Chair**

Notable: Brought accountability to organization; Carried legislation to Capitol; Coordinated with Legislative Affairs Director on legislation & lobbying efforts; Wrote legislation & policies; Oversaw Lobby Corps officer & clinic; Oversaw CHESS

**1998-2003 Shared Governance**

**Associated Students of San Francisco State University, Inc. (ASISFSU), SF, CA**

CSU: CalState Chancellor's Advisory Cmte. On Services To Students With Disabilities.

SFSU: Student affairs cmte., Advisory Cmte. On Students, Faculty & Staff with Disabilities, College of Extended Learning Dean Search Cmte., Student/Campus Fee Advisory Cmte., Human Relations Advisory Cmte., Academic Senate, Franciscan Shops, Inc. Board of Directors

**City College of San Francisco (CCSF), S.F., CA**

**Notable: Taught the nature of stress management and preventative health care in the workplace.**

1995-2000 Instructor for Faculty/staff Flex Days; Featured guest speaker for Concert & Lecture series; Instructor for various classes (volunteer)

**City College of San Francisco (CCSF), S.F., CA**

**1997-98 Executive Vice-president/Vice-president of Administration**

**Associated Students of CCSF (student activity)**

**1996-97 Director of Technology**

**Associated Students of CCSF (student activity)**

**1996-98 Campus Representative**

**California State Assn. of Community Colleges (CALSACC) (student activity)**

**1996-98 Campus Representative**

**United States Student Assn. (student activity)**

Notable: Work on Dream Act with Senator Paul Wellstone

**1996-97 Intern**

**High tech Center for Disabled People at CCSF**

Assist and aide users in the use of computers, software and stress management.

**1995-98 Member/Organizer**

**Political Action Coalition at CCSF**

Notable: No on Props 209, 187; Yes on Props 221, 227

**1995-1998 Created T'ai Chi club****1995-1997 Member**

-Disabled Students Club

-Shared Governance at CCSF

- College Advisory Council, Teaching & Learning Technology Roundtable, Academic Policies Cmte., Computer Policies cmte., Campus Arts Cmte.

## **EDUCATION**

### **San Francisco State University (SFSU), S.F., CA**

School of Social Work

Graduated: Bachelor's in Social Work (B.S.W.), 2000

Post-Graduate: Master's in Social Work (M.S.W.), 2004

### **City College of San Francisco (CCSF); S.F., CA**

Undergraduate, focus: Social Work, Interpersonal Communication,

Adaptive technology, labor studies 1995-98

High Tech Center, intern

T'ai Chi Club. President

Disability Rights Club, member

### **Institute for Audio Research; Greenwich Village, NY**

Audio engineering, 1979-80

All facets from the nature and physics of sound to production & mastering.

### **Monmouth College; West Long Branch, NJ**

Undergraduate, electronic Engineering, 1978-79

Technician & Deejay for WMCX-Fm stereo; Technician and operator of audio/visual; Lighting, audio & production designer for drama dept.

### **New Rochelle High School; New Rochelle, NY**

Graduate, class of 1978

Audio/visual & technology operator, Stage crew, lighting/audio designer and engineer.

## **Relevant Skills and Experience**

### **Social work:**

- non-profit mgmt
- grantwriting & fundraising
- organizational development
- empowering and motivating organizational steps
- conflict & crisis mgmt
- Policy development
- budget development & tracking
- program development
- leadership & group development
- Interviewing & counseling
- Working w/ diverse communities
- Recognizing students' needs in the context of personal, family and community and applying methods of resolution
- Community organizing
- Legal & business experience w/ 501c3 nonprofits specializing in student gov'ts
- Meeting facilitation

### **Business:**

- Program development
  - Budget & finance
  - Human resources
  - Risk mgmt
  - Workplace safety
  - Bylaws/Policy/Resolutions creation, development & revision
  - Org'l development
  - Meeting facilitation with parliamentary skills
  - Board development
  - Office mgmt
  - IT mgmt, network infrastructure & security
  - Communications systems
  - Social office communication
  - Inventory control
  - External resource assessment
- References furnished upon request
- Org'l legal aspects
  - Political analysis & legislation development
  - Contracts & agreements
  - Org'l direction for electoral campaigns
  - Facilities mgmt & operations

### **Related skills & experience:**

- Insurance
- Risk mgmt
- Workplace safety
- Counseling on business issues
- Org'l direction for electoral campaigns
- IT, network and website mgmt
- Policy & Legislative creation & analysis

### **Skills**

- Interpersonal communicator
- Computer technology: Windows, Macintosh, networks; Experienced with voice-recognition applications, i.e., DragonDictate® and many other computer programs;
- Advanced experience of Internet
- Proficient in the art of T'ai Chi Ch'uan and other Chinese Internal Health Arts
- Ability to assess others learning processes and skills, and occupational talents
- Experienced in the teaching process
- Experienced working with people with disabilities in various settings
- Calm, patient, attentive, supportive listener
- Assertive towards reaching goals
- Resourceful, motivated and contributing
- Cheerful, respectful and sensitive to others' needs

**CALIFORNIA FORM 700**  
 FAIR POLITICAL PRACTICES COMMISSION  
 A PUBLIC DOCUMENT

**STATEMENT OF ECONOMIC INTERESTS**

 Date Initial Filing Received  
*Filing Official Use Only*
**COVER PAGE**

1287785

Please type or print in ink.

NAME OF FILER	(LAST)	(FIRST)	(MIDDLE)
Wolfe, Bruce			

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

City and County of San Francisco

Division, Board, Department, District, if applicable

Your Position

Sunshine Ordinance Task Force

Member

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**
☐ State☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner  
(Statewide Jurisdiction)☐ Multi-County \_\_\_\_\_☒ County of San Francisco☐ City of \_\_\_\_\_☐ Other \_\_\_\_\_
**3. Type of Statement (Check at least one box)**
☒ **Annual:** The period covered is January 1, 2019 through  
December 31, 2019☐ **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Check one circle)

-or-

The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through  
December 31, 2019☐ The period covered is January 1, 2019 through the date of  
leaving office.☐ **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_☐ The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date  
of leaving office.☐ **Candidate:** Date of Election \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_
**4. Schedule Summary (must complete)**
► Total number of pages including this cover page: 1
**Schedules attached**
☐ **Schedule A-1 - Investments** – schedule attached☐ **Schedule C - Income, Loans, & Business Positions** – schedule attached☐ **Schedule A-2 - Investments** – schedule attached☐ **Schedule D - Income – Gifts** – schedule attached☐ **Schedule B - Real Property** – schedule attached☐ **Schedule E - Income – Gifts – Travel Payments** – schedule attached

-or-

☒ **None - No reportable interests on any schedule**
**5. Verification**

MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
(Business or Agency Address Recommended - Public Document)				

94117

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 Date Signed 03/03/2020  
 (month, day, year)

 Signature Bruce Wolfe  
 (File the originally signed paper statement with your filing official.)



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Sunshine Ordinance Task Force

Seat # or Category (If applicable): seat 8, 9, 10 or 11 District: 7

Name: Laura Stein

[Redacted] Phone: [Redacted] Zip: 94104

[Redacted] Occupation: independent scholar/writer

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: \_\_\_\_\_ Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes ☒ No ☐ If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes ☒ No ☐ If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I have been living in San Francisco for the past 4 years, after having a successful career as a university professor for over 20 years. My teaching, research and writing dealt with issues of access to communication and information, particularly for underserved communities and those advocating for social change. I have worked with and written about activist and advocacy groups addressing issues of the environment, poverty, human rights, LGBTQ+, and gun violence, among others. My immediate family is multi-ethnic (Caucasian and South Asian). For many years, I taught at a large university with a diverse student population, and I understand the value of listening to diverse voices and perspectives to democratic governance. I am currently a part time student at City College of San Francisco, where I appreciate and have learned from a diverse student cohort.



**Business and/or professional experience:**

I have been a teacher, researcher and educational administrator for most of my professional career. I was a tenured professor in the College of Communication at the University of Texas at Austin, an assistant professor at the University of San Francisco in the Media Studies Department, a visiting scholar in the Journalism Department at UC Berkeley, and a US-India Fulbright Scholar at Jamia Millia Islamia University in New Delhi. My academic work revolved around issues of access to the media. I taught courses in communication law and policy, communications technology and society and documentary studies, among others. I have authored a book titled, "Speech Rights in America," co-wrote an extended entry on "Freedom of Information" for the Oxford Research Encyclopedia of Communication, and produced numerous other writings on the necessity of access to media and information in democratic societies.

**Civic Activities:**

In addition to being a San Francisco voter, I am a founding member of the Northern California Leadership Council for the Brady Campaign to Prevent Gun Violence. As such, I have participated in educational activities and events designed to raise awareness of gun violence in California and the nation. My husband and I have donated money to several San Francisco schools, including to the association that helps support the Ruth Asawa School of the Arts, which my son currently attends. I have volunteered in various capacities at SOTA, and participated in the Inclusive Practices Parents Advisory Council. My husband and I are also part of Indiaspora, an international network of members of the Indian diaspora, based here in San Francisco, who work for positive collective action in the US and abroad.

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes ☐ No ☒

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: July 10, 2020 Applicant's Signature: (required)

*Laure Stein*

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

**STATEMENT OF ECONOMIC INTERESTS  
COVER PAGE  
A PUBLIC DOCUMENT**

Date Initial Filing Received  
Filing Office Use Only

Please type or print in ink:

NAME OF FILER (LAST) (FIRST) (MIDDLE)  
Scola-Sinha Laura

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
San Francisco Board of Supervisors  
Division, Board, Department, District, if applicable  
Sunshine Ordinance Task Force  
Your Position  
Task Force Seat  
► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)  
Agency: Position:

**2. Jurisdiction of Office (Check at least one box)**

☐ State ☐ Judge, Retired Judge, Pro Tem Judge, or Court Commissioner (Statewide Jurisdiction)  
☐ Multi County ☐ County of  
☒ City of San Francisco ☐ Other

**3. Type of Statement (Check at least one box)**

☐ Annual: The period covered is January 1, 2019, through December 31, 2019.  
-or- The period covered is / / through December 31, 2019.  
☒ Assuming Office: Date assumed 08 / 01 / 2020  
☐ Leaving Office: Date Left / / (Check one circle.)  
○ The period covered is January 1, 2019, through the date of leaving office.  
-or-  
○ The period covered is / / through the date of leaving office.  
☐ Candidate: Date of Election and office sought, if different than Part 1:

**4. Schedule Summary (must complete) ► Total number of pages including this cover page:**

**Schedules attached**

☐ Schedule A-1 - Investments - schedule attached ☐ Schedule C - Income, Loans, & Business Positions - schedule attached  
☐ Schedule A-2 - Investments - schedule attached ☐ Schedule D - Income - Gifts - schedule attached  
☐ Schedule B - Real Property - schedule attached ☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- ☒ None - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 7/27/2020 Signature Laura Stein  
(File the originally signed paper statement with your filing official.)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Ronen, Hillary](#)  
**Subject:** Fwd: Regarding Laura Stein Application for Sunshine Ordinance Task Force  
**Date:** Wednesday, December 30, 2020 1:01:42 PM

---

<<<<<<<>>>>>>>>>

Amy Beinart, Legislative Aide, Chief of Staff  
Office of Supervisor Hillary Ronen, District 9  
415.554.7739 | [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

---

---

**From:** Laura Stein <[REDACTED]>  
[REDACTED]  
**To:** RonenStaff (BOS) <[ronenstaff@sfgov.org](mailto:ronenstaff@sfgov.org)>  
**Subject:** Regarding Laura Stein Application for Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Ronen,

I have submitted an application to be a Sunshine Ordinance Task Force member, and I wanted to reach out to you as a member of the Rules Committee with some additional information about myself. I have written about, taught, and publicly presented on freedom of information and information policy for nearly 20 years as a former communications professor. I have a deep understanding of the purpose, scope, mechanics and competing interests surrounding freedom of information laws. I also have a longstanding passion for democratic participation in governance and the institutional mechanisms that enable it. I have read San Francisco's Sunshine Ordinance, giving me a clear understanding of the letter and spirit of the law and the role of the Task Force in reviewing the public records index and reports, advising the Board of Supervisors on implementation, and evaluating compliance with the law.

My qualifications for this position include:

- Approximately 20 years as a scholar and researcher who specialized in issues of access to information and media
- Lead authorship of the *Oxford Research Encyclopedia of Communication's* entry on "Freedom of Information" (Available on Request)
- A Fulbright research fellowship to study issues of right to information law and policy in India
- Teaching numerous courses on communication law and ethics, including units on access to information laws, at the University of Texas and University of San Francisco
- Former editorial board member of the *Journal of Information Policy*
- Invited participant to the Indian government's "National Conference on Open Data and Open API"
- A history of service as a founding member of the Northern California Leadership Council for the Brady Campaign to end gun violence, President of the University of Texas Student



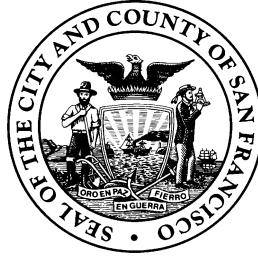
Publications Board (overseeing the university's student media), and member of the UT College of Communication Diversity Committee

-Current San Francisco-based service as phone bank volunteer for the SF Democrats, elected Chair of the School Site Council for the Ruth Asawa School for the Arts, and 10<sup>th</sup> Grade Parent Representative for International High School

I would be honored to contribute my experience and expertise on access to information and public meetings to the city of San Francisco. Please feel free to contact me if you have any questions about my qualifications or interest.

Sincerely, Laura Stein ([c](#) [REDACTED])

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### SUNSHINE ORDINANCE TASK FORCE

#### Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

Seat 1, Dean Schmidt, term expiring April 27, 2022, must be nominated by the local chapter of the Society of Professional Journalists and be an attorney, for a two-year term.

Seat 2, Lila LaHood, term expiring April 27, 2022, must be nominated by the local chapter of the Society of Professional Journalists and be a journalist, for a two-year term.

**Vacant Seat 3**, succeeding Josh Wolf, resigned, must be a member from the press or electronic media, for the unexpired portion of a two-year term ending April 27, 2022.

**Vacant Seat 4**, succeeding Pixie (Rishi) Chopra, resigned, must be nominated by the local chapter of the Society of Professional Journalists and be either a journalist from a racial/ethnic-minority-owned news organization, a journalist whose work focuses on issues impacting minority racial or ethnic communities, or a journalist who works with a media organization or publication whose target audience is a minority racial or ethnic community. For purposes of this subsection (a), the term "journalist" shall be interpreted broadly, including but not limited to freelance journalists, photographers, and videographers, for the unexpired portion of a two-year term ending April 27, 2021.

Seat 5, Jennifer Wong, term expiring April 27, 2022, must be nominated by the local chapter of the League of Women Voters, for a two-year term.

**Seat 6**, Bruce Wolfe, term expired, must be a member of the public experienced in consumer advocacy, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 7**, Rodman Martin, term expired, must be a member of the public experienced in consumer advocacy, for the unexpired portion of a two-year term ending April 27, 2022.

**Vacant Seat 8**, succeeding Frank Cannata, resigned, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion of a two-year term ending April 27, 2022.

**Seat 9**, Chris Hyland, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 10**, Matthew Yankee, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion a two-year term ending April 27, 2022.

**Seat 11**, succeeding Fiona Hinze, term expired, must have demonstrated interest in, or have experience in, the issues of citizen access and participation in local government, for the unexpired portion of a two-year term ending April 27, 2021.

**Additional Qualifications:** At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government.

**Reports:** The Task Force shall receive and review the Annual Report of the Supervisor of Public Records and may request additional reports or information, as it deems necessary. It shall also issue public reports, as it sees fit, evaluating compliance with the Sunshine Ordinance (Administrative Code, Chapter 67) and related California laws by the City or any department, officer, or official thereof.

**Sunset Date:** None.

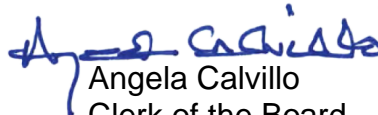
Additional information relating to the Sunshine Ordinance Task Force, or other seats on this body that are appointed by another authority, may be obtained by reviewing Administrative Code, Section 67.30, at <http://www.sfbos.org/sfmunicodes> or by visiting their website at <http://www.sfbos.org/sunshine>.

Pursuant to Board of Supervisors Rules of Order 2.19 (Motion No. 05-92) all applicants applying for this Commission must complete and submit, with their application, a copy (**not original**) of Form 700, Statement of Economic Interests. Applications will not be considered if a copy of Form 700 is not received. Form 700, Statement of Economic Interests, may be obtained at <http://www.sfbos.org/form700>.

Interested persons may obtain an application from the Board of Supervisors website at [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Task Force is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.*



Angela Calvillo  
Clerk of the Board

vy:jec:ams

DATED/POSTED: October 16, 2020

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 22, 2017

Date Established:

August 18, 1993

Active

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**SUNSHINE ORDINANCE TASK FORCE**

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**Contact and Address:**

Victor Young Administrator  
Board of Supervisors  
City Hall, Room 244  
San Francisco, CA 94102

Phone: (415) 554-5184

Fax: (415) 554-5163

Email: [sotf@sfgov.org](mailto:sotf@sfgov.org)

**Authority:**

---

Administrative Code, Section 67.30 (Ordinance Nos. 265-93; 118-94; 432-94; 287-96; 198-96; 387-98; and Proposition G, November 1999)

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**Board Qualifications:**

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The Sunshine Ordinance Task Force (the "Task Force") was established to advise the Board of Supervisors and provide information to other City departments on appropriate ways in which to implement Administrative Code, Chapter 67 (The San Francisco Sunshine Ordinance of 1999) (the "Ordinance"). The Task Force shall develop goals to ensure practice and timely implementation of the Ordinance; propose amendments to the Ordinance; receive and review the annual report of the Supervisor of Public Records and may request additional reports or information; and make referrals to a municipal office with enforcement power under the Ordinance, the California Public Records Act, or the Brown Act, whenever it concludes a person has violated the provisions of the Ordinance.

The Task Force consists of a total of thirteen (13) members:

- > Eleven (11) voting members appointed by the Board of Supervisors
  - Two (2) members nominated by the local chapter of the Society of Professional Journalists; one (1) shall be an attorney and one (1) shall be a journalist.
  - One (1) member shall be a member from the press or electronic media.
  - One (1) member shall be a journalist from a racial/ethnic-minority-owned news organization and nominated by New California Media.
  - One (1) member nominated by the local chapter of the League of Women Voters.
  - Two (2) members of the public experienced in consumer advocacy.
  - Four (4) members of the public who have demonstrated interest in, or have experience in,

San Francisco  
BOARD OF SUPERVISORS

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the issues of citizen access and participation in local government.

> One (1) member shall be the Mayor, or his/her designee, and serve as a non-voting member.

> One (1) member shall be the Clerk of the Board of Supervisors, or his/her designee, and serve as a non-voting member.

At all times, the Task Force shall include at least one member who shall be a member of the public who is physically handicapped. All members must have experience and/or demonstrated interest in the issues of citizen access and participation in local government. The City Attorney's Office shall assign an attorney to the Task Force who is experienced in public-access law matters and serve as a legal advisor and advocate to the Task Force.

The term of each appointed member shall be two years unless removed by the Board of Supervisors. In the event of such removal or vacancy during the term of office of any appointive member, a successor shall be appointed for the unexpired term of the office vacated.

In addition to regular Task Force meetings, Task Force members are expected to participate in committee work.

Reports: The Task Force shall report annually to the Board of Supervisors on any practical or policy problems encountered in the Administration of the Ordinance. The Task Force shall, as it sees fit, issue public reports evaluating compliance with the Ordinance and related California laws by the City or any department, office or official.

Sunset Date: None.

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# ***GENDER ANALYSIS OF COMMISSIONS AND BOARDS***

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City and County of San Francisco  
London N. Breed  
Mayor

Department on the Status of Women  
Emily M. Murase, PhD  
Director



## Acknowledgements

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The data collection and analysis for this report was conducted by Public Policy Fellow Diana McCaffrey with support from Policy and Projects Director Elizabeth Newman, Associate Director Carol Sacco, and Director Emily Murase, PhD, at the San Francisco Department on the Status of Women.

The San Francisco Department on the Status of Women would like to thank the various policy body members, Commission secretaries, and department staff who graciously assisted in collecting demographic data and providing information about their respective policy bodies.

### **San Francisco Commission on the Status of Women**

President Debbie Mesloh

Vice President Breanna Zwart

Commissioner Shokooh Miry

Commissioner Carrie Schwab-Pomerantz

Commissioner Andrea Shorter

Commissioner Julie D. Soo

Emily M. Murase, PhD, Director

Department on the Status of Women

This report is available at the San Francisco Department on the Status of Women website, <https://sfgov.org/dosw/gender-analysis-reports>.



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## Executive Summary

In 2008, San Francisco voters overwhelmingly approved a City Charter Amendment (section 4.101) establishing as City policy for the membership of Commissions and Boards to reflect the diversity of San Francisco’s population, and that appointing officials be urged to support the nomination, appointment, and confirmation of these candidates. Additionally, it requires the San Francisco Department on the Status of Women to conduct and publish a gender analysis of Commissions and Boards every two years.

The *2019 Gender Analysis of Commissions and Boards* includes more policy bodies such as task forces, committees, and advisory bodies, than previous analyses, which were limited to Commissions and Boards. Data was collected from 84 policy bodies and from a total of 741 members mostly appointed by the Mayor and Board of Supervisors. These policy bodies fall under two categories designated by the San Francisco Office of the City Attorney.<sup>1</sup> The first category, referred to as “Commissions and Boards,” are policy bodies with decision-making authority and whose members are required to submit financial disclosures to the Ethics Commission. The second category, referred to as “Advisory Bodies,” are policy bodies with advisory function whose members do *not* submit financial disclosures to the Ethics Commission. This report examines policy bodies and appointees both comprehensively as a whole and separately by the two categories.

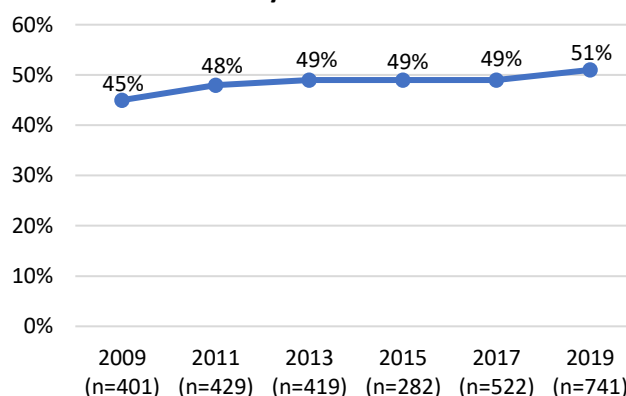
The *2019 Gender Analysis* evaluates the representation of women; people of color; lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) individuals; people with disabilities; and veterans on San Francisco policy bodies.

### Key Findings

#### Gender

- Women’s representation on policy bodies is 51%, slightly above parity with the San Francisco female population of 49%.
- Since 2009, there has been a small but steady increase in the representation of women on San Francisco policy bodies.

**10-Year Comparison of Representation of Women on Policy Bodies**



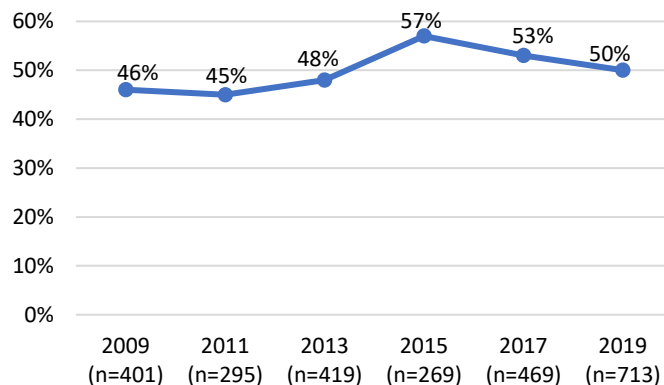
Source: SF DOSW Data Collection & Analysis.

<sup>1</sup> “List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute,” Office of the City Attorney, <https://www.sfcityattorney.org/wp-content/uploads/2016/01/Commission-List-08252017.pdf>, (August 25, 2017).

## Race and Ethnicity

- People of color are underrepresented on policy bodies compared to the population. Although people of color comprise 62% of San Francisco's population, just 50% of appointees identify as a race other than white.
- While the overall representation of people of color has increased between 2009 and 2019, as the Department collected data on more appointees, the representation of people of color has decreased over the last few years. The percentage of appointees of color decreased from 53% in 2017 to 49% in 2019.
- As found in previous reports, Latinx and Asian groups are underrepresented on San Francisco policy bodies compared to the population. Latinx individuals are 14% of the population but make up only 8% of appointees. Asian individuals are 31% of the population but make up only 18% of appointees.

**10-Year Comparison of Representation of People of Color on Policy Bodies**

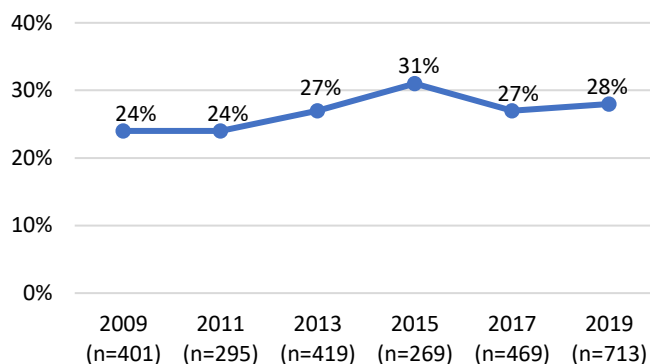


Source: SF DOSW Data Collection & Analysis.

## Race and Ethnicity by Gender

- On the whole, women of color are 32% of the San Francisco population, and 28% of appointees. Although still below parity, 28% is a slight increase compared to 2017, which showed 27% women of color appointees.
- Meanwhile, men of color are underrepresented at 21% of appointees compared to 31% of the San Francisco population.
- Both White women and men are overrepresented on San Francisco policy bodies. White women are 23% of appointees compared to 17% of the San Francisco population. White men are 26% of appointees compared to 20% of the population.
- Black and African American women and men are well-represented on San Francisco policy bodies. Black women are 9% of appointees compared to 2.4% of the population, and Black men are 5% of appointees compared to 2.5% of the population.
- Latinx women are 7% of the San Francisco population but 3% of appointees, and Latinx men are 7% of the population but 5% of appointees.
- Asian women are 17% of the San Francisco population but 11% of appointees, and Asian men are 15% of the population but just 7% of appointees.

**10-Year Comparison of Representation of Women of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

### Additional Demographics

- Out of the 74% of appointees who responded to the survey question on LGBTQ identity, 19% identify as lesbian, gay, bisexual, transgender, nonbinary, queer, or questioning, and 81% of appointees identify as straight/heterosexual.
- Out of the 70% of appointees who responded to the question on disability, 11% identify as having one or more disabilities, which is just below the 12% of the adult population with a disability in San Francisco.
- Out of the 67% of appointees who responded to the question on veteran status, 7% have served in the military compared to 3% of the San Francisco population.

### Proxies for Influence: Budget & Authority

- Although women are half of all appointees, those Commissions and Boards with the largest budgets have fewer women and especially fewer women of color. Meanwhile, women exceed representation on Boards and Commissions with the smallest budgets and women of color reach parity with the population on the smallest budgeted Commissions and Boards.
- Although still underrepresented relative to the San Francisco population, there is a larger percentage of people of color on Commissions and Boards with both the largest and smallest budgets compared to overall appointees.
- The percentage of total women is greater on Advisory Bodies than Commissions and Boards. Women are 54% of appointees on Advisory Bodies and 48% of appointees on Commissions and Boards. However, the percentages of people of color and women of color on Commissions and Boards exceed the percentages of people of color and women of color on Advisory Bodies.

### Appointing Authorities

- Mayoral appointments include 55% women, 52% people of color, and 30% women of color, which is more diverse by gender and race compared to both Supervisorial appointments and total appointments.

### Demographics of Appointees Compared to the San Francisco Population

	Women	People of Color	Women of Color	LGBTQ	Disability Status	Veteran Status
San Francisco Population	49%	62%	32%	6%-15%*	12%	3%
Total Appointees	51%	50%	28%	19%	11%	7%
10 Largest Budgeted Commissions & Boards	41%	55%	23%			
10 Smallest Budgeted Commissions & Boards	52%	54%	32%			
Commissions and Boards	48%	52%	30%			
Advisory Bodies	54%	49%	28%			

Sources: 2017 American Community Survey 5-Year Estimates, SF DOSW Data Collection & Analysis, 2019, \*Note: Estimates vary by source. See page 16 for a detailed breakdown.

## I. Introduction

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Inspired by the 4th UN World Conference on Women in Beijing, San Francisco became the first city in the world to adopt a local ordinance reflecting the principles of the U.N. Convention on the Elimination of All Forms of Discrimination (CEDAW), an international bill of rights for women. The CEDAW Ordinance was passed unanimously by the San Francisco Board of Supervisors and signed into law by Mayor Willie L. Brown, Jr. on April 13, 1998.<sup>2</sup> In 2002, the CEDAW Ordinance was revised to address the intersection of race and gender and incorporate reference to the UN Convention on the Elimination of all Forms of Race Discrimination. The Ordinance requires City Government to take proactive steps to ensure gender equity and specifies “gender analysis” as a preventive tool to identify and address discrimination. Since 1998, the Department on the Status of Women has employed this tool to analyze the operations of 10 City Departments using a gender lens.

In 2007, the Department on the Status of Women conducted the first gender analysis to evaluate the number of women appointed to City Commissions and Boards. The findings of this analysis informed a City Charter Amendment developed by the Board of Supervisors for the June 2008 Election. This City Charter Amendment (Section 4.101) was overwhelmingly approved by voters and made it city policy that:

- The membership of Commissions and Boards are to reflect the diversity of San Francisco’s population,
- Appointing officials are to be urged to support the nomination, appointment, and confirmation of these candidates, and
- The Department on the Status of Women is required to conduct and publish a gender analysis of Commissions and Boards every 2 years.

The *2019 Gender Analysis* examines the representation of women; people of color; lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) individuals; people with disabilities; and veterans on San Francisco policy bodies primarily appointed by the Mayor and the Board of Supervisors. This year’s analysis included more outreach to policy bodies as compared to previous analyses that were limited to Commissions and Boards. As a result, more appointees were included in the data collection and analysis than even before. These policy bodies fall under two categories designated by the San Francisco Office of the City Attorney. The first category, referred to as “Commissions and Boards,” are policy bodies with decision-making authority and whose members are required to submit financial disclosures to the Ethics Commission, and the second category, referred to as “Advisory Bodies,” are policy bodies with advisory function whose members do not submit financial disclosures to the Ethics Commission. A detailed description of methodology and limitations can be found at the end of this report on page 23.

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<sup>2</sup> San Francisco Administrative Code Chapter 33.A.

[http://library.amlegal.com/nxt/gateway.dll/California/administrative/chapter33alocalimplementationoftheunited?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:sanfrancisco\\_ca\\$sanc=JD\\_Chapter33A](http://library.amlegal.com/nxt/gateway.dll/California/administrative/chapter33alocalimplementationoftheunited?f=templates$fn=default.htm$3.0$vid=amlegal:sanfrancisco_ca$sanc=JD_Chapter33A).

## II. Gender Analysis Findings

Many aspects of San Francisco's diversity are reflected in the overall population of appointees on San Francisco policy bodies. The analysis includes 84 policy bodies, of which 823 of the 887 seats are filled leaving 7% vacant. As outlined below in the summary chart, slightly more than half of appointees are women, half of appointees are people of color, 28% are women of color, 19% are LGBTQ, 11% have a disability, and 7% are veterans.

**Figure 1: Summary Data of Policy Body Demographics, 2019**

Appointee Demographics	Percentage of Appointees
Women (n=741)	51%
People of Color (n=706)	50%
Women of Color (n=706)	28%
LGBTQ Identified (n=548)	19%
People with Disabilities (n=516)	11%
Veteran Status (n=494)	7%

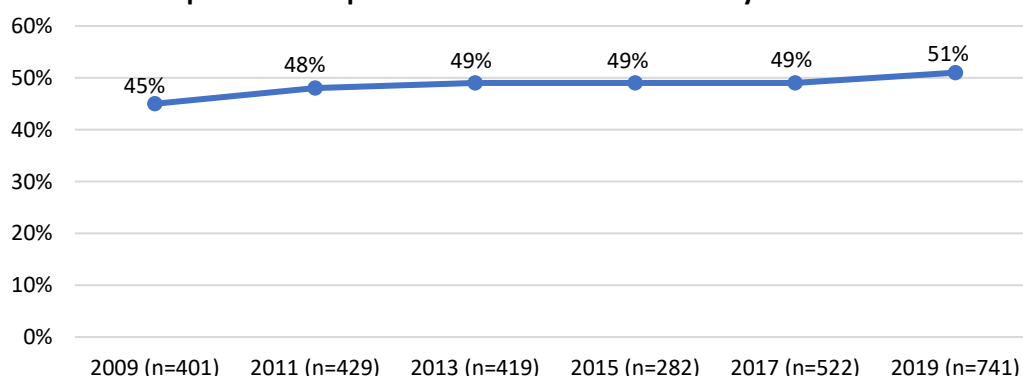
*Source: SF DOSW Data Collection & Analysis.*

However, further analysis reveals underrepresentation of particular groups. Subsequent sections present comprehensive data analysis providing comparison to previous years, detailing the variables of gender, race/ethnicity, LGBTQ identity, disability, veteran status, and policy body characteristics of budget size, decision-making authority, and appointment authority.

### A. Gender

On San Francisco policy bodies, 51% of appointees identify as women, which is slightly above parity compared to the San Francisco female population of 49%. The representation of women remained stable at 49% from 2013 until 2017. This year, the representation of women increased by 2 percentage points, which could be partly due to the larger sample size used in this year's analysis compared to previous years. A 10-year comparison shows that the representation of women appointees has gradually increased since 2009 by a total of six percentage points.

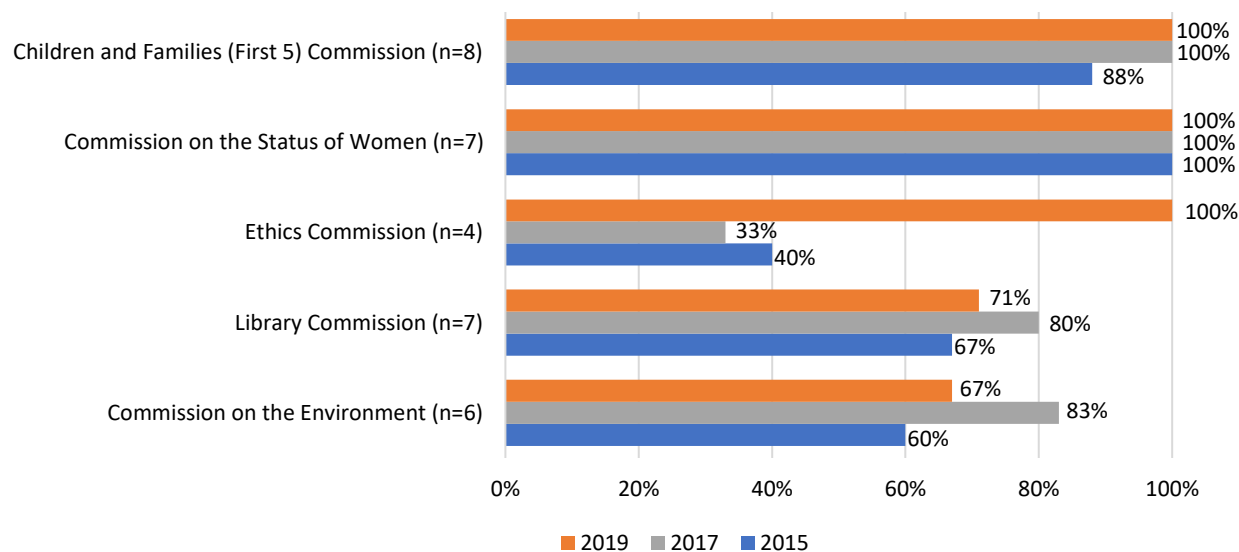
**Figure 2: 10-Year Comparison of Representation of Women on Policy Bodies**



*Source: SF DOSW Data Collection & Analysis.*

Figures 3 and 4 analyze Commissions and Boards. Figure 3 showcases the five Commissions and Boards with the highest representation of women appointees as compared to 2015 and 2013. The Children and Families (First Five) Commission and the Commission on the Status of Women are currently comprised of all women appointees. This finding has been consistent for the Commission on the Status of Women in 2015 and 2017. While the Ethics Commission has 100% women appointees, much more than 2015 and 2017, its small size of five appointees means that minimal changes in its demographic composition greatly impacts percentages. This is also the case for other policy bodies with a small number of members. The Library Commission and the Commission on the Environment are fourth and fifth on the list at 71% and 67% women, respectively, with long standing female majorities on each.

**Figure 3: Commissions and Boards with Highest Percentages of Women, 2019 Compared to 2017, 2015**

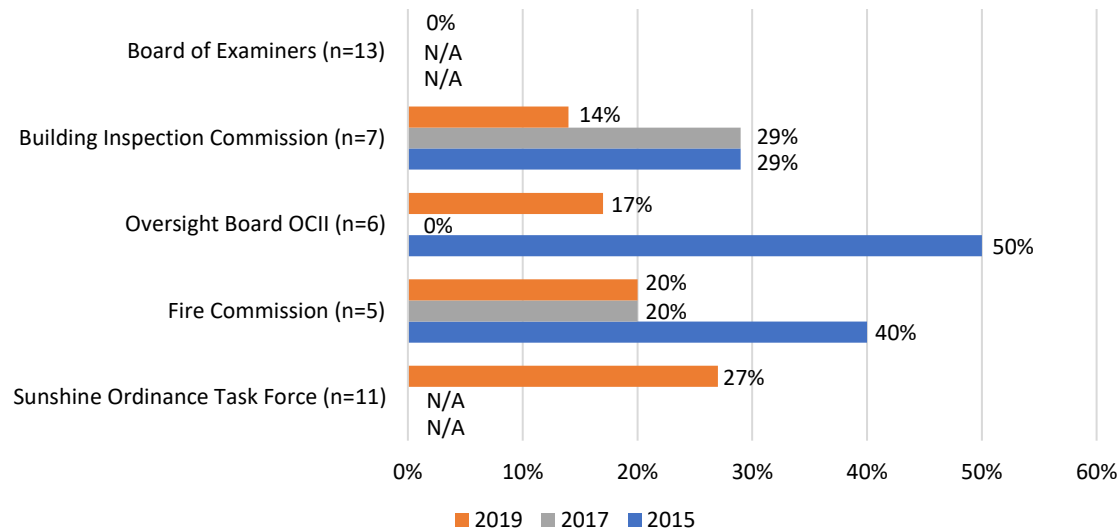


Source: SF DOSW Data Collection & Analysis.

Out of the Commissions and Boards in this section, 23 have 40% or less women. The five Commissions and Boards with the lowest representation of women are displayed in Figure 4. The lowest percentage is found on the Board of Examiners where currently *none* of the 13 appointees are women. Unfortunately, demographic data is unavailable for the Board of Examiners for 2017 and 2015. Next is the Building Inspection Commission at 14%, which is a decrease of female representation compared to 2017 and 2015. The Oversight Board of Community Investment and Infrastructure, Fire Commission, and Sunshine Ordinance Task Force also have some of the lowest percentages of women at 17%, 20%, and 27%, respectively. Unfortunately, the Sunshine Ordinance Task Force did not participate in previous analyses and therefore demographics data is unavailable for 2017 and 2015.



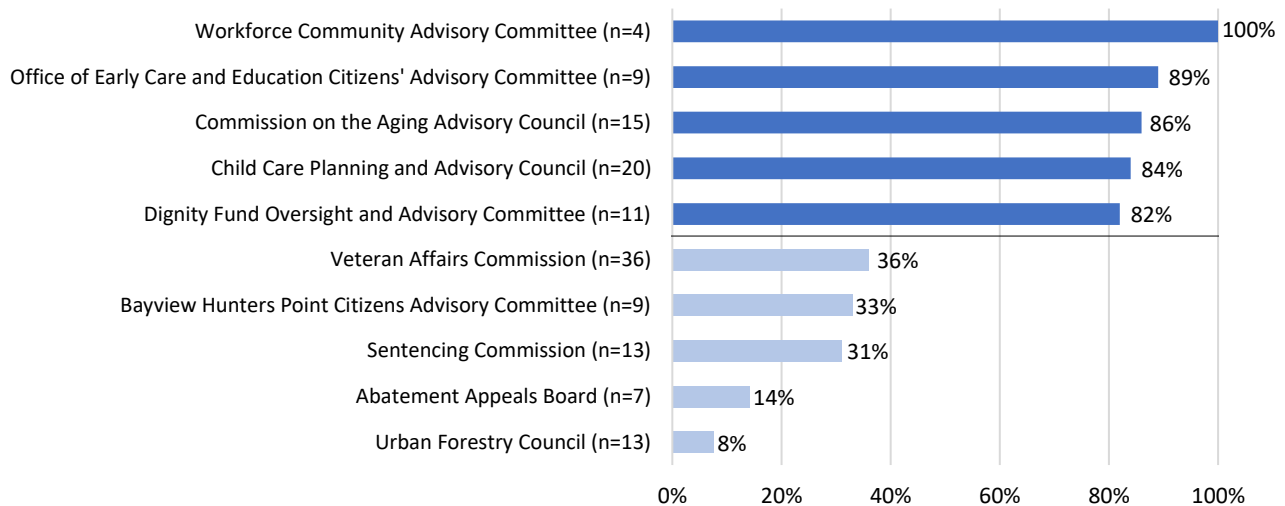
**Figure 4: Commissions and Boards with Lowest Percentage of Women, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

In addition to Commissions and Boards, Advisory Bodies were examined for the highest and lowest percentages of women. This is the first year such bodies have been included, thus comparison to previous years is unavailable. Figure 9 below displays the five Advisory Bodies with the highest and the five with the lowest representations of women. The Workforce Community Advisory Committees has the greatest representation of women at 100%, followed by the Office of Early Care and Education Citizen's Advisory Committee at 89%. The Advisory Bodies with the lowest percentage of women are the Urban Forestry Council at 8% of the 13-member body and the Abatement Appeals Board at 14% of the 7-member body.

**Figure 5: Advisory Bodies with the Highest and Lowest Percentage of Women, 2019**

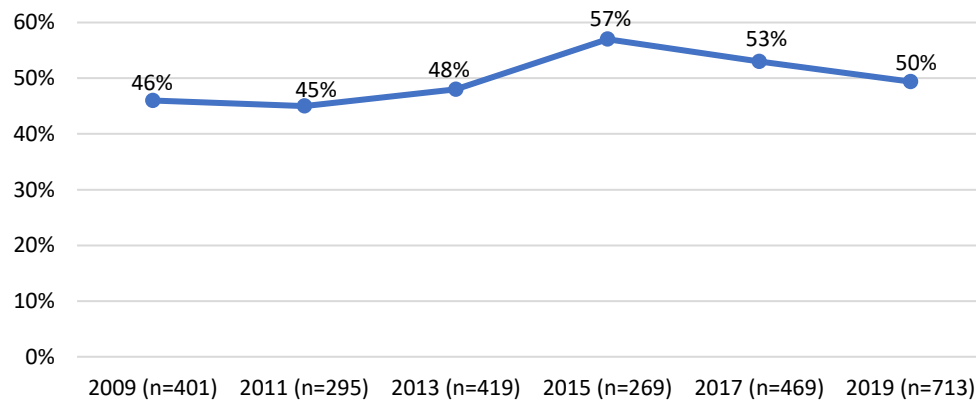


Source: SF DOSW Data Collection & Analysis.

## B. Race and Ethnicity

Data on racial and ethnic identity was collected for 706, or 95%, of the 741 surveyed appointees. Although half of appointees identify as a race or ethnicity other than white or Caucasian, people of color are still underrepresented compared to the San Francisco population of 62%. The representation of people of color has increased since 2009 but has decreased following 2015. The number of appointees analyzed increased substantially in 2017 and 2019 compared to 2015, and these larger data samples have coincided with smaller percentages of people of color. The percentage decrease following 2017 could be partially due to the inclusion of more policy and advisory bodies, as the representation of people of color on Commissions and Boards dropped only slightly from 53% in 2017 to 52% in 2019.

**Figure 6: 10-Year Comparison of Representation of People of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

The racial and ethnic breakdown of policy body members compared to the San Francisco population is shown in Figure 7. This analysis reveals underrepresentation and overrepresentation in San Francisco policy bodies for certain racial and ethnic groups. Half of all appointees are white, an overrepresentation by more than 10 percentage points. The Black and African American community is well represented on appointed policy bodies at 14% compared to 5% of the population of San Francisco. Characterizing this as an overrepresentation is inaccurate given the representation of Black or African American people on policy bodies has been consistent over the years while the San Francisco population has declined over the same period.<sup>3</sup> Furthermore, the most recent nationwide estimate for the Black or African American population is 13%, which is nearly equal to the 14% of Black or African American appointees present on San Francisco policy bodies.<sup>4</sup>

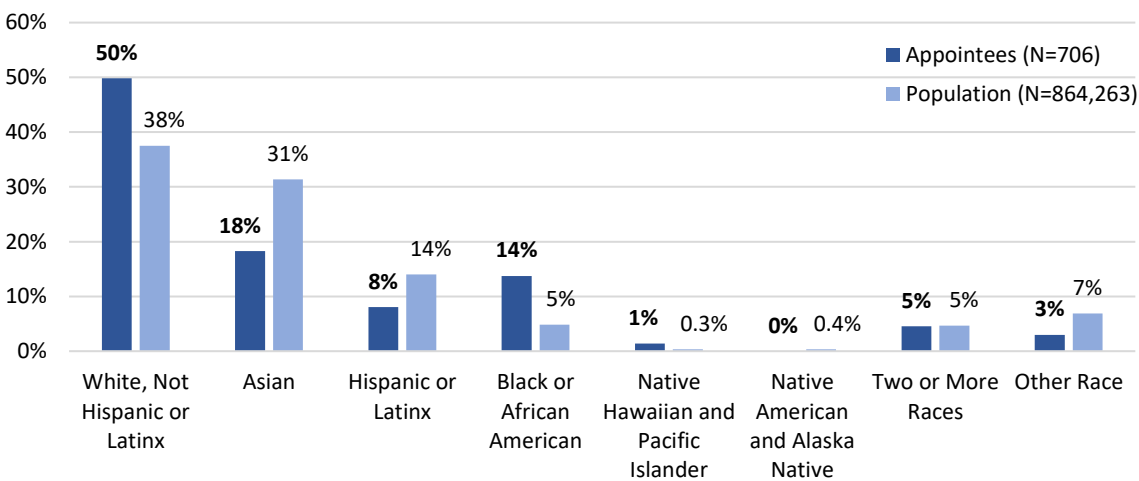
Considerably underrepresented racial and ethnic groups on San Francisco policy bodies compared to the San Francisco population are individuals who identify as Asian or Latinx. While Asians are 31% of the San Francisco population, they only make up 18% of appointees. While the Latinx population of San Francisco is 14%, only 8% of appointees are Latinx. Although there is a small population of Native

<sup>3</sup> Samir Gambhir and Stephen Menendian, "Racial Segregation in the Bay Area, Part 2," *Haas Institute for a Fair and Inclusive Society* (2018).

<sup>4</sup> US Census Bureau, 2018, Retrieved from <https://www.census.gov/quickfacts/fact/table/US/PST045218>.

Americans and Alaska Natives in San Francisco of 0.4%, none of the surveyed appointees identified themselves as such.

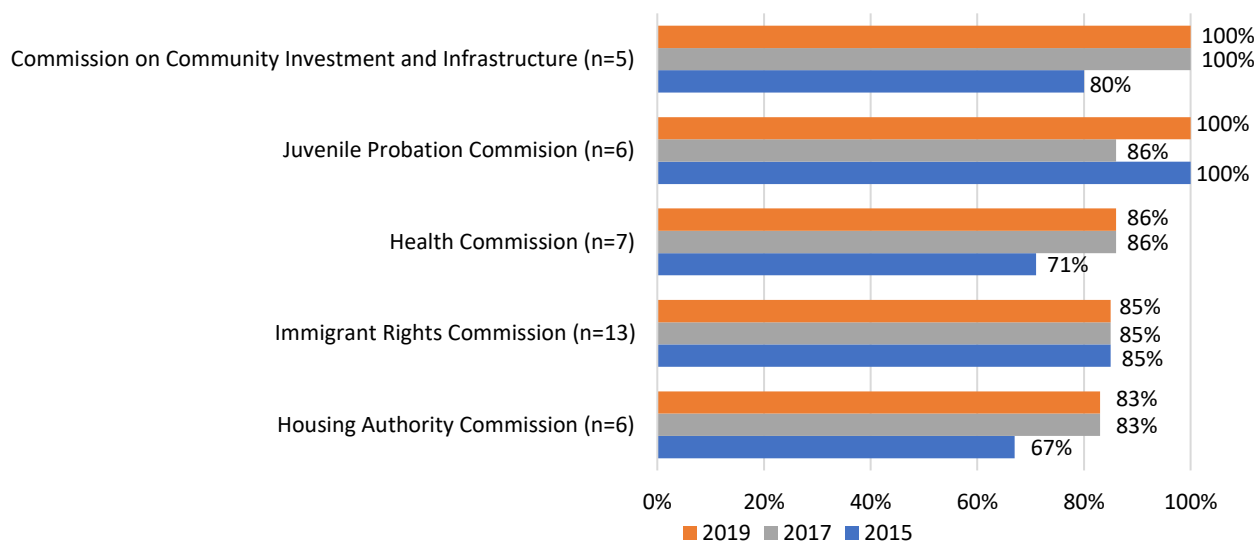
**Figure 7: Race and Ethnicity of Appointees Compared to San Francisco Population, 2019**



Sources: 2017 American Community Survey 5-Year Estimates, SF DOSW Data Collection & Analysis.

The next two graphs illustrate Commissions and Boards, and Advisory Bodies with the highest and lowest percentages of people of color. As shown in Figure 8, the Commission on Community Investment and Infrastructure remained at 100% from 2017, while the Juvenile Probation Commission has returned to 100% this year after a dip in 2017. Next is the Health Commission, Immigrant Rights Commission, and Housing Authority Commission at 86%, 85%, and 83%, respectively. Percentages of people of color on both the Health Commission and the Housing Authority Commission increased following 2015, and have remained consistent since 2017.

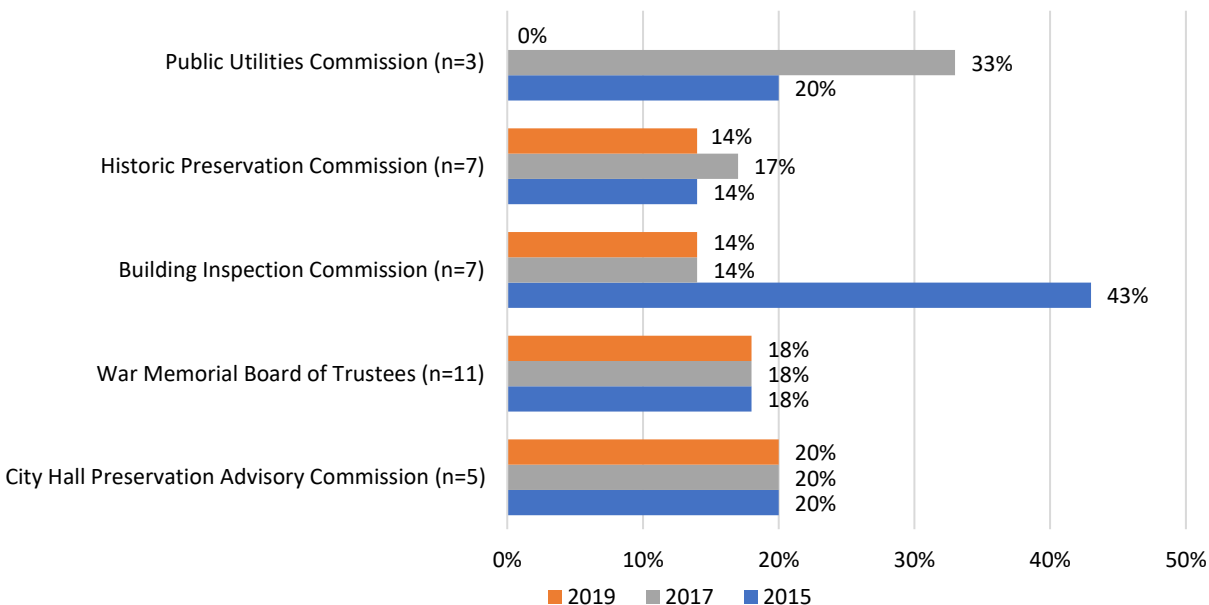
**Figure 8: Commissions and Boards with Highest Percentage of People of Color, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

There are 23 policy bodies that have 40% or less appointees who identified a racial and ethnic category other than white. Although the Public Utilities Commission has two vacancies, *none* of the current appointees identify as people of color. The Historic Preservation Commission and Building Inspection Commission are both at 14% representation for people of color. The Building Inspection Commission had a large drop from 43% in 2015, with the percentage of people of color decreasing to 14% in 2017 and remaining at this percent for 2019. Lastly, the War Memorial Board of Trustees and City Hall Preservation Advisory Commission have 18% and 20%, respectively.

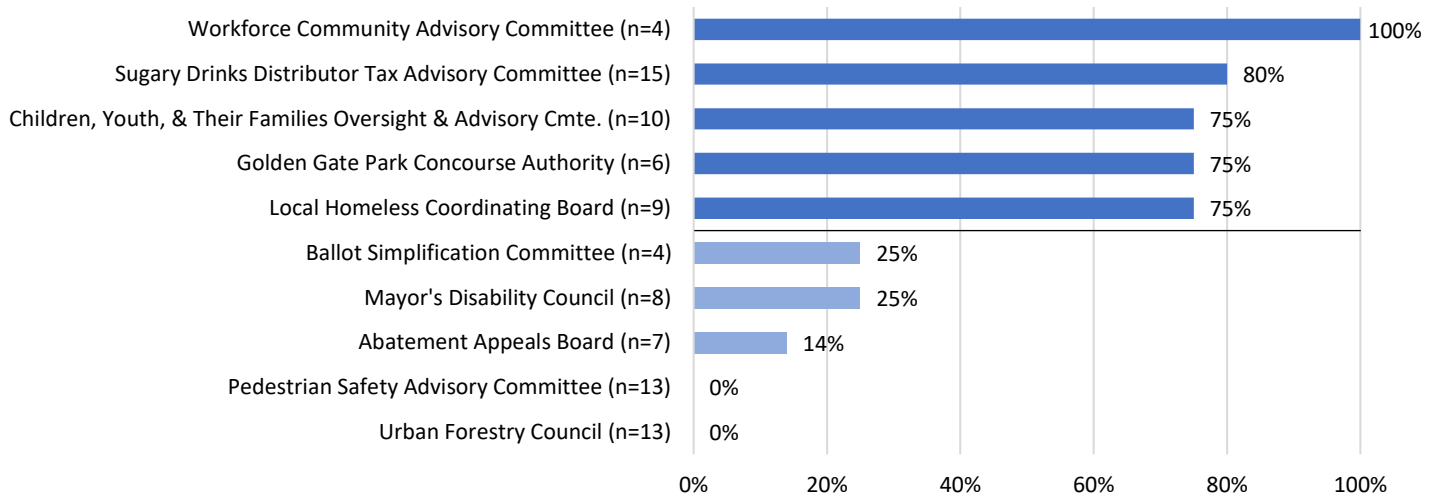
**Figure 9: Commissions and Boards with Lowest Percentage of People of Color, 2019 Compared to 2017, 2015**



Source: SF DOSW Data Collection & Analysis.

