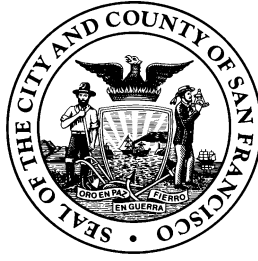


BOARD of SUPERVISORS



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## MEMORANDUM

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Date: February 22, 2021

To: The Honorable Members, Board of Supervisors

From: *ACC* Angela Calvillo, Clerk of the Board

Subject: Administrative Code – Students and Families RISE Working Group  
(File No. 210032)

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Board of Supervisors Rules of Order 2.21 establishes certain criteria that shall be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies.) This Rule also requires the Clerk of the Board to advise the Board if this criteria has been met. This memo is provided to fulfill these requirements.

File No. 210032      Administrative Code - Establishing the Students and Families RISE  
(Recovery with Inclusive and Successful Enrichment) Working  
Group

- Does a current body address the same or similar subject matter?

*No, there are no other bodies that address similar subjects.*

- Language requiring the body to meet at least once every four months

*Page 4, Lines 17-18, entitled "SEC. 5.48-5. MEETINGS AND PROCEDURES" states "Following the inaugural meeting, the working Group shall hold a regular meeting not less than once each month."*



- Language indicating members serve at the pleasure of the appointing authority

*Page 3, Lines 18-22, entitled "SEC. 5.48-4. ORGANIZATION AND TERMS OF OFFICE" states "Members of the Working Group holding seats 1 through 8 shall serve at the pleasure of their appointing authority and may be removed by their appointing authority at any time. Each member of the Working Group holding seats 1 through 8 shall serve a one-year term, unless removed by their appointing authority."*

- Language establishing attendance requirements

*Page 4, Lines 3-7, entitled "SEC. 5.48-4. ORGANIZATION AND TERMS OF OFFICE" states "Any member who misses three regular meetings of the Working Group within a six-month period without the express approval of the Working Group at or before each missed meeting shall be deemed to have resigned from the Working Group 10 days after the third unapproved absence. The Working Group shall inform the Board of Supervisors of any such resignation."*

- Number of seats and qualifications

*There are a total of 11 voting members: 8 appointed by the Board of Supervisors (seats 1-7), 1 appointed by the Mayor who shall be an employee of the DCYF, 1 shall be a Commissioner of the SFUSD Board of Education, and the SFUSD Superintendent of Schools or their designee.*

*Seat 1 shall be held by a member of the United Educators of San Francisco. In making the appointment, the Board of Supervisors shall consider any recommendations for the seat made by the United Educators of San Francisco.*

*Seat 2 shall be held by a member of the Service Employees International Union Local 1021. In making the appointment, the Board of Supervisors shall consider any recommendations for the seat made by the Service Employees International Union Local 1021.*

*Seat 3 shall be held by a parent or guardian of a youth enrolled, at the time of appointment, in an SFUSD school, at any grade level from pre-kindergarten through 12th grade.*

*Seat 4 shall be held by a person who works as, or has substantial experience working as, a service provider delivering services to youth and families in San Francisco, preferably in San Francisco low-income communities.*



*Seat 5 shall be held by a person with expertise or substantial experience in the field of public health, preferably a person specializing in pediatric public health or child development.*

*Seat 6 shall be held by a person with expertise or substantial experience in the field of education research, preferably focused on student achievement and retention.*

*Seat 7 shall be held by a person representing a philanthropic organization, foundation, or network.*

*Seat 8 shall be held by a person 19 years old or younger at the time of appointment for the term who is either enrolled in, or has recently graduated from a SFUSD school.*

*Seat 9 shall be held by an employee of the Department of Children, Youth, and their Families (“DCYF”), appointed by the Mayor.*

*Seat 10 shall be held by a Commissioner serving on, and designated by, the SFUSD Board of Education. If at any time the SFUSD Board of Education declines to designate a Commissioner to participate, and seat 9 is vacant for 60 days or longer, the Board of Supervisors may appoint a member of the public to fill the seat until such time as the SFUSD Board of Education designates a Commissioner.*

*Seat 11 shall be held by the SFUSD Superintendent of Schools (“the Superintendent”) or the Superintendent’s designee. If at any time the Superintendent declines to participate, and also declines to name a designee, and leaves seat 10 vacant for 60 days or longer, the Board of Supervisors may appoint a member of the public to fill the seat until such time as the Superintendent elects to participate or name a designee.*

- Term limits (i.e., commencement date? staggered terms?)

*Page 3, Lines 18-22, entitled “SEC. 5.48-4. ORGANIZATION AND TERMS OF OFFICE” states “Members of the Working Group holding seats 1 through 8 shall serve at the pleasure of their appointing authority and may be removed by their appointing authority at any time. Each member of the Working Group holding seats 1 through 8 shall serve a one-year term, unless removed by their appointing authority.”*

- Administering department

*DCYF shall provide administrative support for the Working Group.*



- Reporting requirements

*The Working Group shall advise the Board of Supervisors, Mayor, and SFUSD in the development, adoption, and implementation of a San Francisco Students and Families RISE (Recovery with Inclusive and Successful Enrichment) Plan (“Plan”) to coordinate services provided to youth and families by City departments, SFUSD, and community partners, and to maximize support for youth in San Francisco whose academic experience has been hindered by school closures, distance learning, and the COVID-19 pandemic.*

*The Plan shall include an equity analysis of services and resources for youth and families and a five-year budget estimate of additional revenue needed by SFUSD to remediate learning loss due to the COVID-19 pandemic and expand enrichment and wraparound services consistent with a community schools’ model.*

*By August 1, 2021, the Working Group shall submit the Plan to the Board of Supervisors, the Mayor, and SFUSD. The Plan shall be accompanied by a proposed resolution for the Board of Supervisors to accept the Plan, and the Board may act by resolution to accept or reject the Plan.*

- Sunset date

*Unless the Board of Supervisors by ordinance extends the term the Working Group shall terminate one year after the effective date of the ordinance.*

vy: jc: