



# Categorical Exemption Appeal Timeliness Determination

**Date:** March 3, 2021  
**To:** Angela Calvillo, Clerk of the Board of Supervisors  
**From:** Lisa Gibson, Environmental Review Officer – (628) 652-7571

**RE: Appeal Timeliness Determination – 476 Lombard Street Categorical Exemption;  
Planning Department Case No. 2018-017283ENV**

On February 25, 2021, Susan Brandt-Hawley of Brandt-Hawley Law Group, on behalf of Barbara and Arrigo Sturla (Appellant), filed an appeal with the Office of the Clerk of the Board of Supervisors of the Categorical Exemption for the proposed project at 476 Lombard Street. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board's Office Is Open)	Date of Appeal Filing	Timely?
Thursday, January 28, 2021	Saturday February 27, 2021	Monday March 1, 2021	Thursday February 25, 2021	Yes

**Approval Action:** On July 15, 2020, the Planning Department issued a Categorical Exemption for the proposed project. The Approval Action was the Discretionary Review hearing for the project at Planning Commission, which occurred on Thursday, January 28, 2021.

**Appeal Deadline:** Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination (including a categorical exemption) to the Board of Supervisors during the time period beginning with the date of the Approval Action of the project and ending 30 days after the date of the Approval Action. The 30th day after the date of the Approval Action was Saturday, February 27, 2021. The next day when the Office of the Clerk of the Board of Supervisors was open was Monday, March 1, 2021 (Appeal Deadline).

**Appeal Filing and Timeliness:** The Appellant filed the appeal of the exemption determination on Thursday, February 25, 2021, prior to the end of the Appeal Deadline. Therefore, the appeal is timely.