In addition to Commissions and Boards, Advisory Bodies were examined for the highest and lowest percentages of people of color. This is the first year such bodies have been included, thus comparison to previous years is unavailable. All members of the Workforce Community Advisory Committee are people of color. People of color comprise 80% of the Sugary Drinks Distributor Tax Advisory Committee, and 75% of appointees on the Children, Youth and Their Families Oversight and Advisory Committee, the Golden Gate Park Concourse Authority, and the Local Homeless Coordinating Board. Out of the five Advisory Bodies with the lowest representation of people of color, the Ballot Simplification Committee and the Mayor's Disability Council have 25% appointees of color, and the Abatement Appeals Board has 14% appointees of color. The Urban Forestry and the Pedestrian Safety Advisory Committee have no people of color currently serving.

**Figure 10: Advisory Bodies with the Highest and Lowest Percentage of People of Color, 2019**

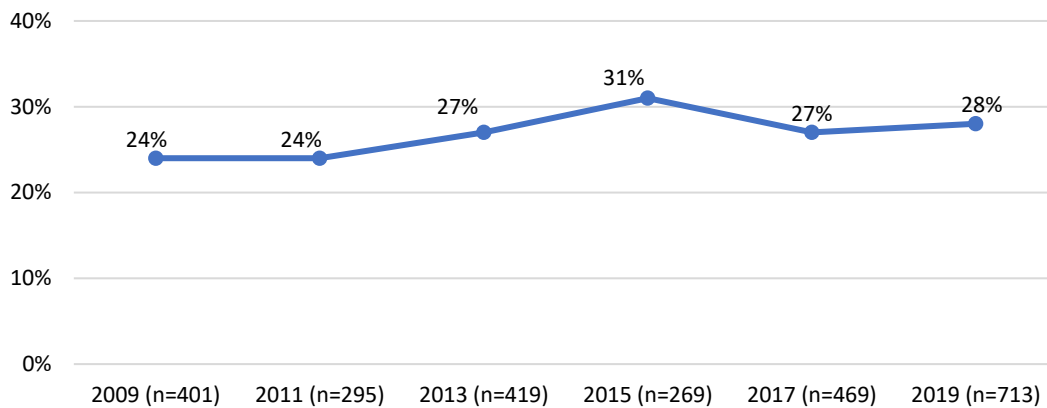


Source: SF DOSW Data Collection & Analysis.

### C. Race and Ethnicity by Gender

White men and women are overrepresented on San Francisco policy bodies, while Asian and Latinx men and women are underrepresented. While women of color continue to be underrepresented at 28% compared to the San Francisco population of 32%, this is a slight increase from 2017 which showed 27% women of color. Meanwhile, men of color are 21% of appointees compared to 31% of the San Francisco population.

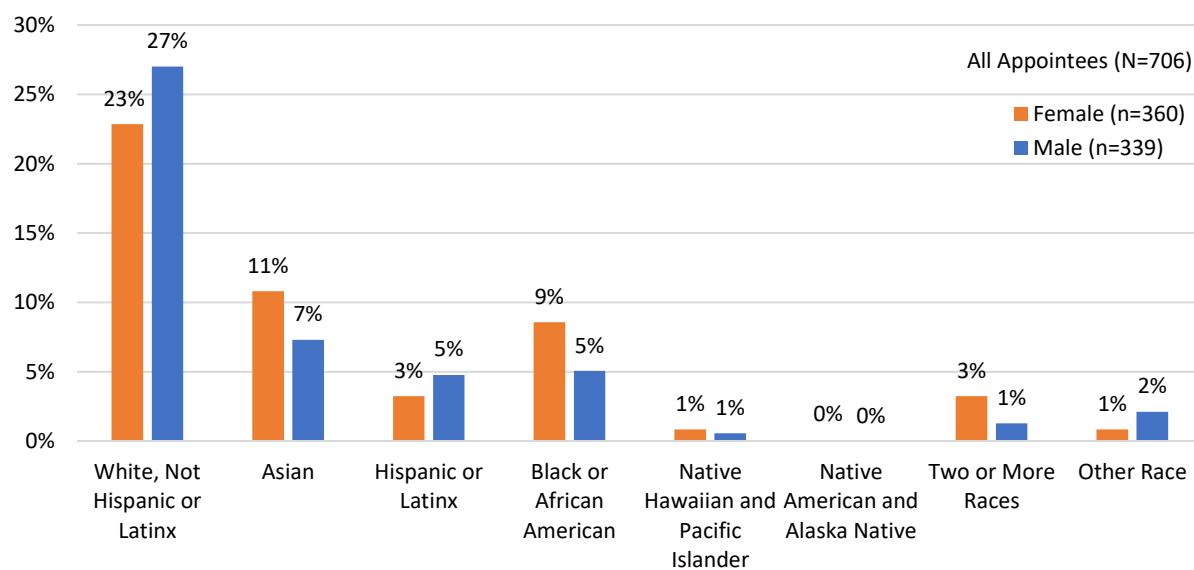
**Figure 11: 10-Year Comparison of Representation of Women of Color on Policy Bodies**



Source: SF DOSW Data Collection & Analysis.

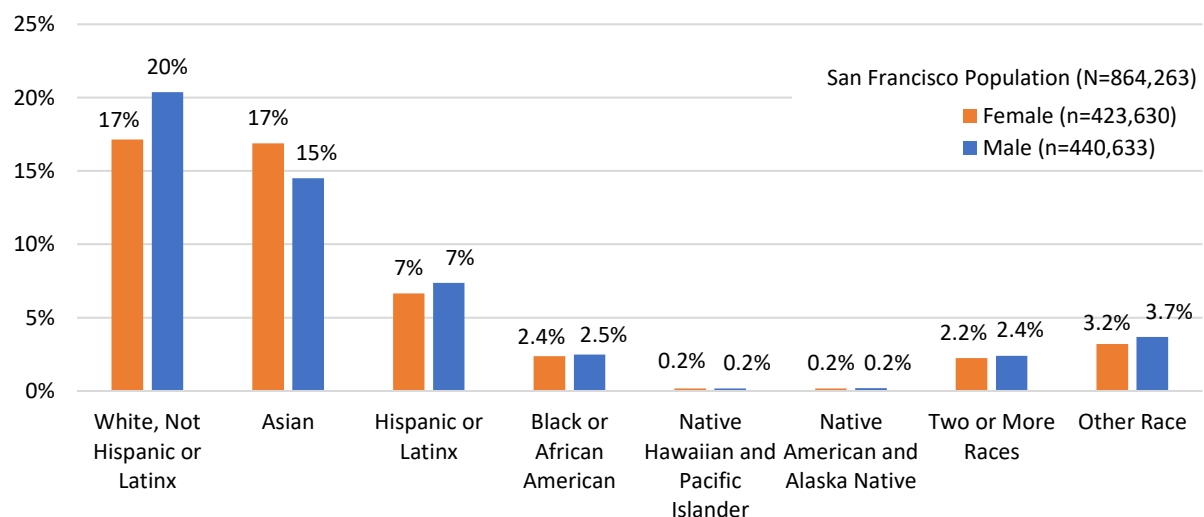
The following figures present the breakdown for appointees and the San Francisco population by race and ethnicity and gender. White men and women are overrepresented, holding 27% and 23% of appointments, respectively, compared to 20% and 17% of the population, respectively. Asian men and women are both greatly underrepresented with Asian women making up 11% of appointees compared to 17% of the population while Asian men comprise 7% of appointees and 15% of the population. Latinx men and women are also underrepresented, particularly Latinx women, who are 3% of appointees and 7% of the population, while Latinx men are 5% of appointees and 7% of the population. Black or African American men and women are well-represented with Black women comprising 9% of appointees and Black men comprising 5% of appointees. Pacific Islander men and women, and multiethnic women also exceed parity with the population. Although Native American men and women make up only 0.4% of San Francisco's population, none of the surveyed appointees identified themselves as such.

**Figure 12: Appointees by Race/Ethnicity and Gender, 2019**



Source: SF DOSW Data Collection & Analysis.

**Figure 13: San Francisco Population by Race/Ethnicity, 2019**



Source: 2017 American Community Survey 5-Year Estimates.

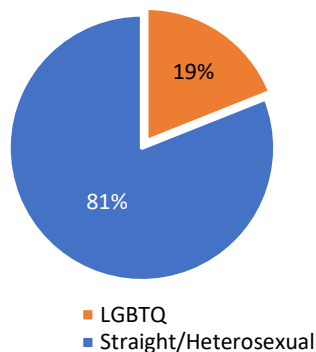
## D. LGBTQ Identity

Lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) identity data was collected from 548, or 75%, of the 741 surveyed appointees, which is much more data on LGBTQ identity compared to previous reports. Due to limited and outdated information on the population of the LGBTQ community in San Francisco, it is difficult to adequately assess the representation of the LGBTQ community. However, compared to available San Francisco, larger Bay Area, and national data, the LGBTQ community is well represented on San Francisco policy bodies. Recent research estimates the national LGBT population is 4.5%.<sup>5</sup> The LGBT population of the San Francisco and greater Bay Area is estimated to rank the highest of U.S. cities at 6.2%,<sup>6</sup> while a 2006 survey found that 15.4% of adults in San Francisco identify as LGBT<sup>7</sup>.

Of the appointees who responded to this question, 19% identify as LGBTQ and 81% identify as straight or heterosexual. Of the LGBTQ appointees, 48% identify as gay, 23% as lesbian, 17% as bisexual, 7% as queer, 5% as transgender, and 1% as questioning. Data on LGBTQ identity by race was not captured. Efforts to capture data on LGBTQ identity by race for future reports would enable more intersectional analysis.

**Figure 14: LGBTQ Identity of Appointees, 2019**

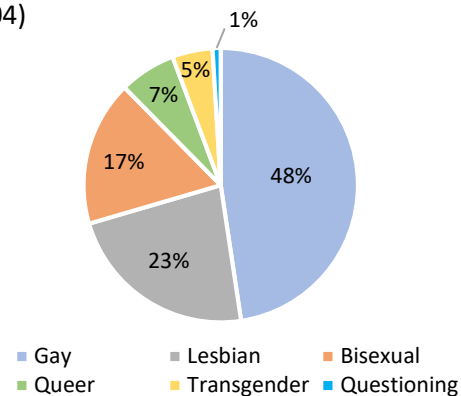
(N=548)



Source: SF DOSW Data Collection & Analysis.

**Figure 15: LGBTQ Population of Appointees, 2019**

(N=104)



Source: SF DOSW Data Collection & Analysis.

## E. Disability Status

Overall, 12% of adults in San Francisco have one or more disabilities, and when broken down by gender, 6.2% are women and 5.7% are men. Disability data for transgender and gender non-conforming individuals in San Francisco is currently unavailable. Data on disability was obtained from 516, or 70%, of the 714 appointees who participated in the survey. Of the 516 appointees, 11.2% reported to have one

<sup>5</sup> Frank Newport, "In U.S., Estimate of LGBT Population Rises to 4.5%," *GALLUP* (May 22, 2018) <https://news.gallup.com/poll/234863/estimate-lgbt-population-rises.aspx>.

<sup>6</sup> Gary J. Gates and Frank Newport, "San Francisco Metro Area Ranks Highest in LBGT Percentage," *GALLUP* (March 20, 2015) [https://news.gallup.com/poll/182051/san-francisco-metro-area-ranks-highest-lgbt-percentage.aspx?utm\\_source=Social%20Issues&utm\\_medium=newsfeed&utm\\_campaign=tiles](https://news.gallup.com/poll/182051/san-francisco-metro-area-ranks-highest-lgbt-percentage.aspx?utm_source=Social%20Issues&utm_medium=newsfeed&utm_campaign=tiles).

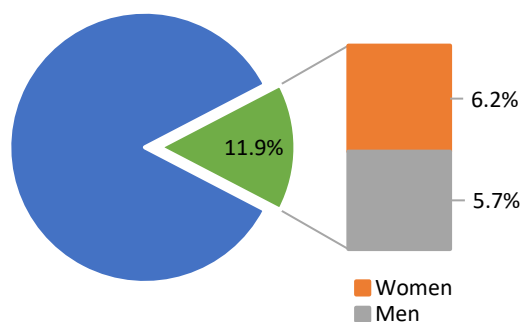
<sup>7</sup> Gary J. Gates, "Same Sex Couples and the Gay, Lesbian, Bisexual Population: New Estimates from the American Community Survey," *The Williams Institute on Sexual Orientation Law and Public Policy, UCLA School of Law* (2006).



or more disabilities, which is near parity with the San Francisco population. Of the 11.2% appointees with one or more disabilities, 6.8% are women, 3.9% are men, 0.4% are trans women, and 0.2% are trans men.

**Figure 16: San Francisco Adult Population with a Disability by Gender, 2017**

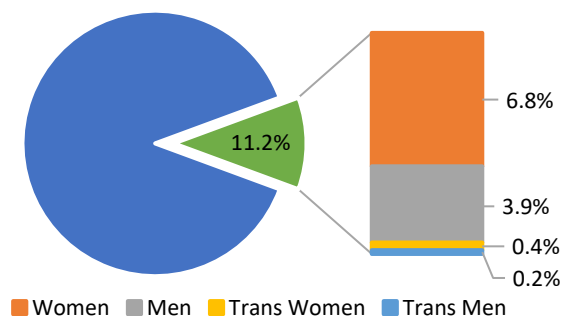
(N=744,243)



Source: 2017 American Community Survey 5-Year Estimates.

**Figure 17: Appointees with One or More Disabilities by Gender, 2019**

(N=516)



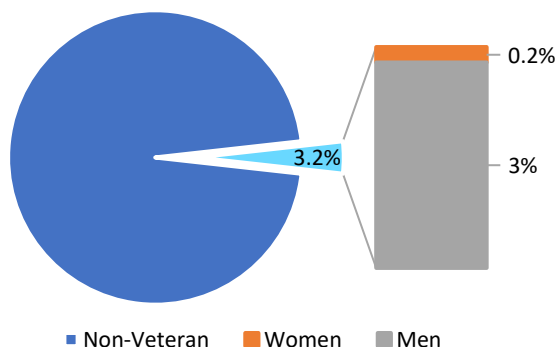
Source: SF DOSW Data Collection & Analysis.

## F. Veteran Status

Overall, 3.2% of the adult population in San Francisco has served in the military. There is a considerable difference by gender, as male veterans are 3% and female veterans are 0.2% of the population. Data on veteran status was obtained from 494, or 67%, of appointees who participated in the survey. Of the 494 appointees who responded to this question, 7.1% have served in the military. Like the San Francisco population, there is a large difference by gender, as men comprise 5.7% and women make up only 1.2% of the total number of veteran appointees. Of participating appointees, 0.2% of veterans are trans women. Veteran status data on transgender and gender non-conforming individuals in San Francisco is currently unavailable.

**Figure 18: San Francisco Adult Population with Military Service by Gender, 2017**

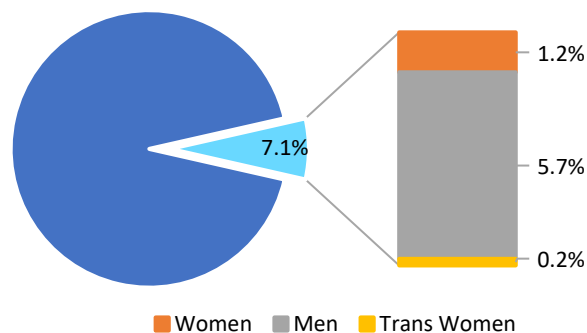
(N=747,896)



Source: 2017 American Community Survey 5-Year Estimates.

**Figure 19: Appointees with Military Service, 2019**

(N=494)



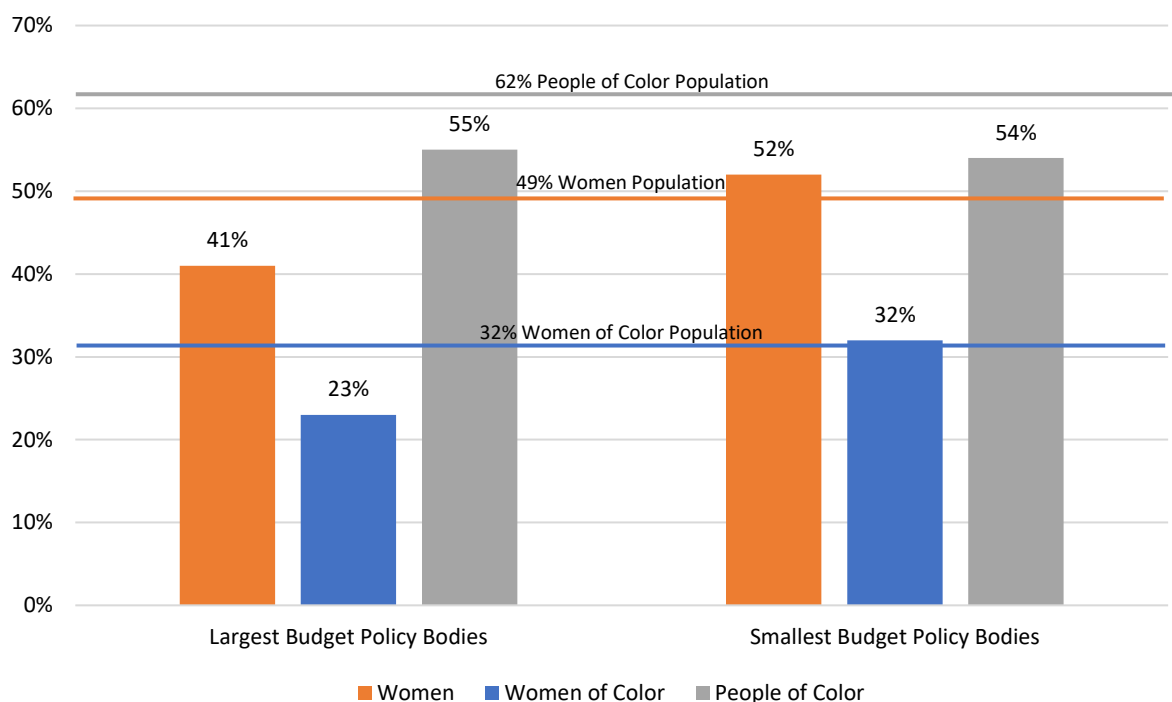
Source: SF DOSW Data Collection & Analysis.

## G. Policy Bodies by Budget

This report also examines whether policy bodies with the largest and smallest budget sizes and other characteristics are demographically representative of the San Francisco population. In this section, budget size is used as a proxy for influence. Although this report has expanded the scope of analysis to include more policy bodies compared to previous reports, this section of analysis was limited to Commissions and Boards with decision-making authority and whose members file financial disclosures with the Ethics Commission. The purpose of this analysis is to evaluate the demographics for the spectrum of budgetary influence of policy bodies with decision-making authority in San Francisco.

Overall, appointees from the 10 largest budgeted Commissions and Boards are 55% people of color, 41% women, and 23% women of color. Appointees from the 10 smallest budgeted Commissions and Boards are 54% people of color, 52% women, and 32% women of color. Although still below parity with the San Francisco population, the representation of people of color on both the largest and smallest budgeted policy bodies is greater than the percentage of people of color for all appointees combined (50%). For women and women of color, their representation meets or exceeds parity with the population on the 10 smallest budgeted bodies. However, it falls far below parity for the 10 largest budgeted bodies. The representation of total women and women of color is greater on smaller budgeted policy bodies by 27%, and 39%, respectively.

**Figure 20: Percent of Women, Women of Color, and People of Color on Commissions and Boards with Largest and Smallest Budgets in Fiscal Year 2018-2019**



Source: SF DOSW Data Collection & Analysis.

**Figure 21: Demographics of Commissions and Boards with Largest Budgets, 2019**

Body	FY18-19 Budget	Total Seats	Filled seats	Women	Women of Color	People of Color
Health Commission	\$2,200,000,000	7	7	29%	14%	86%
Public Utilities Commission	\$1,296,600,000	5	3	67%	0%	0%
MTA Board of Directors and Parking Authority Commission	\$1,200,000,000	7	7	57%	14%	43%
Airport Commission	\$1,000,000,000	5	5	40%	20%	40%
Commission on Community Investment and Infrastructure	\$745,000,000	5	5	60%	60%	100%
Police Commission	\$687,139,793	7	7	43%	43%	71%
Health Authority (Plan Governing Board)	\$666,000,000	19	15	33%	27%	47%
Human Services Commission	\$529,900,000	5	5	40%	0%	40%
Fire Commission	\$400,721,970	5	5	20%	20%	40%
Aging and Adult Services Commission	\$334,700,000	7	7	43%	14%	57%
<b>Total</b>	<b>\$9,060,061,763</b>	<b>72</b>	<b>66</b>	<b>41%</b>	<b>23%</b>	<b>55%</b>

Source: SF DOSW Data Collection & Analysis.

**Figure 22: Demographics of Commissions and Boards with Smallest Budgets, 2019**

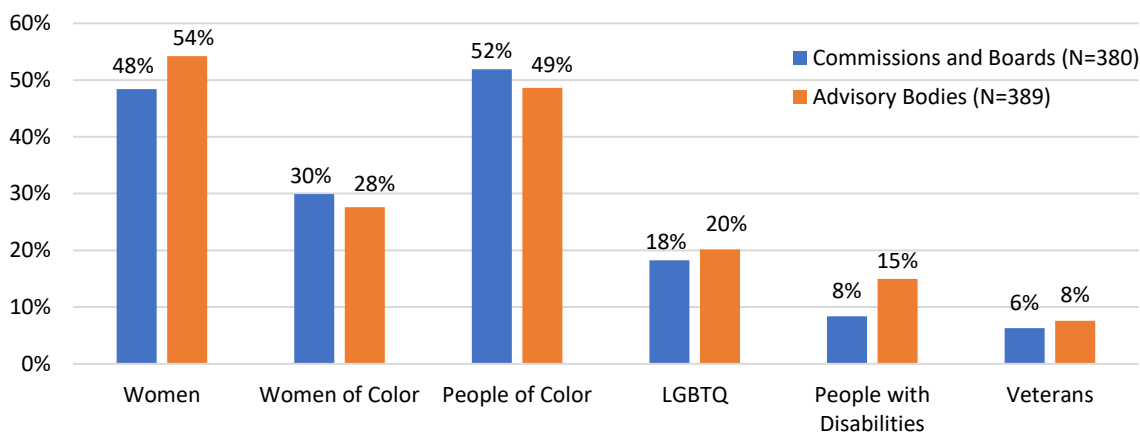
Body	FY18-19 Budget	Total Seats	Filled Seats	Women	Women of color	People of Color
Rent Board Commission	\$8,543,912	10	9	44%	11%	33%
Commission on the Status of Women	\$8,048,712	7	7	100%	71%	71%
Ethics Commission	\$6,458,045	5	4	100%	50%	50%
Human Rights Commission	\$4,299,600	12	10	50%	50%	70%
Small Business Commission	\$2,242,007	7	7	43%	29%	43%
Civil Service Commission	\$1,262,072	5	4	50%	0%	25%
Board of Appeals	\$1,072,300	5	5	40%	20%	40%
Entertainment Commission	\$1,003,898	7	7	29%	14%	57%
Assessment Appeals Board No.1, 2, & 3	\$663,423	24	18	39%	22%	44%
Youth Commission	\$305,711	17	16	56%	44%	75%
<b>Total</b>	<b>\$33,899,680</b>	<b>99</b>	<b>87</b>	<b>52%</b>	<b>32%</b>	<b>54%</b>

Source: SF DOSW Data Collection & Analysis.

## H. Comparison of Advisory Body and Commission and Board Demographics

The comparison of the two policy body categories in this section provides another proxy for influence, as Commissions and Boards whose members file disclosures of economic interest have greater decision-making authority in San Francisco than Advisory Bodies whose members do not file economic interest disclosures. The percentages of total women, LGBTQ people, people with disabilities, and veterans are larger for total appointees on Advisory Bodies. However, the percentages of women of color and people of color on Commissions and Boards slightly exceeds the percentages of women of color and people of color on Advisory Bodies.

**Figure 23: Demographics of Appointees on Commission and Boards and Advisory Bodies, 2019**

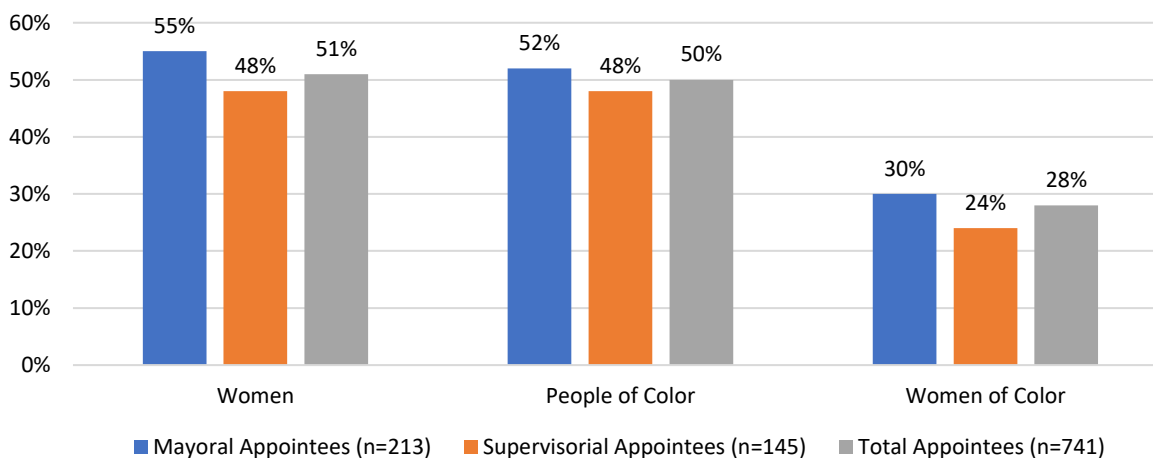


Source: SF DOSW Data Collection & Analysis.

### I. Demographics of Mayoral, Supervisorial, and Total Appointees

Figure 24 compares the representation of women, women of color, and people of color for appointments made by the Mayor, Board of Supervisors, and by the total of all approving authorities combined. Mayoral appointments are more diverse, and consist of more women, women of color, and people of color compared to Supervisorial appointments. Mayoral appointments include 55% women, 30% women of color, and 52% people of color, while Supervisorial appointments are 48% women, 24% women of color, and 48% people of color. The total of all approving authorities combined average out at 51% women, 28% women of color, and 50% people of color. This disparity in diversity between Mayoral and Supervisorial appointments may be due in part to the appointment section process for each authority. The 11-member Board of Supervisors only sees applicants for specific bodies through the 3-member Rules Committee or by designees, stipulated in legislation (e.g. “renter,” “landlord,” “consumer advocate”), whereas the Mayor typically has the ability to take total appointments into account during selections, and can therefore better address gaps in diversity.

**Figure 24: Demographics of Mayoral, Supervisorial, and Total Appointees, 2019**



Source: SF DOSW Data Collection & Analysis.

### III. Conclusion

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Since the first gender analysis of Commissions and Boards in 2007, the representation of women appointees on San Francisco policy bodies has gradually increased. The *2019 Gender Analysis* finds the percentage of women appointees is 51%, which slightly exceeds the population of women in San Francisco.

When appointee demographics are analyzed by gender and race, women of color continue to be underrepresented on San Francisco policy bodies compared to the San Francisco population. Most notably underrepresented are Asian women who make up 17% of the population but only 11% of appointees, and Latinx women who make up 7% of the population but only 3% of appointees. Additionally, men of color are underrepresented relative to their San Francisco population, primarily Asian and Latinx men.

