

File No. 210330

Committee Item No. 7

Board Item No. 4

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight  
Board of Supervisors Meeting:

Date: April 15, 2021

Date: May 4, 2021

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

### OTHER

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: April 9, 2021

Prepared by: John Carroll

Date: April 23, 2021

Prepared by: John Carroll

Date: \_\_\_\_\_

1 [Settlement of Lawsuit - Elena Ruiz-Diaz and Mercedes Arroyo - \$600,000]

2  
3 **Ordinance authorizing settlement of the lawsuit filed by Elena Ruiz-Diaz and Mercedes**  
4 **Arroyo against the City and County of San Francisco for \$600,000; the lawsuit was filed**  
5 **on July 30, 2020, in San Francisco Superior Court, Case No. CGC-20-585869; entitled**  
6 **Elena Ruiz-Diaz, by and through her attorney-in-fact, Mercedes Arroyo, and Mercedes**  
7 **Arroyo, individually v. City and County of San Francisco, et al.; the lawsuit involves**  
8 **allegations of medical negligence, elder neglect/abuse, violations of the Patient’s Bill of**  
9 **Rights, and negligent infliction of emotional distress concerning Ms. Ruiz-Diaz’s care**  
10 **at Laguna Honda Hospital and Rehabilitation Center.**

11  
12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Pursuant to Charter Section 6.102(5), the Board of Supervisors hereby authorizes  
14 the City Attorney to settle the action entitled Elena Ruiz-Diaz, by and through her attorney-in-  
15 fact, Mercedes Arroyo, and Mercedes Arroyo, individually v. City and County of San  
16 Francisco, et al., San Francisco Superior Court, Case No. CGC-20-585869 by the payment of  
17 \$600,000. The lawsuit involves allegations of medical negligence, elder neglect/abuse,  
18 violations of the Patient’s Bill of Rights, and negligent infliction of emotional distress  
19 concerning Ms. Ruiz-Diaz’s care at Laguna Honda Hospital and Rehabilitation Center.

20 .  
21 Section 2. The above-named action was filed in San Francisco Superior Court on July  
22 30, 2020, and the following parties were named in the lawsuit: Plaintiffs: Elena Ruiz-Diaz,  
23 Mercedes Arroyo; Defendant: City and County of San Francisco.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney

/s/ Meredith B. Osborn  
MEREDITH B. OSBORN  
Chief Trial Deputy

FUNDS AVAILABLE:

/s/ Michelle Allersma for Ben Rosenfield  
BEN ROSENFELD  
Controller

n:\lit\li2020\210142\01500946.docx

RECOMMENDED:

DEPARTMENT OF PUBLIC HEALTH

/s/  
DR. GRANT COLFAX  
Director of Health

APPROVED:

/s/  
MARK MOREWITZ  
Secretary, Health Commission

## LEGISLATION RECEIVED CHECKLIST

Date 3/22/21 File Number (if applicable) \_\_\_\_\_

- |                                     |   |     |                   |
|-------------------------------------|---|-----|-------------------|
| <input checked="" type="checkbox"/> | Legislation for Introduction ( <b>NEW</b> )         | ▶▶▶ | Legislative Clerk |
| <input type="checkbox"/>            | Legislation Pending in Committee ( <b>AMENDED</b> ) | ▶▶▶ | Committee Clerk   |
| <input type="checkbox"/>            | Legislation for Board Agenda ( <b>AMENDED</b> )     | ▶▶▶ | Deputy Clerk      |

### Supervisor, Mayor, and Departmental Submittals

#### Grant Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Ordinance

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Grant Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

#### Resolution

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents *as identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 415-554-3869  
Name and Telephone Number

City Attorney  
Department