

File No. 210066

Committee Item No. 8

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: February 18, 2021

Board of Supervisors Meeting:

Date: _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER

- _____
- _____
- _____
- _____
- _____

Prepared by: John Carroll

Date: February 12, 2021

Prepared by: John Carroll

Date: _____

Prepared by: John Carroll

Date: _____

1 [Settlement of Grievance - Service Employees International Union, Local 1021- \$54,167.32]

2

3 **Resolution approving settlement of the grievance by Service Employees International**
4 **Union, Local 1021, against the City and County of San Francisco for \$54,167.32; the**
5 **grievance was filed on June 27, 2019; the grievance involves an employment dispute**
6 **under the Memorandum of Understanding.**

7

8 WHEREAS, On June 27, 2019, Service Employees International Union, Local 1021
9 (“Union”), filed a grievance under the Memorandum of Understanding (“MOU”) between the
10 City and County of San Francisco; and

11 WHEREAS, The Union filed the grievance (ERD No. 82-19-3653) on behalf Mary Jane
12 Cabuag (“Grievant”), a nurse employed by the San Francisco Department of Public Health;
13 and

14 WHEREAS, The grievance involves alleged reassignment and pay issues under the
15 MOU; and

16 WHEREAS, The Department of Human Resources, and the Department of Public
17 Health and the San Francisco Health Commission have recommended settlement of the
18 grievance by payment of \$54,167.32; now, therefore, be it

19 RESOLVED, The Board of Supervisors hereby authorizes the City Attorney to settle
20 and compromise the claim by payment of \$54,167.32 (subject to all applicable taxes and other
21 withholdings) to Mary Jane Cabuag.

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APPROVED:

DENNIS J. HERRERA
City Attorney

/s/
KATHARINE HOBIN PORTER
Chief Labor Attorney

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield
BEN ROSENFELD
Controller

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RECOMMENDED:

DEPARTMENT OF HUMAN RESOURCES

/s/
CAROL ISEN
Acting Human Resources Director

DEPARTMENT OF PUBLIC HEALTH

/s/
DR. GRANT COLFAX
Director of Public Health

SAN FRANCISCO HEALTH COMMISSION

/s/
MARK MOREWITZ
Secretary, Public Health Commission

LEGISLATION RECEIVED CHECKLIST

Date 1/22/21 File Number (if applicable) _____

- | | | | |
|-------------------------------------|---|-----|-------------------|
| <input checked="" type="checkbox"/> | Legislation for Introduction (NEW) | ▶▶▶ | Legislative Clerk |
| <input type="checkbox"/> | Legislation Pending in Committee (AMENDED) | ▶▶▶ | Committee Clerk |
| <input type="checkbox"/> | Legislation for Board Agenda (AMENDED) | ▶▶▶ | Deputy Clerk |

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (*if applicable*) in **Word** format
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Grant budget/application
 - Grant information form, including signed disability checklist
 - Letter of Intent or grant award letter from funding agency
 - Contract, Leases/Agreements (if applicable)
 - Ethics Form 126 (*if applicable*) in **Word** format
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
 - Cover letter (original)
 - Settlement Report/Agreement (for settlements)
 - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 415-554-3869
Name and Telephone Number

City Attorney
Department