Furthermore, when analyzing the demographic composition of larger and smaller budgeted Commissions and Boards, women are underrepresented on those with the largest budgets, and overrepresented or reach parity with the population on smaller budgeted Commissions and Boards. These two trends are amplified for women of color appointees. Women comprise 41% of total appointees on the largest budgeted policy bodies, which is 8 percentage points below the population, and women of color comprise 23% of total appointees on the largest budgeted policy bodies, 9 percentage points below their San Francisco population. Comparatively, women are 52% of total appointees on the smallest budgeted policy bodies, and women of color are 32% of appointees, which is equal to the San Francisco population. However, the issue of largest and smallest budgeted policy bodies does not seem to impact the representation of people of color. People of color make up 55% of appointees on the largest budgeted policy bodies and 54% of appointees on the smallest budgeted policy bodies compared to 50% of total appointees. Nonetheless, these percentages still fall below the San Francisco population of people of color at 62%.

In addition to using budget size as a proxy for influence, this report analyzed demographic characteristics of appointees on Commissions and Boards who file disclosures of economic interest and have decision-making authority, and appointees on Advisory Bodies who do not file economic interest disclosures. Over half (54%) of appointees on Advisory Bodies are women, while 48% of appointees on Commissions and Boards are women. Although 48% is only slightly below the San Francisco population of women, women comprise a decently higher percentage of appointees on Advisory Bodies compared to Commissions and Boards.

This year's report features more data on LGBTQ identity, veteran status, and disability than previous gender analyses. The *2019 Gender Analysis* found a relatively high representation of LGBTQ individuals on San Francisco policy bodies. For the appointees that provided LGBTQ identity information, 19% identify as LGBTQ with the largest subset being gay men at 48%. It is recommended for future gender analyses to collect LGBTQ data by race and gender to provide additional intersectional analysis. The representation of appointees with disabilities is 11%, just below the 12% population. Veterans are highly represented on San Francisco policy bodies at 7% compared to the veteran population of 3%.

Additionally, this report evaluates and compares the representation of women, women of color, and people of color appointees by the Mayor, Board of Supervisors, and by the total of all approving authorities combined. Mayoral appointees include 55% women, 30% women of color, and 52% people

of color, which overall is more diverse by gender and race compared to both Supervisorial appointees and total appointees.

This report is intended to advise the Mayor, Board of Supervisors, and other appointing authorities, as they select appointments for policy bodies of the City and County of San Francisco. In spirit of the 2008 City Charter Amendment that establishes this biennial Gender Analysis report requirement and the importance of diversity on San Francisco policy bodies, efforts to address gaps in diversity and inclusion should remain at the forefront when making appointments in order to accurately reflect the population of San Francisco.

## IV. Methodology and Limitations

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This report focuses on City and County of San Francisco Commissions, Boards, Task Forces, Councils, and Committees that have the majority of members appointed by the Mayor and Board of Supervisors and that have jurisdiction limited to the City. The gender analysis reflects data from the policy bodies that provided information to the Department on the Status of Women through digital and paper survey.

Data was requested from 90 policy bodies and acquired from 84 different policy bodies and a total of 741 appointees. A Commissioner or Board member's gender identity, race/ethnicity, sexual orientation, disability status, and veteran status were among data elements collected on a voluntary basis. Data on lesbian, gay, bisexual, transgender, queer, or questioning (LGBTQ) identity, disability, and veteran status of appointees were incomplete or unavailable for some appointees but are included to the extent possible. As the fundamental objective of this report is to surface patterns of underrepresentation, every attempt has been made to reflect accurate and complete information in this report. Data for some policy bodies was incomplete, and all appointees who responded were included in the total demographic categories. Only policy bodies with full data on gender and race for all appointees were included in sections comparing demographics of individual bodies. It should be noted that for policy bodies with a small number of members, the change of a single individual greatly impacts the percentages of demographic categories. As such, these percentages should be interpreted with this in mind.

The surveyed policy bodies fall under two categories designated by the San Francisco Office of the City Attorney document entitled *List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute*.<sup>8</sup> This document separates San Francisco policy bodies into two different categories. The first category includes Commissions and Boards with decision-making authority and whose members are required to submit financial disclosures with the Ethics Commission, and the second category encompasses Advisory Bodies whose members do not submit financial disclosures with the Ethics Commission. Depending on the analysis criteria in each section of this report, the surveyed policy bodies and appointees are either examined comprehensively as a whole or examined separately in the two categories designated by the Office of the City Attorney.

Data from the U.S. Census 2013-2017 American Community Survey 5-Year Estimates provides a comparison to the San Francisco population. Figures 26 and 27 in the Appendix display these population estimates by race/ethnicity and gender.

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<sup>8</sup> "List of City Boards, Commissions, and Advisory Bodies Created by Charter, Ordinance, or Statute," Office of the City Attorney, <https://www.sfcityattorney.org/wp-content/uploads/2016/01/Commission-List-08252017.pdf>, (August 25, 2017).



## Appendix

**Figure 25: Policy Body Demographics, 2019<sup>9</sup>**

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Abatement Appeals Board	7	7	\$76,500,000	14%	0%	14%
Aging and Adult Services Commission	7	7	\$334,700,000	57%	33%	57%
Airport Commission	5	5	\$1,000,000,000	40%	50%	40%
Arts Commission	15	15	\$37,000,000	67%	50%	60%
Asian Art Commission	27	27	\$30,000,000	63%	71%	59%
Assessment Appeals Board No.1	8	5	\$663,423	20%	0%	20%
Assessment Appeals Board No.2	8	8	-	50%	75%	63%
Assessment Appeals Board No.3	8	4	-	50%	50%	50%
Ballot Simplification Committee	5	4	\$0	75%	33%	25%
Bayview Hunters Point Citizens Advisory Committee	12	9	\$0	33%	100%	67%
Board of Appeals	5	5	\$1,072,300	40%	50%	40%
Board of Examiners	13	13	\$0	0%	0%	46%
Building Inspection Commission	7	7	\$76,500,000	14%	0%	14%
Child Care Planning and Advisory Council	25	19	\$26,841	84%	50%	50%
Children and Families Commission (First 5)	9	8	\$28,002,978	100%	75%	75%
Children, Youth, and Their Families Oversight and Advisory Committee	11	10	\$155,224,346	50%	80%	75%
Citizen's Committee on Community Development	9	8	\$39,696,467	75%	67%	63%
City Hall Preservation Advisory Commission	5	5	\$0	60%	33%	20%
Civil Service Commission	5	4	\$1,262,072	50%	0%	25%
Commission on Community Investment and Infrastructure	5	5	\$745,000,000	60%	100%	100%
Commission on the Aging Advisory Council	22	15	\$0	80%	33%	31%
Commission on the Environment	7	6	\$27,280,925	67%	50%	50%
Commission on the Status of Women	7	7	\$8,048,712	100%	71%	71%
Dignity Fund Oversight and Advisory Committee	11	11	\$3,000,000	82%	33%	45%
Eastern Neighborhoods Citizens Advisory Committee	19	13	\$0	38%	40%	44%
Elections Commission	7	7	\$15,238,360	57%	25%	29%
Entertainment Commission	7	7	\$1,003,898	29%	50%	57%
Ethics Commission	5	4	\$6,458,045	100%	50%	50%
Film Commission	11	11	\$0	55%	67%	50%
Fire Commission	5	5	\$400,721,970	20%	100%	40%
Golden Gate Park Concourse Authority	7	6	\$0	50%	67%	75%

<sup>9</sup> Figure 25 only includes policy bodies with complete data on gender for all appointees. Some bodies had incomplete data on race/ethnicity of appointees. For these, percentages for people of color are calculated out of known race/ethnicity.

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Health Authority (Plan Governing Board)	19	15	\$666,000,000	33%	80%	50%
Health Commission	7	7	\$2,200,000,000	43%	50%	86%
Health Service Board	7	6	\$11,632,022	33%	0%	50%
Historic Preservation Commission	7	7	\$53,832,000	43%	33%	14%
Housing Authority Commission	7	6	\$60,894,150	50%	100%	83%
Human Rights Commission	12	10	\$4,299,600	60%	100%	70%
Human Services Commission	5	5	\$529,900,000	40%	0%	40%
Immigrant Rights Commission	15	13	\$0	54%	86%	85%
In-Home Supportive Services Public Authority	13	9	\$70,729,667	44%	50%	56%
Juvenile Probation Commission	7	6	\$48,824,199	33%	100%	100%
Library Commission	7	7	\$160,000,000	71%	40%	57%
Local Homeless Coordinating Board	9	9	\$40,000,000	56%	60%	75%
Mayor's Disability Council	11	8	\$0	75%	17%	25%
Mental Health Board	17	15	\$184,962	73%	64%	73%
MTA Board of Directors and Parking Authority Commission	7	7	\$1,200,000,000	57%	25%	43%
Office of Early Care and Education Citizens' Advisory Committee	9	9	\$0	89%	50%	56%
Oversight Board (COII)	7	6	\$745,000,000	17%	100%	67%
Pedestrian Safety Advisory Committee	17	13	\$0	46%	17%	8%
Planning Commission	7	6	\$53,832,000	50%	67%	33%
Police Commission	7	7	\$687,139,793	43%	100%	71%
Port Commission	5	5	\$192,600,000	60%	67%	60%
Public Utilities Citizen's Advisory Committee	17	13	\$0	54%	14%	31%
Public Utilities Commission	5	3	\$1,296,600,000	67%	0%	0%
Public Utilities Rate Fairness Board	7	6	\$0	33%	100%	67%
Public Utilities Revenue Bond Oversight Committee	7	5	\$0	40%	50%	40%
Recreation and Park Commission	7	7	\$230,900,000	29%	50%	43%
Reentry Council	24	23	\$0	43%	70%	70%
Rent Board Commission	10	9	\$8,543,912	44%	25%	33%
Residential Users Appeal Board	3	2	\$0	0%	0%	50%
Retirement System Board	7	7	\$95,000,000	43%	67%	29%
Sentencing Commission	13	13	\$0	31%	25%	67%
Small Business Commission	7	7	\$2,242,007	43%	67%	43%
SRO Task Force	12	12	\$0	42%	25%	55%
Sugary Drinks Distributor Tax Advisory Committee	16	15	\$0	67%	70%	80%
Sunshine Ordinance Task Force	11	11	\$0	27%	67%	36%
Sweatfree Procurement Advisory Group	11	7	\$0	43%	67%	43%
Treasure Island Development Authority	7	6	\$18,484,130	50%	N/A	N/A

Policy Body	Total Seats	Filled Seats	FY18-19 Budget	Women	Women of Color	People of Color
Treasure Island/Yerba Buena Island Citizens Advisory Board	17	13	\$0	54%	N/A	N/A
Urban Forestry Council	15	13	\$153,626	8%	0%	0%
Veterans Affairs Commission	17	11	\$0	36%	50%	55%
War Memorial Board of Trustees	11	11	\$18,185,686	55%	33%	18%
Workforce Community Advisory Committee	8	4	\$0	100%	100%	100%
Youth Commission	17	16	\$305,711	56%	78%	75%

Source: SF DOSW Data Collection & Analysis, 2019.

**Figure 26: San Francisco Population Estimates by Race/Ethnicity, 2017**

Race/Ethnicity	Total	
	Estimate	Percent
<b>San Francisco County California</b>	864,263	-
White, Not Hispanic or Latino	353,000	38%
Asian	295,347	31%
Hispanic or Latinx	131,949	14%
Some other Race	64,800	7%
Black or African American	45,654	5%
Two or More Races	43,664	5%
Native Hawaiian and Pacific Islander	3,226	0.3%
Native American and Alaska Native	3,306	0.4%

Source: 2017 American Community Survey 5-Year Estimates.

**Figure 27: San Francisco Population Estimates by Race/Ethnicity and Gender, 2017**

Race/Ethnicity	Total		Female		Male	
	Estimate	Percent	Estimate	Percent	Estimate	Percent
San Francisco County California	864,263	-	423,630	49%	440,633	51%
White, Not Hispanic or Latino	353,000	38%	161,381	17%	191,619	20%
Asian	295,347	31%	158,762	17%	136,585	15%
Hispanic or Latinx	131,949	14%	62,646	7%	69,303	7%
Some Other Race	64,800	7%	30,174	3%	34,626	4%
Black or African American	45,654	5%	22,311	2.4%	23,343	2.5%
Two or More Races	43,664	5%	21,110	2.2%	22,554	2.4%
Native Hawaiian and Pacific Islander	3,226	0.3%	1,576	0.2%	1,650	0.2%
Native American and Alaska Native	3,306	0.4%	1,589	0.2%	1,717	0.2%

Source: 2017 American Community Survey 5-Year Estimates.

City and County of San Francisco  
Department on the Status of Women  
25 Van Ness Avenue, Suite 240  
San Francisco, California 94102  
[sfgov.org/dosw](http://sfgov.org/dosw)  
[dosw@sfgov.org](mailto:dosw@sfgov.org)  
415.252.2570

**From:** [Jason Rowland](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Subject:** [SOTF Application] Withdrawing application  
**Date:** Friday, January 8, 2021 8:59:33 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning,

I apologize for any headaches this may cause, but I'd like to withdraw my application for seat 8 on the Sunshine Ordinance Task Force. I initially applied last summer in the wake of the George Floyd protests because I was searching for a way to create a positive impact in our city (specifically, to help build trust between communities that are wary of institutions like City Hall).

Truthfully, as a 22 year old with most of my advocacy work outside of SF, I initially wasn't even sure I'd meet the qualifications. However, I *was* sure that the SOTF would be an effective way to achieve this goal, which is why I ultimately decided to apply. However, after learning more about the other applicants and reading their strong qualifications and deep roots in the city, I've realized that I am likely not the strongest candidate for this position. In order to ensure the most qualified candidate is selected and seated, I've decided to withdraw my application ahead of Monday's meeting. Again, I apologize for any headaches this may cause — it was a tough call for me to make.

Still, I plan to get more involved in our community and am looking forward to re-applying in the future. In the meantime, thank you all so much for your consideration and have a great weekend.

Best,  
Jason Rowland

**From:** [Sarah Nelson](#)  
**To:** [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [ChanStaff](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Endorsement for SOTF  
**Date:** Monday, January 11, 2021 7:32:13 PM

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Dear Supervisors Peskin, Mandelman, and Chan,

I am writing to support the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force.

In the 10 years that I have known Laurie she has proved to be an ethical and conscientious neighbor, as well as a compassionate teacher and guide to the complicated political universe of SF. I'm even more impressed by how diligent she is in doing the difficult and tedious work of dismantling systems of oppression and building good governance.

I teach middle school here in SFUSD and I care deeply about the city I live in. It's difficult to stay here. Our communities that have traditionally been underserved will continue to stay underserved without recruiting high quality public workers. Having Laurie Neighbors on the SOTF will benefit the city and its residents as we work together to build back a better city.

Sincerely,

Sarah Nelson

Sarah Nelson (she/her/hers)  
6-8 Science Teacher  
San Francisco Community Alternative School  
SFUSD  
Cell: [\(415\) 729-4698](tel:4157294698)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Fwd: Rules-- Item 2- appointment to SOTF, file 201342  
**Date:** Thursday, January 7, 2021 7:23:55 PM

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>>>>>>>>>>

Amy Beinart| Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Bob Planthold <political\_bob@att.net>  
**Sent:** Thursday, January 7, 2021 7:05:20 PM  
**To:** Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>  
**Cc:** Monge, Paul (BOS) <paul.monge@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; Li-D9, Jennifer (BOS) <jennifer.li-d9@sfgov.org>; Herzstein, Daniel (BOS) <daniel.hertzstein@sfgov.org>; Bennett, Samuel (BOS) <samuel.bennett@sfgov.org>; Mullan, Andrew (BOS) <andrew.mullan@sfgov.org>; Falzon, Frankie (BOS) <frankie.falzon@sfgov.org>; Lovett, Li (BOS) <li.lovett@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Bob Planthold <political\_bob@att.net>  
**Subject:** Rules-- Item 2- appointment to SOTF, file 201342

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I suggest it not be appropriate to RE-appoint Mr. Pilpel to a seat on the SOTF.

While he WAS a member long ago, there are others who bring  
a new diversity of experience & viewpoints.

As well, since his SOTF term expired long ago,  
he has re-applied--BUT been rejected.

I leave it up to you to consider this, and maybe research why.

But, there are other applicants who

bring worthwhile experience and fresh ideas who are worthy of consideration.

Bob Planthold





**From:** [Christine Petit](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Laurie Jones Neighbors](#)  
**Subject:** Fwd: Support for Laurie Jones Neighbors" Appointment to Sunshine Ordinance Task Force  
**Date:** Sunday, January 10, 2021 2:52:07 PM

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Dear Victor,

Please include these comments as part of the official record for tomorrow's Rule's Committee meeting.

Thank you!  
Christine

--

Dear Chair Ronen and Supervisors Mar and Stefani:

I am writing to support Laurie Jones Neighbors' appointment to the San Francisco Sunshine Ordinance Task Force.

I recently transitioned out of my role of Executive Director at Long Beach Forward—a community-based organization working to create a healthy Long Beach with low-income communities of color by building community knowledge, leadership, and power—after six and a half years. I first met Laurie in 2014 when she helped us adapt the successful Boards and Commissions Leadership Institute that she developed at Urban Habitat to the Long Beach context. Since then we've facilitated three Boards and Commissions Leadership Institute training cohorts in Long Beach and helped to seat and support dozens of commissioners—especially those from underrepresented groups—along the way. I have kept in touch with Laurie over the past six plus years because she is both an amazing resource on all things boards and commissions and someone who has become a friend.

From what Laurie has shared with me, she has been interested in serving on the task force for several years because of her commitment to government transparency and the power of people having access to the workings of their government. Laurie has a deep understanding of and dedication to democracy and equity and I know she would serve the San Francisco community well on the task force if given the opportunity.

Thank you for your time and consideration.

Sincerely,  
Christine E. Petit, Ph.D.  
Principal, CP Consulting

--

Dr. Christine E. Petit - she/her(s) pronouns  
[drchristinepetit.com](http://drchristinepetit.com)

[www.linkedin.com/in/christineepetit](http://www.linkedin.com/in/christineepetit)

562-221-4537 | Long Beach, CA

**From:** [J Lee](#)  
**To:** [Peskin, Aaron \(BOS\)](#); [MandelmanStaff, J \(BOS\)](#); [ChanStaff](#); [Young, Victor \(BOS\)](#)  
**Subject:** Laurie Jones Neighbors Appointment to Sunshine Ordinance Task Force  
**Date:** Tuesday, January 12, 2021 11:56:34 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Rules Committee,

I'm writing today in support of Laurie Jones Neighbors's appointment to the San Francisco Sunshine Ordinance Task Force.

I met Laurie over a decade ago, when she was designing and launching Urban Habitat's Boards and Commissions Leadership Institute. She convinced me to join BCLI's first cohort, to ensure that low-income and underserved communities' voices are represented in local boards and commissions, and she also shepherded me through the appointment process for San Francisco's Pedestrian Safety Task Force.

I've always been impressed by Laurie's commitment to ensuring everyone is included in the decision-making processes, good government for all, and her relationships with so many people in San Francisco and the state. Her enthusiasm for good governance and community representation is truly infectious, and I have no doubt that she would make an invaluable addition to the Sunshine Ordinance Task Force.

Best regards,

Jay Lee

District 6 Resident & Pro Bono Manager of the Justice & Diversity Center of the Bar Association of San Francisco

--

Jay Lee  
(415) 994-2789

**From:** [Jason Rowland](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Subject:** [SOTF Application] Withdrawing application  
**Date:** Friday, January 8, 2021 8:59:33 AM

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Good morning,

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Truthfully, as a 22 year old with most of my advocacy work outside of SF, I initially wasn't even sure I'd meet the qualifications. However, I *was* sure that the SOTF would be an effective way to achieve this goal, which is why I ultimately decided to apply. However, after learning more about the other applicants and reading their strong qualifications and deep roots in the city, I've realized that I am likely not the strongest candidate for this position. In order to ensure the most qualified candidate is selected and seated, I've decided to withdraw my application ahead of Monday's meeting. Again, I apologize for any headaches this may cause — it was a tough call for me to make.

Still, I plan to get more involved in our community and am looking forward to re-applying in the future. In the meantime, thank you all so much for your consideration and have a great weekend.

Best,  
Jason Rowland

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Fwd: Rules-- Item 2- appointment to SOTF, file 201342  
**Date:** Thursday, January 7, 2021 7:23:55 PM

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>>>>>>>>>>

Amy Beinart| Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Bob Planthold <political\_bob@att.net>  
**Sent:** Thursday, January 7, 2021 7:05:20 PM  
**To:** Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>  
**Cc:** Monge, Paul (BOS) <paul.monge@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; Li-D9, Jennifer (BOS) <jennifer.li-d9@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Bennett, Samuel (BOS) <samuel.bennett@sfgov.org>; Mullan, Andrew (BOS) <andrew.mullan@sfgov.org>; Falzon, Frankie (BOS) <frankie.falzon@sfgov.org>; Lovett, Li (BOS) <li.lovett@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Bob Planthold <political\_bob@att.net>  
**Subject:** Rules-- Item 2- appointment to SOTF, file 201342

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I leave it up to you to consider this, and maybe research why.

But, there are other applicants who

bring worthwhile experience and fresh ideas who are worthy of consideration.

Bob Planthold





# Laurie Jones Neighbors

373 Hermann Street, San Francisco, CA 94117

email: laurie@citiesandpeople.com | web: citiesandpeople.com | phone: 415/200-6743

## EDUCATION

### **Certificate in Evaluation Practice, The Evaluators' Institute (in progress)**

Focus on qualitative and quantitative approaches for evaluation of complex social change, strategic planning, and organizational/program development.

### **Master of Arts in Sociology, 2008, University of California Irvine, Social Movements and Globalization**

Thesis on in-country equity indicators as predictors of environmental treaty ratification.

### **Master of Arts in English, 1991, Texas Tech University, Rhetoric and Composition**

Thesis on narrative correspondence and coherence in the construction of historical texts.

### **Bachelor of Arts, Texas Tech University, May 1987 Dual Major in History and English**

## EXPERTISE

**Knowledge:** Knowledgeable about equity issues and perspectives in public decision making, especially in terms of health equity, educational equity, and racial, economic, and environmental justice for the built environment.

**Network:** Relationships across sectors and issues, with ability to build strategic networks to support new projects, particularly within the racial, economic, educational, and environmental justice spheres.

**Research and Evaluation:** Trained social science researcher and data analyst with a knowledge of the constraints of prevailing research methods and approaches in advancing social justice outcomes. Background in technical, transactional, and academic writing.

**Collective Leadership and Political Strategy:** Proven ability to develop and support under-represented stakeholders in realizing political targets and achieving breakthrough innovations, including through the design, implementation, and evaluation of communities of practice.

**Program Modeling, Management, and Evaluation:** Experienced in developing, managing, assessing, and evaluating programs that systematically address social inequities, including nonprofit programs, cross-organizational communities of practice, and programs to support at-risk college students.

**Organizational Development and Management:** Experienced in managing nonprofit organizations, programs, people, and budgets, including fundraising. Experienced in college and university program administration.

**Teaching, Facilitation, and Presentation:** Master teacher, trainer, and presenter in both traditional academic and community educational settings. Recipient of multiple teaching awards.

## RECENT SERVICE

- Member, **Bay Area Justice Funders Network**, Oakland, CA: November 2019 to Present
- Member, **League of Women Voters of San Francisco**: October 2019 to Present
- Member, **Green Foothills Advisory Board**, Palo Alto, CA: September 2019 to Present
- Member, **TransForm Board of Directors**, Oakland, CA: October 2018 to December 2020

- Member, **Native Americans in Philanthropy**, Washington, DC: March 2018 to Present
- Member, **American Evaluation Association**, Washington DC: April 2017 to Present

## PROFESSIONAL EXPERIENCE

### Managing Principal

**Cities & People Advisors** (Laurie Jones Neighbors Consulting), **San Francisco, CA: July 2012 to present**

As an independent consultant, work with nonprofit, educational, and governmental organizations and foundations to develop programs for technically and politically preparing low-income people to lead decision making in their schools, communities, regions, states, and nation. Highlights include:

- Developed a strategic program that builds the capacity of Los Angeles residents to serve on and influence **appointed city boards and commissions** and develops a community framework for stronger, active connections between community groups and appointed commissioners, allowing stakeholders to work more effectively together to achieve common progressive policy and social justice objectives. *Client: Liberty Hill Foundation.*
- Designed and led a three-part staff training on developing and supporting game-changing **communities of practice** for supporting local to national initiatives for breakthrough innovations in public projects for the built environment. *Client: PolicyLink*
- Designed and evaluated a year-long pilot for a student-centered, teacher-led, program-level **assessment of student learning** for a college program that supports students in addressing the opportunity gap. *Client: Metro Academies at San Francisco State University*
- Designed, implemented, and evaluated a two-year cross-organizational community of practice for staff members of three **college pathway organizations**, based on a three-month investigation process engaging members in shared program design. *Client: The James Irvine Foundation.*
- Provided technical and evaluative assistance for the development of a peer-to-peer capacity-building **virtual community of practice for health providers** across the country to increase their ability to better identify, plan, implement, and share high-impact prevention activities for reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities. *Client: Center for Learning and Innovation, Population Health Division, San Francisco Department of Public Health.*
- Provided technical assistance to four of **The California Endowment's** Building Healthy Communities sites (City Heights in San Diego, Central Santa Ana, Eastern Coachella Valley, and Long Beach) in order to ensure that local residents have **public planning decision-making power** through local board and commission influence and service. *Client: Liberty Hill Foundation.*

### Faculty, Health Education Department

**San Francisco State University: August 2014 to May 2017**

Developed and taught a lower-division course on the history of health and social movements in the 20th century United States and an upper-division course on the social inequities and public health.

**Senior Director of Strategic Initiatives (outgoing title)****Urban Habitat, Oakland, CA: July 2008 to July 2012**

- As part of a team of four senior managers and a President/CEO, contributed to decision making for all aspects of the organization's programmatic, personnel, and financial goals and strategies.
- Led the strategic planning process to develop a clear, collaborative, values-driven plan that supports the organization in leveraging its technical and political capacity across programs.
- Researched, developed, and piloted the Boards and Commissions Leadership Institute, implementing the pilot on time and under budget and placing 100% of the pilot cohort in priority boards and commissions seats in the region.
- Provided oversight and direction for Urban Habitat's Bay Area strategic programs and developing areas of expertise, with core responsibilities for continuing innovation in the Boards and Commissions Leadership Institute, Social Equity Caucus, and annual State of the Region conference.
- Designed and implemented curriculum, including in support of community engagement strategies, policy and decision-making processes, deliberation, and with technical content to support equitable decision making in public planning processes including transportation, land use, housing, jobs, and the environment.
- Developed and oversaw the Strategic Initiatives budget, and participated with the CEO in fundraising for that budget as well as for general operating support.
- Worked with the Richmond Equitable Development Initiative to determine plug-in points for community members in order to move equitable revisions to the city's General Plan update, including the Health Element.
- Represented Urban Habitat as a speaker and panelist at conferences and coalition events.
- Managed consultants and contractors and supervised staff.
- Shepherded the organization's adoption of educational technology to enhance training.

**Teaching Assistant****University of California Irvine: August 2006 to August 2008**

- Upon returning to college for a second graduate degree, developed and taught discussion sections and assisted professors of record in various courses in the Department of Sociology and in the School of Education.

**Faculty Consultant and Instructor****Teaching Effectiveness Program, University of Oregon: August 2002 to June 2006**

- Co-led a mandatory training for all faculty and staff of the College of Education to ensure accountability to student concerns about respect for a racially diverse student body.
- Designed and implemented cross-campus workshops on a variety of teaching, curriculum, educational technology, and administration issues.
- Served as the point-person for teaching-crisis support for all levels of instructors.

**Online Course Developer and Instructor**  
**Kaplan Colleges, Virtual: August 2001 to December 2002**

- Developed all assignments, activities, message board threading, and seminar directives for a composition course to be delivered online through synchronous and asynchronous methods.
- Taught various online classes through the English and Communication Department in the College of Arts and Sciences, including Intercultural Communication.

**Director of Learning**  
**Kinection, Inc., Santa Cruz, CA: August 2001 to July 2002**

- Managed all aspects of the firm's technology-enhanced projects, including a strategic mentoring process for the New Teachers Project, a suite of courses for the San Jose State University Extension program, and an online workforce learning community prototype for the United States Navy.
- Developed architecture and content development plans for two online statistics courses for the Naval Postgraduate School.
- Communicated, managed, and negotiated with a diverse array of stakeholders and contributors: subject-matter experts, graphic designers, copyeditors, instructional technicians, Web designers and programmers, and technical project managers.
- Oversaw budgets for all in-house projects and consistently completed projects under-budget and with high client satisfaction.

**Director (outgoing title)**  
**ProSeminar, California State University Monterey Bay: August 1995 to July 2001**

- Administered all aspects of a university-wide first-year academic program enrolling approximately 700 students per year in a mandatory course taught by faculty from across the disciplines, including overseeing budget, managing support staff, setting policies, and recruiting, hiring, training, and evaluating program faculty.
- Planned and delivered a teacher-training curriculum that addressed achieving outcomes, facilitating discussions, responding to student work, using portfolios, fostering climates of shared leadership and self-directed learning, and building learning communities.
- Coordinated, compiled, and distributed a program self-study, collecting and analyzing perspectives on program effectiveness from the campus community, comparing program issues to similar programs nationwide, and making recommendations to the administration and general campus community regarding structure, content, policies, and approaches.
- Designed and updated a progressive curriculum for diversity awareness and anti-oppression for use with a demographically diverse first-year student body.
- Worked with interdisciplinary faculty to build an innovative skills center (the Academic Skills Achievement Program) at a new university by setting policies, developing programs, and determining appropriate pedagogy that allowed for the support and respect of all students.

**PRESENTATION HIGHLIGHTS**

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: May 19, 2018.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "A Cross-Site Program Evaluation Tool." Oakland, July 27, 2017.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "What Does Long-Term Program Sustainability Look Like?" Oakland, July 27, 2017.

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: June 24 2017.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: November 6, 2014.

**New American Leaders Project National Alumni Convening.** "Getting Appointed to Boards and Commissions." Washington, DC: July 26, 2013.

**Long Beach Rising!** "Local Boards and Commissions Leadership for Movement Building." Long Beach, CA: June 5, 2013.

**Building Healthy Communities Santa Ana** (The California Endowment). "Civic Engagement Strategies for Building Healthy Communities." Santa Ana, CA: June 4, 2013.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: April 20, 2013.

**Building Healthy Communities Long Beach** (The California Endowment). "Resident-Led Change: Boards and Commissions Leadership Strategies for Building Healthy Communities." Long Beach, CA: April 2, 2013.

**California Convergence Steering Committee Meeting.** "New Approaches to Civic Leadership for Resident Capacity Building." Sacramento, CA: February 15, 2013.

**California Convergence Steering Committee Meeting.** "Move the Needle on CA Convergence Capacity Building Efforts." Baldwin Park, CA: October 4, 2012.

**2012 State of the Region** (Urban Habitat). "Reciprocal Accountability: Bringing the Outside Movement into Insider Advocacy." Oakland, CA: April 26, 2012.

**Equity Summit California.** "Leadership Development and Community Engagement." (Panelist) Sacramento, CA: April 10, 2012.

**PolicyLink Equity Summit.** "What It Takes: Preparing Equity Leaders." Detroit: MI: November 8, 2011.

**The State of Environmental Justice in America.** "Setting the Agenda, Creating Change." (Panelist) Detroit, MI: April 27, 2011.

**Funders' Network for Smart Growth and Livable Communities.** "Catalyzing New Community Leadership." (Panelist) Detroit, MI: March 22, 2011

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Kai Forsley](#); [Ronen, Hillary](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Regarding SF Sunshine Ordinance Task Force  
**Date:** Friday, January 8, 2021 10:08:31 AM

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Kai, thank you so much for reaching out.

Please feel free to forward your email also to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Kai Forsley <[forsley@outlook.com](mailto:forsley@outlook.com)>  
**Sent:** Friday, January 8, 2021 9:57 AM  
**To:** Ronen, Hillary <[hillary.ronen@sfgov.org](mailto:hillary.ronen@sfgov.org)>; Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Regarding SF Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello-

My name is Kai Forsley and I was instructed by Victor Young to introduce myself directly.  
(Amy, we have already spoken.)

I am applying to be a member of the Sunshine Ordinance Task Force. In relation to this particular task force, I have interest in overarching accountability measures in workplace settings as well as specific interest in open government. I have always been interested in the organization of information, which is why I pursued librarianship. It is important to all that government information is well organized, easily accessible (as needed), and presented for public benefit. Joining this Task Force will allow me to support San Francisco's goal of government accountability and access to public records, documents, meetings, etc.

My specific connection to SOTF is that a case I submitted/presented to the Sunshine Ordinance Task Force set a precedent directing that *Community Benefit Districts* (CBDs) be subject to the Sunshine Ordinance. I was a board member on a local CBD and I felt that some of the business being conducted should have been available for public review. I studied Chapter 67 thoroughly, submitted my information, and after several months, SOTF members at that time agreed with my suggestion. This positive experience with the task force definitely fueled my interest.

Lastly, I have attached my resume, as advised by the office of the Clerk of the Board.

Best,

Kai Forsley, MLIS



**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Matt Yankee](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force Appointment  
**Date:** Thursday, January 7, 2021 2:47:37 PM

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Thanks so much for writing, Matt. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Matt Yankee <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
**Sent:** Thursday, January 7, 2021 2:20 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Fwd: Sunshine Ordinance Task Force Appointment

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Amy,

I sent the e-mail below to Supervisor Ronen, and I wanted to be sure you received a copy of it as well.

Thanks!

Matt Yankee

----- Forwarded message -----

From: **Matt Yankee** <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
Date: Thu, Jan 7, 2021 at 2:12 PM  
Subject: Sunshine Ordinance Task Force Appointment  
To: <[Hillary.Ronen@sfgov.org](mailto:Hillary.Ronen@sfgov.org)>

Dear Supervisor Ronen,

In anticipation of the upcoming Rules Committee hearing for appointments to the Sunshine Ordinance Task Force (SOTF), I would like to take a brief moment to personally introduce myself to you. My name is Matt Yankee, and I live in the Sunset/Parkside District of San Francisco. I have been serving on the SOTF since November 2018 and have devoted over fifteen years to careers in public service, specifically in positions involving a high degree of public contact, public records, and government accessibility. I would be thrilled to continue my service on the SOTF and respectfully ask for your support in my reappointment.

I am currently the Chief of the Alameda County Clerk-Recorder's Office, where I have been employed since moving to San Francisco in 2011. Prior to moving to San Francisco, I served as the Director of Elections for Washtenaw County – Michigan's sixth largest county, and home to the City of Ann Arbor and the University of Michigan. During my tenure in these positions, I have been a passionate advocate for open government and have consistently sought ways to improve services. I strongly believe in the concept that government works for the people, and to that end, it should be as transparent as possible. Furthermore, I have been on the front lines of ensuring continued access to thousands of essential public records during the current pandemic.

I am particularly proud of the work I have accomplished on the Sunshine Ordinance Task Force since my initial appointment. As Chair of its Information Technology Committee, I led several important hearings regarding the disclosure of metadata associated with electronic records. I have also served on the Complaint Committee, the Rules Committee, and the Education, Outreach & Training Committee. More recently, I was honored to be unanimously elected as Vice-Chair of the SOTF. I also am keenly aware of the importance of quorum at SOTF meetings – and I can gladly report that I have attended every regularly scheduled meeting of the full SOTF throughout my tenure.

I would be happy to further discuss my background and qualifications with you or your staff, and to answer any questions that you may have. Please feel free to let me know if you would like to arrange some time for a short discussion. Otherwise, I look forward to attending the hearing on Monday and speaking to you then.

Sincerely,

Matt Yankee  
2615 30th Ave.  
San Francisco, CA 94116  
[yankeema@gmail.com](mailto:yankeema@gmail.com)  
Cell: (440) 623-4612  
Work: (510) 272-6798

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Joanna Kabat](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors  
**Date:** Friday, January 8, 2021 9:07:24 AM

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Thanks so much for writing, Joanna. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Joanna Kabat <JKabat@libertyhill.org>  
**Sent:** Thursday, January 7, 2021 11:28 PM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Ms. Beinart,

I am writing on behalf of staff leadership at the Liberty Hill Foundation to support the appointment of Laurie Jones Neighbors to San Francisco's Sunshine Ordinance Task Force. It is our firm belief that Laurie would be a deeply qualified member of the task force, with profound commitment to transparent governance and community access to government systems.

We have had the benefit and pleasure of working with Laurie for more than six years in her capacity as a consultant to Liberty Hill. Laurie has worked with us to guide the work of our Commissions Training Program, as she has done with other organizations, building a network of organizations throughout the state that collectively have trained hundreds of community members on equitable decision-making, with many of these people going on to serve on boards, commissions, task forces, and neighborhoods councils. This is, of course, built on her expertise working with Urban Habitat to

create their Boards and Commissions Leadership Institute. Urban Habitat and Laurie's work is considered by many, including by Liberty Hill, to be the gold standard for building community access to, and relationships with, local governments.

Laurie's passion and excitement about the Brown Act and parliamentary procedure are matched by her knowledge and curiosity, and of course for her love of her community in San Francisco. She has professional and personal experiences that give her deep insights into how government can and should work to transform communities and individual lives through transparent and equitable decision-making. Her commitment to her community and all communities where she works is reflected in her dedication to building trusting relationships with those around her. With community equity as her north star I have great trust in her ability to be a capable and valuable member of the Task Force, in service of San Francisco.

Thank you for your consideration,

Joanna Kabat, Director, Grant Making and Capacity Building  
Jenny Punsalan Delwood, Executive Vice President

**Joanna Kabat**

Pronouns: she/her/hers

Director, Grant Making & Capacity Building | [Liberty Hill Foundation](#)

[Website](#) | [YouTube](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Sarah Nelson](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Support letter for L. J Neighbors to SOTF  
**Date:** Friday, January 8, 2021 9:18:17 AM

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Thanks so much for writing, Sarah. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Sarah Nelson <sarahcnelson@gmail.com>  
**Sent:** Thursday, January 7, 2021 9:22 PM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Support letter for L. J Neighbors to SOTF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Ronen, Mar, and Stefani,

I am writing to support the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force.

In the 10 years that I have known Laurie she has proved to be an ethical and conscientious neighbor, as well as a compassionate teacher and guide to the complicated political universe of SF. I'm even more impressed by how diligent she is in doing the difficult and tedious work of dismantling systems of oppression and building good governance.

I teach middle school here in SFUSD and I care deeply about the city I live in. It's difficult to stay here. Our communities that have traditionally been underserved will continue to stay underserved without recruiting high quality public workers. Having Laurie Neighbors on the SOTF will benefit the

city and its residents as we work together to build back a better city.

Sincerely,

Sarah Nelson

Sarah Nelson (she/her/hers)

6-8 Science Teacher

San Francisco Community Alternative School

SFUSD

Cell: [\(415\) 729-4698](tel:4157294698)

**From:** [Richard Knee](#)  
**To:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Cc:** [Young, Victor \(BOS\)](#); [jaya.padmanabhan@gmail.com](mailto:jaya.padmanabhan@gmail.com); [Peskin, Aaron \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Wolfe Bruce](#); [Chris Hyland](#)  
**Subject:** Sunshine Ordinance Task Force appointments  
**Date:** Friday, January 8, 2021 12:33:20 AM  
**Importance:** High

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors Rules Committee  
Honorable Hillary Ronen, Chair  
Honorable Catherine Stefani  
Honorable Gordon Mar

Re: Candidacies of Jaya Padmanabhan, Chris Hyland and Bruce Wolfe for Sunshine Ordinance Task Force seats: Strongly support

During a lengthy interview with the Freedom of Information Committee of the Society of Professional Journalists' Northern California Chapter ("SPJ NorCal"), of which I am a member, Jaya Padmanabhan impressed me as someone knowledgeable on sunshine law, passionate about government transparency, and of pleasant demeanor and temperament well suited for dealing with the tension that at times surfaces during Task Force proceedings. Moreover, filling the seat for which she is nominated is extremely important, given the Task Force's depleted membership.

Also, Supervisor Aaron Peskin and his legislative aide Lee Hepner deserve thanks for leading the way in enabling SPJ NorCal to succeed New America Media as nominator for the seat for which Ms. Padmanabhan is applying.

In addition, I am pleased to endorse Chris Hyland and Bruce Wolfe for re-appointment to the Task Force. Their tenures on the Task Force overlapped mine, and they have served in excellent fashion.

Sincerely,  
Richard Knee  
Former Sunshine Ordinance Task Force member and chair

Cc: Victor Young, Clerk of the Rules Committee; Jaya Padmanabhan; Chris Hyland; Bruce Wolfe; Supervisor Aaron Peskin; Lee Hepner  
Bcc: Other interested persons



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## **Patrick Monette-Shaw**

975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail: [pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

January 7, 2021

Rules Committee

San Francisco Board of Supervisors

The Honorable Hillary Ronen, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee  
The Honorable Catherine Stefani, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
The Honorable Gordon Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: **Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force (SOTF)**

Dear Chair Ronen and Rules Committee Members,

I am submitting testimony opposing any re-appointment of David Pilpel to the SOTF.

Attached, please find:

- A. Testimony I submitted to the Rules Committee opposing Mr. Pilpel's application for appointment to SOTF on April 27, 2016 when then-Supervisor Katy Tang was Chairperson of the Rules Committee, and
- B. Testimony submitted to the Rules Committee by labor leader Claire Zvanski on April 26, 2016 opposing Mr. Pilpel's application for appointment to SOTF in 2016; Ms. Zvanski's letter is a public record in the background files of the Rules Committee and her testimony was more than likely posted on-line in the public correspondence file for the Rules Committee's hearing on Pilpel's application in 2016.

Both my testimony in April 2016 and Ms. Zvanski's testimony in April 2016 are part and parcel of the historical record on why Mr. Pilpel should never be re-appointed to SOTF — not now, and not ever.

In summary, the reasons the current Rules Committee should not even recommend to the full Board of Supervisor Pilpel for appointment to SOTF include:

- 1. Although the Rules Committee in 2016 forwarded a recommendation to the full Board of Supervisors to potentially consider Pilpel for re-appointment to the SOTF, the full Board had the wisdom not to do so, and Mr. Pilpel was **not** re-appointed to SOTF when his term expired in 2016.
- 2. Pilpel's prior disruptive behavior as a member of two policy bodies — the SFMTA's *Citizens Advisory Council* (CAC) and the PUC's CAC — prevented his being re-appointed to either policy body. Mr. Pilpel's application dated January 6, 2021 cited his service on those two policy bodies in the "Civic Activities" section of his application, but he failed to note to this Rules Committee that he was **not** re-appointed to either policy body.

I learned the weekend of April 24, 2016 by reliable report that former Supervisor Katy Tang — the then-chairperson of the Rules Committee — was responsible for, or instrumental in, blocking David Pilpel's re-appointment to both the SFMTA Citizen's Advisory Council (CAC) and to the SF PUC's Citizen's Advisory Committee (CAC) due to many complaints from both CAC members and SFMTA staff.

- 3. Public testimony submitted in April 2016 (see attached) documented Pilpel's previous history of rifling through the desks of SFMTA employees at MUNI's headquarters after hours. He did so not as a once or twice occurrence, but as a regular practice. By report, he continued to snoop around City offices for a number of years.
- 4. Pilpel has refused to recuse himself from hearing SOTF complaints after the complainants noted his conflict of interest, or perceived conflicts of interest.

January 7, 2021

**Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Page 2

5. Pilpel's attendance record at 15 SOTF meetings held between October 2013 and August 2014 when he was appointed on the SOTF was pathetic; he missed four — 26.7% — of those 15 meetings.
6. Pilpel was observed engaging in *ex parte* communications with City department employees named as respondents in Sunshine complaints filed with SOTF, jeopardizing the outcome of proceedings for the complainants.
7. Two complaints were filed with the Ethics Commission for violations of the Statements of Incompatible Activities applicable to Board of Supervisors and SOTF members.
8. Pilpel withheld and misrepresented key information regarding due process issues from the Rules Committee in 2014 when the 2014 Rules Committee was considering re-appointing him to SOTF in 2014.
9. By report, Pilpel also exhibited on-going disruptive behavior when he served on the Redistricting Task Force, but of course, he also didn't mention that in his January 6, 2021 application for re-appointment to the SOTF.
10. On April 6, 2016, an hour-and-a-half into a Sunshine Task Force meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. The MP3 audio of that meeting shows that then-Task Force Member Mark Rumold — a lawyer who held a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that the Task Force may potentially want to eventually discuss whether Pilpel had abused his duties as a member of the Task Force often.

The now current Rules Committee must not make the same mistake of forwarding Pilpel's name to the full Board of Supervisors for consideration of re-appointment to the SOTF.

This time, on January 11, 2011 the Rules Committee should forward an explicit recommendation to the full Board of Supervisors clearly rejecting appointing Mr. Pilpel and specifically declining to submit his name for any further consideration by the full Board of Supervisors.

As I noted in April 2016, leopards rarely change their spots and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel.

It's time to stop considering him for appointment to any Board or Commission in City government, since he's far too disruptive to transparency and accountability.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer* Newspaper

## **Patrick Monette-Shaw**

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975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail: [pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

April 27, 2016

### **Rules Committee**

#### **San Francisco Board of Supervisors**

The Honorable Katy Tang, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee

The Honorable Eric Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

The Honorable Malia Cohen, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Re: **Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Dear Rules Committee Members,

Please do not approve recommending applicant David Pilpel to another term on the SOTF for the following reasons.

#### **Prior Disruptive Behavior Prevented His Re-Appointment to Two CAC's**

Mr. Pilpel's behavior as a member of other policy bodies has been totally disruptive.

Despite Pilpel's claim on his application that he has served on the SFMTA CAC, SFPUUC CAC, and on the Redistricting Task Force, he was not re-appointed to the MTA CAC in 2009 or earlier, reportedly due to his disruptive behavior and badgering of MTA CAC members and MTA staff. Similarly, within approximately the past year Pilpel was not re-appointed to the PUC CAC for the largely the same reason, as Supervisor Tang must be aware. And by report, Pilpel was extremely disruptive when he served on the Redistricting Task Force.

#### **Poor Attendance Record**

Between October 2, 2013 and August 24, 2014, the SOTF held 15 meetings. Pilpel was absent four times — 26.7% — of those 14 meetings.

#### **Refusal to Recuse Himself vs. Recusal From Hearing Complaints**

- On May 5, 2015, a Sunshine complaint filed by Brian Browne against the SF PUC was calendared for a hearing before the Sunshine Task Force. Browne — aware that Pilpel was then serving on the PUC's CAC — requested that Pilpel recuse himself from hearing Browne's complaint due to a potential conflict of interest. Pilpel refused, and announced that although he was a member of the PUC's CAC, he should NOT have to recuse himself. Browne's complaint was continued to a future meeting of the Task Force.
- On April 6, 2016, an hour-and-a-half into the Sunshine Task Force's meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. Pilpel admitted he had attended the Ethics Commission's January 25 meeting and had testified several times that the Commission was making a mistake because he felt an item on the Ethics Commission's agenda "was not framed properly for public discussion." Pilpel felt the Ethics Commission was not conducting themselves appropriately. Subsequently Hartz filed a Sunshine complaint concerning the Ethics Commission's January 25 meeting.

Pilpel claimed he had been speaking as a "private citizen" but it was obvious he was providing advice to the Ethics Commission in his role as a member of the Sunshine Task Force.

Hartz's complaint that was supposed to be heard on April 6 involved the new Executive Director of Ethics, LeeAnn Pelham. The draft minutes of the Task Force's April 6 minutes only reported that Pilpel wanted to avoid the appearance of bias.

Pilpel requested to be recused from hearing the matter. The MP3 audio file of the April 6 Task Force meeting shows that Pilpel stated during the meeting that “my view is that I have either bias, or the appearance thereof” [for having spoken during the Ethics Commission’s meeting on January 25]. But there should have been no need for him to recuse himself if he had, in fact, been speaking as a private citizen. And there should have been no question about whether Pilpel was engaging in “bias” if he had been speaking as a member of the public.

The MP3 audio also shows that Task Force Member Mark Rumold — a lawyer who holds a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that potentially the Task Force may want to eventually discuss whether Pilpel has abused his duties as a member of the Task Force often, and that, if so, the Task Force we could take some action later.

There doesn’t seem to be much rhyme or reason as to when Pilpel decides whether or not to request being recused from hearing items on the agenda.

### **Ex Parte Communications**

On May 5, 2015 following the hearing on Brian Browne’s Sunshine complainant, Pilpel raced up to the SFPUC representative who had attended the hearing and who was enroute to the elevator, and began speaking with the PUC rep. Browne reportedly said “Mr. Pilpel, I hope you are not talking to her about my case.” It’s one of many examples — not an isolated occurrence — of Pilpel having sidebar — *ex parte* — conversations with respondents regarding Sunshine complaints prior to hearing the merits of a complainant’s formal complaint.

### **Undermining Sunshine Complainants**

Also in 2015, Pilpel submitted a letter to the Ethics Commission prior to an Ethics Commission hearing involving a Sunshine complaint Paula Datesch had filed against the Art Commission that the Task Force had referred to the Ethics for enforcement. Pilpel intentionally interfered with the Ethics Commission’s deliberations by offering his so-called “personal opinion” on a matter that the Task Force had already ruled on and had concluded. Pilpel has no compulsion about trying to overturn Sunshine Task Force decisions that he doesn’t agree with, and is brazen enough to show up at Ethics hearings to intentionally undercut official Orders of Determination the Task Force had issued.

It is thought Pilpel has interfered with other concluded Orders of Determination issued by the Task Force after-the-fact, and this is not an isolated incident.

### **Two Ethics Complaints Involving Violations of the Statement of Incompatible Activities Applicable to the Board of Supervisors and SOTF Members**

In 2014 I filed two Ethics complaints against Mr. Pilpel alleging that he had violated the SIA applicable to SOTF members. In the first Ethics complaint, I noted Pilpel had identified himself during public comment at a meeting of the Ethics Commission as “David Pilpel, Member of SOTF,” rather than as a member of the public, as if he were authorized to speak on behalf of the full Task Force.

After I filed my complaints, Pilpel became somewhat more careful to claim he addresses policy bodies as a member of the public, although he has been reported by other observers as having continued to identify himself as a member of SOTF when addressing other policy bodies.

Mr. Pilpel had **not** sought an Advance Written Determination that testifying to the Ethics Commission about a Sunshine Complaint adjudicated and finalized by the full Task Force is **not** incompatible with his official duties.

In my second Ethics complaint, the underlying issue was not whether Mr. Pilpel is permitted to speak before other policy bodies on issues **outside** the scope of his duties as a member of the Sunshine Task Force (for example speaking during a meeting of a Commission considering a land use matter that might affect Mr. Pilpel’s neighborhood). Instead, the underlying issue was whether Pilpel is permitted to speak to another policy body on issues that are **inside** the scope of his duties as a Sunshine Task Force member (i.e., speaking about a matter inside the scope of his duties, **after** the full Task Force had concluded the matter and referred it to the Ethics Commission for enforcement).

April 27, 2016

**Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Page 3

When Mr. Pilpel voluntarily became a member of the Task Force, he was automatically bound under the governing SIA to restrict his testimony on matters falling *inside* the scope of his duties before other bodies. As a member of the Task Force, he has a duty to support and abide by decisions reached by a majority of Task Force members.

Pilpel's *ex parte* communications with other Policy Bodies and his testimony during other Policy Body meetings are a ruse when he claims to be speaking as a private citizen. His claims are a sham, when not a pretense or pretext, since it is clear he is trying to provide testimony in his role as a member of the Task Force, not so much as a member of the public.

His ruse needs to stop, and the Rules Committee can do so by refusing to advance him for consideration for re-appointment to the Task Force. Please refuse to support him application; it's long overdue that you dump him off of SOTF.

**Pilpel Withheld Key Information from Rules Committee in May 2014**

To the extent that Pilpel sought to sway the Rules Committee into re-appointing him to the Sunshine Task Force on May 15, 2014 by blabbing his wild assertion that members of the SOTF didn't understand where "due process attaches," he may have gamed re-appointment to the Task Force by withholding informing Supervisors Yee and Tang on May 15 that just 17 days earlier when Pilpel had raised the "due process" issue during the Sunshine complaint hearing involving Phil Ginsburg before the Ethics Commission, Deputy City Attorney Josh White who advises the Ethics Commission, had to interject and inform Ethics Commissioners that "due process" didn't apply.

It is completely egregious that Pilpel — who must have fully understood DCA White's clear City Attorney advice — withheld DCA White's advice from Tang and Yee in 2014, and repeated the "due process" misinformation that White had shot down, during his testimony seeking re-appointment to the Task Force. Indeed, it could be argued that by ignoring DCA White's "City Attorney opinion," and repeating due process misinformation, Pilpel had failed Katy Tang's "litmus test" of undying fealty to City Attorney "advice" as a condition of appointment to the Task Force.

**Conclusion**

The Rules Committee should not make the same mistake twice by referring Mr. Pilpel for re-appointment to the Task Force again, after he duped you in May 2014.

After all, leopards rarely change their spots, and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel. It's time to get rid of him as being too disruptive.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer Newspaper*

Below is the testimony Claire Zvanski submitted on April 26, 2016 opposing the appointment of David Pilpel to the Sunshine Ordinance Task Force. Zvanski's letter is a public record that was posted on-line to the Rules Committee in April 2016.

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**Evans, Derek**

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**From:** Tang, Katy (BOS)  
**Sent:** Tuesday, April 26, 2016 11:46 AM  
**To:** Evans, Derek  
**Subject:** FW: Rules Committee appointment consideration

**For the clerk's records**

**From:** claire zvanski [mailto:czvanski@hotmail.com]  
**Sent:** Tuesday, April 26, 2016 3:51 AM  
**To:** Mar, Eric (BOS) <eric.mar@sfgov.org>; Cohen, Malia (BOS) <malia.cohen@sfgov.org>; Tang, Katy (BOS) <katy.tang@sfgov.org>  
**Subject:** Rules Committee appointment consideration

Dear Supervisors:

It is my understanding that the Rules Committee will be considering appointments to the Sunshine Task Force this Thursday, April 28. It is also my understanding that David Pilpel has submitted his application for reappointment to that task force.

I have known David for more than 25 years. He was a teenager when I used to have to physically extract him from offices at MUNI headquarters (on Presidio at Geary in those days). He was regularly rifling through desks of managers and other employees and also going through our file cabinets for "information" on various projects and issues. He would often come in after hours when those managers would have gone home for the day. This was not a once or twice occurrence. It was a regular practice for a very long time. He was reported, but he continued to do this as long as the doors of the building were not locked. Later, security measures were taken and he could not easily access our building after hours. So, he would come in and "visit" with various managers at the end of the day but not leave the building at closing.

Mr. Pilpel has continued to probe/snoop into City business and City offices over the years. As a retired City employee with nearly 40 years of service behind me, I found and continue to find Mr. Pilpel's methods despicable and his motives questionable. While I support transparency and the public's right to know, I also understand the need for files and work products to remain protected. There is a time and place for everything.

All this is to say that I don't believe Mr. Pilpel is appropriate for reappointment to the Sunshine Task Force. Colleagues of mine have told me of his ongoing unorthodox methods in seeking information and also his harassment of both City employees and elected/appointed individuals. These are unprofessional methods and behaviors that should not be rewarded by appointment to an official City body, especially the Sunshine Task Force.

Please reject the reappointment of David Pilpel to the Sunshine Task Force.

Thank you very much for your consideration of this request.

Claire Zvanski

(37.5 years retired career public service with CCSF; 26 years on HSS board)

**From:**  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Subject:** [SOTF Application] Withdrawing application  
**Date:** Friday, January 8, 2021 8:59:33 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning,

I apologize for any headaches this may cause, but I'd like to withdraw my application for seat 8 on the Sunshine Ordinance Task Force. I initially applied last summer in the wake of the George Floyd protests because I was searching for a way to create a positive impact in our city (specifically, to help build trust between communities that are wary of institutions like City Hall).

Truthfully, as a 22 year old with most of my advocacy work outside of SF, I initially wasn't even sure I'd meet the qualifications. However, I *was* sure that the SOTF would be an effective way to achieve this goal, which is why I ultimately decided to apply. However, after learning more about the other applicants and reading their strong qualifications and deep roots in the city, I've realized that I am likely not the strongest candidate for this position. In order to ensure the most qualified candidate is selected and seated, I've decided to withdraw my application ahead of Monday's meeting. Again, I apologize for any headaches this may cause — it was a tough call for me to make.

Still, I plan to get more involved in our community and am looking forward to re-applying in the future. In the meantime, thank you all so much for your consideration and have a great weekend.

Best,  
Jason Rowland



**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Fwd: Rules-- Item 2- appointment to SOTF, file 201342  
**Date:** Thursday, January 7, 2021 7:23:55 PM

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>>>>>>>>>>

Amy Beinart| Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Bob Planthold <political\_bob@att.net>  
**Sent:** Thursday, January 7, 2021 7:05:20 PM  
**To:** Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>  
**Cc:** Monge, Paul (BOS) <paul.monge@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; Li-D9, Jennifer (BOS) <jennifer.li-d9@sfgov.org>; Herzstein, Daniel (BOS) <daniel.herzstein@sfgov.org>; Bennett, Samuel (BOS) <samuel.bennett@sfgov.org>; Mullan, Andrew (BOS) <andrew.mullan@sfgov.org>; Falzon, Frankie (BOS) <frankie.falzon@sfgov.org>; Lovett, Li (BOS) <li.lovett@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>; Wright, Edward (BOS) <edward.w.wright@sfgov.org>; Wong, Alan (BOS) <alan.wong1@sfgov.org>; Beinart, Amy (BOS) <amy.beinart@sfgov.org>; Bob Planthold <political\_bob@att.net>  
**Subject:** Rules-- Item 2- appointment to SOTF, file 201342

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I suggest it not be appropriate to RE-appoint Mr. Pilpel to a seat on the SOTF.

While he WAS a member long ago, there are others who bring  
a new diversity of experience & viewpoints.

As well, since his SOTF term expired long ago,  
he has re-applied--BUT been rejected.

I leave it up to you to consider this, and maybe research why.

But, there are other applicants who

bring worthwhile experience and fresh ideas who are worthy of consideration.

Bob Planthold

# Laurie Jones Neighbors

## EDUCATION

### **Certificate in Evaluation Practice, The Evaluators' Institute (in progress)**

Focus on qualitative and quantitative approaches for evaluation of complex social change, strategic planning, and organizational/program development.

### **Master of Arts in Sociology, 2008, University of California Irvine, Social Movements and Globalization**

Thesis on in-country equity indicators as predictors of environmental treaty ratification.

### **Master of Arts in English, 1991, Texas Tech University, Rhetoric and Composition**

Thesis on narrative correspondence and coherence in the construction of historical texts.

### **Bachelor of Arts, Texas Tech University, May 1987 Dual Major in History and English**

## EXPERTISE

**Knowledge:** Knowledgeable about equity issues and perspectives in public decision making, especially in terms of health equity, educational equity, and racial, economic, and environmental justice for the built environment.

**Network:** Relationships across sectors and issues, with ability to build strategic networks to support new projects, particularly within the racial, economic, educational, and environmental justice spheres.

**Research and Evaluation:** Trained social science researcher and data analyst with a knowledge of the constraints of prevailing research methods and approaches in advancing social justice outcomes. Background in technical, transactional, and academic writing.

**Collective Leadership and Political Strategy:** Proven ability to develop and support under-represented stakeholders in realizing political targets and achieving breakthrough innovations, including through the design, implementation, and evaluation of communities of practice.

**Program Modeling, Management, and Evaluation:** Experienced in developing, managing, assessing, and evaluating programs that systematically address social inequities, including nonprofit programs, cross-organizational communities of practice, and programs to support at-risk college students.

**Organizational Development and Management:** Experienced in managing nonprofit organizations, programs, people, and budgets, including fundraising. Experienced in college and university program administration.

**Teaching, Facilitation, and Presentation:** Master teacher, trainer, and presenter in both traditional academic and community educational settings. Recipient of multiple teaching awards.

## RECENT SERVICE

- Member, **Bay Area Justice Funders Network**, Oakland, CA: November 2019 to Present
- Member, **League of Women Voters of San Francisco**: October 2019 to Present
- Member, **Green Foothills Advisory Board**, Palo Alto, CA: September 2019 to Present
- Member, **TransForm Board of Directors**, Oakland, CA: October 2018 to December 2020

- Member, **Native Americans in Philanthropy**, Washington, DC: March 2018 to Present
- Member, **American Evaluation Association**, Washington DC: April 2017 to Present

## PROFESSIONAL EXPERIENCE

### Managing Principal

**Cities & People Advisors** (Laurie Jones Neighbors Consulting), **San Francisco, CA: July 2012 to present**

As an independent consultant, work with nonprofit, educational, and governmental organizations and foundations to develop programs for technically and politically preparing low-income people to lead decision making in their schools, communities, regions, states, and nation. Highlights include:

- Developed a strategic program that builds the capacity of Los Angeles residents to serve on and influence **appointed city boards and commissions** and develops a community framework for stronger, active connections between community groups and appointed commissioners, allowing stakeholders to work more effectively together to achieve common progressive policy and social justice objectives. *Client: Liberty Hill Foundation.*
- Designed and led a three-part staff training on developing and supporting game-changing **communities of practice** for supporting local to national initiatives for breakthrough innovations in public projects for the built environment. *Client: PolicyLink*
- Designed and evaluated a year-long pilot for a student-centered, teacher-led, program-level **assessment of student learning** for a college program that supports students in addressing the opportunity gap. *Client: Metro Academies at San Francisco State University*
- Designed, implemented, and evaluated a two-year cross-organizational community of practice for staff members of three **college pathway organizations**, based on a three-month investigation process engaging members in shared program design. *Client: The James Irvine Foundation.*
- Provided technical and evaluative assistance for the development of a peer-to-peer capacity-building **virtual community of practice for health providers** across the country to increase their ability to better identify, plan, implement, and share high-impact prevention activities for reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities. *Client: Center for Learning and Innovation, Population Health Division, San Francisco Department of Public Health.*
- Provided technical assistance to four of **The California Endowment's** Building Healthy Communities sites (City Heights in San Diego, Central Santa Ana, Eastern Coachella Valley, and Long Beach) in order to ensure that local residents have **public planning decision-making power** through local board and commission influence and service. *Client: Liberty Hill Foundation.*

### Faculty, Health Education Department

**San Francisco State University: August 2014 to May 2017**

Developed and taught a lower-division course on the history of health and social movements in the 20th century United States and an upper-division course on the social inequities and public health.

**Senior Director of Strategic Initiatives (outgoing title)**

**Urban Habitat, Oakland, CA: July 2008 to July 2012**

- As part of a team of four senior managers and a President/CEO, contributed to decision making for all aspects of the organization's programmatic, personnel, and financial goals and strategies.
- Led the strategic planning process to develop a clear, collaborative, values-driven plan that supports the organization in leveraging its technical and political capacity across programs.
- Researched, developed, and piloted the Boards and Commissions Leadership Institute, implementing the pilot on time and under budget and placing 100% of the pilot cohort in priority boards and commissions seats in the region.
- Provided oversight and direction for Urban Habitat's Bay Area strategic programs and developing areas of expertise, with core responsibilities for continuing innovation in the Boards and Commissions Leadership Institute, Social Equity Caucus, and annual State of the Region conference.
- Designed and implemented curriculum, including in support of community engagement strategies, policy and decision-making processes, deliberation, and with technical content to support equitable decision making in public planning processes including transportation, land use, housing, jobs, and the environment.
- Developed and oversaw the Strategic Initiatives budget, and participated with the CEO in fundraising for that budget as well as for general operating support.
- Worked with the Richmond Equitable Development Initiative to determine plug-in points for community members in order to move equitable revisions to the city's General Plan update, including the Health Element.
- Represented Urban Habitat as a speaker and panelist at conferences and coalition events.
- Managed consultants and contractors and supervised staff.
- Shepherded the organization's adoption of educational technology to enhance training.

**Teaching Assistant**

**University of California Irvine: August 2006 to August 2008**

- Upon returning to college for a second graduate degree, developed and taught discussion sections and assisted professors of record in various courses in the Department of Sociology and in the School of Education.

**Faculty Consultant and Instructor**

**Teaching Effectiveness Program, University of Oregon: August 2002 to June 2006**

- Co-led a mandatory training for all faculty and staff of the College of Education to ensure accountability to student concerns about respect for a racially diverse student body.
- Designed and implemented cross-campus workshops on a variety of teaching, curriculum, educational technology, and administration issues.
- Served as the point-person for teaching-crisis support for all levels of instructors.

**Online Course Developer and Instructor**  
**Kaplan Colleges, Virtual: August 2001 to December 2002**

- Developed all assignments, activities, message board threading, and seminar directives for a composition course to be delivered online through synchronous and asynchronous methods.
- Taught various online classes through the English and Communication Department in the College of Arts and Sciences, including Intercultural Communication.

**Director of Learning**  
**Kinection, Inc., Santa Cruz, CA: August 2001 to July 2002**

- Managed all aspects of the firm's technology-enhanced projects, including a strategic mentoring process for the New Teachers Project, a suite of courses for the San Jose State University Extension program, and an online workforce learning community prototype for the United States Navy.
- Developed architecture and content development plans for two online statistics courses for the Naval Postgraduate School.
- Communicated, managed, and negotiated with a diverse array of stakeholders and contributors: subject-matter experts, graphic designers, copyeditors, instructional technicians, Web designers and programmers, and technical project managers.
- Oversaw budgets for all in-house projects and consistently completed projects under-budget and with high client satisfaction.

**Director (outgoing title)**  
**ProSeminar, California State University Monterey Bay: August 1995 to July 2001**

- Administered all aspects of a university-wide first-year academic program enrolling approximately 700 students per year in a mandatory course taught by faculty from across the disciplines, including overseeing budget, managing support staff, setting policies, and recruiting, hiring, training, and evaluating program faculty.
- Planned and delivered a teacher-training curriculum that addressed achieving outcomes, facilitating discussions, responding to student work, using portfolios, fostering climates of shared leadership and self-directed learning, and building learning communities.
- Coordinated, compiled, and distributed a program self-study, collecting and analyzing perspectives on program effectiveness from the campus community, comparing program issues to similar programs nationwide, and making recommendations to the administration and general campus community regarding structure, content, policies, and approaches.
- Designed and updated a progressive curriculum for diversity awareness and anti-oppression for use with a demographically diverse first-year student body.
- Worked with interdisciplinary faculty to build an innovative skills center (the Academic Skills Achievement Program) at a new university by setting policies, developing programs, and determining appropriate pedagogy that allowed for the support and respect of all students.

**PRESENTATION HIGHLIGHTS**

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: May 19, 2018.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "A Cross-Site Program Evaluation Tool." Oakland, July 27, 2017.

**Urban Habitat Annual Boards and Commissions Training Programs Summit.** "What Does Long-Term Program Sustainability Look Like?" Oakland, July 27, 2017.

**Center on Policy Initiatives.** "Inside-Outside Strategy in Action and Networked Leadership." San Diego: June 24 2017.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: November 6, 2014.

**New American Leaders Project National Alumni Convening.** "Getting Appointed to Boards and Commissions." Washington, DC: July 26, 2013.

**Long Beach Rising!** "Local Boards and Commissions Leadership for Movement Building." Long Beach, CA: June 5, 2013.

**Building Healthy Communities Santa Ana** (The California Endowment). "Civic Engagement Strategies for Building Healthy Communities." Santa Ana, CA: June 4, 2013.

**New American Leaders Project.** "Proving Ground: Appointed Commission Service and Your Political Trajectory." National Webinar: April 20, 2013.

**Building Healthy Communities Long Beach** (The California Endowment). "Resident-Led Change: Boards and Commissions Leadership Strategies for Building Healthy Communities." Long Beach, CA: April 2, 2013.

**California Convergence Steering Committee Meeting.** "New Approaches to Civic Leadership for Resident Capacity Building." Sacramento, CA: February 15, 2013.

**California Convergence Steering Committee Meeting.** "Move the Needle on CA Convergence Capacity Building Efforts." Baldwin Park, CA: October 4, 2012.

**2012 State of the Region** (Urban Habitat). "Reciprocal Accountability: Bringing the Outside Movement into Insider Advocacy." Oakland, CA: April 26, 2012.

**Equity Summit California.** "Leadership Development and Community Engagement." (Panelist) Sacramento, CA: April 10, 2012.

**PolicyLink Equity Summit.** "What It Takes: Preparing Equity Leaders." Detroit: MI: November 8, 2011.

**The State of Environmental Justice in America.** "Setting the Agenda, Creating Change." (Panelist) Detroit, MI: April 27, 2011.

**Funders' Network for Smart Growth and Livable Communities.** "Catalyzing New Community Leadership." (Panelist) Detroit, MI: March 22, 2011

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Kai Forsley](#); [Ronen, Hillary](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Regarding SF Sunshine Ordinance Task Force  
**Date:** Friday, January 8, 2021 10:08:31 AM

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Kai, thank you so much for reaching out.

Please feel free to forward your email also to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**Sent:** Friday, January 8, 2021 9:57 AM

**To:** Ronen, Hillary <[hillary.ronen@sfgov.org](mailto:hillary.ronen@sfgov.org)>; Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>

**Subject:** Regarding SF Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello-

My name is Kai Forsley and I was instructed by Victor Young to introduce myself directly. (Amy, we have already spoken.)

I am applying to be a member of the Sunshine Ordinance Task Force. In relation to this particular task force, I have interest in overarching accountability measures in workplace settings as well as specific interest in open government. I have always been interested in the organization of information, which is why I pursued librarianship. It is important to all that government information is well organized, easily accessible (as needed), and presented for public benefit. Joining this Task Force will allow me to support San Francisco's goal of government accountability and access to public records, documents, meetings, etc.

My specific connection to SOTF is that a case I submitted/presented to the Sunshine Ordinance Task Force set a precedent directing that *Community Benefit Districts* (CBDs) be subject to the Sunshine Ordinance. I was a board member on a local CBD and I felt that some of the business being conducted should have been available for public review. I studied Chapter 67 thoroughly, submitted my information, and after several months, SOTF members at that time agreed with my suggestion. This positive experience with the task force definitely fueled my interest.

Lastly, I have attached my resume, as advised by the office of the Clerk of the Board.

Best,

Kai Forsley, MLIS



**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Matt Yankee](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force Appointment  
**Date:** Thursday, January 7, 2021 2:47:37 PM

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Thanks so much for writing, Matt. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Matt Yankee <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
**Sent:** Thursday, January 7, 2021 2:20 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Fwd: Sunshine Ordinance Task Force Appointment

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Amy,

I sent the e-mail below to Supervisor Ronen, and I wanted to be sure you received a copy of it as well.

Thanks!

Matt Yankee

----- Forwarded message -----

From: **Matt Yankee** <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
Date: Thu, Jan 7, 2021 at 2:12 PM  
Subject: Sunshine Ordinance Task Force Appointment  
To: <[Hillary.Ronen@sfgov.org](mailto:Hillary.Ronen@sfgov.org)>

Dear Supervisor Ronen,

In anticipation of the upcoming Rules Committee hearing for appointments to the Sunshine Ordinance Task Force (SOTF), I would like to take a brief moment to personally introduce myself to you. My name is Matt Yankee, and I live in the Sunset/Parkside District of San Francisco. I have been serving on the SOTF since November 2018 and have devoted over fifteen years to careers in public service, specifically in positions involving a high degree of public contact, public records, and government accessibility. I would be thrilled to continue my service on the SOTF and respectfully ask for your support in my reappointment.

I am currently the Chief of the Alameda County Clerk-Recorder's Office, where I have been employed since moving to San Francisco in 2011. Prior to moving to San Francisco, I served as the Director of Elections for Washtenaw County – Michigan's sixth largest county, and home to the City of Ann Arbor and the University of Michigan. During my tenure in these positions, I have been a passionate advocate for open government and have consistently sought ways to improve services. I strongly believe in the concept that government works for the people, and to that end, it should be as transparent as possible. Furthermore, I have been on the front lines of ensuring continued access to thousands of essential public records during the current pandemic.

I am particularly proud of the work I have accomplished on the Sunshine Ordinance Task Force since my initial appointment. As Chair of its Information Technology Committee, I led several important hearings regarding the disclosure of metadata associated with electronic records. I have also served on the Complaint Committee, the Rules Committee, and the Education, Outreach & Training Committee. More recently, I was honored to be unanimously elected as Vice-Chair of the SOTF. I also am keenly aware of the importance of quorum at SOTF meetings – and I can gladly report that I have attended every regularly scheduled meeting of the full SOTF throughout my tenure.

I would be happy to further discuss my background and qualifications with you or your staff, and to answer any questions that you may have. Please feel free to let me know if you would like to arrange some time for a short discussion. Otherwise, I look forward to attending the hearing on Monday and speaking to you then.

Sincerely,

Matt Yankee  
2615 30th Ave.  
San Francisco, CA 94116  
[yankeema@gmail.com](mailto:yankeema@gmail.com)  
Cell: (440) 623-4612  
Work: (510) 272-6798

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Joanna Kabat](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors  
**Date:** Friday, January 8, 2021 9:07:24 AM

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Thanks so much for writing, Joanna. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Joanna Kabat <[JKabat@libertyhill.org](mailto:JKabat@libertyhill.org)>  
**Sent:** Thursday, January 7, 2021 11:28 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Ms. Beinart,

I am writing on behalf of staff leadership at the Liberty Hill Foundation to support the appointment of Laurie Jones Neighbors to San Francisco's Sunshine Ordinance Task Force. It is our firm belief that Laurie would be a deeply qualified member of the task force, with profound commitment to transparent governance and community access to government systems.

We have had the benefit and pleasure of working with Laurie for more than six years in her capacity as a consultant to Liberty Hill. Laurie has worked with us to guide the work of our Commissions Training Program, as she has done with other organizations, building a network of organizations throughout the state that collectively have trained hundreds of community members on equitable decision-making, with many of these people going on to serve on boards, commissions, task forces, and neighborhoods councils. This is, of course, built on her expertise working with Urban Habitat to

create their Boards and Commissions Leadership Institute. Urban Habitat and Laurie's work is considered by many, including by Liberty Hill, to be the gold standard for building community access to, and relationships with, local governments.

Laurie's passion and excitement about the Brown Act and parliamentary procedure are matched by her knowledge and curiosity, and of course for her love of her community in San Francisco. She has professional and personal experiences that give her deep insights into how government can and should work to transform communities and individual lives through transparent and equitable decision-making. Her commitment to her community and all communities where she works is reflected in her dedication to building trusting relationships with those around her. With community equity as her north star I have great trust in her ability to be a capable and valuable member of the Task Force, in service of San Francisco.

Thank you for your consideration,

Joanna Kabat, Director, Grant Making and Capacity Building  
Jenny Punsalan Delwood, Executive Vice President

**Joanna Kabat**

Pronouns: she/her/hers

Director, Grant Making & Capacity Building | [Liberty Hill Foundation](#)

[Website](#) | [YouTube](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Sarah Nelson](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Support letter for L. J Neighbors to SOTF  
**Date:** Friday, January 8, 2021 9:18:17 AM

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Thanks so much for writing, Sarah. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Sarah Nelson <sarahcnelson@gmail.com>  
**Sent:** Thursday, January 7, 2021 9:22 PM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Support letter for L. J Neighbors to SOTF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Ronen, Mar, and Stefani,

I am writing to support the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force.

In the 10 years that I have known Laurie she has proved to be an ethical and conscientious neighbor, as well as a compassionate teacher and guide to the complicated political universe of SF. I'm even more impressed by how diligent she is in doing the difficult and tedious work of dismantling systems of oppression and building good governance.

I teach middle school here in SFUSD and I care deeply about the city I live in. It's difficult to stay here. Our communities that have traditionally been underserved will continue to stay underserved without recruiting high quality public workers. Having Laurie Neighbors on the SOTF will benefit the

city and its residents as we work together to build back a better city.

Sincerely,

Sarah Nelson

Sarah Nelson (she/her/hers)

6-8 Science Teacher

San Francisco Community Alternative School

SFUSD

Cell: [\(415\) 729-4698](tel:4157294698)

**From:** [Richard Knee](#)  
**To:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Cc:** [Young, Victor \(BOS\)](#); [REDACTED]; [Peskin, Aaron \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Wolfe Bruce](#); [Chris Hyland](#)  
**Subject:** Sunshine Ordinance Task Force appointments  
**Date:** Friday, January 8, 2021 12:33:20 AM  
**Importance:** High

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board of Supervisors Rules Committee  
Honorable Hillary Ronen, Chair  
Honorable Catherine Stefani  
Honorable Gordon Mar

Re: Candidacies of Jaya Padmanabhan, Chris Hyland and Bruce Wolfe for Sunshine Ordinance Task Force seats: Strongly support

During a lengthy interview with the Freedom of Information Committee of the Society of Professional Journalists' Northern California Chapter ("SPJ NorCal"), of which I am a member, Jaya Padmanabhan impressed me as someone knowledgeable on sunshine law, passionate about government transparency, and of pleasant demeanor and temperament well suited for dealing with the tension that at times surfaces during Task Force proceedings. Moreover, filling the seat for which she is nominated is extremely important, given the Task Force's depleted membership.

Also, Supervisor Aaron Peskin and his legislative aide Lee Hepner deserve thanks for leading the way in enabling SPJ NorCal to succeed New America Media as nominator for the seat for which Ms. Padmanabhan is applying.

In addition, I am pleased to endorse Chris Hyland and Bruce Wolfe for re-appointment to the Task Force. Their tenures on the Task Force overlapped mine, and they have served in excellent fashion.

Sincerely,  
Richard Knee  
Former Sunshine Ordinance Task Force member and chair

Cc: Victor Young, Clerk of the Rules Committee; Jaya Padmanabhan; Chris Hyland; Bruce Wolfe; Supervisor Aaron Peskin; Lee Hepner  
Bcc: Other interested persons



Virus-free. [www.avast.com](http://www.avast.com)

## **Patrick Monette-Shaw**

975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail: [pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

January 7, 2021

Rules Committee

San Francisco Board of Supervisors

The Honorable Hillary Ronen, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee  
The Honorable Catherine Stefani, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
The Honorable Gordon Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: **Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force (SOTF)**

Dear Chair Ronen and Rules Committee Members,

I am submitting testimony opposing any re-appointment of David Pilpel to the SOTF.

Attached, please find:

- A. Testimony I submitted to the Rules Committee opposing Mr. Pilpel's application for appointment to SOTF on April 27, 2016 when then-Supervisor Katy Tang was Chairperson of the Rules Committee, and
- B. Testimony submitted to the Rules Committee by labor leader Claire Zvanski on April 26, 2016 opposing Mr. Pilpel's application for appointment to SOTF in 2016; Ms. Zvanski's letter is a public record in the background files of the Rules Committee and her testimony was more than likely posted on-line in the public correspondence file for the Rules Committee's hearing on Pilpel's application in 2016.

Both my testimony in April 2016 and Ms. Zvanski's testimony in April 2016 are part and parcel of the historical record on why Mr. Pilpel should never be re-appointed to SOTF — not now, and not ever.

In summary, the reasons the current Rules Committee should not even recommend to the full Board of Supervisor Pilpel for appointment to SOTF include:

1. Although the Rules Committee in 2016 forwarded a recommendation to the full Board of Supervisors to potentially consider Pilpel for re-appointment to the SOTF, the full Board had the wisdom not to do so, and Mr. Pilpel was **not** re-appointed to SOTF when his term expired in 2016.
2. Pilpel's prior disruptive behavior as a member of two policy bodies — the SFMTA's *Citizens Advisory Council* (CAC) and the PUC's CAC — prevented his being re-appointed to either policy body. Mr. Pilpel's application dated January 6, 2021 cited his service on those two policy bodies in the "Civic Activities" section of his application, but he failed to note to this Rules Committee that he was **not** re-appointed to either policy body.

I learned the weekend of April 24, 2016 by reliable report that former Supervisor Katy Tang — the then-chairperson of the Rules Committee — was responsible for, or instrumental in, blocking David Pilpel's re-appointment to both the SFMTA Citizen's Advisory Council (CAC) and to the SF PUC's Citizen's Advisory Committee (CAC) due to many complaints from both CAC members and SFMTA staff.

3. Public testimony submitted in April 2016 (see attached) documented Pilpel's previous history of rifling through the desks of SFMTA employees at MUNI's headquarters after hours. He did so not as a once or twice occurrence, but as a regular practice. By report, he continued to snoop around City offices for a number of years.
4. Pilpel has refused to recuse himself from hearing SOTF complaints after the complainants noted his conflict of interest, or perceived conflicts of interest.



January 7, 2021

**Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Page 2

5. Pilpel's attendance record at 15 SOTF meetings held between October 2013 and August 2014 when he was appointed on the SOTF was pathetic; he missed four — 26.7% — of those 15 meetings.
6. Pilpel was observed engaging in *ex parte* communications with City department employees named as respondents in Sunshine complaints filed with SOTF, jeopardizing the outcome of proceedings for the complainants.
7. Two complaints were filed with the Ethics Commission for violations of the Statements of Incompatible Activities applicable to Board of Supervisors and SOTF members.
8. Pilpel withheld and misrepresented key information regarding due process issues from the Rules Committee in 2014 when the 2014 Rules Committee was considering re-appointing him to SOTF in 2014.
9. By report, Pilpel also exhibited on-going disruptive behavior when he served on the Redistricting Task Force, but of course, he also didn't mention that in his January 6, 2021 application for re-appointment to the SOTF.
10. On April 6, 2016, an hour-and-a-half into a Sunshine Task Force meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. The MP3 audio of that meeting shows that then-Task Force Member Mark Rumold — a lawyer who held a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that the Task Force may potentially want to eventually discuss whether Pilpel had abused his duties as a member of the Task Force often.

The now current Rules Committee must not make the same mistake of forwarding Pilpel's name to the full Board of Supervisors for consideration of re-appointment to the SOTF.

This time, on January 11, 2011 the Rules Committee should forward an explicit recommendation to the full Board of Supervisors clearly rejecting appointing Mr. Pilpel and specifically declining to submit his name for any further consideration by the full Board of Supervisors.

As I noted in April 2016, leopards rarely change their spots and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel.

It's time to stop considering him for appointment to any Board or Commission in City government, since he's far too disruptive to transparency and accountability.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer* Newspaper

## **Patrick Monette-Shaw**

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975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail: [pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

April 27, 2016

### **Rules Committee**

#### **San Francisco Board of Supervisors**

The Honorable Katy Tang, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee

The Honorable Eric Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

The Honorable Malia Cohen, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Re: **Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Dear Rules Committee Members,

Please do not approve recommending applicant David Pilpel to another term on the SOTF for the following reasons.

#### **Prior Disruptive Behavior Prevented His Re-Appointment to Two CAC's**

Mr. Pilpel's behavior as a member of other policy bodies has been totally disruptive.

Despite Pilpel's claim on his application that he has served on the SFMTA CAC, SFPUUC CAC, and on the Redistricting Task Force, he was not re-appointed to the MTA CAC in 2009 or earlier, reportedly due to his disruptive behavior and badgering of MTA CAC members and MTA staff. Similarly, within approximately the past year Pilpel was not re-appointed to the PUC CAC for the largely the same reason, as Supervisor Tang must be aware. And by report, Pilpel was extremely disruptive when he served on the Redistricting Task Force.

#### **Poor Attendance Record**

Between October 2, 2013 and August 24, 2014, the SOTF held 15 meetings. Pilpel was absent four times — 26.7% — of those 14 meetings.

#### **Refusal to Recuse Himself vs. Recusal From Hearing Complaints**

- On May 5, 2015, a Sunshine complaint filed by Brian Browne against the SF PUC was calendared for a hearing before the Sunshine Task Force. Browne — aware that Pilpel was then serving on the PUC's CAC — requested that Pilpel recuse himself from hearing Browne's complaint due to a potential conflict of interest. Pilpel refused, and announced that although he was a member of the PUC's CAC, he should NOT have to recuse himself. Browne's complaint was continued to a future meeting of the Task Force.
- On April 6, 2016, an hour-and-a-half into the Sunshine Task Force's meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. Pilpel admitted he had attended the Ethics Commission's January 25 meeting and had testified several times that the Commission was making a mistake because he felt an item on the Ethics Commission's agenda "was not framed properly for public discussion." Pilpel felt the Ethics Commission was not conducting themselves appropriately. Subsequently Hartz filed a Sunshine complaint concerning the Ethics Commission's January 25 meeting.

Pilpel claimed he had been speaking as a "private citizen" but it was obvious he was providing advice to the Ethics Commission in his role as a member of the Sunshine Task Force.

Hartz's complaint that was supposed to be heard on April 6 involved the new Executive Director of Ethics, LeeAnn Pelham. The draft minutes of the Task Force's April 6 minutes only reported that Pilpel wanted to avoid the appearance of bias.

Pilpel requested to be recused from hearing the matter. The MP3 audio file of the April 6 Task Force meeting shows that Pilpel stated during the meeting that “my view is that I have either bias, or the appearance thereof” [for having spoken during the Ethics Commission’s meeting on January 25]. But there should have been no need for him to recuse himself if he had, in fact, been speaking as a private citizen. And there should have been no question about whether Pilpel was engaging in “bias” if he had been speaking as a member of the public.

The MP3 audio also shows that Task Force Member Mark Rumold — a lawyer who holds a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that potentially the Task Force may want to eventually discuss whether Pilpel has abused his duties as a member of the Task Force often, and that, if so, the Task Force we could take some action later.

There doesn’t seem to be much rhyme or reason as to when Pilpel decides whether or not to request being recused from hearing items on the agenda.

### **Ex Parte Communications**

On May 5, 2015 following the hearing on Brian Browne’s Sunshine complainant, Pilpel raced up to the SFPUC representative who had attended the hearing and who was enroute to the elevator, and began speaking with the PUC rep. Browne reportedly said “Mr. Pilpel, I hope you are not talking to her about my case.” It’s one of many examples — not an isolated occurrence — of Pilpel having sidebar — *ex parte* — conversations with respondents regarding Sunshine complaints prior to hearing the merits of a complainant’s formal complaint.

### **Undermining Sunshine Complainants**

Also in 2015, Pilpel submitted a letter to the Ethics Commission prior to an Ethics Commission hearing involving a Sunshine complaint Paula Datesch had filed against the Art Commission that the Task Force had referred to the Ethics for enforcement. Pilpel intentionally interfered with the Ethics Commission’s deliberations by offering his so-called “personal opinion” on a matter that the Task Force had already ruled on and had concluded. Pilpel has no compulsion about trying to overturn Sunshine Task Force decisions that he doesn’t agree with, and is brazen enough to show up at Ethics hearings to intentionally undercut official Orders of Determination the Task Force had issued.

It is thought Pilpel has interfered with other concluded Orders of Determination issued by the Task Force after-the-fact, and this is not an isolated incident.

### **Two Ethics Complaints Involving Violations of the Statement of Incompatible Activities Applicable to the Board of Supervisors and SOTF Members**

In 2014 I filed two Ethics complaints against Mr. Pilpel alleging that he had violated the SIA applicable to SOTF members. In the first Ethics complaint, I noted Pilpel had identified himself during public comment at a meeting of the Ethics Commission as “David Pilpel, Member of SOTF,” rather than as a member of the public, as if he were authorized to speak on behalf of the full Task Force.

After I filed my complaints, Pilpel became somewhat more careful to claim he addresses policy bodies as a member of the public, although he has been reported by other observers as having continued to identify himself as a member of SOTF when addressing other policy bodies.

Mr. Pilpel had **not** sought an Advance Written Determination that testifying to the Ethics Commission about a Sunshine Complaint adjudicated and finalized by the full Task Force is **not** incompatible with his official duties.

In my second Ethics complaint, the underlying issue was not whether Mr. Pilpel is permitted to speak before other policy bodies on issues **outside** the scope of his duties as a member of the Sunshine Task Force (for example speaking during a meeting of a Commission considering a land use matter that might affect Mr. Pilpel’s neighborhood). Instead, the underlying issue was whether Pilpel is permitted to speak to another policy body on issues that are **inside** the scope of his duties as a Sunshine Task Force member (i.e., speaking about a matter inside the scope of his duties, **after** the full Task Force had concluded the matter and referred it to the Ethics Commission for enforcement).

April 27, 2016

**Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Page 3

When Mr. Pilpel voluntarily became a member of the Task Force, he was automatically bound under the governing SIA to restrict his testimony on matters falling *inside* the scope of his duties before other bodies. As a member of the Task Force, he has a duty to support and abide by decisions reached by a majority of Task Force members.

Pilpel's *ex parte* communications with other Policy Bodies and his testimony during other Policy Body meetings are a ruse when he claims to be speaking as a private citizen. His claims are a sham, when not a pretense or pretext, since it is clear he is trying to provide testimony in his role as a member of the Task Force, not so much as a member of the public.

His ruse needs to stop, and the Rules Committee can do so by refusing to advance him for consideration for re-appointment to the Task Force. Please refuse to support him application; it's long overdue that you dump him off of SOTF.

**Pilpel Withheld Key Information from Rules Committee in May 2014**

To the extent that Pilpel sought to sway the Rules Committee into re-appointing him to the Sunshine Task Force on May 15, 2014 by blabbing his wild assertion that members of the SOTF didn't understand where "due process attaches," he may have gamed re-appointment to the Task Force by withholding informing Supervisors Yee and Tang on May 15 that just 17 days earlier when Pilpel had raised the "due process" issue during the Sunshine complaint hearing involving Phil Ginsburg before the Ethics Commission, Deputy City Attorney Josh White who advises the Ethics Commission, had to interject and inform Ethics Commissioners that "due process" didn't apply.

It is completely egregious that Pilpel — who must have fully understood DCA White's clear City Attorney advice — withheld DCA White's advice from Tang and Yee in 2014, and repeated the "due process" misinformation that White had shot down, during his testimony seeking re-appointment to the Task Force. Indeed, it could be argued that by ignoring DCA White's "City Attorney opinion," and repeating due process misinformation, Pilpel had failed Katy Tang's "litmus test" of undying fealty to City Attorney "advice" as a condition of appointment to the Task Force.

**Conclusion**

The Rules Committee should not make the same mistake twice by referring Mr. Pilpel for re-appointment to the Task Force again, after he duped you in May 2014.

After all, leopards rarely change their spots, and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel. It's time to get rid of him as being too disruptive.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer Newspaper*

Below is the testimony Claire Zvanski submitted on April 26, 2016 opposing the appointment of David Pilpel to the Sunshine Ordinance Task Force. Zvanski's letter is a public record that was posted on-line to the Rules Committee in April 2016.

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**Evans, Derek**

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**From:** Tang, Katy (BOS)  
**Sent:** Tuesday, April 26, 2016 11:46 AM  
**To:** Evans, Derek  
**Subject:** FW: Rules Committee appointment consideration

**For the clerk's records**

**From:** claire zvanski [mailto:czvanski@hotmail.com]  
**Sent:** Tuesday, April 26, 2016 3:51 AM  
**To:** Mar, Eric (BOS) <eric.mar@sfgov.org>; Cohen, Malia (BOS) <malia.cohen@sfgov.org>; Tang, Katy (BOS) <katy.tang@sfgov.org>  
**Subject:** Rules Committee appointment consideration

Dear Supervisors:

It is my understanding that the Rules Committee will be considering appointments to the Sunshine Task Force this Thursday, April 28. It is also my understanding that David Pilpel has submitted his application for reappointment to that task force.

I have known David for more than 25 years. He was a teenager when I used to have to physically extract him from offices at MUNI headquarters (on Presidio at Geary in those days). He was regularly rifling through desks of managers and other employees and also going through our file cabinets for "information" on various projects and issues. He would often come in after hours when those managers would have gone home for the day. This was not a once or twice occurrence. It was a regular practice for a very long time. He was reported, but he continued to do this as long as the doors of the building were not locked. Later, security measures were taken and he could not easily access our building after hours. So, he would come in and "visit" with various managers at the end of the day but not leave the building at closing.

Mr. Pilpel has continued to probe/snoop into City business and City offices over the years. As a retired City employee with nearly 40 years of service behind me, I found and continue to find Mr. Pilpel's methods despicable and his motives questionable. While I support transparency and the public's right to know, I also understand the need for files and work products to remain protected. There is a time and place for everything.

All this is to say that I don't believe Mr. Pilpel is appropriate for reappointment to the Sunshine Task Force. Colleagues of mine have told me of his ongoing unorthodox methods in seeking information and also his harassment of both City employees and elected/appointed individuals. These are unprofessional methods and behaviors that should not be rewarded by appointment to an official City body, especially the Sunshine Task Force.

Please reject the reappointment of David Pilpel to the Sunshine Task Force.

Thank you very much for your consideration of this request.

Claire Zvanski

(37.5 years retired career public service with CCSF; 26 years on HSS board)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Kai Forsley](#); [Ronen, Hillary](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Regarding SF Sunshine Ordinance Task Force  
**Date:** Friday, January 8, 2021 10:08:31 AM

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Kai, thank you so much for reaching out.

Please feel free to forward your email also to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Kai Forsley <[forsley@outlook.com](mailto:forsley@outlook.com)>  
**Sent:** Friday, January 8, 2021 9:57 AM  
**To:** Ronen, Hillary <[hillary.ronen@sfgov.org](mailto:hillary.ronen@sfgov.org)>; Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Regarding SF Sunshine Ordinance Task Force

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello-

My name is Kai Forsley and I was instructed by Victor Young to introduce myself directly.  
(Amy, we have already spoken.)

I am applying to be a member of the Sunshine Ordinance Task Force. In relation to this particular task force, I have interest in overarching accountability measures in workplace settings as well as specific interest in open government. I have always been interested in the organization of information, which is why I pursued librarianship. It is important to all that government information is well organized, easily accessible (as needed), and presented for public benefit. Joining this Task Force will allow me to support San Francisco's goal of government accountability and access to public records, documents, meetings, etc.

My specific connection to SOTF is that a case I submitted/presented to the Sunshine Ordinance Task Force set a precedent directing that *Community Benefit Districts* (CBDs) be subject to the Sunshine Ordinance. I was a board member on a local CBD and I felt that some of the business being conducted should have been available for public review. I studied Chapter 67 thoroughly, submitted my information, and after several months, SOTF members at that time agreed with my suggestion. This positive experience with the task force definitely fueled my interest.

Lastly, I have attached my resume, as advised by the office of the Clerk of the Board.

Best,

Kai Forsley, MLIS

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Matt Yankee](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force Appointment  
**Date:** Thursday, January 7, 2021 2:47:37 PM

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Thanks so much for writing, Matt. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Matt Yankee <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
**Sent:** Thursday, January 7, 2021 2:20 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Fwd: Sunshine Ordinance Task Force Appointment

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Amy,

I sent the e-mail below to Supervisor Ronen, and I wanted to be sure you received a copy of it as well.

Thanks!

Matt Yankee

----- Forwarded message -----

From: **Matt Yankee** <[yankeema@gmail.com](mailto:yankeema@gmail.com)>  
Date: Thu, Jan 7, 2021 at 2:12 PM  
Subject: Sunshine Ordinance Task Force Appointment  
To: <[Hillary.Ronen@sfgov.org](mailto:Hillary.Ronen@sfgov.org)>



Dear Supervisor Ronen,

In anticipation of the upcoming Rules Committee hearing for appointments to the Sunshine Ordinance Task Force (SOTF), I would like to take a brief moment to personally introduce myself to you. My name is Matt Yankee, and I live in the Sunset/Parkside District of San Francisco. I have been serving on the SOTF since November 2018 and have devoted over fifteen years to careers in public service, specifically in positions involving a high degree of public contact, public records, and government accessibility. I would be thrilled to continue my service on the SOTF and respectfully ask for your support in my reappointment.

I am currently the Chief of the Alameda County Clerk-Recorder's Office, where I have been employed since moving to San Francisco in 2011. Prior to moving to San Francisco, I served as the Director of Elections for Washtenaw County – Michigan's sixth largest county, and home to the City of Ann Arbor and the University of Michigan. During my tenure in these positions, I have been a passionate advocate for open government and have consistently sought ways to improve services. I strongly believe in the concept that government works for the people, and to that end, it should be as transparent as possible. Furthermore, I have been on the front lines of ensuring continued access to thousands of essential public records during the current pandemic.

I am particularly proud of the work I have accomplished on the Sunshine Ordinance Task Force since my initial appointment. As Chair of its Information Technology Committee, I led several important hearings regarding the disclosure of metadata associated with electronic records. I have also served on the Complaint Committee, the Rules Committee, and the Education, Outreach & Training Committee. More recently, I was honored to be unanimously elected as Vice-Chair of the SOTF. I also am keenly aware of the importance of quorum at SOTF meetings – and I can gladly report that I have attended every regularly scheduled meeting of the full SOTF throughout my tenure.

I would be happy to further discuss my background and qualifications with you or your staff, and to answer any questions that you may have. Please feel free to let me know if you would like to arrange some time for a short discussion. Otherwise, I look forward to attending the hearing on Monday and speaking to you then.

Sincerely,

Matt Yankee  
2615 30th Ave.  
San Francisco, CA 94116  
[yankeema@gmail.com](mailto:yankeema@gmail.com)  
Cell: (440) 623-4612  
Work: (510) 272-6798

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Chandra Ray](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Re: Sunshine Ordinance Task Force Email of Support  
**Date:** Saturday, January 9, 2021 9:35:34 PM

---

Thanks so much for writing, Chandra. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)  
Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

>>>>>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff  
Office of Supervisor Hillary Ronen  
| [amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)  
<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Chandra Ray <[chandraray@gmail.com](mailto:chandraray@gmail.com)>  
**Sent:** Saturday, January 9, 2021 3:54:48 PM  
**To:** Beinart, Amy (BOS) <[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)>  
**Subject:** Sunshine Ordinance Task Force Email of Support

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good Afternoon Ms. Beinart,  
I hope you are well.  
Please see my email below in support of Laurie Jones Neighbors for the Sunshine Ordinance Task Force.

The San Francisco Board of Supervisors Rules Committee:

My name is Chandra Ray and I am writing to support the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force. I have known Laurie Jones Neighbors for over a decade and believe that she has the knowledge, skills, and experience to serve the people of San Francisco with integrity.

Ms. Jones Neighbors' commitment to helping communities strengthen their self-advocacy is far reaching and is not confined to boardrooms, but extends to classrooms and grassroots networks.

Ms. Jones Neighbors has a strong policy background and she has long been a proponent of equity and transparent leadership in our public and non-public institutions.

In this time of glaring inequity in San Francisco it is important that this appointment is held by someone who is invested in working on behalf of the diverse communities of San Francisco, including those most marginalized. Laurie Jones Neighbors has demonstrated the ability to work across differences and engage in meaningful and equitable decision making, which is necessary for a stronger government that serves the people. For the reasons listed above and many more, Laurie Jones Neighbors would make an excellent choice for the Sunshine Ordinance Task Force.

Sincerely,

Chandra Ray, LCSW

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Joanna Kabat](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors  
**Date:** Friday, January 8, 2021 9:07:24 AM

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Thanks so much for writing, Joanna. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<<>>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

---

**From:** Joanna Kabat <JKabat@libertyhill.org>  
**Sent:** Thursday, January 7, 2021 11:28 PM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Sunshine Ordinance Task Force--recommendation for Laurie Jones Neighbors

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Ms. Beinart,

I am writing on behalf of staff leadership at the Liberty Hill Foundation to support the appointment of Laurie Jones Neighbors to San Francisco's Sunshine Ordinance Task Force. It is our firm belief that Laurie would be a deeply qualified member of the task force, with profound commitment to transparent governance and community access to government systems.

We have had the benefit and pleasure of working with Laurie for more than six years in her capacity as a consultant to Liberty Hill. Laurie has worked with us to guide the work of our Commissions Training Program, as she has done with other organizations, building a network of organizations throughout the state that collectively have trained hundreds of community members on equitable decision-making, with many of these people going on to serve on boards, commissions, task forces, and neighborhoods councils. This is, of course, built on her expertise working with Urban Habitat to

create their Boards and Commissions Leadership Institute. Urban Habitat and Laurie's work is considered by many, including by Liberty Hill, to be the gold standard for building community access to, and relationships with, local governments.

Laurie's passion and excitement about the Brown Act and parliamentary procedure are matched by her knowledge and curiosity, and of course for her love of her community in San Francisco. She has professional and personal experiences that give her deep insights into how government can and should work to transform communities and individual lives through transparent and equitable decision-making. Her commitment to her community and all communities where she works is reflected in her dedication to building trusting relationships with those around her. With community equity as her north star I have great trust in her ability to be a capable and valuable member of the Task Force, in service of San Francisco.

Thank you for your consideration,

Joanna Kabat, Director, Grant Making and Capacity Building  
Jenny Punsalan Delwood, Executive Vice President

**Joanna Kabat**

Pronouns: she/her/hers

Director, Grant Making & Capacity Building | [Liberty Hill Foundation](#)

[Website](#) | [YouTube](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

**From:** [Beinart, Amy \(BOS\)](#)  
**To:** [Sarah Nelson](#); [Young, Victor \(BOS\)](#)  
**Subject:** RE: Support letter for L. J Neighbors to SOTF  
**Date:** Friday, January 8, 2021 9:18:17 AM

---

Thanks so much for writing, Sarah. I'm adding Victor Young, who serves as Clerk to the Rules Committee, to add this to the public record.

Please feel free to forward your email to the two other members of Rules Committee:

Supervisor Catherine Stefani – [Samuel.Bennett@sfgov.org](mailto:Samuel.Bennett@sfgov.org)

Supervisor Gordon Mar – [Li.Lovett@sfgov.org](mailto:Li.Lovett@sfgov.org)

Thanks much,  
~Amy

<<<<<>>>>>

Amy Beinart | Legislative Aide/Chief of Staff

Office of Supervisor Hillary Ronen

[amy.beinart@sfgov.org](mailto:amy.beinart@sfgov.org)

<https://sfbos.org/supervisor-ronen-district-9>

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**From:** Sarah Nelson <sarahcnelson@gmail.com>  
**Sent:** Thursday, January 7, 2021 9:22 PM  
**To:** Beinart, Amy (BOS) <amy.beinart@sfgov.org>  
**Subject:** Support letter for L. J Neighbors to SOTF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Ronen, Mar, and Stefani,

I am writing to support the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force.

In the 10 years that I have known Laurie she has proved to be an ethical and conscientious neighbor, as well as a compassionate teacher and guide to the complicated political universe of SF. I'm even more impressed by how diligent she is in doing the difficult and tedious work of dismantling systems of oppression and building good governance.

I teach middle school here in SFUSD and I care deeply about the city I live in. It's difficult to stay here. Our communities that have traditionally been underserved will continue to stay underserved without recruiting high quality public workers. Having Laurie Neighbors on the SOTF will benefit the

city and its residents as we work together to build back a better city.

Sincerely,

Sarah Nelson

Sarah Nelson (she/her/hers)

6-8 Science Teacher

San Francisco Community Alternative School

SFUSD

Cell: [\(415\) 729-4698](tel:4157294698)

**From:** [Conchita Lozano](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Recommendation to SOTF for Laurie Jones Neighbors  
**Date:** Monday, January 11, 2021 10:04:16 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mr. Young,

I write in support of Laurie Jones Neighbors' appointment to the Sunshine Ordinance Task Force (SOTF). I am a neighbor of Laurie and a personal friend. Laurie has dedicated much of her career to teaching people about governance and supporting them in their quest to become public officials. Laurie is dedicated to the principle that government belongs to the people. Laurie has shared with me that were she to be selected to the task force, she would focus on education--helping residents of San Francisco understand what the Sunshine Ordinance is and its use in restoring faith in government through accountability. Laurie would also work to strengthen the Ordinance and ton ensure that it is accessible to all. Laurie is dedicated to the principles of transparency and accountability and sees these as the backbone of good government. Laurie would like San Francisco's Ordinance to be seen as a model for the rest of the country.

As a member and Chair of San Francisco's Sweatfree Procurement Advisory Group (SPAG), I know that Laurie can do the work that the Task Force demands. As an attorney, I know firsthand how important and vital the work of SOTF is. Laurie and I share a strong commitment to ensuring that San Francisco is a leader in progressive values and innovative ways of governing. I hope that the Board of Supervisors will select Laurie to sit on the SOTF. I know that she will contribute greatly to the work of SOTF and to San Francisco.

Thank you for your time,

Conchita Lozano-Batista



**From:** [Anonymous](#)  
**To:** [Peskin, Aaron \(BOS\)](#); [ChanStaff](#); [MandelmanStaff, \[BOS\]](#); [PeskinStaff \(BOS\)](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Regarding SOTF appointments and the legality of pre-judging SOTF complaints  
**Date:** Monday, January 11, 2021 2:53:14 PM  
**Attachments:** [signature.asc](#)

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Dear Chair Peskin and Rules Committee Members: (*Written comment re SOTF appointments*)

First, I will repeat my oral comments: that your Committee should immediately recommend Seat 4 for appointment, eventually appoint a full 11 person body, should encourage more young people and journalists to join, and ensure the Task Force has understanding of the modern technologies the City uses to house their public records (the last of which I think the Task Force has, in good measure). I say that as a young person, a professional computer scientist, and someone who has anonymously worked with journalists to break numerous stories about SF and beyond using the CPRA.

Second, one of your applicants Mr. Pilpel today urged the Committee to take two positions that do not pass legal muster. I speak to his positions, not his person:

**(a) removing "unimportant" complaints before conducting a hearing. SOTF cannot pre-judge substantive decisions about dismissal outside of a public hearing.**

**Many SOTF complainants do not have the legal or financial resources to prepare substantial legal briefs for their cases, nor can they rattle off legal citations. That doesn't make their cases dismissible by fiat. This is a fundamental access-to-justice issue. Three examples:**

- Months ago, a complainant Mr. Warfield asked SOTF to demand released a *single phrase* that was important to him that the City withheld. Without hearing the case, SOTF would never have been able to determine that this information, *because it identified a paid City contractor*, was in fact disclosable. Under Mr. Pilpel's rubric, who would have known this case about one phrase was important? And how would that be fair to Mr. Warfield?
- Another complainant argued that, although records had been previously disclosed under civil discovery, he was separately requesting similar records under the PRA. Again, the City argued for the frivolity of the case. And yet the rules of exemption under Public Records Act/Sunshine disclosure are not the same as civil discovery, and thus the complainant can be entitled to more disclosure under PRA than under a suit.
- Yet another complainant argued that she had been excluded from a public meeting. The City asked the case be thrown out because it was captioned as a public records, not a public meeting, case. I argued (in public comment) in the Complainant's favor that just because her complaint had been mischaracterized by City employees did not mean her rights could be ignored. This mischaracterization required a hearing to prevent dismissal of her case.

Tribunals like SOTF cannot prejudge a complaint before conducting a hearing, nor can they do so outside of a Brown Act-noticed public meeting setting. Consider if Mr. Pilpel's own complaints against the City could be dismissed prior to the Board hearing them, and just apply the Golden Rule.

**(b) banning anonymous records requesters, like me. Be thoughtful about the legality of such a position, and whether your Committee will endorse it.**

**No court has ever held, nor is there any section of law stating, that the Public Records Act, Brown Act, nor the Sunshine Ordinance permit anyone in government to demand your identity** (*except when the disclosure decision depends on your identity, such as for crime victims*). In fact, important constitutional cases re: the CPRA have been conducted under a pseudonym even in court (see *Publius v Boyer-Vine*).

I engage, anonymously, with the City and with other journalists day in and day out. I and others like me have a right to investigate City wrongdoing while protecting my identity, and disclosing my identity would allow retaliation against and endanger me. My **anonymous** requests, complaints, and vigorous pursuit of the City's executive agencies have brought the following benefits and stories to the public:

- Production of the Harlan Kelly - Walter Wong text messages, whose topics and alleged evasion of the PRA/Sunshine are directly referenced in the US DOJ charges against Kelly
- Production of Public Works invoices re: Mohammed Nuru and the holiday party contractors
- Ensuring that the Police Commission, City Attorney's Office, Police Department justifies their redactions, *as required by law*, (SOTF 19098, 19121, 19120). As the Police Commission and Police Department previously testified, my complaints caused their departments to go through retraining, and now police misconduct (SB 1421) records will be properly produced.
- Working with the CIO and CISO at the Department of Technology on their pilot program for accurate production of electronic public records. I programmed, for free, the initial version of the open source software to do this work more easily and gave it to DT, and I pursued the SOTF complaints (SOTF 19044, 19047, 19097, 19098, 19119) that made this an enforceable right for all members of the public under the Ordinance, *over 14 years after the Board (incl Sup. Peskin) made the same principled decision for its own records*. This is the result of the long-standing project discussed by SOTF members, which involved numerous hearings and consultations with City departments. My anonymous complaints and the SOTF's decisions have caused *meaningful change* in how the City handles electronic records.
- Forcing the revelation of the Mayor's second, previously hidden, business calendar and the same for the Chief of Police (SOTF 19047, 19108). These officials have their "public" Prop G calendar, and also a more detailed calendar that they previously would not disclose, but now must and in fact do.
- Production of Mayor Breed/Chief Scott text messages about treatment of homeless persons, which spurred numerous members of the SF community to actively become records requesters
- Ensuring that the people have the right to know the *topics* of the Mayor and Chief Scott's scheduled future meetings, even if security concerns mean we cannot know the location (SOTF 19103, 19108)
- Production of copies of Breed and Elsbernd's texts, even though they had deleted their own copies (I went to the rest of the City for their own copies).
- Forced multiple department heads to create a proper Proposition G calendar noting their past meetings *who never do so before*
- and much more

**All** of these were a result of my anonymous requests and complaints. I am extremely proud of my work and thankful for the SOTF's considered judgment in my cases, even when they have to spend months researching legal intricacies or when they eventually rule against me. In doing all this, I am certainly not a popular person in City Hall, and also probably with some of you. But that shouldn't matter. Sadly, while I repeatedly offer agencies the opportunity to use my complaints as a learning experience and to commit in writing to improve so I can withdraw the issue, only two departments have ever taken me up on these offers: Emily Murase of the Dept on Status of Women and Linda Gerull of the Department of Technology, and I commend them for it (as did the SOTF recently). In general, City agencies are adamant that they don't have to abide by the various rules that ensure government transparency, until SOTF forces them to do so. Mere education via "suggestions" without any teeth does not cause meaningful improvements (as someone who has often pled for months with the City to comply before SOTF orders are issued).

Finally, I will not speak for or against applicant David Pilpel himself, but only his positions. I am no judge of his character, and have no idea who he is, outside of a Google search showing some history with the City. To my knowledge, I have never met, and as far as I can tell, I have no personal issue with this applicant. Apparently, my only interaction with Mr. Pilpel is I have once spoken in support of his public comments made at SOTF, ***because it is the ideas that should determine who is right, not the person speaking them, whether anonymous or not.***

=====

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Sincerely,

Anonymous

**From:** [pmonette-shaw](#)  
**To:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Young, Victor \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); [Yu, Angelina \(BOS\)](#); [Fregosi, Ian \(BOS\)](#); [Chelsea.Boillard@sfgov.org](#); [Herzstein, Daniel \(BOS\)](#); [Bennett, Samuel \(BOS\)](#); [Mullan, Andrew \(BOS\)](#); [Falzon, Frankie \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Yan, Calvin \(BOS\)](#); [Quan, Daisy \(BOS\)](#); [Wong, Alan \(BOS\)](#); [Wright, Edward \(BOS\)](#); [Huang, Jenny \(BOS\)](#); [RivamonteMesa, Abigail \(BOS\)](#); [Mcdonald, Courtney \(BOS\)](#); [Mahogany, Honey \(BOS\)](#); [Zou, Han \(BOS\)](#); [Low, Jen \(BOS\)](#); [Maybaum, Erica \(BOS\)](#); [Lee, Ivy \(MYR\)](#); [Vejby, Caitlin \(BOS\)](#); [Smeallie, Kyle \(BOS\)](#); [Temprano, Tom \(BOS\)](#); [Mundy, Erin \(BOS\)](#); [Adkins, Joe \(BOS\)](#); [Goossen, Carolyn \(PDR\)](#); [Monge, Paul \(BOS\)](#); [Beinart, Amy \(BOS\)](#); [Li-D9, Jennifer \(BOS\)](#); [Burch, Percy \(BOS\)](#); [Gallardo, Tracy \(BOS\)](#); [Gee, Natalie \(BOS\)](#); [Evans, Abe \(BOS\)](#); [Sandoval, Suhagey \(BOS\)](#); [Ho, Tim \(BOS\)](#); [Chinchilla, Monica \(BOS\)](#); [Smeallie, Kyle \(BOS\)](#); [Kilgore, Preston \(BOS\)](#); [Yu, Avery \(BOS\)](#); [Calvillo, Angela \(BOS\)](#); [Young, Victor \(BOS\)](#)  
**Subject:** Rules Committee Testimony, January 11, 2021 Agenda Item #2: Supporting Re-Appointment of Bruce Wolfe to Sunshine Ordinance Task Force (SOTF)  
**Date:** Sunday, January 10, 2021 3:50:45 PM

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## Patrick Monette-Shaw

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975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail:  
[pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

January 10, 2021

Rules Committee

San Francisco Board of Supervisors

The Honorable Hillary Ronen, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee

The Honorable Catherine Stefani, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

The Honorable Gordon Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**Re: Agenda Item #2: Supporting Re-Appointment of Bruce Wolfe to Sunshine Ordinance Task Force (SOTF)**

Dear Chair Ronen and Rules Committee Members,

I am submitting testimony supporting re-appointment of Bruce Wolfe to the SOTF.

Across the years, Mr. Wolfe may not have always voted in my favor on Sunshine complaints I have filed. Nonetheless, he has always been fair and thoughtful in his deliberations on my Sunshine complaints and those filed by others.

He has served admirably as Chair of the Task Force, and is extremely knowledgeable about the Sunshine Ordinance, the CPRA, and open government issues in general.

I strongly support his re-appointment to the SOTF, and urge the Rules Committee to forward a favorable recommendation to the full Board of Supervisors to reappoint Bruce to the Task Force.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer* Newspaper

cc: The Honorable Norman Yee, Supervisor, President of the Board of Supervisors

The Honorable Sandra Lee Fewer, Supervisor, District 1

The Honorable Aaron Peskin, Supervisor, District 3

The Honorable Dean Preston, Supervisor, District 5

The Honorable Matt Haney, Supervisor, District 6

The Honorable Rafael Mandelman, Supervisor, District 8

The Honorable Shamann Walton, Supervisor, District 10

The Honorable Ahsha Safai, Supervisor, District 11

Angela Calvillo, Clerk of the Board

Victor Young, Clerk of the Rules Committee

Carolyn Goossen, Legislative Aide to Supervisor Hillary Ronen

Lee Hepner, Legislative Aide to Supervisor Aaron Peskin

**From:** [Richard Knee](#)  
**To:** [Peskin, Aaron \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Chan, Connie \(BOS\)](#)  
**Cc:** [Young, Victor \(BOS\)](#); [jaya.padmanabhan@gmail.com](mailto:jaya.padmanabhan@gmail.com); [Peskin, Aaron \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Wolfe Bruce](#); [Chris Hyland](#)  
**Subject:** Sunshine Ordinance Task Force appointments  
**Date:** Sunday, January 10, 2021 11:02:59 PM  
**Importance:** High

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Board of Supervisors Rules Committee  
Honorable Aaron Peskin, Chair  
Honorable Rafael Mandelman  
Honorable Connie Chan

Re: Candidacies of Jaya Padmanabhan, Chris Hyland and Bruce Wolfe for Sunshine Ordinance Task Force seats: Strongly support

During a lengthy interview with the Freedom of Information Committee of the Society of Professional Journalists' Northern California Chapter ("SPJ NorCal"), of which I am a member, Jaya Padmanabhan impressed me as someone knowledgeable on sunshine law, passionate about government transparency, and of pleasant demeanor and temperament well suited for dealing with the tension that at times surfaces during Task Force proceedings. Moreover, filling the seat for which she is nominated is extremely important, given the Task Force's depleted membership.

Supervisor Peskin, you and your legislative aide Lee Hepner deserve thanks for leading the way in enabling SPJ NorCal to succeed New America Media as nominator for the seat for which Ms. Padmanabhan is applying.

In addition, I am pleased to endorse Chris Hyland and Bruce Wolfe for re-appointment to the Task Force. Their tenures on the Task Force overlapped mine, and they have served in excellent fashion.

Sincerely,  
Richard Knee  
Former Sunshine Ordinance Task Force member and chair

Cc: Victor Young, Clerk of the Rules Committee; Jaya Padmanabhan; Chris Hyland; Bruce Wolfe; Lee Hepner  
Bcc: Other interested persons



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**From:** [Richard Knee](#)  
**To:** [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#)  
**Cc:** [Young, Victor \(BOS\)](#); [jaya.padmanabhan@gmail.com](mailto:jaya.padmanabhan@gmail.com); [Peskin, Aaron \(BOS\)](#); [Hepner, Lee \(BOS\)](#); [Wolfe Bruce](#); [Chris Hyland](#)  
**Subject:** Sunshine Ordinance Task Force appointments  
**Date:** Friday, January 8, 2021 12:33:20 AM  
**Importance:** High

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Board of Supervisors Rules Committee  
Honorable Hillary Ronen, Chair  
Honorable Catherine Stefani  
Honorable Gordon Mar

Re: Candidacies of Jaya Padmanabhan, Chris Hyland and Bruce Wolfe for Sunshine Ordinance Task Force seats: Strongly support

During a lengthy interview with the Freedom of Information Committee of the Society of Professional Journalists' Northern California Chapter ("SPJ NorCal"), of which I am a member, Jaya Padmanabhan impressed me as someone knowledgeable on sunshine law, passionate about government transparency, and of pleasant demeanor and temperament well suited for dealing with the tension that at times surfaces during Task Force proceedings. Moreover, filling the seat for which she is nominated is extremely important, given the Task Force's depleted membership.

Also, Supervisor Aaron Peskin and his legislative aide Lee Hepner deserve thanks for leading the way in enabling SPJ NorCal to succeed New America Media as nominator for the seat for which Ms. Padmanabhan is applying.

In addition, I am pleased to endorse Chris Hyland and Bruce Wolfe for re-appointment to the Task Force. Their tenures on the Task Force overlapped mine, and they have served in excellent fashion.

Sincerely,  
Richard Knee  
Former Sunshine Ordinance Task Force member and chair

Cc: Victor Young, Clerk of the Rules Committee; Jaya Padmanabhan; Chris Hyland; Bruce Wolfe; Supervisor Aaron Peskin; Lee Hepner  
Bcc: Other interested persons



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**From:** [Michele Godwin](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Sunshine Task Force and Laurie Jones Neighbors  
**Date:** Monday, January 11, 2021 12:08:05 PM

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Hello.

I am a San Francisco resident who is excited to endorse Laurie Jones Neighbors to seat 8 of the Sunshine Task Force.

I know Laurie through her work with the non profit Students Rising Above. I know her to be deeply and passionately involved in governance, with a particular focus on underserved communities. She is smart, committed, and understands the need for marginalized communities to have a voice.

Thank you,  
Michele Godwin

--

Michele Godwin  
(she/her/hers)

cellular telephone number: 415 378 2107



**From:** [Leuwam Tesfai](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** Support for Laurie Jones Neighbors Appointment to Sunshine Ordinance Task Force  
**Date:** Thursday, January 14, 2021 8:04:31 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Rules Committee Members and Mr. Young,

I am writing to express my support for the appointment of Laurie Jones Neighbors to the Sunshine Ordinance Task Force (SOTF)- seat 8-11. Through her professional work, Ms. Jones Neighbors has developed an expertise in supporting lay people better engage with government bodies, particular those in disadvantaged communities, making her an excellent candidate for the SOTF.

As a former SOTF member (2016-2020) I have seen the benefit of having Task Force members with capacity building skills to help petitioners understand how the ordinance works and to problem solve. In addition, the SOTF is lacking in both gender and racial diversity. Though the SOTF has 11 seats, for the four years that I served we never had more than 3 women serving. This would be an opportunity for the Rules Committee to appoint a woman who is a qualified leader.

Kindly,  
Leuwam Tesfai

## **Patrick Monette-Shaw**

---

975 Sutter Street, Apt. 6  
San Francisco, CA 94109  
Phone: (415) 292-6969 • e-mail: [pmonette-shaw@earthlink.net](mailto:pmonette-shaw@earthlink.net)

January 7, 2021

Rules Committee

San Francisco Board of Supervisors

The Honorable Hillary Ronen, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee  
The Honorable Catherine Stefani, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
The Honorable Gordon Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: **Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force (SOTF)**

Dear Chair Ronen and Rules Committee Members,

I am submitting testimony opposing any re-appointment of David Pilpel to the SOTF.

Attached, please find:

- A. Testimony I submitted to the Rules Committee opposing Mr. Pilpel's application for appointment to SOTF on April 27, 2016 when then-Supervisor Katy Tang was Chairperson of the Rules Committee, and
- B. Testimony submitted to the Rules Committee by labor leader Claire Zvanski on April 26, 2016 opposing Mr. Pilpel's application for appointment to SOTF in 2016; Ms. Zvanski's letter is a public record in the background files of the Rules Committee and her testimony was more than likely posted on-line in the public correspondence file for the Rules Committee's hearing on Pilpel's application in 2016.

Both my testimony in April 2016 and Ms. Zvanski's testimony in April 2016 are part and parcel of the historical record on why Mr. Pilpel should never be re-appointed to SOTF — not now, and not ever.

In summary, the reasons the current Rules Committee should not even recommend to the full Board of Supervisor Pilpel for appointment to SOTF include:

- 1. Although the Rules Committee in 2016 forwarded a recommendation to the full Board of Supervisors to potentially consider Pilpel for re-appointment to the SOTF, the full Board had the wisdom not to do so, and Mr. Pilpel was **not** re-appointed to SOTF when his term expired in 2016.
- 2. Pilpel's prior disruptive behavior as a member of two policy bodies — the SFMTA's *Citizens Advisory Council* (CAC) and the PUC's CAC — prevented his being re-appointed to either policy body. Mr. Pilpel's application dated January 6, 2021 cited his service on those two policy bodies in the "Civic Activities" section of his application, but he failed to note to this Rules Committee that he was **not** re-appointed to either policy body.

I learned the weekend of April 24, 2016 by reliable report that former Supervisor Katy Tang — the then-chairperson of the Rules Committee — was responsible for, or instrumental in, blocking David Pilpel's re-appointment to both the SFMTA Citizen's Advisory Council (CAC) and to the SF PUC's Citizen's Advisory Committee (CAC) due to many complaints from both CAC members and SFMTA staff.

- 3. Public testimony submitted in April 2016 (see attached) documented Pilpel's previous history of rifling through the desks of SFMTA employees at MUNI's headquarters after hours. He did so not as a once or twice occurrence, but as a regular practice. By report, he continued to snoop around City offices for a number of years.
- 4. Pilpel has refused to recuse himself from hearing SOTF complaints after the complainants noted his conflict of interest, or perceived conflicts of interest.

January 7, 2021

**Agenda Item #2: Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Page 2

5. Pilpel's attendance record at 15 SOTF meetings held between October 2013 and August 2014 when he was appointed on the SOTF was pathetic; he missed four — 26.7% — of those 15 meetings.
6. Pilpel was observed engaging in *ex parte* communications with City department employees named as respondents in Sunshine complaints filed with SOTF, jeopardizing the outcome of proceedings for the complainants.
7. Two complaints were filed with the Ethics Commission for violations of the Statements of Incompatible Activities applicable to Board of Supervisors and SOTF members.
8. Pilpel withheld and misrepresented key information regarding due process issues from the Rules Committee in 2014 when the 2014 Rules Committee was considering re-appointing him to SOTF in 2014.
9. By report, Pilpel also exhibited on-going disruptive behavior when he served on the Redistricting Task Force, but of course, he also didn't mention that in his January 6, 2021 application for re-appointment to the SOTF.
10. On April 6, 2016, an hour-and-a-half into a Sunshine Task Force meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. The MP3 audio of that meeting shows that then-Task Force Member Mark Rumold — a lawyer who held a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that the Task Force may potentially want to eventually discuss whether Pilpel had abused his duties as a member of the Task Force often.

The now current Rules Committee must not make the same mistake of forwarding Pilpel's name to the full Board of Supervisors for consideration of re-appointment to the SOTF.

This time, on January 11, 2011 the Rules Committee should forward an explicit recommendation to the full Board of Supervisors clearly rejecting appointing Mr. Pilpel and specifically declining to submit his name for any further consideration by the full Board of Supervisors.

As I noted in April 2016, leopards rarely change their spots and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel.

It's time to stop considering him for appointment to any Board or Commission in City government, since he's far too disruptive to transparency and accountability.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer* Newspaper

## **Patrick Monette-Shaw**

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April 27, 2016

### **Rules Committee**

#### **San Francisco Board of Supervisors**

The Honorable Katy Tang, Supervisor, San Francisco Board of Supervisors, Chair, Rules Committee

The Honorable Eric Mar, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

The Honorable Malia Cohen, Supervisor, San Francisco Board of Supervisors, Member, Rules Committee

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Re: **Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

Dear Rules Committee Members,

Please do not approve recommending applicant David Pilpel to another term on the SOTF for the following reasons.

#### **Prior Disruptive Behavior Prevented His Re-Appointment to Two CAC's**

Mr. Pilpel's behavior as a member of other policy bodies has been totally disruptive.

Despite Pilpel's claim on his application that he has served on the SFMTA CAC, SFPUUC CAC, and on the Redistricting Task Force, he was not re-appointed to the MTA CAC in 2009 or earlier, reportedly due to his disruptive behavior and badgering of MTA CAC members and MTA staff. Similarly, within approximately the past year Pilpel was not re-appointed to the PUC CAC for the largely the same reason, as Supervisor Tang must be aware. And by report, Pilpel was extremely disruptive when he served on the Redistricting Task Force.

#### **Poor Attendance Record**

Between October 2, 2013 and August 24, 2014, the SOTF held 15 meetings. Pilpel was absent four times — 26.7% — of those 14 meetings.

#### **Refusal to Recuse Himself vs. Recusal From Hearing Complaints**

- On May 5, 2015, a Sunshine complaint filed by Brian Browne against the SF PUC was calendared for a hearing before the Sunshine Task Force. Browne — aware that Pilpel was then serving on the PUC's CAC — requested that Pilpel recuse himself from hearing Browne's complaint due to a potential conflict of interest. Pilpel refused, and announced that although he was a member of the PUC's CAC, he should NOT have to recuse himself. Browne's complaint was continued to a future meeting of the Task Force.
- On April 6, 2016, an hour-and-a-half into the Sunshine Task Force's meeting, Pilpel suddenly requested being recused from hearing a complaint filed by Ray Hartz, Jr. involving the Ethics Commission. Pilpel admitted he had attended the Ethics Commission's January 25 meeting and had testified several times that the Commission was making a mistake because he felt an item on the Ethics Commission's agenda "was not framed properly for public discussion." Pilpel felt the Ethics Commission was not conducting themselves appropriately. Subsequently Hartz filed a Sunshine complaint concerning the Ethics Commission's January 25 meeting.

Pilpel claimed he had been speaking as a "private citizen" but it was obvious he was providing advice to the Ethics Commission in his role as a member of the Sunshine Task Force.

Hartz's complaint that was supposed to be heard on April 6 involved the new Executive Director of Ethics, LeeAnn Pelham. The draft minutes of the Task Force's April 6 minutes only reported that Pilpel wanted to avoid the appearance of bias.

Pilpel requested to be recused from hearing the matter. The MP3 audio file of the April 6 Task Force meeting shows that Pilpel stated during the meeting that “my view is that I have either bias, or the appearance thereof” [for having spoken during the Ethics Commission’s meeting on January 25]. But there should have been no need for him to recuse himself if he had, in fact, been speaking as a private citizen. And there should have been no question about whether Pilpel was engaging in “bias” if he had been speaking as a member of the public.

The MP3 audio also shows that Task Force Member Mark Rumold — a lawyer who holds a Task Force seat reserved for nominations from the Society of Professional Journalists — noted that potentially the Task Force may want to eventually discuss whether Pilpel has abused his duties as a member of the Task Force often, and that, if so, the Task Force we could take some action later.

There doesn’t seem to be much rhyme or reason as to when Pilpel decides whether or not to request being recused from hearing items on the agenda.

### **Ex Parte Communications**

On May 5, 2015 following the hearing on Brian Browne’s Sunshine complainant, Pilpel raced up to the SFPUC representative who had attended the hearing and who was enroute to the elevator, and began speaking with the PUC rep. Browne reportedly said “Mr. Pilpel, I hope you are not talking to her about my case.” It’s one of many examples — not an isolated occurrence — of Pilpel having sidebar — *ex parte* — conversations with respondents regarding Sunshine complaints prior to hearing the merits of a complainant’s formal complaint.

### **Undermining Sunshine Complainants**

Also in 2015, Pilpel submitted a letter to the Ethics Commission prior to an Ethics Commission hearing involving a Sunshine complaint Paula Datesch had filed against the Art Commission that the Task Force had referred to the Ethics for enforcement. Pilpel intentionally interfered with the Ethics Commission’s deliberations by offering his so-called “personal opinion” on a matter that the Task Force had already ruled on and had concluded. Pilpel has no compulsion about trying to overturn Sunshine Task Force decisions that he doesn’t agree with, and is brazen enough to show up at Ethics hearings to intentionally undercut official Orders of Determination the Task Force had issued.

It is thought Pilpel has interfered with other concluded Orders of Determination issued by the Task Force after-the-fact, and this is not an isolated incident.

### **Two Ethics Complaints Involving Violations of the Statement of Incompatible Activities Applicable to the Board of Supervisors and SOTF Members**

In 2014 I filed two Ethics complaints against Mr. Pilpel alleging that he had violated the SIA applicable to SOTF members. In the first Ethics complaint, I noted Pilpel had identified himself during public comment at a meeting of the Ethics Commission as “David Pilpel, Member of SOTF,” rather than as a member of the public, as if he were authorized to speak on behalf of the full Task Force.

After I filed my complaints, Pilpel became somewhat more careful to claim he addresses policy bodies as a member of the public, although he has been reported by other observers as having continued to identify himself as a member of SOTF when addressing other policy bodies.

Mr. Pilpel had **not** sought an Advance Written Determination that testifying to the Ethics Commission about a Sunshine Complaint adjudicated and finalized by the full Task Force is **not** incompatible with his official duties.

In my second Ethics complaint, the underlying issue was not whether Mr. Pilpel is permitted to speak before other policy bodies on issues **outside** the scope of his duties as a member of the Sunshine Task Force (for example speaking during a meeting of a Commission considering a land use matter that might affect Mr. Pilpel’s neighborhood). Instead, the underlying issue was whether Pilpel is permitted to speak to another policy body on issues that are **inside** the scope of his duties as a Sunshine Task Force member (i.e., speaking about a matter inside the scope of his duties, **after** the full Task Force had concluded the matter and referred it to the Ethics Commission for enforcement).

April 27, 2016

**Opposition to Re-Appointment of David Pilpel to Sunshine Ordinance Task Force**

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When Mr. Pilpel voluntarily became a member of the Task Force, he was automatically bound under the governing SIA to restrict his testimony on matters falling *inside* the scope of his duties before other bodies. As a member of the Task Force, he has a duty to support and abide by decisions reached by a majority of Task Force members.

Pilpel's *ex parte* communications with other Policy Bodies and his testimony during other Policy Body meetings are a ruse when he claims to be speaking as a private citizen. His claims are a sham, when not a pretense or pretext, since it is clear he is trying to provide testimony in his role as a member of the Task Force, not so much as a member of the public.

His ruse needs to stop, and the Rules Committee can do so by refusing to advance him for consideration for re-appointment to the Task Force. Please refuse to support him application; it's long overdue that you dump him off of SOTF.

**Pilpel Withheld Key Information from Rules Committee in May 2014**

To the extent that Pilpel sought to sway the Rules Committee into re-appointing him to the Sunshine Task Force on May 15, 2014 by blabbing his wild assertion that members of the SOTF didn't understand where "due process attaches," he may have gamed re-appointment to the Task Force by withholding informing Supervisors Yee and Tang on May 15 that just 17 days earlier when Pilpel had raised the "due process" issue during the Sunshine complaint hearing involving Phil Ginsburg before the Ethics Commission, Deputy City Attorney Josh White who advises the Ethics Commission, had to interject and inform Ethics Commissioners that "due process" didn't apply.

It is completely egregious that Pilpel — who must have fully understood DCA White's clear City Attorney advice — withheld DCA White's advice from Tang and Yee in 2014, and repeated the "due process" misinformation that White had shot down, during his testimony seeking re-appointment to the Task Force. Indeed, it could be argued that by ignoring DCA White's "City Attorney opinion," and repeating due process misinformation, Pilpel had failed Katy Tang's "litmus test" of undying fealty to City Attorney "advice" as a condition of appointment to the Task Force.

**Conclusion**

The Rules Committee should not make the same mistake twice by referring Mr. Pilpel for re-appointment to the Task Force again, after he duped you in May 2014.

After all, leopards rarely change their spots, and tigers rarely change their stripes. Both animals rarely change their behavior. So, too, with David Pilpel. It's time to get rid of him as being too disruptive.

Respectfully submitted,

**Patrick Monette-Shaw**

*Columnist/Reporter*

*Westside Observer Newspaper*

Below is the testimony Claire Zvanski submitted on April 26, 2016 opposing the appointment of David Pilpel to the Sunshine Ordinance Task Force. Zvanski's letter is a public record that was posted on-line to the Rules Committee in April 2016.

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**Evans, Derek**

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**From:** Tang, Katy (BOS)  
**Sent:** Tuesday, April 26, 2016 11:46 AM  
**To:** Evans, Derek  
**Subject:** FW: Rules Committee appointment consideration

**For the clerk's records**

**From:** claire zvanski [mailto:czvanski@hotmail.com]  
**Sent:** Tuesday, April 26, 2016 3:51 AM  
**To:** Mar, Eric (BOS) <eric.mar@sfgov.org>; Cohen, Malia (BOS) <malia.cohen@sfgov.org>; Tang, Katy (BOS) <katy.tang@sfgov.org>  
**Subject:** Rules Committee appointment consideration

Dear Supervisors:

It is my understanding that the Rules Committee will be considering appointments to the Sunshine Task Force this Thursday, April 28. It is also my understanding that David Pilpel has submitted his application for reappointment to that task force.

I have known David for more than 25 years. He was a teenager when I used to have to physically extract him from offices at MUNI headquarters (on Presidio at Geary in those days). He was regularly rifling through desks of managers and other employees and also going through our file cabinets for "information" on various projects and issues. He would often come in after hours when those managers would have gone home for the day. This was not a once or twice occurrence. It was a regular practice for a very long time. He was reported, but he continued to do this as long as the doors of the building were not locked. Later, security measures were taken and he could not easily access our building after hours. So, he would come in and "visit" with various managers at the end of the day but not leave the building at closing.

Mr. Pilpel has continued to probe/snoop into City business and City offices over the years. As a retired City employee with nearly 40 years of service behind me, I found and continue to find Mr. Pilpel's methods despicable and his motives questionable. While I support transparency and the public's right to know, I also understand the need for files and work products to remain protected. There is a time and place for everything.

All this is to say that I don't believe Mr. Pilpel is appropriate for reappointment to the Sunshine Task Force. Colleagues of mine have told me of his ongoing unorthodox methods in seeking information and also his harassment of both City employees and elected/appointed individuals. These are unprofessional methods and behaviors that should not be rewarded by appointment to an official City body, especially the Sunshine Task Force.

Please reject the reappointment of David Pilpel to the Sunshine Task Force.

Thank you very much for your consideration of this request.

Claire Zvanski

(37.5 years retired career public service with CCSF; 26 years on HSS board)

**From:** [Anonymous](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Subject:** A Slate of SOTF Recommendations  
**Date:** Wednesday, January 20, 2021 5:32:10 AM  
**Attachments:** [signature.asc](#)

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Obviously, I am a pro-transparency advocate, so I'll give my pro-transparency recommendations for your consideration after now having a chance to do research on the candidates. The following analysis assumes that recently recommended Seat 4 Padmanaban will be successfully approved by the Board.

At the moment, the 4 non-expired SOTF seats have:

- 3 women and 1 man, and
- 3 new members (Dean Schmidt - attorney, Jennifer Wong - technologist, Jaya Padmanaban - journalist) and 1 member with experience (Lila LaHood - journalist/publisher).

If gender parity and an expertise/freshness balance is a goal, you can recommend 4 men and 2 women, and 3 continuing and 3 new members.

This would give 5 men, 5 women, 4 experienced, and 6 new members, in total. (Seat 3 remains unfilled)

You can also add both a City employee and a member of the public who has requested records before - each may be risky on their own, but together add a diverse perspective.

On that basis, I recommend:

1. Appointing new members:
  - Laurie **Jones Neighbors** (re: helping bridge the digital divide and bring public access to underserved communities)
  - ADA Ryan **Khojasteh** (City employee perspective, young person, and attorney)
  - Kai **Forsley** (records requesters' perspective, Civil grand jury investigative experience, librarian)
2. Reappointing Chris **Hyland**, Bruce **Wolfe**, and Matt **Yankee**. They have a deep understanding of the policy and technology issues from their own work and past cases, and all have years of public service. Furthermore, at least one appointee (Wolfe) must have a disability. (Disclosure: all 3 have obviously voted for and against various cases I have brought before them)
3. Seeking legal advice about the effect, if any, of appointing Khojasteh.

Finally, I did not initially understand the vocal (and written) outcry at the first hearing against Mr. Pilpel (I wasn't around back before 2016). I have since researched his prior actions not only on this Task Force but also at other City public bodies. **SOTF members must not be permitted to both be a third-party neutral in a public hearing at SOTF and also be an advocate defending a party on the same issue before a different tribunal like the Ethics Commission when their position loses at SOTF.** For example, would members of your Board vote on a CEQA appeals hearing, and then, if the member is in the minority losing position, now go to Court and be a party's advocate? If a three-judge Federal appeals panel hears a case and a judge loses in a 2-to-1 vote does the judge in the minority now go the Supreme Court to advocate against their peers? Of course not. SOTF rulings are enforceable



at Superior Court, but actions like Pilpel's create the appearance of impropriety and conflict of interest that may invalidate those rulings.

As I've previously described, apart from Mr. Pilpel's prior inappropriate prior actions as a City official, his policy positions would create lawsuits against the City. Contrary to Mr. Pilpel's beliefs, the City can neither discriminate against anonymous meeting attendees/requesters nor subjectively determine which requests or meetings are more important vs less important. Around 5-6 anonymous voices (including me) are present at SOTF, and all of us would have to sue the City instead - that means the City would owe attorneys fees and court costs if we win. At least for me, I have a track record of winning public records cases, and as long as they go through SOTF without requiring Court intervention, the City owes me no money.

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**NOTE:** 1. If you are a public official: I intend that these communications all be disclosable public records, and I will not hold in confidence any of your messages, notwithstanding any notices to the contrary. 2. Nothing herein is legal, IT, or professional advice of any kind. The author disclaims all warranties, express or implied, including but not limited to all warranties of merchantability or fitness. 3. In no event shall the author be liable for any special, direct, indirect, consequential, or any other damages whatsoever. 4. The digital signature (signature.asc attachment), if any, in this email is not an indication of a binding agreement or offer; it merely authenticates the sender.

Sincerely,

Anonymous